

Agenda for a meeting of the Huntly Community Board to be held at Waahi Marae, 177C Harris Street, Huntly on **TUESDAY, 27 JUNE 2023** commencing at **6.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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GJ Ion
CHIEF EXECUTIVE

To	Huntly Community Board
Report title	Confirmation of Minutes
Date:	Monday, 19 June 2023
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Huntly Community Board (HCB) held on Tuesday, 16 May 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Huntly Community Board held on Tuesday, 16 May 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – HCB Meeting Minutes – 16 May 2023

MINUTES for the meeting of the Huntly Community Board held in the Huntly Library, 142 Main Street, Huntly on **TUESDAY, 16 MAY 2023** commencing at **6.00pm**.

Present:

Ms S Matenga (Chairperson)
Ms K Bredenbeck
Mr GB McCutchan
Mr F McNally (*until 7:39pm*)
Mr J Sandhu
Ms E Wawatai
Cr D Whyte
Cr P Matatahi-Poutapu (*from 6:17pm*)

Attending:

Mr W Loughrin (New Zealand Police)
Mr G Mackie (Huntly Youth Focus Trust)
Ms J Beverland (Lets Get Together Huntly)

Mrs V Jenkins (People & Capability Manager)
Ms M Horsfield (Acting Democracy Advisor)

Ms Bredenbeck open the meeting with a prayer.

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Whyte/Ms Bredenbeck)

THAT:

- a. the agenda for a meeting of the Huntly Community Board held on Tuesday, 16 May 2023 be confirmed and all items therein be considered in open meeting; and
- b. in accordance with Standing Order 9.4, the order of business be changed with agenda items 6.3 [Discretionary Fund Report] and 6.4 [Discretionary Fund Applications] being considered after agenda item 6.1 [NZ Police Update];
- c. all reports be received.

CARRIED**HC2305/01****DISCLOSURES OF INTEREST**

Ms Wawatai & Ms Bredenbeck advised members of the Board that they would declare a non financial conflict of interest in item 6.4 [*Huntly Community Board Discretionary Applications Report*].

CONFIRMATION OF MINUTES**Resolved: (Mr McNally/Cr Whyte)**

THAT the minutes of the meeting for the Huntly Community Board held on Tuesday, 4 April 2023 be confirmed as a true and correct record.

CARRIED**HC2305/02**

ACTION: Democracy to send out hardcopy agendas to the Board with more notice.

ACTION: Matters arising and actions from the previous minutes item needs to be added to future agendas.

PUBLIC FORUM

Agenda Item 5

The following items were discussed at the public forum:

- Mr Mackie submitted an accountability review for the Christmas Parade. Huntly Youth Focus Trust will be proposing a similar event this year. The Board asked Mr Mackie when he submitted the review. It was submitted in April 2023 to the Chair & the Community Led Development Advisor.
- The parade was well supported by volunteers and was highly rated by the public. A traffic management plan had been created for the Main Street for the event as a possible site for this year.

ACTION: Chair to ask the Community Led Development Advisor regarding getting the accountability report for the 2022 Christmas Parade on the agenda.

REPORTS

NZ Police Update

Agenda Item 6.1

A verbal update was provided to the Board by Inspector Will Loughrin – Area Commander for Western Waikato, incorporating Rahui Pookeka, and the following discussion was had:

- There were challenges at the moment where Police were the only Government agency that works 24/7. Police were transporting people to hospital and attending mental health emergencies which was taking time away from core police matters.
- Police endeavour to attend as many calls out as possible.
- Police focus on three clear goals.
 - Safe homes - This was focused on family harm and burglaries. When you look at ram raids, 90% of the young people involved had been victims of family harm. Police were partnering with NGO's in Huntly to provide support for families experiencing harm. Burglaries were viewed as very personal crime that make people feel unsafe in their homes. Police make sure that all lines of enquiries were sought for burglaries and that forensic teams attend the scene promptly.
 - Safe communities – This includes visible policing and 'walking the beat'. Patrolling Main Street allows Police to engage with the community, shop keepers and others who may be intimidating people and shop owners. Additionally this includes a focus on gangs, noting membership had increased in Huntly, as it had across the country and it was worrying that young people were seeing gangs as a good option when it was not. There was an all of police approach to methamphetamine, which was targeting distributors and supporting people with their addiction.
 - Safer Roads – There were too many fatalities on the roads. Police make no apologies for enforcement for speed, intoxication, texting infringements.
- Board noted concern regarding a possible gang pad near the town centre.
- Police had contacted Council regarding improving the quality of CCTV cameras. The connection between the cameras and HQ was affecting the quality. Police had received Better Off Funding for CCTV cameras in Huntly & Huntly East.
- Dirt Bikes – This was not an easy issue to deal with. Police would not pursue dirt bikes riders due to the risk of a fatality and the agility of the riders. There were other ways to capture dirt bike riders such as submitting footage that Police could follow up on. There was a concern regarding riders doing wheelies outside Huntly College during school pick-up times, as well as Fairfield Park where the park had been torn up by the bikes.
- Concern raised regarding counterfeit money – It was important that the incidents were reported.

- Crime statistics were available online and Police could make the information available to the Board.
- Was it true that Huntly was rated as having the third highest methamphetamine use in country? - Methamphetamine use was high in Huntly but the number fluctuates. Wastewater was regularly tested in Huntly to track methamphetamine use.
- Ram Raids – How were they prioritised? If there was a ramraid, Police will undertake a wide cordon to try and catch the perpetrators. This does not provide visibility which can lead to a public perception that Police were not attending calls as they do not directly visit the shop affected in the first instance. Forensics attend the scene as soon as possible to allow shops to open, however there are often multiple ramraids in one night that the forensics team had to attend. Fingerprinting was done as soon as possible.
- Tiktok – There were tiktok contests where young people were competing to steal as many cars as possible. In Te Kuiti, one individual managed to steal 10 cars in one night.

Huntly Community Board Discretionary Fund Report Agenda Item 6.3

The report was received [*HCB2305/01 refers*] and the following discussion was held.

- Communities often submit a funding application and then forget to submit the invoice. These need to be followed up.
- It was suggested that the funding commitment for the Tumate Mahuta Reserve BBQ be reallocated. Funds could be used for Christmas street flags and to revitalise the DEKA sign. It was noted that within the Discretionary Fund Policy commitments should not remain for longer than 12 months.
- Tumate Mahuta Reserve – What happens when Council does not action discretionary funding, such as the BBQ funding? Cr Matatahi-Poutapu was working with the relevant mana whenua on the development of Tumate Mahuta Reserve. There had been previous mistakes in the engagement and consultation process for the development of the reserve. There had been a reset for the project with how to better utilise the reserve, utilising funding from the current Long Term Plan (LTP) and proposals for the next LTP.
- Noted that there had been number of issues where Council had stood in the way of possible projects.

Accountability Reports

- Art in the Park – Eight (8) people filled out the questionnaire, which was a small number in comparison to the amount of patrons that attended. The accountability report was robust.

ACTION: Chair requested that an updated balance be provided as well as a report on outstanding invoices.

Resolved: (Mr McNally/Ms Bredenbeck)

THAT the commitment (HCB2112/05) for the **BBQ** at the **Tumate Mahuta Drive Park**, totalling \$20,000 (incl. GST) be returned to the discretionary funding pool.

CARRIED

HCB2305/03

Resolved: (Mr McNally/Cr Whyte)

THAT the **Huntly Community Board** receives the **Discretionary Fund Report** dated 3 May 2023.

CARRIED

HCB2305/04

Huntly Community Board Discretionary Applications Report
Agenda Item 6.4

The report was received [*HCB2305/02 refers*] and the following discussion was held.

Matawhaanui Trust

- Proposing a coordinated rangitahi 'get togethers' programme over 10 weeks.
- Questions raised whether the Board was funding the whole amount. The trust was not in attendance to ask.
- Costs for the programme did not seem that high.
- Board was interested in where the workshops would be held.

Let's Get Together Huntly

- How much does the Board normally commit for the event? Was roughly \$4,000 last time.
- The total income for the event was roughly \$28,000, but costs were \$32,000. There was money in the bank to cover the shortfall.

Resolved: (Mr McNally/Mr McCutchan)

THAT the Huntly Community Board:

- a. approves an allocation of \$3,800 (excl. GST) from their Discretionary Funding account to: (McInally/Greg)
 - i. Matawhaanui Trust
 - ii. for the 10 Week Rangatahi Plan.

CARRIED**HCB2305/05**

Ms Bredenbeck and Ms Wawatai abstained from voting on the following resolution.

Resolved: (Cr Whyte/Mr McInally)**THAT the Huntly Community Board:**

- a. approves an allocation of \$3,500 (incl. GST) from their Discretionary Funding account to:
 - i. Let's Get Together Huntly
 - ii. for the Huntly Wearable Arts Show

CARRIED**HCB2305/06**

Huntly Works & Issues Report: Status of Items March 2023
 Agenda Item 6.2

The report was received [*HCB2305/02 refers*] and discussion was held.

Huntly Railway Station – Historic Station Building Relocation:

- Someone had cut through the fence and vandalised the railway station building.
- The museum was looking on how to include the character of Rahui Pookeka within the museum.
- There was a community hui planned for Thursday, 18 May. It would be good if Board members could attend.

ACTION: Item to remain on the schedule.

Fitness Trail in Tumata Mahuta Drive Park

ACTION: Change the heading to Tumata Mahuta Drive Park going forward.

Street Lights Service Requests

- No further discussion was held.

ACTION: Item to remain on the schedule.

Inground garden lights, Main Street, Huntly

- No further discussion was held.

