

Agenda for a meeting of the Huntly Community Board to be held at Huntly Library, 142 Main Street, Huntly on **TUESDAY, 8 AUGUST 2023** commencing at **6.00pm**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Minutes for meeting held on Tuesday, 27 June 2023

2

**5. PUBLIC FORUM**

**6. REPORTS**

**Community Safety**

6.1 NZ Police Update

*Verbal*

**Council Reports**

6.2 Discretionary Fund Report to 30 June 2023

15

6.3 Works and Issues Report

17

6.4 Mayor Community Awards

28

**Community Board**

6.5 Chairpersons Report

*Verbal*

6.6 Councillors & Community Board Reports

*Verbal*

GJ Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Monday, 31 July 2023
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

### **1. Purpose of the report** **Te Take moo te puurongo**

---

To confirm the minutes for a meeting of the Huntly Community Board (HCB) held on Tuesday, 27 June 2023.

### **2. Staff recommendations** **Tuutohu-aa-kaimahi**

---

**THAT the minutes for a meeting of the Huntly Community Board held on Tuesday, 27 June 2023 be confirmed as a true and correct record.**

### **3. Attachments** **Ngaa taapirihanga**

---

Attachment 1 – HCB Meeting Minutes – 27 June 2023

---

**MINUTES** for a meeting of the Huntly Community Board held at Waahi Marae, 177C Harris Street, Huntly on **TUESDAY, 27 JUNE 2023** commencing at **6.00pm**

**Present:**

Ms S Matenga (Chairperson)  
Mr GB McCutchan  
Mr F McNally  
Mr J Sandhu  
Ms E Wawatai  
Cr D Whyte  
Cr P Matatahi-Poutapu (from 6:17pm)

**Attending:**

Mrs V Jenkins (People & Capability Manager)  
Ms M Clark (Te Rau Manaaki o Raahui Pookeka Womens Welfare League)  
Ms T Matatahi (Na Keiki o Ka Aina)  
Mr H Ngapo (Raahui Pookeka Waka Sports)  
Ms E Rapana (Waahi Paa Rangatahi)  
Ms M Thomson (Taniwharau Netball)

Mr T Maipi (Member of the Public)

Ms E Saunders (Democracy Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr McNally/Mr McCutchan)**

**THAT the Huntly Community Board accept the apologies for:**

- a. non-attendance from Ms K Bredenbeck.

**CARRIED**

**HCB2306/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr McCutchan/Ms Wawatai)**

**THAT:**

- a. the agenda for a meeting of the Huntly Community Board held on Tuesday, 27 June 2023 be confirmed and all items therein be considered in open meeting; and
- b. all reports be received.

**CARRIED**

**HCB2306/02**

## **DISCLOSURES OF INTEREST**

Ms S Matenga & Cr P Matatahi-Poutapu advised members of the Board that they would declare a financial conflict of interest in item 6.3 [*Discretionary Fund Applications – Te Rau Manaaki o Raahui Pookeka Womens Welfare League Branch*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr McNally/Mr McCutchan)**

**THAT the minutes for a meeting of the Huntly Community Board held on Tuesday, 16 May 2023 be confirmed as a true and correct record.**

**CARRIED**

**HCB2306/03**

## **PUBLIC FORUM**

Agenda Item 5

The following items were discussed at the public forum:

- Mr T Maipi addressed the Board to speak about a current contract he has which would allow him to keep the town safe and promote wellbeing in Huntly. He highlighted the safety of residents in the town and the abuse that some business employees have had to endure
- An outline of the area in which he will cover was given to the Board and he noted that it would be good to have the backing of the Board behind him, particularly when it comes to getting local businesses on board.

- If there was an opportunity to speak to this strategy in a bigger public forum in Huntly that would be a great way to get businesses onboard and get the community behind them.
- The Board were very supportive of this initiative from Mr Maipi and confirmed the different ways in which the Board could be involved.

## **REPORTS**

### NZ Police Update

#### Agenda Item 6.1

There was no further update at this meeting.

### Discretionary Fund Report to 7 September 2021

#### Agenda Item 6.2

The report was received [*HCB2306/02 refers*] and discussion was held.

