

Agenda for a meeting of the Huntly Community Board to be held at Waahi Marae, 177C Harris Street, Huntly on **TUESDAY, 12 DECEMBER 2023** commencing at **6.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

6. REPORTS

Community Safety

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Community Board

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GJ Ion
CHIEF EXECUTIVE

To	Huntly Community Board
Report title	Confirmation of Minutes
Date:	Monday, 4 December 2023
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Huntly Community Board (HCB) held on Tuesday, 31 October 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Huntly Community Board held on Tuesday, 31 October 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – HCB Meeting Minutes – 31 October 2023

MINUTES for a meeting of the Huntly Community Board held at Huntly Library, 142 Main Street, Huntly on **TUESDAY, 31 OCTOBER 2023** commencing at **6.00pm**

Present:

Ms S Matenga (Chairperson)
Mr GB McCutchan (Deputy Chairperson)
Ms K Bredenbeck
Mr J Sandhu
Ms E Wawatai
Cr P Matatahi-Poutapu

Attending:

Mrs V Jenkins (People & Capability Manager)
Ms S Loughnan (Parks & Reserves Technical Officer)
Ms M Allen (Parks & Reserves Technical Officer)
Mr J Rapana (Raahui Pookeka Tag)
Ms E Saunders (Senior Democracy Advisor)

The meeting opened with a karakia.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Bredenbeck/Mr McCutchan)

THAT the apologies for:

- a. non-attendance Cr D Whyte and Mr F McNally be accepted.

CARRIED

HCB2310/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Wawatai/Mr Sandhu)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday, 31 October be confirmed:

- a. with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

HCB2310/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr McCutchan/Mr Sandhu)

THAT the minutes for a meeting of the Huntly Community Board held on Tuesday, 19 September 2023 be confirmed as a true and correct record.

CARRIED

HCB2310/03

PUBLIC FORUM

Agenda Item 5

The following items were discussed under Public Forum:

- Ms Wawatai raised the issue of the Huntly Post Shop closing down and what residents would do now for bill payments and postal services. It was noted that there are some options on the table being discussed to ensure these services could continue and will be made public once decisions are confirmed.

REPORTS

NZ Police Update

Agenda Item 6.1

There was no member of the NZ Police present at the meeting and no further discussion was held.

Tumate Mahuta Reserve – Concept Plan Discussion

Agenda Item 6.2

Ms S Loughlan & Ms M Allen (Parks & Reserves Technical Officers) provided a verbal presentation to the Board and the following discussion was held:

- Tumate Mahuta Reserve is classed as a flood plane so extreme weather events are being factored into the concept plan. The concept plan is being future proofed to ensure this is taken into consideration.
- The Concept plan included a picnic table area and wide footpaths to allow bikes, walking and animals to pass with plenty of room.
- It was noted that mana whenua provided feedback of letting the river “do what it needs to do” so further conversations needed to be held to discuss drainage options.
- It was confirmed that the carpark renewal was expected to be completed by 1 March 2024, allowing for 24 spaces.
- There is also the idea of having a fitness trail along the reserve which could be installed at a later date depending on budget and funding.
- The planting options were discussed and it was noted that Council were looking into having medicinal planting if it could be done.
- It was confirmed that there is money available now for the picnic tables but not for the fitness trail.
- The Board wanted it noted that they approved the concept plan in principal and were happy to support this design moving forward.

ACTION: Parks & Reserves Technical Officers to send the presentation to the Democracy Advisor for circulation to the Board.

Discretionary Fund Report to 16 October 2023

Agenda Item 6.3

The report was received [*HCB2310/02 refers*] and the following discussion was held:

- The invoice for Na Keiki o Ka Aina which was approved in July still had not been received and the Democracy Advisor would follow this up.

ACTION: Democracy Advisor to send another email to Na Keiki o Ka Aina to send invoice through for payment.

Discretionary Fund Application Report – Raahui Pookeka Tag
Agenda Item 6.4

The report was received [*HCB2310/02 refers*] and Mr J Rapana (Raahui Pookeka Tag) spoke to the application and the following discussion was held.

- A brief overview of the history of Raahui Pookeka Tag was provided along with the representative honours that could be achieved by participants if the sport continues to grow.
- The current grades that Raahui Pookeka Tag cater for range from Under 10 year olds upwards.
- The ultimate goal is for Raahui Pookeka Tag to make it into local schools around Huntly to provide children with an alternative sport that is enjoyable and inclusive.
- It was noted that the NZ Tag Affiliation costs are \$350 which the group were currently funding themselves.
- Mr Rapana advised that Raahui Pookeka Tag are hoping to take 11 Tag teams to the Nationals which is a fantastic number of participants taking part.
- It was noted that Tag is very similar to Rugby Union and Rugby League but without the physical contact which is seeing the sport grow in popularity as it is very safe for all participants.
- The Board were happy to support the funding application from Raahui Pookeka Tag in it's entirety and are looking forward to seeing the sport grow further.

Resolved: (Ms Bredenbeck/Mr Sandhu)

THAT the Huntly Community Board:

- a. **approves an allocation of \$3,609.60 (plus GST if any) from their Discretionary Funding account to:**
 - i. **Raahui Pookeka Tag**
 - ii. **for 2x Raahui Pookeka Tag Tournaments in November 2023 and March 2024.**

CARRIED

HCB2310/04

Huntly Works & Issues Report: Status of Items July 2023
Agenda Item 6.5

The report was received [*HCB2310/02 refers*] and the following discussion was held:

Hoarding at Garden Place

- No further discussion held.

ACTION: Item to remain on schedule.

Huntly Railway Station – Historic Station Building Relocation:

- No further discussion held.

ACTION: Item to remain on schedule.

Tumate Mahuta Drive Park

- A Powerpoint presentation was provided by Council Staff and the Board support the concept plan.

ACTION: Item to remain on schedule.

Street Lights Service Requests

- Street Lights in Taupiri were fixed and working but appear to be broken once again. Mr McCutchan will follow this up again but will wait for the road works to be completed.

ACTION: Item to remain on schedule.

Inground garden lights, Main Street, Huntly

- No further discussion was held.

ACTION: Item to be removed from the schedule.

Planned Projects (Roading/Projects/Waters Teams)

- No further discussion was held.

ACTION: Item to remain on schedule.

CCTV Cameras

- A new camera seems to have been installed at the North End of the Main Street in Huntly and looks very good.
- Cr Matatahi-Poutapu gave an update to the Board on the discussions at Council Committee meetings over the last six weeks and gave an update on the CCTV status.
- Cr Matatahi-Poutapu also advised that she had been sent an email from the Project Manager at Council requesting possible locations from the Huntly Community Board for the East Side of Huntly (along with mana whenua and NZ Police). Cr Matatahi-Poutapu would circulate this email to the Board.

ACTION: Item to remain on the schedule and Cr Matatahi-Poutapu to forward email to the rest of the Board.

Jakeman Place – Huntly Road Naming Policy:

- Ms Wawatai provided the Board with an update from the workshop that herself and Cr Whyte attended in August with Council staff and advised the Road Naming Policy is being reviewed at this time.
- Road naming for new developments should be coming to the Board for approval for any new development. The Board were not sure what names they had on their Road Naming list and would like a copy of this at the next meeting so they can review.

ACTION: RoadingTeam/Policy Advisor to provide a current list of the approved Huntly Street Names to be provided into the agenda for the next Board meeting.