ACTION: Item to remain on the schedule.

Planned Projects (Roading/Projects/Waters Teams)

- No further discussion was held.

ACTION: Item to remain on the schedule.

CCTV Cameras

- Council needed to improve the current CCTV quality. They were high quality cameras however the connection to the plasma screens was not quite right between the cameras and screens and did not provide the quality needed. The original installer needed to be called in to rectify the issue.
- Some residents were complaining about the location of the 50km/h sign on Harris St. The location of the CCTV near the sign was causing people to speed up on the corner by the power station because of the camera before the corner was perceived to be a speed camera. An additional camera needed to be added by the power station.
- CCTV installation costs – The costs for installation was expensive due to health and safety, installation of poles, electricity access, and connection to the police stations.

ACTION: Huntly Community Board to write a list for possible camera locations alongside the Police.

Project Updates

- No further discussion was held.

ACTION: Item to remain on the schedule.

Jakeman Place – Huntly Street Name

- No further discussion was held.

ACTION: Item to remain on the schedule.

Community Safety

ACTION: Item can be removed from the schedule.

Liquor Licences

- The Board was wanting to know the processes and receive answers for the following questions:
 - What was the process to apply for a liquor license?
 - What was the process to renew a liquor license?
 - What opportunities were there for public input regarding liquor licenses?
 - What was the difference between an on/off license and a supermarket?
 - Was the Local Alcohol Policy a shrinking policy?
 - Can you apply for a legacy license?
- The Board wants to ensure that liquor license holders were being held to account and were acting responsibly.

ACTION: Council staff to respond to the Board regarding the questions outlined above.

Chairpersons Report

- No further discussion was held.

ACTION: This item to be re-titled as Social Procurement for the next agenda.

Kimihia School

- The People and Capability Manager and General Manager – Customer Support will meet with Kimihia School to discuss the issues relating to the subdivision on Tamihana Street and possible breaches in the consent conditions. Works were about to finish for the removal of soil. The cul-de-sac will be larger and safer and will open in a few weeks.
- The consent will soon be processed for the construction of houses. If there were issues with the building contractor, Council will follow up against any consent breaches.

Community Assets

- Former Maaori Wardens building will likely be demolished as it was derelict.

ACTION: Lease expiring dates be provided to the Board for community facilities.

ACTION: This item can be removed from the agenda.

Road Cones

- A road cone north of 100km/h on Great South Road north of Huntly had been there so long that they were getting sprayed by line-marking contractors.

ACTION: This item can be removed from the agenda.

Audit – Kerb and Channel

- Contractors did an acceptable job in undertaking the street sweep but the kerbs were in a poor condition which affected the quality of the job.
- Harris St – A contractor was discharging water onto the road, and the water was pooling at one end of the street due to the poor condition of the kerbing.

ACTION: Item to remain on the schedule.

Huntly Waste Transfer Station

- Council was keen to make progress with that station.

ACTION: Item to remain on the schedule.

Flags

- The current existing ANZAC flags were not of high quality. It did not sit with the Community Board but there was interest to take it on. Thought was needed regarding other potential events where flags could be used and set up a schedule.
- Possible zero harm responsibilities were discussed that would have to lie with the Board and the contractor if the Board took over responsibilities. Additionally the required costs of installation had led to the Community Board deciding not be responsible for the flag installation in the past.

ACTION: Item to remain on the schedule.

Lake Hakanoa Tennis Courts Renewal

- The courts looked fantastic after their renewal.

ACTION: This item can be removed from the schedule.

Merchandise

- Mr McCutchan and Ms Wawatai discussed getting a Community Board flag for meetings, as well as other collateral such as name tags. Collateral would include the Community Board branding.

ACTION: Ms Wawatai to investigate merchandise opportunities.

Debris in Huntly South

- There was discussion whether responsibility was with Council or Kiwirail. Cr Whyte had met with Kiwirail and their contractors regarding rail issues in Huntly.

ACTION: This item can be removed from the schedule.

Gleeson Cox

- There was sloping on the north bound lane on Riverview Road by the Baptist Church. When Council fixed previous issues on Riverview Road, they put a large patch on the degradation roughly three (3) years ago. There were now potholes on the patch. What was the quality control around the patch as it should not have potholes?

ACTION: Council to investigate the pothole on the patch on Riverview Road by the Baptist Church.

- The Board queried the point and the costs of resource consent hearings when communities never win.

Berm and Reserve Mowing

- Reserves and Berms were being mowed without a catcher, which makes the reserve look unkept.

ACTION: The chair will submit a service request on the issue.

Mr McNally left the meeting at 7:39pm.

Freedom Camping Early Engagement Report
Agenda Item 6.5

The report was received [*HCB2305/02 refers*] and the following discussion was held:

- Freedom campers were monitored strongly in Raglan and there were tough rules there. In Huntly, it was more relaxed for Lake Puketirini and Lake Hakanoa. The speedway was looking to have capacity for 100 campervans, where people can go and stay at fee.
- No real concerns from the Board with the Bylaw.

ACTION: Ms Bredenback to provide a feedback on the Bylaw.

www.huntly.co.nz website - Discussion
Agenda Item 6.6

No discussion was held regarding the item.

Chairperson's Report
Agenda Item 6.7

The chairperson gave a verbal report on the following items:

- The 70km/h sign that was located just before the entry to Waahi marae needs to be removed.
- Rubbish collection – Houses around the marae and past the power station were not receiving rubbish collection. Rubbish was getting placed near the marae where dogs were getting into them and making a mess.

ACTION: Chairpersonhair will submit a service request for where the boundaries for kerb side pick lie.

To	Huntly Community Board
Report title	Discretionary Fund Report to 8 June 2023
Date:	27 June 2023
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Huntly Community Board on the Discretionary fund spend to date, commitments and balance as at 8 June 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Community Board receives the Discretionary Fund report to 8 June 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 8 June 2023

HUNTLY COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)
As at Date: 08-Jun-2023

			GL 1.204.1704
2022/23 Annual Plan			24,026.00
Carry forward from 2021/22			71,765.00
Total Funding			95,791.00
Income			
Total Income			-
Expenditure		Resolution No.	
2/08/2022	Payment of \$2,295.73 (inc GST) to Huntly War Memorial Hall towards the cost of materials for the Christmas Grotto Event 2022.	HCB2208/04	2,295.73
13/12/2022	Payment of \$2,390 (inc GST) to Huntly Youth Focus Trust towards the cost of the Huntly Christmas Parade.	HCB2211/05	2,390.00
12/02/2023	Payment for the amount of \$4,000.00 (including GST) towards Coaching costs for the Rotongaro-Huntly Pony Club.	HCB2211/04	3,478.26
8/02/2023	Payment for the amount of \$2,000.00 (excluding GST) towards the cost of the Community Dinner Project 2023 for the Huntly Friendship House. Invoice INV-0160	HCB2211/05	2,000.00
3/03/2023	Payment for the amount of \$1,595.02 to Friendship House Huntly towards the cost of the Art in the Park 2023 event Inv-0167	HCB2302/07	1,382.61
30/05/2023	Payment for \$7,000.00 (excl. GST) to Matawhaanui Trust towards the cost of the Huntly Youth Week festivities from 15-21 May 2023, on condition that further detailed financial information is provided to the Board by Wednesday, 26 April 2023	HCB2304/07	7,000.00
30/05/2023	Payment for \$1,350 (excl GST) to Huntly Returned Services Association for catering costs associated with ANZAC Day Dawn Service on the condition that further information is provided to the Board to show the budget scope before Monday, 17 April 2023.	HCB2304/07	1,173.91
5/04/2023	Payment for \$2,400 (excl GST) towards the cost of printing 600 copies of the Huntly Koorero Magazine to Waikato Enterprise Agency.	HCB2304/07	2,401.00
Total Expenditure			22,121.51
Net Funding Remaining (Excluding commitments)			73,669.49
Commitments			
21/12/2021	Commitment from HCB Discretionary Fund for the amount of up to \$20,000.00 (including GST) towards the cost of placing a BBQ at the Tumate Mahuta Drive Park.	HCB2112/05	17,391.30
16/05/2023	Less the commitment (HCB2112/05) for the BBQ at the Tumate Mahuta Drive Park, totalling \$20,000 (incl. GST) be returned to the discretionary funding pool.	HCB2305/04	(17,391.30)
16/05/2023	Commitment of \$3,800 (excl. GST) from HCB Discretionary Funding account to Matawhaanui Trust for the 10 Week Rangatahi Plan.	HCB2305/05	3,800.00
16/05/2023	Commitment of \$3,500 (incl. GST) from HCB Discretionary Funding account to Let's Get Together Huntly for the Huntly Wearable Arts Show	HCB2305/06	3,500.00
Total Commitments			7,300.00
Net Funding Remaining (Including commitments)			66,369.49
<i>Note: All amounts reflected are excluding GST</i>			

To	Huntly Community Board
Report title	Discretionary Fund Applications
Date:	Monday, 27 March 2023
Report Author:	Elizabeth Saunders – Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide the Discretionary Funding applications received for consideration by the Huntly Community Board.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Community Board:

- a. approves/partially approves/declines an allocation of \$2,223.00 (incl. GST) from their Discretionary Funding account to:**
 - i. Taniwharau Netball Club**
 - ii. for the end of season prizegiving.**
 - b. approves/partially approves/declines an allocation of \$..... (incl. GST) from their Discretionary Funding account to:**
 - i. Na Keiki O Ka Aina**
 - ii. for the Haka hula fusion event in October 2023.**
 - c. approves/partially approves/declines an allocation of \$..... (incl. GST) from their Discretionary Funding account to:**
 - i. Te Rau Manaaki o Raahui Pookeka Womens Welfare League**
 - ii. for the Matariki karanga and waiata lessons.**
-

- d. approves/partially approves/declines an allocation of \$..... (incl. GST) from their Discretionary Funding account to:**
 - i. Raahui Pookeka Waka Sports**
 - ii. for the waka ama pre-season.**

- e. approves/partially approves/declines an allocation of \$3,567.00 (excl. GST) from their Discretionary Funding account to:**
 - i. Waahi Paa Rangatahi**
 - ii. for the Waahi Paa Rangatahi Holiday Programme.**

- f. approves/partially approves/declines an allocation of \$231.15 (incl. GST) from their Discretionary Funding account to:**
 - i. Huntly Community Board**
 - ii. for the Huntly Community Board Flag.**

3. Attachments

Ngaa taapirihanga

Attachment A – Application for Funding (Taniwharau Netball Club)

Attachment B – Application for Funding – (Na Keiki O Ka Aina)

Attachment C - Application for Funding – (Te Rau Manaaki o Raahui Pookeka WWL)

Attachment D – Application for Funding – (Raahui Pookeka Waka Sports)

Attachment E – Application for Funding (Waahi Paa Rangatahi)

Attachment F – Huntly Community Board Quote -Flag



New form response

www.waikatodistrict.govt.nz

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 13 June 2023, 03:31 PM.