- Mr McNally expressed concern with the applications that have been lodged to the Community Board. It was Mr McNally's view that the applications did not meet the criteria under the rules for the Discretionary Funding.
- The Discretionary Funding Guidelines were read aloud to the Board from the Council website and it was confirmed that the applications on the agenda did indeed meet the criteria and could be heard at the meeting.
- The Board discussed at length the merits of the Discretionary Fund along with the merits of the different applications that had been received and it was decided to hear each application.

### Huntly Community Board Discretionary Fund Applications

#### Agenda Item 6.3

The report was received [*HCB2306/02 refers*] and further discussion was held.

#### Taniwharau Netball Club: (Ms M Thomson)

- Taniwharau Netball club are seeking funds to go towards their end of year prizegiving for their junior players.
- Ms Thomson advised the Board that the club have not had a prizegiving in five (5) years due to Covid and low player numbers but since the end of Covid the club has now doubled in size in terms of player numbers.
- The club were looking to take the entire Netball Club to Rainbows End during the month of September when Rainbows End have a club special happening which makes the price of admission cheaper for larger groups.

**Resolved: (Cr Matatahi-Poutapu/Ms Wawatai)**

**THAT the Huntly Community Board:**

- a. approves an allocation of \$2,105.90 (incl. GST) from their Discretionary Funding account to:**
  - i. Taniwharau Netball Club**
  - ii. for the end of season prizegiving.**

**CARRIED**

**HC2306/04**

Na Keiki o Ka Aina: (Ms T Matatahi)

- Ms Matatahi gave an overview of the event and organisation to the Board and highlighted the positive impact the event would have on the community.
- A further quote was provided to the Board which had more itemised costings and breakdown of items required.
- It was noted by Ms Matatahi that the priority for the group right now was a guitar, a ukelele and a speaker which totals \$950. The Board were happy to provide funding for that amount.

**Resolved: (Mr McCutchan/Cr Whyte)**

**THAT the Huntly Community Board:**

- a. approves an allocation of \$950.00 (incl. GST) from their Discretionary Funding account to:**
  - i. Na Keiki O Ka Aina**
  - ii. for the Haka hula fusion event in October 2023.**

**CARRIED**

**HC2306/05**

Te Rau Manaaki o Raahui Pookeka Womens Welfare League: (Ms M Clark)

- Ms Clark presented to the Board and gave a brief history of the organisation and the contribution it has made to women in Raahui Pookeka.
- The group currently consists of 60 women and 20 tamariki. The group is going through a rejuvenation after the popularity they had particularly in the 60s and 70s.
- The group really speaks to empowering women and their whaanau and providing the necessary support to be able to do this.
- Ms Clark spoke about the waananga they were wanting to hold and what they were hoping to achieve with this initiative. The waananga aligns with Matariki.

- In response to a question raised by the Board Ms Clark outlined what is included in the garden packs that they wish to have for their members. It includes seedlings, biodegradable pots along with lessons on how to grow these from scratch.
- The Board really liked the idea of the planter boxes and garden packs and were happy to provide funding for these items.

**Resolved: (Cr Whyte/Mr McCutchan)**

**THAT the Huntly Community Board:**

- a. approves an allocation of \$1,500.00 (incl. GST) from their Discretionary Funding account upon receipt of receipts to:**
  - i. Te Rau Manaaki o Raahui Pookeka Womens Welfare League**
  - ii. for the Matariki karanga and waiata lessons.**

**CARRIED**

**HCB2306/06**

As per the declarations of interest item Ms Matenga and Cr Matatahi-Poutapu did not participate in the conversation nor vote on the above item.

