

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 5 JULY 2023** commencing at **9.30am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

The meeting will be opened with a Karakia.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

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4. CONFIRMATION OF MINUTES

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7. EXCLUSION OF THE PUBLIC

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The meeting will be closed with a Karakia.

GJ Ion
CHIEF EXECUTIVE

Infrastructure Committee

| | |
|----------------------------|---|
| Reports to: | The Council |
| Chairperson: | Cr Eugene Patterson |
| Deputy Chairperson: | Cr David Whyte |
| Membership: | The Mayor and all Councillors |
| Meeting frequency: | Six-weekly |
| Quorum: | Majority of the members (including vacancies) |

Purpose

The Infrastructure Committee is responsible for:

1. Guiding sustainable, physical development and growth of the Council's infrastructure to meet current and future needs.
2. Oversight and monitoring of efficient, safe and sustainable roading and transport, and waste management.
3. Governance of District's parks, reserves, community facilities and cemeteries.

In addition to the common delegations on page 10, the Infrastructure Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities for core infrastructure aligned to the District's development, and oversight of strategic projects associated with those activities.
2. To guide the development and implementation of the 30 Year Infrastructure Plan.
3. To support and provide direction regarding Council's involvement in regional alliances, plans, initiatives and forums for regional infrastructure and shared services (for example, Regional Transport Committee).
4. To monitor and make decisions in relation to Council-owned community centres, facilities and halls.

The Committee is delegated the following powers to act:

- Approval of acquisition (including lease) of property, or disposal (including lease) of property owned by the Council, (where such acquisition or disposal falls within the Long Term Plan and exceeds the Chief Executive's delegation).
- Approval of easements, rights of way and other interests over property on behalf of Council.
- Approval of all matters under the Public Works Act 1981, unless such delegation is prohibited by legislation or is otherwise expressly reserved by Council or delegated to the Chief Executive or staff.

- Approval of road names in the Waikato District in accordance with Council policy.
- Approval of any proposal to stop any road.
- Hearing any written objections on a proposal to stop any road, and to recommend to Council its decision in relation to such objections.
- Approval of alterations and transfers within the provisional programme of capital works as prepared for the Long Term Plan and Annual Plan, subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.
- Approval of tender procedures adopted from time to time within the guidelines as set down by Waka Kotahi New Zealand Transport Agency for competitive pricing procedures (CPP), or other authorities where funding or subsidies are subject to their approval.
- Approval of traffic regulatory measures defined as:
 - a. Compulsory Stop Signs
 - b. Give Way Signs
 - c. No Passing Areas
 - d. No Stopping/Parking Provisions
 - e. Speed Restrictions
 - f. Turning Bays
 - g. Weight Restrictions on Bridges (Posting of Bridges).
- For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
 - a. Approve leases, subleases, licences, and easements (in relation to land and/or buildings).
 - b. Approve amendments to management plans.
 - c. Adopt or change names of reserves.
 - d. Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession), provided that any decision that has a significant impact under the management plan is recommended to Council for approval.
 - e. Recommend to Council for approval anything that would change the ownership of such land.

For clarity, the committee is delegated all powers of the Council as administering body under the Reserves Act 1977, unless such delegation is prohibited by legislation or is otherwise expressly reserved by Council or delegated to the Chief Executive or staff.
- Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (1) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council (section 335(3) Local Government Act 1974). Should a decision be made to reject the objection and reaffirm the requirements in the notice, to authorise that an application be made to the District Court, (section 335(4) Local Government Act 1974) Act, for an order confirming the notice.
- Consider and approve subsidies for the installation of stock underpasses in extraordinary circumstances in accordance with Council policy and bylaws.

| | |
|---------------------|------------------------------------|
| To | Infrastructure Committee |
| Report title | Confirmation of Minutes |
| Date: | 28 June 2023 |
| Report Author: | Rosa Leahy – Democracy Advisor |
| Authorised by: | Gaylene Kanawa – Democracy Manager |

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday, 12 April 2023 and the General Policies Reserves Management Plan Hearings Panel on 17 April and 14 Jun 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Infrastructure Committee:

- a. confirms the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday, 12 April 2023 as a true and correct record; and**
- b. confirms the minutes for meetings of the General Policies Reserves Management Plan Hearings Panel on 17 April and 14 June 2023 as a true and correct record.**

3. Attachments

Ngaa taapirihanga

Attachment 1 – Infrastructure Minutes – 12 April 2023

Attachment 2 – General Policies Reserve Management Plan Hearings Panel – 17 April and 14 June 2023

Minutes for a meeting of the Infrastructure Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia **WEDNESDAY, 24 MAY 2023** commencing at **9.30am**.

Present:

Cr EM Patterson (Chairperson)
Her Worship, the Mayor JA Church
Cr C Beavis
Cr CA Eyre (Deputy Mayor)
Cr JM Gibb
Cr M Keir
Cr P Matatahi-Poutapu
Cr K Ngataki
Cr M Raumati
Cr V Reeve (*via audio-visual link*)
Cr L Thomson
Cr P Thomson (left 11:20am)
Cr T Turner

Attending:

Ms V Carter (Cushman and Wakefield)
Mr J Blackmore (Cushman and Wakefield)
Mr D Nonoa (Cushman and Wakefield)
Mr D Amooore (Raglan Community Board Chairperson)

Mr GJ Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Ms A Diaz (Chief Financial Officer)
Ms M May (General Manager Service Delivery)
Mr K Abbot (Executive Manager Projects & Innovation)
Mr A Averill (Deputy GM Service Delivery)
Ms K Wellington (Enterprise Project Management Office Manager)
Mr V Ramduny (Strategic Projects Manager)
Mr R Turner (Customer Experience Manager)
Ms J Bishop (Contracts and Partnering Manager)
Ms M Tarawhiti (Acting Community Connections Manager)
Mr G Tregidga (Roading Manager)
Mr P Ellis (Solid Waste Team Leader)
Mr G Morgan (Open Spaces Team Leader)
Mr T Ranga (Infrastructure Senior Project Manager)
M A Singh (Contract Manager – Roading)
Ms S Baker (Community Venues and Events Team Leader)
Ms E Wilson (Contracts & Compliance Coordinator)
Ms R Leahy (Democracy Advisor)

The Committee opened the meeting with a Karakia.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs L Thomson/Ngataki)

The apology from Cr Whyte for non-attendance was accepted.

CARRIED

INF2305/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Gibb/Beavis)

THAT:

- a. the agenda for a meeting of the Infrastructure Committee held on Wednesday, 24 May 2023 be confirmed;
- b. all items therein be considered in open meeting with the exception of those items detailed at agenda item 6, which shall be considered with the public excluded; and
- c. all reports be received.

CARRIED

INF2305/02

CONFIRMATION OF MINUTES

Resolved: (Crs P Thomson/Eyre)

THAT the minutes for a meeting of the Infrastructure Committee held on Wednesday, 12 April 2023 be confirmed as a true and correct record.

CARRIED

INF2305/03

DISCLOSURES OF INTEREST

There were no disclosures of interest.

ACTION REGISTER

Agenda Item 5.

The report was received [INF2305/02 refers], and the following discussion was held:

- There was an issue with the link to Google Earth in the Actions Register, it was not functional.

ACTION: Roading Team to check Google Earth link and resend to Councillors.

- *How are drainage and culvert maintenance prioritised?* Maintenance is prioritised on how a blockage might affect the road or piece of infrastructure in the future weather events.
- *What is the next LTP target in this space?* The level of service for drainage and culvert maintenance would be up for discussion during the LTP process.
- A discussion was held around collaborating with Waikato Regional Council on drainage issues.

ACTION: Staff to invite Waikato Regional Council to a future Infrastructure Meeting or workshop to provide an overview of their responsibilities regarding drainage.

REPORTS

Cushman & Wakefield Contractor Update

Agenda Item 6.1

Cushman and Wakefield presented to the Infrastructure Committee and the following discussion was held:

- *What efforts are being made for local contractors for the northern part of the District?* There had been engagement with at least half a dozen contractors in the area. Cushman and Wakefield were working with contractors to get their pre-qualifications up to Council standards, public liability insurance and negotiating fair rates.
- *What is the policy around LED lighting for different spaces?* There was no set policy around LED lighting. Lighting designs take place through Council projects managers or local suppliers. Council always holds the preference as to how and what lighting should be used.
- A discussion was held around Council's social procurement strategy. It was noted that Council would need have a wider discussion about pathways for contractors and public liability insurance.

ACTION: Acting Community Connections Manager to send Cushman and Wakefield's presentation to Councillors.

Capital Project Delivery Portfolio Update
Agenda Item 6.2

The report was received [INF2305/02 refers], and the following discussion was held:

- Since the last report another \$10million dollars of projects had been delivered.
- An overview of a complex project, using the Whatawhata Community Facility as a case study, was presented to the Committee. A discussion was held on the challenges that the project faced.
- A discussion was held around reporting for financial reconciliation for the Whatawhata Community Facility project.

ACTION: Financial reconciliation of the Whatawhata Community Facility to be captured in the final close out report for the project.

Meeting adjourned at 11:20am and resumed at 11:35am

EXCLUSION OF THE PUBLIC

Resolved: (Crs Keir/Eyre)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|---|--|---|
| Item PEX 2.1 Acquisition of Land - Ngaruawahia | Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987 | Section 48(1)(a) |
| Item PEX 2.2 Induction for Council's Three Waters Business | | |

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

| Item No. | Section | Interest |
|--|------------|---|
| Item PEX 2.1 Acquisition of land - Ngaruawahia | 7(2)(i) | To enable negotiations to carry on without prejudice or disadvantage. |
| Item PEX 2.2 Induction for Council's Three Waters Business | 7(2)(c)(i) | To protect information that is subject to an obligation of confidence and to ensure the information avenue remains open, when it is in the public interest for it to do so. |
| | 7(2)(j) | To prevent use of the information for improper gain or advantage. |

CARRIED

INF2305/04

Audit of Kerbside Rubbish in the Waikato District
Agenda Item 6.3

The report was received [INF2305/02 refers], and the following discussion was held:

- A concern was raised that despite the strategy to reduce household rubbish, there had been a 40 percent increase in rubbish per household.
- A concern was raised that in Taukau there were too many options for rubbish collection, there were both bags, bins and stickers options. It was noted that operationally it was difficult to manage rubbish collection in the Tuakau area. It would also be difficult to communicate changes to the system to the public.
- A discussion was held on Xtreme Zero Waste in Raglan. A concern was raised that Xtreme Zero waste is servicing a facility in Te Uku that was not covered by the contract with Council.

Cyclone Gabrielle Recovery Update
Agenda Item 6.4

The report was received [INF2305/02 refers], and the following discussion was held:

- Work is being done on a draft recovery action plan, and staff were working with the community of Port-Waikato on this.
- A Geotech report was being undertaken for affected red and yellow stickered houses.
- Work in the community response planning space was underway.

Open Spaces – Cyclone Gabrielle Recovery Update
Agenda Item 6.5

The report was received [INF2305/02 refers], and the following discussion was held:

- *Did Council not get additional funding for these works?* The funding provided from Waka Kotahi was to assist with planning not physical works. Staff were looking at alternative funding options to apply for.

Resolved: (Crs Ngataki/Gibb)

That the Infrastructure Committee:

- a. notes the report on Open Spaces remedial works as part of the Cyclone Gabrielle Recovery effort; and**
- b. notes a further report will be presented to the Infrastructure Committee seeking an amendment to the approved Contract Sum for Tree Maintenance Contract 20-061.**

CARRIED

INF2305/08

The meeting adjourned at 1:10pm and returned at 1:45pm

Regional and Sub-regional Strategic Transport Initiatives within the Waikato District
Agenda Item 6.6

The report was received [INF2305/02 refers], and the following discussion was held:

- It was noted that there were number of services in the LTP that did not get Waka Kotahi funding, but Council was working through a process of trailing some of these services. Engagement over this matter was underway with the relevant Community Boards and Committees.
- One challenge that Waikato Regional Council faced was that they were unable to deliver some services due to Covid and a shortage of bus drivers. Key decisions about services would need to be made in the LTP process.
- *When considering funding, would Council have updated traveller numbers?* Waikato Regional Council were looking at modelling around funding and where they rate compared to other councils.

Motor Sport Events – Use of Waikato District Roding Network
Agenda Item 6.7

The report was received [INF2305/02 refers], and the following discussion was held:

- Concern raised about holding car rallies in the district and against climate change ideology. Rallies should only be held in areas where they were supported.
- A concern was raised about level of bond that was being asked for by organisers. A proposed policy about rally bonds would be brought to Councillors in the coming months.

Resolved: (Crs Eyre/Keir)

That the Infrastructure Committee:

- a. **approves the application to close Ruapuke Road between the intersection with Te Mata Road and Waimaunga for the Hamilton Car Club Tarmac Rally on Sunday 18 June 2023 from 8.30am to 4.00pm.**

CARRIED

INF2305/09

Cr L Thomson requested her dissenting vote against the above motion be recorded.

Whaingaroa/Raglan Wharf Lease
Agenda Item 6.8

The report was received [*INF2305/02 refers*], and no discussion was held.

Resolved: (Crs L Thomson/Eyre)

That the Infrastructure Committee:

- a. approves the notification of an Expression of Interest to identify a suitable commercial lessee for Tenancy 5 on the Whaingaroa/Raglan Wharf; and
- b. approves the granting of a lease to a suitable lessee for Tenancy 5 for a term up to 1 April 2030; and
- c. delegates authority to the Chief Operating Officer to execute all relevant documentation to give effect to the resolution.

CARRIED

INF2305/10

Proposed Road Name application for Stage 17 & 18, Hitchen Block, Pokeno
Agenda Item 6.9

The report was received [*INF2305/02 refers*], and the following discussion was held:

- It was noted that Vintner was spelt incorrectly as 'Vitner' in the report. The report stated that the developer wanted to use the name to describe a wine make which is spelt 'Vintner'.

ACTION: Staff to check if the developer wants 'Vitner Lane' or 'Vintner Lane' and the minutes be updated accordingly.

Resolved: (Crs Ngataki/Matatahi-Poutapu)

That the Infrastructure Committee approve the following proposed road names submitted by the developer:

- a. for Stage 17 SUB0040/21, at 201 Hitchen Road, Pokeno
 - i. Road 30: Piedmonte Avenue
 - ii. Road 34: Vigneto Street
 - iii. Road 37: Dolcetto Place
 - iv. JOAL 12: Netu Lane
 - v. JOAL 13: Vintner Lane.
- b. for Stage 18 SUB0224/21, at 201 Hitchen Road, Pokeno
 - i. JOAL A: Chris Gatehouse Lane.

CARRIED

INF2305/11

Proposed Road Name application for SUB0158/20 – Helenslee Road, Pokeno
 Agenda Item 6.10

The report was received [INF2305/02 refers], and no discussion was held.

Resolved: (Crs Ngataki/L Thomson)

That the Infrastructure Committee approve the following proposed road name submitted by the developer:

- a. for SUB 0158/20, at 21 Helenslee Road, Pokeno.**
 - i. Option 1: Proposed Road A – Waimaa Lane**

CARRIED

INF2305/12

Proposed Road Name for Subdivision 0070/21 at Helenvale Crescent, Pokeno
 Agenda Item 6.11

The report was received [INF2305/02 refers], and no discussion was held.

Resolved: (Crs Ngataki/Her Worship the Mayor, JA Church)

That the Infrastructure Committee approve the following proposed road name submitted by the developer;

- a. for SUB 0070/21, Helenvale Cresecent, Pokeno.**
 - i. Option 1: Road 1 (Lot 201) – Coptic Terrace**

CARRIED

INF2305/13

Resolutions INF2305/14 - INF2304/16 are contained in the public excluded section of the minutes.

It was noted at the Council Meeting on 24 May 2023 that whilst the Infrastructure Committee reports were to remain confidential and the resolutions could be released that this needed to be done once negotiations were finalised in these matters and would be made public by the Chief Executive at the appropriate time.

There being no further business the meeting was declared closed at 2:10pm.

The Committee closed with a Karakia.

Minutes approved and confirmed this _____ day of _____ 2023.

EM Patterson
CHAIRPERSON

Minutes for a meeting of the General Policies Reserves Management Plan Hearings Panel held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia **MONDAY, 17 APRIL 2023** commencing at **9.15am**.

Present:

Cr JM Gibb (Chairperson)
Cr C Beavis (arrived 9:30am)
Cr T Turner

Attending:

Mr R Gibbs (Tamahere Mangaone Restoration Trust)
Mr L Koppens (Tamahere Mangaone Restoration Trust)
Ms C Robertson (Auckland Waikato Fish and Game)
Mr J Lawson (*via audiovisual link*)
Mrs A Greensill (Tainui o Tainui)
Mr A Greensill (Tainui o Tainui)
Mr H West (Sport Waikato)

Mr A Averill (Deputy General Manager, Service Delivery)
Mr M Horsfield (Reserve Planner)
Ms R Serhan (Reserve Planner)
Ms Annette Champion (Xyst Consulting)
Ms R Leahy (Democracy Advisor)

Cr Turner opened the meeting with a Karakia.

APPOINTMENT OF CHAIRPERSON

Resolved: (Crs Turner/Gibb)

THAT Cr Gibb be appointed Chairperson of the General Policies Reserves Management Plan Hearings Panel.

CARRIED

INFHE2304/01

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Gibb/Turner)

THAT the apology from Cr Beavis for lateness be accepted.

CARRIED

INFHE2304/02

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Turner/Gibb)

THAT:

- a. the agenda for a meeting of the **General Policies Reserves Management Plan Hearings Panel** held on **Monday, 17 April 2023** be confirmed;
- b. all items therein be considered in open meeting; and
- c. all reports be received.

CARRIED

INFHE2304/03

DISCLOSURES OF INTEREST

There were no disclosures of interest.

REPORTS

Resolved: (Crs Gibb/Turner)

That the General Policies Reserve Management Plan Hearings Panel:

- a. considers all the submissions received pursuant to section 41(6)(d) of the Reserves Act 1977, the **General Policies Reserve Management Plan**.

CARRIED

INFHE2304/04

Hearing of submissions on the draft General Policies Reserve Management Plan
Agenda Item 5.1

The report was received [INFHE2304/03 refers], and the follow discussion was held:

- The General Policies Reserves Management Plan was adopted in 2015 and sets objectives and policies applied to all the reserves in the District. Under the Reserves Act the Reserves Management Policies are meant to be kept under review.
- It was noted that 42 submissions were received, the majority of which were in the early engagement stage. The second round of Public consultation received fewer submissions, suggesting that the Plan was broadly accepted by the public.
- There had been some technological advances that needed to be addressed i.e. drones and e-cigarettes.

Cr Beavis arrived at the Hearing at 9.30am

**Clare Robertson on behalf of Auckland Wildlife Fish and Game
(Submission ID 5826)**

- The submitter was largely supportive of the General Reserves Management Plan, however, wanted to focus on leases and licences.
- The submitter noted that there were a number of reserves in the Waikato District that were currently leased or utilised for grazing without any formal agreement. Grazing on Council Reserves was often poorly managed or had a lack of oversight from Waikato District Council. Many of the reserves that were grazed are adjacent to waterways which could lead to the degradation of waterways and ecosystems.
- The submitter suggested Council conduct a stock take of the reserves under Council administration to gain an understanding of what practices are in place on those reserves and how to better protect the biodiversity of the surrounding areas.

**Russell Gibbs on behalf of Tamahere Mangaone Restoration Trust
(Submission ID 5826)
Attachment 5.1A**

- It was noted that there had been an error in the report. The Tamahere Mangaone Restoration Trust's submission had not been included in the agenda and an incorrect submission had been attributed to the submitter.
- It was noted that the Tamahere Community Committee's submission was also not submitted, Mr Gibbs provided a copy of the submission to the Panel for consideration (**Attachment 5.1B**).
- The Trust was largely supportive of the Plan however, it was noted that an engagement strategy would be beneficial for community groups.
- The Trust believed there was a need for separate section in the Plan to deal with scientific, ecological and natural resources within the district.
- The Trust's primary focus is the rehabilitation of gullies, removing invasive species and creating walkways for the community. With this in mind, the Trust would like to see a consistent plan in place to address the weed issue in the district and the implementation of a biodiversity plan.
- The Trust raised a concern about Council's reserve naming policy, community consultation and engagement was necessary.

John Lawson (Submission ID 5827)

- It was noted that staff had accepted many of the submitter's points.
- The submitter discussed ways of minimising climate change through promoting active transport.
- The submitter stated that having sheep instead of cattle grazing on council reserves would be less carbon intensive and better for people walking on the reserves.
- The submitter suggested planting Manuka on reserves, instead of grazing cattle, which would enable manuka honey to be harvested and sold.

- The submitter discussed carparks and was concerned about the amount of money Council spent on carparks in the district.

Resolved (Crs Beavis/Turner)

That the General Policies Reserve Management Plan Hearings Panel deliberates on the amendments to the draft plan to reflect the submissions.

CARRIED

INFHE2304/05

The meeting adjourned at 10:15am and resumed at 10:40am.

Angeline Greensill on behalf of Tainui o Tainui

- It was noted that the submitter originally indicated that they would not be attending the Hearing, however decided to attend the Hearing. The Committee agreed to hear their submission.
- The submitter discussed ongoing Treaty claims and co-governance and including it in the Plan.
- The submitter discussed prohibiting horses and vehicles on beaches in the district to prevent coastal erosion. The submitter stated that there needed to be stronger bylaws alongside monitoring and implementation in place to stop this from occurring.
- The submitter raised a concern about the lack of oversight of commemorative seats, such seats should only be reserved for people who live in the district. It was noted that this was out of scope for this Plan.
- The submitter stated that there should be penalties in place for the destruction and graffiti of Council signage.

DELIBERATIONS

- It was suggested that there should be an amendment to the policy to include 'natural shade from trees rather than structures.

ACTION: Staff to update policy with the inclusion of shade from trees.

- A discussion was held on smoking and vaping in playgrounds. Submissions talked about providing spaces for people to smoke and vape, this was accepted in part. However, it was not consistent with Smokefree 2025.

ACTION: Policy to ban smoking and vaping on Reserves and playgrounds.

- A discussion was held around whether horse riding should be included in the policy.

ACTION: Staff to investigate whether horse riding should be mentioned in the plan or covered in the bylaw.

ACTION: Staff to expand/mention the benefits of environmental volunteers in the Plan.

ACTION: General Policies Reserve Management Plan to be updated to reference Taiao.

- Discussion was held around pastoral management and fencing waterways. It was suggested that a section be added on pastoral management. It was noted that the Strategic Property Team were currently undertaking work around this space.
- Discussion was held around reducing mowing and naturalising reserves.

ACTION: Staff to include or investigate adding a policy around naturalisation.

- A discussion was held on Sport Waikato's submission on the development of reserves. It was suggested that the policy could have an intent for any reserve to look for and encourage active modes of transport. It was noted that not all reserves would be appropriate for this but could be considered when new parks were in the planning stage.

ACTION: Staff to include consideration to reserves and active transport.

ACTION: Staff to include benefits of 'sports hubbing' in the plan.

- Discussion was held on co-management and co-governance. It was noted that the broader Council policy was co-governance.

ACTION: Plan to refer to Joint Management Agreement held agreements for reserves and acknowledge the long-term aspirations to work with mana-whenua.

- Discussion was held on the reserves naming policy in the Plan and the Tamahere Reserve. It was noted that name 'Maniapoto Reserve' had been offered by local iwi. Under the current policy there was no requirement for public consultation about the name if it was offered by iwi.
- The Subcommittee agreed that the reserve naming policy should remain as is.
- A discussion was held on if a reserves schedule should be included in the Plan. A concern was raised that the classification process for reserves hadn't been completed. It was noted that most Councils in New Zealand did not consistently classify all their reserves.
- It was suggested that a policy be included that stated Waikato District Council intended to undertake the process of classifying all its reserves. It was noted that the classification process would be time and resource intensive. Therefore, it would require a long-time frame to complete.

ACTION: Staff to investigate wording around classifying reserves under the Reserve Act.

WDC General Policies Reserve Management Plan

Submission from Tamahere Mangaone Restoration Trust

December 2022

Introductory statement regarding the purposes of the plan.

The trust supports what is being said here. Council realises that it needs to engage in conservation with groups if it is to achieve its Biodiversity obligations.

Council needs to have an Engagement Strategy that does not seem to exist at present.

The Trust sees the need for a separate section in this 2022 Management Plan dealing with Scientific, Ecological and Natural Reserves. These are our special treasures and cannot be looked after with a once in a while visit from contractors. Hopefully each will have a Council supported care group to do this work. A point worth noting here if for the Hearing Panel to look at the WDC Natural Parks Plan and see a consistent “significant weed problems” theme. Looks like there is no local group showing the love.

Page 5: Other Council documents and legislation

The Trust has serious concerns the there is no mention of “risk assessment” on the likes of trees that can fall on to a road or for that matter on to a track. Recent local Coronial decisions must give Council a reason to have another look at the risks.

The Reserves Act supports the notion that the Plan has a strong focus on public engagement thereby allowing communities to shape the document.

To follow this through Council will have to have an Engagement Strategy and funding to support conservation groups. It is the view of the Trust that Council may also have to employ suitably qualified staff to work with the various volunteer groups in a collaborative way to ensure success.

Page 8: Section 1.2 Relationships with volunteer groups

Support the words used and hope some funding support can be

found.
Council must have concerns as to how few groups there seem to be. Maybe a workshop will deliver some reasons for that?

The Trust would like to see this section (1.2) extended and to discuss Community Groups, for from these groups via the Blue Print process will sporn the needed care/conservation groups. Council have made great strides in recent years getting Boards and Committees going. The Blue Print have given communities a voice that then needs to be followed up with supportive actions.

Page 12: Section 1.4.2 Biodiversity

Tamahere Mangaone Restoration Trusts prime function is the rehabilitation of gullies in a manner that qualifies that rehabilitation to be a Scientific/Ecological Reserve in other words a wide range of plants will be planted with a view to the bush being sustainable in 10 years.

The Trust has achieved this in the Tamahere Reserve, Allan Turner Project and is in the way for 2 others. Biodiversity is what the Trust is about.

Over all the Trust supports what the Plan says.

The Trust would like to see an implementation Plan for Biodiversity.

Does Council have a current Biodiversity Strategy?

The Trust would like to see Council take a more active role in Pest Plant Management with WRC. Council will now be well aware that the likes of woolly nightshade and pampas are causing serious damage to out native bush. Along with Privet and Cherry our bush has no defence.

The Trust does not believe that Council should be involved in mammalian pest management. This is the role of WRC working with Pest Free 2050. Many groups have sprung up and are doing a great job...

Page37: Section 5.4 Reserve Naming

The trust has serious concerns that Council is giving itself the power to name a Reserve in our area without any consultation with the local community and if such consultation did take place, override the community's submissions.

Communities do not appreciate being ignored.

The Trust submits that it should not be up to a Council staffer to decide if the

naming process should be consulted on. With staff turnover at most Councils being what it is it is unlikely that staff will have the expertise to make that call.

As for only using names of deceased people for naming the Trust submits that there are cases of live people who have given over 20 years of service to conservation that deserve to be recognised.

The Trust notes that there is no reference to the walkways naming processes. Now that the Walking Access Commission can be involved, will all tracks be Reserves?

Appendix 1: Reserves maintained by Waikato District Council.

This appendix is referenced to as Schedule 1 in the 2015 General Policies document. The Trust is active in the gullies of Tamahere and this schedule appears to be missing some of the key areas we are working in.

1. Bilsthorpe Lane Reserve. Bilsthorpe Lane [Lot 25 DP 343310]
2. Bilsthorpe Lane Reserve. Bilsthorpe Lane [Lot 24 DP 343310]
3. There are several parcels of land on the Mangaone Stream between Tauwhare Road and the new highway that are not in the 2015 document schedule. [cannot be located in the schedule]

What is included at Bilsthorpe Lane is the WDC land [Lot 3 DPS 73948] This is classified as an esplanade reserve and is across the stream from council owned Reserve land.

The Tamahere Community Centre [2015 Document, page 62] is present but we believe it is listed under the wrong category.

For and on behalf of the Tamahere Mangaone Restoration Trust

Leo Koppens: Chairperson leok@xtra.co.nz

Russell Gibbs: Secretary russell.gibbs@xtra.co.nz

Shape Waikato - Draft General Policies Reserve Management Plan

no-reply@harvestdp.com
To russell.gibbs@xtra.co.nz

11/12/2022 20:27

Reply Reply all Forward Spam Delete Blacklist ☰

TMR Submission & Response.



Shape Waikato - Draft General Policies Reserve Management Plan

Thank you for your submission of the form Draft General Policies Reserve Management Plan through Shape Waikato

Thank you for your submission. Please find a copy of your submission below.

If you have indicated you would like to be heard, you will be contacted prior to the Hearing in early 2023.

Kind regards,
The Reserves Planning Team

Name

Russell Gibbs

Organisation (if applicable)

Tamahere Mangaone Restoration Trust

Postal address

37 Koppens Road, Tamahere

Postcode

3283

Email

russell.gibbs@xtra.co.nz

A hearing will be held in early 2023. Would you like to present your submission to Council at the hearing?

No

Following the initial consultation on the General Policies Reserve Management Plan, we have made changes and updated the draft. Do you believe the updated draft addresses the the vision, objectives and policies appropriately?

Yes

Do you have any further comments or feedback?

WDC General Policies Reserve Management Plan
Submission from Tamahere Mangaone Restoration Trust
December 2022

Introductory statement regarding the purposes of the plan.

The trust supports what is being said here. Council realises that it needs to engage in conservation with groups if it is to achieve its Biodiversity obligations. Council needs to have an Engagement Strategy that does not seem to exist at present.

The Trust sees the need for a separate section in this 2022 Management Plan dealing with Scientific, Ecological and Natural Reserves. These are our special treasures and cannot be looked after with a once in a while visit from contractors. Hopefully each will have a Council supported care group to do this work. A point worth noting here if for the Hearing Panel to look at the WDC Natural Parks Plan and see a consistent "significant weed problems" theme. Looks like there is no local group showing the love.

Page 5: Other Council Documents and Legislation. The Trust has serious concerns the there is no mention of "risk assessment "on the likes of trees that can fall on to a road or for that matter on to a track. Recent local Coronial decisions must give Council a reason to have another look at the risks.

The Reserves Act supports the notion that the Plan has a strong focus on public engagement thereby allowing communities to shape the document. To follow this through Council will have to have an Engagement Strategy and funding to support conservation groups. It is the view of the Trust that Council

may also have to employ suitably qualified staff to work with the various volunteer groups in a collaborative way to ensure success.

Page 8: Section 1.2 Relationships with volunteer groups Support the words used and hope some funding support can be found. Council must have concerns as to how few groups there seem to be. Maybe a workshop will deliver some reasons for that?

The Trust would like to see this section (1.2) extended and to discuss Community Groups, for from these groups via the Blue Print process will sporn the needed care/conservation groups. Council have made great strides in recent years getting Boards and Committees going. The Blue Print have given communities a voice that then needs to be followed up with supportive actions.

Page 12: Section 1.4.2 Biodiversity Tamahere Mangaone Restoration Trusts prime function is the rehabilitation of gullies in a manner that qualifies that rehabilitation to be a Scientific/Ecological Reserve in other words a wide range of plants will be planted with a view to the bush being sustainable in 10 years. The Trust has achieved this in the Tamahere Reserve, Allan Turner Project and is in the way for 2 others. Biodiversity is what the Trust is about.

Over all the Trust supports what the Plan says. The Trust would like to see an implementation Plan for Biodiversity. Does Council have a current Biodiversity Strategy?

The Trust would like to see Council take a more active role in Pest Plant Management with WRC. Council will now be well aware that the likes of woolly nightshade and pampas are causing serious damage to out native bush. Along with Privet and Cherry our bush has no defence. The Trust does not believe that Council should be involved in mammalian pest management. This is the role of WRC working with Pest Free 2050. Many groups have sprung up and are doing a great job...

Page37: Section 5.4 Reserve Naming The trust has serious concerns that Council is giving itself the power to name a Reserve in our area without any consultation with the local community and if such consultation did take place, over ride the community's submissions. Communities do not appreciate being ignored. The Trust submits that it should not be up to a Council staffer to decide if the naming process should be consulted on. With staff turnover at most Councils being what it is it is unlikely that staff will have the expertise to make that call.

As for only using names of deceased people for naming the Trust submits that there are cases of live people who have given over 20 years of service to conservation that deserve to be recognised.

The Trust notes that there is no reference to the walkways naming processes.

Now that the Walking Access Commission can be involved, will all tracks be Reserves?

Appendix 1: Reserves maintained by Waikato District Council.

This appendix is referenced to as Schedule 1 in the 2015 General Policies document. The Trust is active in the gullies of Tamahere and this schedule appears to be missing some of the key areas we are working in.

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The Tamahere Community Centre [2015 Document, page 62] is present but we believe it is listed under the wrong category.

For and on behalf of the Tamahere Mangaone Restoration Trust

Leo Koppens: Chairperson leok@xtra.co.nz

Russell Gibbs: Secretary russell.gibbs@xtra.co.nz



Submission on draft General Policies Reserve Management Plan 2022

To: **Waikato District Council**
Private Bag 544, Ngaruawahia 3742
shape.waikatodistrict@waidc.govt.nz

Submitter: **Tamahere Community Committee**

Contact: Charles Fletcher

Address for Tamahere Community Committee
Service: tamaherecommunitycommittee16@gmail.com

Phone: 021 964000

Email: tamaherecommunitycommittee16@gmail.com

The Tamahere Community Committee [TCC] was established by the Waikato District Council [WDC] to support the Councillors representing the Tamahere Ward. TCC members are publicly elected triennially and governed by the Council protocols for Community Boards and Committees.

This submission is made by the TCC representing the wider interests of the Tamahere Community and its population of over 6,000 living in a rural/country living environment.

Submission on: General Policies Reserve Management Plan 2022

Closing date for Submission: 12 December 2022

Project number: RMP2022/01

TCC **does wish to be heard** in support of this submission.

TCC is making this submission as a Community organisation.

Does TCC consider the updated draft address the vision, objectives and policies appropriately? Generally YES subject to the following comments.

TCC is making this submission focusing on wording which may be misinterpreted or may result in unintended consequences. Being heard enables proper communication and

understanding of views. Council staff and its officers change, so new Council personal generally only have the wording in front of them to work from and make decisions.

Does the Council intend that this General Policies Reserve Management Plan apply to all reserves or should it make a distinction between reserve types (e.g. are Scientific, Ecological and Natural Reserves to have different policies?)

1. **Treaty of Waitangi and Mana Whenua** is a dominant theme of the whole plan and reflects a current ideology addressing Maori issues. We understand the reasons.
2. This pendulum swing has merit so long as balance is not lost in the process. We would ask that the Council balances the interests of other cultures including the other party to the Treaty.
3. The distinction between “partners” and “stakeholders” is one which needs to be made with great care and caution.
4. **Para 1.2 Relationship with Volunteers and Partnerships.** TCC members are all **volunteers** and understand the importance of the role of volunteers in the community.
5. Volunteers have passion and seek to fill gaps and needs in the community. These initiatives are to be promoted, not suppressed.
6. Council is responsible for the “big picture” for the future of the district, making rules and administering those rules along with central Government regulations. This **regulatory role can suppress initiative and spontaneity** of the community and/or its volunteers, which is an undesirable consequence.
7. TCC, and volunteers it supports, have experienced frustration over recent years caused by Council, its rules and regulations. Our objective is to bring balance back to how Council progresses its relationships so that they can be positive and attractive for engagement in the future. Council and TCC have progressed positive and successful initiatives and intend that they should continue.
8. What the Council records under para 1.2 is expressed in reasonable terms **BUT the Council has failed to deliver**, particularly with responses in reasonable time frames. Therefore, Council needs to have agreed time frames to respond to **volunteer and partnership opportunities**, which the Council must respect.
9. Introducing “legalism” and detailed “health and safety requirements” has tied hands and frustrated the outcomes volunteers are offering to deliver. **Council must have more flexibility** in its approach to implementing volunteer and partnership opportunities, otherwise they will be lost.

10. This also applies to “**formal Council agreement**” terms – these need to reflect the spirit and intent of the volunteer and/or partnership opportunity and not become so onerous as to stifle the initiative.
11. **Para 1.3. Cultural and Historic Heritage** is to be respected but it should not be restricted to one culture.
12. 182 years on from the signing of the Treaty we have seen significant changes and integration of various cultures in New Zealand. All are important as we move forward, as our history is still developing. These should all be recognised and encouraged.
13. **Para 1.4.2. Biodiversity.** At para 2. C. and d. there is a focus on “indigenous” and “native species dominated” for plantings in reserves. Cambridge is a town with national and international mana where its tree plantings (in particular) are “exotic”.
14. The sameness promoted by this policy is not something TCC supports and it asks that **the Council modify the emphasis so as to allow a mix, or a theme, for plant and tree species** which is not dominantly “indigenous” or “native species dominated”.
15. **NZTA** has a dominant focus on “indigenous” and “native species”, evidenced by the SH1 corridor through the Waikato District, for cost saving reasons as there is less leaf litter. This is at the expense of some wonderful and colourful exotic species. We encourage the **Council to reconsider para 4 as this focus is too restrictive.**
16. **Para 2.2. Access & Parking.** Sub-para 4. g. does not reflect a need for “public event” parking at a reserve. Generically this is something Council needs to modify if no other parking is available in the vicinity.
17. **Para 3. Use of Reserves.** TCC wishes to focus on the specifics of the Tamahere Village reserve in making this submission.
18. The Tamahere Village concept was developed around a “piazza”. This is not a common concept in New Zealand but anyone who has visited Italy will have experienced the vibrancy of community activities in piazza areas through the seasons.
19. TCC seeks the full benefit and use of the Piazza area in the way that it was intended as a community space for bringing people together and celebrating the community.
20. Therefore, TCC is concerned that, the Objective and Policies in this section of the RMP, may **override the foundation “reason for being”** for the **Tamahere Village piazza** which is situated on a Council reserve.

21. We urge the Council to consider and address this concern so that the spontaneity of the community use of the piazza is not lost. It may not be possible to address this concern in the general wording in these Policies, so provision could be made for the Council to work with TCC to develop approved standard terms enabling events to take place within the **Tamahere Village piazza** which do not become tied up with “red tape” and ongoing need for paperwork to be filed for consents for every event.
22. At this stage TCC contemplates a volunteer event organiser could be appointed to promote regular community events so these need to follow a simple methodology for the facilities to be properly used. This would not apply to a paid commercial event.
23. **Para 4.4. Events.** TCC observes that the Council “Approvals framework” and any “events strategy” need to recognise the specific design and purpose of the Tamahere Village piazza and associated facilities.
24. TCC invites the Council to Partner with TCC to develop approved standards terms enabling events to take place within the **Tamahere Village piazza** without imposition of costs and repeating paperwork which will stifle the community. The community has funded the reserve within which the Tamahere Village has been established and has a vested interest in the success of events and protecting the resource.
25. **Para 3.2. Drones.** This is a new policy. It is needed.
26. Note: The **Hamilton Airport flight restriction zones** mean that many Tamahere properties are restricted as to where they can fly drones, so the use of Council reserves becomes a priority to serve the Tamahere community.
27. **Para 5.2. Waste.** TCC does NOT SUPPORT Council promoting generally “rubbish free” reserves nor the arbitrary right to install or remove litterbins.
28. The arbitrary nature of a Council decision for “user pays” by way of a “carry in/carry out” policy will not encourage waste minimisation in some locations.
29. The mandatory Policy that “Where a reserve is used for an event or tournament, the organisers will be responsible for the collection and approved disposal of all associated litter and waste” may be valid for commercial paying events, but is strongly opposed by TCC for voluntary community events. Can you please modify the wording so that Council can distinguish between commercial events (paying and carrying full cost) and Volunteer events (where those attending are asked to clean up but with no fiscal penalty on the organiser).
30. The reserve, which serves the Tamahere Village, Tamahere Community Centre and the Tamahere Model Country School, is in daily use for a myriad of purposes and events. TCC has had to ask Council to add rubbish bins with TCC funding the capital cost from funds allocated for ongoing community use at Tamahere.

31. **Para 5.3. Public Health and Safety.** TCC supports smoke free and vape free outdoor public places policies that cover areas like playgrounds, parks, sports fields, reserves, and skate-parks.
32. **Para 5.4. Reserve Naming.** This includes policies for naming new reserves and renaming existing reserves.
33. At para 9. c. the Council contemplates “public consultation in partnership” with the local community board or committee. The extent of consultation is determined on a “case-by-case basis”. This is a concern and may not be appropriate.
34. TCC contemplates that Council should always consult with TCC for naming options in the Tamahere Ward, as it has done in the past, and **that a decision will never be made by Council without consultation** in Tamahere (as it relates to a naming issue in the Tamahere Ward only).
35. Para 2., states Council “does not require consultation on names proposed by mana whenua” and can determine that wider community approval is not required.
36. This wording and policy intent is **NOT SUPPORTED** by TCC.
37. Do these Policies need to address maintenance of reserves (e.g. control of noxious and undesirable weeds)?

TCC invites WDC to modify the draft General Policies Reserve Management Plan 2022 to address the concerns expressed in these submissions. Specifically:

1. Council should have agreed time frames to respond to **volunteer and partnership opportunities**, which the Council must respect.
2. Council must have **flexibility** in considering volunteer and partnership opportunities (so they are not lost) to reflect the spirit and intent of the volunteer and/or partnership opportunity and not become so onerous as to stifle the initiative. Any **“formal Council agreement”** terms need to avoid “legalism” and detailed “health and safety requirements” which may frustrate outcomes volunteers are offering to deliver.
3. Council to modify the biodiversity policies to allow a mix, or a theme, for plant and tree species which is not dominantly “indigenous” or “native species dominated” (e.g. a picnic or play area is best shaded with exotic trees like jacaranda, elm, oak).
4. Council to allow for “public event” parking at a reserve, if parking is restricted/limited.

5. Are these policies intended to apply to all reserve types or should there be a distinction according to the reserve type and purpose?
 6. TCC does NOT SUPPORT Council generally having all “rubbish free” reserves nor the arbitrary right to install or remove litterbins.
 7. Please modify the wording to distinguish between Commercial events (paying and carrying full cost) and Volunteer events (where those attending are to clean up but with no fiscal penalty on the organiser).
 8. TCC supports smoke free and vape free outdoor public places policies that cover areas like playgrounds, parks, sports fields, reserves, and skate-parks.
 9. TCC supports “public consultation in partnership” with the local community board or committee but **does not support** Council advancing consultation on a “case-by-case basis”.
 10. TCC does not support Council policies that do “not require consultation on names proposed by mana whenua” and which determine that “wider community approval is not required”.
 11. TCC invites the Council to Partner with TCC to develop approved standard terms enabling events to take place within the **Tamahere Village piazza** minimising costs and repeating paperwork, enabling the promotion of community and Volunteer events.
-

Charles Fletcher – Chair, and

Susan Robertson – Immediate Past Chair

Tamahere Community Committee

This submission is filed electronically with the WDC.

Minutes for a meeting of the General Policies Reserves Management Plan Hearings Panel held in the Boardroom, 15 Galileo Street, Ngaruawahia **WEDNESDAY, 14 JUNE 2023** commencing at **9.00am**.

