

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 7 FEBRUARY 2024** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Minutes for meeting held on Wednesday, 6 December 2023 2

5. PUBLIC FORUM

6. REPORTS

Council Reports

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6.4	Te Kauwhata Works and Issues Report	33
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6.6	2024 -2034 Long-Term Plan (LTP) Update	Verbal
	LTP Workshops are scheduled for 7 & 8 February 2024	

Community Reports

6.7	Chairpersons Report	Verbal
6.8	Councillors Report	67

7. OTHER BUSINESS

Gj Ion
CHIEF EXECUTIVE

To	Te Kauwhata Community Committee
Report title	Confirmation of Minutes
Date:	17 January 2024
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 6 December 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee:

- a. confirms the minutes for a meeting held on Wednesday, 6 December 2023 as a true and correct record.**

3. Attachments

Ngaa taapirihanga

Attachment 4A – 231206 TKCC Unconfirmed Minutes.

MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 6 DECEMBER 2023** commencing at **7.00pm**.

Present:

John Cunningham (Chair)
Tim Hinton
Angela van de Munckhof
Courtney Howells
Ian Wrigley
Estelle Jonathan
Jo Gurnell
Liz Tupuhi

Apologies:

Cr Marlene Raumati

Not present:

Whitney Totorewa

Staff attending:

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council
Asanka Meththa – Infrastructure Project Manager

1. APOLOGIES AND LEAVE OF ABSENCE

RESOLVED: (JOHN CUNNINGHAM/TIM HINTON)

- **THAT an apology from Cr Marlene Raumati be received.**

- The Chairperson formally advised that Adele Theron and Jeff Lyons have resigned from the Committee. He acknowledged and thanked them for their efforts in absentia.

CARRIED

TKCC2312/1

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

RESOLVED: (TIM HINTON/ ANGELA VAN DE MUNCKHOF)

- **THAT** the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday, 6 December 2023 be confirmed, and all items therein be considered in open meeting.
- **AND THAT** all reports be received.

CARRIED

TKCC2312/2

3. DISCLOSURES OF INTEREST

RESOLVED: (TIM HINTON/ ANGELA VAN DE MUNCKHOF)

- Tim Hinton (as per disclosure of interest form)
- John Cunningham advised that he is now the Chairperson of the Te Kauwhata Water Association.

CARRIED

TKCC2312/3

4. CONFIRMATION OF MINUTES

RESOLVED: (TIM HINTON / IAN WRIGLEY)

THAT the minutes of the meeting of the Te Kauwhata Community Committee, held on Wednesday, 1 November 2023 be confirmed as a true and correct record noting an amendment to 6.2.2.b.i. which should read Waikare Golf Club and not Waikare Gold Club.

CARRIED

TKCC2312/4

5. PUBLIC FORUM

- Peter Martin, Managing Director of the Ultimate Rally Group (URG) spoke about the upcoming Targa Rally. Mr. Martin advised the Committee of the following:
 - That the first event is scheduled for Sunday 18 February 2024 and that the Targa Bambina event is scheduled for March 2024.
 - That the URG is minimising cost by maximizing opportunities at each road closure.
 - That the URG will be having engagements with the community regarding the event
 - That only roads on which the rally will be on will be closed.
 - That an economic impact assessment report has been prepared.

6. REPORTS

6.1. CCTV Installation and Monitoring - Community Engagement

RESOLVED: (TIM HINTON/JO GURNELL)

6.1.1. THAT the verbal update from Asanka Meththa (Infrastructure Project Manager for Operations) be received.

6.1.2. That the recommendations of the Committee for the camera locations be noted for further discussions with Mario Vodanovich of New Zealand Police.

CARRIED

TKCC2312/5

Discussion:

- Asanka Meththa facilitated a discussion with the Community Committee on the preferred location of the new cameras.
- John Cunningham advised that the cost of moving and re-installing the existing camera to another location would be around \$1500,00.
- John Cunningham will follow up with Mario Vodanovich regarding the model number of the existing camera and send this to Asanka Meththa.
- The preferred locations recommended by the Committee are: -
 - The roundabout at the intersection of Rodda Road and Te Kauwhata Road.
 - Near New World supermarket on Main Road
 - Near the intersection of Swan Road and Waerenga Road (near Franklin Vets)
 - At the roundabout at the entrance of Lakeside.
- Asanka Meththa will also consult with Mario Vodanovich before confirming the locations of the four new cameras.

6.2. Discretionary Fund Report

RESOLVED: (TIM HINTON/JO GURNELL)

6.1.1. THAT the Discretionary Fund report be received.

Discussion:

- It was noted that the necessary amendments have been made to the Discretionary Fund report based on the comments made at the Committee meeting of 1 November 2023.

CARRIED

TKCC2312/6

6.3. Te Kauwhata Works and Issues Report

RESOLVED: (IAN WRIGLEY/ANGELA VAN DE MUNCKHOF)

6.3.1. THAT the Works and Issues report be received

Discussion:

- Dog park project
 - It was noted that Tim Hinton and Ian Wrigley will now be the joint project managers for this project.
 - Tim Hinton advised that the installation of the equipment will now happen in February 2024.

- Saleyard Road Walkway project
 - John Cunningham to have a site visit with Estelle Jonathan in January 2024 to consider any environmental impacts of the cul-de-sac.

- Community Identity project
 - Courtney Howells spoke about the Community Identity Strategy Project and advised that the video will now be done after community engagement has been completed.
 - Community engagement is scheduled to take place in May 2024 and will also include the Invivo Winery other economic benefits in Td Kauwhata.
 - Estelle Jonathan advised that it would be good to get a walkway connection from the Te Araroa trail to Lakeside.
 - Estelle Jonathan further indicated that there is an opportunity to tell a story about the lake and the Whangamarino Wetland.

- Te Kauwhata Domain
 - It was noted that the contract to the preferred supplier so that physical works for stage 1 can start, is imminent.

- Rongoa Garden project
 - Tim Hinton advised that the next window of opportunity for planting is Autumn 2024.
- Development of the Te Kauwhata Domain Squash Club Mural
 - It was agreed that this project should be removed from the projects as it will be driven by the Squash Club. However, a broader consideration of murals will need to be done through the Community Identity Strategy.

CARRIED

TKCC2312/7

6.4. Confirmation of 2024 Meeting Schedule

RESOLVED: (JOHN CUNNINGHAM/TIM HINTON)

6.4.1. THAT the Te Kauwhata Community Committee approves the schedule of Committee meetings for 2024 as follows:

- **Wednesday, 7 February**
- **Wednesday, 6 March**
- **Wednesday, 1 May**
- **Wednesday, 5 June**
- **Wednesday, 7 August**
- **Wednesday, 4 September**
- **Wednesday, 6 November and**
- **Wednesday, 4 December**

noting that each meeting will be scheduled to commence at 7.00pm.

CARRIED

TKCC2312/8

6.5. Councillor's Report

RESOLVED: (IAN WRIGLEY/JO GURNELL)

6.5.1. THAT the report from Cr Raumati for November 2023 be received.

Discussion:

- The report from Cr Marlene Raumati was taken as read.
- John Cunningham relayed Cr Raumati's appreciation of the work that the Committee has done over the past year.

CARRIED

TKCC2312/9

6.6. Chairpersons Report

RESOLVED: (TIM HINTON/LIZ TUPUHI)

6.6.1. THAT the verbal update from John Cunningham be received.

Discussion:

- John Cunningham advised that Dominique Thurlow is putting together a strategy document for the Committee to workshop in February 2024.
- He further reminded the Committee of the following events:
 - Christmas Parade on 15 December 2023
 - The A & P Show takes place on the weekend of 9 and 10 December.
- Regarding the Christmas Parade – Estelle Jonathan advocated for children to lead the procession ahead of the fire engines and ambulance into Aparangi Village. There was general support for this but John Cunningham advised that the organisers would only be able to consider this for Christmas 2025.

CARRIED

TKCC2312/10

7.2. ANY OTHER BUSINESS

Discussion:

- Estelle Jonathan indicated that Ngaa Muka has been advocating with developers, on Te Kauwhata Road and Wayside Road to adopt good filtration methods to capture run-off into the Whangamarino Wetlands and that Kiingi Tuheitia has given Ngaa Muka his support.
- John Cunningham advised that the Committee get Waikato Regional Council to assess this situation to ensure appropriate compliance standards are used.
- Liz Tupuhi indicated that Ngaa Muka is leading a campaign to name the Travers Road stream.

CARRIED

TKCC2312/11

With no further business the meeting was declared closed at 8:45 pm.

Minutes confirmed by the Chairperson this 8th day of December 2023 for approval at the next Committee meeting.

**JOHN CUNNINGHAM
CHAIRPERSON**

To	Te Kauwhata Community Committee
Report title	Proposed Road Names under Subdivision Number SUB0054/23
Date:	7 February 2024
Report Author:	Jobanjeet Singh, Roading Corridor Engineer
Authorised by:	Megan May, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To seek a recommendation from the Te Kauwhata Community Committee on the Proposed Road names under SUB0054/23 at 43 Scott Road, Te Kauwhata.

2. Executive summary

Whakaraapopototanga matua

This report requests that the Te Kauwhata Community Committee recommend preferred names for the roads at Te Kauwhata Lake Gardens subdivision at 43 Scott Road, Te Kauwhata. The developer has consulted with local hapuu, Nga Muka, who together have agreed names for roads B, C, D and E as Riverine Road, Haahi Crescent, Maniapare Road and Parerangi Rise. They have provided two alternative options for each road, addressed in the table under Discussion and Analysis point 5.

The names have been checked by Council staff against the Road Naming Policy and complies with all requirements.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee:

- a. recommend to the Infrastructure Committee the following proposed road names submitted by the developer for SUB0054/23 at 43 Scott Road Te Kauwhata:**
 - **Road 1 (Proposed Road B) - Riverine Road**
 - **Road 2 (Proposed Road C) - Haahi Crescent**
 - **Road 3 (Proposed Road D) - Maniapare Road**
 - **Road 4 (Proposed Road E) - Parerangi Rise**

4. Background

Koorero whaimaarama

The subdivision consent is to undertake a 103-lot subdivision within the general residential zone lakeside.

