

Agenda for a meeting of the Te Kauwhata Community Committee to held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 06 DECEMBER 2023** commencing at **7.00pm.**

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Wednesday, 01 November 2023

3

**5. PUBLIC FORUM**

**6. REPORTS**

6.1 CCTV Installation and Monitoring – Community Engagement

*Verbal*

6.2 Discretionary Fund Report

10

6.3 Te Kauwhata Works and Issues Report

13

6.4 Confirmation of 2024 Meeting Schedule

39

6.5 Councillor’s Report

41

6.6 Chairperson’s Report

*Verbal*

**7. OTHER BUSINESS**

GJ Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Wednesday, 22 November 2023
Report Author:	Robyn Chisholm, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

### **1. Purpose of the report**

#### **Te Take moo te puurongo**

---

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 01 November 2023.

### **2. Staff recommendations**

#### **Tuutohu-aa-kaimahi**

---

**THAT the minutes for a meeting of the Te Kauwhata Community Committee held on Wednesday 01 November 2023 be confirmed as a true and correct record.**

### **3. Attachments**

#### **Ngaa taapirihanga**

---

Attachment 1 – TKCC Minutes 01 November 2023

---

---

**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 1 NOVEMBER 2023** commencing at **7.00pm**.

**Present:**

John Cunningham (Chair)  
Tim Hinton  
Angela van de Munckhof  
Courtney Howells  
Ian Wrigley  
Jeff Lyons  
Adelle Theron  
Cr Marlene Raumati

**Apologies:**

Jo Gurnell  
Liz Tupuhi

**Not present:**

Whitney Totorewa  
Estelle Jonathan

**Staff attending:**

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council

**1. APOLOGIES AND LEAVE OF ABSENCE**

**RESOLVED: (TIM HINTON/ANGELA VAN DE MUNCKHOF)**

**THAT apologies from Liz Tupuhi and Jo Gurnell be received.**

**CARRIED**

**TKCC2311/1**

## **2. CONFIRMATION OF STATUS OF AGENDA ITEMS**

**RESOLVED: (JOHN CUNNINGHAM/ ANGELA VAN DE MUNCKHOF)**

- **THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday, 1 November 2023 be confirmed, and all items therein be considered in open meeting.**
- **AND THAT all reports be received.**

**CARRIED**

**TKCC2311/2**

## **3. DISCLOSURES OF INTEREST**

**RESOLVED: (JOHN CUNNINGHAM / IAN WRIGLEY)**

- Tim Hinton (as per disclosure of interest form)

**CARRIED**

**TKCC2311/3**

## **4. CONFIRMATION OF MINUTES**

**RESOLVED: (TIM HINTON / IAN WRIGLEY)**

**THAT the minutes of the meeting of the Te Kauwhata Community Committee, held on Wednesday, 6 September 2023 be confirmed as a true and correct record.**

**CARRIED**

**TKCC2311/4**

## **5. PUBLIC FORUM**

- There were no members of the public present to speak in the public forum.

## **6. REPORTS**

### **6.1. Discretionary Fund Report**

**RESOLVED: (IAN WRIGLEY/JEFF LYONS)**

**6.1.1. THAT the Discretionary Fund report be received.**

**CARRIED**

**TKCC2311/5**

### **6.2. Te Kauwhata Community Committee Discretionary Fund Applications**

**RESOLVED: (IAN WRIGLEY/JEFF LYONS)**

**6.1.2. THAT the Te Kauwhata Community Committee:**

**a. Approves a partial allocation of \$2,500 (excl. GST) from its Discretionary Funding account to:**

- i. Te Kauwhata Rugby Club;**
- ii. towards the costs of the kitchen extension project.**

**b. Declines an allocation of \$20,000 (excl. GST) from its Discretionary Funding account to:**

- i. Waikare Gold Club Inc.**
- ii. towards the costs of a greens mower.**

**c. Approves an allocation of \$1,723.50 (incl. GST) from its Discretionary Funding account to:**

- i. Te Kauwhata Events Committee.**

**ii. towards the costs of the Te Kauwhata Christmas Parade.**

Discussion:

- It was noted that the necessary amendments have been made to the Discretionary Fund report based on the comments made at the Committee meeting of 6 September 2023.
- Mario Vodanovich spoke on the application from the Te Kauwhata Rugby Club.
- Noeleen Darby spoke on the application from the Waikare Golf Club.
- Esther Pilbrow spoke on the application from the Te Kauwhata Events Committee.

**CARRIED**

**TKCC2311/6**

**6.3. Te Kauwhata Works and Issues Report**

**RESOLVED: (IAN WRIGLEY/JEFF LYONS)**

**6.3.1. THAT the Works and Issues report be received**

Discussion:

- Dog park project
  - Tim Hinton advised that the posts for the dog park are ready to be installed and that this will happen over the next few weeks.
- Saleyard Road Walkway project
  - It was noted that further clarity is required on what the money was spent on regarding the former Blunt Road walkway project.
  - John Cunningham advised that he has discussed the possibility of terminating the Saleyard Road walkway with a cul de sac adjacent to the Whangamarino Wetland with Ed Mc Vicar. Ed advised that this cost about \$40,000. John to have a further discussion with Estelle Jonathan to make sure that mana whenua are comfortable with this.

- John Cunningham reminded the Committee that the walkway is a public road already so it is just a matter of ensuring that access is safe and protects the wetland.
  
- Community Identity project
  - Courtney Howells spoke about the Community Identity Strategy Project.
  - Cr Marlene Raumati commented the project team on the work undertaken and advised that the strategy is by nature an organic one.
  - It was suggested that the Jason Marconi and Dominique Thurlow advise the project team on funding opportunities.
  - Clarification is required on who owns the video and where it will be archived.
  - Cr Marlene Raumati further advised that the project team should also ensure that the Community Identity Strategy aligns with Council's economic development strategy and its District Plan especially if there are to be any landuse and social and economic implications.
  
- Te Kauwhata Domain Community Outdoor Stage project
  - It was agreed that the Te Kauwhata Domain community outdoor stage be removed from the Works and Issues report since this project is on hold.
  
- Rongoa Garden project
  - Tim Hinton to follow up with Lauren Hughes on this.
  
- Development of the Te Kauwhata Domain Squash Club Mural
  - It was agreed that this project should be separate from the Community Identity Strategy.
  - Adele Theron to have a follow up discussion with Dominique Thurlow regarding the funding application.
  - John Cunningham to make Jason Marconi aware that the Te Kauwhata Events Committee is a funding arm of the Te Kauwhata Community Committee.
  - Cr Marlene Raumati suggested that other funding opportunities for this project should be looked at as well e.g., funding from local businesses.

**CARRIED**

**TKCC2311/7**

#### 6.4. Councillor's Report

**RESOLVED: (MARLENE RAUMATI/TIM HINTON)**

**6.4.1. THAT the report from Cr Raumati for the September – October 2023 period be received.**

Discussion:

- The report from Cr Marlene Raumati was taken as read.
- John Cunningham commended Cr Raumati for an excellent report and for her achievements over the past year.

**CARRIED**

**TKCC2311/8**

#### 6.5. Chairpersons Report

**RESOLVED: (TIM HINTON/ANGELA VAN DE MUNCKHOF)**

**6.5.1. THAT the verbal update from John Cunningham be received.**

Discussion:

- John Cunningham advised that he attended the Mayoral Awards, the Te Kauwhata Events Committee, the Te Kauwhata School composting installation and the 10<sup>th</sup> anniversary of the House of Treasures.
- There was a road safety engineer assessment of the crossing outside of Aparangi. This the assessment was positive an some changes to signs and appearance will be made.

**CARRIED**

**TKCC2311/9**



## **7.2. ANY OTHER BUSINESS**

### Discussion:

- Cr Raumati advised that the Speed Management Bylaw consultation will be commencing soon.
- John Cunningham advised that the Committee should make a submission.
- Cr Raumati indicated that she will be attending a meeting at Whaingaroa on 2 November 2023 concerning the breach of wastewater discharge consent.
- Cr Raumati further informed the Committee that the Council will be consulting on the 2024-2034 Long Term Plan in March 2024.

**CARRIED**

**TKCC2311/10**

With no further business the meeting was declared closed at 9:15 pm.

Minutes confirmed by the Chairperson this 3rd day of November 2023 for approval at the next Committee meeting.

