

Agenda for a meeting of the Taupiri Community Board to be held in the War Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 15 MAY 2023** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting for meeting held on Monday, 3 April 2023 3

5. PUBLIC FORUM

6. REPORTS

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6.5	Chairperson's Report	Verbal
6.6	Community Board Members' Report	Verbal
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6.8	Waikato District Council Senior Leadership Update	Verbal

7. PROJECTS

- | | | |
|-----|--------------------------------------|---------------|
| 7.1 | Community Planting and Maintenance | <i>Verbal</i> |
| 7.2 | Taupiri Structure Plan | <i>Verbal</i> |
| 7.3 | Taupiri School updates | <i>Verbal</i> |
| 7.4 | Emergency Procedures – Civil Defence | <i>Verbal</i> |
| 7.5 | Halls | <i>Verbal</i> |

GJ Ion
CHIEF EXECUTIVE

To	Taupiri Community Board
Report title	Confirmation of Minutes
Date:	15 May 2023
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Taupiri Community Board held on Monday, 3 April 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 3 April 2023 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – TCB Minutes, Monday, 3 April 2023

MINUTES for a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 3 APRIL 2023** commencing at **6.00pm**.

Present:

Ms J Morley (Chairperson)
Ms S Cocup-Hughes (Deputy Chairperson)
Cr J Gibb
Mr H Lovell
Cr T Turner

Attending:

Staff

Mr J Ebenhoh (Planning & Policy Manager)
Mrs G Kanawa (Democracy Manager)
Ms G Shaw (Democracy Advisor)

Guests

Ms P Giles (Waikato District Alliance)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Gibb/Mr Lovell)

THAT the apology from Ms Dorothy Lovell for non-attendance be accepted.

CARRIED

TCB2304/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Gibb/Ms Cocup-Hughes)

THAT:

- a. the agenda for a meeting of the Taupiri Community Board held on Monday, 3 April 2023 be confirmed, with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

TCB2304/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Lovell/Ms Cocup-Hughes)

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 20 February 2023 be confirmed as a true and correct record.

CARRIED

TCB2302/03

REPORTS

Public Forum

Pauline Giles - Waikato District Alliance

- Provided an update on Alliance activities, received questions from the Community Board and provided advice where applicable.
- She noted several items for further investigation including potholes outside the Taupiri Daycare Centre, covering of a stormwater drainage system on Onslow Avenue, safe road crossing areas for children outside Taupiri School, pedestrian crossings in the community, additional speed limit signage in Taupiri Village, signage on Taupiri bridge and traffic blockages on Button Lane.
- Where applicable, these would be actioned as service requests, or further investigation would be undertaken and reported back to the board. If unable to be actioned as a service request, some items could be considered for the Long-Term Plan.

ACTION: Items above to be added to works and issues report for report back to the Board at the next meeting.

Works and Issues Report – March 2023

Agenda Item 6.1

The report was received [TCB2304/02 refers] and the following discussion was held:

Community Plan

- The Council website was undergoing a redesign. The Communications Team would advise where the Taupiri Community Charitable Trust booklet information would be best placed. Noted there was an intention to establish town specific pages which could host this kind of information.
- The Board would hold a workshop to discuss what information should be shared with the public (and in what format). Suggested a one-page flier every six (6) months. There would be further discussion in a workshop.

ACTION: Chair to arrange a workshop with Taupiri Community Board members to discuss the Taupiri Community Charitable Trust booklet/flyer.

Wel Green Boxes/Chorus Building/Mural Painting

- Board queried if the ends of the Chorus Building were noticeable enough to justify cost of painting them. Suggested the Board should focus on the Wel boxes instead.
- Noted that there was an outer wall on the Taupiri vet clinic building. Suggested this was a prominent location the Board could take advantage of. Board agreed to approach the clinic owner for further information/permission to paint a mural on this site.

ACTION: Mr Lovell to speak with the Franklin Vet owners in Taupiri regarding the opportunity to place a mural on the outside wall of their clinic.

Proposal for Walkway and Cycle Track in Taupiri

- An ongoing project that was working its way through Council processes.

ACTION: Remove Cr Patterson from the 'Proposal for Walkway and Cycle Track in Taupiri' item on the Works, Actions & Issues report, and replace with Howard Lovell.