Present:

Cr JM Gibb (Chairperson)
 Cr C Beavis
 Cr T Turner

Attending:

Mr M Horsfield (Reserve Planner)
 Ms R Serhan (Reserve Planner)
 Ms R Leahy (Democracy Advisor)

The meeting was reconvened for further deliberations following the adjournment on 17 April 2023.

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Beavis/Turner)

THAT:

- a. the agenda for a meeting of the General Policies Reserves Management Plan Hearings Panel held on Wednesday, 14 June 2023 be confirmed;
- b. all items therein be considered in open meeting; and
- c. all reports be received.

CARRIED

INFHE2306/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

REPORTS

The report was received [INFHE2306/02 refers], and the following discussion was held:

- There were several grammatical errors in the document. Staff stated that these errors would be fixed prior to the policy being put forward to the Infrastructure Committee for adoption.

ACTION: Cr Beavis to send minor grammatical errors to the Reserve Planning Team.

- One of the submissions states that many of the reserves were not classified. Staff explained that regardless of their classification Council would still manage the reserve.
- Discussion was held around Mana Whenua engagement.

ACTION: Staff to update wording of policy to say Iwi and Mana Whenua were 'partners' not 'stakeholders'.

- Staff noted that changes to the policy included aligning it to Council's Climate Response Strategy.
- Changes were made to the policy to make stormwater reserves more interactive where possible.
- A discussion was held on installation of lighting for night-time sports. It was noted that this should be undertaken by Council on a case-by-case basis only.

ACTION: Staff to check with the Open Spaces Team Leader about who would bear the cost for the ongoing maintenance of lighting.

- The Chair thanked the Reserves Planning Team for their work for on the General Policies Reserve Management Plan.
- It was noted that the Policy would be adopted at the next Infrastructure Committee meeting on 5 July 2023.

Resolved (Crs Gibb/Turner)

That the General Policies Reserve Management Plan Panel:

- a. recommends to the Infrastructure Committee that the draft General Policies Reserve Management Plan subject to amendments be adopted.**

CARRIED

INFHE2306/02

The meeting closed 9:54am.

Minutes approved and confirmed this day of 2023

JM Gibb
CHAIRPERSON

| | |
|---------------------|--|
| To | Infrastructure Committee |
| Report Title | Actions Register – July 2023 |
| Date: | 5 July 2023 |
| Report Author: | Karen Bredesen, EA to the General Manager Service Delivery |
| Authorised by: | Megan May, General Manager Service Delivery |

1. Purpose of the report

Te Take moo te puurongo

To provide the Infrastructure Committee with an update on actions arising from the 24 May 2023 meeting.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Infrastructure Committee receives the Actions Register – July 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Infrastructure Committee’s Action Register – July 2023 (within report)

Infrastructure Committee's Actions Register – July 2023

| Meeting Date | Item and Action | Person / Team Responsible | Status Update |
|--------------|---|---|--|
| 24 May | <p>Roading maintenance and/or repairs (flood damage)</p> <p>Future reports to include the risks of putting off repairing some roads.</p> <p>Council is keen to understand:</p> <ul style="list-style-type: none"> • The sequencing of repairs; and • How we delivered against the expectations to 30 June. <p>There was an issue with the link to Google Earth, it was not functional.</p> <p>Roading Team to check Google Earth link and resend to Councillors.</p> | Grant Tregidga, Roding Manager | <p>The link below shows the locations of these sites.</p> <p>To open Google Earth copy the link below into Chrome as your web browser.</p> <p>https://earth.google.com/earth/d/1UOhzlES9RFItBmqdxPoANpH_HJqzseL0?usp=sharing</p> <p>Staff will provide a report after 30 June 2023.</p> |
| 24 May | <p>Drainage Responsibilities</p> <p>Staff to invite Waikato Regional Council to future Infrastructure Meeting or workshop to provide an overview of their responsibilities regarding drainage.</p> | Deron Sharma, Three Waters Reform Special Projects and Infrastructure | Waikato Regional Council staff will be invited to a future stormwater collaboration workshop. |
| 24 May | <p>Cushman and Wakefield's Presentation</p> <p>Acting Community Connections Manager to send Cushman and Wakefield's presentation to Councillors.</p> | Mel Tarawhiti | Completed, circulated to Councillors. |

| Meeting Date | Item and Action | Person / Team Responsible | Status Update |
|--------------|---|---------------------------------------|---|
| 24 May | <p>Capital Project Delivery Portfolio Update Financial reconciliation of the Whatawhata Community Facility to be captured in the final close out report for the project.</p> | Kirsty Wellington, Kurt Abbott, EP MO | This will be completed in the final close out report. |
| 24 May | <p>Proposed Road Name application for Stage 17 & 18, Hitchen Block, Pokeno Staff to check if the developer wants "Vitner Lane" or "Vintner Lane" and the minutes be updated accordingly.</p> | Joban | This is completed, developer agreed that it was spelt incorrectly. Road name is Vintner Lane. |

| | |
|---------------------|---|
| To | Infrastructure Committee |
| Report title | Huntly West Domain – Proposal to grant a lease to Friendship House (Huntly) Community Charitable Trust |
| Date: | 5 July 2023 |
| Report Author: | Michelle Brown, Strategic Property Manager |
| Authorised by: | Anthony Averill, Deputy General Manager Service Delivery |

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee of a proposal to lease part of the Huntly West Domain to Friendship House (Huntly) Community Charitable Trust for the site of the Huntly West hub and to cancel a ground lease to Friendship House at 43 Harris Street, Huntly.

AND

To seek approval to notify the public of the proposal to grant the lease at Huntly West Domain pursuant to the Reserves Act 1977.

2. Executive summary

Whakaraapopototanga matua

Friendship House (Huntly) Community Charitable Trust ('Friendship House') operates two community resource centres in Huntly. The Huntly West centre, known as the 'Huntly West hub' operates from a building owned by Chorus New Zealand Ltd at 49 Harris Street.

Chorus has asked Friendship House to vacate the building.

Builtsmart Properties Ltd has offered a new re-locatable building to Friendship House for the Huntly West hub.

In 2021 Friendship House applied to Council to locate the building on Council-owned land at 43 Harris Street, Huntly.

On 24 March 2021, the Infrastructure Committee resolved to grant a ground lease to Friendship House (Huntly) Community Charitable Trust to enable a community hub to be located at that site.

A ground lease was granted for a term of 20 years (plus a right of renewal for a further 15 years) from 1 January 2022.

In 2023 Builtsmart Properties Ltd applied for a building consent. The building consent has been granted, subject to a land use consent to locate a community facility on residential land.

It has become apparent that part of Harris Street is a heritage area under the Operative and Proposed District Plans. Any building on land within the heritage area must have features that are sympathetic to the style of railway houses in the street.

Representatives from Friendship House and Builtsmart Properties Ltd, and Council staff have considered the option of land use consent for 43 Harris Street and agreed that it would be prudent to instead pursue the option of a new ground lease on part of the Huntly West Domain, directly behind 43 Harris Street.

This report contains recommendations, which if approved, would enable a new ground lease proposal for Friendship House over part of the Huntly West Domain to be publicly notified in accordance with Sections 54, 119 and 120 of the Reserves Act 1977.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Infrastructure Committee recommends to Council:

- a. that Council gives approval to notifying the public of the proposal to grant a ground lease of part of the Huntly West Domain to Friendship House (Huntly) Community Charitable Trust in accordance with Section 54 of the Reserves Act 1977;**
 - b. notes that the land area affected by the proposed lease for Friendship House (Huntly) Community Charitable Trust is described as part of Part Lot 9 DPS 316. The lease area is shown in *Attachment 1 – Plan of Proposed Lease Area – Friendship House* of this report; and**
 - c. that Council gives approval to the cancellation of the lease to Friendship House (Huntly) Community Charitable Trust for 43 Harris Street when a new ground lease at the Huntly West Domain is granted.**
-

4. Background

Koorero whaimaarama

Friendship House runs two community resource centres in Huntly, one of either side of the Waikato River. Friendship House is a community space providing support to the residents of Huntly through workshops, food banks, drop-in centres and general advice and advocacy services.

The Huntly West branch of Friendship House, known as the 'Huntly West hub' is currently located at 49 Harris Street in a property owned by Chorus New Zealand Limited. Chorus has advised that they intend to dispose of the property; Friendship House is required to vacate as soon as possible.

Builtsmart Properties Limited ('Builtsmart') offered to provide Friendship House with a new relocatable building for the Huntly West hub.

In early 2021, Council received an application from Friendship House to lease them Council-owned land at 43 Harris Street, Huntly upon which the new building would be located.

Council staff were concerned that the reserves in Huntly West (including 43 Harris Street) which, although residential land, serves as part of the Huntly West Domain) did not meet Crime Prevention through Environmental Design (CPTED) Standards. Staff felt that the re-location of a building onto 43 Harris Street would obscure sight lines into the adjoining Domain (also known as Semple Street Reserve).

Council staff were also concerned that a lease of the site would impact Council's options for reviewing its land holdings in the future. Council staff prepared a report to Council's Infrastructure Committee recommending that the application be declined.

Contrary to the staff recommendation, on 24 March 2021, the Infrastructure Committee resolved to approve the application from Friendship House for a ground lease of 43 Harris Street.

A ground lease was granted to Friendship House for a 20-year term from 1 January 2022. The lease includes one right of renewal for a further 15 years.

In early 2023, Builtsmart applied to Council for a building consent. The building consent has been granted, subject to a land use consent. The land use consent is required because the location of a community facility on residential land is not a permitted activity under the District Plan.

During discussions regarding the land use consent, it became known that part of Harris Street, including number 43, is within a heritage area under both the Operative and Proposed District Plans. Any building to be located within this area must be sympathetic to the style of the railway houses that line the western side of the street. – see *Attachment 2 – Plan of District Plan Heritage Area - Harris Street, Huntly*.

The Huntly heritage area guidance sets out factors that will be considered in determining whether a building will meet the requirements for the heritage area. This includes factors such as roof forms, roofing materials, cladding and texture of external walls, the size and shape of windows, doors and front porches and the style of fences.

After extended discussions, representatives of Friendship House and Builtsmart and Council staff consider that the better option would be to pursue a ground lease of part of the Huntly West Domain, immediately behind 43 Harris Street.

This location would provide connectivity to Harris Street and would provide parking within the reserve, accessed from Fraser Street. The proposed location sits adjacent to the ex-Bowling Club and the parking area and retains sight lines for adjoining owners - see *Attachment 1 – Plan of proposed lease area for Huntly West hub*.

The Huntly West Domain and the adjoining Crown-owned reserve are the location of some criminal and anti-social behaviour, causing significant concerns for residents. It is hoped that the presence of the Huntly West hub within the reserve will reduce criminal activity due to the presence of others and the fact that the hub is held in high regard amongst residents.

Council's Community Growth, Strategic Property and Parks and Reserves teams support the proposal and have considered the following factors:

- Level of community benefit provided by this lease proposal.
- Suitability of the activity on the reserve
- Similar activities/services with existing community groups
- Other options for Friendship House
- History and sustainability of Friendship House
- Willingness of Friendship House to share resource/spaces with other compatible groups.
- Friendship House's ability to pay lease outgoings.

Land Status

The land that would be subject to the proposed lease is contained in Part Lot 9 DPS 316. This land was vested in Trust in the Huntly Borough Council by Gazette. This land is within the Tainui First Right of Refusal area.

Proposed Lease Term

The proposed lease will be on the same terms as the lease of 43 Harris Street; with a term of 20 years with a right of renewal of a further 14 years 364 days. Rent reviews to take place every 5 years. The proposed lease area is approximately 560 square metres.

The rental will be set in accordance with Council's Leasing of Reserve Land Policy. Service charges and other lease outgoings will be paid by Friendship House and Friendship House will be responsible for all building maintenance.

Cancellation of existing ground lease

Staff recommend that, at the time of granting of any new lease to Friendship House, the existing lease of 43 Harris Street is cancelled. Council's Open Spaces team will work with Friendship House to develop a path and planting from Harris Street through number 43 to the new facility.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

Reserves Act 1977 Considerations

(1) Leasing powers

Leases of reserve land are required to be publicly notified unless the proposal is consistent with the Reserve Management Plan (RMP).

The Huntly West Domain Reserve Management Plan states that community leases will be considered for this site, but does not include mention of the proposed new lease specifically. New leases are required to be notified in accordance with Section 54, 119 and 120 of the Reserves Act 1977.

(2) Function and Purpose of the recreation reserves

The proposed lease has been assessed against Section 17 of the Reserves Act 1977 as follows:

- The proposed lease would provide a venue for recreation activities both in terms of the arts activities and other community activities of the Domain users.
- The lease area is approximately 560 square metres on a reserve of 8928m²
- This reserve adjoins another Crown-owned reserve of approximately 1.1 hectares.
- Two trees will need to be removed. These will be replaced with new plantings within the reserve and on 43 Harris Street.
- The lease proposal contributes to the better use and enjoyment of the reserve.
- The lease proposal is compatible with the principal or primary purpose of the reserve.

Council's Strategies and Goals

Priority Development Area

Huntly/Raahui Pookeka is identified as a Priority Development Area within the Future Proof subregion. The township is identified as a Priority Development Area as there is a need to enable and support the revitalisation of the town through a number of economic, cultural and social initiatives, particularly the provision of social and health services. The provision of a community house that provides social services fits within the goals of a Priority Development Area.

Waikato 2070

The Waikato Growth and Economic Development Strategy 2070 (“Waikato 2070”) focuses on a number of outcomes including:

- Grow our communities
- Build our business
- Embrace our identity and
- Empower our people

Under the focus area “Grow our communities” the following direction and implementation will support the provision of a community house:

- Deliver well-planned and people-friendly communities;
- Ensure that our communities have easy access to infrastructure and services.
- Strengthen collaboration with communities to develop areas in line with their aspirations identified in the Waikato District Council Blueprints.

Under the focus area of “Empower our people” the following direction and implementation will support the provision of a community house:

To Increase capability and capacity

- Develop capability programmes to support community leaders to grow their ability to deliver community initiatives.
- Collaborate with health, social, and education agencies to ensure that opportunities for our growing communities are not missed.
- Connect communities with agencies to help improve opportunities and outcomes.
- Invest time and resources in community leaders to ensure sustainable programmes for youth engagement.

To build a resilient local workforce

- Identify skill requirements for the future workforce and champion training programmes to support this.
- Create pipelines of opportunity for all sectors of society to access training and employment opportunities.

Huntly Local Area Blueprint

Whilst there are no specific initiatives that would support this project, a number of initiatives in the Waikato District Blueprints would support the project, including:

- DW4.4: Address lack in medical services and isolation issues.
 - DW4.9 Support safer communities initiatives.
 - DW9.1 Support non-Council external entities in their endeavours where their objectives align with the Council’s objectives.
-

Council's Strategic Goals

Building Community Resilience

This project aligns with Council's goal of partnering with communities to address climate change, natural disasters and social change.

Building Relationships

Friendship House is a not-for-profit organisation with four staff and more than 30 volunteers. It's work provides significant benefits to the community and users of the reserve through their Creative Huntly programme. The Huntly West hub will provide a number of services to the community including a drop-in space, workshops, food rescue, a fruit and vegetable co-op, budget advice, Plunket services, art classes and more.

Council currently partners with Friendship House to deliver programmes for youth development and leadership.

Supporting Sustainable Growth

This goal aims to ensure growth in the district is sustainable and responsible, ensuring we preserve our local heritage and sense of community. The Huntly West hub has become an essential part of the fabric of Huntly West providing a safe place for residents to meet, to attend workshops and access services and to share with each other.

Culture

Council recognises the importance of the reserve to hapuu and iwi.

Council staff will consult with local hapuu and iwi on the proposed lease prior to the public notification process.

The feedback from Iwi will be included in a further report following the closing of submissions.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee and Council to consider. This assessment reflects the level of significance (see paragraph 6.1) and relevant factors considered in completing the options assessment. The options are set out below.

Option 1: Approve the recommendation to notify the public of Council's intention to grant a ground lease to Friendship House (Huntly) Community Charitable Trust at Huntly West Domain, in accordance with Section 54 of the Reserves Act 1977 and agree to cancellation of the lease of 43 Harris Street if a new lease is granted.

If a new lease over the Huntly West Domain is granted to Friendship House, then the existing lease would be cancelled. It is intended that Council will work with Friendship House to design and construct a suitable path and planting from Harris Street to the new Huntly West hub location within the Domain.

Option 2: Decline the option to notify the public of Council's intention to grant a ground lease to Friendship House (Huntly) Community Charitable Trust at Huntly West Domain.

In this case, Friendship House and Builtsmart would look for a privately owned site upon which to locate the Huntly West hub.

Staff recommend **Option 1**. The proposal is consistent with the purposes of recreation reserves as the Huntly West hub is a community group and would host and support recreation activities. Moreover, public notification on the proposal will provide the opportunity for submissions and objections to be made before a decision is made, fulfilling the requirements of the Reserves Act 1977.

5.2 Financial considerations

Whaiwhakaaro puutea

Friendship House would be required to pay rent at the rate for community leases existing in Council's "Leasing on Council Reserves Policy" operating at the time of granting of the lease and at each rent review.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

This lease proposal is being considered under section 54 of the Reserves Act 1977 which provides the right for Council to grant leases to community organisations on recreation reserves.

The Minister of Conservation has delegated the decision making for leases to Council. Where a lease is not provided for in the Reserve Management Plan, the administering body, (Council) must give the public the opportunity to object or make submissions with respect to the proposal and be heard before deciding to grant a lease as per Sections 119 & 120 of the Reserves Act 1977.

The Reserves Act 1977 is subject to Section 4 of the Conservation Act 1987 and requires that administering bodies under the Reserves Act 1977 give effect to the principles of the Treaty of Waitangi.

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.4 Strategy and policy considerations **Whaiwhakaaro whakamaaherehere kaupapa here**

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations **Whaiwhakaaro Maaori me oona tikanga**

Refer to section 5 – cultural discussion.

5.6 Climate response and resilience considerations **Whaiwhakaaro-aa-taiao**

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks **Tuuraru**

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment **Aromatawai paahekoheko**

6.1 Significance **Te Hiranga**

The decisions and matters of this report are assessed as of high significance, in accordance with Council's [Significance and Engagement Policy](#).

The following criteria are particularly relevant in determining the level of significance for this matter:

- There is a legal requirement to engage with the community.

6.2 Engagement **Te Whakatuutakitaki**

The proposal will be of interest to the public as the Huntly West hub provides essential support to the residents of Huntly West and the wider community.

As such the proposed consultation is:

- Meet the public notification requirements on the Reserves Act 1977 – advertise for a minimum of one month in the Waikato Times and on Council's social media.
 - Contact representatives of local iwi and hapuu to ensure that they are aware of the lease proposal and are able to provide feedback.
-

| | | | | | |
|---|---|--|---|--|--|
| Highest level of engagement | Inform <input type="checkbox"/> | Consult <input type="checkbox"/> | Involve <input checked="" type="checkbox"/> | Collaborate <input type="checkbox"/> | Empower <input type="checkbox"/> |
| <i>Council must give people the opportunity to object and be heard before deciding to grant a lease as per Sections 119 & 120 of the Reserves Act 1977.</i> | | | | | |

State below which external stakeholders have been or will be engaged with:

| Planned | In Progress | Complete | |
|-------------------------------------|--------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Internal |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Community Boards/Community Committees |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Waikato-Tainui/Local iwi and hapuu |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Affected Communities |

7. Next steps Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action in order to conclude the matter:

- a. Engagement with Iwi.
- b. Public notification of the proposal to grant the lease, seeking submissions and objections
- c. Provide the opportunity for any submitters that wish to be heard to speak to Council
- d. Consider the objections and submissions and provide advice to Council on whether to accept, modify or decline the lease proposal.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

| | |
|---|------------------------------------|
| The report fits with Council's role and Infrastructure Committee's Terms of Reference and Delegations. | Recommendation to Council required |
| The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>). | Confirmed |
| Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>). | High |
| The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>). | Confirmed |
| The report considers impact on Maaori (<i>Section 5.5</i>) | Confirmed |
| The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>). | Confirmed |
| The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>). | Confirmed |

9. Attachments Ngaa taapirihanga

Attachment 1 – Plan of District Plan Heritage Area – Harris Street, Huntly

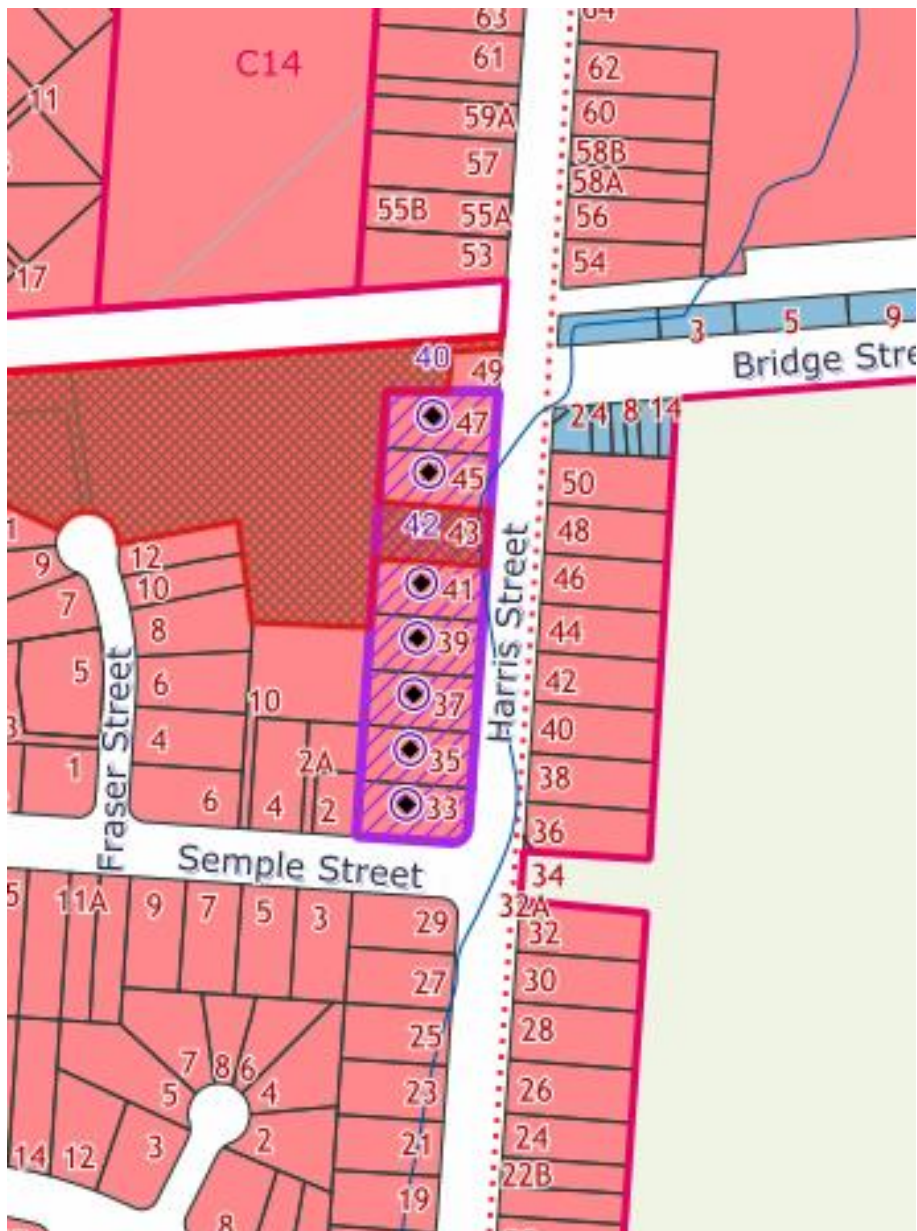
Attachment 2 – Plan of Proposed Lease Area






Attachment 1 – Plan of Proposed Lease Area – Huntly West Domain



Waikato District Council
Huntly West Domain
Proposed Lease Area to Friendship House

Attachment 2 – Plan of District Plan Heritage Area -Harris Street, Huntly



-  Cultural & Heritage
-  Site_of_Significance
-  Heritage_Item
-  Heritage_Area
-  Urupa

| | |
|---------------------|---|
| To | Infrastructure Committee |
| Report title | Hakanoa Domain - Huntly Scout Building and proposal to grant a lease on reserve land to Friendship House Huntly Community Charitable Trust |
| Date: | 5 July 2023 |
| Report Author: | Jasmine Wu, Senior Property Advisor |
| Authorised by: | Anthony Averill, Acting Deputy General Manager Service Delivery |

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee of a proposal to accept the 'gift' of the Huntly Scout Building at Hakanoa Domain from Scouts New Zealand.

AND

To seek approval to notifying the public of the proposal to grant a lease at Hakanoa Domain pursuant to the Reserves Act 1977.

2. Executive summary

Whakaraapopotanga matua

The Council has been approached by Scouts New Zealand (Scouts NZ) regarding their scout hall building (Huntly Scout Building) at Hakanoa Domain. Scouts NZ made the decision to terminate their lease with Council in Hakanoa Domain and proposed that the Huntly Scout Building could be passed onto another community group instead of being removed by them. In addition, Scouts NZ agreed to vest Huntly Scout Building at no cost and are not seeking any compensation.

A building condition report of the building was completed, which identified that there is minor work required for the building to be utilised as a space for a community group. Since there is no budget planned in the current LTP for the repair and maintenance of this building if accepted by Council, it is critical that a suitable tenant is identified who is capable of taking care of the repair and maintenance works of the building.

Council staff have received a lease proposal from Friendship House for the Huntly Scout Building. Council staff support the proposal by assessing it against criteria for community benefit, financial feasibility and sustainability and suitability within the reserve.

This report contains recommendations, which if approved, would enable a new lease proposal for the Huntly Scout Building to be publicly notified in accordance with Section 54, 119 and 120 of the Reserves Act 1977.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Infrastructure Committee recommends to Council:

- a. to accept the gift of the Huntly Scout Building at Hakanoa Domain from Scouts New Zealand as a Council asset;**
- b. approves notifying the public of the proposal to grant a lease of the Huntly Scout Building at Hakanoa Domain to Friendship House Huntly Community Charitable Trust in accordance with Section 54 of the Reserves Act 1977; and**
- c. notes that the land area affected by the proposed lease for Friendship House Huntly Community Charitable Trust is described as part of Part Allot 540 Taupiri PSH and part of Allot 776 Taupiri PSH. The lease area is shown in Attachment 2 of this report.**

4. Background **Koorero whaimaarama**

The Huntly Scout Group had a land lease with The Huntly Athletic Park Domain Board for a term of 21 years from 1 January 1958 to 31 December 1979. The lease allowed for the erection of the scout hall by the Huntly Scout Group as part of the Domain. The lease had expired, and Scouts NZ is now on month-to-month tenancy.

Scouts NZ made the decision to terminate their lease with Council in Hakanoa Domain as they were no longer operating out of the hall.

The Scouts NZ lease required the scout hall building and other movable improvements erected by the Scout Group to be removed within three months of the date of expiry of the lease. Scouts NZ has proposed that the Huntly Scout Building could be passed onto another community group instead of being removed by them.

In accordance with Section 7.3 of Council's Draft General Policies Reserve Management Plan, Council Staff have outlined the recommended steps to process the lease termination request from Scouts NZ as below.

Staff would prepare relevant documentation for the lease termination and accept Huntly Scout Building as a gift if the following steps are satisfied:

- Step 1: Scouts NZ to confirm the request to end the ground lease and to vest Huntly Scout Building and any improvements erected to Council at no cost, without seeking any compensation.
- Step 2: A building condition report of the Huntly Scout Building to be carried out to understand future maintenance liabilities for the building. If the building condition is in a poor condition, further discussion is required.
- Step 3: If the building is in good condition, Council staff would need to identify a suitable community group whose activities align with the reserve purposes for entering into a new lease.
- Step 4: If a suitable tenant is identified, staff will seek Council approval for accepting the Huntly Scout Building and a new lease with a community group.

Scouts NZ provided a letter confirming the termination request and agreeing to vest Huntly Scout Building to Council at no cost and without seeking any compensation. A building condition report was completed, and the Reserve Planning Team is satisfied with the condition of the building. However, the report identified that minor work to the interior is required with some of the timber jointing needing replacing on the ceiling for the building to be utilised as a space for occupation by a community group. Since there is no budget in the current LTP for the repair and maintenance of this building if accepted by Council, it is critical that a suitable tenant is identified who is capable of taking care of the repair and maintenance works of the building.

The Community Growth Team has suggested that the building could be suitable for the Huntly Arts Group who is currently operating under the umbrella of Friendship House Huntly Community Charitable Trust (Friendship House).

Council staff received a lease proposal from Friendship House for the Huntly Scout Building. The proposal has been assessed by a joint panel including Council's Community Growth, Strategic Property, Park and Reserves and Facilities Team. The panel supports the proposal by assessing it against the following criteria:

- Level of community benefit provided by this lease proposal
- Suitability of the activity on the reserve
- Costs involved in altering the building / space and whether Friendship House is capable of taking responsibility for the works.
- Similar activities/services with existing community groups
- Other options for Friendship House
- History and sustainability of Friendship House
- Willingness of Friendship House to share resource/spaces with other compatible groups.
- Friendship House's ability to pay lease outgoings

Refer Attachment 1: Huntly Scout Building Lease Proposal.

Land Status

The land that would be subject to the proposed lease is contained in part of Part Allot 540 Taupiri PSH and part of Allot 776 Taupiri PSH.

The land status of those two parcels is summarised as below table.

| Title and Appellation | Reserve Status | Comment |
|----------------------------|--------------------|-------------------|
| Part Allot 540 Taupiri PSH | Recreation Reserve | Vested in Council |
| Allot 776 Taupiri PSH | | |

Proposed Lease Term

The proposed lease will be a 3-year term land and building lease with two rights of renewal of 3 years each. The proposed lease area is approximately 625 square metres.

The rental will be set in accordance with Council's Leasing of Reserve Land Policy. Service charges / lease outgoings will be paid by the Friendship House and Friendship House will be responsible for all internal maintenance of the building. Council will be responsible for structural matters and external maintenance of the building and this will be included in the next LTP.

Refer Attachment 2: Proposed Leased Area.

5. Discussion and analysis Taataritanga me ngaa tohutohu

Reserves Act 1977 Considerations

(1) Leasing powers

Leases of reserve land are required to be publicly notified unless it is consistent with the Reserve Management Plan (RMP). The Huntly Scout Building and the proposed new lease are not mentioned in the current (RMP). Therefore, the proposed lease is required to be notified in accordance with Section 54, 119 and 120 of the Reserves Act 1977.

(2) Function and Purpose of the recreation reserves

The proposed lease has been assessed against Section 17 of the Reserves Act 1977 as follows:

- The proposed lease would provide a venue for recreation activities both in terms of the arts activities and other community activities of the Domain users.
- The lease area is approximately 625 square metres on a reserve of over approximately 10 hectares. No currently publicly accessed reserve area will be affected.
- No trees or vegetation is required to be removed by the lease proposal.

- The lease proposal contributes to the better use and enjoyment of the reserve.
- The lease proposal is compatible with the principal of or primary purpose of the reserve.

Social

Friendship House is a voluntary organisation that provides significant benefits to the community and users of the reserve through their Creative Huntly programme. The building will be used for a variety of workshops, exhibitions, shows, and resident artist opportunities and will be open to the public to drop in. The presence of the public art centre will encourage the public to safely enjoy the area.

The lease proposal is supported by the Huntly Community Board, Huntly Primary School, Huntly Quilting Group, and local artists.

Refer Attachment 3: Support Letters.

Economic

The proposed lease will assist Huntly Arts Group in supporting local artists and bringing visitors to the region to enjoy time at the Hakanoa Domain.

Environmental

In keeping with Council's Climate Response and Resilience Policy, Council is seeking to encourage changes in current behaviours within the community by effectively reducing waste direct to landfill. Demolition of the building is likely to result increase of waste to landfill. The intent of accepting the Huntly Scout Building and have the building leased to suitable community group for the upkeep of the property will be to encourage the implementation of this policy.

Culture

Council recognises the importance of the reserve to hapuu and Iwi.

The proposed lease had been sent to the representatives of local maraes to seek their feedback. Waahi Whaanui Trust confirmed that it supports the proposal to accept the Huntly Scout Building and lease it to Friendship House for operation of the Huntly Arts Group. There were no objections or other feedback received from other representative of the local maraes whilst this report was prepared.

If concerns are raised before the lease is finalised, further engagement is required. If any concerns cannot be suitably managed, then the lease proposal could be declined under the proposed delegation to the Chief Executive.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee and Council to consider. This assessment reflects the level of significance (see paragraph 6.1) and relevant factors considered in completing the options assessment. The options are set out below.

Option 1: Accept Huntly Scout Building as a gift from Scouts NZ and notify the public of Council's intention to approve the proposal of a lease to Friendship House Huntly Community Charitable Trust at Hakanoa Domain, in accordance with Section 54 of the Reserves Act 1977.

Instead of enforcing the demolition of Huntly Scout Building by Scouts NZ when terminating their lease, the benefit of accepting the building as a gift will allow it to be used by Huntly Arts Group who has the need to establish a base for their art activities.

Option 2: Decline the request of the Huntly Scout Building as a gift from Scouts NZ and decline the lease proposal to Friendship House Huntly Community Charitable Trust at Hakanoa Domain.

Council may decide not to accept the building and lease proposal. The building would then be removed from the reserve.

Staff recommend option 1 because the proposal is consistent with the purposes of recreation reserves as the Huntly Arts Group is a community group and would host and support recreation activities. Moreover, public notification on the proposal will provide the opportunity for submissions and objections to be made before a decision is made, fulfilling the requirements of the Reserves Act

5.2 Financial considerations

Whaiwhakaaro puutea

The Huntly Scout Building is not currently owned by Council and is not in the Community Facilities Asset Management Plan. Therefore, there is no LTP budget planned for capital or repair/maintenance costs. Should Council decide to accept the building as a gift, the relevant capital and operational expenses of the building will need to be budgeted in the next LTP.

Council staff have spoken with local businesses to seek support for volunteer work to bring the building to a suitable standard for leasing, before the next LTP.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

This lease proposal is being considered under section 54 of the Reserves Act 1977 which provides the right for Council to grant leases to community organisations on recreation reserves.

The Minister of Conservation has delegated the decision making for leases to Council. Where a lease is not provided for in the Reserve Management Plan, the administering body, Council must give the public the opportunity to object or make submissions with respect to the proposal and be heard before deciding to grant a lease as per Sections 119 & 120 of the Reserves Act 1977.

The Reserves Act 1977 is subject to Section 4 of the Conservation Act 1987 and requires that administering bodies under the Reserves Act 1977 give effect to the principles of the Treaty of Waitangi.

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.4 Strategy and policy considerations **Whaiwhakaaro whakamaaherehere kaupapa here**

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations **Whaiwhakaaro Maaori me oona tikanga**

Refer to section 5 – cultural discussion.

5.6 Climate response and resilience considerations **Whaiwhakaaro-aa-taiao**

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks **Tuuraru**

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment **Aromatawai paahekoheko**

6.1 Significance **Te Hiranga**

The decisions and matters of this report are assessed as of high significance, in accordance with the Council's [Significance and Engagement Policy](#).

The following criteria are particularly relevant in determining the level of significance for this matter:

- There is a legal requirement to engage with the community.
-

6.2 Engagement Te Whakatuutakitaki

The proposal is relatively modest and unlikely to engender strong public interest.

As such the proposed consultation is:

- Meet the public notification requirements on the Reserves Act 1977 – minimum of one-month period advertised in the Waikato Times and Council social media.
- Provide the public notification to local iwi and hapuu to ensure that the lease proposal has been received and reviewed as some of them have not responded to the initial consultation.

| Highest level of engagement | Inform | Consult | Involve | Collaborate | Empower |
|---|--------|--------------------------|---------|--------------------------|--------------------------|
| | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Council must give people the opportunity to object and be heard before deciding to grant a lease as per Sections 119 & 120 of the Reserves Act 1977.</i> | | | | | |

State below which external stakeholders have been or will be engaged with:

| Planned | In Progress | Complete | |
|--------------------------|--------------------------|--------------------------|---------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ | Internal |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ | Community Boards/Community Committees |
| <input type="checkbox"/> | ✓ | <input type="checkbox"/> | Waikato-Tainui/Local iwi and hapuu |
| ✓ | <input type="checkbox"/> | <input type="checkbox"/> | Affected Communities |

7. Next steps Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action in order to conclude the matter:

- Public notification of the proposal to grant the lease, seeking submissions and objections
- Provide the opportunity for any submitters that wish to be heard to speak to Council
- Consider the objections and submissions and provide advice to Council on whether to accept, modify or decline the lease proposal.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

| | |
|---|------------------------------------|
| The report fits with Council's role and Infrastructure Committee's Terms of Reference and Delegations. | Recommendation to Council required |
| The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>). | Confirmed |
| Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>). | High |
| The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>). | Confirmed |
| The report considers impact on Maaori (<i>Section 5.5</i>) | Confirmed |
| The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>). | Confirmed |
| The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>). | Confirmed |

9. Attachments Ngaa taapirihanga

Attachment 1 – Huntly Scout Building Lease Proposal

Attachment 2 – Proposed Leased Area

Attachment 3 – Support Letters

Intention to lease Scout Hall Hakanoa Domain

Brief Intention of use

An open, vibrant, creative, supportive, and experimental space for arts, crafts and wellbeing

Arts and culture play a vital role in enabling thriving **communities**.

To have an active community arts space where people feel 'enabled'. A space where people who experience barriers to opportunities are welcomed and set on a path for growth, within our art space and out in the community.

Duration - Long term permanent

Full outline of intended use

We intend to use the council owned building to open a community arts center.

It will be used for a variety of workshops as well as being open to the public to drop in, exhibitions, shows, resident artist opportunities, the possibilities are endless once we have a specific space for creative activity.

The location opens up a whole range of possibilities for the arts as well. Imagine painting outdoors on the lakeside without having to lug all the equipment or having to pack the car.

The storage alone will make it so much easier to hold creative activity. Currently we are working out of two community houses and have to fit in with all their other activities and groups that use the spaces. Just being able to leave art out to dry in a safe arts environment will mean so much to the artists that we interact with.

Statement outlining how the council asset will benefit the whole community

The idea behind this lease application is to enable the Creative Huntly programme to expand into its own space. We want to develop a community-wide arts hub based at the domain. That truly reflects the aspirations and needs of existing arts groups, audiences as well as creatives who are based in Huntly. While taking stock of what is already happening on the ground- with the numerous independent arts organisations and informal groups that are already engaged in community arts projects and programmes. We want to create a space that is open and welcoming to all interested in the arts that they feel like they can use and drop into at any time.

Creative spaces are organisations and places where people who experience barriers to participation can make art, or participate in artistic activities. Barriers to participation in our community include learning or physical disability, neurological conditions, mental ill health, age-related vulnerability (elderly or youth at risk), cultural isolation or poverty.

We are already engaging many of our community members but feel that with a specific creative space to use we will be able to engage even more and grow the Huntly Arts further.

We want to provide a space with resources and assistance that will lead to self-expression, empowerment and self-development through making art or participating in artistic activities.

There are many creative spaces in communities throughout New Zealand. Some encourage an informal, drop-in approach while others prefer a structured approach, with programmes and workshops.

Our Community Art Space will be a mixture of these two models with staff onsite during working hours to support both drop ins and workshops.

The arts are intrinsically valuable. We share our dreams, we share our pasts and imagine our futures through our arts. They confront us and challenge us, comfort and inspire us. They are how we communicate.

Everyone, regardless of ability, should be able to have access to, to participate in and enjoy the arts. Creative expression is fundamental to exploring and developing our sense of who we are, how we relate to each other, and the world around us.

Creative Spaces encourage inclusion for individuals who might otherwise not be included in society. They give opportunities for individuals to express who they are and where they are, and where they want to be in the future.

They allow us to work in large groups, in smaller partnerships and on individual projects – whichever suits us best.

Importantly, Creative Spaces give people choice.

Us

Friendship House (Huntly) Community Charitable Trust became a legal entity in 2011 to govern Friendship House which has been operating as a community centre since 2005 with the mission to provide a safe resource centre to help our community thrive. Our Trust board is made up of 8 community members and comprises a chairperson, deputy, treasurer and secretary. They meet no less than 6 times a year and follow guidelines, rules and policies laid out in the trust deed and NZ law around operating a community based charitable trust. They guide and assist the operational staff made up of a manager, coordinator, kaiāwhina and arts coordinator.

Budget

Our current art activities and staff are funded by Creative Communities NZ through WDC, Lotteries, Trust Waikato and WEL Energy Trust.

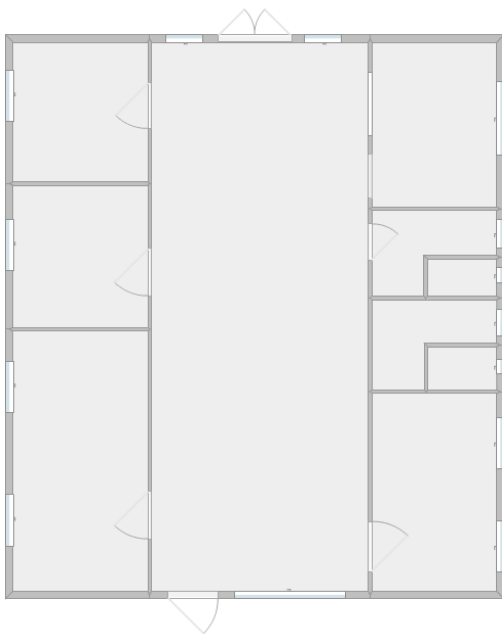
Other funding opportunities open up with a space for the arts, our Trust will apply for funding to increase staffing, workshops and upgrade the premises as needed.

Scout Building Proposal 2023

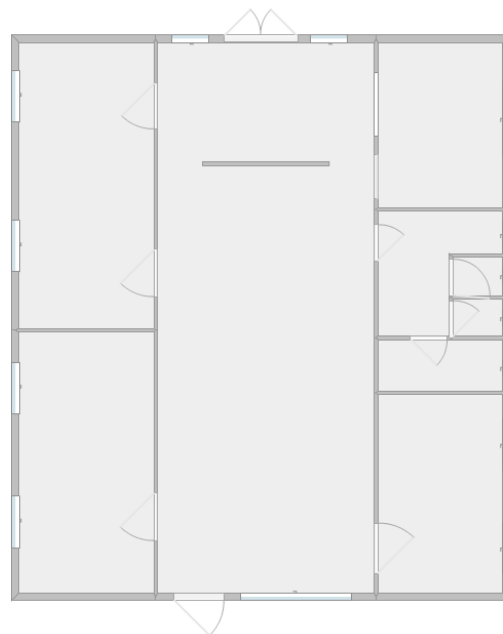


17 Park Ave, Huntly - The Huntly Scout building has not been utilised in many years and in this proposal we wish to show you how this space can be used and benefited by the community.

Due to the lack of use, the building is in need of some maintenance and updating for the community to fully utilise the space. For example, wheelchair access -The first image is the original floor plan for the hall and the second image is the revised floor plan we are proposing.



