

Agenda for a meeting of the Ngaruawahia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 12 SEPTEMBER 2023** commencing at **6.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas, however members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Meeting held on Tuesday, 1 August 2023

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**5. PUBLIC FORUM**

**6. REPORTS**

- |     |   |        |
|-----|---|--------|
| 6.1 | Discretionary Fund Report – August 2023 | 14     |
| 6.2 | Ngaaruawaahia Works and Issues Report   | 16     |
| 6.3 | Chairperson's Report                    | Verbal |
| 6.4 | Councillors' Report                     | Verbal |
| 6.5 | Community Board Members' Report         | Verbal |

GJ Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Ngaruawahia Community Board</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Thursday, 31 August 2023
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

### **1. Purpose of the report**

#### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday, 1 August 2023.

### **2. Staff recommendations**

#### **Tuutohu-aa-kaimahi**

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**THAT the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday, 1 August 2023 be confirmed as a true and correct record.**

### **3. Attachments**

#### **Ngaa taapirihanga**

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Attachment 1 – NCB Meeting Minutes – 1 August 2023.

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**MINUTES** for a meeting of the Ngaruawaahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawaahia on **TUESDAY, 1 AUGUST 2023** commencing at **6.00pm**

**Present:**

Ms K Morgan (Chairperson)  
Ms D Firth (Deputy Chairperson) – *until 7.15pm*  
Mr J Ayers  
Mrs K Hooker  
Ms V Rice  
Cr E Patterson – *until 7.00pm*  
Cr T Turner

**Attending:**

Her Worship the Mayor, Mrs JA Church – *until 6.20pm*  
Mr L Van Den Bemd (Community Led Development Advisor)  
Ms P Giles (Waikato District Alliance)  
Ms E Saunders (Democracy Advisor)

Ms Rice opened the meeting with a karakia.

**APOLOGIES AND LEAVE OF ABSENCE**

Agenda Item 1

**Resolved: (Ms Morgan/Ms Rice)**

**THAT** the apologies be received from:

- a. **Mr K Abbot and Mr G Wiechern** for non-attendance; and
- b. **Ms D Firth and Cr E Patterson** for early departure.

**CARRIED**

**NCB2308/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

Agenda Item 2

**Resolved: (Cr Patterson/Ms Rice)**

**THAT the agenda for a meeting of the Ngaaruawaahia Community Board held on Tuesday, 1 August 2023 be confirmed:**

- a. with all items therein being considered in open meeting; and
- b. that all reports be received.

**CARRIED**

**NCB2308/02**

## **DISCLOSURES OF INTEREST**

Agenda Item 3

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

Agenda Item 4

**Resolved: (Mrs Hooker/Ms Morgan)**

**THAT the minutes of a meeting of the Ngaaruawaahia Community Board held on Tuesday, 20 June 2023 be confirmed as a true and correct record of that meeting with the following amendments:**

**CARRIED**

**NCB2308/03**

## **PUBLIC FORUM**

Agenda Item 5

The following items were discussed at the Public Forum:

**Waikato District Alliance – Ms P Giles:**

- Boulders outside the Barber King on Jesmond Street -there have been concerns raised from the community about the boulders that have just been put there without any formal application or consideration by Council.
- Ms Giles advised the owner had been contacted and was not happy about removing them and wanted to keep them in place. The Alliance team have advised the owner via email that the boulders need to be removed and, if they are not removed, the Alliance contractors would remove them at the cost of the owner.

- The Board acknowledged Ms Giles for bringing this issue to the table as it had been ongoing for the last three months and multiple Board members have had community members raise concerns with them.
- A brief discussion was held about the possibility of going out to the wider businesses in the community to let them know what their boundaries are outside their shop fronts and what they are able to do in order to protect their business from the possibility of ram raids or similar.
- The rubbish bin and pathway outside 84 Great South Road still had not been actioned or completed. It was confirmed by Ms Giles that the Alliance team were ready to go and repair the pathway and install the rubbish bin but they are waiting on approval from Council.

**ACTION:** Mr Abbot to follow up with Council re: approval for the bin to be repaired and installed at 84 Great South Road.

