

Agenda for a meeting of the Tuakau Community Board to be held at the Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 28 NOVEMBER 2023** commencing at **6.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Meeting held on Tuesday, 17 October 2023 3

**5. PUBLIC FORUM**

*Tuakau Community Patrol – refer 6.2A*

*Temahara Nahi – refer 6.2B*

*Stuart Graham & Her Worship the Mayor, Mrs JA Church*

**6. REPORTS**

6.1	Discretionary Fund Report to 7 November 2023	16
6.2	Discretionary Fund Applications	18
6.3	Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2023-24 Season	24
6.4	Waka Kotahi Presentation	<i>Verbal</i>
6.5	Works, Actions & Issues Report: Status of Items October 2023	25
6.6	2024-2034 Long Term Plan Update	33

6.7	Chairperson's Report	<i>Verbal</i>
6.8	Councillors' Report	<i>Verbal</i>
6.9	Community Board Members' Report	<i>Verbal</i>
6.10	Executive Leadership Update	<i>Verbal</i>
6.11	Aspirations	<i>Verbal</i>

GJ Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Tuakau Community Board</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Monday, 20 November 2023
Report Author:	Lynette Wainwright, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Tuakau Community Board held on Tuesday, 17 October 2023.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the minutes for a meeting of the Tuakau Community Board held on Tuesday, 17 October 2023 be confirmed as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – TUCB Meeting Minutes, Tuesday, 17 October 2023

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Minutes for a meeting of the Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 17 OCTOBER 2023** commencing at **6.07pm**.

**Present:**

Mrs G Tema-Liapaneke (Chairperson)  
Mr D Henderson  
Mrs S Henderson  
Cr Matatahi-Poutapu (from 6.48pm)  
Cr V Reeve

**Attending:**

Cr Ngataki  
Mr T Whittaker (Chief Operating Officer)  
Ms R Chisholm (Democracy Advisor)

8 members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr Reeve/Mr D Henderson)**

**THAT the apologies from Ms A Frame and Mr F Semau for non-attendance be accepted.**

**CARRIED**

**TUCB2310/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr D Henderson/Mr C Morgan)**

**THAT the agenda and supplementary agenda for a meeting of the Tuakau Community Board held on Tuesday 17 October 2023 be confirmed:**

- a. with all items therein being considered in open meeting; and
- b. that all reports be received; and
- c. that Cr Ngataki be granted speaking rights for the meeting.

**CARRIED**

**TUCB2310/02**

## **DISCLOSURES OF INTEREST**

Mrs G Tema-Liapaneke advised members of the Board that she would declare a financial conflict of interest in item 6.2(a) (*Lions Club of Tuakau*).

Cr V Reeve declared a financial conflict of interest as a financial member of the Tuakau Business Association and Mrs G Tema-Liapaneke declared a non-financial conflict of interest as member of the Tuakau Business Association in item 6.4 (*Tuakau Township website*).

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr C Morgan/Ms S Henderson)**

**THAT the minutes for a meeting of the Tuakau Community Board held on Tuesday, 23 September 2023 be confirmed as a true and correct record.**

**CARRIED**

**TUCB2310/03**

## **PUBLIC FORUM**

The following issues were discussed:

### Mrs S Pearson- Activate Church

Mrs S Pearson was in attendance and spoke as a representative for Activate Church:

- She requested a timeframe for a list of Emergency Contacts from the Board as discussed at a previous meeting and was advised that the Board were still working through the process to collate the list.
- It was noted that all Board members have received a copy of the Community Response Plan which is an ongoing work in progress. There is a further meeting about this matter in 6 weeks and more information should be available after that.

**ACTION:** The Chief Operating Officer to organise the Waikato District Council - Emergency Management Officer to facilitate a session with Tuakau Community Board, Community Patrol, Mr S Pearson and the community.

### Mrs M Semau – Tuakau Youth Centre Charitable Trust

Mrs M Semau conveyed appreciation for the funding for the school holiday programme and supplied Funding Project Accountability forms to the Board [Attachment 5.1A].

### Ms M Macguire - Environment Action Tuakau

Environment Action Tuakau were in attendance to share their vision to create Tuakau Gardens and Wetlands and provided a verbal overview and report on progress to date as follows:

- It was noted that they had originally wanted to purchase the previous Tuakau Protein factory site but were unsuccessful. However, they are now working with the new owners.
- To date, the group had been successful in:
  - reducing illegal dumping and cleaned up some of the dumping;
  - extensive weed eradication work, as well as a lot of new planting, with native trees they have planted now being more than a metre high and flourishing;
  - gaining momentum with recognition given in the Tuakau Valley Voice, with articles about them written and the work they were doing.
- Environment Action Tuakau are looking for encouragement and recognition from the Community Board as well as support for their desire to be identified in the Waikato District Council Long Term Plan with their hope to see walkways built for the joining of Les Batikin Reserve with Tuakau Gardens & Wetlands.
- Support to continue their mahi and a commitment to work with them to safeguard what they have done and hope to do in the future is also sought from the Community Board.
- It was noted that a Council Community Led Development Advisor was working with Environment Action Tuakau as a conduit.
- In discussion regarding mana whenua and their kaupapa, it was advised that Environment Action Tuakau have some links through local residents and attempts had been made to communicate with Waikato Tainui. The relationship with mana whenua was a work in progress.
- Local haapu were noted by Cr Ngataki as being Ngaati Tiipa and Ngaati Aamaru for the Tuakau area.
- It was advised that their project partner is Waikato River Care in terms of working with a water authority.
- It was noted that the main issue that Environment Action Tuakau was against is the industrial zone designation for their location.
- Environment Action Tuakau confirmed that they have been involved with both Waikato District Council and Waikato Regional Council (WRC) and it was noted that they do not fit criteria for WRC funding.

**ACTION:** Mr C Morgan will contact Ms H Macguire to follow up and facilitate further discussions.

## **REPORTS**

### Discretionary Fund Report to 4 October 2023

#### Agenda Item 6.1

The report was received [*TUCB2310/02 refers*] and no further discussion was held.

### Discretionary Fund Applications

#### Agenda Item 6.2

The report was received [*TUCB2310/02 refers*] and discussion was held.

