

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **WEDNESDAY 18 OCTOBER 2023** commencing at **1.30pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas, however members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Wednesday, 6 September 2023

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Verbal

6.6 Board Members' Reports

Verbal

GJ Ion
CHIEF EXECUTIVE

To	Raglan Community Board
Report title	Confirmation of Minutes
Date:	Tuesday, 10 October 2023
Report Author:	Robyn Chisholm, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Raglan Community Board (RCB) held on Wednesday, 6 September 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 6 September 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – RCB Minutes – 6 September 2023

MINUTES for a meeting of the Raglan Community Board held in the Supper Room, Bow Street, Raglan **WEDNESDAY, 6 SEPTEMBER 2023** commencing at **1.30pm**.

Present:

Mr D Amoore (Chairperson)
Mr S Bains (from 1.31pm)
Ms K Binnersley (from 1.49pm)
Mr C Rayner (Deputy Chairperson) Y
Cr T Turner
Mr R Wallis

Attending:

(7 members of the public)

Ms A Diaz (Chief Financial Officer)
Ms R Chisholm (Democracy Advisor)
Ms T Lange (Events Officer)
Ms E Lane (Community Venues Officer)

Mr N Turner (Blue Float Energy)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr C Rayner/Mr R Wallis)

THAT the apologies from Mr T Euston and Cr L Thomson for non-attendance be accepted.

CARRIED

RCB2309/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr D Amoore/Mr C Rayner)

THAT the agenda and supplementary agenda for a meeting of the Raglan Community Board held on Wednesday, 6 September 2023 be confirmed;

- a. with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

RCB2309/02

DISCLOSURES OF INTEREST

Mr D Amoore and Mr R Wallis declared non-financial interests in being members of the Raglan Surf Lifesaving Club.

CONFIRMATION OF MINUTES

Resolved: (Mr C Rayner/Mr R Wallis)

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 14 June 2023 be confirmed as a true and correct record with following amendments:

CARRIED

RCB2309/03

PUBLIC FORUM

Mr D Amoore welcomed members of the public to the meeting.

Mr Shane Gold – Raglan Sports Fishing Club

- Mr Gold queried placement of bollards at the airstrip as well as the bark where there has been planting and the issue of potholes. In the following discussion, it was noted that removal of the bollards has been to open the area up for a play area and the bark/planting and potholes can be discussed in an upcoming meeting with Cr Thompson
- The action of removing the bollards was queried and it was confirmed that it is not necessary for consultation on this.
- There was general discussion regarding overflow parking and gates opening times (7pm at the latest) as well as a hose to be replaced.

ACTION: Mr Amoore will talk to Cr Thompson next week and raise these issues with her then.

Aaron Moar

- The matter of the soccer fields being very wet was raised and in following discussion it was noted that there has been damage to the pump from vandalism so the pump doesn't work which is contributing to the field being so wet.
- It was noted that parking on the soccer fields is making it hard to play as it is causing significant undulation of the ground.

Bruce Teddy

- It was queried why rates charges are over 7% as it was understood that rates were to be capped at 7%. In response, The Chief Financial Officer (CFO) advised that urban areas rates increased as per increases indicated in the Long Term Plan (LTP) and urban centres and lifestyle blocks are slightly more than rural.
- It was further noted that everyone receives different services across the district which means slight variations in rates. It was noted that rates can be viewed on the Council website. It was further noted property valuations are not undertaken by Council and are based on property sales in the area.
- Due to Raglan being coastal and the increasing value of properties, it was noted that this affects rates. Additionally, there are hardship options and other mechanisms that can be used if contacting Council regarding rates.
- There was discussion on the Rating Act legislation and it was noted that the Office of the Valuer General are struggling to keep on top of the workload post Covid. There will be communications to each individual property owner and the opportunity to dispute that.
- In discussion regarding potential extra revenue from the Rangatahi development, it was noted that only approx. 800k extra income would come from this which is not significant and there are also maintenance costs to consider. Trunk infrastructure will need to be upgraded or replaced as part of growth.
- Clarification was sought as to whether Raglan Community Board acts for Raglan in submissions and Mr Amoore confirmed that Raglan Community Board takes matters to Council, including the LTP and is the contact for the Raglan Community.