**Raahui Pookeka Waka Sports: (Mr H Ngapo)**

- Mr Ngapo (Chairperson – Raahui Pookeka Waka Sports) spoke to the application and gave a brief history of the club and it's origins to the Board.
- The club operate on voluntary support and they conduct their training on Lake Puketirini in the winter and on the awa (Waikato River) in the summer.
- The application was a request to have the support of the Board to grow and instill values in the rangatahi of Huntly to become ambassadors and kaitiakitanga for the community.
- The club wishes to have funds to support the purchase of resources like life jackets (large emphasis on health & safety – particularly for the young paddlers) and waka ama paddles. The club would also look at getting gazebos for competition days to keep members warm and dry.
- The club currently have a membership base of 120 members that range in age from 6 to 68 years old.
- The club often punch above their weight in both local and national competitions when you consider they are heavily reliant on volunteers to help get them over the line.
- In response to a question asked from the Board, Mr Ngapo explained the difference between life jackets and buoyancy aids.
- The club were looking to to hold events in the future for regional competitions that could attract up to 2,000 people along with smaller local events.
- The Chairperson advised the Board that in the blueprint documentation for Huntly it was referenced that there would be a relationship with the Waka Ama club so it was good to see an application come to the Board for discussion.

- Cr Matatahi-Poutapu spoke to the costs involved in having a child in Waka Ama. The club have historically shouldered a lot of the costs involved to try and keep it as reasonable as possible to allow as many tamariki as possible to participate.
- Waka Ama is an immense benefit to the community as children really enjoy getting involved and giving it a go. The club has given youth another outlet that they could really be involved in.
- The national competition is held in mid-January every year at Lake Karapiro. Members and their families can source their own equipment but it would be great if the club could provide as much resource as possible.

**Resolved: (Cr Whyte/Mr Sandhu)**

**THAT the Huntly Community Board:**

- a. **approves allocation of \$3,600 (incl. GST) from their Discretionary Funding account to:**
  - i. **Raahui Pookeka Waka Sports**
  - ii. **for the waka ama pre-season.**

**CARRIED**

**HCB2306/07**

Waahi Paa Rangatahi: (Ms E Rapana)

- Ms E Rapana spoke to the full application which was received in the agenda and it was noted by the Board how full and complete the application was.
- The current numbers of children in the programme is capped at 50 and the figure was reached very quickly. It was noted by Ms Rapana that the programme is not just for children at Waahi Paa but for all children across Huntly.
- It was confirmed by Ms Rapana that the costs for the food is the lunch for the participants over the two week period.
- The majority of the expenses requested comes from the hire of a 12 seater van which will allow tutors to take children on outings to other local and outside areas for day trips.
- Having a community programme like this has proven to be beneficial for children. When children are busy and have something else other than school to be involved in it created a positive outcome for the community.
- Reference was made to the holiday programme in Ngaaruawaahia which has only grown over the years and is extremely popular. The programme is aiming to reach these levels and is hoping that this programme will be the start of something that the community can really be proud of.

**ACTION:** Waahi Paa Rangatahi to provide the Board with the quote for the 12 seater van so the Board could consider this for the funding.



**Resolved: (Ms Wawatai/Mr McCutchan)**

**THAT the Huntly Community Board:**

- a. approves an allocation of \$3,567.00 (excl. GST) from their Discretionary Funding account on receipt of further quote information to:
  - i. Waahi Paa Rangatahi
  - ii. for the Waahi Paa Rangatahi Holiday Programme.

**CARRIED**

**HC2306/08**

Huntly Community Board Flag:

- No further discussion was held and funding was approved by the Board.

**Resolved: (Ms Wawatai/Cr Whyte)**

**THAT the Huntly Community Board:**

- b. approves an allocation of \$231.15 (incl. GST) from their Discretionary Funding account to: Flag Signs
  - i. for the purchase of a Huntly Community Board Flag.

**CARRIED**

**HC2306/09**

Huntly Works & Issues Report: Status of Items June 2023

Agenda Item 6.4

The report was received [*HC2306/02 refers*] and discussion was held:

Hoarding at Garden Place

- Mr McNally raised the issue of the hoarding boards that have been in garden place for over five (5) years now and what an eyesore they are for the community.
- Cr Whyte has had previous conversations with Council staff about this very issue and would follow this up with those staff.

**ACTION:** Item to be added to the Works and Issues Report with Cr Whyte following it up with Council staff.

Huntly Railway Station – Historic Station Building Relocation:

- An email update was sent to the Board by the Project Manager earlier today and the Board would like this item to stay on the schedule pending further updates.

**ACTION:** Item to stay on Schedule.

Fitness Trail in Tumate Mahuta Drive Park

- No further discussion.

**ACTION:** Item to stay on Schedule.

Street Lights Service Requests

- No further discussion.

