

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaaruaawahia on **WEDNESDAY, 13 DECMEBER 2023** commencing at **1.30pm**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

The meeting will be opened with a Karakia.

1. APOLOGIES AND LEAVE OF ABSENCE

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The meeting will be closed with a Karakia.

GJ Ion
CHIEF EXECUTIVE

Infrastructure Committee

Reports to:	The Council
Chairperson:	Cr Eugene Patterson
Deputy Chairperson:	Cr David Whyte
Membership:	The Mayor and all Councillors
Meeting frequency:	Six-weekly
Quorum:	Majority of the members (including vacancies)

Purpose

The Infrastructure Committee is responsible for:

1. Guiding sustainable, physical development and growth of the Council's infrastructure to meet current and future needs.
2. Oversight and monitoring of efficient, safe and sustainable roading and transport, and waste management.
3. Governance of District's parks, reserves, community facilities and cemeteries.

In addition to the common delegations on page 10, the Infrastructure Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities for core infrastructure aligned to the District's development, and oversight of strategic projects associated with those activities.
2. To guide the development and implementation of the 30 Year Infrastructure Plan.
3. To support and provide direction regarding Council's involvement in regional alliances, plans, initiatives and forums for regional infrastructure and shared services (for example, Regional Transport Committee).
4. To monitor and make decisions in relation to Council-owned community centres, facilities and halls.

The Committee is delegated the following powers to act:

- Approval of acquisition (including lease) of property, or disposal (including lease) of property owned by the Council, (where such acquisition or disposal falls within the Long Term Plan and exceeds the Chief Executive's delegation).
- Approval of easements, rights of way and other interests over property on behalf of Council.
- Approval of all matters under the Public Works Act 1981, unless such delegation is prohibited by legislation or is otherwise expressly reserved by Council or delegated to the Chief Executive or staff.
- Approval of road names in the Waikato District in accordance with Council policy.

- Approval of any proposal to stop any road.
- Hearing any written objections on a proposal to stop any road, and to recommend to Council its decision in relation to such objections.
- Approval of alterations and transfers within the provisional programme of capital works as prepared for the Long Term Plan and Annual Plan, subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.
- Approval of tender procedures adopted from time to time within the guidelines as set down by Waka Kotahi New Zealand Transport Agency for competitive pricing procedures (CPP), or other authorities where funding or subsidies are subject to their approval.
- Approval of traffic regulatory measures defined as:
 - a. Compulsory Stop Signs
 - b. Give Way Signs
 - c. No Passing Areas
 - d. No Stopping/Parking Provisions
 - e. Speed Restrictions
 - f. Turning Bays
 - g. Weight Restrictions on Bridges (Posting of Bridges).
- For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
 - a. Approve leases, subleases, licences, and easements (in relation to land and/or buildings).
 - b. Approve amendments to management plans.
 - c. Adopt or change names of reserves.
 - d. Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession), provided that any decision that has a significant impact under the management plan is recommended to Council for approval.
 - e. Recommend to Council for approval anything that would change the ownership of such land.

For clarity, the committee is delegated all powers of the Council as administering body under the Reserves Act 1977, unless such delegation is prohibited by legislation or is otherwise expressly reserved by Council or delegated to the Chief Executive or staff.
- Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (1) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council (section 335(3) Local Government Act 1974). Should a decision be made to reject the objection and reaffirm the requirements in the notice, to authorise that an application be made to the District Court, (section 335(4) Local Government Act 1974) Act, for an order confirming the notice.
- Consider and approve subsidies for the installation of stock underpasses in extraordinary circumstances in accordance with Council policy and bylaws.

To	Infrastructure Committee
Report title	Confirmation of Minutes
Date:	5 December 2023
Report Author:	Robyn Chisholm – Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday, 8 November 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Infrastructure Committee:

- a. confirms the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday 8 November 2023 as a true and correct record.**

3. Attachments

Ngaa taapirihanga

Attachment 1 – Infrastructure Minutes – 8 November 2023

Minutes for a meeting of the Infrastructure Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaaruawaahia **WEDNESDAY, 8 NOVEMBER 2023** commencing at **9.33am**.

Present:

Cr EM Patterson (Chairperson)
Cr D Whyte (Deputy Chairperson)
Cr C Beavis
Her Worship the Mayor, Mrs JA Church
Cr JM Gibb
Cr M Keir
Cr K Ngataki
Cr M Raumati
Cr V Reeve
Cr L Thomson
Cr P Thomson
Cr T Turner

Attending:

Mr GJ Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer) – from 9.42am
Ms M May (General Manager – Service Delivery)
Ms A Diaz (Chief Financial Officer)
Mr K Abbot (Executive Manager, Projects & Innovation)
Mr A Averill (Deputy General Manager, Service Delivery)
Mr D Lincoln (Property Portfolio Advisor)
Ms M Brown (Strategic Property Manager)
Ms K Wellington (Enterprise Project Management Office Manager)
Mr P Edwards (Capex Delivery Consultant)
Mrs G Huelson (Infrastructure Portfolio Team Leader)

Ms R Chisholm (Democracy Advisor)

The Committee opened the meeting with a Karakia.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Gibb/Ngataki)

That the Infrastructure Committee accepts the apologies from:

- a. **Cr C Eyre and Cr P Matatahi-Poutapu for non-attendance.**

CARRIED

INF2311/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Patterson/Her Worship the Mayor, Mrs JA Church)

THAT the agenda for a meeting of the Infrastructure Committee held on Wednesday, 27 September 2023 be confirmed:

- a. **with all items therein being considered in the open meeting, with the exception of those items detailed at agenda item 7, which shall be considered with the public excluded; and**
- b. **all reports be received.**

CARRIED

INF2311/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Ngataki/L Thomson)

THAT the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday, 27 September 2023 be confirmed as a true and correct record with the following amendment:

- ***It was noted that Councillor Ngataki was not listed in the names of those present at the last Infrastructure Committee meeting.***

CARRIED

INF2311/03

ACTION REGISTER

Agenda Item 5

The report was received [INF2311/02 refers], taken as read and no further discussion was held.

REPORTS

Lease of Land for Public Toilets

Agenda item 6.1

The report was received [INF2311/02 refers], and the following discussion was held.

- It was noted that the existing public toilet block in Ngaaruaawahia has been sitting on KiwiRail land since 1978 and a new lease approval was being sought from the Committee.
- It was queried if there is collection of data on the frequency of use for public toilets and it was acknowledged by Strategic Property team that no annual data is captured and there are not counters on all toilets at all times.

ACTION: The Deputy General Manager, Service Delivery to investigate what information is available on public toilets regarding usage numbers.

- It was noted that investigation has been done regarding what other land options might be available for the toilet block and it was confirmed that the KiwiRail lease is the most affordable option.

Resolved: (Her Worship the Mayor, Mrs JA Church/Cr Gibb)

THAT the Infrastructure Committee:

- a. **approves Council to enter into a new lease with Kiwirail for the public toilet located on railway land being part of LINZ parcel ID 4568115 and further delineated on Attachment 1, for a term of nine (9) years.**
- b. **delegates to the Chief Operating Officer the authority to execute all relevant documentation to give effect to the resolution.**

CARRIED

INF2311/04

Te Kauwhata Squash Club Incorporated Lease

Agenda item 6.2

The report was received [INF2311/02 refers], and the following discussion was held.

- It was noted that the original lease had a 33 year right of renewal which has now expired, and the Te Kauwhata Squash Club have a significant asset on the land and would like the lease renewed.
- There was discussion regarding market rental prices, and it was noted that a policy for reviewing of fees and charges is a topic on the agenda for the Use of Council Land workshop being held on 20 November 2023.
- The matter of expired leases was discussed and how Council has navigated the expiry dates in the past and what the process has been. The Strategic Property team advised that updated lease information has been entered into the Council system that holds all the leases and they are working through a backlog of leases on a proactive basis.
- It was noted that information about what other groups use the Te Kauwhata Squash Club is not kept however it is understood that the Club is very well used with the courts being utilised at least 3 times a week and the membership numbers are growing. Additionally, with the projected growth in the area it is anticipated it will continue to be well utilised.
- It was noted that from work being done by Council with community groups, it is possible that Councillors may be contacted by community groups to query why they are having to pay fees that they haven't paid for years.

Resolved: (Crs Keir/Raumati)

THAT the Infrastructure Committee:

- a. **subject to Council staff engaging with mana whenua regarding this proposal exercises its delegated authority under Section 54 of the Reserves Act 1977 to grant a lease to Te Kauwhata Squash Incorporated (“the Club”) of 370 m² being part of Section 76 Te Kauwhata TNSP, for a term of 10 years with 2 rights of renewal for 10 years each (30 years total).**
- b. **delegates to the Chief Operating Officer authority to execute all relevant documentation to give effect to the resolution, provided he is satisfied by the outcome of the engagement with relevant hapuu/iwi.**

CARRIED

INF2311/05

Thistle Football Club Incorporated Lease

Agenda item 6.3

The report was received [INF2309/02 refers], and the following discussion was held:

- The Thistle Football Club is seeking a new lease for their existing club building, the lease for which was noted to have expired in 2021 and the Club has continued to operate since the lease expired.
- It was noted that as the Club own the building improvements on the land, Council will only be considering whether to grant a ground lease for the footprint of the building.
- There was discussion regarding liability when leases are expired with ongoing business activity on the property, as well as leases that are abandoned or not functioning. Confirmation was given by the General Manager, Service Delivery that a review has been done of general policies including Reserve Management Plans, noting the Thistle Football Club building is on the Lake Hakanoa Reserve in Huntly.
- It was further advised that the Reserve Management Planning team, through a review, had decided to have the General Reserve Management plan done first.

ACTION: The General Manager, Service Delivery to re-present to the next Infrastructure Committee meeting what had been delivered in the past on Reserve Management Plan mapping.

- It was noted that there are a number of strategies and plans expiring at the same time and the team have mapped out how to manage these.
- In discussion regarding Council fees and charges it was queried how private versus Council costs compare and it was agreed to look into this.

ACTION: Cr Patterson to work with the groups to investigate cost comparisons private versus Council

Resolved: (Crs Whyte/P Thomson)

THAT the Infrastructure Committee:

- a. subject to Council staff engaging with mana whenua regarding this proposal, exercises its delegated authority under Section 54 of the Reserves Act 1977 to grant a lease to the Thistle Football Club Incorporated (“the Club”) of 405m² being part of Allotment 776 Taupiri Parish, for a term of 10 years with 2 rights of renewal for 10 years each (30 years total).
- b. delegates to the Chief Operating Officer authority to execute all relevant documentation to give effect to the resolution, provided he is satisfied by the outcome of the engagement with relevant hapuu/iwi.

CARRIED

INF2311/06

Capital Project Delivery Portfolio Update

Agenda item 6.4

The report was received [*INF2311/02 refers*], and the following discussion was held:

- There were queries regarding the timeframe of the defects status period as noted in the Portfolio Dashboard on page 54 of the agenda and it was confirmed that the defects period is 12 months from when the project is physically delivered, where it is monitored for any defects or liabilities that can occur. It was further advised that the project is capitalised and there is handover at the end of physical delivery.
- There was discussion regarding what triggers and amber or red status on a project and it was noted that it goes to amber when something goes off track but there is a plan to remediate and goes red when it has no immediate plan.
- It was queried whether it would be possible to have a breakdown of projects per ward provided to the relevant Councillors and it was agreed to investigate this.

ACTION: The Enterprise Project Management Office Manager to take the discussion regarding a breakdown of projects per Ward offline and the Capex Delivery Consultant will send an update to Cr Beavis on projects in her Ward.

- It was noted that project information is available online on our public website: <https://www.waikatodistrict.govt.nz/projects/projects-directory>
- An update on budgets was requested, noting from page 48 of the agenda that from the graph, it was looking like projects were down against the total forecast. The Enterprise Project Management Office Manager advised that construction season is just starting now and forecasting by projects, including carry forwards, will be in next report which will give a different view.
- There was discussion on toilet block projects with queries around deliveries.

ACTION: The Capex Delivery Consultant to follow up toilet deliveries information and send out to the Committee.

- There was lengthy discussion regarding the communication of the capital projects portfolios as noted on page 49 of the agenda and it was queried what the communications plan is to advise of details regarding what is on-time and not on-time. It was noted that prioritisation of communication is required and the Executive Manager, Projects & Innovation acknowledged that communication is a work in progress.
- In discussion regarding the effectiveness of maintenance contracts it was noted that Council's 3 key contractors have presented on key performance indicators (KPI's) to Council and it was confirmed that annual reports from Council key contractors can be included into the agenda in the future.

ACTION: The General Manager – Service Delivery to add contractors annual reports to the agenda for the next meeting for reference.

- From an update on the CCTV project on page 49 of the agenda, there was extensive discussion, and the following points were noted:
 - Police don't own the CCTV cameras however they would like access to them.
 - There was discussion regarding cost implications of signing a Memorandum of Understanding (MOU) with Hamilton City Council (HCC) for the CCTV cameras and monitoring through City Safe and it was advised that the work has been done to understand the costs with final confirmation of costings from HCC due.
 - HCC have advised that there is no intention to make a profit from CCTV cameras and monitoring and the best value for money is what will be costed.
 - Once the final costs are established it was confirmed that the Enterprise Project Management team will report back to the Committee.
 - It was confirmed that a maintenance plan for the hardware will be part of the package.
- There was lengthy discussion regarding communication of projects and the road improvements project at Whitikahu Road/Fullerton Roads was used as an example of communication being substandard with different messaging. It was noted that the intention is for the Project Manager who is running the project to do simple communications to keep the community informed.
- From further discussion regarding the Whitikahu Road/Fullerton Roads project, the response from Waikato District Alliance (WDA) was queried and it was noted that WDA are undergoing recruitment of an engagement personnel.

ACTION: Enterprise Project Management Office Manager to arrange for an assessment and analysis to be done regarding the Whitikahu incident as a case study for inclusion in the next report

- The work that Cr Beavis had done regarding communications of the Whitikahu Road/Fullerton Roads project updates was acknowledged.

Cr Turner, Mr G Ion, Mr T Whittaker, Ms A Diaz, Mr K Abbot, Ms K Wellington. Mr P Edwards and Mr G Huelson left the meeting at 10.53am.

Meeting adjourned 10.53 am and resumed 11.20am

EXCLUSION OF THE PUBLIC

Resolved: (Crs L Thomson/M Raumati)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

To	Infrastructure Committee
Report Title	Actions Register – December 2023
Date:	13 December 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Megan May, General Manager Service Delivery

1. PURPOSE OF THE REPORT

TE TAKE MOO TE PUURONGO

To provide the Infrastructure Committee with an update on actions arising from the 8 November 2023 meeting.

2. STAFF RECOMMENDATIONS

TUUTOHU-AA-KAIMAHI

That the Actions Register – December 2023 be received.

3. ATTACHMENTS

NGAA TAAPIRIHANGA

Attachment 1 – Infrastructure Committee’s Action Register – December 2023 (within report)

Infrastructure Committee's Actions Register – December 2023

	Meeting Date	Item and Action	Person / Team Responsible	Status Update
1.	8/11/2023	Public Toilets The Deputy General Manager, Service Delivery to investigate what information is available on public toilets regarding usage numbers.	Tracey Morgan, Facilities	No current methods of counting usage numbers are used at our public toilets. Counters had been added in the past to help provide data for the toilet strategy, we will adopt this in the new financial year.
2.	8/11/2023	The General Manager, Service Delivery to represent to the next Infrastructure Committee meeting what had been delivered in the past on Reserve Management Plan mapping.	Rebecca Law, Reserves Planner	See separate report in Infrastructure agenda.
3.	8/11/2023	The Capex Delivery Consultant will send an update to Cr Beavis on projects in her Ward.	Patrick Edwards, EPMO	Completed.
4.	8/11/2023	The Capex Delivery Consultant to follow up toilet deliveries information and send out to the Committee.	Kirsty Wellington, EPMO	Updated and in progress.
5.	8/11/2023	Enterprise Project Management Office Manager to arrange for an assessment and analysis to be done regarding the Whitikahu incident as a case study for inclusion in the next report.	Kirsty Wellington, EPMO	An update was sent to Cr Beavis, and the WDC website was updated to reflect the changes.
6.	8/11/2023	The General Manager Service Delivery to add contractors annual reports to the agenda for the next meeting for reference.	Megan May, Service Delivery	At the anniversary of contracts, annual reports will be circulated to the Infrastructure Committee.

To	Infrastructure Committee
Report title	Huntly West Domain - proposal to classify reserve and grant a lease on reserve land to Friendship House (Huntly) Community Charitable Trust
Date:	13 December 2023
Report Author:	Kristin McCluskie, Senior Property Advisor
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee that the public consultation process has been completed. As well as to seek approval to classify as a Recreation Reserve pursuant to Reserves Act 1977, those parts of the Huntly West Domain that are subject to the Reserves Act, and to seek approval to grant a ground lease of part of Huntly West Domain pursuant to the Reserves Act 1977.

2. Executive summary

Whakaraapopotanga matua

Council approved the public consultation of its intention to grant a ground lease at the Huntly West Domain to Friendship House (Huntly) Community Charitable Trust, which was reported to the Infrastructure Committee Meeting on 5 July 2023.

The public consultation process (which is required to meet the requirements of the Reserves Act 1977) has been completed and the matters raised in submission points are considered unlikely to have a material effect on the enjoyment of the reserve. Council can now exercise the power delegated by the Minister of Conservation to approve the ground lease if they consider it in the public interest to do so.

As the land has not yet been classified for the reserve purpose for which it is held, classification is considered appropriate. Council can exercise the power delegated by the Minister of Conservation to classify the reserve as Recreation Reserve pursuant to s16(1) of the Reserves Act 1977, that proposed classification being substantially the same as the purpose for which the reserve was held and administered before the commencement of the Act.

This report contains recommendations, which if approved, would enable the classification of the reserve and the granting of a new ground lease to Friendship House (Huntly) Community Charitable Trust for the construction and operation of the Huntly West Hub.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Infrastructure Committee:

- a. pursuant to s16(1) of the Reserves Act 1977, exercises its delegated authority under the Instrument of Delegation for Territorial Authorities 2013 to classify as 'Recreation Reserve' those parts of the reserve land known as the Huntly West Domain and legally described as:**
 - i. Lot 8 DPS 316, NZ Gazette 1962 page 195;**
 - ii. Lot 40 DPS 858, NZ Gazette 1954 page 501 (S66618);**
 - iii. Lot 1 DPS 316, NZ Gazette 1962 page 195; and**
 - iv. Part Lot 9 DPS 316, 1954 page 501 (S66618).**
 - b. being satisfied that the functions and purposes of the Reserves Act 1977 have been considered, that the statutory processes have been met, that the decision is a reasonable one and it is in the public interest to do so, pursuant to Section 54(1)(b) of that Act, exercises its delegated authority to grant a ground lease to Friendship House (Huntly) Community Charitable Trust over part of the land known as Huntly West Domain, specifically an area of approximately 560 square metres, being Part Lot 9 DPS 316, as shown on Attachment 1: Proposed Leased Area**
 - c. delegates to the Chief Executive the authority to:**
 - i. Publish a notice of classification in the New Zealand Gazette; and**
 - ii. Negotiate and conclude the lease agreement; and**
 - iii. Execute all relevant documentation to give effect to this resolution.**
-

4. Background

Koorero whaimaarama

The Infrastructure Committee received a report on the proposed ground lease at Huntly West Domain to Friendship House (Huntly) Community Charitable Trust for the Huntly West Hub on 5 July 2023. Council subsequently approved the proposal to proceed with public consultation in accordance with Section 54 of the Reserves Act 1977.

Public consultation occurred during the period from 15 August to 15 September 2023. The mediums used were:

- Public notice – published in the Waikato Times on 15 August 2023.
- A post on Council’s Facebook page on 16 August 2023.

The public consultation process has been completed. Twenty-seven of twenty-eight submitters supported the lease proposal fully, while the remaining submitter supported the lease proposal in part. A summary of the key points raised in submissions:

Point Raised	Submission ID
The Huntly West Hub as a positive resource and great support for the community	7181, 7036, 7012, 7183, 7024, 7010, 7004, 6996, 6986, 6974, 6971, 6962, 6959, 6957, 6951, 6950, 7022, 6996, 6964
The positive recreation and/or learning outcomes of the Huntly West Hub	7182, 7181, 7010, 6971, 6962, 7020, 7010, 6968, 6964, 6962
The provision of food related services	7181, 7020, 7015
The children/youth programmes	7181, 7022, 7010
Support for the elderly	6986, 7010
Requests for design considerations to ensure CPTED is well addressed	7042, 6952
The likely positive CPTED outcomes	7029
Alternative site options and district plan changes	7022

Submission 6952 supported the proposal in part, commenting “It’s a great idea but needs to be in public view. It will get vandalised being out of sight to the public.”

Section 120(1)(c) of the Reserves Act 1977 states the community must be offered the opportunity to be heard, i.e. present their submissions in person to the Council. There were four submitters in support of the lease proposal who wished to be heard, they have been invited to be heard at this Infrastructure Committee meeting.

Refer to Attachment 2 – Submissions for Huntly West Domain Ground Lease to Friendship House Proposal.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

Background to lease discussions

Friendship House (Huntly) Community Charitable Trust (“Friendship House”) runs two community resource centres in Huntly, one on either side of the Waikato River. Friendship House is a community space providing support to the residents of Huntly/Raahui Pookeka through workshops, food banks, drop-in centres and general advice and advocacy services.

The Huntly West branch of Friendship House, known as the ‘Huntly West Hub’ is currently located at 49 Harris Street in a property owned by Chorus New Zealand Limited. Chorus has advised that they intend to dispose of the property; Friendship House is required to vacate as soon as possible.

On 24 March 2021, the Infrastructure Committee resolved to approve an application from Friendship House for a ground lease of 43 Harris Street, Huntly and a lease was entered into. During the consenting process for the construction of a Builtsmart donated relocatable building on that site, it became apparent that planning restrictions would pose a challenge and a ground lease of part of the Huntly West Domain, immediately behind 43 Harris Street would be a better option. On 5 July 2023, the Infrastructure Committee resolved to approve public notification of a proposed ground lease at Huntly West Domain and cancel the lease over 43 Harris Street when a new lease is granted.

Proposed Lease

It is proposed to grant a ground lease of approximately 560sqm of the land legally described as Part Lot 9 DPS 316 and forming part of Huntly West Domain to Friendship House. As addressed above, the response to the public consultation process was overwhelmingly positive, identifying a wide range of benefits to the community from Friendship House’s operation in the area and a strong desire for that to continue and to be supported by Council. The social, economic, environmental and cultural aspects of this proposed lease were further analysed in the report submitted to Infrastructure Committee on 5 July 2023.