Emergency Procedures

- Board discussed the need for a community resilience plan. The Chair and Mr Lovell had recently met with Council's Emergency Management Advisor and the Taupiri School Principal for discussion around the topic.
- Board made plans to hold a community workshop and would identify community groups/leaders for inclusion. Board also sought that plan would encompass surrounding areas/smaller neighbouring towns and aimed to complete its planning by July-August 2023.

ACTION: Chair and Board members to run a Civil Defence workshop with local groups (e.g., school, etc). Board to come up with a plan, invitee list and staff involvement with an aim to hold the workshop prior to August.

Neighbourhood Support

- The Chair and Deputy Chair would be meeting with local Police representatives in April.

Picnic Tables

- There were no additional updates to this item. City Care was yet to notify delivery dates and times.

Ngaruawahia, Hopuhopu & Taupiri Structure Plan/Ngaruawahia Town Centre Plan Update

A community outcomes workshop had been held in March.

Roading signs

- Staff were to investigate adding a pedestrian crossing and signs to Taupiri's main road to ensure safety of children who frequently cross this road. The request had been added to the list of actions required to develop the next Long-Term Plan.

Update to Variation 3 of the Proposed Waikato District Plan

- The Planning and Policy Manager provided a brief update, noting that submissions had been received from both Taupiri and Horotiu.

Gardens at Taupiri Mangawara Bridge

- Weed spraying and pest plant removal had been carried out and a planting plan developed. Awaiting date of planting.

Lighting at Taupiri Mountain

- This is Waka Kotahi's asset. Staff were working with Waka Kotahi to resolve the issue. WEL Networks would investigate the fault at their end and once done, the Waikato District Alliance lighting team will sort out the streetlight to be repaired.

Footpaths/Road Signs/Lighting/Tunnels

- The drainage issue on Onslow Ave had been passed onto the Waikato District Alliance to investigate. The footpath request had been added to the list of actions required to develop the next Long-Term Plan.

Planting of Daffodils

- The Chair would provide an update at the next meeting.

Discretionary Fund Report

Agenda Item 6.3

The report was received [TCB2304/02 refers] and no discussion was held.

Waikato District Council Senior Leadership Update

Agenda Item 6.4

- The Democracy Manager informed the Board that plans were underway for reporting to be more informative, including detailed information about policies, bylaw reviews and submission processes. Aim was to increase Community Board engagement with Council.
- The Planning and Policy Manager noted Council's focus on the Long-Term Plan and encouraged community board members to read through available material on the topic/become involved where possible.

Chairperson's Report

Agenda Item 6.5

- Queried if the board should instigate a refresher session on the Code of Conduct for the current triennium.

ACTION: Democracy Team to schedule a workshop of the review of the Code of Conduct, which was anticipated to be finalised by June 2023.

- Noted that new curtains would be installed in the Taupiri Memorial Hall and could be expected prior to the next Taupiri Community Board meeting.

Councillors' Reports

Agenda Item 6.6

Cr Janet Gibb and Cr Tilly Turner provided verbal updates, and the following matters were discussed:

- Councillors outlined the meetings, workshops, and engagements they had attended.
- Noted it was a busy time for Council, with work underway on the Long-Term Plan, bylaw reviews and Annual Plan.

Community Board Members' Report

Agenda Item 6.7

Community Board members provided a verbal update, and the following matters were discussed:

- Ms Cocup-Hughes noted there was confusion between the Taupiri Community Board and the Taupiri Community Charitable Trust at times. Suggested the Board find ways to create boundaries/differentiation between the two.

PROJECTSParks & Reserves

Agenda Item 7.1

- No discussion was held.

Taupiri School Updates

Agenda Item 7.2

- No discussion was held.

Taupiri Mountain (Maunga)

Agenda Item 7.3

- No discussion was held.

Emergency Procedures – Civil Defence
Agenda Item 7.4

- No discussion was held.

Road Frontages/Gardens/Mowing
Agenda Item 7.5

- No discussion was held.

Footpaths/Road signs/Lighting/Tunnels
Agenda Item 7.6

- Discussion was held earlier in the meeting.

Roads – Potholes/Intersections/Bridges
Agenda Item 7.7

- No discussion was held.

Halls
Agenda Item 7.8

- Discussion was held in the Chairperson's Report.

There being no further business the meeting was declared closed at 8.00pm.

Minutes approved and confirmed this _____ day of _____ 2023.