**ACTION:** Item to stay on Schedule.

Inground garden lights, Main Street, Huntly

- No further discussion.

**ACTION:** Item to stay on Schedule.

Planned Projects (Roading/Projects/Waters Teams)

- No further discussion.

**ACTION:** Item to stay on Schedule.

CCTV Cameras

- No further discussion.

**ACTION:** Item to stay on Schedule.

Project Updates

- No further discussion.

**ACTION:** Item to remain on the schedule.

Jakeman Place – Huntly Street Name

- It was noted by the Board that a new development was taking place across the river from the Water Treatment Plant off Riverview Road. A workshop for the Board and the Roding Team needs to be had to get more names on the road naming list.

**ACTION:** Democracy Advisor to follow up with the Roding Team to get a confirmed workshop date for the Board to get new road names on the list.

Community Safety

- No further discussion.

**ACTION:** Item to stay on Schedule.

Liquor Licence

- Cr Whyte enquired if the relevant staff could attend a Community Board meeting. The Democracy Advisor advised that if required a teams link could be set up for staff to attend online.
- The Board acknowledged that whilst the questions have been answered they would still like clarity around on/off licences and the difference between liquor stores and supermarkets.
- Cr Whyte would follow up with Environmental Health Team Leader to see if a member of the Liquor Licencing Team could attend a meeting in the near future.

**ACTION:** Democracy Advisor to seek attendance by the relevant staff to the next Huntly Community Board meeting and to set up a Teams Link if required.

Social Procurement

- No further discussion.

**ACTION:** Item to stay on Schedule.

Watercare Update – Treatment Plant Visit

- No further discussion.

**ACTION:** Item to be removed from Schedule.

Rock of Recognition Item

- Completed.

**ACTION:** Item to be removed from the Schedule.

Maaori Wardens Building

- A quick discussion was had about the building and what is happening with it. Is the Lease expiring or is the building going to be demolished. An update on this building would be appreciated along with adding this item to the works schedule.

**ACTION:** Item to be added to the Works Schedule.

Huntly West Stormwater Catchpits

- All of the Stormwater Catchpits in Huntly West have been vacuumed out by the Contractor (Civic) however it was noted that during heavy rainfall surface flooding is still happening.
- Mr McCutchan was planning to meet with Council to go through the catchpits one by one to ensure this clearing is being done on a regular basis and that the issue does not keep happening. It was noted that Council advised this was completed at the beginning of the month but Mr McCutchan is going to take photographs to keep Council accountable.

**ACTION:** Item to be added to the Works Schedule.

Safety Issue on Tane Mahuta Drive (Opposite Countdown Huntly Service Entrance)

- It was raised by Mr McNally that the gully trap in Tane Mahuta Drive continuously floods causing issues for residents and travellers. It is a dangerous hazard that is going to cause serious injury very soon if something was not done to rectify this. The road is starting to dip and drop out and this item needs to be on the Works Register moving forward so the Board can see what is being done.

**ACTION:** Item to be added to the Works Schedule.

Blueprints Review  
Agenda Item 6.5

The report was received [*HCB2306/02 refers*] and discussion was held:

- It was confirmed that the Chairperson would respond to the survey on behalf of the Board.

**Resolved: (Mr McCutchan/Cr Whyte)**

**THAT the Huntly Community Board notes the survey for the Blueprint Review closes on 30 June 2023.**

**CARRIED**

**HCB2306/10**

Levels of Services Schedule for the Huntly Area  
Agenda Item 6.6

The report was received [*HCB2306/02 refers*] and discussion was held:

- A discussion by the Board was had in regards to the levels of service and who is accountable if these targets are not being met. It was noted that Citycare seems to have improved greatly with responding to different service requests that have been logged but improvement is still required.
- It is glaringly obvious that a lot of these Service Levels are not being met and the Board need to know who is responsible when this doesn't happen and who is running the contracts? What do the Board do when it is noticeable that levels aren't being achieved.
- Overall it was noted by the Board that it was good to have this report on the agenda so they could see exactly what needs to be done and when it should be completed.
- Litter Control – what area is Huntly in for Litter Control? It would be good to get some clarification of what the levels mean and what areas these are in?

