

Agenda for a meeting of the Ngaruawahia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 20 JUNE 2023** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas, however members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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6.6 Councillors' Report Written/Verbal

6.7 Community Board Members' Report Verbal

GJ Ion
CHIEF EXECUTIVE

To	Ngaruawahia Community Board
Report title	Confirmation of Minutes
Date:	Tuesday, 13 June 2023
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday, 9 May 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday, 9 May 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – NCB Meeting Minutes – 9 May 2023.

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 9 MAY 2023** commencing at **6.00pm**

Present:

Ms K Morgan (Chairperson)
Mr J Ayers
Ms D Firth
Cr E Patterson
Ms V Rice
Cr T Turner
Mr G Wiechern

Attending:

Her Worship the Mayor, Mrs JA Church – *from 6.18pm until 6.48pm*
Mr K Abbot (Projects & Innovation Manager) – from
Sergeant H Martin (NZ Police – Ngaruawahia)

Ms E Saunders (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Greg/Dianne)

THAT an apology for:

- a. non-attendance from Ms K Hooker be accepted; and
- b. lateness from Mr K Abbot be accepted.

CARRIED

NCB2305/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Patterson/Venessa)

THAT:

- a. the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday, 9 May 2023 be confirmed and all items therein be considered in open meeting; and
- b. all reports be received.

CARRIED

NCB2305/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Greg/Jack)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday, 28 March 2023 be confirmed as a true and correct record of that meeting.

CARRIED

NCB2305/03

PUBLIC FORUM

Agenda Item 5

The following items were discussed at the public forum:

Community Police Update:

- Sergeant Hayden Martin from NZ Police – Ngaruawahia Station attended and gave a brief update on the policing activities in Ngaruawahia.
- Burglary Statistics have risen in Ngaruawahia but it was noted that 10% of criminals will be responsible for 90% of the crime. Police are actively working to do their best to reduce this.

- A question was raised from Cr Patterson around the issues with motorbike riders around the community. Sergeant Harvey advised that Police are aware this is a concern in the community and they have had a few engagement evenings with communities in Taupiri and Hopuhopu. NZ Police are hampered by safety and policy but bikes are taken from offenders if they are caught riding dangerously and they are impounding bikes when they can. It is an issue that is definitely on the Police radar and there is an active response to this.
- A question was raised around the Ngaruawahia Police Station and how often it is manned by staff. The hours that the station are manned are Monday to Friday from 8am to 4pm. There are rare occasions that it is not manned during this time due to staff breaks or appointments but there is an effort to ensure this on an exception basis.

Severe Incidents in the Community – Support Available:

- A question was raised around serious and traumatic events that happen in the community – particularly those events that result in a fatality. Is there anything that the Board can do to facilitate support for affected parties in these events or a support network that they can point the community towards?
- It was noted by Police that this all depends on the privacy of those affected and what affected whaanau want in terms of support. It was acknowledged that there was room for Police to improve in this space with the aftermath of accidents and keeping community updated and informed, however first and foremost the job needed to be done.
- What support network is there for the community members and businesses that may experience trauma or need assistance when a traumatic accident occurs? Is there anything in place when businesses have to close for the day or when staff witness something that affects them? Could a support network be created for these types of events to ensure all parties affected have the support they need?
- Is there a Victim Support for Business Owners when a traumatic event occurs or something effects them? It would be great to investigate this further to see if there is something that can be done or if there is already things in place that can be accessed.
- Camera Trust: Police were grateful for the access they have to the cameras around town that could assist with any incidents that occurred. It was acknowledged though that there needed to be more thought at a higher level about cameras moving forward. Cameras should not be owned by Police to ensure transparency and that the community understand that “Big Brother is not watching”. Council owns the hardware and Police can access when required.

Bridge Jumping – Ngaruawahia Train Bridge:

- The Mayor raised a question in regards to children still jumping off the car & train bridges over the Waikato River during the summer. It was noted that this still seems to be an issue and wanted to know if there is anything that is actively being done in this space? Is this something that Council could discuss further with Kiwirail and NZ Police?
- It was noted that the Board had been looking at this issue for some years now and different options were explored including safety educational events for school age children at the Point with all different parties (Police, Roding, Fire Service, NZ Water Safety etc.) in attendance. Different schools would bring students down to the point for either a morning or afternoon session and it was extremely beneficial.
- The Board had also been subsidising the entry fee into the town pools for the last 2-3 years to try and entice the community to utilise the community pools so the Board have been very proactive in this space to look at solutions for safe swimming.
- Different solutions and possibilities were discussed at length by the Board and Sergeant Harvey along with concerns around liability should any injuries occur. Kiwirail are still undertaking school visits with children and had been proactive in that area.
- A question was raised around cameras in the area and if Police could see who is jumping and if so, do they actively follow up with those whaanau to have conversations? A further question was raised around Council and whether they have the capacity or the risk appetite to look at solutions for jumping into the river for community members? As Ngaruawahia, Taupiri and Hopuhopu are going through a structure plan it might be a good time to address this issue?

REPORTS

Discretionary Fund Report Agenda Item 6.1

The report was received [*NCB2305/02 refers*] and discussion was held.

- The Chairperson met with Finance to go over the Discretionary Funding report and to get more clarification around the payments and commitments and how the report reads.
- Ms Rice is going to go over the camera licencing trust invoices to see what is outstanding and what has been paid to date from finance.
- The Chairperson and Ms Rice would have another meeting with Finance to go over the Discretionary Funding report to see what invoices have been paid to date and to clarify further what a commitment is vs payment made.
- The Chairperson provided the Board with an update on the Discretionary Funding training that the funding representatives from all boards attended and what the process was going to be moving forward.

ACTION: Democracy Advisor to follow up with Finance to check payments for NCB2202/03 (Anzac Flags) and NCB2206/05 (Matariki Festival – Te Whare Toi O Ngaruawahia) to confirm if payment has been made.