J Morley
CHAIRPERSON

To	Taupiri Community Board
Report title	Works, Actions & Issues Report: Status of Items April 2023
Date:	15 May 2023
Report Author:	Jim Ebenhoh, Planning and Policy Manager
Authorised by:	Clive Morgan, General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

To provide an update on issues arising from the previous meeting and works underway.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Taupiri Community Board receives the Works, Actions & Issues Report: Status of Items April 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1: Taupiri Community Board's Works and Issues Report – April 2023

Taupiri Community Board's Works and Issues Report – April 2023

	Actions	To Action	Update/Response
1	<p>COMMUNITY PLAN (Community Plan booklet is an ongoing process)</p> <p>February 2023 Update</p> <ul style="list-style-type: none"> • Staff to follow up with the Communications Team to enquire where the Taupiri Community Plan information can be stored and made accessible to the public. • Chair to hold a workshop with the Board to discuss the Taupiri Community Plan booklet/information and how it would like to move forward with a public/one-pager document. <p>March 2023 Update</p> <ul style="list-style-type: none"> • Workshop was held in April. Chair to provide further updates at the next meeting. 	<p>Taupiri Community Board</p> <p>The Chair</p>	<p>Ongoing</p> <p>April 2023: The Chair to provide further updates at the next meeting.</p>
2	<p>WEL GREEN BOXES / CHORUS BUILDING – MURAL PAINTING</p> <p>February 2023 Update</p> <ul style="list-style-type: none"> • Dorothy Lovell to investigate setting up an information board (in both Te Reo Māori and English) and QR code corresponding to the history/meaning of the Taupiri Chorus Building mural painting. • Dorothy Lovell to explore possibility of approaching Taupiri School for input re: Mural at ends of Chorus building, not to paint <p>March 2023 Update</p>	<p>TCB</p> <p>Dorothy Lovell, TCB Member</p>	<p>Ongoing</p> <p>April 2023: Update to be provided at next meeting.</p>

	Actions	To Action	Update/Response
	<ul style="list-style-type: none"> Dorothy has prepared the information. It now needs to be approved by the Taupiri Marae. 		
3	<p>PROPOSAL FOR WALKWAY AND CYCLE TRACK IN TAUPIRI</p> <p>December Update</p> <ul style="list-style-type: none"> Project is in stages. Stages One (1) and Two (2) have successfully gone through the Better Off Funding process. Stage Three (3) was on the reserve list and would also need to go through the Department of Internal Affairs (DIA). 	Howard Lovell, TCB Member	Ongoing
4	<p>EMERGENCY PROCEDURES</p> <p>February 2023 Update</p> <ul style="list-style-type: none"> Staff to consider holding a workshop for Community Boards to discuss local emergency management plans and establish an emergency management template that can be utilised by all community boards across the district. 	Scott Bult, Emergency Management Advisor	<p>April 2023: Emergency Management are currently working with Taupiri Community Board regarding Response Plan (CRP). Planning and mapping of community, vulnerabilities, and resources is currently underway.</p> <p>Further - workshop held with Elected members to resource and enable discussion with Community Board Chairs or other Community leaders to enhance the progression of plans district wide.</p>
5	<p>NEIGHBOURHOOD SUPPORT</p> <p>February 2023 Update</p> <ul style="list-style-type: none"> The Chair to follow up with the Community-Led Development Advisor to obtain relevant Police contact/s and arrange a subsequent meeting with Police to discuss neighbourhood support issues. 	Lianne Van Den Bemd, Community Led Development Advisor	<p>April 2023: <i>Can item be noted as resolved?</i></p>