Depending on the outcome of the consideration of a similar request on this agenda, there are no further names on the pre-approved list of names for the Te Kauwhata Community Committee; therefore, the developer is permitted to go outside of this list and propose different names. This is contemplated in the Road Naming Policy under section 1.2 as follows:

1.2 Request for Road Name not from the "Approved List" of Road Names

(a) Where an "Approved List" is not available or the subdivision developer wishes to choose their own road names, the developer shall make a request to the Council's Roading Asset Team.

Through the developer's consultation with the local hapuu Nga Muka, four names were proposed for four roads and agreed upon by both parties as they relate to the history and acknowledge the Wai (waters) surrounding and running below and through the whenua (land).

Staff have reviewed the names and considered they do not duplicate, sound too similar, or is a duplicated street type (eg street, road, avenue, boulevard, junction, crescent, etc) which may otherwise cause travel uncertainties in the Waikato District. The names have been checked against Google mapping and NZ Post.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

A workshop has been done with the Community Committee to build a new pre-approved Road Naming list. This list is to provide recommended historical, social, cultural, and geographic themed names, background to the name choice, an indication of any potential duplication or sound similarity issues.

The Road Naming Policy allows for the developer to propose names not on the list. The developer has consulted with local hapuu group who have together agreed on the proposed Road names.

There are no exclusions of any suffix applicable to these name options as per the Road Naming Policy.

Preferred names by both local hapuu and developer

Road ID	Name (in order of preference)	Reason	Location of duplicate or similar sounding name in adjoining councils	OFFICE USE ONLY	
				Classification Exclusion and notes	Approved or Declined
Road B Option 1 Preferred	Riverine Road	A riverine lake is a lake that commonly forms in water filled depressions on river floodplains as river channels move and diverge. Lake Waikare is an example of a Riverine Lake.	Nil	Nil	Approved by Roding team
Option 2	Mudfish Road	Mudfish/hauhau/waikaka/kowaro are eel like in appearance, with long stocky bodies, thick slippery skin and no scales. They are found in swampy lowland habitats such as wetlands, pakihi, pools in swamp forests and slow flowing streams and drains. Black mudfish are found in a variety of wetland types from Waikato to the far north. The Whangamarino wetland is the one of the remaining strongholds of the black mudfish.	Nil	Nil	Approved by Roding team
Option 3	Whakamaru Road	Meaning to shelter or protect, Lake Waikare was lowered as part of flood control works to protect the residents in the surrounding area. This has had detrimental effects to the environment.	Tokoroa, South Waikato District Council	NIL	Approved by Roding team
Road C Option 1 Preferred	Haahi Crescent	Maaori translation of Church. The developer has strong faith in the Church and has shares these values with many in the Te Kauwhata community.	Nil	NIL	Approved by Roding team
Option 2	Whakapona Crescent	Whakapona means faith, trust, or belief.	Pukekohe and Hamilton	Nil	Approved by Roding team

Road ID	Name (in order of preference)	Reason	Location of duplicate or similar sounding name in adjoining councils	OFFICE USE ONLY	
				Classification Exclusion and notes	Approved or Declined
Option 3	Tuna Crescent	<p>It is largest freshwater eel in New Zealand and the only endemic species- the other Eels found in New Zealand are the native shortfin Eel, also found in Australia, and naturally introduced Australian longfin Eel. Longfin eels are long lived, migrated to the Pacific Ocean near Tonga to breed at the end of their lives.</p> <p>The New Zealand Eel processing Company is found nearby on Rata Street.</p>	Waihi Beach	Nil	Approved by Roothing team
Road D Option 1 Preferred	Maniapare Road	Maaori translation for plain. Lake Waikare has historically been at the middle of the flood plain. In 1965, flood control works were completed, lowering the average level of the lake by about one meter. The wetlands surrounding the shores of lake Waikare has been reduced by two thirds since 1963.	Awakino	Nil	Approved by Roothing team
Option 2	Waipuke Road	Maaori translation for Flood.	Pokeno	Nil	Approved by Roothing team
Option 3	Ramsar Road	Located just north of Te Kauwhata township, the Whangamarino wetlands area is the second largest peat bog and swamp complex in the north Island. Established as a Ramsar site in 1989, this wetlands area has been developed further since late 1990's. it is managed by department of conservation it is the site of the first national wetland trail established in New Zealand.	Nil	Nil	Approved by Roothing team

Road ID	Name (in order of preference)	Reason	Location of duplicate or similar sounding name in adjoining councils	OFFICE USE ONLY	
				Classification Exclusion and notes	Approved or Declined
Road E Option 1 Preferred	Parerangi Rise	This is the name of the matriarch from this area. Her name literally means the lintel of heaven. Pare (door lintel) Rangi (the heavens)	Nil	Nil	Approved by Roothing team
Option 2	Te Ture Rise	Te Ture means the constitution or law.	Nil	Nil	Approved by Roothing team
Option 3	Ropiha Rise	Maaori surveyor Tipi Tainui Ropiha.	Mangakino and New Plymouth	Nil	Approved by roading team

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are three reasonable and viable options for the Community Committee to consider:

Option 1: Approve the requested road name Option 1 of each road as proposed by the local hapuu and developer.

Option 2: Approve road names from Options 2 and 3 of each road as proposed by the local hapuu and developer.

5.2 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report. All costs for new road names are being met by developers.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

Local hapuu Nga Muka have been included in the correspondence to the necessary community Board members advising of the road name application.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks

Tuuraru

The decisions and matters of this report are assessed as of low risk, in accordance with the Council's Risk assessment and risk appetite.

6. Significance and engagement assessment Aromatawai paahekoheko

6.1 Significance Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement Te Whakatuutakitaki

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	✓	Internal
<input type="checkbox"/>	✓	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	✓	Local hapuu: Nga Muka
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps Ahu whakamua

The approved report will be presented to the Infrastructure Committee at their meeting on 5 March 2024.

If the preferred name is approved, the Developer will utilise this. If not, an alternative option will be used.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with the Council's role and Te Kauwhata Community Committee's Terms of Reference and Delegations.	Confirmed
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The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
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Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
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The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
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The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
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The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
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The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed
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9. Attachments Ngaa taapirihanga

Attachment 6.1A1 – Development Map

Attachment 6.1A2 - Confirmation from Nga Muka

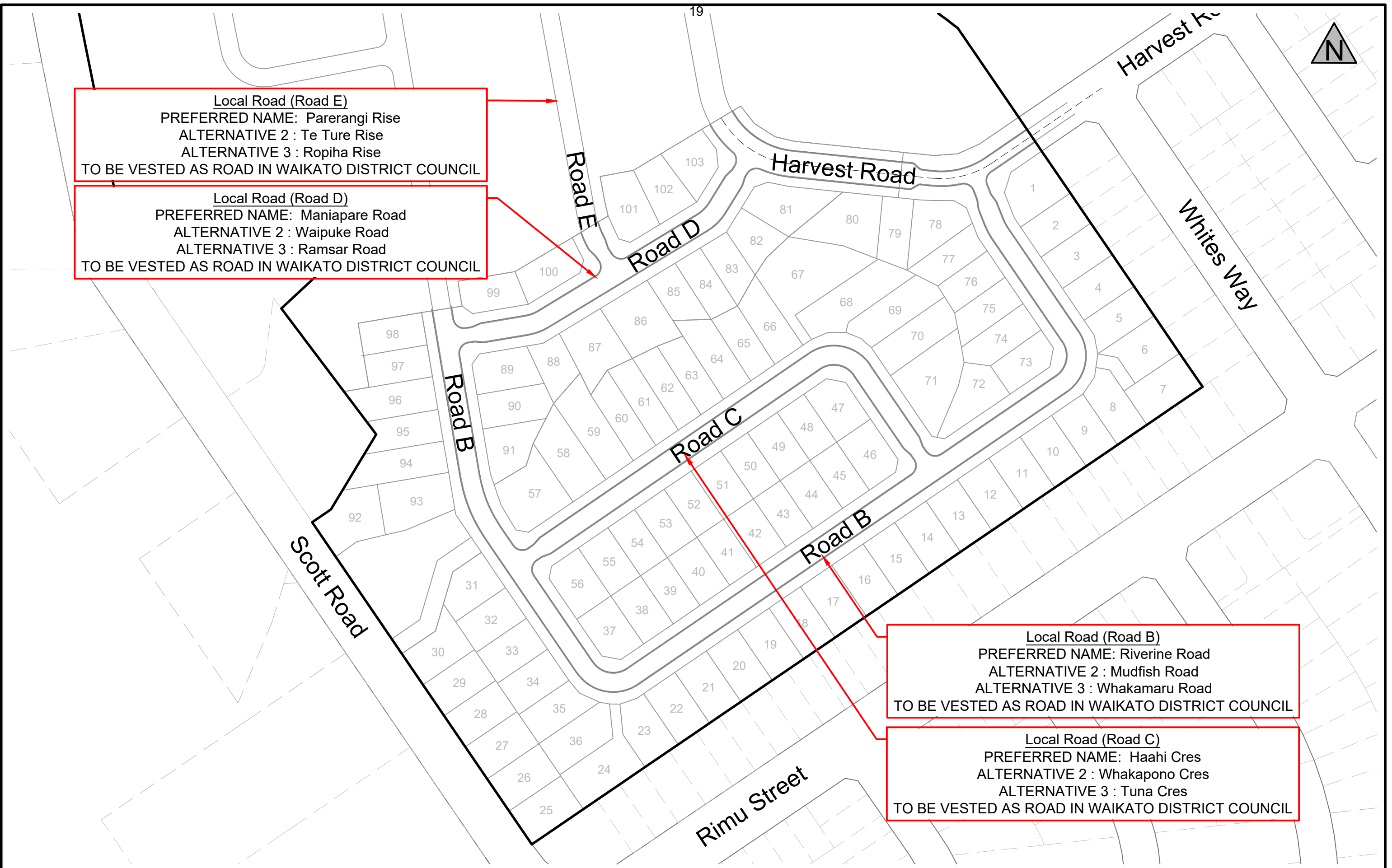


Local Road (Road E)
 PREFERRED NAME: Parerangi Rise
 ALTERNATIVE 2 : Te Ture Rise
 ALTERNATIVE 3 : Ropiha Rise
 TO BE VESTED AS ROAD IN WAIKATO DISTRICT COUNCIL