Refer Attachment 1: Proposed Lease Area

The proposed lease was suggested to be for an initial term of 20 years, with a right of renewal for a further 14 years and 364 days to align with the lease of 43 Harris Street, public notification was on this basis. The Act limits the term of leases on a recreation reserve to a maximum 33 years, with only discretionary rights of renewal thereafter. In recognition of this restriction, the lease is instead proposed to be for an initial term of 20 years, with one right of renewal of 13 years. While the term is slightly less than publicly notified, it is not considered to materially affect the lease and as no submitters raised the term of the lease, we consider no additional notification is required.

Consideration of Submission

Twenty-seven of twenty-eight submitters supported the lease proposal. One further submitter supported the proposal in part and raised concerns about the risk of vandalism if the building is not in public view. Four of the submitters in support of the proposal advised that they wished to be heard and have been invited to this meeting to provide their feedback.

Reserves Act 1977 leasing requirements

It is assessed that the consultation process undertaken for the proposed lease meets the requirements of the Reserves Act 1977 ("the Act") considering:

- Consultation with local iwi and hapuu (as required of administering bodies under the Reserves Act to give effect to the principles of the Treaty of Waitangi): Hukanui Paa confirmed that it supports the proposal.
- Public notification of the lease proposal, as required by Section 119 of the Act.
- Provision of the opportunity for submitters to be heard, as required by Section 120(1)(c) of the Act.
- Consideration of any objections and submissions, as required by Section 120(1)(d) of the Act.

Consideration has been given to the management and use of the recreation reserve in accordance with its purpose under Section 17 of the Act "providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside".

The proposed lease to Friendship House complies with the leasing power in respect of recreation reserves prescribed in section 54(1)(b) considering:

- Authority to grant leases pursuant to Section 54 of the Act has been delegated from the Minister of Conservation to the territorial authority where it is the administering body of the reserve.
- Council considers it in the public interest to grant the proposed lease to this voluntary organisation for the erection of buildings not directly associated with outdoor recreation; and
- The terms of the proposed lease are in accordance with the requirements set out in Schedule 1 to the Act.

Reserve Classification

Five contiguous parcels of land are utilised as the Huntly West Domain. Four of the parcels are Crown derived recreation reserves that were vested in the Huntly Borough Council in Trust for that purpose, the remaining parcel, 43 Harris Street, is general land that was transferred from the Crown to the Huntly Borough Council.

To ensure the control, management, development, use, maintenance, and preservation of reserves for their appropriate purposes, s16(1) the Reserves Act 1977 ("the Act") requires that reserves be classified according to their principal or primary purpose.

None of the land forming the Huntly West Domain has been classified, while the Act provides for every existing reserve to be held and administered for the purpose of its existing reservation, it is prudent for classification as a recreation reserve to be undertaken in order to ensure compliance with the Act and the validity of subsequent decisions.

Classification is proposed for the following parcels of land which were all Crown land set apart as a reserve for recreation and later vested in Huntly Borough Council in trust for that purpose:

- (a) Lot 8 DPS 316, NZ Gazette 1962 page 195 (675sqm);
- (b) Lot 40 DPS 858, NZ Gazette 1954 page 501 (S66618) (9,032sqm);
- (c) Lot 1 DPS 316, NZ Gazette 1962 page 195 (1,320sqm); and
- (d) Part Lot 9 DPS 316, NZ Gazette 1954 page 501 (S66618) (8,928sqm).

Refer Attachment 3 – Huntly West Domain, proposed Recreation Reserve classification.

The Minister of Conservation has delegated classification to the territorial authority which it is the administering body of the reserve. In accordance with s16(5) of the Act, as the classification proposed is substantially the same as the purpose for which the reserve was held and administered immediately before the commencement of the Act, no public notification or consultation is necessary. Following the resolution to classify the reserves as Recreation Reserve, a notice of the same will be published in the Gazette.

The land at 43 Harris Street has not been brought under the Act and is not proposed to be classified.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee and Council to consider. This assessment reflects the level of significance (see paragraph 6.1) and relevant factors considered in completing the options assessment. The options are set out below.

Option 1: As the delegated authority under s54(1)(b) of the Reserves Act 1977, Council may grant a ground lease of Part Lot 9 DPS 316 at Huntly West Domain to Friendship House (Huntly) Community Charitable Trust, as it considers it in the public interest to grant the lease to this voluntary organisation for the erection of buildings not directly associated with outdoor recreation.

The lease will allow the construction of a donated transportable building, for the continued operation of the Huntly West Hub by Friendship House, following disposal by Chorus of the land on which they currently operate. All submitters supported the proposal to grant the lease, one in part, raising the risk of vandalism if visibility is not well provided for.

The consultation undertaken in respect of the lease proposal satisfied the requirements of the Reserves Act 1977.

The matters raised in the submissions are considered unlikely to have a material effect on the enjoyment of the reserve.

Option 2: The Council can decline to exercise its delegated authority to grant a lease to Friendship House (Huntly) Community Charitable Trust of that part of Huntly West Domain described as Part Lot 9 DPS 316.

There is a high risk that the Council may be criticised for not supporting the volunteer work of this well-respected community organisation, despite the majority of the feedback being in support of the proposal.

Should the recommendation of this report not be approved, Friendship House may need to identify another suitable site for their ongoing operations, if this were privately owned it is likely to be at increased cost which would impact on their operational delivery.

Staff recommend option 1 because Council has met the requirements of the Reserves Act 1977 in considering a lease, the matters raised in submission points are considered unlikely to have a material effect on the enjoyment of the reserve and the proposal is a lease to a voluntary organisation which is in the public interest, although not directly associated with outdoor recreation.

5.2 Financial considerations

Whaiwhakaaro puutea

The lease rental will be set in accordance with Council's Leasing of Reserve Land Policy. Service charges / lease outgoings will be paid by Friendship House and Friendship House will be responsible for all maintenance of the building.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

This lease proposal is being considered under section 54(1)(b) of the Reserves Act 1977 which provides the right for the Council to grant leases to voluntary organisations on recreation reserves for the erection of buildings, including those not directly related to outdoor recreation if it is in the public interest to do so.

The Minister of Conservation has delegated the decision making for leases to Council. Where a lease is not provided for in the Reserve Management Plan, the administering body (Council) must give the public the opportunity to object or make submissions with respect to the proposal and be heard before deciding to grant a lease as per Sections 119 & 120 of the Reserves Act 1977.

The Reserves Act 1977 is subject to Section 4 of the Conservation Act 1987 and requires that administering bodies give effect to the principles of the Treaty of Waitangi.

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

Details of the proposed lease were sent to the representatives of local maraes to seek their feedback. A representative of Hukanui Paa confirmed that it supports the proposal.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks

Tuuraru

The Overall Risk Profile is Low as determined by the Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of high significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

The consultation process of the lease proposal has been completed.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Council must give people the opportunity to object and be heard before deciding to grant a lease as per Sections 119 & 120 of the Reserves Act 1977.</i>					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Affected Communities

7. Next steps

Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action, in order to conclude the matter:

- a. Prepare, execute and publish the gazette notice classifying the reserves as recreation reserves.
- b. Prepare and execute the lease.
- c. Review and provide feedback and/or consent to building plans as lessor.

8. Confirmation of statutory compliance

Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with the Council's role and Infrastructure Committee's Terms of Reference and Delegations.	Recommendation to Council required
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Medium
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments

Ngaa taapirihanga

Attachment 1 – Proposed Lease Area

Attachment 2 - Submissions for Huntly West Domain Ground Lease to Friendship House Proposal

Attachment 3 – Huntly West Domain, proposed Recreation Reserve classification area plan

Attachment 1 – Plan of Proposed Lease Area – Huntly West Domain



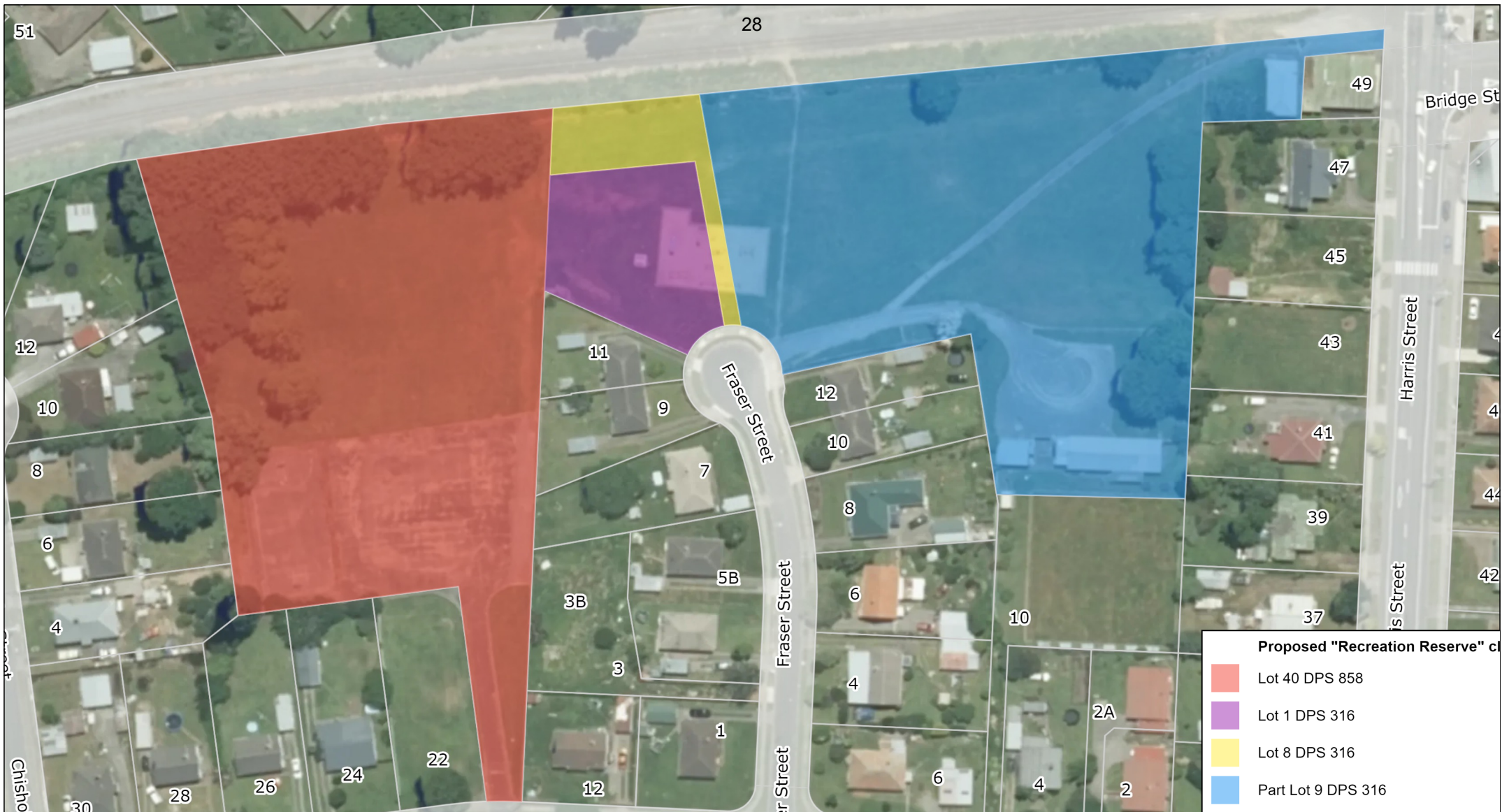
Waikato District Council
Huntly West Domain
Proposed Lease Area to Friendship House

Leasing Of Reserve Land - Huntly West Domain

Title/Question: Submission Form - Proposed Lease of Reserve Land in Huntly West

Contribution ID	Date Submitted	Do you support the proposed lease of land in Huntly West Domain to Friendship House?	Please help us understand your response, by providing a comment	If you would you like to present your submission in person, please let us know
7183	Sep 15, 2023, 07:56 PM	Yes	I support this because Joy and Hine are cool and they help lots of people.	Yes
7182	Sep 15, 2023, 07:54 PM	Yes	I support this because I like doing my art class at the Huntly West Hub.	Yes
7181	Sep 15, 2023, 07:45 PM	Yes	I fully support this as the Huntly West Hub is an incredibly valuable resource to not only the residents of Huntly West but to the whole community of Raahui Pookeka. Our whaanau have enjoyed many school holiday workshops there and my two boys love the weekly kids arts club. As well as the fruit and vegetable co-op, the hub generously gives away free food and other items most week days, and they host a weekly free lunch. The mahi Joy and Hine do is amazing, and having a new purpose built facility will enable the hub to continue to make a difference in many people's lives.	Yes
7042	Sep 13, 2023, 01:56 PM	Yes	I support Friendship House going on the reserve, but as it backs onto our property I would ask the the fence that was destroyed by one of the parks trees be replaced. I have been told they wish to use 43 Harris st for parking,I would ask that it not have a thoroughfare to the lane by the old bowling club as it would-be used by the motor bikes in the area.	Yes
7036	Aug 26, 2023,	Yes	Great resource for the Huntly community	
7029	Aug 23, 2023, 11:22 AM	Yes	I am in full support of the move and in partial agreement with it. I hoped that the presence of the Huntly West hub within the reserve will reduce criminal activity due to the presence of others and the fact that the hub is held in high regard amongst residents. To help prevent criminal and negligent behaviour within the area.	No
7024	Aug 22, 2023,	Yes	They do valuable work for the Raahui Pookeka community	No
7022	Aug 22, 2023, 05:27 PM	Yes	This is a great idea and with the existing Huntly West Hub becoming unavailable a new build would be well worth the investment for the community. It is obvious that there are two vacant lots, either would make an ideal spot but with the construction requirements imposed on these (and a few others) severely limit and impose significant cost to anyone (including Waikato DC), it would make sense that this restriction be removed or relaxed to the point where building on one of these 2 lots would be a more sensible solution. -Relax or remove Railway building restrictions 47-33 Harris St , Huntly -Purchase one or both vacant lots & build new hub in this location. -Leave existing park area intact.	
7020	Aug 22, 2023, 04:06 PM	Yes	The hub has provided a space for my tamariki during the holidays to enjoy art and other activities. We have visited the hub for kai and alot of other things, this space is a safe zone for my kids and they truely enjoy going there. The building they use is old cold and very out dated	
7015	Aug 22, 2023, 08:14 AM	Yes	The hub is vital to myself and others who live on huntly west who can't drive to collect our vegetable orders	No
7012	Aug 22, 2023, 06:09 AM	Yes	I totally respect and appreciate the time and effort taken by a small group to support the community and they need a good base in a clean building and environment with safer parking and more space. This looks like it will work for them.	
7011	Aug 22, 2023,	Yes		No
7010	Aug 21, 2023, 11:15 PM	Yes	The west side of Huntly needs the services that the Huntly west community hub provides. It may not be that big of a deal for most of us to go to town or to the Friendship House on the east side but for some it's hard and the hub is central and accessible for those who need it. Not just helping those in need but also helping connect community with their other services and activities/programs for young and older.	No

Contribution ID	Date Submitted	Do you support the proposed lease of land in Huntly West Domain to Friendship House?	Please help us understand your response, by providing a comment	If you would you like to present your submission in person, please let us know
7004	Aug 21, 2023, 09:45 PM	Yes	Looks like a good spot, for a group that does a lot of good work.	No
7002	Aug 21, 2023,	Yes	Support it	No
6997	Aug 21, 2023,	Yes	This is great for the huntly west hub	
6996	Aug 21, 2023,	Yes	It would be great for the community	No
6986	Aug 21, 2023, 08:05 PM	Yes	They do alot with and for the community, very valued organisation for Huntly residents new, young and old.	
6974	Aug 21, 2023, 07:22 PM	Yes	It's not being used and the community hub is a valuable asset to Huntly West residents	No
6971	Aug 21, 2023, 07:07 PM	Yes	They do invaluable work for the Huntly community and deserve a base from which to continue to help the residents of Huntly	
6968	Aug 21, 2023, 10:54 AM	Yes	Supporting the community growth. Positive support leaders for youth to grow and learn. Also residents around the area can have access to the opportunities that are offered.	No
6964	Aug 19, 2023, 08:31 AM	Yes	Friendship House is a longstanding Community Hub space. Community centres and hubs that are well supported by Councils and communities are well placed to support community resilience and services. With service provision funded by contestable funding, we think it is important that lease arrangements are subsidised and recommend peppercorn-style lease arrangements to increase capacity for operational staff and program delivery. We collaborate with Friendship House to support Climate Resilience Responses, Home Energy Navigation and related workshops and take this opportunity to support their submission and feedback.	No
6962	Aug 18, 2023, 07:54 PM	Yes	This is an ideal location to provide a space to support our community. Community Hubs are the heart of communities and provide much needed support, education and opportunities for positive engagement and activities and promote connection and wellbeing	No
6959	Aug 17, 2023, 12:06 PM	Yes	It would benefit the community extensively especially in huntly west.	No
6957	Aug 17, 2023, 10:56 AM	Yes	the Hutly West Community Hub is a well-needed resource. They already do amazing work in the community, and it would be good to have a purpose built building to continue the support to those who are in need.	No
6952	Aug 16, 2023, 02:51 PM	In part	It's a great idea but needs to be in public view. It will get vandalised being out of sight to the public.	No
6951	Aug 16, 2023, 01:25 PM	Yes	With the old hub being taken back by the owners a new hub is needed and to enable that to happen we need a piece of land to establish the new Huntly west hub, I have worked for the hub for the past 3yrs since the first covid lockdown and before that I had volunteered my time to help where needed, so I know for a fact the community needs this.	No
6950	Aug 16, 2023, 01:03 PM	Yes	I believe that it is long overdue for the friendship house to have a secure and up-to-date building. They regularly help the Huntly and wider community in many ways. A new hub would definitely help many.	No



Proposed "Recreation Reserve" classification	
■	Lot 40 DPS 858
■	Lot 1 DPS 316
■	Lot 8 DPS 316
■	Part Lot 9 DPS 316

Map Prepared



Huntly West Domain, proposed Recreation Reserve classification

DISCLAIMER: This map/plan is illustrative only and all information should be independently verified on site before taking any action. Whilst due care has been taken, Grip gives no warranty as to the accuracy and plan completeness of any information on this map/plan and accepts no liability for any error, omission or use of the information.

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November 27, 2023



To	Infrastructure Committee
Report title	Onewhero Domain – Proposed Amendment to Plan on Proposal to grant ground leases on reserve land to Onewhero Society of Performing Arts (OSPA) and Onewhero Bowling Club (OBC)
Date:	13 December 2023
Report Author:	Mastrand Paongo, Property Officer.
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To seek approval to amend the Infrastructure Committee resolution for two community ground leases at the Onewhero Domain to Onewhero Society of Performing Arts (OSPA) and Onewhero Bowling Club (OBC) made on 27 September 2023 (230927 INF).

2. Executive summary

Whakaraapopototanga matua

On 27 September 2023 a resolution (2309/27INF) was passed approving the granting of two new leases to the Onewhero Society of Performing Arts (OSPA) and Onewhero Bowling Club (OBC), who jointly own and operate a building located at 14 Hall Road, Onewhero Recreation Reserve.

Both OSPA and OBC community groups have been operating for several years and both leases have expired, and each group was seeking a new lease.

However, the resolution requires an amendment to correctly reflect the leased areas, as requested by the Lessees.

Resolution dated 27 September 2023

The resolution was THAT the Infrastructure Committee:

- a.** subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Society of Performing Arts in accordance with Section 54 of the Reserves Act 1977; and
- b.** subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Bowling Club in accordance with Section 54 of the Reserves Act 1977.
- c.** notes that the land area affected by the proposed leases for OSPA and OBC is described as being Part Allotment 89 Onewhero Parish, further delineated on Attachment 1 – Plan of Proposed Lease Areas of this report.

The report included plans showing the areas of the site utilised by each of the lessees.

- **Initial Plan (below) – OBC - Onewhero Bowling Club**



- Initial Plan (below) - OSPA - Onewhero Society of Performing Arts Plan



3. STAFF RECOMMENDATIONS TUUTOHU-AA-KAIMAHI

That the Infrastructure Committee:

- a. rescinds Resolution INF2309/27 dated 27 September 2023, which read as follows:

Onewhero Domain – Proposal to grant ground leases on reserve land to Onewhero Society of Performing Arts (OSPA) and Onewhero Bowling Club (OBC)
Agenda Item 6.4

The report was received [INF2308/02 refers], and no further discussion was held:

Resolved: (Crs P Thomson/Cr Eyre)

THAT the Infrastructure Committee:

- a. subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Society of Performing Arts in accordance with Section 54 of the Reserves Act 1977; and
- b. subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Bowling Club in accordance with Section 54 of the Reserves Act 1977.
- c. notes that the land area affected by the proposed leases for OSPA and OBC is described as being Part Allotment 89 Onewhero Parish, further delineated on Attachment 1 – *Plan of Proposed Lease Areas of this report*.

CARRIED

INF2309/07

- b. subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Society of Performing Arts (OSPA) in accordance with Section 54 of the Reserves Act 1977; and
- c. subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Bowling Club (OBC) in accordance with Section 54 of the Reserves Act 1977; and
- d. notes that the land affected by the proposed leases for OSPA and OBC is described as being Part Allotment 89 Onewhero Parish, further delineated on Attachment 1 – Plan – Leased Area - Onewhero Bowling Club (OBC) and Onewhero Society of Performing Arts (OSPA).

4. Background Koorero whaimaarama

On 27 September 2023 a resolution (2309/27INF) was passed approving the granting of two new leases to the Onewhero Society of Performing Arts (OSPA) and Onewhero Bowling Club (OBC), who jointly own and operate a building located at 14 Hall Road, Onewhero Recreation Reserve.

Both OSPA and OBC community groups have been operating for several years and both leases have expired, and each group is seeking a new lease. However, during recent discussions with the Lessees, it was noted the lease plans required amendment to correctly identify the areas in use by each of the lessees.

OBC confirmed they would like to use the entire bowling green area as they have plans to expand with more members into the future, plus a storage shed, and a club room. OSPA on the other hand has the use of the Stage, Auditorium & Dressing Rooms, plus a storage shed. Furthermore, the dining room and toilet area is for combined use by OSPA and OBC. As shown below and in Attachment 1 the new plan clearly specifies the leased areas listed from 1 – 6. The remaining resolutions stays the same with no further amendments.

