

Agenda for a meeting of the Taupiri Community Board to be held in the War Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 26 JUNE 2023** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

5.1 Laura Kellaway – Heritage Advisor (Verbal Presentation)

6. REPORTS

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6.4	Chairperson's Report	Verbal
6.5	Community Board Members' Report	Verbal
6.6	Councillors' Reports	
6.6	Councillor J Gibb	Y
6.6A1	Councillor T Turner	Y
6.7	Waikato District Council Senior Leadership Update	Verbal

7. PROJECTS

- | | | |
|-----|--------------------------------------|---------------|
| 7.1 | Community Planting and Maintenance | <i>Verbal</i> |
| 7.2 | Taupiri Structure Plan | <i>Verbal</i> |
| 7.3 | Taupiri School updates | <i>Verbal</i> |
| 7.4 | Emergency Procedures – Civil Defence | <i>Verbal</i> |
| 7.5 | Halls | <i>Verbal</i> |

GJ Ion
CHIEF EXECUTIVE

To	Taupiri Community Board
Report title	Confirmation of Minutes
Date:	Monday, 19 June 2023
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Taupiri Community Board held on Monday, 15 May 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 15 May 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – TCB Minutes, Monday, 15 May 2023

MINUTES for a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 15 MAY 2023** commencing at **6.00pm**.

Present:

Ms J Morley (Chairperson)
Ms S Cocup-Hughes (Deputy Chairperson)
Ms D Lovell
Mr H Lovell

Attending:

Mr J Ebenhoh (Planning & Policy Manager)
Ms G Shaw (Democracy Advisor)

The Planning and Policy Manager opened the Taupiri Community Board meeting with a Karakia.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Lovell/Mr Lovell)

THAT the apology from Cr Gibb for non-attendance be accepted.

CARRIED

TCB2305/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Cocup-Hughes/Mr Lovell)

THAT:

- a. the agenda for a meeting of the Taupiri Community Board held on Monday, 15 May 2023 be confirmed, with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

TCB2305/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Lovell/Ms Cocup-Hughes)

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 5 April 2023 be confirmed as a true and correct record.

CARRIED

TCB2305/03

REPORTS

Works and Issues Report

Agenda Item 6.1

The report was received [*TCB2305/02 refers*] and the following discussion was held:

Community Plan

- Noted that this project was ongoing. The Board had recently held a workshop on this topic and work was progressing in this area.

Wel Green Boxes/Chorus Building/Mural Painting

- Ms Lovell noted that a suggestion had been made by the local marae to utilise kowhai in the artwork and keep it relevant to Taupiri. The designer will alter the artwork accordingly. It was proposed to include the five (5) birds of Taupiri to maintain the connection to the area. Ms Lovell would liaise with the marae for further information/input.

ACTION: Ms Lovell to continue liaison with the local marae and local residents regarding mural artwork.

- Noted there were 26 WEL Energy boxes in the area, therefore, projects would be ongoing in this space.
- There was discussion about the history of the area, as well as consideration for including a QR code for each box, in both languages (Te Reo Maaori and English).
- The Planning and Policy Manager shared information about the recent appointment of a Heritage Advisor, Laura Kellaway, who could provide valuable insights for future meetings.
- Mr Lovell mentioned a local resident, who possesses extensive knowledge about the history of Taupiri.
- Various members acknowledged that different parts of town hold distinct histories, which could be reflected through the artwork in each location.

Proposal for Walkway and Cycle Track in Taupiri

- Noted uncertainty about future tranches of Better Off Funding due to the effects of recent flooding in the district.
- Board noted that the Taupiri Charitable Trust now has a registration number and the Board and Trust plan to come together once the Trust was ready to discuss how they could work together.
- Noted that the Board advocates for the community, while the Trust is a channel for funding projects. For example, the Trust was instrumental in raising funds for the walkway project which could not have been done without their establishment.
- The Board was the catalyst that initiated the Trust, noting the Board cannot accept donations as there is no mechanism in place to receive them. This arrangement is being closely watched by other boards as an example of how this set-up can be successfully implemented. It is hoped that with a clear understanding of each group's role, great things can be achieved with the Board and the Trust working together.
- It was emphasised that the Board is elected and represents the community, while the Trust is not. Nonetheless, building a good relationship between the two entities is crucial.
- The identity of the Board and the Trust were also discussed in terms of their individual roles and responsibilities.

Emergency Procedures

- Noted that Cr Gibb had sent members a draft flier or one-pager that is intended for distribution throughout the Taupiri community.
- Additionally, there were plans in motion to coordinate a gathering at the marae. In regard to the aforementioned flier or one-pager, it is requested that 350 copies be printed at the cost of the Board. This action would require approval/further information to proceed.

