

Agenda for a meeting of the Ngaaruawaahia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaaruawaahia on **TUESDAY, 5 DECEMBER 2023** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas, however members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday, 24 October 2023

2

5. PUBLIC FORUM

6. REPORTS

6.1	Discretionary Fund Report – October/November 2023	10
6.2	Discretionary Fund Application – Graham Dingle Foundation	12
6.3	2024 Meeting Schedule – Ngaaruawaahia Community Board	25
6.4	Ngaaruawaahia Works and Issues Report	27
6.5	2024-2034 Long Term Plan Update	36
6.6	Chairperson's Report	<i>Verbal</i>
6.7	Councillors' Report	<i>Verbal</i>
6.8	Community Board Members' Report	<i>Verbal</i>

GJ Ion
CHIEF EXECUTIVE

To	Ngaruawahia Community Board
Report title	Confirmation of Minutes
Date:	Thursday, 9 November 2023
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday, 24 October 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday, 24 October 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – NCB Meeting Minutes – 24 October 2023.

MINUTES for a meeting of the Ngaaruawaahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaaruawaahia on **TUESDAY, 24 OCTOBER 2023** commencing at **6.00pm**

Present:

Ms K Morgan (Chairperson)
Ms D Firth (Deputy Chairperson)
Mr J Ayers
Mrs K Hooker
Cr E Patterson
Cr T Turner

Attending:

Mr K Abbot (Executive Manager, Projects & Innovation)
Ms E Saunders (Senior Democracy Advisor)

Mrs C Palmer (Ngaaruawaahia Senior Citizens Club)
Mrs J Anderson (Ngaaruawaahia Senior Citizens Club)

The meeting was opened with a karakia.

APOLOGIES AND LEAVE OF ABSENCE

Agenda Item 1

Resolved: (Crs Patterson/Turner)

THAT the apologies from:

- a. **Ms V Rice and Mr G Wiechern** be accepted for non-attendance.

CARRIED

NCB2310/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Agenda Item 2

Resolved: (Ms Morgan/Mr Ayers)**THAT the agenda for a meeting of the Ngaruawaahia Community Board held on Tuesday, 24 October be confirmed:**

- a. with all items therein being considered in open meeting; and
- b. that all reports be received.

CARRIED**NCB2310/02****DISCLOSURES OF INTEREST**

Agenda Item 3

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Agenda Item 4

Resolved: (Mrs Firth/Cr Turner)**THAT the minutes for a meeting of the Ngaruawaahia Community Board held on Tuesday, 12 September 2023 be confirmed as a true and correct record of that meeting.****CARRIED****NCB2310/03****PUBLIC FORUM**

Agenda Item 5

There were no members of the public present.

REPORTS

Discretionary Fund Report

Agenda Item 6.1

The report was received [*NCB2310/02 refers*] and the following discussion was held:

- The Board resolved to subsidise the entrance fees into the Ngaaruawaahia Town Pools for the 2023/2024 summer season at a rate of 50% of the existing entrance fee and to use the remaining money left in the Discretionary Fund.

Resolved: (Ms Morgan/Mrs Hooker)

THAT the Ngaaruawaahia Community Board:

- commits to a 50% subsidy towards the entrance fee for Ngaaruawaahia Community Members to utilise the Ngaaruawaahia Town Pools for the 2023-2024 summer period using the existing funds available.**

CARRIED

NCB2310/04

Discretionary Fund Application – Ngaaruawaahia Senior Citizens Club

Agenda Item 6.2

The report was received [*NCB2310/02 refers*] and the following discussion was held:

Ngaaruawaahia Senior Citizens Club:

- Mrs C Palmer (Treasurer) & Mrs T Anderson (President) spoke to the application on behalf of the Ngaaruawaahia Senior Citizens Club.
- An overview of the event they are requiring funding for was provided along with a brief history of the Senior Citizens Club. The club promotes activities for the senior citizens of Ngaaruawaahia and provides opportunities for social activities and friendships for our senior citizens.
- It was confirmed that this is the first trip for the club since the COVID pandemic so this trip provides a great opportunity for our senior citizens to get together.
- The Board had already had a conversation about the application and welcomed the opportunity to seek further clarification.
- It was confirmed that over 95% of the members are local to Ngaaruawaahia.
- Cr Patterson acknowledged the work that both Mrs Anderson & Mrs Palmer do for this club.

Resolved: (Crs Patterson/Mr Ayers)

THAT the Ngaaruawaahia Community Board:

- a. approves an allocation of \$2,150.00 (plus GST if any) from their Discretionary Funding account to:
 - i. Ngaaruawaahia Senior Citizens Friendship Club;
 - ii. for the Raglan Harbour Cruise Trip – March 2024.

CARRIED

NCB2310/05

Ngaaruawaahia Works & Issues Report
Agenda Item 6.3

The report was received [NCB2310/02 refers] and the following discussion was held:

- Mr Abbot requested feedback on the new project page on the Council website. It was noted by Ms Morgan that the projects are listed on the website but there does not appear to be much content available. It would be good to see more content and detail that is current and up to date.

Street Naming:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Point Public Toilet:

- This item is not on the Council website “Projects” page and it needs to be added.

ACTION: Item to be added to the Council website as part of the project page.

Infrastructure Acceleration Fund:

- There was no further discussion.

ACTION: Item to remain on schedule.

Ngaaruawaahia War Memorial Hall:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Sportsfield Lighting – Paterson Park:

- There does not seem to be any update on the Works & Issues report yet work started today on this project. This project also does not appear on the project page on the Council website.

ACTION: An update on this project is required for the next Board meeting along with the addition of this item being added to the Council website.