Old Plans

OSPA



OBC



New plan



Management Plan

Council's Natural Reserve Management Plan provides policy for this Reserve and specifically supports these Applicants and the management of their operations.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

This amendment clarifies the specific areas utilised by OSPA and OBC.

Social

The Lessees continue to preserve and operate a part of New Zealand's history for the benefit of the public. Council supports this ongoing activity for the foreseeable future.

OBC and OSPA both provide facilities and recreational activities to the public which provide social good.

Economic

There is no cost borne by Council to amend this Lease plans.

Environmental

The amendments referred to in the report will not further impact the environment as the land is currently under recreation reserve and will continue for that purpose.

Culture

The amendment of the plan does not impact the cultural benefits of the leases.

5.1 Options**Ngaa koowhiringa**

Staff have assessed that there are two reasonable and viable options for the Committee to consider. This assessment reflects the level of significance (see paragraph 5.1). The options are set out below:

Option 1: Council may revoke the old resolution and approve the new resolution for the new ground leases plans to OSPA and OBC.

Approving these lease plans will ensure that responsibility for each area of the shared facility is clarified for Council staff and the lessees.

Option 2: Council may decline to revoke the old resolution and grant the new resolution for the leases to OSPA and OBC.

Should the recommendations of this report not be approved, the leases will incorrectly represent how the site is utilised by the Lessees.

5.2 Financial considerations**Whaiwhakaaro puutea**

There are no material financial considerations associated with the recommendations of this report.

5.3 Legal considerations**Whaiwhakaaro-aa-ture**

These leases are being considered under Section 54 of the Reserves Act 1977.

This section gives power for Council to grant leases to occupy recreation reserves for carrying on any trade, business or occupation.

Before granting these leases, the Committee must first be satisfied that granting leases to both OSPA and OBC is either:

1. Necessary to enable the public to obtain benefit and enjoyment of the reserve; or
2. for the convenience of persons using the reserve.

Council considers that both leases achieve these tests, being that they provide facilities to enhance benefit and enjoyment of the reserve for the community.

Effects of the activity

Granting the leases will support the Applicants purpose to enable the public to obtain benefit and enjoyment of part of the reserve. Without the Applicants effort to maintain and operate these facilities on the Reserve, it is unlikely that they would exist.

Approving these leases will only approve the existing activities to continue on the land. The existing building and recreational activities have no current or ongoing effects on the values of the reserve.

Staff confirm that the staff recommendation complies with Council's legal and policy requirements.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

OSPA and OBC are recognised Lessees in the Natural Reserve Management Plan. Their activities are envisaged and supported.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

The leases are effectively in replacement of previous leases and these are long-established activities on the site. We are working with community groups including mana whenua to re-establish leases on this reserve.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

These lease activities have no known impact on climate change or resilience for Council. Council also provides no warranty as the suitability of the land for the proposed use.

5.7 Risks

Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

Internal engagement with other key stakeholders within Council (Reserves Planning Team) has been undertaken and their views considered.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps

Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action to conclude the matter:

- a. Engage with mana whenua re proposal to grant leases.
- b. Draft new leases including revised lease plan.
- c. Leases to be signed by lessees and Chief Executive on behalf of Council.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

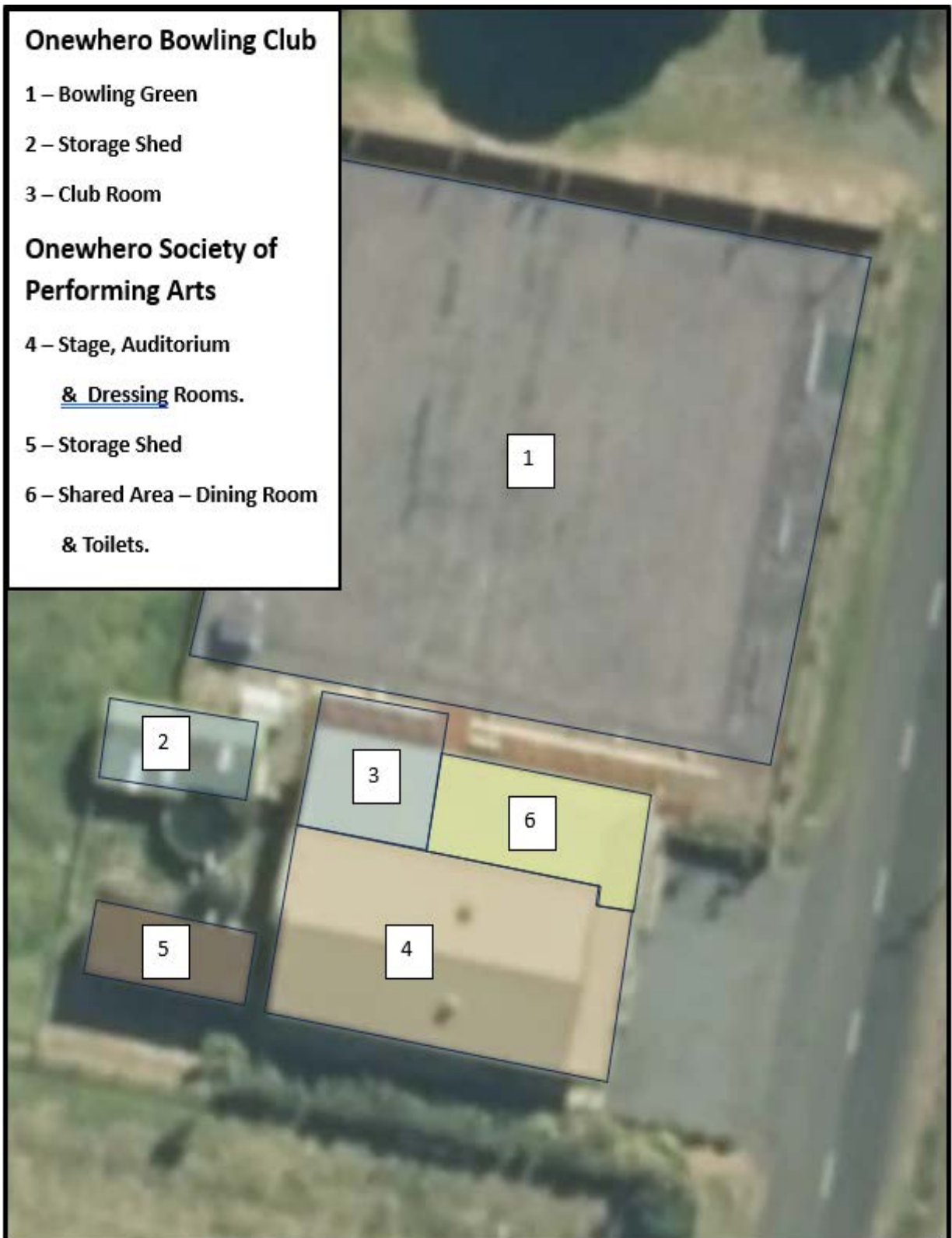
The report fits with Council's role and Committee's Terms of Reference and Delegations.	Recommendation to Council required
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 - Plan – Leased Area - Onewhero Bowling Club (OBC) and Onewhero Society of Performing Arts (OPSA)

Attachment 1.

Plan - Leased Area - Onewhero Bowling Club (OBC) and Onewhero Society of Performing Arts (OPSA)



To	Infrastructure Committee
Report title	Gordonton Pony Club Incorporated Lease and/or Licence
Date:	13 December 2023
Report Author:	Jasmine Wu, Senior Property Advisor
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee of an application received from the Gordonton Pony Club Incorporated for a new lease of their existing club site.

AND

To seek approval under section 61 of the Reserves Act 1977 to enter into a new lease and/or a new licence with the Club.

2. Executive summary

Whakaraapopototanga matua

Waikato District Council ("Council") has received an application from the Gordonton Pony Club Incorporated ("the Club") for a new lease for their existing club activities and for an area for construction of a new arena on Gordonton Reserve, Gordonton.

The Gordonton District Committee has expressed its support in principle but subject to further consultation regarding the design and location of the arena and ensuring the proposal does not unreasonably restrict the future use of the Gordonton Reserve.

Council's Reserve Management Plan for the Reserve provides for the lease to the Club to be formalised. It is considered that the proposed lease is in conformity with and contemplated by the management plan, if Council approves the lease proposal.

The Club proposed to have a term of 20 years, comprised of an initial term of 10 years, with one further 10-year rights of renewal. A total term of 20-years is considered appropriate for a ground lease for a well-established community group.

Gordonton District Committee has expressed the appropriate way forward to formalise the Club's activities on the reserve would be a licence to occupy the arena area as the reserve should not be to exclusion of the wider Gordonton public from enjoying that area when not in use by the Pony Club.

Should the recommendations be approved by the Infrastructure Committee, the lease term and the mechanism to formalised the occupancy of the Club will be concluded after further consultation with the Committee and the Club.

This report contains recommendations, which if approved, would enable the lease and/or the licence to be granted, subject to conditions.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Infrastructure Committee:

- a. **subject to Council staff engaging with mana whenua regarding this proposal, exercises its delegated authority under Section 61 of the Reserves Act 1977 to grant a lease and/or a licence to the Gordonton Pony Club Incorporated ("the Club") being part of Part Allot 148No8 Komakorau PSH for a term longer than 5 years and not exceeding 20 years.**
- b. **delegates to the Chief Operating Officer authority to negotiate and execute all relevant documentation to give effect to the resolution, provided he is satisfied by the outcome of the engagement with Gordonton District Committee.**

4. Background Koorero whaimaarama

Gordonton Reserve, being Part Allot 148No8 Komakorau PSH, was originally freehold land and was transferred to Waikato County Council as a local purpose reserve - community use in 1989 subject to the Reserves Act 1977 ("the Act"). Gordonton Reserve has been actively administered and managed by Gordonton District Committee ("the Committee") since the date it was transferred.

However, Council is the legal administration body with statutory responsibilities over the Gordonton Reserve in accordance with the Act.

Gordonton Pony Club Incorporated ("the Club") was incorporated in 2012 and has been operating their activities on the Gordonton Reserve informally without a formal occupancy agreement. The Club membership number is approximately 40 and the majority of the members resides within the district.

Representatives of the Club have been attending the Gordonton District Committee meetings regularly and have submitted their proposal to build an equestrian arena on part of the Gordonton Reserve, which the Club has been utilising for its activities.

Refer to Attachment 1 – Reserve Area Utilised by the Club

The Gordonton District Committee has expressed its support in principle but subject to further consultation regarding the design and location of the arena and ensuring the proposal does not unreasonably restrict the future use of the Gordonton Reserve.

The proposed location and an example of the design of the arena has been provided to Council and the Committee with a letter of support from WEC Aotearoa (a local church group) and Eastwest College of Intercultural Studies (a local private college).

Refer to Attachment 2 – Arena Options and Arena Example and Attachment 3 – Support Letters.

The area of the proposed arena is approximately 2,400 m² and will be fully fenced. The topsoil will be removed and replaced with sand and recycled rubber. The Club is open to share the area with other community groups for a variety of activities, such as volleyball, futsal, and outdoor fitness. A small fee would be charged as a contribution for the upkeep and maintenance of the facilities.

The Waikato District Sports Park Reserve Management Plan supports the Club's existing activities and Council teams support the granting of a new lease and/or licence for formalising the occupancy of the Club's activities and establishment of the arena subject to resource consent approval.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

Lease and/or Licence Area

Gordonton District Committee has expressed the appropriate way forward to formalise the Club's activities on the reserve would be a licence to occupy the arena area as the reserve should not be to exclusion of the wider Gordonton public from enjoying that area when not in use by the Pony Club.

However, the Club has also expressed their preferred option is to have a lease and is open to share the area with other community groups with small fee to upkeep the arena facilities.

Council's Legal Team has provided the comment of the difference between a lease and a licence to occupy as follows:

- A lease would provide certainty of tenure for the Club and exclusive occupancy and creates a legal interest in land for the Club.
- Council would typically use a Licence to Occupy (LTO) for short term/temporary arrangements, an LTO is simply a contractual arrangement between the parties and does not create an interest in the land for the Club.

Based on the above aspects from different parties and legal opinion, Council staff recommend establishing a lease over the arena and licence to occupy over the remaining area utilised by the Club. This will be concluded after further consultations with the Committee and the Club.

Term

The Club has requested a lease term of 20 years, comprised of an initial term of 10 years, with one right of renewal. A term of 20 years is considered appropriate for a ground lease for a well-established community group.

However, considering that the Committee would like to ensure the occupancy agreement does not unreasonably restrict the future use of the Gordonton Reserve, the term will be concluded after further consultations with the Committee and the Club.

Lease Rental / Licence Fee

The lease rental / licence fee will be consistent with Council's user fees and charges for Community Leases, which is currently \$10.00 + GST and is being under reviewed.

Social

The Club as an incorporated society is a not-for-profit entity that focuses on supporting and enhancing the community activities on the reserve for the community.

Supporting this lease and/or licence will support a variety of community activities on the reserve and will meet the objectives of the reserve.

Economic

Council will only incur staff costs for the processing of this lease and/or licence. Moreover, as the arena facilities will be owned by the Club, all ongoing maintenance costs will be met by the Club.

Environmental

Construction of the proposed arena will require a resource consent. The environmental impact of the arena will be assessed through the consenting process.

Culture

Council recognises the importance of the reserve to hapuu and lwi. Council staff will seek relevant feedback and comment from mana whenua of this lease proposal.

If concerns are raised before the lease and/or licence are finalised, further engagement is required. If any concerns cannot be suitably managed, then the lease proposal could be declined under the proposed delegation to the Chief Operating Officer.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and relevant factors considered in completing the options assessment. The options are set out below.

Option 1: As the delegated authority under the Reserves Act 1977, the Committee may grant a new lease and/or a new licence to the Club.

The new lease and/or the new licence will enable the Club to formalise their existing activities on the Gordonton Reserve and support Gordonton's community by facilitating a variety of community activities on the Gordonton reserve (subject to resource consent for constructing the new arena).

The Waikato District Sports Park Reserve Management Plan supports the Club's existing activities and Council teams support the granting of a new lease and/or a new licence.

Option 2: Council can decline to exercise its delegated authority to grant a new lease and/or a new licence to the Club

Should the recommendations of this report not be approved, the Club will not be able to formalise their existing activities on the Gordonton Reserve. This also means that the Club will not be able to submit the application for a resource consent to build a new arena.

Staff recommend Option 1.

5.2 Financial considerations

Whaiwhakaaro puutea

Council will incur no financial costs for the processing of this lease and/or licence. Moreover, as the arena facilities will be owned by the Club, all ongoing maintenance costs will be met by the Club.

There are no material financial considerations associated with the recommendations of this report.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Staff This lease is being considered under section 61 of the Reserves Act 1977 which gives power for Council to grant leases to community organisations on local purpose reserves. Council, as the administering body of a local purpose reserve is declared to be a leasing authority of that reserve for the purposes of the Public Bodies Leases Act 1969.

The Waikato District Sports Park Reserve Management Plan supports the Club's presence on the reserve and supports the granting of leases for existing activities to the Club. Therefore, it is considered that public notification is not required in accordance with clause 7 under Section 4.2.1 Leases in the General Policies Reserve Management Plan.

confirm that the preferred option complies with the Council's legal and policy requirements.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

Reserve Management Plan

The Waikato District Sports Park Reserve Management Plan specifically mentions the Club's informal occupancy and permits the lease to be granted on the reserve.

It is considered that the Club's lease and/or licence are in conformity with and contemplated by the management plan.

The report and recommendations are consistent with Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

Council recognises the importance of the reserve to hapuu and lwi. Council staff will seek relevant feedback and comment from mana whenua of this lease proposal.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for Council.

5.7 Risks

Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

Internal engagement with key stakeholders within Council (Open Spaces & Reserves Planning team) has been undertaken and their views considered.

Highest level of engagement	Inform <input type="checkbox"/>	Consult <input checked="" type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
Consult	<i>Council teams were consulted prior to this report. lwi and Hapuu will be consulted after this resolution is passed.</i>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Internal
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps

Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action to conclude the matter:

- a. Seek feedback and comment from local hapuu.
- b. Consult with Gordonton District Committee regarding the lease term and mechanism to formalise the occupancy agreement, either a lease and/or a licence.
- c. Prepare & execute the new lease in favour of the Club.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Infrastructure Committee's Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Reserve Area Utilised by the Club

Attachment 2 - Arena Options

Attachment 3 - Support Letters

48
GPC Paddock Size



Measure Tool

- Points 1 - 2 (147.59m)
- Points 2 - 3 (79.67m)
- Points 3 - 4 (153.14m)
- Points 4 - 1 (79.22m)
- (Total length: 459.62m)

(Total area: 1.19ha)



Areare Farms - 19/06/23 10:22 AM © Farm IQ Systems Limited 2023
Farm - Total: 297.7 ha, Effective: 291.41 ha, Cultivable: 291.41 ha

GPC Jump Paddock



Measure Tool

- Points 1 - 2 (62.41m)
- Points 2 - 3 (77.54m)
- Points 3 - 4 (60.86m)
- Points 4 - 1 (75.81m)
- (Total length: 276.62m)

(Total area: 0.47ha)



50
GPC Arena Option 1



Measure Tool

- Points 1 - 2 (40.71m)
- Points 2 - 3 (69.46m)
- Points 3 - 4 (40.03m)
- Points 4 - 1 (70.65m)
- (Total length: 220.85m)
- (Total area: 0.28ha)

51
GPC Arena Option 2



Gordonton Pony Club Proposal - ARENA

With the support of our local Gordonton community board, Gordonton Pony Club ([1077 Gordonton Road](#)) wish to place and all weather multipurpose fenced arena on a designated part of the grounds.

It entails creating a rectangular type of space approximately 70m x 40m which will be fully fenced. The removal of topsoil and a suitable surface placed on top using sand and recycled rubber.

This shared area could be used for a variety of community activities e.g., volleyball, futsal, and outdoor fitness.

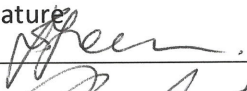


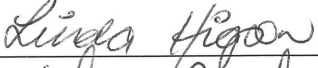
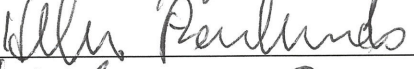





As a club, we intend to use this space on a weekly basis during pony club rallies and further instruction outside of club days for our members. It will provide a safe environment for learning and instruction under foot for our riders and their mounts, especially for our younger riders.

As Gordonton Pony Club is a subsidiary of Hamilton Pony Club this arena will also be used for our wider club events such as Interbranch, Mahoney Memorial Cup and fundraising events to help fund instruction lessons etc. And possibly in the future could be rented out for a small fee with the proceeds benefiting the community.

We the underlined are fully in support of the Gordonton Pony Club proposal for an all weather multipurpose fenced arena in the Gordonton Domain at the corner of Gordonton Road and College Drive.

Staff WEC Aotearoa – 35 College Drive

Date: 20 June 2023

Name	Signature
Jillian Freeman	
Ross Freeman	
Jeff Goo	
LINDA HIGSON	
Helen Ferdinand	
Michelle Coward	
Helen Clark	
CHARLES CLARK	
Ginny Choi	
Lynda Jellyman	

To	Infrastructure Committee
Report title	Proposed Community Waste Minimisation Fund
Date:	13 December 2023
Report Author:	Sally Fraser, Waste Services Manager
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To seek approval for the proposal to use some of the Council's waste levy allocation for an annual, contestable Community Waste Minimisation Fund. This will enable the community to plan, lead and deliver their own waste minimisation projects.

2. Executive summary

Whakaraapopototanga matua

Waikato District Council does not currently offer a publicly promoted community waste minimisation fund. Similar funds are offered and oversubscribed in neighbouring councils (Auckland, Hamilton and Waipa among others nationally). The Council's current Waste Minimisation and Management Plan has investigated a community fund for waste minimisation projects as an action, and that action has not been realised to date, and the plan expires in June 2024.

The funding would be from the Waste Levy, which is allocated to the Council from the Ministry for the Environment. The Council gets approximately (as it changes each quarter as is dependent on tonnes of waste to landfill nationally) \$835,000 per annum. Staff recommend Council eventually allocate up to \$150,000 to the community fund, with the flexibility to start with a lower amount of \$50,000 per annum and have the capacity to raise it if/when the fund becomes oversubscribed with quality projects.

Spending of the Waste Minimisation Levy is legislated under the Waste Minimisation Act 2008, section 47, Grants;

"1) If authorised to do so by its waste management and minimisation plan, a territorial authority may make grants or advances of money to any person, organisation, group, or body of persons for the purpose of promoting or achieving waste management and minimisation.

2) *A grant or advance of money may be made on any terms or conditions that the territorial authority thinks fit, including that an advance of money is free of interest."*

A Community Waste Minimisation Fund also allows the Council to enable projects to be designed by the community and delivered by the community. This increases capacity, a shared responsibility for waste (and resources) and allows projects to happen in waste streams that the Council doesn't control (e.g., within an industry or specific businesses).

Learnings will be taken from the recent Community Development funding rounds and the use of Consult 24, but paper forms will also be provided in case that is the preference. A full promotion plan of the fund will be done, with drop-in sessions to ensure our community can talk to staff and get help developing ideas and applications.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Infrastructure Committee recommends to Council:

- a. **the establishment of a Community Waste Minimisation Fund as recommended in the Council's Waste Minimisation and Management Plan, and**
- b. **that the fund commences with an amount of \$50,000 in the first year, up to \$100,000 in the second year and up to \$150,000 in the third year.**

4. Background Koorero whaimaarama

Waikato District Council (Council) does not currently offer a community waste minimisation fund. Similar funds are offered by Auckland Council, Hamilton City Council and Waipa District Council, among others.

Income source:

It is proposed this is funded via the Waste Levy, not rates. The Council receives quarterly payments of the Waste Levy from the Ministry for the Environment. This comes from a charge on tonnes to landfill and is currently split 50:50 between central government and local government. The local government share is currently allocated on a per capita basis. The allocation methodology is under review as part of the Waste Act review but is not indicated to change substantially.

The Waste Levy has been steadily increasing over the past few years. Compared to other countries the Waste Levy in New Zealand is still low, and until recently it was not applied to all classes of landfill, only to Class One, being the landfills that take household waste. See Table One below for the legislated levy increases and expansion.

The result of this expansion and increase of the Waste Levy is the income Council receives is increasing and will then plateau as the Waste Levy increases cease in 2024. For context, the Council's Waste Levy income in 2020-21 was \$209,000 and for 2022-23 it was \$835,765. It is proposed to allocate up to \$150,000 from this amount to a constable waste minimisation fund annually.

For more information on the waste levy please visit <https://environment.govt.nz/what-government-is-doing/areas-of-work/waste/waste-disposal-levy/expansion/>.