Community Safety

- No further discussion held.

ACTION: Item to remain on the schedule.

Social Procurement

- No further discussion held.

ACTION: Item to remain on schedule.

Traffic Barriers – Tumate Mahuta Drive:

- No further discussion held.

ACTION: Item to remain on schedule.

Service Request Update

- A Service Request was raised (RDG01384/24) for the footpath in town and this still has not been rectified. This needs to be followed up by Council and an update provided at the next meeting.
- The Town Clock Service Request has been raised (PRK0380/24) for cleaning which also still has not been completed with no update provided. Council staff to follow this up and provide an update at the next Board meeting.

ACTION: The Works and Issues Report to have an update on the next agenda of the Service Requests that have been raised and advise if completed.

- Mr McCutchan provided photos that he took today (Tuesday, 31 October) of the lawn mowing that was done at Jackson Street Cemetery in Ngaaruawaahia and Kimihia Cemetery in Huntly. The levels of service are not the same across the cemeteries as Kimihia has grass clippings left behind whilst Jackson Street looks great. An email of both photos will be sent to the Open Spaces team for review.

ACTION: Democracy Advisor to raise a Service Request or speak to the relevant Council Staff in regards to the Mowing at Kimihia Cemetery and the difference in the Levels of Service.

- A Service Request was raised for the Trees at the South End of town and due to safety concerns with Kiwirail it has not been completed to date. An estimated time of completion was provided of 16-18 weeks.

Chairpersons Report Agenda Item 6.6

A verbal update was provided to the Board and the following discussion was held:

- A Safety Survey Update from the Huntly Facebook page was provided and the safety concerns raised from members of the community.
- The Chairperson has had a meeting with the Community Led Development Team along with the Democracy Manager to discuss Community Board funding.
- The Chairperson noted the concerns around Kiwirail and the delayed timeframes with completing works that need to be carried out in the Community. The Chairperson will formally write to Kiwirail to get further information.

ACTION: The Chairperson to send a letter to Kiwirail on behalf of the Board expressing concerns with safety measures and timeframes to fix issues arising in the Community.

- The Chairperson noted that it is Guy Fawkes day on Sunday, 5 November. Police are preparing to have a heavy presence in the Community particularly around Fairfield Park which is concerning. A heavy presence by Police happened last year and it was not a good response for the Community.
- The Chairperson had an informal catch up with the local Huntly Colleague and there have been concerns raised around pupils attendance levels along with the overall number of students enrolled.
- The Chairperson noted that Huntly Birthcare officially closed today however it was noted that Waahi Paa have offered up a space for expectant mothers in the Community to use for birthing if they are comfortable to do so.
- Community Advice have had to move out of their building on the Main Street and discussions are taking place to determine a new location for this service.

Councillors & Community Board Reports

Agenda Item 6.7

The written report from Cr Whyte was received [HCB23/0/02 refers] and taken as read and Cr Matatahi-Poutapu supported the report and advised it was a great update on the Council happenings over the last six (6) weeks.

- The People & Capability Manager highlighted the reference to the Antenno App which is up and running and could be used to notify Council of any issues or service requests that need to be completed.
- The People & Capability Manager also highlighted to the Board the new Project page that is live on the Council website and is regularly updated so the Community can stay up to date on the different projects underway.
- It was noted by Ms Bredenbeck that there is no further update on the Huntly Transfer Station project and that she may not take part in the project going forward.
- The Huntly Fire Brigade advertised a meeting with local businesses to go over fire safety and discuss the recent arson attacks that have occurred in town and it was disappointing to see only two businesses attend and take part.
- It was noted that there does not appear to be any motivation left for Huntly Business owners to see change or be proactive in keeping their shops safe from criminal activity. There appears to be more an attitude of acceptance that this is just how things are and the crime isn't going to stop.
- It was noted that it would be great to see support from the Community when businesses are at their lowest and any assistance the Community could provide would be welcomed. A brief discussion was held to determine what help business owners wanted and what could the Community really do to assist?
- Cr Matatahi-Poutapu advised the Board of a potential website that could be built for Huntly after discussions held with the creator of the Tuakau area website. The website is really attractive and could be a good idea for Huntly.

There being no further business the meeting was declared closed at 7.36pm.

Minutes approved and confirmed this _____ day of _____ 2023.

S Matenga
CHAIRPERSON

To	Huntly Community Board
Report title	Discretionary Fund Report to 15 November 2023
Date:	12 December 2023
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Huntly Community Board on the Discretionary fund spend to date, commitments and balance as at 15 November 2023

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Community Board receives the Discretionary Fund report.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 15 November 2023

DISCRETIONARY FUNDING GUIDELINES

How to make a funding application

Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards, community boards and the Te Kauwhata and Meremere Community Committees areas.

Funding Mechanisms

1. Waikato District Council Community Boards / Community Committees
2. Waikato District Council Discretionary and Funding Committee

Who can apply?

Any community group, non-commercial group or voluntary organisation can apply for a grant. Specific criteria for each fund are as follows:

1. Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees
Community boards and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.
2. Waikato District Council Discretionary & Funding Committee
The Discretionary & Funding Committee allocates grants from the Rural Ward Fund. Rural grants are available for events and projects in rural areas and areas that are not served by Community Boards or the Te Kauwhata and Meremere Community Committees. Applicants must outline how their event or project will contribute to the community Rural area and wider community. The Discretionary & Funding Committee has responsibility for determining grant applications in the Rural area.

3. Criteria for grants

Applications are required to meet the following criteria:

- a) Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
- b) Applications will need to be made to the relevant community board or committee, or to Council's Discretionary & Funding Committee.

- c) Applications for Christmas parade/events will need to be made to the relevant community board or community committee.
- d) Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
- e) Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
- f) Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained.
- g) Capital expenditure items may be considered for grant applications.
- h) Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
- i) Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community.
- j) Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
- k) Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
- l) Applications from commercial entities will not be considered.
- m) All applications will need to provide the relevant template describing the event/project, budget and relevant quotes.
- n) The project or event must take place in the Waikato District Council area of jurisdiction.
- o) Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.

Eligibility Criteria

Applications are required to meet the following criteria:

- a) Applicants must be either a community groups, non-commercial groups and voluntary organisations
- b) Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
- c) Applicants may be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application.

Funding Rounds

Applications to be presented to the boards/committee's chair or funding representative two weeks prior to the next scheduled meeting.

Presenting your application

Applicants are advised in writing by the community board/committee of the outcome of the funding.

