

Agenda for a meeting of the Huntly Community Board to be held at Waahi Marae, 177C Harris Street, Huntly on **TUESDAY, 4 APRIL 2023** commencing at **6.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday, 21 February 2023

4

5. PUBLIC FORUM

6. REPORTS

Community Safety

6.1 NZ Police Update

Verbal

Council Reports

6.2 Huntly Wastewater Treatment Plant – Discharge Summary

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6.3 Works & Issues Report

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6.4 Discretionary Fund Report

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Accountability Report – Huntly War Memorial Hall Santas Grotto

6.5 Huntly Community Board Discretionary Fund Applications

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Application for Funding – Huntly Baptist Church

Application for Funding – Huntly Koorero Magazine

Y

Application for Funding – Matawhaanui Trust (Youth Week)

Y

Huntly RSA request for funding Anzac Day – no application received (verbal request from Board Member McNally)

Community Board

- 6.6 Chairpersons Report Verbal
- 6.7 Councillors & Community Board Reports
- Cr Whyte* 71
- Mr G McCutchan (Verbal with Written Attachment)*

GJ Ion
CHIEF EXECUTIVE

To	Huntly Community Board
Report title	Confirmation of Minutes
Date:	Friday, 24 March 2023
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Huntly Community Board (HCB) held on Tuesday, 21 February 2023, including an amendment to Resolution 2302/04 – Huntly Rock of Recognition.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Huntly Community Board held on Tuesday, 21 February 2023 be confirmed as a true and correct record, with the following amendment:

Rock of Recognition – Lucas McKinnon - Agenda Item 6.2

THAT the Huntly Community Board supports the addition of Lucas McKinnon to the Rock of Recognition in Huntly.

ACTION: Requests that Council funds the addition of Lucas McKinnon to the Huntly Memorial Rock (Rock of Recognition) within operational budgets.

3. Attachments

Ngaa taapirihanga

Attachment 1 – HCB Meeting Minutes – 21 February 2023

INUTES for the meeting of the Huntly Community Board held in the Huntly Library, Main Street, Huntly on **TUESDAY, 21 FEBRUARY 2023** commencing at **6.00pm**.

Present:

Ms S Matenga (Chairperson) - *from 6.05pm*
 Ms K Bredenbeck
 Mr GB McCutchan
 Cr F McNally – *until 8.15pm*
 Mr J Sandhu
 Ms E Wawatai
 Cr D Whyte

Attending:

Her Worship the Mayor, Mrs JA Church – *until 6.59pm*
 Mrs L Van Den Bemd (Community Led Funding Team)
 Mr M Telfer (Operations Manager – Watercare) – *from 6.05pm*
 Mrs G Kanawa (Democracy Manager)
 Mrs V Jenkins (People & Capability Manager)
 Ms E Saunders (Democracy Advisor)

4 Members of the Public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Wawatai/Cr Whyte)

THAT the Huntly Community Board accept/s the:

- a) **apology for non-attendance from Ms Karlene Rhind (Senior Community Engagement Advisor) due to being away on council business.**
- b) **apologies for lateness from Ms Sheryl Matenga (Chairperson).**

CARRIED

HCB2302/01

All members were present OR There were no apologies.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Whyte/Mr McCutchan)

THAT:

- a. the agenda for a meeting of the Huntly Community Board held on Tuesday, 29 November 2022 be confirmed and all items therein be considered in open meeting; and
- b. in accordance with Standing Order 9.4, the order of business be changed with agenda items 6.5 [Discretionary Fund Report] and 6.4 [Discretionary Fund Representative – Huntly Community Board] being considered after agenda item 6.1 [NZ Police Update]; and
- c. all reports be received.

CARRIED

HCB2302/02

DISCLOSURES OF INTEREST

Cr D Whyte and Ms E Wawatai advised members of the Board that they would declare a non financial conflict of interest in item 6.5 [Funding Application for Friendship House - Huntly].

Cr D Whyte advised members of the Board that he would declare a non financial conflict of interest in item 6.5 [Funding Application for St Pauls Huntly] due to being a Heritage NZ Life Member.

Mr G McCutchan [NPE Tech Waikato] advised members of the Board that he would declare a non financial conflict of interest in relation to the ongoing Action Item 6.3 [Street Lights – Works & Issues Report]

CONFIRMATION OF MINUTES

ACTION: Amendment to be added to the minutes to reflect the decision that was made by the Board which supports and approves the allocation of funding to print the Huntly Koorero Magazine once a Funding Application is received.

Resolved: (Cr Whyte/Mr McCutchan)

THAT the minutes of the meeting for the Huntly Community Board held on Tuesday, 29 November 2022 be confirmed as a true and correct record, with the following amendment to the minutes:

***Agenda Item 7.11 - Huntly Community Koorero Magazine
Resolution to be added, along with additional action response from Democracy Manager – refer below:***

Resolved: (Mr McCutchan/Cr Whyte)

THAT the Huntly Community Board approves a commitment from their Discretionary Fund towards the cost of printing for the Huntly Community Koorero Magazine.

CARRIED

HCB2211111

ACTION: Democracy Manager advised the above resolution was unable to be actioned as the application was not on the agenda, nor was there a monetary amount allocated. This is why the resolution is not bolded and added as an amendment when minutes confirmed at the March meeting.

CARRIED

HCB2302/03

PUBLIC FORUM

Agenda Item 5

There were no items discussed in the Public Forum.

REPORTS

NZ Police Update

Agenda Item 6.1

There was no member of the NZ Police in attendance so no verbal report was received.

Discretionary Fund – Representative for Huntly Community Board

Agenda Item 6.4

The report was received [*HCB2302/02 refers*] and discussion was held. Mrs L Van Den Bemd spoke to the report and clarified the following points:

- Training would be provided to the funding representative with a training scheduled through the Democracy Team by the end of March 2023.

ACTION: Community Led Development Team to work with Democracy Team to schedule a training session for Discretionary Funding Representatives.

Further general discussion around Funding Guidelines took place with the following points raised:

- Ms Wawatai raised queries around the changes from last triennium which Mrs L Van Den Bemd clarified – what other options have the applicants gone through? Could make the community aware of the other funding options that are available either through council or other avenues.

- *Maximum amounts that can be given for funding - is there a limit to the funding amounts the Board can give?* Each board is different to how they work their funding pools and different options can be used depending on the applications that are received.
- The accountability reports would come through directly to the Board and the point raised that it would be good to have the applicants come back to the board after the event to let the board know the outcome or how the event went? Option given for the funding rep to even attend the event and report back to the board.

ACTION: Community Led Development Team to follow up the accountability reports received for all Community Boards/Committees for inclusion on the April agendas.

Resolved: (Cr Whyte/Ms Bredenbeck)

THAT the Huntly Community Board Chairperson be appointed to be the funding representative for the 2022-2025 triennium along with the Deputy Chairperson Mr G McCutchan.

CARRIED

HCB2302/06

Discretionary Fund Report
Agenda Item 6.5

The report was received [*HCB2302/02 refers*] and discussion was held on the following funding applications:

- Mr McNally made the note that the Christmas in the Park event in December 2022 was not the event that was advertised. Feedback from the community was not overly positive. Robust discussion undertaken with the board with different views on the outcome of the event and it was decided that these applicants should be invited to complete their accountability reports and be invited to speak to the report when it is submitted.
- Ms Matenga queried the bbq which was approved for funding and where the application was at? Mrs V Jenkins provided an update to the Board.

St Pauls Huntly – Restoration Committee:

- The applicants spoke to the application and gave the Board a brief history of the restoration and where it is currently at.
- Work done to date was outlined and the roadblocks that had occurred.
- Application to the Historic Places Trust had been made and the representative in Hamilton had been met with 3 or 4 times to date however the decisions are made in Wellington. The representative did advised the application fit the criteria but no confirmation to date it would be considered.

- Mr McNally outlined the different funding options that were also available in the community particularly WeL Trust.
- Mr McNally noted that he was happy for the funding to take place in regards to the Historical Landmark that is being restored.
- Mrs L Van Den Bemd also outlined other funding options available with Lotto NZ Heritage Funding which could also be explored.
- Letter of support to be written by Cr Whyte to the Heritage Trust.

Friendship House Huntly:

- The applicant spoke to the application and outlined the new amount they are asking for (\$1,595.02)
- A brief overview was given of the event background and how the event came about
- Friendship House wants to make this event a SunSmart event so want to provide sunscreen and water stations free for event goers.
- Craft Items are also requested as part of the application
- Discussion around the Art Strategy and how best to make this work. It was best to get the launch underway now and could then always re-launch once more work had been done with all key stakeholders.
- It would be a living document that was always added to as the strategy developed. A lot of work had been undertaken previously which had not always gone forward.

ACTION: Invites to be extended to Huntly Youth Focus Trust and the Huntly War Memorial Hall to attend the next Board meeting to provide a summary report on the December 2022 Christmas Events which received funding from the Huntly Community Board.

Resolved: (Mr McNally/Mr McCutchan)

THAT the Huntly Community Board:

- a. receives the Discretionary Fund Report as at 7 February 2023;
- b. refers the applicants from St Paul's Huntly Restoration Committee to the Community Led Development Team for further support and advice on funding options available to them;
- c. Cr Whyte to write a letter of support to St Pauls Huntly to support their applications to other funding options;
- d. approves an allocation of \$1,595.02 from their Discretionary Funding account to:
 - i. Friendship House Huntly;
 - ii. for the Art in the Park 2023 event.

CARRIED

HCB2302/07

Rock of Recognition – Lucas McKinnon
Agenda Item 6.2

The report was received [*HCB2302/02refers*] and discussion was held.

- *Who is the committee that needed to be looking at these applications?* Appeared that there is not a recent application that had been made and the committee that was set up is in abeyance.
- The process was outlined to the board that would now need to be carried out in line with the adopted policy when a committee is in abeyance.
- The board overall supports the recommendation for Lucas McKinnon.

ACTION: Democracy Advisor to liaise with Lions and Chair of Sustainability & Wellbeing Committee to discuss the reestablishment of the Committee.

Resolved: (Mr McCutchan/Cr Whyte)

THAT the Huntly Community Board recommends to the Sustainability & Wellbeing Committee; the addition of Lucas McKinnon to the Rock of Recognition in Huntly.

CARRIED

HCB2302/04

Works & Issues Report
Agenda Item 6.3

A verbal update was received on the following item by Mr M Telfer (Operations Manager - Watercare) at the invitation of the Board:

- An update was provided to the Board about Huntly Water Assets after Cyclone Gabrielle.
- An update provided on the Huntly Wastewater Treatment Plant and how it was handling the recent weather events.
- An update was given on Lake Kimihia and the levels following the recent weather events.
- Discharge was stopped as of yesterday from Wastewater Treatment Plant and the plant was scheduled for update in 2028.
- Water Treatment Plant update was given along with Water Quality. It was confirmed that water was safe to drink even though the colour may not look good.
- Mr Telfer spoke to the challenges with the Water Treatment Plant itself and the work that was being looked at to make this better for water quality.
- Aging and condition were the main issues with Huntly Water Asset and was the primary driver moving forward for positive outcomes.

- A discussion around the Huntly brown water issue and whether there were any Huntly specific communications that could be provided to all members of the Huntly community.
- Discussion with Mr Telfer and the Board regarding general water issues that members of the community have which was answered by Mr Telfer. The Board thanked Mr Telfer for attending the meeting and providing the updates directly to the Board.

ACTION: The Board to look at the possibility of having a site visit to the Water Treatment Plant with Watercare Staff to gain a better understanding of the issues.

ACTION: Watercare to look at having and providing Huntly specific communications particularly around “Brown Water” which could be shared with the Community so all community members are aware of the issues and what is being done to rectify this.

The report was received [*HCB2302/02 refers*] and the following discussion was held:

Fitness Trail in Tumate Mahuta Drive Park

- No further progress made on this item but koorero was still ongoing and it was noted that the Mahuta whaanau would like to be involved.

ACTION: Ms Matenga still to follow up from board. A request to set up a meeting with members of the board and council and try to establish mana whenua connection still to be done with Vanessa and Ms Matenga within the next 6 weeks before the next Board meeting.

Street Lights Service Requests

- Mr McCutchan to take over this action item from Cr Whyte and was happy for any street light issues to be sent his way for action.

ACTION: Street Lights on the West Side of Huntly need to be investigated as parts of Huntly West don't have any street lights at all. Mr G McCutchan to explore this further with Council and item be updated to read Huntly West.

Inground garden lights, Main Street, Huntly

ACTION: Item to remain on the schedule – close to completion.

Planned Projects (Roading/Projects/Waters Teams)

ACTION: Item to remain on the schedule.

CCTV Cameras

- DIA funding covers installation of more cameras for the listed communities, which included Huntly.

ACTION: Item to remain on the schedule and staff to advise Cr Whyte of the staff contact who would be managing this issue.

Project Updates

- No further discussion held.

ACTION: Item to remain on the schedule.

Jakeman Place – Huntly Street Name

- No further discussion held.

ACTION: Item to remain on schedule until Street Name Policy can be revisited.

Discretionary Fund Guidelines

- No further discussion held.

ACTION: Item completed – can be removed from the schedule.

Community Safety

- Ms Matenga provided an update on a conversation she had with the local Community Constable.
- The biggest number of call outs for Police are Mental Health & Domestic Violence related.
- There is a heavy use of methamphetamine in the Huntly Community with better support options being looked at.
- Biggest discussion with Police was around Safety for ALL members of the community. Some brainstorming sessions from the board to look at this moving forward would be beneficial.

ACTION: Item to remain on schedule.

Liquor Licence

- An overview on what information is required before staff can attend meetings was provided. Staff need to know exactly what information is required from the Board so they can be ready for the meeting.

ACTION: Item to remain on the schedule. Specific information as to what information is wanted from the staff in Liquor Licencing is to be given before staff are invited to a Board meeting.

Huntly Community Koorero Magazine

- Ms K Bredenbeck spoke again to the history of the magazine and why it was needed and would provide a Funding Application for the board to consider.

ACTION: Funding Application to be submitted by Ms K Bredenbeck to get printing on this done before the next Board meeting.

Resolved: (Ms Matenga/Cr Whyte)

THAT the Huntly Community Board Works, Actions & Issues Report: Status of Items for February 2023 be received.

CARRIED

HCB2302/05

Community Board Executive Committee – Voting Form
Agenda Item 6.6

The report was received [*HCB2302/02 refers*] and discussion was held.

- Discussion undertaken around the different candidates and what they brought to the table with experience and also youth. The board decided to support the nomination of Carolyn Hamill to the Community Board Executive Council.

Resolved: (Ms Bredenbeck/Mr McCutchan)

THAT the Huntly Community Board votes for Carolyn Hamill to represent Zone 2 for the Community Board Executive Council.

CARRIED

HCB2302/08

Chairperson's Report
Agenda Item 6.7

The chairperson provided a verbal report on the following items:

- Waka-Ama competition occurred over the summer with the nationals being held in Karapiro. The Raahui Pookeka Waka Ama club was the third biggest waka ama club in NZ – great achievement.
- Council Community Led Funding Team now working with the Chairperson of the Raahui Pookeka Waka Ama Club to look at funding options for different Waka Ama competitions moving forward.
- Waka Ama club wanted to raise some concerns with Council around safety and storing of waka in a safe manner but the overall relationship with council is going well.
- Tainui Kapa Haka Regionals held at Raakaumanga with Nationals being held in Nelson later in 2023.

- There was a great kaupapa coming out of schools with groups of school kids cleaning up different areas around Huntly. A discussion around best way to do this particularly with big items to ensure all parties are safe and no injuries occur. Council could liaise with community groups to provide gloves and other safety items.
- External Contracting around beautifying Huntly and how hard it is to have local people and businesses considered for this work.
- Community Led Strategy: There are lots of different strategies and groups happening in Huntly but it would be good to get them all tied together or on the same path so they are all connected. Ms Matenga would be continuing her work on this.

