

Agenda for a meeting of the Rural-Port Waikato Community Board to be held in the Nikau Café, 1779 Waikaretu Valley Road, Waikaretu on **THURSDAY, 7 DECEMBER 2023** commencing at **6:30pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

6. REPORTS

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Discretionary Fund

a. *Opuatia Community Centre*

Resilience Fund

b. *Port Waikato Fishing Club*

c. *Wairamarama Community Incorporated*

d. *Upper Maire Landcare Society Inc*

e. *Glen Murray Community Hall Association*

- f. *Naike Community Incorporation Society*
- g. *Port Waikato Fire Brigade*
- h. *Port Waikato Residents & Ratepayers*

Accountability Forms

- i. *Naike Community Incorporated Society*
- j. *OSPA*

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6.6	Waikato District Council Executive Update	<i>Verbal</i>
6.7	Chairperson's Report	<i>Verbal</i>
6.8	Councillors' Report	<i>Verbal</i>
6.9	Community Board Members' Report	<i>Verbal</i>

GJ Ion
CHIEF EXECUTIVE

To	Rural-Port Waikato Community Board
Report title	Confirmation of Minutes
Date:	22 November 2023
Report Author:	Lynette Wainwright, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Rural-Port Waikato Community Board held on Thursday, 26 October 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Rural-Port Waikato Community Board held on Thursday, 26 October 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – RPWCB Minutes – 26 October 2023

Minutes for a meeting of the Rural Port Waikato Community Board held in the Wairamarama Community Hall, 1410 Wairamarama Onewhero Road, Onewhero on **THURSDAY, 26 OCTOBER 2023** commencing at **6.32pm**.

Present:

Mr B Cameron (Chairperson)
Mrs R Costar
Ms L Fry
Cr CA Eyre

Attending:

Mr J Gillespie (Roading Contract Manager, HEB)
Mr R MacCulloch (General Manager Customer Support)
Mrs L Wainwright (Democracy Advisor)
Ms K Walter (The Port Waikato Residents and Ratepayers Association Incorporated)
Ms K Reese (Wairamarama Community Incorporated)
Mr A Caldwell (Glen Murray Hall Association)
6 members of the public.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Costar/Cr Eyre)

THAT the Rural Port Waikato Community Board:

- a. **accepts the apologies from Ms F Coker-Grey and Cr Matatahi-Poutapu for non-attendance.**

CARRIED

RPWCB2310/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Costar/Ms Fry)

THAT the agenda for the meeting of the Rural Port Waikato Community Board held on Thursday, 26 October 2023 be confirmed:

- a. and all items therein be considered in open meeting; and
- b. all reports be received.

CARRIED

RPWCB2310/02

DISCLOSURES OF INTEREST

Mr Cameron advised members of the Board that he would declare a non-financial conflict of interest in part of item 6.2 [*Rural Port Waikato Community Board Discretionary Fund Applications - Glen Murray Hall Association*] as he was a member of the Hall Association.

CONFIRMATION OF MINUTES

Resolved: (Ms Fry/Mrs Costar)

THAT the minutes for a meeting of the Rural Port Waikato Community Board held on Thursday, 14 September 2023 be confirmed as a true and correct record.

CARRIED

RPWCB2310/03

PUBLIC FORUM

The following issues were discussed:

- Mr Gillespie, HEB introduced himself to the Board and advised that he was the Rooding Contract Manager for the North Waikato rooding corridor.
- A member of the HEB team drove the corridor on a regular basis and noted any rooding issues which were fed back to Mr Gillespie and Waikato District Council.
- It was noted that under the COPTTM (Code of Practice for Temporary Traffic Management), Central Government had tightened up regulatory regimes around rooding earthworks.
- Funding for rooding had been obtained following a tour of the rooding network with a Waka Kotahi representative.
- Communication from Council to the Wairamarama ratepayers was poor. It was felt that Council was losing credibility with the lack of communication being given to some communities.

- Brien and Ponganui Roads had become dangerous due to logging trucks damaging the roads.
- The process for customer requests was that requests were received, the action would be completed and signed off and reported back to the team. Auditing of the request/process would then take place.

REPORTS

Discretionary Fund Report to 16 October 2023

Agenda Item 6.1

The report was received [*RPWCB2310/02 refers*] and no discussion was held.

Rural Port Waikato Community Board Discretionary Fund Applications

Agenda Item 6.2

The report was received [*RPWCB2310/02 refers*] and discussion was held on the following matters:

Port Waikato Residents & Ratepayers Association

Ms Walter outlined the application and answered questions from the Board. It was noted that:

- There were three (3) events to be held over the Christmas and New Year period and the Association was seeking funding for the following:

Christmas Parade - \$500.00 towards a sausage sizzle, prizes for floats entered in the parade and traffic assistance;

The Kids Beach Dig - \$300.00 towards prizes for this event; and

Music in the Gardens - \$1,200.00 towards petrol vouchers for musicians taking part in the event.

- The Port Waikato Fire Service assisted the Association with the Christmas Parade.
- Receipts would be provided to the Board following the events.

Resolved: (Cr Eyre/Mrs Costar)

THAT the Rural Port Waikato Community Board:

- a. approves an allocation of \$2,000.00 (incl. GST) from their Discretionary Funding account:**
- i. to Port Waikato Residents and Ratepayers Association Incorporated**
 - ii. to hold a Christmas Parade - 10 December 2023, Kids Beach Dig - January 2024 and Music in the Gardens - Cobourne Reserve - February 2024.**

CARRIED

RPWCB2310/04

Wairamarama Community Incorporated

Ms Reese outlined the application and answered questions from the Board. It was noted that:

- Due to the increased frequency of adverse events, the Wairamarama community could be cut off at any time. A group called the Wairamarama Rural Hub had been formed and the aim of the group was to provide community services and education, opportunities to connect and improve wellbeing and to enhance the environment.
- The area relied heavily on the Ponganui and Allen & Eyres Road bridge which could be closed during weather events.
- The Hub was in the process of preparing a Civil Defence Plan.
- Wairamarama Hall is a central point for the community.

Resolved: (Mrs Costar/Cr Eyre)

THAT the Rural Port Waikato Community Board:

- b. approves an allocation of \$ \$2,570.25 (incl. GST) from their Discretionary Funding account:**
- iii. to Wairamarama Community Incorporated**
 - iv. for electrical wiring upgrade of the Wairamarama Community Hall to allow a portable generator to be connected directly to the building.**

CARRIED

RPWCB2310/05

Glen Murray Hall Association

Mr Cameron vacated the Chair owing to declaring a conflict of interest and did not take part in discussion or voting. Ms Fry assumed the Chair for this item.

Mr Caldwell outlined the application and answered questions from the Board. It was noted that:

- The aim of the Hall Association was to ensure the public buildings on site were maintained to a high standard and were serving the needs of the local Glen Murray community.
- Funds from the annual Mr Motorcycles bike ride meant that the Hall Association, in the past, had not applied for funding from external sources. However, due to COVID, the event had not been held for three (3) year which resulted in the Association having to seek funding from other sources.

Resolved: (Mrs Costar/Cr Eyre)

THAT the Rural Port Waikato Community Board:

- a. **approves an allocation of \$4,577.00 (plus GST) from their Discretionary Funding account:**
 - i. **to Glen Murray Hall Association,**
 - ii. **for repairs to the Church roof (external and some internal repairs to Church ceiling).**

CARRIED

RPWCB2310/06

Ms Fry vacated the Chair following discussion and voting on the above item.

Mr Cameron resumed the Chair for the remainder of the meeting.

Naike Community Centre

- The Naike Community Centre had withdrawn their funding application.

Works, Actions & Issues Report Status of Items August 2023

Agenda Item 6.3

The report was received [RPWCB2310/02 refers] and discussion was held on the following items:

Discretionary Fund Guidelines

ACTION: This item to remain on the schedule.

Port Waikato Stormwater Systems

ACTION: This item to remain on the schedule.

Graffitied Road Signs

- Cr Eyre had completed service requests on this matter.

Onewhero Area School Road Safety Improvements

- Communication between Council's roading engineer and the school principal had taken place. Road safety design plans would come back to the principal before implementation was carried out.
- A drop off point for the school children was important as crossing the road was a health and safety risk.

ACTION: This item to remain on the schedule.

Te Kohanga Playground Fully Fenced

- The new playground was located behind the Te Kohanga Community Hall adjacent to the Te Kohanga Rugby Fields.
- The only parking available was on the Tuakau Bridge Port Waikato Road outside the Community Hall with a narrow strip of metal on the road alongside the rugby fields.
- Currently, access was only available via climbing over a locked vehicle gate. The addition of a pedestrian gate at the Eastern end of the Kohanga Road fence line had occurred but there was no parking along Kohanga Road.
- The only other pedestrian access was to the left of the Community Hall where the access was an unmaintained paddock. It was recommended that a pedestrian gate be installed on the Tuakau Bridge Port Waikato Road side to match that on the Eastern end.

- This would enable better access for families to the playground. Ongoing discussions were being held with the Te Kohanga Rugby Club.
- Sunset beach toilets. Landuse and building consents had been lodged.
- Opuatia court renewal works were underway.
- Pukekawa tennis court renewal – work would commence in February 2024.
- Onewhero Domain carpark upgrade – designs had been completed, works had been awarded to a contractor and the project would be completed by April/May 2024.
- Signage would be erected re: freedom camping. On the bylaw map an area, under the trees, was still included as part of freedom camping parking. This was not correct. The only area that should be designated for freedom camping was at the back of the rugby club between the loop and the hedge.