ACTION: Staff to investigate printing/costing options for 350 fliers that the Taupiri Community Board intends to distribute locally. Staff to report back to the Board with costing/printing options and next steps.

Neighbourhood Support

- The Chair had held a meeting with local Police representatives. During the meeting, it was suggested that Taupiri consider installing CCTV cameras in the community, similar to those already in place in Ngaruawahia and Huntly.
- The Police recommended that cameras be strategically placed at various locations throughout the community. It was suggested that the project start with six (6) CCTV cameras and progress from there, with pricing and a business case to be provided.

- Members emphasised the need to install cameras in residential areas, as well as along the main street and within the village, to combat criminal activity in the area.
- The Chair suggested that the Police put forward a funding case to support the installation of the cameras. The group agreed to gather pricing details, and it was mentioned that the Community-Led Development Team had already been consulted on the matter.

ACTION: Community-Led Development Team to support/meet with the Chair regarding the above project/s.

Picnic Tables

- There seems to be a delay in the completion of some tasks assigned to City Care (e.g., delivery of the tables). Despite the passage of several months, no progress has been made on this item.
- Staff noted that an action could be recorded for the staff member who is responsible for managing the contract between City Care and Council, emphasising that action needs to be taken to address the issue.
- Three (3) of the tables are for Taupiri School, three (3) are for the Christ Church, while the remaining one (1) is for EduCare. All parties concerned have been duly notified.

ACTION: Council staff responsible for managing Council's City Care contract to investigate delay in delivery of tables to Taupiri School Christ Church Taupiri and Taupiri Edu Care, in liaison with the Taupiri Community Board.

Ngaruawahia, Hopuhopu & Taupiri Structure Plan/Ngaruawahia Town Centre Plan Update

- It was noted that a relevant meeting relating to this item would be held later in the week.

Roading signs

- It was recommended that appropriate signage be installed at the new Taupiri development location, as it poses potential safety hazards such as narrow roads that are frequently frequented by trucks and young children on bikes.
- Additionally, the need for cautionary signals like 'Watch for Children' signs and safe crossings ought to be considered on Te Putu Street, where there is a school and increased pedestrian activity.

ACTION: Staff to investigate placement of 'Watch for Children' signs and safe crossings on Te Putu Street, as it is frequented by school children.

- The growing enrolment at the school in the area highlights the importance of addressing safety concerns in the community. Therefore, it is proposed that staff from the Roading Team report directly to the Board about possible solutions at a future Community Board meeting.

ACTION: Roading Team to attend a future Taupiri Community Board meeting to address the above issues and answer questions posed by elected members.

- Moreover, the possibility of installing a speed counter or speed camera on Te Putu Street should be discussed with the Police to ensure that speed limits are adhered to.

ACTION: Chair to liaise with Police regarding a speed counter or speed camera on Te Putu Street.

Update to Variation 3 of the Proposed Waikato District Plan

- The Planning and Policy Manager confirmed that Taupiri was not in scope for this initiative.

Gardens at Taupiri Mangawara Bridge

- It had been observed that the garden located at Te Putu Street and Gordonton Rd had been subjected to activity causing the plants to be severely pruned back and withered. Hence, Ms Lovell would undertake the task of logging the issue with City Care, who can take necessary measures to rectify it, or provide further information on the matter.

Lighting at Taupiri Mountain

- Staff were still waiting for WEL Networks to resolve. Once resolved, WDA lighting team would work with Waka Kotahi to work on repair of the streetlights.

Footpaths/Road Signs/Lighting/Tunnels

- The drainage issue on Onslow Avenue had been passed onto Waikato District Alliance (WDA) to investigate. The Team is currently working on high priority work (cyclone damage).
- The footpath request has been added to the list of potential projects for the next LTP.

ACTION: Staff to investigate the entrance to the recently constructed Taupiri residential development from Button Lane. The concern is that the signage, lamps and other objects placed by the development are occupying space along the road, leading to traffic congestion problems.

Franklin Vets – Potential Mural Opportunity

- Mr Lovell had initiated a conversation with the manager of Franklin Vets in Taupiri regarding the mural opportunity. The manager assured him that they would relay a message about the mural to the business owner/relevant parties.

- It was noted that the owner of the business had also expressed concern regarding graffiti on the site in question.

Civil Defence Workshop

- The Board was continuing to progress work on this item.