Local Road (Road D)
 PREFERRED NAME: Maniapare Road
 ALTERNATIVE 2 : Waipuke Road
 ALTERNATIVE 3 : Ramsar Road
 TO BE VESTED AS ROAD IN WAIKATO DISTRICT COUNCIL

Local Road (Road B)
 PREFERRED NAME: Riverine Road
 ALTERNATIVE 2 : Mudfish Road
 ALTERNATIVE 3 : Whakamaru Road
 TO BE VESTED AS ROAD IN WAIKATO DISTRICT COUNCIL

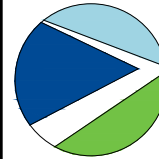
Local Road (Road C)
 PREFERRED NAME: Haahi Cres
 ALTERNATIVE 2 : Whakapono Cres
 ALTERNATIVE 3 : Tuna Cres
 TO BE VESTED AS ROAD IN WAIKATO DISTRICT COUNCIL



S:\2020\203111_PLANNING\3_ROAD NAMING\20311-01-PL-330 ROAD NAMING.DWG

Size	A3	Scale	1:1500	Date	November 2023		
No.	Amendment	Init.	Date	Designed			
1	For Information	BN	16/11/23	Drawn			
2				Checked			
3				Approved			

Road Naming Plan
 Subdivision of Lot 2 DP 489788
 43 Scott Road
 Prepared for: TK Lake Gardens Ltd



**Blue Wallace
 Surveyors Ltd.**
 25 Harwood Street, P O Box 38,
 Hamilton Central, HAMILTON.
 Phone (07) 839 7799, Fax (07) 839 4455

Datum: Circuit: Mt Eden 2000	
Height: ----	
Resource Consent Number:	
BW Ref.	Stg. Purp. Dwg. # Revision:
20311-01-PL-330	1

From: [Glen Tupuhi](#)
To: [Lynne Sun](#)
Cc: [Brent Nijssen](#)
Subject: Re: Proposed Road naming at TK Lake Gardens | BW Ref 20-311
Date: Tuesday, 28 November 2023 7:07:53 pm

Thank you

It is important to note that Nga Muka has not made any demands or imposition on the developer and the development over street naming the cultural provisions of the RMA do not provide such rights. I was approached by Choy and a gentleman's agreement was formulated between us in regards to the use of Maori street names and local Iwi historical significance. This outcome is a satisfactory result of that agreement. Note: the reluctance by Choy to use Whakapono (faith in action) is unfortunate, the aversion to whaka is because of the english connotation in the sound and not the Maori.

Glen

On Tue, Nov 28, 2023 at 4:03 PM Lynne Sun <Lynne@bluewallace.co.nz> wrote:

Kia ora Glen,

Following our recent phone conversation, we have finalized the selection of road names as outlined below:

Road B – Riverine Road

Road C – Haahi Crescent

Road D – Maniapare Road

Road E - Parerangi Rise

Kindly confirm.

Lynne Sun

Planner

BEP | NZPI

Blue Wallace Surveyors Ltd.

Mob: **021 656 908**

PO Box 38 | 25 Harwood St | Hamilton 3240

www.bluewallace.co.nz



From: Glen Tupuhi <tupuhiglen@gmail.com>
Sent: Tuesday, November 28, 2023 8:39 AM
To: Lynne Sun <Lynne@bluewallace.co.nz>; Brent Nijssen <Brent@bluewallace.co.nz>; TakHong Choy <callchoy@gmail.com>
Cc: Estelle Jonathan <Estelle.jonathan60@icloud.com>; Kelvin Tupuhi <tupuhikelvin@gmail.com>
Subject: Re: Proposed Road naming at TK Lake Gardens | BW Ref 20-311

Hi Lynne

Apologies I have misread the reports Parerangi Rise applied to Road E is fine with Nga Muka.

Glen

On Sun, Nov 26, 2023 at 2:43 PM Glen Tupuhi <tupuhiglen@gmail.com> wrote:

Tena koutou

Find our Nga Muka response to the names proposed in this name suggestions report.

Look forward to further discussion.

Parerangi being applied to Road B is important to Nga Muka.

Glen

On Fri, Nov 24, 2023 at 2:08 PM Lynne Sun <Lynne@bluewallace.co.nz> wrote:

Kia Ora Glen

I trust this message finds you well. Attached, you will find a list of proposed road names that we would appreciate your consideration on. For each, we have included a preferred option along with three alternatives. The rationale or significance behind each suggestion is outlined in the attached document.

To ensure accuracy and cultural sensitivity, we are seeking your confirmation on the meanings of the Maori road names, particularly with regard to "Hahi." Does it accurately signify 'church'?

Once you've reviewed and are satisfied with the selections, our next steps involve forwarding the names to the Council and LINZ for verification, ensuring there are no conflicts with recently approved names not yet reflected in our database.

We appreciate your time and consideration on this matter.

Nga mihi,

Lynne Sun

Planner

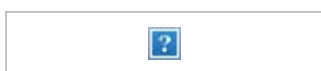
BEP | NZPI

Blue Wallace Surveyors Ltd.

Mob: **021 656 908**

PO Box 38 | 25 Harwood St | Hamilton 3240

www.bluewallace.co.nz



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Nгаа mihi

Glen Tupuhi

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Nгаа mihi

Glen Tupuhi

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Nгаа mihi

Glen Tupuhi

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To	Te Kauwhata Community Committee
Report title	Discretionary Fund Report to 22 January 2024
Date:	07 February 2024
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 22 January 2024

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community:

- a. receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report.**

3. Attachments

Ngaa taapirihanga

Attachment 6.2A1 – Discretionary Fund report to 22 January 2024

Attachment 6.2A2 – North Waikato Development Fund report to 30 November 2023

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)
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As at Date: 22-Jan-2024

GL

10-2070-0000-00-25904

2023/24 Annual Plan			4,198.00
Carry forward from 2022/23			23,380.00
Total Funding			27,578.00
Income			
Total Income			-
Expenditure			excl GST
05-Dec-23	Payment of \$2,173.91 (excl GST) to Te Kauwhata Rugby TKCC2311/6 Sports Club Inc invoice 2023-26 towards the cost of the kitchen extension project		2,173.91
02-Dec-23	Payment of \$1,723.50 (incl GST) to Te Kauwhata Events TKCC2311/6 Committee inv 114 towards the cost of the Te Kauwhata Christmas Parade		1,723.50
Total Expenditure			3,897.41
Net Funding Remaining (excluding commitments)			23,680.59
Commitments			excl GST
13-Feb-19	Further development of playgrounds, Re-allocate the \$5,000 which was initially allocated for the further development of playgrounds (as passed by resolution TKCC1902/04) for the development of the destination playground at the Te Kauwhata Domain	TKCC1902/04 TKCC2303/05	5,000.00
02-Dec-20	Commitment of \$10,000.00 be made to Blunt Road Walkway - walkway extending from Saleyard Road to Council Reserve at Blunt Road'	TKCC2012/03	10,000.00
24-Feb-23	Less Payment \$6,931.00 made to Frame Group invoice 11542 31/07/2022	TKCC2012/03	(6,931.00)
Total Commitments			8,069.00
Net Funding Remaining (Including commitments)			15,611.59

NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2023/24 (July 2023 - June 2024)
Te Kauwhata Allocation
As at Date: 30-Nov-2023

	RS	18356	
Resolutions from TKCC Committee Meeting Minutes & Other Information			
2023/24 Annual Plan			
Reserve Opening Balance		363,990.54	
Total Funding		363,990.54	
Income			
Interest July 2023-November 2023		5,210.15	
Total Income		5,210.15	
Expenditure			
Total Expenditure		-	
Net Funding Remaining (excluding commitments)		369,200.69	
Commitments			
<i>Date</i>	<i>Description</i>	<i>Resolution no</i>	<i>Amount</i>
	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the Te Kauwhata Blunt Road Walkway ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03	150,000.00
	Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding Te Kauwhata Domain lighting project and footpaths within the Domain .	TKCC2102/03	150,000.00
03-Nov-21	(Note: that the Committee subsequently (at one of the meetings) adjusted this commitment to \$100,000 as part of a discussion the Works and Issues report).		(50,000.00)
10-Aug-22	Te Kauwhata Community Committee allocated from the North Waikato Development Fund, \$25,000.00, towards the completion of the cricket nets	TKCC2208/03	25,000.00
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented.	TKCC2308/09	7,738.00
Total Commitments			282,738.00
Net Funding Remaining (Including commitments)			86,462.69

To	Te Kauwhata Community Committee
Report title	Discretionary Fund Applications
Date:	31 January 2024
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide the Discretionary Funding applications received for consideration by the Te Kauwhata Community Committee.

2. Executive summary

Whakaraapopototanga matua

The Te Kauwhata Community Committee has received one application for Discretionary Funding:

1. Te Kauwhata Community House - Children's Day – Splash n Dash

3. Recommendations

Tuutohu

THAT the Te Kauwhata Community Committee:

- a. approves/partially approves/declines an allocation of \$900.00 (plus GST if any) from their Discretionary Funding account to:**
 - i. Te Kauwhata Community House**
 - ii. Children's Day Splash n Dash**

4. Attachments

Ngaa taapirihanga

Attachment 6.3A1 – Children's Day Splash n Dash application

Attachment 6.3A2 - Children's Day Splash n Dash budget

Attachment 6.3A3 – Children's Day Splash n Dash quote

Name of your organisation and contact person:

The Te Kauwhata & Districts Information & Support Centre Inc

What is your organisation's purpose/background:

"We are the primary social service provider in Te Kauwhata and Districts delivering a range of services including Food Bank, Medical Transport, Counselling, Law Clinic, Financial Mentoring, Information, the Toi Ako Artspace, Toi Ako Youth, Community Garden and many community events.