ACTION: Staff to investigate the bylaw maps for freedom camping areas at the Onewhero Domain and report back to the Board's next meeting scheduled for Thursday, 7 December 2023. Mrs Costar could be contacted for clarification on the freedom camping areas.

Waikato District Council Executive Update Agenda Item 6.4

A verbal report was received on the following matter:

- Council was currently preparing for the Long Term Plan 10 year planning cycle with emphasis on the first three (3) years' projects and budgets.

Chairperson's Report Agenda Item 6.5

A verbal report was received on the following matters:

- Time had been spent at Waikato District Council discussing the Long Term Plan. It was noted that inflation costs were high.
- There was recognition that the Waikato roading network was falling behind which required an increase in the budget to mitigate improvements.
- Congratulations to Ms Kate Reese on her Mayoral award.

Councillor's Reports

Agenda Item 6.6

A verbal report was received on the following matters:

- There was uncertainty following the general elections and the business being conducted within the first 100 days.
- Discussions would be held between local and central government on the structure of local government and how they were funded.
- \$11M in resilience funding had been set aside for areas impacted by Cyclone Gabrielle. Waikato District Council received \$2.4M from the fund. The Ministry of Social Development had given \$27,000.00 to Port Waikato residents affected by the cyclone. Council was mindful that other rural areas had also been impacted by the cyclone.
- Antenna app. This app could be used to report faults to Council. Photos could be attached to the fault reports and sent via the app.
- Council would be going to market for a new Chief Executive Officer as Mr Gavin Ion would be retiring in 2024.
- Engagement would be undertaken on speed management plans that would look at roads around halls/maraes which would have reduced road speeds. Community Boards/Committees, Hall Committees, Residents & Ratepayers and Reserve User groups would receive notification of this engagement.

Community Board Members' Reports

Agenda Item 6.7

Verbal reports were received on the following matters:

- The Community Response Group had a productive meeting with Te Kotahitanga Marae on the community response plan.
- Drain clearing and roading issues were not being carried out in the Onewhero area. Culverts were blocked and flooding had occurred on properties.
- Water supply bylaw. Concern was raised that the bylaw could affect rural areas when residential development took place along with the proposal for one (1) meter per dwelling not per property. Consultation on the proposed bylaw would be undertaken between Thursday, 5 October 2023 to Sunday, 5 November 2023 and submissions would be heard on Wednesday, 22 November 2023 with Council adopting the bylaw on Monday, 18 December 2023.

There being no further business the meeting was declared closed at 8.29pm.

Minutes approved and confirmed this day of 2023.
have

B Cameron
CHAIRPERSON

Unconfirmed

To	Rural Port Waikato Community Board
Report title	Discretionary Fund Report to 21 November 2023
Date:	06 December 2023
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Colin Bailey, Finance Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Rural Port Waikato Community Board on the Discretionary fund spend to date, commitments and balance as at 21 November 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Rural Port Waikato Community Board receives the Discretionary Funding report to 21 November 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 21 November 2023

RURAL PORT WAIKATO COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)
As at Date: 21-Nov-2023

	GL	10-2160-0000-00-25904
2023/24 Annual Plan		12,417.54
Carry forward from 2022/23		38,627.00
Total Funding		51,044.54
Income		
Total Income		-
Expenditure		excl GST
31-May-23 Payment to the Onewhero Society of Performing Arts for the amount of \$2,500 (excluding GST) towards a replacement fridge and freezer.	RPWCB2303/04	2,500.00
15-Aug-23 Payment to Sunset Beach Lifeguard Service Inc towards the cost to upgrade the Personal Protective Equipment (PPE) for the Sunset Beach Lifesaving Service, Search and Rescue (SAR) Squad. Inv 0784	RPWCB2308/06	2,629.91
30-Aug-23 Payment of \$941.40 (incl. GST) to Onewhero Bowling Incorporated Society towards the cost of umbrellas, blackboard and a mini table board for the re-opening of the Onewhero Bowling Club. Ref 2023-01	RPWCB2308/05	941.00
Total Expenditure		6,070.91
Net Funding (Excluding commitments)		44,973.63
COMMITMENTS:		excl GST
03-Aug-23 Commitment of \$2,400.00 (incl. GST) from RPWCB DF to Pukekawa Playcentre towards the cost of replacing playground cushion fall bark to meet MOE standards.	RPWCB2308/07	2,086.96
03-Aug-23 Commitment of \$1,600.00 (incl. GST) from RPWCB DF to Port Waikato Residents and Ratepayers Assoc. towards a project to create heritage signs that will tell local stories of significant events, people and places and give akonga real life work experience.	RPWCB2308/08	1,391.30
03-Aug-23 Commitment of \$2,200.00 (plus GST) for pool chemicals at school pools available for community use. \$700.00 to Onewhero Area School, \$500.00 to Waikaretu School, \$500.00 to Naike Community Pool, \$500.00 to Te Kohanga School.	RPWCB2308/09	2,200.00
14-Sep-23 Commitment of \$1,908.77 (plus GST) from RPWCB DF to Opuatia Community Group to purchase 6 x trestle tables and 1 foldup table	RPWCB2309/04	1,908.77
26-Oct-23 Commitment of \$2,000 (incl GST) from RPWCB DF to Port Waikato Residents and Ratepayers Association to hold a Christmas Parade 10/12/23, Kids Beach Dig January 2024 and Music in the Gardens Cobourne Reserve, February 2024.	RPWCB2310/04	2,000.00
26-Oct-23 Commitment of \$2,570.25 (incl GST) from RPWCB DF to Wairamarama Community Inc towards the cost for electrical wiring upgrade for the Wairamarama Community Hall for connection to portable generator.	RPWCB2310/05	2,235.00
26-Oct-23 Commitment of \$4,577.00 (plus GST) to Glen Murray Hall Association for repairs to the church roof (external and some internal repairs to the church ceiling).	RPWCB2310/06	4,577.00
Total Commitments		16,399.03
Net Funding Remaining (Including commitments)		28,574.60

To	Rural Port Waikato Community Board
Report title	Discretionary & Resilience Fund Applications
Date:	22 November 2023
Report Author:	Lynette Wainwright – Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide the Discretionary and Resilience Funding applications received for consideration by the Rural Port Waikato Community Board.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Rural Port Waikato Community Board:

- a. approves/partially approves/declines an allocation of \$1,035.00 (incl. GST) from their Discretionary Funding account to:**
 - i. the Opuatia Community Centre**
 - ii. purchase a basketball hoop for the basketball area.**

THAT the Rural Port Waikato Community Board:

- b. approves/partially approves/declines an allocation of \$1,957.93 (incl. GST) from their Resilience Funding account to:**
 - i. the Port Waikato Fishing Club**
 - ii. hold a kids fishing competition.**
-

THAT the Rural Port Waikato Community Board:

- c. approves/partially approves/declines an allocation of \$2,360.00 (incl. GST) from their Resilience Funding account to:**
 - i. the Wairamarama Community Incorporated**
 - ii. hold the Wairamarama Golf Invitational event.**

THAT the Rural Port Waikato Community Board:

- d. approves/partially approves/declines an allocation of \$2,000.00 (incl. GST) from their Resilience Funding account to:**
 - i. the Upper Maire Landcare Society Incorporated**
 - ii. hold a Christmas function.**

THAT the Rural Port Waikato Community Board:

- e. approves/partially approves/declines an allocation of \$2,251.62 (incl. GST) from their Resilience Funding account to:**
 - i. the Glen Murray Community Hall Association**
 - ii. hold a Community Christmas Dinner.**

THAT the Rural Port Waikato Community Board:

- f. approves/partially approves/declines an allocation of \$2,000.00 (incl. GST) from their Resilience Funding account to:**
 - i. the Naike Community Incorporated Society**
 - ii. hold a Community Christmas Party.**

THAT the Rural Port Waikato Community Board:

- g. approves/partially approves/declines an allocation of \$408.91 (incl. GST) from their Resilience Funding account to:**
 - i. the Port Waikato Volunteer Fire Brigade**
 - ii. hold a Community Christmas Parade and Open Day.**

THAT the Rural Port Waikato Community Board:

- h. approves/partially approves/declines an allocation of \$312.50 (incl. GST) from their Resilience Funding account to:**
 - i. the Port Waikato Residents and Ratepayers Association Incorporated**
 - ii. hold a Christmas Parade – 16 December 2023.**
-

THAT the Rural Port Waikato Community Board:

- i. receives the accountability forms from the Naike Community Incorporated Society and OSPA.**

3. Attachments **Ngaa taapirihanga**

Funding Guidelines

- A Funding application – Opuatia Community Centre
 - B Port Waikato Fishing Club
 - C Wairamarama Community Incorporated
 - D Upper Maire Landcare Society Incorporated
 - E Glen Murray Hall Association
 - F Naike Community Incorporated Society
 - G Port Waikato Fire Brigade
 - H Port Waikato Residents & Ratepayers
 - I Naike Community Incorporated Society
 - J OSPA
-

DISCRETIONARY FUNDING GUIDELINES

How to make a funding application

Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards, community boards and the Te Kauwhata and Meremere Community Committees areas.

Funding Mechanisms

1. Waikato District Council Community Boards / Community Committees
2. Waikato District Council Discretionary and Funding Committee

Who can apply?