Original Floor Plan



Revised Floor Plan

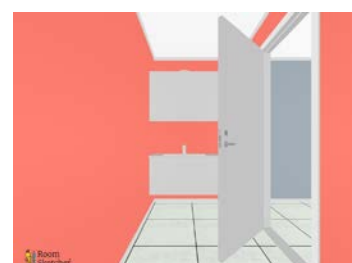
As you can see in the revised floor plan, we propose removing the wall between the offices to create one communal office space. We have also added a partition wall near the entrance to create a front desk area where visitors can be greeted and signed in. Lastly the bathroom has been changed to open it into one space with two stalls and one disability toilet that also can act as a parental room.



By opening up the office space and making it a communal office - it creates a more productive workspace for all involved and creates an opportunity to utilise the space more.



By adding a partition wall a new space can be created to make a reception or front of house area, where people can be greeted and sign in.



The bathroom is currently in two parts - but if it can be combined into one large bathroom, it can be opened up to include a disabled stall that also has space for a parental changing station along with two standard toilet stalls.



The kitchen will also need some updating, as many community events will require the use of a kitchen.



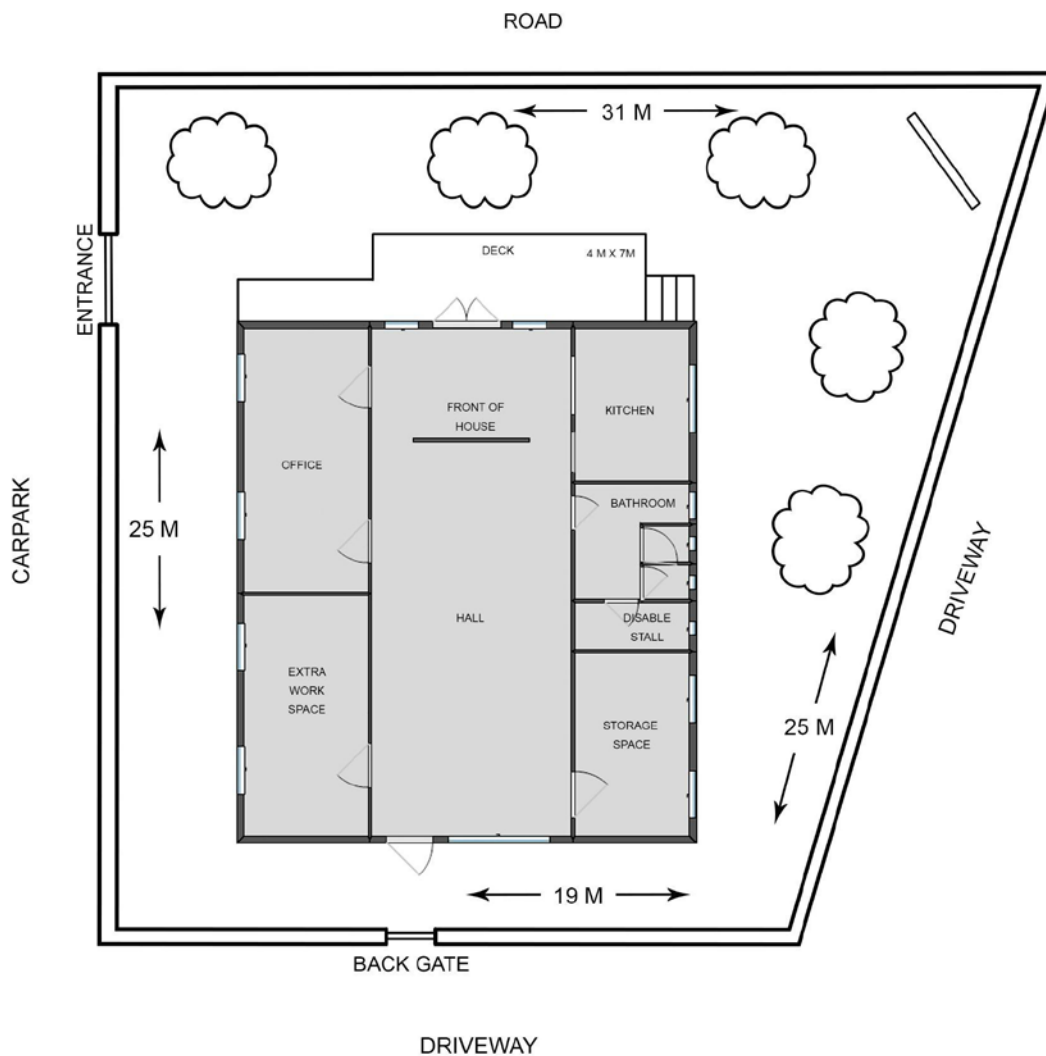
The main hall space will be utilised for community workshops, activities and events. Leaving this space open and accessible to the whole community.



There is an extra office space that would be ideal to convert into an artist studio and allow community members to book it for personal use.



In the last room - this would be utilised as a storage space, being a community organisation and art centre there are always plenty of resources and never enough space to store them. There is also a sink included as a clean up station.



Using this building in a community capacity would mean fencing it off as it is situated in a high traffic area within the park reserve. This is necessary for the health and safety of the community as a whole.

The building would be a fantastic addition and utilised by many groups in the community. The majority of the arts programmes in Huntly are currently run out of church halls and other one off booked spaces. This requires the moving and packing up of often wet art projects and many times resources are not readily available at the locations. Having a dedicated art space for the community's use would solve a lot of these problems and cultivate an even bigger arts culture in our community creating more opportunities for growth and connection through the arts.

Electrical tools and appliances that will be used in the building

- Glue guns
- Sewing Machines
- Projector
- Printer
- Computers
- Jug
- Fridge
- Microwaves
- Stove
- Extraction fan
- Lights
- Speakers
- Heat pump
- Alarm system
- Soldering iron
- Irons
- Drill / Power Tools
- Laminator
- Phones

Part Allot 50 Taupiri
PSH
4.6662 ha

SO 48163
69

Part Allot 540 Taupiri
PSH
7337m²
DP 29433

Allot 77 Taupiri
SO 4PS 3
3.74 ha

**Proposed
Leased
Area**

DP 21768

Park Avenue

Park Avenue

Taihuair Road

Wight Street

DP 24927
Lot 3
DP 30770
1675m²

SO 453256

Lot 4
DP 30770
1214m²



To: Friendship house
From: Huntly Community Board
Date: 10th August 2022
Re: Letter of support for having a 'home' for arts

Art is a highly beneficial activity. For example just in the mental health space undertaking art has highly therapeutic value. Reducing stress level, releasing pleasure hormones, increasing brain placidity and encourages problem solving. Therefore in towns like Huntly which have a multitude of problems encouraging art creating is a very wise and worthwhile activity.

It is very exciting to hear that Huntly Art's has the possibility of having their own space and home. This will be a big benefit to the art's in Huntly and is like the difference between renting and owning ones home. At the moment the folks involved in the art space are doing an amazing job of running courses without anywhere to call home, and as a result stashing gear and equipment where ever they can find it, including some very strange and unusual locations.

Hence having their own space will have a number of benefits, not the least is the ability to have everything in one place, easily accessible and clearly organised. Anyone who has worked out of a car, or temporary desk / location knows what a relief it is when one gets a dedicated space where things can be modified to suit the requirements, and things can be sorted and stored in an optimal way.

The old Scout hall is an excellent location. There are many things going for it, including the setting. Set in a reserve, close to the lake, old trees, birds etc. This peaceful landscape connecting with nature is going to be a blessing as it gives people the ability to switch off and out of busy mode, and into creative mode.

It is also a large space which is required for art activities, has things like a non carpet floor, storage facilities etc. So benches can be set out, and students have space to do there thing. Also a non carpet floor make clean up so much easier and allows for activities that in carpeted areas cannot be done. Having rooms where things can be organised and stored allows for far more efficient running of workshops etc. And more importantly allows others to see where things are, and have ownership of them. Thus this raises up leaders who can help and creates a team that can support the arts in Huntly.

Lastly I am not aware of any other well organised, highly beneficial organisations with high community engagement and impacting a large diverse number of Huntly folk, that that could effectively utilize this space. Therefore we would strongly encourage the council to lease Huntly Art's this old scout hall as it seems the ideal location for Huntly Art's and will have a positive flow on effect into the community.

Sincerely

David Whyte
Chair of Huntly Community Board
027 558 4448



HUNTLY PRIMARY SCHOOL

KNOWLEDGE IS POWER · MATAURANGA MARAMATANGA

17th August 2022

TO WHOM IT MAY CONCERN

We are pleased to write this letter of support for Huntly Friendship Club – Art Hub. Our school has been lucky to have the support of the Huntly Friendship Club Art group members over the past few years. They have come into school to support staff and students will community art projects.

Our relationship would only be strengthened if they had their own space, we would foresee groups from our school taking part in programmes designed for our students in a creative space offsite that we cannot offer in school.

We would whole heartedly support their endeavour to get their own space, which will bring more creative opportunities to local schools and the wider community.

Yours sincerely

Peta-Maree Parsonage
Principal

To Whom It May Concern:

My name is Sasha McGaughran and I'm a local Artist here in Huntly. I've lived in Huntly my whole life with a 5 year stint in Auckland where I studied and worked in many creative roles. My education was strongly focused on TV and Film. Gaining a Diploma in applied Animation and a Diploma in Production Design and Sculpting. However, my passion lies in all creative avenues.

Now that I have returned home I am passionate about sharing my skills and knowledge with my community (as there was not many creative opportunities in Huntly growing up.) I am currently doing a range of art workshops for Creative Huntly, that is run out of Friendship House Huntly. Here I have begun to share my skills with my community, however... I can see how much more growth and potential the Huntly art community could have.

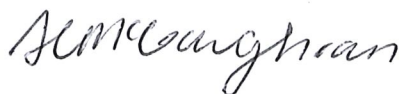
By allowing a space for Creative Huntly to call home it gives us a better chance at creative growth and financial growth, which both have a large impact on our community.

Some more benefits include:

- A safe creative space in Huntly that is open to the community to help in any creative projects or advice.
- Better government funding means better resources and programmes.
- The opportunity to bring all creative projects under one roof – to help streamline local knowledge on creative things happening in their town.
- The ability to create a community of creatives that we can then refer jobs / projects to.

I'm also apart of the Huntly Art Committee and we have been running a survey within our town. The statistics from this survey are showing our community wants us to be utilizing more of our local spaces to help improve access and opportunities for all. It also would seem our community are moving away from wanting the more traditional *painting workshops and are looking for more unconventional creative workshops like *pottery, *Resin and *Tuffery – Which require more space and funds.

So by gaining a space in Huntly that can solely focus on the arts within our community it creates so many exciting possibilities of what the creative arts could look like in Huntly.



Sasha McGaughran

V & S VENIMORE

100 Great South Road, HUNTLY venimore@gmail.com Ph (Valentine) 027 495 0494 (Shelley) 027 416 9009

Waikato District Council
15 Galileo St
Ngaruawahia

To whom it may concern.

Re: Huntly Friendship House, and the Huntly Scout Hall.

My name is Valentine Venimore, a practicing artist, musician, writer and teacher, resident in Huntly. I have been discussing, with staff at Friendship House, the prospect of having the disused scout hall in Park Avenue, Huntly made available as a venue for the arts in Huntly.

This is an opportunity for the community that I very strongly support.

My own involvement with the Arts this year includes:

Mondays:

Teaching a guitar group, Glen Murray.

Starting next week, teaching an adult Art group, Friendship House.

Tuesdays:

Teaching an after-school Story, Art and Music programme for young people. (Last term)

Teaching an adult Art group, Twin Rivers Art Centre, Ngaruawahia.

Wednesdays:

Teaching Music, Morrinsville Intermediate.

Teaching Ukulele at Friendship House

Thursdays:

Following my own Artistic, Musical and Literary interests in my home studio.

Fridays:

Teaching Art to students from Country schools, at Morrinsville.

My own personal work in these creative fields has been highlighted recently by:

Writing and producing a Musical "Wizard of the Prism", Morrinsville Intermediate, 2018.

A solo exhibition of paintings featuring the Waikato River, Wallace Gallery, Morrinsville, September 2021.

Exhibiting paintings at the Ngaruawahia Matariki Exhibition.

Regular performances over several years as a singer/song writer, Huntly Musicians club. (Including a 2-3 hour appearance at a Cancer fund raising lunch, this August.)

Winner of the Supreme Award for the Waikato District Libraries Matariki competition, 2022. (Poetry)

Before coming to Huntly seven years ago I was chairman of the Glen Murray community and was instrumental in organising a number of events over a decade or more, including Musical and Art occasions.

It is evident then that I have a vital interest in the Arts and the community. This being the case, I strongly urge the council to favourably consider allowing the Scout Hall to be used to expand Huntly's Art facilities. I assure the council that I would personally welcome the opportunity to participate in the organisation on Art activities using that facility.

Sincerely



Valentine Venimore
(Dip Tchg, Dip Vis Arts, TwoTix Education)

To \Whom it May Concern

The Huntly Quilting Group supports Creative Huntly (Currently running out of Friendship House) in their proposal to lease the old scout hall. Having just returned from the morning's activity I am reminded how valuable a designated space for our group (and others) would be.

We currently share tables and equipment with other groups within Friendship House but also have our own sewing machines, fabric and some items we'd love to not have to cart home after each session. We do have one free standing cupboard we use to store some resources, but the shared space can be challenging and at present we have containers of donated fabrics stacked on the floor of the room. Not ideal as they lessen space available for other groups and things do get moved about and rummaged through.

It can be frustrating knowing we left resource material (magazines for instance) in one place only to find them in another cupboard the following week. Our ironing board and cutting board are currently stored out of the way along with the trestle tables, which means other groups need to move them about to get tables for their use.

Having been involved with Scouts during the time they used the hall, I can envisage the rooms off the main hall being a wonderful space for ours and other craft groups to use, we can expand our activities as we'd have more access to store items for use each class and not have to remember to bring items in from home.

There's plenty of parking, ideal for those who'd rather not carry heavy sewing machines in from their cars parked out on the roadside on William Street.

I wish Creative Huntly much luck with their proposal, we await with anticipation of a positive result. Do contact me if you have any queries.

kind regards
Diane Bland
Co-Ordinator, Huntly Quilting Group

Email: diane.ted@xtra.co.nz

Antonio Savini
Artist & Art Therapist
157 Russell Road
Huntly

I am writing in support of the Friendship House for the use of an additional building located at the park near the soccer field.

The above-mentioned building will be operated as a new center for the Art program.

I have been working at the Friendship House for over 3 years on weekly basis as a volunteer art teacher with young children and adults.

It is a great pleasure to work alongside Victoria and her team and they host a variety of activities and other very exciting events during the calendar year.

I am sure that the success of running the Friendship House could not have been possible without the kind support of the volunteers, a considerable amount of community people, and wonderful staff.

We always have received great feedback from parents of children and other adults, and the friendship House is well known and recognized for its service to the people and their community.

I firmly believe that this new facility shall be beneficial for the art subdivision and will make an important step in securing future progress in the art area, inviting and welcoming more talented people and those who are willing to learn and develop artistic talents.

The facility also will be satisfied with the increased number of people from the community who are genuinely interested to participate in the art program and their classes.

I will be glad to provide more info if you have any concerns or inquiries about my recommendation. Feel free to get in touch with me at: antonello.savini@gmail.com or you may call me at 021 026 09084.

Yours truly

Antonio Savini

| | |
|---------------------|--|
| To | Infrastructure Committee |
| Report title | Alfred Main Drive – Land Review |
| Date: | 5 July 2023 |
| Report Author: | Jasmine Wu, Senior Property Advisor |
| Authorised by: | Anthony Averill, Deputy General Manager Service Delivery |

1. Purpose of the report

Te Take moo te puurongo

To seek a decision as to whether a parcel of Council-owned land at Alfred Main Drive, Tamahere is no longer required for the public work requirement for which it is held and for it to be disposed of in accordance with the Public Works Act 1981.

2. Executive summary

Whakaraapopototanga matua

The Council had purchased several parcels of land at Birchwood Lane, Tamahere, for the purpose of forming the new connection to the Hamilton Expressway.

Refer Attachment 1: Lands Acquired for Hamilton Expressway Connection

The new connection, Alfred Main Drive, has recently been formed and legalised and land that is not required for the project is being considered for other uses or for offer back to the former owner.

A report was presented to the Infrastructure Committee meeting in September 2022 to declare the first of the balance land parcels surplus, being Section 1 SO 574401. At that time, Sections 3, 4 and 7 SO 574401 required further investigation for possible future development of a dog recreation area and a 1,200 m² water reservoir.

Refer Attachment 2: SO Plan with Aerial Image

Council's Waters Team and Reserve Team have completed the feasibility studies of Section 3, 4 and 7 SO 574401. It is identified that Section 3 SO 574401 is not suitable for other public use as there is a land covenant registered on the title restricting the use of land for residential only.

Section 4 and 7 SO 574401 have been identified as a suitable site for both the dog recreation area and the water reservoir facilities.

This report advises that the balance land parcel, Section 3 SO 574401, is available for disposal and seeks Council approval to declaring this section surplus and disposal.

This report further advises that the concept design plan for alternative Council uses for Sections 4 and 7 SO 574401 is underway. Investigations and design development will continue and will be the subject for future reports to Council.

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's Significance and Engagement Policy and no public engagement is required.

3. Staff recommendations Tuutohu-aa-kaimahi

That the Infrastructure Committee recommends to Council:

- a. **that Section 3 SO 574401 at Alfred Main Drive, Tamahere is not required in connection with the roading project, and be declared surplus;**
- b. **and further that when declared surplus, Section 3 SO 574401 be disposed of in accordance with the requirements of the Public Works Act 1981 and the sale proceeds be applied to the Property Proceeds Reserve;**
- c. **and further that should the former owner not accept the offer to purchase, that Section 3 SO 574401 be available for sale on the open market in accordance with the Council's Strategic Land Acquisition and Disposal Policy; and**
- d. **delegates to the Chief Executive the authority to execute all relevant documentation to give effect to these resolutions.**

4. Background Koorero whaimaarama

The Council has purchased the following land parcels (the acquired lands) at Birchwood Lane, Tamahere for the purpose of forming the new connection to the Hamilton Expressway at Tamahere.

- Lot 3 DP 405191
- Section 2 SO 469443
- Part of Part Lot 2 DPS 75496
- Part of Lot 4 DP 343339

Refer Attachment 1: Lands Acquired for Hamilton Expressway Connection

The new connection, Alfred Main Drive, has recently been formed and legalised. A report was presented in September 2022 Infrastructure meeting to declare Section 1 SO 574401 surplus, which is one of the balance lands not being used for road or for another public work while Section 3, 4 and 7 SO 574401 would need further investigation for future developments of a dog recreation area and a 1,200 m³ water reservoir.

Refer Attachment 2: SO Plan with Aerial Image.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The land parcels were purchased for the road connection to the Hamilton Expressway. Council's Roading Manager has advised that the balance lands are no longer required for that purpose.

When land has been acquired for a public work (road) and is no longer required for that work or any other public works then there are obligations with the Public Works Act 1981 for Council to offer the land back to the former owners, where there is no exemption to do so.

Council's Waters Team and Reserve Planning Team have completed the feasibility studies of Section 3, 4 and 7 SO 574401. It is identified that Section 3 SO 574401 is not suitable for other public uses as there is a land covenant registered on the title restricting the use of land for residential only.

Section 4 and 7 SO 574401 have been identified as a suitable site for both the dog recreation area and the water reservoir facilities.

Section 3 SO 574401 has now been identified as not suitable for any other Council public works and would be available for disposal. The land parcel should be considered for disposal because:

- It is no longer required for its intended purpose.
 - It is not required or suitable for any alternative identified Council purposes.
 - It does not provide an income or cover its costs.
 - It is consistent with Council's Strategic Land Acquisition and Disposal Policy.
 - The sale would liberate capital which can be deployed productively elsewhere to fund further property acquisitions.
-

5.1 Options

Ngaa koowhiringa

Option 1: Council approves the recommendations of this report, to proceed with the property disposal.

This will enable Section 3 SO 574401 to be declared surplus to the public work for which it was originally required. This will in turn enable the land to be offered at market valuation to the former owner. The former owner has indicated they would like to purchase the property, however, should they decline or waive the offer to purchase, the land can then be offered for sale on the open market.

Option 2: Council can decline the recommendation of this report.

The balance lands will be retained in Council ownership and appropriately managed. If the land is not required for a public work, the Council is required to follow the requirements of the Public Works Act 1981.

Option 1 is the recommended option.

5.2 Financial considerations

Wyawahare puutea

Disposing of the land will be of financial benefit to the Council. The land does not currently generate any income. Selling the land will improve the Council's balance sheet by offsetting debt and reducing interest costs.

The net proceeds of sale will be credited to the Property Proceeds reserve.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Section 12 of the Local Government Act 2002 provides the power of sale.

Section 40(1) of the Public Works Act 1981 places an obligation on Council to offer to sell land back at a price established by market valuation, to the original owner or their successors, where that land is no longer required for the purpose for which it was acquired and is not required in connection with another public work.

Section 40 (2) of the Public Works Act 1981 provides exceptions, where it would be impracticable, unfair, or unreasonable to do so.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's Strategic Land Acquisition and Disposal Policy.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

As there is no perceived impact on Maaori, no consultation with hapū or iwi has been completed in relation to the surplus land as it is required to be offered back to the former owners.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks

Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

No public engagement is required as the Council has a legal obligation to offer land back to the former owner, where it is no longer required.

Internal engagement with other key stakeholders within Council has been undertaken and their views considered.

| | | | | | |
|------------------------------------|---|--|--|--|---|
| Highest level of engagement | Inform <input type="checkbox"/> | Consult <input type="checkbox"/> | Involve <input type="checkbox"/> | Collaborate <input type="checkbox"/> | Empower <input checked="" type="checkbox"/> |
|------------------------------------|---|--|--|--|---|

Stakeholders that have been or will be engaged with are:

| Planned | In Progress | Complete | |
|--------------------------|--------------------------|----------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ | Internal (Roading, Reserve Planning, Waters, Strategic Planning) |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ | The original owner of the land |

7. Next steps Ahu whanau

If Council approves the recommendation of this report, Council staff will initiate the process of offer-back obligation of Section 3 SO 574401 in accordance with s. 40 of the Public Works Act 1981.

If the former owner waives its right to acquire the land, Section 3 SO 574401 will be available for sale on the open market.

A design concept plan for alternative Council purposes for Section 4 and 7 SO 574401 will be further carried out and reported back to Council for making further decisions.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-Ture

As required by the Local Government Act 2002, staff confirm the following:

| | |
|---|----------------|
| The report fits with Council's role and Committee's Terms of Reference and Delegations. | Confirmed |
| The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>). | Confirmed |
| Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>). | Low |
| The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>). | Confirmed |
| The report considers impact on Maaori (<i>Section 5.5</i>) | Not applicable |

| | |
|---|-----------|
| The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>). | Confirmed |
|---|-----------|

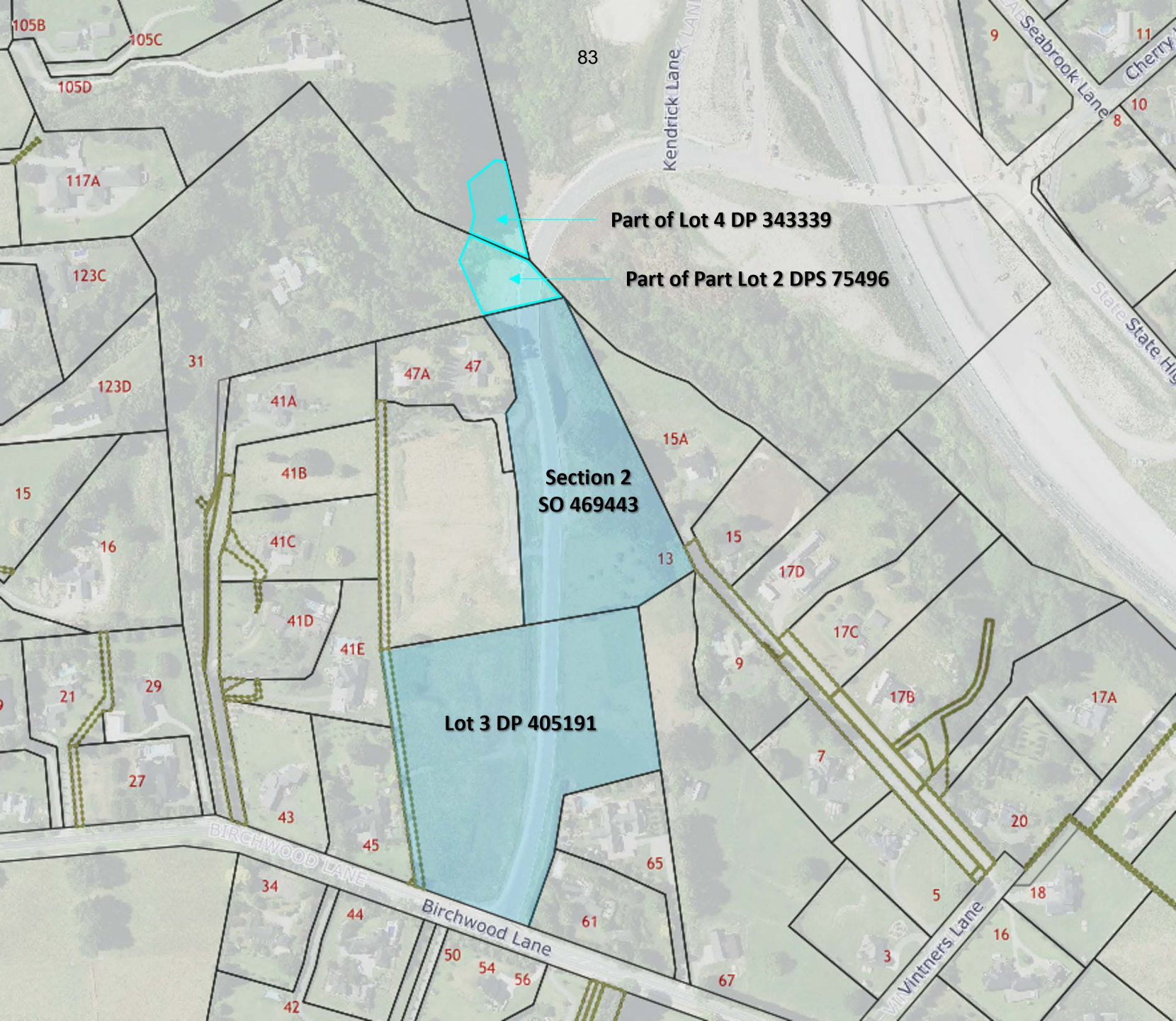
| | |
|--|-----------|
| The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>). | Confirmed |
|--|-----------|

9. Attachments

Ngaka tampering

Attachment 1 – Lands Acquired for Hamilton Expressway Connection

Attachment 2 – SO plan with Aerial Image



Part of Lot 4 DP 343339

Part of Part Lot 2 DPS 75496

Section 2
SO 469443

Lot 3 DP 405191



NOTES:
 1. AERIAL IMAGERY
 AERIAL IMAGERY HAS BEEN DOWNLOADED FROM NEARMAP FOR INDICATIVE PURPOSES. IMAGERY IS FROM DATED DATASET 31/01/21.
 2. ADDITIONAL NOTES
 THIS PLAN IS ISSUED FOR A SPECIFIC PROJECT AND MAY NOT BE ALTERED OR USED FOR ANY OTHER PURPOSE WITHOUT PRIOR WRITTEN CONSENT FROM BECA. THESE NOTES ARE AN INTEGRAL PART OF THIS PLAN

ISSUED FOR INFORMATION ONLY

| No. | Revision | By | CHK | Appd | Date |
|-----|-----------------|----|-----|------|--------|
| A | FOR INFORMATION | ER | MH | MH | 1/4/22 |



| | | | | | |
|---------------------|--------|-----------|----|----------|---------------------|
| Original Scale (A3) | 1:2000 | Surveyed | ER | 04/03/22 | Approved For Issue* |
| Drawn | ER | Drawn | ER | 30/03/22 | Date |
| Reduced Scale (1) | 1: N/A | Verifier | MH | 1/04/22 | |
| | | Dwg Check | MH | 1/04/22 | |

*Refer to Revision 1 for Original Signature

Client:



Project:

ALFRED MAIN DRIVE LEGALISATION SURVEY

Title: AERIAL IMAGE SHOWING NEW CADASTRAL BOUNDARIES FOR SO 574401

| | |
|-------------|----------------|
| Discipline | SURVEY |
| Drawing No. | 3415058-WS-001 |
| Rev. | 0 |

| | |
|---------------------|---|
| To | Infrastructure Committee |
| Report title | Adoption of the General Policies Reserve Management Plan |
| Date: | 5 July 2023 |
| Report Author: | Matt Horsfield, Reserve Planner |
| Authorised by: | Anthony Averill, Deputy General Manager Service Delivery |

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee on the review of the draft General Policies Reserve Management Plan

AND

To recommend to the Infrastructure Committee that the General Policies Reserve Management Plan be adopted.

2. Executive summary

Whakaraapopototanga matua

Council has undertaken the review and development of the General Policies Reserve Management Plan (RMP), in accordance with section 41 of the Reserves Act (1977). This RMP reviews and replaces the existing General Policies Reserve Management Plan (2015).

The General Policies RMP is considered our foundational RMP. It covers every reserve (subjected to the Reserves Act 1977) that Council administers and stands in place for our parks which are not included in another RMP.

The review of the RMP occurred under section 41 of the Reserves Act, involving a two-phase public consultation that began in June 2022 with early engagement, with a formal consultation period being publicly notified and open for written submissions from the 12th October till the 12th December 2022. Forty two submissions were received, and a public hearing was held on Monday, 17 April.

During deliberations, the Hearings Panel, in consideration of all submissions that had been received on the draft RMP, instructed staff to make changes to the draft document to reflect verbal and written submissions.

The purpose of this report is to present the final RMP to Council and seek recommendation to adopt the plan.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Infrastructure Committee recommends to Council:

- a. that the General Policies Reserve Management Plan (Attachment 1) be adopted.**

4. Background

Koorero whaimaarama

Reserve Management Plans are mandatory under the Reserves Act 1977 for certain classes of reserve land. The purpose of an RMP is to identify the appropriate uses of each reserve and outline future development. RMP's are developed through a robust formal community consultation process to ensure reasonable outcomes.

In June 2014, Council adopted a position on the process for development of reserve management plans, including the establishment of General Policies RMP. The General Policies RMP was created and adopted in June 2015. The General Policies Reserve Management Plan is one of several reserve management plans. It presents a framework for the future management of all reserves within the district.

The Reserves Act recommends RMPs to be kept in continuous review at least every 10 yearly. Reserve Management Plans are created and reviewed through a process outlined in Section 41 of the Reserves Act (Figure 1). The process includes two rounds of public consultation, with the second round seeking submissions on the draft plan. Both rounds of public consultation and hearings deliberations are now complete.

This review has included new technology (i.e. drones, E-cigarettes), inclusion of management principles (i.e. Sustainability, Mana Whenua) and process updates including reserve naming.



Figure 1: The process to create or review a Reserve Management Plan, in accordance to the Reserves Act 1977.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

This RMP review has completed both consultation rounds as required by the Reserves Act 1977. A summary of the Stage 1 – Early Engagement (Completed in June 2022) and Stage 2 – Consultation is available in the “Hearing of Submissions on the draft General Policies Reserve Management Plan” report to Infrastructure Sub-Committee received on the Monday, 17 April 2023.

The hearings panel was appointed by the Infrastructure Committee on Wednesday, 1 March 2023. At the hearing held on Monday, 17 April 2023, the panel heard five of applicants who chose to speak to their submission.

Two deliberation sessions held after the hearing on Monday, 17 April 2023 and Wednesday, 14 June 2023 to deliberate both written and spoken submission points.

The hearings panel discussions are now concluded and the panel are in support to adopt the final RMP. Council is the ultimate decision maker and makes the final determination as to the incorporation of amendments and robustness of the process.

Once adopted, the final RMP document will be graphically designed by WDC Communications Team for visual enhancement and alignment with the WDC document style guidelines.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and robustness of the consultation process followed in accordance with the Reserves Act 1977.

The options are set out below:

Option 1: Infrastructure Committee recommend to Council the adoption of the revised General Policies RMP, presented in attachment 1.

Option 2: Infrastructure Committee request further amendments to the revised General Policies RMP. Potential further amendments to the RMP may trigger the requirement to undertake further consultation.

Staff recommend Option 1.

5.2 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report.

The General Policies RMP is a guidance document for the day-to-day management of Open Spaces. Any financial implications will be addressed through the LTP via appropriate consultation.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Reserves Act 1977

Council is legally required to consult with the community for a period of no less than two months when developing Reserve Management Plans, as per section 41 of the Act. Consultation was open from 12 October 2022 to 12 December 2022.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions. Furthermore, the preferred option adheres to Council's engagement policy for community engagement.

In June 2014, Council adopted a position on the process for development of management plans. Council's Parks Strategy 2014 identifies the various reserve types and involves the production of grouped plans by reserve type and individual plans for key reserves. The General Policies Reserve Management Plan is one of several reserve management plans iwi being prepared covering Council's reserves portfolio.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

Maaori engagement is essential to the creation or review of all RMPs. Through the RMP review process staff have actively sought input into the RMP from iwi, hapuu and mana whenua where appropriate.

There had been discussions with Waikato Tainui, with the draft RMP considering Waikato Tainui's strategic direction and the Waikato River Vision and Strategy. Schedule E to the Joint Management Agreement with Te Whakakitenga o Waikato (formerly Waikato-Tainui Te Kauhanganui Incorporated) (Waikato Tainui) sets out how Council will engage with Waikato-Tainui in respect of the management plan process.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The Climate Response and Resilience Policy will be given effect to through the review and implementation of all RMPs. A new sustainability section has been included into the draft RMP addressing:

- 1.4.1 Climate Change, Fire Risk and Natural Hazards
- 1.4.2 Biodiversity
- 1.4.3 Sustainable Practices

Principles of sustainability are present throughout the draft RMP, further highlighting the focus of presenting and celebrating our open spaces in environmentally friendly ways.

Public engagement measures will be encouraged to be carried out in an environmentally sustainable manner.

5.7 Risks

Tuuraru

The overall risk profile is low. The document review process has been clearly scoped and followed procedures outlined in the Reserves Act and further detailed in Promapp.

Any submissions with opposing or conflicting recommendations are outlined in the submission summary and will be discussed in deliberations.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of high significance, in accordance with the Council's [Significance and Engagement Policy](#).

The following criteria are particularly relevant in determining the level of significance for this matter:

- There is a legislative requirement to engage with the community.
- The proposal or decision will affect a large portion of the community.
- The likely impact on present and future interests of the community, recognising Maaori Tikanga (culture values) and their relationship to land and water.
- The proposal affects the level of service of a significant activity.
- The community interest is likely to be high.
- The likely consequences are controversial.

6.2 Engagement

Te Whakatuutakitaki

This RMP review has completed both consultation rounds as required by the Reserves Act 1977. A summary of the Stage 1 – Early Engagement (Completed in June 2022) and Stage 2 – Consultation is available in the “Hearing of Submission on the draft General Policies Reserve Management Plan” report to Infrastructure Committee received on the Monday, 17 April 2023.

The appointed hearings panel has since deliberated on all submission points to direct any changes to the document. These changes have been completed.

| Highest level of engagement | Inform | Consult | Involve | Collaborate | Empower |
|---|--|--------------------------|--------------------------|-------------|--------------------------|
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> |
| <i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i> | <p>The process to review a reserve management plan requires two rounds of public consultation – both have been completed with the appropriate timeframes required by the Reserves Act 1977.</p> <p>Staff have actively engaged key stakeholders for input.</p> <p>A public hearing was held to allow submitters to speak to their submission.</p> <p>All submissions were considered by the appointed hearings panel. Through deliberations the final revised General Policies RMP has been created.</p> | | | | |

State below which external stakeholders have been or will be engaged with:

| Planned | In Progress | Complete | |
|--------------------------|--------------------------|--------------------------|---------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ | Internal |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ | Community Boards/Community Committees |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ | Waikato-Tainui/Local iwi and hapuu |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ | Affected Communities |
| <input type="checkbox"/> | <input type="checkbox"/> | ✓ | Affected Businesses |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Other (Please Specify) |

7. Next steps

Ahu whakamua

Once adopted, the final RMP document will be graphically designed for visual enhancement and alignment with the WDC document style guidelines.

The final RMP will then be made available on the WDC website and a copy, including the outcome of this resolution, will be circulated to all submitters in thanks.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

| | |
|---|-----------|
| The report fits with Council's role and Infrastructure Committee's Terms of Reference and Delegations. | Confirmed |
| The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>). | Confirmed |
| Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>). | High |
| The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>). | Confirmed |
| The report considers impact on Maaori (<i>Section 5.5</i>) | Confirmed |
| The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>). | Confirmed |
| The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>). | Confirmed |

9. Attachments Ngaa taapirihanga

Attachment 1 – Final General Policies Reserve Management Plan

Attachment 2 (see Agenda Item 4.2) – Minutes of General Policies Reserve Management Plan Hearings Panel

Waikato District Council General Policies Reserve Management Plan

Adopted by Council 5th July 2023

Process timeline

Public Consultation Pre-engagement
Public Consultation on Draft Management Plan
Hearing for Public Submission
Management Plan Adopted

18 May – 17 June 2022
12 October – 12 December 2022
17 April 2023
5 July 2023

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Purpose of this plan

How to use this document

Waikato District Council (Council) is responsible for managing local reserves within its area. Reserves are a key link to health, social wellbeing, and cultural identity of the Waikato District. These reserves contain some major natural landscapes and culturally significant settings that contribute to the character, sense of place and to the local economy.

For the simplicity of this document, the term “reserve” is used collectively for parks, open spaces, recreation areas, natural bush, coastal beach reserves, esplanades, that are managed by Council for a variety of purposes and public benefits.

Reserve management plans (RMP) provide direction for the day-to-day management of parks and reserves. Determining community preferences and establishing the best means to provide for them are essential ingredients of good management planning. A management plan provides the community with certainty about the function and management of reserves that are managed by Council. It also helps ensure that management decisions are consistent with the principles of the Reserves Act 1977.

This management plan provides generic policies that will provide consistent management practices across all the reserves administered by Council. The draft plan contains land for which the Council has decision making powers, land held under the Reserves Act and the Local Government Act (LGA).

This plan does not cover legal roads and land managed by the Department of Conservation. Land held as airfields, drainage and utilities are also not included within this plan.

This plan needs to be read and reviewed in its entirety, as multiple policies may relate to a single item, (e.g. club buildings have policies under the Buildings section and also the Leases and Licenses section, and new buildings also need to consider the Development section of policies).

Waikato District Council Reserves

Council manages approximately 484 local reserves, spanning 2,177 hectares. This land includes playgrounds, local town reserves, coastal settings, sports grounds and natural bush areas. All Waikato District Council’s actively managed reserves are listed in Appendix 1.

The Reserves Act 1977 provides the legal classification system for reserves held under the Act (Appendix 2). This identifies the primary purpose of the reserve and the statutory framework for managing the reserves. Because the classifications are high level, Waikato District reserves are also grouped into different management categories, which have been developed by the Recreation Aotearoa (Appendix 2). The categories include Civic space, Cultural heritage, Neighbourhood, Outdoor adventure, Nature, Public gardens, Recreation and ecological links,

and Sports and recreation. These reserve categories are compatible with the Reserves Act Classifications but provide a more detailed framework that recognises the more specific function and character of each reserve and assists with the planning and management, including the level of service applied to the reserves (e.g. a sports and recreation reserve has a high level of built infrastructure and level of maintenance, whereas a natural bush area has low levels of infrastructure and different maintenance activities).

Relationship with Other Council Documents and Legislation

The development and management of local reserves and the implementation of this plan is guided by a range of legislation, statutory and non-statutory policies and council plans and strategic documents.

Please note that nothing in this plan avoids the need for activities and development on reserves to comply with other relevant legislation. Applicants for a proposed activity may require separate regulatory approvals and consents, such as under the Resource Management Act 1991, Building Act 2004 and Heritage New Zealand Pouhere Taonga Act 2014.

Reserves Act 1977

The Council has a responsibility as an administering body under the Reserves Act 1977¹, to prepare management plans for reserves and parks it manages. It may also choose to develop general policies as outlined in section 15A of the Act. Section 41(3) of the Act notes to prepare management plans for the reserves and parks that it manages.

“The management plan shall provide for and ensure the use, enjoyment, maintenance, protection, and preservation, as the case may require, and, to the extent that the administering body's resources permit, the development, as appropriate, of the reserve for the purposes for which it is classified and shall incorporate and ensure compliance with the principles set out...for a reserve of that classification.”

The development of this plan follows a reserve management planning process as detailed in Figure 1. The RMP process has a strong focus on public engagement, allowing the communities to shape the document. In accordance with the Reserves Act 1977, this management plan will remain under continuous review.

Land may also be held under the Local Government Act 2002 for park and/or recreation purposes and the Council may choose to incorporate these into the plan for a consistent approach across parks and reserves.

Where specific reserve management plans exist for a category or individual reserve, the policies in that RMP take precedence over the General Policies RMP.

¹ Section 44 of the Act prohibits reserves to be used for permanent or temporary personal accommodation, unless provided for in another instrument such as an individual reserves management plan.



Figure 1: RMP process and detailed steps in accordance with the Reserves Act (1977).

Bylaws and Policies

There are existing bylaws and standalone policies that apply to the use of Council land and may impact on user behaviour or the management of a reserve. Most bylaws simply require compliance with specified rules for the activity, for example a person may only exercise a dog off a leash in certain reserves or parts of a reserve. Other activities may require a prior approval, with the criteria and process for obtaining the approval set out in a bylaw or policy.

Bylaws and standalone policies take precedence over the General Policies RMP and where possible duplication of content has been avoided.

Te Tiriti o Waitangi - The Treaty of Waitangi

The Treaty of Waitangi is the founding document of New Zealand. The principles of Te Tiriti o Waitangi are applied to the decision-making process and management of reserves in the district. Mana Whenua continue to maintain a presence and relationship with their ancestral sites and landscapes of significance. This relationship also extends to the taonga, and sites where historic events occurred, often within the boundaries of the reserves.

Council actively maintain relationships with iwi within the district through established Joint Management Agreements and Memorandum of Understanding.

Structure of this Plan

This RMP sets out policy which applies to all Council Reserves in the District.

The Plan is set out in five policy sections, where the reader will be able to find objectives and policies associated with each subject.

The five policy sections are:

Section 1 - Reserve Values

Section 2 - Development of Reserves

Section 3 - Use of Reserves

Section 4 - Authorisations and Approvals

Section 5 - Management of Reserves

The policy sections should **be read as a whole**. This means that more than one objective and/or policy may be relevant in any given situation. Plan readers should therefore seek to identify all relevant objectives and policies relevant to an issue in the General Policies document and in the individual plan which includes that reserve (e.g. Sports Park RMP).