ACTION: Ms Matenga & Cr Whyte along with Mrs V Jenkins to have a conversation around procurement strategy and supporting local businesses and people to become partners.

Councillor's & Community Board Members Reports

Agenda Item 6.8

A written report was received from Mr G McCutchan [Attachment 6.8A] which he spoke to with the following discussion:

- Service Request and LGOIMA request update given to the Board along with a brief summary
- Noise Control Update – a discussion around high level issues and reporting channels and concerns around jobs actually being attended and recorded correctly.
- Ms Wawatai provided an update on the Council Service Request project and provided the board with a staff perspective.

A verbal Update from Cr Whyte:

- There was a good Civil Defence response during Cyclone Gabrielle. A proactive sand bagging response and Wastewater Treatment Plant responded well to first cyclone.
- The main street of Huntly is looking much better.
- Pandora Rise update provided.
- Lake Puketirini Entrance – job should hopefully be done by the end of this summer or the coming summer.
- The Strategic Initiatives and Partnership Manager (Community Growth) has obtained funding of \$900,000 – will be trying to have a better East with West Huntly connection with infrastructure.
- Ohinewai connection to Huntly is being looked at and discussed.
- Gutters and Cleaning of Main Street along with spraying of cobbles need to be done.
- Homelessness Figures released – NZ highest in the OECD – Cr Whyte offered to share graphs with the Board showing the figures.

Public Forum Summary
Agenda Item 6.9

No Public Forum Items were received.

There being no further business the meeting was declared closed at 8.40pm.

Minutes approved and confirmed this day of 2023.

S Matenga
CHAIRPERSON

To	Huntly Community Board
Report title	Huntly Wastewater Treatment Plant – Discharge Summary
Date:	Friday, 24 March 2023
Report Author:	David Whyte - Councillor

1. Purpose of the report

Te Take moo te puurongo

To present to the Huntly Community Board with the Huntly Wastewater Treatment Plant Discharge Summary as provided by Watercare Ltd.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Wastewater Treatment Plant – Discharge Summary report be received by the Huntly Community Board.



3. Attachments

Ngaa taapirihanga

Attachment 1 – Huntly Wastewater Treatment Plant – Discharge Summary

Attachment 2 – Comprehensive Sampling Plan

Attachment 3 – Huntly WWTP Event Sample Results - Summary

 	<p>Production</p> <hr/> <p>Event Investigation Report</p>
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Report ID	20230228_EIR_Huntly_weather discharge FINAL
Event Date	14– 20 February 2023
Site Name	Huntly Wastewater treatment plant
Physical Location	McVie Road, Huntly
Parameter(s)	Discharge location
Compliance Criteria	Resource Consent Huntly RC119647 Condition 27 Outfall Structure Condition 33 Reporting



1. Executive Summary

The Huntly wastewater treatment plant (WWTP) experienced weather-related issues during February 2023. Significant infiltration of stormwater water into the wastewater network along with heavy rainfall into the ponds, resulted in extraordinary inflow volumes into the Huntly WWTP. In addition, inundation of the treatment plant wetlands by the adjacent Kimihia Stream affected normal discharge and high Waikato River levels meant stormwater was slow to dissipate.

The Huntly WWTP is a pond-based system. Normally influent is screened and enters the primary pond 1. Partially treated wastewater then flows into pond 2 for further treatment, it is then pumped through UV and into wetlands before final discharge is pumped to the river.

In order to prevent overtopping the ponds and causing damage to the pond embankments, partially treated wastewater was pumped from pond 2 into the stream bypassing the UV and wetlands.

This report provides details for the purpose of condition 33 and includes information on flow data, communications, lab results and operational activities undertaken during the extreme weather event and commentary on steps being undertaken to ensure future compliance.

 	<p style="text-align: center;">Production</p> <hr/> <p style="text-align: center;">Event Investigation Report</p>
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2. Sequence of Events

Date	Event
14/02/2023	Emergency pumping from Pond 2 to the stream started at 10.15am to reduce the pond levels and mitigate potential breach of the pond embankments.
14/02/2023	Event notification sent to WRC
14/02/2023	UV was taken off service and bypassed due to UV feed pump failure
15/02/2023	Comprehensive event laboratory monitoring initiated for the Kimihia at one upstream and two downstream locations, the WWTP discharge and the Waikato River. Monitoring included microbiology, general chemistry and metals.
20/02/2023	Emergency pumping from Pond 2 to the stream stopped at 12.30hrs and Huntly WWTP returned to its normal operations.

3. Event Investigation

Figure 1 below shows daily totals for Huntly WWTP inflows for the January/ February 2023 period against the average of 2021-2022 daily totals for Huntly WWTP inflows. This indicates that the January/February 2023 period had exceptionally high plant inflows.

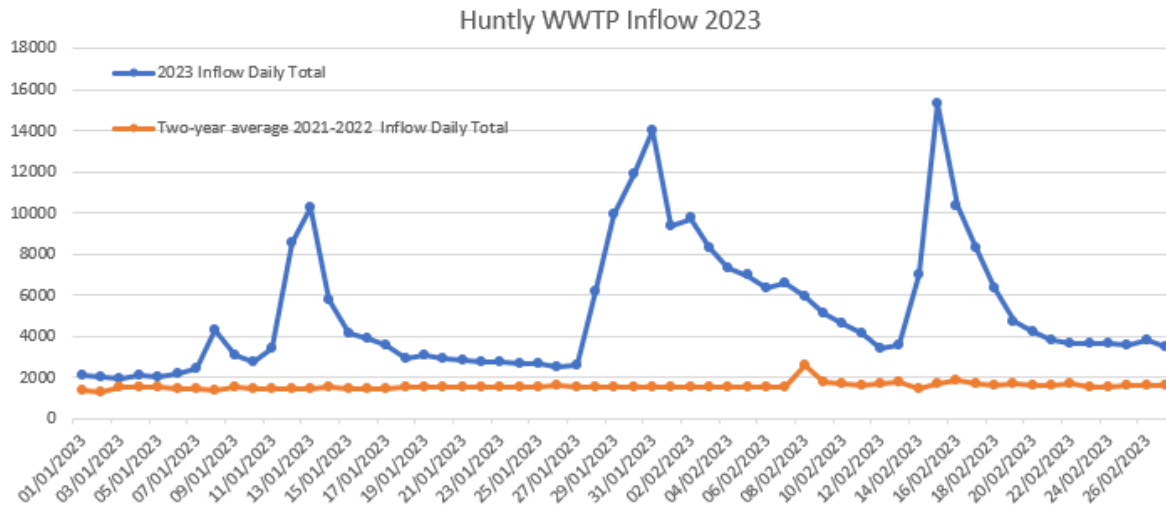


Figure 1 HuntlyWWTP January/February 2023 compared to previous 2 years average inflow (Noting that previous two years were low rainfall years).

During Jan-Feb 2023 period, Watercare team observed high rainfall leading to high influent flow and high pond levels. Please see Appendix 1.


Tuesday 14 February 2023, to effectively manage pond levels and to prevent overtopping of the pond embankments, a decision was made by the WSL production team to utilise a portable diesel pump-set to pump water from the outlet of Pond 2 directly to the already overwhelmed Kimihia stream.

The normal final effluent discharge from the plant to the Waikato River continued to be controlled. This being treated effluent from #1 and #2 Ponds without UV treatment prior to the wetland (UV shutdown due to feed pump failure).

The Watercare team implemented an incident response and considered this over pumping to be the best action to prevent the pond embankments from breaching and uncontrolled discharge to the Kimihia stream and risking damage to the integrity of the pond walls. Other options to limit inflow into the plant, such as allowing raw sewage overflows to occur upstream (from the network and pump stations) before the plant, this would have a worse environmental and public health effect. WRC was notified of the event due to rainfall and high Waikato River levels.

High plant inflows have been attributed to inflow and infiltration within the Huntly wastewater network catchment, Low lying manhole flooding, illegal connections and broken pipes are potential sources of infiltration and extreme rainfall. Wetland inundation is attributed to the high Kimihia Stream levels overtopping due to high level. WSL has engaged consultants to prepare the I&I report which is currently in draft and is being finalised.

By 20/02/2023 Huntly WWTP operations had returned to normal. Flow through the UV unit to the wetlands, rock filters and final discharge pump well were re-established. The diesel pumps

 	<p>Production</p> <hr/> <p>Event Investigation Report</p>
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used for by-pass pumping and managing pond levels had been decommissioned and left available onsite until the weather improves. Inflows to the plant had dropped off considerably.

Throughout the period the final direct discharge volume to the Waikato River did not exceed the daily limit.

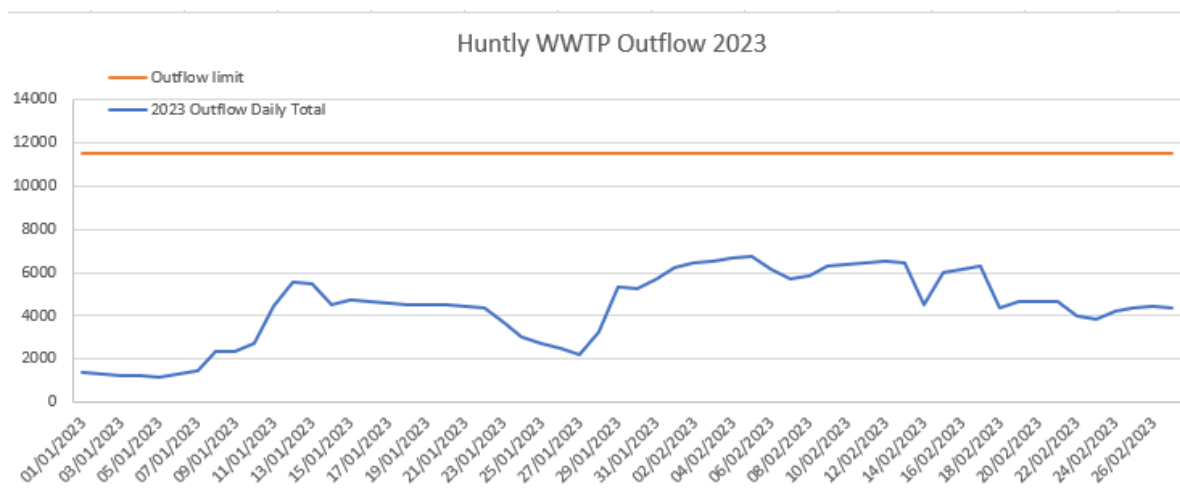


Figure 2 Huntly WWTP Jan/Feb 2023 plant daily total discharges against the allowable daily limit

4. Sampling results/ Analysis


A comprehensive sampling plan prepared by Watercare's Environmental Care Manager for the previous event in July 2022 was followed for this event. Sample plan attached as Appendix 2.

Samples were collected from 6 locations including Waikato River upstream and downstream, WWTP discharge upstream and two locations downstream as well as the WWTP discharge.

- Wastewater Treatment Plant Discharge
- Kimihia Upstream (East mine Road)
- Kimihia Downstream (Ralph Road Bridge)
- Kimihia Downstream (Fisher Road Bridge)
- Waikato River Upstream (Tainui Road Bridge)
- Waikato River Downstream (Ohinewai Landing)

Testing included microbiology, general chemistry and metals. Samples were taken daily during the period 15/02/23-20/02/23.

All the WWTP discharge results were within the consented limits apart from *Escherichia coli* levels which were elevated throughout the event monitoring period (reflecting the lack of UV treatment).

 	<p>Production</p> <hr/> <p>Event Investigation Report</p>
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Results across all sites indicate that the WWTP discharge to Stream and then on the Waikato River had either no or negligible effect on water quality. The Kimihia Stream had degraded water quality prior to influence from the WWTP discharge. Results are included in Appendix 3.

Normal plant operations resumed on 20 February 2023 and the final samples were collected on the same day. Results from the WWTP support the understanding that large volumes of water resulted in dilution with results for nutrients and metals being relatively low across the event period. Sampling of the Kimihia Stream Upstream (East mine Rd) and downstream (Ralph Rd Bridge and Fisher Rd Bridge) indicates that this stream appears to be affected by faecal matter from catchment runoff as results for faecal bacteria were higher upstream of the discharge than downstream.

These event samples across February substitute the normal consent lab monitoring. After 20/02/23 normal twice-monthly sampling resumed from the post UV outlet.

Summary of results 15/02/23-20/02/23:

- Metal and metalloid concentrations at all sites were very low and within the Australian & New Zealand guidelines for fresh and marine water quality guidelines.
- Median *Escherichia coli* (n=6) at the WWTP discharge was 785 cfu/100mL. The consent condition limit is the median E. coli concentration in any 12 month period shall not exceed 126 cfu/100mL.
- The *Escherichia coli* results across all sites, both upstream and downstream were at elevated levels.
- Average *Escherichia coli* and faecal coliforms (n=6) results indicate that levels were higher in the Kimihia upstream (East Mine Rd) compared to the WWTP discharge and downstream.
- Average carbonaceous biochemical oxygen demand (cBOD₅) for all sites (n=6) was between 0.9-7.8 g O₂/m³. The WWTP discharge results ranged from 6.3-9.7. The consent condition limit is the median cBOD₅ in any 12month period shall not exceed 30 g O₂/m³ and 90th percentile 60 g O₂/m³.
- Average suspended solids for all sites (n=6) were between 17-54 g/m³. The WWTP discharge median was 26 g/m³ and an average of 27 g/m³. The consent condition limit is the median concentration shall not exceed 30 g/m³ and 90th percentile 100 g/m³.
- Average ammoniacal nitrogen for all sites (n=6) was between 0.04 – 0.57 g N/m³. The WWTP discharge median was 0.58 g N/m³ with a range of 0.48-0.63 g N/m³. The consent condition limit is the median concentration shall not exceed 10 g N/m³ and 90th percentile 20 g N/m³. The Kimihia Stream results were noted to be under the attribute band B of NPS-FM where 95% species protection is likely.

 	<p style="text-align: center;">Production</p> <hr/> <p style="text-align: center;">Event Investigation Report</p>
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- Average total phosphorus for all sites (n=6) was between 0.1-0.8 g/m³. The WWTP discharge median was 0.8 g/m³. The consent condition limit is that the median concentration shall not exceed 8 g/m³.

5. Effectiveness of Response Review

The rainfall experienced during January-February 2023 and the subsequent effect on plant inflows has been described as unprecedented. The Watercare team have held initial debriefs to review the circumstances and timing leading up to this event and the incident response.

The Production Team have concluded that there were limited immediate operational steps that could have been undertaken to reduce pond levels prior to the stream receiving wastewater. The extreme weather leading to the Kimihia Stream overwhelming the wetland was unavoidable. The Watercare team felt that the response to the event was of a high standard with staff contributing a lot and doing what was needed to manage the event.

6. Conclusion

Based on the extreme weather experienced and cumulative rainfall in January/February 2023 and rainfall and plant inflow trends there is a high degree of confidence that the event was unprecedented, the right operational decisions were made, and the wetland being overwhelmed by the Kimihia Stream was unavoidable.

Further debriefs are planned to review what relevance or information this event can provide for future Huntly wastewater consent and system upgrades, and generally what preparations and increased resilience can be put in place for future extreme weather events.