Any community group, non-commercial group or voluntary organisation can apply for a grant. Specific criteria for each fund are as follows:

1. Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees
 Community boards and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.
2. Waikato District Council Discretionary & Funding Committee
 The Discretionary & Funding Committee allocates grants from the Rural Ward Fund. Rural grants are available for events and projects in rural areas and areas that are not served by Community Boards or the Te Kauwhata and Meremere Community Committees. Applicants must outline how their event or project will contribute to the community Rural area and wider community. The Discretionary & Funding Committee has responsibility for determining grant applications in the Rural area.

3. Criteria for grants

Applications are required to meet the following criteria:

- a) Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
- b) Applications will need to be made to the relevant community board or committee, or to Council's Discretionary & Funding Committee.

- c) Applications for Christmas parade/events will need to be made to the relevant community board or community committee.
- d) Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
- e) Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
- f) Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained.
- g) Capital expenditure items may be considered for grant applications.
- h) Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
- i) Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community.
- j) Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
- k) Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
- l) Applications from commercial entities will not be considered.
- m) All applications will need to provide the relevant template describing the event/project, budget and relevant quotes.
- n) The project or event must take place in the Waikato District Council area of jurisdiction.
- o) Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.

Eligibility Criteria

Applications are required to meet the following criteria:

- a) Applicants must be either a community groups, non-commercial groups and voluntary organisations
- b) Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
- c) Applicants may be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application.

Funding Rounds

Applications to be presented to the boards/committee's chair or funding representative two weeks prior to the next scheduled meeting.

Presenting your application

Applicants are advised in writing by the community board/committee of the outcome of the funding.

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 03 November 2023, 06:10 PM.

Select your Community Board or Committee	Rural-Port Waikato - North and South
Name of your organisation and contact person	Opuatia Community Centre
What is your organisation's purpose/background	We are a Local Community's Hall, providing a space for locals to gather, feel connected and provide a facility for the community to use.
Phone number	027 284 6060
Email	smithgr8dig@gmail.com
What is your event / project, including date and location?	Our Project is to establish a basketball area for our local tamariki to come together and connect with each other in a relaxed and safe environment.
How will the wider community benefit from this event/project?	The wider community will have a safe place for our local youth to congregate. Also families can utilize this area whenever they want. It gives more opportunities for our rural community to access equipment that traditionally is quite a distance from our location.
Are you GST registered?	No (Include GST in your budget)
GST Number	
What is the total cost of your project/event	\$1035.00
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	We are hoping to get the funding for the Goal post system only.
Project Breakdown (itemised costs of funding being sought)	Quote for basketball unit (1).docx
Has/will funding been sought from other funders?	No

If 'Yes', please list the funding organisation(s) and the amount of funding sought	
Describe any donated material / resources provided for the event/project	Our Committee will install the Basketball hoop system

Quote:

26th October 2023

To: Opuatia Community Centre
29 Otuiti Road,
Opuatia

From: David Carey
Onewhero
Ph: 021 322 440

To supply and build outdoor 1 x basketball post, back board, and hoop.	\$600.00
To Galvanize and hot dip above basketball unit – 30kgs	\$150.00
To Sandblast above basketball unit	\$150.00
Sub Total	\$900.00
Plus GST	<u>\$135.00</u>
Total Cost	\$1,035.00

(This unit is like the ones at Onewhero Area School)

COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly	<input type="checkbox"/>	Meremere	<input type="checkbox"/>	Ngaruawahia	<input type="checkbox"/>
Onewhero-Tuakau	<input checked="" type="checkbox"/>	Raglan	<input type="checkbox"/>	Taupiri	<input type="checkbox"/>
Te Kauwhata	<input type="checkbox"/>				

Section 1 – Your Details:

Name of your organisation and contact person

David Wilson, Port Waikato Fishing Cub

What is your organisation's purpose/background (who are you? what do you do?)

To promote fishing activities and fishing safety in Port Waikato

Phone number/s: 0272309538

Email/address: PWFCtreasurer4@gmail.com

Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

To hold a Kids fishing competition
This competition is promoted as a whole family event. All children are eligible

How will the wider community benefit from this event/project?

This is a multi-generational activity promoted to the whole community

Are you GST registered? No Yes GST Number

PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

Section 3 – Project/Event Costs & Details

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$ 1,957.23	\$ 1,957.23
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
Total A	\$	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
BBQ and Goody Bags for kids	\$ 438.53	\$
1st, 2nd, 3rd prize in pack age	\$ 1,053.67	\$
Prizes Warehouse station	\$ 232.09	\$
Farmers (younger)	\$ 84.71	\$
Farmers (older)	\$ 148.93	\$
	\$	\$
Total Funds being sought from WDC Total B	\$ 1,957.93	\$ 0.00

Has / will funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from other funders Total C	\$ 0.00	\$ 0.00

Describe any donated material / resources provided for the event/project:

Port Waikato Fishing club will provide all the equipment and volunteers required to operate the competition.

I certify that the funding information provided in this application is correct.

Name: David Wilson

Position in Organisation: Treasurer

Signature:  Date: 24/11/2023

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 24 November 2023, 11:13 PM.

Select your Community Board or Committee	Rural-Port Waikato - North and South
Name of your organisation and contact person	Wairamarama Community Incorporated, Kate Reese (President)
What is your organisation's purpose/background	For over 100 years, the Wairamarama community has adapted to meet the changing needs of its people. Recent challenges – the increase in farming-related regulations, the increased frequency of adverse events, the purchase of pastoral land for carbon farming, and the COVID-19 pandemic – have reinforced the need to adapt and evolve again. The negative impact of these events on our community is magnified by our geographical isolation and our limited access to services. With support from MPI, we formed the Wairamarama Rural Hub in 2021 – a community initiative to provide community services and education, provide opportunities to connect and improve wellbeing, and enhance our environment.
Phone number	0212170646
Email	wairamaramacommunity@gmail.com
What is your event / project, including date and location?	The Wairamarama Golf Invitational has been a popular annual community event for over a decade (except for two COVID years). The event consists of nine holes of ambrose* golf at the Onewhero Golf Course, followed by prizegiving and a catered dinner in the clubhouse. Golf teams are mixed - golfers, non-golfers, older kids - and emphasis is on participation and fun. The Wairamarama community, expats and supporters of our community are invited to participate. Members of our community who are not interested in playing golf are encouraged to join us afterwards for prizegiving and a catered dinner. The 2024 Wairamarama Golf Invitational will be held before daylight savings ends in April, date to be confirmed.
How will the wider community benefit from this event/project?	This year's Auckland Anniversary flooding, and then Cyclone Gabrielle only ten days later, had a significant impact on the Wairamarama. Not only did our community experience major damage to property and infrastructure, but a member of our community lost his life in tragic circumstances. The stress and grief caused by this event is still raw and will be for some time. We recognise the importance of regularly connecting with others in a rural environment, so organise a variety of social events, held throughout the year. These are well-attended and are essential for the mental health and wellbeing of many members of our

	community. The Wairamarama Golf Invitational is an inclusive event. While not all members of our community enjoy golf, the catered community dinner afterwards is a fabulous opportunity for them to enjoy a delicious meal in a relaxed environment and connect with others.
Are you GST registered?	No (Include GST in your budget)
GST Number	
What is the total cost of your project/event	\$2,360.00
What is the total amount you are requesting from the Board?	\$2,360.00
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	If the number of attendees exceeds the estimated figure (50 people), the difference will be paid from Wairamarama community funds.
Project Breakdown (itemised costs of funding being sought)	Wairamarama-Golf-Invitational-Fund-Application-Cost-Breakdown-November2023.pdf
Has/will funding been sought from other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	
Describe any donated material / resources provided for the event/project	Time to organise and coordinate the event, preloved golf balls, and sponsored items for spot prizes.

[View response](#)

WAIRAMARAMA *Rural Hub*

2024 Wairamarama Golf Invitational

The Wairamarama Golf Invitational has been a popular annual community event for over a decade (except for two COVID years). The event consists of nine holes of ambrose* golf at the Onewhero Golf Course, followed by prizegiving and a catered dinner in the clubhouse. Golf teams are mixed - golfers, non-golfers, older kids - and emphasis is on participation and fun. The Wairamarama community, expats and supporters of our community are invited to participate. Members of our community who are not interested in playing golf are encouraged to join us afterwards for a catered dinner.

** Ambrose golf ... Teams of four. Everyone hits, choose the best shot and hit from there, and repeat until the ball is in the hole. Simple.*

2023 Wairamarama Golf Invitational

At this year's event, over 30 golfers - young and mature, experienced and not - had moments of brilliance and shots of hilarity. The winning team took out top honours by having the biggest difference between their best hole and their worst. Prizes were also awarded for longest putt and closest to the pin on the ninth hole, among other creative awards.

Our community buffet dinner was created by the culinary magicians of DJ Catering and enjoyed by over 50 members of our community.

It was a well-attended and well received event, which we intend to hold again in a similar format in 2024.



2024 Wairamarama Golf Invitational – Costs

Green fees (9 holes) Onewhero Golf Club	Members – 10 @ \$0.00 Non-members – 25 @ \$20.00 Juniors – 10 @ \$10.00	\$0.00 \$400.00 \$50.00
Golf cart hire (for the less able)	Two carts @ \$25.00	\$50.00
On-course refreshments	24 pack water bottles 24 pack Sprite 24 pack Coca Cola	\$10.00 \$25.00 \$25.00
Prizes	Medals, variety of chocolates and magazines (winners pick a prize)	\$100.00
Catered dinner	DJ Catering, Onewhero Golf Club Buffet menu, \$34/head for 50 people	\$1,700.00
Total:		\$2,360.00

Wairamarama Community Incorporated (networking as the Wairamarama Rural Hub) would like to request funding of **\$2,360.00** to host the 2024 Wairamarama Golf Invitational at the Onewhero Golf Club. The society is not registered for GST; all prices are GST-inclusive.