Galbraith Street/Festival Way Development:

- This item is the same as Item 5 “Infrastructure Acceleration Fund” so can be removed from the Works & Issues report.

ACTION: Item to be removed from the schedule.

Ngaaruawaahia Aquatic Centre:

- There was no further discussion.

ACTION: Item to remain of the schedule.

Panthers League Ground Carpark:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Galbraith Kindergarten:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Structure Plan Update:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Signage & Security Fencing – Waipa River Walkway:

- There is a site meeting on Wednesday 25 October and Cr Patterson, Mr Ayers and Ms Morgan will be attending.

ACTION: Item to remain on the schedule.

Kelm Road Works – Council Facebook Post on Tuesday, 12 September:

- The communications surrounding the roadworks taking place on Great South Road were very late in the piece and affected community members were not given appropriate notice of the roadworks taking place.

ACTION: Item to remain on the schedule with an update on the works to date to be provided for the next Board meeting.

Chairpersons Report

Agenda Item 6.4

The Chairperson provided a verbal report on the following items:

- Attended the 2023 Mayoral Awards and celebrated the nominee from the Ngaaruawaahia Community Board (Mrs Lynne Tahana). It was noted that it was a really great event, however feedback was provided on the process leading up to the night which had been received by the Mayoral Office.
- The Chairperson attended the Long Term Plan (LTP) workshops that were held last week and found them to be very interesting.
- It was noted that the National Community Board online meeting was scheduled for tonight but had to enter apologies in as it clashed with the Ngaaruawaahia Community Board meeting.

Councillor's Reports

Agenda Item 6.5

The Councillors provided a verbal report on the following items:

- It was noted that Council had recently celebrated the first year of the new triennium. There was special acknowledgement from the Board for Councillor Tilly Turner as she celebrates one year as a Maori Ward Councillor.
- Cr Turner provided the Board with an update on the mana whenua forum and also advised the Board of a meeting with Hukanui marae which took place today to discuss the entranceway.
- A Futureproof meeting was attended on Friday at Waikato Regional Council with other councils in attendance. It was noted that it was very sobering to see other councils in the same boat with rate prices.
- It was noted that both Cr Patterson and Cr Turner have attended quite a few workshops since the last Board meeting along with Council meetings.

To	Ngaaruawaahia Community Board
Report title	Discretionary Fund Report to 15 November 2023
Date:	05 December 2023
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Ngaaruawaahia Community Board on the Discretionary fund spend to date, commitments and balance as at 15 November 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Ngaaruawaahia Community Board receives the Discretionary Fund report to 15 November 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 15 November 2023

NGAARUAWAAHIA COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)
As at Date: 15-Nov-2023

			10-2050-0000-00-25904
2023/24 Annual Plan			20,999.00
Carry forward from 2022/23			44,143.00
Total Funding			65,142.00
Income			-
Total Income			-
Expenditure			
30-Oct-23	Payment to Ngaaruawaahia Senior Citizens Friendship Club for a Raglan Harbour Cruise Trip March 2024	NCB2310/05	2,150.00
Total Expenditure			2,150.00
Net Funding Remaining (Excluding commitments)			62,992.00
Commitments			
13-Nov-18	Te Mana o Te Rangī Reserve - includes \$500 commitment for an opening ceremony (NCB1906/04). 08/09/20 Commitment increased by \$20,000 (NCB2009/04)	NCB1811/04 NCB1906/04 NCB2009/04	40,000.00
22-Mar-22	Less Payment made \$2,750.00 (excl GST) towards the installation of ANZAC Street Flags from Te Mana o Te Rangī Reserve	NCB2202/03	(2,750.00)
03-May-22	Less payment made of \$2,750 (incl. GST) towards the cost of building improvement for Hope Rising Farm Trust transfer from the Te Mana O Te Rangī Reserve Commitment	NCB2205/04	(2,391.30)
14-Jun-22	Less payment made of \$3,130 (excl. GST) to Te Whare Toi O Ngaaruawaahia towards the cost of the Matariki Festival transfer from the Te Mana O Te Rangī Reserve Commitment	NCB2206/05	(3,130.00)
04-Nov-19	Ngaaruawaahia Railway Bridge commitment: 50% subsidy of Ngaaruawaahia pool 18/19 (NCB1811/04) & 19/20. (NCB1911/09) 21/22 (NCB2111/05) 23/24 (NCB2310/04)	NCB1811/04 NCB1911/09 NCB2111/05 NCB2310/04	10,000.00
	Less : Payments made to Belgravia Leisure for Pool Admissions (23/01/2020)		(1,309.74)
	Less : Payments made to Belgravia Leisure for Pool Admissions (28/02/2020)	NCB2006/04	(903.97)
	Less : Payments made to Belgravia Leisure for Pool Admissions (26/03/2020)	NCB2002/01	(334.78)
	Less : Payments made to Belgravia Leisure for Pool Admissions (12/04/2022)	NCB2210/09	(2,216.96)
15-Jun-21	Commitment of \$25,000 allocated to an ongoing Security Project in Ngaaruawaahia	NCB2106/04	25,000.00
23-May-23	Less Payment made on Inv 07888 dated 01/06/2022 Cornerstone Security		(22,581.17)
02-May-22	Commitment to Camera Licensing Trust of \$20,000 (excl GST) towards the cost of Security Camera Project in Ngaaruawaahia	NCB2202/05	20,000.00
31-Mar-23	Less: Payment made to Cornerstone Security 31/03/2023 Inv 08721	NCB2202/05	(22,379.09)
12-Sep-23	Less resolution to return balance of commitment NCB2106/04 and NCB2202/05 to fund pool	NCB2309/04	(39.74)
01-Aug-23	Commitment from the Ngaaruawaahia Community Board of \$1,800.00 towards the "Beautification of Ngaaruawaahia" project for hanging flower baskets on Great South Road.	NCB2308/04	1,800.00
Total Commitments			38,763.25
Net Funding Remaining (Including commitments)			24,228.75

To	Ngaruawahia Community Board
Report title	Discretionary Fund Applications
Date:	Tuesday, 14 November 2023
Report Author:	Elizabeth Saunders – Senior Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide the Discretionary Funding application received for consideration by the Ngaruawahia Community Board.