### Lions Club of Tuakau

- Cr Reeve chaired the discussion for this application as Mrs G Tema-Liapaneké had declared a financial conflict of interest.
- A copy of the budget for the Christmas Parade was supplied as supplementary information to the Board by Mr B Bell of the Tuakau Lions Club.
- It was noted that the Board supported the parade last year and that that the costings for the parade this year were slightly higher than last year by approximately \$200.00.
- It was advised that the majority of the cost for the parade is in road closures and 3 quotes for this were received. The lowest costing quote was put forward for funding.

### **Resolved: (Ms Henderson/Mr Morgan)**

#### **THAT the Tuakau Community Board:**

- a. **approves an allocation of \$2,500.00 (incl. GST) from their Discretionary Funding account to:**
  - i. **the Lions Club of Tuakau**
  - ii. **to hold the annual Tuakau Christmas Parade.**

**CARRIED**

**TUCB2310/04**

## Tuakau Community Patrol

- Mr Watson supplied copies of a Tuakau “Eyes Only Report” from Community Patrols New Zealand (CPNZ) to the Board for their information.
- It was noted that the Tuakau Community Patrol was previously called ‘Night Owls’ and had gone through a transformation to become the Tuakau Community Patrol. It was further noted that the changes meant they now had the ability to engage with both the public and NZ Police as a conduit.
- It was noted that the patrol in Tuakau did cease for a period time, however, they had been running again for approximately a year and all members of the Tuakau Community Patrol had been Police vetted and trained.
- Mr Watson reported that the Tuakau Community Patrol was the fastest growing patrol in New Zealand and they were very effective despite being small in numbers.
- It was noted that crime in Tuakau was now being recorded properly and this meant that crime rates appeared to have gone up, however, it was more a matter of crime being more effectively reported.
- Mr Watson reported that they want to keep the patrol as fresh as possible and are working through a youth mentorship programme in schools for students over 17 years of age.
- It was noted that there were two (2) applications for discretionary funding from the Tuakau Community Patrol for the Community Board to consider.

### 1. Car Signage.

- The Tuakau Community Patrol are applying for funding for signage on the patrol car. The signage will closer match that of a modern police car and better align the Community Patrol with the New Zealand Police who they are now working more closely with.
- Quotes were received by the Tuakau Community Patrol and the most economical quote of \$1722.70 plus GST was put forward for funding.
- There were 4 Community Board members in agreeance and 2 against.  
Resolved: (Cr V Reeve/Carl Morgan)

### 2. Tuakau Community Patrol Running Costs

- A second application for Tuakau Community Patrol running costs was reported to have been submitted however the paperwork for the application was not available at the time of the meeting and it was agreed by the Board to hear details of that application but defer a decision to the next meeting when the supporting documentation was available.
- The funding request was for approximately, \$12,000 being \$1,000 per month to run the patrol for a year (12 months).
- It was noted that the Tuakau Community Patrol would seek funding from other parties for the following years.



- It was noted that the Community Patrol was currently using funding from previous years fundraising and sponsorship received early in setup of the patrol. It was further noted that the Patrol has used their own money to prove viability first.
- Cr Reeve provided some background on previous years support for the patrol and advised that Rotary initially provided \$4,800 from fundraising and that had been matched by a local real estate company.
- In response to a query regarding the availability of data for all the Community Patrol's activities, it was reported that data is supplied to Community Patrol NZ and they provide data for the wider policing area. Patrol statistics are available online.
- In response to queries regarding recognition for the Community Board if funding was provided, it was advised that signage on the patrol vehicle includes only core primary sponsors and the Community Patrol use social media as the channel for communicating about sponsors.
- It was reported that the Community Patrol will seek funding and support from local businesses when the economy picks up.

**ACTION:** Discretionary Funding Application for Tuakau Community Patrol operating costs to be provided for consideration at the next meeting.

**Resolved: (Ms Henderson/Mr C Morgan)**

**THAT the Tuakau Community Board:**

- a. **approves an allocation of \$1,722.70 (excl. GST) from their Discretionary Funding account to:**
  - i. **Tuakau Community Patrol**
  - ii. **to sign write the new Patrol vehicle.**

**CARRIED**

**TUCB2310/05**

Works, Actions & Issues Report Status of Items October 2023

Agenda Item 6.3

The report was received [TUCB2310/02 refers] and the following discussion was held:

Carvings – Maintenance / (Harrisville Bridge)

- It was confirmed that the carvings have been vested in Council and there is an overall maintenance programme for all the carvings. It was noted that the wording that is a little confusing and does not make it clear that all the carvings and not just some are part of the maintenance programme.
- It was noted that the carvings are an asset of Council and therefore are included in a maintenance plan however some carvings appear to not have been looked after appropriately.
- In discussion regarding maintenance of carvings, it was noted that a Service Request could be done if the maintenance did not appear adequate and out of respect, the carver should be contacted.

**ACTION:** The COO to check/confirm the carvings have been added as Council assets for ongoing maintenance.

Buckland Road Reserve Project

- It was noted that there is an outstanding issue of communication with the community for this project and Mrs Henderson advised that she had contacted the Open Spaces Team Leader who advised her to raise this matter at the Community Board Meeting tonight.
- In discussion it was agreed that signage was required to tell the community about the proposed new park, and it was noted that there would be a community hui.
- It was noted that Community wanted to be engaged in the vision for this project/area.

**ACTION:** The COO to have a discussion with the Open Spaces Team Leader and express the Board's desire for engagement with the community.

Pedestrian Crossing

**ACTION:** The COO to have a discussion with the General Manager, Service Delivery regarding the costs and the safety issue.

### Screen and Overhead Computer System

- There was discussion regarding the audio-visual technology resources available for meetings in the Tuakau Memorial Hall.
- It was reported that having technology in the room upstairs is not suitable as it is not physically possible for elderly and disabled to access that room, therefore audio visual technology was required downstairs in the hall.
- It was advised that WDC was exploring ways for less staff to have to attend meetings and the possibility of using video links through WiFi for more meetings.

**ACTION:** The COO to seek advice and recommendations on appropriate technology for the Tuakau Memorial Hall downstairs – e.g. WiFi.

### Funding Pool

- It was noted that the community pool will be opening for the upcoming summer season soon.
- The Community Board has supported the pool every year and were in agreement to support it again, noting that timing is critical with the upcoming season starting before the next Community Board Meeting.