**ACTION:** Litter Control item to be added to the Works Schedule with a response from Council to the next Board meeting was requested.

Chairperson's Report  
Agenda Item 6.7

The chairperson gave a verbal report on the following items:

- The Huntly Sports Complex: The lease is held by the Huntly Rugby Old Boys, however it was noted that Taniwharau Rugby League Club have expressed their interest in occupying the lease or even having a conversation about this further so they can access

the grounds to be able to train. It was noted that Huntly Rugby Old Boys are currently without a team so no-one is using the complex at this time. Taniwharau Rugby League have quite a few players in their squads.

- Cr Matatahi-Poutapu advised that she has had a conversation with the Service Delivery General Manager which the Board can have a workshop about at a later date.

### Councillors & Community Board Reports

#### Agenda Item 6.8

The written report from Cr Whyte was received [HCB2306/02 refers] and no further discussion was held.

Verbal reports were received on the following items from the Board members:

- Ms Wawatai is going to book time in with each of the Board Members to have interviews with youth.
- A brief discussion was had in relation to hanging flags on the lightpoles down the mainstreet and the need to have a Traffic Management Plan (TMP) in place in order to get this done. The Board would continue to look at different options around getting flags raised onto the lightpoles and have discussions with Council around the requirement for a TMP.

There being no further business the meeting was declared closed at 8.23pm.

Minutes approved and confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

S Matenga  
**CHAIRPERSON**

<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Discretionary Fund Report to 30 June 2023</b>
Date:	08 August 2023
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

The purpose of this report is to update the Huntly Community Board on the Discretionary fund spend to date, commitments and balance as at 30 June 2023.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