Timeline for the increase and expansion of the waste levy

LANDFILL CLASS	Waste types	1 JULY 2021	1 JULY 2022	1 JULY 2023	1 JULY 2024
Municipal landfill (class 1)	Mixed municipal wastes from residential, commercial and industrial sources	\$20	\$30	\$50	\$60
Construction and demolition fill (class 2)	Accepts solid waste from construction and demolition activities, including rubble, plasterboard, timber, and other materials		\$20	\$20	\$30
Managed or controlled fill facility (class 3 and 4)	On or more of: <ul style="list-style-type: none"> contaminated but non-hazardous soils and other inert materials (eg, rubble) soils and other inert materials. 			\$10	\$10

Table 1. MfE legislated levy increase and expansion.

Policy context:

Waikato District Council:

Allocating funding to the community is in the current Waste Minimisation and Management Plan. Activity 18 from The Plan states *“Investigate introducing a Grants scheme (funded through the Waste Levy) for waste minimisation projects - this may be in the form of low-interest loans and/or targeted grants.”*. This has not been realised formally. Some grants have been allocated to community groups, but an open, well publicised opportunity to access funds to work on waste issues has not happened. Completing on Waste Minimisation and Management Plan actions is a KPI reported in the LTP.

This fund will also enable communities to take action on waste in their communities, businesses and schools.

Waste Minimisation Act (the Act):

Grant funding is an approved spend of the waste levy, under the Waste Minimisation Act (2008), section 47, Grants;

"1) If authorised to do so by its waste management and minimisation plan, a territorial authority may make grants or advances of money to any person, organisation, group, or body of persons for the purpose of promoting or achieving waste management and minimisation.

2) A grant or advance of money may be made on any terms or conditions that the territorial authority thinks fit, including that an advance of money is free of interest."

Te-rautaki-para/Waste-strategy:

A shared responsibility for waste is one of the guiding principles of the New Zealand waste strategy Te Rautaki Para: *"Take responsibility for how we make, use, manage and dispose of things."* Enabling this shared responsibility with set up funding is a good role for the council to play to help achieve this national vision for waste reduction.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The fund:

The fund criteria and application process would be designed off other well-run funds and also using learnings from the Community Development Team and their use of Consult 24, which is an online platform that people can apply through. Staff would also have an online PDF and paper version of the application form to ensure as much ease to apply as possible. Waste Services staff will host "drop in" sessions in Tuakau, Huntly and Ngaaruawaahia to make it easy for the community to pop in and discuss ideas or get help in applying.

The fund would be advertised at the same time of year (March-April) as Hamilton City and Waipa District Councils to allow cross boundary projects to be considered by each council (if such applications come in).

The fund criteria would be plainly explained in supporting materials and via the application form design.

Applications will be assessed using a weighted attribute system that prioritises (in order of weighting):

- Where in the waste hierarchy the project sits (avoiding waste being created is valued higher than recycling waste, see below for an image).
 - How much waste will be avoided or diverted from landfill (volumes if known).
 - How many in our community can participate? (small ticketed event, versus community compost hub that the whole town can use).
 - The way evaluation is planned for in the project (are they able to track waste diverted, increased knowledge or change in habits?)
 - What in kind donations (volunteer hours) or other funding support is available.
-



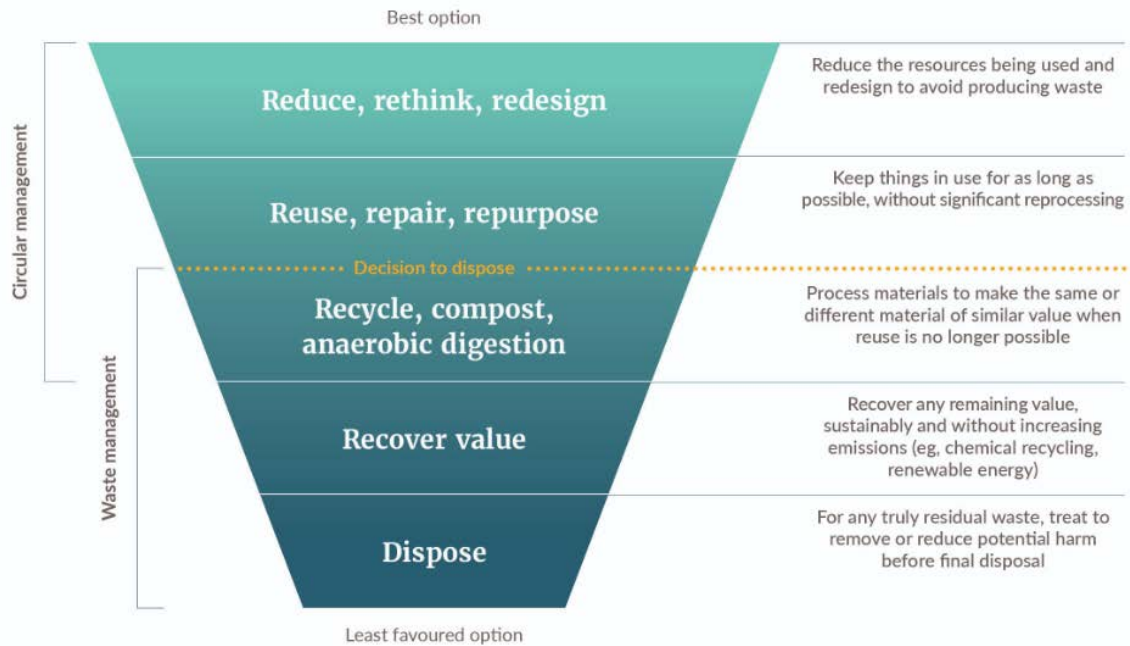


Image 1. The waste hierarchy

A panel of three people will independently assess the applications and then come together to reach a consensus and make decisions on what applications are funded and to what level. Further work is to be done on this, but the panel will likely consist of Council's Waste Minimisation Resource Recovery Officer, the Hamilton City Council team member looking after their waste minimisation community fund, and a community representative, perhaps from Para Kore (TBC). This enables consistency across Hamilton Waikato projects.

The funding recommendation will then be shared internally with teams with relevant experience and cross over (e.g., Community Development and Carbon and Sustainability teams) to ensure the proposed allocations support wider Council deliverables (or at least don't counter any). It is proposed the final approval will sit with Council's Waste Services Manager, and then the list of successful projects will be shared publicly and with elected members.

Community wellbeing's:

Enabling more action on waste minimisation is a positive for the:

- **environment** as it protects natural resources, ensures waste is responsibly handled at end-of-life and gets as much use as possible from each item.
- **society** because our communities care about waste and recycling. The build-up of plastic in the environment and not enough waste is recycled are #6 and #7 respectively in the top 10 concerns for New Zealander's [survey 2021](#), above affordable health care at #8) and having a more direct hand in waste services and minimisation makes it real for people.
- **economy** as projects could generate efficiencies in businesses or reduce waste service charges for not-for-profits, households or individuals.
- **culture** as this allows Tangata whenua, marae and iwi businesses to access funding to deliver projects designed and embedded in the Te Ao Maori worldview.

Benefits:

Key benefits seen as a result of community waste minimisation funds in other council areas are:

- Projects are developed **by** and **for** the community.
This can often result in projects in communities that the Council doesn't have strong or existing connections with. Engagement from communities, groups, and workplaces with waste minimisation that were not possible before.
- Increased delivery capacity.
Council has a small team focused on waste minimisation and management, including all the waste services, with one FTE dedicated to the waste minimisation programme. The goal of this fund is to empower our community to address issues of concern or passion to them. By providing the funding they need to make an impact. This will add to the council-led programme that is under way currently and will be further developed over time.
- Community ownership and capacity is grown.
There are likely to be opportunities for community groups and organisations to play a larger part in resource recovery in the future, e.g., the Tuakau Resource Recovery Centre. A smaller project can increase a group's capacity and knowledge of waste specific issues and make them more likely to be in a good position to take on a bigger contract.
- Waste issues are addressed that the council are not in control/aware of.
For example, the Waipa DC fund co-funded a company whose business was sending horse stud semen around New Zealand. The current practice was single-use polystyrene, the fund enabled them to trial plant based, compostable packaging instead and they have fully transitioned to that product. This was not a waste issue Council was even aware of until the company applied.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are four reasonable and viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and the amount of waste levy income received. The options are set out in the table below.

Staff recommends option C because it allows flexibility if levy income increases (or decreases) and if/when the fund becomes oversubscribed. It is suggested that in year one the fund will be for \$50,000 and have a staged increase in following years depending on popularity, quality of the projects and amount of funding requested.

Option	Advantages	Disadvantages
<p>Status quo</p> <p>Give out funding to groups the Council are already connected with.</p>	<p>No need to create a new fund, promote, design collateral etc.</p> <p>Existing partners are known and trusted.</p>	<p>No new connections are made. Groups or businesses that are not connected with the council don't get any funding. A limited amount of support is going out into the community.</p>
<p>A. Establish an annual contestable fund of \$50,000.</p>	<p>Complete action in WMMP and LTP KPI.</p> <p>Similar LOS with neighbouring councils on the opportunity for the community to deliver own waste minimisation projects.</p> <p>More delivery in the community on waste minimisation.</p> <p>Delivery is by and for the community.</p>	<p>Maybe oversubscribed in future years or even year one.</p>
<p>B. Establish an annual contestable fund of \$100,000.</p>	<p>As above, but allows for larger projects, or projects needing some capital expenditure to be funded.</p> <p>Allows more projects to be supported or supported in full.</p>	<p>Sets expectations that the full \$100,000 will be allocated each year.</p> <p>This would be managed by the application and information shared.</p>
<p>C. Establish an annual contestable fund of staged increases up to \$150,000, over three years</p>	<p>As mentioned above but allows for flexibility as community desire for funding increases (fund becomes oversubscribed) and our waste levy income rises.</p> <p>Staff can increase or decrease the community waste fund amount as it would be provided for in the Long Term Plan.</p>	<p>This may create some uncertainty within the community. This can be tempered by ensuring the fund is open each year at the same time, just the amount available might go up (more likely) or down.</p>

5.2 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report as the funding for this project is provided from the Waste Levy.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements, including the Waste Minimisation Act (2008), section 47.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The staff recommendations are consistent with the Council's policies, plans and prior decisions. It delivers on an action within the current Waste Minimisation and Management Plan.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

Efforts will be put into sharing the opportunity to apply for funding with Maaori groups, businesses and marae by utilising eCouncil and waste relationships. The fund will consider tikanga practices (for example koha) as accepted project costs.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The decisions sought by, and matters covered in, this report are consistent with the Council's [Climate Response and Resilience Policy](#) and [Climate Action Plan](#). Any actions that reduce waste, increase resource recovery or divert waste from landfill will have a positive carbon impact.

5.7 Risks

Tuuraru

The main risk is the non-delivery of a project by an applicant. This risk is mitigated by the funding amount per project likely to be less than \$5,000, often considerably less, in neighbouring councils most projects get less than \$3,000. The funding process will mitigate the risk of unknown parties and include explicit instructions of what is required in regard to communication with council staff, reporting, invoices etc, including the return of underutilised funds by a set date.

6. Significance and engagement assessment Aromatawai paahekoheko

6.1 Significance Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#) as it doesn't have a financial impact on rating levels as it uses external funding income. The fund's future deliverable could impact large parts of the community and impact on realising Maaroi Tikanga, but it depends on the projects, and impacts would be positive.

6.2 Engagement Te Whakatuutakitaki

Highest level of engagement	Inform ✓	Consult <input type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower ✓
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p><i>Promoting the fund would sit in the inform step, as the Council will be sharing that there is a new fund, what the goals are, and how easy it is to apply.</i></p> <p><i>The design of the fund is at the empowering step as funding will go out to successful applicants (groups, businesses or individuals) and they will then deliver their project independently of the council.</i></p>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	✓	Internal
✓	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
✓	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
✓	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
✓	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps

Ahu whakamua

Staff will finalise documents, online platform content and move into operational phase of promoting, then administering the fund, including reporting via quarterly reports to elected members.

8. Confirmation of statutory compliance

Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Committee's Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>). Waste Minimisation and Management Plan, activity 18 states " <i>Investigate introducing a Grants scheme (funded through the Waste Levy) for waste minimisation projects - this may be in the form of low interest loans and/or targeted grants.</i> ".	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments

Ngaa taapirihanga

There are no attachments for this report.

To	Infrastructure Committee
Report title	Capital Project Delivery Portfolio Update
Date:	1 December 2023
Report Author:	Kirsty Wellington, Enterprise Project Management Office Manager Kurt Abbot, Executive Manager, Projects & Innovation
Authorised by:	Megan May, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee of delivery progress against the Capital Projects of Waikato District Council (WDC) and advise of actions taken to improve delivery of this work.

This report also provides oversight of project delivery risk and its relevant control plan. This information has previously been reported to the Risk and Assurance Committee but will now sit within Infrastructure Committee reports.

2. Executive summary

Whakaraapopototanga matua

The construction season and improved weather has meant that projects are now moving into their physical delivery phase. The financial actuals at the end of October show year-to-date delivery twice that of previous years.

The focus since the last report has been to get projects to market and construction underway. Additionally, the focus has also been on improving forecasting against Capital budgets to the end of June 2024. Current forecasting indicates approximately ninety percent delivery of planned projects by the end of the financial year. Mitigations are currently being implemented to improve the completion percentage.

It should be noted that the financial actuals presented in this report are to month end October as November financials were not available at time of report writing.

We have 133 projects in-flight represented in the portfolio dashboard report.

A concerted effort to update and maintain project information on the Council website has been made, this includes timely updates when unplanned changes occur within projects. This will continue to be an area of high focus.

No significant business decisions are required of the committee within this report. The Portfolio has One Red Issue, no action is required from the committee, issue details are documented below.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Infrastructure Committee receives the Capital Project Delivery Portfolio Update report for December 2023.

4. Discussion and analysis Taataritanga me ngaa tohutohu

4.1 Capital Projects Financials

Capital Portfolio budgets and actuals and forecasts as at 30 October 2023.

	Total Budget 23/24	Actual Spend to 30 October 2023	Forecast Spend 23/24	Actuals plus forecast
COMCONN (Community Connections)	\$39,802,122	\$3,867,307	\$30,000,000	\$33,867,307
CONPART (Roading)	\$60,068,507	\$8,570,512	\$50,000,000	\$58,570,512
STRATPROP (Strategic Property)	\$8,486,440	\$2,472,817	\$4,260,000	\$6,732,817
SWASTE (Solid Waste)	\$3,496,056	\$278,212	\$600,000	\$878,212
Total (Excl Waters)	\$111,853,125	\$15,188,847	\$84,860,000	\$100,048,848

Actual spend, as of 30 October 2023 is \$15,188,847. Forecasts for the period 1 November 2023 to 30 June 2024 is \$84,860,000.

Actual spend plus forecast spend translates into a total forecast spend of \$100,048,848 by 30 June 2024, this translates to 89.45% spend of the total 23/24 budget). Mitigations are currently being planned and implemented to increase forecast delivery by the financial year end.

4.2 Capital Portfolio Delivery Responsibility

Breakdown of teams delivering the capital portfolio and their associated budgets.

	EPMO	Service Delivery	Alliance	Budget 23/24
COMCONN (Community Connections)	\$30,239,973	\$9,562,149		\$39,802,122
CONPART (Roading)	\$27,821,129	\$18,022,758	\$14,224,620	\$60,068,507
STRATPROP (Strategic Property)		\$8,486,440		\$8,486,440
SWASTE (Solid Waste)	\$2,693,563	\$802,493		\$3,496,056
Total	\$60,754,665	\$36,873,840	\$14,224,620	\$111,853,125

4.3 Capital Projects Portfolio

There are currently 133 projects displaying as underway/in-flight in CAMMS (WDC Project Management tool), an increase of 26 new projects from the last report. The majority of the 26 are CCTV design, Carparks and Playground projects.

Approximately 90% of budgeted projects are forecast for completion by the financial year end. The following projects represent a major portion of the 10% at risk of partial or non-delivery:

- The MOU for the CCTV Project, is still unsigned with no date indication from HCC for their signature.
- The Pookeno Library Community Hub project is progressing with site due diligence completed on the Market Street property. We are now underway with engagement and further analysis to determine the size of the various spaces required in the building to inform the design brief for the building.
- District Wide playground projects that have not yet been scoped by the business owners and therefore not yet assigned to the EPMO. The Pokeno skate park project does not have the required budget to deliver the skate park to the standard the community desires.
- Parks and reserves projects where the scope is not finalised due to the consultation process and budget constraints the business owners are working through options, these projects will be assigned to the EPMO upon resolution of scope and budget.
- Strategic Property budgets not yet assigned to specific land purchases.
- North Waikato Resource Recovery Centre project will deliver earthworks as required by the Dog Pound this year. The project was recently assigned to the EPMO to ensure synergies and efficiency gains with the Dog Pound Project. Both facilities will reside on the same wider property, the Dog Pound is due for completion in June 2024.

Mitigations are being investigated and implemented to increase the forecast completion rate.

In Flight Project Risks

Details of in-flight projects and their project phase within the Capital Delivery portfolio. *Capital Projects Portfolio Dashboard - Attachment 2.*

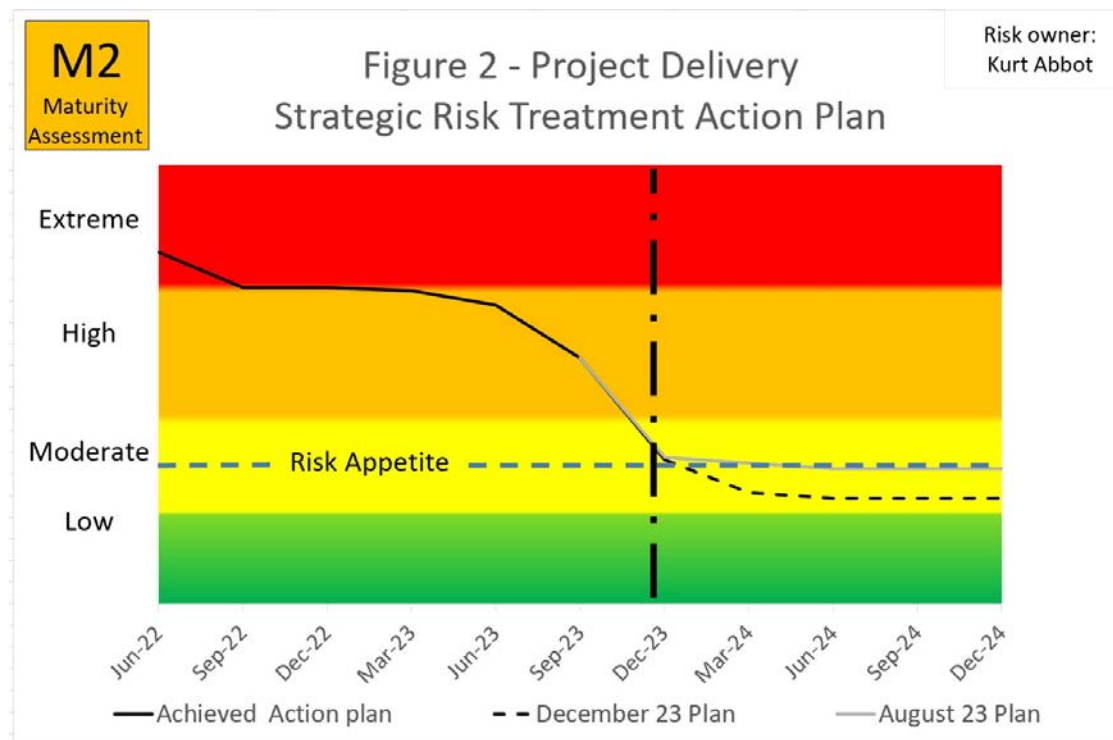
The risks to the delivery of our capital works are:

- Delays throughout the consenting process. The team is monitoring progress through the process to remediate and address any actions required. Cross team collaboration working well to improve the efficiency of processes.
- Community Consultation project's timely decision making, delays with decisions or late changes directly impacting project delivery timelines. Project Managers and Business Owners continue to work closely with Communities to assist with options and information requests to support decision making.
- Agreed and well-defined project scopes prior to handover to the Project Delivery team for 23/24 projects. This risk is minimised as the EPMO and business owners work collaboratively to achieve optimal outcomes.
- New Zealand weather throughout our construction season, although we are anticipating a long dry summer.

RED Issues and Overall RAG Status - RED

PR-21287 Buckland Rd Minor Improvements - This project will remain red until the budget issue is resolved, full design and relocation of services will be delivered this year, with budget and physical works planned for the next financial year.

4.4 Risk & Assurance



Project Delivery

Several new initiatives have been embedded within the business during the last quarter. The effectiveness of these has exceeded expectations resulting in a lower than projected risk profile. We will continue to test this progress and validate the success over the past few months. Approximately ninety percent of the 2023/24 work programme is planned for delivery which provides assurance for delivery this year. Mitigations are being developed for the remaining programme.

Key actions achieved past period

- Procurement – procurement processes have increased in timeliness with staff learning and embedding knowledge to remove ambiguity and waste from the process.
- Project estimation - Work is currently underway to undertake this analysis for the upcoming LTP.
- Review of the operating structure of EPMO – 12-month review of EPMO against expectations from organisational restructure. Enhancements include the inclusion of contract management responsibilities into job descriptions and procurement enhancements.

Key actions next period

- Utilisation/embedment of new project financial reporting tool.

Emerging risks

Weather: Inclement weather will always pose a risk to many of our infrastructure projects. Current predictions are that this summer/construction season will be dry and hot. This will be advantageous for the delivery of planned work programmes.

Change in Government Policy: Change in Government Policy may impact our ability to forward plan projects with certainty. While this will not impact the current financial year delivery, it may impact projects that are currently being planned for delivery in year one of the 2024/34 LTP. However, mitigations are currently in place to create an agile project management system that will give the council the best chance of adapting if change occurs.

New Financial System: The new system will offer clear enhancements and visibility of financials for project delivery. However, the bedding in period may offer some risk as staff become more proficient with the tools and practices and processes are embedded.

5. Next Steps Ahu Whakamua

The EPMO team leads and support team will continue to support the delivery of projects, ensuring data in our systems is maintained and communications are timely, this includes up-to-date information for projects on the Council website.

Continue to work closely with Business Owners to identify project synergies, minimise cost inefficiencies and ongoing support of the business for timely decision making to mitigate time, scope and budget risks to projects. Actively mitigate risks to delivery prior to the risk becoming an issue.