There is one Application for Funding for consideration which has been received by the Graham Dingle Foundation.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Ngaruawahia Community Board:

- a. approves/partially approves/declines an allocation of \$4,500 (excl. GST) from their Discretionary Funding account to:**
 - i. Graham Dingle Foundation**
 - ii. for the Career Navigator – Kiwi Can Programme**

3. Attachments

Ngaa taapirihanga

Attachment A – Application for Funding (Graham Dingle Foundation)

DISCRETIONARY FUNDING GUIDELINES

How to make a funding application

Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards, community boards and the Te Kauwhata and Meremere Community Committees areas.

Funding Mechanisms

1. Waikato District Council Community Boards / Community Committees
2. Waikato District Council Discretionary and Funding Committee

Who can apply?

Any community group, non-commercial group or voluntary organisation can apply for a grant. Specific criteria for each fund are as follows:

1. Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees
 Community boards and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.
2. Waikato District Council Discretionary & Funding Committee
 The Discretionary & Funding Committee allocates grants from the Rural Ward Fund. Rural grants are available for events and projects in rural areas and areas that are not served by Community Boards or the Te Kauwhata and Meremere Community Committees. Applicants must outline how their event or project will contribute to the community Rural area and wider community. The Discretionary & Funding Committee has responsibility for determining grant applications in the Rural area.

3. Criteria for grants

Applications are required to meet the following criteria:

- a) Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
- b) Applications will need to be made to the relevant community board or committee, or to Council's Discretionary & Funding Committee.

- c) Applications for Christmas parade/events will need to be made to the relevant community board or community committee.
- d) Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
- e) Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
- f) Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained.
- g) Capital expenditure items may be considered for grant applications.
- h) Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
- i) Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community.
- j) Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
- k) Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
- l) Applications from commercial entities will not be considered.
- m) All applications will need to provide the relevant template describing the event/project, budget and relevant quotes.
- n) The project or event must take place in the Waikato District Council area of jurisdiction.
- o) Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.

Eligibility Criteria

Applications are required to meet the following criteria:

- a) Applicants must be either a community groups, non-commercial groups and voluntary organisations
- b) Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
- c) Applicants may be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application.

Funding Rounds

Applications to be presented to the boards/committee's chair or funding representative two weeks prior to the next scheduled meeting.

Presenting your application

Applicants are advised in writing by the community board/committee of the outcome of the funding.

Kiwi Can Budget - Ngaruawahia

(24 April - 31 December 2023)

Please note, grant will be expended across highlighted costs.

Income - based on 3 terms

Funder	Confirmed	Amount applying	Totals
School contribution	Yes	\$ 4,050	
Total School contributions			\$ 4,050
Sponsorship	Yes	\$ 6,623	
Total Corporate Sponsorship			\$ 6,623
Fundraising Events	No	\$ 2,300	
Total Fundraising			\$ 2,300
Lottery Community Trust	No	\$ 3,889	
Gallagher Foundation	Yes	\$ 710	
COGS Waikato West	No	\$ 1,125	
Trust Waikato	No	\$ 3,611	
Ministry of Education	Yes	\$ 360	
DV Bryant Trust	Yes	\$ 833	
Gallagher Trust	Yes	\$ 710	
Len Reynolds Trust	Yes	\$ 1,111	
Gaming trusts / other	No	\$ 6,429	
Total Grant funding			\$ 18,777
TOTAL			\$ 31,749

Expenditure - based on 3 terms

Item	Cost	Confirmed
Kiwi Can Leaders	\$ 15,573	
Kiwi Can Senior leader	\$ 2,038	
Programmes Manager	\$ 2,598	
Relievers	\$ 1,169	
HR costs inc PD, kiwisaver	\$ 1,409	
Total Human Resources		\$ 22,786
Programme expenses	\$ 2,620	
Community Project	\$ 500	
Excellence Awards	\$ 1,481	
Programme expenses		\$ 4,601
Share of Overheads	\$ 8,862	
Total Delivery costs		\$ 8,862
TOTAL		\$36,249
Shortfall		-\$4,500
Ngaruawahia Community Grant request		\$4,500



Graeme Dingle Foundation Waikato

Teaching our young people that “what you have
inside is greater than any obstacle”



**GRAEME DINGLE
FOUNDATION**

Empowering kids to overcome life's obstacles
Whakamanawatia ngā tamariki kia eke pānuku

Who We Are

Founded by Kiwi legends, Sir Graeme Dingle and Joanne Wilkinson, Lady Dingle in response to NZ's woeful youth statistics (some of the worst in the OECD), we've walked alongside and strengthened the mental fitness of young Kiwis for the past 25 years.

Now more than ever we need to support our young people to be more resilient to change, and focus on their potential, rather than just giving up on themselves and becoming part of the negative youth statistics that surround many of them in their communities.



Kiwi Can: A Strategy to Improve Wellbeing ¹⁸

Kiwi Can uses a multi-tiered approach to nurture values and skills essential for our tamariki's wellbeing. Consequently, Kiwi Can lessons dovetail into the Aotearoa's Child & Youth Wellbeing framework:

CHILDREN and YOUNG PEOPLE ...