#### Beautification of Ngaaruwaahia

- Ms Rice & Mrs Van Den Bemd spoke to this item which was discussed initially at the previous Board meeting. Ms Rice showed the Board a replica of a hanging basket that could be hung outside the businesses on Great South Road so the Board could see what they looked like and what the sizing was.
- It was advised that it was best to go with artificial flowers inside the hanging baskets rather than real flowers which were easier for maintenance, cleaning and longevity.
- The budget that the working group were looking at was around \$60 per basket, with 30 baskets in total, being a total cost of \$1,800.00.
- The proposal was still to go out to the local kura (schools) and the community to see if they wanted to create their own basket as a way of getting the community involved in the project. It was noted that this project was very reliant on the Board and everyone in the community working together.
- Mrs Van Den Bemd advised that she had written to Keep NZ Beautiful along with Resene Paints to not only advise about this project but to generate some interest and potential sponsorship of materials.
- At this time the project was looking to cover the length of the businesses down Great South Road (from the Corner Bakery and potentially down to the old Pharos building) and whilst it was acknowledged this project could take a while it was good to get something started now.
- It was noted that at the moment with the roller doors down Great South Road the thinking was to do one door at a time and potentially having different community groups paint a door or create a design for painting.
- It was confirmed that the Blueprint budget for Ngaaruwaahia was matching the funding from the Board for this project.

- A further point was raised regarding signage at each of the entrance points into Ngaaruawaahia (both ends of Great South Road and possibly River Road/Ngaaruawaahia Road) with the heading “Keep Ngaaruawaahia Beautiful” with key images in the background from our community. The “Keep Ngaaruawaahia Beautiful” message was great as it speaks to the community being beautiful already rather than a direction that the community is trying achieve.
- It was noted that signage was something that could definitely be looked at and would see if there was budget to maybe do this into the future. The signage that used to be at the entrance into Hamilton was referenced as being a good starting point to work from.

**ACTION:** Community Led Advisor to follow up with potential budget for “Keep Ngaaruawaahia Beautiful” signage in the Blueprints Funding.

- It was noted that it would be great to get something off the ground for this project during this term of the Board and the Board agreed that this is a great project for consideration and was happy to support this.
- Further details and thoughts on this project would be circulated to the Board via email from Mrs Van Den Bemd and further discussions would be held offline with the Board.

**Resolved: (Mr Ayers/Ms Firth)**

**THAT the Ngaaruawaahia Community Board supports the future commitment of \$1,800 towards the “Beautification of Ngaaruawaahia” project for hanging flower baskets on Great South Road.**

**CARRIED**

**NCB2308/04**

## **REPORTS**

Discretionary Fund Report  
Agenda Item 6.1

The report was received [NCB2308/02 refers] and no further discussion was held, but it was noted that it was good to see the Accountability Forms come through for the Anzac Flags and Shot Bro Performance.

Ngaruawahia Works and Issues Report  
Agenda Item 6.2

The report was received [NCB2306/02 refers] and the following discussion was held.

Street Naming:

- A QR code update was given to the Board via email from the ELT representative and it was noted that this initiative is all set to progress and the Council website will be used as the database as Council own the QR code creator. It was noted that the ELT representative required a member of the Board to work with to gather the historical information and wording for the QR codes.
- Ngaruawahia Historical Group have been engaged with and they have some documents on the history of the street names which they are happy to share with the Board.

**ACTION:** Chairperson to attend a meeting of the Historical Group who meet on the last Tuesday of the month to progress project.

Point Public Toilet:

- No further discussion was held.

**ACTION:** Item to remain on the schedule.

Infrastructure Acceleration Fund:

- No further discussion was held.

**ACTION:** Item to remain on the schedule.

Ngaruawahia War Memorial Hall:

- It was noted that Mr Ranga from the Projects team was leading this work and it was progressing.

**ACTION:** Item to remain on the schedule.

Sportsfield Lighting – Paterson Park:

- The Board acknowledged that it was great to finally see progress on this item.
- Further discussion was held in relation to the seating at Paterson Park and the progress that was being made in this space.

**ACTION:** Item to remain on the schedule.

Ngaruawahia Aquatic Centre:

- The Board noted their pleasure that the swimming pool was due for completion for this summer.

**ACTION:** Item to remain on the schedule.

Panthers League Ground Carpark:

- No further discussion was held.

**ACTION:** Item to remain on the schedule.

Perry Bridge Lighting – Power System Replacement:

- No further discussion was held.

**ACTION:** Item to remain on the schedule.

Street Lights – Service Requests raised for lights out:

- No further discussion was held.

**ACTION:** Item to remain on the schedule.

Galbraith Kindergarten:

- No further discussion was held.

**ACTION:** Item to remain on the schedule.

Structure Plan Update

- No further discussion was held.