6. Attachments

Ngaa taapirihanga

Attachment 1 - Capital Projects Portfolio Dashboard

Attachment 1 – Capital Projects Portfolio Dashboard



CAPITAL PORTOLIO DASHBOARD @ 30/11/23

Project Status: All |
 Ward: All |
 Portfolio: All |
 Program: All

Projects by Program and Phase					
Program	CLOSE	DELIVER	INITIATE	PLAN & DESIGN	Total
Community Assets			1		1
Council Facilities	2	7	10	12	31
Open Spaces	8	13	5	25	51
Roading	4	11	4	19	38
Solid Waste		2	2		4
Strategic Property		1		1	2
Venues and Events	1	2		3	6
Total	15	36	22	60	133

Projects in Defect Period				
Code	Project Name	Status	#	
PR-21191	Venues and Events / Campground / Hakanoa Campground Improvements	Defect Period	1	
PR-21327	Te Kohanga Playground	Defect Period	1	
PR-21331	Pokeno Tennis court and deck	Defect Period	1	
PR-21332	Huntly Tennis courts	Defect Period	1	
PR-21337	Maraetai Playground	Defect Period	1	
PR-21407	Ngaruawahia Heritage - Pukelahua Pa	Defect Period	1	
Total			6	

OVERALL RAG STATUS - RED

Code	Project Name	Status
PR-21287	Buckland road minor improvements 2024	◆

ISSUE RAG STATUS - RED

110

Green

24

Amber

10

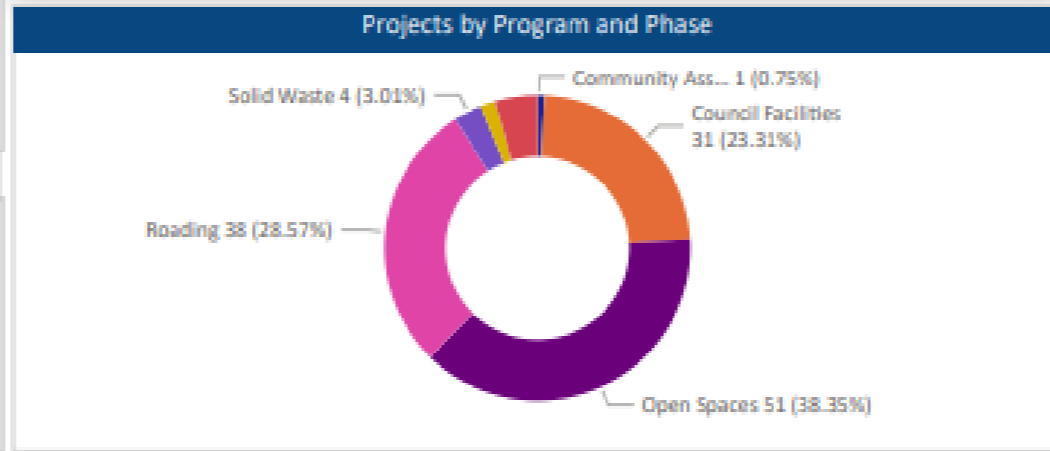
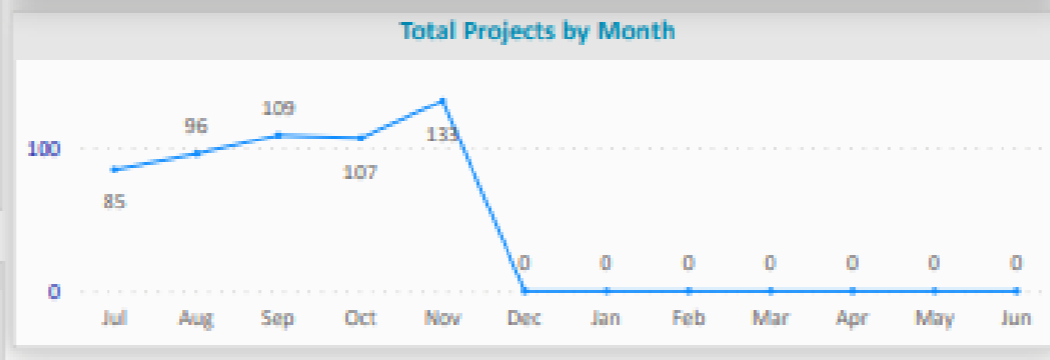
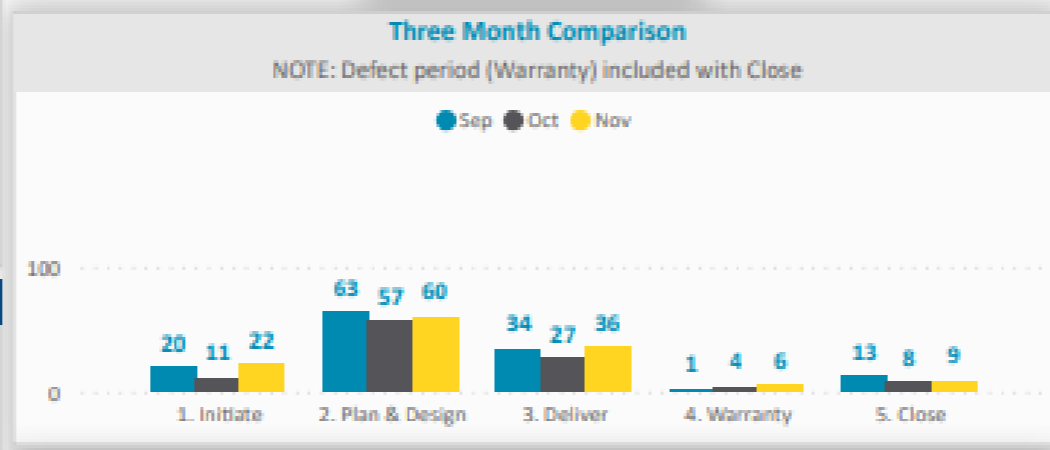
Red

1

Code	Project Name	Issues
PR-21287	Buckland road minor improvements 2024	◆
Total		

In Flight Projects

133

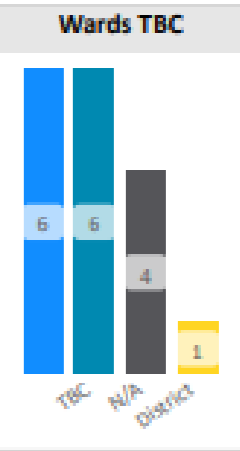
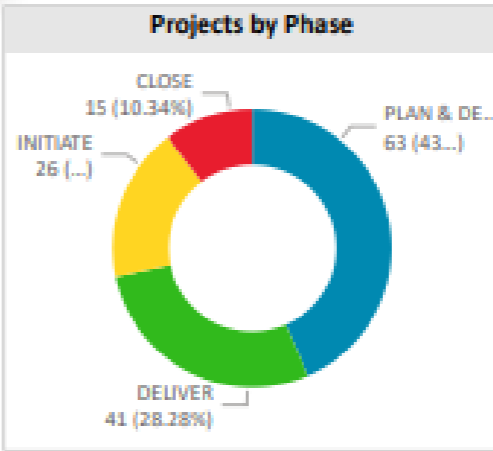


Tai Runga Takiwaa Wards

Maori Ward	#
Tai Runga Takiwaa	63
Newcastle-Horotiu	37
Horotiu	2
Horsham Downs	3
Ngaruawahia	2
Ngaruawahia	23
Rotokauri	1
Taupiri	1
Te Kowhai	4
Whatawhata	1
Ngaruawahia	2
Ngaruawahia	2
Tamahere-Woodlands	8
Gordonton	4
Tamahere	4
Waerenga-Whitkahu	3
Gordonton	1
Taupiri	1
Whitkahu	1
Western Districts	1
Te Akau	1
Whaingaroa	12
Raglan	12
Total	63

Tai Raro Takiwaa Wards

Maori Ward	#
Tai Raro Takiwaa	65
Awaroa-Maramarua	3
Aka Aka	1
Mangatangi	1
Mangatawhiri	1
Huntly	12
Huntly	12
Tuakau-Pokeno	31
Pokeno	15
Tuakau	16
Tuakau-Pokeno	1
Pokeno	1
Waerenga-Whitkahu	7
Meremere	1
Tahuna	2
Te Kauwhata	4
Western Districts	10
Onewhero	1
Port Waikato	3
Pukakawa	3
Buawaro	1
Te Akau	1
Te Kohanga	1
Whaingaroa	1
Raglan	1
Total	65



CAPITAL - INITIATE				Overall Progress Status		Ward	Portfolio	Phase	Projects				
				All		All	All	INITIATE	22				
Phase	Portfolio	Project Code	Project Name	Town	% Complete	Forecast Finish	Project Status	Risk	Issues	Scope & Quality	Schedule	Overall Status	#
INITIATE	Community Connections	PR-21105	Greenslade Road Reserve Playground	Raglan	38	04-24	In Progress	▲	▲	▲	▲	●	1
INITIATE	Community Connections	PR-21107	Hukanui Playground	Taupiri	51	07-25	In Progress	▲	●	●	●	●	1
INITIATE	Community Connections	PR-21330	Te Wiata Lane Playground	Ngaruawahia	32	09-22	Deferred	●	●	●	◆	●	1
INITIATE	Community Connections	PR-22071	Open Spaces / Sports and Recreation / Car parks / Gordonton Tennis Club Carpark	Gordonton	36	05-24	In Progress	●	●	●	●	●	1
INITIATE	Community Connections	PR-22074	Open Spaces / Sports and Recreation / Carparks / Ngaruawahia - The Point	Ngaruawahia	0	01-23	Not Started	●	●	●	◆	●	1
INITIATE	Community Connections	PR-22188	The Point, Ngaruawahia - Toilet Project	Ngaruawahia	0	06-23	Not Started	●	●	●	◆	●	1
INITIATE	Community Connections	PR-22223	Centralised Dog Pound	Ngaruawahia	50	03-24	In Progress	●	●	●	●	●	1
INITIATE	Community Connections	PR-22230	Meremere CCTV Installation and Monitoring	Meremere	26	03-24	In Progress	●	●	▲	◆	●	1
INITIATE	Community Connections	PR-22231	Tamahere CCTV Installation and Monitoring	Tamahere	26	03-24	In Progress	●	●	▲	◆	▲	1
INITIATE	Community Connections	PR-22232	Huntly CCTV Installation and Monitoring	Huntly	26	03-24	In Progress	●	●	▲	◆	▲	1
INITIATE	Community Connections	PR-22233	Raglan CCTV Installation and Monitoring	Raglan	26	03-24	In Progress	●	●	▲	◆	▲	1
INITIATE	Community Connections	PR-22234	Ngaaruawaahia Te Kauwhata CCTV Installation and Monitoring	Ngaaruawaahia	26	03-24	In Progress	●	●	▲	◆	▲	1
INITIATE	Community Connections	PR-22235	Tuakau CCTV Installation and Monitoring	Te Kauwhata	26	03-24	In Progress	●	●	▲	◆	▲	1
INITIATE	Community Connections	PR-22236	Pookeno CCTV Installation and Monitoring	Pookeno	26	03-24	In Progress	●	●	▲	◆	▲	1
INITIATE	Community Connections	PR-22237	Te Kowhai CCTV Installation and Monitoring	Te Kowhai	26	03-24	In Progress	●	●	▲	◆	▲	1
INITIATE	Contracts and Partnering	PR-21112	North Waikato Resource Recovery Centre	District	65	06-23	In Progress	●	●	●	◆	●	1
INITIATE	Contracts and Partnering	PR-21248	Pokeno road minor improvements and Pedestrians Bridge	Pokeno	52	08-24	In Progress	▲	▲	●	●	●	1
INITIATE	Contracts and Partnering	PR-21278	Whitikahu road bridge	Whitikahu	74	07-23	In Progress	▲	▲	▲	◆	▲	1
INITIATE	Contracts and Partnering	PR-21360	Waste Assessment, WMMP and Services review	Council	43	06-25	In Progress	●	●	●	▲	●	1
INITIATE	Contracts and Partnering	PR-22238	Horotiu Raised Platform	Horotiu	1	12-23	In Progress				●		1
INITIATE	Contracts and Partnering	PR-22239	District Wide Schools Signs	District	10	12-23	In Progress				◆		1
Total												21	

CAPITAL - PLAN & DESIGN

Overall Progress S...

Ward

Portfolio

Phase

Projects

All

All

Community Connections

PLAN & DESIGN

40

Phase	Portfolio	Project Code	Project Name	Town	% Complete	Forecast Finish	Risk	Issues	Scope & Quality	Schedule	Overall Status	#
PLAN & DESIGN	Community Connections	PR-1628	Tuakau aquatic centre	Tuakau	91	12-23	●	●	●	●	●	1
PLAN & DESIGN	Community Connections	PR-21106	Buckland Road Sports Field and Playground	Tuakau	46	03-24	●	●	●	▲	●	1
PLAN & DESIGN	Community Connections	PR-21113	The Point, Ngaruawahia	Ngaruawahia	26	12-24	●	●	●	▲	●	1
PLAN & DESIGN	Community Connections	PR-21116	Council Facilities / Aquatic Centres / Huntly / Boiler replacement	Huntly	10	08-23	●	●	●	◆	●	1
PLAN & DESIGN	Community Connections	PR-21118	Council Offices / Ngaruawahia / Exterior Cladding	Ngaruawahia	56	06-24	●	●	●	▲	●	2
PLAN & DESIGN	Community Connections	PR-21147	Venues and Events / Cemeteries / District Wide Improvements	District	64	03-23	●	●	●	◆	●	1
PLAN & DESIGN	Community Connections	PR-21162	Lake Kainui Drainage Management	Horsham Downs	95	01-24	●	●	●	●	●	2
PLAN & DESIGN	Community Connections	PR-21177	Rotokauri walkway	Ngaruawahia	84	04-24	●	●	●	●	●	2
PLAN & DESIGN	Community Connections	PR-21182	Ngaruawahia Aquatic Centre New entrance	Ngaruawahia	58	02-24	●	●	●	●	●	1
PLAN & DESIGN	Community Connections	PR-21185	Woodlands Lighting and Security Upgrade	Taupiri	18	04-25	●	●	●	▲	●	1
PLAN & DESIGN	Community Connections	PR-21187	Tuakau Dog Pound New Build	Tuakau	68	05-24	●	●	●	●	●	2
PLAN & DESIGN	Community Connections	PR-21188	Te Kauwhata CCTV Installation and Monitoring	Te Kauwhata	26	03-24	●	●	▲	◆	▲	1
PLAN & DESIGN	Community Connections	PR-21195	Ngaruawahia Hall Improvements	Ngaruawahia	69	12-23	●	●	●	▲	●	1
PLAN & DESIGN	Community Connections	PR-21322	Opuatia Court Renewal	Pukekawa	83	02-24	●	●	●	●	●	2
PLAN & DESIGN	Community Connections	PR-21324	Pukekawa Tennis Court Renewal	Pukekawa	89	06-24	●	●	●	●	●	1
PLAN & DESIGN	Community Connections	PR-21329	Dr John Lightbody Court Renewal	Tuakau	68	04-24	●	●	●	●	●	2
PLAN & DESIGN	Community Connections	PR-22041	Raglan Beacon Replacement	Raglan	83	12-23	●	●	●	●	●	1
PLAN & DESIGN	Community Connections	PR-22048	Tumate Mahuta Carpark Upgrade	Huntly	57	05-24	●	●	●	●	●	1
PLAN & DESIGN	Community Connections	PR-22056	Tuakau - West Street Carpark Upgrade	Tuakau	12	06-24	●	●	●	◆	●	1
PLAN & DESIGN	Community Connections	PR-22058	Matangi – Jack Foster Reserve Carpark Upgrade	Tamahere	64	04-24	▲	●	●	●	●	1
PLAN & DESIGN	Community Connections	PR-22067	Raglan - Papahua Recreation Reserve Carpark Upgrade	Raglan	36	06-24	●	●	●	●	●	1
PLAN & DESIGN	Community Connections	PR-22068	Te Kowhai Hall Carpark Upgrade	Te Kowhai	51	06-24	●	●	●	●	●	1
PLAN & DESIGN	Community Connections	PR-22069	Tuakau - St Stephens Avenue Carpark Upgrade	Tuakau	18	06-24	●	●	●	▲	●	1
PLAN & DESIGN	Community Connections	PR-22070	Ngaruawahia - Paterson Park Carpark Upgrade	Ngaruawahia	15	12-24	●	●	●	▲	●	1
PLAN & DESIGN	Community Connections	PR-22073	Open Spaces / Sports and Recreation / Carparks / Raglan - Wainui Beach Carpark	Raglan	29	07-24	●	●	●	●	●	1
PLAN & DESIGN	Community Connections	PR-22084	Open Spaces / Sports and Recreation / Carparks / Puketerini Parks and Reserves	Huntly	33	05-24	●	●	●	▲	●	1
PLAN & DESIGN	Community Connections	PR-22157	Te Kauwhata Domain walkway	Te Kauwhata	70	02-24	●	●	●	●	●	1
PLAN & DESIGN	Community Connections	PR-22158	Woodlands Carpark & Gardeners Compound Upgrade	Gordonton	42	06-24	▲	●	▲	●	●	1
PLAN & DESIGN	Community Connections	PR-22184	Paterson Park Playground	Ngaruawahia	19	08-24	●	●	●	▲	●	2
PLAN & DESIGN	Community Connections	PR-22190	Wi Neera Walkway - Sea Wall repair and Path upgrade	Raglan	18	12-24	●	●	●	●	●	1
PLAN & DESIGN	Community Connections	PR-22194	Brownlee Ave Depot Carpark Gravel	Ngaruawahia	0	07-23	●	●	●	◆	●	1
PLAN & DESIGN	Community Connections	PR-22197	Pookeno Tennis Court Lighting Upgrade	Pokeno	49	04-24	●	●	●	●	●	1
Total											40	

CAPITAL - PLAN & DESIGN cont

Overall Progress S...

All

Ward

All

Portfolio

Multiple selections

Phase

PLAN & DESIGN

Projects

20

Phase	Portfolio	Project Code	Project Name	Town	% Complete	Forecast Finish	Risk	Issues	Scope & Quality	Schedule	Overall Status	#
PLAN & DESIGN	Contracts and Partnering	PR-21215	Harrisville Road Bridge Replacements	Tuakau	36	07-26	▲	●	●	●	▲	1
PLAN & DESIGN	Contracts and Partnering	PR-21222	Huia road resilience improvements	Tuakau	49	04-25	●	●	●	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21223	Munro Road Resilience and Footpath	Pokeno	34	12-24	●	●	●	▲	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21225	Bus shelters 2022	District	50	09-22	●	●	▲	◆	▲	1
PLAN & DESIGN	Contracts and Partnering	PR-21229	Pokeno Rd resilience - Bridge to Munro Rd	Pokeno	40	06-25	●	●	●	▲	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21239	Te Akau road 4490 bridge	Te Akau	54	10-23	●	●	●	◆	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21243	Fullerton road bridge	Rotokauri	57	10-23	●	●	●	◆	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21246	Helenslee road minor improvements	Pokeno	66	06-24	▲	●	●	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21249	Great South Road and Pokeno Road Intersection Upgrade	Pokeno	41	06-24	▲	▲	●	▲	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21257	Pokeno Road Bridge, Footpath and Road Widening	Pokeno	47	08-25	●	●	●	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21264	Dean road/Great South Road intersection upgrade	Pokeno	73	10-24	▲	▲	●	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21279	Tahuna road minor improvements 2024	Tahuna	85	06-24	●	●	●	●	●	2
PLAN & DESIGN	Contracts and Partnering	PR-21280	Whitikahu road minor improvements	Gordonton	70	05-24	●	●	●	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21282	Hakarimata road minor improvements - unsubsidised	Ngaruawahia	72	11-23	●	●	●	◆	◆	1
PLAN & DESIGN	Contracts and Partnering	PR-21380	District wide footpaths - unsubsidised program	District	58	05-23	▲	▲	▲	◆	●	1
PLAN & DESIGN	Contracts and Partnering	PR-21388	Intersection (Roundabout) Upgrade Munro/Pokeno	Pokeno	59	08-24	●	●	●	●	●	1
PLAN & DESIGN	Contracts and Partnering	PR-22007	River Road and Lake Road Roundabout	Ngaruawahia	87	06-24	●	●	●	●	●	2
PLAN & DESIGN	Property and Assets	PR-22144	Property General / District wide / Land Purchase / Tregoweth Lane	Huntly	63	02-23				◆		1
Total											20	