**JOHN CUNNINGHAM**  
**CHAIRPERSON**

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Discretionary Fund Report to 21 November 2023</b>
Date:	06 December 2023
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Colin Bailey, Finance Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 21 November 2023

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

---

**THAT the Te Kauwhata Community receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report (showing as a separate attachment).**

## **3. Attachments**

### **Ngaa taapirihanga**

---

Attachment 1 – Discretionary Fund report to 21 November 2023

Attachment 2 – North Waikato Development Fund report to 01 July 2023

---

<b>TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)</b>
--

As at Date: 21-Nov-2023
-------------------------

GL

10-2070-0000-00-25904

<b>2023/24 Annual Plan</b>				4,198.00
<b>Carry forward from 2022/23</b>				23,380.00
<b>Total Funding</b>				<b>27,578.00</b>
<b>Income</b>				
<b>Total Income</b>				-
<b>Expenditure</b>				<i>excl GST</i>
<b>Total Expenditure</b>				-
<b>Net Funding Remaining (excluding commitments)</b>				<b>27,578.00</b>
<b>Commitments</b>				<i>excl GST</i>
13-Feb-19	Further development of playgrounds, Re-allocate the \$5,000 which was initially allocated for the further development of playgrounds (as passed by resolution TKCC1902/04) for the development of the destination playground at the Te Kauwhata Domain	TKCC1902/04 TKCC2303/05		5,000.00
02-Dec-20	Commitment of \$10,000.00 be made to Blunt Road Walkway - walkway extending from Saleyard Road to Council Reserve at Blunt Road'	TKCC2012/03	10,000.00	
24-Feb-23	Less Payment \$6,931.00 made to Frame Group invoice 1154231107/2022	TKCC2012/03	(6,931.00)	3,069.00
01-Nov-23	Commitment of \$2,500 (excl GST) to Te Kauwhata Rugby Club towards the cost of the kitchen extension project	TKCC2311/6		2,500.00
01-Nov-23	Commitment of \$1,723.50 (incl GST) to Te Kauwhata Events Committee towards the cost of the Te Kauwhata Christmas Parade	TKCC2311/6		1,498.70
<b>Total Commitments</b>				<b>12,067.70</b>
<b>Net Funding Remaining (Including commitments)</b>				<b>15,510.30</b>

**NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2023/24 (July 2023 - June 2024)**
**Te Kauwhata Allocation**
**As at Date: 21-Nov-2023**

	<b>RS</b>	<b>18356</b>
<b>Resolutions from TKCC Committee Meeting Minutes &amp; Other Information</b>		
<b>2023/24 Annual Plan</b>		
<b>Reserve Opening Balance</b>		363,990.54
<b>Total Funding</b>		<b>363,990.54</b>
<b>Income</b>		
Interest July 2023-October 2023		3,897.89
<b>Total Income</b>		<b>3,897.89</b>
<b>Expenditure</b>		
<b>Total Expenditure</b>		-
<b>Net Funding Remaining (excluding commitments)</b>		<b>367,888.43</b>

**Commitments**

<i>Date</i>	<i>Description</i>	<i>Resolution no</i>	<i>Amount</i>
	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the <b>Te Kauwhata Blunt Road Walkway</b> ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03	150,000.00
	Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding <b>Te Kauwhata Domain lighting project and footpaths within the Domain</b> .	TKCC2102/03	150,000.00
03-Nov-21	(Note: that the Committee subsequently (at one of the meetings) <b>adjusted</b> this commitment to <b>\$100,000</b> as part of a discussion the Works and Issues report).		(50,000.00)
10-Aug-22	Te Kauwhata Community Committee allocated from the North Waikato Development Fund, \$25,000.00, towards the completion of the cricket nets	TKCC2208/03	25,000.00
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented.	TKCC2308/09	7,738.00
<b>Total Commitments</b>			<b>282,738.00</b>
<b>Net Funding Remaining (Including commitments)</b>			<b>85,150.43</b>

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Te Kauwhata Works and Issues Report</b>
Meeting date:	6 December 2023
Report author:	Vishal Ramduny, Strategic Initiatives and Partnerships Manager
Authorised by:	Vishal Ramduny, Strategic Initiatives and Partnerships Manager

## 1. Purpose of the report

### Te Take moo te puurongo

To update the Committee on projects contained in the Works and Issues report.

## 2. Report

### Puurongo

The updates contained in the attachment relate to the following projects identified by the Community Committee:

<b>Te Kauwhata Works &amp; Issues Projects</b>	<b>Project Manager/Key Contact</b>
Project 1: Dog exercise area	TBC
Project 2: Saleyard Road Walkway	John Cunningham
Project 3: Community Identity Strategy	Courtney Howells and Estelle Jonathan
Project 4: Te Kauwhata Domain - Walkway and Fitness Trail	Tim Hinton
Project 5: Te Kauwhata Domain – Security cameras	Megan May (WDC Acting General Manager – Service Delivery)
Project 6: Te Kauwhata Domain – Rongoa Garden	Whitney Totorewa
Project 7: Te Kauwhata Domain – Mural (to be incorporated into the Community Identity Strategy)	TBC

An update from Council's Technical Delivery Manager (in the Enterprise Project Management Office) on capital projects relevant to Te Kauwhata is included in the report.

### **3. Staff recommendations** **Tuutohu-aa-kaimahi**

---

**THAT the Te Kauwhata Community Committee Works and Issues Report to the 6 December 2023 be received.**

### **4. Attachments** **Ngaa taapirihanga**

---




Attachment 1 – Works and Issues Report – For TKCC of 6 December 2023

# ATTACHMENT

## Te Kauwhata Community Committee Works and Issues Report

For Committee Meeting of 6 December 2023

### Key:

Traffic Light	Definition
	Project on track to succeed.
	Project planning has commenced OR the project is on hold, but action is being taken to resolve this OR a problem has been identified but no action may be taken at this time, and it is being monitored.
	The project has not yet started OR it requires remedial action.

# I. Project Name: Development of the dog park exercise area

<b>Project Goal:</b>	Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.
<b>Project Manager:</b>	TBC
<b>Project Members:</b>	Tim Hinton, Ian Wrigley, Adele Theron, Jeff Lyons
<b>Council Staff Advisor:</b>	Stephanie Loughnan (Parks and Reserves Technical Support Officer)
<b>Status:</b>	
<b>Funding:</b>	Achieved for phase I and phase 2 stages I and II
<b>Likely Completion</b>	Phase I and 2 should be completed by Dec 2023

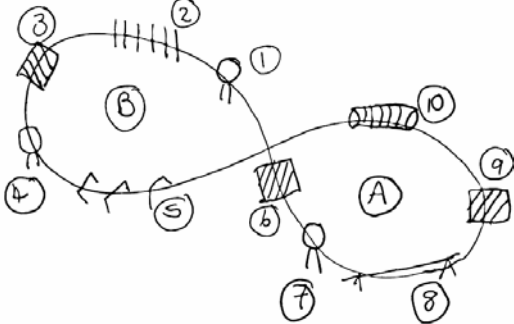
## Project Summary

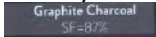
The TK dog park will be revamped to include a dog agility course and a fenced-off area for the more timid small dogs to play and exercise without fear of being encroached upon by larger dogs. Additionally, the dog park will also benefit from the development of two shaded picnic areas with picnic tables in them so members of the community can enjoy the area more with their families.

Please note that parking for overflow of the rugby club events has been fully considered.