Additional Points Noted by the Board:

Walkway/s at the Pa Site

- Concerns have been raised regarding the state of the Taupiri Pa site paths, in particular the presence of noxious weeds, the lack of signage for the walkway, and the dumping of rubbish in the area.
- In addition, the Chair had expressed concerns regarding the state of Orini Road leading up to the BP station, as it appears to be overgrown and unkempt. A suggestion had been made to tidy up the area and introduce native trees to improve its aesthetic appeal. These matters have been noted and it was hoped they would be addressed accordingly to ensure the upkeep of the environment for the benefit of the community.

ACTION: Staff to investigate walkway and general concerns as outlined in the points above.

Discretionary Fund Report

Agenda Item 6.2

The report was received [TCB2305/02 refers] and the following discussion was held:

- The Chair and Ms Lovell attended Discretionary Fund Training last month.
- Brief discussion was held regarding the Board's budget and population.

ACTION: Staff to advise why Taupiri's Discretionary Fund budget had not increased, despite population increases in the area over the past few years.

Early Engagement Feedback for the Freedom Camping Bylaw 2023

Agenda Item 6.3

The report was received [TCB2305/02 refers] and the following discussion was held:

- During the discussion on potential restrictions in Taupiri, the group did not come to a clear consensus on the issue. Some members raised concerns about campervans being parked in certain areas, like Murphy Lane at the reserve. One questioned why Bob Byrne Park was not included in the restricted areas.

- The group noted that after 25 May 2023, there would be an influx of campervans arriving in the community. While some, argued that they did not harm anyone, others raised concerns about long-term stays and enforcement of bylaws.
- Ultimately, it was resolved that members would consider a submission to help prevent long-term stays in cars, and the Chair was tasked with making a submission.

ACTION: Chair to submit feedback on the Freedom Camping Bylaw 2023 prior to 5.00pm, Friday 19 May 2023.

Resolved: (Mr Lovell/Ms Lovell)

THAT the Taupiri Community Board:

- notes the early engagement feedback for the Freedom Camping Bylaw 2023 is due by 5.00pm Friday 19 May 2023.**

CARRIED

TCB2305/04

Waikato District Council Senior Leadership Update
Agenda Item 6.4

- It was noted that Laura Kellaway commenced her role as a Strategic Advisor for Heritage last week, with the Planning and Policy Manager her direct supervisor.
- Additionally, the LTP (Long-Term Plan) is showing positive progression, with discussions covering community outcomes, strategic priorities, and growth having been undertaken.

ACTION: Planning & Policy Manager to invite the Strategic Heritage Advisor to the next Taupiri Community Board meeting.

Chairperson's Report
Agenda Item 6.5

- A plan was discussed to plant 5,500 daffodil bulbs in the community. The idea was to scatter them around in various areas. It was decided that Ms Lovell would take responsibility for planting some. Suggested some be planted at Bob Byrne Park and under the trees on Murphy Lane. Additionally, the Chair suggested reaching out to the community to request extra assistance with planting the bulbs.

Councillors' Reports
Agenda Item 6.6

- Both Councillors were absent, therefore, no discussion was held. However, members noted how busy the Councillors were, as their schedules demonstrated in their reports.

Community Board Members' Report
Agenda Item 6.7

- Ms Cocup-Hughes noted that she attended an Effective Chairs workshop via Council.

PROJECTS

Community Planting and Maintenance
Agenda Item 7.1

- Noted the feijoa trees in the community require pruning. Board would follow up with City Care around this.

Taupiri Structure Plan
Agenda Item 7.2

- No discussion was held.

Taupiri School Update
Agenda Item 7.3

- No updates were available.

Emergency Procedures – Civil Defence
Agenda Item 7.4

- Update had been covered at an earlier stage of the meeting.

Halls
Agenda Item 7.8

- An arrangement was made to have a group of cleaners visit a Taupiri Hall for a thorough cleaning, which incurred a cost of \$1500.
- The Hall Committee is currently devising a plan to set up fencing in the backyard area of the Taupiri Memorial Hall to establish privacy. The committee is also looking to set up BBQs and tables out the back to enhance the outdoor experience for the guests.

Additional Point Raised by the Chair

- The Chair requested that copies of the opening and closing karakia, in English and Te Reo Maaori, be provided to the Community Board for future meetings.

ACTION: Staff to provide the Chair with copies of the opening and closing karakias, in English and Te Reo Maaori and Communications Team or the team responsible for Council halls to consider distributing copies of the karakia to all Hall Committees.

The Planning and Policy Manager closed the meeting with a Karakia.

There being no further business the meeting was declared closed at 7.42pm.

Minutes approved and confirmed this day of 2023.

