

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **WEDNESDAY, 14 JUNE 2023** commencing at **1.30pm**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas, however members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Meeting held on Wednesday, 3 May 2023 2

**5. PUBLIC FORUM**

**6. REPORTS**

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	Cr L Thomson	74
	Cr Turner	<i>Verbal</i>
6.8	Board Members' Reports	<i>Verbal</i>

GJ Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Wednesday, 14 June 2023
Report Author:	Rosa Leahy, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Raglan Community Board (RCB) held on Wednesday, 3 May 2023.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 3 May 2023 be confirmed as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – RCB Minutes – 3 May 2023

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**MINUTES** for a meeting of the Raglan Community Board held in the Te Uku Memorial Hall, Te Uku, Raglan **WEDNESDAY, 3 MAY 2023** commencing at **1.30pm**.

**Present:**

Mr D Amoore (Chairperson)  
Mr C Rayner (Deputy Chairperson)  
Ms K Binnersley (*departed at 3:49pm*)  
Mr T Oosten  
Cr T Turner (*arrived at 1:47pm*)  
Mr R Wallis

**Attending:**

(13) members of the public

Cr N Smith (Waikato Regional Council)  
Mr C McKinnon (WEL Networks)  
Ms K Willoughby (Raglan & District Museum Society Inc)  
Ms N Brzeska (Raglan Community Arts Council)

Ms A Diaz (Chief Financial Officer)  
Mr M Horsfield (ReservesPlanner)  
Ms K Rhind (Senior Community Engagement Advisor)  
Ms N Armstrong-Neild (Iwi and Community Partnerships Advisor)  
Ms J Bell-Wymer (Corporate Planner)  
M G Morgan (Open Spaces Team Leader)  
Ms R Leahy (Democracy Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Wallis/Ms Binnersley)**

**That the apologies from Mr S Bains and Cr L Turner for non-attendance be accepted.**

**CARRIED**

**RCB2305/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Amooore/Ms Binnnersley)**

**THAT:**

- a. the agenda for a meeting of the Raglan Community Board held on Wednesday, 3 May 2023 be confirmed;
- b. all items therein be considered in open meeting; and
- c. that all reports be received.

**CARRIED**

**RCB2305/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr Rayner / Ms Binnnersley)**

**THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 22 March 2023 be confirmed as a true and correct record.**

**CARRIED**

**RCB2305/03**

## **PUBLIC FORUM**

*Bev on behalf of the Raglan Ramblers Walking Group) – Wainui Road Trail*

- A concern was raised that in the past walkers had access to a paper road through Wainui Road to the north face of the Mountain, it had since been closed to the public. It was noted that if the track was available, it would provide the public with an alternative walking track to the Mountain.

*Jean – Rubbish on State Highway 23*

- A concern was raised about the rubbish on the State Highway 23. It was noted that it was the responsibility of Waka Kotahi to collect rubbish on State Highway 23.

**ACTION:** Staff to follow up with Waka Kotahi about collecting rubbish along State Highway 23.

### Jean - Te Uku Recycling Centre

- A concern was raised that the recycling centre backs onto the school and stream and overfills with recycling. Residents were told it would be fenced off and landscaped, however, this had not been done.
- It was noted that Xtreme Zero Waste had identified that there was a problem with commercial waste being dropped off at the recycling area.
- The Chairperson asked members of the public to make Council aware of the offenders who were illegally dumping at the recycling centre.

**ACTION:** Chief Financial Officer to discuss the issues with the Te Uku recycling Centre with the WDC Solid Waste Manager.

### Bruce Teddy - Rugby Club Lights

- Mr Teddy raised a concern about the Rugby Club Lights still not being fixed. Staff explained that sensors were arriving the following week, and the work would be completed as soon as possible.

## **REPORTS**

### Connectivity Strategy Review Agenda Item 6.1

The report was received [RCB2305/02 refers], and the following discussion was held:

- The Reserves Planning Team were currently reviewing the connectivity strategy.
- The Prioritisation Strategy was moving to an online tool. The current maps date back to 2016. The current strategy does not identify the relationship of Tangata Whenua.
- The Reserves Planner asked Community Board members to plot on the map where they believe there should be trails.
- *Do you need to work with Waka Kotahi (NZTA)?* Not unless the trail is on a State Highway.

**ACTION:** The Reserves Planner to provide map key to Community Board Members.

- The Reserves Planner explained that the existing trails in the map had come from existing data for possible tracks.
- *Will cycling be considered in the trails?* It was noted that not every trail will be suitable for cycling.

**ACTION:** The Reserves Planner to provide copies of the map to the Raglan Library.

### Early Engagement Feedback for the Freedom Camping Bylaw 2023

#### Agenda Item 6.2

The report was received [RCB2305/02 refers], and the following discussion was held:

- The Corporate Planner presented the report to the Board and discussed steps for the consultation.
- A concern was raised that there is no option in the Service Request system to lodge a concern about freedom campers. The request would be lodged under “other”.

### Proposed Waikato Regional Coastal Plan

#### Agenda Item 6.3

The report was received [RCB2305/02 refers], and the following discussion was held:

- It was noted the Regional Coastal Plan would go out for consultation in August/September.
- A discussion was held on Regional Council’s Freshwater Policy.
- *Is there a strategy to manage the Canadian Geese population?* Cr Noel Smith (Waikato Regional Council) would look into this matter, but noted the Canadian Geese were not protected species and could be culled.

### WEL Networks Proposal for EV Charger Wallis Street

#### Agenda Item 6.4

The report was received [RCB2305/02 refers], and the following discussion was held:

- WEL Networks stated that the proposed site for the EV charging carpark would be in front of Harties hardware store.
- The average charge time was 32 minutes, and the charger would cater for all EV vehicles that are currently on New Zealand roads.
- Research had shown holiday makers were concerned there were not enough EV chargers available. Raglan was identified as a potential charging location due to it being a holiday town.
- WEL Energy stated that there was process that must be followed before a carpark was allocated as a charging carpark and it must have sufficient electrical capacity.
- WEL Energy stated that research had shown when EV owners are charging their vehicle, they typically spend money eating and drinking at local shops and cafes in the town.
- A concern was raised that the proposed location for the EV Charger carpark would take away another carpark in area that was already at capacity and needed more parking spaces.

- A discussion was held on where the location of the EV Charger carpark should be. The Community Board agreed that the original proposed location was not suitable and not supported by the Board. Board recommended the EV Charger carpark should be on Stewart Street instead.

Works, Actions & Issues Report: Status of Items  
Agenda Item 6.5

The report was received [RCB2305/02 refers], and the following discussion was held:

Civil Defence Planning

- Mapping had been done and the Community Board would be having another meeting with WDC Civil Defence Staff.

Soundsplash Event

**ACTION:** Chief Financial Officer to follow up with Events Staff about report.

CCTV Better Off Funding

- There were towns that already had CCTV infrastructure. A scope of all towns would be undertaken and until that process had been completed, it is unclear how much funding would be allocated to Raglan.

Cars speeding on Main Road BP

**ACTION:** Chief Financial Officer to follow up the issue of cars speeding by BP with the Roading Team.

Raglan Wharf Structural Repairs, pontoons and Walkways

- The opening for the Wharf would be held on 2 June 2023.

Manu Bay Breakwater

- The Chief Financial Officer noted that there was no extra cost involved with the report being delayed, Council would only pay for the deliverables.

**ACTION:** Chief Financial Officer to set up meeting with General Manager, Service Delivery and Project Manager about the Manu Bay Breakwater.

Discretionary Fund Report  
Agenda Item 6.6

The report was received [RCB2305/02 refers], and the following discussion was held:

- Funding representative discussed the new discretionary fund process and how seed funding should be encouraged applicants could use it as leverage for other funding opportunities.

**ACTION:** Chief Financial Officer to discuss issue of Raglan Lions New Years Eve Parade invoice with Alliance.

**ACTION:** Democracy Team to follow up with Finance about the Fireworks invoice.

**Resolved: (Mr Amoore/Ms Binnersley)**

**That the Raglan Community Board:**

- a. receives the **Discretionary Fund Report as at 21 April 2023;**
- b. notes that the costs of the **Community House fence project (resolution RCB2209/04)** came in under budget; and
- c. approves the return of **\$827.92 to the discretionary fund pool (the balance of commitment to the Community House fence project).**

**CARRIED**

**RCB2305/04**

Application 1: Raglan & District Museum Society Inc

- The applicant sought funding for a surfboard rack to be a part of the existing display at the museum.
- The applicant stated that there had been a lot of interest in the museum and an increase in visitors.
- The Funding Representative supported the application and discussed how it adheres to Raglan's Blueprint and creating an identity and culture for the community.

**Resolved: (Ms Binnersley / Mr Oosten)**

**That the Raglan Community Board approve an allocation of \$1954.00 (excluding GST) from the Discretionary Fund to:**

- i. **the Raglan & District Museum Society**
- ii. **towards the cost of a surfboard rack for the museum.**

**CARRIED**

**RCB2305/05**





## Open Agenda

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<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Raglan Internal Bus Service Review (Presentation and Discussion)</b>
Meeting date:	14 June 2023
Report author:	Vishal Ramduny, Strategic Initiatives and Partnerships Manager
Authorised by:	Alison Diaz, Chief Financial Officer

### 1. Purpose of the report Te Take moo te puurongo

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For the Raglan Community Board to receive the presentation on the Raglan internal bus service review and provide direction to staff on service implementation.

### 2. Report Puurongo

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Waikato District Council (WDC) has allocated funding in current (2021-2031) Long Term Plan for local bus service improvements in Raglan. This allocation was made based on a community survey conducted in 2020 which expressed the community's desire for an internal bus service.

Due to the impact of COVID-19 and a national bus driver shortage, work on this and other bus service improvements within the district could not be progressed by the Waikato Regional Council (WRC).

Waka Kotahi has not provided any Financial Assistance Rate (FAR) subsidy for this service in the current National Land Transport Programme (NLTP). It is for this reason that the bus would be a trial service until long term funding can be secured.

WDC and WRC have commissioned Aurecon to help scope the potential internal bus service. Andrew Carnell (Lead Consultant, Integrated Transport and Mobility at Aurecon) will present the attached presentation at the Board meeting. Also in attendance will be Katherine Simpson (Public Transport Planner at WRC) and Attinder Singh (Roading Contract Manager at WDC).

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### **3. Recommendations**

#### **Tuutohu-aa-kaimahi**

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**That the Raglan Community Board:**

- a. provides direction to staff to inform service implementation.**
  
- b. notes that the proposed service would be a trial service until further funding can be secured through Council's 2024-2034 Long Term Plan and Waka Kotahi's National Land Transport Programme.**

### **4. Attachments**

#### **Ngaa taapirihanga**

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Attachment 1 - Raglan Internal Bus Service Review Presentation

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# Raglan Internal Bus Service Review

Presentation to Raglan Community Board  
14/06/2023



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# Background

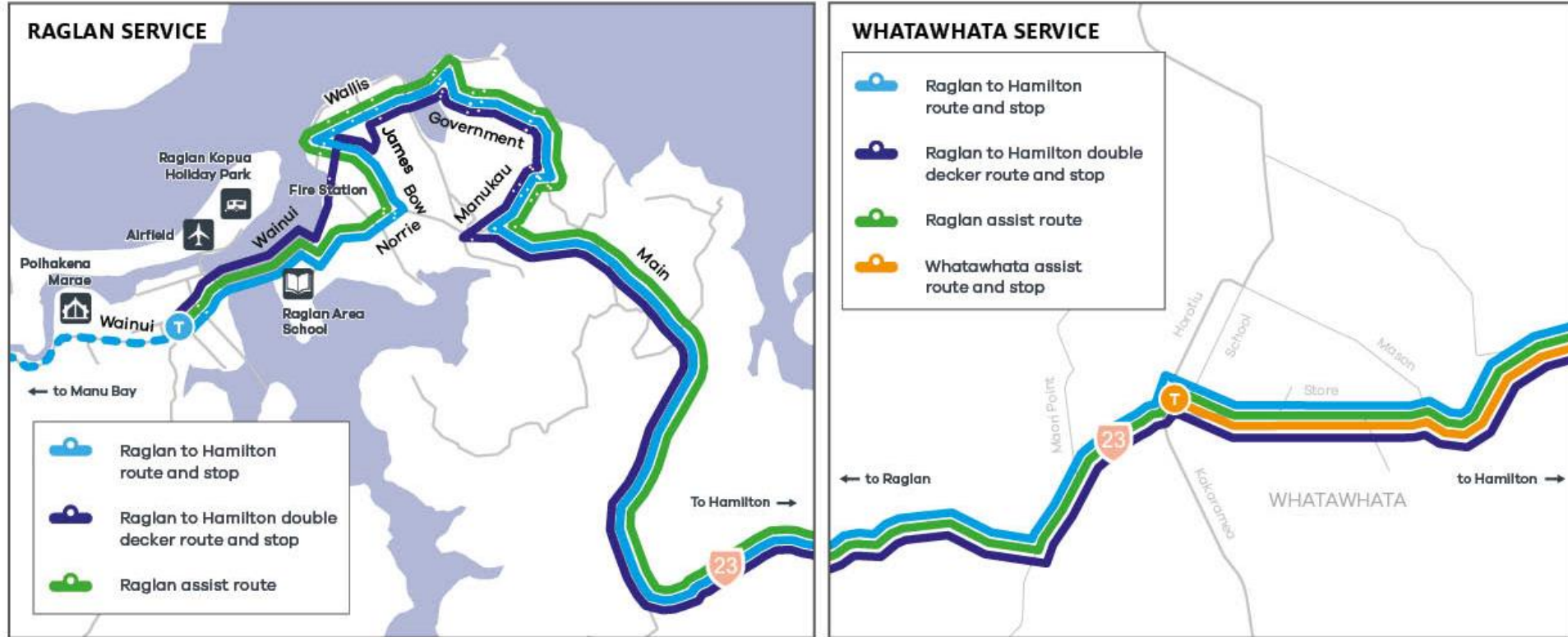
- Waikato District Council allocated funding in current LTP for local bus service improvements.
- Due to the impact of COVID-19 and national bus driver shortage work on developing these services has not progressed.
- Waka Kotahi have not agreed to match fund this NLTP.
- WRC and WDC have commissioned Aurecon to help scope potential bus service improvements for Raglan



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# Existing Raglan Bus Service



Note – different route in Raglan for Double Decker due to height / vehicle constraints. More confusing than it could be.