... are LOVED, SAFE and NURTURED

Kiwi Can supports our tamariki to strengthen positive relationships. Students learn about understanding emotions, learn conflict resolution and problem-solving skills to build resilience in the face of adversity.



... have WHAT they NEED

Kiwi Can empowers tamariki to seek help for what they need. Lessons lay the foundations for good employability skills later in life



... are HAPPY and HEALTHY

Kiwi Can is grounded by positive youth development principles designed to grow and support happy, healthy rangatahi. Lessons are delivered in a playful interactive format to help students build self-esteem, resilience, and good mental wellbeing.



... are LEARNING and DEVELOPING

Kiwi Can connects tamariki with their peers, whānau and community. Our tamariki are supported to build their social, emotional, and behavioural skills so they are resilient individuals with a positive academic attitude. The Kiwi Can programme has been shown to assist with student engagement.



... are ACCEPTED, RESPECTED and CONNECTED

Kiwi Can has been proven to increase social connectedness, enhance school culture and community relationships. Tamariki are able to acquire and practice skills around positive relationships, empathy, and respect. Lessons promote acceptance, understanding and kindness in our diverse world.



... are INVOLVED and EMPOWERED

Kiwi Can students build confidence to participate and learn the value of their contribution. The Community Project promotes good citizenship and altruism. Tamariki also learn about sustainable communities, human impact, and collective action.

Kiwi Can – How it Works



Kiwi Can builds resilience, respect, self-belief, positive relationships and integrity to help them understand their value, the value of others and to reach their full potential.

Kiwi Can sets a foundation for life & improves school community. It is so important to get children on the right track early.



Weekly
class
lessons



Annual
Community
Project

- Provides **life skills** and **values** lessons.
- Develops **resilience** in young people.
- Sets young people on a **positive trajectory** in life.
- Builds **connections** to community and pride of place.
- Uses positive **role-modelling** to connect with tamariki.
- Helps **reduce negative youth statistics**.
- Harnesses **potential**.



Our Research tells us

- Kiwi Can has been found to have **consistent quality delivery around Aotearoa** and to benefit all students **regardless of age, gender, or ethnicity**.
- Experiential learning and positive reinforcement by the leaders make Kiwi Can lessons **a safe place for ākonga to practice social skills** and active participation in lessons.
- In schools with highly transient populations Kiwi Can was found **to mitigate negative social impacts to remaining tamariki**.
- Kiwi Can supports tamariki to develop team **work skills, social skills, encourages positive attitudes and behaviours, effective listening and inquisition skills**.
- Students see their Kiwi Can Leaders as positive role models. Principals say Kiwi Can Leaders **motivate and engage ākonga**.
- 96% of Kiwi Can schools in areas of high social deprivation report Kiwi Can is **culturally responsive**
- 98% of Kiwi Can schools in areas of high social deprivation report **improvement in student attitudes and positively impacts engagement in learning**

Weekly
Lessons

Role
Modeling

Community
Project

Experiential
Learning

Kiwi Can Building Self-belief

“My daughter started school the day after she turned 5, so last week was her first full week. In bed last night she cuddled up to me and said ‘I love myself and I love where I come from’ – then she told me that’s what she gets taught at Kiwi Can. She is a little girl who can lack confidence and has been bullied a bit before starting school - I thought it was so beautiful – she repeated it to me a few times.”

Waikato Kiwi Can Parent



**Thank you, Ngāruawāhia Community
Board, for considering our request**



**GRAEME DINGLE
FOUNDATION**

Empowering kids to overcome life's obstacles
Whakamanawatia ngā tamariki kia eke pānuku

From: webadmin@waikatodc.govt.nz
To: [Democracy](#)
Subject: New form response
Date: Wednesday, 22 March 2023 10:22:02 am

Sitefinity Logo



New form response

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 22 March 2023.

Select your Community Board or Committee	Ngaruawahia
Name of your organisation and contact person	Graeme Dingle Foundation Waikato
What is your organisation's purpose/background	<p>Vision: To transform young Waikato lives forever Mission: All young people in the Waikato thrive and belong positively contributing to their communities. The Graeme Dingle Foundation is a national child and youth development charity which has a vision that Aotearoa will be the best place in the world to be young. Our purpose is to provide our children with tools they need to conquer life's obstacles and succeed. We support the wellbeing tamariki and rangatahi in areas of high social deprivation where they may be exposed to significant environmental obstacles such as social disruption, early school drop-out rates, high youth suicide, or inter-generational unemployment. Graeme Dingle Foundation Waikato contributes towards a positive, vibrant, and successful Waikato by transforming young lives forever. Our programmes use elements of the great outdoors, inspirational classroom leaders and trained mentors to help kids, from age 5 to 18, keep on track, develop confidence, build resilience and self-belief, set goals for the future, and contribute positively to society. Our programmes also provide opportunities to engage with, and give back to, their local communities.</p>
Phone number	0224121033
Email	abby.sisam@dinglefoundation.org.nz
What is your event / project, including date and location?	<p>We have been successfully running Career Navigator in Ngaruawahia since 2018, supporting rangatahi at Ngaruawahia High School find a meaningful career pathway. We want to reach local tamariki earlier and help them, from a young age, build confidence and resilience, forge positive relationships and develop a positive attitude toward school and their future lives. We will do this through our primary school programme, Kiwi Can, developed using best-practice positive child development models and guided by local knowledge and Te Ao Maori frameworks such as Te Whare Tapa Wha. This funding would help us launch the programme in you local community for the benefit of local tamariki and their whanau, as they see the positive behavioural changes flow from school into home life. Kiwi Can provides protective factors to help tamariki thrive. From Term 2 2023, Kiwi Can will be delivered to every child at Ngaruawahia Primary School, every week of the school term, this values-based programme increases resilience, improves coping methods and helps tamariki build positive relationships. Kiwi Can Leaders work in pairs within schools to deliver engaging, interactive learning experiences, teaching the Five Cs' of positive youth development: Character, Caring, Confidence, Competence and Connections. This leads to a sixth C, Contribution, which tamariki put into practice with a Community Project where they build stronger relationships with</p>