7. Recommendations

Based on the findings of initial debriefs the Watercare team propose:

- Review each wastewater scheme to determine whether any inflow and infiltration investigations are appropriate. Including completing an assessment of the network set points for pump stations to reduce river water infiltration.
- Ongoing engagement with the Infrastructure Development team to discuss what information this event can provide for future Huntly wastewater consent and system upgrades.
- Review what preparations and increased resilience can be put in place in general for future events
- Assess the height of the wetland embankments at the low points to determine if it is appropriate to lift this to reduce the risk of future infiltration



1 Appendix 1 – Huntly WWTP Wetlands/Stream photo

Kimihia Stream Overtopping Huntly Wetlands



2 Appendix 2 – Comprehensive sampling plan

3 Appendix 3 – Laboratory sample results

Huntly Emergency Sampling Programme

Overview

- Daily sampling
- Four locations in the immediate receiving environment
 - Wastewater treatment plant discharge
 - Upstream at East Mine Road
 - Downstream at Ralph Road
 - Downstream at Sutherlands Lane
- Two locations in the ultimate receiving environment
 - Waikato River underneath Tainui Road Bridge
 - Waikato River at Ohinewai Landing Road
- Laboratory analytes
 - Conductivity - Daily
 - pH - Daily
 - Biochemical oxygen demand - Daily
 - *Escherichia coli* - Daily
 - Faecal coliforms - Daily
 - Ammoniacal nitrogen – Daily
 - Nitrate (as nitrogen) – Daily
 - Dissolved reactive phosphorus – Daily
 - Total phosphorus – Daily
 - Total suspended solids - Daily
 - Dissolved and total heavy metals (As, Cd, Cr, Cu, Hg, Ni, Pb, Zn)
- If practical, hand-held physicochemistry data at each site
 - Temperature
 - Conductivity
 - Dissolved oxygen
 - pH

Rationale

The Huntly wastewater treatment plant has to bypass full treatment due to exceptionally high inflows. The need to bypass means discharges of wastewater with secondary treatment but no ultra-violet light (UV) treatment to a tributary of the Waikato River.

High flows in the receiving environment will mitigate the effects on the receiving environment. However, there is a risk that stream and river flows will return to typical winter flows before staff can resume normal operations at the plant. Consequently, intensive sampling will be necessary to track the effects during this incident.

Method

Sample Locations

The effects of the bypass will be most evident in the unnamed tributary. Changes in the Waikato River may be less discernible. To assess the environmental impact, samples should be taken at:

- The treatment plant discharge – to understand “worst-case” water quality
- A location in the tributary upstream of the discharge – to understand unimpacted water quality
- Multiple sites downstream to determine the magnitude of effects and what attenuation might be occurring
- A single upstream and downstream location should be sufficient for the Waikato River.

Sampling is most accessible from bridges on public roads. As shown in Figure 1, two such bridges are downstream of the wastewater treatment plant and one upstream. Access to the river can be via the bridge on Tainui Road (upstream) and at a landing in Ohinewai (downstream).

Sampling analytes and frequency

The extraordinary circumstances require intensive sampling. Samples will need to be collected daily while the plant is bypassing. However, not all analytes need to be measured each day.

The list of analytes is listed in Table 1. Primary wastewater and ecological indicators will need to be analysed in every sample. However, concentrations of heavy metals are unlikely to vary daily and therefore need only be sampled once per week. If the incident is resolved within one week, a second heavy metals analysis is recommended to ensure the initial results are representative.

Temperature and dissolved oxygen need to be measured using a hand-held meter and can be measured in any of the rinse samples of the 1 L container (refer below). If no meter is available, sampling can be carried out without these two analytes.

Sample technique

The laboratory should provide sufficient bottles for each site. One of those bottles will be a 1 L plastic container.

If possible, samples should be collected using a 1 L container and a telescopic sampling pole. If a telescopic pole is unavailable, care should be taken not to enter the unnamed tributary or the Waikato River.

Sampling should occur downstream to upstream to minimise the effects of streambed disturbance. Samples should be collected below the water surface (top 10-20 cm) and as close as possible to the centre of the channel from the true-right-hand side of the stream bank.

Before filling any other sample bottle, the 1 L container should be filled halfway and emptied downstream of the sample point. The purpose of this rinsing is to minimise contamination between sampling locations. The rinsing process should be repeated twice more before the container can be used to decant into the other bottles (three rinses per site).

No other sampling containers should be rinsed. Sample bottles for heavy metals contain nitric acid as a preservative and should not be tipped out or handled without protective gloves.

All samples should be stored in chilli-bins with frozen slicker pads. Samples should be sent and received at the laboratory on the sampling day or within 24 hours if same-day delivery is impossible.



Figure 1 Sampling locations

Table 1 Sampling analytes

Analyte	Explanation	Notes	Frequency
Physicochemistry			
Temperature	Provides context for results	Hand-held meter (only)	Daily
Conductivity	Broad tracer of point source inputs		Daily
pH	Ecological health		Daily
Dissolved oxygen	Ecological health	Hand-held meter (only)	Daily
Total suspended solids	Proxy for run-off and point source inputs		Daily
Biochemical oxygen demand	Ecological health. Primary wastewater indicator		Daily
Nutrients			
Ammoniacal nitrogen	Ecological health. Primary wastewater indicator		Daily
Nitrate	Ecological health. Secondary wastewater indicator		Daily
Dissolved reactive phosphorus	Ecological health		Daily
Total phosphorus	Proxy for run-off and point source inputs		Daily
Bacteriological			
Escherichia coli	Health risk. Primary wastewater indicator		Daily
Faecal coliforms	Health risk. Primary wastewater indicator		Daily
Heavy metals			
Arsenic	Ecological health	Dissolved and total	Weekly
Cadmium	Ecological health	Dissolved and total	Weekly
Chromium	Ecological health	Dissolved and total	Weekly
Copper	Ecological health	Dissolved and total	Weekly
Lead	Ecological health	Dissolved and total	Weekly
Mercury	Ecological health	Dissolved and total	Weekly
Nickel	Ecological health	Dissolved and total	Weekly
Zinc	Ecological health	Dissolved and total	Weekly

Huntly WWTP Event Sampling results- Feb 2023 ²⁷

Day 1 (15/02/23)	Units	East mine Rd (Upstream)	Huntly WWTP discharge	Ralph Rd Bridge (Downstream)
Nitrate	mg/L	0.357	0.133	0.0929
Dissolved oxygen	mg/L	3.4	6.2	2.7
Dissolve Oxygen % Saturation	%	40	70	30
pH (field measurement)	pHU	6.5	6.8	6.2
NH4N	mg/L	0.043	0.63	0.091
cBOD5	mg/L	2	6.3	4.7
TP	mg/L	0.114	0.756	0.257
TSS	mg/L	12	20	21
Arsenic	mg/L		0.0046	0.0051
Cadmium	mg/L		<0.00005	<0.00005
Chromium	mg/L		0.00096	0.00094
Lead	mg/L		0.00058	0.00083
Mercury	mg/L		<0.00005	<0.00005
Nickel	mg/L		0.00081	0.001
Zinc	mg/L		0.0079	0.019
E.coli	cfu/100mL	3500	1500	2400
FC	cfu/100mL	1800	2100	4600
Day 2 (16/02/23)		East mine Rd (Upstream)	Huntly WWTP discharge	Ralph Rd Bridge (Downstream)
Nitrate	mg/L	0.229	0.0812	0.135
Dissolved oxygen	mg/L	2.1	4.9	3
Dissolve Oxygen % Saturation	%	20	50	30
pH (field measurement)	pHU	6	6.9	6.2
NH4N	mg/L	0.087	0.48	0.064
cBOD5	mg/L	1.7	7.1	3.1
TP	mg/L	0.115	0.966	0.182
TSS	mg/L	14	25	44
Arsenic	mg/L	0.0017		
Cadmium	mg/L	<0.00005		
Chromium	mg/L	0.001		
Lead	mg/L	0.00067		
Mercury	mg/L	<0.00005		
Nickel	mg/L	0.00068		
Zinc	mg/L	0.0098		
E.coli	cfu/100mL	1200	650	1200
FC	cfu/100mL	2000	1400	1200

Fisher Rd Bridge (Downstream)	Tainui Rd Bridge (Upstream)	Ohinewai Landing (Downstream)
0.139	0.502	0.582
6.7	7.9	6.9
80	80	80
6.5	6.8	6.6
0.048	0.065	0.04
3.9	0.87	1.3
0.249	0.131	0.188
17	25	26
0.0065		0.0081
<0.00005		<0.00005
0.00079		0.0026
0.0012		0.0016
<0.00005		<0.00005
0.0011		0.0013
0.011		0.011
1300	2600	4300
1400	5500	10000
Fisher Rd Bridge (Downstream)	Tainui Rd Bridge (Upstream)	Ohinewai Landing (Downstream)
0.0802	0.637	0.705
2.8	7.3	6.4
30	80	70
6.3	6.8	6.6
0.035	0.029	0.082
4.4	0.68	1.3
0.272	0.109	0.176
26	20	12
	0.007	
	<0.00005	
	0.001	
	0.00053	
	<0.00005	
	0.00073	
	0.0047	
600	860	1000
180	1000	1500

E.coli (cfu/
Day 1
Day 2
Day 3
Day 4
Day 5
Day 6
Avg
Median
cBOD5 (mg
Day 1
Day 2
Day 3
Day 4
Day 5
Day 6
Avg
Median
TSS (mg/L)
Day 1

100mL)					
EM Upstream	WWTP	RB Downstream	FB Downstream	TB Upstream	OL Downstream
3500	1500	2400	1300	2600	4300
1200	650	1200	600	860	1000
1900	970	570	390	350	420
2700	470	430	350	240	360
1100	920	170	140	200	99
810	640	260	230	90	120
1868	858	838	502	723	1050
1550	785	500	370	295	390
/L)					
EM Upstream	WWTP	RB Downstream	FB Downstream	TB Upstream	OL Downstream
2.0	6.3	4.7	3.9	0.9	1.3
1.7	7.1	3.1	4.4	0.7	1.3
4.1	9.7	3.2	4.2	0.9	1.2
5.7	9.7	3.9	3.9	1.2	1.1
3.0	7.1	3.7	4.4	0.9	0.9
2.2	6.7	3.1	3.0	1.0	1.0
3.1	7.8	3.6	4.0	0.9	1.1
2.6	7.1	3.5	4.1	0.9	1.2
EM Upstream	WWTP	RB Downstream	FB Downstream	TB Upstream	OL Downstream
6.5	6.8	6.2	6.5	6.8	6.6
6	6.9	6.2	6.3	6.8	6.6
6.2	7.1	6.1	6.3	6.5	6.5
6.3	7	6.3	6.2	6.9	6.7
6.2	7	6.3	6.3	6.8	6.7
6.2	7	6.3	6.3	6.8	6.7
6.2	7.0	6.2	6.3	6.8	6.6
6.2	7	6.25	6.3	6.8	6.65
EM Upstream	WWTP	RB Downstream	FB Downstream	TB Upstream	OL Downstream
12	20	21	17	25	26

Day 3 (17/02/23)		East mine Rd (Upstream)	30 Huntly WWTP discharge	Ralph Rd Bridge (Downstream)
Nitrate	mg/L	0.0716	0.22	0.0876
Dissolved oxygen	mg/L	1.8	7.4	2.9
Dissolve Oxygen % Saturation	%	20	90	30
pH (field measurement)	pHU	6.2	7.1	6.1
NH4N	mg/L	0.028	0.54	0.071
cBOD5	mg/L	4.1	9.7	3.2
TP	mg/L	0.169	0.762	0.185
TSS	mg/L	20	40	64
Arsenic	mg/L			
Cadmium	mg/L			
Chromium	mg/L			
Lead	mg/L			
Mercury	mg/L			
Nickel	mg/L			
Zinc	mg/L			
E.coli	cfu/100mL	1900	970	570
FC	cfu/100mL	1800	990	810
Day 4 (18/02/23)		East mine Rd (Upstream)	Huntly WWTP discharge	Ralph Rd Bridge (Downstream)
Nitrate	mg/L	0.0082	0.231	0.0852
Dissolved oxygen	mg/L	1.3	6.4	3.6
Dissolve Oxygen % Saturation	%	10	80	40
pH (field measurement)	pHU	6.3	7	6.3
NH4N	mg/L	0.04	0.58	0.1
cBOD5	mg/L	5.7	9.7	3.9
TP	mg/L	0.314	0.652	0.18
TSS	mg/L	42	29	58
Arsenic	mg/L			
Cadmium	mg/L			
Chromium	mg/L			
Lead	mg/L			
Mercury	mg/L			
Nickel	mg/L			
Zinc	mg/L			
E.coli	cfu/100mL	2700	470	430
FC	cfu/100mL	3600	820	440
Day 5 (19/02/23)		East mine Rd (Upstream)	Huntly WWTP discharge	Ralph Rd Bridge (Downstream)

Fisher Rd Bridge (Downstream)	Tainui Rd Bridge (Upstream)	Ohinewai Landing (Downstream)
0.0786	0.67	0.684
3.3	7.7	7
40	80	80
6.3	6.5	6.5
0.077	0.026	0.048
4.2	0.87	1.2
0.226	0.094	0.101
68	41	17
390	350	420
450	720	480
Fisher Rd Bridge (Downstream)	Tainui Rd Bridge (Upstream)	Ohinewai Landing (Downstream)
0.0725	0.589	0.619
2.7	8.2	7.4
30	90	80
6.2	6.9	6.7
0.081	0.047	0.056
3.9	1.2	1.1
0.151	0.08	0.084
56	19.6	12
350	240	360
320	200	430
Fisher Rd Bridge (Downstream)	Tainui Rd Bridge (Upstream)	Ohinewai Landing (Downstream)

31

Day 2
Day 3
Day 4
Day 5
Day 6
Avg
Median
Nitrate (mg/
Day 1
Day 2
Day 3
Day 4
Day 5
Day 6
Avg
Median
Dissolved C
Day 1
Day 2
Day 3
Day 4
Day 5
Day 6
Avg
Median
NH4N (mg/
Day 1
Day 2
Day 3
Day 4
Day 5
Day 6
Avg

14	25	44	26	32	20	12
20	40	64	68		41	17
42	29	58	56		19.6	12
24	23	60	90		21	22
18	27	38	66		18	12
22	27	48	54		24	17
19	26	51	61		20.5	14.5
g/L)						
EM Upstream	WWTP	RB Downstream	FB Downstream	TB Upstream	OL Downstream	
0.357	0.133	0.093	0.139	0.502	0.582	
0.229	0.081	0.135	0.080	0.637	0.705	
0.072	0.220	0.088	0.079	0.670	0.684	
0.008	0.231	0.085	0.073	0.589	0.619	
0.006	0.160	0.067	0.065	0.601	0.582	
0.016	0.097	0.047	0.049	0.569	0.569	
0.11	0.15	0.09	0.08	0.59	0.62	
0.04	0.15	0.09	0.08	0.60	0.60	
Oxygen (mg/L)						
EM Upstream	WWTP	RB Downstream	FB Downstream	TB Upstream	OL Downstream	
3.4	6.2	2.7	6.7	7.9	6.9	
2.1	4.9	3	2.8	7.3	6.4	
1.8	7.4	2.9	3.3	7.7	7	
1.3	6.4	3.6	2.7	8.2	7.4	
0.8	6.9	4.4	3.9	8.3	8	
2.5	6.4	4.5	4.2	8.5	7.6	
2.0	6.4	3.5	3.9	8.0	7.2	
2.0	6.4	3.3	3.6	8.1	7.2	

(L)						
EM Upstream	WWTP	RB Downstream	FB Downstream	TB Upstream	OL Downstream	
0.043	0.63	0.091	0.048	0.065	0.04	
0.087	0.48	0.064	0.035	0.029	0.082	
0.028	0.54	0.071	0.077	0.026	0.048	
0.04	0.58	0.1	0.081	0.047	0.056	
0.043	0.58	0.048	0.071	0.023	0.045	
0.14	0.63	0.067	0.1	0.021	0.058	
0.06	0.57	0.07	0.07	0.04	0.05	