Route around Government Manukau takes about 3-4 minutes longer than the Bow Street / Main Road route (which is about 1hr+) so about 5% of total travel time to Hamilton

# 'Internal' service

Rationale - Internal trips within Raglan are not well supported by the existing Hamilton – Raglan service.

Research undertaken by Versus for Waikato District Council in 2020 informs this study.



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# What do Raglan Residents Want?

2020 Survey Analysis



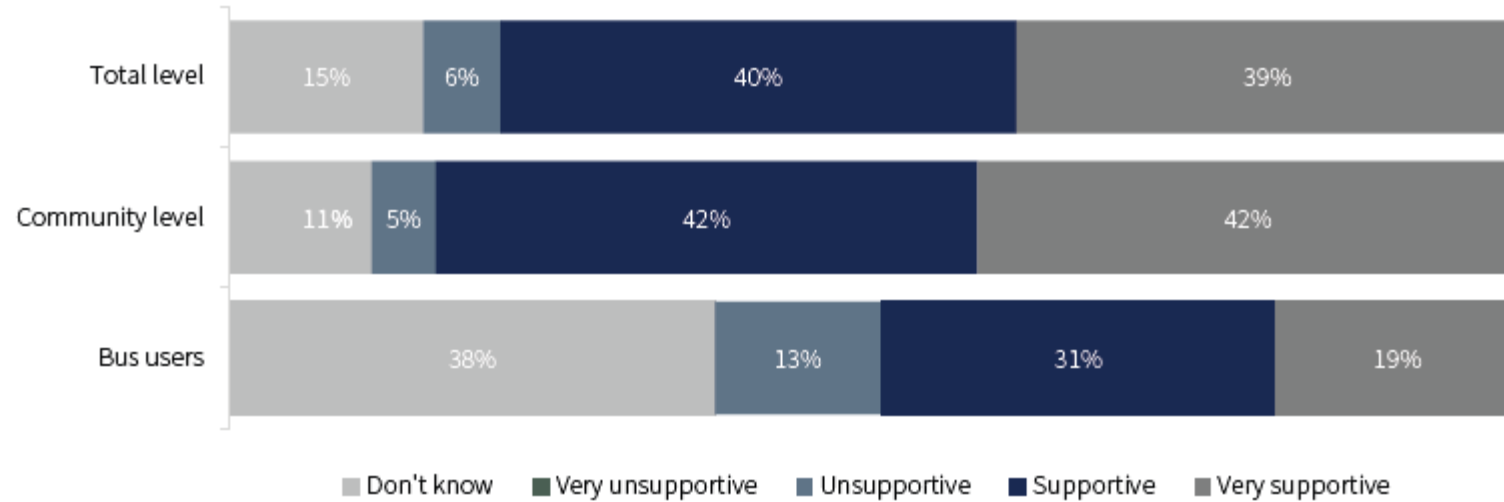
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# Support for proposed internal service

*Raglan, thinking about this service are you very supportive, supportive, unsupportive, or very unsupportive of establishing this service in Raglan?*

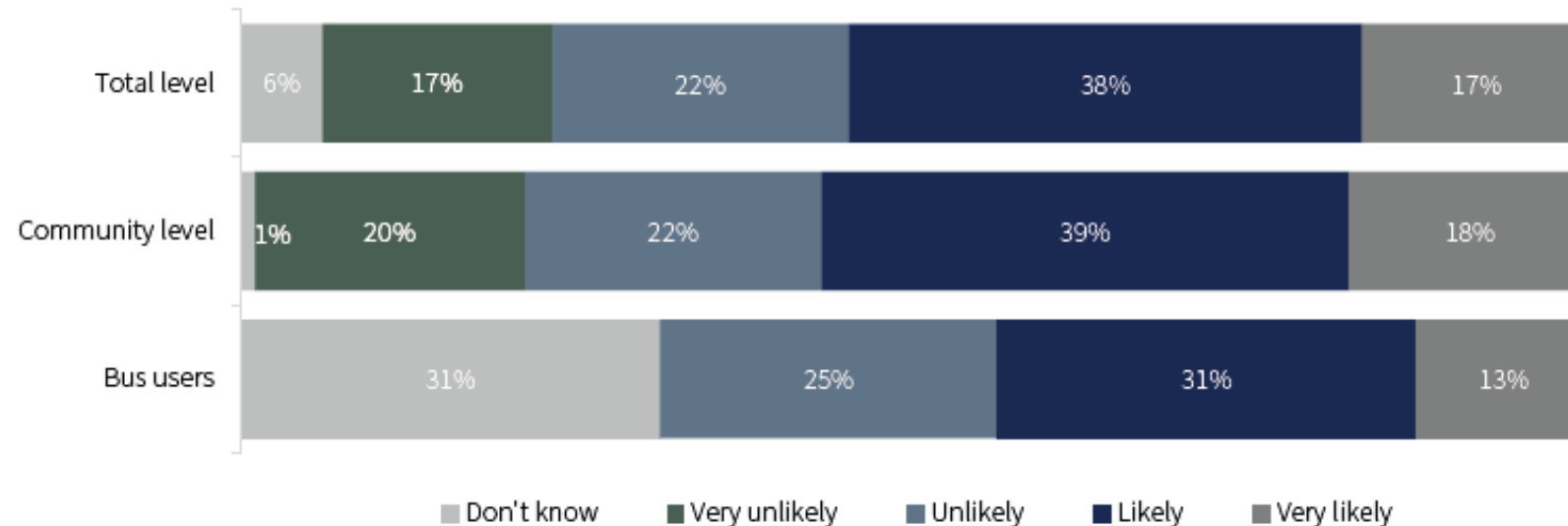


Very high levels of support in the local community



# Use of proposed service <sup>18</sup>

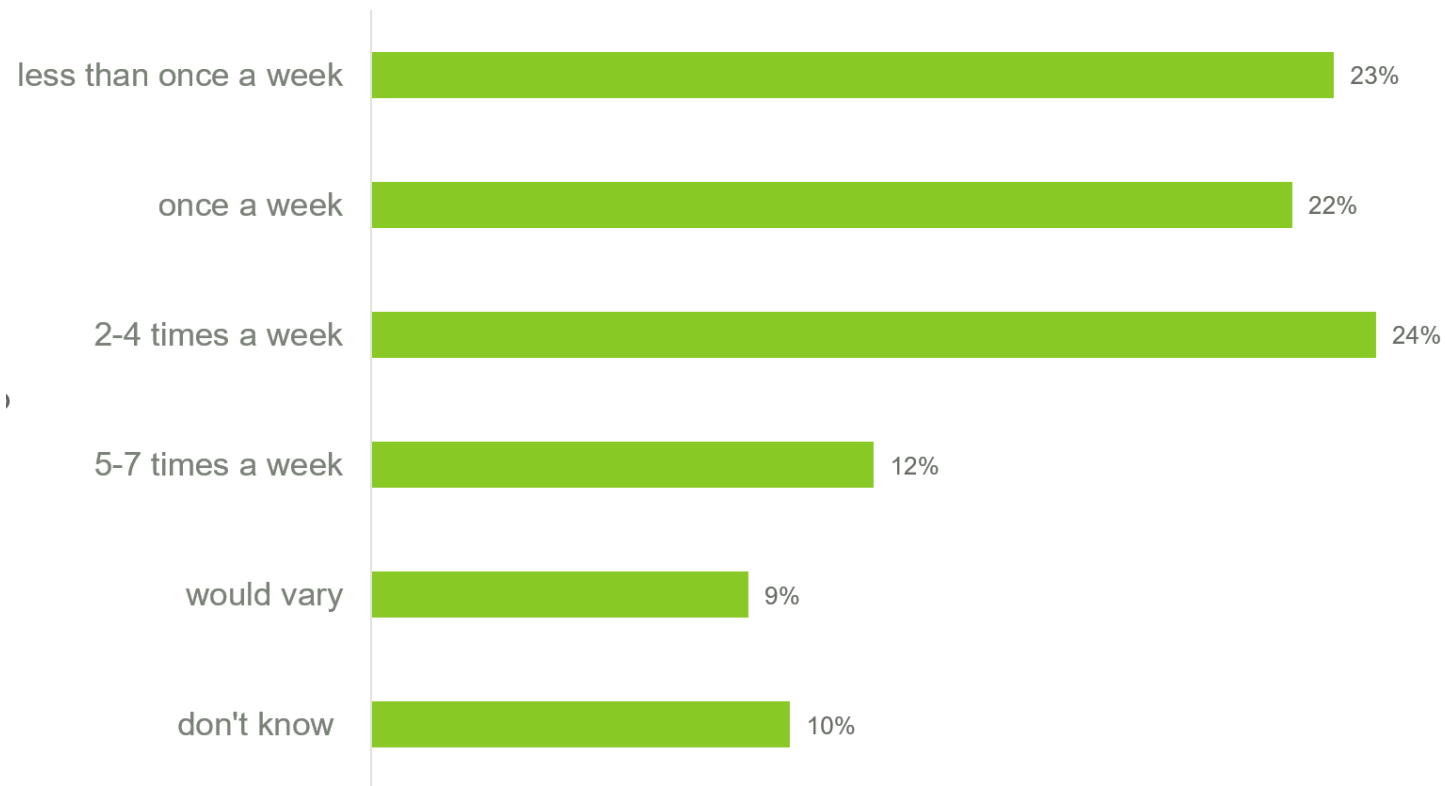
- Raglan: Would you be very likely, likely, unlikely, or very unlikely to use such a service?



Over half of the surveyed community said they would be likely to use the service.



# Frequency of Use of Proposed Service



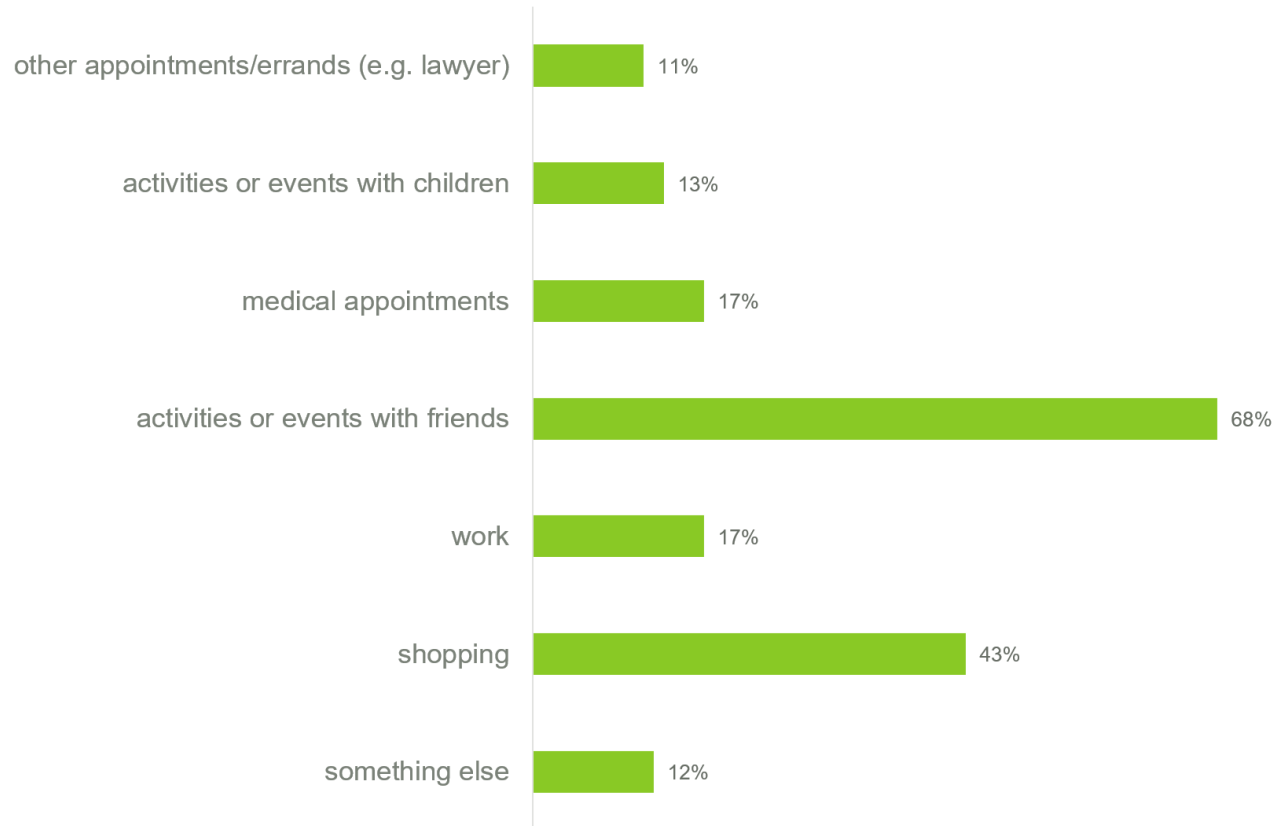
BUT – the results indicate very low frequency of use. Most people would only be occasional users.