**ACTION:** The COO to speak to the Community Connections Manager to seek information regarding the pool subsidy for 2023/24. Broad support for continuation of the subsidy.

### Bylaws/Policy Schedule

- Noted as complete and could be removed from the register.

### Speed Bend on Jellicoe Avenue, Tuakau – to be installed

- Noted as being in progress and could be removed from the register.

### Tuakau Youth Centre Building Project

- Noted as complete and could be removed from the register.

### Upgrade to the Tuakau Domain Toilets

- It was noted that there had been an update from the General Manager, Service Delivery to advise the toilets were all functional now and the cleaning issues were being worked through.
- It was noted that their main issue is bird poo and a solution for keeping the birds out is required.

**ACTION:** The COO to follow up with the General Manager, Service Delivery regarding a way to keep the birds out.

Emergency Hub

- It was noted that a Community Response plan was in progress.

**ACTION:** A workshop to be arranged with the Board, the COO to liaise with the Emergency Management Advisor.

George St/Buckland Road Corner

- To remain on the register – final design almost ready.

Intersection at Tuakau and Buckland Roads (13)

- It was noted that this was a safety related issue for follow up.

Speed Bumps on Gibson Road, Tuakau (14)

- It was noted that this was a safety related issue for follow up.

Lights at the pedestrian crossing outside Tuakau Library

- It was noted that the lights need to be upgraded to LED's.

**ACTION:** COO to follow up.

Congestion on Elizabeth Street

**ACTION:** COO to find follow up.

Centennial Park and Lightbody Reserve – Rubbish/Litter Issues

- It was noted that the rubbish bin is overflowing and something needs to be done.

**ACTION:** The COO to follow up.

Tuakau Township website – Tuakau Business Association Incorporation with the Tuakau Community Board

Agenda Item 6.4

- Mr P Braithwhite and Ms E Cole were in attendance from the Tuakau Business Association to discuss the Tuakau Township website with the Tuakau Community Board.
- It was noted that the Community Board had funded the Business Association in the past for the amount of \$1,500 to get the website up and running.
- It was proposed that there be a collaboration between the Township website (as proposed by Waikato District Council) and the Business Association website. (Tuakau.net).
- It was noted that funding would be required to have someone keep the content/information updated however the exact costs are unable to be provided at the meeting.
- In discussion it was noted that an application can be made for funding however the Community Board is unable to commit to regular funding.
- It was agreed that the website it would be a useful tool for the community and those hard to reach and it would be built around the community not just businesses.
- An offline discussion was proposed regarding alignment and objectives, and it was proposed that Civil Defence is including in discussions.
- It was noted that most of the work has already been done.

**ACTION:** Mr C Morgan to follow up with Tuakau Business Association to progress further.

Chairperson's Report

Agenda Item 6.5

The chairperson provided a verbal report on the following matters:

- During the LTP workshops, Tuakau had been one of the communities with significant proposed changes.
- It was noted that the railway was important to a lot of people in Tuakau and there was general discussion including the issues of parking for the elderly.
- The Chairperson reported that it had been positive to see the community engaging with the Board.
- The availability of Community Board members was discussed, and it was noted that an effort should be made by Board members to try and communicate in the Community Board chat online as much as possible.

### Councillor's/Councillors' Reports

#### Agenda Item 6.6

Verbal reports were received on the following matters:

- It was noted that a substantial amount of time in the last month has been spent in working through local safety issues and it was reported that results should be able to be seen soon.
- Bylaw workshops have been taking place at Council and there was discussion about how we move forward with submissions.
- Cr Reeve noted he would withdraw from discussions regarding the Freedom Camping Bylaw due to his interest as a Motorhome Association member.
- In discussions regarding the LTP workshops held in previous weeks, it was noted that the priorities were roading, water and housing and these are particularly hard issues to manage.
- It was noted that we need to be thorough and defined about our blueprint aspirations as our pathway in having a say for what we want here in Tuakau.
- their was noted the Chairperson's attendance and input at the LTP workshops was appreciated.
- The plaque in the entranceway to the Hall was noted in memory of Mr Barnes and his mahi.
- It was noted that the Mayoral awards were well received and attended.
- Mr C Morgan advised he would send a summary email to Community Board members with ideas on how to further represent the community.
- It was noted that the Water Supply Bylaw was out for consultation at present and further bylaws would also be going out for consultation soon. Councillors would keep the Board informed.

### Community Board Members' Report

#### Agenda Item 6.7

Verbal reports were received on the following matters:

- There was general discussion regarding the impact of the change of government – in particular in the 3 Waters and RMA spaces.

**ACTION:** Democracy Advisor to add LTP update as a standing item on the Board agenda.

Executive Leadership Update

## Agenda Item 6.8

A verbal report was received on the following matters:

- It was noted that the Chief Operating Officer would be the new ELT member SU the Tuakau Community Board with this meeting being his first.
- The Chairperson's commitment and involvement in the LTP workshops was noted as being valuable from a staff perspective.
- It was acknowledged that Councillors have tough decisions coming in LTP discussions, particularly in regard to increasing costs.

Aspirations

## Agenda Item 6.9

A verbal report was received on the following matters:

- It was proposed that Board members implement goal setting, for example, three (3) things to share with community.
- Information type notice boards in areas – similar to those at Stag Park were proposed, detailing what is happening in our area.
- A workshop around Kaupapa was proposed to flesh out goals.
- A Community Information Day, similar to Pokeno was put forward as a suggestion.
- A reminder of ANZAC Day celebrations and to be mindful that plans need to be discussed.
- It was noted that the Tuakau Town Hall would be out of bounds for a month due to painting.
- Communication is required to work together to set up for meetings – noted.
- Cr K Ngataki extended an invitation to Tuakau Community Board Members to attend her Poukai on Friday 24<sup>th</sup> November 2023. Further details will be sent closer to the time.

There being no further business the meeting was declared closed at 8.50pm.

Minutes approved and confirmed this                                      day of                                      2023.