HUNTLY COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)

As at Date: 15-Nov-2023

	GL	10-2040-0000-00-25904
2023/24 Annual Plan		24,026.00
Carry forward from 2022/23		73,669.00
Total Funding		97,695.00
Income		
Total Income		-
Expenditure	Resolution No.	
12/07/2023 Payment of \$3,500 (incl. GST) from HCB Discretionary Funding account to Let's Get Together Huntly for the Huntly Wearable Arts Show	HCB 2305/06	3,500.00
7/07/2023 Payment of \$3,567.00 (excl GST) from HCB to Waahi Paa Rangathi for the Waahi Paa Rangatahi Holiday Programme	HCB2306/08	3,567.00
5/07/2023 Payment of \$3,600.00 (incl GST) from HCB to Raahui Pookeka Waka Sports for the waka ama pre-season	HCB2306/07	3,600.00
3/07/2023 Payment of \$1,500.00 (incl GST) from HCB to Te Rau Manaaki o Raahui Pookeka Womens Welfare League for the Matariki karanga and waiata lessons	HCB2306/06	1,500.00
1/07/2023 Payment of \$2,105.90 (incl GST) from HCB to Taniwharau Netball Club for the end of season prizegiving	HCB2306/04	2,105.90
29/06/2023 Payment of \$231.15 (incl GST) from HCB to Flag Signs for the purchase of Huntly Community Board Flag	HCB2306/09	201.00
18/05/2023 Payment of \$3,800 (excl. GST) from HCB Discretionary Funding account to Matawhaanui Trust for the 10 Week Rangatahi Plan.	HCB2305/05	3,800.00
17/10/2023 Payment of \$5,000.00 (incl GST) from HCB DF to Creative Huntly (Friendship House) 2023 Christmas Parade Traffic Management Plan and Harmonic Resonators	HCB2309/04	5,000.00
10/11/2023 Payment of \$3,609.60 (plus GST, if any) from HCB DF to Raahui Pookeka Tag for two Tournaments one in November 2023 and one in March 2024	HCB2310/04	3,609.60
Total Expenditure		26,883.50
Net Funding Remaining (Excluding commitments)		70,811.50
Commitments		
27/06/2023 Commitment of \$900.00 (incl GST) from HCB to Na Keiki O Ka Aina for Haka Hula fusion event in October 2023	HCB2306/05	782.61
Total Commitments		782.61
Net Funding Remaining (Including commitments)		70,028.89

Note: All amounts reflected are excluding GST

To	Huntly Community Board
Report title	Discretionary Fund Applications
Date:	Monday, 4 December 2023
Report Author:	Elizabeth Saunders – Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide the Discretionary Funding applications received for consideration by the Huntly Community Board.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Community Board:

- a. approves/partially approves/declines an allocation of \$4,431.00 (plus GST if any) from their Discretionary Funding account to:**
 - i. 828 – All or nothing powerlifting**
 - ii. for a powerlifting competition in February 2024.**
 - b. approves/partially approves/declines an allocation of \$6,500.00 (plus GST if any) from their Discretionary Funding account to:**
 - i. the Huntly Community Board**
 - ii. for a Community Christmas Dinner on 24 December 2023.**
 - c. approves/partially approves/declines an allocation of \$4,920.00 (plus GST if any) from their Discretionary Funding account to:**
 - i. Friendship House**
 - ii. for the North Waikato Rainbow Community Youth Group.**
-

3. Attachments

Ngaa taapirihanga

Attachment A – Application for Funding – 828 All or Nothing Powerlifting

Attachment B – Application for Funding – Huntly Community Board, Community Christmas Dinner

Attachment C - Application for Funding – Friendship House.



New form response

www.waikatodistrict.govt.nz

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 24 October 2023, 08:43 PM.

Select your Community Board or Committee	Huntly
Name of your organisation and contact person	828 All or nothing powerlifting Mike Mackay
What is your organisation's purpose/background	We are a local powerlifting group formed in February of 2023 to empower locals to achieve health strength and fitness goals. Formed by me Mike a lifter and handler in powerlifting for over 20 years.
Phone number	0211796870
Email	mikeydo.mackay@gmail.com
What is your event / project, including date and location?	We plan to stage a powerlifting competition on the 17 February 2024 her in Huntly. Venue will be 828 Fitness on great south road Huntley or 18 main st Huntly. The event will be Bench and deadlift only.
How will the wider community benefit from this event/project?	Our current 828 all or nothing team currently hold 17 national records and will be looking to add to these and also will be chasing 8 world records at nationals in Te Awamutu in November. This comp will allow the community to see these lifters lift locally as they prepare to enter overseas events including world champs. It will also show that Huntly is able to compete with the best in the world or be the best in the world. Our 17yr old U100 female lifter Marley id currently 2nd in the world with only 6 months training.
Are you GST registered?	No (Include GST in your budget)
GST Number	
What is the total cost of your project/event	\$4431

Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	we expect \$2400 from entry fees
Project Breakdown (itemised costs of funding being sought)	
Has/will funding been sought from other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	
Describe any donated material / resources provided for the event/project	Drinks for competitors and some lifting accessories will be provided for lifters by 828 All or Nothing

[View response](#)

828 Push Pull Raw powerlifting comp
February 17th 2024
Venue 828 Fitness Huntly

	Event budget	
Venue	\$ 500.00	828 Fitness
PA system Screens	\$ 400.00	
Platform Officials Equipment	\$ 450.00	
Event tee shirts 20	\$ 700.00	
Trophies	\$ 150.00	
Prizes	\$ 200.00	
Lunch for staff officials	\$ 200.00	
Lifter tee shirts	\$ 1,520.00	
Advertising poster design	\$ 90.00	
Live streaming	\$300	
Total costs	\$ 4,510.00	

revenue generated from lifter entries

Entry fee lifters 35 @ \$80.0	\$ 2,800.00
BBQ	200.00
	\$ 3,000.00

Budget is based on previous event we held here in June this year

Funding sort to help with the highlighted cost



New form response

www.waikatodistrict.govt.nz

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 25 November 2023, 08:50 AM.

Select your Community Board or Committee	Huntly
Name of your organisation and contact person	Sheryl Matenga
What is your organisation's purpose/background	As we gear up for the holiday season, we want to take the a moment to acknowledge that Christmas can be a lonely time for many people, especially those who dont have a family to spend the day with. Mindful of this, Raahui Pookeka community board wish to warmly invite anyone who might be feeling lonely this Christmas to join us for dinner. 5pm on Christmas Eve 2023 - Huntly War Memorial Hall. We understand that not everyone can keep up with the rising costs of living and that is perfectly okay. Bring your whaanau - because you are more than welcome to join us, regardless. This invitation extends to anyone in Raahui Pookeka who needs it, without any question or judgement.
Phone number	02108949085
Email	sherylmatenga@hotmail.com
What is your event / project, including date and location?	Christmas Eve Dinner 5pm - 7pm War Memorial Huntly
How will the wider community benefit from this event/project?	A free community Christmas dinner fosters a sense of unity and support by bringing people together. It provides shared experience, promotes social connections and helps those who may be facing financial challenges and loneliness feel included and cared for during the holiday season. Additionally, it contributes to a spirit of goodwill and strengthening community bonds.
Are you GST registered?	No (Include GST in your budget)
GST Number	

What is the total cost of your project/event	\$6,500
What is the total amount you are requesting from the Board?	\$6,500
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	None
Project Breakdown (itemised costs of funding being sought)	Christmas Eve Dinner Budget Breakdown.jpg
Has/will funding been sought from other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	
Describe any donated material / resources provided for the event/project	Havent sought funding yet, but am wanting to approach organisations to support Project: Secret Santa - sponsoring practical gifts for 4 groups 0-2 years, 3-8 years, 9-13 years. 14-17years olds. Using the concept of Shoebox christmas

[View response](#)

Community Christmas Eve Dinner



Project breakdown

200 Haangi \$5,000.00

(inc Pork, Chicken, Beef, Cabbage, Pumpkin, Potatoe, Kumara, Stuffing, Drink, Fried Bread & Steamed Pudding)

\$400.00

50 Happy Meals (under 10s)

\$200.00

Pizza & Hotchips (over 10s)

\$150.00

Koha to Marae for use of kitchen

\$115.00

Hall Hire & Cleaner

Misc - table cloths, balloons,

\$200.00

Inflatable screen & PA system

\$250.00

Professional family photos

\$300.00

Total cost

\$6,615.00



New form response

www.waikatodistrict.govt.nz

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 30 November 2023, 03:32 PM.