Discretionary Fund Applications
Agenda Item 6.2

The report was received [*NCB2305/02 refers*] and discussion was held.

- There was no representative from the Graham Dingle Trust in attendance to speak further to the application.
- The Board had a few questions about the application in respect of which schools would be benefiting from this programme? Is it just one school in Ngaruawahia or all schools?
- What are the benefits of this programme? Hard to see on the application what the benefits to the community will be.
- Accountability Form from the last funding application Graham Dingle received has not yet been received by the Board or Council.
- It was determined that it was hard to make a decision on this application without the applicant being here to answer the further questions the Board have. It was decided to defer the application until the next Board workshop which is taking place at the end of the month and to invite the applicant to be present.

ACTION: Funding Representative (The Chairperson) is to contact the applicant and invite them to attend the next Community Board workshop to allow the Board to seek further information and get clarity on the benefits that this application will have to the wider community.

Resolved: (Cr Patterson/Cr Turner)

THAT the Ngāruawāhia Community Board:

Defer the application for funding from Graham Dingle Foundation until the next Community Board workshop with the applicant being invited to attend to answer further questions and provide information for the Board.

CARRIED

NCB2305/04

Ngaruawahia Works, Actions & Issues Report: Status of Items March 2023
Agenda Item 6.3

The report was received [*NCB2305/02 refers*] and discussion was held. It was advised that all the projects on this report have Project Managers allocated.

Street Naming:

- A Street Naming workshop needed to be had to get more names on the list. Who should attend this workshop from the community? Is this something we could put out on social media to the community to invite everyone to attend or submit their ideas?
- It was noted that if the Board go out to the wider community it could create more work and raise more questions. The Rooding team are meeting on the 28 April 2023 with the Community Board to get the process rolling and to organise a workshop to get more names on the list.

Point Public Toilet:

- No further update provided.

Infrastructure Acceleration Fund:

- Cr Patterson, the Growth & Analytics Manager & Mr Wiechern met with the Developer and he will re-engage with the Board once the detailed designs and initial iwi engagement are completed. The Board could look at doing a workshop with the developer once this was done. It was noted that this would hopefully be done by the end of the month.
- A brief discussion was had around the housing on Galbraith Street – was there any further update on this? It was noted that there is no further update at this time but the Board noticed that the housing that has been built to date does not appear to be popular – a duplex has been on the market for some time now.

Ngaruawahia War Memorial Hall:

- No further update provided.

Sportsfield Lighting – Paterson Park:

- It was noted that it was good to see progress in this space.
- The field lines have been marked at Paterson Park.

Ngaruawahia Aquatic Centre:

- No further update provided.

Panthers League Ground Carpark:

- No further update provided.

Perry Bridge Lighting – Power System Replacement:

- This has been a long process and has been in our system for a few years now. Is this a Community Board issue or something that should be left with Perry's to follow up? There have been gains made in this space and Cr Patterson will give some feedback at the next Community Board workshop.

Street Lights – Service Requests raised for lights out:

- There are lights out down the main street, by the Kingitanga Reserve and outside the Delta Tavern. Accountability and Levels of Service need to be followed up on so this needs to be added to the Works & Issues Report moving forward so the Board can monitor progress.

Galbraith Kindergarten:

- Traffic calming has been done on Herschel Street in the last few months to a year. Works were undertaken but traffic issues are still ongoing. The Arts Centre across the road and the new Anexa Vets also across the road has increased the traffic volume.

Civil Defence:

- Civil Defence Staff to consider holding a workshop for Community Boards to discuss local emergency management plans and establish an emergency management template that can be utilised by all community boards across the district.

ACTION: Street Light Maintenance and outstanding Service Requests raised to be inputted into the Works & Issues Report moving forward. There have been service requests raised by members of the community but lights are still not working.

ACTION: Galbraith Kindergarten traffic issue to be added to the Works & Issues Report moving forward.

Early Engagement Feedback for the Freedom Camping Bylaw 2023

Agenda Item 6.4

The report was received [NCB2305/02 refers] and discussion was held. Mr Wiechern presented a Freedom Camping Report to the Board for consideration and discussion.

Mr Wiechern Presentation/Bylaw Discussion:

- Mr Wiechern gave a brief overview of the report he submitted to the Board and in particular wanted to highlight what other Councils around the country are doing to support and promote Freedom Camping in their communities.

- Mr Wiechern outlined the benefits of supporting Freedom Camping including the costs of Camp Grounds being rather expensive at the moment along with other accommodation options. Freedom Camping is becoming a more popular option for travellers.
- It was noted that the costs of freedom camping to ratepayers is very minimal (small environmental footprint with waste/recycling) but the benefits to ratepayers by supporting Freedom Camping is having campers spend money in the local businesses (food/laundry/fuel etc.) which would be an economic plus.
- It was noted that there are over 60,000 members NZ wide of the NZ Motor Caravan Association. There are more people that are going with the Freedom Camping route and could be widely supported in Ngaruawahia.
- The Board thanked Mr Wiechern for his report and are happy for him to provide feedback on the Bylaw on behalf of the Ngaruawahia Community Board.
- Mr Abbot confirmed what the Freedom Camping Bylaw is specifically looking at. It is not looking at economic benefits or requesting support from the community but reviewing and creating restricted and prohibited areas that are in alignment with the relevant legislation in the Freedom Camping Act 2011.
- Mr Wiechern confirmed that he will provide the feedback and submission on behalf of the Ngaruawahia Community Board to Council.

Resolved: (Ms K Morgan/Cr Turner)

THAT the Ngaruawahia Community Board notes the early engagement feedback for the Freedom Camping Bylaw 2023 is due on Friday, 19 May 2023.

