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Supplementary agenda for a meeting of the Tuakau Community Board to be held at the Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 5 SEPTEMBER 2023** commencing at 6.00pm.

*This item has been added to the agenda since it's circulation and will be confirmed as a late item for consideration as 6.10  
The item is now on the Council website as well as circulated to members of the Board.*

## **6. REPORTS**

6.10 Discretionary Funding Applications & Representative

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GJ Ion  
**CHIEF EXECUTIVE**

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|---------------------|--|
| <b>To</b>           | <b>Tuakau Community Board</b>  |
| <b>Report title</b> | <b>Discretionary Funding Representative &amp; Applications – August 2023</b> |
| Date:               | Friday, 1 September 2023   |
| Report Author:      | Gaylene Kanawa – Democracy Manager   |
| Authorised by:      | Gaylene Kanawa – Democracy Manager   |

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to advise the Board that the Funding Representative has stepped down and they need to appoint a new funding representative.

To also inform the Board of the funding applications received over August 2023 and request they make a decision on the applications, noting that one application has been referred to the Community Led Development Team for other funding avenues as it did not meet the criteria for Board funding.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Tuakau Community Board:**

- a. appoints . \_\_\_\_\_ as their Funding Representative.

**THAT the Tuakau Community Board:**

- a. notes that an application was received from Te Puuaha o Waikato Waiata Roopu that did not fit the criteria and has been referred to the Community Led Development Team to assist the group in finding appropriate funding avenues;
- b. approves/partially approves/declines an allocation of \$2,000.00 (excl. GST) from their Discretionary Funding account to:
  - i. Tuakau Youth Centre Charitable Trust
  - ii. for a school holiday programme.

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment A – Application for Funding (Tuakau Youth Centre Charitable Trust)

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# 3 COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

## Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

|                 |                          |          |                          |             |                          |
|-----------------|--------------------------|----------|--------------------------|-------------|--------------------------|
| Huntly          | <input type="checkbox"/> | Meremere | <input type="checkbox"/> | Ngaruawahia | <input type="checkbox"/> |
| Onewhero-Tuakau | <input type="checkbox"/> | Raglan   | <input type="checkbox"/> | Taupiri     | <input type="checkbox"/> |
| Te Kauwhata     | <input type="checkbox"/> |          |                          |             |                          |

## Section 1 – Your Details:

Name of your organisation and contact person

What is your organisation's purpose/background (who are you? what do you do?)

Phone number/s:

Email/address:

## Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

How will the wider community benefit from this event/project?

Are you GST registered?      No     Yes       GST Number

## **PLEASE NOTE: The following documentation MUST be supplied with your application:**

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

**Section 3 – Project/Event Costs & Details**

| Please complete all of the following sections   | GST Inclusive Costs<br>(use this column if you are NOT GST registered) | GST Exclusive Costs<br>(use this column if you are GST registered) |
|---|--|--|
| What is the total cost of your project/event  | \$   | \$   |
| Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.<br><br><p style="text-align: right;">Total A</p> | \$   | \$   |

Only include the Funding being sought from Waikato District Council below:

| Project Breakdown (itemised costs of funding being sought)                                 | GST Inclusive Costs<br>(use this column if you are NOT GST registered) | GST Exclusive Costs<br>(use this column if you are GST registered) |
|--|--|--|
|  | \$   | \$   |
|  | \$   | \$   |
|  | \$   | \$   |
|  | \$   | \$   |
|  | \$   | \$   |
|  | \$   | \$   |
|  | \$   | \$   |
| <b>Total Funds being sought from WDC</b> <span style="float: right;"><b>Total B</b></span> | \$   | \$   |

Has / will funding been sought from other funders?      Yes         No  

If 'Yes', please list the funding organisation(s) and the amount of funding sought

|  |    |    |
|--|----|----|
|  | \$ | \$ |
|  | \$ | \$ |
|  | \$ | \$ |
|  | \$ | \$ |
| <b>Total Funds being sought from other funders</b> <span style="float: right;"><b>Total C</b></span> | \$ | \$ |

Describe any donated material / resources provided for the event/project:

I certify that the funding information provided in this application is correct.

Name: \_\_\_\_\_

Position in Organisation: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_