---

**THAT the Huntly Community Board receives the Discretionary Fund report to 30 June 2023.**

## **3. Attachments**

### **Ngaa taapirihanga**

---

Attachment 1 – Discretionary Fund report to 30 June 2023

---

**HUNTLY COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23** (July 2022 - June 2023)

As at Date: 30-Jun-2023

		<b>GL 1.204.1704</b>
<b>2022/23 Annual Plan</b>		24,026.00
<b>Carry forward from 2021/22</b>		71,765.00
<b>Total Funding</b>		<b>95,791.00</b>
<b>Income</b>		
<b>Total Income</b>		-
<b>Expenditure</b>	<b>Resolution No.</b>	
2/08/2022 Payment of \$2,295.73 (inc GST) to Huntly War Memorial Hall towards the cost of materials for the Christmas Grotto Event 2022.	HCB2208/04	2,295.73
13/12/2022 Payment of \$2,390 (inc GST) to Huntly Youth Focus Trust towards the cost of the Huntly Christmas Parade.	HCB2211/05	2,390.00
12/02/2023 Payment for the amount of \$4,000.00 (including GST) towards Coaching costs for the Rotongaro-Huntly Pony Club.	HCB2211/04	3,478.26
8/02/2023 Payment for the amount of \$2,000.00 (excluding GST) towards the cost of the Community Dinner Project 2023 for the Huntly Friendship House. Invoice INV-0160	HCB2211/05	2,000.00
3/03/2023 Payment for the amount of \$1,595.02 to Friendship House Huntly towards the cost of the Art in the Park 2023 event Inv-0167	HCB2302/07	1,382.61
30/05/2023 Payment for \$7,000.00 (excl. GST) to Matawhaanui Trust towards the cost of the Huntly Youth Week festivities from 15-21 May 2023, on condition that further detailed financial information is provided to the Board by Wednesday, 26 April 2023	HCB2304/07	7,000.00
30/05/2023 Payment for \$1,350 (excl GST) to Huntly Returned Services Association for catering costs associated with ANZAC Day Dawn Service on the condition that further information is provided to the Board to show the budget scope before Monday, 17 April 2023.	HCB2304/07	1,173.91
5/04/2023 Payment for \$2,400 (excl GST) towards the cost of printing 600 copies of the Huntly Koorero Magazine to Waikato Enterprise Agency.	HCB2304/07	2,401.00
<b>Total Expenditure</b>		<b>22,121.51</b>
<b>Net Funding Remaining (Excluding commitments)</b>		<b>73,669.49</b>
<b>Commitments</b>		
21/12/2021 Commitment from HCB Discretionary Fund for the amount of up to \$20,000.00 (including GST) towards the cost of placing a BBQ at the Tumate Mahuta Drive Park.	HCB2112/05	17,391.30
16/05/2023 <i>Less the commitment (HCB2112/05) for the BBQ at the Tumate Mahuta Drive Park, totalling \$20,000 (incl. GST) be returned to the discretionary funding pool.</i>	HCB2305/04	(17,391.30)
16/05/2023 Commitment of \$3,800 (excl. GST) from HCB Discretionary Funding account to Matawhaanui Trust for the 10 Week Rangatahi Plan.	HCB2305/05	3,800.00
16/05/2023 Commitment of \$3,500 (incl. GST) from HCB Discretionary Funding account to Let's Get Together Huntly for the Huntly Wearable Arts Show	HCB2305/06	3,500.00
27/06/2023 Commitment of \$2,105.90 (incl GST) from HCB to Taniwharau Netball Club for the end of season prizegiving	HCB2306/04	1,831.22
27/06/2023 Commitment of \$900.00 (incl GST) from HCB to Na Keiki O Ka Aina for Haka Hula fusion event in October 2023	HCB2306/05	782.61
27/06/2023 Commitment of \$1,500.00 (incl GST) from HCB to Te Rau Manaaki o Raahui Pookeka Womens Welfare League for the Matariki karanga and waiaata lessons	HCB2306/06	1,304.35
27/06/2023 Commitment of \$3,600.00 (incl GST) from HCB to Raahui Pookeka Waka Sports for the waka ama pre-season	HCB2306/07	3,130.43
27/06/2023 Commitment of \$3,567.00 (excl GST) from HCB to Waahi Paa Rangathi for the Waahi Paa Rangatahi Holiday Programme	HCB2306/08	3,567.00
27/06/2023 Commitment of \$231.15 (incl GST) from HCB to Flag Signs for the purchase of Huntly Community Board Flag	HCB2306/09	201.00
<b>Total Commitments</b>		<b>18,116.61</b>
<b>Net Funding Remaining (Including commitments)</b>		<b>55,552.88</b>

Note: All amounts reflected are excluding GST



<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Works, Actions &amp; Issues Report: Status of Items August 2023</b>
Date:	8 August 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Vanessa Jenkins, Executive Manager, People & Capability Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

To update the Huntly Community Board on actions and issues arising from the previous meeting and works underway in July.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

---

**THAT the Huntly Community Board Works, Actions & Issues Report: Status of Items for July 2023 be received.**

## **3. Attachments**

### **Ngaa taapirihanga**

---

Attachment 1 – Huntly Community Board Works, Actions & Issues Register – August 2023 (Within report)

Attachment 2 – Levels of Services Specifications

---

## Huntly Community Board Actions – August 2023

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
1.	<p><b>Tumate Mahuta Drive Park</b></p> <p>February 2023: Ms Matenga still to follow up. A request to set up a meeting with members of the Board and Council and try to establish mana whenua connection is still to be done with Vanessa and Ms Matenga within the next 6 weeks before the next Board meeting.</p>	Steph Loughnan, Open Spaces	<p>August 2023: Staff met with mana whenua on 26 July 2023 to discuss the concept plan for Tumate Mahuta Drive Park.</p> <p>A workshop with the Community Board and wider community will be organised for mid-August.</p>
2.	<p><b>CCTV Cameras</b></p> <p>DIA funding covers installation of more cameras for the listed communities, which included Huntly. Staff to advise Cr Whyte of the staff contact who would be managing this issue.</p> <p><b><i>Item to remain on the schedule.</i></b></p>	Tracey Morgan, Facilities	<p>August 2023: Staff are still working with HCC to finalise MOU.</p>
3.	<p><b>Jakeman Place – Huntly Street Name</b></p> <p>February 2023: <b><i>Item to remain on schedule</i></b> until Street Name Policy can be revisited.</p> <p><b>Action: 27 June 2023</b> Democracy Advisor to follow up with the Roading Team to get a confirmed workshop date for the Board to get new road names on the list.</p>	Toby McIntyre, Policy Advisor	<p>August 2023: Toby McIntyre, Policy Advisor, is to liaise with the HCB Chair, Ms Matenga, to organise a mini workshop to progress the new road names list of the Huntly area.</p>
4.	<p><b>Liquor Licence</b></p> <p><b><i>Item to remain on the schedule.</i></b></p> <p><b>Action: 27 June 2023</b> Democracy Advisor to seek attendance by the relevant staff to the next Huntly Community</p>	Anthony Pipe, Environmental Health	<p>August 2023: Staff will be in attendance at the 8 August 2023 HCB meeting.</p>