Nitrate	mg/L	0.0064	0.16	0.0665
Dissolved oxygen	mg/L	0.8	6.9	4.4
Dissolve Oxygen % Saturation	%	9	80	50
pH (field measurement)	pHU	6.2	7	6.3
NH4N	mg/L	0.043	0.58	0.048
cBOD5	mg/L	3	7.1	3.7
TP	mg/L	0.351	0.65	0.183
TSS	mg/L	24	23	60
Arsenic	mg/L			
Cadmium	mg/L			
Chromium	mg/L			
Lead	mg/L			
Mercury	mg/L			
Nickel	mg/L			
Zinc	mg/L			
E.coli	cfu/100mL	1100	920	170
FC	cfu/100mL	2500	720	280
Day 6 (20/02/23)		East mine Rd (Upstream)	Huntly WWTP discharge	Ralph Rd Bridge (Downstream)
Nitrate	mg/L	0.016	0.0965	0.047
Dissolved oxygen	mg/L	2.5	6.4	4.5
Dissolve Oxygen % Saturation	%	30	70	50
pH (field measurement)	pHU	6.2	7	6.3
NH4N	mg/L	0.14	0.63	0.067
cBOD5	mg/L	2.2	6.7	3.1
TP	mg/L	0.26	0.8	0.15
TSS	mg/L	18	27	38
Arsenic	mg/L			
Cadmium	mg/L			
Chromium	mg/L			
Lead	mg/L			
Mercury	mg/L			
Nickel	mg/L			
Zinc	mg/L			
E.coli	cfu/100mL	810	640	260
FC	cfu/100mL	970	710	270

0.0654	0.601 ³⁴	0.582
3.9	8.3	8
40	90	90
6.3	6.8	6.7
0.071	0.023	0.045
4.4	0.86	0.88
0.272	0.07	0.101
90	21	22
140	200	99
200	210	140
Fisher Rd Bridge (Downstream)	Tainui Rd Bridge (Upstream)	Ohinewai Landing (Downstream)
0.049	0.569	0.569
4.2	8.5	7.6
50	90	80
6.3	6.8	6.7
0.1	0.021	0.058
3	1	0.98
0.191	0.059	0.107
66	18	12
230	90	120
250	130	220

Median
TP (mg/L)
Day 1
Day 2
Day 3
Day 4
Day 5
Day 6
Avg
Median

0.04	0.58	0.07	0.07	35	0.03	0.05
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EM Upstream	WWTP	RB Downstream	FB Downstream	TB Upstream	OL Downstream
0.11	0.76	0.26	0.25	0.13	0.19
0.12	0.97	0.18	0.27	0.11	0.18
0.17	0.76	0.19	0.23	0.09	0.10
0.31	0.65	0.18	0.15	0.08	0.08
0.35	0.65	0.18	0.27	0.07	0.10
0.26	0.80	0.15	0.19	0.06	0.11
0.2	0.8	0.2	0.2	0.1	0.1
0.2	0.8	0.2	0.2	0.1	0.1

To	Huntly Community Board
Report title	Works, Actions & Issues Report: Status of Items March 2023
Date:	4 April 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Vanessa Jenkins, Executive Manager, People & Capability Manager

1. Purpose of the report

Te Take moo te puurongo

To update the Huntly Community Board on actions and issues arising from the previous meeting and works underway in March.

Further advising of the issues out for consultation by Council (as per the list below). It is recommended that Board members keep an eye out on the Shape Waikato website to see what bylaws, policies or issues are being consulted on by Council – this can be viewed at <https://shape.waikatodistrict.govt.nz/> to enable members to advocate issues on behalf of your community.

Shape Waikato - Current Open Public Consultations:

To update the Huntly Community Board on the current Open Bylaws that are out for Public Consultations along with consultations that have recently closed:

- Proposed Cemeteries Bylaw 2023 (Closes 16 April 2023)

Recently Closed Public Consultations:

- Proposed Traffic Bylaw 2023 - (Closed Monday, 27 March 2023), Hearings and deliberations scheduled for 11 & 12 April 2023.
- Proposed Public Places Bylaw 2023 - (Closed Monday, 27 March 2023), Hearings and deliberations scheduled for 11 & 12 April 2023.

As Council have a number of bylaws and policies up for review each year it is recommended that the Community Board implement the workshops suggestion for the middle Tuesday of their meeting cycle. This will enable members to workshop the issues that have arisen at Council workshops and on the Shape Waikato page that are currently out for consultation, to make submissions on behalf of the community.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Community Board Works, Actions & Issues Report: Status of Items for March 2023 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Huntly Community Board Works, Actions & Issues Register – March 2023
(Within report)

Huntly Community Board Actions – March 2023

	Actions	To Action	Update/Response
1.	<p>Fitness Trail in Tumate Mahuta Drive Park</p> <p>February 2023: Ms Matenga still to follow up. A request to set up a meeting with members of the Board and Council and try to establish mana whenua connection is still to be done with Vanessa and Ms Matenga within the next 6 weeks before the next Board meeting.</p>	Steph Loughnan, Open Spaces Team	<p>March 2023: Staff have reached out to mana whenua and are organising a date that suits, a meeting should hopefully be scheduled by the end of March.</p>
2.	<p>Huntly West Street Lights</p> <p>February 2023: Street Lights on the West Side of Huntly need to be investigated as parts of Huntly West don't have any street lights at all. Mr G McCutchan to explore this further with Council and item be updated to read Huntly West.</p>	Greg McCutchan, HCB Deputy Chair	<p>March 2023: Currently there is no programme for new street lights in the District. This item could be considered in the next 2024-2027 LTP round.</p>
3.	<p>Inground garden lights, Main Street, Huntly</p> <p>February 2023: <i>Item to remain on schedule</i>, close to completion?</p>	HCB Chair	<p>March 2023: As reported at the February meeting, the lights are working. Can this item be removed from schedule?</p>
4.	<p>Planned Projects</p> <p>The Board requested they be provided information of planned projects in Huntly and how long upgrades were supposed to last. <i>Item to remain on the schedule.</i></p>	Roading/ Projects/ Waters Teams	<p>March 2023: See Projects update at the end of this report. Can this item be removed from the schedule as an update of projects is provided at the end of each report?</p>
5.	<p>CCTV Cameras</p> <p>DIA funding covers installation of more cameras for the listed communities, which included Huntly. Staff to advise Cr Whyte of the staff contact who would be managing this issue. <i>Item to remain on the schedule.</i></p>	Cr Whyte	<p>March 2023: To date, no update. Asanka Meththa, Project Manager, Operations – EPMO (Operations Group) is the contact person for this project. Can this item be removed from schedule?</p>

	Actions	To Action	Update/Response
6.	<p>Jakeman Place – Huntly Street Name</p> <p>February 2023: <i>Item to remain on schedule</i> until Street Name Policy can be revisited.</p>	Ellen Wilson, Contracts & Compliance Co- ordinator	March 2023: The name suggestion will be included in the HCB road naming workshop to be arranged later in the year – dates to align with the Road Naming Policy review.
7.	<p>Community Safety</p> <p>Huntly Community Board to reach out to NZ Police and look at getting together to host a Lunch or Dinner to further the discussion around Community Safety & Funding.</p> <p><i>Item to remain on the schedule.</i></p>	HCB Chair	
8.	<p>Liquor Licences</p> <p>February 2023: Specific information as to what information is wanted from the staff regarding Liquor Licensing is to be given before staff are invited to a Board meeting.</p> <p><i>Item to remain on the schedule.</i></p>	HCB Chair	
9.	<p>Chairperson's Report</p> <p>Ms Matenga & Cr Whyte along with Mrs V Jenkins to have a conversation around procurement strategy and supporting local businesses and people to become partners.</p>	Ms S Matenga, Cr Whyte, Mrs V Jenkins	March 2023: No update at time of report.
10.	<p>Watercare</p> <p>February 2023:</p> <ul style="list-style-type: none"> The Board to look at the possibility of having a site visit to the Water treatment Plant with Watercare Staff to gain a better understanding of the issues. Watercare to look at having and providing Huntly specific communications particularly around "Brown Water" which could be shared with the Community, so all community members are aware of the issues and what is being done to rectify this. 	HCB Chair Matt Telfer, Watercare	March 2023: No update at time of report.

11.	<p>Huntly Rock of Recognition</p> <p>February 2023:</p> <ul style="list-style-type: none"> The Board recommended to the Sustainability & Wellbeing Committee the addition of a name on the Huntly Rock of Recognition. 	Democracy Manager	<p>March 2023:</p> <p>Following further investigation and noting that neither the Huntly Community Board nor Huntly Lions were defunct it was believed that whilst the Management Group did not exist due to appointments lapsing by both Lions and the Community Board it did not mean it had to be administered by Council.</p> <p>The Democracy Manager has confirmed that the Huntly Memorial Rock is registered as a Council asset and therefore working with the Service Delivery Group to ascertain whether funding can be provided from operational budgets to add Mr Lucas McKinnon to the Rock as recommended by the HCB & Huntly Lions.</p> <p>It is further recommended that further applications that come to the Board be a resolution from the Board in consultation with Huntly Lions.</p>
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Projects Update (As of 17 March 2023)

Ruawaro Tennis Club Courts

HEB Construction and Tiger Turf are currently working on a solution for the undulations on the tennis courts. Communication with the Ruawaro Tennis Club is ongoing to confirm when works will commence.

Lake Hakanoa Domain Tennis Courts Renewal

Construction fencing has started to be erected with an aim to start works onsite next week. Old fencing mesh has been removed and fence post treated and being painted. The aim is to have all works completed by end of April.



Huntly Tennis Courts

Raahui Pookeka | Huntly Railway Station - Historic Station Building Relocation

The contractor is to provide a revised construction schedule.

Work is underway on site with the timber piles completed and steel foundation reinforcing placed in preparation for the concrete pour on Monday 20 March.

The building relocation is currently scheduled for late March / early April (actual date TBC). The building will be loaded on the transporter and will be relocated during the night.

The lease of the triangle of Waka Kotahi land immediately north of the railway station, to be used by the Museum for the three storage containers, is well advanced. The lease has been signed off by WDC and is now with Waka Kotahi for signing.



Clearing the site for foundation works



Project information on security fencing



Timber piles and steel reinforcing in place ready for concrete pour on Monday 20 March

Tumate Mahuta Carpark Renewal

Resource consent has been submitted to WDC through Gray Matter consultants.

BCD consultants are undertaking geotech, site survey, service location, detailed design.

To	Huntly Community Board
Report title	Discretionary Fund Report to 21 March 2023
Date:	04 April 2023
Report Author:	Jen Schimanski - Support Accountant
Authorised by:	Colin Bailey - Finance Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Huntly Community Board on the Discretionary fund spend to date, commitments and balance as at 21 March 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Community Board receives the Discretionary Fund Report dated 21 March 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 21 March 2023

HUNTLY COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)

As at Date: 21-Mar-2023

	GL 1.204.1704
2022/23 Annual Plan	24,026.00
Carry forward from 2021/22	71,765.00
Total Funding	95,791.00
Income	
Total Income	-
Expenditure	
2/08/2022	Resolution No.
Payment of \$2,295.73 (inc GST) to Huntly War Memorial Hall towards the cost of materials for the Christmas Grotto Event 2022.	HCB2208/04
	2,295.73
13/12/2022	HCB2211/05
Payment of \$2,390 (inc GST) to Huntly Youth Focus Trust towards the cost of the Huntly Christmas Parade.	
	2,390.00
12/02/2023	HCB2211/04
Payment for the amount of \$4,000.00 (including GST) towards Coaching costs for the Rotongaro-Huntly Pony Club.	
	3,478.26
Total Expenditure	8,163.99
Net Funding Remaining (Excluding commitments)	87,627.01
Commitments	
21/12/2021	HCB2112/05
Commitment from HCB Discretionary Fund for the amount of up to \$20,000.00 (including GST) towards the cost of placing a BBQ at the Tumate Mahuta Drive Park.	
	17,391.30
29/11/2022	HCB2211/05
Commitment from HCB Discretionary Fund for the amount of \$2,000.00 (excluding GST) towards the cost of the Community Dinner Project 2023 for the Huntly Friendship House.	
	2,000.00
21/02/2023	HCB2302/07
Commitment from HCB Discretionary Fund for the amount of \$1,595.02 to Friendship House Huntly towards the cost of the Art in the Park 2023 event	
	1,595.02
Total Commitments	20,986.32
Net Funding Remaining (Including commitments)	66,640.68

Note: All amounts reflected are excluding GST

HUNTLY WAR MEMORIAL HALL
WIGHT STREET
HUNTLY
3720

Hello Huntly Community Board

Please find attached documentation regarding Funding Project Accountability form.

We have had extreme difficulty in completing this form online, as you will see from the attached document the answers to your questions have been typed on the form, but the font is so small, we believe you will not be able to read it.

We have also attached documentation with proof of receipts some of which are tax receipts as many goods were purchased by different members of the committee with their own money which was then reimbursed. The Bank statements would show a total reimbursement to the members with some items deducted as they were purchased for the hall but not for the Grotto itself which would not show individual items. Bank Statements enclosed.

If you would like to discuss this further, please do not hesitate to call me to arrange a meeting.

Regards



Des Maskell. Chair mobile: 022 065 9234
Huntly War Memorial Hall
Dated: 26 February 2023

Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.



Name of Board/ Committee:

Organisation/ Initiative name: Huntly War Memorial Hall Santa's Grotto

Postal address: 632 Rutherford Road, Orini, 3792

Physical address: Wight Street, Huntly, 3700

Contact details: 022 065 9234

Name: Des Maskell

Email: dandsmaskell@hotmail.com

Amount of funding you received from Waikato District Council \$ 2295.73

How the funding received was spent

We have built a demountable sectional timber Grotto which can be used for many years along with ancillaries, curtains, fireplace, lights, Santa's post box and craft items.

We have built a demountable sectional timber Grotto that can be used for many years along with ancillaries, curtains, fire place, lights, Santa's post box and craft items

NOTE:

- Provide receipts or bank statements for all associated costs.
- Tax invoices not acceptable.
- Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.

When did your event/project take place? _____

3rd & 4th December 2022

Comment on the success of your project and describe the benefits to the community

(Please provide photo documentation of project undertaken)

Feedback from the community has been very good with over 500 people attending. There were many activities for children such as face painting, balloon twisting, arts and crafts and of course Santa's Grotto along with craft stalls for parents and visitors to enjoy. We also provided light refreshments to all who attended. We receive great support from the community all year which enables us to provide the hall for many community events. We believe that Santa's Grotto provides an opportunity to bring the community together for a fun time.

Feedback from the community has been very good with over 500+ people attending. There were many activities for children such as face painting, balloon twisting, arts & crafts and of course Santa's Grotto along with craft stalls for parents and visitors to enjoy. We receive great support from the community all year which enables us to provide the hall for many community events. We believe that Santa's Grotto provides an opportunity to bring the community together for a fun time.