Select your Community Board or Committee	Huntly
Name of your organisation and contact person	Taniwharau Netball Club- Mā Thompson (Club Chairman)
What is your organisation's purpose/background	We are small, but growing, subsidiary of the local Taniwharau Rugby League Club, who this year have 56 registered girls from our community between the ages of 5 and 16 years old, representing Taniwharau Netball. We are entirely run by our volunteering whānau and are continuously seeking opportunities to develop, upskill and support our girls where possible. We have joined two competitions this season, the Hamilton based, Hamilton City Netball Centre (HCNC) and Eastern Waikato Netball Centre (EWNC) based in Taupiri. We have 5 full grades ranging from our juniors (Year 1-2) to our senior girls (Y11-13), whom play both the Future Ferns modules and 7a-side.
Phone number	0210387102
Email	taniwharaunetball@gmail.com
What is your event / project, including date and location?	Taniwharau Netball End of Season, Prize-Giving. Location: Rainbows End Theme Park, Auckland. Date: Saturday 9 September 2023.
How will the wider community benefit from this event/project?	Due to the covid disruptions beginning in late 2019, it has almost been 5 years since our small netball club had a club-wide prize-giving together. This year, we are determined to celebrate our girls. Our past and present players over the years. We want to acknowledge the various accomplishments, and achievements made (big and small) by all our girls. It is important that we celebrate our youth, and acknowledge their efforts and team-work that continues to grow our community. We have built a supportive network within Taniwharau Netball, that often become a 'home away from home' for some. It is important for our youth to feel like they belong, and that their efforts (big and small) aren't going unnoticed. This is the ultimately the wider benefit of this event. This is our way of giving back to our players.

Are you GST registered?	No (Include GST in your budget)
GST Number	
What is the total cost of your project/event	\$6,223.00
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	\$4,000
Project Breakdown (itemised costs of funding being sought)	Project Breakdown.pdf
Has/will funding been sought from other funders?	No
If 'Yes', please list the funding organisation(s) and the amount of funding sought	
Describe any donated material / resources provided for the event/project	no donated material provided for this event.

[View response](#)

Taniwharau Netball Club Prize-Giving 2023

Location: Rainbows End, Auckland
Date: 9-Sep-23

this number includes, all registered TNC players, coaching and

Forcasted number of people: 67 management teams 2023

<i>Item:</i>	<i>Amount:</i>	<i>Notes:</i>
ENTRY (STAR)	\$2,999.00	Park special during September.
Private area	\$180.00	Park private area quote
Catering-Kai	\$1,005.00	Park catering quote @\$15pp
Travel	\$1,314.00	52 Seat Go-Bus Quote
Trophies	\$375.00	forecasted budgeted amount.
Player Medals	\$300.00	forecasted budgeted amount.
Certificates	\$50.00	forecasted budgeted amount.
EVENT TOTAL COST:	\$6,223.00	
	-\$4,000.00	Taniwharau Netball Club Account

SEEKING FUNDING AMOUNT: \$2,223.00

2023 Player Registrations

42 Registered 2-13 year olds
14 (14+) registered players
11 coaches, managers, and exec team
67

Rainbows End- Superpasses

	STAR PRICING		
	price	quantity	
ADULT (14+)	\$47.50	26	\$1,235.00
CHILD (2-13yr)	\$42.00	42	\$1,764.00
SPECTATOR	\$19.99	0	\$0.00
		TOTAL:	\$2,999.00

Park Catering (No external food allowed into premises)

flyer attached.

Quote above based premium meal deal @\$14.99 each

Transport via Go-Buses (HUNTLY-AKL-HUNTLY)

quote attached.



New form response

www.waikatodistrict.govt.nz

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 13 June 2023, 10:11 PM.

Select your Community Board or Committee	Huntly
Name of your organisation and contact person	Na Keiki O Ka Aina
What is your organisation's purpose/background	The purpose of the roopu is to instill the passion of hula in the next generation, to continue the legacy left by our founders, and to provide an opportunity and experience to our tamariki.
Phone number	027 218 3308
Email	urikaamehameha@gmail.com
What is your event / project, including date and location?	Haka-Hula Fusion October 2023 Waahi Paa
How will the wider community benefit from this event/project?	Gaining knowledge and skill, kotahitanga, experience, participation, engagement, whakawhanaunga, group contributions back to the community by way of performance.
Are you GST registered?	No (Include GST in your budget)
GST Number	
What is the total cost of your project/event	\$8,000.00
Existing funds available for the project. Include any	sponsorship from local organisations

projected income i.e. ticket sales, merchandise etc.	
Project Breakdown (itemised costs of funding being sought)	Keiki app.docx
Has/will funding been sought from other funders?	Yes
If 'Yes', please list the funding organisation(s) and the amount of funding sought	Funding letters local organisations will be sought. Matawhaanui \$200.00 Maaori Womens Welfare League \$200.00 Waahi Paa Marae \$400.00 Matahuru Marae \$200.00
Describe any donated material / resources provided for the event/project	Venue use at no charge. Old hula dresses and accessories.

[View response](#)

Item	Amount
Hula Equipment	\$3,500.00
Kai	\$500.00
Performances	\$1,000.00
Travel, kai, hula specific excursions	
Guitar and ukulele	\$3,000.00



New form response

www.waikatodistrict.govt.nz

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 13 June 2023, 10:30 PM.

Select your Community Board or Committee	Huntly
Name of your organisation and contact person	Te Rau Manaaki o Raahui Pookeka Womens Welfare League Branch
What is your organisation's purpose/background	We strive to empower waahine Maaori and their whaanau.
Phone number	0272183308
Email	urikaamehameha@gmail.com
What is your event / project, including date and location?	Matariki 7-9 July 2023 Te Ahurei
How will the wider community benefit from this event/project?	Maaori women of all ages will have the opportunity to learn traditional aspects of karanga and deliver karanga. Learn waiata as a form of empowerment, and experience first hand some of the aspects of what it means to be a proud Maaori women.
Are you GST registered?	No (Include GST in your budget)
GST Number	
What is the total cost of your project/event	\$5,000.00
Existing funds available for the project. Include any	Seek to source funds from local organisations.

projected income i.e. ticket sales, merchandise etc.	
Project Breakdown (itemised costs of funding being sought)	MWWL app.docx
Has/will funding been sought from other funders?	Yes
If 'Yes', please list the funding organisation(s) and the amount of funding sought	Other funders to be sourced include Matawhaanui \$200, Waahi Paa Marae \$500
Describe any donated material / resources provided for the event/project	venue day use, chairs, tables, separate rooms, whiteboard, TV screen, projector, sound system

[View response](#)

Item	Amount
Accommodation	\$1,500.00
Caterers	\$2,500.00
Garden resource packs	\$1,500.00
Guest speakers x2	\$1,000.00
Total	\$6,500.00



New form response

www.waikatodistrict.govt.nz

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 13 June 2023, 10:52 PM.

Select your Community Board or Committee	Huntly
Name of your organisation and contact person	Raahui Pookeka Waka Sports
What is your organisation's purpose/background	To engage our tamariki in positive, healthy lifestyles through Waka Ama. To instill tikanga Maaori in all that we do.
Phone number	0212695828
Email	moana@rakaumanga.school.nz
What is your event / project, including date and location?	Waka Ama pre-season
How will the wider community benefit from this event/project?	Waka Ama is a sport that naturally includes all genders, ages and cultures. Our event will give new paddlers an opportunity to learn and experience first hand what the kaupapa of our organisation is, and what Waka Ama is all about.
Are you GST registered?	No (Include GST in your budget)
GST Number	
What is the total cost of your project/event	\$12,500.00
Existing funds available for the project. Include any	Sponsorship, sports grants

projected income i.e. ticket sales, merchandise etc.	
Project Breakdown (itemised costs of funding being sought)	RP app.docx
Has/will funding been sought from other funders?	Yes
If 'Yes', please list the funding organisation(s) and the amount of funding sought	Waikato-Tainui \$2,000.00
Describe any donated material / resources provided for the event/project	Waka Ama, Paddles, Life Jackets, trailer, venue usage

[View response](#)

Item	Amount
Kai	\$2,500.00
New Equipment	\$5,000.00
New Resources ie Marquee	\$5,000.00
Total	\$12,500.00



New form response

www.waikatodistrict.govt.nz

Form: [Community Board/Committee Funding Application Form](#)

A new response was submitted on 14 June 2023, 01:06 PM.

