



Agenda for a meeting of the Pokeno Community Committee to be held in the Pokeno Community Hall, Corner Great South Road and Market Street, Pokeno on **MONDAY, 31 JULY 2023** commencing at **7.00PM**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Meeting held on Monday, 8 May 2023

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**5. PUBLIC FORUM**

Queens Redoubt Presentation

Peter Moy

**6. CORRESPONDENCE**

6.1 Inwards

6.2 Outwards

**7. REPORTS**

7.1 Councillors Report

*Written*

7.2 Subcommittee Reports

*Verbal*

7.2.1 Strategy & Growth/Pokeno Realm

7.2.2 Finance

7.2.3 Facilities

7.2.4	Events	
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<b>9.</b>	<b><u>KEY WORK PROGRAMMES</u></b>	
9.1	Main Street Upgrade	
9.2	Pokeno Sports Park	
9.3	Market Street Hub	
9.4	Toilet Block Renewal	
<b>10.</b>	<b><u>GENERAL BUSINESS</u></b>	

GJ Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Pokeno Community Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Monday, 24 July 2023
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Pokeno Community Committee held on Monday, 19 June 2023.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the minutes for a meeting of the Pokeno Community Committee held on Monday, 19 June 2023 be confirmed as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – PCC Minutes, Monday, 19 June 2023.

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## **POKENO COMMUNITY COMMITTEE**

**Minutes** of the meeting of Pokeno Community Committee held on Monday 19 June 2023 at 7.00 pm at Pokeno Hall.

### **Present:**

Allen Grainger (Chair), Helen Clotworthy (Deputy Chair), Ginny Bullock (Secretary), Barry Birchall, Bronwyn Heath, Cecilia Heta

Mayor Jacqui Church

Councillors: Kandi Ngataki, Vern Reeve, Peter Thomson

Visitors: Clive Morgan (WDC), Vishnal Ramduny (WDC)

Various members of the public

### **Apologies**

Constable Lorraine Borrell, Ric Odom, Janet Baillie, Doug Rowe

(Community Patrol), Tricia Burns Moved Ginny Bullock

Seconded Barry Birchall

Opening comments from Allen Grainger regarding the PCC members' recent visit to Meremere to see the skatepark, council offices, library and how it is hopeful that Pokeno will have similar facilities in the near future. He also mentioned the upgrading of the carpark in Wellington Street and that it will be public parking for all visitors

### **Confirmation of Status of Agenda**

Moved Allen Grainger

Seconded Cecilia Heta

### **Confirmation of previous minutes 08 May 2023**

Amendments to previous minutes as follows

Bronwyn Heath asked to amend previous minutes regarding the Tennis Club to read "plaque to give thanks to people of the past"

Helen Clotworthy advised that the Park is O'Neal Park, not Elliott Park

Moved Bronwyn Heath

Seconded Kandi Ngataki

### **Disclosures of interest**

The register of disclosures of interests is no longer included on agendas but PCC members still have a duty to disclose any interests under this item to the Chairman

### **PUBLIC FORUM**

Resident Brenda Roberts asked about the one way/no exit Ford Street. She has counted at least 6 speeding cars and trucks a day trying to turn at the closed end of the street, including one truck and trailer which got stuck and ended up tearing up the road surface. She thanked Waikato District Alliance for their prompt response to repairing the damage

She asked that the "No Exit" sign colour be changed to be more prominent. Suggestions were made to show "No Right Turn" sign or "Residents Only" sign. She also drew attention to gorse growing through the fence behind the bus stop and wants Council to resume spraying. She said local residents are happy to help with regeneration of plantings

Brenda also asked about traffic build up on Pokeno Road, particularly when Gull petrol station is having a "special" on petrol prices

Helen Clotworthy advised that this problem was raised to Council at the initial approval hearings and was ignored. WDC needs to make urgent changes to this intersection. Clive Morgan advised that this will be looked at when new Doctors surgery/chemist are built. Helen responded that this problem is here and now and needs addressing now

Resident Conrad Fourie from Walter Rogers Road complained about KiwiRail work with trucks and trailers at 2.00 am on Sunday. Was advised to keep emailing WDC regarding noise and getting job number as they are possibly operating outside the permitted times.

He also brought up a particular person renting in the street who drives at excessive speed and does "wheelies" all the time. Has reported it to the police who have told him they can do nothing. He has even showed camera photos and they advised they are unable to assist. He was told to keep ringing \*555 and getting report number. It was suggested that other residents of the street also do this until they respond.

He was also advised to contact Community Patrol who might be able to add this street to their route and take photos.

It was noted 4 Security Cameras that include Number Plate recognition function have been approved through Better Off Funding and WDC. These will be provided by WDC but monitoring is to be funded by PCC. Installation will be undertaken

## **CORRESPONDENCE**

In:

Various emails from WDC forwarded by Secretary Ginny Bullock to all committee members.