Te Rapa (Hamilton) Warehouse
 446 Te Rapa Road
 Hamilton NI 3200
 Phone: 07 851 8100

TAX INVOICE 9474/99838170
 Page 1 of 2
 INVOICE DATE 03/10/2022

CUSTOMER COPY
 BI 03/10/2022 07:10:54 AM

Bunnings Ltd (New Zealand)
 GST REG 24-882-403

CLIENT NO.	CLIENT ORDER NO.	ORDER NO.	CLIENT JOB NO.	DATE ORD REC
		W221121994-1		02/10/2022



998-38170-9474-2022-10-03

DELIVERY ADDRESS
 Tony Perkins
 . 125 Kimihia Road
 Hurutly 3700

CUSTOMER ADDRESS
 Tony Perkins
 . 125 Kimihia Road
 Hurutly 3700
 Delivery

04/10/2022 11:00:16 AM

CONTACT PHONE/EMAIL
 Tony Perkins
 tony.perkins@xta.co.nz

DISPATCH
 Delivery

JOB NUMBER
JOB ADDRESS
DELIVERY DATE
 03/10/2022 ANYTIME
 Bunnings

INSTRUCTIONS
 Authority to leave unattended
 No Stairs

TRANSPORT REF

ITEM	QUANTITY	UNIT	DESCRIPTION	PRICE EXCL GST	NET EXCL GST	DISCOUNT	TOTAL EXCL GST	GST PAYABLE	TOTAL INCL GST
0104258	1	EACH	SOLAR FAIRY LIGHTS++MULTICOLOR PK2000	86.09	86.09		86.09	12.91	99.00
0187059	1	EACH	ONLINE DELIVERY MET++PARCEL	6.09	6.09		6.09	0.91	7.00
TOTAL							92.18	13.82	106.00

Amount on account
 Amount non-account

TOTAL

*Paul Lot Perkins
 Grotho lights*

PACKING DETAILS	FREIGHT
-----------------	---------

TOTAL CUBIC METRES	Nett..... 106.00
--------------------	------------------

*Retail price shown excludes any promotional pricing applied in store.
 No further discounts apply to promotional pricing.

THANK YOU FOR SHOPPING WITH
BUNNINGS

Please note the terms and conditions on the back of your Customer
 Copy of this invoice apply to your purchase



PLACEMAKERS HUNTLY
 498 GREAT SOUTH RD HUNTLY
 PO Box 10338 The Base, Te
 HUNTLY
 (07) 828-2000

SALES ORDER
 CONFIRMATION
 Order No: 4821059
 Est Wght: 972.71

Cash Retail
 PLEASE RETAIN THIS INVOICE, *****PLEASE RETAIN THIS INVOICE*****, *****
 Box 3

=====
 N O S T O C K
 T O B E T A K E N
 =====

Hamilton Hamilton Ph:

Customer Ref	Locn	Source	Date	ALL PRICES EXCLUDE G.S.T. Spord PO#	Time	Salesperson	Account No
des maskell	313	cust	06/10/22	0	10:49	Tony W	CASHR
In Product No Description Qty UOM Est Wght: Price \$ Dis % Ext. Amt.							
=====							
15 111845	BUNDLE			1	EA	0.00 kg	0.00
16 1010787	100 X 50 (90X45) RAD SG6 UT PG KD			19.2	LM	38.40 kg	5.99 13.24
4	4.800 Selected Length						99.79

Non standard stock items, hire purchase goods and tinted

paints cannot be returned unless they are faulty. Deposits are non refundable. Refer to the Placemakers Terms of Trade at www.placemakers.co.nz/

Cartage: 0.00
 Taxable Amt: 1,694.90
 Plus GST : 254.23
 Total : 1,949.13

All purchases are subject to Placemakers Terms of Trade - see www.placemakers.co.nz

1B



PLACEMAKERS HUNTLY
 498 GREAT SOUTH RD HUNTLY
 PO Box 10338 The Base, Te Rapa
 HUNTLY
 PH: (07) 828-2000
 FX: (07) 828-9829

E S T I M A T E
 E S T I M A T E
 Number: 113607

Cash Retail
 PLEASE RETAIN THIS INVOICE*, ****
 Box 3
 JOB ADDRESS :
 Cash Retail
 PLEASE RETAIN THIS INVOICE*, ****
 Box 3

Expiry Date:
 04/08/22

Hamilton

Hamilton

Customer Ref Loc Source ALL PRICES EXCLUDE G.S.T.
 Date
 des maskell 313 call 05/07/22 10:49 Robin M CASHR
 Salesperson Account #

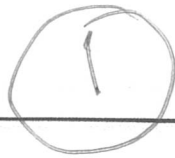
Product No	Description	Qty	UOM	Price \$	UOM	Selling Pr	Ext. Amt
2420001	NON STRUC PLY RAD POPLR CORE UT 2400X1200X9MM	18	ST	51.21	ST	51.21	921.75
2332344	FENCE POST RAD H4 2.7M 100 X 100MM RS	4	EA	26.34	EA	26.34	105.35
2293009	#26 30 X 10MM SQUARE DRESS DAS RAD FJ	81	LM	2.43	LM	2.43	196.46
	5.400 SELECTED LENGTHS						
2330496	FENCE RAIL RAD H3.2CCA RS 6.0M 75 X 50MM	20	EA	24.17	EA	24.17	483.31
4515425	SCREW SUREFIX SUREQUIK SQ ZC 8G 40MM 200PK	1	PA	22.74	PA	22.74	22.74
4513494	SCREW SUREFIX SUREQUIK SQ ZC 8G 75MM 100PK	1	PA	25.50	PA	25.50	25.50
4507927	ENGINEER BOLT&NUT GALV M10 130MM	1	EA	2.28	EA	2.28	2.28
1010787	100 X 50 (90X45) RAD SG6 UT PG KD	18	LM	5.99	LM	5.99	107.79
	3 @ 6.000 Selected Length						
3981705	CABOTS WB DECK & EXT STAIN RUSTIC OAK 5L	1	EA	77.38	EA	77.38	77.38
3971117	PAINTMATES 3 PIECE ROLLER KIT 230MM	2	SET	9.99	SET	9.99	19.98
3971540	PAINT MASTER 10 PC ALL PURPOSE BRUSH SET 124280	2	SET	16.87	SET	16.87	33.74

Important Note: Placemakers is experiencing extended lead times and increases in out of stock items plus out of cycle price increases. Please check with your local branch to confirm availability, lead times, delivery date and updated pricing. Placemakers will endeavour to hold the prices for 30days from the date of the estimate.

Terms: Due 20th next month

Taxable Amt: 1,996.26
 Plus GST : 299.45
 Total: 2,295.73

All purchases are subject to Placemakers Terms of Trade - see www.placemakers.co.nz



27/10/22, 9:52 AM

Order #1043 confirmed

Faster Workwear and Design <chris@fasterworkwear.co.nz>
Mon 24/10/2022 9:55 PM
To: dandsmaskell@hotmail.com <dandsmaskell@hotmail.com>

442.69
Payment

Faster Workwear and Design

ORDER #1043

Thank you for your purchase!

GROTTO = 325.79

[View your order](#)

[or Visit our store](#)

Order summary



Hi Vis Vest with Staff, Visitor, Security pre Printed x 3
4XL / LIME/STAFF \$19.50



Hi Vis Vest with Staff, Visitor, Security pre Printed x 4
XL / LIME/STAFF \$26.00



Hi Vis Vest with Staff, Visitor, Security pre Printed x 3
M / LIME/STAFF \$19.50

Subtotal \$65.00

Shipping \$12.95

Tax \$11.70

\$89.65 NZD



2 5 2 3 4

LOLLIESNZ**TAX INVOICE****LolliesNZ**113 Manchester Street
Feilding 4702, New Zealand
(NZ) GST: 70-742-233Sandra Maskell
Huntly War Memorial Hall
632 Rutherford Road
Orini
Taupiri 3792
021 084 37214**COPY ONLY**Invoice Number: LNZ022698-IN
Order Number: 25234
Order Date: October 6, 2022
Payment Method: Credit Card

Product	Quantity	Total
Lolly Scramble 2kg SKU: P9415004771565 Weight: 2kg	3	\$62.70
Little Coloured Heart Lollipops - Bulk 200 Count SKU: 1036224-200 Weight: 1.3kg	2	\$25.80

Subtotal	\$88.50
Shipping	\$11.50
Total	\$100.00
GST	\$13.05

Pd to D-MASKELL

SANTA'S GROTTO

\$442.69

W: LolliesNZ.co.nz | P: 0800 LOLLIES (565543) | E: support@gofood.nz

THANK YOU FOR CHOOSING GOFOOD and LOLLIESNZ

f: facebook.com/lolliesnz | f: facebook.com/nzgofood

HWM6t



TE RAPA
BUNNINGS LIMITED
GST No 24 882 403
Ph: (07) 8518 100

Wed 05/10/2022 01:44:59 PM
FRONT END REGISTERS R01

Sale
** TAX INVOICE **

9311192666495 ICICLE LIGHTS LTWORK
720PK LV WHITE
9414881297403 ENT COMBO KNOB/DEADB
OLT IKONIC B67.102SS
2 @ \$33.95

GROSS

\$49.00

\$67.90

Total **\$116.90**
GST INCLUDED IN THE TOTAL \$15.25
\$116.90

CARD 499977-01-
CREDIT

Rounding

3

--EFTPOS-----
 TERMINAL 0002
 15 Nov 22 12:17
 VISA
 Contactless
 AID A00000031010
 APP LABEL VISA
 CARD *****6328
 PAN SEQ Number 02

Te Rapa
 Maerunga Dr, S113 The Base
 Lorne Store Hamilton
 Rounding
 Total (incl GST of \$ 5.18)
 39.70 0.00

DOUBLE PENCIL SHARPENER 6PK	119765	1	2.00	2.00
GLUE STICKS 21 GM PK 3	142774	1	2.50	2.50
GLITTER GLUE METALLIC 60ML	9042879	6	1.00	6.00
80G GOLD STAR SHAPE (1CM)	9069314	4	2.80	11.20
Childrens Washable Paint 250ml Gold	9015735	3	6.00	18.00

Code Qty Price Disc \$ EXT
 Basic Sale 1111 No. 3

Tax Invoice (incl GST) CSI # 107-221-72
 3429629 Operator Megha
 Date 15/11/22 Time 12:18

Hamilton
 Te Rapa
 1249 The Base Shopping Centre
 ITEMS
 CRAFT
 CHRISTMAS
 CHILDREN'S
LOOK STORE
 STORE
 D.R. MASKELL
 Paid 16.11.22

--EFTPOS-----
 TERMINAL 90118611
 THE 15NOV22 12:57
 TERM 058806 CREDIT
 VISA CARD *****6328
 CONTACTLESS
 VISA
 AID A00000031010
 PAN SEQ Number 02

Give us your feedback online at
 www.bunnings.co.nz/leaveyoursay

CUSTOMER COPY

Have Your Say
 Thank you for shopping with Bunnings
 You were served by Sandra Helen Turanganata
 Please retain receipt for proof of purchase



9474 R11 P65 C116217 ac11 55356-9474-2022-11-15
 *-- Indicates non taxable items

Total \$551.65
 GST INCLUDED IN THE TOTAL \$71.96
 EFT \$551.65
 CARD NO: 499577-52
 CREDIT
 Rounding \$0.00
Change \$0.00

**** TAX INVOICE ****
Sale
 Tue 15/11/2022 12:58:00 pm
 RETURNS/INFO DESK R11
 TE RAPA
 BUNNINGS LIMITED
 GST No 24 802 463
 P.O. BOX 100
 (07) 8519 100
 Paid 16-11-22
 D.R. MASKELL
BUNNINGS
WAREHOUSE

2

Light in the box

Order Details | Light in the box

GET 30% OFF, APP ONLY | Success | Ship to: NZ | NZD | Logout

tony.perkins@lightinthebox.com

tony.perkins Favorites Cart

All Categories | New Arrival | Wedding Season | #Body Positivity | Best Sellers | Gift wrap

Order Details

Order number: 2210281760230391 | Order Date: 2022-10-26 17:48:36 | Shipping Method: Priority Line

Products Information

Estimated arrival date 2022-11-05 ~ 2022-11-15

String Lights Outdoor String Lights Set 1000 500 LEDs Warm White RGB Ww
Color: Black | Light Source: Color RGB | Power Adapter: UK Plug

NZ \$116.29 x1

Status: Product Preparing

Order Operation: Track

<p>Shipping Address</p> <p>Tony Perkins 125 Kimiha Road HURITLY, Waikato, 3700 New Zealand 64-272741237</p>	<p>Payment Method</p> <p>Credit or Debit Card</p> <p>Billing Address</p> <p>Tony Perkins 125 Kimiha Road Waikato HURITLY 3700 New Zealand 64-272741237</p>	<p>Order Summary</p> <table border="0"> <tr><td>Subtotal</td><td>NZ \$116.29</td></tr> <tr><td>Shipping Charge</td><td>NZ \$16.63</td></tr> <tr><td>Shipping insurance</td><td>NZ \$5.56</td></tr> <tr><td>Coupon</td><td>-NZ \$10.00</td></tr> <tr><td>Grand Total</td><td>NZ \$128.68</td></tr> </table>	Subtotal	NZ \$116.29	Shipping Charge	NZ \$16.63	Shipping insurance	NZ \$5.56	Coupon	-NZ \$10.00	Grand Total	NZ \$128.68
Subtotal	NZ \$116.29											
Shipping Charge	NZ \$16.63											
Shipping insurance	NZ \$5.56											
Coupon	-NZ \$10.00											
Grand Total	NZ \$128.68											

Recommendations

GROTTO

A PERKINS
Paid 2.11.22

174.10

PB Technologies Ltd

587 Great South Road, Manukau City, Auckland
 Ph: (09) 526 9200
 GST #: 61-280-472

PBTECH

<https://www.pbtech.co.nz/>
 websales@pbtech.co.nz

Web Order WO5468585

To: Tony	Date: 01-11-2022 Account No: NWB69214 Web Order: WO5468585
Your Order Number: HWMH 12vdc Contact Person: Tony Sales Order: Sales Rep: Website Payment Type: Internet Banking (Pay with POLi)	Delivery Instructions: Tony Perkins 125 Kimihia Road Huntly Huntly 3700 New Zealand

Item Code	Description	Qty	Each	GST	Total
ADPSTT3651588	StarTech SVA12M2NEUA Replacement 12V Power Adapter - 12V 2A	1	34.00	5.10	39.10

Grotto

Delivery 5.50**SubTotal** 39.50**GST** 5.92**Total** \$45.42
NZD**Paid NZD** \$45.42

Thanks for your business!

Purchased goods are supplied with manufacturers warranty, usually 1 year unless otherwise specified.
 Removal of any labels, tampering or similar unauthorised use voids the warranty. Software problems are not covered by warranty.
 Goods can be returned for a refund within 7 days however the packaging must be in perfect condition or a 20% restocking fee may be applied.
 Due to licensing issues software products can not be returned once purchased.
 Document Generated: 01-11-2022, 11:57:16

\$174.10

Paid 2.11.22
 (2 payment total)



HWMH
 PLACEMAKERS HUNTLY 59
 498 GREAT SOUTH RD HUNTLY
 PO Box 10338 The Base, Te Rapa
 HUNTLY
 Phone: (07) 828-2000
 GST-NO# 130-202-446

Pg: 1

4

GROTTO
 DOOR LOCKS

CASH SALE TAX INVOICE 4020675
 All Prices GST Inclusive

Product No	Description	Qty	Price \$	Ext. Amt
4115433	WATTYL ENAMEL SPRAY CLEAR GLOSS 32	1.00	15.66 EA	15.66
7313	CRC 808 SILICONE SPRAY 500ML	1.00	12.35 EA	12.35
405997	XCEL MORTICE LOCK FURNITURE REPLACE	1.00	31.63 EA	31.63
4581575	LEGGI MORTICE LOCK NP B/PACK 2378	1.00	64.63 EA	64.63
4512050	PM BATTEN SCREW OUTDOOR GALV 14G 10	1.00	34.98 PA	34.98

GROTTO
 GROTTO
 *
 GROTTO

Sub Total: 159.25
 Rounding: 0.00
 Total: 159.25
 visa Tendered: 159.25
 Tendered: 159.25
 Change Given: 0.00

Your Salesperson : Robin M



004020675

28 Oct 2022, 8:32 am
 Register # 01
 Customer : SuperGoldCard - Ministry of Social Development

GROTTO 62.99
 HALL 96.26

D A MASKELL

Paid
 2.11.22

To	Huntly Community Board
Report title	Discretionary Fund Applications
Date:	Monday, 27 March 2023
Report Author:	Elizabeth Saunders – Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide the Discretionary Funding applications received for consideration by the Huntly Community Board.