Status update of actions from last 3 months	Support needed	Next steps	By When?
<p><b>PHASE I: Dog Agility Area</b></p> <p>Dog agility equipment were cleaned in a working bee on Saturday 29<sup>th</sup> April 2023 as planned.</p> <p>Dog Agility course proposed to be located between points O and O of the dog park shown in the diagram above to minimise parking impact due to TK Domain event overflow.</p> <p>Meeting was had with Dog Agility course designer Denise Ireland on Wednesday 8 May 2023 and the course has been designed in two parts within a figure of 8 formation as shown in the dog park diagram on the previous page. Proposed course layout is shown below:</p>  <p>     ○○○ Dog Tyre Hoops      ○ Dog Tunnel      ○ Dog Weaving Posts      ○ Dog Hurdles      ○○○ Dog Jump Platforms      ○ Dog Seesaw   </p> <p>According to Kennel Club H Regulation H(1)(B) 1a.(3) – Design:</p> <ul style="list-style-type: none"> <li>The course should require a dog to traverse 10 obstacles, but not more than 20 and all jump obstacles should be the same height</li> <li>All agility obstacles will be laid out 4-5 metres apart between centres of consecutive obstacles using the straight line centre-to-centre method to ensure dog jump safety</li> <li>The height of all obstacles will be knee height catering for midi dogs</li> </ul> <p>There are two courses, A and B. Similar to a golf course with a 9 hole vs. 18 hole golf course, advanced dogs can do both courses A and B together, whereas beginner dogs can just work on one of the courses without interfering with another dog on the other course.</p>	<p>Tim Hinton has agreed this plan with Waikato District Council.</p> <p>Funding to hire equipment to place this equipment on the course has been achieved.</p> <p>Right now the ground is too wet to install the equipment. We are waiting for summer.</p> <p>Community events across 2 phases:</p> <ol style="list-style-type: none"> <li>Working bee to install the equipment will likely happen in September/October/ November 2023 once the ground dries up as per course design</li> <li>Working bee to paint and finish the equipment in November/ December 2023</li> </ol>	<p>Wait for the weather to dry up and then schedule in the working bees.</p> <p>Once we confirm the dates, Adele will send out community support requests on TK community page, Dog park community page and TKCC members</p>	<p>-Tim Hinton advised on 1 November 2023 that the posts for the dog park are ready to be installed and that this will happen before Christmas.</p>

<p><b>PHASE 2: Picnic areas 1 and 2</b></p> <p>Location of the picnic and shaded areas as well as small dog park area confirmed in the diagram above.</p> <p><b><u>Specifications as follows:</u></b></p> <p><b><u>PROJECT INSTALLATION STAGE I</u></b></p> <p>To kick off the project, we need to install the steel poles as follows. We will source 4 galvanised steel poles per shade sail (2 poles will be lower and 2 higher) The height of the lower poles will be 2.5m above ground with 1m in the ground and the higher poles will be 3.5m above ground with 1.5m in the ground). We need to decide if we want to do a working bee to install the poles.</p> <ul style="list-style-type: none"> <li>• 8 x 125mm medium galvanised steel pipe poles with 4 x 3.5m long and 4 x 5m long fitted with caps</li> <li>• Excavator and auger drill at \$115per hour</li> <li>• Concrete 1.8m<sup>3</sup></li> </ul> <p>Anticipated timeframe = 1-2 working days          Anticipated cost = Poles 2,484.80 + Auger drill \$276 + Concrete \$805 → \$3,565.80 incl. GST</p> <p><b><u>PROJECT INSTALLATION STAGE II</u></b></p> <ul style="list-style-type: none"> <li>• Once the poles are in the ground, Peter Fletcher will come to measure the shadesail measurements exactly although it's anticipated that the final shadesail sizing will be approximately 6.5x6.5 = 42.25m<sup>2</sup> for each area.</li> <li>• He is ordering the Monotec 37015-year fabric warranty in Graphite Charcoal Shade</li> </ul>  <ul style="list-style-type: none"> <li>• He will then make the shadesails with no joins, including stainless steel hardware, d-shackles and chain links. =. A deposit for making the material is not required as we are known to the maker. Takes 2 weeks to make and install once the 8 Poles are in the ground and ready.</li> </ul> <p>Anticipated timeframe = 2 working weeks to make and install          Anticipated cost = \$4,172.20 incl. GST - Price includes making and fitting the dog park shade</p> <p><b><u>PROJECT INSTALLATION STAGE III</u></b></p> <p>Tim will source some mulch for the areas under the trees and Jeff will source half rounds to keep mulch/metal all in the area – effort and cost TBD</p> <p>Picnic tables have been sourced but need to be sanded and completed – effort TBD</p>	<p>Items for the TKCC meeting:</p> <p>Funding has been achieved for phase 2, stage I and II.</p> <p><b><u>STAGE I AND II</u></b></p> <p>Right now the ground is too wet to install the poles. Tim has ordered the poles with Dale Barrakat and once the weather dries a bit, we can proceed with getting the poles in the ground. Once in the ground, Peter will measure the shadesail and completion of installation will be 3 weeks later</p> <p><b><u>STAGE III</u></b></p> <p>Picnic tables have been completed.</p>	<p>Keep an eye on weather and once drier, the poles can be installed and Peter can complete the shadesails.</p> <p>Tim and Jeff sourcing mulch and rounds for completion of area</p>	<p>Before Christmas 2023</p>
--	--	--	------------------------------

<p><b>PHASE 3: Small dog fenced-off area</b></p> <ul style="list-style-type: none"> <li>• We mapped out a small dog area in position J above measuring about 40 x 10m<sup>2</sup></li> <li>• We will look into fencing options for this area with a gate so mowing the lawn is still straightforward</li> <li>• We need to feed back once we have explored fencing with Barakat Fencing</li> </ul>	Fencing companies willing to assist	Tim and Adele exploring fencing options	TBD
<p><b>PHASE 4: Picnic area 3 explored</b></p> <ul style="list-style-type: none"> <li>• Walkway installed</li> <li>• Gate to dog park to link to walking track installed</li> <li>• Clearing of drain</li> <li>• Removal of trees on the bank so the mural can be viewed</li> <li>• Planting of trees at the far end by the squash court, so mural not obscured</li> </ul>	TBD	TBD	TBD

## 2. Project Name: Saleyard Road Walkway

Project Goal:	Development of the Saleyard Road Walkway
Project Manager:	John Cunningham
Project Members:	Marlene Raumati, Estelle Jonathan, Tim Hinton, and Whitney Totorewa
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	
Funding	<p>\$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee plus \$10,000 commitment from TKCC Discretionary Fund.</p> <p>The figure left in the original budget with all outgoings now completed is an increase on the last figure and stands at \$108,612.01 with no further forecast spend.</p>
Likely Completion	TBC

## Project Status

Activity	Status Update for 6 December 2023	Next steps
Ascertain the cost of the upgrade (accessibility, storyboards, beautification etc.)	With the clean-up completed staff and members of the project team looked at delineation along the paper road and resurfacing that would be required but have not proceeded with costing at this stage as there is no exit to the cleared part of the walkway. It is recommended that this section be maintained pending a solution to finding and forming an exit to allow this walkway to be connective.	On 1 November 2023 John Cunningham advised that he has discussed the possibility of terminating the Saleyard Road walkway with a cul de sac adjacent to the Whangamarino Wetland with Ed Mc Vicar. Ed advised that this cost about \$40,000. John to have a further discussion with Estelle Jonathan to make sure that mana whenua is comfortable with this.

### 3. Project Name: Community Identity Strategy

Project Goal:	The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.
Project Managers	Courtney Howells and Estelle Jonathan
Project Members:	Lauren Hughes, Adele Theron, Liz Tupuhi, Jo Gurnell
Council Staff Advisor:	Jason Marconi, Economic Development Advisor
External Partner:	Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking
Status:	
Funding:	<p>There is funding available from the Council's Blueprint budget to assist with strategy development. Discussions are underway with Kainga Ora for additional funding.</p> <p>It is important to note that this funding is not intended to fund individual projects that may fit within the strategy.</p>
Likely Completion	By June 2024 for the Strategy but as this is community led, it will depend on the commitment/ activity of the community.