Our vision - a connected community encouraging wellness in people & place"

Phone number: 0212225682 **email:** lauren@tekauwhata.org.nz

What is your event / project, including date and location?

We have been delivering Te Kauwhata's annual Children's Day event "Splash'n Dash" for over a decade. This free family event is designed to eliminate all barriers to participation. It is held at the Te Kauwhata Domain on Sunday 3 March from 10am to 2pm. Everything is free. Nothing is for sale. The events is a true community collaboration with the fire service running water slides and foaming, Toi Ako running team games and art station, Te Kauwhata Playcentre & Waerenga Playgroup running the preschool area and TK Lions manning the BBQs. A number of local businesses and volunteers also contribute time, goods and funds.

How will the wider community benefit from this event/project?

Splash'n Dash is a key date in Te Kauwhata's calendar. Each year we attract 500-800 participants including local families and extended families who come home for the event. It is a safe, trusted event where the domain turns into a giant backyard. It delivers social cohesion, family connection, special memories. A whole generation of local kids have now grown up with Splash'n Dash. It is unique local event that the community is proud of.

Are you GST registered? Yes (Do NOT include GST in your budget)

GST Number: 65-845-008

What is the total cost of your project/event: \$10070

What is the total amount you are requesting from the Board: \$900 towards Inflatables

Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc: Secured - \$500 Tindall Rural, \$1500 TK Water Association

Project Breakdown (itemised costs of funding being sought):

https://waisite.waikatodistrict.govt.nz/docs/systemlibrariesprovider/form-files-sf_communityboardcommitteefundingapplicationform/project-budget.xlsx?sfvrsn=2eb96cc8_0

Has/will funding been sought from other funders: Yes

If 'Yes', please list the funding organisation(s) and the amount of funding sought:

"Kainga Ora - application for \$2500

Cobb Vantress - application for donation of sausages

We will approach Te Kauwhata Lions who have long supported this event. "

Describe any donated material / resources provided for the event/project:

In order to deliver this event the Community House and Toi Ako donate \$1440 in wages for staff to plan, co-ordinate, promote and wrap up the event.

Children's Day: Splash'n Dash 2024

Suggested Date	Sunday 3 March
Duration	10am to 2pm
Venue	Te Kauwhata Domain
History	Held successfully for over a decade
Estimated attendance	600+
Activity	Water slides, inflatables, team games, art station, preschool area, foaming, music
Age	Whaanau friendly
Attendance Fee	All FREE

Expenses	Amount	Hours	Total	Notes
Event planning	40	30	1200	Pre & post liaison with council, talent, volunteers, suppliers, community. Marketing & comms.
Event Director	30	8	240	Event day set up, leadership, pack up
Art Station Lead	30	8	240	Event day set up, leadership, pack up
Event volunteers	0	80	0	Fire service, playcentre & play group, Lions, others supervising children and activities, serving food
First Aid	150	1	150	First responder for the event
Inflatables	5150	1	5150	Event fun quote: Dunk Tank - \$550 Climbing Wall - \$1400 Giant Obstacle Course - \$1800 Jnr Inflatable - \$550 Generators, 3 x \$250 Travel - \$100
Food - volunteers & sausage sizzle	1600	1	1600	
Team games & prizes	500	1	500	
Foam	140	1	140	For fire services spray
Polythene	300	1	300	For water slides
Miscellaneous	200	1	200	
Art Station materials	300	1	300	
Promotional Materials	50	1	50	Printing of posters etc
Total Expenses			10070	

Income	Amount	Hours	Total	
TKCH labour	40	30	1200	Secured
Toi Ako labour	30	8	240	Secured
Lions Club	1000	1	1000	TBC
Tindall Rural	500	1	500	Secured
TK Water Association	1500	1	1500	Secured
TKCC	900	1	900	Application lodged
Corporate giving	2000	1	2000	In discussion
Kainga Ora	2500	1	2500	Application lodged
			0	
Total Income			9840	

Lauren Hughes

From: office@eventfun.co.nz
Sent: Wednesday, 24 January 2024 5:14 pm
To: Lauren Hughes
Subject: RE: Te Kauwhata Splash n Dash

Hi Lauren

Yes we would love to be able to provide some entertainment on the 3rd March from 10am to 2pm

All Prices are inclusive of operators for 4 hours

Dunk Tank \$550

Climbing Wall \$1400

Obstacle \$1800

Jungle Slide (water slide for littlies) \$ 550

Generators are \$250 Each

Travel / Delivery \$100

I Look forward to your reply

From: Lauren Hughes <Lauren@tekauwhata.org.nz>
Sent: Wednesday, 24 January 2024 1:59 PM
To: office@eventfun.co.nz
Cc: Nicky Patterson <nicky@tekauwhata.org.nz>
Subject: Te Kauwhata Splash n Dash

Dear Event Fun

You have been our provider in previous years for our annual Children's Day Splash'n Dash event at the Te Kauwhata Domain. Are you available again this Sunday 3 March for an event where we need the inflatables up from 10am to 2pm. We would like to order the Dunk Tank, Climbing Wall, Extreme Rush Obstacle Course and a bouncy castle appropriate for preschoolers. As per last year we would like you to provide generators and staff to inflate and supervise. We can supplement with volunteers for crowd management.

Please can we have a quote for this year. As per last year we will also need evidence that your equipment meets the standard AS3533 in order to achieve our council permit.

Give me a call if you have any questions.

Kind regards

Lauren Hughes
Te Kauwhata Community House
0212225682

To	Te Kauwhata Community Committee
Report title	Works and Issues Report
Date:	7 February 2024
Report Author:	Vishal Ramduny, Strategic Initiatives and Partnerships Manager
Authorised by:	Vishal Ramduny, Strategic Initiatives and Partnerships Manager

1. Purpose of the report

Te Take moo te puurongo

To update the Te Kauwhata Community Committee on projects contained in the Works and Issues report.

2. Executive summary

Whakaraapopototanga matua

The Works and Issues update contained in the attachment relate to the following projects identified by the Te Kauwhata Community Committee:

Te Kauwhata Works & Issues Projects	Project Manager/Key Contact
Project 1: Dog exercise area	Tim Hinton and Ian Wrigley
Project 2: Saleyard Road Walkway	John Cunningham
Project 3: Community Identity Strategy	Courtney Howells and Estelle Jonathan
Project 4: Te Kauwhata Domain - Walkway and Fitness Trail	Tim Hinton
Project 5: Te Kauwhata Domain – Security cameras	Asanka Meththa
Project 6: Te Kauwhata Domain – Rongoa Garden	Whitney Totorewa and Tim Hinton

An update from Council's Technical Delivery Manager (in the Enterprise Project Management Office) on capital projects relevant to Te Kauwhata is included in the report.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Te Kauwhata Committee receives the Works and Issues Report for 7 February 2024.

4. Attachments **Ngaa taapirihanga**




Attachment – Works and Issues for Te Kauwhata Community Committee of 7 February 2024

ATTACHMENT

Te Kauwhata Community Committee Works and Issues Report

For Committee Meeting of 7 February 2024

Key:

Traffic Light	Definition
1) 	2) Project on track to succeed. 3)
4) 	5) Project planning has commenced OR the project is on hold, but action is being taken to resolve this OR a problem has been identified but no action may be taken at this time, and it is being monitored.
6) 	7) The project has not yet started OR it requires remedial action. 8)

1. Project Name: Development of the dog park exercise area

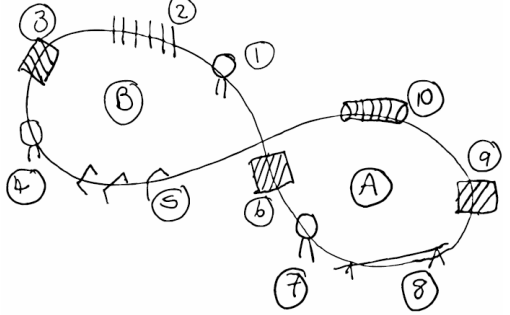
Project Goal:	Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.
Project Manager:	TBC
Project Members:	Tim Hinton and Ian Wrigley
Council Staff Advisor:	Stephanie Loughnan (Parks and Reserves Technical Support Officer)
Status:	 On 6 December 2023 Tim Hinton advised that the installation of the equipment will now happen in February 2024.
Funding:	Achieved for phase 1 and phase 2 stages 1 and II
Likely Completion	February 2024

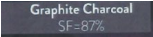
Project Summary

The TK dog park will be revamped to include a dog agility course and a fenced-off area for the more timid small dogs to play and exercise without fear of being encroached upon by larger dogs. Additionally, the dog park will also benefit from the development of two shaded picnic areas with picnic tables in them so members of the community can enjoy the area more with their families.

Please note that parking for overflow of the rugby club events has been fully considered.