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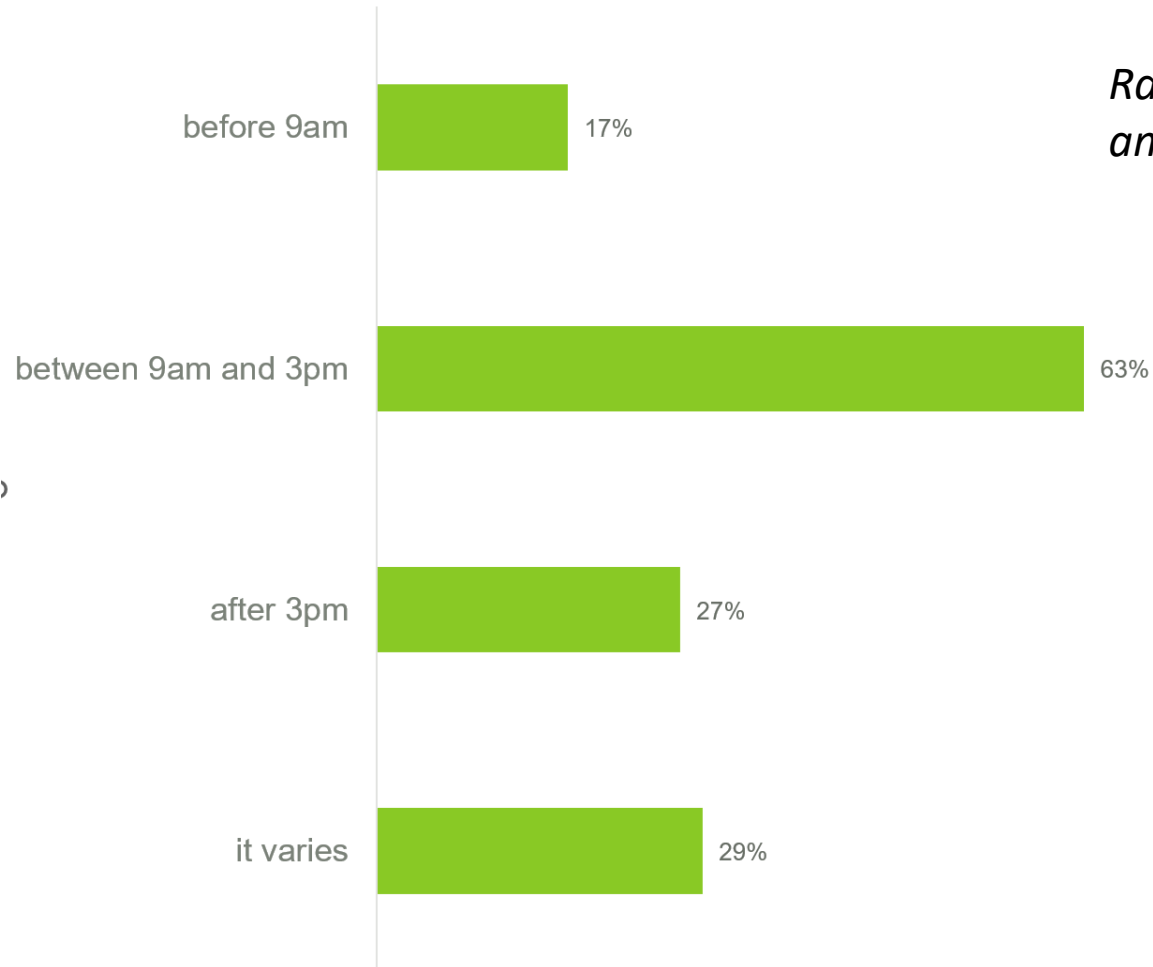


# Frequency of Use of Proposed Service



Survey indicates most types of activities that the service would be used for are 'off peak' activities.

# Time of Travel for Proposed Service



*Raglan residents would mainly use bus services between 9am and 3pm.*



# Problems to solve....

- Lack of access to essential services for residents (particularly for those without access to a vehicle)

Some of the other issues which have been mooted previously...

- Traffic congestion and parking issues caused by tourism
- Car dependency / VKT reductions
- Poor access to Raglan Area School

Your feedback on these welcome.

Note that the solution might not be a bus service in every case.

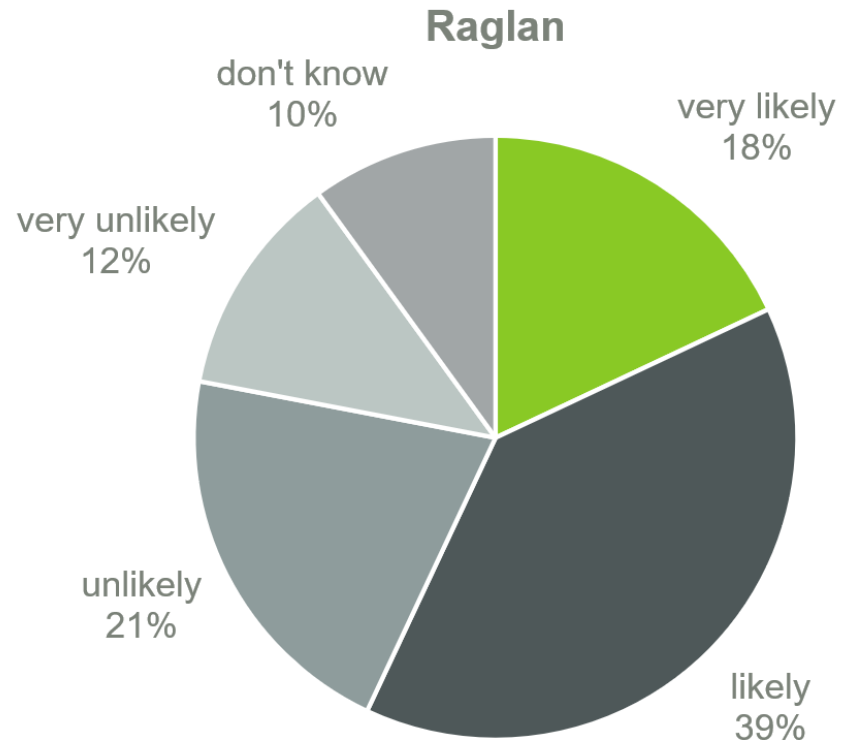


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# Likelihood to Use Demand Responsive Bus Service

“Council is considering a demand responsive bus service. This is a service that would operate in a similar way to Uber whereby people could book a seat on a bus at a time that suits them. If it were available how likely would you, or someone else in your household, be to use the service?”



Raglan residents state that they would be more likely than not to use a demand responsive service. One third said they would be unlikely or very unlikely to use a demand responsive service.



# Tourism Orientated Service



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# Potential Tourism Orientated Service

- Existing 23 service runs extensions out to Manu Bay during the summer months.
- Potential to replace this with a dedicated tourist shuttle down the coast.
- Run during the summer months only?
- Replace the existing #23 Raglan extension
- Could serve more destinations more flexibly during the summer months.



# How could a tourist service work?

## Booked

- Trips could be booked from the I-site (outbound and inbound)

## Scheduled

- A roughly hourly service between Whalebay and Raglan, with stops at Manu Bay and Ngarunui Beach

## Overall comments

- The uptake is likely to be very low, as cost / travel time is unattractive compared to driving
- Some takers already (backpackers from Hamilton etc) but unlikely to do much to convince drivers to convert unless accompanied by significant measures put in place to tip the balance – heavy promotion, parking restrictions etc.
- Tour operator (Raglan Shuttle) already offering booked excursions – may abstract from this commercial business.

# Weekend Service Improvements

- Conclusion – Instead of a tourist service it might be better to look at improving the weekend Hamilton – Raglan service with the Manu Bay extension during summer. This would improve tourism not just to coastal attractions, but also Raglan itself and provide better options for travel into Hamilton from Raglan at weekends.
- The current weekend timetable only allows for 2 return trips a day from Hamilton. This is the worst weekend level of service out of all of the Hamilton ‘satellite’ towns.
- The existing timetable is pretty limiting in terms of potential return journeys – additional services provide flexibility and this may be putting people off.
- This would not require additional buses – the existing fleet can be used.
- Relatively quick win – no infrastructure etc required, could be implemented by next summer by variation to the existing Hamilton – Raglan contract.

# Raglan Area School



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# Raglan Area School

- Problem – All the current buses for Raglan need to be in Hamilton for 9 am so leave Raglan before 7 am
- MoE criteria for school transport assistance:
  1. That they are attending their closest school (State or State-integrated)
  2. That they live more than a certain distance from school:
    1. 3.2km for Years 1 – 8
    2. 4.8km for Years 9 – 13
  3. That there is no suitable public transport available
- Upshot is that most students in Raglan are ineligible for MoE transport assistance.
- However, around 100 pupils arrive at Raglan school by bus every day from further afield.



# Is a school bus the answer?

- Walking is a good option for up to 2km
- Cycling is a good option for up to 5km

A large bus needed to transport number of students (>13) – which isn't compatible with running an internal service.

Average bus vehicle cost = circa \$50,000 per annum plus operating costs.

Money might be better invested in improving walking cycling infrastructure, cycle loan schemes, walking buses, other alternative transport improvements – you can achieve a lot for the cost of a school bus.



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# Service Planning Considerations

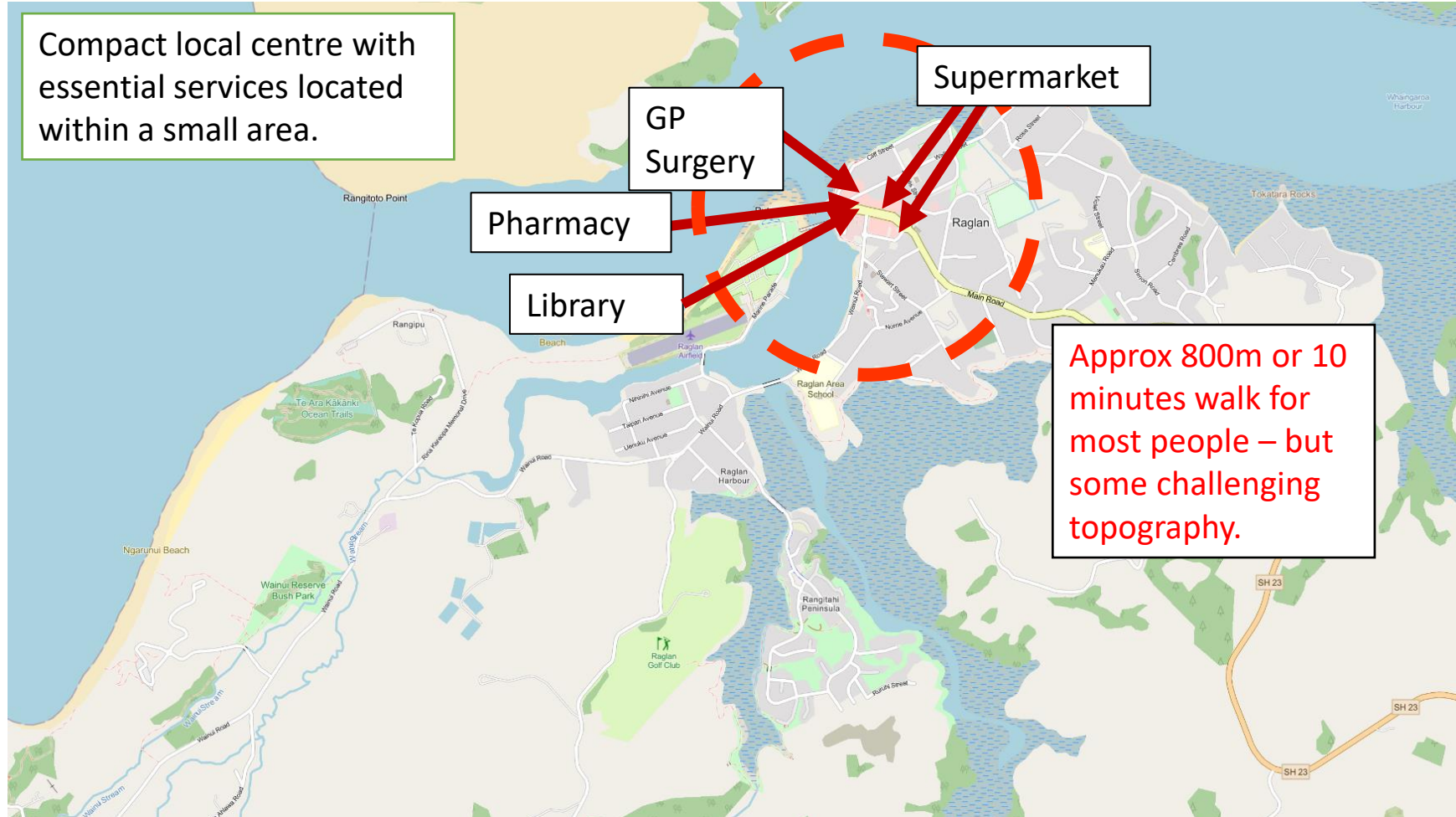


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# Essential Services

Compact local centre with essential services located within a small area.