	Actions	To Action	Update/Response
	<p>March 2023 Update:</p> <ul style="list-style-type: none"> This information was passed to the Chair in February. 		
6	<p>Picnic Tables</p> <p>February 2023 Update:</p> <ul style="list-style-type: none"> Dorothy Lovell to notify Taupiri School and the local church with regard to arrival dates of the picnic tables and liaise with City Care to ascertain how the tables would be secured into the ground. <p>March 2023 Update</p> <ul style="list-style-type: none"> Citycare are yet to notify of delivery dates and times. 	Dorothy Lovell, TCB Member	<p>April 2023: Update to be provided at the next meeting.</p>
7	<p>Ngaruawahia, Hopuhopu & Taupiri Structure Plan / Ngaruawahia Town Centre Plan Update</p> <p>February 2023 Update</p> <ul style="list-style-type: none"> Staff to provide Ngaruawahia, Hopuhopu and Taupiri Structure Plan/Ngaruawahia Town Centre Plan workshop materials to all Taupiri Community Board members. <p>March 2023 Update</p> <ul style="list-style-type: none"> Public open days ran from 6th-8th March. Staff are working through the feedback and will share this once completed. All technical experts are now on board (Roading, Cultural, 3 Waters, Urban Design, Market). Staff attended Turangawaewae Regatta on 18th March. 	Donna Tracey, Strategic Planning Team Leader	<p>April 2023: Technical Assessments are now well underway.</p> <p>Urban Design - The Crime Prevention Through Environmental Design (CPTED) walkover was completed on 28th March with Jo and Howard present from Taupiri.</p> <p>Cultural Assessment - Te Huia Natural Resources have had one hui with Taupiri Marae.</p> <p>Transport – Traffic modelling has resulted in a delay.</p> <p>Market Assessment – We are expecting a final report shortly.</p>

	Actions	To Action	Update/Response
8	<p>Roading Signs</p> <p>February 2023 Update</p> <ul style="list-style-type: none"> Staff to investigate adding a pedestrian crossing and signs to Taupiri's main road to ensure safety of children who frequently cross this road. <p>March 2023 Update</p> <ul style="list-style-type: none"> This request has been added to the list of actions required to develop the next LTP. 	Attinder Singh, Roothing Contract Manager	<p>April 2023:</p> <p>The pedestrian crossing project has been added into a list of potential projects for the next LTP (2024-2027) for consideration by both Waka Kotahi NZTA and Council.</p>
9	<p>Update to Variation 3 of the Proposed Waikato District Plan</p> <p>December Update</p> <ul style="list-style-type: none"> Iwi requested to be included in future planning projects including any arising from the Future Proof subregional forum. <p>March 2023 Update</p> <ul style="list-style-type: none"> Strategic overview hearing completed in February. Preparation underway via technical reports etc for Waikato DC-specific hearings scheduled for mid-year. 	Jim Ebenhoh, Planning & Policy Manager	<p>April 2023:</p> <p>As per March 2023 update. In addition, the independent panel has issued a direction that Taupiri is out of scope and the medium density residential standards will not apply there.</p>
10	<p>Staff to look into tidying up/work on the gardens at the entrance of the Taupiri Mangawara Bridge</p> <p>March 2023 Update</p> <ul style="list-style-type: none"> Weed spraying and pest plant removal has been carried out and a planting plan developed. Awaiting date of planting. 	Ed McVicar, Open Spaces Project Co-ordinator	<p>April 2023:</p> <p>An update was received on the bridge planting, confirming that the planting has been completed.</p>

	Actions	To Action	Update/Response
11	<p>Lighting at Taupiri Mountain Board requested the streetlights at/around Taupiri Mountain be investigated, as the lights were not working at the time of the meeting.</p> <p>February 2023 Update</p> <ul style="list-style-type: none"> Staff to investigate the streetlights at/around Taupiri Mountain (Board reported that these lights were not working at the time of the meeting). <p>March 2023 Update</p> <ul style="list-style-type: none"> This is still Waka Kotahi's asset. Staff are working with Waka Kotahi to resolve this issue. WEL Networks will investigate the fault at their end and once done, WDA lighting team will sort out the streetlight to be repaired. 	Attinder Singh, Roading Contract Manager	<p>April 2023: Still waiting for WEL Networks to resolve. Once resolved, WDA lighting team will work with Waka Kotahi to sort out the streetlights, which to be repaired.</p>
12	<p>Footpaths/Road signs/Lighting/Tunnels</p> <p>February 2023 Update</p> <ul style="list-style-type: none"> Staff to investigate local requests to provide a footpath on Onslow Ave and investigate the drainage issue at this location. Board would like an update in the next Taupiri Works, Issues and Actions report. <p>March 2023</p> <ul style="list-style-type: none"> The drainage issue on Onslow Ave has been passed onto WDA to investigate. The footpath request has been added to the list of actions required to develop the next LTP. 	Attinder Singh, Roading Contract Manager	<p>April 2023: The drainage issue on Onslow Ave has been passed onto WDA to investigate. The Team is currently working on high priority work (cyclone damage).</p> <p>The footpath request has been added to the list of potential projects for the next LTP.</p>

	Actions	To Action	Update/Response
13	Mr Lovell to speak with the Franklin Vet owners in Taupiri regarding the opportunity to place a mural on the outside wall of their clinic	Howard Lovell, TCB Member	April 2023: Update to be provided at the next meeting.
14	Chair and Board members to run a Civil Defence workshop with local groups (e.g., school, etc). Board to come up with a plan, invitee list and staff involvement with an aim to hold the workshop prior to August.	The Chair and Board	April 2023: The Chair and Board to provide a progress update at the next meeting.