REPORTS

Blue Float Energy – Off -shore Wind Farm

Agenda Item 6.1

Mr N Turner was in attendance to present on Blue Float Energy's proposed offshore wind farm projects. Brochures were distributed to the Board and the following points were noted:

- Blue Float energy has their headquarters in Spain and have a working partnership with a Taranaki based company. 2 wind farms are proposed, one in Waikato and one in Taranaki.
- The project is still in very early stages of feasibility studies and Blue Float are looking for feedback at this stage.
- The next phase of the project is expected to start in 2025 and at that time, impact assessments will be done, including, environmental impact assessments. 4-5 years is the time being allowed for this process and investment stage would be potentially at the end of this decade.

- Climate change and global warming are the main reasons for the projects and it was noted that it would also provide contribution to decarbonisation efforts for New Zealand
- The nearest turbine is proposed for 22km away (offshore). Visual simulations have been done and there have been slight concept changes recently for the Waikato project.
- In following discussion, it was noted that there is no regulatory framework for this project at this point in time.
- Blue Float Energy are looking for feedback on how to engage with the Raglan community.
- It was noted that at the distance of 22km out, the depth would be between 50 and 70 metres of water.
- Exclusion zones were queried and Blue Float advised that none been identified in New Zealand yet, however, commonly in construction stage, there would be a 500m safety zone around each turbine.
- It was noted that there are 54 turbines proposed in phase I and in discussion regarding offshore verses onshore turbines it was noted that the biggest onshore turbine is only 4.3 megawatts however an offshore turbine generates 15 megawatts.

Works, Actions & Issues Report: Status of Items July 2023

Agenda Item 6.2

The report was received [RCB2309/02 refers], and the following discussion was held:

Civil Defence and Raglan Community Response Plan

- It was reported that the Emergency Management Advisor has done a review and it is anticipated that within the next couple of months a public meeting will be held to take this forward. It was further noted that representatives from Iwi will be included in the meeting.

Fluoridation in Water

- Taken as read.

Freedom Camping and Connectivity Strategy Bylaws.

- Ms K Binnersley's work on coordinating the Freedom Camping submission was acknowledged.

Sound Splash Update.

- Ms S Lane introduced herself to the Board as a new Team Leader on the Sound Splash event team and handed over to Ms T Lange, who has worked on Sound Splash for the last 2 years, to give an update on management plans.

Dates for the event are confirmed as:

Wainui

Set Up: 8 January 2024

Event: 19 January – 21 January 2024

Pack down until 29 January 2024

Airfield

15 January – 24 January 2024

- It was noted that current management plans are in draft form and need to be more detailed. Working plans will be with Council for review in September.
- With regards to the Airfield Management Plan it was noted that there have been changes in the provision of shelter/water/toilets for those waiting for buses and how to get people on and off the buses.
- Due to additional infrastructure required, the set up required will be longer. Dates are extended from initially being 17th-24th January to now being 15th-24th January.
- Updates on the Transport Management Plan were noted and include:
 - Return bus tickets have been sold for Auckland and Hamilton, with over 1,000 tickets sold to date.
 - 25 coaches have been booked which is more than double that of 2023.
 - Buses will run directly from Trust bank Arena in Auckland and The Base in Hamilton to the event and vice versa. Fulfilment will be in Auckland and Hamilton with transport directly to Wainui Reserve. This minimises Airfield traffic.
 - Staggered arrival for drop offs are planned. If attendees arrive early for their allocated shuttle bus time, they will be asked by staff to leave and come back at their scheduled time.
- Concerns regarding Sunday traffic access to the reserve were noted again the Traffic management Plan and Sound Splash to discuss as part of the Traffic Management Plan with Kevin Briggs (Alliance).
- Ticket sales opened in July and have been limited to 8,000, to date 7,400 sold.
- Council has encouraged and supports the decision to cap numbers at 8,000 for this year and to re-evaluate after the 2024 event.
- In following discussion it was noted that risks are being managed though reduced numbers and increased monitoring. Steps are being taken to streamline the process.
- Contingency plans were queried and it was advised that there is a wellbeing management plan included this year, as well as better monitoring.
- It was noted that the wellness plan covers the issue of intoxicated people and it was confirmed that security need to reinforce the plans.
- In relation to resource consent and landowner consents, it was noted that a decision on dates for these is yet to be made. It was advised that the Raglan Community Board will be advised and updated in the November meeting of outcomes regarding consents.