**aurecon**  
*Bringing ideas to life*



# What would demand for this service look like in Raglan?

- Based on elsewhere (Taupo + Thames) could expect between around **700 – 3500** passengers per year.
- Based on weekdays only that's about 3 – 14 passengers per day.
- Likely to generate less than \$5,000 fare revenue per year.
- For a fixed route service costs are likely in excess of \$100,000 per annum. That's a per passenger cost of between \$28.50 and \$140.00 or less than 5% of total service costs.

# Funding

- Long term funding viability of a fixed route internal service (especially Waka Kotahi component) is an issue.
- Need to consider long term funding viability of a service:
  - who funds the service and by how much?
  - Most PT services in the Waikato are funded 51% by Waka Kotahi
  - Last NLTP funding round Waka Kotahi did not agree to fund Raglan service enhancements.
  - Rating question – will WRC or WDC be rating for this service in the future?

# Notes on Transfers / Feeder Services<sup>35</sup>

- Transfers / feeder services can work well where there are high frequencies on both routes however at lower frequencies longer wait times and potential for missing connections.
- Passengers tend to dislike transferring between services and amenity needs to be considered (are current waiting facilities sufficient?)
- In Raglan, particularly because of the infrequent service to Hamilton, the above issues are likely to be big factors.
- Making the service more direct through Raglan only likely to save around 3 minutes.
- For these reasons it is **not recommended** to significantly alter the existing Raglan bus route however some minor changes to rationalise the bus routes between double decker and non double decker variants could be considered if an internal service provides suitable connections.

# Vehicle Types



## Good for:

- Transporting lots of people from one location to another

## Bad for:

- Manoeuvrability
- Cost of running all day

Peak periods usually dictate vehicle type.  
Can have multiple vehicles, but significant annual cost to each  
Choose wisely!

## Good for:

- Transporting small numbers of people to / from many different destinations
- Manoeuvrability
- Cost of all day running

## Bad for:

- Capacity

# Costs, Vehicles and Operating Hours

- The more exclusive the use of the vehicle has the greater the costs.
- The WRC branded fleet has guaranteed use of vehicles 24/7 – so bearing complete cost of the vehicles.
- Cheaper option is to allow the use of the vehicles for other uses outside of a defined time period but limits flexibility to make changes to operating hours in the future
- A contract operating 9am – 3pm could be attractive to local school transport and taxi providers (providing that the contract does not require exclusive vehicle use), but vehicle quality (particularly access) may be an issue.
- WRC vehicle standards have ‘low floor’ as a requirement, but most other school, SESTA or taxi / shuttle providers will not have this, with stepped access. Some operators will have vehicles with a rear hoist or lift installed (see right)



## **Fixed route**

Under LTMA WRC must be the contracting party.  
Significant overhead in terms of Waka Kotahi and legal (LTMA) process.

Could be done as a variation to the Raglan contract but would be subject to negotiation with the existing operator.

Formal exceptions from Waka Kotahi may be required for type of service, contract length, procurement method, vehicle type.

Need to consider to what degree can depart from requirements for urban buses (RUB) (i.e. low floor buses).

## **Community Led / Organisation Contracts (dial a ride or on demand)**

Must not be a 'scheduled bus service'

WDC could provide funding directly to community transport organisation or service provider.

Contracting party could be either WRC or WDC.

Would only be bound by WDC or the community transport providers procurement rules. I.e. much more flexibility to direct appoint.

No applicable vehicle standards beyond what WDC or WRC consider acceptable.

# Total Mobility

Total Mobility is a nationwide scheme aimed at giving people with disabilities mobility options.

Waikato Regional Council administers Total Mobility for district councils that choose to fund it including Waikato District.

The scheme provides financial assistance, giving registered users a 50 per cent discount on taxi fares up to a maximum subsidy. The user pays the other half of the fare to the taxi driver. People who use the scheme must carry a valid Total Mobility photo ID card to get the discounted fare.

The scheme is currently operating in some areas of Waikato District but not yet Raglan. Potential users are able to register interest on the BUSIT website.



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# Option Development for Raglan Internal Service



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# Fixed Route Option

Potential Transfer Points

- 10 minutes in general traffic
- Allow 3 minutes on average for pick up and drop off
- And another 2 minutes for recovery / layover = total 15 minutes.
- 30 Minutes round trip = A bus every 30 minutes



# Fixed Route Option

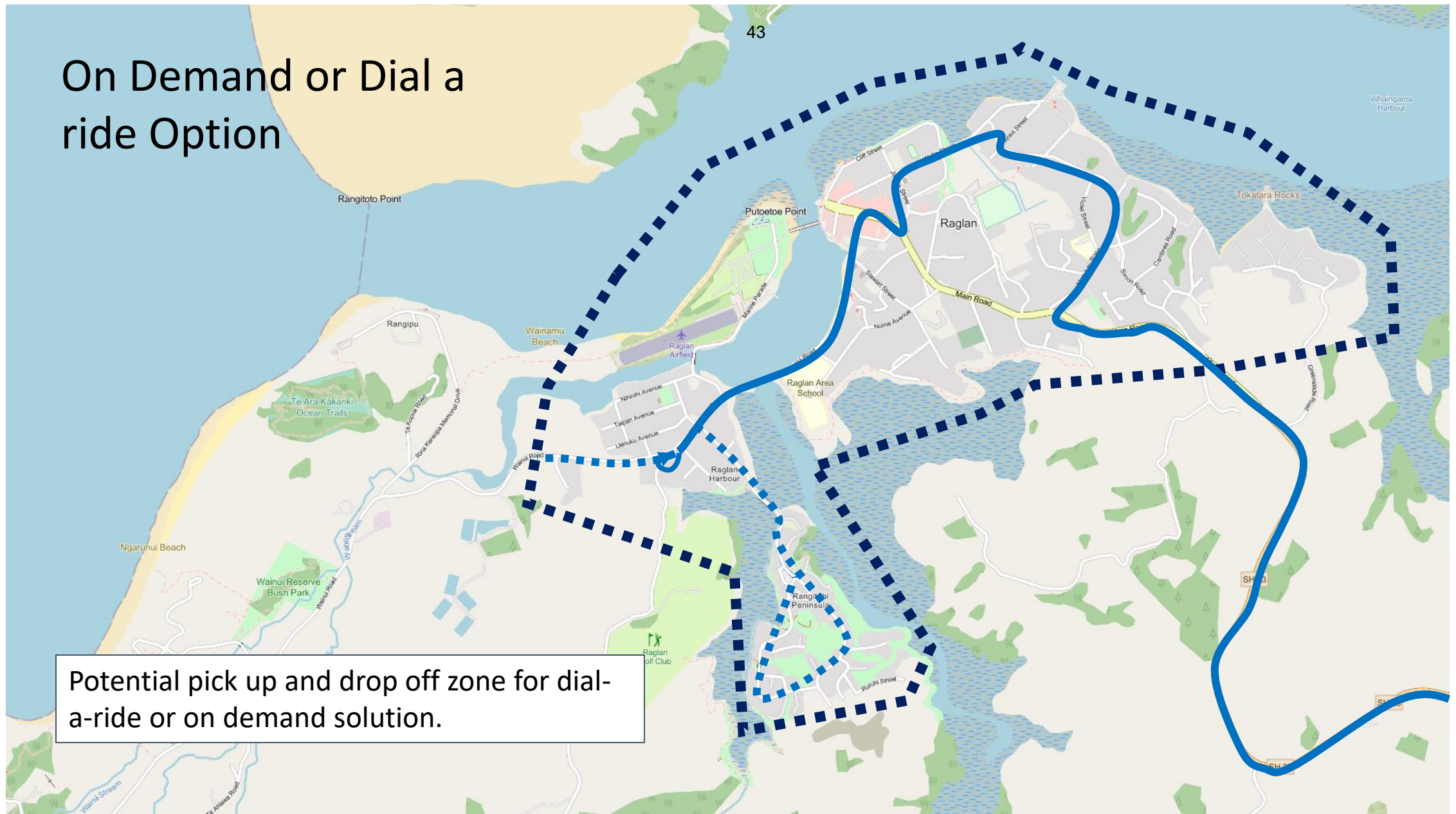
Potential  
Transfer Points

- 13 minutes in general traffic
- Allow 5 minutes on average for pick up and drop off
- And another 3 minutes for recovery / layover = total 20 minutes.
- 40 Minutes round trip – doesn't timetable nicely rounds up to hourly



# On Demand or Dial a ride Option

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Potential pick up and drop off zone for dial-a-ride or on demand solution.

# Feedback Sought

- Mode of Operation (fixed/dial a ride/on demand)
- Areas serviced / Route
- Times of operation

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US



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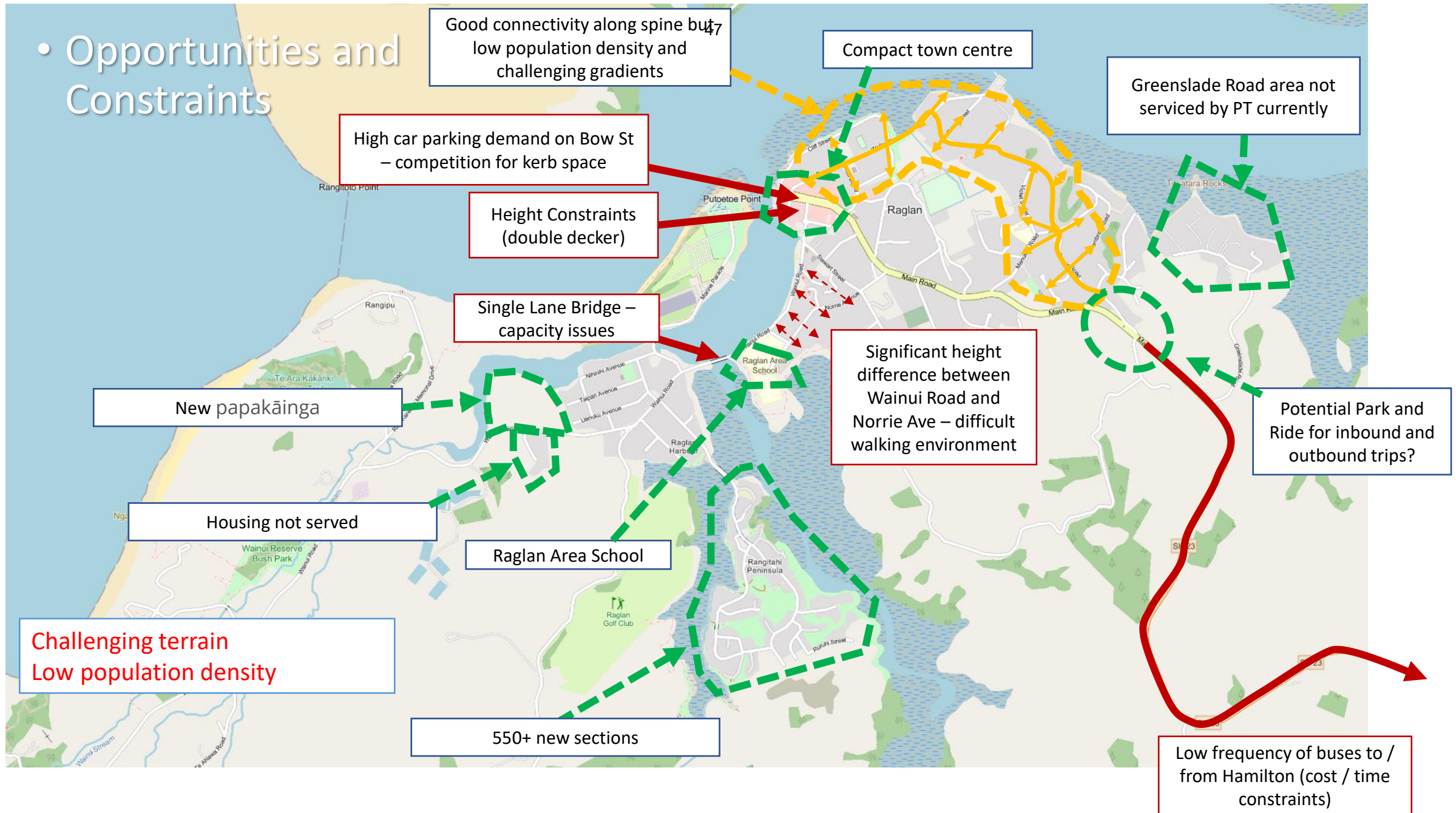
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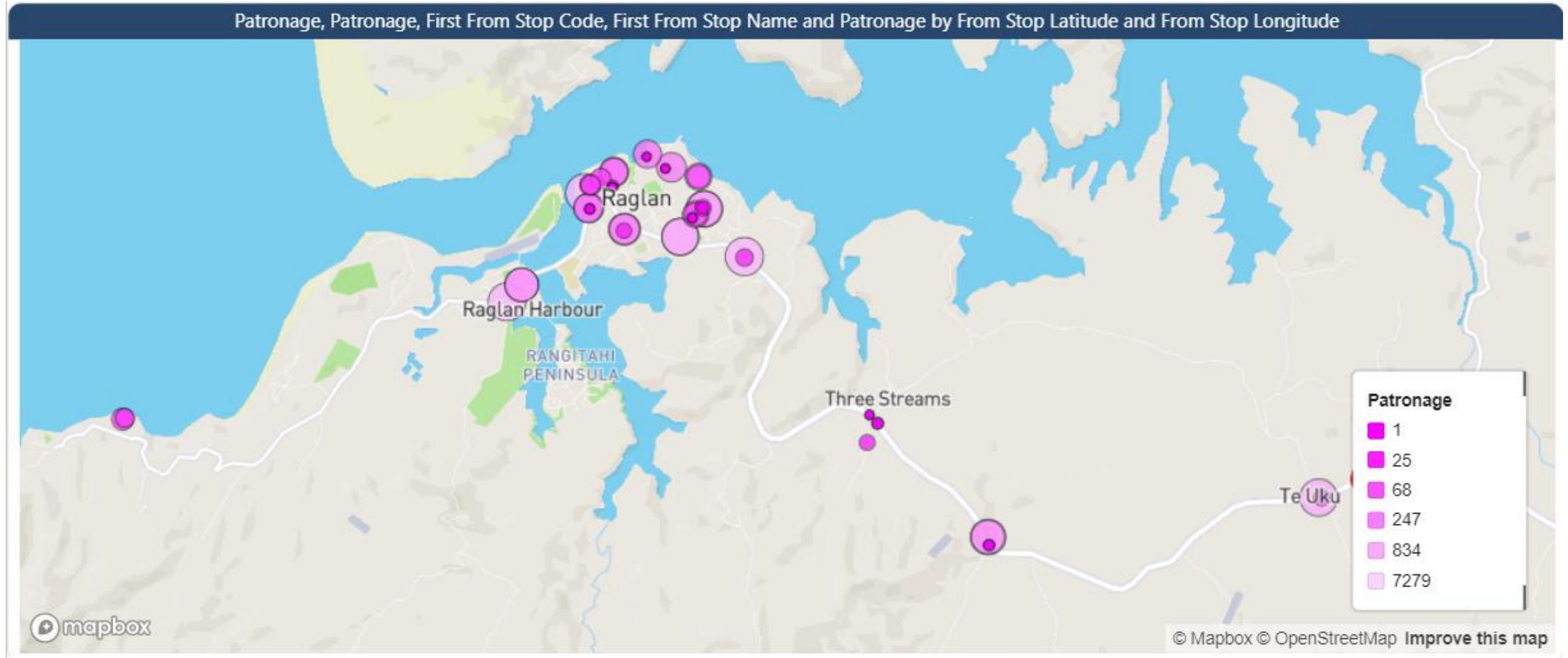
9am – 3pm?