1. Reserve Values

1.1 Relationship with Mana Whenua

Objective

- A. To work in partnership with Mana Whenua to implement the principles of kaitiakitanga (guardianship) of reserves, recognise Mana Whenua's connection with the land and coastal margins, and support the rights of Mana Whenua under Te Tiriti o Waitangi

Policies

1. Work with Mana Whenua to understand their aspirations and priorities for Waikato District reserves
2. Integrate principles of kaitiakitanga into the planning and management of reserves
3. Recognise and support Mana Whenua tikanga, kawa, access to cultural sites and resources, and protection of customs.
4. Identify, protect, and celebrate sites of taonga in accordance with Mana Whenua tikanga wishes

Explanation

Mana Whenua are not considered key stakeholders but partners with how Council manages reserves and together we lean on the principles of kaitiakitanga. The values held by kaitiaki (guardians or protectors). This includes environmental and spiritual ties to ancestral lands, water, sites, wāhi tapu (sacred areas) and other taonga (treasures), and the wellbeing of the community. Kaitiakitanga invites people to form and maintain relationships with the environment in which they live.

By nature of these principles, we will work together to address access to sites and resources to support cultural practices. Council will continue to work with Iwi authorities in developing agreements regarding how Maaori will be engaged in future reserve management.

1.2 Relationships with Volunteers and Partnerships

Objective

- A. To encourage and facilitate volunteering activities on reserves that align with the policies of this plan and support resource efficiencies resulting in mutual benefits for our communities and the reserves themselves
- B. To partner with organisations in order to collaborate, share expertise, and strategically deliver programmes, facilities and/or services

Policies

1. Create and maintain relationships with volunteer groups. Volunteering activities on reserves require Council authorisation and the assessment of proposals will be subject to Council agreement
2. Volunteer activities shall be formalised under a formal Council agreement. Appropriate roles and responsibilities to be defined in partnership with Council
3. All volunteer groups must meet and comply with health and safety requirements relative to the nature of the work they are undertaking

Explanation

Some partnerships may be simple arrangements between the Council and one community partner/ group. In many cases, Council provides most of the financial investment in the form of land, buildings or funding, and the partner/group providing volunteer know-how, physical work, networks, and programming expertise.

Other partnership arrangements may be large and complex, with multiple investors sharing the capital development costs of a new facility, and professional operators playing a role alongside community partners. The Council will consider a wide range of partnership arrangements, within broad parameters. The importance of partnership is not the size of the group but has the skills to successfully and sustainably meet the community's needs. Given the variety of potential scenarios, it is important that our Council processes can adapt to suit.

1.3 Cultural and Historic Heritage

Objectives

- A. To identify, protect and manage significant historic and cultural heritage for its intrinsic value, for the enjoyment and education of reserve users
- B. To ensure the design and use of reserves recognises and celebrates the district's historic and cultural heritage

Policies

1. Ensure areas of cultural significance or heritage value located on a reserve are protected, managed, and conserved in proportion to their significance and the level of threat posed to them, in accordance with:
 - a. Any preference of Mana Whenua and tikanga (protocols)
 - b. Legislation, such as the Reserves Act, Resource Management Act 1991 and the Heritage New Zealand Pouhere Taonga Act 2014 (NZHPT 2014)
 - c. Council statutory and non-statutory policy such as the District Plan
 - d. Any heritage conservation plans
2. Any development work carried out on or adjacent to historic structures shall be sympathetic to their historical context

3. Encourage public appreciation and enjoyment of historic and cultural heritage in reserves through education, interpretation, cultural markers, public art, and opportunities for community participation
4. Where kōiwi (remains) or artifacts of cultural or historic value are discovered during reserve operations or development, Mana Whenua will be consulted in the first instance and an accidental discovery protocol will be followed

Explanation

It is important to recognise and retain heritage features, which may include historic structures and archaeological sites. Such sites provide physical evidence of historical events and add to the depth of experience for visitors and local residents when they visit the reserves.

The NZHPT (2014) provides legal protection for all pre-1900 archaeological sites (including recorded and non-recorded) and those post 1900 sites gazetted for protection under the Act. An archaeological authority from Heritage New Zealand Pouhere Taonga is required to modify or destroy any archaeological site. Any site where there may be an archaeological interest will require that Heritage New Zealand Pouhere Taonga is notified and an archaeological assessment completed along with archaeological authority being obtained before any works can commence. Known sites may have archaeological site information detailing the importance and management of the site.

1.4 Sustainability

1.4.1 Climate Change, Fire Risk and Natural Hazards

Objectives

- A. To manage reserves in a way that minimises and mitigates the impact of climate change
- B. To improve the resilience of reserves by acknowledging and adapting to the effects of climate change, flooding and impacts of natural hazards
- C. To manage significant risks from natural hazards to reserve users and assets in accordance with local, regional, and national policy
- D. To prevent and reduce risk of fire damage on reserves by effective operations and visitor management of fire risks

Policies

1. Adapt to climate change impacts and coastal hazards including:
 - a. Promoting as a general policy, a managed retreat from erosion zones and coastal areas that are increasingly inundated
 - b. When structures affected by coastal hazards fail or when other trigger points are reached, in general prefer to move them to less vulnerable sites or remove entirely rather than repair them

- c. Follow best practice guidance for hazards risk management
 - d. Decision making in response to the impact of coastal hazards or land instability to a reserve or reserve infrastructure will be consistent with a national, regional, or Council policy or site-specific hazard management plan
2. Avoid and mitigate the impact of climate change and coastal erosion by:
 - a. Undertaking restoration and planting programmes where appropriate
 - b. Promoting soft engineering solutions to retain a natural beach buffer and to strengthen natural features (such as salt marshes or other natural flood zones, beaches, and dunes) in preference to using hard protection structures to manage natural hazards
 - c. Continuing to maintain and create natural dune ecosystems to help stabilise them and slow down the rate of erosion
 3. Stormwater, flooding, and erosion
 - a. Manage stormwater runoff and flooding through soft engineering including but not limited to grass swales, riparian plantings, wetland holding areas riparian planting of ecologically appropriate native species
 - b. Require the siting of facilities and planting on reserves to have regard for avoiding natural hazard threats, including flooding and erosion
 - c. Avoiding earthworks near streams
 - d. Planting steep slopes to prevent erosion and sedimentation
 4. Fire management
 - a. Reduce fire risk around public designated picnic sites, tracks, and heritage buildings and structures by appropriate vegetation management, including species selection of any future plantings in the surrounding area
 - b. Only permit the use of public open fires, including portable barbeques using solid fuel, in public amenity picnic areas, and where the fire is permitted by controls implemented through the Fire and Emergency Act 2017
 - c. Support Fire and Emergency New Zealand through any prohibition or restrictions and any associated processes to manage a fire season

Explanation

In order to manage the use, protection and development of reserves across the district, Council needs to be aware of natural hazards and climate change, and their potential impact on the use and safety of public reserves. Flooding, coastal inundation, and erosion/land instability are the main climate change hazards that can occur in areas of the Waikato District that are likely to impact on reserves.

Risks from natural hazards are expected to increase as a result of climate change, with sea levels rising and an increase in the frequency and severity of storms.

Public demand for hard erosion protection works such as seawalls or groynes is often high when harbour/coastal processes affect private property, public infrastructure, or reserves.

While hard erosion protection works can in some cases shield property, they can have significant adverse effects on harbour/coastal processes and natural features (e.g. increasing erosion further in or along the harbour/coast) and on natural character, amenity values and public access to and along coastal margins.

Erosion protection works can cause coastal (including harbour) edge degradation which can threaten coastal habitats and ecosystems. There is no one solution that suits all sites where coastal edge erosion is occurring.

Climate change is creating changes to natural physical processes, ecosystems and habitats on many of the local reserves. Altered weather patterns may have negative impacts such as an increase in plant and animal pests and the spread of pathogens. It could also change recreational access to areas if the ground is saturated for longer periods.

Stormwater assets and recreational assets are frequently developed together to provide a dual amenity and function for a new subdivision. The primary purpose of the space must be clearly defined at the time of development. Seasonally there may be an adverse effect of stormwater on recreational assets resulting in a lowered level of service (e.g. flooding on walkways).

All fires, whether lit naturally, accidentally, or deliberately can pose a risk to reserve visitors, native vegetation, species, historic places, reserve assets and adjoining property. The risk of fire is likely to increase as an impact of climate change, where the climate is likely to become hotter and drier.

Council will take the approach of only allowing open fires in purpose built solid fuel barbeques or fire pits. Reserve users are not allowed to make fires in other places, including uncontrolled settings such as beaches or dunes. Fireworks are to be restricted to particular public events and conditions for the activity approved by Council. No private informal displays permitted. No fires will be permitted when a prohibited fire season has been declared by Fire and Emergency New Zealand.

Council will manage climate change by focussing on mitigation and adaptation through the Waikato District Council Climate Response and Resilience Action Plan Framework (2020). The creation of the new overarching Climate Response Strategy will outline emissions reduction targets and include increased planting on reserves and reduced stock on reserves where feasible to help deliver on the Climate Response Strategy.

1.4.2 Biodiversity

Objectives

- A. To protect, maintain and enhance the long-term viability and resilience of native species, habitats, and ecosystems on reserves
- B. To inspire and encourage people to be actively engaged in caring for natural values on reserves

Policies

1. Maintain restoration and ecological enhancement programmes on the district's reserves, and giving priority to the following
 - a. Deliver biodiversity programmes in accordance with the Taiao (Nature) in the Waikato Strategy and with a focus on pest animal and plant management as required by the Waikato Regional Pest Management Plan (and any subsequent updated plan) as resources allow
 - b. The restoration and enhancement of natural value reserves for the benefit of the community and the environment. Consider weed control methods other than chemical control – e.g, biocontrol
 - c. Support the establishment of ecological corridors with native vegetation. Council undertakes native vegetation planting projects and looks for opportunities to increase these areas as resources allow
 - d. Ensuring, where practical, that natural value reserves are accessible to the community and well connected to wider open space and trail networks
 - e. Continuing to foster enduring relationships with key partners to support the ongoing enhancement of natural value reserves and agreed regional priorities such as site led biocontrol and pest management programmes, collaboration efforts with Waikato Regional Council, Waikato RiverCare, and other relevant management agencies or volunteer groups to co-ordinate and compliment efforts across the Waikato

2. Any plantings undertaken on reserves will:
 - a. Be consistent with the overall character and function of the reserve
 - b. Utilise species appropriate to the site
 - c. Generally, be indigenous and sourced from the same ecological district
 - d. Generally, be aimed at creating native species dominated, self-sustaining habitats over time
 - e. Will give regard to retaining and enhancing significant views from the reserve, without loss of existing habitat
 - f. Landscaping will be designed for low on-going maintenance

3. Tree maintenance will take account of the following:
 - a. Naturally occurring native trees on reserve land will not be pruned or removed to create or maintain private views
 - b. will take account of -health and safety risks
 - c. Where possible, pruning will allow for natural habitat to remain for native species

4. Consideration may be given to the planting of exotic species² where there is:
 - a. A desire for a commemorative or symbolic exotic species for a recognised individual or group
 - b. A need for a fast-growing species to control erosion
 - c. The advantage of fruit or specimen feature trees or hedging
 - d. Low maintenance and resilient species for amenity purposes
 - e. Replacement plants that are consistent with existing vegetation species

5. Where practicable foster the resilience of native species, habitats, and ecosystems to the adverse effects of unpredictable events, such as climate change or new incursions of pests or pathogens, through an adaptive management response, on a case-by-case basis

Explanation

The Council reserves contain a wide range of the significant biodiversity and ecosystems. These natural resources are considered to be living taonga by Mana Whenua.

The Reserves Act requires that indigenous biodiversity present on a reserve is managed and protected in a way that is compatible with the principal or primary purpose of the reserve.

The management of the reserves provides opportunities to demonstrate best environmental practice and sustainability to the local community, both in the day-to-day management of reserves and in specific conservation projects. This includes revegetation to mitigate the impacts of climate change and allow for carbon sequestration.

Volunteers currently play a role in delivering biodiversity outcomes and utilise their efforts for educational opportunities. Volunteering and education activities are a great way to engage the next generation of environmentally minded people.

Indigenous biodiversity and ecosystem functions can be significantly threatened by some introduced plants and animals. The Waikato District provides a favourable climate for many introduced species and has a high number of introduced plants that have naturalised in the area. It is anticipated that climate change is likely to increase the number and extent of invasive plants, invertebrates, such as wasps, and pathogen incursions like myrtle rust in the future.

The threat of pathogens, such as kauri dieback and myrtle rust, spreading through the Waikato District may need to be actively managed in the near future. In some circumstances recreational access may need to be restricted through the closure of tracks, or quarantining zones or raahui to protect areas within reserves to contain areas of infection to prevent the spread of disease.

² Exotic species will not include any species identified in the Waikato Regional Pest Management Plan 2021-2031 or considered to be an ecological weed threat.

1.4.3 Sustainable Practices

Objective

- A. To incorporate sustainable practices into the provision, management, and development of reserves

Policies

1. Ensure that sustainable management practices are taken into account in the design, operation, maintenance and development of the reserves across the Waikato District. This may include:
 - a. Considering the life cycle of products used for reserve development and maintenance
 - b. Considering renewable and reusable materials in reserve design elements
 - c. Considering low energy efficient devices for new or replacement services
 - d. Low impact design practises for stormwater management
 - e. Conservation and adaptive re-use of all forms of heritage items including buildings, structures, and fixtures such as pathways, trees, streetscapes, and paving, where appropriate
2. Facilitate sustainable transport options to reserves by incorporating supporting infrastructure

Explanation

The Council is committed to the principles of creating a sustainable community and environment. Council will endeavour to incorporate sustainable practices into both the provision of reserves within the district, and to their management and development where resources permit.

Sustainability is a process of ensuring all resources are used and managed for a balance of environmental, social, cultural, and economic wellbeing. It means meeting the needs of today without adversely impacting the needs of future generations.

There is a suite of sustainable practises that can be employed on reserves from choosing materials for reserve developments that have greater longevity to decrease maintenance and increase the life of assets to utilising environmentally friendly technologies to reduce energy costs.

Council can also encourage the use of sustainable modes of transport by including infrastructure such as bike parking into reserve designs. This technology will evolve over time and Council needs to keep abreast of new innovations in this space. Council will also actively look at incorporating bike, walking, and bridal paths within reserves and utilise reserves linking public spaces to create active transport corridors.

Management of stormwater creates challenges. Reserves provide opportunities to retain stormwater during heavy weather events and to treat this before moving downstream. The design of reserves can potentially make any stormwater infrastructure a feature that adds to the amenity and recreational values of the reserve.

2. Development of Reserves

2.1 General Reserve Development

Objective

- A. Development is aligned with the reserve's purpose and the communities' needs without significant or ongoing adverse effects on other reserve users, adjoining property owners or the reserve itself
- B.

Policies

1. Reserve development shall occur through integration of the following:
 - a. The classification status of the reserve and the reserve category
 - b. Outcomes and recommendations of design guidelines, concept plans and /or relevant specialist assessments
 - c. The impact the proposed development has on existing reserve values, including the natural, cultural, landscape and open space characteristics of the reserve
 - d. Minimising the opportunities for vandalism, such as limiting access to reserves or parts of reserves as necessary
 - e. Crime prevention through environmental design (CPTED) principles
 - f. Universal design and how people of all ages and abilities use, access, and enjoy the reserve
 - g. Where there is an erosion event which has compromised access to a beach, Council may restrict access to that area and provide signage to encourage people to use another accessway
2. Council may develop a concept plan to guide development of a reserve where this is not sufficient design detailed in an RMP
3. Council will consult the community over any major development³ of a reserve, including targeted engagement with key user groups in the design and development of any concept plans

³ As defined in the Waikato District Council Significance and Engagement Policy (2020)

Explanation

Reserve development can protect and enhance the landscape and natural values, assist with activating a reserve and enhance community appreciation and enjoyment of the reserve. This covers many aspects, from designing and developing reserves in new subdivisions to upgrading existing reserves.

Council needs to ensure that reserves are developed to meet the community's aspirations and deliver the types of recreational experiences people are seeking whilst ensuring the natural values of the reserve are retained and potentially enhanced. For a number of reserves across the district this will include the future development of a concept plan that will provide a more detailed guide as to how the development of the reserve will be co-ordinated.

2.2 Access and Parking**Objectives**

- A. To provide safe, logical, and adequate access to and through reserves and car parks for vehicles, cyclists, horse riders and pedestrians whilst minimising impact on users, facilities, amenity values, and the general character of the reserve
- B. Ensure access to reserves are free of barriers for all members of the community to support active transport
- C. Manage safety risks and visitor experience with temporary reserve closure where necessary

Policies

1. Provide and maintain safe and accessible routes to and through reserves and facilities, following CPTED principles
2. Allow for emergency and service vehicle access to reserves for operational purposes
3. Access to a reserve or area of a reserve may be temporarily restricted for a specified time⁴ where:
 - a. A raahui is in place
 - b. Health and safety risk identified
 - c. Maintenance or remedial works are being carried out
 - d. An activity or event has been granted the right to restrict public access as part of its conditions of authorisation
 - e. There are unfavourable ground conditions or a biodiversity risk
 - f. Limiting vehicle access at night for security purposes
 - g. An isolated event or activity where the impact may have a detrimental impact to reserve visitors

⁴ Reserve closures for temporary periods of time may only require public notification as permitted under the Reserves Act 1977

4. When developing public spaces including parking and access roads, consider the general reserve development policies outlined in other sections of this plan, and the following:
 - a. Any District Plan or resource consent condition or a proven requirement directly related to the use of the reserve
 - b. Options to encourage passive transport (e.g. cycling) into and through a reserve
 - c. Whether it is both physically and financially feasible to provide parking facilities
 - d. Locating parking closest to the site boundary and adjoining roads to minimise the loss of usable recreation space
 - e. Incorporating water sensitive design to reduce stormwater runoff and contaminants entering the stormwater system
 - f. Appropriate signage and speed calming techniques, (e.g. speed bumps), to slow vehicle movements through parks, where required
 - g. Volume of parking based on regular daily usage (as opposed to peak parking)

Explanation

Public access to and through reserve areas is an essential aspect of reserve management. It enhances reserve use for the enjoyment and the benefit for residents with attractive connections throughout townships. Pedestrian access and circulation within a reserve needs to be coherent, appropriate to the site and safe. It also needs to allow access to the variety of facilities that are located within reserves. It is important that access points are clear and where applicable, clearly define a direct route through a reserve to makes users feel comfortable. Reserves carparks are not exclusive to a certain user group.

As with buildings, car parks and vehicle access impact on the usability of reserves by taking up space which would otherwise be available for other reserve activities. In addition, the hard surfaces (from access roads and car parks) have the potential to create adverse environmental effects, such as polluted stormwater runoff. Council intends to provide car parking that is relevant to the reserve's purpose, location, and likely demand during non-peak use of the reserve, and in accordance with District Plan Rules.

2.3 Buildings and Other Structures

Objectives

- A. To ensure the provision and maintenance of buildings and other structures necessary to facilitate public recreational use and enjoyment of the reserve, and to ensure they are of a condition, design and scale suited to the reserve environment
- B. To ensure buildings or structures that are of benefit to reserve users are well utilised

- C. To work with organisations including independently governed groups, within a defined geographical area, to provide sustainable, quality sport and recreational experiences

Policies

1. In proposing to locate a new building or structure on a reserve (by Council or by others), or when considering proposals for the extension or upgrade of an existing building or structure, in addition to the General Reserve Development section the following shall be considered:
 - a. The Reserves Act classification of the land and the allocated reserve category and whether the purpose is compatible with the reserve's use and function
 - b. The need for the building or structure to be located on reserve land, considering evaluation of other sites, the potential to co-locate the activity in an existing building, to adapt an existing building and the opportunity to cluster buildings (hubbing) if a separate building is required
 - c. The scale of the proposed building or structure in relation to the reserve and its potential impact on foreseeable use of the reserve for outdoor recreation, the amenity of the reserve and the conservation of open space, views, significant vegetation, and significant landscape features
 - d. The siting, design, materials and colour of the proposed building or structure
 - e. The potential impacts generated by ancillary activities used to provide ongoing operational funding
 - f. The effects of providing access to, parking and service areas for the proposed building or structure
 - g. The ability, including the financial position, of the applicant to construct and maintain the building and operate the proposed activity
 - h. Consent requirements in accordance with the district plan

2. Where a building or other structure is no longer required by an occupier or Council, the following steps will be undertaken:
 - a. The occupier will be required to find a new approved occupier or remove the building or structure from the reserve
 - b. If the occupier cannot either find a new suitable occupier or remove the building or structure, then Council will take reasonable efforts to find a new suitable occupier or use for the building
 - c. If no suitable occupier or use can be found, Council will consider moving the building or structure
 - d. If no suitable occupier can be found and the building or structure cannot be relocated and there is no reasonably foreseeable use for the building or structure then it will be either tendered to be removed, or demolished
 - e. Where Council does not own the building, feasible costs associated with removal or demolition of the building and or structure and reinstatement of the reserve to Council's satisfaction shall be charged to the owner

Explanation

Sporting and community groups often request new buildings or facilities to be located on reserves. Well designed, sited, and integrated buildings and facilities can complement the reserves character and aesthetic values, while also enhancing the public's use and enjoyment of them.

The policy seeks to ensure that buildings and structures do not compromise the open space values of the reserve unless the provision of buildings and structures supports the use and enjoyment of the reserve.

Council owned buildings and structures on reserves assist in their day-to-day maintenance and management, such as equipment storage and public amenities (change/toilet facilities). These buildings will continue to be maintained to ensure these do not impact on the amenity or use of the reserve.

Changes in levels of population and participation sometimes result in sports clubs and groups dissolving, amalgamating, or falling into recess. A consequence of this is the abandonment of facilities such as playing courts, practice nets, clubrooms etc. Where a facility is not being used for its intended purpose Council can undertake a variety of options to seek a new occupier or consider removing the facility from the reserve land.

Council recognises the limited resources of community groups occupying reserves and notes some existing reserve facilities could sustain higher levels of use, and the sharing of such facilities would prevent unnecessary duplication and cost. Pre-approved sub-letting (or hubbing situations) of facilities by lessees can generate revenue and spread the load of paying for overheads such as power. Such uses must however be consistent with the purposes for which the reserve is held.

2.4 Furniture**Objectives**

- A. To provide sufficient reserve furniture to facilitate public use and enjoyment of the outdoor recreational environment
- B. To ensure a coordinated and consistent approach to the design, selection, and placement of all reserve furniture

Policies

- 1. Consider installing furniture where there is a demonstrated need and it is appropriate to the functional use and purpose of the reserve, in accordance with Council's levels of service
- 2. Ensure that all new or replacement furniture is of an approved and environmentally practical design or style

3. The Council may remove furniture where the condition of the furniture is below an acceptable standard, where the furniture is not in keeping with the reserve, or where there is no longer a demonstrated need

Explanation

The provision of reserve furniture such as seating, picnic tables, barbeques, drinking fountains, and litter bins may enhance the usability of a reserve by supporting a variety of activities, encouraging people to gather within reserves and stay longer. It may also play an important role in public health.

It is important to manage reserve furniture and take the time to consider its installation, in accordance with the reserves purpose and use. If unmanaged, reserve furniture can add to visual clutter and detract from landscape and amenity values. Unmanaged reserve furniture can also become an ongoing maintenance burden to Council and the community.

Some reserve users may wish to commemorate loved ones who have had a connection to a reserve location. Where commemorative assets are proposed, Council will assess each application against the Memorials, Plaques, and Monuments Policy.

2.5 Lighting

Objective

- A. To provide lighting to facilitate evening or early morning use and access where appropriate
- B. That dark sky areas be preserved where practical to minimise impact on biodiversity and allow viewing of stars and to minimise light pollution

Policies

1. Council provision of lighting in a reserve, including along cycle and pedestrian paths will consider:
 - a. The use and purpose of the reserve
 - b. Whether there is a clear public benefit
 - c. Whether it supports the principles of CPTED
 - d. Lighting that is energy efficient (e.g. moving towards LED lighting)
2. Installation of exterior lighting by reserve occupiers, such as sports clubs, is subject to the approval of the Council. Lighting must at all times meet the relevant electrical safety standards, District Plan requirements and comply with the policies of this plan
3. Hours of operation of lights shall be limited to those hours approved by the Council and District Plan. The use of adaptive lighting controls or light suppression techniques will be required to limit the hours or intensity of light, noting that lighting may affect flora and fauna, as well as hinder night sky viewing

Explanation

Lighting is sometimes required to improve the safety and functionality of reserves, to extend the period by which the reserve can be used, or to enhance the amenity of a reserve.

Good lighting design can reduce the impact of lighting on neighbours and the environment and significantly enhance the safety, use and appearance of reserves. Likewise, poor lighting design and installation can have negative effects on neighbours and the environment. Care must be taken with flood lighting and security lighting.

Consideration of new lighting will be assessed in accordance with Crime Prevention Through Environmental Design (CPTED) principles. In some instances, perceived or real safety issues cannot be addressed by lighting alone. In these cases, lighting may encourage people to enter a reserve, where it may be unsafe to do so.

Lighting of physical activity spaces increases the number of playable hours in an open space. Noting that a range of lighting, where it is installed, and the most climate sensitive methodology will be considered. Where a user group uses lighting for a particular purpose (e.g. sports lighting), the cost of installation and ongoing supply charges may be recouped from the user group.

2.6 Play Facilities**Objective**

- A. The reserve network has a diverse range of enjoyable, stimulating, and safe play opportunities for all ages and abilities

Policies

1. Enhance and develop play facilities to reflect community demand, provide quality play outcomes and a cohesive network of designated play spaces for each urban locality
2. All new play equipment and associated safety surfaces and all renewal of play areas shall be designed, constructed, and maintained to conform to New Zealand standards for playground equipment and surfaces
3. Require that any proposal to upgrade or locate a new play space in a reserve considers the following:
 - a. The appropriateness of the play space in terms of the current and future needs of the local community
 - b. Existing play space provision, to identify gaps or avoid duplication and to ensure a variety of play opportunities are easily accessible, in accordance with Council's Levels of Service for play provision
 - c. Design for all ages and abilities, and the principals of universal design
 - d. Urban design standards (including CPTED principles)
 - e. Appropriate location to maximise existing site features, enable passive surveillance, and reduce negative effects or site hazards

- f. The provision of sun and shelter (for those playing and supervising)
 - g. Opportunities within the wider reserve to introduce or retain more natural play elements that encourage exploration, such as use of landscaping, planting, bollards and mowing patterns
4. Explore opportunities to develop spaces and facilities that engage youth (beyond basketball courts and skateparks) across the reserve network to cater for varying youth interests based on consultation with youth
 5. Remain flexible to adopt new play technology or concepts that are financially supported and beneficial for recreation

Explanation

Reserves provide important open space areas for children and teenagers to play, whether that is through using natural features, or through the provision of formal playgrounds, skate parks and bike parks.

Play facilities will be developed and maintained in accordance with the Councils guidelines and New Zealand's playground standards. Where possible, universal design will be taken into account which is "the design of products and environments to be useable by all people to the greatest extent possible, without the need for adaption or specialised design."

'Play' has a broad definition with many concepts that help facilitate play. Technology and concepts such as 'nature play' and 'play-on-the-way' can be affordable to implement and make a positive difference to how our community interact with their open spaces. It is important that our reserves continue to evolve, where practical, to cater for all play options.

2.7 Public Art

Objective

- A. To allow the installation of public art within reserves where appropriate

Policies

1. Permanent public art may only be installed in reserves with the formal approval of the Council and any required consents
2. Include opportunities to engage with Mana Whenua and Maaori artists to provide cultural pieces on reserves, such as whakairo or pouwhenua
3. The location of any public art installation must be in keeping with the scale and values of the reserve, and it must not unduly impact on the cost of reserve maintenance and operational activities or detract from reserve use

Explanation

Public art is one of the more visible and accessible forms of art. Some forms of public art, such as permanent installations like paintings, sculptures, or carving can often be best appreciated if located within reserves. However public art can be controversial, and if located in the wrong place, can conflict with the primary purpose of the reserve.

Council may require that any public art be accompanied by a landscape assessment, detailing how the public art will fit within the proposed setting. Art may also be received as a gift to the community. In this scenario, a written agreement will be established with Council and the 'gift giver' on the acceptance or decline and suitable location of the art piece.

2.8 Signage

Objectives

- A. To provide sufficient signs to facilitate public use, heritage and site appreciation, and enjoyment of the outdoor recreational environment
- B. To control the display of advertising and sponsorship signs on reserves

Policies

1. All signs located within reserves will comply with Council's signage guidelines to ensure consistent sign branding, styles, and information throughout the district
2. Signs will generally be grouped or clustered within a reserve to avoid visual clutter and to assist visitors to easily access all relevant information
3. Council will provide identification, directional and way-finding signage within reserves for public access purposes
4. All signs within reserves will be subject to the provisions of the District Plan
5. Reserve occupiers wishing to erect signs on buildings or facilities they occupy will require approval from Council and be responsible for obtaining all relevant statutory consents and meeting the costs of producing, erecting, maintaining, and replacing signs relating to their activity
6. No commercial signs will be permitted on reserves except with the particular approval of Council (including acknowledging sponsorship). Council may permit advertising signs on recreation reserves developed as sports grounds where these will not detract from the character and amenity of the reserve or adversely affect neighbours. The cost of such signs, any associated resource consents, and the regular maintenance of any such sign will be borne by the advertiser
7. Council may permit community notice boards on recreation reserves in association with sports grounds and/or public facilities where these signs will not detract from the character and amenity of the reserve or adversely affect neighbours

8. Council retains the right to request the removal of and/or to remove any inappropriate, poorly located or maintained, or obsolete signs
9. On-site interpretation will be utilised to:
 - a. Contribute to people's understanding and appreciation of the reserve's values, history, or significant features
 - b. Increase awareness of Mana Whenua's role as kaitiaki and their connection to a reserve
 - c. Raise awareness of environmental issues, community-led activity, or restoration programmes

Explanation

Signs are necessary to identify reserves, to assist access and orientation within reserves, to encourage the appropriate use of reserves and to provide for the safety of reserve users. Signs provide an opportunity for Council to 'brand' public land and clearly identify public resources. However, signs can individually or cumulatively detract from the amenity of a reserve and need to be designed, located, and maintained to avoid visual clutter.

Interpretive material on reserves can enhance the visitor experience by increasing awareness of a reserve's history and special features and inspire visitors to explore the reserve. This can be achieved in several formats, such as, through signs, displays, audio visuals, activation, and public art, which can also contribute to the unique character of an area.

The District Plan limits the type, location, and size of signs on reserves (and elsewhere), including commercial signs. Utility warning signage is allowed where it informs the public with regards to any health and safety requirements. Community Notice Boards are designed for the advertising of local events, small business, non-profit groups or other information pertaining to the local community they're posted in. These will be managed by a relevant local committee.

3. Use of Reserves

3.1 General Use of Reserves

Objective

- A. To enable recreational use and enjoyment of local reserves that does not unduly compromise the reserve's values or impact other reserve users

Policies

1. Provide for and manage the impacts of recreational use through a range of mechanisms, including, but not limited to:
 - a. Identifying the range of recreational opportunities sought from the community through the reserve classification and category
 - b. Managing recreational use on a network wide basis, recognising not all opportunities can be provided in every reserve

- c. Utilising bylaws or codes of conduct to set parameters or conditions on activities
 - d. Utilising council's reserve booking system to manage the allocation of spaces in reserves
 - e. Requiring the authorisation of activities that have the potential to impact the reserve values or other reserve users
2. Enable recreational use and enjoyment of reserves through:
- a. Responding to shifts and changes in demand for recreational activities
 - b. activating reserves through events, programmes and other initiatives including authorised activities
 - c. Developing or naturalising reserves to increase their resilience and capacity
 - d. Promoting opportunities that may broaden reserves user's experiences, such as public art and interpretation
 - e. Recognising the value of reserves in providing respite

Explanation

Reserves are provided for the public's general use and enjoyment. They cater for a wide range of recreational opportunities from informal activities such as walking and picnicking to highly organised activities such as sporting events.

All recreational activity needs to be managed in a way which minimises the impact on reserve values and is consistent with the reserve classification (where the reserve is held under the Reserves Act). Most everyday activities on reserves are allowed as of right. However, some activities on reserves that have the potential to impact either the environment or other reserve users, or require the temporary allocation of space, may be allowed subject to meeting conditions. These may be by way of a bylaw, bond, or a code of conduct.

All activities are subject to the controls of the Waikato District Plan and Council's other policies and bylaws

Some activities will require specific permission or authorisation (refer to Section 4). Everyday activities that are permitted without the need for approval from the council, are those that:

- Are informal or casual in nature and are consistent with the values of the reserve, such as walking, relaxing, picnicking and the like; or
- Meet conditions in a bylaw or code of conduct to avoid any potential impact on either the environment or other reserve users, such as dog walking
- Are not identified in this plan or by the Reserves Act as requiring authorisation or regulated in a bylaw, and do not unduly interfere with the use and enjoyment of other users of the reserve

3.2 Drones / Unmanned Aerial Vehicles (UAV) and Model Aircraft

Objective

- A. Allow for the flying of recreational drone flying with parameters to prevent impacts on other reserve users including privacy and nuisance

Policies

1. Flying will be a permitted activity provided that it aligns with the code of conduct (refer to Council website⁵) and Civil Aviation Authority rules
2. Remotely piloted aircraft systems, such as drones, are permitted to fly over council reserves, except for playgrounds, cemeteries, and cultural and historical reserves

Explanation

Model aircraft enthusiasts sometimes use reserves for the operation of their aircraft. This can either be for personal recreational use or for club and competition activity such as at the Tuakau Domain.

The recreational and commercial use of unmanned aerial vehicles (UAV) is becoming more common place and will no doubt increase as technology improves and UAV reduce in cost.

While drones and UAV use has similar impacts to those of model aircraft with respect to noise and potential for injury, the frequent inclusion of on-board cameras, the technology is rising as a new recreational activity. Utility providers are also using drones more often to check their activities or project development.

The Council has issued a code of conduct (located on the website⁴) which users must adhere to receive permission to operate from a reserve. Any activity that does not follow the code of conduct must be applied to Council, in writing. Further information is available on the Council website.

3.3 Multi-use and activation of locations

Objective

- A. To encourage the health and wellbeing of communities through the provision of multi-use resources and linkages

Policy

1. Investigate opportunities to create recreation opportunities within and on the way to reserves across the district to encourage people of all ages and abilities to be active

Explanation

There is plenty of research that testifies to the benefits of physical activity on personal well-being. Council will support communities to be active in a range of ways by providing and promoting recreational spaces to cater for all abilities. To support this work Council will also create and maintain strategy and policy documents to guide development and decision making.

⁵ Editors Note: The code of conduct for drones is current being drafted and will be made available on the Waikato District Council website prior to the adoption of the General Policies Reserve Management Plan being finalised.

4. Authorisations and Approvals

4.1 Approvals framework

Objective

- A. To ensure a consistent approach is taken to assessing proposals requiring authorisation in accordance with any legislation, bylaw or policy and is consistent with the primary purpose of the reserve

Policies

1. Ensure a consistent approach is taken to assessing proposed activities requiring authorisation, including:
 - a. Compatibility with the reserve classification, if applicable (defined under the Reserves Act)
 - b. Compatibility with the reserve category and reserve specific information, values and development plans
 - c. Consideration of the capacity of the reserve to accommodate the activity, the current use of the reserve and all potential impacts on the environment and other reserve users

Explanation

The authorisation and approvals acknowledge that some activities or requests may not be detailed specifically by a section, objective, or policy. The approvals framework allows for consistency to approach and decision making on items not specifically detailed. The purpose of authorisation is to ensure impacts on the reserve and its users are considered, managed, and a consistent and balanced approach is taken to assessing proposals to ensure the reserve is protected.

Some people or groups will want to use reserve space for activities that might have a lasting impact on the reserve, or that might prevent others from also using the reserve. Under these circumstances people will need to apply for a specific permission or 'authorisation' to use the reserve. Additionally, throughout the timeframe of this plan, new activities may arise which have not been addressed within this plan, other council policies, nor any bylaws. This provides a framework for considering their authorisation.

4.2 Occupation Agreements

The following objectives apply to all sub-categories of Occupational Agreements

Objectives

- A. To formalise the current occupation of reserves for approved uses and facilities by the granting of occupation agreements where users can demonstrate the sustainability of their occupation and it is consistent with the reserve purpose
- B. To protect reserve primary purpose and values by minimising the number of buildings, easements, and utilities on reserves

- C. To ensure adequate compensation is provided to remedy or mitigate the adverse effects of all private infrastructure (e.g. utility, stormwater discharge, accessways) and including private underground facilities on reserves
- D. To require compensation for all temporary or permanent effects on reserve values caused by occupation agreements
- E. To permit reasonable access to holder of easements for the inspection and maintenance of their assets and networks on or across reserves
- F. Consideration of applications of an occupation agreement will address requirements for minimal impact and/or beneficial services for reserve users

4.2.1 Leases

Policies

1. Any exclusive use of reserves, including buildings, will be subject to a lease
2. Land may be leased to groups and organisations for the following purposes:
 - 2.1 The construction of sports facilities and associated buildings at the group's or organisation's expense.
 - 2.2 The construction of buildings and other structures that increase or improve the use of the reserve for recreation at the group's or organisation's expense.
 - 2.3 The occupation of Council owned buildings on reserves where it is prudent for the management of the building and community access to the building.

Provided that:

- 2.4 The proposed activities cannot satisfactorily take place in existing facilities (including those occupied by other reserve users), or elsewhere in the locality
3. Where required, existing leases will be renegotiated. In cases where they do not comply with the policies of the Management Plan or, in the case of land that is subject to the Reserves Act 1977, with the requirements of the Act, the occupation may terminate at the end of the current lease and the lessee improvements removed

4. Where users have occupied reserves without formal leases or where previous leases have expired, Council will review the use, sustainability and suitability of the occupation prior to issuing a new occupancy agreement. Council may decline issuing a new lease where the use is insufficient or the sustainability or suitability of an occupation cannot be demonstrated to the satisfaction of the Council and the improvements removed from the reserve
5. Leases of Reserve Land shall incorporate the appropriate provisions of the Reserves Act 1977, and shall refer to the this Management Plan
6. Unless otherwise agreed to, the maintenance of buildings such as clubrooms and associated facilities are the responsibility of individual clubs and organisations. These buildings will be maintained to a high degree of visual amenity determined by Council staff. Council will not provide compensation for improvements at the termination of a lease/licence. Where an occupation agreement has expired or been terminated, Council will retain the right to:
 - a. Require the occupier to remove or dispose of any facility they are responsible for, at the occupier's expense, in line with their occupation agreement and the First Schedule of the Reserves Act 1977. Council will retain the right to remove the facility and on-charge the costs of removal and disposal, or
 - b. Council may instead allocate use of the facility to other users within the community and no compensation for facilities will be payable in this instance
7. The notification of proposed leases within publicly notified management plans shall serve as public notice for the purposes of the Reserves Act 1977
8. All outgoing costs associated with leases and other agreements are the responsibility of the lessee or holder of the agreement
9. Rents will be payable on all leases, in accordance with current Council policy. Rents for approved users (e.g. voluntary recreation facilities, approved community users) will be set at an agreed level. Other rents (e.g. commercial use, residential tenancies) will be based on 'market' levels

Explanation

The leasing provisions of the Reserves Act 1977 emphasise the retention of open space and the public accountability of park management. On all reserves, leases must be drawn up subject to the relevant provisions of the Reserves Act 1977.

The leasing of reserves to a specific entity restricts the uses to which it can be put and usually limits use of the land by the general public. The needs of the local community should take precedence over the wishes of particular organisations. Unnecessary duplication of facilities, particularly among organisations that are active for only part of the year, should be avoided.

For sports clubs, it is preferred that only clubroom building footprints are leased as appose to a ground lease for a larger area of a reserve for exclusive use.

4.2.2 Licenses

Policies

1. Licences may be granted subject to an assessment on likely impacts of existing reserve users and the likely benefits of the proposed activity in terms of recreation and reserve promotion or use
2. Applications for licences will need to be made in writing
3. Licences will include provision for public access (subject to conditions) where this is appropriate and desirable
4. A fee may be charged for a licence. Council may charge a fee other than a market cost for approved recreational or management purposes
5. It shall be a condition of all licences negotiated that Council may, before expiry, cancel all or part of the tenancy at one month's notice, should the land be required for recreational use or if the licensee fails to meet the conditions of the licence
6. It shall be a condition of every licence that Council will not compensate occupiers for improvements upon termination of the agreement
7. All licences shall include a condition providing adequate safeguards to prevent the destruction of or damage to any natural, scenic, historic, cultural, archaeological, geological, or other scientific features or indigenous flora and fauna

Explanation

A licence to occupy grants the non-exclusive right to use a park for a specific purpose.

Licences for commercial activities such as events, entertainment, street trading, vending, filming, commercial photography, product launches, personal training etc. may be granted subject to an assessment on likely impacts of existing reserve users and the likely benefits of the proposed activity in terms of recreation and reserve promotion or use.

The Reserves Act 1977 permits the granting of licences for communication stations and any works connected with the station.

Such agreements shall include a condition providing adequate safeguards to prevent the destruction of or damage to any natural, scenic, historic, cultural, archaeological, geological, or other scientific features or indigenous flora and fauna.

4.2.3 Easement

Policies

1. Applications for infrastructure (e.g. pipes, cabling, discharge or drainage rights) must be made in writing and contain the following information:
 - 1.1 A statement of alternative infrastructure location or discharge options and their costs
 - 1.2 Discussion on why these alternative options cannot be used
 - 1.3 Evidence that the infrastructure will not detract from the purpose of the park
 - 1.4 A diagram of the proposed works and a survey
2. An easement or formal agreement will be required for all private infrastructure on a reserve
3. An as-built plan of all infrastructure shall be provided to Council
4. All legal costs and the costs of formation and maintenance to the Council's satisfaction shall be borne by the grantee
5. Payment for the benefit of the infrastructure easement shall be made as a yearly rental or lump sum
6. Council will require those holding easements for services crossing reserves to meet the costs of maintaining the infrastructure. The Council will provide reasonable access for the maintenance of services and network utilities
7. Permit vehicle access associated with the ongoing operation, maintenance, development and upgrade of the National Grid transmission lines
8. When services and utilities are no longer required, they shall be removed from the site, the area reinstated to Council's satisfaction, with the costs recovered from the services/utility owner

Explanation

An easement lawfully grants the rights for one person to use another person's land for a specified purpose for example, in this case the use of reserves for access or utility facilities.

Easements, in particular for assets above ground, can have a negative effect on reserve values and as such they will be limited and may be declined by Council where alternatives solutions exist or where the impact on the reserve is considered unacceptable.

Easements granted may have a requirement for an annual rental or an up front compensation payment to Council. Existing easements may also be required to pay rental fees. Conditions regarding reinstatement of the site at the completion of the agreement period may also be included with any permission granted. By not granting easements in perpetuity, and requiring reinstatement of the site, the values of the reserves will be re-established.