Select your Community Board or Committee	Huntly
Name of your organisation and contact person	Waahi Paa Rangatahi - Ebony Rapana
What is your organisation's purpose/background	<p>Waahi Paa Rangatahi have operated as a subsidiary under Waahi Paa for well over a decade. The idea was to safe guard and futureproof the wellbeing and legacy of the Marae. We know our Marae is not only a center of Maaori identity, Raahui Pookeka identity, or Waahi identity, its a place where language and traditional knowledge thrives which plays an important part of overall whaanau wellbeing. Membership of Waahi Paa Rangatahi is anyone and everyone who whakapapa to Waahi Paa. As Mokopuna of Waahi Paa - we will continue to uphold the prophesies left to us "ahakoa ko wai, whakamanuwhiritia" which means we will never turn anyone away. Since the development of the Marae strategy, we have purposely worked to accelerate the Waahi Rangatahi programme, where we aim to become a rangatahi Centre of Excellence which maintains relevance and purpose for rangatahi at the paa. This includes, Taonga tukuiho and telling our stories our way. We have always provided a Holiday Programme for whaanau - which has always run off of Aroha, sometimes tho, this means we dont go anywhere because we financially arent able to do so.</p>
Phone number	02041731212
Email	kararaina24@icloud.com
What is your event / project, including date and location?	Waahi Paa Rangatahi - Holiday Programme
How will the wider community benefit from this event/project?	Registrations are open to anyone to come and learn to make taonga tuku iho, and join in a takahi whenua

Are you GST registered?	Yes (Do NOT include GST in your budget)
GST Number	
What is the total cost of your project/event	\$6,067.00
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	\$2500
Project Breakdown (itemised costs of funding being sought)	Waahi Paa Rangatahi (1).pdf
Has/will funding been sought from other funders?	Yes
If 'Yes', please list the funding organisation(s) and the amount of funding sought	Koha from Marae. Koha from registrations
Describe any donated material / resources provided for the event/project	Waahi Paa (venue) Kaitiaki / Kaitautoko

[View response](#)



Waahi Paa

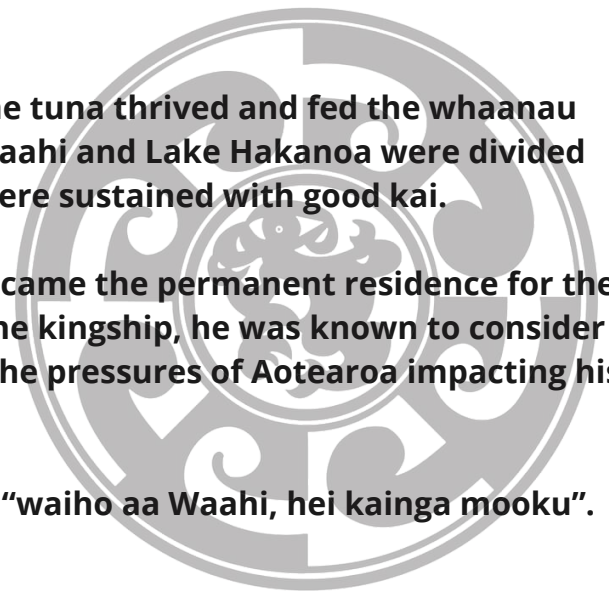
Steeped on the foundations of the Kiingitanga, Waahi Pa is the backbone of Ngaati Mahuta, Ngaati Whaawhaakia, Ngaati Pou and Ngaati Kuiaarangi.

Positioned on the west bank of our Waikato awa in Raahui Pookeka, where the awa flows through to Te Puaha o Waikato. Lake Waahi and Lake Hakanoa are features of Raahui Pookeka, with Taupiri maunga situated to the south-west adjacent to the Haakarimata ranges.

Waahi was well known as a tuna settlement, where the tuna thrived and fed the whaanau whaanui. In times of old, the tuna caught from Lake Waahi and Lake Hakanoa were divided equally (waawaahitia) to ensure our people were sustained with good kai.

In the 1890's during the reign of Kiingi Mahuta, Waahi became the permanent residence for the Kaahui Ariki. Years later when Kiingi Koroki took over the kingship, he was known to consider Waahi a safe haven where he could be himself, without the pressures of Aotearoa impacting his every move.

This is where the tongikura that overarches our Marae "waiho aa Waahi, hei kainga mooku".





TE RAUTAKI O WAAHI PAA 2021 - 2030

Te Whakakitenga
Our Vision

Waiho aa Waahi hei kainga mooku
Naa Kiingi Koroki

Te Kaupapa
Our Focus

Ahako ko wai, whakamanuwhiritia
Naa Kiingi Koroki

Te Pae Tawhiti
Our 10 year Plan

Hei tumu koorero mooku
Our Paa is our knowledge source

Te Pae Tata
Our 5 year Plan

Our Paa resources our whaanau with
maatauranga, pukenga and wheako
that grows knowledge and wisom in
our people

Te Pae Matua
Our priorities over
the next five years

Our future lies in our rangatahi who
will gain the skills and experiences
they need to be courageous leaders at
our paa, in our iwi and on a global
platform





Waahi Paa Rangatahi

Waahi Paa Rangatahi have operated as a subsidiary under Waahi Paa for well over a decade. The idea was to safe guard and futureproof the wellbeing and legacy of the Marae.

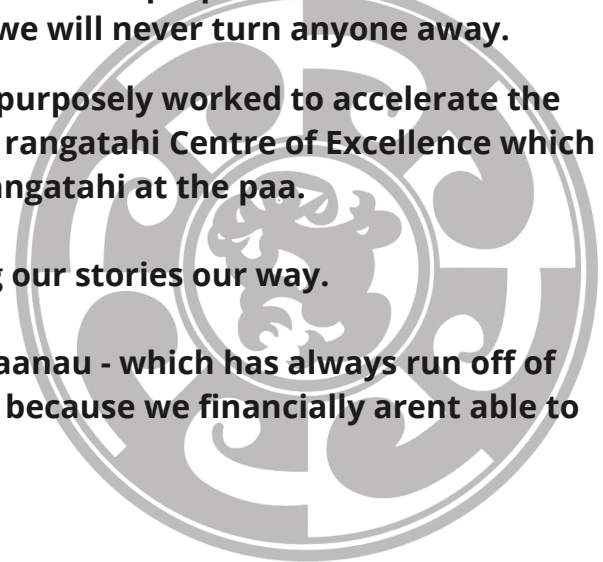
We know our Marae is not only a center of Maaori identity, Raahui Pookeka identity, or Waahi identity, its a place where language and traditional knowledge thrives which plays an important part of overall whaanau wellbeing.

Membership of Waahi Paa Rangatahi is anyone and everyone who whakapapa to Waahi Paa. As Mokopuna of Waahi Paa - we will continue to uphold the prophesies left to us "ahakoa ko wai, whakamanuwhiritia" which means we will never turn anyone away.

Since the development of the Marae strategy, we have purposely worked to accelerate the Waahi Rangatahi programme, where we aim to become a rangatahi Centre of Excellence which maintains relevance and purpose for rangatahi at the paa.

This includes, Taonga tukuiho and telling our stories our way.

We have always provided a Holiday Programme for whaanau - which has always run off of Aroha, sometimes tho, this means we dont go anywhere because we financially arent able to do so.





Hootaka

Date: Monday 3rd July - Friday 14th July
Venue : Waahi Paa
Kaupapa: Koorero Tuku Iho - Matariki

Proposed programme:

Waahi Paa Rangatahi understand the importance of growing future leaders who are steeped in their culture and identity.

"Tamaiti aakona ki te kaainga, tuu ana ki te marae, tau ana."

Week 1. 3rd July - 7th July

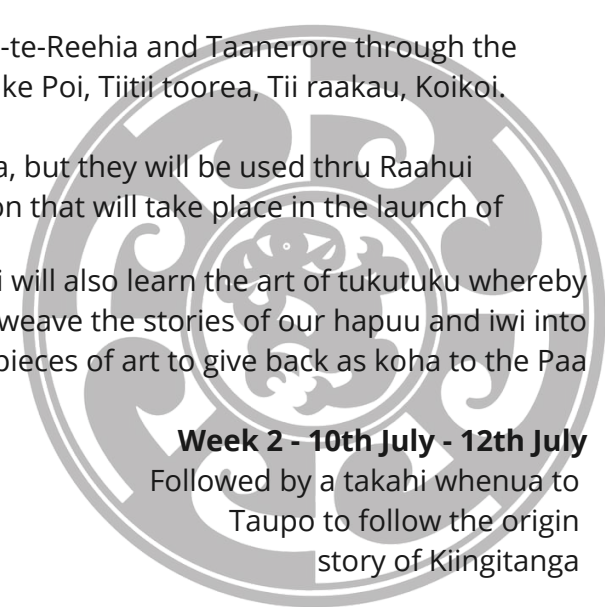
We will be exploring the realm of Hine-te-Reehia and Taanerore through the construction and use of taonga haka like Poi, Tiitii toorea, Tii raakau, Koikoi.

Not only are they making these taonga, but they will be used thru Raahui Pookeka Marae Kapa Haka Competition that will take place in the launch of Matariki.