Select your Community Board or Committee	Huntly
Name of your organisation and contact person	Friendship House (Huntly) Community Charitable Trust Victoria Kemp
What is your organisation's purpose/background	Two Community Houses servicing Huntly East & West and Creative Huntly
Phone number	07 8287559
Email	friendship.huntly@gmail.com
What is your event / project, including date and location?	North Waikato Rainbow Community - Youth Group is aimed towards young people aged 12 to 24 years who identify as lesbian, gay, bisexual, transgender, questioning, intersex, asexual and many other terms (LGBTQIA+). We offer a safe space for young people to get together, meet new friends, interact with others who are in the rainbow community and most importantly have fun. We have LGBTQIA+ facilitators to run activities, manage the group, act as responsible role models, offer support and maintain a safe and secure environment for everybody. We intend to run the North Waikato Rainbow Community - Youth Group once per fortnight for 3 hours, at the Friendship House Hall on William Street, Huntly, this offers our young people the opportunity to get out of the house to try new things, relax, chat amongst themselves, have a laugh, play games and feel included. At each of these groups we offer a light supper, a variety of activities such as card and board games, crafts, art, outdoor and indoor games, movie nights and much more.
How will the wider community benefit from this event/project?	Between Auckland and Hamilton our research found that there weren't any rainbow groups. In the North Waikato we established there was a need for an LGBTQIA+ group for our young people, we have many small towns over a large area, as such it is not always easy for people to make their way to larger cities of Hamilton and Auckland to participate in rainbow groups and events. This makes it very isolating for our vulnerable young LGBTQIA+ community. Youth attending the group and their

	whanau will be supported and connected, by having a regular supportive network of peers and easy access to further support.
Are you GST registered?	Yes (Do NOT include GST in your budget)
GST Number	108259434
What is the total cost of your project/event	\$4920.00
What is the total amount you are requesting from the Board?	\$2420.00
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	\$2500.00
Project Breakdown (itemised costs of funding being sought)	North Waikato Rainbow Community - Youth Group - Sheet1.pdf
Has/will funding been sought from other funders?	Yes
If 'Yes', please list the funding organisation(s) and the amount of funding sought	We have recieved \$2500 from Tindall Foundation
Describe any donated material / resources provided for the event/project	Administration, advertising, space to hold the group.

[View response](#)

24 weeks Facilitation (3 hours x \$35)	\$2,520.00
24 weeks kai @ \$100 per week	\$2,400.00
	\$4,920.00

To	Huntly Community Board
Report title	Works, Actions and Issues Report: Status of Items December 2023
Date:	12 December 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Vanessa Jenkins, Executive Manager, People & Capability Manager

1. Purpose of the report

Te Take moo te puurongo

To update the Huntly Community Board on actions and issues arising from the previous meeting and works underway in December.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Community Board Works, Actions and Issues Report: Status of Items for December 2023 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Huntly Community Board Works, Actions and Issues Register – December 2023 (Within report)

Attachment 2 – Huntly Road Naming List

Huntly Community Board Actions – December 2023

	Actions	To Action	Update/Response
1.	<p>NZ Police</p> <p>The Huntly Community Board Chair to contact NZ Police to see if an alternative Police contact can attend future meetings.</p>	Sheryl Matenga, Chair	Can this item be removed from the actions register?
2.	<p>Service Requests – Updates</p> <ul style="list-style-type: none"> • RDG01384/24 • PRK0380/24 	<p>Roading</p> <p>Facilities</p>	<p>Pauline Giles, WDA, will provide an update at the 12 December 2023 meeting.</p> <p>Works are scheduled, awaiting work to be delivered by Cushman and Wakefield.</p>
3.	<p>Mowing at Kimihia Cemetery – Levels of Service</p> <p>(Difference in levels of services between the cemeteries)</p>	Open Spaces	They are the same Level of Service, just the work is being delivered by a different sub-contractor through City Care. This is being actively managed and assessed weekly to see if further action is required to ensure a consistent LOS is provided across our communities.
Items to remain on Schedule			
4.	<p>Tumate Mahuta Drive Park</p> <p>Update concept plan to be drawn up and circulated to the Community Board for feedback by the end of September.</p>	Melissa Allen, Open Spaces	Completed, this was presented to the Community Board at their last meeting and options relating to the fitness trail will be circulated to the Board in January.
5.	<p>CCTV Cameras</p> <p>The Service Delivery team has been looking at purchasing cameras for Huntly, however, due to ongoing discussions with Hamilton City it has been decided to roll all activity under that project. This will ensure we are purchasing cameras that are suitable for the specification and requirements for the HCC system.</p>	Asanka Meththa, EPMO	Asanka Meththa will be in attendance at the 12 December 2023 meeting to engage the Community Board to understand the locations of new cameras.

	Actions	To Action	Update/Response
6.	<p>Social Procurement</p> <p>September Action: Workshop to be organised before the next meeting with the Board.</p>	Greg McCutchan, Deputy Chair	Greg McCutchan to provide an update at the meeting.
7.	<p>Huntly Street Name List Update</p> <p>Once the Road Name list has been developed by the Huntly Community Board and mana whenua, the Roding Corridor Engineer Joban Singh will write a report to the Infrastructure Committee for the road list to be approved.</p> <p>Action: 31/10/2023 Roding Team to provide a current list of approved street names for the Huntly district.</p>	<p>The Board</p> <p>Joban Singh, Roding</p>	<p>The Board needs to action this point.</p> <p>Joban Singh will circulate the current list to the Board on his return from annual leave.</p>
8.	<p>Street Lights Service Requests</p> <p>Taupiri update provided by Mr McCutchan and Kiwirail have advised that the Taupiri works are programmed in for repair for late October 2023.</p>	Greg McCutchan	Greg McCutchan to provide an update at the meeting.

Projects (Planned) Update (As of 27 November 2023)

Car Parks

Tumate Mahuta Car Park Renewal

The site is ready for the contractor to undertake work. This site is earmarked for a member of a yet-to-be-formed Civil Works contractors' panel. Budget dependent this upgrade will be complete in March / April 2024.

Lake Puketirini Car Park Upgrade

The accessway off Rotowaro Road will be repaired and the access road to the main car park will be upgraded. Works will be completed by June 2024.

Playgrounds and Sports Parks

Ruawaro Tennis Club Courts

All works onsite are complete and the courts have been handed back to the Ruawaro Tennis Club.



New courts surface

Huntly West Sports Complex Lighting

The physical works were kicked off on 24 October with a karakia. The work is expected to start late November 2023 and be completed by February 2024.

Facilities

Raahui Pookeka | Huntly Railway Station - Historic Station Building Relocation

The buildings have now been relocated to the station site. Delays to the work due to vandalism are being assessed.