	whaanau, school and local communities.
How will the wider community benefit from this event/project?	<p>Our Kiwi Can Leaders deliver engaging, interactive, values-based learning to all tamariki in the school, every week of the school year. As children learn to be confident and resilient, to offer and accept praise, to set goals and to achieve them, or to try again when they don't, they go on to form positive relationships with their peers, become more involved with their school community, build a positive outlook on their future, and improve their wellbeing. The positive peer relationships and community involvement provides protective factors that help them achieve despite the challenges that may be present in their home-life. Schools report positive behavioural outcomes from our programme, from higher engagement, positive involvement, and reduced bullying and truancy. One of the key underpinning principles that features across our programmes is Whanaungatanga, a feeling of belonging or kinship through working together. This value is put into practice with our Community Projects. Community Projects are a cornerstone of all our programmes, and helps build better knowledge of, and stronger relationships with, their families/whanau, school community and broader community, introducing them to the concept of collective identity and responsibility. Community, environmental and sustainability projects teach practical skills to help young people care for their school, their community and their environment, while giving them a sense of agency and helping them to learn how work as a team to set goals, take initiative and affect change. Not only that, it provides a service to the school and community and engages young people with their community, compelling future positive participation for the benefit of your community.</p>
Are you GST registered?	Yes (Do NOT include GST in your budget)
GST Number	091-578-352
What is the total cost of your project/event	36249
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	31749
Project Breakdown (itemised costs of funding being sought)	Budget and supporting info.pdf
Has/will funding been sought from other funders?	Yes
If 'Yes', please list the funding organisation(s) and the amount of funding sought	<p>Please see below a list of funders as per the attached budget. Some of these funders provide a larger total sum and the value below equals the amount allocated to this school. PLEAE NOTE: Contracts, as proof of expenditure, can be provided on request (there was only space to upload one document below) Lottery Community Trust: \$3,889 Gallagher Foundation: \$710 COGS Waikato West: \$1,125 Trust Waikato: \$3,611 Ministry of Education: \$360 DV Bryant Trust: \$833 Gallagher Trust: \$710 Len Reynolds Trust: \$1,111 Gaming trusts / other: \$6,429 School contribution: \$4,050 Sponsorship: \$6,623 Fundraising Events: \$2,300</p>
Describe any donated material / resources provided for the event/project	We often work with community in Our Community Projects and are governed by a volunteer board

[View response](#)

To	Ngaruawahia Community Board
Report title	Schedule of Meetings - 20234
Date:	Thursday, 23 November 2023
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to seek the Board's approval to a proposed schedule of Board meetings for 2024.

2. Executive summary

Whakaraapopotanga matua

The Ngaruawahia Community Board meet on a six-weekly cycle for the duration of the 2024 year to align with the schedule of meetings for Council and Council Committee meetings.

This meeting cycle will enable staff to have sufficient time between meetings to address actions and fully report back to the next Board meeting.

Following confirmation of availability of Board members in 2024 it is proposed to meet from 6.00pm on the following dates:

- Tuesday, 20 February,
 - Tuesday, 2 April,
 - Tuesday, 14 May,
 - Tuesday, 25 June,
 - Tuesday, 6 August,
 - Tuesday, 17 September,
 - Tuesday, 29 October, and
 - Tuesday, 10 December.
-

The board may wish to meet between each board meeting with a workshop to discuss its work programme and connect with its community.

If approved, staff will arrange for meeting invitations to be circulated to Board members and other stakeholders.

3. Staff recommendations

Tuutohu-aa-kaimahi

a. THAT the Ngaruawahia Community Board approves the schedule of Board meetings for 2023 as follows:

- **Tuesday, 20 February,**
- **Tuesday, 2 April,**
- **Tuesday, 14 May**
- **Tuesday, 25 June,**
- **Tuesday, 6 August,**
- **Tuesday, 17 September,**
- **Tuesday, 29 October, and**
- **Tuesday, 10 December.**

b. THAT the Ngaruawahia Community Board notes that each meeting will be scheduled to commence at 6.00pm in Committee Rooms 1 & 2, Ngaruawahia District Council Office, 15 Galileo Street, Ngaruawahia.

4. Attachments

Ngaa taapirihanga

Nil

To	Ngaaruawaahia Community Board
Report title	Works, Actions & Issues Report: Status of Items November 2023
Date:	5 December 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Kurt Abbott, Executive Manager, Projects & Innovation

1. Purpose of the report

Te Take moo te puurongo

To update the Ngaaruawaahia Community Board on actions and issues arising from the previous meeting and works underway in November.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Ngaaruawaahia Community Board Works, Actions & Issues Report: Status of Items for November 2023 be received.