### Project Status

The Project Team would like to emphasise the purpose of this project which is to develop a strategy towards an aspirational future for Te Kauwhata and Districts. While there is consensus on the Project Team that the Strategy will be informed by two central pillars – our unique environmental and historic sites and stories – we believe it is paramount that our communities and stakeholders have a real opportunity to contribute to this vision and shape the short, medium and long term projects and goals that will be written into the Strategy as steps towards the vision. We cannot preempt these projects and goals. As such the next steps for our team are:

- 1) To develop a visual tool to introduce the project to the public and stakeholders. Our preference was originally to commission a high end video that showcases those important features pertaining to our central pillars. This has been costed and will require a budget of \$10,000+GST via Nimbus Media, or there is a possibility of a collaboration with Ngaa Muka who are also creating some new media over the coming months. If the budget is not available our Plan B is to create our own visual slide show which Lauren Hughes has volunteered to coordinate.
- 2) Plan and carry out a round of consultation that will take place between Mar-May 2024. The stakeholder groups we have identified for the first round of consultation are as follows. We welcome the Community Committee's addition of anyone we may have neglected:
  - Te Kauwhata Community Committee

- Meremere Community Committee – as courtesy
- Ngaa Muka
- Rangiriri Paa
- Schools in the defined area
- Businesses in the defined area
- Community organisations in the defined area
- Aparangi
- The general public

We expect that the projects and goals raised in this round of consultation will fall into these key areas:

- IDENTIFY – what are those important features under our pillars?
- CONNECT – what infrastructure do we need to connect them eg walkways, cycle ways, roads, maps, websites
- ACCESS – how else can we create access for the public to enjoy these sites? Tourism businesses, accommodation, disability access, public events, media, online resources, educational resources
- PROTECT & DEVELOP – if we want to be proud of these sites what are our responsibilities to them and what regulations do we need to advocate for to ensure that others working, living, visiting, doing business in the area cares for them too.
- CELEBRATE – how do we keep stakeholders and the community united around our identity and this vision for the next 50 yrs? How do we celebrate each milestone along the way?

We have updated the Project Plan below and you will see there is a second and third round of consultation planned. The second round is for specific people or groups who will be directly impacted by projects and goals that may fall out of the Strategy. For example if the public tell us that they want a walkway to connect site A to site B we will then have a specific set of stakeholders to consult around that project including landowners, neighbours, kaitiaki of the historic or ecological sites etc.

The third round of consultation will come after our Draft Strategy has been drawn up and it will include all those we have consulted with previously. At this point we will just be seeking to refine the Draft Plan and ensure we have not misrepresented any of our stakeholders.

We are still finalising the first round of consultation and will present the Committee with further information as it is available.

Please scroll down for updated Plan. New additions/amedments are in red.

## UPDATED PROJECT PLAN – OCT 2023

# Project Name: The Identity Project

**Project Goal:** The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.

**Project Managers:** Courtney Howells and Estelle Johnson

**Project Members:** Lauren Hughes, Adele Theron, Liz Tupuhi, Jo Gurnell

**Council Staff Advisor:** Jason Marconi, Community Led Development Advisor

**External Partner:** Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking

### Status:

**Funding:** Council and Kainga Ora have pledged match funding to support consultation processes and the development of an Identity Strategy

**Phase 2:** Once the Strategy is complete additional funding will be required for initiatives within the Strategy.

### Project Summary

- A subcommittee drawn from Te Kauwhata Community Committee members and invited stakeholders has formed and meets regularly towards the development of an Identity Strategy. **The purpose of the Strategy is to articulate those things that make our region unique and create a tool for planning and advocacy that will focus future investment and development in Te Kauwhata and Districts in such a way that it connects, protects and celebrates those central pillars:**
  - Our unique environment (wetlands, waterways and associated wildlife)
  - Our unique culture and history (Rangiriri pa and other sites and stories of historic significance)
- The Strategy will be a guiding document stating a 50 year vision and the associated social, economic, environmental and cultural outcomes sought for Te Kauwhata over the next 50 years. **It will also include the short, medium and long term projects and goals required to achieve that vision.**
- The Strategy will broadly cover the geographic area between the five Nga Muka marae – Hora Hora, Maurea, Waikare, Taniwha and Okaerea. There is acknowledgement that this is a soft border and important environmental and cultural features such as the Whangamarino Wetlands and connection between Rangiriri and Meremere may require a flexible, inclusive approach.

- The Strategy will record aspirational, community led, long term goals for our region that will be used to:
  - Advocate and inform the planning of other stakeholders in our region including local and regional council
  - Identify and drive key projects that will realise the goals of the Strategy and cement the Identity of the region internally and nationally
  - Provide a strategic focus for the development of other community led amenities
- Prior to the writing of the strategy the Project Team will lead community and stakeholder consultation. The team would like to commission a video as visual tool to engage the community in the visioning process. **If there are insufficient funds to achieve this they will create their own visual aid in the form of a slide show. For consistency and efficacy it is vital that the project team use the same information and tools when speaking to each stakeholder group.**
- The project team will collate the community contributions, drawing out common themes and ideas to progress further with relevant stakeholders. Once the direction and goals are identified the team will write, or commission the writing of the draft Strategy.
- The draft strategy will be taken back to the community for feedback before a final Strategy is produced.
- The final Strategy will include mechanisms for how it will be implemented, monitored and used. The Project Team will continue to take a key role in these matters and up date this document to detail Phase 2 in due course.

Phase 1				
Action	Support / Resources needed	By Who	By When	Next Steps
Project Team formed	Admin support to schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Complete	Meet 4-6 weekly
Option 1 Video Commissioned	Filming brief & \$10K budget for videographer – suggested Nimbus media OR partnership with Ngaa Muka videographer	Courtney to lead	Nov 2023	Meet with potential contractors and obtain quotes
<b>OR</b> Option 2 Slide show completed	<b>Slide show</b>	<b>Lauren to create using information from Estelle, Liz and team</b>	<b>Nov 2023</b>	<b>Identify key ecological and historical features to include in slide show</b> <b>Create slide show</b>
Consultation events	Communication plan, venues, representation	Project Team	<b>Mar-May 2024</b>	<b>Book venues</b> <b>Invite stakeholders</b> <b>Promote to the public</b>



				<b>Facilitate events</b>
<i>Activity forecast but not timelined or finalised...</i>				
Collate feedback		Project Team		
Targeted stakeholder discussions		Project Team		
Draft document written	Competent, strategic writer	TBC		
Consultation events	Communication plan, venues, representation	Project Team		
Collate feedback		Project Team		
Targeted stakeholder discussions		Project Team		
Final document written	Competent, strategic writer	TBC		
Final document launched	Communication plan, venues, representation	Project Team		