4.3 Facilities and Chattels Abandonment

Objectives

- A. To ensure buildings or structures that are of benefit to reserve users are retained
- B. To ensure that at all times reserves are safe and well presented public places
- C. To seek the adaptive reuse or relocation of buildings where practical
- D. To ensure the owner of a building or structure is responsible for the maintenance and security of a building until disposal has occurred

Policies

1. The owner of a building or structure will dispose of the facility under the terms of the lease agreement and in conjunction with this policy
2. Where a building or other structure is no longer required by an occupier or Council, the following steps will be taken in priority order:
 - 2.1 The occupier may with Council prior approval seek a new occupier and they must seek a new lease or an assignment (as permitted by relevant Acts, or policies) or remove the building or structure from the reserve
 - 2.2 If the occupier cannot either find a new suitable occupier or remove the building or structure, then Council may take reasonable efforts to find a new suitable occupier or use for the building
 - 2.3 If no suitable occupier or use can be found, Council will consider moving the building or structure
 - 2.4 If no suitable occupier can be found and the building or structure cannot be relocated and there is no reasonable foreseeable use for the building or structure then it will be demolished at the cost of the owner of the building
 - 2.5 Council will have the option to tender or sell the building (not the land) as an alternative to demolishing it, providing it can be removed from the site
 - 2.6 Where the building or structure is not compatible with the primary function and values of the reserve, it will be removed from the reserve
 - 2.7 Where Council does not own the building, the costs associated with removal or demolition of the building and or structure and reinstatement of the reserve to Council's satisfaction shall be charged to the owner

Explanation

Facilities and chattels can become abandoned on a reserve for a range of reasons (e.g. club or organisation becomes insolvent due to a lack of membership). Where possible, Council will work with the organisation prior to abandonment of facilities and chattels.

Abandonment is determined when the organisation or group who held an existing or expired occupational agreement is no longer occupying the facility and/or chattels for the intended and agreed purpose of the occupational agreement OR the organisation or group no longer has capacity to secure a new occupational agreement following the policies outlined in this RMP.

Where the previous occupational agreement holder may have financially contributed to improvements on the reserve, there is no compensation available for abandonment or the termination of an occupational agreement.

Unfortunately there is often significant history and contribution a group leaves behind when managing abandoned facilities. Where possible and appropriate, the history of facilities will be celebrated and recognised while maintaining fit-for-purpose facilities for the community.

4.4 Events**Objectives**

- A. To manage the use of reserves for events and occasional use so that it is consistent with the reserve values and existing use
- B. To allow reserves to be used for public and private events and other occasional use

Policies

1. Any proposed event on a reserve will be assessed by Council, in accordance with the Approvals Framework, any Council events strategy, and consider:
 - a. The nature and purpose of the event including how it will provide for public access and enjoyment
 - b. The date(s) and duration of the event
 - c. How provision for safety (including safe preparation and sale of food), security, and waste management
 - d. The effect(s) on neighbours
2. The cost of organisation and running of any approved event on a reserve will be the responsibility of the event organiser
3. Any reserve used for an approved event will be left in the condition in which it was found prior to the event to the satisfaction of the Council's Service Delivery General Manager or their representative
4. Council will retain the right to:
 - a. Apply fees and charges to event applicants for the uses of reserves

- b. Require a refundable bond from any event organizer and retain the discretion to expend the bond to reinstate the reserve should this be required
 - c. Event organisers for any approved event will be fully responsible for securing in advance all consents and approvals for the operation of the event and will ensure they respect any relevant bylaws or District Plan requirements
5. Any event wishing to present a fireworks display must apply by written application to the Council and provide prior permission from Fire and Emergency New Zealand and proof of public liability insurance

Explanation

Any proposed use for special events requires due consideration of the extent of possible damage to reserves, any effects on other use or users, and any effects on adjoining land use or users before approval is given. The Council reserves the right to close reserves or to decline applications for use where conditions warrant.

Events can enhance the public use and enjoyment of reserves and contribute to the diversity and vibrancy of the community. Events with large numbers of people and activities can also adversely affect the reserve and its neighbours. Council therefore needs to retain full discretion over the number, nature, and organisation of any event on Council reserves or in a Council owned/operated building or facility.

4.5 Reserve Management Plan Document Review

Objective

- A. Reserve management plans are to be kept in continuous review to reflect the community's aspirations for reserves

Policies

1. A RMP's content can be updated for minor edits, where the intent of objectives and policies is maintained, by Council (or delegate) resolution
2. A review of a RMP section or introduction of new objectives and policies may be undertaken with draft changes presented in a one month public consultation period⁶. Public submissions will be provided to Council (or delegate) for decision. Final edits are to be approved by Council (or delegate) resolution

Explanation

Reserve management plan are required under the Reserves Act (1977) to be kept in continuous review with, at minimum, a 10 yearly review.

⁶ Different or additional consultation may be required in accordance with the Waikato District Council Significance and Engagement Policy (2020)

Minor edits are likely to be required as reference documents (e.g. specific referred policies) are updated resulting in minor content change require to ensure the reference is applicable. Addressing minor edits is best practice and does not impact the objectives and policies which have been consulted on with the community, therefore will not require public consultation.

Reviewing sections of an RMP or introducing new content may occur for a number of reasons (e.g. new technology or activity is identified for management or a new reserve is required to be included in an omnibus RMP). As the review or new content may alter the intent of existing publicly contributed material, further public consultation is required.

Final decision for any edits to an RMP document is made by Council (or delegate) resolution.

5. Reserve Management

5.1 Ashes & Whenua

Objective

- A. Balance cultural wishes while maintaining safe spaces for all reserve users

Policy

1. Discourage the scattering or placement of ashes from cremation or burying of placenta/whenua in reserve gardens, or in any place that is easily or frequently accessed by the public

Explanation

The scattering of ashes from cremation is a deeply significant experience for a loved one's family and friends, however it can be alarming for people working in or using a reserve to realise that they may have inadvertently disturbed, ashes from cremation.

The burying of placenta/whenua on reserves can also cause difficulty for reserve management. Families who have buried placenta on reserves may be concerned if such sites are disturbed during redevelopment. For this reason, placenta should not be buried within reserves unless done so with the consent of Council, and in an area that is not regularly maintained or disturbed.

Reserves may be able to accommodate the scattering of ashes or burying of placenta in some cases, but only in managed circumstances.

5.2 Waste

Objectives

- A. To encourage the removal of litter from reserves by users so that it can be appropriately disposed or recycled at home

- B. To provide litter bins only where there is significant volume of litter generation or dog waste from on-site activities

Policies

1. Council will promote “rubbish-free” reserves that encourages people to take rubbish away with them. Where rubbish bins are provided Council will, where appropriate, move toward providing facilities that cater for recycling as well as general rubbish
2. The Council may install or remove litterbins as required to minimise waste issues within reserves and to encourage users to take responsibility for their waste. New litter bins will only be installed where:
 - a. Litter or dog-waste is being generated by reserve users
 - b. There is a clearly demonstrated need
 - c. A reserve is categorised as a destination area requiring a higher level of service
 - d. There is a BBQ/Cooking facility nearby
3. Where a reserve is used for an event or tournament, the organisers will be responsible for the collection and approved disposal of all associated litter and waste

Explanation

The provision of litterbins in reserves enables the convenient disposal of waste. However, it also has several negative effects including:

- A need to reduce waste, single use plastics and move towards reusable materials
- The high cost of providing, emptying, and maintaining litter bins
- Visual effects of litter bins and potential waste overflows during peak times
- Encouraging vermin such as possums, wasps, and rodents
- Lack of waste separation and recycling

As most waste generated is brought to reserves in the form of food and drink, many reserve agencies are encouraging visitors to take their litter home with them, this concept is known as “carry in/carry out”. Where possible Council will be encouraging waste minimisation, recycling and carry in/carry out principles through education about rubbish removal. However, it is acknowledged that rubbish bins are a reserve user convenience and therefore will be placed at destination reserves or where there is a clearly demonstrated need for the service.

5.3 Public Health and Safety

Objective

- A. To provide safe, well designed, and managed reserves, that support appropriate use and protection of the reserve

Policies

1. The design, development and management of reserves will consider public safety and promote appropriate use

2. All Waikato District reserves are designated as smoke-free and vape-free zones
3. Council will use a mix of education and signage to promote reserves as smoke-free and vape-free
4. Provide shade in high use reserves, primarily through tree planting, where practical and as resources permit

Explanation

The provision of quality parks and reserves contributes to an active and healthy community. The Council can also contribute to the health of the community by providing adequate opportunities for protection from the sun in reserves and by supporting smoke-free and vape-free environments.

Smoke-free and vape-free outdoor areas protect young people from the negative role-modeling effect of smoking and vaping. The less young people see smoking and vaping around them, the less 'normal' this activity becomes and the less likely they are to take up smoking themselves. The effects of secondhand smoking/vaping is a health hazard and impacts on the health and wellbeing of those who do not smoke/vape. Additionally, smokefree reserves lessen the risk of damage by fire.

In terms of current best practice, committing to smoke free recreation areas is nothing new or extraordinary. Many local authorities have already contributed towards the goal of a smoke free New Zealand and adopted smoke free outdoor public places policies that cover areas like playgrounds, parks, sports fields, reserves, and skate-parks.

Users protecting themselves and limiting their exposure to the sun during times of high UV conditions can mitigate the harmful effects of ultraviolet light. Council can assist by providing shade in reserves where practical. This will generally take the form of tree planting but may take the form of shade structures where appropriate.

5.4 Reserve Naming

Objectives

- A. The names of reserves will reflect the local history, identity, and culture
- B. Names will be identifiable to the function of the reserve

Policies

1. An application to name or rename a reserve must explain and provide evidence that the proposed name reflects one or more of the following:
 - a. The historical significance of the location
 - b. The cultural significance of the area to Mana Whenua
 - c. People important in the history of an area (once they are deceased)
 - d. Events, people, and places of international, national, or local significance to the community

- e. Flora and Fauna significant or important to the history of an area
2. Council acknowledges gifted Te Reo Maaori names for reserves. To recognise the significance of names provided by Mana Whenua, Council does not require consultation on names proposed by Mana Whenua for the purpose of obtaining wider community approval
 3. A reserve may not be named:
 - a. After a commercial enterprise. Community facilities or reserve assets may be individually negotiated sponsorship agreement including naming rights that may supersede Objective 1
 - b. Duplicated name existing in the district, including recognised common names
 4. Renaming of reserves may be supported where:
 - a. A new name would better meet the objectives of the policy to promote local identity and Mana Whenua connections
 - b. Change to reserve infrastructure of primary purpose
 - c. The current name is culturally inappropriate or addresses a significant grievance
 - d. To correct inaccuracies or spelling errors
 - e. Any other reason Council considered to be appropriate
 5. While Te Reo Maaori or English monolingual names are preferred, Council supports dual naming in the following limited circumstances:
 - a. where there is an opportunity to promote Te Reo Maaori by use of a direct Te Reo/English translation of an existing reserve name
 - b. where both English and Te Reo Maaori names are already in current use in the community for the same reserve
 6. Where there is dual naming, the Te Reo Maaori name shall be placed first unless there are special circumstances such as where there are considerations for emergency services responses, or a gazetted English name exists
 7. Generally, contiguous reserves will be given the same name. Identifiers such as North or West are not required
 8. Council is responsible for all decisions to approve or decline requests to rename or dual name reserves
 9. The process for assessing a name or renaming application will follow:
 - a. Where no names are proposed, or where Council initiates the project, Council will facilitate a discussion with Mana Whenua and the applicant and/or landowner to identify suitable names to be used

OR

A written application for a reserve name is received by Council in writing with detail on how the name meets the objectives and policies,

AND

- b. Council staff assess the merits of each application to ensure it aligns with legislation, regulation, and the policies above
- c. Where required, council will undertake public consultation in partnership with the local community board or committee. The extent of consultation is determined on a case-by-case basis
- d. The final decision on the choice of names shall be taken by Council by way of resolution and gazetted in accordance with the Reserves Act 1977

Explanation

Most reserves within the Waikato District, both existing and new, are informally named after the name most commonly used by the local community or after the nearest street in the locality. Section 16 (10) of the Reserves Act sets out the procedure for officially naming or renaming reserves.

When new reserves are created or when existing reserves have names that are poorly related to the locality, purpose, or nature of the reserve or to its community use, it is desirable for the reserve to be named, or renamed, to ensure ease of identity and consistency. Reserve names should tell the story of the place and reflect the area's natural and cultural heritage.

Naming or renaming reserves with a Maaoriname makes a significant contribution to increasing the visibility of Te Reo Maaori in our communities. It will result in communities being able to see, hear, learn, and share some of Waikato's rich Maaori history.

Appendix 1: Reserve Act Classifications and Management Categories

Reserve classification

The classification of a reserve under the Reserves Act 1977 defines the primary purposes for which a particular parcel of reserve land is retained and managed. There are seven types of reserve classification: recreation, historic, scenic, nature, scientific, government, and local purpose.

The majority of reserves in the Waikato District are held as recreation reserves, there are a few scenic reserves, one historic reserve, and a number of local purpose reserves held for utilities, community use, carparking, access ways, segregation and esplanade purposes.

The Reserves Act does not require a management plan be prepared for local purpose reserves; however where they are associated with a reserve covered by this plan they have been included to ensure a consistent approach to the entire reserve area.

Recreation Reserves are for;

"...the purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside." (Reserves Act 1977, Section 17 (1))

Historic Reserves are held;

"For the purpose of protecting and preserving in perpetuity such places, objects, and natural features, and such things thereon or therein contained as are of historic, archaeological, cultural, educational and other special interest" (Reserves Act S18 (1)). The structures and sites must be managed to illustrate with integrity the history of New Zealand.

Scenic reserves are held;

"For the purpose of protecting and preserving in perpetuity for their intrinsic worth and for the benefit, enjoyment, and use of the public, suitable areas possessing such qualities of scenic interest, beauty, or natural features or landscape that their protection and preservation are desirable in the public interest...[and]...for the purpose of providing, in appropriate circumstances, suitable areas which by development and the introduction of flora, whether indigenous or exotic, will become of such scenic interest or beauty that their development, protection, and preservation are desirable in the public interest." (Reserves Act 1977, Section 19 (1))

Local Purpose reserves are held:

"For the purpose of providing and retaining areas for such local purpose or purposes as are specified in any classification of the reserve" (Reserves Act 1977. Section 23 (1)). These areas of land (or land and water) are suitable for a specified local educational or community purpose which does not duplicate any other purpose. Secondary purposes are to manage and protect scenic, historic, archaeological, biological or natural features, and/or maintain soil, water and forest conservation areas.

Management Categories

Recreation Aotearoa developed a categorisation framework to assist local authorities to provide a consistent approach to the management of their reserves. The categories are designed so that organisations will be able to allocate all their parks, reserves and open spaces (in all but exceptional circumstances) to one or more of the categories. This can include land that is not subject to the Reserves Act.

In broad terms, the categories selected are based on the following factors:

- i. Character (what the park looks like)
- ii. Function (what the park is used for)
- iii. Level of service (standard of provision, development, and maintenance)

When applying the parks category framework, it is recognised that most parks have a range of uses and values. Also, no parks category system will perfectly cover every park type. Therefore, a flexible yet consistent approach needs to be applied to allocating park land to the categories. To determine the appropriate category for each park, organisations must determine the predominant function of that park.

| Category | Description/ Predominant Function |
|---|---|
| Sports and Recreation Parks | Parks (often quite large areas) set aside and developed for organised sport and recreation activities, recreation facilities and buildings, often multiple use. |
| Neighbourhood Parks | Parks developed and used for informal recreation and sporting activities, play and family based activities, and social and community activities. |
| Public Gardens | Parks and gardens developed to a very high horticultural standard with collections of plants and landscaping for relaxation, contemplation, appreciation, education, events, functions and amenity/intrinsic value. |
| Nature Parks | Parks that offer the experience and/or protection of the natural environment, containing native bush, coastal margins, forestry, farm parks, wetlands, riparian areas and water bodies. |
| Cultural Heritage Parks | Parks that protect the built cultural and historical environment, and/or provide for heritage conservation, education, commemoration, mourning and remembrance. |
| Outdoor Adventure Parks | Parks developed and used for recreation and sporting activities and associated built facilities that require a large scale, forested, rural or peri-urban environment. |
| Civic Parks | Areas of open space often provided within or adjacent to central business districts, and developed to provide a space for social gatherings, meeting places, relaxation and enjoyment |
| Recreation and Ecological Linkage Parks | Areas of open space that are often linear in nature, that provide pedestrian and cycle linkages, wildlife corridors and access to water margins. May provide for environmental protection, and access to waterways. |

Appendix 2: Glossary

Council: Abbreviation referring to Waikato District Council.

CPTED: Crime Prevention Through Environmental Design or CPTED suggests that the design of buildings, landscaping and outdoor environments can either encourage safety and/or discourage crime.

Gazette: It is an authoritative journal of constitutional record and contains official commercial and government notifications that are required by legislation to be published.

Iwi: Tribe, people.

Kaitiaki: A custodian or a guardian.

Kaitiakitanga: The exercise of guardianship / custodianship / stewardship by Mana Whenua. Mana Whenua: The right of a Maaoritribe to manage a particular area of land.

Kōiwi: A spirit or remains.

Legislation: An Act is a law passed by Parliament. Before an Act is passed by Parliament it is called a bill.

Mana Whenua: People of a particular area of land.

Pouwhenua: Carved wooden post used by Maaori.

Private utility: Means all utilities, both public and private, which provide sewerage and/or water service and that are not municipal corporations.

Public utility: Is an organization that maintains the infrastructure for a public reserve (often also providing a service using that infrastructure).

Rāhui: A raahui is a form of tapu restricting access to, or use of, an area or resource by the kaitiakitanga of the area.

Reserve: Is used collectively for parks, open spaces, recreation areas, natural bush, coastal beach reserves, esplanades, that are managed by Council for a variety of purposes and public benefits.

Tangata whenua: Means the people of the land: that is the Maaoriwi or hapu (sub-tribes) which have Mana Whenua (customary authority) over a particular area.

Taonga: Treasure, artifacts.

Te Reo Maaori: Maaori language.

Tikanga: Protocols, practices. Tikanga holds the kawa; Kawa is the applicable custom applied. Kawa is the policy and tikanga are the procedures on how the policy is realised.

Universal design: Universal Design is the design and composition of an environment so that it can be accessed, understood, and used to the greatest extent possible by all people regardless of their age, size, ability, or disability.

Wāhi tapu: Sacred areas.

Whenua: Is the placenta and/or the land.

Whakairo: art carving

Appendix 3: Reserves Actively Maintained by Waikato District Council

| Reserve Name | Ward | Classification | Legal Description | Area (m2) |
|---|--------------------|--------------------------------|----------------------------------|-----------|
| OUTDOOR ADVENTURE | | | | |
| Drag Way reserve | Waerenga-Whitikahu | | Part Allot 399 Whangamarin o PSH | 177,129 |
| Hill Road Dirt Track | Awaroa-Maramarua | Esplanade Reserve | Allot 242 PSH OF Waiuku East | 105,353 |
| Hoods Landing | Awaroa-Maramarua | Local Purpose Reserve | Lot 1 DP 99848 | 8,050 |
| Les Batkin Reserve | Tuakau-Pōkeno | Recreation Reserve | Lot 1 DP 49604 | 52,660 |
| Manu Bay Reserve | Whāingaroa | Recreation Reserve | Part Whaanga 1B2C1 Block | 67,129 |
| Ruapuke Beach Esplanade | Whāingaroa | Local Purpose Reserve (Access) | Lot 1 DPS 82774 | 11,721 |
| Sunset Beach Car Park and Reserve | Western Districts | Recreation Reserve | Lot 57 DPS 4598 | 48,574 |
| Wainui Reserve - Ngarunui & Ocean Beach | Whāingaroa | Recreation Reserve | Allot 245 Karioi PSH | 81,797 |
| Wainui Reserve - Ngarunui & Ocean Beach | Whāingaroa | Recreation Reserve | Lot 14 DPS 63315 | 1,695 |
| Wainui Reserve - Ngarunui & Ocean Beach | Whāingaroa | Recreation Reserve | Lot 2 DPS 49408 | 18,000 |
| Wainui Reserve - Ngarunui & Ocean Beach | Whāingaroa | Recreation Reserve | Lot 6 DPS 45471 | 17,125 |

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|---|--------------------|-----------------------|---|---------|
| Wainui Reserve - Ngarunui & Ocean Beach | Whāingaroa | Recreation Reserve | Lot 8 DPS 45471 | 428 |
| Wainui Reserve - Ngarunui & Ocean Beach | Whāingaroa | Recreation Reserve | Lot 9 DPS 45471 | 199 |
| Wainui Reserve - Ngarunui & Ocean Beach | Whāingaroa | Recreation Reserve | Part Lot 1 DP 28849 | 73,021 |
| Wainui Reserve - Ngarunui & Ocean Beach | Whāingaroa | Recreation Reserve | Part Lot 1 DPS 44506 | 423,245 |
| CIVIC SPACE | | | | |
| Binns Road Reserve (Community Centre) | Awaroa-Maramarua | Community Centre Site | Allot 61 Sbrn Sec 1 PSH OF Waipipi | 111 |
| Eureka Memorial | Tamahere-Woodlands | Local Purpose Reserve | Part NZ Loan & Mercantile Agency Co Ltd GRANT | 2,800 |
| Garden Place | Huntly | Recreation Reserve | Lot 2 DPS 31269 | 953 |
| Glen Murray Hall | Western Districts | Local Purpose Reserve | Lot 1 DP 3130 | 28,521 |
| Hukanui Park | Tamahere-Woodlands | Recreation Reserve | Allot 272 Komakorau PSH | 7,289 |
| Huntly Information Centre | Huntly | Recreation Reserve | Lot 10 DPS 305 | 6,069 |
| Liverpool Street Recreation Reserve | Tuakau-Pōkeno | Recreation Reserve | Lot 1 DP 135776 | 329 |
| Liverpool/George St | Tuakau-Pōkeno | | Lot 4 DP 124615 | 675 |
| Mangatangi Hall | Awaroa-Maramarua | Hall | Part Wharekawa No.2 Block | 2,023 |
| Meremere Amenities | Waerenga-Whitikahu | Local Purpose Reserve | Lot 246 DPS 47628 | 4,261 |
| Meremere Community House | Waerenga-Whitikahu | Local Purpose Reserve | Lot 111 DPS 47625 | 753 |

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|--------------------------------------|------------------------|--------------------------------|---|-------------------------------|
| Naike Hall | Western Districts | Local Purpose Reserve | Part Allot 26 Whangape PSH | 4,089 |
| Ngaruawahia Community Centre Reserve | Newcastle-Ngāruawāhi a | Urban Residential | Lot 2 DP 34885 | 990 |
| Ngaruawahia Swimming Pools | Newcastle-Ngāruawāhi a | Local Purpose Bath Pool | Allot 19 TN OF Newcastle | 2,097 |
| Ngaruawahia Town Centre | Newcastle-Ngāruawāhi a | | Allot 80 TN OF Newcastle | 1,205 |
| Ngaruawahia Town Hall Reserve | Newcastle-Ngāruawāhi a | Local Purpose Reserve | Allot 80 TN OF Newcastle | 1,205 |
| Oputia Hall | Western Districts | Local Purpose Reserve | Section 23 Block XIII Maramarua SD | 1,832 |
| Oputia Hall | Western Districts | Local Purpose Reserve | Awaroa ki Tuakau | Allot 343 PSH OF Mangatawhiri |
| Pokeno Hall | Tuakau-Pōkeno | Local Purpose Reserve | Allot 343 PSH OF Mangatawhiri | 25,759 |
| Taupiri War Memorial | Newcastle-Ngāruawāhi a | Reserve | LOT 4 DP 24798 BLK IV NEWCASTLE S D | 1,346 |
| Tuakau War Memorial Hall | Newcastle-Ngāruawāhi a | Local Purpose Reserve | Part Lot 6 DP 9268 | 2,146 |
| Wairamarama Hall | Western Districts | Hall | LOT 4 DP 24798 BLK IV NEWCASTLE S D | 1346 |
| West Street Reserve | Tuakau-Pōkeno | Local Purpose Reserve (Access) | PT ALLOTS 104 105 WHANGAPE PSH WAIRAMARAMA HALL | 1897 |
| Whangarata Hall | Tuakau-Pōkeno | Community Centre Site | Lot 1 DP 64862 | 1,748 |
| | | | | |

| PUBLIC GARDEN | | | | |
|---------------------------------------|------------------------|-------------------------|--|---------|
| Cobourne Reserve | Western Districts | | Section 115 TN OF Port Waikato | 5,915 |
| Woodlands Homestead & Garden | Waerenga-Whitikahu | Historic Reserve | Lot 1 DPS 48035 | 64,998 |
| CULTURAL HERITAGE | | | | |
| Alexandra Redoubt Reserve | Tuakau-Pōkeno | Scenic Reserve | Section 81 SBRS OF Tuakau | 23,587 |
| Alexandra Redoubt Cemetery & Memorial | Tuakau-Pōkeno | Historic Reserve | Section 162 SBRS OF Tuakau Section 163 SBRS OF Tuakau | 139,842 |
| Gordonton Cemetery | Waerenga-Whitikahu | Local Purpose Reserve | Part Allot 233 Komakorau PSH | 11,191 |
| Huntly Cemetery | Huntly | Cemetery | Lot 3 DPS 3800 | 3,252 |
| Huntly Cemetery | Huntly | Cemetery | Lot 1 DPS 11977 | 9,761 |
| Huntly Cemetery | Huntly | Local Purpose Reserve | Part Allot 14B Taupiri PSH | 44,206 |
| Huntly Cenotaph & Carpark | Huntly | | Lot 1 DPS 81963 | 14,159 |
| Huntly Museum Grounds | Huntly | Local Purpose Reserve | Lot 22 DPS 22512 | 4,343 |
| Jackson Street Cemetery | Huntly | Cemetery | Allot 81 SBRS OF Newcastle South | 43,918 |
| Joyce Petchell Park | Whāingaroa | Local Purpose Community | Section 1 SO 351001 | 3,746 |
| Kiingtanga Reserve | Newcastle-Ngāruawāhi a | Recreation Reserve | Allot 67I TN OF Newcastle | 2,848 |
| Maramarua Cemetery | Awaroa-Maramarua | Local Purpose Reserve | Allot 73 Maramarua PSH | 20,257 |
| Maramarua Memorial | Awaroa-Maramarua | Recreation Reserve | Lot 1 DP 15034 | 316 |

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|------------------------------|------------------------|--|---|--------|
| Mercer Cemetery | Tuakau-Pōkeno | Cemetery | Allot 96A PSH OF Koheroa | 21,597 |
| Meremere Church | Tuakau-Pōkeno | Local Purpose Reserve | Lot 33 DPS 47625 | 1,096 |
| Ngaruawahia Cemetery | Newcastle-Ngāruawāhi a | Cemetery | Allot 557 SBRS OF Newcastle South Allot 81 SBRS OF Newcastle South Part Allot 574 SBRS OF Newcastle South | 16,146 |
| Okete Cemetery | Whāingaroa | ALLOT 251 PT ALLOT 36 WHAINGARO A PSH BLK VI KARIOI SD | ALLOT 251 PT ALLOT 36 WHAINGAROA PSH BLK VI KARIOI SD | 100 |
| Old Flour Mill reserve | Newcastle-Ngāruawāhi a | Recreation Reserve | Section 1 SO 352515 | 4,526 |
| Onewhero Cemetery & Grazing | Western Districts | Cemetery | Allot 97 Onewhero PSH | 25,759 |
| Oram Road Historic Reserve | Awaroa-Maramarua | Historic Reserve | Allot 257 PSH OF Koheroa | 1,782 |
| Orini Cemetery | Waerenga-Whitikahu | Local Purpose Reserve (Cemetery Site) | Section 4 Rewi SETT | 3,915 |
| Pokeno Cemetery | Tuakau-Pōkeno | Cemetery | Section 1 SO 328385 | 7,463 |
| Pokeno Old Soldiers Cemetery | Tuakau-Pōkeno | Local Purpose Reserve | Part Allot 14 PSH OF Mangatawhiri | 4,000 |
| Puke -I- Ahua | Newcastle-Ngāruawāhi a | Recreation Reserve | Part Allot 576 SBRS OF Newcastle South | 21,629 |
| Raglan Cemetery | Whāingaroa | Local Purpose Reserve | Allot 6 Sec 13 TN OF Raglan And Allot 7 Section 13 TN OF Raglan | 8,551 |

| | | | | |
|--|----------------------|---------------------------------------|---|--------|
| Rangiriri Cemetery | Waerenga-Whitikahu | Local Purpose Reserve (Cemetery Site) | Part Allot 11 SBRS OF Rangiriri | 10,326 |
| Rangiriri Old Cemetery (Maori War) | Waerenga-Whitikahu | | Lot 2 DP 31569 | 1,298 |
| Taupiri Cemetery | Newcastle-Ngāruawāhi | Local Purpose Reserve | Lot 1 DP 26858 | 331 |
| Taupiri Cemetery | Newcastle-Ngāruawāhi | Cemetery | Part Allot 242 Komakorau PSH | 33,816 |
| Taupiri War Memorial | Newcastle-Ngāruawāhi | Recreation Reserve | Allot 109A SBRS OF Newcastle North | 685 |
| Te Mata Cemetery | Whāingaroa | Local Purpose Reserve | Lot 1 DPS 1865 | 3,935 |
| The Point | Newcastle-Ngāruawāhi | Recreation Reserve | Allot 599 TN OF Newcastle | 15,898 |
| Waeranga Cemetery | Waerenga-Whitikahu | Cemetery | Allot 341 Whangamarin o PSH | 18,690 |
| Waiterimu-Matahuru Cemetery | Waerenga-Whitikahu | Local Purpose Reserve | Allot 42B Whangamarin o PSH | 20,772 |
| Whatawhata Cemetery | Newcastle-Ngāruawāhi | Reserve | Allot 285 Pukete PSH | 12,712 |
| Whatawhata Cemetery | Newcastle-Ngāruawāhi | Local Purpose Reserve | Allot 190A Pukete PSH | 40,242 |
| NATURAL RESERVE | | | | |
| Wally Pollock Reserve | Tamahere-Woodlands | Recreation Reserve | Lot 12 DP 377052 Lot 2 DP 377052 Lot 14 DP 405388 | 18,100 |
| 64A TAUWHARE ROAD (Quarry / Bat /Tamahere Reserve) | Tamahere-Woodlands | Local Purpose Reserve | Part Allot 236 Tamahere PSH | 44,076 |

DRAFT General Policies Reserve Management Plan 2022

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| Aro Aro Bay Reserve | Whāingaroa | Esplanade Reserve | Section 3 SO 360861 | 26,758 |
| Burkes Plantation | Huntly | Recreation Reserve | Part Lot 158 DPS 26940 | 14,627 |
| Dingles Bush (Taniwha Scenic Reserve) | Whitikahu | Recreation Reserve | Part Allot 586 Whangamarino PSH | 2,308,594 |
| Ex-Belchers Quarry | Whāingaroa | | Part Allot 36 Whaingaroa PSH | 77,505 |
| Glen Murray Quarry Reserve | Western Districts | Local Purpose Reserve | Lot 3 DP 27964 | 14,993 |
| Hartis Ave Reserve | Huntly | Recreation Reserve | Lot 95 DPS 50883 | 10,803 |
| Holmes Bush Reserve | Waerenga-Whitikahu | Scenic Reserve | Lot 1 DPS 39432 | 13,329 |
| Horotiu Recreation Reserve | Newcastle-Ngāruawāhi | | Allot 217 Horotiu PSH | 1,194 |
| Huntly Campground | Huntly | Recreation Reserve | Lot 1 DPS 88393 | 10,583 |
| Karioitahi Reserve Forest | Awaroa-Maramarua | Recreation Reserve | Allot 451 PSH OF Waipipi | 47,129 |
| Komakorau Recreation Reserve | Waerenga-Whitikahu | Recreation Reserve | Allot 319 Komakorau PSH | 8,122 |
| Lake Hakanoa Plantation | Huntly | Recreation Reserve | Lot 5 DPS 60305 | 16,736 |
| Lake Hakanoa Reserve | Huntly | Recreation Reserve | Lot 5 DPS 26700 | 2,440 |
| Lake Kainui Reserve | Newcastle-Ngāruawāhi | Esplanade Reserve | Allot 338 Komakorau PSH | 70,855 |
| Lake Rotokauri Reserve | Newcastle-Ngāruawāhi | Local Purpose Reserve | Lot 17 DPS 82961 | 11,791 |
| Lake Waahi Reserve | Western Districts | Esplanade Reserve | Part Allot 9 Pepepe PSH | 24,111 |
| Lake Waahi Reserve (bed) | Western Districts | Recreation Reserve | Section 2 SO 314466 | 5,124,476 |
| Lake Waikare Reserve North | Waerenga-Whitikahu | Recreation Reserve | Lot 4 DPS 27916 | 14,842 |
| Land Information Owner | Huntly | Recreation Reserve | River Bed Survey Office Plan 42100 | 11,423 |

DRAFT General Policies Reserve Management Plan 2022

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|----------------------------------|--------------------|---|-------------------------------------|---------|
| Lapwood Reserve | Tuakau-Pōkeno | Metal Dump | Allot 3 Sec 7 TN OF Tuakau South | 1,445 |
| Maioero Local Purpose Reserve | Awaroa-Maramarua | Local Purpose Reserve (Scouting Activities) | Allot 193 PSH OF Waiuku West | 16,617 |
| Mangawara Recreation Reserve | Huntly | Recreation Reserve | Part Allot 787 Taupiri PSH | 8,372 |
| Maraetai Bay Reserve | Western Districts | Recreation Reserve | Lot 1 DPS 26557 | 978,758 |
| Maraetai Bay Reserve Beach Front | Western Districts | Foreshore Reserve | Lot 13 DPS 1186 | 43,693 |
| Maunsell Swamp Verge | Western Districts | Recreation Reserve | Lot 27 DPS 23883 | 26,118 |
| Mercer Domain - North | Tuakau-Pōkeno | Recreation Reserve | Part Allot 280 PSH OF Koheroa | 460,772 |
| Mill Creek Rd Reserve | Tuakau-Pōkeno | Local Purpose Reserve | Allot 367A Whangamarino PSH | 39,885 |
| Misa Road Marginal Strip | Awaroa-Maramarua | Crown Land Recreation Reserve | Appellation Unknown | 52,748 |
| Murray Road Reserve | Awaroa-Maramarua | Landing Reserve | Allot 182 Onewhero PSH | 16,406 |
| Norrie Avenue Point Reserve | Whāingaroa | Recreation Reserve | Part Allot 2 Sec 19 TN OF Raglan | 9,792 |
| Ocean View Road Reserve | Western Districts | Recreation Reserve | Lot 40 DPS 17714 | 4,868 |
| Ohinewai Lake Reserve | Huntly | Recreation Reserve | Allot 656 Taupiri PSH | 290,845 |
| Okaeria Recreation Reserve | Waerenga-Whitikahu | Recreation Reserve | Allot 70 Maramarua PSH | 40,432 |
| Pokeno Quarry Reserve | Tuakau-Pōkeno | Reserve | Part Allot 200A PSH OF Mangatawhiri | 56,556 |
| Port Waikato Wharf Reserve | Western Districts | Local Purpose Reserve | Section 119 TN OF Port Waikato | 109 |
| Pukemiro Lake Waahi Esplanade | Huntly | Recreation Reserve | Lot 2 DPS 14958 | 6,342 |

DRAFT General Policies Reserve Management Plan 2022

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| Pukemiro Reserve | Western Districts | Recreation Reserve | Part Allot 166 Pepepe PSH | 1,481 |
| Puketirini | Huntly | Recreation Reserve | Section 22 SO 374718 | 1,038,995 |
| Razorback Road Quarry Reserve | Tuakau-Pōkeno | Local Purpose Reserve | Lot 1 DP 210624 | 34,930 |
| Reserve at Blunt Road Reserve | Waerenga-Whitikahu | Recreation Reserve | Lot 120 DP 391858 | 19,465 |
| Reserve at Okaeria Road | Waerenga-Whitikahu | Local Purpose Reserve (Quarry) | Allot 70 Maramarua PSH | 40,432 |
| Reserve at Raglan Reservoir | Whāingaroa | Business | Part Lot 23 DEEDS C 38 | 16658 |
| Reserve at Rayner Rd | Huntly | Public Recreation | Lot 51 DP 4124 | 39,641 |
| Reserve at Te Hutewai Road Reserve | Whāingaroa | Reserve | Section 9 SO 442742 | 238,465 |
| Reserve at Thickpenny Lane Reservoir Site | Newcastle-Ngāruawāhi a | Wildlife Reserve | Lot 1 DPS 8457 | 147,807 |
| Reserve at Willow Lake Rd Reserve | Huntly | Urban Residential | Lot 13 DP 385730 | 55,600 |
| Ridge Road Scenic Reserve | Tuakau-Pōkeno | Scenic Reserve | Lot 1 DP 69133 | 14,785 |
| Rotowaro Rd Reserve | Huntly | Public Recreation | Section 1 SO 372242, Lot 1 DP 33828 | 144,413, 1267 |
| Rutherford Landing | Waerenga-Whitikahu | Recreation Reserve | Allot 157A Taupiri PSH | 12,664 |
| Shipherd Bush Reserve | Tuakau-Pōkeno | Scenic Reserve | Lot 2 DP 44210 | 111,467 |
| Stan Denize Scenic Park | Awaroa-Maramarua | Scenic Reserve | Lot 1 DP 94205 | 10,376 |
| Taniwha Recreation Reserve | Waerenga-Whitikahu | Recreation Reserve | Lot 1 DP 3296 | 6,622 |
| Tauhei Stream Esplanade | Waerenga-Whitikahu | Recreation Reserve | Section 7 Block XV Hapuakohe SD | 2,993 |
| Te Uku Recreation Reserve | Whāingaroa | Crown Land Recreation Reserve | Lot 2 DPS 51564 | 7,192 |
| Totara Grove Reserve | Whāingaroa | Recreation Reserve | Lot 12 DPS 43959 | 114,104 |

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|---------------------------------|------------------------|----------------------|---|---------|
| | | | Lot 25 DPS 44577 Lot 3 DPS 54136 Lot 30 DPS 44541 Lot 38 DPS 47765 Lot 4 DPS 44577 Lot 5 DPS 60732 Lot 6 DPS 60732 Lot 7 DPS 67910 Lot 8 DPS 67910 Lot 9 DPS 67910 | |
| Tramway Road Metal Dump reserve | Awaroa-Maramarua | Local Purpose Quarry | Section 29S Puni SETT | 16,548 |
| Tribhoun Girdar Scenic Reserve | Tuakau-Pōkeno | Scenic Reserve | Lot 5 DP 97809 | 14,954 |
| Tuakau Bridge Landing Reserve | Tuakau-Pōkeno | Landing Reserve | Part Allot 181 Onewhero PSH | 29,329 |
| Tumate Mahuta Park | Huntly | Recreation Reserve | Secs 1 SO 370957 | 22,819 |
| Waikare Lake Domain | Waerenga-Whitikahu | Recreation Reserve | Lot 1 DPS 6260 | 17,040 |
| Waingaro Bush Reserves | Western Districts | Recreation Reserve | Part Lot 2 DP 2790 | 236,020 |
| Waingaro Road Esplanade | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 3 DPS 73274 | 2,069 |
| Waingaro Road Esplanade | Newcastle-Ngāruawāhi a | Esplanade Reserve | Allot 468 Waipa PSH | 17,579 |
| Waingaro Road Esplanade | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 2 DPS 39997 | 2,241 |
| Whangarata Scenic Reserve | Tuakau-Pōkeno | Scenic Reserve | Lot 2 DP 82069 | 7,201 |

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| Willow Lake Rd | Huntly | Community Title | Lot 101 DP 355176 | 2,655 |
| NEIGHBOURHOOD PARK | | | | |
| 14 Te Kauwhata Rd | Waerenga-Whitikahu | | Section 1 SO 381034 | 842 |
| 23 Rangitahi Rd | Whāingaroa | Recreation Reserve | LOT 150 DP 545763 | 3743 |
| 25 Pourewa Street | Waerenga-Whitikahu | Local Purpose Reserve (Greenway) | LOT 4001 DP 546929 | 1412 |
| 41 Galileo St | Newcastle-Ngāruawāhi | Road Reserve | Part Allot 189 TN OF Newcastle | 156 |
| 477 Old Taupiri Rd | Newcastle-Ngāruawāhi | Business | Section 2 SO 58672 | 11,054 |
| Chris Amon Reserve | Waerenga-Whitikahu | Local Purpose Reserve | Lot 18 DP 409029 | 4,970 |
| Bailey St Reserve | Huntly | Crown Land Recreation Reserve | Lot 324 DPS 25983 | 1,383 |
| Barakat Walkway | Newcastle-Ngāruawāhi | Recreation Reserve | Lot 27 DPS 45775 | 13,988 |
| Bayview Rd Access | Whāingaroa | Local Purpose Reserve (Plantation) | Part Lot 1 DEEDS 982 | 1,499 |
| Bob Byrne Memorial Pak | Newcastle-Ngāruawāhi | | PT RD Taupiri Village BLK IV Newcastle SD | |
| Bond/Hall Street Reserve (Walkway) | Huntly | Recreation Reserve | Lot 258 DPS 26056 | 4,690 |
| Brownlie Crescent Reserve | Newcastle-Ngāruawāhi | Recreation Reserve | Lot 287 DPS 24504 | 3,859 |
| Centennial Park - Tuakau | Tuakau-Pōkeno | Recreation Reserve | Part Lot 13 DP 16549 | 11,422 |
| Central Park | Tuakau-Pōkeno | Recreation Reserve | Lot 10 DP 9268 | 2,100 |
| Culverwell Crescent Reserve | Tuakau-Pōkeno | Recreation Reserve | Lot 107 DP 529214 | 2011 |

DRAFT General Policies Reserve Management Plan 2022

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| Duke Street Reserve | Newcastle- Ngāruawāhi a | | ALLOT 184 SBRS OF NEWCASTLE NORTH SO 2465 SBRS OF NEWCASTLE NORTH | 20200 |
| Fairfield Park (Baker Block) | Huntly | Recreation Reserve | Part Allot 43 Pepepe PSH | 60,186 |
| Fire Station Reserve | Newcastle- Ngāruawāhi a | Recreation Reserve | Part Allot 695 TN OF Newcastle | 1,587 |
| Gavin Place Reserve | Huntly | Recreation Reserve | Lot 60 DPS 24501 | 3,884 |
| Good Street Reserve | Tamahere- Woodlands | Recreation Reserve | Lot 25 DPS 50562 | 1,235 |
| Hall/Fairfield Walkway | Huntly | Recreation Reserve | Lot 257 DPS 27892, Lot 273 DPS 27894 | |
| Hitchen Road Reserve | Tuakau- Pōkeno | Recreation Reserve | Lot 3 DPS 19370 | 20,796 |
| Huntly West Domain | Huntly | Recreation Reserve | Lot 3 DPS 19370 | 20,796 |
| Kirklee Lane to Helenslee Rd Walkway | Tuakau- Pokeno | Recreation Reserve | Lot 106 Deposited Plan 488825 | 3162 |
| MacDiarmid Reserve | Huntly | Recreation Reserve | Lot 116 DPS 27896 | 3,547 |
| Mark Ball Reserve | Tuakau- Pōkeno | Recreation Reserve | Lot 805 DP 446854 | 1,605 |
| Martindale Playground | Tuakau- Pōkeno | Recreation Reserve | Lot 45 DP 416113 | 1,495 |
| Meadows Lane Reserve | Huntly | Recreation Reserve | Lot 256 DPS 24502 | 10,509 |
| Meremere Reserve | Waerenga- Whitikahu | Recreation Reserve | Lot 255 DPS 47627 | 26,628 |
| Oram Park | Whāingaroa | Recreation Reserve | Lot 1 DP 32533 | 13,575 |
| Parry Street Reserve | Huntly | Recreation Reserve | Lot 2 DPS 44246 | 8,352 |
| Penny Crescent | Newcastle- Ngāruawāhi a | | Section 1 SO 58672 | 2857 |
| Pukemiro Domain | Huntly | Recreation Reserve | Lot 56 DP 8585 | 14,442 |
| Raglan Reservoir Reserve | Whāingaroa | Local Purpose Reserve | Section 1 SO 61621 | 964 |