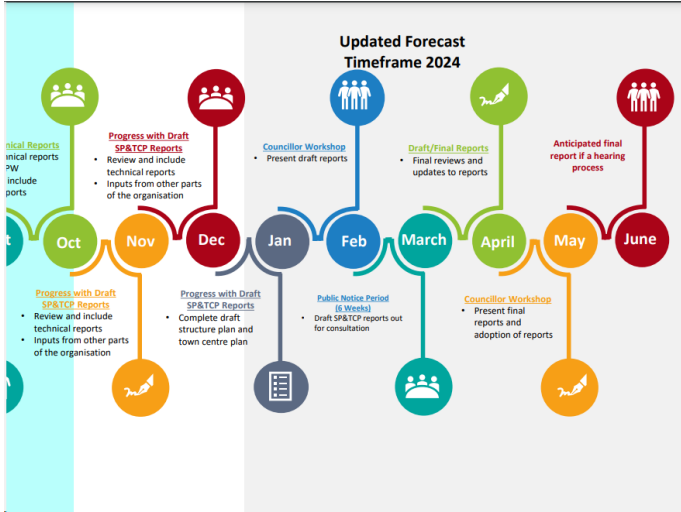
3. Attachments

Ngaa taapirihanga

Attachment 1 – Ngaaruawaahia Community Board Works, Actions & Issues Register – November 2023 (Within report)

Ngaaruawaahia Community Board Actions – November 2023

	Actions	To Action	Update/Response
1.	Street Naming <i>Item to remain on Schedule</i>	Kurt Abbott, Innovation Team	<p>QR codes and web page have both been completed and are ready for roll out.</p> <p>Awaiting confirmation from Venessa (email sent) with regards to the following:</p> <ul style="list-style-type: none"> • If we were to put 'The Streets of Ngaaruawaahia' document' onto the webpage who could we credit with the creation of the list? • Was there any involvement with mana whenua when the document was created and if so what was the involvement?
2.	Structure Plan Update <i>Item to remain on Schedule</i>	Fletcher Bell, Strategic Planning	<p>Community Workshop Outcomes - The team are working through the list of possible projects and assigning potential implementation timeframes to them.</p> <p>Market assessment report- Complete</p> <p>Cultural assessment report – 99.9% Complete</p> <p>Parks and Facilities report – With internal teams for review.</p> <p>Urban design report – we have received an early draft report, and are working through this for any comments</p> <p>Transportation – we have received an early draft report, and are working through this for any comments</p>

	Actions	To Action	Update/Response
			<p>The team is looking to start a review/addendum of the Heritage and Archaeology report for the structure plan.</p>  <p>Updated Forecast Timeframe 2024</p> <ul style="list-style-type: none"> Oct: Technical Reports PW include reports Nov: Progress with Draft SP&TCP Reports <ul style="list-style-type: none"> Review and include technical reports Inputs from other parts of the organisation Dec: Progress with Draft SP&TCP Reports <ul style="list-style-type: none"> Complete draft structure plan and town centre plan Jan: Public Notice Period (5 Weeks) <ul style="list-style-type: none"> Draft SP&TCP reports out for consultation Feb: Councillor Workshop <ul style="list-style-type: none"> Present draft reports March: Draft/Final Reports <ul style="list-style-type: none"> Final reviews and updates to reports April: Councillor Workshop <ul style="list-style-type: none"> Present final reports and adoption of reports May: Anticipated final report if a hearing process June: Anticipated final report if a hearing process
<p>3.</p>	<p>Point Public Toilet Update <i>Item to remain on Schedule</i></p>	<p>Patrick Edwards, EPMO</p>	<p>Archaeology assessment has been completed by Archaeology NZ. Cultural assessment is to be engaged and completed. Works on the new toilet is to start in the New Year.</p>
<p>4.</p>	<p>Infrastructure Acceleration Fund <i>Item to remain on Schedule</i></p>	<p>Patrick Edwards, EPMO</p>	<p>The Festival Way stormwater contract has been awarded and the contractor is in the process of establishing on site and commencing work. Property owners/residents within the work site have all been contacted to discuss the programme and any potential disruption. The Roding component is currently being tendered with a view to commencement in February/March.</p>

	Actions	To Action	Update/Response
5.	Ngaaruawaahia War Memorial Hall <i>Item to remain on Schedule</i>	Trevor Ranga, EPMO	Building consent for the accessibility toilet has been issued. All other improvement works are packaged and ready for tender. To ensure suppliers have sufficient time to respond to the tender, it will be released to the Market in late January after the Christmas season.
6.	Sportsfield Lighting – Paterson Park <i>Item to remain on Schedule</i>	Asanka Meththa, EPMO	Temporary fencing was installed, old poles were removed, and new poles were installed. Some of the trenching is complete. Lights are getting assembled in the next few weeks. Overall, everything going smoothly.
7.	Ngaaruawaahia Aquatic Centre <i>Item to remain on Schedule</i>	Trevor Ranga, EPMO	Awaiting building consent to be issued for the accessibility ramp for the Ngaaruawaahia Aquatic Centre. Contractors are ready to go.
8.	Panthers League Ground Carpark <i>Item to remain on Schedule</i>	Niall McGrath, EPMO	Concrete kerbing has been poured and the contractor is prepping for sealing
9.	Signage & Security Fencing – Waipa River Walkway <i>Item to remain on Schedule</i>	Steph Loughnan, Open Spaces	New route has been discussed and agreed on with Community Board members and contractors are in the process of quoting for this work.
10.	Ngaaruawaahia Wastewater Pipeline Works Update	Deron Sharma, Waters	The Ngaaruawaahia Pipeline is the significant project within the upgrade/renewal programme for Waters this year. It is critical to enabling growth in Ngaaruawaahia and eliminating the risk of pipe failure. Construction is underway in Great South Road to continue the pipeline from the junction with Kelm Road to the Waikato River bridge. The work is being completed in consultation with the appropriate agencies to minimise the environmental impact. During the summer holiday,