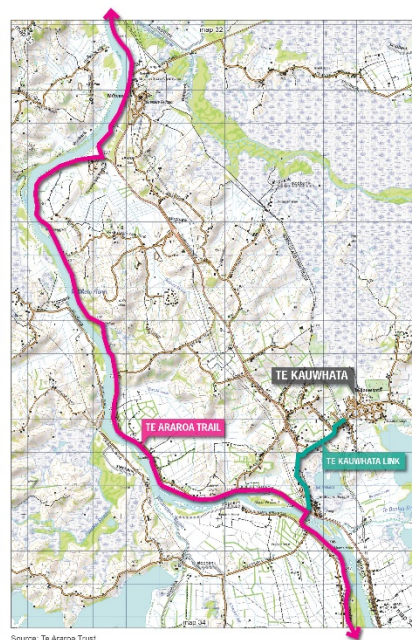
**Supporting documents**

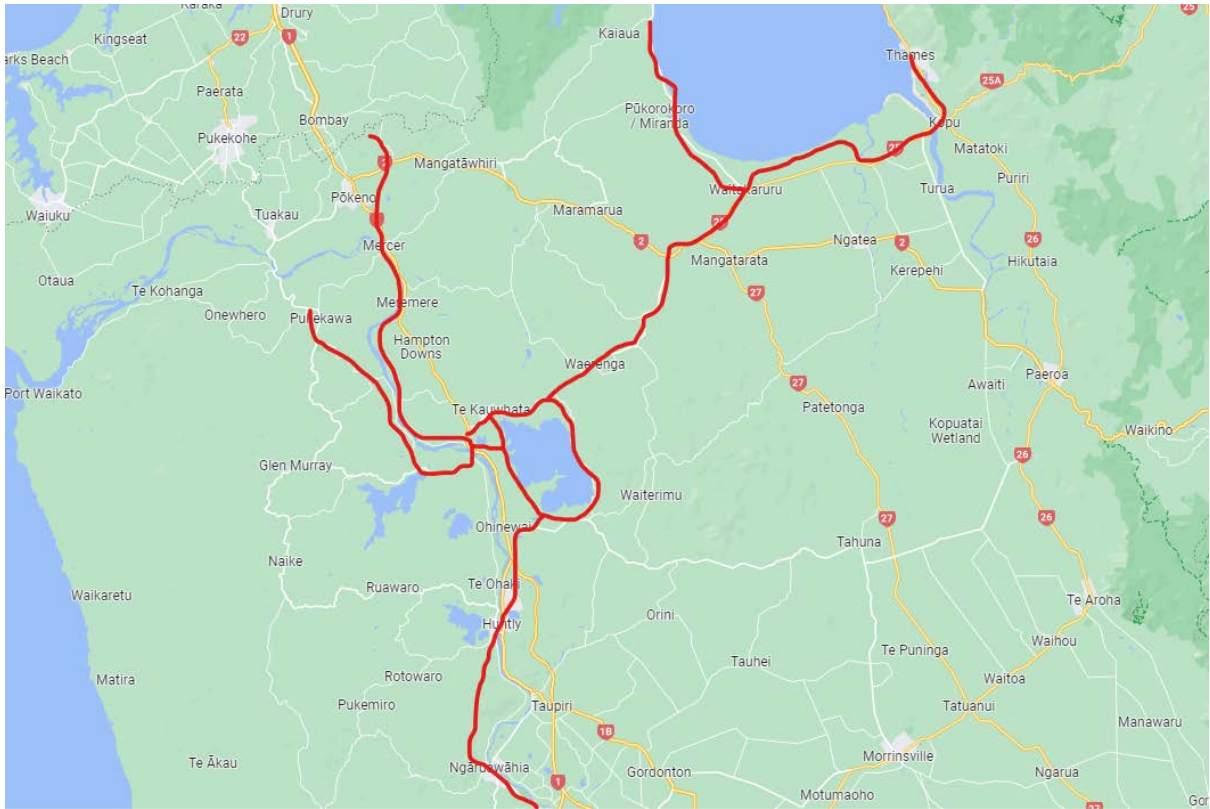
Connectivity is a core consideration of the project and as such we have gathered these maps developed by related projects such as Te Araroa Trail, WDCs Te Kauwhata Identity Strategy: Connectivity through Tracks and Trail and The Te Kauwhata Rangiriri Heritage Trail. We will develop our own maps but attach these as reference tools in the interim.

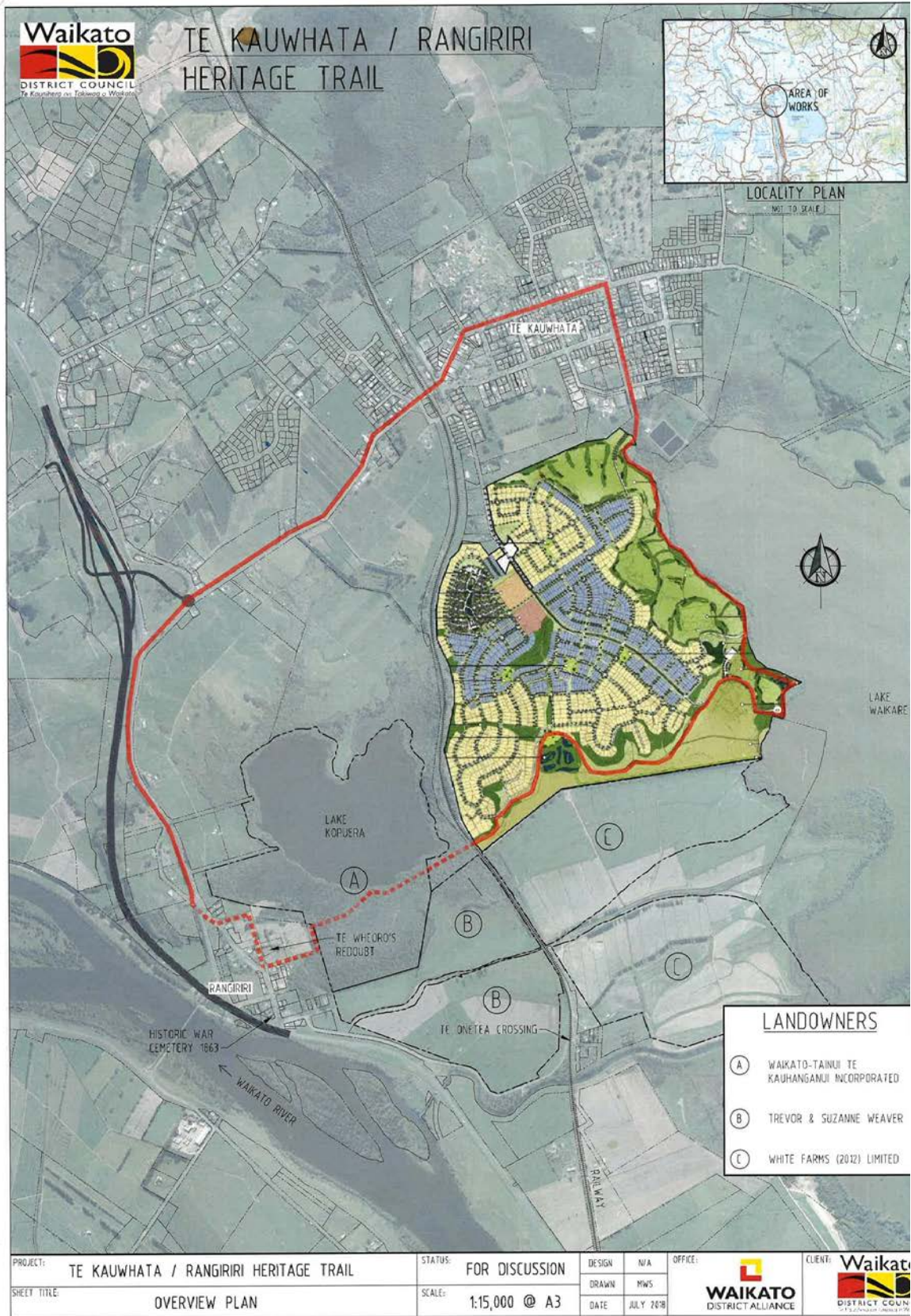
**REGIONAL CONTEXT**

The development of a walking/cycling network in and around Te Kauwhata creates an opportunity to connect to a wider regional cycling and walking network.


A future connection to the Te Araroa River trail will provide a link for river trail users to access Te Kauwhata encouraging visitors into the town centre and raising the profile of the area.








## 4. Project Name: Te Kauwhata Domain - Walkway and Fitness Trail

Project Goal:	A walkway and fitness trail which will help enhance the health and wellbeing of residents of Te Kauwhata.
Project Manager:	Tim Hinton
Project Members:	John Cunningham
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	
Funding:	<p>Te Kauwhata Domain Walkway works are to be undertaken as a staged project as follows:</p> <p>Stage 1 \$211,161.50            Stage 2 \$306,933.00            Total \$518,094.50</p> <p>and in accordance with the available Council LTP budget of \$518,603.62.</p>
Likely Completion	TBC

### Project Status

Activity	Update for 6 December 2023
Works programming by Council's Open Spaces team.	<p>The procurement plan and exemption has been approved for Stage 1. Our approach to market is to go direct to 8 suppliers for pricing. WDC staff are just pulling all the tender documentation together with the aim is to have it out to those 8 suppliers by end November 2023. WDC would like to award the contract to the preferred supplier before Christmas 2023 so physical works can start in the new year. Staff are also working with GDC on the resource consent, this has taken a lot longer than anticipated but we are hoping that this get granted by the end of November 2023.</p>


## 5. Project Name: Te Kauwhata Domain – Security cameras

Project Goal:	Security cameras covering the car park, the freedom camping area, scout den and the destination playground thus providing a safe environment for users.
Project Manager:	Megan May (Acting General Manager – Service Delivery)
Project Members:	Te Kauwhata Community Committee
Council Staff Advisor:	n/a
Status:	 (no change from previous meeting)
Funding:	<ul style="list-style-type: none"> <li>▪ Council currently has an LTP 2021-2031 funding commitment for cameras at Te Kauwhata and Meremere.</li> <li>▪ Funding commitment from the TKCC Discretionary Fund for \$5,000.00 will be released back into the Discretionary Fund</li> </ul>
Likely Completion	TBC

## Project Status

Activity	Status Update for 6 December 2023	Next step
<p>Te Kauwhata and Meremere will be the first communities to benefit from the camera roll out rather than waiting for a district-wide rollout. This was because there is already an LTP funding commitment for this project for Te Kauwhata and Meremere.</p> <p>This project is to be factored into Council's programme of works.</p>	<p>Funding commitment from the TKCC Discretionary Fund for \$5,000.00 has been released back into the Discretionary Fund.</p> <p>Asanka Meththa, Infrastructure Project Manager at the Waikato District Council, will be present at the TKCC meeting of 6 December to engage with the Committee on its thoughts on where these new CCTV cameras should be installed.</p>	<p>To be advised by WDC's Infrastructure Project Manager, Asanka Meththa.</p>


## 6. Project Name: Te Kauwhata Domain – Rongoa Garden

Project Goal:	A Rongoa garden promoting wellbeing, the wellbeing of the person, the whenua, the soil, and the water flowing through the whenua.
Project Manager:	Whitney Totorewa
Project Members:	Estelle Jonathan, Jo Gurnell and Tim Hinton.
Council Staff Advisor:	n/a
Status:	 (no change from previous meeting)
Funding:	\$3000 from Council's Placemaking Budget can be used for the irrigation.
Likely Completion	TBC

### Project Status

Activity	Status Update for 6 December 2023	Next step
Identify area to be planted	Tim Hinton to report back from his discussion with Lauren Hughes.	TBA.