Status update of actions from last 3 months	Support needed	Next steps	By When?
PHASE 1: Dog Agility Area			
<p>Dog agility equipment were cleaned in a working bee on Saturday 29th April 2023 as planned.</p> <p>Dog Agility course proposed to be located between points □ and □ of the dog park shown in the diagram above to minimise parking impact due to TK Domain event overflow.</p> <p>Meeting was had with Dog Agility course designer Denise Ireland on Wednesday 8 May 2023 and the course has been designed in two parts within a figure of 8 formation as shown in the dog park diagram on the previous page. Proposed course layout is shown below:</p>	<p>Tim Hinton has agreed this plan with Waikato District Council.</p> <p>Funding to hire equipment to place this equipment on the course has been achieved.</p> <p>Right now the ground is too wet to install the equipment. We are waiting for summer</p>	<p>Wait for the weather to dry up and then schedule in the working bees. Once we confirm the dates, Adele will send out community support requests on TK community page, Dog park community page and TKCC members</p>	<p>Tim Hinton advised that the installation of the equipment will now happen in February 2024.</p>
	<p>Community events across 2 phases:</p> <p>9) Working bee to install the equipment will likely happen in September/October/November 2023 once the ground dries up as per course design</p>		
<ul style="list-style-type: none"> □□□ Dog Tyre Hoops □ Dog Tunnel □ Dog Weaving Posts □ Dog Hurdles □□□ Dog Jump Platforms □ Dog Seesaw 	<p>10) Working bee to paint and finish the equipment in November/December 2023</p>		
<p>According to Kennel Club H Regulation H(1)(B)1a.(3) - Design:</p> <ul style="list-style-type: none"> • The course should require a dog to traverse 10 obstacles, but not more than 20 and all jump obstacles should be the same height • All agility obstacles will be laid out 4-5 metres apart between centres of consecutive obstacles using the straight line centre-to-centre method to ensure dog jump safety • The height of all obstacles will be knee height catering for midi dogs <p>There are two courses, A and B. Similar to a golf course with a 9 hole vs. 18 hole golf course, advanced dogs can do both courses A and B together, whereas beginner dogs can just work on one of the courses without interfering with another dog on the other course.</p>			

Status update of actions from last 3 months	Support needed	Next steps	By When?
PHASE 2: Picnic areas 1 and 2			
<p>Location of the picnic and shaded areas as well as small dog park area confirmed in the diagram above.</p> <p>Specifications as follows:</p>	<p>Items for the TKCC meeting:</p> <p>Funding has been achieved for phase 2, stage I and II.</p>	<p>Keep an eye on weather and once drier, the poles can be installed and Peter can complete the shadesails.</p> <p>Tim and Jeff sourcing mulch and rounds for completion of area</p>	<p>February 2024</p>
<p>PROJECT INSTALLATION STAGE 1</p> <p>To kick off the project, we need to install the steel poles as follows. We will source 4 galvanised steel poles per shade sail (2 poles will be lower and 2 higher) The height of the lower poles will be 2.5m above ground with 1m in the ground and the higher poles will be 3.5m above ground with 1.5m in the ground). We need to decide if we want to do a working bee to install the poles.</p> <ul style="list-style-type: none"> 8 x 125mm medium galvanised steel pipe poles with 4 x 3.5m long and 4 x 5m long fitted with caps Excavator and auger drill at \$115per hour Concrete 1.8m3 <p>Anticipated timeframe = 1-2 working days</p> <p>Anticipated cost = Poles 2,484.80 + Auger drill \$276 + Concrete \$805 = \$3,565.80 incl. GST</p>	<p>STAGE 1 AND II</p> <p>Right now the ground is too wet to install the poles. Tim has ordered the poles with Dale Barrakat and once the weather dries a bit, we can proceed with getting the poles in the ground. Once in the ground, Peter will measure the shadesail and completion of installation will be 3 weeks later</p> <p>STAGE III</p> <p>Picnic tables have been completed.</p>		
<p>PROJECT INSTALLATION STAGE 11</p> <ul style="list-style-type: none"> Once the poles are in the ground, Peter Fletcher will come to measure the shadesail measurements exactly although it's anticipated that the final shadesail sizing will be approximately 6.5x6.5 = 42.25m² for each area. He is ordering the Monotec 37015-year fabric warranty in Graphite Charcoal Shade  <ul style="list-style-type: none"> He will then make the shadesails with no joins, including stainless steel hardware, d-shackles and chain links. =. A deposit for making the material is not required as we are known to the maker. Takes 2 weeks to make and install once the 8 Poles are in the ground and ready. <p>Anticipated timeframe = 2 working weeks to make and install</p> <p>Anticipated cost = \$4,172.20 incl. GST - Price includes making and fitting the dog park shade</p>			
<p>PROJECT INSTALLATION STAGE I11</p> <p>Tim will source some mulch for the areas under the trees and Jeff will source half rounds to keep mulch/metal all in the area – effort and cost TBD</p> <p>Picnic tables have been sourced but need to be sanded and completed – effort TBD</p>			

Status update of actions from last 3 months	Support needed	Next steps	By When?
PHASE 3: Small dog fenced-off area			
<ul style="list-style-type: none"> We mapped out a small dog area in position J above measuring about 40 x 10m² We will look into fencing options for this area with a gate so mowing the lawn is still straightforward We need to feed back once we have explored fencing with Barakat Fencing 	Fencing companies willing to assist	Tim and Adele exploring fencing options	TBD
<ul style="list-style-type: none"> PHASE 4: Picnic area 3 explored 			
<ul style="list-style-type: none"> Walkway installed Gate to dog park to link to walking track installed Clearing of drain Removal of trees on the bank so the mural can be viewed Planting of trees at the far end by the squash court, so mural not obscured 	TBD	TBD	TBD


2. Project Name: Saleyard Road Walkway

Project Goal:	Development of the Saleyard Road Walkway
Project Manager:	John Cunningham
Project Members:	Marlene Raumati, Estelle Jonathan, Tim Hinton, and Whitney Totorewa
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	
Funding	<p>\$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee plus \$10,000 commitment from TKCC Discretionary Fund.</p> <p>The figure left in the original budget with all outgoings now completed is an increase on the last figure and stands at \$108,612.01 with no further forecast spend.</p>
Likely Completion	TBC

Project Status

Activity	Status Update for 7 February 2024	Next steps
Ascertain the cost of the upgrade (accessibility, storyboards, beautification etc.)	<p>On 1 November 2023 John Cunningham advised that he has discussed the possibility of terminating the Saleyard Road walkway with a cul de sac adjacent to the Whangamarino Wetland with Ed Mc Vicar. Ed advised that this cost about \$40,000. John to have a further discussion with Estelle Jonathan to make sure that mana whenua is comfortable with this.</p> <p>On 6 December 2023 John Cunningham advised that he would have a site visit with Estelle Jonathan in January 2024 to consider any environmental impacts of the cul-de-sac</p>	John Cunningham and Estelle Jonathan to report back on outcome of site visit.

3. Project Name: Community Identity Strategy

Project Goal:	The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.
Project Managers	Courtney Howells and Estelle Jonathan
Project Members:	Lauren Hughes, Adele Theron, Liz Tupuhi, Jo Gurnell
Council Staff Advisor:	Jason Marconi, Economic Development Advisor
External Partner:	Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking
Status:	 <p>On 6 December 2023 the Committee was advised that community engagement is scheduled to take place in May 2024.</p>
Funding:	<p>There is funding available from the Council's Blueprint budget to assist with strategy development. Discussions are underway with Kainga Ora for additional funding.</p> <p>It is important to note that this funding is not intended to fund individual projects that may fit within the strategy.</p>
Likely Completion	By June 2024 for the Strategy but as this is community led, it will depend on the commitment/ activity of the community.

Project Status

The Project Team would like to emphasise the purpose of this project which is to develop a strategy towards an aspirational future for Te Kauwhata and Districts. While there is consensus on the Project Team that the Strategy will be informed by two central pillars – our unique environmental and historic sites and stories – we believe it is paramount that our communities and stakeholders have a real opportunity to contribute to this vision and shape the short, medium and long term projects and goals that will be written into the Strategy as steps towards the vision. We cannot preempt these projects and goals. As such the next steps for our team are:

- 1) To develop a visual tool to introduce the project to the public and stakeholders. Our preference was originally to commission a high end video that showcases those important features pertaining to our central pillars. This has been costed and will require a budget of \$10,000+GST via Nimbus Media, or there is a possibility of a collaboration with Ngaa Muka who are also creating some new media over the coming months. If the budget is not available our Plan B is to create our own visual slide show which Lauren Hughes has volunteered to coordinate.
- 2) Plan and carry out a round of consultation that will take place between Mar-May 2024. The stakeholder groups we have identified for the first round of consultation are as follows. We welcome the Community Committee's addition of anyone we may have neglected:
 - Te Kauwhata Community Committee
 - Meremere Community Committee – as courtesy
 - Ngaa Muka
 - Rangiriri Paa
 - Schools in the defined area
 - Businesses in the defined area
 - Community organisations in the defined area
 - Aparangi
 - The general public

We expect that the projects and goals raised in this round of consultation will fall into these key areas:

- IDENTIFY – what are those important features under our pillars?
 - CONNECT – what infrastructure do we need to connect them eg walkways, cycle ways, roads, maps, websites
 - ACCESS – how else can we create access for the public to enjoy these sites? Tourism businesses, accommodation, disability access, public events, media, online resources, educational resources
-

- PROTECT & DEVELOP – if we want to be proud of these sites what are our responsibilities to them and what regulations do we need to advocate for to ensure that others working, living, visiting, doing business in the area cares for them too.
- CELEBRATE – how do we keep stakeholders and the community united around our identity and this vision for the next 50 yrs? How do we celebrate each milestone along the way?

We have updated the Project Plan below and you will see there is a second and third round of consultation planned. The second round is for specific people or groups who will be directly impacted by projects and goals that may fall out of the Strategy. For example if the public tell us that they want a walkway to connect site A to site B we will then have a specific set of stakeholders to consult around that project including landowners, neighbours, kaitiaki of the historic or ecological sites etc.

The third round of consultation will come after our Draft Strategy has been drawn up and it will include all those we have consulted with previously. At this point we will just be seeking to refine the Draft Plan and ensure we have not misrepresented any of our stakeholders.

We are still finalising the first round of consultation and will present the Committee with further information as it is available.

Please scroll down for updated Plan. New additions/amedments are in red.

UPDATED PROJECT PLAN – OCT 2023

Project Name: The Identity Project

Project Goal: The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.