G Tema-Liapanekē  
**CHAIRPERSON**

<b>To</b>	<b>Tuakau Community Board</b>
<b>Report title</b>	<b>Discretionary Fund Report to 7 November 2023</b>
Date:	28 November 2023
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Tuakau Community Board on the Discretionary Fund spend to date, commitments and balance as at 07 November 2023.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**That the Tuakau Community Board receives the Discretionary Fund report to 7 November 2023.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Discretionary Fund report to 07 November 2023

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**TUAKAU (URBAN) COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)**

As at Date: 07-Nov-2023

GL 10-2150-0000-00-25904

<b>2023/24 Annual Plan</b>				16,460.46
<b>Carry forward from 2022/23</b>				46,825.00
<b>Total Funding</b>				<b>63,285.46</b>
<b>Income</b>				
<b>Total Income</b>				-
<b>Expenditure</b>				<b>excl GST</b>
<b>Total Expenditure</b>				-
<b>Net Funding (Excluding commitments)</b>				<b>63,285.46</b>
<b>COMMITMENTS:</b>				<b>excl GST</b>
04-Jun-19	Tuakau Youth Centre building project	OTCB1906/04	3,000.00	
05-Sep-23	Less resolution to return \$3,000.00 to Discretionary Fund Pool of funds	TUCB2309/04	(3,000.00)	-
04-Nov-21	Commitment for a donation for the amount of \$100.00 (excluding GST) commemorating the passing of Ms Hillary Barry to Breast Cancer Foundation by Mr Reeve online	OTCB2111/04		100.00
14-Nov-22	Commitment to Belgravia for the amount of approximately \$7,600.00 (excluding GST) towards covering the costs of a swimming pool subsidy scheme for 2022/23 season	TUCB/PRWCB2211/10 TUCB2302/06		7,600.00
27-Feb-23	Commitment from the Tuakau Community Board Discretionary Fund for the amount of \$900.00 towards the costs associated with the 2023 Tuakau ANZAC Day Parade	TUCB2302/05	900.00	
30-May-23	Less payment of \$500.00 to G Tema Liapaneke	TUCB2302/05	(431.57)	
30-May-23	Less payment of \$106.90 to C Reeves	TUCB2302/05	(106.90)	361.53
02-May-23	Commitment of \$16,410 (plus GST) from Tuakau Community Boards' Discretionary Fund to the Ngati Tamaoho Trust towards the repair and reinstatement of the carvings in Tuakau Park.	TUCB2305/03		16,410.00
05-Sep-23	Commitment of \$2,000.00 (excl GST) from the Tuakau Community Board discretionary Fund to Tuakau Youth Centre Charitable Trust for a school holiday programme	TUCB2309/04		2,000.00
17-Oct-23	Commitment of \$2,500.00 (excl GST) from the Tuakau Community Board discretionary Fund to Tuakau Lions Club towards holding the annual Tuakau Christmas Parade (not GST registered)	TUCB2310/04		2,500.00
17-Oct-23	Commitment of \$1,722.70 (excl GST) from the Tuakau Community Board discretionary Fund to Tuakau Community Patrol to sign write the new patrol vehicle	TUCB2310/05		2,500.00
<b>Total Commitments</b>				<b>31,471.53</b>
<b>NET FUNDING REMAINING (Including commitments)</b>				<b>31,813.93</b>

<b>To</b>	<b>Tuakau Community Board</b>
<b>Report title</b>	<b>Discretionary Fund Applications</b>
Date:	Thursday, 16 November
Report Author:	Lynette Wainwright – Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to provide the Discretionary Funding applications received for consideration by the Tuakau Community Board.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Tuakau Community Board:**

- a. approves/partially approves/declines an allocation of \$12,007.00 (excl. GST) from their Discretionary Funding account to:**
  - i. Tuakau Community Patrol**
  - ii. to cover the annual ongoing costs of running the local patrol for a 12-month period.**
- b. approves/partially approves/declines an allocation of \$5,000.00 (incl. GST) from their Discretionary Funding account to:**
  - i. Temahara Nahi**
  - ii. to hold the Tuakau Waitangi Day celebrations.**

## **3. Attachments**

### **Ngaa taapirihanga**

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A - Funding Application - Tuakau Community Patrol

B - Funding Application – Temahara Nahi

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<b>SubmittedOn</b>	9/2/2023 6:27 AM
<b>Select your Community Board or Committee</b>	Tuakau
<b>Name of your organisation and contact person</b>	Tuakau Community Patrol - Annette Saines
<b>What is your organisation's purpose/background</b>	Tuakau community patrol is organised and operated by the local community and are the extra eyes and Ears" of the local Police. We work together to assist the police and other agencies to build a safer community.
<b>Phone number</b>	0272900052
<b>Email</b>	tuakau@cpnz.org.nz
<b>What is your event / project, including date and location?</b>	This is to cover the annual ongoing costs of running the local patrol for a 12 month period.
<b>How will the wider community benefit from this event/project?</b>	The wider community benefits from the local patrol being out and about and visible helping to reduce local crime , we report incidents of graffiti, rubbish dumping, emergency call outs resulting from weather events, and gathering information to assist the local police, helping to locate stolen vehicles, missing people and signs of suspicious activity in our community. With our local police not being available 24/7 the information and visibility we provide in the community can and does greatly assist the community.
<b>Are you GST registered?</b>	No (Include GST in your budget)
<b>GST Number</b>	
<b>What is the total cost of your project/event</b>	12507.00
<b>Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.</b>	500.00
<b>Project Breakdown (itemised costs of funding being sought)</b>	<a href="https://waisite.waikatodistrict.govt.nz/docs/systemlibrariesprovider/form-files-sf_communityboardcommitteeapplicationform/cpnz-tuakau-budget.xlsx?sfvrsn=2c636bc8_0">https://waisite.waikatodistrict.govt.nz/docs/systemlibrariesprovider/form-files-sf_communityboardcommitteeapplicationform/cpnz-tuakau-budget.xlsx?sfvrsn=2c636bc8_0</a>
<b>Has/will funding been sought from other funders?</b>	Yes
<b>If 'Yes', please list the funding organisation(s) and the amount of funding sought</b>	Tuakau Community Patrol will continue to seek funds to match our twelve month budget from other interested parties but would like the community board to underwrite the possible total maximum.
<b>Describe any donated material / resources provided for the event/project</b>	We are an ongoing service within the Tuakau community and are looking to build a strong foundation for ongoing success of the the patrol to the betterment of the Tuakau Community

