

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **WEDNESDAY, 6 SEPTEMBER 2023** commencing at **1.30pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas, however members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Wednesday, 26 July 2023

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5. PUBLIC FORUM

6. REPORTS

6.1	Blue Float Energy – Off-shore Wind Farm	<i>Verbal</i>
6.2	Works, Actions & Issues Report: Status of Items	11
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6.4	Raglan Naturally Report	<i>Verbal</i>
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6.7	Board Members’ Reports	<i>Verbal</i>

GJ Ion
CHIEF EXECUTIVE

To	Raglan Community Board
Report title	Confirmation of Minutes
Date:	Wednesday, 30 August 2023
Report Author:	Robyn Chisholm, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Raglan Community Board (RCB) held on Wednesday, 26 July 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 26 July 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – RCB Minutes – 26 July 2023

MINUTES for a meeting of the Raglan Community Board held in the Supper Room, Bow Street, Raglan **WEDNESDAY, 26 JULY 2023** commencing at **1.32pm**.

Present:

Mr D Amooore (Chairperson)
Mr S Bains
Ms K Binnersley (from 1.50pm)
Mr C Rayner (Deputy Chairperson)
Cr L Thomson (from 1.34pm)
Mr R Wallis

Attending:

(15 members of the public)
Mr R Thorpe (Community Energy Whaingaroa)

Ms A Diaz (Chief Financial Officer)
Ms R Chisholm (Democracy Advisor)
Ms G Kanawa (Democracy Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Bains/Wallis)

THAT the apologies from **Cr Turner** and **Mr T Oosten** for non-attendance be accepted.

CARRIED

RCB2307/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Rayner/Mr Wallis)

THAT:the agenda for a meeting of the Raglan Community Board held on **Wednesday, 26 July 2023** be confirmed;

- a. with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

RCB2307/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Rayner/Mr Wallis)

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 14 June 2023 be confirmed as a true and correct record with following amendments:

CARRIED

RCB2307/03

PUBLIC FORUM

John Lawson – Raglan Bus Services

- Mr Lawson queried the progress regarding the local bus service. The Chairperson advised that the Raglan Community Board promoted that the bus trial goes ahead as an on-demand trial for approximately a nine (9) month period.
- The trial area proposed was to be Lorensens Bay to the top of Wainui Road initially and every number 23 bus would also go to Manu Bay during the trial period.
- It was further noted that during the trial a smaller 13 seat bus would be utilised.
- It was recommended that an extension to the bus service to include Manu Bay and the feedback for this service to be made permanent was looking positive.
- There was a query about whether the bus would be going to Whale Bay and the Chairperson noted that at this stage it would not, due to length of time it takes and there would need to be an assessment of how many people would use it.

On Behalf of the Raglan Congregational Church - Freedom Camping on Stewart Street

- It was queried if there had been a change to the original plan and if there is there any additional information regarding Freedom Camping on Stewart Street. Cr Thomson confirmed that freedom camping was currently prohibited on Stewart Street, however prohibition is being reviewed to now include Stewart St and it was part of the Freedom Camping Bylaw proposal at this time.
- It was noted that there are no designated areas for Freedom Camping in Raglan, there are freedom camping prohibited areas only. In following discussion regarding areas for campervans, it was queried if there are there any restrictions for campervans on Calvert Street?
- It was further noted that there is a restriction on large vehicles parking on Calvert Road.

- The Church expressed concerns regarding their mailbox and rubbish currently being put into the letterbox. Cr Thomson's advice was to make a submission on the proposed bylaw and she could assist them in doing so.

Neil Jennings – Freedom camping and Infrastructure expansions

- Mr Jennings sought clarification on the proposed bylaw and was encouraged to submit his thoughts through the bylaw submission process.
- Mr Jennings queried how the infrastructure assets were funded in terms of the expansion required to the wastewater treatment plant. The Chief Financial Officer noted that each development had an agreement to fund a portion of the infrastructure assets as per the Development Contributions Policy which could be found on the Waikato District website.
- Cr Thomson advised that Tourism Infrastructure provided the funding for the pathways and stormwater drains for the Rangatahi Development.
- Mr Jennings queried timing of meetings and the Chairperson advised that evening meetings had been tried before and community participation was poor, therefore the Board had retained the preference for a day-time meeting.