CAPITAL - DELIVER				Overall Status	Ward	Portfolio	Phase	Projects				
				All	All	All	DELIVER	36				
Phase	Portfolio	Project Code	Project Name	Town	% Complete	Forecast Finish	Risk	Issues	Scope & Quality	Schedule	Overall Status	#
DELIVER	Community Connections	PR-1663	Paterson Park & Huntly West Sports Complex Lighting Upgrade	Ngaruawaahia	80	05-24	●	●	●		●	1
DELIVER	Community Connections	PR-1669	Sunset Beach Toilet - Port Waikato	Port Waikato	35	12-23	●	●	●	◆	●	1
DELIVER	Community Connections	PR-1673	District Wide toilets - Tamahere	Tamahere	50	12-23	●	▲	▲	▲	▲	1
DELIVER	Community Connections	PR-1686	Huntly Historic Rail Station – Building Relocation	Huntly	75	01-24	▲	▲	▲		▲	1
DELIVER	Community Connections	PR-21114	Open Spaces / Council controlled project in Pokeno / Sports Park / SP-1a	Pokeno	76	12-23	●	●	●		●	1
DELIVER	Community Connections	PR-21117	Open Spaces / Walkway / Tamahere Walkways	Tamahere	0	08-23				◆		1
DELIVER	Community Connections	PR-21122	Tuakau Hall Refurbishment	Tuakau	97	03-24	●	●	●		●	1
DELIVER	Community Connections	PR-21149	Open Spaces / Historic Reserve / Pukeiahua Signage and Carvings	Ngaruawahia	57	06-21	●	●	●	◆	●	1
DELIVER	Community Connections	PR-21169	Dr John Lightbody Carpark Upgrade	Tuakau	83	02-24	●	●	●		▲	1
DELIVER	Community Connections	PR-21184	Council Facilities / Public Toilets / Pokeno Toilet Replacement	Pokeno	0	06-21	▲	▲	●	◆	●	1
DELIVER	Community Connections	PR-21192	Raglan Wharf	Raglan	97	03-24	●	●	●		●	1
DELIVER	Community Connections	PR-21361	Ruawaro Tennis Club	Ruawaro	82	12-23	●	●	●		●	1
DELIVER	Community Connections	PR-21370	Puriri Seawall Boat Ramp Renewal	Raglan	62	02-24	●	●	●		●	1
DELIVER	Community Connections	PR-22010	District Wide toilets - Te Kowhai	Te Kowhai	46	12-23	●	●	●	▲	●	1
DELIVER	Community Connections	PR-22057	Ngaruawahia - Panthers League Ground Carpark Upgrade	Ngaruawahia	74	12-23	●	●	●		●	1
DELIVER	Community Connections	PR-22061	Onewhero -Sports Domain Carpark Upgrade	Onewhero	45	06-24	▲	●	●		●	1
DELIVER	Community Connections	PR-22064	Tuakau - Henderson Hall Street Carpark Upgrade	Tuakau	83	12-23	●	●	●		●	1
DELIVER	Community Connections	PR-22075	Raglan Art Centre Carpark	Raglan	43	12-23	●	●	●	▲	●	1
DELIVER	Community Connections	PR-22155	Raglan Sports Pavilion (Changing Rooms) Painting	Raglan	100	11-23	●	●	●		●	1
DELIVER	Community Connections	PR-22182	Venues and Events / Campgrounds / Raglan Holiday Park Papahua	Raglan	10	11-28	●	●	●		●	1
DELIVER	Community Connections	PR-22185	Te Awa Walkway Erosion Repairs	District	64	12-23	●	●	●	▲	●	1
DELIVER	Community Connections	PR-22218	Lake Hakanoa Motor Camp Safety and Security upgrades	Huntly	70	12-23	●	●	●		●	1
DELIVER	Contracts and Partnering	PR-1558	WEX - NZTA vesting of old state highway to WDC - Rangiri, Huntly and SH1B		0	09-21				◆		1
DELIVER	Contracts and Partnering	PR-21103	Huntly transfer station Hard Stand of unpaved areas	Huntly	85	06-24	●	●	●		●	1
DELIVER	Contracts and Partnering	PR-21221	Gordonton road improvements	Gordonton	95	04-24	●	●	●		●	1
DELIVER	Contracts and Partnering	PR-21228	Pokeno Main Street	Pokeno	75	07-24	▲	▲	●		▲	1
DELIVER	Contracts and Partnering	PR-21233	Harrisville road safety network improvements 2023	Tuakau	73	08-24	▲	●	●		●	1
DELIVER	Contracts and Partnering	PR-21247	Mangatangi road minor improvements	Mangatangi	95	06-24	●	●	●		●	1
DELIVER	Contracts and Partnering	PR-21256	Highway 22 resilience improvements	Tuakau	92	06-24	●	●	●		●	1
DELIVER	Contracts and Partnering	PR-21268	Ridge Road Pokeno Road Safety Network Improvements	Pokeno	83	06-24	●	●	●		●	1
DELIVER	Contracts and Partnering	PR-21285	Mangatawhiri road minor improvements	Mangatawhiri	99	04-24	●	●	●		●	1
DELIVER	Contracts and Partnering	PR-21287	Buckland road minor improvements 2024	Tuakau	37	07-25	▲	◆	▲		◆	1
DELIVER	Contracts and Partnering	PR-22014	Horotiu Link Road	Horotiu	52	09-25	●	●	●		●	1
DELIVER	Contracts and Partnering	PR-22130	Ngaruawahia - Festival Way (between Galbraith and Old Taupiri Rd)	Ngaruawahia	7	12-25	●	●	●	◆	●	1
Total											36	

CAPITAL - CLOSE includes Warranty

Overall Status

All

Ward

All

Portfolio

All

Phase

CLOSE

Projects

15

Phase	Portfolio	PMO Project Status	Project Code	Project Name	Town	% Complete	Forecast Finish	Risk	Issues	Scope & Quality	Schedule	Overall Status	#
CLOSE	Community Connections		PR-1236	CF2017 Whatawhata Community Facility	Whatawhata	100	11-23	●	●	●	●	●	1
CLOSE	Community Connections		PR-1316	Elbow Boat Ramp Upgrades	Aka Aka	100	04-22				●		1
CLOSE	Community Connections		PR-1394	Huntly Railway Facility - Park & Ride	Huntly	100	03-21	●	●	●	●	●	1
CLOSE	Community Connections		PR-21161	Various roof and building works required at the Brownlee site.	Ngaruawahia	100	01-22	●	●	●	●	●	1
CLOSE	Community Connections	Defect Period	PR-21191	Venues and Events / Campground / Hakanoa Campground Improvements	Huntly	100	10-22	●	●	●	●	●	1
CLOSE	Community Connections	Defect Period	PR-21327	Te Kohanga Playground	Te Kohanga	100	09-23	●	●	●	●	●	1
CLOSE	Community Connections	Defect Period	PR-21331	Pokeno Tennis court and deck	Pokeno	100	09-23	●	●	●	●	●	1
CLOSE	Community Connections	Defect Period	PR-21332	Huntly Tennis courts	Huntly	100	10-23	●	●	●	●	●	1
CLOSE	Community Connections		PR-21335	Te Kauwhata Playground	Te Kauwhata	100	11-23	●	●	●	●	●	1
CLOSE	Community Connections	Defect Period	PR-21337	Maraetai Playground	Port Waikato	100	10-23	●	●	●	●	●	1
CLOSE	Community Connections	Defect Period	PR-21407	Ngaruawahia Heritage - Pukeiahua Pa	Ngaruawahia	0	04-22				◆		1
CLOSE	Contracts and Partnering		PR-1480	Horsham Downs Link Road	Horsham Downs	100	05-23	●	●	●	●	●	1
CLOSE	Contracts and Partnering		PR-21232	Piako road safety network improvements	Gordonton	100	02-24	●	●	●	●	●	1
CLOSE	Contracts and Partnering		PR-21250	River road minor improvements 2023	Ngaruawahia	98	01-24	●	●	●	●	●	1
CLOSE	Contracts and Partnering		PR-21269	Bankier road safety network improvements	Pokeno	100	09-23	●	●	●	●	●	1
Total												15	

CAPITAL - TUAKAU-POKENO WARD								Phase	Overall Progress S...	Ward	Portfolio	Program			
								All	All	Tuakau-Pokeno	All	All			
Maori Ward	Ward	Town	Delivery Category	Phase	Status	Code	Project Name	% Complete	Forecast Finish	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	LTP Project	DELIVER	Not Started	PR-21184	Council Facilities / Public Toilets / Pokeno Toilet Replacement	0	06-21	▲	▲	▲	●	◆	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	CLOSE	Completed	PR-21269	Bankier road safety network improvements	100	09-23	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	DELIVER	In Progress	PR-21228	Pokeno Main Street	75	07-24	●	▲	▲	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	DELIVER	In Progress	PR-21268	Ridge Road Pokeno Road Safety Network Improvements	83	06-24	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	INITIATE	In Progress	PR-21248	Pokeno road minor improvements and Pedestrians Bridge	52	08-24	▲	▲	▲	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21246	Helenslee road minor improvements	66	06-24	▲	▲	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21249	Great South Road and Pokeno Road Intersection Upgrade	41	06-24	▲	▲	▲	●	▲	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21257	Pokeno Road Bridge, Footpath and Road Widening	47	08-25	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21388	Intersection (Roundabout) Upgrade Munro/Pokeno	59	08-24	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	CLOSE	Completed	PR-21331	Pokeno Tennis court and deck	100	09-23	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	DELIVER	In Progress	PR-21114	Open Spaces / Council controlled project in Pokeno / Sports Park / SP-1a	76	12-23	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	PLAN & DESIGN	In Progress	PR-21223	Munro Road Resilience and Footpath	34	12-24	▲	●	●	●	▲	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	PLAN & DESIGN	In Progress	PR-21229	Pookeno Rd resilience - Bridge to Munro Rd	40	06-25	▲	●	●	●	▲	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	PLAN & DESIGN	In Progress	PR-21264	Dean road/Great South Road intersection upgrade	73	10-24	▲	▲	▲	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	PLAN & DESIGN	In Progress	PR-22197	Pookeno Tennis Court Lighting Upgrade	49	04-24	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDA Managed	DELIVER	In Progress	PR-21169	Dr John Lightbody Carpark Upgrade	83	02-24	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDA Managed	DELIVER	In Progress	PR-21233	Harrisville road safety network improvements 2023	73	08-24	▲	▲	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDA Managed	DELIVER	In Progress	PR-21256	Highway 22 resilience improvements	92	06-24	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDA Managed	DELIVER	In Progress	PR-21287	Buckland road minor improvements 2024	37	07-25	◆	▲	◆	▲	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	DELIVER	In Progress	PR-21122	Tuakau Hall Refurbishment	97	03-24	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	DELIVER	In Progress	PR-22064	Tuakau - Henderson Hall Street Carpark Upgrade	83	12-23	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-1628	Tuakau aquatic centre	91	12-23	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21106	Buckland Road Sports Field and Playground	46	03-24	▲	●	●	●	▲	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21187	Tuakau Dog Pound New Build	68	05-24	▲	●	●	●	●	2
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21215	Harrisville Road Bridge Replacements	36	07-26	●	▲	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21222	Huia road resilience improvements	49	04-25	▲	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21329	Dr John Lightbody Court Renewal	68	04-24	▲	●	●	●	●	2
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-22056	Tuakau - West Street Carpark Upgrade	12	06-24	▲	●	●	●	◆	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-22069	Tuakau - St Stephens Avenue Carpark Upgrade	18	06-24	▲	●	●	●	▲	1
Total														31	

CAPITAL - AWAROA-MARAMARUA WARD

Phase:
 Overall Status:
 Ward:
 Portfolio:
 Program:

Maori Ward	Ward	Town	Delivery Category	Phase	Status	Code	Project Name	% Complete	Forecast Finish	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Raro Takiwaa	Awaroa-Maramarua	Aka Aka	WDC Managed	CLOSE	Completed	PR-1316	Elbow Boat Ramp Upgrades	100	04-22						1
Tai Raro Takiwaa	Awaroa-Maramarua	Mangatangi	WDC Managed	DELIVER	In Progress	PR-21247	Mangatangi road minor improvements	95	06-24	●	●	●	●	●	1
Tai Raro Takiwaa	Awaroa-Maramarua	Mangatawhiri	WDC Managed	DELIVER	In Progress	PR-21285	Mangatawhiri road minor improvements	99	04-24	●	●	●	●	●	1
Total															3

CAPITAL - NEWCASTLE-NGARUAWAHIA WARD

Phase	Overall Status	Ward	Portfolio	Program
All	All	Newcastle-Ngaruaw...	All	All

Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Complete	Forecast Finish	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Horsham Downs	WDC Managed	PLAN & DESIGN	In Progress	PR-21162	Lake Kainui Drainage Management	95	01-24	●	●	●	●	●	2
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDA Managed	PLAN & DESIGN	Not Started	PR-22194	Brownlee Ave Depot Carpark Gravel	0	07-23					◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN	In Progress	PR-21113	The Point, Ngaruawahia	26	12-24	●	●	●	●	▲	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN	In Progress	PR-21118	Council Offices / Ngaruawahia / Exterior Cladding	56	06-24	●	●	●	●	▲	2
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN	In Progress	PR-21177	Rotokauri walkway	84	04-24	●	●	●	●	●	2
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN	In Progress	PR-21182	Ngaruawahia Aquatic Centre New entrance	58	02-24	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN	In Progress	PR-21195	Ngaruawahia Hall Improvements	69	12-23	●	●	●	●	▲	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN	In Progress	PR-21282	Hakarimata road minor improvements - unsubsidised	72	11-23	◆	●	●	●	◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN	In Progress	PR-22007	River Road and Lake Road Roundabout	87	06-24	●	●	●	●	●	2
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN	In Progress	PR-22070	Ngaruawahia - Paterson Park Carpark Upgrade	15	12-24	●	●	●	●	▲	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN	In Progress	PR-22184	Paterson Park Playground	19	08-24	●	●	●	●	▲	2
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Rotokauri	WDA Managed	PLAN & DESIGN	In Progress	PR-21243	Fullerton road bridge	57	10-23	●	●	●	●	◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Te Kowhai	WDC Managed	PLAN & DESIGN	In Progress	PR-22068	Te Kowhai Hall Carpark Upgrade	51	06-24	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Horotiu		INITIATE	In Progress	PR-22238	Horotiu Raised Platform	1	12-23					●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaaruawaahia	WDC Managed	INITIATE	In Progress	PR-22234	Ngaaruawaahia Te Kauwhata CCTV Installation and Monitoring	26	03-24	▲	●	●	▲	◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia		INITIATE	Not Started	PR-1341	LTP2018 Landowner Obligations	0	09-22					◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDA Managed	INITIATE	Not Started	PR-22074	Open Spaces / Sports and Recreation / Carparks / Ngaruawahia - The Point	0	01-23	●	●	●	●	◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	INITIATE	In Progress	PR-22223	Centralised Dog Pound	50	03-24	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	INITIATE	Not Started	PR-22188	The Point, Ngaruawahia - Toilet Project	0	06-23	●	●	●	●	◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Taupiri	WDC Managed	INITIATE	In Progress	PR-21107	Hukanui Playground	51	07-25	●	▲	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Te Kowhai		INITIATE	Not Started	PR-22209	Te Kowhai Structure Plan	0	08-25					◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Te Kowhai	WDC Managed	INITIATE	In Progress	PR-22237	Te Kowhai CCTV Installation and Monitoring	26	03-24	▲	●	●	▲	◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Horotiu		DELIVER	In Progress	PR-22014	Horotiu Link Road	52	09-25	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaaruawaahia	WDC Managed	DELIVER	In Progress	PR-1663	Paterson Park & Huntly West Sports Complex Lighting Upgrade	80	05-24	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia		DELIVER	In Progress	PR-21149	Open Spaces / Historic Reserve / Pukeiahua Signage and Carvings	57	06-21	●	●	●	●	◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	DELIVER	In Progress	PR-22057	Ngaruawahia - Panthers League Ground Carpark Upgrade	74	12-23	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	DELIVER	In Progress	PR-22130	Ngaruawahia - Festival Way (between Galbraith and Old Taupiri Rd)	7	12-25	●	●	●	●	◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Te Kowhai	WDC Managed	DELIVER	In Progress	PR-22010	District Wide toilets - Te Kowhai	46	12-23	●	●	●	●	▲	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Horsham Downs	WDC Managed	CLOSE	Completed	PR-1480	Horsham Downs Link Road	100	05-23	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDA Managed	CLOSE	In Progress	PR-21250	River road minor improvements 2023	98	01-24	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	CLOSE	Completed	PR-21407	Ngaruawahia Heritage - Pukeiahua Pa	0	04-22					◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Whatawhata	WDC Managed	CLOSE	Completed	PR-1236	CF2017 Whatawhata Community Facility	100	11-23	●	●	●	●	●	1
Total															37

CAPITAL - TAMAHERE-WOODLANDS WARD

Phase

All

Overall Status

All

Ward

Tamahere-Woodlands

Portfolio

All

Program

All

Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Complete	Forecast Finish	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Runga Takiwaa	Tamahere-Woodlands	Gordonton	WDC Managed	PLAN & DESIGN	In Progress	PR-21280	Whitikahu road minor improvements	70	05-24	●	●	●	●	●	1
Tai Runga Takiwaa	Tamahere-Woodlands	Tamahere	WDC Managed	PLAN & DESIGN	In Progress	PR-22058	Matangi – Jack Foster Reserve Carpark Upgrade	64	04-24	●	▲	●	●	●	1
Tai Runga Takiwaa	Tamahere-Woodlands	Gordonton	WDC Managed	INITIATE	In Progress	PR-22071	Open Spaces / Sports and Recreation / Car parks / Gordonton Tennis Club Carpark	36	05-24	●	●	●	●	●	1
Tai Runga Takiwaa	Tamahere-Woodlands	Tamahere	WDC Managed	INITIATE	In Progress	PR-22231	Tamahere CCTV Installation and Monitoring	26	03-24	▲	●	●	▲	◆	1
Tai Runga Takiwaa	Tamahere-Woodlands	Gordonton	WDA Managed	DELIVER	In Progress	PR-21221	Gordonton road improvements	95	04-24	●	●	●	●	●	1
Tai Runga Takiwaa	Tamahere-Woodlands	Tamahere	WDC Managed	DELIVER	In Progress	PR-1673	District Wide toilets - Tamahere	50	12-23	▲	●	▲	▲	▲	1
Tai Runga Takiwaa	Tamahere-Woodlands	Tamahere	WDC Managed	DELIVER	Not Started	PR-21117	Open Spaces / Walkway / Tamahere Walkways	0	08-23					◆	1
Tai Runga Takiwaa	Tamahere-Woodlands	Gordonton	WDA Managed	CLOSE	Completed	PR-21232	Piako road safety network improvements	100	02-24	●	●	●	●	●	1
Total															8

CAPITAL - WHAAINGAROA WARD								Phase	Overall Status	Ward	Portfolio	Program			
								All	All	Whaaingaroa	All	All			
Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Complete	Forecast Finish	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Raro Takiwaa	Whaaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-22075	Raglan Art Centre Carpark	43	12-23	●	●	●	●	▲	1
Tai Runga Takiwaa	Whaaingaroa	Raglan		DELIVER	In Progress	PR-1438	Raglan Consenting Process	27	03-20					◆	1
Tai Runga Takiwaa	Whaaingaroa	Raglan		PLAN & DESIGN	In Progress	PR-22198	Raglan Town Hall Seismic Strengthening	44	02-24	●	●		●	▲	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDA Managed	PLAN & DESIGN	In Progress	PR-22073	Open Spaces / Sports and Recreation / Carparks / Raglan - Wainui Beach Carpark	29	07-24	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	DELIVER	Completed	PR-22155	Raglan Sports Pavilion (Changing Rooms) Painting	100	11-23	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-21192	Raglan Wharf	97	03-24	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-21370	Puriri Seawall Boat Ramp Renewal	62	02-24	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-22182	Venues and Events / Campgrounds / Raglan Holiday Park Papahua	10	11-28	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	INITIATE	In Progress	PR-21105	Greenslade Road Reserve Playground	38	04-24	●	▲	▲	▲	▲	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	INITIATE	In Progress	PR-22233	Raglan CCTV Installation and Monitoring	26	03-24	▲	●	●	▲	◆	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	PLAN & DESIGN	In Progress	PR-22041	Raglan Beacon Replacement	83	12-23	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	PLAN & DESIGN	In Progress	PR-22067	Raglan - Papahua Recreation Reserve Carpark Upgrade	36	06-24	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	PLAN & DESIGN	In Progress	PR-22190	Wi Neera Walkway - Sea Wall repair and Path upgrade	18	12-24	●	●	●	●	●	1
Total														13	

CAPITAL - WHAAINGAROA WARD								Phase	Overall Status	Ward	Portfolio	Program			
								All	All	Whaaingaroa	All	All			
Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Complete	Forecast Finish	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Raro Takiwaa	Whaaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-22075	Raglan Art Centre Carpark	43	12-23	●	●	●	●	▲	1
Tai Runga Takiwaa	Whaaingaroa	Raglan		DELIVER	In Progress	PR-1438	Raglan Consenting Process	27	03-20					◆	1
Tai Runga Takiwaa	Whaaingaroa	Raglan		PLAN & DESIGN	In Progress	PR-22198	Raglan Town Hall Seismic Strengthening	44	02-24	●	●		●	▲	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDA Managed	PLAN & DESIGN	In Progress	PR-22073	Open Spaces / Sports and Recreation / Carparks / Raglan - Wainui Beach Carpark	29	07-24	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	DELIVER	Completed	PR-22155	Raglan Sports Pavilion (Changing Rooms) Painting	100	11-23	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-21192	Raglan Wharf	97	03-24	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-21370	Puriri Seawall Boat Ramp Renewal	62	02-24	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-22182	Venues and Events / Campgrounds / Raglan Holiday Park Papahua	10	11-28	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	INITIATE	In Progress	PR-21105	Greenslade Road Reserve Playground	38	04-24	●	▲	▲	▲	▲	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	INITIATE	In Progress	PR-22233	Raglan CCTV Installation and Monitoring	26	03-24	▲	●	●	▲	◆	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	PLAN & DESIGN	In Progress	PR-22041	Raglan Beacon Replacement	83	12-23	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	PLAN & DESIGN	In Progress	PR-22067	Raglan - Papahua Recreation Reserve Carpark Upgrade	36	06-24	●	●	●	●	●	1
Tai Runga Takiwaa	Whaaingaroa	Raglan	WDC Managed	PLAN & DESIGN	In Progress	PR-22190	Wi Neera Walkway - Sea Wall repair and Path upgrade	18	12-24	●	●	●	●	●	1
Total														13	

Tai Raro Takiwaa - Waerenga-Whitikahu & Western Districts

Phase: All Overall Status: All Ward: All Portfolio: All Program: All

Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Complete	Forecast Finish	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Raro Takiwaa	Waerenga-Whitikahu	Meremere	WDC Managed	INITIATE	In Progress	PR-22230	Meremere CCTV Installation and Monitoring	26	03-24	●	●	●	▲	◆	1
Tai Raro Takiwaa	Waerenga-Whitikahu	Tahuna	WDC Managed	PLAN & DESIGN	In Progress	PR-21279	Tahuna road minor improvements 2024	85	06-24	●	●	●	●	●	2
Tai Raro Takiwaa	Waerenga-Whitikahu	Te Kauwhata	WDC Managed	CLOSE	Completed	PR-21335	Te Kauwhata Playground	100	11-23	●	●	●	●	●	1
Tai Raro Takiwaa	Waerenga-Whitikahu	Te Kauwhata	WDC Managed	INITIATE	In Progress	PR-22235	Tuakau CCTV Installation and Monitoring	26	03-24	▲	●	●	▲	◆	1
Tai Raro Takiwaa	Waerenga-Whitikahu	Te Kauwhata	WDC Managed	PLAN & DESIGN	In Progress	PR-21188	Te Kauwhata CCTV Installation and Monitoring	26	03-24	▲	●	●	▲	◆	1
Tai Raro Takiwaa	Waerenga-Whitikahu	Te Kauwhata	WDC Managed	PLAN & DESIGN	In Progress	PR-22157	Te Kauwhata Domain walkway	70	02-24	●	●	●	●	●	1
Tai Raro Takiwaa	Western Districts	Onewhero	WDC Managed	DELIVER	In Progress	PR-22061	Onewhero -Sports Domain Carpark Upgrade	45	06-24	●	▲	●	●	●	1
Tai Raro Takiwaa	Western Districts	Port Waikato		INITIATE	Not Started	PR-1486	Port Waikato Adaptive Management Planning	0	11-19					◆	1
Tai Raro Takiwaa	Western Districts	Port Waikato	WDC Managed	CLOSE	Completed	PR-21337	Maraetai Playground	100	10-23	●	●	●	●	●	1
Tai Raro Takiwaa	Western Districts	Port Waikato	WDC Managed	DELIVER	In Progress	PR-1669	Sunset Beach Toilet - Port Waikato	35	12-23	●	●	●	●	◆	1
Tai Raro Takiwaa	Western Districts	Pukekawa	WDC Managed	PLAN & DESIGN	In Progress	PR-21322	Opuatia Court Renewal	83	02-24	●	●	●	●	●	2
Tai Raro Takiwaa	Western Districts	Pukekawa	WDC Managed	PLAN & DESIGN	In Progress	PR-21324	Pukekawa Tennis Court Renewal	89	06-24	●	●	●	●	●	1
Tai Raro Takiwaa	Western Districts	Ruawaro	WDC Managed	DELIVER	In Progress	PR-21361	Ruawaro Tennis Club	82	12-23	●	●	●	●	●	1
Tai Raro Takiwaa	Western Districts	Te Akau		INITIATE	Not Started	PR-22201	T.A.S.K – Te Akau South Kaitiaki	0	08-23					◆	1
Tai Raro Takiwaa	Western Districts	Te Kohanga	WDC Managed	CLOSE	Completed	PR-21327	Te Kohanga Playground	100	09-23	●	●	●	●	●	1
Total															17