Forward Planning Budget 2023/24

Cost	Group	Year	Month	Patrol	notes
Car Rego	Car Run	\$120.00	\$10.00		
Petrol	Car Run	\$3,432.00	\$286.00	\$22.00	~45km
Car WOF	Car Run	\$65.00	\$5.42		
Car maintenance	Car Run	\$1,000.00	\$83.33		
Car Insurance	Car Run	\$400.00	\$33.33		
Car Phone Plan	Car Run	\$240.00	\$20.00		
Stationary	Admin	\$250.00	\$20.83		
CPNZ Fee	Admin	\$100.00	\$8.33		
Car Contents insurance	Car Run	\$400.00	\$33.33		
Uniform – new members		\$1,500.00	\$125.00		
Car Replace	Car Replace	\$5,000.00	\$416.67		
	<b>TOTAL</b>	<b>\$12,507.00</b>	<b>\$1,042.25</b>		

Asset Purchase	one off	useful time	notes
Sign Writing			1 car set
Light bar	\$4,000.00		1 set
Cellphone Mounts & leads	\$300.00		1 set
Medical Kit			1 unit
Cones	\$160.00		10 units
PPE	\$300.00		Zoro!
Car Camera	\$1,000.00		3 units
Club room items	\$500.00		
Car Replace	Car Replace	\$15,000.00	1 Car
Car Phone 2	\$400.00		1 unit = 3 years
torch1000	\$450.00		4 * IronHorse 1000 Lumen Rechargeable Torch + mounting and charging.
torch4000	\$500.00		2 * jaycar 4000 lumen + mounts and charging

Xero/MYOB Costs  
Accounting fee costs  
First Aid Training  
Incorp costs

Digital if CPNZ not providing \$900.00

**From:** [webadmin@waikatodc.govt.nz](mailto:webadmin@waikatodc.govt.nz)  
**To:** Democracy  
**Subject:** New form response  
**Date:** Thursday, 16 November 2023 1:55:53 pm

Sitefinity Logo



## New form response

[www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 16 November 2023, 01:55 PM.

Select your Community Board or Committee	Tuakau
Name of your organisation and contact person	Tuakau Waitangi Day 2024
What is your organisation's purpose/background?	Tuakau Waitangi Day 2024 serves as a commemoration and celebration of New Zealand's founding document, the Treaty of Waitangi, signed on February 6, 1840. This day holds significant historical importance, marking the agreement between the indigenous Maori people and European settlers. The purpose of Tuakau's Waitangi Day event in 2024 is to foster unity, understanding, and cultural exchange among diverse communities. It provides an opportunity for reflection on the nation's shared history, the principles of partnership, and the ongoing journey toward reconciliation. Through various activities, ceremonies, and events, Tuakau aims to honor the Treaty's principles and promote a sense of national identity that respects the rich cultural heritage of both Maori and non-Maori New Zealanders.
Phone number	0211939151
Email	temahara.nahi@police.govt.nz
What is your event / project, including date and location?	Tuakau Waitangi Day 2024 location venue dr John Lightbody Reserve - George Street, Tuakau. February 6th 2024.
How will the wider community benefit from this event/project?	Tuakau Waitangi Day 2024 promises to be a unifying celebration, fostering a sense of community and cultural appreciation. The event will offer an opportunity for people of diverse backgrounds to come together, sharing in the rich heritage of Aotearoa. Through traditional performances, educational activities, and communal feasting, attendees will gain a deeper understanding of the significance of Waitangi Day, promoting cultural awareness and understanding. The festivities will strengthen social bonds, encourage dialogue between different communities, and contribute to the broader fabric of New Zealand's multicultural society. In essence, Tuakau Waitangi Day 2024 will serve as a catalyst for unity and shared appreciation, fostering a stronger, more connected local community.
Are you GST registered?	No (Include GST in your budget)
GST Number	

What is the total cost of your project/event	Approximately \$7,000
What is the total amount you are requesting from the Board?	\$5,000
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	Nil.
Project Breakdown (itemised costs of funding being sought)	<a href="#">Copy of Book1.xlsx</a>
Has/will funding been sought from other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	
Describe any donated material / resources provided for the event/project	Nil

[View response](#)

WAITANGI DAY 2024 TUAKAU			BUDGET	
Activity/Resource	Provider	Units	Cost	
STAGE - Truck Trailer	Powells Transport	1	\$	100.00
PA System & Sound Manager	Wayne Paxton (Estimate)	1	\$	3,000.00
Generator	Kennards Pukekohe	1	\$	260.00
Generator Trailer	Kennards Pukekohe	1	\$	19.99
Fuel re-fill		1	\$	100.00
Portaloos	Kennards Pukekohe	2	\$	186.00
Portaloos Trailer	Kennards Pukekohe	1	\$	140.00
Portaloos Accessibility	Kennards Pukekohe	1	\$	174.00
Bouncy Castles-Adult&Obstacle	Country Castles	2	\$	250.00
Face Painter	Face Painter (TaMoko)	2	\$	200.00
Entertainment	Performers (Estimate)	10	\$	2,000.00
Maaori Wardens	Robert Hita (Koha)	3	\$	300.00
MC for the Day	(Estimate)	2	\$	200.00
Gazebo's	Market Gazebo's (Estimate)	6	\$	150.00
Face painting Te Kauwhata	Rhiannons face painting	1		\$240.00
<b>Total</b>			\$	<b>7,319.99</b>

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<b>To</b>	<b>Tuakau Community Board</b>
<b>Report title</b>	<b>Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2023-24 Season</b>
Date:	28 November 2023
Report Author:	Ashleigh Fairhead, EA to the Chief Operating Officer
Authorised by:	Tony Whittaker, Chief Operating Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To seek approval from the Tuakau Community Board to use part of their discretionary fund to make pool access more affordable by subsidising the Tuakau Centennial Swimming Pool entry fees.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**That the Tuakau Community Board:**

- a. supports an entry fee subsidy to reduce the per patron access cost to the pools to \$1.00 for the 2023-24 summer season; and**
- b. sets aside a commitment of \$7,000 from the Board's Discretionary Fund as an approximate amount to support this initiative.**

## **3. Discussion**

### **Matapaki**

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The community board has previously supported a subsidy for pool entry from its discretionary fund. The purpose of the subsidy is to make pool access more affordable for the community. The quantum of the subsidy is generally approximately \$7,000 as whilst the 2022-23 invoice was approximately \$4,500 this was impacted by a wet summer and reduced season due to the pool opening later in the season.