	Fixed route bus service	On-demand	Subsidised dial a ride / shuttle operation
<b>Passenger experience</b>	The aim is to keep it fairly frequent – passengers need to be able to get a bus when they want to there and back.	‘Tech solution’ so favoured by mobile phone users.	A low tech solution – telephone booking service. More like a taxi service. Could be operated by a taxi or shuttle provider on payment per trip basis.
<b>Best Suited for</b>	Transporting medium to high volumes of passengers from point to point or along a linear corridor.	Good for transporting relatively low volumes of people over a dispersed area.	Good for very low demand, where journeys can be booked in advance (e.g. doctors appointments)
<b>Costs</b>	Pay for all day operation – running costs even when the bus is empty.	Don’t pay for KMs not travelled but it can come with a quite heavy overhead for platform licensing costs (no regional platform landed yet?) Driver is typically on standby all the time because of ‘on demand’ nature (hence full driver costs incurred)	Poor value at scale – but is it required for Raglan with 3-14 passengers per day?
<b>Legal / Contractual</b>	Regional Council would need to be contracting authority.	‘Grey area’ currently – depends on your definition of a ‘scheduled’ bus service. New SPTF framework will normalise on-demand services but currently they are not covered by existing legislation. Despite this several councils currently operating on-demand services.	No examples of directly funded services in NZ – most are community / charity led. Ecan funds some community services indirectly.  Because it’s not a scheduled bus service, no requirement for regional council to contract this under the LTMA
<b>Ticketing / Payment</b>	Fully integrated with Bee Card but such low patronage it might not be worth the cost of the ticket machine.	Would need to be scoped	Would need to be scoped

# Opportunities and Constraints



# Existing Boardings

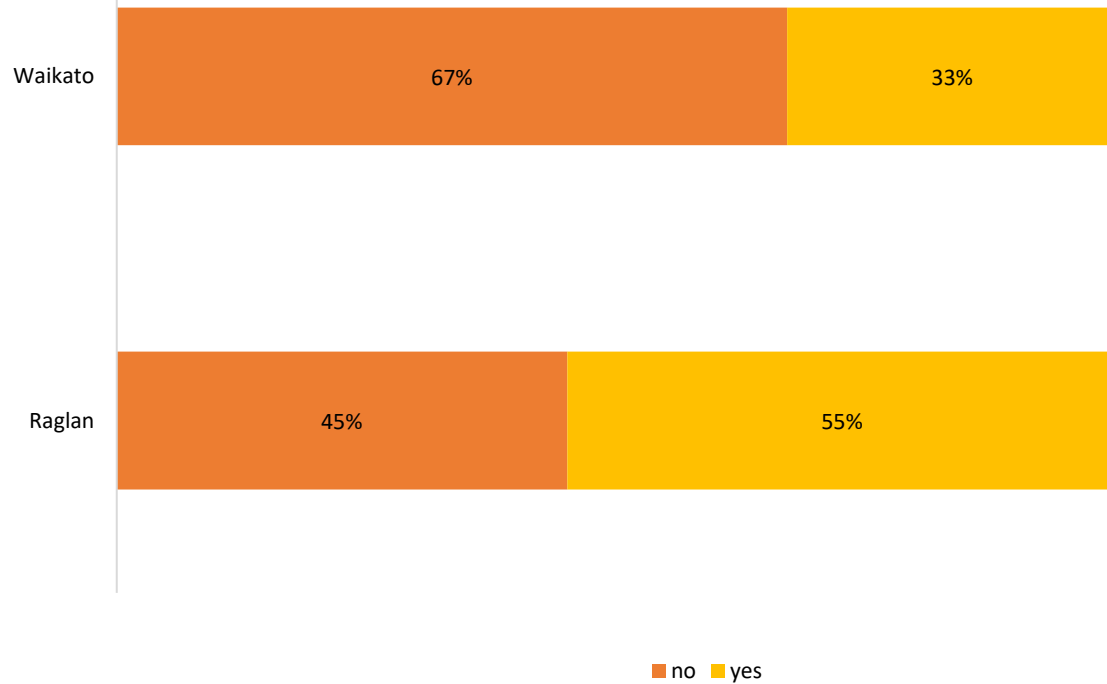




# Existing Bus Service Use and Satisfaction

## Used Bus Service in Past 12 Months

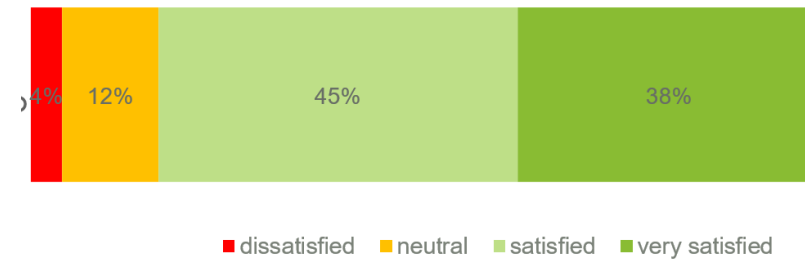
Have you used a public transport service in the past 12 months? (Community response)



Survey shows good level of engagement with Bus services generally in Raglan.

## Satisfaction with Bus Services

Raglan, on a scale of 1 to 10 how satisfied are you with the #23 Raglan to Hamilton service?



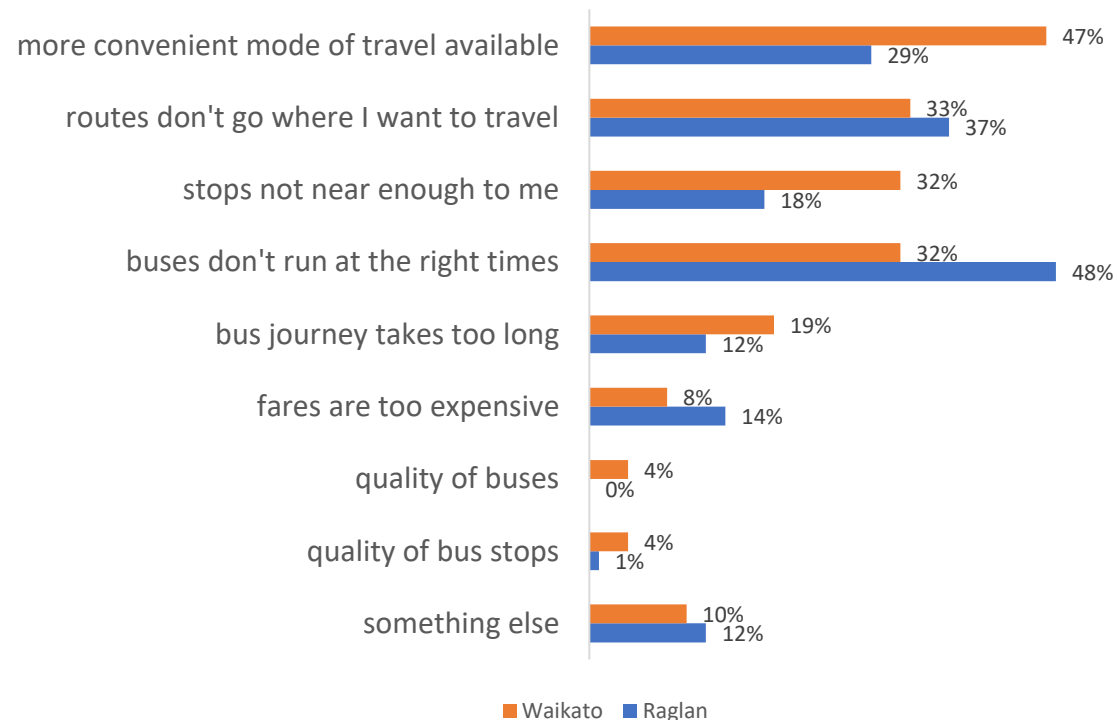
Survey shows good level of satisfaction with Bus services generally in Raglan.



# Existing Bus Service Use and Satisfaction

## Reasons for Not Using a Bus Service

- What are the main reasons you do not use a bus service for your trip to Hamilton?



Most people don't use bus services because it is not as convenient as other modes of travel. This is a general theme across the most areas of the Waikato where there is a regular bus service – *Bus services struggle to compete against the car.*

Total households - number of motor vehicles	No motor vehicle	One motor vehicle	Two motor vehicles	Three motor vehicles	Four motor vehicles	Five or more motor vehicles
Waikato District	3.3%	24.8%	43.3%	17.1%	7.0%	4.4%
Raglan	5.6%	38.6%	43.1%	9.3%	1.9%	1.3%

2018 Census identifies:

- Fairly high car ownership, but still lower than the district as a whole.
- 63 dwellings with no access to a vehicle.

<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Levels of Services Schedule for the Raglan area</b>
Date:	14 June 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Megan May, General Manager Service Delivery

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To provide the Community Board with a Schedule of the Levels of Services offered for the Raglan area. A copy is attached for the Board's information.

## **2. Executive summary**

### **Whakaraapopototanga matua**

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In the past, there have been requests to develop a document identifying the Levels of Services provided for each main area in the Waikato District.

The Levels of Services Schedule is not an exhaustive list of services provided, but it includes the core maintenance works that are undertaken throughout the District. The Schedule will provide a better understanding of timeframes and when works are likely to be undertaken.

This document will be uploaded to Council's website.