J Morley
CHAIRPERSON

Open – Information only

To	Taupiri Community Board
Report title	Works, Actions & Issues Report: Status of Items May 2023
Date:	26 June 2023
Report Author:	Jim Ebenhoh, Planning and Policy Manager
Authorised by:	Clive Morgan, General Manager Community Growth

1. Purpose of the report
Te Take moo te puurongo

To provide an update on issues arising from the previous meeting and works underway.

2. Staff recommendations
Tuutohu-aa-kaimahi

THAT the Taupiri Community Board receives the Works and Issues May 2023 report from the General Manager Community Growth.

3. Attachments
Ngaa taapirihanga

Attachment 1: Taupiri Community Board's Works and Issues Report – May 2023

Taupiri Community Board's Works and Issues Report – May 2023

	Actions	To Action	Update/Response
1	<p>COMMUNITY PLAN (Community Plan booklet is an ongoing process)</p> <p>February 2023 Update</p> <ul style="list-style-type: none"> • Staff to follow up with the Communications Team to enquire where the Taupiri Community Plan information can be stored and made accessible to the public. • Chair to hold a workshop with the Board to discuss the Taupiri Community Plan booklet/information and how it would like to move forward with a public/one-pager document. <p>March 2023 Update</p> <ul style="list-style-type: none"> • Workshop was held in April. Chair to provide further updates at the next meeting. 	Taupiri Community Board	Ongoing
2	<p>WEL GREEN BOXES / CHORUS BUILDING – MURAL PAINTING</p> <p>February 2023 Update</p> <ul style="list-style-type: none"> • Dorothy Lovell to investigate setting up an information board (in both Te Reo Māori and English) and QR code corresponding to the history/meaning of the Taupiri Chorus Building mural painting. • Dorothy Lovell to explore possibility of approaching Taupiri School for input re: Mural at ends of Chorus building, not to paint 	TCB	Ongoing


	Actions	To Action	Update/Response
	<p>March 2023 Update</p> <ul style="list-style-type: none"> Dorothy has prepared the information. It now needs to be approved by the Taupiri Marae. <p>May 2023 Update</p> <ul style="list-style-type: none"> Ms Lovell to continue liaison with the local marae and local residents regarding mural artwork 	Dorothy Lovell, TCB Member	May 2023: Update to be provided at next meeting.
3	<p>PROPOSAL FOR WALKWAY AND CYCLE TRACK IN TAUPIRI</p> <p>December Update</p> <ul style="list-style-type: none"> Project is in stages. Stages One (1) and Two (2) have successfully gone through the Better Off Funding process. Stage Three (3) was on the reserve list and would also need to go through the Department of Internal Affairs (DIA). 	Howard Lovell, TCB Member	Ongoing
4	<p>EMERGENCY PROCEDURES</p> <p>February 2023 Update</p> <ul style="list-style-type: none"> Staff to consider holding a workshop for Community Boards to discuss local emergency management plans and establish an emergency management template that can be utilised by all community boards across the district. <p>May 2023 Update:</p> <ul style="list-style-type: none"> Staff to investigate printing/costing options for 350 fliers that the Taupiri Community Board intends to distribute locally. Staff to report back to the Board with costing/printing options and next steps. 	Scott Bult, Emergency Management Advisor	<p>May 2023: Household Emergency Plans (flyers) have been printed and are ready for distribution immediately. (Total 500). (No cost to community group) Next step: In discussion with the Chairperson (Jo Morley) and awaiting follow up meeting to be confirmed to discuss "mapping process" in order to begin the draft plan.</p>

	Actions	To Action	Update/Response
5	<p>Picnic Tables</p> <p>February 2023 Update:</p> <ul style="list-style-type: none"> Dorothy Lovell to notify Taupiri School and the local church with regard to arrival dates of the picnic tables and liaise with City Care to ascertain how the tables would be secured into the ground. <p>March 2023 Update</p> <ul style="list-style-type: none"> Citycare are yet to notify of delivery dates and times. <p>May 2023 Update:</p> <ul style="list-style-type: none"> Council staff responsible for managing Council's City Care contract to investigate delay in delivery of tables to Taupiri School Christ Church Taupiri and Taupiri Edu Care, in liaison with the Taupiri Community Board. 	Glyn Morgan, Open Spaces	<p>May 2023:</p> <p>The tables will be provided once removed from the current site. This work is scheduled to occur by the end of the month (next two weeks).</p>