The Tuakau Community Board agreed in principle at the 17 October meeting to support subsidy again for the 2023-24 swimming season. This report seeks to obtain formal approval for this.

Following approval staff will put this arrangement in place with Belgravia.



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<b>To</b>	<b>Tuakau Community Board</b>
<b>Report title</b>	<b>Works, Actions &amp; Issues Report: Status of Items October 2023</b>
Date:	28 November 2023
Report Author:	Ashleigh Fairhead, EA to the Chief Operating Officer
Authorised by:	Tony Whittaker, Chief Operating Officer

### **1. Purpose of the report** **Te Take moo te puurongo**

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To update the Tuakau Community Board on actions and issues arising from the previous meeting and works underway in October 2023.

### **2. Staff recommendations** **Tuutohu-aa-kaimahi**

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**That the Tuakau Community Board receives the Works, Actions & Issues Report : Status of Items for October 2023.**

### **3. Attachments** **Ngaa taapirihanga**

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Attachment 1 – Tuakau Projects-Issues-Activities and Actions October 2023 (Within report)

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### Tuakau Community Board Actions – October 2023

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
1.	<p><b>Carvings - Maintenance</b></p> <p>Confirm that carvings that are vested in Council (Centennial Park Tuakau, carpark on the corner of Liverpool and George Streets and Harrisville Bridge) will then be maintained by Council.</p> <p>It was also suggested the carver should be engaged with to ensure support.</p>	Glyn Morgan	Yes, we can confirm that any carvings that get vested in Council will be maintained under a specific maintenance programme as per each carving. We are working towards procurement of a specialist maintenance team led by carvers or suitably experienced contractors to maintain these structures as part of a districtwide package of work.
2.	<p><b>Buckland Road Reserve Project</b></p> <p>Community wants to be engaged on options for the use of the reserve.</p>	Glyn Morgan	Staff will attend the board meeting on the 28 November to confirm the engagement approach and share some initial thoughts within budget constraints.
3.	<p><b>Request for pedestrian crossing near the tennis courts (George Street) to be repainted as that would increase safety.</b></p> <p>Service Request <b>RDG01203/24</b> has been raised.</p>	N/A	This request has been programmed and will be undertaken when the crew are in the area before Christmas.
4.	<p><b>Screen and Overhead Computer System</b></p> <p>The Board would like the ability to support presentations (screen and projector) and possibly use the speaker system in the Supper Room.</p>	Mel Tarawhiti, Community Connections Manager	Staff have investigated and are moving the system to the Supper Room is expensive. It is not proposed to do this at this point.

5.	<b>Funding Pool</b> Request for proposal from Belgravia for the 2023/24 summer period at the October meeting.	Mel Tarawhiti, Community Connections Manager	A paper is on the agenda to seek Community Board approval to use the discretionary fund to subsidise pool entry in the 2023/24 swimming season. Staff will then put this arrangement in place with Belgravia.
6.	<b>Community Website</b> Carl to connect with Esme Cole re opportunity to collaborate with the TDDA to convert their website into a community website.	Carl Morgan	Carl has sent an email to the TDDA to clarify the options for the Community Board in engagement with the existing website and the resourcing required – awaiting a response.
<b>Items to remain on the schedule</b>			
7.	<b>Speed Bend on Jellicoe Avenue, Tuakau, to be installed</b> The design has been approved by staff and will be programmed into the 2023-2024 construction season.	N/A	This mitigation of signage and painting is programmed this construction season. Expect to be completed by early next year.
8.	<b>Upgrade to the Tuakau Domain Toilets</b> To confirm toilets are now operational and birds are now precluded from accessing the toilet.	Mel Tarawhiti	The toilet facing the main street has been cleaned and re-opened for use. The main refurbishment will now be planned as a priority in the 2024/2025 year due to the magnitude of the funding requirement.
9.	<b>Community Resilience Plan</b> Meeting to be arranged with Scott Bult to commence development of Community Resilience Plan. Shaynon Pearson from Tuakau Activate Church and Lee Watson from Community Patrol to be involved.	Scott Bult	Meeting was held with a community resilience group on 16 November. Staff are in the process of coordinating the information collected into a draft plan. This draft will be available prior to Christmas.

10.	<b>George St/Buckland Road Corner</b> Request for final design of roundabout and parking issues raised, be forwarded to the Board.	Shine Balotra EPMO	Detailed design completed. Awaiting clarification from Water Care of waters assets in the vicinity that need to be managed. Funding to be requested for the 2024/25 year.
11.	<b>Safety Issues – Edinburgh Street and Booth Crescent</b> Service Request <b>RDG00082/24</b> has been raised.	Attinder Singh, Transport Operations Team Leader	The signage request is in progress, we expect resolution by early next year.
12.	<b>Intersection at Tuakau and Bucklands Roads</b> Service Request <b>RDG00079/24</b> has been raised.	Attinder Singh, Transport Operations Team Leader	Any further work on this intersection is a joint responsibility between Council and Auckland Transport. Initial conversations with Auckland Transport confirm it isn't a funding priority for them. The team are continuing to explore options but don't expect any resolution soon.
13.	<b>Speed Bumps on Gibson Road, Tuakau</b> Service Request <b>RDG00080/24</b> has been raised.	Attinder Singh, Transport Operations Team Leader	The current strategy is ensuring other mitigations such as police focus. Speed bumps are expensive so team currently looking at other options – not a short term solution.
14.	<b>Lights at the pedestrian crossing outside Tuakau Library</b> Service Request <b>RDG00085/24</b> has been raised.	Attinder Singh, Transport Operations Team Leader	All current lights are functional however a longer term upgrade to LED will be required in the future. This is not planned in the immediate future.
15.	<b>Congestion on Elizabeth Street</b> (due to new nearby developments)	Attinder Singh, Transport Operations Team Leader	It is proposed to undertake some carpark markings as an initial solution. This has not yet been programmed.