## **3. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**That the Raglan Community Board receives the Levels of Services Schedule for the Raglan area report.**

## **4. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Levels of Services Schedule – Raglan

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## Levels of Service - Raglan

Description of Work	Frequency/Dates Scheduled	Contractor
<b>Boat Ramps Maintenance</b> (Boat ramps are non-slip and have no build up of moss, lichen, algae or detritus; Boat ramp users are not injured by mollusc shells)	12 x per year Monthly around the same time each month for consistency (when the tide is at the lowest point)	Citycare
<b>Bus Stops</b> <ul style="list-style-type: none"> <li>Install and maintenance (WDA maintain physical structure including windows)</li> <li>Clean bus stops, seats, graffiti removal etc</li> </ul>	Repair as required and budget allows  Monthly or as requested/required	WDA  OCS
<b>Cemeteries</b> Garden maintenance/Lawn mowing Weeding, mulch evenly distributed, garden edge trimmed, plant loss reported, litter collected	Weekly (Most areas in cemeteries are PM2 mowing/garden maintenance - fortnightly)	Citycare
<b>Drainage Maintenance &amp; Repairs</b> (Including small culverts) <ul style="list-style-type: none"> <li>Culvert maintenance (walkways)</li> <li>Road stormwater drainage (Waikato Regional Council if Regional drains)</li> </ul>	Monthly  As required (reactive) and to programme if non urgent	Citycare  WDA
<b>Footpaths</b> (Hard Surfaces)  Maintenance & renewals (Urban & Rural) <i>Please note in accordance with the Grass Verge Policy the maintenance of all grass verges which includes grass growing over footpaths is the sole responsibility of the adjacent property owner.</i>	Trip hazards (Safety issues receive a temporary asphalt mix repair with permanent repair scheduled by WDA and prioritised based on available budget)	WDA
<b>Gardens/Shrub Maintenance</b> (Parks and reserves, street gardens - annual bedding plants, ecological sites, renewals, landscaping)	Weekly to Monthly (Varies depending on location)	Citycare
<b>Graffiti Control</b> It is not Council policy to remove graffiti from <u>private property</u> , however, we can help with a solution in most cases. <a href="#">Click here</a> to report graffiti.		
<ul style="list-style-type: none"> <li>Council owned assets and reserves</li> <li>Graffiti on or in toilets/bus stops</li> <li>Rural &amp; Urban District-wide (WDA for local road structures and highway structures that can be seen from the local road).</li> </ul>	As required (Weather dependent)  Monthly/As required  As required and as funding allows	Citycare  OCS  WDA

## Levels of Service - Raglan

Description of Work	Frequency/Dates Scheduled	Contractor
<b>Illegal Dumping</b>	Reactive response for significant visible household illegal dumping	WDA
<b>Lighting</b>		
<ul style="list-style-type: none"> <li>Inground-lights (contractor varies depending on whether lights are roading, parks or other assets)</li> </ul>	As required (Reactive)	WDA or WDC
<ul style="list-style-type: none"> <li>Street Lights Maintenance &amp; Repair in reserves, walkways, cycleways</li> </ul>	As required (Reactive)	Cushman & Wakefield
<ul style="list-style-type: none"> <li>Street Lights Maintenance &amp; Repair (including under veranda lighting)</li> </ul>	As programmed (Reactive)	WDA
<ul style="list-style-type: none"> <li>Sports Lighting (Flood Lights)</li> </ul>	As required (Reactive)	Cushman & Wakefield
<b>Line Marking – Sports Fields</b>	<ul style="list-style-type: none"> <li>24 x per year</li> <li>As requested in the event application and sporting season.</li> <li>Hard surface cricket pitches are done as required. Hard surface tennis / netball / basketball courts are done as unscheduled jobs as requested by WDC.</li> </ul>	Citycare
<b>Litter Control</b>		
<ul style="list-style-type: none"> <li>Roadside (in township only)</li> </ul>	Recycle and litter bins (Reactive)	Xtreme Zero Waste
<ul style="list-style-type: none"> <li>Roadside (outside town boundary, but not State Highway)</li> </ul>	Cyclic activity, done when resource is available	WDA
<ul style="list-style-type: none"> <li>Within Parks and Reserves</li> </ul>	Recycle and litter bins (Reactive)	Xtreme Zero Waste
<b>Mowing</b>		
<ul style="list-style-type: none"> <li>Street Verges and some drainage swales if in reserve and stormwater ponds – Urban (Adjacent to Council owned properties)</li> <li>(Depending on spec – PM2 – weekly / PM3 – fortnightly / PM5 Fortnightly / PM4 – monthly / PM7 – 2 monthly)</li> </ul>	Fortnightly (Varies, automated based on previous sign off/completion date)	Citycare
<ul style="list-style-type: none"> <li>Roadside - Rural (Both road verges and alongside footpaths/cycleways. WDA in non-urban areas outside 70km/hr zone)</li> </ul>	Once a year, any remaining budget allocated to second mow on main arterial roads	WDA
<ul style="list-style-type: none"> <li>Parks &amp; Reserves/Dog Parks (Depending on spec – PM2 – weekly / PM3 – fortnightly / PM5 Fortnightly / PM4 – monthly / PM7 – 2 monthly)</li> </ul>	Fortnightly	Citycare

## Levels of Service - Raglan

Description of Work	Frequency/Dates Scheduled	Contractor
<b>Playground Structures – Maintenance</b>	26 x per year Fortnightly visual inspections Monthly mechanical inspections (Depending on Spec – some are checked fortnightly, others are checked weekly)	Citycare
<b>Pump Stations</b>	Annual electrical and mechanical inspection – February/March	Watercare
<b>Roading</b>		
• Road maintenance	As required (Reactive and to programme timeframe if non urgent)	WDA
• Road upgrades	Scheduled projects within the Long Term Plan	WDA
<b>Rubbish/Litter Bins - Clearance</b>		
• All Public Litter bins	Daily	Xtreme Zero Waste
<b>Rubbish/Litter Bins - Maintenance</b>		
• Bin maintenance	As requested	Xtreme Zero Waste Citycare
<b>Rubbish/Recycling Collection</b>		
• Rubbish/Refuse Collection	1 x per week (Not a Council service)	Xtreme Zero Waste
• Recycling Collection	1 x per week	Xtreme Zero Waste
<b>Spraying</b>		
• In reserves and some drainage swales if in reserves	3 monthly (Weather dependent – 3 months since last spray)	Citycare
• Roadside (outside 70km/hr zone)	Once a year on main arterial roads	WDA
• Weed Spraying - Urban (Cobbles in CBDs and urban kerb and channel)	3 x per year / November, February, May	WDA
<b>Stormwater</b>	<ul style="list-style-type: none"> <li>The number of Stormwater flood/blockage events that affected habitable floors (expressed per 1000 connections): &lt; 0.3</li> </ul>	Watercare

## Levels of Service - Raglan

Description of Work	Frequency/Dates Scheduled	Contractor
	<ul style="list-style-type: none"> <li>The total number of complaints received by Council about the performance of the stormwater system (expressed per 1000 connections): &lt; 1.25</li> <li>Level of compliance, number of the following Abatement, infringement notices, enforcement orders or convictions - 0 (annually - none on 2022/23)</li> </ul>	
<b>Street Cleaning</b>		
<ul style="list-style-type: none"> <li>Car park sweeping (mechanically sweep/blow sealed carparks)</li> </ul>	Monthly - 12 x year	Citycare
<ul style="list-style-type: none"> <li>Steam clean pavements - footpaths, hard surfaces</li> </ul>	CBD cobbles 3 x per year	WDA
<ul style="list-style-type: none"> <li>Street Sweeping (Debris clearing all streets in CBD, kerbs in urban, sweeping intersections in rural areas through cyclic maintenance)</li> </ul>	2 x per year	WDA
<b>Street Furniture/Assets Cleaning</b>		
<ul style="list-style-type: none"> <li>Park benches, seats, bollards, planter boxes</li> </ul>	Roadside only, on approved project by project basis	WDA
<ul style="list-style-type: none"> <li>Council facilities and halls and park benches, seats, bollards, planter boxes in reserves</li> </ul>	As required	Cushman & Wakefield or Citycare
<b>Sumps - Cleaning/Clearing (Urban)</b>	Once per year	WDA
<b>Toilet Cleaning</b>	Every day in main areas of district Every second/third day for rural areas	OCS Group
<b>Tree Trimming</b>		
<ul style="list-style-type: none"> <li>Urban areas and amenity trees</li> </ul>	Cyclic rotation 4 yearly/or as required	Asplundh
<ul style="list-style-type: none"> <li>Rural Roadside (outside 70km/h zone) Trimming or felling</li> </ul>	Cyclic rotation 4 yearly/or as required for safety	WDA
<b>Water Leaks</b>	<ul style="list-style-type: none"> <li>Attendance for urgent call-outs: from the time that Council receives a notification to the time that service personnel reaches the site- 60min</li> <li>Resolution of urgent call-outs: from the time that Council receives a notification to the time that service personnel confirms resolution of the fault or interruption - 240min</li> </ul>	Watercare

## Levels of Service - Raglan

Description of Work	Frequency/Dates Scheduled	Contractor
	<ul style="list-style-type: none"> <li>Attendance for non-urgent call-outs: from the time that Council receives a notification to the time that service personnel reaches the site ≤ 3 days</li> <li>Resolution of non-urgent call-outs: from the time that Council receives a notification to the time that service personnel confirms resolution of the fault or interruption &lt; 3 days</li> <li>The total number of complaints related to Water services received by Council (expressed per 1000 connections to the networked reticulation system): ≤ 22/1000 (District wide)</li> </ul>	
<b>Water Treatment Plants</b>	<ul style="list-style-type: none"> <li>The extent to which the Council's drinking water supply complies with Part 4 of the drinking water standards (bacteria compliance criteria). - <b>Must comply (and do)</b></li> <li>The extent to which the Council's drinking water supply complies with Part 5 of the drinking water standards (bacteria compliance criteria). - <b>Must comply (and do)</b></li> </ul>	Watercare



## Levels of Service - Raglan

### Further Information:

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#) →

- For more **information about Services and Facilities** provided by the Waikato District Council

[Click here](#) →

To help plan what's needed now and in the future in relation to maintenance and design, repairs and development various activities are undertaken, as follows:

- Weekly road inspections are undertaken by 4 Inspectors (District is split into quarters)
- Night time street lights inspections are undertaken annually
- Routine maintenance on roads carried out as required

<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Works, Actions &amp; Issues Report: Status of Items June 2023</b>
Date:	14 June 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Alison Diaz, Chief Financial Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Raglan Community Board on actions and issues arising from the previous meeting and works underway in June 2023.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**That the Raglan Community Board Works, Actions & Issues Report: Status of Items for June 2023 be received.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Raglan Community Board Actions & Issues Register – June 2023 (within report)

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## Raglan Community Board Actions – June 2023

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
1.	<p><b>Civil Defence and Raglan Community Response Plan</b></p> <p><u>February Update:</u> The Board will organise a community meeting about Civil Defence in the coming months.</p>	The Raglan Community Board	
2.	<p><b>Soundsplash Event</b></p> <p><u>March 2023:</u> Staff will provide an update to the RCB via email after their meeting with the consent holders.</p>	Community Venues & Events Team Leader, Sam Baker	<p>May 2023: The 2023 Sound Splash event debrief was held on the 22<sup>nd</sup> of March. This was attended by the Consent holders and their key operational staff, Police, WDC staff involved in landowner approval and the Service Delivery General Manager – apologies were received from the District Health team.</p> <p>The purpose of the meeting was for all parties involved to give feedback on the event operations and processing.</p> <p>At this meeting several reports were requested to be provided from the consent holders which staff have now received and are reviewing.</p> <p>Internal staff are now working on a report for recommended changes to be made to the landowner approval process and the consent conditions.</p>

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
			<p>June 2023: Planning is underway to progress consent condition changes.</p> <p>Community Venues and Events Team Leader will provide an update out of meeting cycle to the Board. Proposed dates are being worked through.</p>
3.	<p><b>Revocation of part of State Highway 23</b></p> <p>Roading Manager to investigate when Council maps will be updated to reflect the revocation of part of State Highway 23.</p>	Service Delivery, Grant Tregidga	<p>May 2023: There are some inconsistencies within some maps, Council will look to resolve this over the next 2 months.</p> <p>June 2023: Staff working internally to update and provide consistent maps to reflect the revocation works.</p>
4.	<p><b>Cars Speeding on Main Road by BP</b></p> <p>Roading Manager to investigate if speed on Main Road can be monitored by Council and any data collected be given to NZ Police.</p>	Service Delivery, Grant Tregidga	<p>May 2023: Staff have a meeting with Police on 28 April where the issue will be raised on behalf of the community.</p> <p>Staff will check if Police require data collection.</p> <p>June 2023: Staff met with the traffic division of the police and discussed the concerns with urban speeds.</p> <p>They are required to focus on high risk routes which are all with a posted speed limit of 80km and over in the funding agreement with Waka Kotahi.</p>

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
			<p>This priority arises due to deaths and serious injuries occurring predominantly on roads 80km and over.</p> <p>Lower speed limit areas may be policed by the local departments however this is in addition to their usual duties.</p>
5.	<p><b>Rubbish on State Highway 23</b></p> <p>Staff to follow up with NZTA about collecting rubbish along State Highway 23.</p>	<p>Roading Contracts Manager, Attinder Singh</p>	<p>June 2023: The State Highway NOC Contract Manager and Waka Kotahi Senior Network Manager have been contacted about this complaint. Awaiting response.</p>
6.	<p><b>Te Uku Recycling Centre</b></p> <p>Staff to follow up on the following queries raised through the May public forum at Te Uku:</p> <ul style="list-style-type: none"> <li>• Is the 5 day, once a day level of service being adhered to?</li> <li>• What is the feasibility of cameras to monitor illegal dumping?</li> <li>• Who has responsibility for clearing rubbish from surrounding areas e.g., the stream?</li> </ul>	<p>Solid Waste Manager, Phil Ellis</p>	<p>June 2023: We are currently servicing the site 5 days a week and have put substantial resources into improving the site, however, the only permanent solution would be to dis-establish and introduce a kerbside recycling collection in the area. This would be a significant change in level of service and cost to ratepayers in the area.</p> <p>Cameras have been installed in the past, however, were destroyed within a week. There is no plan to reinstall.</p> <p>There is no contract in place regarding clearing litter from the surrounding area noting Council does not own this land and it falls outside of the roading corridor. No easy fix on this matter as is broader than contract extension/cost consideration.</p>

	<b>Actions</b>	<sup>62</sup> <b>To Action</b>	<b>Update/Response</b>
7.	<b>Connectivity Strategy Review</b> <ul style="list-style-type: none"> <li>• The Reserves Planner to provide map key to Community Board Members.</li> <li>• The Reserves Planner to provide copies of the map to the Raglan Library.</li> </ul>	Reserves Planner, Matt Horsfield	Completed.