Thank you for considering our application.

Kind regards,

Kate Reese

President

Wairamarama Community Incorporated, networking as the Wairamarama Rural Hub
021 217 0646



Catering

Buffet Menu Options

\$28 per head

- 1 hot meat
- 2 hot vegetable options
- 2 hot side options
- 1 cold salad
- 1 dessert option

\$34 per head

- 1 full hot meat
- 1 half hot meat
- 2 hot vegetable options
- 1 hot side option
- 2 cold salads
- 2 dessert options

\$39 per head

- Soup and Bread rolls with butter
- 2 hot meats
- 2 hot vegetable options
- 2 hot side options
- 2 cold salads
- 2 dessert options

\$42 per head

- Soup and Bread rolls with butter
- 2 hot meats
- 2 hot vegetable options
- 3 hot sides **OR** 3 hot vegetable options + 2 hot sides
- 3 cold salads
- 2 dessert option

Hot Main options

Roast Beef
 Roast Pork
 Hot Ham
 Lamb Shoulder (*Only available on \$39 and \$42*)
 Stuffed Chicken Breast (*mushroom and bacon*)
 Chicken Curry
 Chicken Pieces
 Chicken Schnitzel
 Beef Stroganoff
 Lasagne
 Beef Mince: Chilli Bean/Bolognese Style
 - (*Rice/Pasta will be hot side option choice*)
 Devilled Sausages
 Bacon and Egg Pie

Hot Vegetable Options

Steamed Seasonal Vegetables
 Roast Root Vegetables
 Seasonal Vegetables with Cheese Sauce
 Potato Gratin (*Only available on \$39 and \$42 menus*)

Hot Side Options

Rice
 Fries
 Spring Rolls
 Samosa
 Garlic Bread
 Pasta
 Wedges (*not available for \$28 option*)

Cold Salad Options

Mixed Green Salad
 Coleslaw
 Potato Salad
 Pasta Salad
 Rice Salad
 Couscous Salad

Dessert Options

Cheesecake (Different Flavours available)
 Cake Slice (Different Flavours available)
 Sweet Slice (Different Flavours available)
 Shortcake/Crumble with Custard
 Sticky Date Pudding
 Chocolate Brownie
 Ice Cream

Talk to the team about amendments or swaps to suit your budget and function

Please advise any dietary requirements at the time of booking

Email; bookings@djscatering.co.nz

Phone DJ: 027 290 4969

New form response

www.waikatodistrict.govt.nz

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 24 November 2023, 04:59 PM.

Select your Community Board or Committee	Rural-Port Waikato - North and South
Name of your organisation and contact person	Upper Maire Landcare Society Inc- Jeremy Leigh - Chair
What is your organisation's purpose/background	Upper Maire Landcare Society Inc is a subcatchment group of 4000ha of farmland in the Upper Maire subcatchment that flows to Lake Whangape past the Maire bridge on Waikaretu Valley Road. A huge amount of environmental work has been done in recent years with support from WRC and WRA.
Phone number	0272 422 838
Email	jmleigh@xtra.co.nz
What is your event / project, including date and location?	Christmas Function for members of Landcare Society, Nikau Cafe (50 persons) or Te Karaka Station & Lodge, (40 persons) December 16th
How will the wider community benefit from this event/project?	The subcatchment has been severely affected by recent weather events, namely Auckland Anniversary weekend when 190mm fell on the 4000ha catchment, causing widespread damage and destruction. With low product prices from sheep and high costs including interest rates, this event will be greatly appreciated by this community.
Are you GST registered?	Yes (Do NOT include GST in your budget)
GST Number	132-512-868
What is the total cost of your project/event	\$2500
What is the total amount you are requesting from the Board?	\$2000
Existing funds available for the project. Include any projected income	\$500 from Upper Maire Landcare Society

i.e. ticket sales, merchandise etc.	
Project Breakdown (itemised costs of funding being sought)	Christmas 2023 budget Upper Maire.pdf
Has/will funding been sought from other funders?	Yes
If 'Yes', please list the funding organisation(s) and the amount of funding sought	Upper Maire Landcare Society \$500
Describe any donated material / resources provided for the event/project	Upper Maire \$500

Resilience fund application**Project Breakdown****Upper Maire Landcare Society Inc Christmas function**

Item (budgeted funding sought)	Amount
Christmas Function**	
Nikau Café or	
Te Karaka station food only	\$2,000
Upper Maire Landcare	\$500
Total	\$2,500

** Quotes on hand from Nikau and Te Karaka but can only upload one file website form.

(Drinks purchased by attendees)



QUOTE

jmleigh@xtra.co.nz

Date
23 Nov 2023

Expiry
23 Dec 2023

Quote Number
QU-0001

GST Number
091 191 903

Nikau Cave Ltd
1770 Waikaretu Valley
Road
R.D. 5
Tuakau 2695
NEW ZEALAND

Upper Maire Landcare Society

Description	Quantity	Unit Price	Amount NZD
Christmas meal	0.00	0.00	0.00
adult	35.00	55.00	1,925.00
child	15.00	37.00	555.00
		Subtotal	2,480.00
		TOTAL NZD	2,480.00

Te Karaka Christmas Menu

STARTERS

Manuka smoked New Zealand salmon, garlic aioli, capers
Kapiti baked brie with maple glaze, walnuts, blackcurrant
Assortment of fresh bread

SALADS

Tomato, mozzarella, fresh basil
Roasted cauliflower and cous cous, Mediterranean salad with feta

MAINS

Rosemary and pistachio crumbed New Zealand lamb
Glazed Roasted Chicken

ACCOMPANIMENT

Mushroom pepper sauce
Jus
Cranberry reduction

SIDES

Herb roasted, duck fat potatoes
Butter glazed seasonal greens

DESSERTS

Date and walnut cake
Spiced Christmas plum pudding
(Meringue, caramel sauce, custard sauce, berries, cut fruits)

COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly Meremere Ngaruawahia
 Onewhero-Tuakau Raglan Taupiri
 Te Kauwhata Rural Port Waikato Community board

Section 1 – Your Details:

Name of your organisation and contact person

Glen Murray community hall association.

What is your organisation's purpose/background (who are you? what do you do?)

We co-ordinate community efforts in fundraising, social functions in the Glen Murray community.

Phone number/s:

0274078577

Email/address:

joannefyers45@gmail.com

Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

22 December 2023, at the Glen Murray hall. Community Christmas dinner along with santa, also hiring mechanical bull for some entertainment.

How will the wider community benefit from this event/project?

A good time for our local community to get together and have a good catch up with their neighbours. Also a time when we welcome any new residents to the area.

Are you GST registered?

No Yes

GST Number

PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

Section 3 – Project/Event Costs & Details

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$ 2251.62	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		0
Total A	\$	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
	\$	\$
Pak & Save	\$ 992.37	\$
Mechanical bull	\$ 1,259.25	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$ 2,251.62	\$ 0.00

Has / will funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	0.00	\$
	\$	0.00	\$
	\$	0.00	\$
	\$	0.00	\$
Total Funds being sought from other funders Total C	\$	0.00	\$ 0.00

Describe any donated material / resources provided for the event/project:

Volunteers- preparing food and setting up area.

I certify that the funding information provided in this application is correct.

Name: Joanne Fyers

Position in Organisation: Secretary

Signature:  Date: 22.11.23

Pak & Save 22/11/23
38

\$992 - 37.

glen murray

Quantity

Price



Hellers Trusty BBQ Pre-cooked Sausages

ea

2

38⁹⁹
ea

\$0.97/100g



Hobson's Choice Ham Cob

ea

6

54⁹⁹
ea

\$1.45/100g



Coleslaw

100g

12kg

9⁰⁰
kg

\$0.90/100g



Fresh To Go Aioli Potato With Bacon Salad

ea

60

4¹⁹
ea

\$2.10/100g



White Wheatmeal Round Rolls 6Pk

ea

20

3²⁹
ea

\$0.55/ea



Tegel Frozen Whole Chicken

ea

9

11⁴⁹
ea

\$5.47/kg



Korbond Partystar Premium Paper Plates

ea

12

2⁹⁹
ea

\$0.30/ea



Value Compostable Forks Sugarcane

ea

2

3⁹⁹
ea

\$0.08/ea



Eco Cook Biodegradable Bagasse Knives

ea

2

5⁹⁹
ea

\$0.12/ea

LOW PRICE



Countdown Free Farmed Whole Leg Ham Cooked On The Bone

\$156.75 each (approx)

\$16⁵⁰_{kg}

(/shop/productdetails?stockcode=290468&name=countdown-free-farmed-whole-leg-ham-cooked-on-the-bone)

Countdown 22/11/23
40
\$11.31-50



Nutrifresh Fresh Salad Honey Mustard Potato

\$2.00 / 100g

\$20⁰⁰
kg

(/shop/productdetails?stockcode=385128&name=nutrifresh-fresh-salad-honey-mustard-potato)

12 kg



Top Hat Sausages Precooked 3.6kg

50pack

\$21⁰⁰

(/shop/productdetails?stockcode=686252&name=top-hat-sausages-precooked-36kg)

2 ea.