16.	<p><b>Centennial Park and Lightbody Reserve - Rubbish/Litter Issues</b></p> <p>The existing rubbish bin is overflowing with rubbish. The capacity is not sufficient. An additional rubbish bin is required. Given the overflow the community are now using it a dumping ground for bags of rubbish.</p>	Glyn Morgan	<p>There are regular recidivist dumpers of household rubbish at multiple sites specific to Tuakau. This is a behavioural issue and monitoring support is required to support behaviour change. The cost of installation of a new bin is \$3500 and the lifetime cost including servicing (10 years) is \$25,000. Further bins could be installed but this is not addressing the issue and will not necessarily stop the issues of household rubbish dumping at significant cost to the taxpayer. Is there a way the community can support behaviour change that supports Councils waste minimisation policy and does not come at additional cost to our ratepayers.</p>
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### Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#) →

For more **information about Services and Facilities** provided by the Waikato District Council

[Click here](#) →

## Project Update (as of 16 November 2023)

### Car Park Upgrades

#### Dr John Lightbody Reserve Car Park

Consent has been granted and the project is working through the last of the Consent Conditions which require approval from the Planners & Land Development Engineers. Preparations are underway to recommence works on site.

#### St Stephens Car Park

This project will be delivered this Construction Season as part of the wider Reserves Car Park renewals programme (completion by June 2024).

#### Henderson Hall Car Park

Contractors have upgraded this carpark. Line marking in the coming weeks will complete the site works.

#### West Street Car Park

This project will be delivered this summer as part of the wider Reserves Car Park renewals programme (completion by May 2024).

#### Les Batkin Reserve Car Park

Car park upgrade. Scheduled completion is June 2024.

### Playgrounds and Sports Parks

#### Dr John Lightbody Reserve, Sports Courts Resurfacing.

We received a quote back from our main contractor however this came in significantly over budget. The Project Team have put out the documents to seven suppliers to provide a quote and we have received three quotes back. The tender evaluation team will begin evaluating over the next couple of weeks. The project manager and the Procurement team aim is to have the contract awarded by December so we can start ordering materials and for works to start in February.



*Existing courts*

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### **Buckland Playground**

Developing a new neighbourhood park in Tuakau, catering to informal sports activities. The park will feature open grass areas, a Neighbourhood Playground, lighting, and amenities. Accessible from Booker Drive.

A concept design from playground supplier has been received. We also have the draft design from GDC consultants for the sports field.

Consulting is underway with the community board and mana whenua for feedback and inputs on this draft version of the design.

### **Facilities**

#### **Tuakau Aquatic Centre**

The estimate to build the concept design for Tuakau Aquatic Centre exceeds the available budget. The project is on hold while the funding shortfall issue is resolved.

#### **Tuakau Sports Domain Toilets**

Two suppliers have expressed interest in renovating Tuakau Sports Domain toilets. Working through funding issues.

#### **Tuakau Memorial Hall**

The Hall interior works are 80% completed. A few delays due to hall bookings. The painting is due to be completed on 29 November 2023.



*Tuakau Memorial Hall*

#### **Tuakau Dog Pound (Bollard Rd)**

Resource and Building consents have been delayed.

Currently in consultation with First Gas on approval to construct a light access road over the main gas transmission line.

## Roading

### **Harrisville Road Bridge Replacement** (adjacent to the intersection with Dominion Road)

Tiaki Engineering Consultants and Te Miro Water Consultants have delivered the initial design and are working on retaining wall and stormwater controls.

Resource consents submitted to Waikato Regional Council have been reviewed. WRC have requested an extension for processing.



*Harrisville Bridge – note service ducts attached to the pedestrian bridge.*

An earthworks Resource consent has been submitted to Waikato District and a site tour undertaken with BCD Consultants planning assessors (evaluating on behalf of Waikato District).

Land purchase discussions are progressing.

### **Harrisville Road Safety Improvements**

As these guardrail design plans progress, stakeholders can look forward to a comprehensive road safety infrastructure that combines the benefits of improved pavement marking, signage, and protective guardrails. This multi-faceted approach to road safety underscores the commitment to creating a safer and more reliable transportation corridor for all users of Harrisville Road.

### **Ridge Road Safety Improvements**

We are currently working on safety improvements, with a specific focus on the eastern end of Ridge Road, Pookeno.

This area has steep drops and high-volume heavy commercial vehicles accessing quarry and cleanfill sites, presenting potential risks.

To address these concerns, we have implemented interventions at the highest risk locations. Additionally, we have reduced the speed limit to further support these safety measures. Design work is complete. Construction will start in the New Year.



<b>To</b>	<b>Tuakau Community Board</b>
<b>Report title</b>	<b>2024-2034 Long Term Plan Update</b>
Date:	20 November 2023
Report Author:	Lynette Wainwright – Democracy Advisor
Authorised by:	Gaylene Kanawa - Democracy Manager

### **1. Purpose of the report** **Te Take moo te puurongo**

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The purpose of this report is to update the Tuakau Community Board on the 2024-2034 Long Term.

### **2. Staff recommendations** **Tuutohu-aa-kaimahi**

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**That the Tuakau Community Board receives the 2024-2034 Long-Term Plan update.**

### **3. Attachments** **Ngaa taapirihanga**

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Attachment 1 – Memo - 2024-2034 Long Term Plan update

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## MEMORANDUM

To	Community Boards and Committees
From	Nicole Hubbard, Corporate Planning Manager
Subject	2024-2034 Long Term Plan update
Date	20 November 2023

### Purpose

To provide an update on the process to date for developing the 2024-2034 Long Term Plan (LTP) and outline the next steps and opportunities for involvement.

### Background

#### The planning cycle

Every three years Council is required to develop and approve an LTP in consultation with our community. This sets our community outcomes, strategic direction, levels of service, the associated activities/work programmes, and budgets for each of the 10 years covered by the plan.

In each of the two intervening years between LTPs, Council is required to adopt an Annual Plan. The purpose of the Annual Plan is to confirm the assumptions and work programme contained in the LTP for the financial year. It is also the process by which budgets and rates are set.

Finally, at the end of each financial year an Annual Report is produced to show the community whether Council has done what it said it would and what money was spent.



### Developing a Long Term Plan

Every three years, all councils are required to develop an LTP in consultation with their communities, with a 10-year horizon.