	Actions	To Action	Update/Response
6	<p>Ngaruawahia, Hopuhopu & Taupiri Structure Plan / Ngaruawahia Town Centre Plan Update</p> <p>March 2023 Update</p> <ul style="list-style-type: none"> Public open days ran from 6th-8th March. Staff are working through the feedback and will share this once completed. All technical experts are now on board (Roading, Cultural, 3 Waters, Urban Design, Market). Staff attended Turangawaewae Regatta on 18th March. <p>May 2023 Update:</p> <ul style="list-style-type: none"> It was noted that a relevant meeting relating to this item would be held later in the week. 	<p>Donna Tracey, Strategic Planning Team Leader</p> <p>Fletcher Bell, Strategic Planner</p>	<p>May 2023:</p> <ul style="list-style-type: none"> Technical Assessments are now well underway. Urban Design - The Crime Prevention Through Environmental Design (CPTED) walkover was completed on 28th March with Jo and Howard present from Taupiri. Cultural Assessment - Te Huia Natural Resources have had one hui with Taupiri Marae. Transport – Traffic modelling has resulted in a delay. Market Assessment – We are expecting a final report shortly. <p>Te Huia Natural Resources have meet with Taupiri, Turangawaewae, & Ngati Tamainupo to help inform the cultural assessment. Vision and Principal session outcomes from the reference group were circulated to the wider community boards for feedback by 16 June 2023. Elsa, Donna, & Fletcher met with a Taupiri Developer in the south, to look at indicative development plans.</p>

	Actions	To Action	Update/Response
7	<p>Roading Signs</p> <p>May 2023:</p> <ul style="list-style-type: none"> • Staff to investigate placement of 'Watch for Children' signs and safe crossings on Te Putu Street, as it is frequented by school children. • Roothing Team to attend a future Taupiri Community Board meeting to address the above issues and answer questions posed by elected members. • Chair to liaise with Police regarding a speed counter or speed camera on Te Putu Street. 	<p>Attinder Singh, Roothing Contract Manager</p> <p>The Chair</p>	<p>May 2023: We recommend this is closed as we do not have budgets for new signs in the current LTP, however the request is added into list of actions required to develop next LTP.</p> <p>May 2023: The Chair to provide update at meeting.</p>
8	<p>Update to Variation 3 of the Proposed Waikato District Plan</p> <p>December:</p> <ul style="list-style-type: none"> • Iwi requested to be included in future planning projects including any arising from the Future Proof subregional forum. <p>March 2023:</p> <ul style="list-style-type: none"> • Strategic overview hearing completed in February. Preparation underway via technical reports etc for Waikato DC-specific hearings scheduled for mid-year. 	<p>Jim Ebenhoh, Planning & Policy Manager</p>	<p>May 2023: WDC planning evidence provided in preparation for July hearing. Taupiri is not in scope of this Variation. Remove this item?</p>

	Actions	To Action	Update/Response
9	<p>Lighting at Taupiri Mountain</p> <p>February 2023:</p> <ul style="list-style-type: none"> Staff to investigate the streetlights at/around Taupiri Mountain (Board reported that these lights were not working at the time of the meeting). <p>March 2023:</p> <ul style="list-style-type: none"> This is still Waka Kotahi's asset. Staff are working with Waka Kotahi to resolve this issue. WEL Networks will investigate the fault at their end and once done, WDA lighting team will sort out the streetlight to be repaired. 	Attinder Singh, Roading Contract Manager	<p>April 2023: Still waiting for WEL Networks to resolve. Once resolved, WDA lighting team will work with Waka Kotahi to sort out the streetlights, which to be repaired.</p> <p>May 2023: This is still Waka Kotahi's asset. WEL Networks currently working on this, we understand the delay is from Kiwi rail.</p>
10	<p>Footpaths/Road signs/Lighting/Tunnels</p> <p>May 2023:</p> <ul style="list-style-type: none"> Staff to investigate the entrance to the recently constructed Taupiri residential development from Button Lane. The concern is that the signage, lamps and other objects are occupying space along the road, leading to traffic congestion problems. 	Attinder Singh, Roading Contract Manager	<p>May 2023: This should be LDE's to inspect. This item is under investigation.</p>
11	<p>Walkway/s at the Pā Site</p> <p>May 2023:</p> <ul style="list-style-type: none"> Concerns have been raised regarding the state of the Taupiri Pā site paths, in particular the presence of noxious weeds, the lack of signage for the walkway, and the dumping of rubbish in the area. 	Service Delivery	<p>May 2023: Maintaining the walkways constructed as part of the WEX Huntly section project leading to Pā sites near Gordonton Road and Orini Road: The walkways are approximately within the blue circled areas shown below:</p>

	Actions	To Action	Update/Response
	<ul style="list-style-type: none"> Staff to investigate walkway and general concerns as outlined in the points above. 		 <p>This land is in Crown ownership and it is intended that the walkways and associated Pā sites will vest in Waikato Tainui as part of the WEX Huntly legalisation process. Michelle Brown (Strategic Property Manager) has asked Waka Kotahi's property managers, Colliers, to enquire of Waka Kotahi as to whether they will maintain these walkways.</p>