## Capital Projects Update (As of 31 May 2023)

### Raglan Wharf Structural Repairs, Pontoons and Walkways.

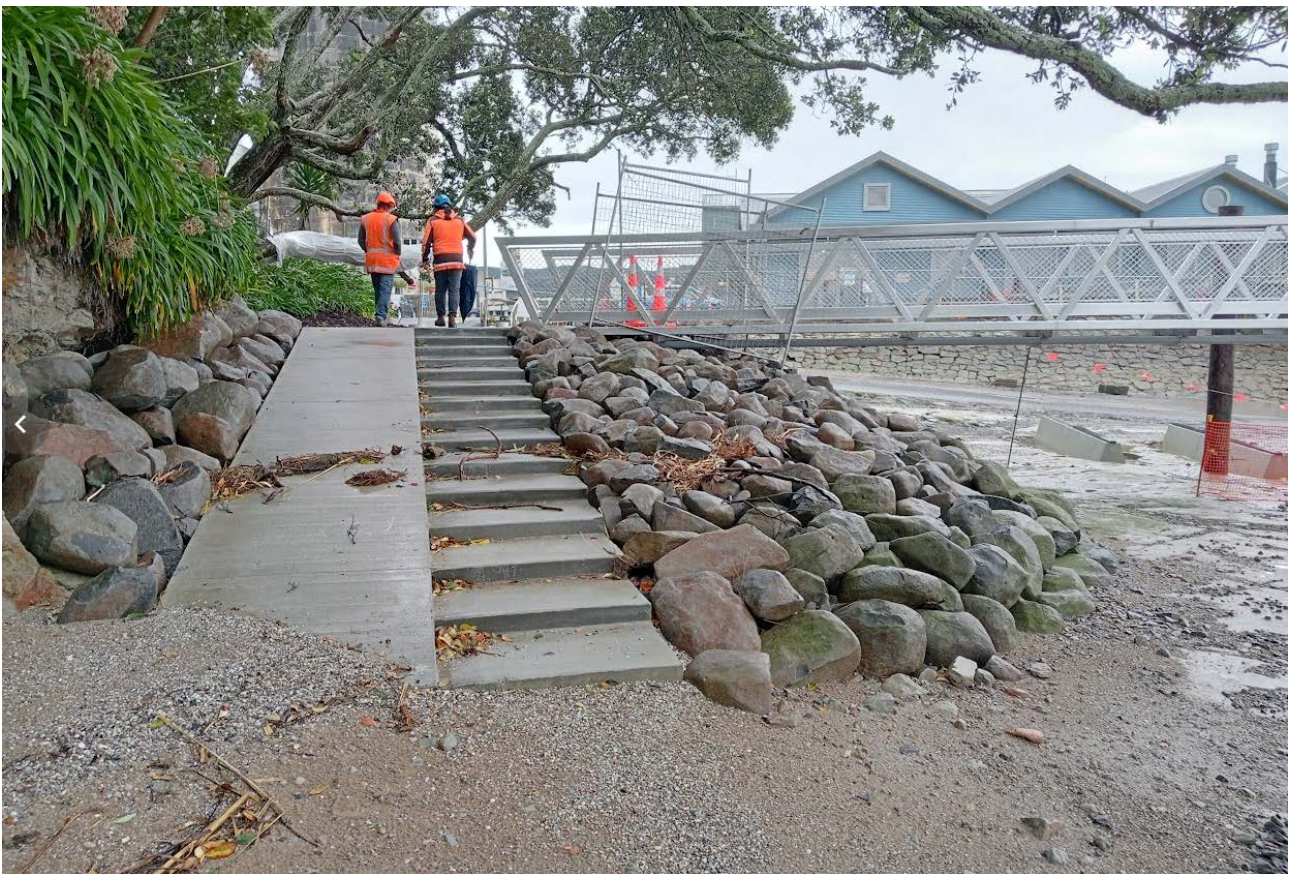
Rock revetement & walkway – Final rock has been placed, asphalt has been laid, mulch is in place with planting to take place shortly.

The balustrade is being installed with significant scaffolding in place on the Dolphin Pier to allow safe installation. Once balustrade is in, the Purple Heart timber capping will be installed.

Asphalt work will also include releveling around Soul Shoes to ensure no water ponds and a tidy tie in.

Haul Out pre-cast units have been delivered and installed adjacent to the gangway. Project is working towards final tidy up before opening with invites sent out for Friday 16th June – 7am.

Western Walkway (SP3) funded by a successful Better Off Funding application is progressing through consenting with design being refined confirming stormwater layout, site visit undertaken with WEL Networks.



*Kayak ramp and stairs off the eastern revetement*



*Scaffolding in place for balustrade installation*

### Wi Neera Walkway

Resource Consent submission is underway.

Steering group is obtaining additional budget.

The increased cost to the project is driven by the desire to deliver the upgrade as a package and future proof further works being required rather than simply repair and reactive maintenance which would remedy the safety aspects of the project but not allow:

- Safety from falling handrails
- Increased width of current walkway to standards for pedestrian walkway
- Ensure wall is safe and alleviate need for reactive maintenance due to degrading
- Ensure CPTED principles are applied, and sufficient lighting is installed to allow for this with WEL have also indicated that the underground supply will need to be relocated
- Capture possible water main replacement to coincide with project if possible
- Retaining completed on bank side of walkway

Without the increased costs

- Safety rail would be installed but would result in current width being reduced in areas
- Further works would need to be carried out on the wall in near future
- Disruption to usage when water main is eventually upgraded
- Lighting would remain as is
- Retaining would not be done and be a future risk to the walkway



### Greenslade Rd Reserve Playground

Environmental consultants have provided the Ecological & Floodplain Assessment which is currently being reviewed. Once site constraints are known, location options for the playground can be explored.

### Manu Bay Breakwater

Grant from Tonkin Taylor has provided the options developed to Shaw at eCoast for assessment of effects. This will be complete in the first week of June and back to Council to initiate the peer review by WSP.

The stakeholder meeting (that Grant and Shaw will attend to present the research and findings) will be scheduled late June 2023.

## **Watercare Project Update - Raglan Water Supply Reticulation Upgrade**

Led by our trusted supply partners, HEB Construction and J&R Contracting, this project has made significant headway, delivering on project deliverables and overall positive outcomes for the community.

In just a few productive weeks, the team has accomplished exceptional results. Over 350 meters of new, upsized, and resilient pipelines have been successfully installed, including critical road crossings and a challenging drill-shot down Bow Street. This achievement marks a significant milestone in the project.

To ensure minimal disruption, the project team has been actively coordinating traffic management arrangements. The recent daytime road closure of Gilmour Street was carried out smoothly, with careful communication to residents and road users. Our proactive approach to notification ensures that the community is well-informed throughout the process.

Looking ahead, construction crews will continue extending the network by installing a new water main from the BP Service Station on Main Rd down to Long Street, enhancing connectivity and water supply capabilities. Additionally, the full pipe replacement along the length of Main Road to Cross Street will be progressed, ensuring improved infrastructure for the area.

To facilitate these next phases, a road detour will be implemented on Long Street, and conventional traffic management will be employed on Main Road. We are coordinating the details and dates, and we will communicate them promptly in coordination with other sections of the water main.

As we progress, we remain committed to proactive communication and stakeholder engagement this will be key as we enter into the next exciting phase of the project; commissioning and tie-ins.

Stakeholder Manager at HEB Construction, Kellie Ellis, and Ryan Laursen, Project Manager at Watercare, are available to provide further information and address any enquiries if needed.



<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Discretionary Fund Report to 31 May 2023</b>
Date:	14 June 2023
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Raglan Community Board on the Discretionary fund spend to date, commitments and balance to 31 May 2023.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**That the Raglan Community Board receives the Discretionary Fund Report to 31 May 2023.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Discretionary Fund report to 31 May 2023

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**RAGLAN COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)**
**As at Date: 31-May-2023**

			<b>1,206,170.4</b>
<b>2022/23 Annual Plan</b>			14,271.00
<b>Carry forward from 2021/22</b>			12,348.00
<b>Total Funding</b>			<b>26,619.00</b>
<b>Income</b>			
<b>Total Income</b>			
			-
<b>Expenditure</b>			
			<i>excl GST</i>
21-Sep-2022	Payment of \$2,500.00 (incl GST) to Zoom Printing toward the cost of 2200 booklets for the My Mental Health Tool kits funding application from R Gibbs	RCB2206/03	2,173.92
07-Nov-2022	Payment of \$723 (exc GST) to Raglan Community Radio toward the cost of the venue for the Whaingaroa Talent Factory event	RCB2209/05	723.00
07-Nov-2022	Payment of \$1,665.56 (exc GST) toward replacing the boundary fence at Raglan Community House	RCB2209/04	1,665.56
09-Dec-2022	Payment of \$1,500 (exc GST) towards the Raglan Community Arts Council's Film Festival	RCB2211/10	1,500.00
02-Dec-2022	Payment of \$1,087 (exc GST) in Bob MacLeod's name towards the Raglan Community Patrol Charity Trust function and awards ceremony (function to mark 25 years service & awards ceremony)	RCB2211/08	1,087.00
02-Dec-2022	Payment of \$852.00 (exc GST) towards the Raglan Community Patrol Charity Trust operating costs	RCB2211/09	852.00
08-Mar-2023	WEC Maui Dolphin Day Event - Funds to be returned to Council and returned to pool the amount of \$3,500.00 RCB notes request for funds to be returned from Whaingaroa Environment Centre for the amount of \$3,500.00	RCB2207/02 RCB2302/07	(3,432.74)
31-Mar-2023	Payment for the amount of \$3,700 (inc GST) towards equipment for the Raglan Gym Inv 5888-3700	RCB2212/06	3,217.39
31-May-2023	Payment from RCB for \$4,000.00 (excluding GST) to the Raglan Community Arts Council towards the Raglan Arts Weekend 2023.	RCB2305/06	4,000.00
<b>Total Expenditure</b>			<b>11,786.13</b>
<b>Net Funding Remaining (Before commitments)</b>			<b>14,832.87</b>
<b>Commitments</b>			
			<i>excl GST</i>
07-Sep-2022	Commitment towards replacing the boundary fence at Raglan Community House for the amount of \$2,493.48 (exc GST)	RCB2209/04	2,493.48
07-Nov-2022	Less Payment of \$1,665.56 (exc GST) toward replacing the boundary fence at Raglan Community House		(1,665.56)
03-May-2023	Less amount returned to Discretionary Pool of Funds	RCB2305/04	(827.92)
14-Dec-2022	Commitment for the amount of \$1,200 (inc GST) towards the cost of traffic management for the Raglan Lions New Years parade	RCB2212/08	1,043.48
14-Dec-2022	Commitment of \$100 (inc GST) towards the cost of Crime Prevention Day sausage sizzle	RCB2212/09	86.96
14-Dec-2022	Payment for the amount of \$4,000 (exc GST) towards the Raglan Community Charitable Trust New Year's eve fireworks display	RCB2212/07	4,000.00
22-Mar-2023	Commitment of \$100 (inc GST if any towards the cost of ANZAC Day Wreath	RCB2303/04	86.96
03-May-2023	Commitment from Raglan Community Board for \$1,954.00 (excluding GST) to the Raglan & District Museum Society towards the cost of a surfboard rack for the museum	RCB2305/05	1,699.13
<b>Total Commitments</b>			<b>6,916.52</b>
<b>Net Funding Remaining (Including commitments)</b>			<b>7,916.34</b>

<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Chairperson’s Report</b>
Date:	Wednesday, 14 June 2023
Report Author:	Dennis Amoore, Raglan Community Board Chairperson

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

To provide an update on the Raglan Community Board Chairperson’s activities since the last board meeting.

## **2. Executive summary**

### **Whakaraapopototanga matua**

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There were two bylaws on which pre-engagement was asked for in the last month:

- Freedom Camping bylaw
- Connectivity Strategy – trails map

#### **Wharf Project**

I had various discussions with the project manager and attended a meeting with commercial users regarding the layout of cleats on existing pontoon which have been repaired. Costs have been allocated from maintenance works.

I attended a PGF meeting to discuss western walkway and information boards. Looking at two information boards under the Pohutukawa on eastern side and four small information boards on western side. The official opening of eastern walkway and pontoon is 7am 16<sup>th</sup> June.

Balustrade and resurfacing of walkway by Soul Shoes should be completed for the opening.

#### **Long term planning/Blueprints**

All community board members should have had an email from Jim Ebenhoh, Planning and Policy Manager, asking for comments on the existing blueprints. However, having reviewed Raglan’s Blueprint with Councilor Thomson this week I suggest this may be an opportunity for us to update the Raglan blueprint if community board members are in agreement. Can we agree on a date prior to 30 June for this discussion. I have attached a copy of the blueprint.

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## **Civil Defence**

Scott Bult (Emergency Manager WDC) has prepared a draft CD plan based on information provided, as well as taking into account the information we have provided, i.e. key people, organisations and vulnerable groups like rest homes, schools and the elderly as well as vulnerable infrastructure and what is available locally re resources from accommodation to trades and emergency services and support groups.

Ross, Lisa and I have further work to do on this and then we plan to circulate to the community board for comment and then meet with interested parties to discuss and to gauge who in the community would be keen to be involved. It's great to see that several key people have already registered their interest.

Scott would like us to plan on the basis that Raglan would be capable of standing on its own for three days in the worst scenario and run over the typical structure he would see in place with roles and responsibilities etc.