Countdown Christmas Wooden Cutlery Mix

24pack

\$3⁵⁰

(/shop/productdetails?stockcode=283212&name=countdown-christmas-wooden-cutlery-mix)

- My favourites
- My past orders
- My saved lists**
- 11 Aug
- 11 Aug (1)
- 21st
- 27 Nov
- 4 aug
- Bike ride
- Feb 24th
- glen murray**
- Gluten free
- Sept 28
- Sharna week 1
- Shearing 15 dec
- My saved recipes
- My shopping list

glen murray

Sort by:



Countdown Bread Rolls Baps

6pack \$0.75 / 1ea

\$4⁵⁰

(/shop/productdetails?stockcode=324764&name=countdown-bread-rolls-baps)

ea.



(/shop/productgroup/80842)



Countdown Hot Roast Chicken Sage & Onion

Large

\$17⁰⁰

(/shop/productdetails?stockcode=701465&name=countdown-hot-roast-chicken-sage-onion)

8 ea.

LOW PRICE



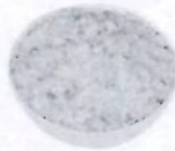
Essentials Paper Plates 23cm Wide

20pack \$0.20 / 1 ea

\$4⁰⁰

(/shop/productdetails?stockcode=792009&name=essentials-paper-plates-23cm-wide)

6 ea.



Instore Deli Fresh Salad Premium Coleslaw Dressed

\$1.80 / 100g

\$18⁰⁰_{kg}

(/shop/productdetails?stockcode=365765&name=instore-deli-fresh-salad-premium-coleslaw-dressed)

12 kg

COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly Meremere Ngaruawahia
 Onewhero-Tuakau Raglan Taupiri
 Te Kauwhata *✓ Rural part Waikato Community Board*

Section 1 – Your Details:

Name of your organisation and contact person

Naike Community Incorporated society

What is your organisation's purpose/background (who are you? what do you do?)

Manage the facilities at the Naike. Promote development of facilities, co-ordinate community efforts to k

Phone number/s: 0275392956

Email/address: hamertonfamily512@gmail.com

Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

Community Christmas party, 15th December 2023. 3648 highway 22, Naike.
 Hiring a bouncy castle for the children, Santa will be joining us, a lolly scramble, grazing table and a

How will the wider community benefit from this event/project?

This will be a fun evening for everyone to take some well deserved time out from the farm and get together with their families and neighbours.

Are you GST registered?

No Yes

GST Number

PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

Section 3 – Project/Event Costs & Details

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$ 822 - 23	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		0
Total A	\$	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Food - Grazing table + main meal total	\$ 622-23 519.44	\$
Bouncy Castle	\$ 200-00 0.00	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC	Total B	\$ 822-23 519.44 \$ 0.00

Has / will funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from other funders	Total C	\$ 0.00 \$ 0.00


Describe any donated material / resources provided for the event/project:

Volunteers;
 -organise, prepare and cook the meal.
 - supervise pool and bouncy castle

I certify that the funding information provided in this application is correct.

Name: Wendy Hamerton

Position in Organisation: Funding officer.

Signature:  Date: 23/11/23

naike

Quantity

Price



Beef Flavoured Sausages
100g

3kg
\$1.00/100g

9⁹⁹
kg



Coleslaw
100g

2kg
\$0.90/100g

9⁰⁰
kg



Pams Finest Glazed Brioche Style Burger Buns
ea

17
\$0.72/ea

4²⁹
ea



Nature's Fresh White Sandwich Bread
ea

2
\$0.50/100g

3⁴⁹
ea



Value Lite Milk
ea

1
\$1.82/l

3⁶³
ea



Dairyworks Tasty Natural Slices
ea

4
\$1.84/100g

9¹⁹
ea



Much Moore Vanilla Ice Cream
ea

1
\$0.24/100ml

11⁹⁹
ea



Much Moore Party Pack Neapolitan Ice Cream
ea

1
\$0.24/100ml

11⁹⁹
ea



Pams Cornet Ice Cream Cones
ea

3
\$0.12/ea

3⁴⁹
ea



**Jed's Coffee Co. #4 Very Strong Strength
Instant Freeze Dried Coffee Refill**

ea

2

7²⁹
ea

\$8.10/100g



**Moccona Classic Medium Roast Instant
Freeze Dried Coffee Jar**

ea

1

13⁴⁹
ea

\$13.49/100g



Wattie's Tomato Sauce

ea

1

12³⁹
ea

\$0.62/100ml



Qiwi Red Polka Dot Single Ply Serviettes

ea

1

3¹⁹
ea

\$0.03/ea

\$ 555-93

Each

Gilmours Hamilton
22/11/23.

Subtotal

\$494.19

 Promo code

Discount

-\$0.00

Total:

\$494.19

Countdown Extra's

25-25
519-44

As a Cash 'n Carry member, you can browse but are unable to place an order online please [contact us](https://online.gilmours.co.nz/ccrz__MyAccount?viewState=CreateCaseView&cartId=4b4a58ba-7abe-4f0a-aefc-c524a508c043&portalUser=&store=&effectiveAccount=0016F00002lyvP2QAJ&cclcl=) (https://online.gilmours.co.nz/ccrz__MyAccount?viewState=CreateCaseView&cartId=4b4a58ba-7abe-4f0a-aefc-c524a508c043&portalUser=&store=&effectiveAccount=0016F00002lyvP2QAJ&cclcl=
you want to upgrade your account.

The above order total is an estimated order total only. Your order confirmation will also note your estimated order total. Your final order value may change from the estimated order total due to variable weight items, substitutions (if allowed), and service fees. Only one promotion code can be applied to any one transaction across your cart of products. Due to the delay between selecting your groceries and delivery, product origins may change before your order is picked and before you receive your products.

View Terms and conditions (https://online.gilmours.co.nz/ccrz__CCPage?pageKey=terms)



Chat with us

Each



Much Moore Vanilla Ice Cream

(/ccrz__ProductDetails?

sku=5031845&cartId=e61b2bc3-220e-4239-855d-

9edebff3b9f1&effectiveAccount=0016F00001j

5l

product code: 1331936

Price per each **\$12.53**

Total **\$12.53**

Each



Bell Original Black Tea Bags

(/ccrz__ProductDetails?

sku=5002524&cartId=e61b2bc3-220e-4239-855d-

9edebff3b9f1&effectiveAccount=0016F00001j

200pk

product code: 1020654

Price per each **\$11.18**

Total **\$11.18**

Each

Shining Star White Dinner Serviettes

(/ccrz__ProductDetails?

sku=5239081&cartId=e61b2bc3-220e-4239-



Chat with us

Price per each **\$26.45**

Total **\$26.45**

Each

Much Moore Party Pack Neapolitan Ice Cream (/ccrz__ProductDetails?sku=5031838&cartId=e61b2bc3-220e-4239-855d-9edebff3b9f1&effectiveAccount=0016F00001)

5l
product code: 1331928

Price per each **\$12.53**

Total **\$12.53**

Each

Pams Finest Glazed Brioche Style Burger Buns (/ccrz__ProductDetails?sku=5244393&cartId=e61b2bc3-220e-4239-855d-9edebff3b9f1&effectiveAccount=0016F00001)

6pk
product code: 5244393

Price per each **\$3.50**

Total **\$59.50**

Each

Total **\$17.00** **50**

Each



Eta Mayonnaise (/ccrz__ProductDetails? sku=5002985&cartId=e61b2bc3-220e-4239-855d-9edebff3b9f1&effectiveAccount=0016F00001)

5l
product code: 1023674

Price per each **\$29.99**

Total **\$29.99**

Each



Angel Bay Gourmet Beef Part-Cooked Burger Patties (/ccrz__ProductDetails? sku=5001731&cartId=e61b2bc3-220e-4239-855d-9edebff3b9f1&effectiveAccount=0016F00001)

20 x 120g
product code: 1013738

Price per each **\$39.73**

Total **\$198.65**

Each

Value Lite Milk (/ccrz__ProductDetails? sku=5201487&cartId=e61b2bc3-220e-4239-855d-

9edebff3b9f1&effectiveAccount=0016F00001)



Chat with us

Estimated total

(incl. GST)

\$25.25

Why is this an estimated total

Countdown for items not able to get at gilmoirs

Trolley

2 items

Allow substitutes for all

Bakery

LOW PRICE 2 for \$7.50

(/shop/productgroup/175109)



(/shop/productdetails?
stockcode=275580&name=tip-top-super-
soft-sandwich-bread-white)

Tip Top Super Soft Sandwich Bread White

700g \$0.57 / 100g

(/shop/productdetails?
stockcode=275580&name=tip-top-super-
soft-sandwich-bread-white)
\$3.97 each

Item total \$11.25

3 ea.

Add shopper note

Allow subs.

Pantry

LOW PRICE

Breakdown of cost Christmas party 2023.

Grazing table

Pak & save 108.97

Countdown 102.79

Main meal

Pak & Save 555.93

Gilmours/c.down 519.44

BOUNCY CASTLE \$200

total funding 822.23



Blow & Bounce



19 Sept · 🌐

Our brand new waterslide is here!!! 🥰💙

This one is so much fun, and perfect for the hot weather coming up.

Only \$200 for a full day hire, get in fast.