CARRIED

NCB2305/05

Chairperson's Report
Agenda Item 6.5

The Chairperson gave a verbal report on the following items:

- The Chairperson has attended a lot of workshops and engagement meetings at Council over the last few weeks which has been informative and interesting. It has been great to be able to sit at the table and have these interactions with not only Elected Members but Council Staff.
- The Chairperson attend the Growth Projections Workshop and it was noted that the statistics provided were based on a Waikato University Report rather than the Census statistics. The Census statistics would not be available for another year at least. The growth figures for Ngaruawahia looked very good particularly over the next 10 years.

- It was noted that the growth statistics were based on land use and zoning of land in the communities and Ngaruawahia is roughly projected to have growth to 10,000 residents by 2050.
- The Chairperson attended the Strategic Priority Setting Workshops (x3) in the Council Chambers it was another good opportunity to get an understanding of what is also happening in other communities in the Waikato District.
- Council representatives attended the tangi of Pokaia Nepia last week and whilst it was good to see Council representatives in attendance to express their thanks and appreciation for all the work that Mr Nepia has undertaken for Council it was also noted that next time it would be great to extend the invitation to the Ngaruawahia Community Board if they wish to attend tangi with Council.
- It was confirmed that the next Ngaruawahia Community Board out of cycle workshop is scheduled for 30 May.

Councillor's Reports

Agenda Item 6.6

A written report from Cr T Turner was received [NCB2305/02 refers] and further discussion was held as follows:

- Cr Turner provided a written report which outlined all the meetings, workshops, community events and other hui that she has attended over the last 6 weeks.
- Now that Cr inductions are slowing down hopefully would not be so many appointments to attend.
- Cr Turner expressed her thanks to both Cr Patterson and Cr Gibb for showing guidance and support as she navigates this new role within Council.
- The mana whenua forum is still being worked on by Cr Turner and it was noted that whilst some marae seem hesitant she is still working on the engagement with marae to ensure there is trust in the process. Cr Turner and Cr Matatahi-Poutapu are working on this in tandem in their respective areas.
- The Chairperson acknowledged the awesome work that Cr Turner had done not only as a new Councillor but being a Councillor in a new Maaori ward. Cr Turner is really driving the role forward and is navigating this new space well.

Verbal Update from Cr Patterson:

- Cr Patterson advised that it has been a very busy time in Council and also acknowledged all the hard work Cr Turner is doing in her space.
- Cr Turner and Cr Patterson have been working on templates for papakainga housing and the process around that.
- It was noted that it was great to see the Waipa Tavern is finally demolished. Cr Patterson will hopefully have a better understanding as to the next steps for this space soon.
- Cr Patterson and Cr Turner have been attending meetings with the Whatawhata Community and noted that the new community hall opens at the end of the month which is a fantastic facility the community will really enjoy.
- It was noted that with all the different workshops and meetings that have been happening at Council it has been good to see the Ngaruawahia Community representatives there and having a voice in that space.
- It was confirmed that a press release went out regarding the rate increases that are rolling out in July 2023. Both Councillors have been having conversations with community members who have raised concerns or issues and have been transparent in those discussions. The engagement and communications from Council could have been much better in this space and would enable Board members to be fully equipped to deal with any queries coming from community members.

Community Board Members' Report

Agenda Item 6.7

Members provided a verbal report on the following issues:

- Mr Ayers gave the Board an update with the Daffodil planting that is coming up. Planning for planting will be underway when the weather improves. He is looking to see whether Horotiu want some more bulbs and where they will go in that Community. Mr Ayers advised that they have roughly 4,000 bulbs so they are just figuring out where they are going to go and Mr Ayers will keep the Board updated.
- Photos of the Waipa Esplanade Walking Track were circulated to the Board by Mr Ayers prior the meeting. It was noted that part of the track had subsided and was filled with rocks which looks terrible. The track is still needing to be fixed but it has been over a month now. There needs to be an update given to the Board with where things are at with the track. – Mr Abbot confirmed that it is still fenced off and is not to be accessed whilst it's being repaired. Mr Abbot will confirm with Communications that signage is still in place.

- Mr Wiechern and Ms Firth have the reference group meeting this Thursday evening. The Chairperson reminded the Board of the Councillor and Community Board Catch Up meeting upcoming on the 17 May at 3.30pm. The Chairperson and Deputy Chairperson are also attending the Charing effective meetings workshop on the 21 May in the Council Chambers.
- Congratulations from the Board to Cr Gibb who is now the President of Business and Professional Women NZ for the next two years – amazing effort!
- It was noted that Anzac Day went really well for the community and it was fantastic to see a large contingent of community members out in force to pay tribute.

ACTION: Waipa Esplanade Walking Track – Item to be added to the Works & Issues Report and Mr Abbot to follow up with the Communications Team to see about signage for the area that is currently fenced off.

There being no further business the meeting was declared closed at 8.26PM.

Minutes approved and confirmed this day of 2023.

Ms K Morgan
CHAIRPERSON

To	Ngaruawahia Community Board
Report title	Discretionary Fund Report to 8 June 2023
Date:	20 June 2023
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Ngaruawahia Community Board on the Discretionary fund spend to date, commitments and balance as at 8 June 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Ngaruawahia Community Board receives the Discretionary Fund report to 8 June 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 08 June 2023

NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)
As at Date: 08-Jun-2023

			GL 1.205.1704
2022/23 Annual Plan			20,999.00
Carry forward from 2021/22			92,372.00
Total Funding			113,371.00
Income			-
Total Income			-
Expenditure			
18-May-22	Payment of \$2,750.00 (incl. GST) towards the cost of building improvement for Hope Rising Farm Trust transfer from the Te Mana O Te Rangi Reserve Commitment	NCB2205/04	2,750.00
05-Jul-22	Payment of \$3,130.00 (excl. GST) to Te Whare Toi O Ngaaruawaahia towards the cost of the Matariki Festival transfer from the Te Mana O Te Rangi Reserve Commitment	NCB2206/04	3,130.00
07-Nov-22	Payment of \$2,549.50 (inc. GST) to Belgravia Leisure towards the cost of it's local swimming programme for the 2021 - 2022 season from the Discretionary Fund	NCB2210/09	2,216.96
11-Nov-22	Payment of \$2,482.06 (excl. GST) to the Ngaruawahia Community House towards the cost of the 'Shot Bro' performance in Ngaruawahia from the Discretionary Fund	NCB2210/08	2,482.06
15-Nov-22	Payment of \$4,000.00 (excl GST) to Ngaruawahia Community Patrol for repairs and maintenance to patrol car and insurance/gas costs.	NCB2209/04	4,000.00
27-Feb-23	Commitment of \$5,000 (GST exclusive) to Ngaruawahia Bowling Club for remedial repairs invoice 114	NCB2207/06	5,000.00
01-Mar-23	Payment of \$2,000 to the Ngaruawahia High School towards the costs relating to the Ngaruawahia Dog Agility Park project. Funds from the discretionary fund will be utilised for the installation of equipment at the Dog Agility Park.	NCB2012/03	1,739.13
28-Mar-23	Payment of \$2,950.00 (excl GST) towards the ANZAC Day commemorations and the erection of the White Crosses to the Ngaruawahia RSA	NCB2303/04	2,950.00
23-May-23	Payment to Cornerstone Security inv 0788 for ongoing Security Project in Ngaruawahia	NCB2106/04	22,581.17
Total Expenditure			46,849.32
Net Funding Remaining (Excluding commitments)			66,521.68
Commitments			
13-Nov-18	Te Mana o Te Rangi Reserve - includes \$500 commitment for an opening ceremony (NCB1906/04). 08/09/20 Commitment increased by \$20,000 (NCB2009/04)	NCB1811/04 NCB1906/04 NCB2009/04	40,000.00
22-Mar-22	Less Payment made \$2,750.00 (excl GST) towards the installation of ANZAC Street Flags from Te Mana o Te Rangi Reserve	NCB2202/03	(2,750.00)
03-May-22	Less payment made of \$2,750 (incl. GST) towards the cost of building improvement for Hope Rising Farm Trust transfer from the Te Mana O Te Rangi Reserve Commitment	NCB2205/04	(2,391.30)
14-Jun-22	Less payment made of \$3130 (excl. GST) to Te Whare Toi O Ngaaruawaahia towards the cost of the Matariki Festival transfer from the Te Mana O Te Rangi Reserve Commitment	NCB2206/05	(3,130.00)
04-Nov-19	Ngaruawahia Railway Bridge commitment: 50% subsidy of Ngaruawahia pool 18/19 (NCB1811/04) & 19/20. (NCB1911/09) & 21/22 (NCB2111/05)	NCB1811/04 NCB1911/09 NCB2111/05	10,000.00
	Less : Payments made to Belgravia Leisure for Pool Admissions (23/01/2020)		(1,309.74)
	Less : Payments made to Belgravia Leisure for Pool Admissions (28/02/2020)	NCB2006/04	(903.97)
	Less : Payments made to Belgravia Leisure for Pool Admissions (26/03/2020)	NCB2002/01	(334.78)
	Less : Payments made to Belgravia Leisure for Pool Admissions (12/04/2022)	NCB2210/09	(2,216.96)
15-Jun-21	Commitment of \$25,000 allocated to an ongoing Security Project in Ngaruawahia	NCB2106/04	25,000.00
23-May-23	Less Payment Inv 07888 dated 01/06/2022 Cornerstone Security		(22,581.17)
22-Feb-22	Commitment to Camera Licensing Trust of \$20,000 (excl GST) towards the cost of Security Camera Project in Ngaruawahia	NCB2202/05	20,000.00
Total Commitments			59,382.08
Net Funding Remaining (Including commitments)			7,139.60

To	Ngaruawahia Community Board
Report title	Works, Actions & Issues Report: Status of Items June 2023
Date:	20 June 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Kurt Abbott, Executive Manager, Projects & Innovation

1. Purpose of the report

Te Take moo te puurongo

To update the Ngaruawahia Community Board on actions and issues arising from the previous meeting and works underway in June.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Ngaruawahia Community Board Works, Actions & Issues Report: Status of Items for June 2023 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Ngaruawahia Community Board Works, Actions & Issues Register – June 2023 (Within report)

Ngaruawahia Community Board Actions – June 2023

	Actions	To Action	Update/Response
1.	<p>Street Names</p> <p>Ms E Wilson to provide an updated report to the Board of the full list of street names over the last 3 years and the history of approved names and where the approved names are now being used.</p> <p>February 2023 Update:</p> <p>A workshop is to be organised with the Board and Roding Team for later on in 2023 to look at more street names for the Ngaruawahia approved list.</p>	<p>Roding, Ellen Wilson</p>	<p>The Ngaruawahia Community Board will have a workshop this year to select more names for the pre-approved road name list. The names in this report that can be added to the pre-approved road name list will form part of the Board's workshop.</p> <p>A review of the Waikato District Council Road Naming Policy is also being undertaken in 2023 to improve the Road Naming process.</p> <p><u>Attachments:</u></p> <ul style="list-style-type: none"> • Attachment 1 – NCB approved road names 2016 – 2022 • Attachment 2 – NCB pre-approved road name list with names used • Attachment 3 – 2015 list of approved and suggested NCB names – not on current list <p>March2023: The Team will contact the Board Chair by the end of April to organise a suitable time to schedule the workshop.</p> <p>April 2023: Ellen Wilson is meeting with Kiri Morgan on 28 April 2023 to discuss arrangements and organise a workshop for the Board regarding updating the approved Road Name list.</p> <p>June 2023: NCB confirmed at their meeting on Tuesday 9 May 2023 to hold a workshop to build a list of pre-approved Road Names on 30 May.</p>