Our tamariki will also learn the art of tukutuku whereby they will weave the stories of our hapuu and iwi into pieces of art to give back as koha to the Paa

Week 2 - 10th July - 12th July

Followed by a takahi whenua to Taupo to follow the origin story of Kiingitanga





Cost breakdown



Material	Qty	Total
Transport	3 x 12-seater vans \$869.40	\$3267.00
Accomodation	Koha ki te marae	\$500
Kai	50 people	\$1,500
Toi maori resources		\$800
The ask from the HCB		\$3,567.00



Koha - Waaahi Paa \$1500.00
 Registrations. 50 kids x \$20 = \$1,000
 Venue Waaahi Paa
 Tuakana / Kaitiaki (volunteers)

Report from Greg McCutchan regarding Community Board Flags

Pricing for flag and base to put out for HCB meetings

Company :- Flag Signs

Printed with the HCB Logo, both sides

Extra Small Teardrop flag 1.7m, double sided printing \$168.00

Comes with, Supporting Poles, Carry bag and water bag (Base weight)

Cross steel tube base \$33.00

Sub total \$201.00

GST \$30.15

Total cost \$231.15

Shipping cost is free.

Delivery time, aprox. 5 working days from placement.



To	Huntly Community Board
Report title	Works, Actions & Issues Report: Status of Items June 2023
Date:	27 June 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Vanessa Jenkins, Executive Manager, People & Capability Manager

1. Purpose of the report

Te Take moo te puurongo

To update the Huntly Community Board on actions and issues arising from the previous meeting and works underway in June.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Community Board Works, Actions & Issues Report: Status of Items for June 2023 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Huntly Community Board Works, Actions & Issues Register – June 2023
(Within report)

Huntly Community Board Actions – June 2023

	Actions	To Action	Update/Response
1.	<p>Tumata Mahuta Drive Park</p> <p>February 2023: Ms Matenga still to follow up. A request to set up a meeting with members of the Board and Council and try to establish mana whenua connection is still to be done with Vanessa and Ms Matenga within the next 6 weeks before the next Board meeting.</p>	Steph Loughnan, Open Spaces Team	<p>March 2023: Staff have reached out to mana whenua and are organising a date that suits, a meeting should hopefully be scheduled by the end of March.</p> <p>April 2023: Meeting with mana whenua was held on 26 April 2023. Next step is for mana whenua to hold separate huis within marae and report back to Council with their intentions for the reserve.</p> <p>June 2023: Waiting for mana whenua feedback.</p>
2.	<p>CCTV Cameras</p> <p>DIA funding covers installation of more cameras for the listed communities, which included Huntly. Staff to advise Cr Whyte of the staff contact who would be managing this issue.</p> <p><i>Item to remain on the schedule.</i></p>	Tracey Morgan	<p>June 2023 Upon meeting with Huntly Community Board, an early draft version of the MOU is with the legal team to review.</p>
3.	<p>Jakeman Place – Huntly Street Name</p> <p>February 2023: <i>Item to remain on schedule</i> until Street Name Policy can be revisited.</p>	Joban Singh, Roading	<p>Internal meetings are starting next week with the new Project Manager.</p> <p>June 2023: Initial Road Naming policy review meeting has been held internally. All Community Boards / Committees will be contacted in the near future to workshop / develop robust pre-approved road name lists in conjunction with local hapuu groups. Joban will be in contact with the HCB chair to progress this.</p>

	Actions	To Action	Update/Response
4.	<p>Liquor Licence</p> <p>February 2023: Specific information as to what information is wanted from the staff regarding Liquor Licencing is to be given before staff are invited to a Board meeting.</p> <p><i>Item to remain on the schedule.</i></p> <p>May 2023: What was the process to apply for a liquor license? What was the process to renew a liquor license? What opportunities were there for public input regarding liquor licenses? What was the difference between an on/off license and a supermarket? Was the Local Alcohol Policy a shrinking policy? Can you apply for a legacy license?</p>	Anthony Pipe	<p>June 2023: The following is information provided in response to questions raised by the Huntly Community Board in 2023.</p> <p>Process to apply for and renew an alcohol license and opportunities for public input.</p> <ul style="list-style-type: none"> • Applications, using the forms from the Waikato District Council (WDC) website are made to the Community Safety Support Team. The WDC website provides information relevant to applications. The link to the types of alcohol license and explanations on the website is: https://www.waikatodistrict.govt.nz/services-facilities/food-and-alcohol/alcohol-licensing/types-of-alcohol-licence • If we receive a complete application, it can take up to three months to receive your licence. • If the application is incomplete, then the timeframe will be dependent on how quickly the applicant gets the requested information back to us. • Once an application has been accepted and lodged it will then be publicly notified. • The public notice needs to be displayed for 15 working days on our website and 10 days on the proposed site where it can be seen by members of the public. • The alcohol inspector will make enquiries into the application and a site visit will be conducted. The visit doesn't need to be announced.

	Actions	To Action	Update/Response
			<ul style="list-style-type: none"> • If we receive no public objections, then no public hearing needs to take place. If we receive public objections, then once the complete file has been sent to the District Licensing Committee then a public hearing date will be set. • While the application is being publicly notified, it will be sent to the police and public health for their reports. Police and public health have 15 working days to report on the application. • Once the inspector has all the reports and the public objection period has ended then the complete file can be sent to the District Licensing Committee for a decision if there is no opposition or public objections. • If there are oppositions and/or public objections, then the complete file will be sent to the District Licensing Committee for a public hearing to be set. This may extend the time frame.
5.	<p>Huntly Railway Station</p> <p>The Station Building Relocation Project Team to follow up on the fencing that is being used and if it can be repurposed and advise the Board of the outcome.</p>	Paul McPherson	<p>June 2023:</p> <p>The debris from the building work will be removed and the security fencing reinstated to enclose the secure compound at Lake Puketirini.</p> <p>The power supply to the fence was associated with the building, and with that now relocated, a new power supply will need to be established to power the electric fence. The Project team will liaise with Open Spaces to plan the best way to enable this.</p>

	Actions	To Action	Update/Response
6.	<p>Social Procurement</p> <p>Ms Matenga & Cr Whyte along with Mrs V Jenkins to have a conversation around procurement strategy and supporting local businesses and people to become partners.</p> <p><i>Item to remain on the schedule.</i></p>	<p>Ms S Matenga, Cr Whyte, Mrs V Jenkins</p>	
7.	<p>Audit - Kerb and Channel (Greg McCutchan has received Audit)</p> <p><i>Item to remain on the schedule.</i></p>		
8.	<p>Huntly Waste Transfer Station</p> <p><i>Item to remain on the schedule.</i></p>		
9.	<p>Street Lights Service Requests</p> <p><i>Item to remain on the schedule.</i></p>		
10.	<p>Inground garden lights, Main Street, Huntly</p> <p><i>Item to remain on the schedule.</i></p>		
11.	<p>Flags</p> <p><i>Item to remain on the schedule.</i></p>		

Projects (Planned) Update (As at 12 June 2023)Lake Hakanoa Domain Tennis Courts Renewal

With the final installation of all sporting nets, the Huntly tennis courts are complete.



Completed Huntly Tennis Courts

Raahui Pookeka | Huntly Railway Station - Historic Station Building Relocation

The month of May was filled with highs, as we moved forward with our major milestone with the shifting of Huntly Rail building from its site at Lake Puketirini to the new site at the Glasgow Street rail platform.



First section crossing Tainui Bridge.

The building was uplifted on 29 May ready to start the moving process, the first half of the building was shifted on the night of the 30th of May and made its slow journey to the final location.



First section on fire during the relocation of the second section of the building.

And lows, as we are all aware the Huntly Rail building project has been dealt a heavy blow with the fire event on the night of 31 May.



Interior damage from the fire

While we await the insurance assessment process, we have placed the second half of the building on site on its permanent piles and temporarily closed the building up.



Second section being placed on its permanent foundations.

The site has been made secure in the interim until a suitable solution can be determine the best approach forward with the project.



Undamaged half of building is now in place.



Fire damaged section awaiting insurance assessor.



Fences have now been moved to provide public a clear path to the pedestrian overbridge.



End of second section of the building has been temporarily closed in.

Ruawaro Tennis Club Courts

We have received the design back from the Engineers and are working with HEB on the pricing schedule and timeline for when works can be undertaken.

Tumate Mahuta Carpark Renewal

Design has been completed and is out for pricing. Physical works date to be confirmed.

To	Huntly Community Board
Report title	Blueprint Review Survey
Date:	13 June 2023
Report Author:	Jim Ebenhoh, Planning & Policy Manager
Authorised by:	Clive Morgan; Community Growth General Manager

1. Purpose of the report

Te Take moo te puurongo

To extend an invitation for the Community Board to complete a Blueprints survey which will provide Council with further information. An email was sent to the Community Board and Community Committee Chairpersons in May 2023 and this report is a follow up to that correspondence.

2. Executive summary

Whakaraapopototanga matua

At the end of 2022, a progress update on Blueprint implementation was sent to all Community Boards and Community Committees and later reported to full Council and published on our website.

These updates and the Blueprints themselves can be found here: <https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/blueprints>.

In the correspondence from December, it was mentioned that Council would be reviewing the current 2019 Blueprints so that the 2024-2034 Long Term Plan (LTP) can be informed by an up-to-date understanding of community aspirations.

The survey below is designed to be a simple, consistent check-in to see which initiatives in the current Blueprints you would like to see retained, amended or removed from the next LTP.

I am requesting that each local area (via Board or Committee) completes it **by 30 June** to help staff and Council prepare for the next LTP. This date has been set to allow your Boards / Committees to discuss this at your next round of meetings.