It is further noted that Board Member McInally has requested the consideration of funds towards the Huntly RSA for catering as part of the Anzac Day service, however no formal application has been submitted nor project costs or amount of funding requested. The Member has been contacted to provide the necessary paperwork for the Board to make an informed decision but nothing has been received to date.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Community Board:

- a. approves/partially approves/declines an allocation of \$2,000 (excl. GST) from their Discretionary Funding account to:**
 - i. Huntly Baptist Church**
 - ii. for the Backyard Bands & Kai event.**

 - b. approves/partially approves/declines an allocation of \$2,400 (excl. GST) from their Discretionary Funding account to:**
 - i. Waikato Enterprise Agency**
 - ii. for the printing of 600 copies of the Huntly Koorero Magazine.**
-

- c. **approves/partially approves/declines an allocation of \$7,000 (excl. GST) from their Discretionary Funding account to:**
 - i. **Matawhaanui Trust**
 - ii. **for the Huntly Youth Week festivities from 15 – 21st May 2023**

3. Attachments

Ngaa taapirihanga

Attachment A – Application for Funding (Huntly Baptist Church)

Attachment B – Application for Funding – (Waikato Enterprise Agency)

Attachment C - Application for Funding – (Matawhaanui Trust)

From: webadmin@waikatodc.govt.nz
To: [Democracy](#)
Subject: New form response
Date: Monday, 27 February 2023 7:12:19 pm

Sitefinity Logo



New form response

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 27 February 2023.

Select your area	Huntly
Name of your organisation and contact person	Huntly Baptist Church
What is your organisation's purpose/background	We are a church.
Phone number	0226536209
Email	huntlybaptist@gmail.com
What is your event / project, including date and location?	Our event is called Backyard Bands & Kai and will be held on Friday 31st March 2023 from 6pm until around 8:30pm. It will be located in the backyard of Huntly Baptist Church. The event will offer free food, live music, bouncy slide, games and prizes.
How will the wider community benefit from this event/project?	This event is a community outreach. It is not for our church members, but it is for our church to give back to the community and offer the residents of Huntly an evening filled with pleasure and good conversations. There is no cost for the community, we offer them free food (sausage sizzle, ice blocks, pop corn, lollies) and provide entertainment.
Are you GST registered?	No (Include GST in your budget)
GST Number	
What is the total cost of your project/event	\$2000
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	The funds are in the church's bank account, but the church's income comes from donations from the congregation. We are not selling anything in order to pay for this.
Project Breakdown (itemised costs of funding being sought)	BBK Huntly Baptist Church 2023.xlsx
Has/will funding been sought from other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	
Describe any donated material / resources provided for the event/project	Our senior pastor Murray Henderson owns a lot of equipment that we use for this event: truck trailer, hay, bbq trailer. The church has tables and obviously the building is the venue.

[View response](#)

Backyard bands & kai Huntly Baptist Church Friday 31 March 2023

Bouncy slide	\$250
Live music	\$600
Lights	\$103.50
Sausages	\$240
Bread & condiments	\$70
Juicies	\$140
Lolly bags & popcorn	\$100
Napkins, cups, etc	\$50
Prizes	\$200
Lawn games	\$200
Total	\$1,954

From: webadmin@waikatodc.govt.nz
To: [Democracy](#)
Subject: New form response
Date: Monday, 20 March 2023 2:49:36 pm

Sitefinity Logo



New form response

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 20 March 2023.

Select your Community Board or Committee	Huntly
Name of your organisation and contact person	Waikato Enterprise Agency - Kim Bredenbeck
What is your organisation's purpose/background	Community and Economic Development Agency that is also skilled in delivering tourism and education services. Our mission is; Moving people forward.
Phone number	0274949640
Email	kim@waikatodistrict.co.nz
What is your event / project, including date and location?	This request relates to the printing of 600 phone books that has been compiled to assist locals to utilise their local businesses, clubs and organisations. A great deal of time has been spent identifying, confirming and grouping businesses in their sectors and local groups and clubs within the Huntly and Te Kauwhata communities. The book also tells the story of Raahui Pookeka, it has tips on composting, recycling, some mindfulness techniques to assist with improving mental health. It also has two local lakes with maps and information to encourage locals to get out and about, positive stories that celebrate success in essence a publication that is helpful and shows the wonderful natural assets we have in our community.
How will the wider community benefit from this event/project?	The Huntly Community board voted to spend up to \$2,400 printing 600 books to gift to those members in the community over 65 years of age. Prior to this census there were 1500 residents receiving superannuation. The booklet is most likely to appeal to those residents who are not able to afford or can use the internet or want a one stop go to guide for businesses, clubs and organisations.
Are you GST registered?	Yes (Do NOT include GST in your budget)
GST Number	055961514
What is the total cost of your project/event	\$2,400
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	N/A
Project Breakdown (itemised costs of funding being sought)	BUDGET TO PRINT COMMUNITY KORERO PHONEBOOK.docx
Has/will funding been sought from	

other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	
Describe any donated material / resources provided for the event/project	In kind contribution from Designer and staff of the WEA amounts to 200 hours this includes, layout, compilation, checking accuracy of information, design and presentation. Estimated contribution \$20k

[View response](#)

BUDGET TO PRINT COMMUNITY KORERO PHONEBOOK

Price to print a booklet that is 64 pages A4 100gsm with a 200gsm card for cover per booklet.

Cost Breakdown	Total
Printing costs 16 x A3 .19c per page	\$ 3.00
1 x box 100gsm paper \$42.08 3 reams per box x 250 pages per ream .6c pp.	\$1.00
1x box 200gsm card \$91.03 x 2 \$182.06 3 reams per box 100 pages per ream. .30cpp	\$.30c
Staples 2 per book 25c per staple .50c per book	\$.50
	<hr/>
Total price per Book to print	\$4.80

From: webadmin@waikatodc.govt.nz
To: [Democracy](#)
Subject: New form response
Date: Wednesday, 22 March 2023 8:49:29 pm

Sitefinity Logo



New form response

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 22 March 2023.

Select your Community Board or Committee	Huntly
Name of your organisation and contact person	Matawhaanui Trust
What is your organisation's purpose/background	Reclaiming the beauty of Raahui Pookeka - street by street. Whaanau by whaanau.
Phone number	0211327239
Email	joyce.maipi@matawhaanui.co.nz
What is your event / project, including date and location?	Youth Week - Raahui Pookeka. 15th May 2023 - 21st May 2023 Youth Week aims to amplify young people's valuable contributions to their communities by supporting them to design, deliver and evaluate all aspects of the week. 7 different organizations will host an event for young people every day during youth week.
How will the wider community benefit from this event/project?	Events are designed to encourage young people to take on challenges, share ideas and focus on the positive aspects of being young. The week also recognizes youth workers, youth service providers and others working with and for young people. We want Raahui Pookeka to be a community where young people are vibrant and optimistic and are supported and encouraged to take up challenges.
Are you GST registered?	Yes (Do NOT include GST in your budget)
GST Number	
What is the total cost of your project/event	\$7,000.00
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	\$0.
Project Breakdown (itemised costs of funding being sought)	Youth Week - cost breakdown.docx
Has/will funding been sought from other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	

Describe any donated material / resources provided for the event/project

Volunteers, venues, promotion, advertising, travel assistance, food.

[View response](#)

Youth Week

15th May – 21st May 2023

Raahui Pookeka – Huntly.

Date	Organisation	Event	Cost
Monday 15 th May			\$1000
Tuesday 16 th May			\$1000
Wednesday 17 th May	Tuuhono		\$1000
Thursday 18 th May	Kirikiroa Social Services Trust		\$1000
Friday 19 th May	Te Ahurei a Rangatahi		\$1000
Saturday 20 th May			\$1000
Sunday 21 st May	Matawhaanui	Youth Awards Formal Dinner	\$1000

To	Huntly Community Board
Report title	Councillor’s Report – 4 April 2023
Date:	Wednesday, 22 March 2023
Report Author:	Cr David Whyte

1. Purpose of the report

Te Take moo te puurongo

To provide an update to the Huntly Community Board on work undertaken and items for discussion by Cr David Whyte.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the report from Councillor David Whyte for March 2023 be received by the Huntly Community Board.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Councillors Report

Attachment 2 – Hakanoa Stream Erosion Protection Report (Waters Governance Meeting – February 2023)

Councillor report Feb-March 2023 Huntly Community Board

In no particular order:

Works on old SH1 – this is \$1.6 million work and is funded by Waka Kotahi, and not WDC. This is part of the maintenance that is required to get road to a reasonable standard. aka deferred maintenance that was put off as the road was soon going to be no longer SH1 and thus easier to fix when less traffic was using the road. Soon the road will become WDC's as things have been signed.

CCTV – Have chased and followed up, and good news that they have been serviced.

Raahui Pookeka Huntly and Environs Priority Development Area Working Group. Had my first meeting on this team, is made up of various government organisations, multiple staff from council, KO and mata whaanui trust and staff from many other govt organisations. The overall goal is to steer development in Huntly to benefit the community. I emphasised how drug testing is a barrier for employment and how it is unethical and questionable benefit yet is huge barrier. Also costs kiwirail ~\$500k per year to run the Te Huia, that is approximately \$10 000 per week, so a very large expense. Lastly KO is moving forward with their redevelopment of Huntly properties.

Councillor flats. The pensioner flats on Hakanona street Huntly have two vacancies (at time of writing) and two more coming up after renovations. I can supply criteria information and application forms if you know of anyone who may benefit from this.

Rumble in garden place. As people are likely aware a likely pre-organised brawl occurred after school in garden place. Was contacted the next day as concerns were raised that it was going to happen again, and police may not be proactively present. I called Will the area commander and was told police would be proactively in town after school this day. Also Will mentioned that if the police area called and violence is happening (ie fighting) that they will turn up. *Does this ring true for your experience?*

Tour of township. Took the new head of roading out on a tour of the town, looking at various locations, with a focus on developing a townwide / comprehensive plan to eliminating dangerous speeding, through speed humps or other design. Talked about silly speeding of 100+ in the 50 zones, and how it is the excessive speeders that are a real problem. Also pointed out the weeds that were in the gutters and although dying (raised work order two weeks before) they should not have got that bad to start with.

Gutter cleaning scheduled and currently occurring.

Planning – taking long time at the councils to get consents as (a) massive workload as 3 plans have to look over and (b) lack planners (9 vacancies) so consents are not being processed within the 20 day statutory timeframe.

Waters investment, see attached the full item pulled from the waters governance board meeting in February. It was agreed in principle to do this work, dependant of course upon detail design costs.

Weekly all councillors get a list of **consent applications** made in their area. Overwhelmingly they are shed on this property, minor variation, new house build etc. However the consent below seems significant enough to include in the report.

Application No	Applicant	Property No	Assessment No	Description	Ram Category	Date Accepted under S88	Address
LUC0592/22	R G De Leeuw Construction Limited	2007747 1000436	04321/284.01	Joint Subdivision and Land Use Consent application to create 12 residential Lots, 2 access Lots, a Lot to be vested as Road and a Lot to be vested as Local Purpose Reserve within the Living Zone.	LandUseGen	16/02/23	84 Bailey Street/Meadow Lane. HUNTLY

The increase in budget for the **boiler replacement for the Huntly pool** was approved, with the key bits of information pulled from the agenda below:

In mid-2022/23 Waikato District Council (Council) was successful in receiving Energy Efficiency and Conservation Authority (EECA) funding and was awarded \$158,000 (40 per cent) towards the cost to purchase and install new hot water heating technology that will lower emissions at the Huntly Aquatic Centre.

The Council was required to contribute \$237,000 (60 per cent) towards the full cost of the Huntly Boiler Project replacement.

Budget Codes	Project Name	2022/23 FY	2023/24 FY	2024/25 FY
1AC10010-0222	Huntly Aquatic Centre Inspection required to determine the life expectancy of the boiler also to determine the most energy efficient replacement.	\$4,600.00		
C10000-0121	Districtwide Aquatic Centre Inspection required to determine the life expectancy of the boiler also to determine the most energy efficient replacement.	\$44,294.00		
1AC10010-0222	Huntly Aquatic Centre Budget allocated to undertake work identified in 2021/23 year.		\$100,394.00	
1AC10095-0124	Tuakau Aquatic Centre Recoating of pool paint in main pool.		\$88,092.00	
1AC10010-0325	Huntly Aquatic centre Replacement of variable frequency drives in boiler room.			\$18,574.00
		\$48,894.00	\$188,486.00	\$18,574.00
		Total WDC Contribution @ 60%		\$255,954.00

Waste water issues. Posted the following to facebook and then chased the report that is in this agenda. And communicated this out to folks on facebook. The table and graphs below are created from the data tables in the report so was collated for facebook, since the community doesn't want to digest a spreadsheet, they just want the key facts. See also end of this report (to hard to mess up formatting with pic's) for explanation of the water flows.

	Upstream	At Plant	Ralph Rd Bridge	Ex-Fisher Rd bridge	Tainui Bridge	Ohinewai Landing
E coli	1868	858	838	502	723	1050
Fecal Coliforms	2340	1123	1267	467	1293	2128

Info posted to facebook

The TL;DR is that the waste water was cleaner microbiology wise than the stream it was flowing into.

Results from the water testing. As promised here is the results of the water testing. This is the key parts pulled from the watercare report. The full report should be in the next Huntly Community Board agenda for those who want a deeper dive.