The next step is for the working group to review the document and then meet with Scott again to plan a meeting with various community groups and individuals.

Attended the following meetings:

- Papahua Camping ground Board meeting.
- Civil Defense update meeting with Scott Bult.
- Chairing meeting training
- Infrastructure meeting. I would encourage other community board members to attend. I note that as Rick Youmans has vacated a new lease will be let for this premise.
- Mayors' community board & Councilor's strategy meeting
- Zoom meeting on event planning.
- Xtreme Zero Waste to discuss how we educate the public following the survey done in November 2022 which identified that 40% of the contents of blue bags is organic waste.
- Surf2surf walkway discussion with Cr Thomson and contractors on how we can retain the history of the existing path, possibly by cutting out key named blocks and retaining these, having history board listing all the names and with photos, and two bench seats in the area with names engraved on them.
- Met with Councilor Thomson to discuss various actions, Connectivity strategy, civil defense, blueprints, reserves, wharf, freedom camping.

## **3. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT Raglan Community Board receives the Chairperson's Report for June 2023.**

## **4. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Raglan Blueprint

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## 4.13 RAGLAN

### Snapshot

**Population:** 3,115 (2016 estimate), with growth projected to reach 3,611 by 2045.

**Location:** Raglan is located on the West Coast of the Waikato District at the Whaingaroa Harbour, and is accessed by SH23.

### Consultation feedback

During consultation sessions the following key issues and ideas for Raglan were put forward:

- Raglan's strong unique identity should be built upon and celebrated.
- There are a great number of environmental community initiatives being carried out. These need support and could be applied in other parts of the district (e.g. zero-waste).
- Raglan's strong Maori culture should be supported.
- There are affordability problems due to tourism driving up the cost of living. Initiatives to improve this should be supported.
- Social programmes supporting disadvantaged youth and elderly are needed.
- Youth employment initiatives need to be supported and expanded.
- More community spaces are needed within the town centre. The old surgery building in Wi Neera Street offers an opportunity.
- Consolidating sports facilities should be considered.
- There are many small home-based businesses, based on lifestyle choice. These businesses should be supported with infrastructure as growth in this sector offers an economic opportunity.

- Tourism generates a lot of revenue, but the town's economy should rely on more than tourism.
- The negative side effects of tourism (lack of affordability, services not coping at peak time) should be addressed.
- The network of walking and cycling connections should be expanded.
- There are several traffic safety issues, including around the Raglan Area School and the Greenslade Road intersection with SH23.
- Parking in the town centre should be looked at.
- There is a desire for a better bus service to support commuters.
- The community is rich in initiatives and there is a strong desire for making decisions around the development of the town locally.

Refer to **Appendix A** for a comprehensive documentation of the consultation feedback.

### Top priority initiatives

The top priority initiatives for Raglan include:

- Building a strong identity for the town.
- Supporting Raglan Naturally in their prioritised local initiatives such as local food production, energy self sufficiency, alternatives to weed spraying, GE free approaches and education regarding climate change.
- Partnering with Raglan Naturally in respect to planning processes.

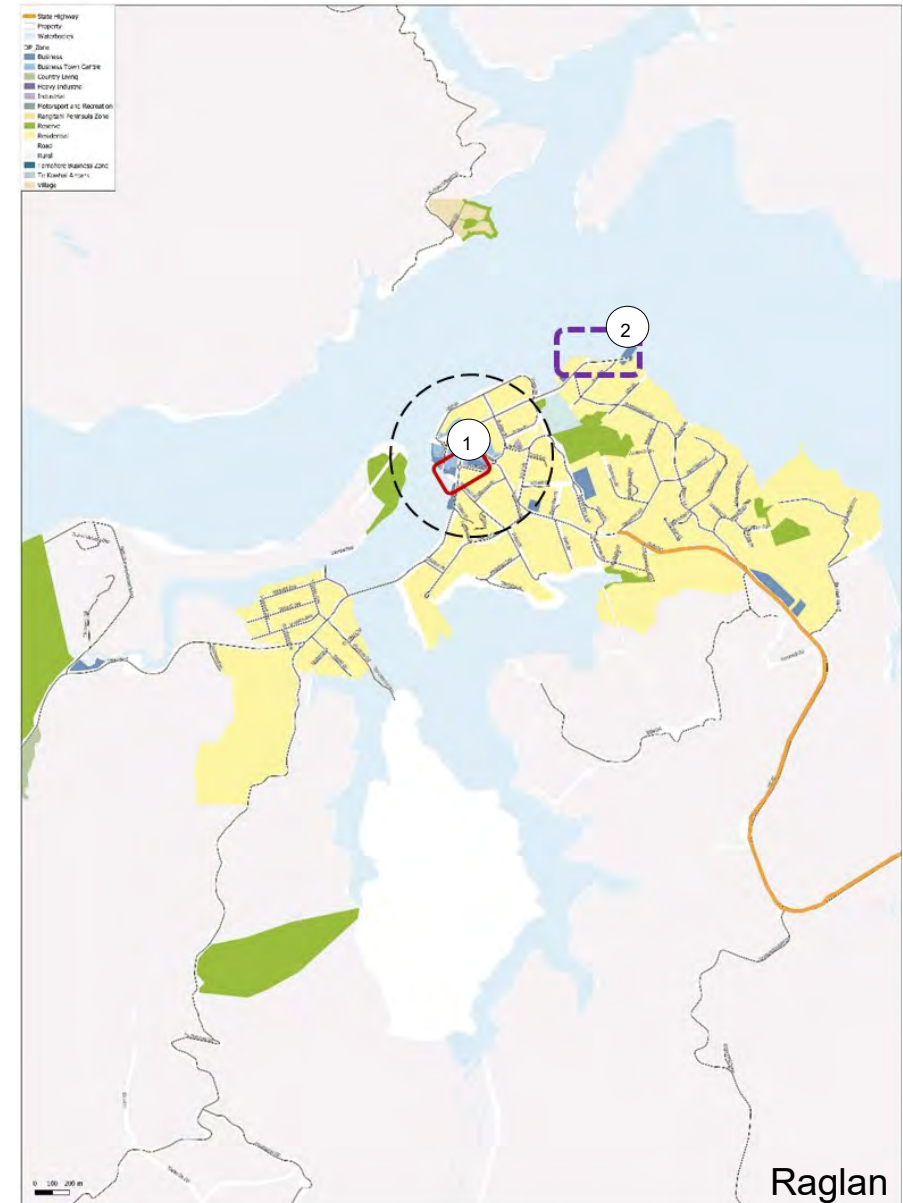
Refer to the table overleaf for more detail.



## Proposed initiatives for Raglan

Theme	NO.	Action	Priority
Identity	RA1.1	Build on the strong identity of Raglan based on the unique qualities of the local area (refer to DW1.2 to 1.4). Consider nature, regeneration, environmental initiatives, the arts, and surfing.	Top
Nature	RA2.1	Support Raglan Naturally in their prioritised local initiatives such as local food production, energy self sufficiency, alternatives to weed spraying, GE free approaches and education regarding climate change.	Top
	RA2.2	Support community in Zero Waste initiatives, spread learning across the district.	Very high
Iwi	RA3.1	Support a strong Maori culture, including education on the Treaty of Waitangi, respecting tangata whenua, and creating Te Reo signage (refer to DW3.3).	High
Communities	RA4.1	Extend free wi-fi around the library and i-site.	Medium
	RA4.2	Support the Whaingaroa Raglan Affordability Project.	High
	RA4.3	Support entities undertaking youth social initiatives.	High
	RA4.4	Support the development of a community hub for locals, youth skills, cultural, health and wellbeing and environmental exchange (OMG Tech). Consider the 'Wi Neera Street old surgery' building (1) as an option.	Medium
	RA4.5	Investigate the development of a recreation centre and bringing sports together.	Medium
Economy	RA6.1	Support initiatives by the tech and visitor sectors to address youth unemployment.	Medium
	RA6.2	Promote the formation of a business hub for high tech promotion and exchange.	Medium

*continued overleaf*



Raglan



## Proposed initiatives for Raglan

Theme	NO.	Initiatives	Priority
	RA6.3	Consider how to support the community in creating additional and sustaining existing local jobs in tourism. Consider a bed tax to compensate for increased waste and to support housing affordability initiatives.	Medium
	RA6.4	Investigate opportunities for short-stay courses.	Medium
	RA6.5	Identify if, how much, and where, possible additional employment land for office development is needed beyond the zoning in the Proposed District Plan.	High
	RA6.6	Identify if, how much, and where, possible additional employment land for retail development is needed beyond the zoning in the Proposed District Plan.	High
Transport	RA7.1	Extend walking and cycling network, including to Whale Bay.	Very high
	RA7.2	Improve traffic safety around the school.	Medium
	RA7.3	Develop a parking strategy.	Medium
Governance	RA9.1	Investigate whether Harbour Board income is used locally (2).	Medium
	RA9.2	Partner with Raglan Naturally in respect to planning processes.	Top



Refer to the proposed District-wide actions related to public transport and waste water and water infrastructure upgrades for Raglan.

<b>To</b>	<b>Raglan Community Board</b>
<b>Report title</b>	<b>Councillor’s Report</b>
Date:	14 June 2023
Report Author:	Cr Lisa Thomson

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To provide an update to the Raglan Community Board on work undertaken by Cr Lisa Thomson

## **2. Executive summary**

### **Whakaraapopototanga matua**

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#### **Council Meetings:**

- Performance and Strategy 8<sup>th</sup> May
- Sustainability and Wellbeing 17<sup>th</sup> May
- Infrastructure 24<sup>th</sup> May – Emergency works on Swann Access Road wash out and repair costs estimated cost \$112,500, Hamilton Car Club application for rally on sealed road Ruapuke on 18<sup>th</sup> June was successfully supported by council, report Audit of Kerbside rubbish in Waikato District – Raglan blue bags had some 40% organic waste.
- Council – 7<sup>th</sup> June 2023 including discussion/adoption of Community Outcome Statements

#### **Workshops:**

- LTP Building Blocks
  - Zero Harm
  - Speed Management
  - Capital Projects
  - Adaptive Management
  - Chairing Effective Meetings
  - Freedom Camping
-

**Hearings:**

- Annual Plan – 8<sup>th</sup> June 2023

**Other:**

- Tour of Raglan Ward with Mayor Jacqui
- Community Boards and Community Committees catch up.
- Citizenship Ceremony – 6 groups of Raglan people were sworn in as New Zealand Citizens
- Te Waka Update – Mayor, Deputy Mayor, Clive Morgan and I attended.
- Raglan Holiday Park monthly board meeting and staff hangi
- Unveiling portraits in council chambers of Kingii Tuheitia Potatau Te Wheroro and King Charles
- Online teams meeting with Marion Read from LGNZ, library advisor re libraries.
- Business Professional Women zoom meeting and Candlelight presentation dinner.

**Community:**

- Destination Management Organisation monthly meeting
- Wharf PGC – look at overall planning for the wharf project
- Wharf PGC – following up with Simon Te Wheoro and design work:

The work Simon will be undertaking:

Stainless steel balustrading x5: these will be installed along the operational side of the wharf. Initially these will be solid stainless steel panels (for the opening in June) Simon will be creating designs for these and the intent is to have whakatauki and specific species from here cut out in the panels, these will be completed for the opening of the whole wharf project which will take place closer to Christmas.

Wooden bench seating x3: the seat backing will be carved (front and back) with paua inlay.

Sculpture – paa kahawai/lure: constructed from marble/stainless steel, with wood and paua inlay on a wooden plinth (at this stage) This will be the start/welcome to the wharf.

All these elements will have a consistent theme and cohesiveness to them.

We agreed that the PCG will provide the information and content for:

Up to 8 information boards – examples that Niall has shared in previous emails. 4 smaller ones (one with an explanation of the kahawai lure) 3 others to be spaced out along the western walkway. 2 to 3 larger ones (depending on space) beside the footpath to the floating pontoon.

- Raglan Naturally Wellbeing Connector and Councillor catch up on role
  - I-Hub volunteer catch up – presentation from Jan Keavell
-

- I-Hub volunteer cover
- Road safety hui at Raglan Area School with police, Stefan Frew (Board of Trustees) Deputy Principal, Peter Hurst to discuss issues and possible solutions.
- Climate Response and Resilience Strategy discuss at Xtreme Zero Waste with board members, staff and WEC staff – Rachael Goddard and I presented.
- Judge Raglan Art to Wear 2023
- Xtreme Zero Waste catch up with Steve van Wonderen – discussed promoting kerbside food waste, options for future development of services out to rural areas, blue bag costs, audit of waste report, increase in waste levy costs and general costs. Visited the newly revamped Kahu's Nest which looks great.
- Onsite meeting for City2Surf footpath upgrade between Karekare Ave and Papakainga – plan is to have two memorial seats with the names of everyone who contributed to the path and a story board with further information – Kate Hayward has all information on this.
- Raglan Community Board Chairperson and Councillor catch up – discussed Blueprint priorities, community response plan, wharf project, 3 Bow Street, trails strategy, 90 planning for RCB
- Unveiling of Pam Ryan's memorial seat at Papahua Raglan Holiday Park.

### **3. Staff recommendations**

#### **Tuutohu-aa-kaimahi**

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**That the Raglan Community Board receives the report from Cr Lisa Thomson for June 2023.**

### **4. Attachments**

#### **Ngaa taapirihanga**

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There are no attachments.

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