Here is the survey link:

https://forms.office.com/Pages/ResponsePage.aspx?id=l4BaCVghP0q5jh6G5cJd8ExiYwn4WNBjWCy_9ZaMa1UQlg0WENTNE8xS0VLUjBSMFJT0s1NTBWSS4u

It is encouraged that all Community Boards/Committees as a whole discuss this further and consult with others in your community in formulating your feedback, however Council is not consulting directly with the general public at this time.

In the interest of efficiency and timeliness, we are hopeful that the experience and connections of the Community Boards and Committees will allow you to respond on behalf of your communities. After 30 June, feedback will be collated and proposed changes presented to Council for endorsement as an input for LTP consideration.

I understand that some communities are working on additional visioning/strategy/planning documents which may sit alongside Blueprints to assist the Council and communities with their forward work programmes.

Reviewing and continuing Blueprints will not prevent that. The Council's intent is not for Blueprints to be a straitjacket, but rather a consistent, Council-accepted list of community aspirations that can inform the LTP and other Council plans and activities.

In the meantime, the progress updates and comments may provide you with useful clarification and information on what specifically each Blueprint initiative entails, which could help you with responding to the review survey above. The link to the Huntly Blueprint page is here:

<https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/blueprints/local-area-blueprints/huntly-local-area-blueprint>

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Huntly Community Board notes the survey for the Blueprint Review closes on 30 June 2023.

4. Attachments Ngaa taapirihanga

Attachment One: Word Copy of Survey Document (available online at link below):

https://forms.office.com/Pages/ResponsePage.aspx?id=l4BaCVghP0q5jh6G5cJd8ExiYwn4WNBjWCy_9ZaMa1UQlg0WENTNE8xS0VLUjBSMFJT0s1NTBWSS4u.

Waikato District Council Blueprint – Feedback Wanted

We would like your feedback on the current District-wide Blueprint and/or Local Area Blueprints initiatives that could be considered for delivery in the 2024-2034 Long Term Plan.

Complete 10 questions in this online survey by 30 June 2023.

Your feedback will add value to the Blueprint, which represents you District and community's vision for the future and form part of the 2024-2034 Long Term plan development process.

You can find the current District-wide and Local Area Blueprints ("the Blueprint") here

<https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/blueprints>

1. Name:
2. Email:
3. Are you a member of a Local Community Board or Local Community Committee?
 - Yes (Please proceed to Question 4)
 - No (Please proceed to Question 5)
4. Which Local Community Board or Local Community Committee are you a member of?
5. Which of the Local Area Blueprints are you interested in? (Please circle one)
 - Gordonton Local Area Blueprint
 - Horotiu Local Area Blueprint
 - Huntly/Raahui Pookeka Local Area Blueprint
 - Matangi Local Area Blueprint
 - Mercer Local Area Blueprint
 - Ngaruawahia Local Area Bluepring
 - Ohinewai Local Area Blueprint
 - Pokeno Local Area Blueprint
 - Port Waikato Local Area Blueprint
 - Tamahere Local Area Blueprint
 - Taupiri Local Area Blueprint
 - Te Kauwhata Local Area Blueprint
 - Te Kowhai Local Area Blueprint

- Tuakau Local Area Blueprint
 - Raglan Local Area Blueprint
 - Rangiriri Local Area Blueprint
 - Whatawhata Local Area Blueprint
6. Which existing Blueprint initiative(s) (e.g. HU2.1) would you like Waikato District Council to consider for delivery through the 2024-2034 Long Term Plan?
 7. Which existing Blueprint initiative(s) (e.g. HU2.1) would you like Waikato District Council to **not** consider (e.g. completed or no longer relevant) for the 2024-2034 Long Term Plan?
 8. Which existing Blueprint initiative(s) (e.g. HU2.1) would you like to change and for what reasons?
 9. If you could add **one** more initiative to the Blueprint, what would it be?
 10. Please let us know if you have any further comments or suggestions?

To	Huntly Community Board
Report title	Levels of Services Schedule for the Huntly area
Date:	27 June 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Megan May, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To provide the Community Board with a Schedule of the Levels of Services offered for the Huntly area. A copy is attached for the Board's information.

2. Executive summary

Whakaraapopotanga matua

In the past, there have been requests to develop a document identifying the Levels of Services provided for each main area in the Waikato District.

The Levels of Services Schedule is not an exhaustive list of services provided, but it includes the core maintenance works that are undertaken throughout the District. The Schedule will provide a better understanding of timeframes and when works are likely to be undertaken.

This document will be uploaded to Council's website.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Huntly Community Board receives the Levels of Service Schedule report.

4. Attachments

Ngaa taapirihanga

Attachment 1 – Levels of Services Schedule – Huntly

Levels of Service - Huntly

Description of Work	Frequency/Dates Scheduled	Contractor
Boat Ramps Maintenance (Boat ramps are non-slip and have no build up of moss, lichen, algae or detritus; Boat ramp users are not injured by mollusc shells)	12 x per year Monthly around the same time each month for consistency	Citycare
Bus Stops <ul style="list-style-type: none"> Install and maintenance (WDA maintain physical structure including windows) Clean bus stops, seats, graffiti removal etc 	Repair as required and budget allows Monthly or as requested/required	WDA OCS
Cemeteries Garden maintenance/Lawn mowing Weeding, mulch evenly distributed, garden edge trimmed, plant loss reported, litter collected	Weekly (Most areas in cemeteries are PM2 mowing/garden maintenance – fortnightly)	Citycare
Drainage Maintenance & Repairs (Including small culverts) <ul style="list-style-type: none"> Culvert maintenance (walkways) Road stormwater drainage (Waikato Regional Council if Regional drains) 	Monthly As required (reactive) and to programme if non urgent	Citycare WDA
Footpaths (Hard Surfaces)		
Maintenance & renewals (Urban & Rural) <i>Please note in accordance with the Grass Verge Policy the maintenance of all grass verges which includes grass growing over footpaths is the sole responsibility of the adjacent property owner.</i>	Trip hazards (Safety issues receive a temporary asphalt mix repair with permanent repair scheduled by WDA and prioritised based on available budget) (Safety issues, other work scheduled by WDA)	WDA
Gardens/Shrub Maintenance (Parks and reserves, street gardens – annual bedding plants, ecological sites, renewals, landscaping)	Weekly to Monthly (Varies depending on location)	Citycare
Graffiti Control It is not Council policy to remove graffiti from <u>private property</u> , however, we can help with a solution in most cases. Click here to report graffiti.		
<ul style="list-style-type: none"> Council owned assets and reserves Graffiti on or in toilets/bus stops Rural & Urban District-wide (WDA for local road structures and highway structures that can be seen from the local road). 	As required (Weather dependent) Monthly/As required As required and as funding allows	Citycare OCS WDA
Illegal Dumping	Reactive response for significant visible household illegal dumping	WDA

Levels of Service - Huntly

Description of Work	Frequency/Dates Scheduled	Contractor
Lighting		
<ul style="list-style-type: none"> Inground-lights (contractor varies depending on whether lights are roading, parks or other assets) 	As required (Reactive)	WDA or WDC
<ul style="list-style-type: none"> Street Lights Maintenance & Repair in reserves, walkways, cycleways 	As required (Reactive)	Cushman & Wakefield
<ul style="list-style-type: none"> Street Lights Maintenance & Repair (including under veranda lighting) 	As programmed (Reactive)	WDA
<ul style="list-style-type: none"> Sports Lighting (Flood Lights) 	As required (Reactive)	Cushman & Wakefield
Line Marking – Sports Fields	<ul style="list-style-type: none"> 24 x per year As requested in the event application and sporting season Hard surface cricket pitches are done as required. Hard surface tennis / netball / basketball courts are done as unscheduled jobs as requested by WDC 	Citycare
Litter Control		
<ul style="list-style-type: none"> Roadside (Rural District-wide) 	Cyclic activity done when resource is available	WDA
<ul style="list-style-type: none"> Within Parks and Reserves (Depending on spec – LB1 – twice a day summer (once a day winter) / LB2 – Daily / LB3 – 3 times a week / LB4 – 3 times a week summer (once a week winter) / LB5 once a week / loose litter – once a week) 	<ul style="list-style-type: none"> Frequency depends on location, also ad hoc based on service requests Loose litter is picked up once a week all year round – additional pickups are done as requested as unscheduled works 	Citycare
Mowing		
<ul style="list-style-type: none"> Street Verges and some drainage swales if in reserve and stormwater ponds – Urban (Adjacent to Council owned properties) (Depending on spec – PM2 – weekly / PM3 – fortnightly / PM5 Fortnightly / PM4 – monthly / PM7 – 2 monthly) 	Fortnightly (Varies, automated based on previous sign off/completion date)	Citycare
<ul style="list-style-type: none"> Roadside - Rural (Both road verges and alongside footpaths/cycleways. WDA in non-urban areas outside 70km/hr zone) 	Once a year, any remaining budget allocated to second mow on main arterial roads	WDA
<ul style="list-style-type: none"> Parks & Reserves/Dog Parks (Depending on spec – PM2 – weekly / PM3 – fortnightly / PM5 Fortnightly / PM4 – monthly / PM7 – 2 monthly) 	Fortnightly	Citycare
Playground Structures – Maintenance	Fortnightly visual inspections Monthly mechanical inspections	Citycare