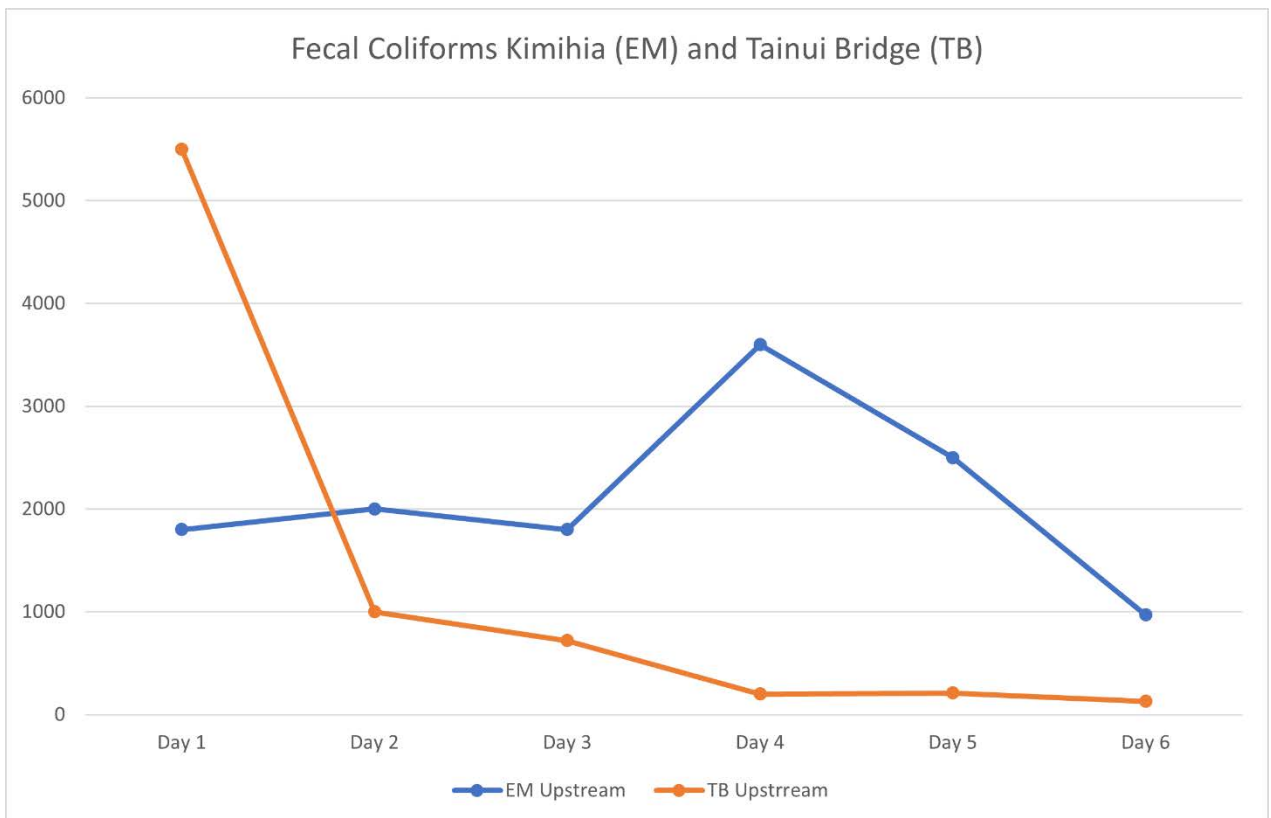
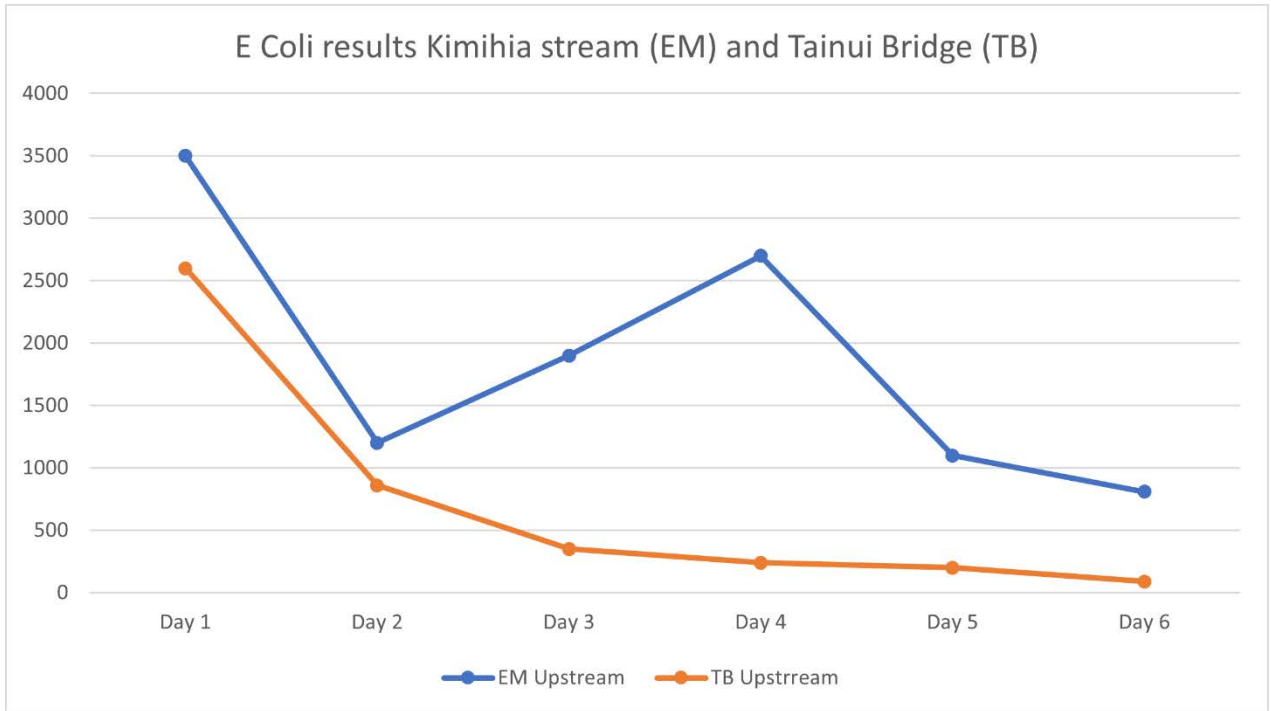
Testing points. The water was tested for quite a few environmental things. This was upstream before the treatment pond, to get an indication of what is the uncontaminated levels. Then at the waste outflow into kimihia stream so the contamination levels. Then downstreet at the Ralph Road overbridge and what was Fisher Road overbridge (sorry can't remember new road name).

Also water was sampled at Tainui Bridge before the town, and before any river contamination, then past the outflow of kimihia stream at Ohinewai landing.

To summarize, there were more E Coli and Faecal Coliforms (measures of how much 'poo' is in the water) upstream in kimihia stream than in the waste water coming from the plant. And the water being pumped into the stream actually made it cleaner!

Great illustration of why after storm events one should avoid swimming in the water. This is because all the waste sitting on the land get flushed into the river systems in flood events. The dog poo flushed into the storm water systems, the bird poo on peoples roofs gets washed off into the storm water. The cow and horse waste gets washed across the fields and into the drains. The water fowl poo from the lake edges get covered and washed away.

Somebody asked what normal levels were, and as these graphs show for the Waikato river the normal will be low levels (will unlikely be zero), where as for kimihia stream the levels are consistently higher. It is likely that kimihia stream has run off from urban areas which always produces bad bacterial results. And I do wonder if this is because water flow in pipes away from the sterilizing effects of UV radiation in the sunlight.



New system for logging of service requests. Press released issued, and found elsewhere. Key info is that this should make tracking service requests easier and clearer. Which is fantastic. Hit up my.waikatodistrict.govt.nz and give it a play / go. I will be very interested to see how this works in reality.

Land swap & purchase for 13 Tregoweth Lane. Tregoweth lane can't be widened and reworked until the appropriate land has been purchased. Another property has been acquired, via a landswap and purchase. The owner at 13 Tregoweth has given the front part of the section to council and gaining 9 and 11 (back parts) and paying council for this land. There are a handful of properties still to be acquired.

The map below shows in yellow what the council as obtained.



Transport hub update. I was not aware but last year Go Bus went through receivership process. As part of this, the bus yard land was able to be purchased by the council. Thus long term that the rail station can become a transport hub with the buses able to drive into the rail carpark and using the go bus land to drive the bus out to the street. This is a long term plan with no known timeframes. Shown below is concept drawing of the finished transport hub.

Below are a selection of photos from the cyclone recovery that I posted to facebook. Which included the following information

Thought people might appreciate some pictures of work done locally in the cyclone recovery and some info around the bigger picture.

The pictures attached are Sandbagging of Vienna Fry lane residents in prep for river rises. Massive slip on Matahuru road, Waikare Road wash out (the one that ended up on social media) and Tahuna Road wash out. The wash out that doesn't look that bad in the photo as the top of the road hasn't collapsed was very deep.

Clearly other areas were also impacted, these are just the roads around Huntly.

Overall 71 people in the field including 13 excavator crews, 4 dedicated tree crews and a Hotmix crew

Cost for initial response for first storm \$550K and Gabriel \$500K. On-going clean up and sorting out \$1M.

Major dropout repairs \$8M+. The good news is that council is working with NZTA / Waka Koh.... to apply for subsidies. Thus the cost for the roading repairs may be subsidised by up to 70% of the cost of repairs.

Tahuna Road (connecting Ohinewai to Tahuna). A very large wash out (meters and meters deep) that was not obvious from the road surface.



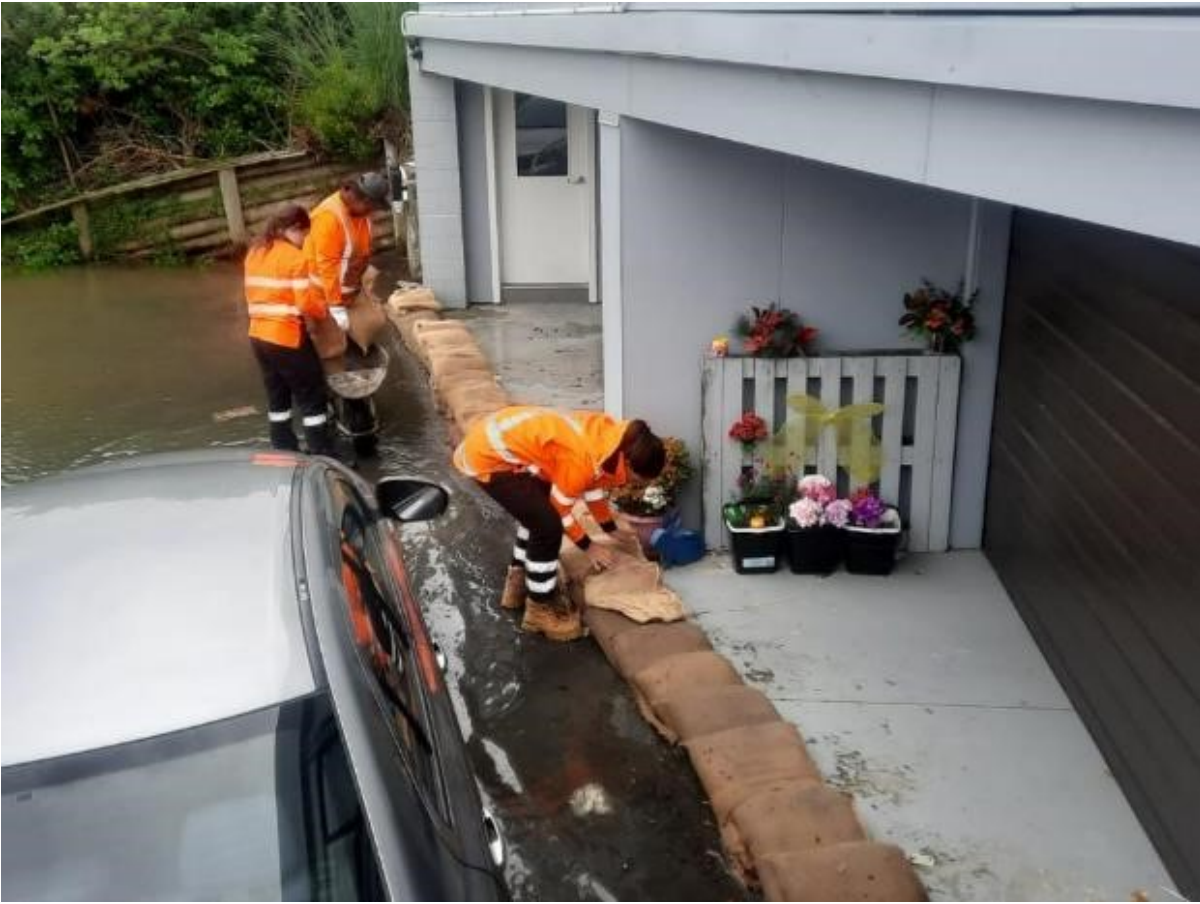
Around the back of lake Waikare. First photo made around social media / media.

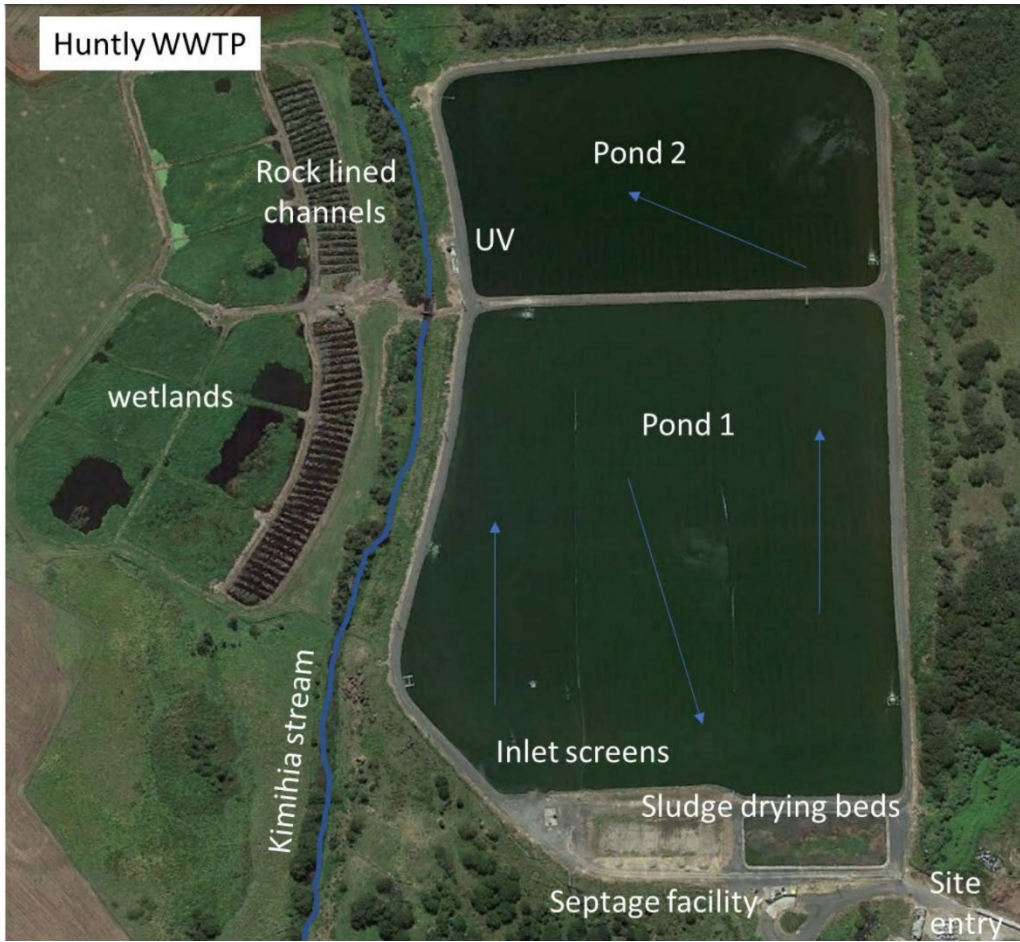


Matahuru road slip, very large volume of material that required moving

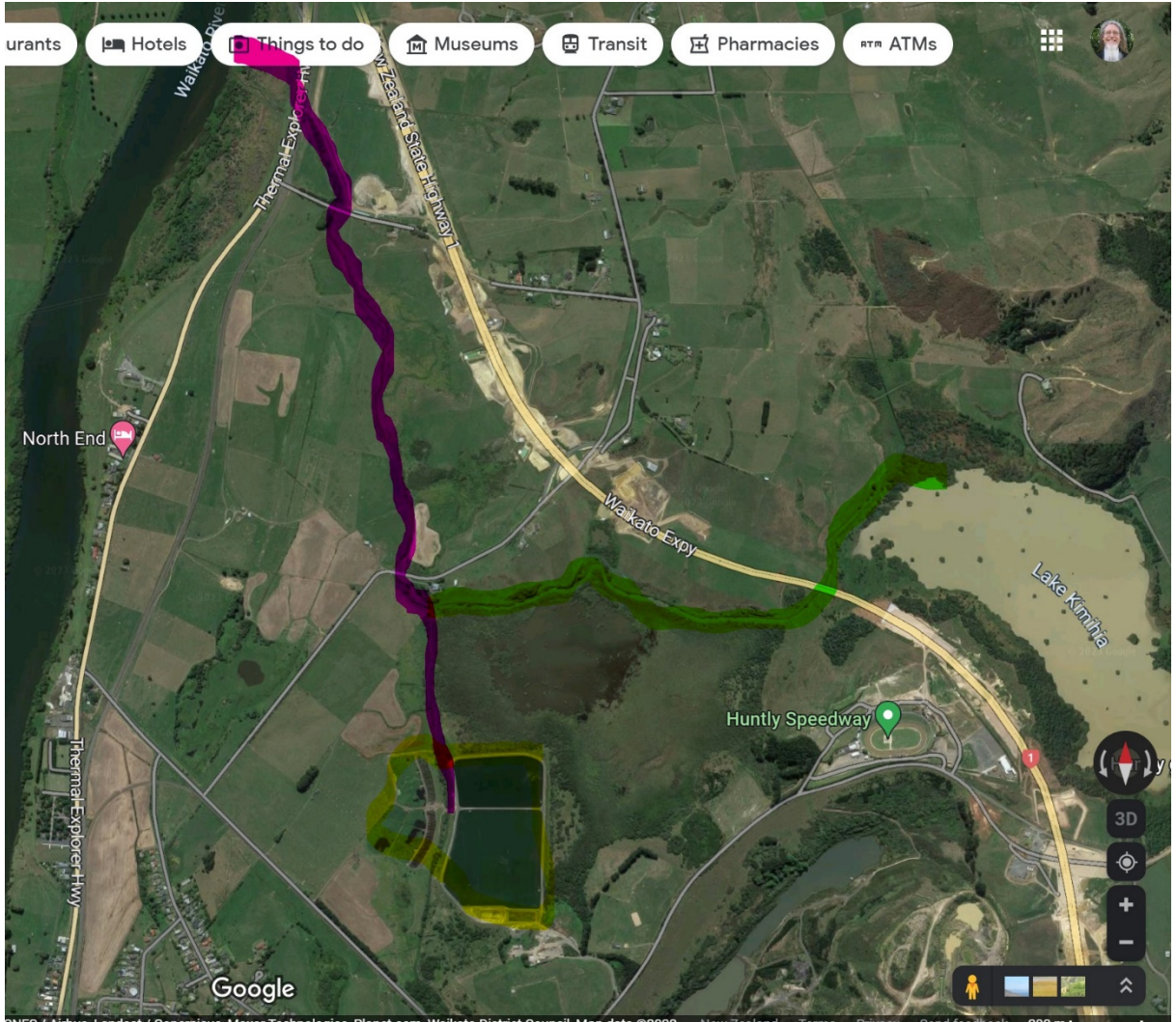


Huntly township getting sand bags from WDC / Civil defence team. This is Vennia Fry Lane