	Actions	To Action	Update/Response
			Roading team members will be present at this meeting. NCB will consult with the local hapu / Iwi to add additional names once there is a draft list of names they wish to use.
2.	Public Toilets at The Point Reserve Update on status of work for the Public Toilet at The Point Reserve.	Kirsty Wellington/Patrick Edwards	<p>Proposed new location, closer to the playground - awaiting approval.</p> <p>The toilet unit will be completed as a variation to the modular construction contract. Tender will close 12 May 2023.</p> <p>Currently working to confirm the budget available from the insurance settlement and identify any cost difference between completing the new toilet block at the current location versus the proposed location. The cost estimates will allow for all business owners to agree the budget contributions to complete the new toilet, pumphouse building envelope.</p> <p>June 2023:</p> <p>The toilet block tenders closed but with a disappointing response so we are currently re-engaging with the market in order to understand why the interest was low but also what impediments are in the way preventing contractors from completing projects within WDC's timeframes.</p> <p>Detailed design is underway for the WSL pump shed building and this will be sent to the market for pricing in due course. The process has been somewhat complicated by the need to decide formal IL grading for the building, as well as the insurance requirements but work is progressing, albeit not as quickly as we would like.</p>

	Actions	To Action	Update/Response
3.	<p>Infrastructure Acceleration Fund - Festival Way/Galbraith Street</p> <p>Mr W Gauntlett or Mr P Henderson be invited to attend the next Community Board meeting or organise a workshop with the Board and members of the community to answer questions and concerns raised by the report.</p>	W Gauntlett/Peter Henderson	<p>Will, Pete and Patrick met with Councillor Patterson and Greg Wiechern and agreed that Patrick would re-engage with the Community Board once the detailed designs and initial iwi engagement were completed.</p> <p>June 2023: Iwi have come back with constructive feedback and agreed in principle with our design philosophy. This is now being converted to detailed design, along with specialist contractor input and we aim to complete this and have full construction documents available by mid-June with a view to going to the market for tender by end of June. We will engage with the Community board again soon.</p>
4.	Street Light Maintenance/Service Requests	WDA / Pauline Giles / Attinder	<p>There are three lights along Great South Road, Ngaruawahia that are not working due to a WEL cable fault.</p> <p>WEL has an active job in their system, but unfortunately are unable to advise of an ETR at this stage.</p>
5.	<p>Waipa Esplanade Walking Track Signage</p> <p>Mr Abbot to follow up with the Communications Team to see about signage for the area that is currently fenced off.</p>	Stephanie Loughnan	Signs will be installed by 2 nd June 2023.
6.	<p>Galbraith Kindergarten Traffic Issue</p> <p><i>To remain on Schedule</i></p>	Grant/Attinder	

	Actions	To Action	Update/Response
7.	Structure Plan Update <i>To remain on Schedule</i>	Donna Tracey/Fletcher Bell	<ul style="list-style-type: none"> • It was noted that a relevant meeting relating to this item would be held later in the week. • Te Huia Natural Resources have met with Taupiri, Turangawaewae, & Ngati Tamainupo to help inform the cultural assessment. • Vision and Principal session outcomes from the reference group were circulated to the wider community boards for feedback by 16 June 2023 • Elsa, Donna, & Fletcher met with a Taupiri Developer in the south, to look at indicative development plans.

Ngaruawahia Works (As of 30 May 2023)**Ngaruawahia Hall**

The building consent for the accessibility toilet has been submitted. Staff anticipate the Hall improvements Request for Tender to go to the market in early June, once building consent has been obtained, and the tender documents finalised.

Sportsfield Lighting – Paterson Park

The design of the lighting is being updated to reflect a different type of luminaire which will aid significantly in reducing the light spill on surrounding properties. Then staff will be consulting with properties affected by light spill.

Ngaruawahia Aquatic Centre

The concept design has been provided and is being reviewed.

Panthers League Ground Carpark

The Community Connections team will liaise with the club to work out the best time for physical works to take place, likely at the end of the league season due to the disruption this project will likely cause to car park users.

Perry Bridge Lighting – Power System Replacement

Discussions on a replacement power supply for the lighting system supplier/installer are continuing.

To	Ngaruawahia Community Board
Report title	Levels of Services Schedule for the Ngaruawahia area
Date:	20 June 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Megan May, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To provide the Community Board with a Schedule of the Levels of Services offered for the Ngaruawahia area. A copy is attached for the Board's information.

2. Executive summary

Whakaraapopototanga matua

In the past, there have been requests to develop a document identifying the Levels of Services provided for each main area in the Waikato District.

The Levels of Services Schedule is not an exhaustive list of services provided, but it includes the core maintenance works that are undertaken throughout the District. The Schedule will provide a better understanding of timeframes and when works are likely to be undertaken.

This document will be uploaded to Council's website.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Ngaruawahia Community Board receives the Levels of Services Schedule report.

4. Attachments

Ngaa taapirihanga

Attachment 1 – Levels of Services Schedule – Ngaruawahia

Levels of Services - Ngaruawahia

Description of Work	Frequency/Dates Scheduled	Contractor
Boat Ramps Maintenance (Boat ramps are non-slip and have no build up of moss, lichen, algae or detritus; Boat ramp users are not injured by mollusc shells)	12 x per year Monthly around the same time each month for consistency	Citycare
Bus Stops		
<ul style="list-style-type: none"> Install and maintenance (WDA maintain physical structure including windows) 	Repair as required and budget allows	WDA
<ul style="list-style-type: none"> Clean bus stops, seats, graffiti removal etc 	Monthly or as requested/required	OCS
Cemeteries		
Garden maintenance/Lawn mowing Weeding, mulch evenly distributed, garden edge trimmed, plant loss reported, litter collected	Weekly (Most areas in cemeteries are PM2 mowing/garden maintenance – fortnightly)	Citycare
Drainage Maintenance & Repairs (Including small culverts)		
<ul style="list-style-type: none"> Culvert maintenance (walkways) 	Monthly	Citycare
<ul style="list-style-type: none"> Road stormwater drainage (Waikato Regional Council if Regional drains) 	As required (reactive) and to programme if non urgent	WDA
Footpaths (Hard Surfaces)		
Maintenance & renewals (Urban & Rural) <i>Please note in accordance with the Grass Verge Policy the maintenance of all grass verges which includes grass growing over footpaths is the sole responsibility of the adjacent property owner.</i>	Trip hazards (Safety issues receive a temporary asphalt mix repair with permanent repair scheduled by WDA and prioritised based on available budget)	WDA
Gardens/Shrub Maintenance (Parks and reserves, street gardens – annual bedding plants, ecological sites, renewals, landscaping)	Weekly to Monthly (Varies depending on location)	Citycare
Graffiti Control It is not Council policy to remove graffiti from <u>private property</u> , however, we can help with a solution in most cases. Click here to report graffiti.		
<ul style="list-style-type: none"> Council owned assets and reserves 	As required (Weather dependent)	Citycare
<ul style="list-style-type: none"> Graffiti on or in toilets/bus stops 	Monthly/As required	OCS
<ul style="list-style-type: none"> Rural & Urban District-wide (WDA for local road structures and highway structures that can be seen from the local road). 	As required and as funding allows	WDA