To	Taupiri Community Board
Report title	WEL Energy Box – Mural (Te Putu Street)
Date:	15 May 2023
Report Author:	Dorothy Lovell, Community Board Member

1. Purpose of the report

Te Take moo te puurongo

To initiate discussion regarding proposed mural artwork for the WEL Energy box on Te Putu Street, Taupiri.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Taupiri Community Board receives the WEL Energy Box – Mural (Te Putu Street) report.

3. Attachments

Ngaa taapirihanga

Attachment 1 – WEL Network Requirements for Community Art on WEL Networks Assets

Attachment 2 – Proposed mural artwork

Requirements for Community Art on WEL Networks Assets

WEL Networks is a community owned organisation supporting a diverse range of people. As such we choose to take a conservative approach to how our assets are represented in the community. To support this approach WEL outlines requirements for any community art project involving WEL assets (buildings, RMUs, transformers etc.).

- WEL network assets are electrically live at operating at High Voltage and appropriate care must be taken when working on or near to these assets. **Everyone's safety is our primary concern.**
- It is likely the building or equipment having artwork applied is an active electrical installation that forms part of the Waikato electrical supply network. This must not be undermined.
- It is essential that WEL warning signage stay in place and remain clearly visible. WEL door hinges, windows, locks, and padlocks must not be painted or compromised by the artwork.
- WEL retains a degree of editorial oversight for any artwork. Proposed designs are to be approved via the WEL Facilities Team prior to the creation of artworks on our assets. Acceptable artwork images will not be offensive, political, sexist, will not promote drugs or alcohol or be denigrating to any section of society.
- The work methodology shall be submitted for approval; ie what type of paint, cleaners and solvents will be used in preparation for and during creation of the work.
- While the work is in progress, the public must be adequately controlled using barriers.
- Any vents and openings must not be blocked. Any water blasting or spraying that may impact on vents is to be notified to WEL and approved prior to work being undertaken.
- WEL Facilities must be given a minimum of 14 days' notice prior to any work, including maintenance of artwork, being undertaken on WEL assets. This is to allow for appropriate protection to be arranged and in place for both people and the assets if required. WEL may wish to have the asset inspected prior to the granting of approval and also require an onsite induction undertaken with the artist or work party.

Ongoing maintenance of community initiated artworks on WEL assets:

- The relevant group will ensure the artwork remains at an acceptable standard of repair. Although ongoing quality control is a collaborative effort between the initiator and the WEL Facilities Team, the upkeep including maintenance and aesthetic will be at the financial cost of the person/organisation initiating and maintaining the art work.
- If the work is tagged, poster advertised, or otherwise damaged, the community group will restore the artwork to its original intent (subject to the rules above).
- WEL Facilities and the community group contact person will agree an ongoing maintenance programme. i.e. paint touch up, removal of advertising stickers/sheets etc.
- WEL reserves the right, at its own discretion and at any time, to revert the building or equipment to the standard WEL colour scheme.
- WEL will be provided with, and kept up to date, current contact details for the contact person for any communication regarding the artwork. Should the contact details lapse WEL reserves the right, without notification, to revert the building or equipment to the chosen WEL colour scheme.

Correspondence with the WEL Facilities Team can be made through the email: facilities@wel.co.nz

Draft for powerbox

Brief: Tui and Pohutakawa

Dorothy Lovell

Taupiri

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To	Taupiri Community Board
Report title	Discretionary Fund Report to 24 April 2023
Date:	15 May 2023
Report Author:	Jen Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Taupiri Community Board on the Discretionary fund spend to date, commitments and balance as at 24 April 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Taupiri Community Board receives the Discretionary Fund Report to 24 April 2023.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 24 April 2023.