- It was confirmed that that management plans closure dates will be upheld and approval will not be given if not in on time. It was noted that expectations have been set.
- The next update on Sound Splash will be in November at the November Community Board meeting.

Internal Bus transport

- It was noted that this is still in the procurement stage and there are no updates. A follow up meeting time is to be confirmed.

ACTION : The CFO to organise a Zoom meeting with the Consultant from Waikato Regional Council.

CCTV

- It was noted that that this is not progressing quickly and a meeting with Hamilton City Council is yet to happen.

Capital Projects Update

Wharf project

- There were no updates.

Wi Neera Walkway

- It was noted that we are still awaiting a report on construction options.

Greenslade Road Reserve Playground

- An ecological assessment has been undertaken and the playground location confirmed.
- A Project Manager has been appointed.
- There are no specific dates to community at this stage.

Manu Bay Breakwater

- Still waiting on Tonkin Taylor.

Raglan Rugby Club pavilion

- No updates

Raglan Holiday Park –

- Ongoing erosion in the area was noted.
- It was noted that there is a Papahua Camp board meeting next week.

ACTION: Next report back to Raglan Community Board in November 2023.

Discretionary Fund Report to 30 June 2023

Agenda Item 6.3

The report was received [RCB2309/02 refers], and the following discussion was held:

- Mr Wallis noted that he has followed up with the Raglan Museum and this still in commitments.

ACTION: The Chief Financial Officer to follow up the invoice from Raglan Museum.

- Lions Club – no invoice has come through yet. Mr Wallis has followed up. CFO to follow up further.

ACTION: The Chief Financial Officer to follow up the invoice from the Lions Club.

- The Raglan Surf Life Saving Club are applying for \$2000 for their 50th Anniversary on labour weekend and have an open day. Half funding from the government the rest is on the club. Book is what they are looking for the funding for. This is for an event and celebration.

Resolved: (Mr C Rayer/Mr S Bains)

THAT the Raglan Community Board:

- a. **approves/partially approves/declines an allocation of \$2,000.00 (excl. GST) from their Discretionary Funding account to:**
 - i. **Raglan Surf Live Saving Club.**
 - ii. **for publication of 50 years of surf lifesaving in Raglan books.**

CARRIED

RCB2309/07

Chairperson's Report

Agenda Item 6.5

The report was received [RCB2309/02 refers], and the following discussion was held:

- Taken as read.

Councillors' Report

Agenda Item 6.6

The report was received [RCB2309/02 refers], and no further discussion was held.

There was no Councillor's report for August.

Board Member Reports

Agenda Item 6.7

The report was received [RCB2309/02 refers], and no further discussion was held.

There being no further business the meeting was declared closed at 2.43pm.

Minutes approved and confirmed this day of 2023.

D Amore
CHAIRPERSON

To	Raglan Community Board
Report title	Works, Actions & Issues Report: Status of Items October 2023
Date:	18 October 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Raglan Community Board on actions and issues arising from the previous meeting and works underway in October 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Raglan Community Board Works, Actions & Issues Report: Status of Items for October 2023 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Raglan Community Board Actions & Issues Register – October 2023 (within report)