**ACTION:** Item to remain on the schedule.

Proposed Road Name Application – SUB0283/22

## Agenda Item 6.3

The report was received [*NCB2308/02 refers*] and the following discussion was held.

- It was noted the preference of the Board along with policy of Council to use double vowels and not the macron. This preference had been discussed at previous Board meetings so there needs to be consistency in following the process.



- The road name chosen had been updated in the resolution to show the double vowel and the macron had been removed. It was noted by the Board that it was important for the policy to be adhered to moving forward so there was no confusion.
- It was further noted by the Board that it would good to see written confirmation from mana whenua included in the road naming reports moving forward that showed their support of the name chosen.

**ACTION:** The Council Roding Team to follow the Council Te Reo Policy along with the preference of the Board for using double vowels for all road names moving forward and not a macron.

**Resolved: (Ms Morgan/Cr Turner)**

**THAT the Ngaruawaahia Community Board:**

- a. approves the following proposed road name submitted by the developer for **SUB 0283/22 at 54 Washer Road, Horotiu.**
  - i. **Road I (B) – Paataka Lane**

**CARRIED**

**NCB2308/05**

Mayors Community Awards

Agenda Item 6.4

The report was received [*NCB2308/02 refers*] and the following discussion was held.

- The Board would discuss this offline through their messenger group and not put a nomination through this evening.
- The Democracy Advisor reminded the Board that nominations close on the 11 of August so they need to ensure their nominated person has been received by this date.

### Chairpersons Report

#### Agenda Item 6.5

The Chairperson gave a verbal report on the following items:

- The Chairperson advised that she had been taking whaanau time over the last six weeks and acknowledged the Board for getting on with the workshop and picking up items to carry on with.
- Undertook daffodil planting with Mr Ayers and thoroughly enjoyed doing this – and it was great to see the daffodils coming through at Paterson Park.
- The Chairperson noted the events that she had been involved in during these last six (6) weeks which include the Tainui Secondary School Manu Koorero event along with kapahaka. The Chairperson further noted that it was good to see lots of children back playing netball at the Taupiri Netball Courts.
- The Chairperson was currently working with the Council Reserves Team through the Blueprints in regards to a basketball court at Paterson Park. It was noted by the Chairperson that it was a standalone court that was wanted at Paterson Park – not a basketball court connected to the Netball courts.

### Councillor's Reports

#### Agenda Item 6.6

The Councillors gave a verbal report on the following items:

- Variation 3 Hearings currently happening in the Chambers at Council – it was noted that there were a few things in Variation 3, particularly around Waters and affordability which could impact the community.
- Waipa Tavern site: Crs Patterson, Turner & Gibb had a meeting with the Council Strategic Property team and it was noted that the budget has been used to purchase the site so for now they are looking at tidying the site up and putting some planter boxes there and community seating for now. Further community engagement is going to happen to get some idea as to what the Community want to see at this site in the future.
- It was noted that the previous information that was gathered when community engagement was done five (5) years ago was still relevant and would be considered when it comes to the Waipa Tavern site but it was a good opportunity to further engage with the community to see if the thinking was still along the same lines.
- The existing tenant at the old Farmers Building on Great South road had a 3 month lease at this time and were happy to transition at the end of the lease period.
- It was noted that the money in the current Long Term Plan (LTP) – until 2026 is roughly \$6M for a new Library and the Councillors would push to keep this in the LTP. The Councillors acknowledged the Strategic Property Team the work they have done to date.

- Cr Turner attended the Rural Economic Advisory Panel (REAP) – this is a forum that looks at both rural and economic development and it was a good first meeting to engage with the rural community.
- The marae engagement and mana whenua forum space is now in draft form and has been sent for approval through the Iwi & Community Partnerships team and once this happens Cr Turner would be going out into the community.
- Cr Turner attended the Te Maruata hui as part of the Local Government NZ Conference last week and noted that it was a really interesting forum to attend as there was quite a lot of great learning. Cr Turner advised that she is now asking for Her Worship, the Mayor to meet with the five (5) Maaori Councillors to see if this hui and conference could also be attended next year. It was noted that the conversations around Te Tiriti o Waitangi were extremely positive and engaging and it was great to see this being discussed at a national level across all Councils.
- It was noted that potentially a Ngaaruawaahia Community Board representative could attend the LGNZ conference next year, at the cost of the Board with the location being confirmed as Wellington.
- Cr Turner advised that she had a meeting today with Ngati Haua at the request of the Tamahere Ward Councillors (Crs Keir and Beavis). The Tamahere Ward Councillors reached out to Cr Turner to see if she could initiate a meeting with local hapuu in the Tamahere area as the Tamahere Councillors were keen to engage with mana whenua. This was acknowledged as being a great move by the ward Councillors and it was great to see our elected members engaging positively in this space.
- A brief discussion was held in relation to a large subdivision that was going to be underway next to Te Kura Kaupapa Maaori o Bernard Fergusson. A discussion around the potential impact a large subdivision like this could have on the community and what provisions could be in place to ensure the Board along with local community members were kept informed on the development moving forward.

