

Agenda for a meeting of the Meremere Community Committee to be held at the Meremere Hall, 21 Heather Green Avenue, Meremere on **THURSDAY, 23 NOVEMBER 2023** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. PUBLIC FORUM

4. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

5. CONFIRMATION OF MINUTES

Meeting held on 12 October 2023.

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6. REPORTS

6.1 CCTV Installation and Monitoring - Community Engagement

Verbal

6.2 Meremere Works and Issues Report

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6.3 Discretionary Fund Report

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6.4 Confirmation of 2024 Meeting Schedule

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6.5 Chairperson's Report

Verbal

6.6 Councillor's Report

Verbal

7. GENERAL BUSINESS

GJ Ion
CHIEF EXECUTIVE

To	Meremere Community Committee
Report title	Confirmation of Minutes
Date:	20 November 2023
Report Author:	Robyn Chisholm, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for the meeting of the Meremere Community Committee held on Thursday, 12 October 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Meremere Community Committee held on Thursday, 12 October 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – MMCC Minutes, Thursday, 12 October 2023

12th October 2023 7pm

Apologies : Ben Brown, Jacob Calvert, Miles Swann

Moved: Marlene Raumati Second: Ceceila Heta

Present: Jim Katu, Ceceila Heta, Kirsty Wellington, Cr Marlene Raumati, Cer Paaniora Matatahi-Poutapu, Lauren Wismans

Confirmation of previous minutes – Yes

Public Forum N/A

Disclosers N/A

Please remove Ms J Baker and Mr Harman they are no longer committee members

Works and issues

- CCTV working with Hamilton City council to create an MOU, working on finalizing designs
- Getting quotes on entrance stonewall to begin repairs

Discretionary Fund

Moved Ceceila Heta second Marelene Raumati

Chairman's Report – Verbal Report Given

CR Report - taken as read

Moved Marlene Second Paaniora

General Business

- Important to log important items into the blue print aspirations e.g.: tennis courts / entrances
- Community Response Group is looking into funding for a water tank for an emergency water supply
- Meeting schedule to be added to agenda please
- Update given on speed bumps
- Special thanks to St Johns Te Kauwhata for the mental health first aid and level one first aid courses
- Thank you to Whaea Cecelia Heta for her mahi with the holiday program and looking after the community garden
- Whaea Ceceila Heta asking if holiday program can be reimbursed \$291.14 – asked to fill in an online application

Moved Lauren Wismans Second: Paaniora All in favour

Next meeting 23rd November 2023

Meeting Closed 8.06pm

To	Meremere Community Committee
Report title	Meremere Works & Issues Report – November 2023
Date:	20 November 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Kirsty Wellington, Enterprise Project Management Office Manager

1. Purpose of the report

Te Take moo te puurongo

To update the Committee and provide information on works and issues raised at previous meetings.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Meremere Works & Issues Report be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Works and Issues Report – October 2023

Works and Issues Report

	Issue	Area	Action
1.	CCTV Update	Asanka Meththa, Infrastructure Project Manager	Hoping to consult the Community Committee soon to understand where the CCTV should be installed.

To	Meremere Community Committee
Report title	Discretionary Fund Report to 07 November 2023
Date:	23 November 2023
Report Author:	J Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Meremere Community Committee on the Discretionary fund spend to date, commitments and balance as at 07 November 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Meremere Community Committee receives the report and note, no minutes have been received for the meeting held 12 October 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 07 November 2023

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2023/24 (July 2023- June 2024)				MMCC
As at Date: 07-Nov-2023				
		GL	10-2090-0000-00-25904	
2023/24 Annual Plan			1,550.00	
Carry forward from 2022/23			17,777.00	
Total Funding			19,327.00	
Income				
Total Income			-	
Expenditure			excl GST	
12-Jun-23	Payment to Ms Lauren Horsfall for the amount of \$50 (excl GST) for the purchase of a baby gift for Melysa Tapiata.	MMCC2106/04	43.48	
Total Expenditure			43.48	
Net Funding Remaining (Excluding commitments)			19,283.52	
Commitments			excl GST	
09-Jun-22	Commitment of \$330 including GST for the purchase of chemicals for local footpath/s	MMCC2206/04	286.96	
20-Jul-23	Less resolution to return funds to Discretionary Funds Pool	MMCC2307/01	(286.96)	(0.00)
08-Jun-23	Commitment from Meremere Community Committee for the amount of \$2,063.56 from the discretionary funds towards the Matariki Garden Project	MMCC08/06/04	2,063.56	
20-Jul-23	Less resolution to return funds to Discretionary Funds Pool	MMCC2307/02	(2,063.56)	-
20-Jul-23	Commitment of \$660.00 including GST for the purchase of chemicals for the local footpath/s in the Meremere Village	MMCC2307/03		573.91
31-Aug-23	Commitment of \$3,000.00 to the Community Response Group with the commitment to add \$500.00 per year	MMCC2308/01		2,608.70
Total Commitments			3,182.61	
Net Funding Remaining (Including commitments)			16,100.92	

To	Meremere Community Committee
Report title	Schedule of Meetings 2024
Date:	16 November 2023
Report Author:	Robyn Chisholm Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to advise of the requirement to set a 2024 meeting schedule and to seek the Community Committee’s approval for the proposed 2024 meeting date schedule.

2. Executive summary

Whakaraapopototanga matua

The Meremere Community Committee must agree on a meeting schedule for the 2024 year.

Following confirmation of availability of Committee members in 2024 it is proposed to meet from 7:00pm on the following dates:

- Thursday, 8 February 2024
- Thursday, 21 March 2024
- Thursday, 2 May 2024
- Thursday, 13 June 2024
- Thursday, 25 July 2024
- Thursday, 5 September 2024
- Thursday, 17 October 2024
- Thursday, 28 November 2024

If approved, staff will arrange for meeting invitations to be circulated to Committee members and other stakeholders.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Meremere Community Committee approves the schedule of Committee meetings for 2024 as follows:

- **Thursday, 8 February 2024**
- **Thursday, 21 March 2024**
- **Thursday, 2 May 2024**
- **Thursday, 13 June 2024**
- **Thursday, 25 July 2024**
- **Thursday, 5 September 2024**
- **Thursday, 17 October 2024**
- **Thursday, 28 November 2024**

noting that each meeting will be scheduled to commence at 7.00pm.

4. Attachments **Ngaa taapirihanga**

There are no attachments for this report.