DRAFT General Policies Reserve Management Plan 2022

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| Rayner Rd Reserve | Huntly | Recreation Reserve | Lot 39 DP 23986 | 3,601 |
| Renown Recreation Reserve | Western Districts | Recreation Reserve | Lot 34 DP 21946 | 3,344 |
| Reserve at Bayview Road | Whāingaroa | Recreation Reserve | Lot 3 DPS 74720 | 56 |
| Riverview Rd Reserve | Huntly | Recreation Reserve | Lot 2 DP 28811 | 1,593 |
| Rosser Street Reserve | Huntly | Recreation Reserve | Lot 373 DPS 26579 | 40,578 |
| Russell Reserve | Huntly | Recreation Reserve | Lot 40 DPS 25279 | 3,392 |
| Smith Ave Reserve | Huntly | Recreation Reserve | Part Lot 14 DPS 1010 | 14,528 |
| St Stephens Avenue Reserve | Tuakau-Pōkeno | Local Purpose Reserve | Part Lot 2 DP 39350 | 920 |
| Tainui Bridge Road - Reserve | Newcastle-Ngāruawāhi | Recreation Reserve | Allot 860 Taupiri PSH | 1,628 |
| Tamahere Community Centre | Tamahere-Woodlands | Community Centre Site | Part Lot 1 DP 328400 | 7,755 |
| Tamihana Walkway | Huntly | Local Purpose Reserve | Lot 3 DPS 47698 | 293 |
| Taupiri Hall | Newcastle-Ngāruawāhi | | Part Lot 4 DP 24798 | 1,339 |
| Tauwhare Reserve | Tamahere-Woodlands | Recreation Reserve | Lot 27 DPS 9348 | 3,307 |
| Te Akau Sth Reserve (Horangarara) | Whāingaroa | Recreation Reserve | Lot 40 DPS 11465 | 17,166 |
| Te Awa Recreation Reserve Res | Newcastle-Ngāruawāhi | Recreation Reserve | Part Lot 8 DP 9747 | 13,616 |
| Te Kauwhata Railway Reserve | Waerenga-Whitikahu | Recreation Reserve | Section 1 SO 306019 | 6,088 |
| Te Kauwhata Village Green | Waerenga-Whitikahu | Recreation Reserve | Lot 6 DPS 76080 | 8,539 |
| Te Mana O Te Rangi Reserve | Newcastle-Ngāruawāhi | | Section 1 SO 305281 | 51,986 |
| Te Wiata Reserve | Newcastle-Ngāruawāhi | Recreation Reserve | Lot 45 DP 372585, Lot 49 DP 372585, | 4,546 |

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| | | | Lot 51 DP 372585 | |
| Totara (Reserve at) Park | Tuakau- Pōkeno | Recreation Reserve | LOT 3 DP 528385 | 7,169 |
| Village Place Recreation Reserve & Road | Tuakau- Pōkeno | Recreation Reserve | Lot 6 DP 147900 | 607 |
| Warahi Park | Whāingaroa | Recreation Reserve | Part Allot 3 Sec 1 TN OF Raglan, Part Allot 4 Sec 1 TN OF Raglan | 3,452 |
| Westgate Street Reserve | Newcastle- Ngāruawāhi a | Berm | Section 1 SO 305281 | 468 |
| Westmuir Crescent Playground | Tuakau- Pōkeno | Recreation Reserve | Lot 107 DP 488825 | 861 |
| Whale Bay Reserve | Whāingaroa | Recreation Reserve | Lot 5 DPS 22469 | 10,503 |

RECREATIONAL & ECOLOGICAL LINKAGES

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|-----------------------|-------------------------------|--|---------------------|--------|
| 10 Carter Lane | | Local Purpose Access Reserve | | |
| 105 D Greenslade Road | Whāingaroa | Reserve | Lot 3 DP 310601 | 51 |
| 1392 Clark Rd Nga | Newcastle- Ngāruawāhi a | Recreation Reserve | Lot 20 DPS 21516 | 58,071 |
| 142 Woodcock Road | Tamahere- Woodlands | Local Purpose Reserve | Lot 10 DP 433664 | 4,591 |
| 15 Herangi Cres | Newcastle- Ngāruawāhi a | Local Purpose Reserve | Lot 39 DP 388643 | 797 |
| 2 KAITOKE STREET | Whāingaroa | Wildlife | Lot 15 DPS 9045 | 626 |
| Waingarō Landing | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 7 DPS 82595 | 5796 |
| 33 Blundell Place | Huntly | Local Purpose Reserve (Drainage) | Lot 54 DPS 22939 | 3,869 |

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| 5A Mark Ball Drive | Tuakau-Pōkeno | Public Recreation | Lot 800 DP 446854 | 528 |
| 74 Redwood Grove | Tamahere-Woodlands | Local Purpose Reserve | Lot 4 Deposited Plan 429739 | 6585 |
| 81 Orini Road | Huntly | Local Purpose Reserve | Lot 4 Deposited Plan 412217 | 13841 |
| Awatea Rd accessway | Ngaruawahia-Newcastle | Recreation Reserve | Lot 501 DP 425456 | 4,842 |
| Balmore Crescent Walkway | Tuakau-Pōkeno | Recreation Reserve | Lot 103 DP 487015 | 343 |
| Balmore Crescent Walkway | Tuakau-Pōkeno | Recreation Reserve | Lot 104 DP 488825 | 392 |
| Bedford Road | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 6 DPS 37095 | 1,762 |
| Bell Road | Newcastle-Ngāruawāhi a | Recreation Reserve | Allot 270A3C Karamu PSH | 3,216 |
| Bell Road | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 9 DPS 90306 | 18,655 |
| Bothwell Park Road Esplanade Reserve | Tuakau-Pōkeno | Esplanade Reserve | Lot 3 DP 103768 | 3,893 |
| Bradley Street Reserve | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 47 DPS 29151 | 3,072 |
| Brockett reserve | Western Districts | Recreation Reserve | Part Allot 289 Waipa PSH | 11,433 |
| Brown Road Esplanade Reserve | Tuakau-Pōkeno | Esplanade Reserve | Lot 3 DP 111217 | 18,828 |
| Butcher Road | Tamahere-Woodlands | Local Purpose Reserve | Lot 4 DP 426893 | 3,729 |
| Casey Road Esplanade Res | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 2 DPS 55559 | 2,148 |
| Casey Road Esplanade Res | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 3 DPS 65186 | 8,710 |
| Cedar Park Road | Tamahere-Woodlands | Reserve | Lot 3 DP 400506 | 5,828 |

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| Cogswell Road | Whāingaroa | Recreation Reserve | Lot 7 DPS 65272 | 68,751 |
| Cogswell Road | Whāingaroa | Recreation Reserve | Lot 8 DPS 65272 | 3950 |
| Cogswell Road | Whāingaroa | Recreation Reserve | Lot 2 DPS 28873 | 14,746 |
| Cox Bay/Lorenzen Bay Esplanade & Bay View/Cambrae Accesses | Whāingaroa | Local Purpose Reserve | Lot 2 DP 335883 | 154 |
| Cox/Lorenzen Bay Esplanades | Whāingaroa | Recreation Reserve | Lot 3 DPS 21704 | 3,458 |
| Crouch Road Marginal Strip | Awaroa-Maramarua | Crown Land Recreation Reserve (Marginal Strip) | Crown Land | 23,199 |
| Dingles Bush (Taniwha Scenic Reserve) | Waerenga-Whitikahu | Reserve | Part Allot 586 Whangamarin o PSH | 2,308,594 |
| Dominion Road Esplanade Reserve | Tuakau-Pōkeno | Local Purpose Reserve | Lot 3 DP 153636 | 6,283 |
| Douglas Road Esplanade Reserve | Tuakau-Pōkeno | Crown Land Recreation Reserve | Crown Land | 1,153 |
| Driver Road | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 3 DPS 30073 | 12,554 |
| Durham St Reserve | Newcastle-Ngāruawāhi a | Recreation Reserve | Allot 705 TN OF Newcastle | 154 |
| Elbow Landing Reserve | Tuakau-Pōkeno | Recreation Reserve | Lot 3 DP 69751 | 196,405 |
| Exelby Road | Newcastle-Ngāruawāhi a | Local Purpose Reserve | Lot 5 DP 415616 | 3,084 |
| Exelby Road | Newcastle-Ngāruawāhi a | Local Purpose Reserve | LOT 4 DP 470154 | 1,013 |
| Fairfield Ave Linkage | Huntly | | Lot 262 DPS 27894 | 12,709 |
| Garfield Street | Waerenga-Whitikahu | Esplanade Reserve | Lot 4 DPS 5033 | 894 |

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| Gibson Road ROW | Tuakau-Pōkeno | Local Purpose Reserve | Lot 28 DP 378494 | 141 |
| Gordonton Road | Newcastle-Ngāruawāhi a | Local Purpose Reserve (Esplanade) | Section 48 SO 456187 | 6,095 |
| Great South Road | Newcastle-Ngāruawāhi a | Recreation Reserve | Section 1 SO 433805 | 901 |
| Great South Road Huntly | Huntly | Recreation Reserve | Lot 3 DPS 55260 | 470 |
| Great South Road Huntly | Huntly | Esplanade Reserve | Part Lot 6 DP 18261 | 525 |
| Great South Road Huntly | Huntly | Esplanade Reserve | Allot 830 Taupiri PSH | 2,705 |
| Great South Road Taupiri | Huntly | Local Purpose Reserve | Lot 2 DPS 86475 | 1,755 |
| Greenslade Rd Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 10 DPS 4136 | 2,531 |
| Greenslade Road Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 7 DPS 5932 | 612 |
| Greenslade Road Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 9 DPS 10778 | 1113 |
| Greenslade Road Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 1 DPS 82344 | 6,977 |
| Greenslade Road Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 4 DPS 6502 | 61 |
| Greenslade Road Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 5 DPS 1034 | 15 |
| Greenslade Road Esp | Whāingaroa | Local Purpose Reserve | Lot 6 DPS 1029 | 18 |

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| | | Reserve (Esplanade) | | |
| Greenslade Road Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 4 DPS 36754 | 67 |
| Greenslade Road Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 3 DPS 64933 | 1,581 |
| Greenslade Road Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 5 DPS 37203 | 934 |
| Greenslade Road Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 4 DPS 24292 | 13,033 |
| Greenslade Road Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 3 DPS 23318 | 462 |
| Hakanoa Street | Huntly | | Part Lot 90 DP 4860 | 280 |
| Hakarimata Road | Huntly | Recreation Reserve | Lot 1 DPS 32513, Lot 3 DPS 32513 | 12,212 |
| Hakarimata Road | Huntly | Recreation Reserve | Lot 4 DPS 90218 | 1,656 |
| Hart Road | Tamahere- Woodlands | Local Purpose Reserve | Lot 13 DP 419023 | 692 |
| Helenslee Esplanade | Tuakau- Pōkeno | Recreation Reserve | Lot 803 DP 446854 | 26,448 |
| Helenslee Esplanade | Tuakau- Pōkeno | Local Purpose Reserve | Lot 909 DP 470590 | 6,589 |
| Helenslee Esplanade | Tuakau- Pōkeno | Local Purpose Reserve | Lot 910 DP 470590 | 3,918 |
| Helenslee Esplanade | Tuakau- Pōkeno | Local Purpose Reserve | Lot 911 DP 472789 | 366 |
| Helenslee Esplanade | Tuakau- Pōkeno | Recreation Reserve | Lot 912 DP 472789 | 691 |
| Helenslee Esplanade | Tuakau- Pōkeno | Recreation Reserve | Lot 913 DP 472789 | 973 |

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| Helenslee Esplanade | Tuakau-Pōkeno | Recreation Reserve | Lot 904 DP 472789 | 3,793 |
| Helenslee Esplanade | Tuakau-Pōkeno | Local Purpose Reserve | Lot 101 DP 481417 | 2,682 |
| Helenslee Esplanade | Tuakau-Pōkeno | Recreation Reserve | Lot 103 DP 481417 | 546 |
| Helenslee Esplanade | Tuakau-Pōkeno | Local Purpose Reserve | Lot 203 DP 492185 | 12,175 |
| Helenslee Esplanade | Tuakau-Pōkeno | Recreation Reserve | Lot 204 DP 492185 | 3,014 |
| Helenslee Esplanade | Tuakau-Pōkeno | Local Purpose Reserve | Lot 100 DP 493710 | 3,056 |
| Helenslee Esplanade | Tuakau-Pōkeno | Recreation Reserve | Lot 206 DP 488634 | 3,891 |
| Helenslee Esplanade | Tuakau-Pōkeno | Local Purpose Reserve | Lot 102 DP 493710 | 539 |
| Helenslee Esplanade | Tuakau-Pōkeno | Recreation Reserve | Lot 5 DP 494745 | 11,208 |
| Helenslee Esplanade | Tuakau-Pōkeno | Local Purpose Reserve | Lot 6 DP 494745 | 3,057 |
| Helenslee Esplanade | Tuakau-Pōkeno | Local Purpose Reserve | Lot 7 DP 499528 | 3,955 |
| Helenslee Esplanade | Tuakau-Pōkeno | Local Purpose Reserve | Lot 8 DP 499528 | 1,309 |
| Highway 22 | Western Districts | Local Purpose Reserve (Gravel Stockpile) | Part Allot 264 Pepepe PSH | 7,571 |
| Hillpark Drive | Tuakau-Pōkeno | Recreation Reserve | Lot 207 DP 488634 | 847 |
| Hillpark Drive | Tuakau-Pōkeno | Recreation Reserve | Lot 101 DP 493710 | 895 |
| Hillpark Drive | Tuakau-Pōkeno | Local Purpose Reserve | Lot 9 DP 499528 | 5,238 |
| Hillpark Drive | Tuakau-Pōkeno | Recreation Reserve | Lot 10 DP 499528 | 6,482 |
| Hillpark Drive | Tuakau-Pōkeno | Recreation Reserve | Lot 6 DP 503110 | 2,276 |

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| Hillpark Drive | Tuakau-Pōkeno | Recreation Reserve | Lot 6 DP 503110 | 2,276 |
| Hillpark Drive Esplanade | Tuakau-Pōkeno | Recreation Reserve | Lot 202 DP 469579 | 2,509 |
| Hillpark Drive Esplanade | Tuakau-Pōkeno | Local Purpose Reserve | Lot 1 DP 474136 | 1,311 |
| Hillpark Drive Esplanade | Tuakau-Pōkeno | Local Purpose Reserve | Lot 2 DP 474136 | 217 |
| Hillpark Drive Esplanade | Tuakau-Pōkeno | Recreation Reserve | Lot 203 DP 474136 | 535 |
| Hillpark Drive Esplanade | Tuakau-Pōkeno | Local Purpose Reserve | Lot 101 DP 481417 | 2,682 |
| Hillpark Drive Esplanade | Tuakau-Pōkeno | Local Purpose Reserve | Lot 204 DP 488634 | 7,897 |
| Hillpark Drive Link | Tuakau-Pōkeno | Recreation Reserve | Lot 205 DP 488634 | 1,795 |
| Hills Road | Whāingaroa | Recreation Reserve | Lot 8 DPS 19899 | 792 |
| Horahora Road | Western Districts | Crown Land | Part Lot 4 DP 34206 | 595 |
| Horotiu Bridge Reserve | Newcastle-Ngāruawāhi a | Local Purpose Reserve | Lot 4 DP 372588 | 2,926 |
| James Henry Reserve | Huntly | Recreation Reserve | Lot 69 DPS 22843 | 464 |
| Kaitoke/Robertson Esplanade | Whāingaroa | Local Purpose Reserve | Lot 70 DP 395171 | 11,557 |
| Karakariki Road | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 5 DPS 62668 | 855 |
| Karakariki Road | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 4 DP 326629 | 2,749 |
| Karakariki Road | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 4 DP 352957 | 4,371 |
| Karakariki Stream Esplanade | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 3 DPS 53824 | 11,288 |

DRAFT General Policies Reserve Management Plan 2022

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| Kimihia Road | Huntly | Local Purpose Reserve | Lot 17 DP 347582 | 1,004 |
| Komakorau Esp | Waerenga-Whitikahu | Esplanade Reserve | Allot 319 Komakorau PSH | 8,122 |
| Kowhai Street Closed Landfill | Tuakau-Pōkeno | Esplanade Reserve | Lot 70 DP 78424 | 14,222 |
| Kowhai Street Esplanade Reserve | Tuakau-Pōkeno | PublicRes | Lot 4 DP 153726 | 7,758 |
| Kowhai Street Esplanade Reserve | Tuakau-Pōkeno | Local Purpose Reserve (Esplanade) | Lot 4 DP 153726 | 8600 |
| Lake Waikare Esplanade Sth | Huntly | Esplanade Reserve | Lot 3 DPS 64543 | 2,081 |
| Lake Whangape Esplanade (Boat ramp and Annie's way) | Western Districts | Local Purpose Reserve | Lot 5 DPS 64720 | 17,562 |
| Lake Whangape Esplanade (Boat ramp and Annie's way) | Western Districts | Local Purpose Reserve | Lot 27 DPS 85347, Lot 28 DPS 85345 | 38,187 |
| Lake Whangape Esplanade (Boat ramp and Annie's way) | Western Districts | Local Purpose Reserve | Lot 5 DP 386950 | 7,293 |
| Lily Street Accessway | Whāingaroa | Recreation Reserve | Part Lot 5 Sec 4 DEEDS C 38 | 48,196 |
| Lorenzen Bay Esplanade | Whāingaroa | Esplanade Reserve | Lot 1 DPS 1729, Lot 3 DPS 3363, Lot 7 DP 34513 | 3,862 |
| Lorenzen Bay Esplanade | Whāingaroa | Esplanade Reserve | Lot 5 DPS 88084 | 65 |
| Lorenzen Bay Esplanade | Whāingaroa | Wildlife | Lot 37 DPS 149 | 2,123 |
| Mangaone Esplanade | Waerenga-Whitikahu | Esplanade Reserve | Lot 10 DPS 79256 | 5,905 |
| Mangarata Esplanade Nga | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 1 DPS 33631, Lot 2 DPS 9497, Lot 6 DPS 8877 | 11,032 |
| Mangarata Esplanade Ngaruawahia | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 4 DPS 47226 | 3,605 |

DRAFT General Policies Reserve Management Plan 2022

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| Maori Point Road | Newcastle- Ngāruawāhi a | Local Purpose Reserve (Esplanade) | Allot 201A2A2B3 Karamu PSH | 7,421 |
| Market Street - closed rd | Tuakau- Pōkeno | | Allot 367 PSH OF Mangatawhiri | 2,522 |
| Matakitaki Rd | Western Districts | | Closed Road Survey Office Plan 44757 | 524 |
| McLean Street Accessway | Tuakau- Pōkeno | Local Purpose Reserve (Accessway) | LOT 103 DP 533125 | 240 |
| Mercer Ferry Road Esplanade Reserve | Tuakau- Pōkeno | Local Purpose Reserve | Section 1 SO 58264 | 18,135 |
| Meremere Lane Reserve | Waerenga- Whitikahu | Recreation Reserve | Lot 98 DPS 47629 | 71,295 |
| Mill Road Recreaton Reserve | Tuakau- Pōkeno | Recreation Reserve | Lot 3 DP 81815 | 3,948 |
| Moonlight Bay Reserve | Whāingaroa | Recreation Reserve | Lot 2 DPS 52992, Lot 2 DPS 8086 | 3,189 |
| Munro Road Esplanade | Tuakau- Pōkeno | Local Purpose Reserve | Lot 101 DP 509317 | 6,873 |
| Narrows Reserve | Tamahere- Woodlands | Esplanade Reserve | Lot 22 DP 372957 | 1 |
| Narrows Reserve | Tamahere- Woodlands | Esplanade Reserve | Lot 23 DP 372957 | 1 |
| Narrows Reserve | Tamahere- Woodlands | Esplanade Reserve | Lot 24 DP 372957 | 1 |
| Narrows Reserve | Tamahere- Woodlands | Esplanade Reserve | Lot 28 DP 372957 | 1 |
| Narrows Reserve | Tamahere- Woodlands | Esplanade Reserve | Lot 8 DPS 85662 | 1 |
| Narrows Reserve | Tamahere- Woodlands | Esplanade Reserve | Part Allot 5 Tamahere PSH | 28,638 |
| Newell Road | Tamahere- Woodlands | Esplanade Reserve | Lot 5 DP 362236 | 7,276 |
| Ngaruawahia Road | Newcastle- Ngāruawāhi a | Esplanade Reserve | Allot 568 SBRS OF Newcastle South | 5,411 |
| Nikau Park | Whāingaroa | Public Recreation | LOT 79 DP 391128 | 1,295 |

DRAFT General Policies Reserve Management Plan 2022

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| Norrie Ave Walkway | Whāingaroa | | Part Allot 2 Sec 19 TN OF Raglan | 9,792 |
| North Street | Newcastle-Ngāruawāhi | Public Utility Reserve | Lot 25 DPS 420 | 822 |
| Ohinewai Road | Huntly | | Closed Road Survey Office Plan 42277 | 23,590 |
| Ohinewai Road | Huntly | Crown Land | Part Lot 13 DP 23455 | 109,707 |
| Okete Stream Esp | Whāingaroa | Recreation Reserve | Lot 2 DPS 52014 | 4,837 |
| Old Taupiri Road Esplanade Reserve | Newcastle-Ngāruawāhi | Recreation Reserve | Lot 3 DPS 10124 | 2,162 |
| Opoturu Headland Esp Res | Whāingaroa | Esplanade Reserve | Lot 36 DP 32533 | 11,039 |
| Opoturu Headland Esp Res | Whāingaroa | Esplanade Reserve | Lot 37 DPS 1817 | 6993 |
| Opoturu Headland Esp Res | Whāingaroa | Esplanade Reserve | Lot 4 DPS 1201 | 663 |
| Opoturu Headland Esp Res | Whāingaroa | Esplanade Reserve | Lot 5 DPS 1201 | 1669 |
| Opoturu Peninsula Esplanade | Whāingaroa | Recreation Reserve | Lot 6 DPS 3397 | 920 |
| Oram Park Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 78 DP 34392, Lot 80 DP 34392, Part Lot 30 DP 31560 | 2706 |
| Otonga Stream Esplanade | Whāingaroa | Recreation Reserve | Lot 9 DPS 45014 | 9,675 |
| Pakoka Esplanade | Whāingaroa | Recreation Reserve | Lot 4 DPS 42214 | 28,911 |
| Papanui Point | Whāingaroa | Recreation Reserve | Lot 7 DPS 21878, Lot 8 DPS 21878 | 79,428 |
| Parker Access Road | Whāingaroa | Recreation Reserve | Lot 2 DPS 51774 | 4,898 |
| Parkgrove Crescent | Tuakau-Pōkeno | Recreation Reserve | Lot 100 DP 483389 | 11,514 |
| Parkgrove Crescent | Tuakau-Pōkeno | Local Purpose Reserve | Lot 104 DP 483389 | 3,287 |

DRAFT General Policies Reserve Management Plan 2022

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| Parkgrove Crescent | Tuakau-Pōkeno | Local Purpose Reserve | Lot 3 DP 504570 | 750 |
| Pencarrow Road | Tamahere-Woodlands | Esplanade Reserve | Lot 3 DPS 27782 | 10,302 |
| Piako Road | Tamahere-Woodlands | Esplanade Reserve | Lot 7 DPS 3342 | 290 |
| Port Waikato Road Esplanade Reserve | Tuakau-Pōkeno | Esplanade Reserve | Lot 2 DPS 35162 | 2,716 |
| Port Waikato Road Esplanade Reserve | Tuakau-Pōkeno | Recreation Reserve | Lot 5 DPS 2681 | 1,083 |
| Pukerewa Road | Western Districts | | Section 3 Block I Whaingaroa SD | 7,414 |
| Reserve at 108 Whaanga Rd Esp | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 10 DPS 20700 | 3,811 |
| Reserve at 2285 Kakarama Rd | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 3 DPS 87781 | 22,462 |
| Reserve at 310 SH39 | Newcastle-Ngāruawāhi a | Road Reserve | Closed Road Survey Office Plan 40954 | 9,092 |
| Reserve at 812 Te Ohaki Road Esp | Huntly | | Part Lot 1 DP 24803 | 22,432 |
| Reserve at 9a Earles Place Esp | Whāingaroa | Recreation Reserve | Lot 18 DPS 11335 | 6,857 |
| Reserve at Bayview Road | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 3 DPS 74720 | 56 |
| Reserve at Bell Road | Newcastle-Ngāruawāhi a | Local Purpose Reserve (Esplanade) | Allot 270A3C Karamu PSH | 3,216 |
| Reserve at Bilsthope Lane | Tamahere-Woodlands | Esplanade Reserve | Lot 3 DPS 73948 | 22,097 |
| Reserve at Bridle Creek Road | Whāingaroa | Local Purpose Reserve | Lot 21 DP 345167 | 4,721 |
| Reserve at Bruntwood Rd | Tamahere-Woodlands | Local Purpose Reserve | Lot 4 DP 318296 | 4,490 |

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| Reserve at Bruntwood Rd Rec | Tamahere-Woodlands | Recreation Reserve | Lot 3 DPS 52837, Lot 3 DPS 63821 | 12,629 |
| Reserve at Butcher Road | Tamahere-Woodlands | Local Purpose Reserve | Lot 4 DP 426893 | 3,729 |
| Reserve at Chitty Rd Esp | Tamahere-Woodlands | Recreation Reserve | Lot 14 DPS 77258, Lot 2 DPS 49052, Lot 3 DPS 51837, Lot 4 DPS 49709 | 16,674 |
| Reserve at Churchill Rd | Western Districts | | Lot 7 DP 14623 | 5,763 |
| Reserve at Churchill Rd | Western Districts | | Part Lot 2 DP 14623 | 23,434 |
| Reserve at Churchill Rd | Western Districts | | Part Allot 1 Opuatia PSH | 12,816 |
| Reserve at Cogswell Road | Whāingaroa | Esplanade Reserve | Lot 7 DPS 65272 | 68,751 |
| Reserve at Cogswell Road | Whāingaroa | Esplanade Reserve | Lot 8 DPS 65272 | 3950 |
| Reserve at Cogswell Road | Whāingaroa | Esplanade Reserve | Lot 2 DPS 28873 | 14,746 |
| Reserve at Dalbeth Place Esp | Tamahere-Woodlands | Esplanade Reserve | Lot 4 DPS 87720 | 4,294 |
| Reserve at Emmanuel Place Walkway | Huntly | Recreation Reserve | Lot 8 DPS 34401 | 3,124 |
| Reserve at Exelby Road | Newcastle-Ngāruawāhi a | Public Recreation | Lot 5 DP 415616 | 3,084 |
| Reserve at Exelby Road | Newcastle-Ngāruawāhi a | Public Recreation | LOT 4 DP 470154 | 1,013 |
| Reserve at Glen Murray Road | Western Districts | Local Purpose Reserve | Lot 4 DPS 88549 | 7,412 |
| Reserve at Hooker Road | Tamahere-Woodlands | Local Purpose Reserve | Lot 3 DP 386962 | 6123 |
| Reserve at Lyons Rd | Awaroa-Maramarua | | Part Allot 1 PSH OF Koheroa | 9,037 |
| Reserve at Matangi Rd Esp | Tamahere-Woodlands | Esplanade Reserve | Lot 10 DPS 66524, Lot 2 DPS 19216, Lot | 44,201 |

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| | | | 3 DPS 37481, Lot 3 DPS 66354, Lot 3 DPS 78420, Lot 35 DPS 78806 | |
| Reserve at Maungatawhiri Road | Whāingaroa | Recreation Reserve | Lot 3 DPS 45187, Lot 3 DPS 64466, Lot 4 DPS 63412, Lot 6 DPS 63341, Lot 7 DPS 63341 | 65,293 |
| Reserve at Ohautira Rd | Whāingaroa | Recreation Reserve | Lot 3 DPS 66519, Lot 4 DPS 65010 | 36,691 |
| Reserve at Parker Road | Huntly | Recreation Reserve | Lot 36 DP 345524 | 3,355 |
| Reserve at Pickering Road | Tamahere-Woodlands | Gravel Reserve | Allot 96 Tamahere PSH | 27110 |
| Reserve at Puketaha Road | Tamahere-Woodlands | Local Purpose Reserve | Lot 4 DP 344399 | 1,913 |
| Reserve at Razorback Rd | Tuakau-Pōkeno | | Lot 1 DP 210624 | 34,930 |
| Reserve at River Road | Newcastle-Ngāruawāhi a | Local Purpose Reserve (Esplanade) | Lot 3 DPS 21371 Lot 5 DPS 77271 Lot 6 DPS 85013 Lot 4 DP 320116 Lot 7 DPS 81351 | 11,505 5,223 5,230 5,939 5,024 |
| Reserve at Riverside Way | Newcastle-Ngāruawāhi a | Local Purpose Reserve | Lot 18 DP 401822 | 776 |
| Reserve at Rose St Esp | Whāingaroa | Recreation Reserve | Lot 3 DPS 20804, Lot 7 DP 34455 | 1,508 |
| Reserve at Rosebanks Drive | Tamahere-Woodlands | Community Title | Section 1 SO 395933 | 1,400 |
| Reserve at Semple Street | Huntly | | Lot 92 DPS 858 | 261 |
| Reserve at SH1 Tamahere Esp | Tamahere-Woodlands | Esplanade Reserve | Lot 11 DPS 50124, Lot 3 | 103,923 |

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| | | | DPS 62883, Lot 3 DPS 64247, Lot 3 DPS 64701, Lot 3 DPS 66957, Lot 3 DPS 68342, Lot 3 DPS 70530, Lot 3 DPS 78439, Lot 3 DPS 87328, Lot 4 DPS 48914, Lot 4 DPS 48940, Lot 4 DPS 62581, Lot 4 DPS 70272, Lot 5 DPS 50902, Lot 5 DPS 62269, Lot 7 DPS 74565 | |
| Reserve at State H/Way 1 Taupiri Esp | Huntly | Esplanade Reserve | Lot 3 DPS 60535 | 26,724 |
| Reserve at Te Akau Wharf Rd | Western Districts | Recreation Reserve | Lot 3 DPS 29497, Lot 4 DPS 29497, Lot 5 DPS 29497, Lot 6 DPS 29497, Lot 7 DPS 29497, Lot 8 DPS 29497 | 148,825 |
| Reserve at Te Awa Rd Esp | Tamahere-Woodlands | Esplanade Reserve | Lot 11 DPS 57517, Lot 2 DPS 54370 | 8,747 |
| Reserve at Te Awa Rd Rec | Tamahere-Woodlands | Recreation Reserve | Lot 3 DPS 70418, Lot 6 DPS 58187, Lot 6 DPS 69972, Lot 7 DPS 68137, Lot 9 DPS 61097 | 16,621 |
| Reserve at Te Puroa Road | Newcastle-Ngāruawāhi a | Farmland | Lot 2 DPS 66473 | 10,928 |
| Reserve at Tuakau Bridge-Port Waikato Rd | Western Districts | Landing Reserve | Part Allot 181 Onewhero PSH | 29,329 |

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| Reserve at Tuakau Bridge-Port Waikato Rd | Western Districts | Local Purpose Quarry | Part Opuatia 9C2B Block | 1,768 |
| Reserve at Upper Wainui Rd Esp | Whāingaroa | Recreation Reserve | Allot 255 Karioi PSH | 193 |
| Reserve at Upper Wainui Rd Esp | Whāingaroa | Recreation Reserve | Allot 256 Karioi PSH | 98 |
| Reserve at Upper Wainui Rd Esp | Whāingaroa | Recreation Reserve | Lot 13 DPS 29033 | 6,694 |
| Reserve at Upper Wainui Rd Esp | Whāingaroa | Recreation Reserve | Lot 15 DPS 20398 | 3,340 |
| Reserve at Upper Wainui Rd Esp | Whāingaroa | Recreation Reserve | Lot 15 DPS 21654 | 7,259 |
| Reserve at Upper Wainui Rd Esp | Whāingaroa | Recreation Reserve | Lot 27 DPS 26111 | 5,593 |
| Reserve at Upper Wainui Rd Esp | Whāingaroa | Recreation Reserve | Lot 4 DPS 33331 | 1,121 |
| Reserve at Upper Wainui Rd Esp | Whāingaroa | Recreation Reserve | Lot 5 DPS 22837 | 2,813 |
| Reserve at Vrsaljkos Road | Waerenga-Whitikahu | Farmland | Part Lot 3 DPS 245 | 30925 |
| Reserve at Waikato River Esp | Huntly | Recreation Reserve | Lot 43 DPS 90218 | 16,252 |
| Reserve at Waikorea Valley Road | Western Districts | | Stopped Road Survey Office Plan 58654 | 2,432 |
| Reserve at Waingaro Reserves | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 1 DPS 19249 Lot 13 DPS 53223 Lot 14 DPS 53223 | 73,085 |
| Reserve at Waingaro Road | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 3 DP 378685 | 18,597 |
| Reserve at Waingaro Road | Newcastle-Ngāruawāhi a | Esplanade Reserve | Crown Land Survey Office Plan 527 | 2,221 |
| Reserve at Waitetuna Valley Road | Whāingaroa | Local Purpose Reserve | Lot 6 DP 305118 | 2,363 |
| Reserve at Westvale Lane | Newcastle-Ngāruawāhi a | Community Title | Lot 12 DP 323466 | 189 |

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| Reserve at Whitikahu Rd | Waerenga-Whitikahu | Esplanade Reserve | Allot 332 Komakorau PSH | 9,751 |
| Reserve at Whitikahu Rd | Waerenga-Whitikahu | Esplanade Reserve | Section 2 SO 58207 | 427 |
| Reserve at Woodlands Rd Esp | Waerenga-Whitikahu | Esplanade Reserve | Lot 10 DPS 31886, Lot 13 DPS 31886, Lot 16 DPS 31886, Lot 18 DPS 31886 | 4,670 |
| Reserve at Woodside Rd Esp | Tamahere-Woodlands | Recreation Reserve | Lot 2 DPS 33336, Lot 3 DPS 50828, Lot 4 DPS 44543, Lot 5 DPS 44543, Lot 6 DPS 44543 | 11,349 |
| Reserve at Woodside Rd Esp | Tamahere-Woodlands | Recreation Reserve | Lot 1 DPS 65081, Lot 12 DPS 65081, Lot 2 DPS 65081, Lot 3 DPS 65081, Lot 4 DPS 65081, Lot 7 DPS 64482, Lot 8 DPS 64482 | 27,681 |
| River Road Esp Res | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 3 DPS 21371 | 11,505 |
| River Road Esp Res | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 5 DPS 77271 | 5,223 |
| River Road Esp Res | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 6 DPS 85013 | 5,230 |
| River Road Esp Res | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 4 DP 320116 | 5,939 |
| River Road Esp Res | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 7 DPS 81351 | 5,024 |
| Rotokauri Rd Walkway | Newcastle-Ngāruawāhi a | Local Purpose Reserve (Access) | Lot 22 DPS 82960 | 296 |

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| Rotowaro Road | Huntly | Recreation Reserve | Section 1 SO 372242, Lot 1 DP 33828 | 144,413, |
| Ruapuke Road | Tamahere-Woodlands | Farmland | Allot 79B Karioi PSH | 8,757 |
| Seabreeze Way accessway | Whāingaroa | Local Purpose Reserve | Lot 63 DP 361034 | 2,330 |
| Seabrook Lane | Tamahere-Woodlands | Local Purpose Reserve | Lot 12 DP 366800 | 4,284 |
| Serpall Road Esplanade Reserve | Tuakau-Pōkeno | Esplanade Reserve | Lot 2 DP 92115 | 5,046 |
| Serpell Road | Tuakau-Pōkeno | | Allot 364 PSH OF Mangatawhiri | 1772 |
| SH 2 Mangatwhiri Esplanade Reserve | Tuakau-Pōkeno | Esplanade Reserve | Lot 3 DP 127224 | 1,516 |
| SH 22 Naike Esplanade Reserve | Western Districts | Scenic Reserve | Lot 8 DPS 53167 | 3,574 |
| State H/Way 1 | Newcastle-Ngāruawāhi a | Esplanade Reserve | Crown Land Survey Office Plan 18271 | 10,379 |
| State Highway 1 | Newcastle-Ngāruawāhi a | Local Purpose Reserve | Lot 2 DP 305783 | 2,488 |
| State Highway 1 | Newcastle-Ngāruawāhi a | Accessway | Section 1 SO 431799 | 2,541 |
| State Highway 23 | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 30 DPS 79021 | 17,093 |
| Taniwharau Street | Huntly | | Lot 32 DPS 7611 | 127 |
| Tauhei Stream Esplanade | Waerenga-Whitikahu | Esplanade Reserve | Lot 4 DPS 68755, Lot 7 DPS 68755 | 255 |
| Te Akau Road | Western Districts | Hall Site | Section 9 Block XIV Awaroa SD | 1,460 |
| Te Akau Road | Western Districts | | Section 16 Block VII Whaingaroa SD | 109 |
| Te Akau Wharf Road Esp Res | Western Districts | Recreation Reserve | Lot 3 DPS 29497, Lot 4 DPS 29497, Lot | 148,825 |

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| | | | 5 DPS 29497, Lot 6 DPS 29497, Lot 7 DPS 29497, Lot 8 DPS 29497 | |
| Te Hutewai Road | Whāingaroa | Farmland | Closed Road Survey Office Plan 16002 | 2,401 |
| Te Hutewai Road | Whāingaroa | Local Purpose Reserve | Lot 5 DP 427638 | 7,636 |
| Te Kowhai Road Esplanade | Newcastle- Ngāruawāhi a | Esplanade Reserve | Lot 3 DPS 47372 | 1,127 |
| Te Otamanui Walkway | Newcastle- Ngāruawāhi a | Public Recreation | Lot 17 DP 444006 | 15,443 |
| Te Otamanui Lagoon Esplanade | Newcastle- Ngāruawāhi a | Local Purpose Reserve | Lot 3 DP 460874 | 3,850 |
| Te Papatapu Road | Whāingaroa | Local Purpose Reserve (Esplanade) | Lot 2 DPS 62377 | 10,200 |
| Te Papatapu Road | Whāingaroa | Recreation Reserve | Lot 2 DPS 15849 | 299 |
| Te Puroa Road Esp Res | Newcastle- Ngāruawāhi a | Recreation Reserve | Lot 2 DPS 66473 | 10,928 |
| Te Putu Street | Newcastle- Ngāruawāhi a | Esplanade Reserve | Lot 3 DP 36723 | 436 |
| Te Uku Mangakino Stream | Whāingaroa | Recreation Reserve | Lot 2 DPS 51564 | 7,192 |
| The Boatie Reserve: Waikato Esplanade - RB | Huntly | Esplanade Reserve | Lot 1 DP 22976 | 5,548 |
| Thomas Street Walkway | Newcastle- Ngāruawāhi a | Road Reserve | Lot 22 DPS 546 | 37,182 |
| Waipa River Esplanade | Newcastle- Ngāruawāhi a | Esplanade Reserve | Lot 3 DP 383716 | 13,837 |

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| Waikaretu Valley Rd | Western Districts | Quarry Reserve | Section 10 Block IX Awaroa SD | 36,908 |
| Waikaretu Valley Rd | Western Districts | Local Purpose Reserve (Esplanade) | Lot 2 DPS 48162 | 1,371 |
| Waikaretu Valley Road Esplanade Reserve | Western Districts | Esplanade Reserve | Lot 2 DPS 20904 | 3,486 |
| Waikato Esp Horsham Downs | Newcastle-Ngāruawāhi a | Esplanade Reserve | Lot 6 DPS 87194 | 9,137 |
| Waikato Esplanade - Rangiriri RB | Waerenga-Whitihaku | Local Purpose Reserve (Esplanade) | Part Allot 290 Whangamarin o PSH | 177,129 |
| Waikato Esplanade Horsham Downs - Right Bank | Newcastle-Ngāruawāhi a | Local Purpose Reserve (Esplanade) | Lot 2 DPS 61591 | 23,933 |
| Waikato Esplanade Horsham Downs - Right Bank | Newcastle-Ngāruawāhi a | Local Purpose Reserve (Esplanade) | Lot 2 DPS 76271 | 5338 |
| Waikato Esplanade Horsham Downs - Right Bank | Newcastle-Ngāruawāhi a | Local Purpose Reserve (Esplanade) | Lot 3 DPS 42588 | 2800 |
| Waikato Esplanade Horsham Downs - Right Bank | Newcastle-Ngāruawāhi a | Local Purpose Reserve (Esplanade) | Lot 3 DPS 83998 | 1777 |
| Waikato Esplanade Horsham Downs - Right Bank | Newcastle-Ngāruawāhi a | Local Purpose Reserve (Esplanade) | Lot 4 DPS 68934 | 2920 |
| Waikato Esplanade Horsham Downs - Right Bank | Newcastle-Ngāruawāhi a | Local Purpose Reserve (Esplanade) | Lot 5 DPS 66695 | 4200 |
| Waikato Esplanade Horsham Downs - Right Bank | Newcastle-Ngāruawāhi a | Local Purpose Reserve (Esplanade) | Lot 5 DPS 66865 | 3480 |
| Waikato Esplanade Huntly - Left Bank (Parry St) | Huntly | Local Purpose | Lot 19 DPS 37694 | 4,253 |

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| | | Reserve (Esplanade) | | |
| Waikato Esplanade Huntly - Left Bank (Riverview Rd) | Huntly | Local Purpose Reserve (Esplanade) | Lot 17 DPS 7656 | 12,057 |
| Waikato Esplanade Huntly - Right Bank - Venna Fry Lane | Huntly | Esplanade Reserve | Allot 828 Taupiri PSH | 2,059 |
| Waikato Esplanade Ngaruawahia - Left Bank | Newcastle- Ngāruawāhi a | Road Reserve | Allot 15 TN OF Newcastle | 709 |
| Waikato Esplanade Taupiri | Newcastle- Ngāruawāhi a | Esplanade Reserve | Lot 1 DP 36464 | 2,872 |
| Waikato Esplanade Taupiri | Newcastle- Ngāruawāhi a | Esplanade Reserve | Lot 3 DPS 598 | 617 |
| Waikato Esplanade Taupiri | Newcastle- Ngāruawāhi a | Esplanade Reserve | Lot 6 DP 27516 | 627 |
| Waikato Esplanade Taupiri | Newcastle- Ngāruawāhi a | Esplanade Reserve | Lot 9 DP 36255 | 1571 |
| Waimai Valley Esp Res | Western Districts | Recreation Reserve | Lot 3 DPS 70507, Lot 4 DPS 70507, Lot 5 DPS 70507 | 15,114 |
| Wainamu Beach | Whāingaroa | Recreation Reserve | Lot 38 DPS 10201 | 2,319 |
| Waingaro Landing Road Esplanade Reserve | Western Districts | Esplanade Reserve | Lot 7 DPS 82595 | 7754 |
| Waingaro Pools Reserve | Western Districts | Recreation Reserve | Lot 1 DPS 18040 | 16147 |
| Waingaro Road | Newcastle- Ngāruawāhi a | Local Purpose Reserve | Lot 3 DP 378685 | 18,597 |
| Waingaro Road Esplanade | Western Districts | Local Purpose Reserve (Esplanade) | Lot 3 DPS 73274 | 2,069 |
| Waipa Heights | Newcastle- Ngāruawāhi a | Farmland | Part Allot 58 Waipa PSH | 8,880 |