While the insurance process has been taking place, we've completed the following tasks:

- placed the undamaged section of the building onto permanent piles.
- levelled and cleared debris from the damaged section of the building to allow for a better assessment.
- installed bracing inside the building to support the structure around the badly damaged section.
- structural engineer and architect have both visually assessed the building.
- architect has produced drawings of the extent of the damage and the required repairs.
- building contractor has provided pricing for these plans to present to the insurer.
- loss adjuster assigned to the claim by the insurance company has been onsite to go through the validation process on the provided quote.

Moving forward, we have a couple of options to progress with the project. The following options are dependent on insurance outcomes:

- We can give guidance on how much of the project can be completed with the current remaining budget. This would only cover the external work and means that internal upgrades would need future funding/insurance.
- Or, we wait until the insurance payout has been agreed and recommence the work in its entirety.

We are currently working to see how we best resume the project while we wait for the final payment figure.

Waters

Several activities are happening in Huntly to support water quality improvements.

We are carrying out routine monthly flushing to clear the network and have reservoir cleaning and maintenance planned for the New Year. There are meetings with Northland Effluent Solutions (the supplier who carried out all our non-steel inspections) next week to get a programme in place. It was noted that cleaning the Huntly WTP reservoir greatly reduced the incidences of dirty water, so we are looking at doing a thorough cleaning of the network reservoirs in Huntly to further mitigate the issue.

There are also the water supply upgrades on Riverview Road, Huntly. This project has been referred to as the Huntly Water Supply Improvements Project.

<https://www.waikatodistrict.govt.nz/projects/project/huntly-water-supply-renewals>

- the project on WDC webpage will be updated before months end. In the interim, a snippet of the monthly report (written early November) is provided below as an update.

The work to improve and replace the water supply pipeline along Riverview Road in Huntly has seen the full 1100m of pipe installed.

Commissioning activities are being planned to complete the project ahead of the Christmas holiday period.



Huntly – Watermain replacement underway on Riverview Road

Watercare Additional Planning:

We initiated two projects that are looking at the water quality issues in Huntly at both (A) treatment and (B) network levels.

Project A: Central Districts and Mid-Waikato Servicing Strategy

This project involves an assessment of the Huntly, Ngaaruawaahia and Te Kauwhata Water Treatment Plants, where the focus for Huntly is addressing the water quality issues in Huntly, particularly the high levels of iron and manganese. The Huntly Water Treatment Plant is currently underperforming with respect to iron and manganese removal. This project consists of two main components:

- Short-term (interim) upgrades – This involves a concept design for an interim upgrade for the Huntly WTP, where several upgrade options will be provided with a recommended interim solution.
 - Long-term (ultimate) upgrades – This aspect will evaluate the best long-term solution for the servicing of our three large towns, including Huntly. While the water quality data has been assessed and initial options for the ultimate servicing solution have been outlined, extensive engagement with iwi and stakeholders is necessary to short-list the options and recommend the long-term solution.
-

Project B: Huntly Water Quality Works

This project is predominantly a modelling assessment focusing on the following:

- Water Age
- Flushing Plan – modelling the impacts on velocity in the network.
- AC mains extent,
- Review of the Power Station demand – assess overall network average and peak demands (existing), plus the future (10-year, 30-year) demands we have in future planning models.
- Catchment connectivity – assess overall resilience/security of supply.

Please note that both of these projects are still in the early stages, awaiting proposal for Project A (Interim Upgrades) and Project B.

Road name lis

S.no	Road Name
1	Akatea lane
2	Haumako lane
3	Rivers edge road
4	Purei place
5	Houpara place
6	Katipa place
7	Muru street
8	Akeake lane
9	Guy king place
10	Miners way
11	Taraheke drive
12	Zillwood lane
13	Whauroa street
14	Seerat gill lane
15	Taran place
16	Arkanda lane
17	Kimihia east road
18	Button lane
19	Matariki terrace
20	Matawhero place
21	Tawera lane
22	Te ika way
23	Komak road
24	Piriti lane
25	Caleb close
26	Ania way

t for Huntly and around Huntly

Area	Resolution number
Rototuna	INF 220919
Horotiu	INF 220919
Ngaruawahia	INF 220808
Ngaruawahia	INF 220808
Ngaruawahia	INF 220808
Ngaruawahia	INF 220808
Ngaruawahia	INF 220808
Ngaruawahia	INF 220620
Huntly	INF 2105/05
Huntly	INF 2105/05
Taupiri	INF 2010/05
Taupiri	INF 2010/05
Taupiri	INF 2010/05
Taupiri	INF 1905/07
Taupiri	INF 1905/07
Taupiri	INF 1905/07
Huntly	INF 1903/05
Taupiri	INF1605/06/7
Ngaruawahia	INF 1602/06/9
Ngaruawahia	INF 1602/06/9
Ngaruawahia	INF 1602/06/9
Ngaruawahia	INF 1602/06/9
Taupiri	INF 1608/11/7
Horotiu	INF 1608/11/8
Ngaruawahia	INF 1412/06/6
Ngaruawahia	INF 1412/06/6

To	Huntly Community Board
Report title	2024-2034 Long Term Plan Update
Date:	Thursday, 23 November 2023
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report **Te Take moo te puurongo**

The purpose of this report is to update the Huntly Community Board on the 2024-2034 Long Term.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Huntly Community Board receives the 2024-2034 Long-Term Plan update.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Memo - 2024-2034 Long Term Plan update

MEMORANDUM

To	Community Boards and Committees
From	Nicole Hubbard, Corporate Planning Manager
Subject	2024-2034 Long Term Plan update
Date	20 November 2023

Purpose

To provide an update on the process to date for developing the 2024-2034 Long Term Plan (LTP) and outline the next steps and opportunities for involvement.

Background

The planning cycle

Every three years Council is required to develop and approve an LTP in consultation with our community. This sets our community outcomes, strategic direction, levels of service, the associated activities/work programmes, and budgets for each of the 10 years covered by the plan.

In each of the two intervening years between LTPs, Council is required to adopt an Annual Plan. The purpose of the Annual Plan is to confirm the assumptions and work programme contained in the LTP for the financial year. It is also the process by which budgets and rates are set.

Finally, at the end of each financial year an Annual Report is produced to show the community whether Council has done what it said it would and what money was spent.



Developing a Long Term Plan

Every three years, all councils are required to develop an LTP in consultation with their communities, with a 10-year horizon.

The LTP is a key strategic planning document, setting out the vision, financial and infrastructure strategies, key financial policies, community outcomes, levels of service, work plans and budgets for the next 10 years.

Through the LTP we can take a planned approach to our activities, balancing the need to provide good quality services and the needs and aspirations of our communities, with the community's willingness and ability to pay.

Formal consultation on the proposed content of the LTP is done using a consultation document (not a full draft of the LTP); the requirements for this are outlined in the LGA Section 93C.

The LTP is subject to an audit process over both the consultation document and wider project deliverables including the final plan.

The LTP is required to describe:

- what we do - the activities/services we undertake and fund, detailing the level of service for each and the key measures we will use to show we are delivering on that service.
- why we do it - what outcomes we intend to achieve, the legislative and community mandate that exists.
- what each activity costs and how it is funded.
- how we manage our finances, our infrastructure, and coordinate our resources.
- the impact on all rates.

Our process and your involvement

The LTP project involves many process and content pieces, many of which overlap or are dependent on each other, before getting to the final LTP document that is adopted at the very end.

The key building blocks for the LTP are described in the table below. A project report is provided to the Performance and Strategy Committee at regular intervals to update the Committee on the key building block outlined below.