Out: Nil

## **REPORTS**

### **Councillors' reports**

Cr Kandi Ngataki said she enjoyed the recent Strategy meeting of the PCC and was interested in the ideas

### **Works and Issues**

#### **WDC report**

Vishnal Ramduny (WDC) reported on potential for railway stations in Te Kauwhata, Pokeno and Tuakau and the longterm electrification between Pokeno and Pukekohe.

A report is due at the end of July

Consultation is under way for a bus between Pokeno and Papakura which may be changed to Drury in 2025 when railway station is completed.

No funding at present for Pokeno but should be considered in the LTP for 3-4 years development.

There is no land in Tuakau for a railway station, but sufficient land is available in both Pokeno and Te Kauwhata

He suggested that it will cost \$8-10 million for a basic railway station in Pokeno, subject to cost escalations.

## **SUB-COMMITTEE REPORTS**

### **Strategy and Growth**

No report as Ric is away

### **Finance**

Helen's report attached



PCC Finance Report  
28 March 2023 - 8 M

Helen advised signatories to the account are herself, Ginny Bullock and Ric Odom.

Moved Helen Clotworthy  
Seconded Ginny Bullock

### **Communications**

Our website has had 154 new visitors to the site. Most viewers are from NZ, and the most random viewing from Romania. After our home page the next visited category was our Business section closely followed by Munro Rd Sport Park.

Adding content continues.

Moved Helen Clotworthy  
Seconded Ginny Bullock

### **Events**

**Santa Parade 2023** is 8 December 2023 at 6.30 pm

### **Tennis Club**

Bronwyn Heath advised that club is having an opening day on Sunday 25 June  
11.00 am – 2 pm

## **Civil Defence**

New Sub Committee headed by Barry Birchall to get a Pokeno plan up to date and agreed, so it can be put in place and adopted

## **NEIGHBOURING COMMITTEE REPORTS**

None

## **KEY WORKS PROGRAMMES**

### **Pokeno Main Street**

90 degree parking is approved for Wellington Street. Work has commenced. Ginny Bullock asked about the new gym which is supposed to be built behind the shops on Great South Road and the fact that the gym owner wants to reserve some of the carparks for the exclusive use of the gym users. Clive Morgan from WDC advised that all carparks will be public and will not be reserved by individual operators

Discussions between WDC and truck stop owner are ongoing. Discussions to move entry to side street are promising but no decisions have been made. This may necessitate the need to disconnect this section from the rest of the main street works.

Detailed design for the intersection of Great South Road and Pokeno Road will be commenced shortly

Ginny Bullock again raised speed limits in Pokeno and asked for the limits to be painted on the roads as traffic, particularly trucks and trailers, are habitually exceeding the speed limit. It was suggested that traffic calming be installed. However, PCC was advised that these have been proved to be unsuccessful due to noise and general damage. The installation of the APNR and speed cameras may be of advantage (see above)



**Sports Park**

Earthworks have been delayed due to weather, but hopefully all works, including carpark, will be completed by 31 October

Access from Helenslee Road to the Sports Park is under private ownership. WDC hopes to be able to secure future permanent access that may be available after discussions with the landowner.

**New Toilet Block**

There were no responses to the Request for Tender. WDC has approached 5 Modular Build companies which have expressed interest and have capacity. No amended date has been advised for completion of the works as WDC has to assess all responses

**OTHER BUSINESS****Strategy meeting**

Minutes to be confirmed by Allen Grainger in due course

Public meeting 01 August for achievements of PCC in conjunction with WDC may need to be extended after discussions with Corporate Planning Manager Nicole Hubbert.

A discussion was undertaken regarding getting new committee members on board before the AGM

As there was no further business. Meeting closed at 8.45 pm. Next meeting as follows

- Monday, 11 September
- Tuesday, 24 October
- Monday, 4 December

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<b>To</b>	<b>Pokeno Community Committee</b>
<b>Report title</b>	<b>Mayor's Community Awards</b>
Date:	Monday, 24 July 2023
Report Author:	Ashleigh Fairhead, Executive Assistant
Authorised by:	Tony Whittaker, Chief Operating Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To provide Her Worship the Mayor with a nomination for the Mayor's Community Awards.

## **2. Executive summary**

### **Whakaraapopototanga matua**

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Councillors, community boards and committees are being asked to nominate one recipient each for a Mayoral Community Award. The key purpose of the awards are to recognise volunteer community service. The nominees must:

- a. Be a resident of the Waikato District.
- b. Be nominated by a ward councillor, community board or community committee member. Those nominations from community boards and committees must come via a formal resolution from that Committee or Board.
- c. Have contributed and continue to provide an ongoing voluntary service to the community.

Following the closing of nominations the Mayor will consider the nominees and select the final recipients based on the above criteria. The award recipients will be invited to an awards ceremony to be held in September.

The purpose of this report is to provide a nomination for these awards no later than 11 August 2023. The nomination should include details such as name, address, contact numbers and an explanation of why they should be considered for the award. A template is attached for you to complete and return to her Worship the Mayor for this purpose.