	Actions	To Action	Update/Response
12	<p>Discretionary Fund Report</p> <p>May 2023:</p> <ul style="list-style-type: none"> Staff to advise why Taupiri's Discretionary Fund budget had not increased, despite population increases in the area over the past few years. 	<p>Jim Ebenhoh, Planning & Policy Manager</p>	<p>May 2023: Council determines the quantum of discretionary funding available to boards and any changes will require council adoption.</p> <p>Next opportunity to adjust funding to be confirmed.</p>
13	<p>Waikato District Council Senior Leadership Update</p> <p>May 2023:</p> <ul style="list-style-type: none"> Planning & Policy Manager to invite the Strategic Heritage Advisor to the next Taupiri Community Board meeting. 	<p>Jim Ebenhoh, Planning & Policy Manager</p>	<p>May 2023: Laura Kellaway has been invited and will attend the next TCB meeting on 26th June.</p>
14	<p>Waikato District Council Senior Leadership Update</p> <p>May 2023:</p> <ul style="list-style-type: none"> Chair to submit feedback on the Freedom Camping Bylaw 2023 prior to 5.00pm, Friday 19 May 2023. 	<p>The Chair</p>	<p>May 2023: The Chair to provide update at meeting</p>
15	<p>Taupiri netball courts</p> <p>May 2023:</p> <ul style="list-style-type: none"> The Chair is working on having removable tennis nets and tennis line markings added on to the courts prior to summer 	<p>The Chair</p>	<p>May 2023: The Chair to provide update at meeting.</p>

To	Taupiri Community Board
Report title	Discretionary Fund Report to 8 June 2023
Date:	26 June 2023
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Taupiri Community Board on the Discretionary fund spend to date, commitments and balance as at 8 June 2023.

A query was raised at the last meeting regarding the lack of increase in Discretionary funding allocation. Discretionary funding is determined annually based on the parameters set within the Long-term Planning which is reviewed every three years. The targeted rate for community boards has not increased since it was first set. This is consistent across all community boards.

The discretionary funding allocation and related property rates will be reviewed as part of the upcoming 2024-2034 Long-Term Planning process.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Taupiri Community Board:

- a. receives the Discretionary Fund report to 8 June 2023, and**
- b. notes the response from the Finance Team regarding the Discretionary Funding allocation amount.**

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 8 June 2023.

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)
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As at Date: 08-Jun-2023

	GL 1.208.1704	
2022/23 Annual Plan	1,624.00	
Carry forward from 2021/22	6,007.00	
Total Funding	7,631.00	
Income		-
Total Income		-
Expenditure		<i>excl GST</i>
07-Nov-22	Payment of \$136.85 (inc GST) to Heartsaver NZ Limited toward the cost of servicing the Taupiri Community AED defibrillator TCB2209/034	119.00
15-Nov-22	Payment of \$2,000 (inc. GST) to the Taupiri Bowls Club towards upgrade work TCB2209/03	2,000.00
20-Dec-22	Payment of \$2,000.00 (incl GST) to Manabell NZ towards the cost of a mural wall painting for the local Taupiri Chorus building TCB2212/04	1,739.13
17-Jan-23	Payment of \$136.85 (inc GST) to Heartsaver NZ Limited toward the cost of servicing the Taupiri Community AED defibrillator TCB2209/04	134.11
28-Mar-23	Payment to the Community Development Advisor from TCB Discretionary Fund in the amount of \$150 (including GST, if any) for the reimbursement of a Koha for the workshop held at Taupiri Marae on August 16 2021. TCB2110/03	150.00
Total Expenditure		4,142.24
Net Funding Remaining (Excluding commitments)		3,488.76
Commitments	<i>Amount including GST</i>	<i>Amount excluding GST</i> <i>excl GST</i>
Total Commitments		-
Net Funding Remaining (Including commitments)		3,488.76

To	Taupiri Community Board
Report title	Blueprint Review Survey
Date:	13 June 2023
Report Author:	Jim Ebenhoh, Planning & Policy Manager
Authorised by:	Clive Morgan; Community Growth General Manager

1. Purpose of the report

Te Take moo te puurongo

To extend an invitation for the Community Board to complete a Blueprints survey which will provide Council with further information. An email was sent to the Community Board and Community Committee Chairpersons in May 2023 and this report is a follow up to that correspondence.

2. Executive summary

Whakaraapopototanga matua

At the end of 2022, a progress update on Blueprint implementation was sent to all Community Boards and Community Committees and later reported to full Council and published on our website.