	Actions	To Action	Update/Response
			<p>the site will be demobilised, and the traffic management taken down, with the pipeline works returning early in the New Year.</p> <p>The installation of a pipeline is a major operation, and we will minimise disruption as much as possible. The pipe is 800 mm in diameter and the trench will be approximately 1.5 m wide. To lay the pipe our contractors require a lane closure for their vehicles, plant and equipment. At a depth of 4.5 m, the ground conditions are challenging.</p> <p>The working area will be secured with traffic management until the reinstatement is complete. The railway tunnel crossing starts in January and once complete, the diversion route will scale back to a shorter route.</p> <p>Work is expected to continue until May 2024.</p>
11.	<p>Footpath - Market Street Waikato District Alliance Team to look at the Footpath on Market Street outside the Sherson House which was transported to rectify the broken concrete.</p>	Darren Bourne, WDA	WDA have been in contact with Prestige Building Removals regarding this matter. It will not get fixed at this stage as there is more development to take place. We intend to get crusher dust placed to reduce the trip hazard.
12.	<p>50km speed sign on Great South Road by the River Road turn-off Waikato District Alliance Team to look at the speed signs on Great South Road and ensure reinstatement of the signs back to their original position.</p>	Darren Bourne, WDA	WDA have been in contact with Prestige Building Removals regarding this matter. Prestige will fix this along with the other issues associated with the house move.

	Actions	To Action	Update/Response
13.	Ex Ngaruawahia Pony Club (Waipa Esplanade) What is happening with reserve?	Glyn Morgan, Open Spaces	There is currently a land limitation assessment required to inform us on the types of activities that will be allowable on the reserve given the drainage issues. Once this is completed, we would like to get further targeted feedback from the Board relating to concept planning and development. We are hoping to get this completed in the new year.

Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#) →

Ngaaruawaahia Works (As of 17 November 2023)

Carparks

Panthers League Ground Carpark

The existing carpark upgrade is underway and will be complete by the end of November.

Playgrounds and Sports Parks

Sportsfield Lighting – Paterson Park

These upgrades will significantly improve visibility and create a safer environment for all users, while eliminating glare and reducing light spill.

The physical works kicked off 24 October with a karakia on site. The work is expected to be completed in February 2024.

Paterson Park Playground Upgrade

Equipment will be ordered, and installation will happen March/April 2024.

Te Awa Cycleway Erosion Repairs

All works at the three sites are complete and the cycleway is open to the public.

Walkways – Waipa Esplanade

Remedial works to bypass the collapsed area from storm damage is due to be undertaken and completed in December. Preparatory work is currently being undertaken before forming of the new track.

Facilities

Toilet Replacement, The Point, Ngaaruawaahia

This involves delivery of a new two pan modular toilet unit to replace the fire damaged toilet. New modular toilet is to be located at the new carpark to the southwest of the playground. Demolition of the existing fire damaged toilet is to be included within the pumphouse project.

BCD consultants have provided a detailed design to be signed off for location by stakeholders.

An Archaeology report has been submitted to Heritage NZ for approval for works to proceed.

Works on the new toilet is to start in the New Year.

Ngaaruawaahia Hall

Building consent for the accessibility toilet has been issued. All other improvement works are packaged and ready for tender. To ensure suppliers have sufficient time to respond to the tender, it will be released to the market in late January after the Christmas season.

Ngaaruawaahia Aquatic Centre

Awaiting building consent to be issued for the accessibility ramp for the Ngaaruawaahia Aquatic Centre. Contractors are ready to go.



Roading

Festival Way Road Construction

Construct new road and associated services to enable further development. Finish scheduled for April 2025.

The stormwater Contractor will commence work in December. Roothing works will follow on from the stormwater works and will commence following tender award, in late February/early March.

Waters

Ngaaruawaahia Wastewater Pipeline Replacement

Construction continues with southbound traffic diversion in place along Great South Road to the River Road, starting at the junction with Kelm Road. As construction progresses the diversion will be scaled back.

Work is expected to continue until March 2024.

To	Ngaaruawaahia Community Board
Report title	2024-2034 Long Term Plan Update
Date:	Thursday, 23 November 2023
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Ngaaruawaahia Community Board on the 2024-2034 Long Term.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Ngaaruawaahia Community Board receives the 2024-2034 Long-Term Plan update.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Memo - 2024-2034 Long Term Plan update

MEMORANDUM

To	Community Boards and Committees
From	Nicole Hubbard, Corporate Planning Manager
Subject	2024-2034 Long Term Plan update
Date	20 November 2023

Purpose

To provide an update on the process to date for developing the 2024-2034 Long Term Plan (LTP) and outline the next steps and opportunities for involvement.

Background

The planning cycle

Every three years Council is required to develop and approve an LTP in consultation with our community. This sets our community outcomes, strategic direction, levels of service, the associated activities/work programmes, and budgets for each of the 10 years covered by the plan.

In each of the two intervening years between LTPs, Council is required to adopt an Annual Plan. The purpose of the Annual Plan is to confirm the assumptions and work programme contained in the LTP for the financial year. It is also the process by which budgets and rates are set.

Finally, at the end of each financial year an Annual Report is produced to show the community whether Council has done what it said it would and what money was spent.



Developing a Long Term Plan

Every three years, all councils are required to develop an LTP in consultation with their communities, with a 10-year horizon.

The LTP is a key strategic planning document, setting out the vision, financial and infrastructure strategies, key financial policies, community outcomes, levels of service, work plans and budgets for the next 10 years.

Through the LTP we can take a planned approach to our activities, balancing the need to provide good quality services and the needs and aspirations of our communities, with the community's willingness and ability to pay.

Formal consultation on the proposed content of the LTP is done using a consultation document (not a full draft of the LTP); the requirements for this are outlined in the LGA Section 93C.