Project Managers: Courtney Howells and Estelle Johnson

Project Members: Lauren Hughes, Adele Theron, Liz Tupuhi, Jo Gurnell

Council Staff Advisor: Jason Marconi, Community Led Development Advisor

External Partner: Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking

Status:

Funding: Council and Kainga Ora have pledged match funding to support consultation processes and the development of an Identity Strategy

Phase 2: Once the Strategy is complete additional funding will be required for initiatives within the Strategy.

Project Summary

- A subcommittee drawn from Te Kauwhata Community Committee members and invited stakeholders has formed and meets regularly towards the development of an Identity Strategy. **The purpose of the Strategy is to articulate those things that make our region unique and create a tool for planning and advocacy that will focus future investment and development in Te Kauwhata and Districts in such a way that it connects, protects and celebrates those central pillars:**
 - Our unique environment (wetlands, waterways and associated wildlife)
 - Our unique culture and history (Rangiriri pa and other sites and stories of historic significance)
 - The Strategy will be a guiding document stating a 50 year vision and the associated social, economic, environmental and cultural outcomes sought for Te Kauwhata over the next 50 years. **It will also include the short, medium and long term projects and goals required to achieve that vision.**
 - The Strategy will broadly cover the geographic area between the five Nga Muka marae – Hora Hora, Maurea, Waikare, Taniwha and Okaerea. There is acknowledgement that this is a soft border and important environmental and cultural features such as the Whangamarino Wetlands and connection between Rangiriri and Meremere may require a flexible, inclusive approach.
 - The Strategy will record aspirational, community led, long term goals for our region that will be used to:
-

- Advocate and inform the planning of other stakeholders in our region including local and regional council
- Identify and drive key projects that will realise the goals of the Strategy and cement the Identity of the region internally and nationally
- Provide a strategic focus for the development of other community led amenities
- Prior to the writing of the strategy the Project Team will lead community and stakeholder consultation. The team would like to commission a video as visual tool to engage the community in the visioning process. **If there are insufficient funds to achieve this they will create their own visual aid in the form of a slide show. For consistency and efficacy it is vital that the project team use the same information and tools when speaking to each stakeholder group.**
- The project team will collate the community contributions, drawing out common themes and ideas to progress further with relevant stakeholders. Once the direction and goals are identified the team will write, or commission the writing of the draft Strategy.
- The draft strategy will be taken back to the community for feedback before a final Strategy is produced.
- The final Strategy will include mechanisms for how it will be implemented, monitored and used. The Project Team will continue to take a key role in these matters and up date this document to detail Phase 2 in due course.

Phase 1				
Action	Support / Resources needed	By Who	By When	Next Steps
Project Team formed	Admin support to schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Complete	Meet 4-6 weekly
Option 1 Video Commissioned	Filming brief & \$10K budget for videographer - suggested Nimbus media OR partnership with Ngaa Muka videographer	Courtney to lead	Nov 2023	Meet with potential contractors and obtain quotes
OR Option 2 Slide show completed	Slide show	Lauren to create using information from Estelle, Liz and team	Nov 2023	Identify key ecological and historical features to include in slide show Create slide show

Action	Support / Resources needed	By Who	By When	Next Steps
Consultation events	Communication plan, venues, representation	Project Team	Mar-May 2024	Book venues Invite stakeholders Promote to the public Facilitate events
<i>Activity forecast but not timed or finalised...</i>				
Collate feedback		Project Team		
Targeted stakeholder discussions		Project Team		
Draft document written	Competent, strategic writer	TBC		
Consultation events	Communication plan, venues, representation	Project Team		
Collate feedback		Project Team		
Targeted stakeholder discussions		Project Team		
Final document written	Competent, strategic writer	TBC		
Final document launched	Communication plan, venues, representation	Project Team		

Supporting documents

Connectivity is a core consideration of the project and as such we have gathered these maps developed by related projects such as Te Araroa Trail, WDCs Te Kauwhata Identity Strategy: Connectivity through Tracks and Trail and The Te Kauwhata Rangiriri Heritage Trail. We will develop our own maps but attach these as reference tools in the interim.

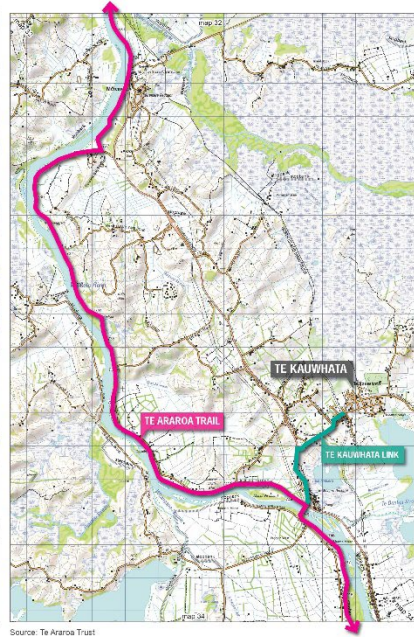
REGIONAL CONTEXT

The development of a walking/cycling network in and around Te Kauwhata creates an opportunity to connect to a wider regional cycling and walking network.

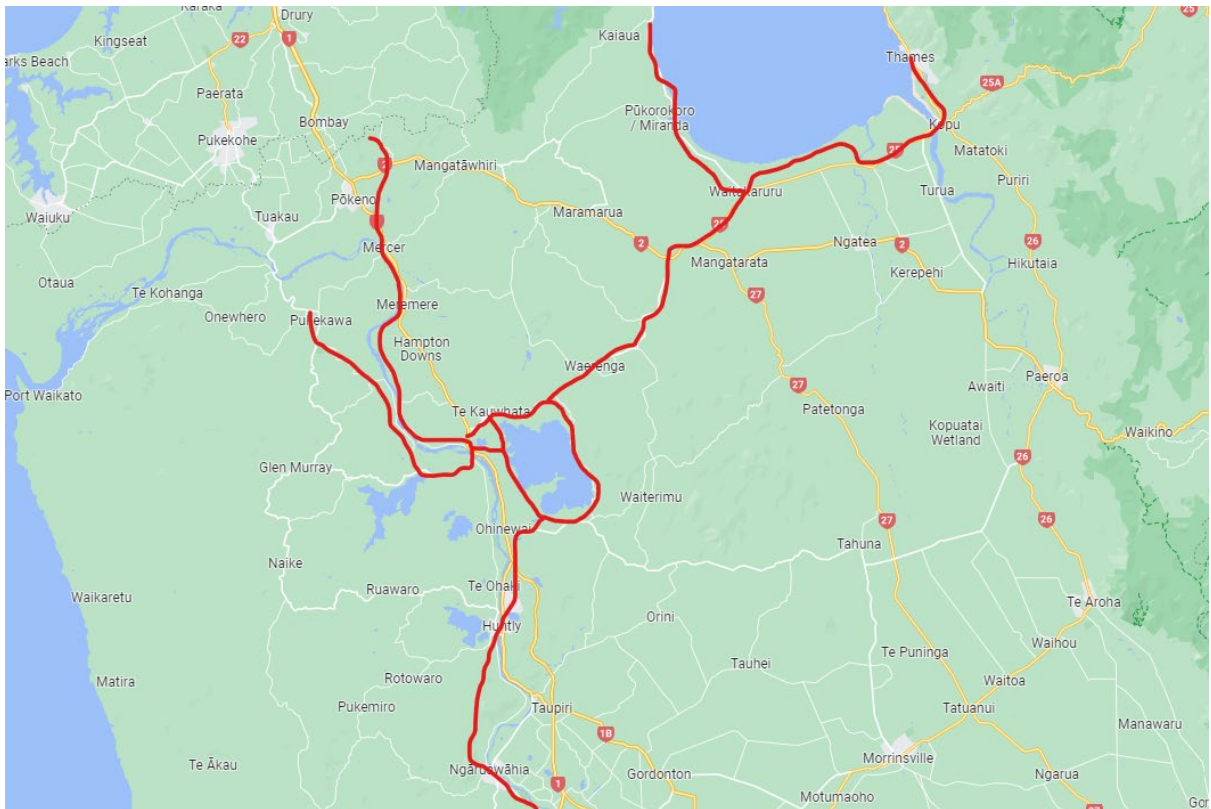
A future connection to the Te Araroa River trail will provide a link for river trail users to access Te Kauwhata encouraging visitors into the town centre and raising the profile of the area.