Levels of Service - Huntly

Description of Work	Frequency/Dates Scheduled	Contractor
	(Depending on Spec – some are checked fortnightly, others are checked weekly)	
Pump Stations	Annual electrical and mechanical inspection – February/March	Watercare
Roading		
<ul style="list-style-type: none"> Road maintenance 	As required (Reactive and to programme timeframe if non urgent)	WDA
<ul style="list-style-type: none"> Road upgrades 	Scheduled projects within the Long Term Plan	WDA
Rubbish/Litter Bins - Clearance		
<ul style="list-style-type: none"> <u>Roadside</u> <ul style="list-style-type: none"> Roadside rubbish bins are emptied every day and the big belly bins have notification system when they are full and are emptied by the Alliance as part of the run. The team who empty the litter bins daily also clean around the bins and collect litter from the kerb and channel while on site. This occurs predominately in CBD areas as that is where the bins are located. 	Daily	WDA
<ul style="list-style-type: none"> <u>Roadsides, Parks and Reserves</u> 	LB1 – twice a day summer – once a day winter LB2 – once a day all year LB3 – 3 times per week LB4 – 3 times per week – summer – once a week winter LB5 – once a week all year	Citycare
Rubbish/Litter Bins - Maintenance		
<ul style="list-style-type: none"> Roading assets and dealing with third party suppliers eg Big Belly bin company 	No budget available (Big belly maintenance covered in agreement)	WDA
<ul style="list-style-type: none"> Bins in reserves and open spaces (Depending on spec – LB1 – twice a day summer (once a day winter) / LB2 – Daily / LB3 – 3 times a week / LB4 – 3 times a week summer (once a week winter) / LB5 once a week / loose litter – once a week) 	Low Use = 52 x per year Medium Use = 116 x per year High Use = 284 x per year Premier = 508 x per year	Citycare
Rubbish/Recycling Collection		
<ul style="list-style-type: none"> Rubbish/Refuse Collection 	1 x per week	Green Gorilla
<ul style="list-style-type: none"> Recycling Collection 	1 x per week	Green Gorilla

Levels of Service - Huntly

Description of Work	Frequency/Dates Scheduled	Contractor
Spraying		
<ul style="list-style-type: none"> In reserves and some drainage swales if in reserves 	3 monthly (Weather dependent – 3 months since last spray)	Citycare
<ul style="list-style-type: none"> Roadside (outside 70km/hr zone) 	Once a year	WDA
<ul style="list-style-type: none"> Weed Spraying - Urban (Cobbles in CBDs and urban kerb and channel) 	3 x per year usually around November, February, May	WDA
Stormwater	<ul style="list-style-type: none"> The number of Stormwater flood/blockage events that affected habitable floors (expressed per 1000 connections): < 0.3 The total number of complaints received by Council about the performance of the stormwater system (expressed per 1000 connections): < 1.25 Level of compliance, number of the following Abatement, infringement notices, enforcement orders or convictions – 0 (annually – none on 2022/23) 	Watercare
Street Cleaning		
<ul style="list-style-type: none"> Car park sweeping (mechanically sweep/blow sealed carparks) 	Monthly - 12 x year	Citycare
<ul style="list-style-type: none"> Steam clean pavements – footpaths, hard surfaces 	CBD cobbles 2 x per year	WDA
<ul style="list-style-type: none"> Street Sweeping (Debris clearing all streets in CBD, kerbs in urban, sweeping intersections in rural areas through cyclic maintenance) 	2 x per year	WDA
Street Furniture/Assets Cleaning		
<ul style="list-style-type: none"> Park benches, seats, bollards, planter boxes 	Roadside only, on approved project by project basis	WDA
<ul style="list-style-type: none"> Council facilities and halls and park benches, seats, bollards, planter boxes in reserves 	As required for park furniture As required for halls	Citycare Cushman & Wakefield
Sumps – Cleaning/Clearing (Urban)	Once per year	WDA
Toilet Cleaning	Every day in main areas of district Every second/third day for rural areas	OCS Group
Tree Trimming		

Levels of Service - Huntly

Description of Work	Frequency/Dates Scheduled	Contractor
<ul style="list-style-type: none"> Urban areas and amenity trees 	Cyclic rotation 4 yearly/or as required	Asplundh
<ul style="list-style-type: none"> Rural Roadside (outside 70km/h zone) Trimming or felling 	Cyclic rotation 4 yearly/or as required for safety	WDA
Water Leaks	<ul style="list-style-type: none"> Attendance for urgent call-outs: from the time that Council receives a notification to the time that service personnel reaches the site- 60min Resolution of urgent call-outs: from the time that Council receives a notification to the time that service personnel confirms resolution of the fault or interruption – 240min Attendance for non-urgent call-outs: from the time that Council receives a notification to the time that service personnel reaches the site ≤ 3 days Resolution of non-urgent call-outs: from the time that Council receives a notification to the time that service personnel confirms resolution of the fault or interruption < 3 days The total number of complaints related to Water services received by Council (expressed per 1000 connections to the networked reticulation system): ≤ 22/1000 (District wide) 	Watercare
Water Treatment Plants	<ul style="list-style-type: none"> The extent to which the Council's drinking water supply complies with Part 4 of the drinking water standards (bacteria compliance criteria). – Must comply (and do) The extent to which the Council's drinking water supply complies with Part 5 of the drinking water standards (bacteria compliance criteria). – Must comply (and do) 	Watercare

Levels of Service - Huntly

Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#) →

- For more **information about Services and Facilities** provided by the Waikato District Council

[Click here](#) →

To help plan what's needed now and in the future in relation to maintenance and design, repairs and development various activities are undertaken, as follows:

- Weekly road inspections are undertaken by 4 Inspectors (District is split into quarters)
- Night time street lights inspections are undertaken annually
- Routine maintenance on roads carried out as required

Councilor report May-June 2023

By David Whyte

Relevant snippets from council documents / meetings.

Cyclone Gabrielle – further summary / info from infrastructure meeting

Tree Damage – emergency & remedial work

The most significant impact has been across our district wide tree assets.

The south easterly wind caught a lot of trees off guard as the prevailing wind is westerly. Huntly received the most damage. Lake Puketirini and the wider area of the reserve had at least 200 trees affected.

The Rosser Street Reserve in Huntly and surrounding reserves lost some 24 large trees with at least three times that number affected with damage. Huntly cemetery lost some 20 trees.

Caesar Roose Place and surrounding reserves as well as Fairfield Park have lost at least 20 large trees with dozens affected with damage. Great South Road in Huntly lost about 4-5 large trees with dozens damaged.

The Lake Hakanoa area lost about a dozen trees with more affected by damage. Te Kauwhata lost two large trees in the village centre as well as several on the Domain.



Urban Waste Audit This excludes Raglan and Tuaku. Thus Huntly would greatly influence this data.

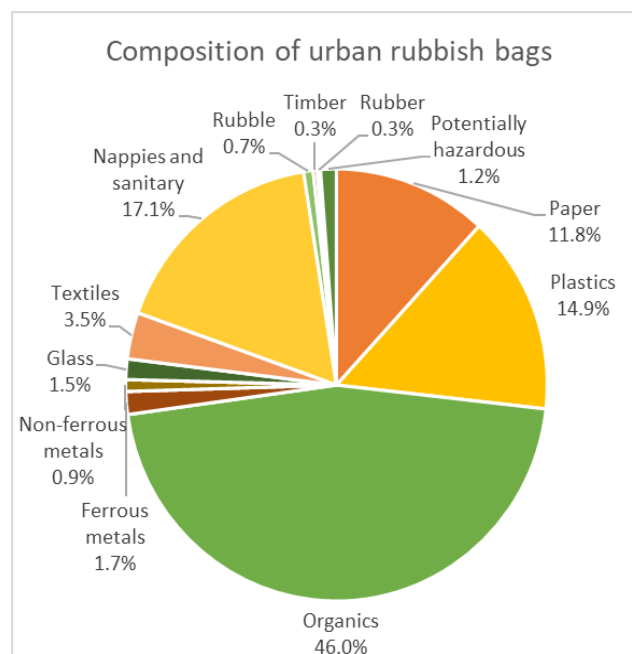
Primary composition of urban kerbside refuse bags

The average weight of a kerbside rubbish bag collected from an urban household was found to be 6.33 kg.

Organic material was the largest single component, by weight, of the urban rubbish bags, comprising 46.0% of the total. 'Nappies and sanitary' was the second largest component, comprising 17.1% of the total, 'Plastics' represented 14.9% and 'Paper' 11.8%.

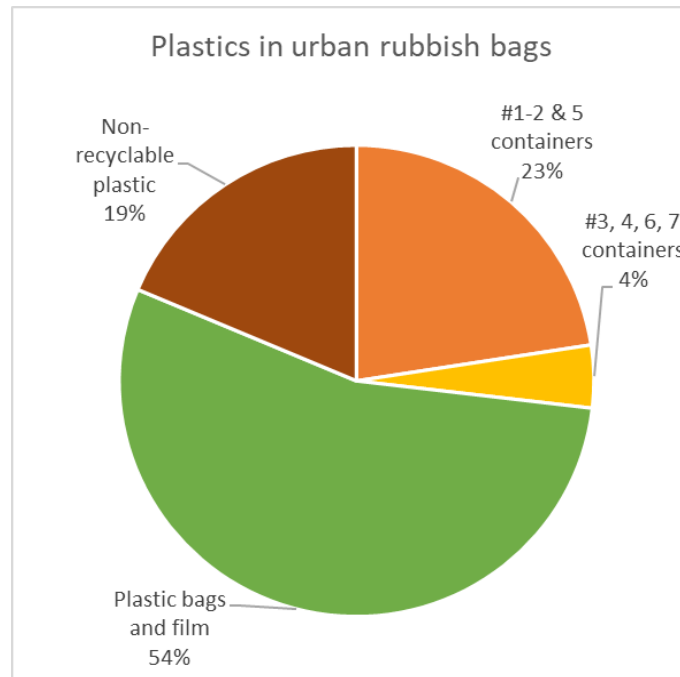
The compositions of the major primary categories are discussed in the following sections.