The LTP is a key strategic planning document, setting out the vision, financial and infrastructure strategies, key financial policies, community outcomes, levels of service, work plans and budgets for the next 10 years.

Through the LTP we can take a planned approach to our activities, balancing the need to provide good quality services and the needs and aspirations of our communities, with the community's willingness and ability to pay.

Formal consultation on the proposed content of the LTP is done using a consultation document (not a full draft of the LTP); the requirements for this are outlined in the LGA Section 93C.

The LTP is subject to an audit process over both the consultation document and wider project deliverables including the final plan.

The LTP is required to describe:

- what we do - the activities/services we undertake and fund, detailing the level of service for each and the key measures we will use to show we are delivering on that service.
- why we do it - what outcomes we intend to achieve, the legislative and community mandate that exists.
- what each activity costs and how it is funded.
- how we manage our finances, our infrastructure, and coordinate our resources.
- the impact on all rates.

### **Our process and your involvement**

The LTP project involves many process and content pieces, many of which overlap or are dependent on each other, before getting to the final LTP document that is adopted at the very end.

The key building blocks for the LTP are described in the table below. A project report is provided to the Performance and Strategy Committee at regular intervals to update the Committee on the key building block outlined below.

Key Building Blocks		Where it's at / what's the plan	Status
I	<b>Community Outcomes and Strategic Direction setting</b>	The Community Outcomes and Strategic Priorities were workshopped with Council, Community Board and Committee Chairs and Mana Whenua representatives in April 2023. After public consultation on the Community Outcomes, Council adopted both the Community Outcomes and Strategic Priorities on 7 June 2023. These will be used to provide direction to staff when planning work programmes and will be included in the LTP proper.	<b>Completed</b>

Key Building Blocks		Where it's at / what's the plan	Status
2	<b>Groups of Activities structure</b>	The Groups of Activities (GOA) structure has been endorsed by ELT. Activities have been presented under the structure at all Activity Management Plan workshops and will be formally adopted by Council in 2024.	On track
3	<b>Significant forecasting assumptions</b>	The significant forecasting assumptions were workshopped with Council on 15 May 2023 to enable staff to use them in their planning and budgeting. A review of the assumptions will be completed post the new Government forming. The assumptions will be formally adopted by Council in 2024.	On track
4	<b>Significance and engagement policy</b>	This policy determines how to assess the level of significance of decisions that Council makes, and also sets out how and when communities can expect to be engaged with. Staff have done a high-level review of the document and at this point no significant changes have been identified, the policy will come to Council for formal adoption by the end of 2023.	On track
5	<b>Budgeting process</b>	<p>The budgeting process will set CAPEX and OPEX for each of the 10 years of the LTP. Budget managers will start inputting budgets in November 2023.</p> <p>There will be many opportunities for elected members alongside community board and committee chairs to feed into the budgeting process, when full budgets are presented in late January 2024.</p>	On track
6	<b>Financial and funding policies</b>	There are various financial and funding policies that will be reviewed through the LTP project. These include a review of Council's fees and charges, the Revenue and Financing Policy and several rates remission policies. A workshop was held with Council on 30 May 2023 and a survey distributed to Councillors in September, with a subsequent workshop held in October.	On track
7	<b>Financial Strategy</b>	The financial strategy describes the significant factors impacting the council that have influenced the strategy (e.g. changes in population and land use, and expected capital expenditure needed to maintain levels of service). It also sets out limits on rates increases and borrowing.	On track

Key Building Blocks	Where it's at / what's the plan	Status
	<p>The review of the financial strategy has begun, and elected members had their first opportunity to input into this at a workshop on 15 May 2023, alongside the infrastructure strategy.</p> <p>Based on the current Annual Plan process, it is clear that delivering existing levels of service will cost more than anticipated (due to inflation, increased in asset values etc.). Any increase to levels of service will need to be offset by reductions/savings in other areas if Council is to stay within rates and debt limits.</p>	
8	<p><b>Infrastructure Strategy</b></p> <p>The infrastructure strategy is a synthesis of the significant infrastructural issues that are likely to arise over the next 30 years, including their financial and non-financial consequences, and the principal options for managing them.</p> <p>A high level workshop was held with elected members on 15 May 2023, alongside the financial strategy, the initial draft of the strategy has been drafted, however capital funding is yet to be populated as this will happen post budgeting.</p>	On track
9	<p><b>Development contributions policy</b></p> <p>The development contributions policy (DCP) enables the council to set charges for new developments to contribute to the growth-related costs of building infrastructure to support the increased demand.</p> <p>The DCP is not a policy required to be reviewed as part of the LTP process, however it is included here as the review will occur alongside the LTP development. The LTP will set in place the CAPEX for the upcoming 10 years, so the DCP levies have strong interdependencies with the LTP.</p> <p>A workshop was held with the Development Agreements Committee on 12 June 2023, followed by a presentation to Council on 20 June. The workshops sought direction from Council on potential options that could be investigated through the review of the policy. This was followed up with an online poll for councillors. The P&amp;R</p>	On track

Key Building Blocks		Where it's at / what's the plan	Status
		<p>Committee formally approved the scope of the review on 22 August 2023.</p> <p>The next milestone is for the draft policy to be workshopped with elected members at end of November.</p>	
10	<b>Activity and asset planning</b>	<p>Activity management plans describe the activities, services and outcomes Council is delivering to the community.</p> <p>Asset management plans focus on the physical assets, covering condition, lifespan, resources needed to manage the assets, cost of replacing the assets.</p> <p>A number of council workshops have been held on asset and activities management plans which community board and community committee chairs have been invited to participate in.</p>	<b>Monitor</b>
11	<b>Consultation and engagement</b>	<p><b>Formal Consultation</b> Formal consultation on the LTP's consultation document will be undertaken in March-April 2024. Alongside this Council will also consult on the Development Contributions Policy and Fees and Charges, with subsequent hearings and deliberations to be during May 2024. Information will be provided to Councillors, Community Boards and Committees on how they can prompt the engagement activities and encourage their communities to have their say.</p>	<b>On track</b>

### Next steps

Key messages about our LTP process and the pressure facing our Council are currently being prepared, once confirmed these will be circulated to Councillors, Community Boards and Community Committees, so that elected officials can begin conversations with their communities about the LTP and encourage the public to participate in the engagement process in early 2024.