Michelle O'Donnell – Fluoridation in water

- Michelle O'Donnell advised a national development regarding New Health NZ who have issued a statement of claim against the Director General of Health that referred to s23 of the Health Act in relation to fluoride. Ms O'Donnell encouraged the Community Board and Waikato District Council to seek an interim injunction based on the proportionary principle as held in the Health Act which meant that whilst this case is in court fluoride does not have to be introduced into our water systems.
- The Community Board advised they would need to consult with the Council to ascertain their position on this matter.

ACTION: The Chief Financial Officer agreed to follow up Council's approach in regard to fluoridation of water supplies and would respond to the board under separate cover.

Footpath Naming in Raglan West

- A member of the public queried what was happening with the footpath names in Raglan West and Cr Thomson advised that the Board were working with the contractors regarding the old footpath names in Raglan West.
- The preference was to save the originals signs, however the material they were made of was too fragile.
- The footpath names have been recorded in a spreadsheet and the next step is that Council are looking at putting that information into the museum. It was noted that the stories needed to be immortalised which is what The Raglan Community Board were working towards.

REPORTS

Community Energy Whaingaroa Agenda Item 6.1

The report was received [RCB2307/02 refers], and the following discussion was held:

- Mr R Thorpe advised that the launch of Community Energy Whaingaroa was a concept 15 years old and has been embedded in the Raglan community naturally. It is Community Energy Whaingaroa's mission to eliminate energy hardship and reduce emissions as well as challenge the effects of climate change.
- Community Energy Whainagroa want to generate, store and share energy and notes that it will mean Raglan Local Energy will need to do peer-to-peer trading of energy.
- Community Energy Whaingaroa advised that they wished to establish a relationship with the Community Board to give updates about installations and requested inclusion with the Raglan Community Board in matters such as Resilience and Civil Defence.
- Community Energy Whaingaroa advised that they will be talking to the Te Uku community next and all Community Energy Whainagroa's activities would be made publicly available.
- The Chairperson queried if Raglan Local Energy was still operating and if this initiative has superceded them? – Mr Thorpe confirmed that it has not and they would need to work with Raglan Local Energy.

Proposed Road Name for private road under Land use consent number LUC0423/20 Agenda Item 6.2

The report was received [RCB2306/02 refers], and the following discussion was held:

- Recommendation from the Raglan Community Board on the Proposed Road Name for Private Road under LUC 0423/20 at 117 Wainui Road, Raglan.
- Preferred name by both local hapuu and the developer is Te ara o Rihitoto.
- It was noted that the names have been checked by Council staff against the Road Naming Policy.

Resolved: (Cr Thomson/Mr Bains)

THAT the Raglan Community Board recommends to the Infrastructure Committee:

- a. **the following proposed road name submitted by the developer for LUC 0423/20 at 117 Wainui Road, Raglan:**
 - **Option 1: Road 1 (Proposed Road A) – Te ara o Rihitoto**

CARRIED

RCB2307/04

Proposed Road Name for Subdivision SUB0173/18.06 at Rangitahi Peninsula
Agenda Item 6.3

The report was received [RCB2307/02 refers], and the following discussion was held:

- The developer has submitted a proposed road name for SUB0173/18.06 being Toka tuu Street
- The developer wants to change the name from Rerekahu Lane to Rerekahu Street.

Resolved: (Cr Thomson/Mr Wallis)

THAT the Raglan Community Board recommend to the Infrastructure Committee:

- a. the following proposed road name submitted by the developer for SUB 0173/18.06, at Rangitahi Peninsula, Raglan.**
 - **Road 1 (Proposed Road E1) – Toka tuu street**
 - **Road 2 (Proposed Road H1)- Rerekahu street (Noted changed from Rerekahu Lane to Rerekahu Street)**

CARRIED

RCB2307/05

Mayor's Community Awards

Agenda Item 6.4

- Ms A Diaz noted that the Mayor's Community Awards are a continuation of recognising volunteers in our community and 11 August was the closing date for nominations.
- Some candidate names were discussed and would be forwarded to Ms Binnersley by the Democracy Advisor.

Resolved: (Cr Thomson/Mr Amooore)

THAT the Raglan Community Board agree to consider this matter out of cycle to meet the deadline and the agreed name(s) be submitted by Ms Binnersley on the Board's behalf.