The LTP is subject to an audit process over both the consultation document and wider project deliverables including the final plan.

The LTP is required to describe:

- what we do - the activities/services we undertake and fund, detailing the level of service for each and the key measures we will use to show we are delivering on that service.
- why we do it - what outcomes we intend to achieve, the legislative and community mandate that exists.
- what each activity costs and how it is funded.
- how we manage our finances, our infrastructure, and coordinate our resources.
- the impact on all rates.

Our process and your involvement

The LTP project involves many process and content pieces, many of which overlap or are dependent on each other, before getting to the final LTP document that is adopted at the very end.

The key building blocks for the LTP are described in the table below. A project report is provided to the Performance and Strategy Committee at regular intervals to update the Committee on the key building block outlined below.

Key Building Blocks		Where it's at / what's the plan	Status
I	Community Outcomes and Strategic Direction setting	The Community Outcomes and Strategic Priorities were workshopped with Council, Community Board and Committee Chairs and Mana Whenua representatives in April 2023. After public consultation on the Community Outcomes, Council adopted both the Community Outcomes and Strategic Priorities on 7 June 2023. These will be used to provide direction to staff when planning work programmes and will be included in the LTP proper.	Completed

Key Building Blocks		Where it's at / what's the plan	Status
2	Groups of Activities structure	The Groups of Activities (GOA) structure has been endorsed by ELT. Activities have been presented under the structure at all Activity Management Plan workshops and will be formally adopted by Council in 2024.	On track
3	Significant forecasting assumptions	The significant forecasting assumptions were workshopped with Council on 15 May 2023 to enable staff to use them in their planning and budgeting. A review of the assumptions will be completed post the new Government forming. The assumptions will be formally adopted by Council in 2024.	On track
4	Significance and engagement policy	This policy determines how to assess the level of significance of decisions that Council makes, and also sets out how and when communities can expect to be engaged with. Staff have done a high-level review of the document and at this point no significant changes have been identified, the policy will come to Council for formal adoption by the end of 2023.	On track
5	Budgeting process	<p>The budgeting process will set CAPEX and OPEX for each of the 10 years of the LTP. Budget managers will start inputting budgets in November 2023.</p> <p>There will be many opportunities for elected members alongside community board and committee chairs to feed into the budgeting process, when full budgets are presented in late January 2024.</p>	On track
6	Financial and funding policies	There are various financial and funding policies that will be reviewed through the LTP project. These include a review of Council's fees and charges, the Revenue and Financing Policy and several rates remission policies. A workshop was held with Council on 30 May 2023 and a survey distributed to Councillors in September, with a subsequent workshop held in October.	On track
7	Financial Strategy	The financial strategy describes the significant factors impacting the council that have influenced the strategy (e.g. changes in population and land use, and expected capital expenditure needed to maintain levels of service). It also sets out limits on rates increases and borrowing.	On track

Key Building Blocks	Where it's at / what's the plan	Status
	<p>The review of the financial strategy has begun, and elected members had their first opportunity to input into this at a workshop on 15 May 2023, alongside the infrastructure strategy.</p> <p>Based on the current Annual Plan process, it is clear that delivering existing levels of service will cost more than anticipated (due to inflation, increased in asset values etc.). Any increase to levels of service will need to be offset by reductions/savings in other areas if Council is to stay within rates and debt limits.</p>	
8	<p>Infrastructure Strategy</p> <p>The infrastructure strategy is a synthesis of the significant infrastructural issues that are likely to arise over the next 30 years, including their financial and non-financial consequences, and the principal options for managing them.</p> <p>A high level workshop was held with elected members on 15 May 2023, alongside the financial strategy, the initial draft of the strategy has been drafted, however capital funding is yet to be populated as this will happen post budgeting.</p>	On track
9	<p>Development contributions policy</p> <p>The development contributions policy (DCP) enables the council to set charges for new developments to contribute to the growth-related costs of building infrastructure to support the increased demand.</p> <p>The DCP is not a policy required to be reviewed as part of the LTP process, however it is included here as the review will occur alongside the LTP development. The LTP will set in place the CAPEX for the upcoming 10 years, so the DCP levies have strong interdependencies with the LTP.</p> <p>A workshop was held with the Development Agreements Committee on 12 June 2023, followed by a presentation to Council on 20 June. The workshops sought direction from Council on potential options that could be investigated through the review of the policy. This was followed up with an online poll for councillors. The P&R</p>	On track

Key Building Blocks		Where it's at / what's the plan	Status
		<p>Committee formally approved the scope of the review on 22 August 2023.</p> <p>The next milestone is for the draft policy to be workshopped with elected members at end of November.</p>	
10	Activity and asset planning	<p>Activity management plans describe the activities, services and outcomes Council is delivering to the community.</p> <p>Asset management plans focus on the physical assets, covering condition, lifespan, resources needed to manage the assets, cost of replacing the assets.</p> <p>A number of council workshops have been held on asset and activities management plans which community board and community committee chairs have been invited to participate in.</p>	Monitor
11	Consultation and engagement	<p>Formal Consultation Formal consultation on the LTP's consultation document will be undertaken in March-April 2024. Alongside this Council will also consult on the Development Contributions Policy and Fees and Charges, with subsequent hearings and deliberations to be during May 2024. Information will be provided to Councillors, Community Boards and Committees on how they can prompt the engagement activities and encourage their communities to have their say.</p>	On track

Next steps

Key messages about our LTP process and the pressure facing our Council are currently being prepared, once confirmed these will be circulated to Councillors, Community Boards and Community Committees, so that elected officials can begin conversations with their communities about the LTP and encourage the public to participate in the engagement process in early 2024.