These updates and the Blueprints themselves can be found here: <https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/blueprints>.

In the correspondence from December, it was mentioned that Council would be reviewing the current 2019 Blueprints so that the 2024-2034 Long Term Plan (LTP) can be informed by an up-to-date understanding of community aspirations.

The survey below is designed to be a simple, consistent check-in to see which initiatives in the current Blueprints you would like to see retained, amended or removed from the next LTP.

I am requesting that each local area (via Board or Committee) completes it **by 30 June** to help staff and Council prepare for the next LTP. This date has been set to allow your Boards / Committees to discuss this at your next round of meetings.

Here is the survey link:

https://forms.office.com/Pages/ResponsePage.aspx?id=l4BaCVghP0q5jh6G5cJbD8ExiYwn4WNBjWCy_9ZaMa1UQlg0WENTNE8xS0VLUjBSMFJTT0s1NTBWSS4u

It is encouraged that all Community Boards/Committees as a whole discuss this further and consult with others in your community in formulating your feedback, however Council is not consulting directly with the general public at this time.

In the interest of efficiency and timeliness, we are hopeful that the experience and connections of the Community Boards and Committees will allow you to respond on behalf of your communities. After 30 June, feedback will be collated and proposed changes presented to Council for endorsement as an input for LTP consideration.

I understand that some communities are working on additional visioning/strategy/planning documents which may sit alongside Blueprints to assist the Council and communities with their forward work programmes.

Reviewing and continuing Blueprints will not prevent that. The Council's intent is not for Blueprints to be a straitjacket, but rather a consistent, Council-accepted list of community aspirations that can inform the LTP and other Council plans and activities.

In the meantime, the progress updates and comments may provide you with useful clarification and information on what specifically each Blueprint initiative entails, which could help you with responding to the review survey above. The link to the Taupiri Blueprint page is here:

<https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/blueprints/local-area-blueprints/taupiri-local-area-blueprint>

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Taupiri Community Board notes the survey for the Blueprint Review closes on 30 June 2023.

4. Attachments Ngaa taapirihanga

Attachment One: Word Copy of Survey Document (available online at link below):
https://forms.office.com/Pages/ResponsePage.aspx?id=l4BaCVghP0q5jh6G5cJbD8ExiYwn4WNBjWCy_9ZaMa1UQlg0WENTNE8xS0VLUjBSMFJTT0s1NTBWSS4u.

Waikato District Council Blueprint – Feedback Wanted

We would like your feedback on the current District-wide Blueprint and/or Local Area Blueprints initiatives that could be considered for delivery in the 2024-2034 Long Term Plan.

Complete 10 questions in this online survey by 30 June 2023.

Your feedback will add value to the Blueprint, which represents you District and community's vision for the future and form part of the 2024-2034 Long Term plan development process.

You can find the current District-wide and Local Area Blueprints (“the Blueprint”) here

<https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/blueprints>

1. Name:
2. Email:
3. Are you a member of a Local Community Board or Local Community Committee?
 - Yes (Please proceed to Question 4)
 - No (Please proceed to Question 5)
4. Which Local Community Board or Local Community Committee are you a member of?
5. Which of the Local Area Blueprints are you interested in? (Please circle one)
 - Gordonton Local Area Blueprint
 - Horotiu Local Area Blueprint
 - Huntly/Raahui Pookeka Local Area Blueprint
 - Matangi Local Area Blueprint
 - Mercer Local Area Blueprint
 - Ngaruawahia Local Area Bluepring
 - Ohinewai Local Area Blueprint
 - Pokeno Local Area Blueprint
 - Port Waikato Local Area Blueprint
 - Tamahere Local Area Blueprint
 - Taupiri Local Area Blueprint
 - Te Kauwhata Local Area Blueprint
 - Te Kowhai Local Area Blueprint

- Tuakau Local Area Blueprint
 - Raglan Local Area Blueprint
 - Rangiriri Local Area Blueprint
 - Whatawhata Local Area Blueprint
6. Which existing Blueprint initiative(s) (e.g. HU2.1) would you like Waikato District Council to consider for delivery through the 2024-2034 Long Term Plan?
 7. Which existing Blueprint initiative(s) (e.g. HU2.1) would you like Waikato District Council to **not** consider (e.g. completed or no longer relevant) for the 2024-2034 Long Term Plan?
 8. Which existing Blueprint initiative(s) (e.g. HU2.1) would you like to change and for what reasons?
 9. If you could add **one** more initiative to the Blueprint, what would it be?
 10. Please let us know if you have any further comments or suggestions?