	Actions	To Action	Update/Response
1.	<p>Civil Defence and Raglan Community Response Plan</p> <p><u>February Update:</u> The Board will organise a community meeting about Civil Defence in the coming months.</p>	The Raglan Community Board	The Emergency Management Advisor has reviewed the plan and it is anticipated that within the next couple of months a public meeting will be held to take this forward. It was further noted that representatives from Iwi will be included in the meeting.
2.	<p>Sound Splash Update</p>	Emah Lane, Community Venues & Events Team Leader	<ul style="list-style-type: none"> • An internal meeting was held on 18 September 2023 with all staff members who sign off on Soundsplash to discuss progress. • Six management plans have been received as of 27 September 2023 plus a risk assessment and building consent application, these are in draft form. • Initial feedback has been provided to the event organisers, as well as a signed memo from the Waikato District Council's Chief Executive reiterating the importance of timeliness. • Staff are expecting the remaining management plans to arrive by Monday 2 October 2023 for feedback from Council staff and still be on track to sign off the event in November.
3.	<p>Internal Bus Transport</p> <p>Action: September 2023</p> <p>The CFO to organise a Zoom meeting with the Consultant from Waikato Regional Council.</p>	Alison Diaz, Chief Financial Officer Roading team	<p>Staff are working with Waikato Regional Council (WRC) on the preferred trial option put forward by the Community Board and reviewing budgets for the current Long-Term Plan (LTP) and the next LTP to support implementation. The proposed start date for the on-demand service is October 2024.</p> <p>The service extensions to Manu Bay (expanding the 23 route) is proposed to commence on 1 April 2024.</p>

	Actions	To Action	Update/Response
4.	CCTV Better Off Funding Update	Asanka Meththa, EPMO	<p>Staff are continuing to work with Hamilton City Council (HCC) to finalise the MOU. This has been delayed from HCC due to a restructure, but we have had assurance that they are still committed to supporting WDC on this project.</p> <p>In the interim, we have agreed that enabling works can commence which involves finalising designs and purchasing hardware prior to installation.</p> <p>HCC hope to have the finalised MOU back within the month.</p>

Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#) →

Capital Projects Update (As of 3 October 2023)

Raglan Wharf Structural Repairs, Pontoons and Walkways.

Contaminated material has been excavated and removed offsite. The excavation is down to the papa shelf to create a solid footing for the toe of the revetment. The first of the 1,000 tonnes of boulders is arriving at the site and being placed.

The programme has been revised due to consenting delays. The project will now complete the major deliverables before demobilisation on 21 December 2023 (the project work will be offsite and the wharf fully open to the public between 21 December and 12 February):

- New rock revetment
- Precast concrete tidal terraces and steps at the northern end by Tony Sly Pottery
- Kayak ramp at the southern end near the entrance
- Timber/concrete boardwalk
- Tree-pits



Excavation to the papa shelf to create a hold for the toe boulders.

Smaller items listed below will happen from 12 February – 18 March 2024 (after the two long weekends) to minimise disruption to the public.

- Cultural and historical signboards
- Entrance sculpture
- Pedestrian raised table at the entrance and adjoining footpath
- Resurfacing a portion of the road / loop with Asphalt



Creating a hold for the toe boulders



Drainage works with manhole going in.

Wi Neera Walkway

Northern Sea Wall

The Contractor has been identified and is being engaged to undertake the Sea Wall repairs north of the pedestrian overbridge. We are currently tracking to have this done before

Christmas. There will be a 5-8 day period where the northern section of walkway will be closed while this work happens, exact date to be confirmed.

Design is underway in parallel for construction of a new 2.5m wide concrete walkway with a handrail to go on top of the repaired northern seawall. We are tracking to have this complete late summer / autumn.

Southern Sea Wall

The seawall south of the pedestrian bridge is at the end of its life. Waikato District Council are working through how this could be rebuilt. The Project Team met with Cr Thomson and Dennis Amoores to provide an update.

Greenslade Rd Reserve Playground

Concept plans for two options have been prepared and are being discussed with the community.

Manu Bay Breakwater

Further analysis is required to achieve desired design goals. Timeframes still to be confirmed.

Raglan Rugby Pavilion – Changing Rooms

Contractors have completed the interior paint works and will be starting on the exterior painting mid-October to utilise the good weather forecasted.

Raglan Holiday Park

This project will include a stormwater upgrade as well as an upgrade of the kitchen and laundry facilities.