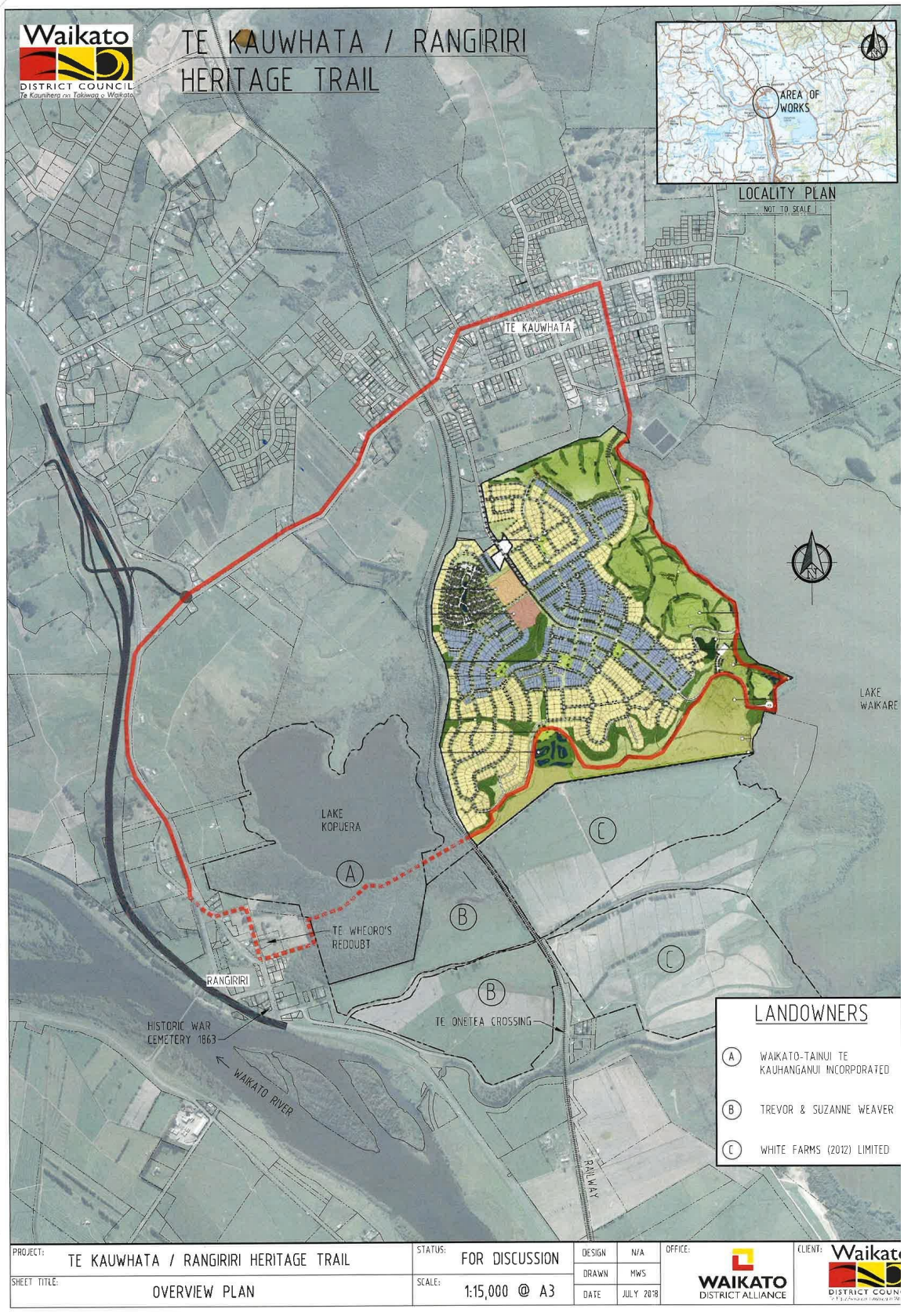


Source: Environment Waikato Walking and Cycling Strategy




Source: Te Araroa Trust





4. Project Name: Te Kauwhata Domain - Walkway and Fitness Trail

Project Goal:	A walkway and fitness trail which will help enhance the health and wellbeing of residents of Te Kauwhata.
Project Manager:	Tim Hinton
Project Members:	John Cunningham
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	
Funding:	<p>Te Kauwhata Domain Walkway works are to be undertaken as a staged project as follows:</p> <p>Stage 1 \$211,161.50 Stage 2 \$306,933.00 Total \$518,094.50</p> <p>and in accordance with the available Council LTP budget of \$518,603.62.</p>
Likely Completion	TBC

Project Status

Activity	Update for 7 February 2024
Works programming by Council's Open Spaces team.	The Te Kauwhata Domain walkway (Stage 1) tender is currently out to eight suppliers and Council's aim is to award the contract at the end of January 2024. We plan to start physical works in February 2024.


5. Project Name: Te Kauwhata Domain – Security cameras

Project Goal:	Security cameras covering the car park, the freedom camping area, scout den and the destination playground thus providing a safe environment for users.
Project Manager:	Megan May (Acting General Manager – Service Delivery)
Project Members:	Te Kauwhata Community Committee
Council Staff Advisor:	n/a
Status:	 (no change from previous meeting)
Funding:	<ul style="list-style-type: none"> ▪ Council currently has an LTP 2021-2031 funding commitment for cameras at Te Kauwhata and Meremere. ▪ On 2 August 2023, the Committee resolved to uncommit \$5,000 for it had allocated for security cameras and re-allocate it back to the Discretionary Fund pool.
Likely Completion	TBC

Project Status

Activity	Status Update for 7 February 2024	Next step
<p>Te Kauwhata and Meremere will be the first communities to benefit from the camera roll out rather than waiting for a district-wide rollout. This was because there is already an LTP funding commitment for this project for Te Kauwhata and Meremere.</p> <p>This project is to be factored into Council's programme of works.</p>	<p>Funding commitment from the TKCC Discretionary Fund for \$5,000.00 has been released back into the Discretionary Fund.</p> <p>Asanka Meththa, Infrastructure Project Manager at the Waikato District Council, was present at the TKCC meeting of 6 December to engage with the Committee on its thoughts on where these new CCTV cameras should be installed.</p> <p>A memorandum of understanding with Hamilton City Council will need to be drawn up.</p>	<p>WDC's Infrastructure Project Manager, Asanka Meththa, to advise on any progress regarding the Memorandum of Understanding with Hamilton City Council.</p>

6. Project Name: Te Kauwhata Domain – Rongoa Garden

Project Goal:	A Rongoa garden promoting wellbeing, the wellbeing of the person, the whenua, the soil, and the water flowing through the whenua.
Project Manager:	Whitney Totorewa
Project Members:	Estelle Jonathan, Jo Gurnell and Tim Hinton.
Council Staff Advisor:	n/a
Status:	 (no change from previous meeting)
Funding:	\$3000 from Council's Placemaking Budget can be used for the irrigation.
Likely Completion	TBC

Project Status

Activity	Status Update for 7 February 2024	Next step
Identify area to be planted	On 6 December 2023 Tim Hinton advised that the next window of opportunity for planting is Autumn 2024.	TBA.

Council Capital Projects Update

Te Kauwhata Domain Walkway and Fitness Trail

The Te Kauwhata Domain walkway (Stage 1) tender is currently out to eight suppliers and our aim is to award the contract at the end of January 2024. We plan to start physical works in February 2024.

To	All Community Boards/Committees
Report title	Community Board/Committee Plans
Date:	31 January 2024
Report Author:	Gaylene Kanawa, Democracy Manager
Authorised by:	Will Gauntlett, Community Growth General Manager

1. Purpose of the report

Te Take moo te puurongo

To provide an update to the Community Boards & Committees on the Council's desire for you to develop a plan for your Board/Committee that outlines your goals for the next three years.

2. Executive summary

Whakaraapopototanga matua

Shortly after the 2022 Triennial Elections, Her Worship the Mayor invited all Community Boards and Committees into the Council to have a discussion regarding their aspirations and plans for the term.

The mayor wishes to work collaboratively with Boards and Committees to ensure that their communities know their aspirations and how they tie in with the Council's strategic priorities. The intention is that each Board/Committee has a plan for themselves that identifies to Communities the value of the work undertaken as their community representatives.

Each Community Board/Committee plan will outline its goals for a 3-year period that outlines its goals for the next three years. These Community Board/Committee plans will also enable us to transition away from the current Works, Actions, and Issues report to start reporting on progress with your aspirations.

To assist the Boards/Committees in developing these plans, a representative was sought from each to work with the Council's Community Led Development Team & Democracy Manager to discuss further how they would tie these plans into the four wellbeing is and the community outcomes adopted by Council in 2023.

Individual meetings have been held with the Board/Committee representatives for these plans, however it is time to make further progress which requires the input from the whole Board/Committee as these will be your plans.

The plans are to be community-led and provides you with an opportunity to engage with your communities and ensure they raise their own awareness of your work/priorities. To this end, one of Council's Community Led Development Advisors (Dominique Thurlow) has been tasked with developing a template that would enable the Community Board and Committee members to identify their priorities and how they will link into the community outcomes. A copy of the template is attached.

Workshops are being scheduled by the Community Led Development Advisor to progress these and have plans in place by the end of June 2024.

Your Community Board/Committee representative can speak to this report further and provide more background on discussions previously held as each Board/Committee are at varying levels of developing their desired aspirations.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Te Kauwhata Community Committee receives the update regarding Community Board/Committee Plans.

4. Attachments **Ngaa taapirihanga**

Attachment 1 – Draft Community Board / Committee Plan template

Title page

Name of town

Our

Community Board Plan 2024-2026

Picture that is representative of
Community Board/Community Committee
area

The x Community Board Plan outlines the goals and priorities for the x community over 2024-2026. The Plan provides the Waikato District Council and the community with an insight about the matters that are important to the x Community Board area, and where investment and action is needed.

Message from the Chairperson

Our Vision

Example

Listen to and work with community, mana whenua, partners and other organisations to protect and enhance the environmental, social, cultural and economic wellbeing of x.

Vision statements

- We are committed to upholding Te Tiriti o Waitangi by engaging well with papatipu rūnanga and holding Te Ao Māori values at the core of our decision-making.
- The views, interests, needs and aspirations of residents are effectively represented.
- We have an open and transparent decision-making process that residents can understand and engage in.
- Our focus is to enhance environmental, cultural, social and economic wellbeing.

Our priorities

Priority No.1

Why this matters:

Alignment to Community Outcomes and Strategic Priorities.

What the Board will do?

What training is required?

We will measure our success by?

Enhancement of Wellbeings			
Environmental	Social	Cultural	Economic

Priority No.2

Why this matters:

What the Board will do?

What training is required?

We will measure our success by?

Enhancement of Wellbeings			
Environmental	Social	Cultural	Economic

Priority No.3

Why this matters:

What the Board will do?

What training is required?

We will measure our success by?

Enhancement of Wellbeings			
Environmental	Social	Cultural	Economic

Priority No.4

Why this matters:

What the Board will do?

What training is required?

We will measure our success by?

Enhancement of Wellbeings			
Environmental	Social	Cultural	Economic

Priority No.5

Why this matters:

What the Board will do?

What training is required?

We will measure our success by?

Enhancement of Wellbeings			
Environmental	Social	Cultural	Economic

Map of the Community Board/Committee Area

Key statistics

This section provides an overview of key statistics for the x Community Board area.