## 7. Project Name: Development of the TK Domain Squash Club Mural

<b>Project Goal:</b>	A mural showcasing Te Kauwhata's environmental, cultural, and sporting ethos
<b>Project Manager:</b>	TBC
<b>Project Members:</b>	Estelle Jonathan, Jeff Lyons, Adele Theron and Tim Hinton
<b>Council Staff Advisor:</b>	Not Applicable
<b>Status:</b>	 <p>Funding is unclear. Adele has applied for funding with the Creative Communities Fund over the weekend of 19/20 August 2023</p>
<b>Funding:</b>	TBD
<b>Likely Completion</b>	TBD

### Project Summary

The mural project is designed to be erected on the Te Kauwhata Squash Court. It will be focused on capturing the essence of the TK Domain which has a history as a war memorial but is primarily used as a sports club and community meeting place for events and leisure. The mural will be visible from anyone driving down Mahi Road or walking their dogs at the Te Kauwhata dog park. The Te Kauwhata Squash club currently has 2 courts but the vision in the future is to extend the club to have another 3 courts, making it a 5-court establishment. We would love to create a mural which really captures all the amazing images summarising the TK Domain up as a whole. If we can interlace some TK cultural, community and sporting history into this, it would be wonderful too. The TK Squash club engaged with Graham Hoete (who did the Ngāruawāhia Squash Club mural) and Claire Dubosky (a renowned artist who has completed many murals across north Waikato) to see about designing a mural. Graham has not responded whilst Claire has been actively involved and gone ahead and designed a series of 6 murals already.

### How the elements of the mural were decided upon

Extensive study was done into the history of Te Kauwhata (see addendum) including reading all the historical artifacts, reviewing images of the Settlers Museum and consulting widely with the Te Kauwhata historical society (Wayne Beaver and Stuart Mendals), Nga Muka Development Trust (Nga Muka), key members of the Domain project, Morris West, Frank Green as well as the committee of the Te Kauwhata Rugby Club and Te Kauwhata Squash club, the overall imagery was agreed upon.

An active discussion was had about the reference to the Domain being the site for the old war memorial. Everyone agreed that the Te Kauwhata Domain shall be called the Te Kauwhata Domain. All references to the history of the Domain being a war memorial was not considered pertinent to the future of the Domain or Te Kauwhata as a town in general. It was felt that the mural should include elements of this history (the poppy and the war memorial stone)

as a reverent nod to an important historical moment BUT it was considered important that the Domain is a positive and enlivening place which brings the community together and the mural is to be uplifting and inspirational representing the best elements of Te Kauwhata's past and future.

### Historical images and elements to be represented within the mural:

HISTORY OF TK (part of phase 1 and or phase 2)	FAUNA AND FLORA of TK (part of phase 1 and or phase 2)	CURRENT DOMAIN ELEMENTS (phase 1 elements)	PROPOSED DOMAIN ELEMENTS (phase 2 elements)
<ul style="list-style-type: none"> <li>• War Memorial – represented with the Anzac Day poppy as well as the war memorial rock outside the TK dog park</li> <li>• Māori caves – <i>these are located within the Whangamarino wetlands but due to the accumulation of silt, the caves are not visible right now. Mothers and children would hide here during the war</i></li> <li>• Singing with guitars, Taonga pūoro flutes and Purerehua musical instruments. For the Purerehua, the timber it is made of is native totara, and the carving is a symbol of the wind.</li> </ul>	<ul style="list-style-type: none"> <li>• Winelands – capturing some vine leaves and perhaps some wines?</li> <li>• Orchards</li> <li>• The wetlands</li> <li>• Agricultural and farming of kai</li> <li>• Mānuka and wire rush</li> <li>• Wattle</li> <li>• Flax/ harakeke</li> <li>• Moss and lichen species</li> <li>• Threatened plants include water milfoil, the swamp helmet orchid and clubmoss</li> <li>• Sheep</li> <li>• Tuna from lake Waikare</li> <li>• Eels</li> <li>• Grey teal</li> <li>• Spotless crake</li> <li>• North Island fernbird</li> </ul>	<ul style="list-style-type: none"> <li>• Rugby</li> <li>• Cricket</li> <li>• Squash</li> <li>• Scouts</li> <li>• Dog Park</li> <li>• Young and old of all cultures and parts of the community coming together as whānau</li> </ul>	<ul style="list-style-type: none"> <li>• Long jump</li> <li>• Netball</li> <li>• Tennis</li> <li>• Playground</li> <li>• Fitness track</li> <li>• Running track</li> <li>• Concert/ stage</li> <li>• Athletics club</li> <li>• Hockey</li> </ul>

The Te Kauwhata Squash club currently has two courts and feasibility studies are underway to commission the building of 3 further courts given the growth in the club and community over the past 3 years. There will be 15 panels to design and the first 6 need to be standalone as the next 9 panels will be years away. The first 6 panels for the existing courts (which should represent things already existing within the TK Domain) and 9 future panels which incorporate proposed changes we are working on for the TK Domain. The current courts vs. future courts cuts this project into 2 phases.

Phase 1 needs to be standalone as it will be some years before phase 2 takes effect.

The phases and panels are shown below



PHASE 1						PHASE 2								
COURT 1 (exists)			COURT 2 (exists)			COURT 3 (proposed)			COURT 4 (proposed)			COURT 5 (proposed)		
Pan el 1	Pan el 2	Pan el 3	Pan el 4	Pan el 5	Pan el 6	Pan el 7	Pan el 8	Pan el 9	Pan el 10	Pan el 11	Pan el 12	Pan el 13	Pan el 14	Pan el 15

Discussions were had to design the panels as follows (all above imagery will be included somewhere in one of the panels):

No1	Squash	No9	Wattle, Wetlands River and eels
No2	Cricket	No10	Vineyards
No3	Rugby	No11	Playground
No4	Musicians and traditional Maori musical instruments from historical times when Domain used to be gathering of musicians	No12	Long jump ,Fitness track
No5	Waka and Store house and caves	No13	Tennis
No6	War memorial poppy and stone, Scouts, campers and tourists	No14	Hockey
No7	Dog Park	No15	Netball
No8	Orchards		

Designs for panels 1,2,3,4,5,6 (cricket cap colour will change to Waikere cricket club and rugby shirt logo will change):

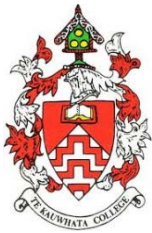


Status update of actions from last 3 months	Support needed	Next steps	By When?
<p><b>PHASE I: 6 Panels of Mural</b></p> <p><b>Costs as of 15 April 2023:</b></p> <p>Designing all 15 panels; \$1,200  Paint for 6 murals: \$1,220  17mm Marine quality ply: \$720  14 litres Primer: \$250  Paintbrushes: \$73  8 litres Anti-graphiti seal: \$362 (varnish and sun protector so the colour doesn't fade)  Production of 6 panels at \$2000 per panel: \$12,000</p> <p>~ \$14,725 incl. GST</p> <p>Scaffolding: See if we can get this sponsored  Installation: See if we can find someone to do this</p>	<p>Adele applied for \$14,725 funding with the Creative Communities Fund on 19/20 August 2023 weekend.</p> <p>Applications will be heard by the assessment committee on 5 October 2023</p>	<p>Wait. See if there is money left after the Saleyard project has been discussed and decided on</p>	<p>Next meeting</p>

## Addendum: Te Kauwhata History

Te Kauwhata refers to an ancient settlement on an island (Punikanae Island) in the middle of a lake in the area, Lake Waikare. Punikanae island has a silica sinter-depositing spring located on it. This is the only sinter depositing spring known outside the Taupo Volcanic Zone. Te Kauwhata (originally named Tā Kauwhata meaning empty storehouses back in the day) refers to the empty store houses (pātaka kai) that stood on this settlement, protecting food from pests on the mainland. The story goes that during the war, Māori would harvest kai (vegetables like kumara and potatoes) and bundle it up onto waka (boats) which would then get ferried across to Punikanae island to keep safe till winter. The little storehouses were on stilts and as the pests couldn't swim across the lake, pests could not destroy this valuable kai. In the winter, the Māori would row the wakas across the lake to fetch the kai again and returned to the maraes to feed the people. This kai sustained people during the war and were a lifeblood to the locals. Despite the battle of Rangiriri, Māori even fed the British this way during the war, so were the kind ways of the people.