Tai Runga Takiwaa - Waerenga-Whitikahu & Western Districts

Phase: All | Overall Status: All | Ward: All | Portfolio: All | Program: All

Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Complete	Forecast Finish	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Runga Takiwaa	Waerenga-Whitikahu	Gordonton	WDC Managed	PLAN & DESIGN	In Progress	PR-22158	Woodlands Carpark & Gardeners Compound Upgrade	42	06-24	●	▲	●	▲	●	1
Tai Runga Takiwaa	Waerenga-Whitikahu	Taupiri	WDC Managed	PLAN & DESIGN	In Progress	PR-21185	Woodlands Lighting and Security Upgrade	18	04-25	●	●	●	●	▲	1
Tai Runga Takiwaa	Waerenga-Whitikahu	Whitikahu	WDA Managed	INITIATE	In Progress	PR-21278	Whitikahu road bridge	74	07-23	▲	▲	▲	▲	◆	1
Tai Runga Takiwaa	Western Districts	Te Akau	WDC Managed	PLAN & DESIGN	In Progress	PR-21239	Te Akau road 4490 bridge	54	10-23	●	●	●	●	◆	1
Total															4

DISTRICT WIDE															
				Ward	Phase	Overall Status	Ward	Portfolio	Program						
				All	All	All	District	All	All						
Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Complete	Forecast Finish	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
	District	District		DELIVER	In Progress	PR-1439	District Plan Review 2014	72	05-23					◆	1
District	District	District		INITIATE	In Progress	PR-22239	District Wide Schools Signs	10	12-23					◆	1
TBC	District	District		PLAN & DESIGN	In Progress	PR-21147	Venues and Events / Cemeteries / District Wide Improvements	64	03-23	●	●	●	●	◆	1
TBC	District	District	WDA Managed	PLAN & DESIGN	In Progress	PR-21380	District wide footpaths - unsubsidised program	58	05-23	●	▲	▲	▲	◆	1
TBC	District	District	WDC Managed	DELIVER	In Progress	PR-22148	Strategic Projects / District Wide / Land Purchase / Strategic Enabler	71	02-23					◆	1
TBC	District	District	WDC Managed	DELIVER	In Progress	PR-22185	Te Awa Walkway Erosion Repairs	64	12-23	●	●	●	●	▲	1
TBC	District	District	WDC Managed	INITIATE	In Progress	PR-21112	North Waikato Resource Recovery Centre	65	06-23	●	●	●	●	◆	1
TBC	District	District	WDC Managed	PLAN & DESIGN	In Progress	PR-21225	Bus shelters 2022	50	09-22	▲	●	●	▲	◆	1
Total														8	

To	Infrastructure Committee
Report title	Reserve Reclassification of Crawford's Quarry Reserve for Public Notification
Date:	13 December 2023
Report Author:	Rebecca Law, Reserve Planning Team Leader
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee on the proposal to change the reserve classification for Crawford's Quarry Reserve, Tamahere, and to seek approval to publicly notify the recommended reserve classification change, as well as seeking an appointment of a hearing panel.

2. Executive summary

Whakaraapopotanga matua

Crawford's Quarry (30 Tauwhare Road; colloquially known as Tamahere Reserve) is classified under the Reserves Act 1977 as a Local Purpose (Quarry) Reserve. The reserve is believed to never have been used for this purpose, nor intended to be used for quarry purposes. It is recommended that the reserve classification be amended to Local Purpose (ecological) Reserve.

The process under the Reserves Act 1977, requires public notification and opportunity for submission over a one month period. Submitters are to also have the opportunity to be heard at a public hearing held by the Council (the reserve's administrative body).

This report outlines the background of the reserve, reclassification process, new classification recommendation and seeks approval for public notification and the appointment of a hearings panel (if required – submissions dependent).

A subsequent report will be provided on the reclassification outcome (if approved by this report) AND recommended name change for the reserve.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Infrastructure Committee:

- a. approves the public notification of the proposal to reclassify the Local Purpose Reserve (site for quarries), being Lot Allotment 236 Parish of Tamahere, to a Local Purpose (ecological) Reserve, and
- b. appoints a hearings panel of three (3) Councillors, for the reserve reclassification process should there be a requirement to hear any submitters in order to inform a recommendation to the Infrastructure Committee, and
- c. receives the Reserve Reclassification of Crawford's Quarry report.

4. Background Koorero whaimaarama

Crawford's Quarry ('the reserve') colloquially known as Tamahere Reserve is located at 64A Tauwhare Road, Tamahere (Allotment 236 Parish of Tamahere and defined on Deposited Plan 24489; Record of Title SA640/171). Approximately 4.66 ha in area. (Refer Image below and Attachment 1 – Location Plan).



The reserve is Crown-derived having been part of the 1863 raupatu and is now owned and administered by Waikato District Council (in trust). The reserve was gazetted in 1932 as a larger section of land for the purpose of a Quarry. In 1981 the property was classified as a Local Purpose Reserve (site for Quarries).

This reserve (known as Crawford's Quarry) overlooks the Mangaone stream. The topography includes flat areas, steep slopes and swampy wetlands. The vegetation includes exotic pine plantations, pest plants, and regenerating indigenous forests. Boardwalks, tracks and native plantings have been established by volunteers of the Tamahere-Mangaone Restoration Trust.

Although this reserve was not believed to be quarried, surrounding areas of the reserve have been quarried. Today the reserve is a steep site containing aging pine trees with a significant Long Tailed Bat habitat and under-canopy of native plants. This has been identified as a medium to high value ecological site.

The reserve is also addressed in the Natural Reserves Management Plan 2018 (RMP). The RMP outlines the ecological values of the reserve and includes the policy to "ecologically enhance the habitat". The RMP also includes management actions and proposed development to address public safety entering, and moving around the reserve. These items are yet to be completely addressed and will form part of a reserve concept plan in due course. For all intents and purposes, the reserve has been managed to the recommended reserve classification of Local Purpose (ecological) reserve.

Due to the significance of the Long-Tailed Bat habitat within the pine trees, the Department of Conservation (DoC) are significant stakeholder of the reserve. Readily providing advice and recommendations of habitat management. Legislative requirements under both the Reserves Act 1977 and the Wildlife Act 1953 address the protection and preservation of the reserve.

Through engagement with the Tamahere Community Committee, DoC, Tamahere-Mangaone Restoration Trust and Ngaati Hauaa, it is agreed that the current reserve classification is not reflective of the reserve's primary purpose and a reclassification is necessary to reflect:

- Primary purpose – significant ecological habitat
- Secondary purpose – passive recreation and education

5. Discussion and analysis

Taataritanga me ngaa tohutohu

Reserves Act 1977 – Reclassification process

Under the Reserves Act 1977, section 24A,

"(1) Notwithstanding section 24, where any local purpose reserve is vested in a territorial authority or regional council, that territorial authority or regional council may, by notice in the Gazette, change the purpose for which that reserve is classified within its classification as a local purpose reserve."

“(2b) every person claiming to be affected by the proposed change of purpose shall have a right of objection to the change, and may, at any time within 1 month after the date of the first publication of the notice of the proposal”.

Therefore the reclassification process is as follows:

1. Public notification of reclassification recommendation allowing a one-month period for any affected person to submit an objection.
2. Accepted submissions fitting the above criteria have the right to be heard at a public hearing by a hearing panel.
3. The hearings panel provide a recommendation to the Infrastructure Committee
4. The recommendation is presented to the Infrastructure Committee for a resolution to classify and name the reserve.
5. If a classification change is required, the new classification is then formalised by Gazette notice.

Reclassification type considerations

The Reserves Act 1977 allows for seven classifications of reserves, addressing all various purposes of reserve land. The classification is essential as it permits or restricts the use, management and development of a reserve. There are three types of classification that were considered during this reclassification process:

1. Local Purpose (ecological) Reserve
 - Suitable for local educational or community purposes
 - Must be further defined with a sub-purpose.
 - Is the least restrictive classification in terms of management, access and development for the purposes of ecological habitat management, passive recreation and education.
 2. Scenic Reserve B
 - A suitable area of land (or land and water) which by development and the introduction of flora, whether indigenous or exotic, will become of significant scenic interest or beauty.
 - Where appropriate, the vegetation will be maintained, restored and enhanced.
 - Minor developments, amenities and facilities can be constructed to enable access or enjoyment of the reserve.
 - No activities would be permitted that may impact the ecological, soil, water, or historical conservation of the reserve.
-

3. Scientific Reserve

- An area of land (or land and water) possessing ecological associations, plant or animal communities, types of soil, geomorphological phenomena, and matters of special interest for scientific study, research, education, and the benefit of the country.
- Can restrict public access to the site if necessary (although not the intention for this reserve).
- Would enable the protection of exotic fauna (pines) for the research and protection of native fauna (Long tailed bat).
- Would allow for the development of accessways, boardwalks and trails for the benefit of community access and educational opportunities.

Through the consideration of the three options, the change to Local Purpose (ecological) reserve is recommended. This classification allows for the current level of management and development of the reserve desired by mana whenua and the community. Although the Local Purpose and Scenic B classifications hold a lot of similarities, maintaining the Local Purpose status will not restrict the secondary purpose of 'passive recreation' that may not be permitted under Scenic B.

The Department of Conservation are in support of the reclassification to Local Purpose (ecological) reserve.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are **three** reasonable and viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and requirements under the Reserves Act 1977.

Option 1: Approve the recommendation to progress of the reserve reclassification to Local Purpose (ecological) reserve and appoint a hearings panel.

Option 2: Amend the recommendation to an alternative reserve classification and appoint a hearings panel.

Option 3: Decline reserve reclassification and keep the status quo.

Staff recommends **Option 1** because of the identified primary and secondary purpose of the reserve (ecological habitat and passive recreation) and the community's desire to maintain public access. Support from mana whenua and DoC has also been received for Option 1.

5.2 Financial considerations

Whaiwhakaaro puutea

The cost of a reserve reclassification includes any cost associated with:

- Public notification – newspaper advertisement
 - Public hearing – venue, printing, consumables
-

If approved, the eventual cost of the reclassification will include issuing a Gazette notice. The costs of the reclassification, including staff time, will come from exiting operational budgets.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that Option 1 complies with the Council's legal and policy requirements as this process is set out in the Reserves Act 1977.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

For the Tamahere area, this reserve is featured in part of the wider Open Spaces network open to the community. The reclassification aligns with the Blueprints, encouraging a network of trails, and enhancing the native habitats.

The reclassification recommendation also aligns with the General Policies Reserve Management Plan and the Reserves Act 1977.

The reserve is also included within the Nature Reserves Management Plan and is already treated as Local Purpose (ecological) reserve. Although the Reserve Management Plan is silent on the reclassification action, the Reserves Act 1977 does allow for this activity.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

Ngaati Hauaa were involved in the discussions on the reserve's history, current use and future aspirations. The hapu values the reserve and wider area as taonga, with significant features located here. Their views of enabling the space to be open to the community are reflected in this recommendation.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The management of reserves and open spaces is a significant contributor our climate response and resilience action. The recommendations of the classification change will further promote and protect this environment, with legislative enforcement available through the Reserves Act 1977.

In particular, the recognition of the Long-tailed bat habitat within exotic flora is essential to ensure the native fauna receives equal protection. This is acknowledged in the primary purpose of the reserve – ecological habitat.

Through volunteer efforts, the reserve has become a desirable space for the public. Further aspirations include utilising the reserve for educational purposes. By promoting spaces in nature, this fosters a kinship for people to nature – kaitiaki. This desire is acknowledged by the secondary purpose of the reserve – passive recreation and education.

The current reserve classification only protects the reserve for the primary purpose of quarrying activities.

5.7 Risks

Tuuraru

The objectives of this report and recommended procedure present low reputational, financial, Health and Safety risk to Waikato District Council. Arguably, with the current reserve classification, there is currently a moderate environmental risk to the reserve.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#). The community views are already known, including the community's preferences about the form of engagement.

6.2 Engagement

Te Whakatuutakitaki

Highest level of engagement	Inform <input type="checkbox"/>	Consult <input checked="" type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<p><i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools that will be used to engage (refer to the project engagement plan if applicable).</i></p>	<p><i>Meetings and communications with The Tamahere Committee, Department of Conservation, Tamahere-Mangaone Restoration Trust and Ngaati Hauaa were held in 2020-2023 regarding the history, naming, use and reclassification of the reserve.</i></p> <p><i>The past, present and future use of the reserve was established and supports this reclassification.</i></p> <p><i>The public notification process will enable affected communities to provide their views and lodge an objection to the proposal.</i></p>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	✓	Internal
<input type="checkbox"/>	<input type="checkbox"/>	✓	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	✓	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	✓	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses

7. Next steps Ahu whakamua

If approved, a public notice will be issued regarding the recommended reclassification. The public will have a one-month period to make a submission on the reclassification. Any submissions objecting to the recommended change will have the opportunity to be heard at a public hearing. The appointed hearings panel will then provide a recommendation to staff.

A second report will be provided to the infrastructure Committee with the panel's recommendation. This further report will also include a recommended reserve name change.

If a change in reclassification (and name) is approved by Council resolution, the new classification (and name) will then be formalised by gazette notice. The community will then be further notified of the reserve changes.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with the Council's role and the Committee's Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers the impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with the Council's plans and policies (<i>Section 5.4</i>).	Confirmed Blue Prints General Policies RMP Nature Reserves RMP
The report and recommendations comply with the Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Location Plan



Map Prepared



DISCLAIMER: This map/plan is illustrative only and all information should be independently verified on site before taking any action. Whilst due care has been taken, Grip gives no warranty as to the accuracy and plan completeness of any information on this map/plan and accepts no liability for any error, omission or use of the information.

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November 29, 2023



To	Infrastructure Committee
Report title	Community Connections Strategic Review
Date:	13 December 2023
Report Author:	Rebecca Law, Reserve Planning Team Leader
Authorised by:	Megan May, Service Delivery General Manager

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee on the background and progress of the Community Connections strategic review.

2. Executive summary

Whakaraapopototanga matua

The Reserve Planning team have completed a review of the strategic documents and created a forward works programme for the wider Community Connections group including Open Spaces, Facilities, Community Venues and events teams.

The review process was carried out in three phases:

1. Stocktake
2. Rationalise
3. Streamline

As a result, the Community Connections strategic documents portfolio was refined, and the Reserve Planning team are now implementing the agreed forward works programme.

To support this update is a PowerPoint presentation (Attachment 1) detailing the journey to date.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Infrastructure Committee receives the Community Connections Strategic Review report and PowerPoint presentation.

4. Background

Koorero whaimaarama

In 2021, the Reserve Planning team secured resources to review strategic documents including strategies, bylaws, policies and reserve management plans (RMP). In creating a forward works programme, a full Community Connections strategic portfolio review was completed.

The review process was carried out in three phases:

1. Stocktake
2. Rationalise
3. Streamline

The findings and forward works programme recommendations were presented to the Executive Leadership team and Councillors in 2021.

5. Discussion

Matapaki

The forward works programme placed emphasis on establishing foundational strategy documents and reducing duplication across documents. As a result, a prioritised list of RMPs and four key strategy documents were recommended:

1. Community Facilities Strategy
2. Events Strategy
3. Connectivity (trails) Strategy
4. Open Spaces Strategy

The first three strategies are underway at various stages, along with one RMP adopted (General Policies RMP) and the next RMP review underway. To support this update is a PowerPoint presentation (Attachment 1) detailing the journey to date.

This forward works programme also complements the Corporate Planning – policies & bylaws forward works programme.

6. Attachments

Ngaa taapirihanga

Attachment 1 – Community Connections Strategic Review

December 2023

Strategic Review



Intention of presentation

- Update of Community Connections strategic review process
- Current project status updates



Drivers

- Strategic Portfolio becoming out of date and unfeasible to review with current resources
- Increasing requests for CAPEX projects requiring strategic decision making frameworks
- To align with Council's wider desire to streamline (Planning Roadmap)
- Improvement for useability and document consistency in particular for LTP purposes

103 Process



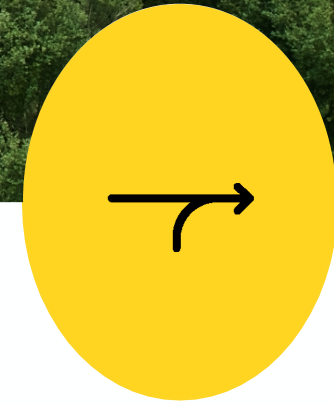
Stocktake

All of Community Connection's Strategic documents



Rationalisation

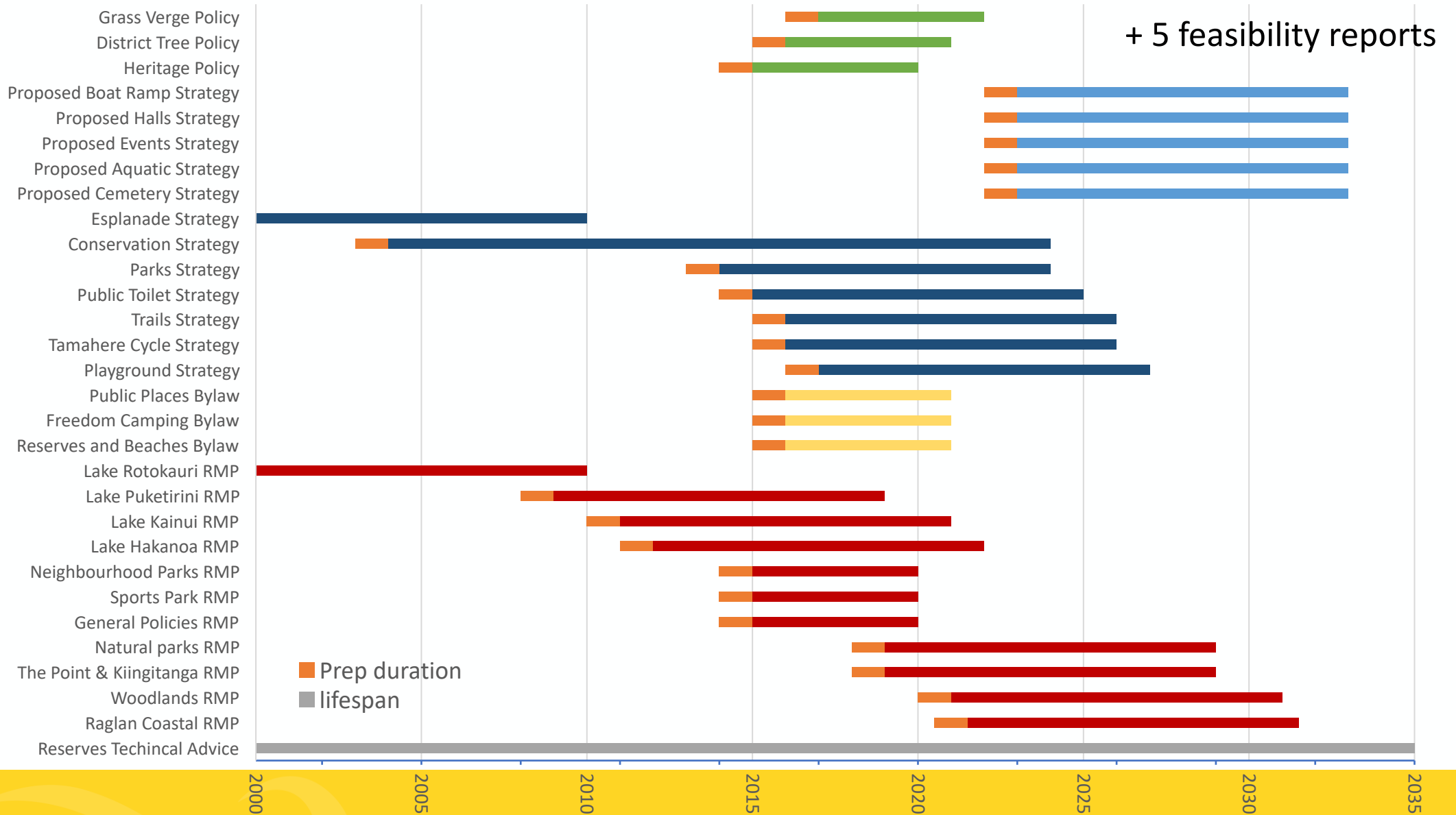
Identifying key links and gaps in existing portfolio



Streamline

Streamline the Strategic Portfolio based on wider best practice and addressing identified drivers

1. Stocktake of Existing Strategic Portfolio



TOTAL 32+ documents

2. Rationalisation

Across the portfolio:

- Range of document duration, level and implementation style
- Poor connectivity and cohesion
- Gaps and duplication within documents and across other documents
- A lack of theme consistency (look | feel | vision)
- Irregular workflow spike in review date
- Prioritisation of forward works programme is challenging
- Lacking decision making guidance

Key findings:

- Number of RMPs (including proposed) is optimised 11 - > 9 (RA requirement)
- Policies and Bylaws review completed by Corporate Planning
- Strategies – require significant streamlining to address issues