Key facilities and amenities

- x council library
- x council service centres
- x council parks:
- x cemeteries
- x Council Museum
- x community museums
- x schools: x primary, x secondary, x kura Kaupapa
- x volunteer fire brigade
- Major sport and recreation amenities:

- x shopping areas
- x papatipu rūnanga within x area

Occupied private dwellings:

Papatipu Rūnanga: x

Population: x

Median age: x

Median income:

Rented dwellings: x%

Make up of x community

X european

X Maori

X Pacifica

X Asian

About Community Boards

Community boards play an important role in local governance and citizen-led democracy, serving as the primary link between the local community and the Council. Waikato District Council's Community Boards and Community Committees are not committees of Council. They are unincorporated bodies providing a voice for communities within the respective boundaries they represent. The Community Boards are representatives, advocates, brokers, and connectors of those communities, promoting Economic, Cultural, Social and Environment wellbeing for our diverse communities.

The community board's main role is to:

- Represent and advocate for the interests of its community.
- Consider and report on all matters referred to it by the council, or any matter of interest to the board.
- Maintain an overview of council services in the community.
- Prepare an annual submission to the council for expenditure within the community.
- Communicate with community organisations and special interest groups within the community.





Community board plans

Community board plans are developed every three years and outline the board's key priorities for their elected term. They also indicate how the board will work in partnership with their local community and mana whenua to achieve the

Council's community outcomes. A key part of the development of the plan is engagement with the local community and key stakeholders to ensure that the board's priorities reflect the needs and desires of its community, mana whenua, community groups and businesses in our board area.

Waikato District Council



<p>Community Wellbeings</p>	<p>Economic</p> 	<p>Social</p> 	<p>Environmental</p> 	<p>Cultural</p> 
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Community outcomes Ngāa putanga aa-hapori



Cultural - Ahurea

**We celebrate who we are.
Ka whakanui maatou i too maatou katoa.**

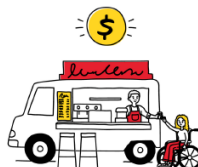
We celebrate all cultures. We treasure our diverse communities, and acknowledge our cultural rights and obligations.

We honour, understand and implement Te Tiriti o Waitangi and acknowledge the relationship with mana whenua of our district.

Ka whakanui maatou i ngā ahurea katoa. Ka maimoatia e taatou te kanorautanga o oo maatou hapori me te whakamaanawa hoki i aa maatou maatika aa-ahurea me oona herenga katoa.

Ka whakahoore, ka maarama, ka whakatinana hoki maatou i Te Tiriti o Waitangi me te whakanui hoki i te hononga ki ngā mana whenua o too taatou takiwaa.

11.69 x 16.53 in



Economic - Ohaoha

**We support local prosperity.
Ka tautoko maatou i te houkura aa-rohe.**

We champion sustainable growth in our local economy. We support local enterprise and encourage innovation and socio-economic prosperity for all, while managing regulatory processes to protect and promote our unique district. We acknowledge our rural and Maori economies as key contributors to our district's prosperity and sustainability.

Ka maatua kookiri maatou i te tupunga toitu i too taatou ohaoha aa-rohe. Ka tautoko maatou i ngā hinonga aa-rohe, ka akiaki anoo hoki i te aranga hou me te houkura aa-hapori moo te katoa, kei whakahaere ana i ngā haatepe kia tiaki, kia whakatairanga hoki i o too taatou takiwaa rangomaiwhiti. Ka whakamaanawa maatou i aa maatou ohaoha aa-rohe, ohaoha aa-Maori hoki hei kaiawhina matua moo te toituutanga me te houkura oo too taatou takiwaa.



Environmental - Taiao

**Our environmental health underpins
the health of our people.**

**Ka taunaki too maatou oranga aa-taiao
i te oranga o oo taatou iwi.**

We want waterways which are healthy and create connections. We protect and enhance our soils, water and native biodiversity and take care of our taiao (natural environment) for the health and wellbeing of our people, our communities and for future generations.

E hiahia ana maatou ki ngā arawai ora, ki ngā arawai whai hononga. Ka tiaki, ka whakahaumako hoki maatou i aa maatou oneone, wai me te kanorau koira Maaori, aa, ka tiaki hoki i too taatou Taiao (taiao maaori) moo te hauora me te oranga o oo taatou iwi, oo taatou hapori o aa taatou uri whakatupu hoki.



Social - Paapori

**We have well connected communities.
He hononga whaitake katoa o oo maatou hapori.**

Our communities are connected, safe, accessible and resilient. We put community wellbeing at the heart of our decisions, and we embrace partnerships to get things done to improve people's lives.

Kua honohono katoa oo taatou hapori, e noho haumarua ana, e waatea ana, e manawaroa ana hoki. Ko te oranga aa-hapori kei te pito o aa maatou whakatau, aa, e kauwhiri ana maatou i te rangapuu mahitahi kia piki ake ai te kounga o too te hunga tangata ora.

What are the Wellbeings?



Social

Involves individuals, their families, whānau, hapu, iwi, and a range of communities being able to set goals and achieve them, such as education, health, the strength of community networks, financial and personal security, equity of opportunity, and rights and freedoms.

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Economic

Looks at whether the economy can generate the employment and wealth necessary to provide many of the requirements that make for social wellbeing, such as health, financial security, and equity of opportunity.



Environmental

Considers whether the natural environment can sustainably support the activities that constitute healthy community life, such as air quality, fresh water, uncontaminated land, and control of pollution.



Cultural

Looks at the shared beliefs, values, customs, behaviours and identities reflected through language, stories, visual and performing arts, ceremonies and heritage that make up our communities.

Community Board Investment

The x Community Board has three one fund available for allocation each year and for the 2022-23 funding year, has a total funding pool of \$x.

Discretionary Board Discretionary Fund is open for applications all year – 1 July to 30 June. The purpose of this fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates.

Add in Discretionary Board funding material.

Introducing the Community Board/Community Committee Members...

This section will include a picture and bio
about why members stood for the board
from each Board/community member

We'll also include contact details

To	Te Kauwhata Community Committee
Report title	Councillor’s Report – February 2024
Date:	Wednesday, 7 February 2024
Report Author:	Councillor Marlene Raumati, Waerenga-Whitikahu Ward

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the activities of Councillor Raumati since the Te Kauwhata Community Committee meeting held on 6 December 2023.

2. Executive summary

Whakaraapopototanga matua

2.1 Council Meeting December 2023

Policy and Regulatory Committee 22 November 2023 – Water Supply Bylaw 2014

Council revoked the Water Supply Bylaw 2014 and adopted the Water Supply Bylaw 2023 with an amendment to clause 9.6.1 (c) - **This clause includes a new sentence shown in *italics* and shall be read as:**

9.6.1 (c) The Council may fit additional meters to any minor or ancillary dwelling located on any Premises, for the purposes of determining water consumption. *This applies to premises with a connection to On Demand Supply and excludes Restricted Flow Supply, unless requested by the Property Owner.*

Water Governance Board Recommendations 28 November 2023 – Port Waikato Flood Resilience Works and Te Kauwhata Water Association (TKWA) Resource Consent Renewal Update

THAT the Waikato District Council:

- a. approves the reallocation of funds from account codes 104670.1700.0000.00.25407 and 102623.1700.0000.00.25407 to be used towards the Port Waikato Three-Waters Resilience Fund

That the Waikato District Council notes:

- a. that the Chief Executive will arrange that tinkered potable water delivered by TKWA to Ngaa Muka Development Trust five marae during summer, is not charged up to 120m³/year and for a period of three years; and**
- b. meets the requirement of Te Mata Arowai for a water carrier with regards to water cartage.**

Infrastructure Committee Recommendations 13 December 2023 – Proposed Community Waste Minimisation Fund

That the Waikato District Council:

- a. establishes a Community Waste Minimisation Fund, as recommended in the Council’s Waste Minimisation and Management Plan, and**
- b. that the fund commences with an amount of \$50,000 in the first year, up to \$100,000 in the second year and \$150,000 in the third year**

2.2 Waikato District Council Long Term Plan (LTP)

Council is legally required to adopt a Long Term Plan no later than June 2024. Waikato District Residents and Ratepayers can expect to be consulted between March – April 2024, with LTP Hearings scheduled for the week beginning May 6 – 9 and Deliberations set for the week beginning May 20 – 23.

More information will follow within the coming weeks

2.3 Community Engagements

Te Kauwhata A & P Show

The Te Kauwhata Events Committee executed an amazing A & P Show. The weather was fantastic and the crowd were outstanding! – an incredible turn out with a range of stalls, from food to crafts. The baking, produce and photography competitions were demonstrative of the wonderful talent within our communities. It was great to see our volunteers from our local Fire Brigade, Hato Hone – St John, Guides, Lions and our tamariki from Te Kauwhata Primary School

Te Kauwhata Christmas Parade

With the funding support of our Community Committee and others, the events committee, once again show cased their event management expertise with a wonderful Christmas Parade 2023. Our locals, along with our neighbouring communities from Waerenga, Meremere and Rangiriri, had an amazing time. The floats were fantastic, the weather was perfect and coming through the village, seeing the community enjoying themselves and the beginning of Christmas was wonderful – SO PROUD OF OUR COMMUNITIES!

2.4 Council Meetings February 2024

Council Meeting	12 February 9:30am – 12:30pm
Performance & Strategy Committee	19 February 9:30am – 12:30pm
Policy & Regulatory Committee	27 February 9:30am – 12:30pm
Sustainability & Wellbeing Committee	28 February 9:30am – 12:30pm

2.5 Workshops and Other Meetings

LTP Budget Workshop	30 January 9:30am – 3:30pm
LTP Budget Workshop	31 January 9:30am – 3:30pm

2.6 Community and Constituency Engagements

Waerenga Hall Society Meeting	13 February 7:30pm
Waikato Sport & Active Recreation Awards	15 February 6.00pm

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee receives the report from Councillor Raumati for the December 2023 – January 2024 period.

4. Attachments Ngaa taapirihanga

There are no attachments.