Levels of Service - Ngaruawahia

Description of Work	Frequency/Dates Scheduled	Contractor
Illegal Dumping	Reactive response for significant visible household illegal dumping	WDA
Lighting		
<ul style="list-style-type: none"> Inground-lights (contractor varies depending on whether lights are roading, parks or other assets) 	As required (Reactive)	WDA or WDC
<ul style="list-style-type: none"> Street Lights Maintenance & Repair in reserves, walkways, cycleways 	As required (Reactive)	Cushman & Wakefield
<ul style="list-style-type: none"> Street Lights Maintenance & Repair (including under veranda lighting) 	As programmed (Reactive)	WDA
<ul style="list-style-type: none"> Sports Lighting (Flood Lights) 	As required (Reactive)	Cushman & Wakefield
Line Marking – Sports Fields	24 x per year <ul style="list-style-type: none"> As requested in the event application and sporting season Hard surface cricket pitches are done as required. Hard surface tennis / netball / basketball courts are done as unscheduled jobs as requested by WDC 	Citycare
Litter Control		
<ul style="list-style-type: none"> Roadside (Rural District-wide) 	Cyclic activity done when resource is available	WDA
<ul style="list-style-type: none"> Within Parks and Reserves (Depending on spec – LB1 – twice a day summer (once a day winter) / LB2 – Daily / LB3 – 3 times a week / LB4 – 3 times a week summer (once a week winter) / LB5 once a week / loose litter – once a week) 	<ul style="list-style-type: none"> Frequency depends on location, also ad hoc based on service requests Loose litter is picked up once a week all year round – additional pickups are done as requested as unscheduled works 	Citycare
Mowing		
<ul style="list-style-type: none"> Street Verges and some drainage swales if in reserve and stormwater ponds – Urban (Adjacent to Council owned properties) 	Fortnightly (Varies, automated based on previous sign off/completion date)	Citycare
<ul style="list-style-type: none"> (Depending on spec – PM2 – weekly / PM3 – fortnightly / PM5 Fortnightly / PM4 – monthly / PM7 – 2 monthly) 		
<ul style="list-style-type: none"> Roadside - Rural (Both road verges and alongside footpaths/cycleways. WDA in non-urban areas outside 70km/hr zone) 	Once a year, any remaining budget allocated to second mow on main arterial roads	WDA
<ul style="list-style-type: none"> Parks & Reserves/Dog Parks (Depending on spec – PM2 – weekly / PM3 – fortnightly / PM5 Fortnightly / PM4 – monthly / PM7 – 2 monthly) 	Fortnightly	Citycare
Playground Structures – Maintenance	26 x per year	Citycare

Levels of Services - Ngaruawahia

Description of Work	Frequency/Dates Scheduled	Contractor
	Fortnightly visual inspections Monthly mechanical inspections (Depending on Spec – some are checked fortnightly, others are checked weekly)	
Pump Stations	Annual electrical and mechanical inspection – February/March	Watercare
Roading		
• Road maintenance	As required (Reactive and to programme timeframe if non urgent)	WDA
• Road upgrades	Scheduled projects within the Long Term Plan	WDA
Rubbish/Litter Bins - Clearance		
• <u>Roadside</u> <ul style="list-style-type: none"> ○ Roadside rubbish bins are emptied every day and the big belly bins have notification system when they are full and are emptied by the Alliance as part of the run. ○ The team who empty the litter bins daily also clean around the bins and collect litter from the kerb and channel while on site. This occurs predominately in CBD areas as that is where the bins are located. 	Daily	WDA
• <u>Roadsides, Parks and Reserves</u>	LB1 – twice a day summer – once a day winter LB2 – once a day all year LB3 – 3 times per week LB4 – 3 times per week – summer – once a week winter LB5 – once a week all year	Citycare
Rubbish/Litter Bins - Maintenance		
• Roothing assets and dealing with third party suppliers eg Big Belly bin company	No budget available (Big belly maintenance covered in agreement)	WDA
• Bins in reserves and open spaces (Depending on spec – LB1 – twice a day summer (once a day winter) / LB2 – Daily / LB3 – 3 times a week / LB4 – 3 times a week summer (once a week winter) / LB5 once a week / loose litter – once a week)	Low Use = 52 x per year Medium Use = 116 x per year High Use = 284 x per year Premier = 508 x per year	Citycare
Rubbish/Recycling Collection		
• Rubbish/Refuse Collection	1 x per week	Green Gorilla