Works should start on the laundry upgrade in early October and be complete by the end of October.

Raglan Harbour Beacon Replacement

The Request for Quotation was sent out to specialist contractors for the construction of the new beacon structure. Tender documents have been received and are being evaluated.

The new beacon to be installed has arrived.

Raglan Arts Centre Carpark Repairs

Tender documents will go out to the Market (4/10/2023). With a planned start date 10 November 2023.

To	Raglan Community Board
Report title	Discretionary Fund Report to 04 October 2023
Date:	18 October 2023
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Raglan Community Board on the Discretionary fund spend to date, commitments and balance as at 04 October 2023

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Raglan Community Board receives the report,

3. Attachments

Nгаа тааpирihanga

Attachment 1 – Discretionary Fund report to 04 October 2023

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)

As at Date: 04-Oct-2023

		10-2060-0000-00-25904
2023/24 Annual Plan		14,271.00
Carry forward from 2022/23		14,675.00
Total Funding		28,946.00
Income		
Total Income		-
Expenditure		<i>excl GST</i>
14-Dec-2022	Payment for the amount of \$4,000 (exc GST) towards the Raglan Community Charitable Trust New Year's eve fireworks display RCB2212/07	4,000.00
27-Jul-2023	Payment from Raglan Community Board for \$1,954.00 (excluding GST) to the Raglan & District Museum Society towards the cost of a surfboard rack for the museum invoice 301 dated 27/07/2023 RCB2305/05	1,954.00
Total Expenditure		5,954.00
Net Funding Remaining (Before commitments)		22,992.00
Commitments		
14-Dec-2022	Commitment for the amount of \$1,200 (excl GST) towards the cost of traffic management for the Raglan Lions New Years parade Updated to show as excl GST amount RCB2212/08 RCB2307/07	1,200.00
06-Sep-2023	Commitment of \$2,000 (excl GST) to the Raglan Surf Life Saving Club for publication of 50 years surf lifesaving in Raglan books RCB2309/07	2,000.00
Total Commitments		3,200.00
Net Funding Remaining (Including commitments)		19,792.00

To	Raglan Community Board
Report title	Chairperson’s Report
Date:	Monday, 10 October 2023
Report Author:	Dennis Amoore, Raglan Community Board Chairperson

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the Raglan Community Board Chairperson’s activities since the last board meeting.

2. Executive summary

Whakaraapopototanga matua

Wharf Project

Work progresses and Richard and Niall are doing an excellent job in progressing the project through unforeseen challenges. The project is still on program to have all civil works completed by Christmas.

Civil Defence

Scott Bult (Emergency Manager WDC) has prepared a draft CD plan based on information provided. The plan is to have a meeting in November for interested parties.

The next step is we need to set a date and agree attendees.

Wi Neera Walkway

The plan is that the Jetty end will have remedial work done on it before Christmas, predominantly shoot creting to stabilize bank.

After the holidays, in February/March, Council will then look to upgrade the walkway to approximately 2m wide with handrail and the water line and power for lighting will be upgraded. We believe this section can be done without a resource consent.

The section bridge to Fire Station will need engineering and a consent as the bank has slumped and will have to be replaced in some places. This section will progress later.

Attended the following meetings:

- Freedom Camping Hearings – spoke to Community Board submission
- Meeting on Papahua erosion between bridge and boat ramp. Project Manager has been asked to do some preliminary costings on this and what engineering may be required if a groin was required under footbridge.
- Papahua Holiday Park Board Meeting
- Raglan Radio interview
- Weed Busters meeting with Weed Busters, Noel Barber and Ben Wolf regarding Kaitoke walkway
- Infrastructure Committee meeting.
- Further discussion with various residents in Raglan west re connectivity strategy particularly Nihinihi Ave
- Wi Neera Walkway meeting
- Raglan Arts Council AGM
- Raglan Museum AGM
- Long Term Plan (LTP) meeting, 10 October 2023

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT Raglan Community Board receives the Chairperson's Report for October 2023.

4. Attachments **Ngaa taapirihanga**

No attachments.