**ACTION:** The Board requested receiving updates on the large subdivision taking place down Duke Street in Ngaaruawaahia and whether engagement with local community was required.

### Community Board Members' Report Agenda Item 6.7

Members provided a verbal report on the following issues:

- Ms Firth chaired the last Ngaaruawaahia Community Board workshop and noted that the Swimming Pool entry way had been decided on (Option 1) and enjoyed engaging the in the Community Resilience conversation.
- Ms Firth and Mrs Hooker gave the Board a brief overview of the resilience workshop details and it was noted that the Board need to look at names in the Community that could be involved with the resilience planning and get in contact with Emergency Management Advisor Mr Boltor further engagement.

- The Waipa River Walktrack – it was noted by Mr Ayers that the signage was being ignored by community members and the security fencing is wide open. Council need to keep on top of this situation and it would be great to have this item added to the Works & Issues register until it is resolved.

**ACTION:** Service Delivery to look at the signage and security fencing for the Waipa River walktrack by the entrance at Centennial Park as community members are still going through the fencing and ignoring the signage.

- It was further noted by Mr Ayers that he really enjoyed the community resilience workshop with Mr Bolt and he advised that the Board were given a template to be fill in and return.
- It was asked if the Festival Way/Galbraith Street development could be added to the Works & Issues report so regular updates could be provided to the Board.

**ACTION:** The Waipa River Walktrack security fencing and signage along with the Galbraith Street/Festival Way development to be added to the Ngaaruawaahia Community Board Works & Issues Report moving forward.

- Maara kai Community Garden: Is there anything this board wanted to see in this space? The garden would be in the next section along from Te Kura Kaupapa Maaori o Bernard Fergusson. It was noted by Cr Turner that she was going to visit the Auckland maara kai to see what that looks like. It was noted that the Board totally supports this initiative.
- The Board wanted to acknowledge the passing of local community member Mr Robert Tawera and wanted to send blessings and condolences to the whaanau pani; ‘‘Moe mai ra e te Rangatira’.
- It was noted that the Parks & Community Engagement Strategy was out for consultation now and the Democracy Advisor noted that she would follow up to confirm if there are going to be any drop in sessions in Ngaaruawaahia.

**ACTION:** Relevant Council staff in the Parks & Community Engagement Team to confirm to the Board a list of the locations of drop in sessions so the Board can advertise to the Community the Ngaaruawaahia session.

- A brief discussion was had in regard to the upcoming Koroneihana (Coronation) festivities that are underway on Friday, 18 August 2023. Cr Turner confirmed that she is looking to have both Her Worship the Mayor along with elected members come along for the opening day on Friday and extended the invitation to the Board. The Board acknowledged the invitation and were excited to be involved.

There being no further business the meeting was declared closed at 7.39pm.

Minutes approved and confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

Ms K Morgan  
**CHAIRPERSON**

Unconfirmed

<b>To</b>	<b>Ngaaruawaahia Community Board</b>
<b>Report title</b>	<b>Discretionary Fund Report to 24 August 2023</b>
Date:	12 September 2023
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Ngaaruawaahia Community Board on the Discretionary fund spend to date, commitments and balance as at 24 August 2023.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Ngaaruawaahia Community Board:**

- a. receives the report, and**
- b. provides a resolution to return to the funding pool, the amount of \$39.74; the balance of commitments less payments, towards the Security Camera Project in Ngaaruawaahia. (NCB2106/04, NCB2202/05).**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Discretionary Fund report to 24 August 2023

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**NGAARUAWAAHIA COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)**
**As at Date: 24-Aug-2023**