CARRIED

RCB2307/06

ACTION: Chairperson requested feedback to Board Member Binnersley by the end of the week.

Works, Actions & Issues Report: Status of Items July 2023

Agenda Item 6.5

The report was received [RCB2306/02 refers], and the following discussion was held:

- Ms A Diaz promoted new functionality now live on the Waikato District Council website, to view projects across the district. There would be more information to come to the Board regarding this by email.
- Civil Defence – a date is being set for a meeting of interested parties to start discussions on what groups are to be involved. It is hoped to have the plan in place before Christmas.
- Raglan internal bus review. No updates
- Roading Workshop – it was noted that a workshop has not been scheduled in the foreseeable future as the Council roading team was currently under resourced.
- Raglan Wharf – there were no updates.
- Wi Neera Walkway – is on track and there were no further updates. Ms Binnersley queried if there was any way the sea wall can be made any wider and Ms Diaz noted the scope was already done, to standard. (refer previous meeting notes for further detail on scope).
- Greenslade Rd Reserve – there were no updates.
- Manu Bay Breakwater – update given by Ms Diaz to advise that Council is trying to get a Stakeholder meeting organised. Items for discussion from staff were being received and no date for a meeting has been set yet. It was noted that whatever the agreed way forward is, it would need to go into the LTP.
- Watercare Project – update taken as read. The Board requested the staircase change to a ramp as it was a hazard. Pedestrian access was also required at the Long Street/Norrie Ave/Main Road. Currently there was a safety hazard with an open hole where the pipes had been installed.

ACTION: Pedestrian access requested to be looked at for Long Street/Norrie Ave/Main Road intersection.

Discretionary Fund Report to 30 June 2023

Agenda Item 6.6

The report was received [RCB2306/02 refers], and the following discussion was held:

- It was noted that the Raglan Lions are not GST registered and an amendment needed to be made to the invoice due to the excluding GST status. The Board needs to receive an invoice from the Lions for \$1200 incl. GST.
- Democracy still had not received the invoice from the Museum, which Mr Wallis would follow up.

THAT the Raglan Community Board:

- a. receives the **Discretionary Fund Report to 30 June 2023**;
- b. notes that the costs of the **Crime Prevention Day Sausage sizzle (resolution RCB2212/09)** came in under budget and approves the return of **\$8.89** to the discretionary fund pool (balance of the commitment provided); and
- c. notes that the costs of the **Anzac Day wreath (resolution RCB2303/04)** came in under budget and approves the return of **\$6.96** to the discretionary fund pool (balance of the commitment provided).
- d. amends **RCB221208** – payment to **Raglan Lions Club** towards the costs of traffic management for the **New Years parade** to exclude **GST**, i.e. **\$1,200 (excl GST)**.

CARRIED

RCB2307/07

Raglan Naturally

Agenda Item 6.7

- No report was provided due to the absence of Mr Oosten. Staff would work with Raglan Naturally to share the report that goes to their Board to ensure regular reports were provided to the Community Board.

To	Raglan Community Board
Report title	Works, Actions & Issues Report: Status of Items September 2023
Date:	6 September 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report **Te Take moo te puurongo**

The purpose of this report is to update the Raglan Community Board on actions and issues arising from the previous meeting and works underway in August 2023.

2. Staff recommendations **Tuutohu-aa-kaimahi**

That the Raglan Community Board Works, Actions & Issues Report: Status of Items for September 2023 be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Raglan Community Board Actions & Issues Register – September 2023 (within report)