8:12 35%

HP ENVY 5640 series [05ABBF]
192.168.5.11


Copies: 01 Paper size: ISO A4

	Just Hummus Beetroot & Roasted Garlic Hummus	1
	Mediterranean Margherita Layered Dip	1
	Mainland Special Reserve Creamy Brie Cheese	2
	Mainland Special Reserve Creamy Camembert Cheese	2
	Meadow Fresh Spreadable Cream Cheese	1
	Griffin's Snax Original Crackers	2
	Griffin's Meal Mates The Original Poppy & Sesame Crackers	1
	Pams Barbeque Rice Crackers	2
	Pams Original Rice Crackers	2
	Pams Seaweed Rice Crackers	1
	Maggi Onion Soup Mix	2


1/3









	Pams Reduced Cream	2
	Cerebos Chunky Sweet Corn Relish	1
	Pascall Pink & White Marshmallows	1
	Cadbury Favourites Chocolates	1
	Calbee Harvest Snaps Original Salted Baked Pea Crisps	1
	Calbee Harvest Snaps Original Salted Baked Pea Crisps	1


8:13 [notification icons] 35%



 **HP ENVY 5640 series [05ABBF]**
192.168.5.11

Copies: 01 Paper size: ISO A4




	Calbee Harvest Snaps Original Salted Baked Pea Crisps	1
	Calbee Harvest Snaps Salt & Vinegar Flavour Baked Pea Crisps	1
	Bluebird Originals Ready Salted Potato Chips	2
	Bluebird Originals Chicken Potato Chips	2
	Bluebird Originals Salt & Vinegar Potato Chips	1
	Doritos Cheese Supreme Corn Chips	1
	Pams Extra Butter Flavour Microwave Popcorn	1
	Pams Sweet & Salty Microwave Popcorn	1

2/3 

	Seedless Green Grapes	0.1	kg
	Seedless Red Grapes	0.1	kg

\$108.97



[Navigation icons: Home, App, Back]

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COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly	<input type="checkbox"/>	Meremere	<input type="checkbox"/>	Ngaruawahia	<input type="checkbox"/>
Onewhero-Tuakau	<input checked="" type="checkbox"/>	Raglan	<input type="checkbox"/>	Taupiri	<input type="checkbox"/>
Te Kauwhata	<input type="checkbox"/>				

Section 1 – Your Details:

Name of your organisation and contact person

Port Waikato Volunteer Fire Brigade - Chanelle Brock 0276998058

What is your organisation’s purpose/background (who are you? what do you do?)

Medical First Response, Fire Brigade - all volunteers

0276998058

Phone number/s:

chanelle.brock@fireandemergency.nz

Email/address:

Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

Community Christmas Parade - 16th Dec
Community Open Day - March 2024 (exact date TBC)

How will the wider community benefit from this event/project?

Christmas parade is a great event where everyone is welcome to watch or be involved
Open Day, we will have live demonstrations around fire safety and also interactive activities.

Are you GST registered?

No Yes

GST Number

PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the “Project Breakdown” (Total B)**

Section 3 – Project/Event Costs & Details

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$ 408.91	\$ 408.91
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc. <p style="text-align: right;">Total A</p>	\$	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Christmas Day	\$ 93.00	\$
Community Day	\$ 315.91	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$ 0.00	\$ 0.00

Has / will funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from other funders Total C	\$ 0.00	\$ 0.00

Describe any donated material / resources provided for the event/project:

Community day will have brochures/stickers and information around FENZ and what we do.


I certify that the funding information provided in this application is correct.

Chanelle Brock

Name: _____

Brigade Secretary

Position in Organisation: _____

Signature:  _____

27.11.2023

Date: _____



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Port Waikato Volunteer Fire Brigade

Maunsell Road
Port Waikato
RD 5, TUAKAU 2695
Ph/Fax: (09) 2329803

Port Waikato Vol. Fire Brigade Charities Commission No. CC31519

23/11/2023

Re: Mental Wellbeing Fund – Cyclone Gabrielle Recovery

To Whom it may concern,

The Port Waikato Volunteer Fire Brigade would like to apply for a funding grant from the above fund, this would be to assist us with the costs involved in a couple of upcoming events. The total amount being **\$408.91**

We are a community organisation of volunteers, who dedicate our time for not only emergencies but also community events.

Every year we have a community Christmas parade, which we (the fire brigade) have a float in, and we are the float which Santa is on. We purchase lollies for this event, which are provided to the community during the parade. The first thing we would like to request funding for is the purchase of the lollies for this parade. The total cost of these being **\$93.00** – I have attached to this application a screenshot to show.

Our next event will be a community Fire Brigade open day, this will have different demonstration items from Fire and Emergency NZ, such as the Wendy house and live kitchen fire demonstrations. We are going to hold this in March, but need to confirm with FENZ for the date availability of the demonstration items they have, to get an exact date. We are hoping to have St John and the NZ Police there too. For this event, we would like to provide a sausage sizzle and burgers, so we are requesting the funds to assist with the costs of such. The amount being **\$315.91** – I have attached a screenshot to this application.


The use of funds from a grant will assist us greatly, as we wouldn't need to use our own funds for these two events, and they can be put towards special unfunded equipment items we need as a brigade. Thank you very much for the opportunity to apply, and we look forward to hearing from you.

Kind Regards,

Chanelle Brock
Brigade Secretary
027 6998058

Delivery method

- Click & Collect
Choose store
- Standard Delivery

 **The Warehouse**
The Warehouse Click & Collect — FREE

Maxi Mix 2.0kg ×



Choose a store to see availability
Qty: 6 Edit

\$93.00

 Chat with us

Enter promo code (optional)




Your Trolley




You're collecting from **PAK'nSAVE Pukekohe**

SELECT TIMESLOT


Fruit & Vegetables

	Leaderbrand Classic Coleslaw With Homestyle Dressing	-	3	+	14⁹⁷	X
---	--	---	---	---	------------------------	---

Butchery

	Hellers Trusty BBQ Pre-cooked Sausages	-	3	+	116⁹⁷	X
---	--	---	---	---	-------------------------	---

Bakery

	Value King Burger Buns	-	20	+	93⁸⁰	X
---	------------------------	---	----	---	------------------------	---

Order Summary

0 items

APPLY

Groceries	\$315.91
Service fee	\$0.00
Bag fee	\$1.00

Estimated total \$316.91

(incl. GST)


CHECKOUT


Save trolley to a list

Print


Empty trolley

General


	Value King Burger Buns	-	20	+	93⁸⁰	X
---	------------------------	---	----	---	------------------------	---

	Value White Toast Bread	-	20	+	23⁸⁰	X
---	-------------------------	---	----	---	------------------------	---

Frozen Foods

	Leader BBQ Burger Patties	-	2	+	61⁹⁸	X
---	---------------------------	---	---	---	------------------------	---

Sauces, Stock & Marinades

	Value Tomato Sauce	-	1	+	4³⁹	X
---	--------------------	---	---	---	-----------------------	---

Empty trolley

Due to the delay between selecting your groceries and delivery, product origins may change before your order is picked and before you receive your products.



23 November 2023

To Waikato District Council Rural Port Waikato Community Board

And Ministry of Social Development – Mental Wellbeing Fund – Cyclone Gabrielle Recovery

I write on behalf of the Port Waikato Residents and Ratepayers Association to apply for funding from the MSD resilience fund – to assist with the costs of running our annual Christmas Parade – to be held 16 December 2023.

Our Christmas Parade is one of 3 annual events we organise over the Christmas Holiday Season for our small community. It is widely participated in by young and old – both full-time residents and weekenders.

We anticipate 70 – 100 entrants and prizes are given for the best decorated bike , best costume, best float and best pet to name a few categories.

The parade travels a circuit around Port Waikato enabling all householders to be spectators .

The parade is run by volunteers from both the Port Waikato Residents and Ratepayers Association and the Port Waikato Fire Brigade with the help of a local resident who manages our traffic control requirements.

We put on a sausage sizzle for all the entrants at the close of the parade and a lolly scramble.

We also like to give 2 Christmas Hams to our Traffic Management Volunteers

We would like to apply for 312.50 – budget attached.

We sincerely appreciate your consideration of this application

Thank you Jane Walter

Committee Member PWWRA

Funding Project Accountability



All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.

Name of Board/ Committee: Naike Community incorporated society

Organisation/ Initiative name: Naike Community incorporated society

Postal address: 512 Woodleigh road, RD2, HUNTLY, 3772

Physical address: 3648 Highway 22, Naike.

Contact details: Wendy Hamerton 0275392956

Name: Wendy Hamerton

Email: hamertonfamily512@gmail.com

Amount of funding you received from Waikato District Council	\$	4,584.65
How the funding received was spent		
Repainting of the community pool.		

NOTE:

- **Provide receipts or bank statements for all associated costs.**
- **Tax invoices not acceptable.**
- **Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.**

When did your event/project take place?

November 2022

Comment on the success of your project and describe the benefits to the community
(Please provide photo documentation of project undertaken)

As the pool is an asset to our rural community, keeping it maintained by repainting is very important to its longevity.