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| Wairamarama Onewhero Rd | Western Districts | | Section 11 Block XI Onewhero SD | 775 |
| Wallis Street Esplanades | Whāingaroa | Esplanade Reserve | Lot 14 DP 29361 | 835 |
| Waterfall Reserve | Tuakau-Pōkeno | Recreation Reserve | Lot 600 DP 510116 | 3,488 |
| Waterfall Reserve | Tuakau-Pōkeno | Recreation Reserve | Lot 601 DP 510116 | 4,223 |
| Waterfall Reserve | Tuakau-Pōkeno | Recreation Reserve | Lot 602 DP 510116 | 4,784 |
| Waterfall Reserve | Tuakau-Pōkeno | Recreation Reserve | Lot 603 DP 510116 | 2,525 |
| Westmuir Crescent | Tuakau-Pōkeno | Recreation Reserve | Lot 105 DP 488825 | 439 |
| Westmuir Crescent | Tuakau-Pōkeno | Recreation Reserve | Lot 106 DP 488825 | 3,172 |
| Westmuir Crescent | Tuakau-Pōkeno | Local Purpose Reserve | Lot 109 DP 488825 | 4,388 |
| Westmuir Crescent | Tuakau-Pōkeno | Local Purpose Reserve | Lot 5 DP 503110 | 3106 |
| Westmuir Crescent | Tuakau-Pōkeno | Recreation Reserve | Lot 7 DP 503110 | 2296 |
| Westmuir Crescent | Tuakau-Pōkeno | Local Purpose Reserve | Lot 10 DP 510519 | 6804 |
| Whaanga Road | Whāingaroa | Local Purpose Reserve | Lot 11 DPS 20700 | 602 |
| Whaingaroa Harbour Esp | Whāingaroa | Esplanade Reserve | Lot 3 DPS 19545 | 5,076 |
| Whaingaroa Harbour Esp | Whāingaroa | Recreation Reserve | Lot 42 DP 22891 | 15,883 |
| Whangamarie Esplanade | Hukanui-Waerenga | Recreation Reserve | Lot 7 DPS 56161 | 6,487 |
| Willow Lake Road | Huntly | Recreation Reserve | Lot 101 DP 355176 | 2,655 |
| SPORT AND RECREATION PARKS | | | | |
| Otaua Hall | Awaroa-Maramarua | Local Purpose Reserve | Part Allot 179 PSH OF Waiuku West | 63 |

DRAFT General Policies Reserve Management Plan 2022

| | | | | |
|--------------------------------------|----------------------|-----------------------|---|---------|
| Albie Phillips Memorial Reserve | Western Districts | Recreation Reserve | Part Lot 1 DPS 3625 and Lot 9 DPS 23881 | 63,238 |
| Centennial Park | Newcastle-Ngāruawāhī | Recreation Reserve | Allot 109A SBRS OF Newcastle South | 57,076 |
| Dr John Lightbody Reserve | Tuakau-Pōkeno | Recreation Reserve | Part Allot 14 PSH OF Tuakau | 68,865 |
| Gordonton Tennis Courts | Waerenga-Whitikahu | Local Purpose Reserve | Part Allot 148No8 Komakorau PSH | 40,424 |
| Huntly Domain | Huntly | Recreation Reserve | Lot 3 DP 23824, Lot 14 DP 28935, Part Allot 50 Taupiri PSH, Part Allot 540 Taupiri PSH. Allot 776 Taupiri PSH | 100,009 |
| Huntly West Sports Complex & Grounds | Huntly | Recreation Reserve | Part Allot 9 Pepepe PSH, LOT 57 DPS 5951, Part Lot 1 DPS 7970, Lot 1 DPS 18335 | 76,529 |
| Kainui Tennis courts | Newcastle-Ngāruawāhī | Recreation Reserve | Lot 1 DPS 34201 | 1,869 |
| Mangatangi Community Reserve | Awaroa-Maramarua | Local Purpose Reserve | Lot 1 DPS 35917 | 31,409 |
| Maramarua Rugby Grounds | Awaroa-Maramarua | Recreation Reserve | Lot 1 DPS 51621 | 5,292 |
| Papahua Recreation Reserve | Whāingaroa | Recreation Reserve | Part Papahua 2 Block | 56,470 |
| Matangi Recreation Reserve | Tamahere-Woodlands | Recreation Reserve | Lot 1 DPS 35917 | 31,409 |
| Matangi Road | Tamahere-Woodlands | Recreation Reserve | Lot 10 DPS 66524, Lot 2 DPS 19216, Lot 3 DPS 37481, Lot 3 DPS 66354, Lot 3 | 44,201 |

DRAFT General Policies Reserve Management Plan 2022

| | | | | |
|---------------------------------------|------------------------|---------------------------------------|--|----------------------|
| | | | DPS 78420, Lot 35 DPS 78806 | |
| Mercer Tennis Club | Tuakau-Pōkeno | Recreation Reserve | Section 40 SBRS OF Mercer | 1,554 |
| Meremere Sports Ground | Waerenga-Whitikahu | Recreation Reserve | Lot 249 DPS 47630 | 23340 |
| Meremere Tennis Courts | Waerenga-Whitikahu | Recreation Reserve | Lot 240 DPS 49675 | 2374 |
| Munro Sports Block | Tuakau-Pōkeno | Recreation Reserve | Lot 1 DP 189825 | 127,773 |
| Ngaruawahia Bowling Club | Newcastle-Ngāruawāhi a | Recreation Reserve | Part Allot 667 TN OF Newcastle | 9,220 |
| Ngaruawahia Squash Club | Newcastle-Ngāruawāhi a | Recreation Reserve | Allot 689 TN OF Newcastle | 1,361 |
| Ohinewai Recreation Reserve | Huntly | Recreation Reserve | Part Lot 2 DP 8993 | 30,360 |
| Onewhero Recreation Reserve | Western Districts | Recreation Reserve | Part Allot 183 Onewhero PSH | 98,627 |
| Orini Reserve | Waerenga-Whitikahu | Recreation Reserve | Lot 4 DPS 91615 | 27,623 |
| Otaua War Memorial Bowling Green Club | Awaroa-Maramarua | Recreation Reserve | Allot 216 PSH OF Waiuku West | 4,456 |
| Paterson Park | Newcastle-Ngāruawāhi a | Recreation Reserve | Allot 174 SBRS OF Newcastle North | 40,613 |
| Phillips Reserve | Western Districts | Recreation Reserve | Lot 43 DPS 26669 | 6,943 |
| Pokeno Recreation Reserve [Avon Road] | Tuakau-Pōkeno | Recreation Reserve | Allot 336 Sbrn Sec 1 PSH OF Mangatawhiri | 59,430 |
| Pukekawa Recreation Reserve | Awaroa-Maramarua | Recreation Reserve | Lot 1 DP 30778 | 1,424 |
| Pukekawa Tennis & Bowling Club | Awaroa-Maramarua | Local Purpose Reserve (Community Use) | Lot 6 DPS 50732 | 7,350 |
| Puketaha Hall | Tamahere-Woodlands | Local Purpose Reserve | Lot 4 DP 339943 Lot 5 DP 339943 Lot 1 DP 34823 | 5,993 461 2023 |

DRAFT General Policies Reserve Management Plan 2022

| | | | | |
|---|------------------------|-----------------------|--|---------|
| Raglan Recreation Reserve Centre | Whāingaroa | Recreation Reserve | Lot 1 Sec 10 DEEDS C 38 | 65,877 |
| Raglan Recreation Reserve Reserve | Whāingaroa | Recreation Reserve | Section 1 SO 358608 | 6,015 |
| Tamahere Park | Tamahere-Woodlands | Recreation Reserve | Lot 1 DPS 10480 | 52,666 |
| Taupiri Domain | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 3 DPS 24830 | 842 |
| Te Akau Recreation Reserve (Sports Complex) | Western Districts | Recreation Reserve | Lot 1 DPS 15315 | 292,038 |
| Te Hoe Community Centre | Waerenga-Whitikahu | | PT ALLOT 328 TAUPIRI PSH BLK X HAPUAKOHE SD TE HOE MEMORIAL HALL | 2,023 |
| Te Hoe Tennis Courts | Waerenga-Whitikahu | Recreation Reserve | PT ALLOT 328 TAUPIRI PSH BLK X HAPUAKOHE SD | 2,023 |
| Te Kauwhata Domain | Waerenga-Whitikahu | Recreation Reserve | Lot 1 DPS 10188 | 573 |
| Te Kauwhata Recreation Reserve | Waerenga-Whitikahu | Recreation Reserve | Section 56 Te Kauwhata TNSP | 76,476 |
| Te Kohanga Reserve & Hall | Western Districts | Local Purpose Reserve | Part Allot 70A Onewhero PSH | 19,887 |
| Te Kowhai Tennis Courts | Newcastle-Ngāruawāhi a | Recreation Reserve | Lot 1 DP 325800 | 20,021 |
| Te Mata Recreation Reserve | Whāingaroa | Recreation Reserve | PT ALLOT 92 DP 23608 BLK IX KARIOI SD TE MATA DOMAIN | 51,522 |
| Tuakau Domain Recreation Reserve | Tuakau-Pōkeno | Recreation Reserve | Section 45 SBRS OF Tuakau | 150,832 |

DRAFT General Policies Reserve Management Plan 2022

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|--------------------------------|----------------------|--------------------|----------------------------------|---------|
| Waikaretu Rec Reserve | Western Districts | Recreation Reserve | Section 17 Block XIV Awaroa SD | 12,903 |
| Waikaretu Valley Hall | Western Districts | Recreation Reserve | Lot 5 DP 305118 | 31,982 |
| Waikorea Valley Tennis Courts | Western Districts | Recreation Reserve | Allot 772 Taupiri PSH | 467,667 |
| Waipa Esplanade Reserve | Newcastle-Ngāruawāhi | Recreation Reserve | Allot 663A TN OF Newcastle | 15,568 |
| Waiterimu GC (Storey Rec Res) | Waerenga-Whitikahu | Recreation Reserve | Section 77 SBRS OF Whatawhata | 21,609 |
| Waitetuna Recreation Reserve | Whāingaroa | Recreation Reserve | Lot 1 DPS 10188 | 573 |
| Whatawhata Recreation Reserve | Newcastle-Ngāruawāhi | Recreation Reserve | Section 56 Te Kauwhata TNSP | 76,476 |
| Whitikahu Tennis Courts | Waerenga-Whitikahu | Recreation Reserve | Part Lot 1 DP 35223 | 3,090 |
| Willowbrook Recreation Reserve | Newcastle-Ngāruawāhi | Recreation Reserve | Lot 1 DPS 77702, Lot 2 DPS 77702 | 24,290 |

| | |
|---------------------|--|
| To | Infrastructure Committee |
| Report title | Approval for Consultation – Connectivity Strategy |
| Date: | 5 July 2023 |
| Report Author: | Matt Horsfield, Reserve Planner |
| Authorised by: | Anthony Averill, Deputy General Manager – Service Delivery |

1. Purpose of the report

Te Take moo te puurongo

To seek approval from the Infrastructure Committee to undertake public consultation and seek submissions on the draft Connectivity Strategy.

2. Executive summary

Whakaraapopototanga matua

The current Trails Strategy was first adopted in 2016 and set objectives and policies regarding trails for walking, cycling and horse riding in the Waikato district. The draft Connectivity Strategy is proposed to replace the Trails Strategy and will include three core aspects, the strategy document, prioritisation criteria and the spatial data.

The Trails Strategy was identified for review to address new technologies, include new sections referencing Council’s commitment to Mana Whenua and wellbeing and enable a review and transfer of identified potential trails onto an online platform.

The creation of the Connectivity Strategy includes two phases of consultation.

- Phase 1: Stakeholder engagement to identify new potential trails.
- Phase 2: Public Consultation on the Connectivity Strategy Document.

Phase 1 has been undertaken from March-June 2023. Staff held workshops and meetings with identified stakeholders, whom had the opportunity to submit ideas for potential trails. Key stakeholders include Community Boards, Iwi/Hapuu, Herenga ā Nuku, Sport Waikato, HAAWI and various walking/tramping groups.

Staff are seeking approval to undertake the second phase of public consultation with a formal submission process. Submitters will have the opportunity to speak to their submission at a public hearing. This process will assist in the creation of a finalised Connectivity Strategy that will provide for good decision making around the development of trails going forward.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Infrastructure Committee:

- a. approves public consultation be undertaken on the draft Connectivity Strategy (attachment 1 of staff report);**
- b. appoints a hearings panel consisting of two (2) General Ward Councillors and one (1) Maaori Ward Councillor to hear submissions received on the draft Connectivity Strategy;**
- c. notes the date of the hearing will be set by the hearings panel and staff; and**
- d. notes the hearing panel will report back to the Infrastructure Committee following the hearings and deliberations.**

4. Background

Koorero whaimaarama

The current Trails Strategy was adopted in July 2016. A review of the Open Spaces policy portfolio was undertaken, recommending that the Trails Strategy be reviewed and replaced, as several aspects of the strategy were outdated.

The current Trails Strategy does not reference Council's partnership with Mana Whenua or the benefits of active recreation to mental health and wellbeing. Additionally, new technologies available provided an opportunity to transfer identified potential trails onto an online spatial platform. This would provide a more user-friendly platform for the public to identify potential trails and can remain live and editable after the strategies adoption.

Staff undertook stakeholder engagement from March-June 2023, holding workshops and individual meetings with stakeholders and iwi/hapuu to identify potential trails to include on the online spatial platform.

This report is seeking approval to progress to the second phase of public consultation. Once public consultation has closed, staff will review submissions and organise dates to hear verbal submissions. After the hearings, amendments to the draft public plan will be made, before being presented back to Council for adoption.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

In 2021, the Community Connections team undertook a strategic portfolio review that identified a range of aspects that were not address by any policy or standardised approach. Staff undertook a review of the full Open Spaces Strategies portfolio acknowledging gaps (lack of recognition of the “4 well beings” and outdated practices) and duplication across Council documents.

The Trail Strategy was identified as the appropriate strategy to be reviewed and updated as it provides objectives and policies for the development of trails and was given higher priority due to its well utilised nature.

During the initial scoping of the development of the new strategy, staff contacted several groups who were identified as key stakeholders. These stakeholders were points of contact for the development of the strategy document as well as the development of the spatial data and several workshops and meetings were held with stakeholders to receive spatial data and feedback on the document.

Workshops were held internally with Open Spaces, Strategic Planning and Roading who provided feedback on the draft document. A workshop was held with Councillors on Tuesday, 13 June 2023 where an overview was provided on the purpose, the main themes and the changes being made to the strategy. Councillors provided feedback on funding for trail development, use of unformed legal roads and mana whenua involvement of trails near wetlands.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and the work completed on the review on council wide policies. The options are set out below.

Option 1: Undertake Public Consultation for the Connectivity Strategy now **(recommended option)**

Approving public consultation for the Connectivity Strategy will allow the public to have a formal opportunity to submit their views on the draft document in its current state. This will assist in the creation of a finalised strategy that allows for good decision making around the development of trails going forward.

Option 2: Delay undertaking Public Consultation for the Connectivity Strategy

Council declines to receives the Connectivity Strategy and direct staff to undertake further work on the draft document before going out for public consultation. This option will delay agreed timeframes and would only be considered necessary if the draft document was significantly misdirected.

Staff recommend **option one (1)**

5.2 Financial considerations

Whaiwhakaaro puutea

Minor costs will be incurred through the advertising and administration takes associated with the strategy consultation process.

There are no material financial considerations associated with the recommendations of this report.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that both complies with the Council's legal and policy requirements.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions. Furthermore, the preferred option (1) would enhance and directly benefit Council's policy reviews providing an improvement approach for trail development.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

Maaori stakeholders are identified as an essential stakeholder for all strategies created or reviews. Through the review process, staff will actively seek input into the strategy from iwi, hapuu and mana whenua where appropriate.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The [Climate Response and Resilience Policy](#) will be given effect to through the review and implementation of the Connectivity Strategy. A new objective has been included into the draft strategy:

- Environmentally sustainable design is at the heart our connected network.

Principles of sustainability are present throughout the draft strategy, further highlighting the focus of presenting and celebrating our open spaces in environmentally friendly ways.

5.7 Risks

Tuuraru

The overall risk profile is low. The document review process has been clearly scoped and any submissions with opposing or conflicting recommendations are to be discussed in deliberations.

6. Significance and engagement assessment Aromatawai paahekoheko

6.1 Significance Te Hiranga

The decisions and matters of this report are assessed as of high significance, in accordance with the Council's [Significance and Engagement Policy](#).

The following criteria are particularly relevant in determining the level of significance for this matter:

- The proposal or decision will affect a large portion of the community.
- The likely impact on present and future interests of the community, recognising Maaori Tikanga (culture values) and their relationship to land and water.
- The community interest is likely to be high.

6.2 Engagement Te Whakatuutakitaki

| Highest level of engagement | Inform | Consult | Involve | Collaborate | Empower |
|---|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i> | <i>Staff will actively engage key stakeholders for input. All submissions will be considered. A public hearing will be held for the public to make verbal submissions and will result in the creation of a finalised Connectivity Strategy document.</i> | | | | |

State below which external stakeholders have been or will be engaged with:

| Planned | In Progress | Complete | |
|-------------------------------------|-------------------------------------|--------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Internal |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Community Boards/Community Committees |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Waikato-Tainui/Local iwi and hapuu |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Affected Communities |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Affected Businesses |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Other (Please Specify) |

7. Next steps

Ahu whakamua

The Reserve Planning Team are preparing submissions forms for public consultation for the Connectivity Strategy review. A timeline will be established for the consultation process, submission reviews and public hearing.

The team has worked on a community engagement plan with support from Corporate Planning and Communications Teams to promote the public consultation period for the strategy.

Spatial mapping will be made available during the consultation period and available via Shape Waikato.

8. Confirmation of statutory compliance

Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

| | |
|---|-----------|
| The report fits with Council's role and Committee's/Community Board's Terms of Reference and Delegations. <i>Refer to the Governance Structure</i> | Confirmed |
| The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>). | Confirmed |
| Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>). | High |
| The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>). | Confirmed |
| The report considers impact on Maaori (<i>Section 5.5</i>) | Confirmed |
| The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>). | Confirmed |
| The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>). | Confirmed |

9. Attachments

Ngaa taapirihanga

Attachment 1 – Draft Connectivity Strategy Document

Waikato District Council

Draft Connectivity Strategy 2023

Walkways, Cycleways & Bridle Trails



Contents

1. Introduction
 - 1.1 Purpose
 - 1.2 Vision
 - 1.3 Structure
 2. Tangata Whenua
 3. Planning and policy – setting the context of the connectivity strategy
 - 3.1 Long Term Plan
 4. Benefits of walking, cycling mountain biking and horse riding
 5. What are the key issues we face?
 6. Strategy objectives and policies
 7. Types of users / categories
 8. How will this strategy be implemented?
 9. Prioritisation of future connectivity projects
 - 9.1 Stage 1
 - 9.2 Stage 2
 - 9.3 Other considerations
 10. Monitoring and review
 11. Amendments and updates
- Appendix 1 – Strategic Actions
- Appendix 2 – Stakeholder List

I. Introduction

Walking, cycling, mountain biking and bridle trails serve an important recreational, commuter and micro-mobility purpose as well as providing access to nature and open spaces. Tracks and trails provide many benefits for our communities, particularly for their health and wellbeing. They are popular facilities that are sought after by communities because of the offroad and commuter connections that they provide. They link greenspaces and encourage increased park usage. The provision of connectivity also contributes to alternative modes of transport, a healthy community and to reduce traffic congestion on roads.

The Waikato District has made a commitment to improving connectivity in the district through the development of this Strategy. The Strategy provides an overview of the existing network and with community engagement, future opportunities and priorities have been identified and potential future linkages have been spatially mapped via a live database.

The Strategy acknowledges it is not financially viable for all improvements and track expansions to be undertaken by Council. As a result, it also provides guidance to assist communities in situations where there is local desire for new, improved and/or expanded connectivity networks.

Adoption of this connectivity strategy will provide for a range of opportunities for local communities, and the wider district.

I.1 Purpose

The Connectivity Strategy aims to promote recreational connectivity through all active modes of transport – walking, cycling, riding. This strategy focuses on the district's off and on road linkages (trails and footpaths). It guides decision-making about the provision, development and management of trails and connections, to ensure we have suitable and well used trails and connections, in the right locations, managed in the right way, to meet the needs of our communities.

This strategy review incorporates the original Trails Strategy 2016, Te Kauwhata Cycling and Walking Assessment 2016, Tamahere Cycle Strategy 2016, and identified projects through our Blueprints process. Although some of the trails are aspirational, they will form the basis of funding applications. It has linkages with Taiao in the Waikato (Conservation Strategy) to promote access and provide linkages through reserves, esplanades, Significant Natural Areas, and gullies where feasible.

Ultimately, this Strategy will provide positive guidance to Council, and the community, on how best to promote, manage, plan, and provide for trails and connections in the Waikato District.

I.2 Vision

The vision of this strategy is:

***A safe, sustainable and well planned trail network
provided in partnership with our community that connects
places and people together.***

To realise this vision, the Strategy has several objectives and policies.

1.3 Structure of the Strategy

Connectivity Strategy

- This document discusses the benefits of connections in our district and outlines how they fit in to national, regional and local context. It provides a clear definition of connectivity via trails and identifies the benefit this infrastructure has for our community and the objectives in developing the network. This document categorises trails, defines the level of service and provides a prioritisation matrix for proposed trails.

Spatial Mapping

- Supporting this document is a live spatial dataset. This dataset maps all the current, proposed, and aspirational connections identified throughout the Waikato District. The information in the dataset was provided through existing tools and information Council holds, and community consultation and engagement.
- The live spatial maps are supported by a prioritisation table which categorises what connections are existing, what are proposed to be completed in the Long-Term Plan (LTP) and other connections yet to be included in the LTP and completed.

2. Mana Whenua

As Treaty Partners, Council will work in partnership with Mana Whenua to implement the principles of kaitiakitanga (guardianship) of reserves and recognise Mana Whenua's connection to the land. Council will work with Mana Whenua to understand their aspirations and priorities on how our connections and trails are planned, developed, and managed. The values held by Kaitiaki (guardians or protectors) include their environmental and spiritual ties to ancestral lands, water, sites, wāhi tapu (sacred areas) and other taonga (treasures), and the wellbeing of the community. Kaitiakitanga invites people to form and maintain relationships with the environment in which they live. These values will be incorporated into trail development projects.

By nature of these principles, we will work together to address access to sites and resources to support cultural practices and incorporate sites and of significance to Mana Whenua.

3. Planning and Policy - Setting the context of the Connectivity Strategy

The Connectivity Strategy needs to be aligned with other national and regional connectivity strategies, policies, and frameworks, to clearly align with council's broader priorities. This section outlines the setting of the Connectivity Strategy within these documents.

The main pieces of legislation affecting the provision and/or management of trails and connections include:

- Reserves Act 1977
- Local Government Act 2002
- Resource Management Act 1991
- Conservation Act 1987
- Government Policy Statement on Land Transport

National Context:

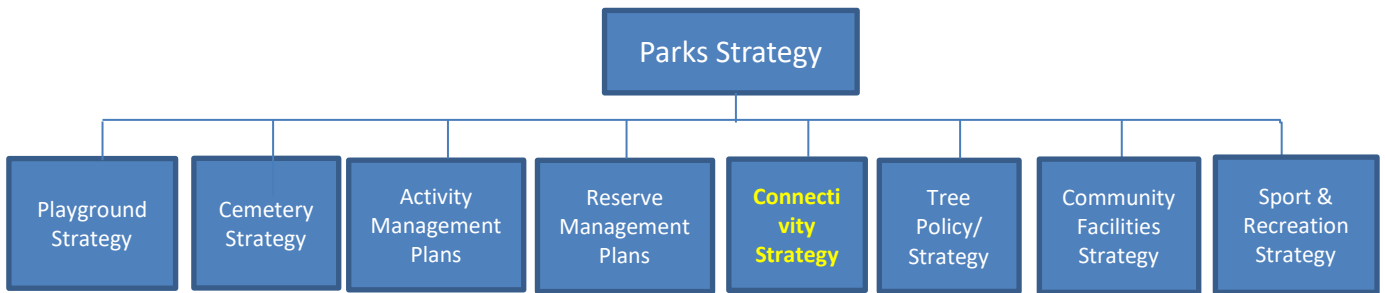
- Transport Strategy
- Planning Standards
- New Zealand Cycle Trail
- Conservation Policy
- National Walking and Cycling Strategy 2005: Getting there – on foot, by cycle
- Connecting New Zealand 2011
- New Zealand Disability Strategy 2016-2026
- New Zealand Walking Access Commission National Strategy 2010–2035
- Sport New Zealand Outdoor Recreation Strategy 2009-2015
- Ministry of Tourism New Zealand Cycleway Market Research 2009

Regional Context:

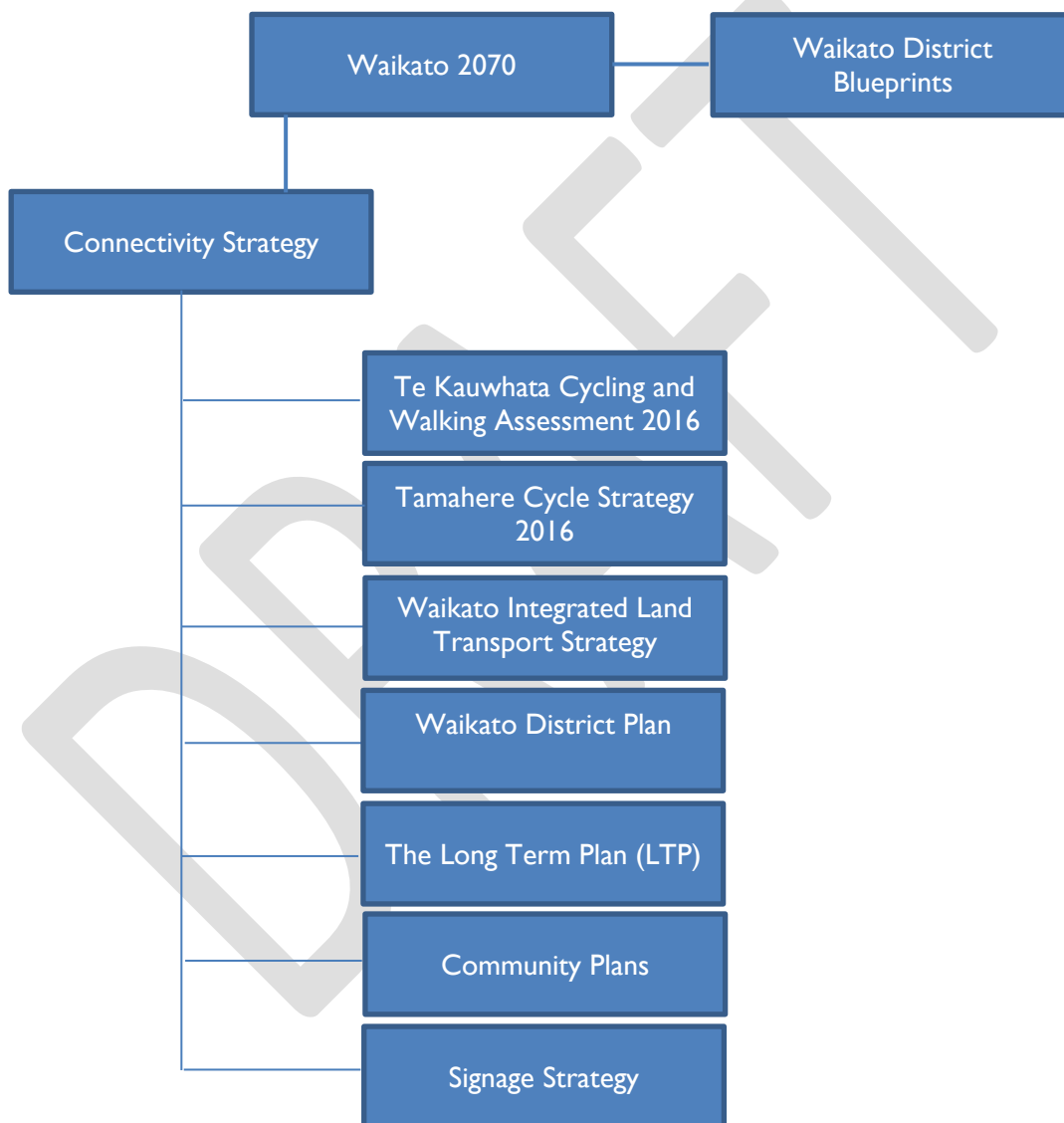
- Waikato Regional Walking and Cycling Strategy 2009-2015
- Waikato Regional Land Transport Plan 2015-2045
- Waikato Regional Active Spaces Plan (3rd Edition)
- Waikato Regional Policy Statement (updated December 2018)
- The Future Proof Strategy and Implementation Plan (Draft updated strategy released October 2021)
- Walking Access New Zealand - Franklin North Waikato Tracks and Trails Strategy (May 2020)

Local Context:

The following table lists the key strategic documents which will form a foundation for the Parks and Facilities activity in terms of forward planning and direction. It shows how the Connectivity Strategy fits into the Parks Strategic Work Programme. All strategies and specific management plans fall under the Parks Strategy which is our guiding document in terms of park provision.



Supporting documentation:



3.1 Long Term Plan

The Connectivity Strategy does not allocate funding towards specific projects or programmes – this is done through the Long-Term Plan (LTP). The Local Government Act 2002 requires Council to develop an LTP. An LTP outlines the main things Council plans to do over the next ten years, when it plans to do them and how those activities will be funded. Additionally, when projects or programmes are to occur and how they will be funded influences rates.

4. Benefits of walking, cycling, mountain biking and horse riding

There are many and varied reasons for promoting more walking and cycling both locally and nationally. Key benefits of increased walking and cycling in Waikato District can include (in no particular order):

- Promotes healthy living improved fitness and wellbeing, which can in turn contributes to overall increases in productivity.
- Reduces the pressure on road space.
- Improves the environmental sustainability of the transport system – micro-mobility has a limited carbon footprint, with no harmful emissions, less space per person used by vehicles, and modest infrastructure requirements.
- Increases social interaction through creating vibrant streets which are socially safe – promotes social inclusion and community life as they are available to nearly everybody, regardless of their age, gender, education, or income.
- Safety from road crashes (more so for walking than cycling)
- Increases access to and appreciation of our surrounding environments.
- Promotes tourism and a range of leisure and outdoor experiences.

5. What are the key issues we face?

For this strategy to reach its full potential, we need to address some key issues. There are a variety of existing issues and challenges listed below which need to be considered as part of the Connectivity strategy development.

Meeting Community Needs

- Respecting property rights of private landowners whilst encouraging access agreements.
- Encouraging and providing support for community led projects.
- Balancing the needs of different user groups, a variety of fitness levels, mobility impaired and age groups.
- National trends and publicity - i.e. increasingly other districts and regions are developing great trails which can raise the interest of our rate payers for linkages, commuter paths, off road routes, etc.

Strategic Planning

- Maintaining awareness of national and regional efforts to promote and map walking, cycling, mountain biking and horse riding, including how these efforts can link to local goals.
- Accurately mapping both existing trails and connections and future opportunities.
- Identifying strategic opportunities for connectivity, land acquisitions, esplanade reserves, opportunities to utilise paper roads.
- Alignment with national and regional walking and cycling access.
- Multimodal connectivity supports climate change initiatives to reduce vehicle kilometres travelled.
- Cross boundary linkages.

Health and Safety

- Terrain
- Ensuring maintenance of connections and user safety are priorities.
- Crime Prevention through Environmental Design (CPTED) and general safety concerns.
- Providing adequate connectivity information, particularly through the use of signage.
- Crossing points of major arterial roads, e.g. Waikato Expressway.

Financial

- Producing a framework to prioritise future trails, extensions, and connections to ensure maximum value for money.
- Funding for connection development is generally easier to attract than funding for ongoing maintenance. As the connectivity throughout the district expands, the available funds for maintaining a strong also needs to increase. Identifying opportunities to include more community driven and externally funded projects.

6. Strategy Objectives and Policies

Objective One: Our trail network will be safe and promote the mental and physical health benefits of connecting people and places together.

Exercise and a connection with nature has been proven to increase mental and physical wellbeing. To sustainably achieve access to both recreation and a connection to nature, balanced consideration of the whole trail network needs to take place. Ensuring that the trails provide amenity as well as connection opportunities, through facilitated targeted investment, betterment in the mental and physical wellbeing of communities can be achieved.

Policies:

1. Council will encourage walking, cycling and horse riding by providing and promoting trails connections in the district where suitable for mental and physical well-being.
2. Our trail network will endeavour to cater for all fitness levels and for mobility impaired users where practicable.
3. Build and maintain trails and connections to ensure the surface is appropriate and New Zealand standards have been met to ensure safety and usability for intended users.
4. Promote education initiatives that increase physical safety for trail users.
5. Invest in supporting infrastructure appropriate to intended trail use.

Objective Two: Strengthen partnerships to enable growth of the district's connectivity network.

Partnerships contribute to the success of the trail network for our communities. Collaborating and empowering communities contributes to the vision either financially or by incorporating their values, ensures we strengthen a connected network that caters to all user groups.

Policies:

1. Encourage and enable community involvement in trail design, construction, and helping maintain the trail.
2. Partner with mana whenua and communities about the location, history, and purpose of the trail. Where appropriate, acknowledge and encourage connections to cultural and natural areas, significant areas or landmarks along the trail to ensure access, protection and maintenance.
3. Advocate and liaise with private landowners in order to establish trails.
4. Actively seek user groups input to identify and overcome trail utilisation issues.

Objective Three: Environmentally sustainable design is at the heart our connected network.

Well planned trails can help connect people to public transport and community hubs, reducing the need to use private cars for short journeys such as getting to work, school or services. Rural trails also have the potential to reduce emissions. Trails that connect towns to recreation areas or provide an easily accessible recreation option can reduce the need to drive locally.

Policies:

1. Prioritising connecting trails that allow for commuting options to community and transportation hubs.
2. Ensure transport and land use planning result in facilitating trails being well integrated into the transport network.
3. Ensure trails are appealing to use through a maintenance agreement. Ensure that trails are well maintained for the enjoyment and accessibility of the community
4. Reduce carbon emissions in communities through responsive trail planning.
5. Maximise environmentally sustainable materials and construction design.

Objective Four: Continue to evolve a well planned network to meet our community needs

The Waikato district is experiencing significant growth in many townships, which changes how our communities move around their town and access open spaces. The current and future trails network must plan for growth to ensure opportunities are realised in an efficient and timely manner for our existing and growing communities.

Policies:

1. Adopt a forward-thinking approach to trail design and proposed network linkages, that considers urban growth and intensification.
2. A staged approach is considered for trail designs (such as poled routes) that encourage the creation of trails that can be upgraded later.
3. Maintain and continuously review this strategy to remain relevant to the community's needs, new technology and best practice.
4. Require residential development to meet the strategy's vision.
5. Consider all proposed trails prioritised for the community's benefit, health and wellbeing.

7. Types of users/ Categories

Tracks and pathways enable people to access and enjoy reserves. Reserves can also form part of the districtwide walking and cycling network linkages and are destination points within the network. Different grades of track or pathway can facilitate enjoyment of reserves for people with different levels of mobility and can provide a range of opportunities and challenges from wide open paths through to cycle paths, mountain biking opportunities, and bush walks, for example.

Some benefits of accommodating for different user groups include, improving adverse environmental effects, facilitates positive health outcomes, increases connectivity for communities; and connect communities without the need for a car. Improved access to and within reserves has the potential to increase their use by people of all abilities, noting that different degrees of accessibility will be achievable at different reserves.

For the purpose of this strategy, different types of connections include pathways and trails, cycleways, shared paths, mountain biking trails and bridle paths. The classifications for each of these can be found in appendix I.

| Paths (Walking) | |
|---|---|
| A path should be well defined so that it is easy to follow in either direction in all weather and low light conditions. Markers will not usually be required. Can include suitable access for disability if suitable to the location. | |
| User access to pathways | <p>Steps, stiles, turnstiles and/or kissing gates will be included on paths where the location is unsuitable for mobility access. Pathways can be developed for people with mobility difficulties if the path meets the disability access requirements.</p> <p>Paths will be clearly labelled at entry points by use of appropriate signage outlining the suitability of the path for different users.</p> |
| Trail Width and Gradient | The minimum trail width and maximum gradient may be reduced for environmental or aesthetic reasons for short sections provided there is a low risk to user safety. |
| Surface | <p>Well-formed and even. Made of durable material, such as concrete, chip seal or asphalt, or compacted gravel.</p> <p>The track surface shall be such that it can be walked on comfortably in both dry and wet weather. The surface shall allow users to walk without having to constantly look down at where they place their feet.</p> |
| Structures | <p>Boardwalks shall be used over wet, swampy, sandy or muddy sections to achieve a stable dry surface for visitor comfort and/or to protect the environment.</p> <p>All major or minor watercourses shall be bridged.</p> <p>Where a significant hazard exists, a barrier or guardrail shall be provided. Barriers and guardrails shall extend for the full length of path along which the significant hazard exists.</p> |
| Vegetation | <p>Vegetation shall be maintained as part of the council's routine maintenance schedule.</p> <p>All cut vegetation shall be removed from the path surface and disposed of out of sight of path users.</p> <p>Provide opportunities for community groups to plant and maintain areas of native habitats, this provides increased biodiversity and more enjoyable travel.</p> |

| Off-road trails | |
|---|--|
| These trails shall be well defined to allow inexperienced users to easily find their way in either direction in all weather conditions. Markers will not usually be required. | |
| User access to trails | <p>Steps, stiles, turnstiles and/or kissing gates will be included on paths where the location is unsuitable for mobility access. Pathways can be developed for people with mobility difficulties if the path meets the disability access requirements.</p> <p>Trails can be developed for people with mobility difficulties if the trail meets the disability access requirements.</p> <p>If applicable, the trail shall be clearly labelled as one suitable for people with mobility difficulties by use of appropriate symbols and words at track entrances and at junctions with other tracks.</p> |
| Trail Width | The minimum width may be reduced for environmental or aesthetic reasons provided there is minimal risk to visitor safety |
| Surface | The trail surface shall be well formed and even (wet areas drained) and suitable for walking shoes and provide reasonably firm footing in wet weather conditions. |
| Structures | <p>Boardwalks may be used over wet, swampy, sandy or muddy sections of the track to achieve a mainly dry surface and/or protect the environment. Alternatives to boardwalks, such as drainage of wet areas or raised, hardened sections of track, may also be use.</p> <p>All major or minor watercourses shall be bridged.</p> <p>Guardrails or barriers shall be constructed where a significant hazard to in experienced visitors (including children) exists.</p> |
| Vegetation | <p>Vegetation shall be maintained as part of council's routine maintenance schedule. Significant tree limbs and trunks may intrude into or above the track provided these do not obstruct users or place them at risk.</p> <p>All cut vegetation shall be removed from the track surface and where practicable, out of view of the track.</p> <p>Provide opportunities for community groups to plant and maintain areas of native habitats, this provides increased biodiversity and more enjoyable travel.</p> |

| Multi-use tracks | |
|--|--|
| <p>Tracks and paths can provide recreation opportunities for a variety of different users. Multiple use of tracks and paths can be cost-effective as one track or path can potentially fulfil the needs of a variety of users. Some uses are however more compatible than others. In some cases, shared paths can lead to conflict or safety issues. Walkers and cyclists can often share the same track provided it is wide enough and has good sightlines. Walkers can sometimes share mountain bike tracks but not always. If the mountain bike track is relatively flat, wide enough and has good sightlines it may be suitable for sharing but if it is steep, narrow and has many corners it may not at all be suitable for shared use. Horses also tend to require dedicated trails although sharing with walkers can sometimes be practicable (such as the use of former forestry roads or routes through open pasture). It is important that track/path use is regulated to minimise potential conflicts and promote public safety and enjoyment.</p> | |
| User access to trail | <p>Multiple access points (i.e. commuter trail)</p> <p>Steps, stiles, turnstiles and/or kissing gates will be included on paths where the location is unsuitable for mobility access but suitable for more than one use. Pathways can be developed for people with mobility difficulties if the path meets the disability access requirements.</p> <p>Trails can be developed for people with mobility difficulties if the trail meets the disability access requirements.</p> <p>If applicable, the trail shall be clearly labelled as one suitable for people with mobility difficulties by use of appropriate symbols and words at track entrances and at junctions with other tracks.</p> |
| Trail Width | <p>The minimum width may be reduced for environmental or aesthetic reasons provided there is minimal risk to visitor safety.</p> |
| Surface | <p>The track surface shall be well compacted to reduce degrading of the surface.</p> |
| Structures | <p>Boardwalks may be used over wet, swampy, sandy or muddy sections of the track to achieve a mainly dry surface and/or protect the environment. Alternatives to boardwalks, such as drainage of wet areas or raised, hardened sections of track, may also be use.</p> <p>Structures designed primarily for pedestrians and bicycles are not strong enough for horses and mules, because the decking cannot withstand the force of horseshoes or the point load per hoof. If trail use includes horses, bridges must be engineered to withstand the vibration caused by single or multiple animals.</p> <p>All major or minor watercourses shall be bridged.</p> <p>Guardrails or barriers shall be constructed where a significant hazard to in experienced visitors (including children) exists.</p> |

| | |
|-------------------|---|
| Vegetation | <p>Vegetation clearance, especially on corners, shall be sufficient to allow good visibility for all users. Vegetation shall be maintained as part of council's routine maintenance schedule.</p> <p>Provide opportunities for community groups to plant and maintain areas of native habitats, this provides increased biodiversity and more enjoyable travel.</p> |
|-------------------|---|

| Cycle and Mountain Biking Trails | |
|--|---|
| <p>Cycling has the potential to make a significant contribution to an integrated and sustainable transport system. Cycling has little impact on the built and natural environment, particularly in relation to pollution, making it an environmentally friendly form of transport. It is also a healthy form of transport providing an alternative to the car for travel to and from work or school and is also a popular activity for families and sports enthusiasts.</p> <p>Mountain bike trails nationwide are graded to help people chose the right ride of their fitness and ability. Grades start from Grade 1 (easiest) and move through to grade 6 (extreme).</p> | |
| User access to trail | <p>Multiple access points (i.e. commuter trail)</p> <p>Pathways can be developed for people with mobility difficulties if the path meets the disability access requirements.</p> <p>If applicable, the trail shall be clearly labelled as one suitable for people with mobility difficulties by use of appropriate symbols and words at track entrances and at junctions with other tracks.</p> |
| Trail width | <p>The minimum width may be reduced for environmental or aesthetic reasons provided there is minimal risk to visitor safety.</p> |
| Surface | <p>The track surface shall be well compacted to reduce degrading of the surface.</p> |
| Structures | <p>Boardwalks may be used over wet, swampy, sandy or muddy sections of the track to achieve a mainly dry surface and/or protect the environment. Alternatives to boardwalks, such as drainage of wet areas or raised, hardened sections of track, may also be use.</p> <p>All major or minor watercourses shall be bridged.</p> <p>Guardrails or barriers shall be constructed where a significant hazard to in experienced visitors (including children) exists.</p> |
| Vegetation | <p>Vegetation clearance, especially on corners, shall be sufficient to allow good visibility for all users. Vegetation shall be maintained as part of council's routine maintenance schedule.</p> <p>Provide opportunities for community groups to plant and maintain areas of native habitats, this provides increased biodiversity and more enjoyable travel.</p> |

| Bridle/ Horse Riding Trails | |
|---|--|
| <p>In addition to these standards, the likelihood of the trail contributing to startling the horse needs to be considered. Some instances when a horse may be startled include:</p> <ul style="list-style-type: none"> • Sharing the trail with cyclists • Loud or unexpected noises (such as planes or machinery) • High contrast or reflective surfaces • Unfamiliar situations (golf driving range or train) • Unfamiliar domestic animals such as llamas or pigs • Unexpected trail obstacles (rubbish, fallen trees or boulders) | |
| User access to trails | <p>Parking be available with space for a horse float to be manoeuvred.</p> <p>Access needs to be made available without impediments such as stiles, turnstiles, and kissing gates. Horse stiles can be installed that prevent motorbikes from accessing bridle trails.</p> <p>Access to bridle trails may be via locked gates where users can hire a key for access.</p> <p>If applicable, trails shall be clearly labelled as one suitable for horse riding, with signage installed at track entrances and junctions with other tracks.</p> |
| Surfaces | <p>Material with good grip is recommended such as crushed rock fines</p> <p>OR</p> <p>2 m wide grass strip</p> |
| Structures | <p>Structures designed primarily for pedestrians and bicycles are not strong enough for horses and mules, because the decking cannot withstand the force of horseshoes or the point load per hoof. In addition, bridges must be engineered to withstand the vibration caused by single or multiple animals.</p> <p>Bridges identified along bridle paths that cannot support the weight of a horse and rider shall be identified.</p> |
| Vegetation | <p>Low maintenance, however maintained to a standard that allow horse and rider to travel through.</p> |

8. How will this strategy be implemented?

The implementation of the Connectivity Strategy requires co-ordination and collaboration across Council infrastructure activities (roading and open spaces), planning (District Plan and other development plans), key funding agencies, developers and the community.