Levels of Service - Ngaruawahia

Description of Work	Frequency/Dates Scheduled	Contractor
<ul style="list-style-type: none"> Recycling Collection 	1 x per week	Green Gorilla
Spraying		
<ul style="list-style-type: none"> In reserves and some drainage swales if in reserves 	3 monthly (Weather dependent – 3 months since last spray)	Citycare
<ul style="list-style-type: none"> Roadside (outside 70km/hr zone) 	Once a year	WDA
<ul style="list-style-type: none"> Weed Spraying - Urban (Cobbles in CBDs and urban kerb and channel) 	3 x per year usually around November, February, May	WDA
Stormwater	<ul style="list-style-type: none"> The number of Stormwater flood/blockage events that affected habitable floors (expressed per 1000 connections): < 0.3 The total number of complaints received by Council about the performance of the stormwater system (expressed per 1000 connections): < 1.25 Level of compliance, number of the following Abatement, infringement notices, enforcement orders or convictions – 0 (annually – none on 2022/23) 	Watercare
Street Cleaning		
<ul style="list-style-type: none"> Car park sweeping (mechanically sweep/blow sealed carparks) 	Monthly - 12 x year	Citycare
<ul style="list-style-type: none"> Steam clean pavements – footpaths, hard surfaces 	CBD cobbles 2 x per year	WDA
<ul style="list-style-type: none"> Street Sweeping (Debris clearing all streets in CBD, kerbs in urban, sweeping intersections in rural areas through cyclic maintenance) 	2 x per year	WDA
Street Furniture/Assets Cleaning		
<ul style="list-style-type: none"> Park benches, seats, bollards, planter boxes 	Roadside only, on approved project by project basis	WDA
<ul style="list-style-type: none"> Council facilities and halls and park benches, seats, bollards, planter boxes in reserves 	As required, parks furniture As required, facilities & halls	Citycare Cushman & Wakefield
Sumps – Cleaning/Clearing (Urban)	Once per year	WDA
Toilet Cleaning	Every day in main areas of district Every second/third day for rural areas	OCS Group
Tree Trimming		

Levels of Service - Ngaruawahia

Description of Work	Frequency/Dates Scheduled	Contractor
<ul style="list-style-type: none"> Urban areas and amenity trees 	Cyclic rotation 4 yearly/or as required	Asplundh
<ul style="list-style-type: none"> Rural Roadside (outside 70km/h zone) Trimming or felling 	Cyclic rotation 4 yearly/or as required for safety	WDA
Water Leaks	<ul style="list-style-type: none"> Attendance for urgent call-outs: from the time that Council receives a notification to the time that service personnel reaches the site- 60min Resolution of urgent call-outs: from the time that Council receives a notification to the time that service personnel confirms resolution of the fault or interruption – 240min Attendance for non-urgent call-outs: from the time that Council receives a notification to the time that service personnel reaches the site ≤ 3 days Resolution of non-urgent call-outs: from the time that Council receives a notification to the time that service personnel confirms resolution of the fault or interruption < 3 days The total number of complaints related to Water services received by Council (expressed per 1000 connections to the networked reticulation system): ≤ 22/1000 (District wide) 	Watercare
Water Treatment Plants	<ul style="list-style-type: none"> The extent to which the Council's drinking water supply complies with Part 4 of the drinking water standards (bacteria compliance criteria). – Must comply (and do) The extent to which the Council's drinking water supply complies with Part 5 of the drinking water standards (bacteria compliance criteria). – Must comply (and do) 	Watercare

Levels of Service - Ngaruawahia

Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#) →

- For more **information about Services and Facilities** provided by the Waikato District Council

[Click here](#) →

To help plan what's needed now and in the future in relation to maintenance and design, repairs and development various activities are undertaken, as follows:

- Weekly road inspections are undertaken by 4 Inspectors (District is split into quarters)
- Night time street lights inspections are undertaken annually
- Routine maintenance on roads carried out as required

To	Ngaruawahia Community Board
Report title	Blueprint Review Survey
Date:	13 June 2023
Report Author:	Jim Ebenhoh, Planning & Policy Manager
Authorised by:	Clive Morgan; Community Growth General Manager

1. Purpose of the report

Te Take moo te puurongo

To extend an invitation for the Community Board to complete a Blueprints survey which will provide Council with further information. An email was sent to the Community Board and Community Committee Chairpersons in May 2023 and this report is a follow up to that correspondence.

2. Executive summary

Whakaraapopototanga matua

At the end of 2022, a progress update on Blueprint implementation was sent to all Community Boards and Community Committees and later reported to full Council and published on our website.

These updates and the Blueprints themselves can be found here: <https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/blueprints>.

In the correspondence from December, it was mentioned that Council would be reviewing the current 2019 Blueprints so that the 2024-2034 Long Term Plan (LTP) can be informed by an up-to-date understanding of community aspirations.

The survey below is designed to be a simple, consistent check-in to see which initiatives in the current Blueprints you would like to see retained, amended or removed from the next LTP.

I am requesting that each local area (via Board or Committee) completes it **by 30 June** to help staff and Council prepare for the next LTP. This date has been set to allow your Boards / Committees to discuss this at your next round of meetings.

Here is the survey link:

https://forms.office.com/Pages/ResponsePage.aspx?id=l4BaCVghP0q5jh6G5cJbD8ExiYwn4WNBjWCy_9ZaMa1UQlg0WENTNE8xS0VLUjBSMFJT0s1NTBWSS4u

It is encouraged that all Community Boards/Committees as a whole discuss this further and consult with others in your community in formulating your feedback, however Council is not consulting directly with the general public at this time.

In the interest of efficiency and timeliness, we are hopeful that the experience and connections of the Community Boards and Committees will allow you to respond on behalf of your communities. After 30 June, feedback will be collated and proposed changes presented to Council for endorsement as an input for LTP consideration.

I understand that some communities are working on additional visioning/strategy/planning documents which may sit alongside Blueprints to assist the Council and communities with their forward work programmes.

Reviewing and continuing Blueprints will not prevent that. The Council's intent is not for Blueprints to be a straitjacket, but rather a consistent, Council-accepted list of community aspirations that can inform the LTP and other Council plans and activities.