The pool provides a place for our community to meet and take time out with their families. We are also able to offer swimming lessons with a local swim instructor offering her services. This means our local families are not traveling to town pools for their lessons, this also captured our wider community families.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Wendy Hamerton

Position in organisation Funding

Signature Wendy Hamerton Digitally signed by Wendy Hamerton
Date: 2023.11.15 12:49:22 +13'00' **Date** _____



Non Profit Org A/C

ACCOUNT NAME
NAIKE COMMUNITY INCORPORATED
SOCIETY

ACCOUNT NUMBER
02-0328-0059428-000

STATEMENT NO. 223
FOR THE PERIOD
31 OCTOBER 2022 TO 30 NOVEMBER 2022

OPENING BALANCE 11,467.63

Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
07 Nov	Natalie Hansen	DC	NCIS	Congrats	gift	141.00		11,326.63
09 Nov	WDC	DC		4487	WAIKATO DC		4,584.65	15,911.28
09 Nov	KeithMahon Painters	DC	Naike Com	Inv20028	Pool	4,584.65		11,326.63
17 Nov	CONTACT ENERGY L	DD	004402850811	000400017060	DDPOWER	84.12		11,242.51
22 Nov	FMG Insurance Ltd	BP	FMG Insuranc	Yearly Premi	195980	383.75		10,858.76
22 Nov	multiform	DC	NaikeCIS	4063	lanceh	1,725.00		9,133.76
25 Nov	Counties Cleaning	BP	C/Cleaning	cleaning	Inv58316	196.31		8,937.45

CLOSING BALANCE 8,937.45

The Bank's base rate is currently 11.000 percent per annum. The interest rate on this account is 0.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.





*** Sales Order ***

Name/Address :
Sylvia Devlin
14 Hall Road, Onewhero, Onewhero, 2697, 092369952 02102883951 syldevlin@gmail.com

Delivered To :
Sylvia Devlin C/o Ospa Theatre
14 Hall Road, Onewhero, Onewhero, 2697, 092369952 02102883951



Sales Order	X2399775
Date	02/04/2023
GST Number	100-763-737
Sales Rep	Vikas
Delivery Method	Delivery
PO NO.	

Item	Description	ExtraMemo	Quantity Ordered	Unit Price incl GST	Unit Price excl GST	Total Amount excl GST	Tax Amount	Total Amount incl GST
356176	WINE COOLER 428L DUAL ZONE FULL BLACK GLASS (169 BOTTLES)		1	1,631.04	1,418.30	1,418.30	212.74	1,631.04
352308	MIDEA UPRIGHT FRIDGE FREEZER WHITE 323L		1	767.04	666.99	666.99	100.05	767.04
731707	TDX CLEAR OPP TAPE 48mm x 50m		2	0.96	0.83	1.67	0.25	1.92
Freight	Freight		1	0.00	0.00	0.00	0.00	0.00
Total:						\$2,086.96	\$313.04	\$2,400.00

Customer Notes:

Please call customer before delivery Print By:

Total Payment:	\$2,400.00
Balance:	\$0.00

To	Rural Port Waikato Community Board
Report title	Works, Actions & Issues Report: Status of Items December 2023
Date:	7 December 2023
Report Author:	Elaine Digby, EA to the General Manager Customer Support
Authorised by:	Roger MacCulloch, General Manager Customer Support

1. Purpose of the report **Te Take moo te puurongo**

The purpose of this report is to update the Rural Port Waikato Community Board on actions and issues arising from the previous meeting and works underway in December.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Rural Port Waikato Works, Actions & Issues Report: Status of Items for December 2023 be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – RPW Projects-Issues-Activities and Actions December 2023

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Rural Port Waikato Community Board Actions – December 2023

	Actions	To Action	Update/Response
1.	<p>Discretionary Fund Guidelines</p> <p>August 2023</p> <p>ACTION: Ms Coker-Grey to discuss if this meets the Discretionary Fund Guidelines with the Funding Team.</p> <p>October 2023</p> <p>ACTION: This item to remain on the schedule</p> <p>December 2023</p> <p>ACTION: This item to remain on the schedule</p>	Ms Coker-Grey	August 2023: Ms Coker-Grey to provide update at August meeting.
2.	<p>Port Waikato Stormwater systems</p> <p>September 2023</p> <p>ACTION: Cr Eyre to raise the question of a meeting with Watercare’s Hamilton Manager at the Port Waikato Community meeting scheduled for Saturday, 5 August 2023.</p> <p>October 2023</p> <p>ACTION: This item to remain on the schedule</p> <p>December 2023</p> <p>ACTION: This item to remain on the schedule</p>	Cr Carolyn Eyre	September 2023: The information regarding maintenance schedules was presented by Matthew Telfer to the PW community at a public meeting held 5th August. The presentation is attached.

	Actions	To Action	Update/Response
3.	<p>Onewhero Area School Road Safety Improvements</p> <p>October 2023</p> <p>ACTION: Staff to hold further discussions with the school principal and Mrs Costar on this matter with a view to remedying the situation.</p> <p>December 2023</p> <p>ACTION: This item to remain on the schedule</p>	<p>Peter Henderson, Transport Planning Team Leader - Service Delivery</p>	<p>October 2023: Staff met with the Principal on 31/8/23.</p> <p>Megan Jolly: Road Safety Education Coordinator</p> <p>Virendar Prasad: Strategic Transportation Planner</p> <p>The Principal was generally in agreement with the work proposed in the report. The Principal requested that we include footpath provisions when designing the bus turning area and also a footpath on the domain side. Having this footpath in place will help staff (Student monitors next year) manage parents and students crossing at the Kea Crossing location and reduce indiscriminate crossing of Hall Road.</p> <p>Megan provided 3 signs to the school, which encourages cars not to park illegally and also informed the principle of other education programs/resources.</p> <p>Once we have completed the design of the bus turning area and footpath we will meet again with the Principal. Plan to have design completed by mid-November and then construction early in the new year.</p>
4.	<p>Te Kohanga Playground Fully Fenced</p> <p>October 2023</p> <p>ACTION: Staff to report on how the community can access the playground.</p>	<p>Glyn Morgan, Open Spaces Team Leader & Acting Team Leader Reserve Planning - Service Delivery</p>	<p>October 2023: Playground users can park their vehicle either on Tuakau Bridge or Kohanga Roads (there are parking areas available) and walk about 50 metres to the playground. The playground is pedestrian access only, gates are not left open to limit the ability for someone to drive a vehicle onto the grounds and potentially destroy the playing fields.</p>

<p>5.</p>	<p>Freedom Camping Bylaw Map December 2023</p> <p>ACTION: Staff to investigate the bylaw maps for freedom camping areas at the Onewhero Domain and report back to the Board's next meeting scheduled for Thursday, 7 December 2023. Mrs Costar could be contacted for clarification on the freedom camping areas.</p>	<p>Roger MacCulloch, GM Customer Support</p>	<p>December 2023: Action resolved via email. The map in the final bylaw was based on staff's understanding of submission and excludes the septic tank area and moves campers away from the playground.</p>
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Projects Update

Sunset Beach Toilet

We are awaiting the issue of building consent to allow the physical works to complete the full refurbishment of the existing facilities and the installation of a wastewater storage tank.

Detailed design has been completed and the building consent was lodged in October.

We are expecting Building Consent approval in November, and physical works is scheduled for 4-6 weeks, aiming for pre-Christmas completion.

Opuatia Court Renewal

Works onsite has progressed well. All subbase works is completed with 90% of the concrete being laid. The aim is to pour the driveway concrete and install turf over the next week (weather permitted).



Pukekawa Tennis Court Renewal

A timeline has been given by the contractor with an aim is to start construction in February 2024 due to procuring materials and contractor availability. The project team is having ongoing communication with the Pukekawa Hall committee.

Onewhero Domain Carpark Upgrade

The contractor has started work on the upgrade. Arborists work has largely been completed with the thinning of trees along the entranceway, hard pruning on the exit to Parsons Road, and removal of a couple of trees. Stormwater swale is under construction currently.



Onewhero Domain Carpark Upgrade – stormwater work underway

Vehicles are unable to access the site until works are complete. Pedestrian access to the clubrooms remains with a portion of the fence opened up between the existing entranceway on Hall Road and the Corner of Hall Rd / Parsons Road. All going well, this project will be completed by the end of February 2024.



Earthworks at accessway



Swale being formed

To	Rural Port Waikato Community Board
Report title	2024 Meeting Schedule
Date:	22 November 2023
Report Author:	Lynette Wainwright, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to seek the Board’s approval of a proposed schedule of Board meetings for 2024.

The Rural Port Waikato Community Board must agree on a six-weekly cycle for the duration of the 2024 year. It is recommended to align with the schedule of meetings for Council and Council Committee meetings.

This meeting cycle will enable staff to have sufficient time between meetings to address actions and fully report back to the next Board meeting.

The Board may wish to meet between each Board meeting with a workshop to discuss its work programme and connect with its community.

If approved, staff will arrange for meeting invitations to be circulated to Board members and other stakeholders.

2. Staff recommendations Tuutohu-aa-kaimahi

THAT the Rural Port Waikato Community Board:

a. approves the schedule of Board meetings for 2024 as follows:

- Thursday, 22 February in the Naike Community Hall, 3648 Highway 22, Naike,
- Thursday, 4 April in the Onewhero Society of Performing Arts, 14 Hall Road, Onewhero,
- Thursday, 16 May in the Glen Murray Memorial Hall, 2400 Highway 22, Glen Murray,
- Thursday, 27 June in the Pukekawa Community Hall, 38 Clark and Denize Road, Pukeawa,
- Thursday, 8 August in the Te Kohanga Community Hall, Cnr Kohanga Road and Tuakau Bridge Port Waikato Road, Te Kohanga
- Thursday, 19 September in the Opuatia Community Hall, 21 Otuiti Road, Opuatia,
- Thursday, 31 October in the Wairamarama Community Hall, 1410 Wairamarama Onewhero Road, Onewhero,
- Thursday, 12 December in the Nikau Café, 1779 Waikaretu Valley Road, Waikaretu; and

b. notes that each meeting will be scheduled to commence at 6.30pm.