		<b>10-2050-0000-00-25904</b>	
<b>2023/24 Annual Plan</b>			20,999.00
<b>Carry forward from 2022/23</b>			44,143.00
<b>Total Funding</b>			<u><u>65,142.00</u></u>
<b>Income</b>			-
<b>Total Income</b>			<u>-</u>
<b>Expenditure</b>			
<b>Total Expenditure</b>			<u>-</u>
<b>Net Funding Remaining (Excluding commitments)</b>			<u><u>65,142.00</u></u>
<b>Commitments</b>			
13-Nov-18	Te Mana o Te Rangi Reserve - includes \$500 commitment for an opening ceremony (NCB1906/04). 08/09/20 Commitment increased by \$20,000 (NCB2009/04)	NCB1811/04 NCB1906/04 NCB2009/04	40,000.00
22-Mar-22	Less Payment made \$2,750.00 (excl GST) towards the installation of ANZAC Street Flags from Te Mana o Te Rangi Reserve	NCB2202/03	(2,750.00)
03-May-22	Less payment made of \$2,750 (incl. GST) towards the cost of building improvement for Hope Rising Farm Trust transfer from the Te Mana O Te Rangi Reserve Commitment	NCB2205/04	(2,391.30)
14-Jun-22	Less payment made of \$3,130 (excl. GST) to Te Whare Toi O Ngaaruwaahia towards the cost of the Matariki Festival transfer from the Te Mana O Te Rangi Reserve Commitment	NCB2206/05	(3,130.00) 31,728.70
04-Nov-19	Ngaaruwaahia Railway Bridge commitment: 50% subsidy of Ngaaruwaahia pool 18/19 (NCB1811/04) & 19/20. (NCB1911/09) & 21/22 (NCB2111/05)	NCB1811/04 NCB1911/09 NCB2111/05	10,000.00
	Less : Payments made to Belgravia Leisure for Pool Admissions (23/01/2020)		(1,309.74)
	Less : Payments made to Belgravia Leisure for Pool Admissions (28/02/2020)	NCB2006/04	(903.97)
	Less : Payments made to Belgravia Leisure for Pool Admissions (26/03/2020)	NCB2002/01	(334.78)
	Less : Payments made to Belgravia Leisure for Pool Admissions (12/04/2022)	NCB2210/09	<u>(2,216.96)</u> 5,234.55
15-Jun-21	Commitment of \$25,000 allocated to an ongoing Security Project in Ngaaruwaahia	NCB2106/04	25,000.00
23-May-23	Less Payment made on Inv 07888 dated 01/06/2022 Cornerstone Security		<u>(22,581.17)</u> 2,418.83
02-May-22	Commitment to Camera Licensing Trust of \$20,000 (excl GST) towards the cost of Security Camera Project in Ngaaruwaahia	NCB2202/05	20,000.00
31-Mar-23	Less: Payment made to Cornerstone Security 31/03/2023 Inv 08721	NCB2202/05	<u>(22,379.09)</u> (2,379.09)
01-Aug-23	Commitment from the Ngaaruwaahia Community Board of \$1,800.00 towards the "Beautification of Ngaaruwaahia" project for hanging flower baskets on Great South Road.	NCB2308/04	1,800.00
<b>Total Commitments</b>			<u><u>38,802.99</u></u>
<b>Net Funding Remaining (Including commitments)</b>			<u><u>26,339.01</u></u>

<b>To</b>	<b>Ngaaruawaahia Community Board</b>
<b>Report title</b>	<b>Works, Actions &amp; Issues Report: Status of Items September 2023</b>
Date:	12 September 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Kurt Abbott, Executive Manager, Projects & Innovation

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To update the Ngaaruawaahia Community Board on actions and issues arising from the previous meeting and works underway in September.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Ngaaruawaahia Community Board Works, Actions & Issues Report: Status of Items for September 2023 be received.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Ngaaruawaahia Community Board Works, Actions & Issues Register – September 2023 (Within report)

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## Ngaruawahia Community Board Actions – September 2023