Key Building Blocks		Where it's at / what's the plan	Status
I	Community Outcomes and Strategic Direction setting	The Community Outcomes and Strategic Priorities were workshopped with Council, Community Board and Committee Chairs and Mana Whenua representatives in April 2023. After public consultation on the Community Outcomes, Council adopted both the Community Outcomes and Strategic Priorities on 7 June 2023. These will be used to provide direction to staff when planning work programmes and will be included in the LTP proper.	Completed

Key Building Blocks		Where it's at / what's the plan	Status
2	Groups of Activities structure	The Groups of Activities (GOA) structure has been endorsed by ELT. Activities have been presented under the structure at all Activity Management Plan workshops and will be formally adopted by Council in 2024.	On track
3	Significant forecasting assumptions	The significant forecasting assumptions were workshopped with Council on 15 May 2023 to enable staff to use them in their planning and budgeting. A review of the assumptions will be completed post the new Government forming. The assumptions will be formally adopted by Council in 2024.	On track
4	Significance and engagement policy	This policy determines how to assess the level of significance of decisions that Council makes, and also sets out how and when communities can expect to be engaged with. Staff have done a high-level review of the document and at this point no significant changes have been identified, the policy will come to Council for formal adoption by the end of 2023.	On track
5	Budgeting process	The budgeting process will set CAPEX and OPEX for each of the 10 years of the LTP. Budget managers will start inputting budgets in November 2023. There will be many opportunities for elected members alongside community board and committee chairs to feed into the budgeting process, when full budgets are presented in late January 2024.	On track
6	Financial and funding policies	There are various financial and funding policies that will be reviewed through the LTP project. These include a review of Council's fees and charges, the Revenue and Financing Policy and several rates remission policies. A workshop was held with Council on 30 May 2023 and a survey distributed to Councillors in September, with a subsequent workshop held in October.	On track
7	Financial Strategy	The financial strategy describes the significant factors impacting the council that have influenced the strategy (e.g. changes in population and land use, and expected capital expenditure needed to maintain levels of service). It also sets out limits on rates increases and borrowing.	On track

Key Building Blocks	Where it's at / what's the plan	Status
	<p>The review of the financial strategy has begun, and elected members had their first opportunity to input into this at a workshop on 15 May 2023, alongside the infrastructure strategy.</p> <p>Based on the current Annual Plan process, it is clear that delivering existing levels of service will cost more than anticipated (due to inflation, increased in asset values etc.). Any increase to levels of service will need to be offset by reductions/savings in other areas if Council is to stay within rates and debt limits.</p>	
8	<p>Infrastructure Strategy</p> <p>The infrastructure strategy is a synthesis of the significant infrastructural issues that are likely to arise over the next 30 years, including their financial and non-financial consequences, and the principal options for managing them.</p> <p>A high level workshop was held with elected members on 15 May 2023, alongside the financial strategy, the initial draft of the strategy has been drafted, however capital funding is yet to be populated as this will happen post budgeting.</p>	On track
9	<p>Development contributions policy</p> <p>The development contributions policy (DCP) enables the council to set charges for new developments to contribute to the growth-related costs of building infrastructure to support the increased demand.</p> <p>The DCP is not a policy required to be reviewed as part of the LTP process, however it is included here as the review will occur alongside the LTP development. The LTP will set in place the CAPEX for the upcoming 10 years, so the DCP levies have strong interdependencies with the LTP.</p> <p>A workshop was held with the Development Agreements Committee on 12 June 2023, followed by a presentation to Council on 20 June. The workshops sought direction from Council on potential options that could be investigated through the review of the policy. This was followed up with an online poll for councillors. The P&R</p>	On track

Key Building Blocks		Where it's at / what's the plan	Status
		<p>Committee formally approved the scope of the review on 22 August 2023.</p> <p>The next milestone is for the draft policy to be workshopped with elected members at end of November.</p>	
10	Activity and asset planning	<p>Activity management plans describe the activities, services and outcomes Council is delivering to the community.</p> <p>Asset management plans focus on the physical assets, covering condition, lifespan, resources needed to manage the assets, cost of replacing the assets.</p> <p>A number of council workshops have been held on asset and activities management plans which community board and community committee chairs have been invited to participate in.</p>	Monitor
11	Consultation and engagement	<p>Formal Consultation Formal consultation on the LTP's consultation document will be undertaken in March-April 2024. Alongside this Council will also consult on the Development Contributions Policy and Fees and Charges, with subsequent hearings and deliberations to be during May 2024. Information will be provided to Councillors, Community Boards and Committees on how they can prompt the engagement activities and encourage their communities to have their say.</p>	On track

Next steps

Key messages about our LTP process and the pressure facing our Council are currently being prepared, once confirmed these will be circulated to Councillors, Community Boards and Community Committees, so that elected officials can begin conversations with their communities about the LTP and encourage the public to participate in the engagement process in early 2024.

To	Huntly Community Board
Report title	Schedule of Meetings - 2024
Date:	Monday, 4 December 2022
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to seek the Board's approval to a proposed schedule of Board meetings for 2023.

2. Executive summary

Whakaraapopototanga matua

The Huntly Community Board have agreed to meet on a six-weekly cycle for the duration of the 2023 year to align with the schedule of meetings for Council and Council Committee meetings.

This meeting cycle will enable staff to have sufficient time between meetings to address actions and fully report back to the next Board meeting.

Following confirmation of the availability of Board members in 2024 it is proposed to meet from 6.00pm on the following dates:

- Tuesday, 27 February,
 - Tuesday, 9 April,
 - Tuesday, 21 May,
 - Tuesday, 2 July,
 - Tuesday, 13 August,
 - Tuesday, 24 September,
 - Tuesday, 5 November, and
 - Tuesday, 17 December.
-

The board may wish to meet between each board meeting with a workshop to discuss its work programme and connect with its community.

If approved, staff will arrange for meeting invitations to be circulated to Board members and other stakeholders.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Huntly Community Board approves the schedule of Board meetings for 2024 as follows:

- **Tuesday, 27 February,**
- **Tuesday, 9 April,**
- **Tuesday, 21 May**
- **Tuesday, 2 July,**
- **Tuesday, 13 August,**
- **Tuesday, 24 September,**
- **Tuesday, 5 November, and**
- **Tuesday, 17 December.**

noting that each meeting will be scheduled to commence at 6.00pm.

4. Attachments **Ngaa taapirihanga**

Nil

To	Huntly Community Board
Report title	Councillor’s Report – December 2023
Date:	Tuesday, 5 December 2023
Report Author:	Cr David Whyte

1. Purpose of the report

Te Take moo te puurongo

To provide an update to the Huntly Community Board on work undertaken and items for discussion by Cr David Whyte.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the report from Councillor David Whyte for December 2023 be received by the Huntly Community Board.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Councillors Report

Councillor report Nov 2023

David Whyte

This month I have met with a number of folks about footpaths, issues etc. This is a good sign that folks are starting to know me / my role and reaching out. Does however mean that I have more time pressures.

Great news is that Paul Mckenize is working really hard at removing tagging. He has spent days out and about clearing both sides of the town. I've continued with removal from signs, and from unpainted fences with a cordless angle grinder and areas with specific paint matches. This teamwork has worked really well. Once again thanks to citycare for supporting these efforts.