3. Attachments Ngaa taapirihanga

Nil

To	Rural Port Waikato Community Board
Report title	2024-2034 Long Term Plan Update
Date:	20 November 2023
Report Author:	Lynette Wainwright – Democracy Advisor
Authorised by:	Gaylene Kanawa - Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Rural Port Waikato Community Board on the 2024-2034 Long Term.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Rural Port Waikato Community Board receives the 2024-2034 Long-Term Plan update.

3. Attachments

Ngāa taapirihanga

Attachment 1 – Memo - 2024-2034 Long Term Plan update

MEMORANDUM

To	Community Boards and Committees
From	Nicole Hubbard, Corporate Planning Manager
Subject	2024-2034 Long Term Plan update
Date	20 November 2023

Purpose

To provide an update on the process to date for developing the 2024-2034 Long Term Plan (LTP) and outline the next steps and opportunities for involvement.

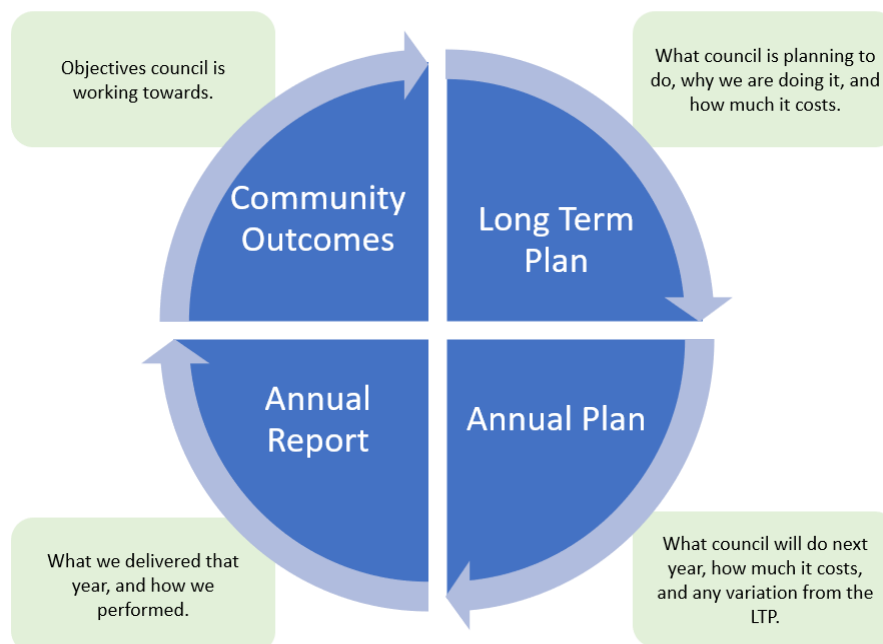
Background

The planning cycle

Every three years Council is required to develop and approve an LTP in consultation with our community. This sets our community outcomes, strategic direction, levels of service, the associated activities/work programmes, and budgets for each of the 10 years covered by the plan.

In each of the two intervening years between LTPs, Council is required to adopt an Annual Plan. The purpose of the Annual Plan is to confirm the assumptions and work programme contained in the LTP for the financial year. It is also the process by which budgets and rates are set.

Finally, at the end of each financial year an Annual Report is produced to show the community whether Council has done what it said it would and what money was spent.



Developing a Long-Term Plan

Every three years, all councils are required to develop an LTP in consultation with their communities, with a 10-year horizon.

The LTP is a key strategic planning document, setting out the vision, financial and infrastructure strategies, key financial policies, community outcomes, levels of service, work plans and budgets for the next 10 years.

Through the LTP we can take a planned approach to our activities, balancing the need to provide good quality services and the needs and aspirations of our communities, with the community's willingness and ability to pay.

Formal consultation on the proposed content of the LTP is done using a consultation document (not a full draft of the LTP); the requirements for this are outlined in the LGA Section 93C.

The LTP is subject to an audit process over both the consultation document and wider project deliverables including the final plan.

The LTP is required to describe:

- what we do - the activities/services we undertake and fund, detailing the level of service for each and the key measures we will use to show we are delivering on that service.
- why we do it - what outcomes we intend to achieve, the legislative and community mandate that exists.
- what each activity costs and how it is funded.
- how we manage our finances, our infrastructure, and coordinate our resources.
- the impact on all rates.

Our process and your involvement

The LTP project involves many process and content pieces, many of which overlap or are dependent on each other, before getting to the final LTP document that is adopted at the very end.

The key building blocks for the LTP are described in the table below. A project report is provided to the Performance and Strategy Committee at regular intervals to update the Committee on the key building block outlined below.

Key Building Blocks		Where it's at / what's the plan	Status
I	Community Outcomes and Strategic Direction setting	The Community Outcomes and Strategic Priorities were workshopped with Council, Community Board and Committee Chairs and Mana Whenua representatives in April 2023. After public consultation on the Community Outcomes, Council adopted both the Community Outcomes and Strategic Priorities on 7 June 2023. These will be used to provide direction to staff when planning work programmes and will be included in the LTP proper.	Completed

Key Building Blocks		Where it's at / what's the plan	Status
2	Groups of Activities structure	The Groups of Activities (GOA) structure has been endorsed by ELT. Activities have been presented under the structure at all Activity Management Plan workshops and will be formally adopted by Council in 2024.	On track
3	Significant forecasting assumptions	The significant forecasting assumptions were workshopped with Council on 15 May 2023 to enable staff to use them in their planning and budgeting. A review of the assumptions will be completed post the new Government forming. The assumptions will be formally adopted by Council in 2024.	On track
4	Significance and engagement policy	This policy determines how to assess the level of significance of decisions that Council makes, and also sets out how and when communities can expect to be engaged with. Staff have done a high-level review of the document and at this point no significant changes have been identified, the policy will come to Council for formal adoption by the end of 2023.	On track
5	Budgeting process	<p>The budgeting process will set CAPEX and OPEX for each of the 10 years of the LTP. Budget managers will start inputting budgets in November 2023.</p> <p>There will be many opportunities for elected members alongside community board and committee chairs to feed into the budgeting process, when full budgets are presented in late January 2024.</p>	On track
6	Financial and funding policies	There are various financial and funding policies that will be reviewed through the LTP project. These include a review of Council's fees and charges, the Revenue and Financing Policy and several rates remission policies. A workshop was held with Council on 30 May 2023 and a survey distributed to Councillors in September, with a subsequent workshop held in October.	On track
7	Financial Strategy	The financial strategy describes the significant factors impacting the council that have influenced the strategy (e.g. changes in population and land use, and expected capital expenditure needed to maintain levels of service). It also sets out limits on rates increases and borrowing.	On track

Key Building Blocks	Where it's at / what's the plan	Status
	<p>The review of the financial strategy has begun, and elected members had their first opportunity to input into this at a workshop on 15 May 2023, alongside the infrastructure strategy.</p> <p>Based on the current Annual Plan process, it is clear that delivering existing levels of service will cost more than anticipated (due to inflation, increased in asset values etc.). Any increase to levels of service will need to be offset by reductions/savings in other areas if Council is to stay within rates and debt limits.</p>	
8	<p>Infrastructure Strategy</p> <p>The infrastructure strategy is a synthesis of the significant infrastructural issues that are likely to arise over the next 30 years, including their financial and non-financial consequences, and the principal options for managing them.</p> <p>A high level workshop was held with elected members on 15 May 2023, alongside the financial strategy, the initial draft of the strategy has been drafted, however capital funding is yet to be populated as this will happen post budgeting.</p>	On track
9	<p>Development contributions policy</p> <p>The development contributions policy (DCP) enables the council to set charges for new developments to contribute to the growth-related costs of building infrastructure to support the increased demand.</p> <p>The DCP is not a policy required to be reviewed as part of the LTP process, however it is included here as the review will occur alongside the LTP development. The LTP will set in place the CAPEX for the upcoming 10 years, so the DCP levies have strong interdependencies with the LTP.</p> <p>A workshop was held with the Development Agreements Committee on 12 June 2023, followed by a presentation to Council on 20 June. The workshops sought direction from Council on potential options that could be investigated through the review of the policy. This was followed up with an online poll for councillors.</p>	On track

Key Building Blocks		Where it's at / what's the plan	Status
		<p>The P&R Committee formally approved the scope of the review on 22 August 2023.</p> <p>The next milestone is for the draft policy to be workshopped with elected members at end of November.</p>	
10	Activity and asset planning	<p>Activity management plans describe the activities, services and outcomes Council is delivering to the community.</p> <p>Asset management plans focus on the physical assets, covering condition, lifespan, resources needed to manage the assets, cost of replacing the assets.</p> <p>A number of council workshops have been held on asset and activities management plans which community board and community committee chairs have been invited to participate in.</p>	Monitor
11	Consultation and engagement	<p>Formal Consultation Formal consultation on the LTP's consultation document will be undertaken in March-April 2024. Alongside this Council will also consult on the Development Contributions Policy and Fees and Charges, with subsequent hearings and deliberations to be during May 2024. Information will be provided to Councillors, Community Boards and Committees on how they can prompt the engagement activities and encourage their communities to have their say.</p>	On track

Next steps

Key messages about our LTP process and the pressure facing our Council are currently being prepared, once confirmed these will be circulated to Councillors, Community Boards and Community Committees, so that elected officials can begin conversations with their communities about the LTP and encourage the public to participate in the engagement process in early 2024.