	Actions	To Action	Update/Response
1.	<p>Civil Defence and Raglan Community Response Plan</p> <p><u>February Update:</u> The Board will organise a community meeting about Civil Defence in the coming months.</p>	The Raglan Community Board	
2.	<p>Fluoridation in Water</p> <p>A query was raised in public forum regarding whether Council would signal support for a current court case regarding water supply fluoridation.</p> <p>Ms A Diaz agreed to follow up a response and court case details were provided to A Diaz at the meeting.</p>	Alison Diaz, Chief Financial Officer	<p>Most of the Waikato district has fluoridated water supply, and under the Health (Fluoridation of Drinking Water) Amendment Act 2021, “any local authority that receives a direction to fluoridate one of its drinking-water supplies must take all practicable steps to ensure the specified level of fluoride is present in that supply.”</p> <p>The Director-General of Health’s decision on fluoridation must weigh up the public health benefit against the overall cost to implement and monitor. To date Council has not received a letter of direction to fluoridate Raglan’s water supply. Council is not a party to the court proceedings raised in the public forum.</p>
3.	<p>Freedom Camping and Connectivity Strategy Bylaws</p> <p>Ms K Binnersley agreed to coordinate feedback on Freedom Camping from the Raglan Community Board, due 7 August 2023 and then will draft a submission.</p>	Ms K Binnersley	Ms Binnersley to provide an update at the 6 September 2023 meeting.
4.	<p>Sound Splash Update</p> <p>Recommendation, land use changes that will be applied to Sound Splash in the coming years.</p>	Emah Lane, Community Venues & Events Team Leader	<p>2023 event</p> <p>Awaiting payment of fees & charges invoice and the refund of the bond.</p>

	Actions	To Action	Update/Response
			<p>Complaints from the event are being responded to and the WDC Monitoring team are working through consent infringements to determine enforcement actions.</p> <p>2024 event In person meeting with the event organisers is planned for 28/08/2023 to discuss 2024 event. Land use application has been received.</p> <p>Agreement made in June 2023 to bring forward submission dates of management plans, most of these are expected in a working draft form on 1 September for review by internal teams with final sign-off set for 1 November.</p> <p>Additional management plans requested for 2024 event are Transport Management Plan, Wellbeing Management Plan and Staff & Volunteer Management Plan.</p> <p>Event organisers required to provide proof of agreements from Surf Club, St John or relevant medical assistance group and landowner approval from relevant Iwi/Hapu groups for use of the Raglan Airfield.</p> <p>WDC to provide additional staff to ensure compliance with consent and management plans on the week of the 2024 event.</p> <p>Early 2024 all consent conditions will be audited and a review of the consent with potential changes to attendee restrictions or other clauses may happen ahead of 2025 event.</p>

	Actions	To Action	Update/Response
5.	Internal Bus Transport Please provide an update as to where this is at and advise what is finally proposed.	Attinder Singh	Waikato Regional Council is working on the procurement process for the bus trial service.
6.	CCTV Better Off Funding Update	Patrick Edwards	Staff are currently working through the detail of the CCTV upgrades and engaging with Hamilton City who will likely take on responsibility for managing/maintaining the system. Aiming to provide clarity around full project scope and details for the next meeting.

Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#) 

Capital Projects Update (As of 18 August 2023)

Raglan Wharf Structural Repairs, Pontoons and Walkways.

Work on the eastern side (Under Wharf Repairs SP1 & Gangway and Pontoon SP2) is all but complete. Remaining works include installation of balance of the balustrade.

The projects focus is now the Western Walkway (SP3) funded by a successful Better Off Funding application where 100% of the funding is coming from the Department of Internal Affairs (DIA).
disruption).



Karakia

A Karakia was held on Friday 11 August.

Regional Council Consent has been received, District Council consent is imminent, at which stage the Contractor will setup their compound onsite and begin works. The first task will be to bring in ~1,000 tonnes of rock which will form the new sea wall.

Due to the complexities of constructing in the Coastal Marine Environment, the Consent process has taken longer than expected. The team is looking to complete the major parts of the project before Christmas:

- New rock revetment
- Precast concrete tidal terraces and steps at the northern end by Tony Sly
- Kayak ramp at the southern end near the entrance

- Timber/concrete boardwalk
- Tree-pits

Some of the smaller items such as cultural and historical signboards, entrance sculpture and pedestrian raised table at the entrance way may not happen until mid-February (the Team is looking to be off the Wharf from Christmas until after the two long weekends to minimise public

Wi Neera Walkway

Assessment is being made currently by experts on the state of the existing seawall and the scope for repair. Their report will also include a proposal for constructing a full width footpath with handrail on top.

The report is due back by the end of August. From here the Project Team will have better idea on cost and construction timing.

Greenslade Rd Reserve Playground

Concept plans for two options have been prepared and are being discussed with the community. We are awaiting guidance back from the community and business owner before proceeding further.

Manu Bay Breakwater

Reports have been reviewed, and we are seeking clarification as the options provided require further analysis. We expect to have confirmation on meeting dates by 30 August.