Carry forwards and yearly budget.

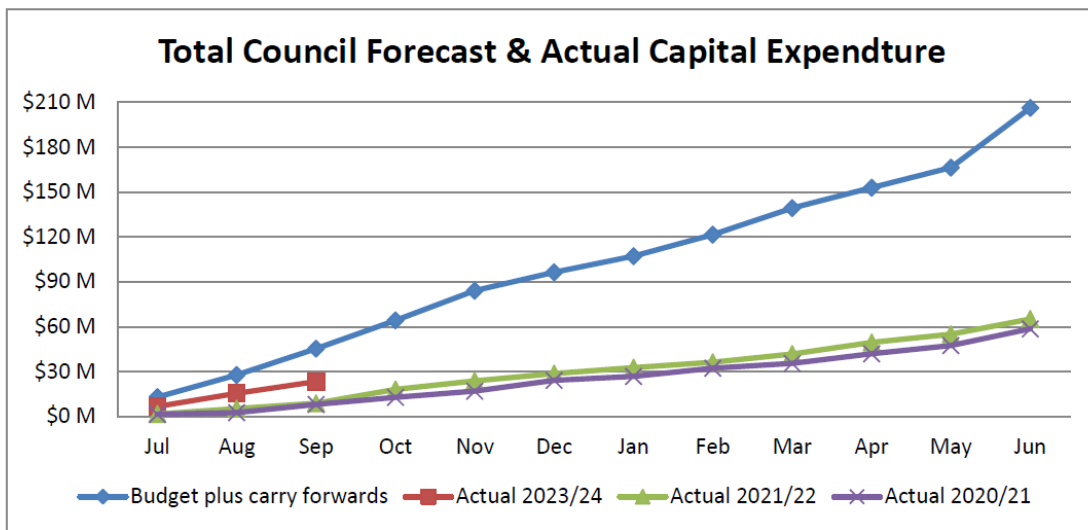
One thing that councils struggle with, and I am unsure of how to benchmark WDC compared to other councils, is the volume / level of carry forwards. This is where rates has been collected for a project in the LTP (Long Term Plan) but due to constraints such as staff, planning, weather etc. they were unable to be delivered in the planned year. This turns them into carry forwards. The carry forwards snowball over time, as if an organisation is not completing all tasks the carry forwards are inevitably going to grow.

This is the case with WDC. As you can see from the table below. The first column in the current years budget (runs June to June) and the next column is the carry forwards. The carry forwards are more, often multiple times more, than the current budget.

Obviously this is problematic and before my time, and EPMO (Enterprise Project Management Office) was set up to help manage projects across the council. Anyone who has managed a large project will understand how time consuming project management can be and how it does limit how many projects someone can take on. So the EPMO hopefully systematizes this, and enables the projects to be done easier and simpler.

This is the first year that the EPMO has been fully operational and able to get planning underway before the start of the financial year. The good news is the graph shows positive result. The lower two lines are the previous years delivery, and show that the council had reached maximum output under the operating conditions. Whereas this year there is a step change / jump in the system. Hopefully this will result in long term more delivery of projects.

	Annual Plan Budget 23/24	Carry Forward Budgets 22/23	Total Budgets 23/24	Actual Spend to 30 Sept 2023
COMCONN (Community Connections)	\$14,754,821	\$24,740,285	\$39,495,106	\$2,226,561
CONPART (Roading)	\$19,595,453	\$29,936,810	\$49,532,263	\$5,298,938
STRATPROP (Strategic Property)	\$2,562,692	\$5,923,748	\$8,486,440	\$2,399,189
SWASTE (Solid Waste)	\$295,899	\$3,200,157	\$3,496,056	\$167,617
Total (Excl Waters)	\$37,208,865	\$63,801,000	\$101,009,865	\$10,092,305



Huntly ward projects are listed below. You can see most are on track. I can verbally explain what any of these projects are (or find out) if folks have questions.

The projects are listed in groups of where they are at. So in planning, initiate (start), Deliver and then Close (finished). So the last two projects - tennis courts and Hakanoa campground have been completed.

Would be nice to find out what was improved in the camp ground.

Town	Delivery Category	Phase	Project Status	Code	Project Name	% Complete	Forecast Finish	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Huntly	WDC Managed	PLAN & DESIGN	In Progress	PR-22144	Property General / District wide / Land Purchase / Tregoweth Lane	63	02-23						1
Huntly	WDC Managed	PLAN & DESIGN	In Progress	PR-1663	Paterson Park & Huntly West Sports Complex Lighting Upgrade	76	05-24	●	●	●	●	●	1
Huntly	WDC Managed	PLAN & DESIGN	In Progress	PR-22048	Tumate Mahuta Carpark Upgrade	57	05-24	●	●	●	●	●	1
Huntly	WDC Managed	PLAN & DESIGN	In Progress	PR-21116	Council Facilities / Aquatic Centres / Huntly / Boiler replacement	10	08-23	●	●	●	●	●	1
Huntly	WDA Managed	INITIATE	Not Started	PR-22060	Open Spaces / Sports and Recreation / Carparks / Huntly - Tumate Mahuta Drive	0	01-23						1
Huntly	WDC Managed	DELIVER	In Progress	PR-1686	Huntly Historic Rail Station – Building Relocation	75	01-24	●	●	●	●	●	1
Huntly	WDC Managed	DELIVER	In Progress	PR-21103	Huntly transfer station Hard Stand of unpaved areas	85	06-24	●	●	●	●	●	1
Huntly	WDC Managed	DELIVER	In Progress	PR-22218	Lake Hakanoa Motor Camp Safety and Security upgrades	49	10-23	●	●	●	●	▲	1
Huntly	WDC Managed	DELIVER	In Progress	PR-21292	Huntly rail amenities stage1B	96	11-23	●	▲	▲	●	●	1
Huntly	WDC Managed	CLOSE	Completed	PR-21191	Venues and Events / Campground / Hakanoa Campground Improvements	100	10-22	●	●	●	●	●	1
Huntly	WDC Managed	CLOSE	Completed	PR-21332	Huntly Tennis courts	100	10-23	●	●	●	●	●	1

A question was asked on facebook about what trees one could plant on the berm, so found guidelines below. The good news is that this will be updated in the 'near' future, and made more general / principled (ie more it is ok to plant as long as it doesn't impact services, footpath etc).

STREET TREE & RESERVE TREE SELECTION GUIDELINE

The purpose of this guideline is to ensure that street and reserve trees are appropriately selected and located, to avoid negative impacts on the roading network, utility services, structures and reserve users.

In addition to this guideline consideration should be given to the following:

- Crime Prevention Through Environmental Design (CPTED) principles
- Protecting local native biodiversity
- Ensuring that invasive pest plants are eradicated from, and not introduced to, sites.

The species listed may be considered for planting on WDC sites.

Notes:

1. Street and reserve trees will be assessed on a case-by-case basis as structures and services will vary from project to project. Please contact the Reserves team for further direction if needed.
2. The location and species of street trees and reserve trees must be approved by Waikato District Council prior to planting works commence.