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### **3. Recommendations** **Tuutohu-aa-kaimahi**

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**THAT the Pokeno Community Committee nominates \_\_\_\_\_ for the Mayoral Community Awards.**

### **4. Attachments** **Ngaa taapirihanga**

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Attachment 1 – Nominee application form

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## Mayor's Community Awards 2023 Nominations (one per page)

Nominated by	
Ward	
Nominee	
Reason why nominated (no more than 100 words)	
Contact details	
Address	
Phone Number	
Email Address	

<b>To</b>	<b>Pokeno Community Committee</b>
<b>Report title</b>	<b>Pokeno Works and Issues Report – July 2023</b>
Date:	31 July 2023
Report Author:	Karen Bredesen, EA to General Manager Service Delivery
Authorised by:	Clive Morgan, General Manager Community Growth

### **1. Purpose of the report** **Te Take moo te puurongo**

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To provide an update on issues arising from the previous meeting and works underway.

### **2. Staff recommendations** **Tuutohu-aa-kaimahi**

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**THAT the Works and Issues report from the General Manager Community Growth be received.**

### **3. Attachments** **Ngaa taapirihanga**

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Attachment 1: Pokeno Community Committee Works and Issues Report – July 2023

### Pokeno Community Committee's Works and Issues Report – July 2023

	Issue and Action	Area	Status Update
1.	<p><b>Pokeno Road Layby</b> – the layby near the new traffic lights – Cecelia has had a few complaints re safety of the road. From those who live on Pokeno Road, coming from Tuakau. There are two entries a top one and the bottom one. The entrances are hard to see.</p> <p><b>Action: 3 May 2022</b> Consider options to increase safety/visibility of entry/exit into layby.</p>	Roading/LMC	<p>JULY 2023: We will look to implement findings from the safety audit that include coloured markings at the entrance/exit. Council has also commenced its Speed Management Plan and this section of Pokeno Road will be reviewed as a part of that over the coming months.</p>
2.	<p><b>Main Street Pokeno including Market Square, Great South Road and Pokeno Road intersections - Update</b></p>	Roading/Patrick Edwards	<p>Wellington Street works are progressing well in spite of weather related issues.</p> <p>The Pokeno Road/Great South Road intersection detailed design is now underway and will be completed in July for review and input from the community. This will show a roundabout, as opposed to traffic lights, as per community input and traffic modelling.</p> <p>The main street design is being updated following discussions with the Truckstop. Unfortunately, the section in front of the Truckstop will not now be part of the upgrade works as Z are unwilling to make any changes with regards to their entrance and exit to facilitate a more pedestrian and non-vehicular traffic friendly streetscape. Patrick will brief the Pokeno Community Committee next week in more detail on this.</p>

	<b>Issue and Action</b>	<b>Area</b>	<b>Status Update</b>
3.	<b>What is the planned upgrade for Pokeno Road - Update</b>	Roading, Patrick Edwards	Detailed design continues with options still on track to be presented by the end of July.
4.	<b>One Way/No Exit Ford Street</b> Can the "No Exit" sign colour be changed to be more prominent. Suggestions were made to show "No Right Turn" sign or "Residents Only" sign.  Gorse growing through the fence behind the bus stop.	Roading, WDA	Service Request RDG00087/24 has been raised.  Ginny Bullock –please raise a service request, and include street address.
5.	<b>Traffic Build Up on Pokeno Road – Gull Petrol Station</b>	Roading, Patrick Edwards, Road Planning, Peter Henderson	The main street upgrade aims to reduce the speed of traffic through the township, and to make safer non-vehicular traffic a higher priority through the use of speed tables and other traffic calming measures.
6.	<b>Reserved Car Parks in Wellington Street</b>	Roading, Patrick Edwards	There will be no allocated or reserved car parks, other than accessible parking. Wellington Street will be general parking for everyone.
7.	<b>Speed Limits painted on road (trucks exceeding limits)</b> Can speed limits be painted on the roads as traffic, particularly trucks and trailers. Are habitually exceeding the speed limit.	Roading, Patrick Edwards	As part of the Pokeno Main Street project, speed tables and other traffic calming measures will be installed to slow traffic down.

## Capital Projects Update (As at 7 July 2023)

### Community Hub/Facility

Staff are undertaking scoping review to ensure business needs are met and align with community expectations.

### Pokeno Sports Park – Bulk Earth Works and Car Park Construction

Works on site have been put on hold due to saturated ground conditions from the wet weather. The Contractor has not been able to compact the soil to the required specification during the colder, wetter winter months. Works will restart on site when conditions improve.

In the meantime, work continues on the car park design, which includes working closely with Waikato Regional Council to ensure the design meets all consenting requirements. Works will start on the car park as soon as the consent has been obtained and the weather allows.

The balance of the bulk earthworks will be finished concurrently with the car park works as the weather allows.



*Earthworks is currently on hold due to the wet weather*



**Pokeno Toilet Replacement**

Following further market engagement with five suppliers a Request for Quotations has been released and the contract award is expected in July 2023.

Following contractor appointment, the delivery dates for the toilet installations at Tamahere, Te Kowhai, and Pokeno will be confirmed, however all suppliers included within the Request for Quotations have indicated capacity to deliver all toilet projects by the end of December 2023.