Aerial photos of the Huntly WWTP and surrounds



HakaTo

Waters Governance Board

Report title

Hakanoa Stream Erosion Protection

Date:

12 January 2023

Report Author:

Mathew Telfer, Operations Manager, Watercare

Authorised by:

Gavin Ion, Chief Executive

1. Purpose of the report
Te Take moo te puurongo

The purpose of this report is to seek approval from Waters Governance Board for the proposed erosion remediation and protection work in the Hakanoa Stream, between Hakanoa Street and Great South Road, Huntly.

AND

To gain approval for funding of \$900,000 to deliver the upgrade.

2. Executive summary
Whakaraapopotanga matua

Lake Hakanoa is a riverine lake located to the east of Huntly township. The Hakanoa Stream is a section of waterway that links Lake Hakanoa with the Waikato River. The Hakanoa Stream is part of the Huntly urban stormwater network and subject to conditions of the Huntly Stormwater Discharge Consent (106544 Huntly Urban Area) which include protection of the waterway and private property from erosion.

The section of the stream between Hakanoa Street and Great South Road is subject to erosion. Over time, several erosion control measures have been installed along this section of the stream, which backs onto private property, but these have begun to fail and additional erosion control is now required. The preferred method of protection is to install gabion baskets along the stream reach between Hakanoa St culvert and the end of the stream.

This work has been allowed for in the AMP, with a budget of \$840,000 allowed for over the 2022/23 and 2023/24 financial years. It is estimated that the work will cost \$900,000 over these years and it is proposed to make up the shortfall using The District Wide SW Reticulation Upgrades (60K) budget, which has a budget of \$136k available.

The next step in the project is to prepare a specimen design and tender documentation. The preferred approach to the project is to develop a design build specification for the works and invite preferred Contractors to tender for the project.

This will balance technical requirements with Contractors' ability to provide innovative placemaking solutions for the stream's protection and restoration. Construction will need to take place during dry weather to minimise impacts on the stream and health and safety risks. If approved, the project is expected to be completed during the 2023 calendar year, weather permitting.

3. Staff recommendations Tuutohu-aa-kaimahi

That the Waters Governance Board:

- a. **approves the proposed project to address erosion in the Hakanoa Stream near Hakanoa Street, Huntly; and**
- b. **approves a budget of \$900,000 to deliver the project. comprising**
 - i. **\$840k from the Huntly Stormwater Upgrades, District Wide Upgrades and,**
 - ii. **the additional \$60k from the District Wide SW Reticulation Upgrades budget, which have a combined budget of \$136k available.**

4. Background Koorero whaimaarama

Lake Hakanoa is a riverine lake located to the east of Huntly township. The Hakanoa Stream is a section of waterway that links Lake Hakanoa with the Waikato River. The stream is approximately 330 meters long. The stream flows north from the lake, over a weir which maintains the lake level and beneath Taihua Road through a 1200mm diameter culvert.

There is then a short section of open channel, before another 1200mm culvert underneath Hakanoa Street. Another section of open channel between this culvert and the North Island Trunk Railway and Great South Road takes flow to the end of the stream. A culvert and pump station are located at the end of the stream and convey flows to the Waikato River. Under low flow conditions, water can flow from Lake Hakanoa to the Waikato River under gravity through the culvert.

When river flows are high, a flap gate prevents water from the river flowing back through the stream. The pump station was installed to lift high flows from the Lake into the River to prevent flooding of nearby properties. The pump station has two pumps with a capacity of 500L/s each. The pump station is owned and operated by the Waikato Regional Council. The stream and its location are shown in Figure 1.



Figure 1 Hakanoa Stream between Lake Hakanoa and the Waikato River (WSP, 2021)

The section of the stream between Hakanoa Street and Great South Road is subject to erosion. Over time, several erosion control measures have been installed along this section of the stream, but erosion has continued, and additional erosion control measures are now required. Numerous inspections between 2016 and 2021 have confirmed that this is the case.

The most recent inspection and set of technical analyses was carried out by consultants WSP in 2021/2022. Technical studies in 2021 assessed the primary cause of erosion to be rapid drawdown of water in the stream resulting from the flood protection pump station operation. Properties bordering the stream, particularly on the true right bank (right bank when facing downstream) were noted as actively eroding, with a number of the fence lines collapsing into the stream as a result of the stream bank instability.

Figure 2 shows properties where erosion is considered to be continuing and presents a risk to property and the continued hydraulic effectiveness of the stream channel.

The Hakanoa Stream is part of the Huntly urban stormwater network and subject to conditions of the Huntly Stormwater Discharge Consent (106544 Huntly Urban Area) conditions which include:

- The consent holder shall be responsible for the design, maintenance and physical integrity of the municipal stormwater system, and shall operate and maintain the municipal stormwater system to avoid, remedy or mitigate adverse effects on the environment (1).
- The consent holder shall remedy adverse scour and erosion effects to land and the beds of receiving water bodies, where such effects are clearly attributable to the municipal stormwater diversion and discharge activities authorised by this consent (4).

- The consent holder shall be responsible for avoiding, remedying and mitigating any adverse flooding, scour, erosion or sedimentation effects on private land and drainage systems where these effects are clearly attributable to municipal stormwater diversion and discharge activities authorised by this consent (6).

In addition, the Hakanoa Stream is a modified watercourse and considered a stream/river, as defined in the Waikato Regional Plan and therefore s3.24 of the National Policy Statement for Freshwater Management 2020 applies.



Figure 2 Properties in Hakanoa Street, Huntly experiencing erosion as a result of Hakano Stream (WSP, 2021)

Options for remedying the erosion have therefore been identified and evaluated.

- Sheet piling is a method used to stabilise areas where there is limited room or space to create a slope. This is a very expensive method of stabilisation that would require very careful design. This is an option of 'last resort'.
- Timber walls are not recommended as the rapid drawdown conditions created when the pump station is in operation can create high pressure behind the wall from the wet soil behind it. An existing timber structure behind 67 Hakanoa Street has already failed.
- Gabion baskets are a sturdy, cost-effective mechanism for stabilising banks. These wire mesh baskets filled with rock have high permeability and are expected to provide good protection against the rapid drawdown conditions experienced in the stream during high flow and wet weather events because of the pump station operation. The installation of gabion baskets along some or all of the stream length was recommended.

Following this assessment, a geotechnical study and outline design of a gabion basket wall suitable for the soil conditions was completed.

In terms of project delivery, erosion protection works could be undertaken in a piecemeal fashion, prioritising properties with existing failures. This would reduce the immediate capital cost of the project, although the total cost over time may be higher because of the 'stop-start' approach.

In addition, this approach could result in adverse impacts on neighbouring properties as high drawdown flows pass along the areas with gabions and "hit" adjacent unprotected areas. Annual and event-based inspections and timely installation of additional gabion baskets would be needed. This would necessitate multiple works periods, disruption to the stream and for the community.

It would need careful management to ensure that protection and restoration of the waterway along its length was planned well, designed coherently, and implemented consistently over multiple construction seasons.

Alternatively, a design for the entire stream reach along Great South Rd could be developed and implemented. This approach is preferred as it will:

- Minimise the erosion risk along the stream length to comply with the Huntly SW discharge consent, protecting the waterway and private property.
- Improve water quality through stabilising the banks and vegetation planting
- Enhance the aesthetic value of the waterway by enabling coherent consideration of planting and other ecological restorations
- Ensure health and safety risks to the public are minimised
- Facilitate alignment of a design and planning assessment with the NES/NPS freshwater guidelines, as this will be what shapes the design and construction methodology.

Much of the work needed to obtain resource consent for the works has been completed. That which remains includes a full description of the works, construction management plan, freshwater fish management plan and ecological mitigation and restoration plan. These are ideally placed to be undertaken by a Contractor with the appropriate experience and expertise.

The recommended next step in the project is to prepare a Design Build specification for erosion protection works along the Great South Road reach of the stream and invite selected Contractors to tender for the project. Undertaking this project as a Design Build exercise will promote innovation in the approach to stream protection and restoration.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

5.1 Options

Ngaa koowhiringa

The options forwarded for consideration are:

- 1) Approval to proceed with the Hakanoa Stream Erosion Protection Project – Design Build Project (recommended)

OR

- 2) Approval to proceed with prioritised erosion protection only

OR

- 3) Defer the project.

5.2 Financial considerations

Whaiwhakaaro puutea

The current Long Term Plan (LTP) includes infrastructure investment in Huntly Stormwater upgrades. There is an estimated shortfall in budget of \$60,000 for the delivery of this project.

Stormwater Funding allocated (\$M)	Carry Over 21/22	22/23	23/24	Total
Huntly stormwater reticulation upgrades, OG0001135	0.02	0.79	0.028	0.84
District Wide SW Reticulation Renewals OG0001096		0.06		0.06
Required for Huntly Stream Erosion Protection		0.79	0.11	0.9
Balance available (+/-)	0.02	0.06	-0.08	0.0

5.3 Legal considerations

Whaiwhakaaro-aa-ture

The project is required to meet the conditions of the Huntly Stormwater Discharge Consent.

There are no other material legal considerations associated with the recommendations of this report.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The proposed upgrade is consistent with WDC's Huntly stormwater management plan, catchment management plan and proposed spend in the LTP.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

The erosion protection work will safeguard the natural waterway and enable continued fish passage. Planting and restoration around the works will augment the natural character of the area. This is consistent with the NPS-FM and te mana o te wai policy direction and in alignment with Te Ture Whaimana o te awa o Waikato.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

Carrying out this will make this section of the stormwater network in Huntly more resilient and able to cope with significant weather events without causing flooding or damage to property. It will help make local ecosystems more resilient by improving conditions for fish passage and improving the local environment.

5.7 Risks

Tuuraru

Failure to deliver the project means that erosion will continue, resulting in a breach of the resource consents and damage to private property and potentially public safety risks.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance in terms of matters that would activate a trigger in the Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

Highest level of engagement	Inform ✓	Consult ✓	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p><i>This project is required to address existing erosion and property owners are aware of it.</i></p> <p><i>Concurrent with the procurement process, Watercare will re-engage with these stakeholders and the wider community around the Works site.</i></p>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	✓	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
✓	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	✓	Waters Governance Board

7. Next steps Ahu whakamua

An approval enables Watercare to prepare tender documentation for the Hakanoa Stream Erosion Protection project and following the tender process, appoint a Contractor to carry out the work.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and the Governance Boards Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers the impact on Maori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed 2021-31 LTP
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

N/A.

27 March 2023

Greg McCutchan
greg@mccutchan.co.nz

Postal Address

Private Bag 544
Ngaruawahia, 3742
New Zealand

0800 492 452
www.waikatodistrict.govt.nz

Dear Greg

Promapp Complaint 106729 – Gutter Cleaning

Firstly, I apologise for the time it has taken to respond to your complaint regarding the lack of maintenance on berms and the build-up of material in the gutters in Huntly. Unfortunately, there was a misunderstanding and staff have been communicating with the Huntly Ward Councillor, David Whyte, instead of yourself as the complainant.

The purpose of the following response is to address your complaint regarding the lack of maintenance on berms and build-up of materials in gutters.

Staff have investigated the above matters and have provided the following comments:

1. Lack of maintenance on berms

The first problem is lack of maintenance on the berms, while the Council would like the adjacent property owners to maintain the berm, a great deal do - but at the end of the day the berm is the legal responsibility of the Council to maintain and the lack of weed control on the berm is a large contributing factor to this issue.

Council implemented the Grass Verge Policy in October 2016 (currently being reviewed) to provide consistency across the Waikato District over the responsibility of maintaining grass verges located within the district's 50km/ph residential zones. The maintenance of all grass verges is the sole responsibility of the adjacent property owner. A benefit of this for residents is to keep their property looking tidy and consistent and it also saves money. However, property owners can apply to Council for an exemption if the berm poses a safety risk (steep gradient) or can apply for help through central government to maintain the grass verge [Maintaining your house and garden | New Zealand Government \(www.govt.nz\)](http://www.govt.nz)

The kerb and channel is sprayed where grass grows into the kerb, but this is only undertaken three times per year.

Your suggestion to identify problematic areas, record these areas and spray or remove problem weeds is noted, and has been passed on to our Open Spaces Team Leader and Acting Team Leader Reserves Planner and our Roading Manager.

2. Build-up of material in the Gutters

The second problem is the build-up of material in the gutters, yes there is general rubbish - bottles, cans etc, but another significant item is roading metal, take a look at the west side Tainui Bridge roundabout, the gutters are full of roading metal and I would suggest the source of this is the trucks that come from the nearby quarry that lose part of their load as they go around the roundabout and over the bridge. Regardless of where the material comes from the street sweepers that should have cleaned this up late last year have not done this.

Sweeping is undertaken twice a year in Huntly during March/April and November/December, plus some targeted sweeping is undertaken during leaf fall. The sweeper truck is currently sweeping in Huntly at the moment, and we will ensure that the following trouble spots you outlined in your request are targeted:

1. Harris St/Tainui Bridge Road roundabout (gutters and drains are full of dirt and stones and flooding frequently happens when it rains here)
2. Corners Harris/Paki Street (overgrown grass over kerb blocking gutters)
3. Huntly West School (overgrown grass, blocking drain through the driveway entry (both entry ways)).

The team has a mobile orderly who can assist in clearing the build-up of material at crossings.

WDA will carry out a 10% random audit of the kerb cleaning once the area is complete to ensure contract standards are met.

4. **Spraying**

Urban roadside spraying is carried out three times per year. This varies depending on growth but generally occurs in August, December and March. This year, it has been a challenge to keep on top of the weeds growing from berms into the kerb and channel, particularly with the wet summer and cracked kerb and channel that allows weeds to grow within them. Additional funding will be requested at the next LTP round in order to increase the level of service currently provided.

Thank you for bringing these matters to our attention.

If you have any further questions regarding this matter, please let me know.

Yours sincerely



Megan May
GENERAL MANAGER SERVICE DELIVERY