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
5.	<p><b>Huntly Railway Station</b></p> <p>The Station Building Relocation Project Team to follow up on the fencing that is being used and if it can be repurposed and advise the Board of the outcome.</p>	Paul McPherson, EP MO	<p>August 2023: Once the final concrete pieces have been broken up and removed, the surface will be levelled, and the fencing reinstated. The compound can then be made available for other users.</p> <p>Note that the electric fence has been disconnected and will need to be connected (with a meter and a new power account established) before the compound can be made secure as prior to the building relocation.</p>
6.	<p><b>Hoarding at Garden Place</b></p> <p>Cr Whyte to follow up with staff.</p>	Michelle Brown, Strategic Property	<p>August 2023: Staff have spoken to the owner of the adjacent building. He is about to start work on the building and wishes to keep the hoarding in place for now. It is expected that the works will take until early 2024. The owner will paint the hoardings by early August 2023 and will keep them free of graffiti. Michelle to follow up in early August to check that the painting work has been completed.</p>
7.	<p><b>Maaori Wardens Building</b></p> <p>What is happening with it? Is the lease expiring or is the building going to be demolished?</p>	Michelle Brown, Strategic Property	<p>August 2023: This building is not occupied and is on our list for demolition.</p>
8.	<p><b>Levels of Service</b></p> <p>Where does Huntly with regards to Citycare's specifications.</p> <p>(Depending on spec – LB1 – twice a day summer (once a day winter) / LB2 – Daily / LB3 – 3 times a week / LB4 – 3 times a week summer (once a week winter) / LB5 once a week / loose litter – once a week).</p>	Steph Loughnan, Open Spaces	<p>August 2023: See attachment.</p>

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
9.	<b>Safety Issue on Tumate Mahuta Drive (Opposite Countdown Huntly Service Entrance)</b>	Service Delivery	Service Request RDG00223/24 has been raised.
10.	<b>Social Procurement</b>  Ms Matenga & Cr Whyte along with Mrs V Jenkins to have a conversation around procurement strategy and supporting local businesses and people to become partners. <b><i>Item to remain on the schedule.</i></b>	Ms S Matenga, Cr Whyte, Mrs V Jenkins	August 2023: Everard Whangapirita, Procurement Manager, will be in attendance at the 8 August 2023 HCB meeting to discuss social procurement plans for Community Boards.
11.	<b>Huntly West Stormwater Catchpits</b>  Mc McCutchan to meet with Council staff.	Greg McCutchan	
12.	<b>Audit - Kerb and Channel</b> (Greg McCutchan has received Audit) <b><i>Item to remain on the schedule.</i></b>		
13.	<b>Huntly Waste Transfer Station</b> <b><i>Item to remain on the schedule.</i></b>		
14.	<b>Street Lights Service Requests</b> <b><i>Item to remain on the schedule.</i></b>		
15.	<b>Inground garden lights, Main Street, Huntly</b> <b><i>Item to remain on the schedule.</i></b>		
16.	<b>Flags</b> <b><i>Item to remain on the schedule.</i></b>		

**Projects (Planned) Update** (As at 21 July 2023)Raahui Pookeka | Huntly Railway Station - Historic Station Building Relocation

The insurance assessment process has been progressing in the background through July, a loss adjuster has been allocated to the project and is working through the project information to give their recommendations. We are currently answering small clarifications and are hopeful that we will receive an update in the coming weeks.

Lake Puketirini site has been cleared of loose debris with one piece of concrete left to break back and remove from the site prior to levelling. Once levelled and the fence reinstated this site will be available to be used by other parties, noting all power has been disconnected back to the point of supply.