Primary category	Proportion of total	Mean wt. per rubbish bag	Mean weight per household
Paper	11.8%	0.75 kg	1.24 kg
Plastics	14.9%	0.95 kg	1.56 kg
Organics	46.0%	2.91 kg	4.81 kg
Ferrous metals	1.7%	0.11 kg	0.18 kg
Non-ferrous metals	0.9%	0.06 kg	0.09 kg
Glass	1.5%	0.10 kg	0.16 kg
Textiles	3.5%	0.22 kg	0.36 kg
Nappies and sanitary	17.1%	1.08 kg	1.78 kg
Rubble	0.7%	0.05 kg	0.08 kg
Timber	0.3%	0.02 kg	0.03 kg
Rubber	0.3%	0.02 kg	0.03 kg
Potentially hazardous	1.2%	0.08 kg	0.13 kg
Total	100.0%	6.33 kg	10.44 kg

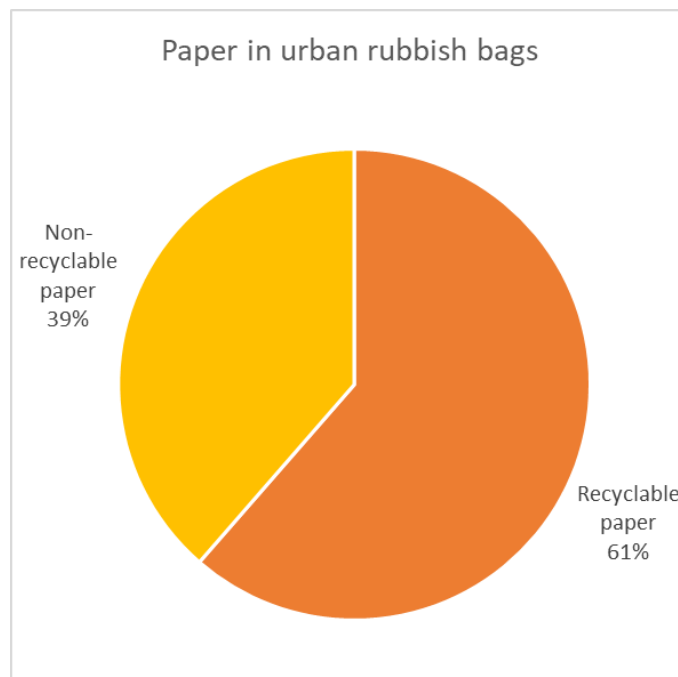


Food waste comprised 89% of the organic material. 'Food waste' included food preparation waste, left-over food waste, and substantial quantities of perished goods.

Plastics comprised 14.9% of rubbish in urban rubbish bags, by weight. The secondary components of plastic waste are shown in the figure below.



Paper comprised 11.8% of urban rubbish bags, by weight. The composition of the paper constituent of urban rubbish bags is shown in the figure below.

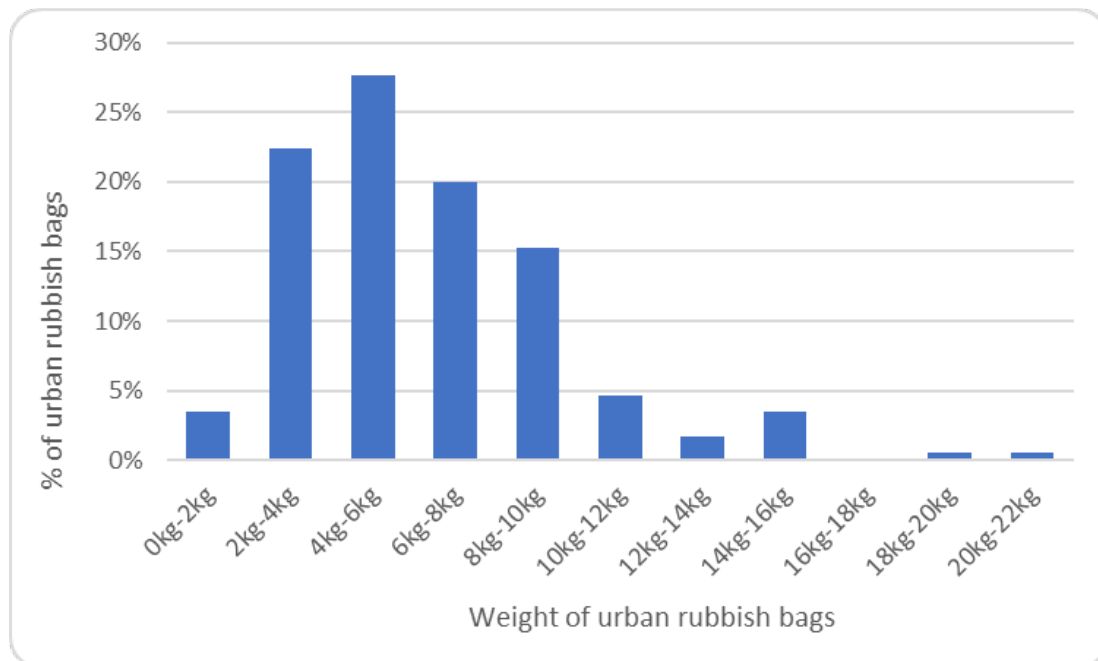


The largest component of the paper was 'Recyclable paper', which comprised 61% of paper. This component included office paper, newspapers, magazines, junk mail, paper packaging, cardboard and envelopes. 'Non-recyclable paper' comprised 39% of paper waste. This category is not accepted for recycling by Waikato District's recycling collection, and includes laminated paper, sandpaper, wallpaper, and food-contaminated paper.

A proportion of the recyclable paper was from takeaway food wrapping. Heavily food-contaminated paper was classified as 'non-recyclable paper' but less contaminated paper was considered to be recyclable for the purposes of this research.

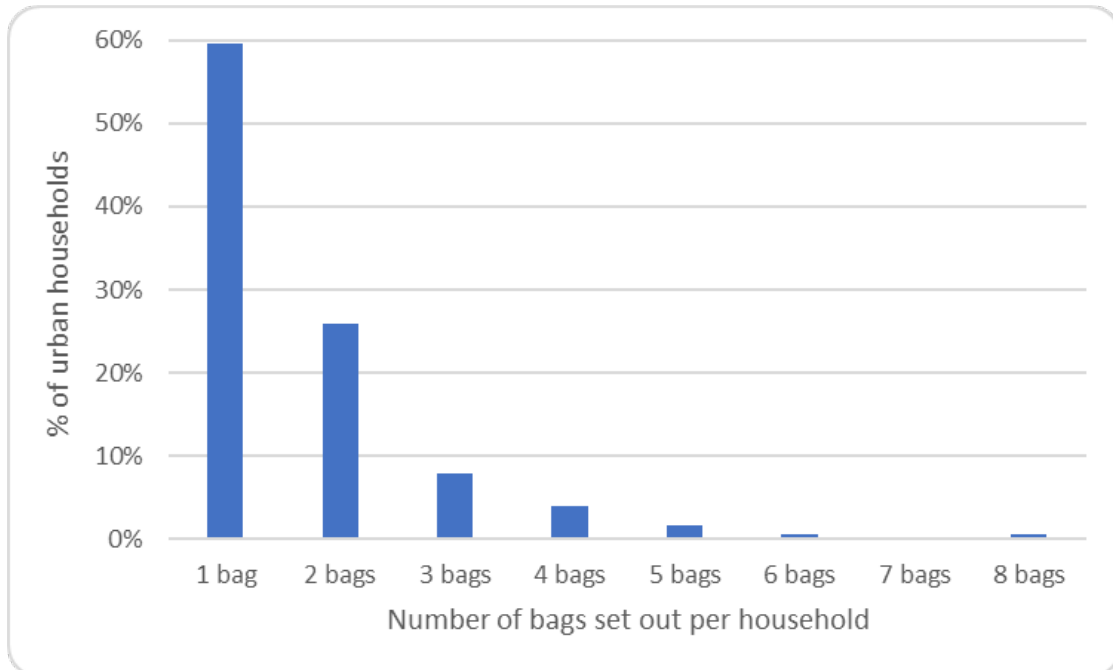
Distribution of urban refuse bag weights

The average bag weight in urban Waikato District was 6.33 kg. The lightest bag was 1.02 kg and the heaviest 20.44 kg. The distribution of the bag weights is shown in the figure below.



The above chart shows the proportion of urban rubbish bags that fall within each weight range. Fifty-four per cent weighed less than 6 kg, 35% weighed between 6 and 10 kg, and 11% weighed more than 10 kg.

Distribution of urban kerbside refuse bag put-out



Almost 60% of urban households set out one rubbish bag, 26% set out two bags, and 8% set out three bags. Seven per cent of households set out more than three bags.

The Huntly WWTP Upgrade [WWTP = waste water treatment plant]

Design work for the interim upgrade at Huntly and Ngāruawāhia is underway. An innovation and affordable options review is also commencing for the ultimate Huntly MBR Upgrade, with a key focus on the high cost item, the Biological Nutrient Removal (BNR) process.

A project is proposed in the LTP to be implemented 2025 – 2028 however the need to have a compliant discharge for Sleepyhead development to connect to has brought funding for the design and consenting components forward.

Current Commitments: Process Design and Discharge Consenting
 \$2.5M funding brought forward. Current LTP funding \$46.6M
 (2025-2028)

Worked on the issues raised by Waahi Paa, on Blueprint, on service requests, as well as the plethora of meetings, workshops and training.

Keeping track of service requests and following up when not completed is something I will return to, so that I can isolate what gets done easily and simply vs what doesn't.