STREET TREES

BOTANICAL NAME	COMMON NAME	COMMENTS
Acer x freemanii cultivars		
Acer negundo 'Kelly Gold'	Box Elder	Needs shelter
Acer negundo violaceum	Box Elder	
Acer palmatum & cultivars	Japanese maple	Needs shelter
Acer rubrum cultivars		
Alectryon excelsus	Titoki	Needs shelter. NZ native
Albizia julibrissin	Silk Tree	
Amelanchier canadensis	Shad Bush	
Betula spp & cultivars	Birch	
Cercis canadensis & cultivars		
Cordyline australis	Cabbage tree	NZ native
Dysoxylum spectabile	Kohekohe	Frost tender. NZ native
Fagus sylvatica cultivars	Beech	Incredibly slow growing
Fraxinus griffithii		
Hymenosporum flavum	Australian Frangipani	
Knightia excelsa	Rewarewa	NZ native
Lagerstroemia indica	Crepe Myrtle	Slow growing
Liriodendron tulipifera 'Fastigatum'		
Magnolia 'Little Gem'		
Malus floribunda & cultivars	Crab Apple	
Michelia doltsopa X's and cultivars		Clean trunk
Parrotia persica	Persian Ironwood	
Pistacia chinensis	Chinese pistachio	
Pseudopanax crassifolius	Lancewood	NZ native
Rhapalostylis sapida	Nikau Palm	Very slow growing & needs shelter. NZ native

Tree overhangs

I have always assumed that trees planted on private property that overhang / impede footpaths are cut back by the council if a service request is made. Turns out that privately planted greenery is the responsibility of the land owner to keep the greenery back off the footpath and other council structures.

Upon reflection this makes sense, otherwise council would be employing teams of people to cut hedges, trim trees etc. through the townships and that would be very expensive for the rate payer.

So hence why my service requests over the last few years have taken a very long time to action, since it involves the council contacting the land owner and asking them to trim. And then the land owner getting around to it.

Obviously if the land owner is elderly or otherwise physically impaired from working on the greenery myself or others on the board would be happy to give a hand / find a solution.

Thanks to the open space manager for Huntly area at the council for explaining this to me.

Upgrade to lights at Huntly South grounds

As posted on facebook:

Attending this morning the blessing for the physical works that are about to start at the lights at Huntly South grounds. The first part of the project was understanding what was there, and how well it worked. The standard is 100 lux (measure of light) for playing club sport, where as the average over the field is currently 27 lux.

A drone fly over shows the light pattern on the ground, shows how uneven it is. And on ground measurements were taken using the professional light meter pictured which gave the 27 average.

Then work was done looking at best solution. For example, night lights need to be bright enough to make things easily visible, but when the ball is kicked up and folk have to look up, they shouldn't be 'blinded' by the lights. Also, the lights should last a long time, give an even distribution of light across the field, be vandal proof, yet not too heavy they can use simple poles. And very importantly the light spillage onto the nearby properties (light pollution) should be minimized.

The solution is the 'dark lights' which are designed in Netherlands specifically for this type of application. They pump out a ton of light using LEDs and aim it at the ground. The lights should be up over the next few weeks and commissioning / checking will take place over summer ready for autumn practises.





Current lights, showing highly variable light outputs

Waters update, quotes pulled from various reports:

Watercare is supporting a discussion with the Regional Council about ownership of assets at Hakanoa Lake and defining overall ownership of flood control vs. stormwater assets.

The draft design for the Hakanoa stream upgrade project has been received, and engagement with the impacted property owners is continuing.

To comply with drinking water standards and ensure safe access and management of large water takes, we have established bulk water supply points equipped with tanker filling stations across the district. Permanent water filling stations have been installed across the district, with a new station in Te Kauwhata now in operation. Our final permanent filling station site in Huntly is scheduled for December 23.

The 1100m of new watermain along Riverview Road in Huntly has been installed. Fittings crews are progressing with installing fire hydrants, valves, and service laterals. Commissioning activities are planned to complete the project ahead of the Christmas holiday period.

<https://www.waikatodistrict.govt.nz/projects/project/huntly-water-supply-renewals> Huntly – Watermain replacement underway on Riverview Road

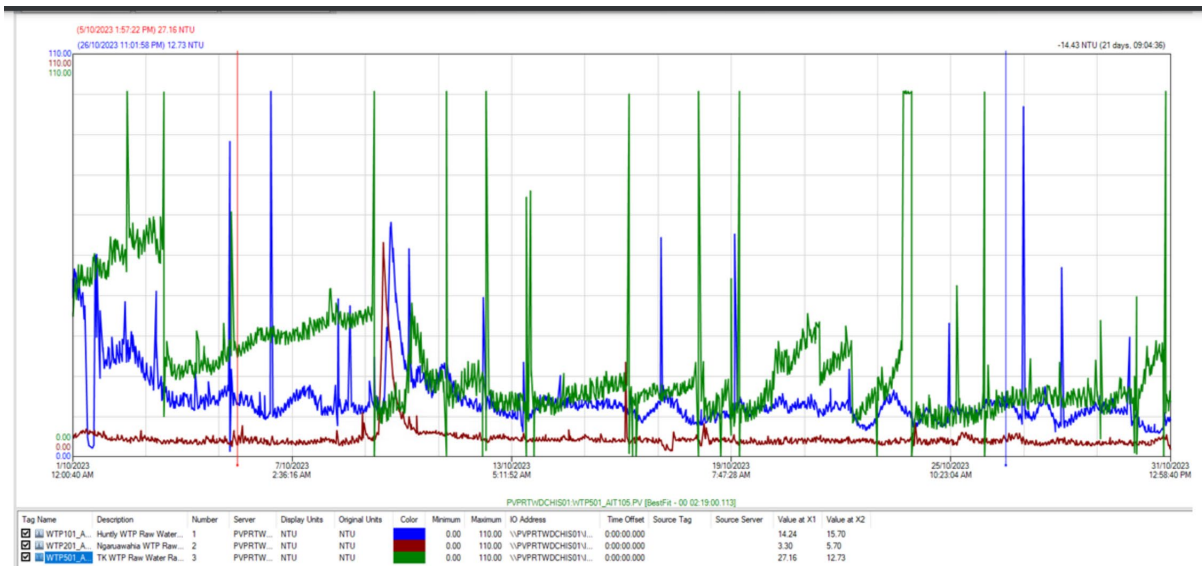


Huntly – Watermain replacement underway on Riverview Road

Below is a graph pulled from the report showing how variable the quality / turbidity of the Waikato river (post Waipa joining) is highly variable. The bottom red-brown line is Nga intake and is fairly constant. Huntly’s blue line has much more variability.

This means that the drinking water plant needs constant changes to produce consistently high quality without over treating.

The rapid spikes to max and then back down, I suspect are noise in the dataset given that it doesn’t make sense that water would be up and then back down again in extremely rapid succession.



The raw water quality from the Waikato River continues to be unstable (trend below). The raw water turbidity is monitored at each plant. Ngaruawahia WTP (Red) is the most stable, which usually trends at approx. 5 NTU. We had **one turbidity event** affecting all plants on the 9th of October. This event also affected the Hamilton WTP, so the source of the disturbance would have been south of Hamilton. Generally, across the month, Huntly WTP (Blue) and TeKauwhata WTP (Green) intakes are affected by the Mangawara steam and fluctuate from 30 NTU to 100 NTU. We are using results from raw water grab sample UVT tests as a better measure of identifying change in organic content. We are setting up new analysers for raw water UVT so that these values can be trended on SCADA in the future.

Huntly WWTP Upgrade. A verbal update will be given at the meeting.