If you look at the TK primary school and college emblems, you will see image of the storehouse.



The population is 2760 people as of June 2022. The township is surrounded by dairy farms, drystock holdings and horticulture. Its newest building is its Waikato District Council library. Originally known as Wairangi, Te Kauwhata grew around a railway station built in the late 1870s.

The first home of the New Zealand wine industry, the Viticultural Research Station was the site of an experimental farm, growing Syrah, Chardonnay, Pinot Noir, Cabernet Sauvignon and Riesling grapes. International viticulturalist Romeo Bragato took over the running of this station in 1901 and five wines produced here won gold medals.

Just south of Te Kauwhata, is the site of one of the fiercest battles of the New Zealand land wars, fought at Rangiriri on 20 November 1863. Māori built an exceptionally strong paa there, and when the British forces attacked many men lost their lives. Part of the paa site is now a historic reserve. Te Kauwhata's natural features include Lake Waikare and the Whangamarino wetlands, a significant environmental feature in the north Waikato. Located just north of the township, the Whangamarino wetlands area is the second largest peat bog and swamp complex in the North Island. The Whangamarino Wetland encompasses peat bog, swampland and river systems. The dominant vegetation is mānuka and wire rush, with moss and lichen species. Threatened plants include water milfoil, the swamp helmet orchid (*Anzybas carsei*), and clubmoss.

Threatened bird species, including the grey teal, the spotless crane, the North Island fernbird and around 25% of New Zealand's population of Australasian bitterns live in the wetland. Eighteen species of fish include the black mudfish.

In 1961 the lower Waikato–Waipā flood protection scheme caused water levels to drop by more than 1.5 metres. As part of wetland restoration, a weir was constructed on the Whangamarino River in 1989 to maintain minimum water levels. The Department of Conservation controls animal and plant pests, which include the highly invasive alligator weed. Established as a Ramsar site in 1989, this wetlands area has been developed further since the late 1990s. It is managed by the Department of Conservation it is the site of the first National Wetland Trail established in New Zealand. Te Kauwhata, a village of over 1,500 residents (1,617 – Census 2018). The township is surrounded by dairy farms, drystock holdings and horticulture. Its newest building is its Waikato District Council library. Originally known as airangi, Te Kauwhata grew around a railway station built in the late 1870s.

The first home of the New Zealand wine industry, the Viticultural Research Station was the site of an experimental farm, growing Syrah, Chardonnay, Pinot Noir, Cabernet Sauvignon and Riesling grapes. International viticulturalist Romeo Bragato took over the running of this station in 1901 and five wines produced here won gold medals.

Just south of Te Kauwhata, is the site of one of the fiercest battles of the New Zealand land wars, fought at

Rangiriri on 20 November 1863. Māori built an exceptionally strong paa there, and when the British forces attacked many men lost their lives. Part of the paa site is now a historic reserve.

Te Kauwhata's natural features include Lake Waikare and the Whangamarino wetlands, a significant environmental feature in the north Waikato. Located just north of the township, the Whangamarino wetlands area is the second largest peat bog and swamp complex in the North Island. Established as a Ramsar site in 1989, this wetlands area has been developed further since the late 1990s. It is managed by the Department of Conservation it is the site of the first National Wetland Trail established in New Zealand.

### **The TK Domain**

A site where we have young and old across the community coming together to have picnics, attend events, play sports, play with their kids and walk their dogs. It's a community meeting spot where people from all walks of life and cultural backgrounds come together as friends and whānau.

In the past, the TK Domain was the site for the original War Memorial and people used to come together to sing/ dance and attend concerts, raffles and games evenings. Rugby was originally a source of recreation in Te Kauwhata since 1907 and was played at the TK Domain from 1947 onwards. Back in those days, sheep would graze the Domain fields and keep them short.

Today the Domain plays host to a dog park, a rugby club, squash club, scouts hall, as well as a cricket pitch and training nets. In the future, the Domain will play host to Long jump and athletics club, multi-court facilities including a hockey pitch as well as netball and tennis courts, a kids playground, fitness track connecting Te Kauwhata and Lakeside, a running track and even a concert/ stage for cultural events and music festivals.

---

## Capital Projects Update (As at 19 October 2023)

### Te Kauwhata Domain Walkway and Fitness Trail

GDC is currently applying for resource consent to under the works. WDC is currently working on the procurement plan to get the contract out to tender.

### Tanker Filling Stations

The draft new drinking water standards requires elimination of hydrant use except in delivering three waters operations and maintenance services and firefighting services to the community.

Waikato District Council has partnered with Watercare to establish bulk water supply points equipped with tanker filling stations across the district. This ensures the safe access and management of large water takes, exclusively for registered and accredited entities.

The implementation plan follows a staged approach and a filling station at 33 Mahi Road is now complete and operational. Line marking has also been completed, enhancing the overall appearance of the site. Temporary fencing will remain in place on the berm for a bit longer to support the regrowth of the grass and ensure its vitality.

Te Kauwhata Filling Station – Under Construction



<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Schedule of Meetings 2024</b>
Date:	Wednesday, 22 November 2023
Report Author:	Robyn Chisholm, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

The purpose of this report is to seek the Committee’s approval to a proposed schedule of meetings for 2024.

## **2. Executive summary**

### **Whakaraapopotanga matua**

---

The Te Kauwhata Community Committee agreed to a meeting schedule whereby the Committee meets on a monthly basis, rather than a six-weekly meeting cycle (which aligned with the Council schedule of meetings). No Committee meetings are held in January April, July or October.

This meeting cycle will enable staff to have sufficient time between meetings to address actions and fully report back to the next Committee meeting.

Following confirmation of availability of Committee members in 2024 it is proposed to meet from 7:00pm on the following dates:

- Wednesday, 7 February
  - Wednesday, 6 March
  - Wednesday, 1 May
  - Wednesday, 5 June
  - Wednesday, 7 August
  - Wednesday, 4 September
-

- Wednesday, 6 November, and
- Wednesday, 4 December.

If approved, staff will arrange for meeting invitations to be circulated to Committee members and other stakeholders.

### **3. Staff recommendations** **Tuutohu-aa-kaimahi**

---

**THAT the Te Kauwhata Community Committee approves the schedule of Committee meetings for 2024 as follows:**

- **Wednesday, 7 February**
- **Wednesday, 6 March**
- **Wednesday, 1 May**
- **Wednesday, 5 June**
- **Wednesday, 7 August**
- **Wednesday, 4 September**
- **Wednesday, 6 November., and**
- **Wednesday, 4 December.**

**noting that each meeting will be scheduled to commence at 7.00pm.**

### **4. Attachments** **Ngaa taapirihanga**

---

Nil

---



<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Councillor’s Report</b>
Date:	Wednesday 06 December 2023
Report Author:	Cr Marlene Raumati Waerenga-Whitikahu Ward

### **Purpose of the Report - Te Take moo te Puurongo**

To provide an update on the activities of Councillor Raumati since the Te Kauwhata Community Committee 01 November 2023 meeting.