In the meantime, the progress updates and comments may provide you with useful clarification and information on what specifically each Blueprint initiative entails, which could help you with responding to the review survey above. The link to the Ngaruawahia Blueprint page is here:

<https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/blueprints/local-area-blueprints/ngaruawahia-local-area-blueprint>

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Ngaruawahia Community Board notes the survey for the Blueprint Review closes on 30 June 2023.

4. Attachments

Ngaa taapirihanga

Attachment One: Word Copy of Survey Document (available online at link below):

https://forms.office.com/Pages/ResponsePage.aspx?id=l4BaCVghP0q5jh6G5cJbD8ExiYwn4WNBjWCy_9ZaMa1UQlg0WENTNE8xS0VLUjBSMFJT0s1NTBWSS4u).

Waikato District Council Blueprint – Feedback Wanted

We would like your feedback on the current District-wide Blueprint and/or Local Area Blueprints initiatives that could be considered for delivery in the 2024-2034 Long Term Plan.

Complete 10 questions in this online survey by 30 June 2023.

Your feedback will add value to the Blueprint, which represents you District and community's vision for the future and form part of the 2024-2034 Long Term plan development process.

You can find the current District-wide and Local Area Blueprints (“the Blueprint”) here

<https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/blueprints>

1. Name:
2. Email:
3. Are you a member of a Local Community Board or Local Community Committee?
 - Yes (Please proceed to Question 4)
 - No (Please proceed to Question 5)
4. Which Local Community Board or Local Community Committee are you a member of?
5. Which of the Local Area Blueprints are you interested in? (Please circle one)
 - Gordonton Local Area Blueprint
 - Horotiu Local Area Blueprint
 - Huntly/Raahui Pookeka Local Area Blueprint
 - Matangi Local Area Blueprint
 - Mercer Local Area Blueprint
 - Ngaruawahia Local Area Bluepring
 - Ohinewai Local Area Blueprint
 - Pokeno Local Area Blueprint
 - Port Waikato Local Area Blueprint
 - Tamahere Local Area Blueprint
 - Taupiri Local Area Blueprint
 - Te Kauwhata Local Area Blueprint
 - Te Kowhai Local Area Blueprint

- Tuakau Local Area Blueprint
 - Raglan Local Area Blueprint
 - Rangiriri Local Area Blueprint
 - Whatawhata Local Area Blueprint
6. Which existing Blueprint initiative(s) (e.g. HU2.1) would you like Waikato District Council to consider for delivery through the 2024-2034 Long Term Plan?
 7. Which existing Blueprint initiative(s) (e.g. HU2.1) would you like Waikato District Council to **not** consider (e.g. completed or no longer relevant) for the 2024-2034 Long Term Plan?
 8. Which existing Blueprint initiative(s) (e.g. HU2.1) would you like to change and for what reasons?
 9. If you could add **one** more initiative to the Blueprint, what would it be?
 10. Please let us know if you have any further comments or suggestions?

To	Ngaruawahia Community Board
Report title	Councillor's Report
Date:	Monday, 19 June 2023
Report Author:	Tilly Turner, Tai Runga Takiwaa Maaori o Waikato Councillor

1. Purpose of the report

Te Take moo te puurongo

To provide an update on Tai Runga Takiwaa Maaori o Waikato Councillor Tilly Turner activities in June 2023.

I'm eight months into this position, I have attempted to attend as many of the Council meetings to try to understand how the Council works. And how then to weave Te Tiriti o Waitangi Principles into the Council documentation that reflects Maaori Partnership, Protection and Participation.

I can report that things are moving slowly, I am looking forward to having an appointment of a Maaori Manager into ELT. I am almost ready to fully develop the Mana Whenua Forum which will support the future progress for my constituents and wards and Council staff.

2. Executive summary

Whakaraapopototanga matua

Council Meetings:

7/06/23 Council Meeting

Sub-Committee Meetings:

17/05/23 Sustainability & Wellbeing Committee
17/05/23 Zero Harm Induction
29/05/23 Policy & Regulatory Committee
24/05/23 Infrastructure Committee

Community:

14-15-16/05/2023 Te Puni Kokiri Taumata Conference
14/06/23 Waikato Pacific Network
17/06/23 Poukai Pohara Marae Karapiro

Other committees/roles

17/05/23	Council Community Board / Community Committee Catch Up
18/05/23	Blessing & Opening Te Kowhai Four Square @6am
18/05/23	Practice Walk Through Ceremony for Portrait Hangings
18/05/23	Citizenship Ceremony
22/05/23	Te Nehenehenui JMA weekly zoom
22/05/23	Reference Group Hui – Nga Structure Plan
24/05/23	Maori Partnership Manager Discussion
24/05/23	Final Walk through for Unveiling Kings Photo's
25/05/23	Tainui Waka Kaunihera Hui @ WDC
26/05/23	Community unveiling of Kings Photo's
29/05/23	Te Nehenehenui JMA weekly zoom
1/06/23	Mayor Jacqui meeting with Marion Read Libraries korero
5/06/23	Tainui Waka - Maori Roll Korero – HCC
8/06/23	Annual Plan Hearing
12/06/23	Development Agreement Committee
12/06/23	Sustainable Procurement Framework
15/06/23	Three Waters Entity Discussion
16/06/23	Pontoon Opening Whaingaroa / Raglan
19/06/23	Te Nehenehenui JMA weekly zoom

Workshops/other:

23/05/23	Speed Management Plan, Process and requirement
23/05/23	Capital Projects Delivery Portfolio
29/05/23	Community Outcomes Workshop 2
29/05/23	Mainline Steam Trust Concept in Mercer
30/05/23	Financial & Funding Policies
30/05/23	Adaptive Strategy Management Planning
30/05/23	Ngaruawahia Community Board Workshop
31/05/23	Effective Chair Workshop
7/06/23	Freedom Camping Bylaw
15/06/23	Discretionary Funding

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the report from Cr Tilly Turner to 17 June 2023 be received.

4. Attachments

Ngaa taapirihanga

There are no attachments.