*Secure compound to have concrete removed, surface levels, and fence reinstated.*

Further anti-vandalism measures have been added to the Glasgow St site with plywood protection placed on the windows, and an additional CCTV camera has been placed on site.

---



*Plywood attached for protection of windows*

### Tumate Mahuta Carpark Renewal

Design has been completed and is being priced. Physical works is scheduled for Spring 2023.



*Proposed layout of carpark.*Ruawaro Tennis Club Courts

We have received the design back from the Engineers and are working with HEB on the pricing schedule and timeline for when works can be undertaken.

Huntly West Sports Complex Lighting

Received all the signatures for Huntly West Sports Complex and the Land Use Consent and is now lodged.

---







Asset Location	Activity Type Name	Detail	Sor Name
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly	LB2 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB2	Huntly East Domain - LB2	Variation Order NTC041 - Litter Bin Emptying LB2
Huntly	WDC Litter Bin Collection LB3	Huntly	LB3 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB3	Huntly	LB3 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB3	Huntly	LB3 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB3	Huntly	LB3 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB4	Huntly	LB4 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB4	Huntly	Variation Order NTC038_R1 - Litter Collection - Va
Huntly	WDC Litter Bin Collection LB4	Huntly	LB4 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB4	Huntly	LB4 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB4	Huntly	LB4 - Litter Bin Emptying
Huntly	WDC Litter Bin Collection LB4	Huntly	LB4 - Litter Bin Emptying
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly	LL4 - Loose Litter Collection

LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday  
LL4 Tuesday

26  
Parry Street Reserve  
Huntly Main Street  
Boatie Reserve  
Huntly Information Centre  
SH1 North Huntly  
Russell Reserve  
Burke Place Reserve  
Rosser Street Reserve  
Rosser Street Loop  
Onslow Street Walkway  
Huntly  
Rayner Road Bridge Gardens  
Rayner Road Reserve  
Willow Pond

15 Parry Street  
197 Main Street  
206A Great South Road  
162 Great South Road  
from opposite 62 Great South Roac  
15 Russell Road  
52 Rosser Street  
23 James Henry Crescent  
31 Rosser Street  
7 Onslow Street  
16 Ralph Street  
16 Ralph Street  
65 Rayner Road  
12 Willow Lake Road

Huntly	WDC Loose Litter Collection LL4	Huntly	27	LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection
Huntly	WDC Loose Litter Collection LL4	Huntly		LL4 - Loose Litter Collection

---

<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Mayor's Community Awards</b>
Date:	Tuesday, 1 August 2023
Report Author:	Ashleigh Fairhead, Executive Assistant
Authorised by:	Tony Whittaker, Chief Operating Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

To provide Her Worship the Mayor with a nomination for the Mayor's Community Awards.

## **2. Executive summary**

### **Whakaraapopototanga matua**

---

Councillors, community boards and committees are being asked to nominate one recipient each for a Mayoral Community Award. The key purpose of the awards are to recognise volunteer community service. The nominees must:

- a. Be a resident of the Waikato District.
- b. Be nominated by a ward councillor, community board or community committee member. Those nominations from community boards and committees must come via a formal resolution from that Committee or Board.
- c. Have contributed and continue to provide an ongoing voluntary service to the community.

Following the closing of nominations the Mayor will consider the nominees and select the final recipients based on the above criteria. The award recipients will be invited to an awards ceremony to be held in September.

The purpose of this report is to provide a nomination for these awards no later than 11 August 2023. The nomination should include details such as name, address, contact numbers and an explanation of why they should be considered for the award. A template is attached for you to complete and return to her Worship the Mayor for this purpose.

---

### **3. Recommendations** **Tuutohu-aa-kaimahi**

---

That the Huntly Community Board nominates \_\_\_\_\_ for the Mayoral Community Awards.

### **4. Attachments** **Ngaa taapirihanga**

---

Attachment 1 – Nominee application form

---

## Mayor's Community Awards 2023 Nominations (one per page)

Nominated by	
Ward	
Nominee	
Reason why nominated (no more than 100 words)	
Contact details	
Address	
Phone Number	
Email Address	