Raglan Rugby Pavilion – Changing Rooms

We will be undertaking the first major maintenance project since the construction of this building.

Our primary focus is to paint the building which will extend the life of the changing rooms. In addition, we are committed to enhancing the interior to make it more functional, aesthetically pleasing, and suitable for our customers' needs.

Contractors have completed the interior paint works and will start on the exterior in the spring when the weather more conducive for painting outside.



Works completed on the interior painting.

Raglan Holiday Park

We are upgrading and refurbishing the assets in our campground to meet operational standards and better serve our customers' needs.

This project will include a stormwater upgrade as well as an upgrade of the kitchen and laundry facilities.

Planning and design are underway. We reviewed an extensive assessment on the stormwater Issues and where surface flooding frequently occurs within the campground and information will be collated to create a data map of the campground for future proofing for infrastructure services across the board.

We have also had a visual assessment of the main camp kitchen and laundry and are awaiting quotes from suppliers to do the refurbishment.

To	Raglan Community Board
Report title	Discretionary Fund Report to 31 July 2023
Date:	06 September 2023
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Colin Bailey, Finance Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Raglan Community Board on the Discretionary fund spend to date, commitments and balance as at 31 July 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Raglan Community Board receives the Discretionary Fund report as at 31 July 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 31 July 2023

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)

As at Date: 31-Jul-2023

		10-2060-0000-00-25904	
2023/24 Annual Plan			14,271.00
Carry forward from 2022/23			14,675.00
Total Funding			28,946.00
Income			
Total Income			-
Expenditure			
			<i>excl GST</i>
14-Dec-2022	Payment for the amount of \$4,000 (exc GST) towards the Raglan Community Charitable Trust New Year's eve fireworks display	RCB2212/07	4,000.00
Total Expenditure			4,000.00
Net Funding Remaining (Before commitments)			24,946.00
Commitments			
14-Dec-2022	Commitment for the amount of \$1,200 (excl GST) towards the cost of traffic management for the Raglan Lions New Years parade Updated to show as excl GST amount	RCB2212/08 RCB2307/07	1,200.00
14-Dec-2022	Commitment of \$100 (inc GST) towards the cost of Crime Prevention Day sausage sizzle	RCB2212/09	86.96
18-Jul-2023	Less Payment made 30/6/2023 via payroll		(78.07)
26-Jul-2023	Return to Discretionary Fund Pool	RCB2307/07	(8.89)
22-Mar-2023	Commitment of \$100 (inc GST if any towards the cost of ANZAC Day Wreath	RCB2303/04	86.96
22-Mar-2023	less Payment of \$100 (inc GST if any towards the cost of ANZAC Day Wreath	RCB2303/04	(80.00)
26-Jul-2023	Return to Discretionary Fund Pool	RCB2307/07	(6.96)
03-May-2023	Commitment from Raglan Community Board for \$1,954.00 (excluding GST) to the Raglan & District Museum Society towards the cost of a surfboard rack for the museum	RCB2305/05	1,699.13
Total Commitments			2,899.13
Net Funding Remaining (Including commitments)			22,046.87

To	Raglan Community Board
Report title	Chairperson’s Report
Date:	Friday, 18 August 2023
Report Author:	Dennis Amoore, Raglan Community Board Chairperson

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the Raglan Community Board Chairperson’s activities since the last board meeting.

2. Executive summary

Whakaraapopototanga matua

Wharf Project

The official blessing for the western walkway and works took place morning of 11th August 2023.

Consents for the Western work have been approved and work should have started. The plan is to have work completed before Christmas with some part fabricated of site and transported to site.

Civil Defence

Scott Bult (Emergency Manager WDC) has prepared a draft CD plan based on information provided. We have reviewed this with Lisa and Ross and updated it. We have feedback from Scott, and will set up a meeting with interested parties within the community in late September.

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Attended the following meetings:

- Papahua Holiday Park Board meeting
- Wharf blessing
- Raglan Naturally workshop for local organisations
- Raglan Naturally workshop for local clubs
- Raglan Radio interview
- Discussion with various residents in Raglan west re connectivity strategy

Finally, note that Waikato Regional Councils - Regional Coastal Management plan is out for public submissions which close mid-November.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT Raglan Community Board receives the Chairperson's Report for August 2023.

4. Attachments **Ngaa taapirihanga**

There are no attachments to this report.