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)
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As at Date: 24-Apr-2023

			GL	1.208.1704
2022/23 Annual Plan				1,624.00
Carry forward from 2021/22				6,007.00
Total Funding				7,631.00
Income				-
Total Income				-
Expenditure				
07-Nov-22	Payment of \$136.85 (inc GST) to Heartsaver NZ Limited toward the cost of servicing the Taupiri Community AED defibrillator	TCB2209/034		119.00
15-Nov-22	Payment of \$2,000 (inc. GST) to the Taupiri Bowls Club towards upgrade work	TCB2209/03		2,000.00
20-Dec-22	Payment of \$2,000.00 (incl GST) to Manabell NZ towards the cost of a mural wall painting for the local Taupiri Chorus building	TCB2212/04		1,739.13
17-Jan-23	Payment of \$136.85 (inc GST) to Heartsaver NZ Limited toward the cost of servicing the Taupiri Community AED defibrillator	TCB2209/04		134.11
28-Mar-23	Payment to the Community Development Advisor from TCB Discretionary Fund in the amount of \$150 (including GST) for the reimbursement of a Koha for the workshop held at Taupiri Marae on August 16 2021.	TCB2110/03		150.00
Total Expenditure				4,142.24
Net Funding Remaining (Excluding commitments)				3,488.76
Commitments		<i>Amount including GST</i>	<i>Amount excluding GST</i>	
Total Commitments				-
Net Funding Remaining (Including commitments)				3,488.76

To	Taupiri Community Board
Report title	Early engagement feedback for the Freedom Camping Bylaw 2023
Date:	15 May 2023
Report Author:	Jodi Bell-Wymer, Corporate Planner
Authorised by:	Sue O’Gorman, Customer Support General Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to invite the Taupiri Community Board to provide early engagement feedback on the Freedom Camping Bylaw 2023.

2. Executive summary

Whakaraapopototanga matua

Staff are seeking feedback from the Taupiri Community Board to help shape the formal consultation material that will open to the public for submission in the coming months. Specific information on reviewing and creating restricted and prohibited areas is sought in alignment with the relevant legislation in the Freedom Camping Act 2011 (The Act). The Community Board early engagement survey will close at 5.00pm Friday 19 May 2023.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Taupiri Community Board:

- a. notes the Early engagement feedback for the Freedom Camping Bylaw 2023 is due by 5.00pm Friday 19 May 2023.**
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4. Background

Koorero whaimaarama

The Waikato District Council Freedom Camping Bylaw 2016 (**2016 Bylaw**) was due for review by 17 October 2021. The 2016 Bylaw still has legal effect under section 160A of the Local Government Act 2002 until it is automatically revoked on 17 October 2023 (unless replaced sooner).

What is freedom camping?

Freedom camping is defined in the Act as ‘camping within 200 metres of a motor vehicle accessible area or the mean low-water springs line of any sea or harbour, or on or within 200 metres of a formed road or a Great Walks Track, using one of more of the following:

- a tent or other temporary structure
- a caravan, or
- a car, campervan, house truck, or other motor vehicle.

It does not include staying at a camping ground, temporary or short-term parking of a motor vehicle, day trips, or resting or sleeping at the roadside to avoid driver fatigue’.

What the Freedom Camping Act 2011 allows through a Bylaw

The Act is permissive by default, which means its starting point is to allow freedom camping on all public land. The Act does recognise that some areas may not be suitable for freedom camping.

The Bylaw identifies areas where freedom camping is prohibited and restricted to manage how and where freedom camping can occur and what criteria is needed.

The Act states that councils can only prohibit or restrict freedom camping in an area if this is necessary to:

- protect the area e.g., to protect areas that are: environmentally sensitive/culturally sensitive.
- protect health and safety to keep freedom campers and other visitors to an area safe.
- protect access to the area where the presence of freedom campers would block access or could damage infrastructure.

The Act also requires the Council:

- not to ban (or effectively ban) freedom camping on all the land we manage through our bylaw (blanket bans).
 - to be satisfied that any prohibitions or restrictions are the most appropriate and proportionate response to freedom camping demand in the area, and the problems it would cause if allowed.
-

- to have considered other ways to manage the problem, other than through a bylaw .
- to make a bylaw that is consistent with the New Zealand Bill of Rights Act 1990.
- to map or clearly describe each area covered by prohibitions or restrictions, so freedom campers have certainty about what rules apply.