To	Taupiri Community Board
Report title	Councillor’s Report
Date:	Monday, 19 June 2023
Report Author:	Janet Gibb – Ngaruawahia & Newcastle Ward Councillor

1. **Purpose of the report** **Te Take moo te puurongo**

To provide an update on Ngaruawahia & Newcastle Ward Councillor Janet Gibbs activities in June & July 2023.

2. **Executive summary** **Whakaraapopototanga matua**

Calendar attended and planned for Cr Gibb and Cr Turner:

1 June:

Mayor Jacqui and Marion Read – LGNZ advisor libraries

1 June:

Chatter article (Janet)

7 June:

Council meeting; Freedom Camping Bylaw workshop

12 June:

Development Agreements Committee

13 June:

Financial and Funding Policies Workshop

19 June:

Audit & Risk Committee; A&RRisk/Zero Harm site visit (Janet)

20 June:

Performance and Strategy Committee

21 June to July:

Annual Leave (Janet)

3 July:

Wastewater Treatment Plants Northern Tour

4 July:

HCC/WDC Governance meeting

5 July:

Infrastructure Committee meeting; Triennial Review Code of Conduct and Standing Orders |

11 July:

Policy & Regulatory Committee meeting

13 July:

Citizenship Ceremony

17 July:

Council Meeting

18 July:

ROAR Coaching ELT/Councillors

24 July:

Development Agreement Committee meeting

3. Staff recommendations
Tuutohu-aa-kaimahi

THAT the report from Cr Janet Gibb to July 2023 be received.

4. Attachments
Ngaa taapirihanga

There are no attachments.

To	Taupiri Community Board
Report title	Councillor’s Report
Date:	Monday, 19 June 2023
Report Author:	Tilly Turner, Tai Runga Takiwaa Maaori o Waikato Councillor

1. Purpose of the report

Te Take moo te puurongo

To provide an update on Tai Runga Takiwaa Maaori o Waikato Councillor Tilly Turner activities in June 2023.

I’m eight months into this position, I have attempted to attend as many of the Council meetings to try to understand how the Council works. And how then to weave Te Tiriti o Waitangi Principles into the Council documentation that reflects Maaori Partnership, Protection and Participation.

I can report that things are moving slowly, I am looking forward to having an appointment of a Maaori Manager into ELT. I am almost ready to fully develop the Mana Whenua Forum which will support the future progress for my constituents and wards and Council staff.

2. Executive summary

Whakaraapopototanga matua

Council Meetings:

7/06/23 Council Meeting

Sub-Committee Meetings:

17/05/23 Sustainability & Wellbeing Committee
17/05/23 Zero Harm Induction
29/05/23 Policy & Regulatory Committee
24/05/23 Infrastructure Committee

Community:

14-15-16/05/2023 Te Puni Kokiri Taumata Conference
14/06/23 Waikato Pacific Network
17/06/23 Poukai Pohara Marae Karapiro

Other committees/roles

17/05/23	Council Community Board / Community Committee Catch Up
18/05/23	Blessing & Opening Te Kowhai Four Square @6am
18/05/23	Practice Walk Through Ceremony for Portrait Hangings
18/05/23	Citizenship Ceremony
22/05/23	Te Nehenehenui JMA weekly zoom
22/05/23	Reference Group Hui – Nga Structure Plan
24/05/23	Maori Partnership Manager Discussion
24/05/23	Final Walk through for Unveiling Kings Photo's
25/05/23	Tainui Waka Kaunihera Hui @ WDC
26/05/23	Community unveiling of Kings Photo's
29/05/23	Te Nehenehenui JMA weekly zoom
1/06/23	Mayor Jacqui meeting with Marion Read Libraries korero
5/06/23	Tainui Waka - Maori Roll Korero – HCC
8/06/23	Annual Plan Hearing
12/06/23	Development Agreement Committee
12/06/23	Sustainable Procurement Framework
15/06/23	Three Waters Entity Discussion
16/06/23	Pontoon Opening Whaingaroa / Raglan
19/06/23	Te Nehenehenui JMA weekly zoom

Workshops/other:

23/05/23	Speed Management Plan, Process and requirement
23/05/23	Capital Projects Delivery Portfolio
29/05/23	Community Outcomes Workshop 2
29/05/23	Mainline Steam Trust Concept in Mercer
30/05/23	Financial & Funding Policies
30/05/23	Adaptive Strategy Management Planning
30/05/23	Ngaruawahia Community Board Workshop
31/05/23	Effective Chair Workshop
7/06/23	Freedom Camping Bylaw
15/06/23	Discretionary Funding

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the report from Cr Tilly Turner to 17 June 2023 be received.

4. Attachments

Ngaa taapirihanga

There are no attachments.