This strategy identifies a strategic approach for prioritising future track upgrades, expansions, and connections. A **live spatial dataset** is used to identify future priorities. These priority projects will be driven by Council as funding allows. In some cases, they may also be considered high priority to members of the community, and individuals or groups may play a role in bringing projects forward through taking a lead role in connectivity planning and obtaining funding.

Priority projects are identified and prioritised using an assessment criteria (found in this document) and the live spatial dataset.

Non-priority projects are those that are not identified as 'high priority' in the live spatial dataset. These projects are likely to be locally driven by individuals or community groups and will still be beneficial to the advancement of the Waikato District connectivity network. In these scenarios due to financial constraints and the desire to strategically prioritise projects, the local community will need to play a leading role in achieving their local aspirations. However, Council will endeavour to offer advice and support.

Council's primary funding mechanism is the LTP. The LTP provides long-term direction and priorities for Council funding and identifies key projects. Funding from Council is critical in the delivery of connectivity infrastructure, as well as in supporting programmes to promote uptake of walking, cycling, mountain biking and horse riding.

The Strategy also acknowledges the potential for unprompted projects to be proposed or connection opportunities raised through residential development. These are most likely to be raised by individuals or community groups and related to local opportunities and desires. They can be added to the dataset at time of review and be allocated a project priority. The roles of Council and the community will vary depending on whether a project has been strategically identified as a priority and Council has the budget to drive it. Working collaboratively with developers provides the opportunity to complete segments of the connectivity infrastructure; and will enable Council to connect segments within a reasonable timeframe.

Generally, Council will be responsible for the planning, physical works and ongoing maintenance of priority projects. However, it is not imperative that this process is Council driven. Where priority projects align with the visions of individuals or Trusts the opportunity exists for these projects to be led outside of Council. Where the likes of Trusts are able to obtain outside funding and undertake project management this will be encouraged (with Council input) to allow Council's budget to go further in advancing the connectivity network. If appropriate, Council will consult with the community and other organisations at a level considered suitable for each specific project. The community will have the ability to input proposed trail that can overlap with the strategy's assessment criteria.

9. Prioritisation of Future Connectivity Projects

The following is the method for prioritising connections. It is based on the 2016 criteria as well as district council trail strategies from around Aotearoa. Each assessment criteria is weighted according to its importance for overall trail feasibility and alignment with WDC's values.

9.1 Prioritisation Assessment Criteria: Stage I

| Assessment Criteria | Weighting | Assessment Criteria and Weighting Analysis |
|------------------------------|------------------|--|
| Land ownership/accessibility | 0.08 | <p>Who owns the land? If no easements or access way are required for the construction of the connection, it can decrease the cost, time and effort involved.</p> <p>POINTS: 3 – Ownership or legal accessibility established 2 – Partial ownership or legal accessibility 1 – No accessibility/private owned</p> <p>WEIGHTING: If the connection is supported by the community and landowners, easements might not be a barrier. Alternative routes could also be sought. Adversely, in this situation one landowner could prevent the whole connection.</p> |
| Connectivity | 0.15 | <p>Does the trail connect communities and other trails (DOC, Te Araroa, Te Awa) within the Waikato and other districts? The more connected a trail is the more potential there is for use of the trail and associated benefits.</p> <p>POINTS: 3 = connects to existing trails (including sidewalks and community hubs) 2 = connects to proposed trails 1 = connects to no other trails</p> <p>In town/ commuter/ sidewalks end up being ranked higher than possibly scenic recreation trails</p> <p>WEIGHTING: The more the trail connects to other trails the more utilised it becomes.</p> |
| Modes of transport | 0.04 | <p>What type of user can the trail accommodate for? Can it be shared with other users?</p> <p>POINTS: 2 – Multi-use 1 – Single use</p> |

| | | |
|--|------|--|
| | | <p>WEIGHTING: There are already a number of walking and cycling trails in the district, preference is given to other modes or joint modes.</p> <p>There are few trails dedicated to mountain biking in the Waikato District. Mountain Biking activity is increasing in popularity. Mountain bike trails are not easily shared with other modes. This needs to be noted in any plans to develop mountain biking trails. nationwide.</p> <p>There are few trails dedicated to horse riding in the Waikato District. When horse trekking areas are identified, Council can assess whether these trails are suitable for walkers as well.</p> |
| <p>Presence/absence in Council and community documents</p> <p>e.g. Blueprints, Reserve Management Plans, community group documents, iwi, hapu and Maori management and environmental plans etc</p> | 0.12 | <p>Active community interest in developing their townships means there is a drive to complete the trail, possibly providing volunteers and fundraising for the construction.</p> <p>POINTS: 3 = supports a Blueprint/Structure Plan initiative 2 = supports a community lead document 1 = not currently detailed anywhere</p> <p>WEIGHTING: If the community is willing to take on responsibility of some trail construction and/ or helping with funding it can make the trail much more feasible.</p> <p>Delivering on community initiatives such as Blueprint projects and community lead documents is a priority Council is committed to.</p> |
| <p>Benefits of the Connection</p> | 0.13 | <p>What benefits does the trail bring to the local community?</p> <p>POINTS: 3 = connection direct link to a park / open space or township centre 2 = connection through space that allows people to be within nature or for recreational activity 1 = connection that is an additional supporting route</p> <p>WEIGHTING: Trails have the potential to improve health, safety, recreation and provide economic opportunity for a community. The importance of these contributions is reflected in the weighting.</p> |
| <p>Significance</p> | 0.07 | <p>Does the trail provide amenity value and who is likely to use it?</p> <p>POINTS: +1 point for each of the following</p> <ul style="list-style-type: none"> Trail follows natural feature (waterway/ forest/ coast) for most of the way. |

| | | |
|--|--|--|
| | | <ul style="list-style-type: none"> • Trail follows or passes cultural sites of significance • Trail is Nationally significant (part of or connects to Te Araroa or a Great Ride, likely to get international visitors) • Trail is Regionally significant (part of or connects to well established and popular trails in the greater Waikato and Auckland Regions, likely to get visitors from around the region) • Trail is Locally significant (provides community connections and commuting possibilities, unlikely to get non-local visitors) <p>WEIGHTING: The potential significance of a trail can make it more likely to attract the target users. (maximum – 5 points)</p> |
|--|--|--|

9.2 Stage 2 – Scoping Assessment

The following is a list of other criteria that can be considered in relation to each connection *after* the initial prioritisation using the weighted assessment criteria. By considering these criteria after the initial prioritisation it allows the high priority trails to be more accurately considered.

9.3 Other Considerations

| | |
|---------------------------------------|--|
| Topography and detailed design | <p>Does the physical terrain impact trail construction negatively? Is it physically possible to have a trail along this route? Is extensive detailed design required?</p> <p>(Ideally this assessment would have been done when the trail was first submitted)</p> |
| Part of another project | <p>Can the construction of the trail easily be added to another project that is happening in the area? This might include riparian planting, esplanade and gully rehabilitation.</p> |
| Known Obstacles (excluding easements) | <p>Are there significant obstacles that would stop trail construction? I.e., the trail is proposed to go over a culturally significant site/near wetlands. Discuss with iwi, hapu and Maori at the outset of new trail considerations.</p> |
| Trail is easily completed | <p>Is the trail or parts of the trail already underway?</p> |
| Pivotal linkage | <p>Will the construction of the trail directly contribute to a level of service increase in an area or remove a blockage to non-motorised transport? I.e., significant crossings of railway or highway.</p> |

| | |
|----------------------|---|
| Funding availability | Co-funded projects often have associated timeframes. Where additional funding can be sought for a particular project, that project maybe prioritised to meet funding deadlines. |
|----------------------|---|

10. Monitoring and review

This strategy will guide staff with day-to-day decisions relating to connectivity planning, maintenance and development, as well as offering guidance to the community. Council will review the strategy from time to time, in response to changing circumstances or better information, to ensure it remains up to date and relevant. Council intends to review it five years from when it was adopted, unless circumstances warrant an earlier review.

The following specific actions will support the objectives and policies in this strategy and feed into future reviews of the document:

- Identifying external connection development funding sources.
- Undertaking assessments of all our tracks (in accordance with SNZ HB8630:2004 standards) and preparing an improvement schedule.
- Identifying costs of implementing the high priority connectivity projects and using this information to guide a works schedule.
- Keeping a record of any connectivity issues as they arise that can be addressed in future updates.

11. Amendments and Updates

Updates and corrections that do not change the intent of the plan e.g., name changes to organisations or other documents mentioned in the text may be made without public consultation as they do not change the intent or meaning of the document. Major amendments to the document should be approved by Council and be subject to public consultation if the matter is significant.

Appendix 1 Strategic Actions

- Develop and maintain additional spatial data that assists in prioritisation of trails
- Create a list of standardised assets to support trail usage (bike stands etc)
- Signage and wayfinding internal policy
- Align development planning through the District Plan, using best practice methods
- Promotion of walking and cycling to increase participation
- Identify and put forward projects that meet criteria for funding (specifically NZTA funding)
- Support initiatives to educate children about safe walking practices
- Support councils and relevant authorities and organisations in maintaining and making improvements in walking, cycling and bridle infrastructure
- Encourage and support partnerships with local communities, clubs and groups for trail management and maintenance

Appendix 2 Stakeholders

In formulating this strategy Council has sought input from the following stakeholders:

- Community Boards and Committees
- Bike Waikato
- Bikes in Schools
- Department of Conservation
- Hamilton City Council
- Iwi and Hapu, with ongoing partnership which will be undertaken at specific locations.
- Herenga ā Nuku Aotearoa (Outdoor Access Commission)
- HAAWI (Horse Access Advocates Waikato Incorporated)
- Raglan Mountain Biking Club
- Sport Waikato
- Raglan Ramblers
- Waikato Regional Council
- Waikato River Authority (WRA)
- FAWN (Franklin Access Walking Network)
- Tamahere Mangaone Restoration Trust
- Known local developers and project groups
- Waikato District Council internal teams
 - Council's Roding Team has been consulted as the likes of footpaths may provide strategic linkages. Where applicable, integrating walkway development into existing roading and utility works programmes will be cost-effective.
 - Open spaces team – implementing the document.
 - Strategic planning team

The feedback that has been received from stakeholders has contributed to the final makeup of this strategy.

Appendix 3: Proposed Trails Spatial Map

****Editors Note:** A link will be made available for the online spatial maps within the final Connectivity Strategy. The live spatial data map will identify potential trails and contain information relating to their priority and background details.

| | |
|---------------------|--|
| To | Infrastructure Committee |
| Report title | Capital Project Delivery Portfolio Update |
| Date: | 21 June 2023 |
| Report Author: | Kirsty Wellington, Enterprise Project Management Office Manager Patrick Edwards, Infrastructure Portfolio Manager |
| Authorised by: | Megan May, General Manager Service Delivery |

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee of delivery progress against the Capital Projects of Waikato District Council (WDC) and advise of actions taken to improve delivery of this work.

This report also provides an overview of all projects programmed for delivery within the 2022/23 financial year and projects that are proposed to be carried forward for delivery in the 2023/24 financial year.

2. Executive summary

Whakaraapopototanga matua

The delivery of our capital projects is progressing well, as the sprint to the financial year is looming. We have a strong focus on planning our workload to ensure the 23/24 construction season is maximised in terms of delivery.

As part of this work, we are also ensuring that the overall pipeline of projects is visible and the delivery expectations with our business owners, our delivery partners and our contractors is well communicated.

The new team members have hit the ground running and are all building strong relationships with the business owners, and the key stakeholders for the projects.

The EPMO support team is continuing to breakdown the district wide projects to provide better visibility of the actual quantum of work in progress across the district, and work with the project delivery teams to ensure all projects reflect their current phase, risks and issues.

Actual spend, as of 31 May 2023, is \$34,381,990. Forecast spend to 30 June 2023 is \$51,735,112 (excluding Waters projects).

3. Staff recommendations Tuutohu-aa-kaimahi

That the Infrastructure Committee receives the Capital Project Delivery Update.

4. Discussion and analysis Taataritanga me ngaa tohutohu

We continue our collaborative planning workshops which are focused on the delivery of the project portfolio, in conjunction with procurement, legal, zero harm and contract management teams. This has had a positive impact on project delivery and will continue indefinitely.

This planning continues to provide visibility of our pipeline, project context, and background which has led to streamlined approval processes and efficiencies.

As discussed in previous reports, we are looking to outline at a high level the progress of programmes. The purpose of this report is not to explore the specifics of each project's issues or opportunities, however, it will provide a high-level overview of project status and will highlight any concerns or risks to Council.

The table below details the current projects portfolio list. This has been sorted initially by project phase, and then overall project status.

This report includes the 'Raglan Wharf Project' Deep Dive.

Financial Overview

2022/23 Work Programme Delivery Update

There are currently 99 projects displaying as underway in Camms (WDC Project Management tool).

We are continuing to update our reporting including district wide programmes or projects delivered via our Alliance partner.

Opportunities to capture this next level of detail are in progress which will deliver visibility of all projects across the district. Actual spend, as of 31 May 2023 is \$34,381,990. Forecast spend to 30 June 2023 is \$51,735,112.

| | Total Budget 22/23 | Actual spend (as at 31 May 2023) | Forecast spend to 30 June 2023 |
|--|---------------------------|---|---------------------------------------|
| COMCONN (Community Connections) | \$40,298,599 | \$13,333,329 | \$16,892,683 |
| CONPART (Roading) | \$55,548,268 | \$20,329,317 | \$29,833,000 |
| STRATPROP (Strategic Property) | \$8,778,198 | \$363,357 | \$4,558,429 |
| SWASTE (Solid Waste) | \$4,044,430 | \$355,987 | \$451,000 |
| Total (Excl Waters) | \$108,669,495 | \$34,381,990 | \$51,735,112 |

Capital Projects Portfolio

PORTFOLIO SUMMARY

 Financial Year: All |
 Project Category: All |
 Overall Status: All |
 Town: All |
 Ward: All |
 Portfolio: All |
 Program: All

Tai Raro Takiwaa Wards

| Maori Ward | # |
|--------------------|-----------|
| Tai Raro Takiwaa | 49 |
| Awaroa-Maramarua | 1 |
| Mangatawhiri | 1 |
| Huntly | 9 |
| Huntly | 9 |
| Tuakau-Pokeno | 27 |
| Pokeno | 16 |
| Tuakau | 11 |
| Waerenga-Whitikahu | 4 |
| Meremere | 1 |
| Tahuna | 1 |
| Te Kauwhata | 2 |
| Western Districts | 8 |
| Port Waikato | 2 |
| Pukekawa | 2 |
| Ruawaro | 1 |
| Te Akau | 2 |
| Te Kohanga | 1 |
| Total | 49 |

Tai Runga Takiwaa Wards

| Maori Ward | # |
|-----------------------|-----------|
| Tai Runga Takiwaa | 34 |
| Newcastle-Ngaruawahia | 19 |
| Horotiu | 1 |
| Horsham Downs | 2 |
| Ngaruawahia | 10 |
| Rotokauri | 1 |
| Taupiri | 1 |
| Te Kowhai | 2 |
| Whatawhata | 2 |
| Tamahere-Woodlands | 8 |
| Gordonton | 4 |
| Tamahere | 4 |
| Waerenga-Whitikahu | 1 |
| Whitikahu | 1 |
| Whaiaingaroa | 6 |
| Raglan | 5 |
| Te Kowhai | 1 |
| Total | 34 |

Projects by Program

| Program | Count | Percentage |
|--------------------|-------|------------|
| Roading | 40 | 40.4% |
| Open Spaces | 26 | 26.26% |
| Council Facilities | 21 | 21.21% |
| Solid Waste | 4 | 4.04% |

Projects by Portfolio

| Portfolio | Count | Percentage |
|---------------------------|-------|------------|
| Community Connections | 52 | 52.53% |
| Contracts and Partneri... | 44 | 44.44% |
| Other | 2 | 2.02% |

Financial Year

| Financial Year | Count | Percentage |
|----------------|-------|------------|
| 21/22 | 39 | 39.39% |
| 22/23 | 28 | 28.28% |
| 23/24 | 12 | 12.12% |
| 19/20 | 5 | 5.05% |
| 20/21 | 9 | 9.09% |

Maori Wards

| Maori Ward | # |
|-------------------|-----------|
| District | 16 |
| Tai Raro Takiwaa | 49 |
| Tai Runga Takiwaa | 34 |
| Total | 99 |

Total Projects
99

Projects by Ward and Phase

| Ward | CLOSE | DELIVER | INITIATE | PLAN & DESIGN | Total |
|-----------------------|----------|-----------|-----------|---------------|-----------|
| Awaroa-Maramarua | | | 1 | | 1 |
| District | | 4 | 4 | 8 | 16 |
| Huntly | 1 | 4 | | 4 | 9 |
| Newcastle-Ngaruawahia | 1 | 5 | 4 | 9 | 19 |
| Tamahere-Woodlands | 1 | 4 | 2 | 1 | 8 |
| Tuakau-Pokeno | | 6 | 10 | 11 | 27 |
| Waerenga-Whitikahu | 1 | 2 | 1 | 1 | 5 |
| Western Districts | | 3 | | 5 | 8 |
| Whaiaingaroa | | 2 | 1 | 3 | 6 |
| Total | 4 | 30 | 23 | 42 | 99 |

Projects by Delivery Category and Phase

| Delivery Category | CLOSE | DELIVER | INITIATE | PLAN & DESIGN | Total |
|-------------------|----------|-----------|-----------|---------------|-----------|
| LTP Project | | 1 | 2 | | 3 |
| WDA Managed | 1 | 5 | 9 | 14 | 29 |
| WDC Managed | 3 | 24 | 12 | 26 | 65 |
| Total | 4 | 30 | 23 | 42 | 99 |

Wards TBC

| Maori Ward | # |
|--------------|-----------|
| District | 16 |
| District | 16 |
| District | 16 |
| Total | 16 |

| INITIATE CAPITAL | | | | Overall Status | Ward | Portfolio | Phase | Projects | |
|------------------|--------------------------|--------------|---|----------------|---------------------|---------------------|----------|----------|-----------------|
| | | | | All | Multiple selections | Multiple selections | INITIATE | 23 | |
| Phase | Portfolio | Project Code | Project Name | Town | % Compl | Overall Status | Risk | Issues | Scope & Quality |
| INITIATE | Community Connections | PR-21106 | Open Spaces / Neighbourhood Parks / Buckland Road Development, Tuakau | Tuakau | 64% | ● | ▲ | ▲ | ▲ |
| INITIATE | Community Connections | PR-21107 | Open Spaces / Neighbourhood Park / Hukanui | Taupiri | 19% | ● | ▲ | ● | ● |
| INITIATE | Contracts and Partnering | PR-21112 | North Waikato Resource Recovery Centre | District | 65% | ● | ● | ● | ● |
| INITIATE | Community Connections | PR-21113 | Open Spaces / Destination Park / The Point, Ngaruawahia | Ngaruawahia | 0% | | | | |
| INITIATE | Community Connections | PR-21182 | Council Facilities / Aquatic centres / Ngaruawahia / New entrance | Ngaruawahia | 0% | ● | ● | ● | ▲ |
| INITIATE | Community Connections | PR-21184 | Council Facilities / Public Toilets / Pokeno Toilet Replacement | Pokeno | 27% | ▲ | ▲ | ▲ | ▲ |
| INITIATE | Community Connections | PR-21185 | Woodlands Lighting and Security Upgrade | Gordonton | 13% | ● | ● | ● | ● |
| INITIATE | Community Connections | PR-21188 | District wide CCTV Install | District | 30% | ● | ● | ● | ▲ |
| INITIATE | Contracts and Partnering | PR-21228 | Great south road Pokeno structure plan - new LTP 122 code | Pokeno | 55% | ▲ | ▲ | ▲ | ● |
| INITIATE | Contracts and Partnering | PR-21233 | Harrisville road safety network improvements 2023 | Tuakau | 64% | | ▲ | ● | ● |
| INITIATE | Contracts and Partnering | PR-21236 | Chip sealing 2023 | District | 0% | ● | | | ● |
| INITIATE | Contracts and Partnering | PR-21238 | Area wide pavement rehabilitation 2023 | District | 0% | ● | | | |
| INITIATE | Contracts and Partnering | PR-21249 | Great South Road and Pokeno Road Intersection Upgrade | Pokeno | 38% | ● | ▲ | ▲ | ● |
| INITIATE | Contracts and Partnering | PR-21264 | Dean road/great south road intersection upgrade | Pokeno | 0% | | | | |
| INITIATE | Contracts and Partnering | PR-21269 | Bankier road safety network improvements | Pokeno | 99% | | | | |
| INITIATE | Contracts and Partnering | PR-21278 | Whitikahu road bridge | Whitikahu | 74% | | | | |
| INITIATE | Contracts and Partnering | PR-21285 | Mangatawhiri road minor improvements | Mangatawhiri | 10% | | | | |
| INITIATE | Contracts and Partnering | PR-21287 | Buckland road minor improvements 2024 | Tuakau | 38% | | | | |
| INITIATE | Contracts and Partnering | PR-21388 | Intersection upgrade Munro/Pokeno | Pokeno | 4% | ● | ● | ● | ● |
| INITIATE | Community Connections | PR-21411 | Ngaruawahia, Taupiri, & Hopuhopu Structure Plan | Ngaruawahia | 40% | | | | |
| INITIATE | Community Connections | PR-22010 | District Wide toilets - Te Kowhai | Te Kowhai | 42% | ● | ● | ● | ● |
| INITIATE | Community Connections | PR-22158 | Woodlands Carpark & Gardeners Compound Upgrade | Gordonton | 15% | ● | ● | ● | ● |
| INITIATE | Contracts and Partnering | PR-22163 | Pokeno/Tuakau Catchment Management Plan | Pokeno | 82% | ● | ● | ● | ● |
| Total | | | | | | | | | |

| PLAN & DESIGN CAPITAL | | | | Overall Status | Ward | Portfolio | Phase | Projects | |
|-----------------------|--------------------------|--------------|---|----------------|---------------------|---------------------|---------------|----------|-----------------|
| | | | | All | Multiple selections | Multiple selections | PLAN & DESIGN | 25 | |
| Phase | Portfolio | Project Code | Project Name | Town | % Compl | Overall Status | Risk | Issues | Scope & Quality |
| PLAN & DESIGN | Property and Assets | PR-1503 | Perry Bridge - Power System Replacement | District | 63% | ● | ● | ● | ● |
| PLAN & DESIGN | Community Connections | PR-1663 | Sportsfield Lighting - Paterson Park & Huntly West Sports Complex | Huntly | 56% | ● | ● | ● | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-21110 | Raglan transfer station Hard Stand of unpaved areas | Raglan | 1% | | | | |
| PLAN & DESIGN | Contracts and Partnering | PR-21111 | Huntly Resource Recovery Centre | Huntly | 31% | ▲ | ▲ | ▲ | ▲ |
| PLAN & DESIGN | Community Connections | PR-21116 | Council Facilities / Aquatic Centres / Huntly / Boiler replacement | Huntly | 10% | ● | ● | ● | ● |
| PLAN & DESIGN | Community Connections | PR-21118 | Council Offices / Ngaruawahia / Exterior Cladding | Ngaruawahia | 8% | ▲ | ▲ | ● | ● |
| PLAN & DESIGN | Community Connections | PR-21162 | Open Spaces / Lake Kainui / Drainage management | Horsham Downs | 64% | ● | ● | ● | ● |
| PLAN & DESIGN | Community Connections | PR-21173 | District Wide Training Lights | District | 30% | ● | ● | ● | ● |
| PLAN & DESIGN | Community Connections | PR-21177 | Open Spaces / Walkway / Rotokauri walkway | Ngaruawahia | 79% | ● | | | |
| PLAN & DESIGN | Community Connections | PR-21195 | Council Facilities / Hall / Ngaruawahia / Ex Seismic strengthening/Improvements | Ngaruawahia | 69% | ● | ● | ● | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-21225 | Bus shelters 2022 | District | 50% | ▲ | ● | ● | ▲ |
| PLAN & DESIGN | Contracts and Partnering | PR-21232 | Piako road safety network improvements | Gordonton | 87% | ● | ● | ● | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-21243 | Fullerton road bridge | Rotokauri | 57% | | | | |
| PLAN & DESIGN | Contracts and Partnering | PR-21260 | Bus shelters 2023 | District | 16% | ● | | | |
| PLAN & DESIGN | Contracts and Partnering | PR-21282 | Hakarimata road minor improvements - unsubsidised | Huntly | 0% | ● | ● | ● | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-21363 | Speed Limits Bylaw 2021 amendments | District | 84% | ● | ▲ | ● | ● |
| PLAN & DESIGN | Community Connections | PR-21370 | Open Spaces / District Wide Boat Ramp Renewals 2022/Puriri Seawall/ramp | District | 47% | ● | ● | ▲ | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-21380 | District wide footpaths - unsubsidised program | District | 58% | ● | ▲ | ▲ | ▲ |
| PLAN & DESIGN | Contracts and Partnering | PR-21381 | District wide footpaths - unsubsidised program 2022/23 | District | 10% | ● | | | |
| PLAN & DESIGN | Contracts and Partnering | PR-22007 | River Road and Lake Road Roundabout Stage 1 – Preliminary Design | Ngaruawahia | 34% | ▲ | ● | ● | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-22014 | Horotiu Link Road | Horotiu | 63% | ● | ▲ | ▲ | ▲ |
| PLAN & DESIGN | Community Connections | PR-22041 | Council Facilities / Wharf / Raglan / Beacon Project | Raglan | 60% | | ● | ● | ● |
| PLAN & DESIGN | Community Connections | PR-22068 | Open Spaces / Sports and Recreation / Carparks / Te Kowhai - Tennis Club Car park | Te Kowhai | 26% | ● | ● | ● | ● |
| PLAN & DESIGN | | PR-22130 | Ngaruawahia - Festival Way (between Galbraith and Old Taupiri Rd) | Ngaruawahia | 0% | | | | |
| Total | | | | | | | | | |

PLAN & DESIGN CAPITAL continued

Overall Status

All

Ward

Multiple selections

Portfolio

Multiple selections

Phase

PLAN & DESIGN

Projects

17

| Phase | Portfolio | Project Code | Project Name | Town | %Compl | Overall Status | Risk | Issues | Scope & Quality |
|---------------|--------------------------|--------------|---|--------------|--------|----------------|------|--------|-----------------|
| PLAN & DESIGN | Community Connections | PR-1628 | Tuakau aquatic centre | Tuakau | 39% | ● | ● | ● | ● |
| PLAN & DESIGN | Community Connections | PR-1669 | Sunset Beach Toilet - Port Waikato | Port Waikato | 33% | ● | ● | ● | ● |
| PLAN & DESIGN | Community Connections | PR-21187 | Council Facilities / Dog Pound / Tuakau / New Build | Tuakau | 8% | ● | ● | ● | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-21215 | Harrisville Road Bridge Replacements | Tuakau | 11% | ▲ | ● | ● | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-21222 | Huia road resilience improvements | Tuakau | 32% | ▲ | ▲ | ▲ | ▲ |
| PLAN & DESIGN | Contracts and Partnering | PR-21223 | Munro road resilience improvements | Pokeno | 20% | ● | ● | ● | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-21227 | Helenslee road Pokeno structure plan | Pokeno | 26% | ● | | | |
| PLAN & DESIGN | Contracts and Partnering | PR-21229 | Pokeno rd bridge to Munro road - Pokeno structure plan | Pokeno | 26% | ▲ | | | |
| PLAN & DESIGN | Contracts and Partnering | PR-21239 | Te Akau road 4490 bridge | Te Akau | 54% | ● | ● | ● | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-21246 | Helenslee road minor improvements | Pokeno | 36% | ▲ | ▲ | ▲ | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-21257 | Pokeno road resilience improvements | Pokeno | 48% | ▲ | | | |
| PLAN & DESIGN | Contracts and Partnering | PR-21258 | Ford street resilience improvements | Pokeno | 73% | ● | ● | ● | ▲ |
| PLAN & DESIGN | Community Connections | PR-21322 | Open Spaces / Sports and Recreation / Opuatia Court Renewal | Pukekawa | 47% | ● | | | |
| PLAN & DESIGN | Community Connections | PR-21324 | Open Spaces / Sports and Recreation / Pukekawa Tennis Court Renewal | Pukekawa | 46% | ● | | | |
| PLAN & DESIGN | Community Connections | PR-21329 | Open Spaces / Sports and Recreation / Dr John Lightbody Court Renewal | Tuakau | 45% | ● | ● | ● | ● |
| PLAN & DESIGN | Contracts and Partnering | PR-22018 | Te Akau road 4490 bridge | Te Akau | 62% | | | | |
| PLAN & DESIGN | Community Connections | PR-22157 | Open Spaces / Walkway / Te Kauwhata Domain walkway | Te Kauwhata | 59% | ● | | | |
| Total | | | | | | | | | |

| INITIATE CAPITAL | | | | Overall Status | Ward | Portfolio | Phase | Projects | | |
|------------------|--------------------------|--------------|---|----------------|---------------------|---------------------|---------|----------|-----------------|--|
| | | | | All | Multiple selections | Multiple selections | DELIVER | 30 | | |
| Phase | Portfolio | Project Code | Project Name | Town | % Compl | Overall Status | Risk | Issues | Scope & Quality | |
| DELIVER | Community Connections | PR-1236 | CF2017 Whatawhata Community Facility | Whatawhata | 90% | ● | ● | ● | ▲ | |
| DELIVER | Community Connections | PR-1358 | LTP2019 District Wide Skateparks - Tuakau | Tuakau | 100% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-1439 | District Plan Review 2014 | District | 72% | | | | | |
| DELIVER | Contracts and Partnering | PR-1480 | Horsham Downs Link Road | Horsham Downs | 99% | ● | | | | |
| DELIVER | Community Connections | PR-1485 | Te Awa Cycleway - Hamilton to Cambridge section | Tamahere | 100% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-1634 | District Wide toilets - Te Kowhai | Te Kowhai | 61% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-1673 | District Wide toilets - Tamahere | Tamahere | 14% | ▲ | ● | ▲ | ▲ | |
| DELIVER | Community Connections | PR-1686 | Huntly Historic Rail Station – Building Relocation | Huntly | 87% | ● | ● | ● | ● | |
| DELIVER | Contracts and Partnering | PR-21103 | Huntly transfer station Hard Stand of unpaved areas | Huntly | 1% | ▲ | | | | |
| DELIVER | Community Connections | PR-21114 | Open Spaces / Council controlled project in Pokeno / Sports Park / SP-1a | Pokeno | 49% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-21117 | Open Spaces / Walkway / Tamahere Walkways | Tamahere | 0% | | | | | |
| DELIVER | Community Connections | PR-21122 | Council Facilities / Halls / Tuakau / Refurbishment | Tuakau | 66% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-21169 | Open Spaces / Sport and Recreation / District Wide Carpark Improvements | District | 75% | ▲ | ● | ● | ● | |
| DELIVER | Community Connections | PR-21172 | Open Spaces / Capital Renewals Programme / District Wide Renewals | District | 49% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-21192 | Council Facilities / Wharf / Raglan | Raglan | 89% | ● | ● | ● | ● | |
| DELIVER | Contracts and Partnering | PR-21221 | Gordonton road improvements | Gordonton | 90% | ● | ▲ | ● | ● | |
| DELIVER | Contracts and Partnering | PR-21247 | Mangatangi road minor improvements | Ngaruawahia | 75% | ● | ● | ● | ● | |
| DELIVER | Contracts and Partnering | PR-21250 | River road minor improvements 2023 | Ngaruawahia | 97% | ● | ▲ | ● | ● | |
| DELIVER | Contracts and Partnering | PR-21256 | Highway 22 resilience improvements | District | 46% | ● | ● | ● | ● | |
| DELIVER | Contracts and Partnering | PR-21268 | Ridge Road Pokeno road safety network improvements | Pokeno | 42% | ● | ● | ● | ● | |
| DELIVER | Contracts and Partnering | PR-21279 | Tahuna road minor improvements 2024 | Tahuna | 3% | | | | | |
| DELIVER | Contracts and Partnering | PR-21292 | Huntly rail amenities stage1B | Huntly | 27% | ● | ▲ | ▲ | ● | |
| DELIVER | Community Connections | PR-21319 | Open Spaces / Skate Parks / Meremere Skatepark and Playground Replacement | Meremere | 100% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-21327 | Open Spaces / Playgrounds / Te Kohanga Playground | Te Kohanga | 93% | ● | ▲ | ● | ● | |
| DELIVER | Community Connections | PR-21331 | Open Spaces / Sports and Recreation / Pokeno Tennis court/Pokeno deck | Pokeno | 88% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-21332 | Open Spaces / Sports and Recreation / Huntly Tennis courts | Huntly | 92% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-21337 | Open Spaces / Playgrounds / Maraetai Playground | Port Waikato | 81% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-21361 | Open Spaces / Playgrounds / Ruawaro Tennis Club | Ruawaro | 72% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-22051 | Open Spaces / Sports and Recreation / Carparks / Tuakau - SCR2 Dr John Lightbody Car park | Tuakau | 50% | ● | ● | ● | ● | |
| DELIVER | Community Connections | PR-22182 | Venues and Events / Campgrounds / Raglan Holiday Park Papahua | Raglan | 8% | ● | ● | ● | ● | |
| Total | | | | | | | | | | |

| CLOSE CAPITAL | | | | Overall Status | Ward | Portfolio | Phase | Projects | | |
|---------------|-----------------------|--------------|--|----------------|---------------------|---------------------|----------------|----------|--------|-----------------|
| | | | | All | Multiple selections | Multiple selections | CLOSE | 4 | | |
| Phase | Portfolio | Project Code | Project Name | Town | Forecast Finish | % Compl | Overall Status | Risk | Issues | Scope & Quality |
| CLOSE | Community Connections | PR-1632 | Tamahere Multi Use Pavilion/Stage | Tamahere | July 2023 | 99% | ● | ● | ● | ● |
| CLOSE | Community Connections | PR-21191 | Venues and Events / Campground / Hakanoa Campground Improvements | Huntly | October 2022 | 100% | ● | ● | ● | ● |
| CLOSE | Community Connections | PR-21335 | Te Kauwhata Playground | Te Kauwhata | November 2023 | 100% | ● | ● | ● | ● |
| CLOSE | Community Connections | PR-22052 | Open Spaces / Sports and Recreation / Carparks / Whatawhata Reserve Car Park | Whatawhata | June 2023 | 100% | ● | ● | ● | ● |
| Total | | | | | | | | | | |

At risk projects

There are currently no projects showing up as Red in this report. Projects showing as red against "Schedule" are due to an issue in Camms reporting (WDC Project Management tool), and this is being reviewed and worked through to resolve.

Project Deep Dive

Raglan Wharf Project – presentation to committee by Niall McGrath

Project Deep Dive

The project includes Whaingaroa Harbour Strategy and three Separable Portions (SP) of work which made up the physical works.

Background

In 2019 WDC were approached by Central Government representatives, advising that there were funds available for wharf projects throughout the country. A high-level project was developed, and a successful funding application was made. This application provided up to \$2,500,000 of funding to deliver the high-level objectives agreed to between WDC and the Ministry of Business, Innovations and Employment (MBIE). The balance of funding came from WDC.

Through extensive community consultation, four key projects were identified by the community;

1. Whaingaroa Harbour Strategy (specified in the MBIE contract)
2. Under wharf repairs - Separable Portion 1 (SP1)
3. Installation of an Eastern Walkway, gangway and floating pontoon (SP2)
4. Public realm works – Western Walkway, stepped revetment, safety rail etc.

(SP3)

A design was commissioned from these requirements, followed by Community consultation.

Project Delivery

Through the tender process it was found that the project was unable to afford all three Separable Portions of works. A decision was made in conjunction with the External Project Control Group (PCG) to award a contract covering SP1 & SP2 and have SP3 ready for when additional funding became available.

Physical Works

SP1 & SP2 physical works commenced August 2022, with the opening Friday 16 June 2023.

SP3 – Due to start late July (Consent dependent) with planned completion Christmas 2023.

Key Challenges & Opportunities

The ongoing challenge has been limiting the impact the delivery trucks, crane operations and project traffic has on local businesses (shops, commercial fishing operators and tour boats), as well as the land based fisher people, boat ramp users and the general public.

Stakeholders

External – Significant interaction with the many Wharf user groups, included:

- Regular meetings in Raglan with the Project Control Group of whom included members of the Community Board and Mana Whenua
- Addressing historical issues with access by including a retractable bollard into scope
- Project Team sitting down with vocal stakeholders on numerous occasions.
- Input from the Fishing Club and local commercial boating operators on the positioning of the cleats on the new pontoon.
- Input sought from the Coastguard on services they require at the pontoon.

Funders

- Clear and detailed reporting to Kanoa (MBIE) to ensure contract conditions are met, regular online meetings and an open invite for site visits.

Scope

Under wharf repairs - Separable Portion 1 (SP1)

Repairs – Areas requiring repair were carefully monitored during the breakout, the scope expanded as the repairs identified some areas required more work than originally assumed, this impacted the fixed budget. The \$50,000 per cubic metre for repair decisions were made in collaboration with both the contractor and subcontractor to ensure best value for money.

Eastern Walkway, Gangway & Pontoon (SP2)

Boulder extraction - Pockets of boulders were identified on several farms at the Te Uku Wind Farm. Project Specifications and consent conditions stated only certain diameter of boulders could be used so excavator operators needed to be picky with what was extracted.

Western Walkway, tidal terraces (SP3)

Waikato Regional Council consenting was required as parts of the project take place in the Coastal Marine Area (CMA). Extensive information was required to gain this consent. With consent lodged in late March the project has been working through the 's92 – Further Information (summarised below with assistance from numerous specialist consultants).

- Sediment contamination and management
 - Sampling for elevated heavy metal/ metalloids concentrations, in conjunction a draft erosion & sediment management plan, estimates volumes, disposal methods and disposal facility, management of sediment before disposal.
-

- Benthic Ecology
 - The Assessment of Environmental Effects (AEE) and how construction and proposed reclamation of land will impact on the seagrass (photo below) which has grown approx. 8m in recent times. Inclusive of a monitoring plan during construction.
- Coastal Processes
 - How the new revetement will withstand Coastal Processes including scour around the toe.

Boulders – Additional 1400 ton of basalt boulder are required for the revetement, due to the different coastal processes (greater exposure on the western side) the boulder requirements are higher. Design states there are five requirements for these boulders, the key three requirements are:

1. The need to meet a Weathering specification (Graded AA,AB,BA),
2. They must have sufficient density (>2.6t/m³)
3. Absorption of less than 3%.

Managing Costs – 100% external funding to a value of \$3.2m, understanding nonphysical works costs and ensuring Department of Internal Affairs (DIA) deliverables are able to be met with the balance.

Boulder sourcing at Te Uku Wind Farm



Boulders stockpiled then transported 10km down Wind Farm access road for sorting and washing.

Boulders had to be clean on arrival at the Wharf to meet consent conditions.



Each boulder was individually washed and placed back on cloth.



Boulder placement



SP3 - Western Walkway footprint and proximity to Seagrass



5. Next steps

Ahu whakamua

Closely monitoring the delivery of the infrastructure portfolio to identify opportunities for further efficiencies and the management of risks and issues for current projects through to completion in full (including capitalisation) and on time.

6. Attachments

Ngaa taapirihanga

There are no attachments for this report.

| | |
|---------------------|-----------------------------------|
| To | Infrastructure Committee |
| Report title | Exclusion of the Public |
| Date: | 27 June 2023 |
| Report Author: | Rosa Leahy, Democracy Advisor |
| Authorised by: | Gaylene Kanawa, Democracy Manager |

1. Staff recommendations

Tuutohu-aa-kaimahi

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|---|---|--|
| Item PEX 1 Confirmation of Minutes | Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987 | Section 48(1)(a) |
| Item PEX 2.1 Tuakau - Acquisition of Land for Neighbourhood Park | | |
| Item PEX 2.2 Tuakau - Acquisition of Land for Water Booster Pump Station | | |

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

| Item No. | Section | Interest |
|---|---------|--|
| Item PEX 1 Confirmation of Minutes | | Refer to the previous Public Excluded reason in the agenda for this meeting. |
| Item PEX 2.1 Tuakau - Acquisition of Land for Neighbourhood Park | 7(2)(i) | To enable negotiations to carry on without prejudice or disadvantage. |
| Item PEX 2.2 Tuakau - Acquisition of Land for Water Booster Pump Station | 7(2)(i) | To enable negotiations to carry on without prejudice or disadvantage. |

2. Attachments

Ngaa taapirihanga

There are no attachments for this report.