5. Discussion

Matapaki

Informal engagement using a social mapping tool was open to the public from 31 October 2022 to 27 January 2023. Staff are now seeking input from Community Boards and Committees on whether areas in the current Freedom Camping Bylaw should remain restricted or prohibited sites, as well as any additional areas the board may recommend staff consider a restriction of prohibition at. Both the current areas in the Bylaw and any new areas must be shown to comply with the legislation to 'Protect the area, access or health and safety' as discussed in section 4 of this report.

Staff invite the Boards and Committees to provide feedback using Council's online engagement portal, Shape Waikato using this link:

<https://shape.waikatodistrict.govt.nz/EE-Freedom-Camping>

This feedback form will close at 5pm on Friday the 19th of May 2023.

6. Next steps

Ahu whakamua

Once the Community Board feedback has closed, a workshop will be held with Councillors on 07 June to discuss the final consultation documents. Formal consultation approval will be sought at the 11 July Policy and Regulatory Committee meeting.

7. Attachments

Ngaa taapirihanga

Attachment 1 – Waikato District Council Freedom Camping Bylaw 2016

Waikato District Council

Freedom Camping Bylaw 2016

Waikato District Council, in exercise of its powers under the Local Government Act 2002 and the Freedom Camping Act 2011 and their respective amendments, and all other relevant powers, hereby makes the following bylaw.

Introduction

1.0 Purpose

- 1.1 To protect our unique environment and our residents from issues associated with freedom camping.
- 1.2 To provide information on areas within the District that are appropriate for freedom camping.

2.0 Short title, commencement and application

- 2.1 The bylaw shall be known as the 'Waikato District Council Freedom Camping Bylaw 2016'.
- 2.2 The bylaw shall apply to the Waikato District.
- 2.3 The bylaw shall come into force on 17 October 2016.
- 2.4 Other legislation and regulatory tools that are relevant to freedom camping include the Reserves Act 1977, the Waikato District Plan and other Council bylaws. Whilst the Council endeavours to ensure consistency in its approach to freedom camping, reserves in the Waikato District are managed through reserve management plans. The Waikato District Council General Reserve Management Plan prohibits camping on all reserves unless it is specifically provided for in any other operative reserve management plan. Only the reserve management plans for Onewhero and Te Kauwhata domains allow for freedom camping and these are identified in this bylaw.

3.1 Definitions

For the purposes of this Bylaw, the following definitions shall apply, unless inconsistent with the context:

Act	means the Freedom Camping Act 2011.
Camping ground	(a) a camping ground that has a current certificate of registration under the Camping-Grounds Regulations 1985; and (b) any site at which a fee is payable for camping at the site.
Council	means the Waikato District Council

- District** means the Waikato District.
- Freedom camp** means to camp (other than at a camping ground) within 200m of a motor vehicle accessible area using 1 or more of the following:
- (a) a tent or other temporary structure:
 - (b) a caravan:
 - (c) a car, campervan, houstruck, or other motor vehicle.
- In this Bylaw, freedom camping does not include the following activities:
- (a) temporary and short-term parking of a motor vehicle:
 - (b) recreational activities commonly known as day-trip excursions:
 - (c) resting or sleeping at the roadside in a caravan or motor vehicle to avoid driver fatigue.
- Local authority area**
- (a) means an area of land—
 - (i) that is within the district of a local authority; and
 - (ii) that is controlled or managed by the local authority.
- Self-contained vehicle** means a vehicle designed and built for the purpose of camping which has the capability of meeting the ablutionary and sanitary needs of occupants of that vehicle for a minimum of three days without requiring any external services or discharging any waste and complies with New Zealand Standard 5465:2001, as evidenced by the display of a current self-containment warrant issued under New Zealand Standard Self Containment of Motor Caravans and Caravans, NZS 5465:2001, and any subsequent amendments. For the avoidance of doubt, a self-contained vehicle must be equipped with a toilet that is secured when travelling. The toilet must be readily usable within the vehicle.
- Non self-contained vehicle** A vehicle that is being used for the purpose of camping is not displaying a current self-containment warrant.

4.0 Controls for Freedom Camping

- 4.1 Freedom camping is permitted in any local authority area within the District unless it is prohibited or restricted in an area:
- a) in accordance with this Bylaw; or
 - b) under any other enactment.

5.0 Prohibited areas

- 5.1 A person must not freedom camp in any prohibited area within the District, as identified in Schedule One: Prohibited Areas for Freedom Camping, without the prior written consent of the Council.