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
1.	<p><b>Street Naming</b> QR Codes on Street Signs – could this be something that we add to street names so that when you scan the code the history of the street names comes up on your smart device? It was noted that this would be a great way hold the history of the street names and where they came from. The Board confirmed this was a great suggestion and will go to the Roding Team to see what could be done or considered. To look at using this for current names along with new subdivisions.</p>	Innovation Team, Kurt Abbott	<p>Land Transport Safety Authority have guidelines for the installation of road signs. These guidelines are aimed at achieving a general improvement in street name signing, to a level which is acceptable by international standards. For the Board's information, link below to access guidelines: <a href="https://www.nzta.govt.nz/assets/resources/road-traffic-standards/docs/rts-02.pdf">https://www.nzta.govt.nz/assets/resources/road-traffic-standards/docs/rts-02.pdf</a></p> <p>Under 2.6 Locality identification Locality identifiers (monograms, logos etc) may be added to street name signs provided they do not detract from the legibility of the sign.</p> <p>The Innovation team will work with Roding and Comms to explore 'how might we' make this a sustainable process.</p> <p>September 2023: Trial will take place for newly proposed roads. Design of stickers and web pages complete. Next steps, stickers will be applied to river terraces subdivision, will involve Community Board (Kurt to discuss with Board). Ongoing improvements to the process have been identified and will be implemented.</p>
2.	<p><b>Rubbish Bin and Surrounding Pathway – 84 Great South Road</b> Mr Abbot to follow up the Service Request raised on 28th April by the Chairperson for the Rubbish Bin and surrounding pathway to be fixed on 84 Great South</p>	Service Delivery Admin	<p>Service Request RDG00086/24 has been raised.</p> <p>Works completed.</p>

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
	Road. (Rubbish bin knocked out of ground by carpark, outside old BNZ)		
3.	<p><b>Structure Plan Update</b></p> <p><i>To remain on Schedule</i></p>	Fletcher Bell, Strategic Planning	<p>September 2023: We have received, draft version of both the Cultural and Market assessment, minor tweaks are needed before receiving the final version.</p> <p>Workshop dates have been confirmed internally, looking to provide coms to Community Boards around this soon. Other technical assessments (Urban design, Transport assessment) are progressing BAU.</p> <p>Urban design have shared a draft projects list that will be shared with the reference group on 30 August 2023.</p>
4.	<p><b>Te Reo Policy</b></p> <p>The Council Roding Team to follow the Council Te Reo Policy along with the preference of the Board for using double vowels for all road names moving forward and not a macron.</p>	Roding Team	Noted.
5.	<p><b>Subdivision - 71 and 75 Duke Street, Ngaaruawaahia</b></p> <p>The Board request (if possible) having updates on the large subdivision taking place down Duke Street in Ngaaruawaahia and whether engagement with local community is required.</p>	Cam Aplin, Consents Team Leader - East	<p>September 2023: We have not received any application for subdivision consent (or landuse consent) for these properties.</p> <p>The sites are proposed to be rezoned under the Proposed District Plan to residential so the landowners may be planning to seek subdivision consent from Council in the future.</p>

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
6.	<p><b>Signage and security fencing - Waipa River Walkway</b></p> <p>Service Delivery to look at the signage and security fencing for the Waipa River walktrack by the entrance at Centennial Park as community members are still going through the fencing and ignoring the signage.</p>	Open Spaces, Steph Loughnan	September 2023: The lower fence has been readjusted slightly to make it harder to get through. The upper fence looks very secure but have asked for a second opinion from Zero Harm. Will look to get a larger and more effective sign while plans are made for the future of the track.
7.	<p><b>Galbraith Street/Festival Way Development - Update</b></p>	Will/Patrick	September 2023: We have completed detailed design and have lodged all applications. We're currently out to the market for tender for the physical works and are aiming to commence on site in October.
8.	<p><b>Parks &amp; Community Engagement Strategy</b></p> <p>Relevant Council staff in the Parks &amp; Community Engagement Team to confirm to the Board a list of the locations of drop in sessions so the Board can advertise to the Community the Ngaaruawaahia session.</p>	Reserve Planners, SD	September 2023: Consultation closed on Sunday (13th) and a Ngaaruawaahia drop-in was not planned for. This was due to resourcing and the size of the district. We advertised and held an online session for communities that did not have a drop-in on Tuesday, 1st August.

### Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#) →

**Ngaruawahia Works** (As at 28 August 2023)**Ngaaruawaahia Hall**

The building consent for the accessibility toilet is still to be processed. Upon approval the consent will accompany the tender documents to go out to the market.

**Sportsfield Lighting – Paterson Park**

Resource consent for both Paterson Park (and Huntly West Sports Complex) is now granted and the luminaires have been ordered. We are working on finalizing the contract documents with the contractor.

**Ngaaruawaahia Aquatic Centre**

An approved fit-for-purpose accessibility ramp design for the Ngaruawahia Aquatic Centre has been submitted for building consent. It is intended to have the works completed before the pools re-open for summer.

**Panthers League Ground Carpark**

The Projects team and Open Spaces will advise Councillors and the Club of the construction programme once available.

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