3. Streamlining – Focus on Strategies

1. Reshaping the document

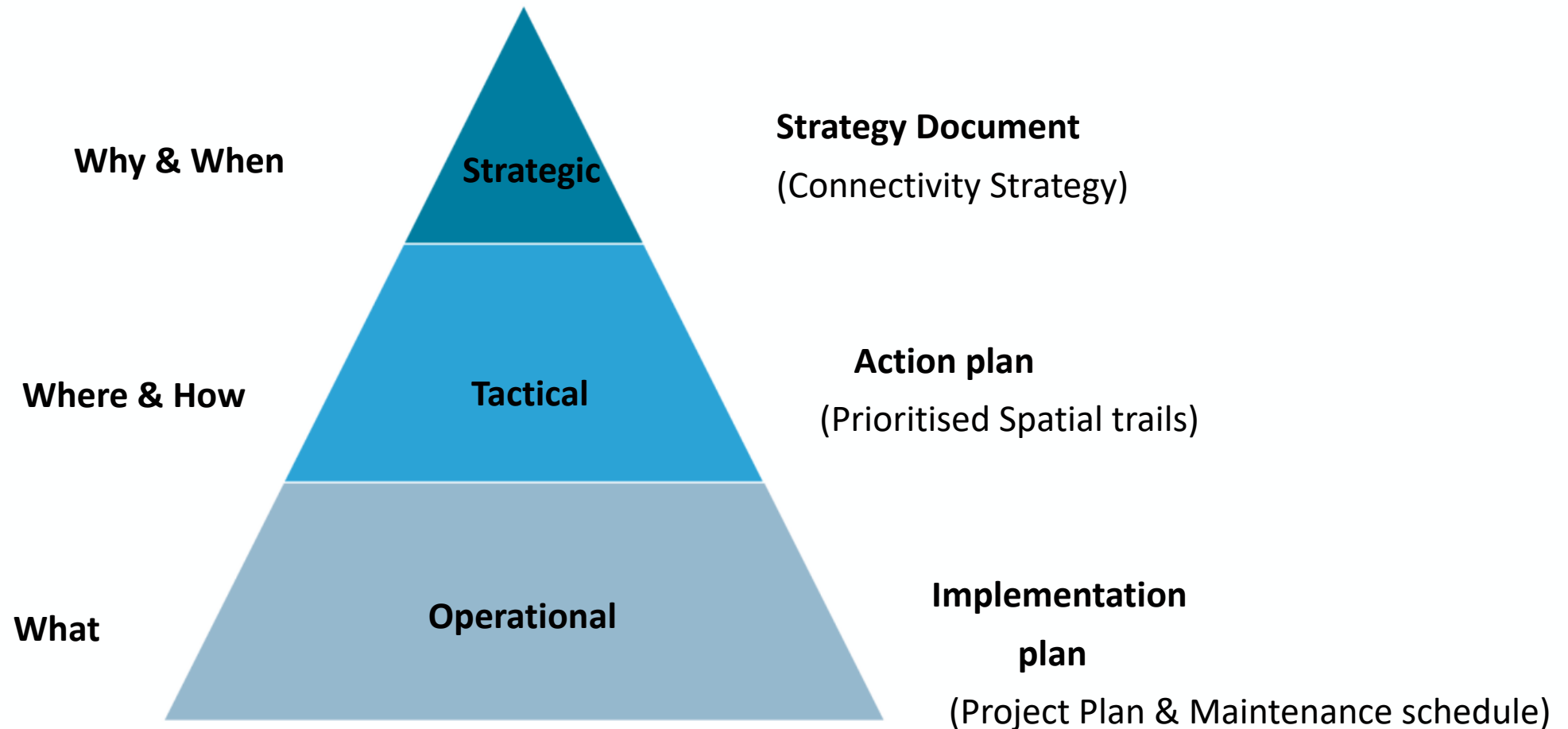
- What a strategy document delivers and how it connects with wider WDC
- Lifting detail
- Separate implementation plan
- Standardising duration
- Templating
- Aligning with the wider WDC network

2. Omnibus content

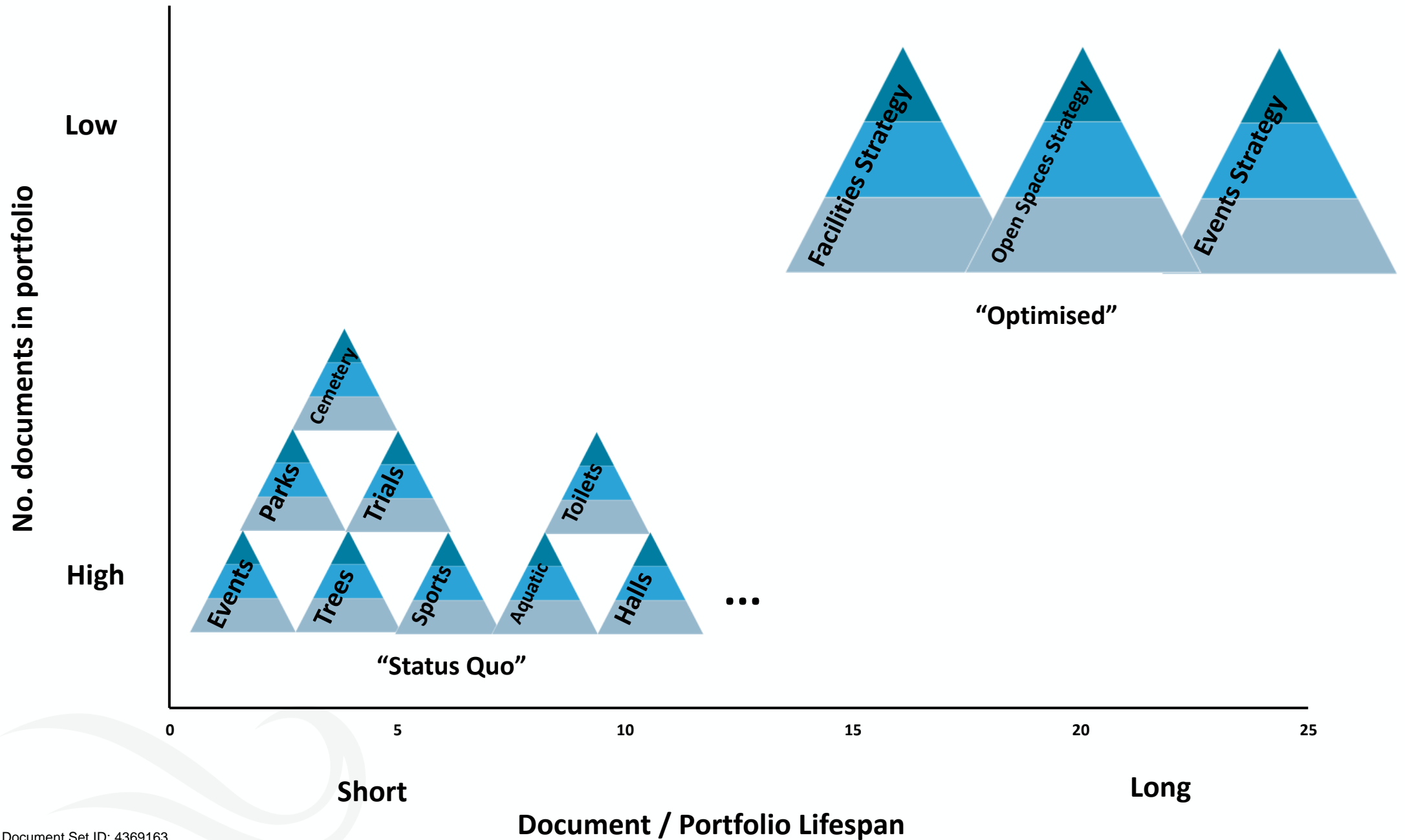
- Amalgamating current and proposed strategies
- Phasing and prioritising forward works programme



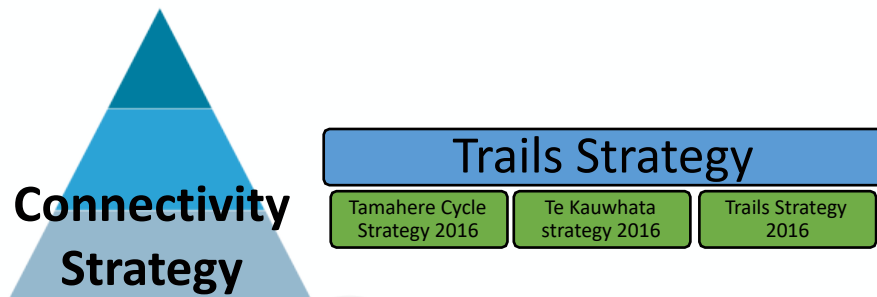
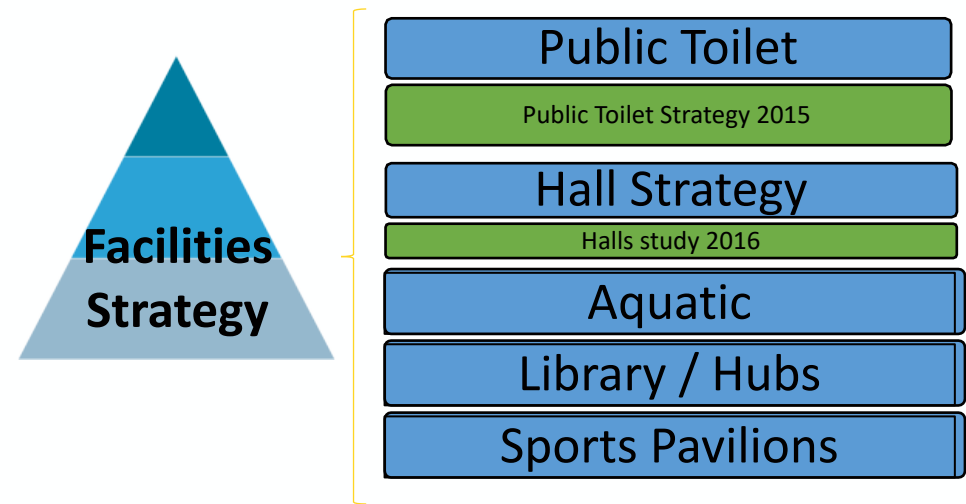
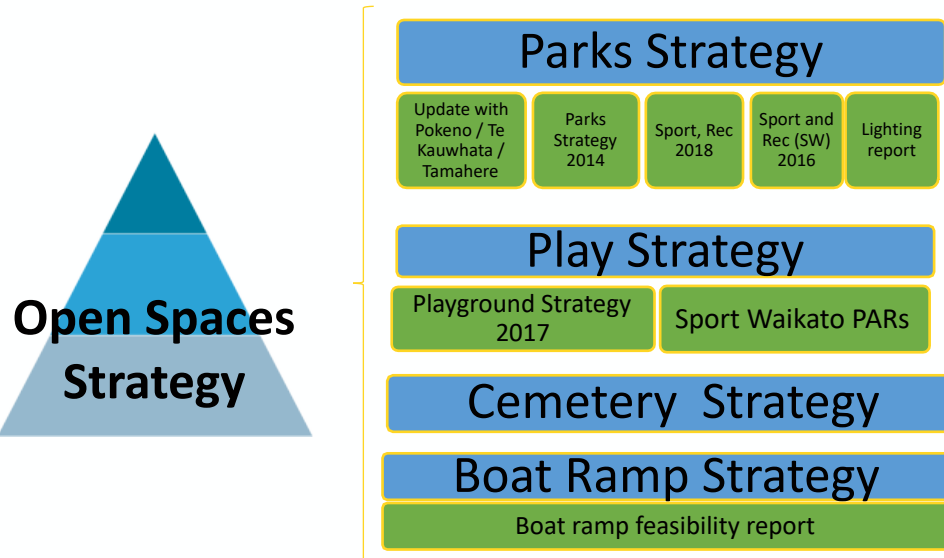
3. Streamlining – Reshaping the Document



3. Streamlining – Omnibus¹⁰⁸



3. Omnibus - *Optimised*¹⁰⁹



New / Updated **Existing**

3. Restructured Forward¹⁰ Works Programme



Underway

Connectivity (trails) Strategy Review

- Public consultation complete
- Adoption 1st quarter 2024

Community Facility Strategy

- Draft under internal review
- Crll workshop and public consultation in 1st quarter 2024

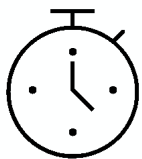
Neighbourhood Park and Sports Park

Reserve Management Plans Review

- Draft under internal review
- Report to INF and public consultation in 2nd quarter 2024

Event Strategy

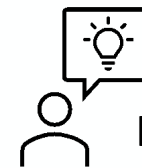
- Draft under internal review
- Crll workshop and public consultation in 1st quarter 2024



Coming up

Open Spaces Strategy Review 2024

Lakes Reserve Management Plan 2025



Future thinking

Heritage Management Plan (2024)

Open Spaces Provision Policy (2024)

Nature Reserves Management plan (2025)

Accessibility and Inclusion (2025)

Waikato District Council

Thank you

To	Infrastructure Committee
Report title	Recovery Works Update - Storm Damage Repairs
Date:	13 December 2023
Report Author:	Attinder Singh, Transport Operations Team leader
Authorised by:	Megan May, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To provide an update on emergency recovery works. This is in response to damage incurred to the roading network by two major storm events in late January, early February 2023, Cyclone Hale/Auckland Anniversary weather event and Cyclone Gabrielle.

Staff are also requesting that the authority to award the physical works contracts in early 2024 is delegated to the Chief Executive to enable efficient delivery of this work.

2. Executive summary

Whakaraapopototanga matua

This report presents a summary of the recovery works sites for the Waikato District Council Storm Response. The funding for the 2023/24 financial year (FY 2023/24) is separated into two applications and has been previously approved by Council:

- 2023/24 Phase 2: Practitioners Sites Construction - \$3.168M
- 2023/24 Phase 3: Critical Sites, Engineered designed and MSQA Application - \$5.262M

Our consultants have progressed with ground investigations and are currently in the design phase, the construction programme for these critical sites in the current financial year is likely to be packaged up into multiple contracts (TBC) and will be advertised in the market for delivery in early 2024.

The FY 2023/24 sites are Findlay Road, Onewhero Tuakau Bridge Road, Port Waikato – Waikaretu Road, Wairamarama - Onewhero Road, Onewhero – Tuakau Bridge Road. The estimated value for the physical works of these contracts is approximately \$5.074M.

To enable efficient progress of this work, staff are seeking Council approval to delegate the authority to award these contracts to the Chief Executive in early 2024.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Infrastructure Committee recommends that Council:

- a. delegates authority to the Chief Executive to award emergency works packages up to the value of \$5.262M, and
- b. notes that an additional report will be presented to the Infrastructure Committee in 2024 to provide details of contracts awarded.

4. Background Koorero whaimaarama

Two consecutive major storm events in January and February 2023 caused significant damage to the roading network across the district. As per the rules from Waka Kotahi, the recovery process from the damage is split into 3 phases, Phase 1 - Initial response works, Phase 2 is termed practitioner sites (low cost, low complexity) and Phase 3 is Engineered Design and Construction typically of higher cost, high complexity sites.

4.1 Phase 1 – Initial Response

The initial response, Phase 1 has been completed and staff are in the final stages of claiming funding from Waka Kotahi. Funding Assistance Rate (FAR) of 91% was provided by Waka Kotahi for this phase of work which reduced the impact on ratepayers and residents in the district.

4.2 Phase 2 – Practitioner Sites

Phase 2 has an approved budget (Council and Waka Kotahi) of \$3.168M. Approximately \$1.33M has been allocated to the Alliance for delivery prior to June 2024.

4.3 Phase 3 – Engineered Design & Construction

Phase 3 funding has been approved by the Council and we are awaiting formal approval from Waka Kotahi for \$5.262M for FY 2023/24.

This brings the total funding application amount for permanent reinstatements in FY 2023/24 to \$8.430M (Phase 2 and 3). The FAR for FY 2023/24 is approved at 71%.

Geotechnical investigations and design is nearing completion for 8 priority sites with delivery programmed for FY 2023/24. This work has an estimated repair value of \$5.074M.

The 8 sites are tabled below:

1 – Phase 3 Sites

Site Location (RP = Route Position)	Contract Group #	Programme	Scope of Work
Onewhero-Tuakau Bridge Road RP 2390	1	FY23/24	Earthworks, anchored steel and timber pile retaining wall construction, pavement reinstatement, surface drainage improvements
Onewhero-Tuakau Bridge Road RP 3970			Retaining wall repairs, front slope reinforcement (likely rock buttressing) and surface drainage
Onewhero-Tuakau Bridge Road RP 4207			Earthworks, timber pile retaining wall construction, pavement reinstatement
Wairamarama- Onewhero Road RP 662	2	FY23/24	Earthworks, rock buttress embankment with undersurface drainage
Port Waikato- Waikaretu Road RP 1271	3	FY23/24	Significant earthworks, piled MSE retaining wall construction, culverts and pavement reinstatement
Findlay Road Rp 4693	4	FY23/24	Earthworks, MSE retaining wall construction, culvert and pavement reinstatement
Waikaretu Valley Road RP 1050	5	FY23/24	Earthworks, gabion basket retaining wall construction, pavement reinstatement
Waikaretu Valley Road RP 2330			Earthworks, gabion basket or rock buttress retaining wall construction, pavement reinstatement

Procurement documentation has also been progressed and an industry briefing will be carried out before Christmas prior to contracts going to open market early in the new year.

5. Discussion and analysis Taataritanga me ngaa tohutohu

Funding has been approved by Council for Phase 2 and Phase 3 of this work. We have had workshops, site meetings and discussions with Waka Kotahi for option assessments associated with the sites. Phase 3 is pending formal approval from Waka Kotahi and based on conversations to date, staff are not expecting this to be declined. On this basis, staff are planning to bundle these sites up into 3-4 contracts to go out in wider construction market in early 2024 as per Waka Kotahi procurement requirements.

5.1 Options

Ngaa koowhiringa

Option 1 (Recommended Option):

To approve the recommendations of this report which will allow staff to award the contracts immediately once it is finalised early next year. This will assist the WDC Roding team to efficiently use the existing high FAR funding from Waka Kotahi in the current financial year. The rationale to delegate authority to the Chief Executive is in the event that one or more of the contracts exceeds the Chief Executive delegation.

Option 2:

Do not support the recommendations of this report. This will limit the capacity and timeframes of WDC to respond to the recovery works on damage caused to the roading network and will provide a sub optimal solution to residents and users of these assets. Also delay in delivering these will trigger a normal FAR rate from Waka Kotahi which means that more local share might be required for these repairs.

Staff recommend Option 1 because it achieves an optimum solution to utilise additional funding from Waka Kotahi for recovery works on the WDC roading network.

5.2 Financial considerations

Whaiwhakaaro puutea

The Roding Management Accountant has reviewed the 2023/2024 financials shown in this report and has confirmed that the financial details included below are accurate.

The financials for 2024/2025 are estimates from the Roding team.

Emergency Works Recovery Phases – Jan/Feb 2023 Events

TIMING OF WORKS	ESTIMATE OF EMERGENCY WORK FOR FEB 2023 EVENTS	FAR	Total Budget	NZTA Subsidy	Local Share
2023/24	FY23/24 Phase 2 Application	51%	3,168,000	1,615,680	1,552,320
2023/24	FY23/24 Phase 3 Application (Usual FAR)	51%	377,395	192,470	184,925
2023/24	FY23/24 Phase 3 Application (Enhanced FAR)	71%	4,884,605	3,468,070	1,416,535
TOTAL FY23/24 ESTIMATED COST RESULTING FROM JAN/FEB 2023 EVENTS			8,430,000	5,276,220	3,153,780
2024/25	FY24/25 Phase 2 Application	51%	2,902,000	1,480,020	1,421,980
2024/25	FY24/25 Phase 3 Application (Usual FAR)	51%	643,395	328,130	315,265
2024/25	FY24/25 Phase 3 Application (Enhanced FAR)	71%	1,345,605	955,380	390,225
TOTAL FY23/24 ESTIMATED COST RESULTING FROM JAN/FEB 2023 EVENTS			4,891,000	2,763,530	2,127,465
TOTAL ESTIMATED COST RESULTING FROM JAN/FEB 2023 EVENTS			13,321,000	8,039,400	5,281,100

Staff have allocated funding for emergency works in the next LTP to support the continued delivery of these works.

5.3 Legal considerations **Whaiwhakaaro-aa-ture**

Staff confirm that the recommendation complies with the Council's legal and policy requirements.

5.4 Strategy and policy considerations **Whaiwhakaaro whakamaaherehere kaupapa here**

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations **Whaiwhakaaro Maaori me oona tikanga**

The recommendations in this report have no impact on Iwi and Māori stakeholders. Notwithstanding this, staff acknowledge that the projects and work which will occur as a result of the funding applications will impact several stakeholders and engagement and consultation will occur with affected parties when appropriate.

5.6 Climate response and resilience considerations **Whaiwhakaaro-aa-taiao**

The emergency works are taking account of resilience considerations where possible.

5.7 Risks **Tuuraru**

The risks associated with not completing this work are high as the proposed additional budget is key to recuperating the damaged roading network to provide the same level of service as agreed in LTP to our communities.

6. Significance and engagement assessment **Aromatawai paahekoheko**

6.1 Significance **Te Hiranga**

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement **Te Whakatuutakitaki**

Public engagement will be completed upon the full damage assessment and approval of funds.

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
✓	✓	<input type="checkbox"/>	Internal
✓	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
✓	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
✓	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
✓	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps Ahu whakamua

Subject to Council approval, staff will work with Waka Kotahi and Waikato District Council Procurement, Legal and Zero Harm teams to ensure contract documents are reviewed, compiled, and confirmed before going out to market and will manage the delivery of these works ensuring less impacts on our communities and road users.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers the impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

There are no attachments for this report.

To	Infrastructure Committee
Report title	Exclusion of the Public
Date:	5 December 2023
Report Author:	Robyn Chisholm, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Staff recommendations

Tuutohu-aa-kaimahi

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item PEX 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item PEX 2.1 Property Acquisition - Ngaaruawaahia		
Item PEX 2.2 Renewal of Leases		
Item PEX 2.3 Land Acquisition for Road - Tuakau		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes	Refer to the previous Public Excluded reason in the agenda for this meeting.	
Item PEX 2.1 Property Acquisition - Ngaaruawaahia	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
Item PEX 2.2 Renewal of Leases	7(2)(b)(ii) 7(2)(h)	To protect information that would otherwise unreasonably prejudice a person's commercial position To enable commercial activities to be carried out without prejudice or disadvantage.
Item PEX 2.3 Land Acquisition for Road - Tuakau	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.

2. Attachments Ngaa taapirihanga

There are no attachments for this report.