### **Staff recommendations - Tuutohu-aa-Kaimahi**

**THAT the report from Cr Raumati for the November 2023 period be received by the Te Kauwhata Community Committee.**

### **Executive Summary - Whakaraapopotanga Matua**

#### **Proposed Water Supply Bylaw 2023**

The Policy and Regulatory Committee recently held hearings and deliberations on the Proposed Water Supply Bylaw 2023. Only eight submissions from across the district were received. Robust discussions were had with regards to our supply infrastructure, with a particular focus on properties with more than one dwelling however, with only one water meter. A recommendation to approve the 2023 bylaw will be presented to Council early in 2025.

#### **Waikato District Council Long Term Plan (LTP)**

Councillors recently received a report, that proposes that Gore District Council does not prepare an LTP until 2027 but instead relies on Annual Plans each year. This is not an approach that is currently supported however, it presents an opportunity for an in-depth discussion

Given the current uncertainties, specifically government direction and our 3 waters and capital commitments moving forward, Council are focusing on being as prepared as we possibly can be. Our ability to fund the infrastructure we need requires a long-term perspective. Equally, revenue challenges may be ongoing for several years. This is a nation wide theme and experience.

## Open – Information Only

We owe it to our communities to understand what the impacts of infrastructure projects will be over the next few years. An annual plan may not serve this objective. On this basis, Council will continue to move towards adopting our Long-Term Plan in June 2025.

### **Community Engagements**

#### **Springhill Corrections Facility**

I recently attended a community engagement meeting at Springhill Corrections Facility. This was an insightful experience, which has increased my awareness pertinent to corrections.

#### **Te Kauwhata Wastewater Treatment Plant**

A recent onsite visit to the soon to be multi-million dollar plant, proved to be incredibly valuable. The plant is a direct result of the leadership of the previous Council, under the guidance of former Mayor Allan Sanson. The level of investment is extraordinary. Mana Whenua were well represented. Council was also well represented by staff and by fellow Councillors, from Te Tai Raro Maaori, Huntly, Newcastle-Ngaaruawaahia, Whaingaroa-Raglan, and Tamahere-Matangi Wards.

### **Council Meetings**

Infrastructure	08 November
Policy and Regulatory	14 November
Council	20 November

### **Hearings and Deliberations**

Water Supply Bylaw	20 November
--------------------	-------------

### **Workshops and Other Meetings**

Roading Contract Review	06 November
Rating Valuations	06 November
Waikato Position on Water	06 November
LTP Workshop	08 November
WDC/Woodlands Meeting	14 November
TK & Meremere CCTV Cameras Meeting	14 November

## Open – Information Only

---

Housing Strategy	15 November
Alliance Breakfast	27 October

### **Community and Constituency Engagements**

Te Puna O Te Aroha Puna Reo Meremere	07 November
Te Kauwhata Community House BOT	14 November
Hampton Downs Business Network	15 November
Taran Singh - Whitiakahu	16 November
Woodlands BOT AGM - Whitiakahu	16 November

### **Attachments**

---

Attachment A – November Newsletter 2023



# AD

MARLENE RAUMATI

# WVU

*Waerenga-Whitikahu*  
NOVEMBER NEWSLETTER



## WOODLANDS HERITAGE HOMESTEAD GARDENS, VENUE & CAFE

Woodlands historic homestead, gardens and function centre has a very long history, spanning over 140 years. Built of kauri and rimu, the homestead was built in the 1872 - 1875 period. Following on from a number of property managers, and subsequent owners, in 1928 Don and Irene Riddell took over the homestead however, with no children of their own, and following the death of Irene in 1983, the estate was bequeathed to the Presbyterian Support Services. Originally set on 98,000 acres of land, stretching across Taupiri, Orini, Te Hoe, down to Eureka, Tauwhare, Ruakura and back to Hukanui now known as Gordonton, the homestead in 1988, with a mere surround of 15 acres was gifted, for public use, to the former Waikato County Council. Currently administered by the Woodlands Trust Board, with local Susan Woolerton at the helm, the estate is impeccably managed by Kirstie Alley. A popular wedding venue, Woodlands also hosts other functions, including corporate luncheons, corporate board meetings and governance trainings. The gardens are open, free of charge to the public seven days a week between 10am - 4pm, with a tiny \$3 fee to visit the historic homestead from Tuesday - Sunday.



COUNCILLOR

**MARLENE RAUMATI**

marlene.raumati@waidc.govt.nz  
020 - 40012548



# Councillor's December Calendar<sup>45</sup>

- **Performance and Strategy Committee Meeting** Monday 04 December 9:30am - 12pm, Chambers
- **Workshop** Tuesday 05 December 9:30 - 11:00am, Online
- **Te Kauwhata Community Committee Meeting** Wednesday 06 December from 7pm, St John Hall, Baird Rd, Te Kauwhata
- **WDC Housing Strategy Workshop** Thursday 07 December 12:00 - 2pm, Online
- **Te Kauwhata A & P Show** Saturday 9 December from 9:00am, Te Kauwhata Domain
- **Risk and Assurance Committee Meeting** Monday 11 December 9:30 - 12:30pm, Committee Rooms 1 - 2
- **Zero Harm Site Visit** - Raglan Holiday Park, Papahua Reserve 1:30 - 4:30pm, Whaingaroa
- **Waerenga Hall Committee End of Year Meeting** - from 7:30pm, Waerenga
- **Sustainability and Wellbeing Committee Meeting** Wednesday 13 December 9:30am - 12pm, Chambers
- **Infrastructure Committee Meeting** Wednesday 13 December 1 - 3:30pm, Chambers



## Te Puna O Te Aroha Puna Reo Meremere Early Childcare

Thanks to the Meremere Development Committee, tamariki at Te Puna O Te Aroha Puna Reo, Early Childcare Centre, Meremere, get to enjoy a fortnightly Music & Movement Programme. The centre is managed by Mrs Lauren Wisman, a community facing education practitioner, who strives to uphold the philosophy that tamariki-mokopuna are entitled to an early childcare education.

## ARKANDA LIVING & ANTIQUES WHITIKAHU

Owners, of Arkanda Living & Antiques, Taran and Wayne have established, in a beautiful rural setting, a fantastic array of antiques, of French, English and Asian vintage. I recently took the opportunity to meet with them both and simply could not resist purchasing a tiny glass piece for my home. In addition to their delightful array of antiques, Taran and Wayne hold pottery classes. As I travel to the southern most part of our ward, I discover hidden jewels such as this. Why not visit Arkanda, at 128a Whitikahu Road, over the summer holidays, you won't be disappointed.



## TE KAUWHATA ROAD WORKS, TE KAUWHATA WASTEWATER TREATMENT PLANT and WDC ECONOMIC NETWORKING FORUM

Road works are currently underway, on Te Kauwhata Road. It's great that we're finally getting our road sorted and that's got to be a plus! Over the next two - three weeks, pre-reseal repairs and resurfacing work will continue under STOP/GO traffic management. Defect repairs at the Te Kauwhata and Travers Road intersection, will continue, with as little inconvenience as possible. Speed restrictions and loose chip signs will be left in place - please continue to drive to the conditions and be mindful of other road users. Please be advised that on 28 November, further works, to fix the failed pavement on the western side of the railway crossing will occur. It is anticipated that these works will be completed in half a day, under STOP/GO traffic management. It is acknowledged that whilst road works can be an inconvenience, your patience is appreciated.

A recent onsite visit, to the soon to be opened, multi-million dollar wastewater treatment plant, proved to be incredibly insightful. A direct result of the leadership of our previous Council, led by former Mayor Allan Sanson, the technological capacity and capabilities of the plant, are second to none in the southern hemisphere. The level of investment is extraordinary. A date has yet to be set however, an open day for public viewing is expected. Keep an eye out, don't miss the opportunity to see first hand, what a tangible outcome of Council decision making looks like.

I recently attended a local Economic Networking Forum, hosted by Councils, Economic and Community Development, Procurement, and Community Growth Teams, at our very own Hampton Downs Speedway. Keynote speaker for the afternoon, Dr Maggie Hong, Principal Analyst for Council, presented informative economic data pertinent to employment, mortgages, interest rates, and net migration, all with the associated benefits and challenges. Data like this informs the LTP and aids in determining spend prioritisations. Council is on track for delivery of its 2024 - 2034 LTP.

**For all service requests, please visit [www.waiktodistrict.govt.nz/request a service](http://www.waiktodistrict.govt.nz/request-a-service) - for all other enquiries call 0800 492 452**