6.0 Restricted areas

- 6.1 A person may freedom camp in a self-contained vehicle throughout the District for a maximum of 3 nights in any one month, in any one area, except in the areas identified in Schedule I. Self-contained vehicles are subject to additional controls for those areas listed in Schedule Two “Restricted Areas for Freedom Camping” Table A.
- 6.2 If a person is not in a self-contained vehicle freedom camping can only occur for a maximum of 2 nights in any one month, in any area identified in Schedule Two: “Restricted Areas for Freedom Camping” Table B, subject to the specific restrictions listed for that area.

7.0 Prior consent from Council

- 7.1 A person may seek permission from the Council to allow freedom camping outside the parameters of Schedule One and Schedule Two. This may be granted at the Councils discretion. The Council may attach conditions to any consent that is granted.
- 7.2 Consent must be applied for in writing to the Chief Executive of the Council at least 30 days in prior to the date on which freedom camping is planned in the prohibited or restricted area.

8.0 Temporary closure of an area to freedom camping

- 8.1 The Chief Executive of the Council may temporarily close or restrict freedom camping in any area or part of any area where the closure or restriction is considered necessary to:
- a) prevent damage to the local authority area or facilities in the area; or
 - b) allow maintenance to the local authority area or facilities; or
 - c) protect the safety of persons or property; or
 - d) provide for better public access, including in circumstances where events are planned for that area.

9.0 Offences

- 9.1 Every person commits an offence against this bylaw who freedom camps in a local authority area in breach of any prohibition or restriction in this Bylaw.

10.0 General


- 10.1 Any notice, order or other document which is required by this bylaw to be served or given or sent to any person shall be deemed to have been duly served given or sent if delivered to such person or left at his or her residence or workplace or posted to such person at his or her last known address.

This bylaw was made pursuant to a resolution passed by the Waikato District Council on 12 September 2016.

THE COMMON SEAL of WAIKATO DISTRICT COUNCIL was hereto affixed in the presence of:



Mayor



Chief Executive



Schedule One: Prohibited areas for freedom camping

A. Freedom Camping is prohibited on all local authority cemetery areas and their associated car parks.

B. Freedom Camping is prohibited on the local authority areas identified below:

Raglan	
Area Name / Description	Map Reference No.
Manu Bay reserve and surrounding area 696 Wainui Road, Raglan and that section of Wainui Road adjacent to the Manu Bay reserve.	WDC_2016_01
Tohora Close, Calvert Road, Whale Bay	WDC_2016_02
Ngarunui Beach Reserve, Wainui Reserve 330 Wainui Road, Raglan	WDC_2016_03
Kopua Domain 61 Marine Parade, Raglan	WDC_2016_04
Cliff Street, Puriri Street From 2 Cliff Street to 1 Puriri Street, Raglan	WDC_2016_05
Riria Kereopa Drive, Wainamu Road	WDC_2016_06
Wainui Road	WDC_2016_07
Papanui Point Carpark	WDC_2016_08
Swann Access Road, Ruapuke Beach	WDC_2016_09
Ruapuke Beach Road	WDC_2016_10
Bridal Falls Car park Kawhia Road, Te Mata	WDC_2016_11
Greenslade Road	WDC_2016_26
Earles Place	WDC_2016_27
Raglan CBD	WDC_2016_28
Raglan Wharf	WDC_2016_29
Lorenzen Bay Road, Sunshine Rise	WDC_2016_30

Ngaruawahia	
Area Name / Description	Map Reference No.
Waikato Esplanade 1-52 Waikato Esplanade.	WDC_2016_12
Patterson Park	WDC_2016_13
Horotiu Bridge carpark area	WDC_2016_14
Wainago Road Section at end of Hakarimata track	WDC_2016_15
Brownlee Ave Hakarimata Track Car park area	WDC_2016_16
Hopuhopu 451-477 Old Taupiri Road HOPUHOPU	WDC_2016_17

Port Waikato	
Area Name / Description	Map Reference No.
Maraetai Bay Reserve Maunsell Road.	WDC_2016_18
Sunset Beach carpark Maunsell Rd	WDC_2016_25

Schedule Two: Restricted areas for freedom camping

Table A: Areas where freedom camping for self-contained vehicles have specific restrictions:

Area Name / Description	Restriction	Map Reference No.
<u>The Point, Ngaruawahia</u> Lower Waikato Esplanade	Location is restricted to a designated area. The designated area cannot be used if it is required for events.	WDC_2016_19
<u>St. Stephens car park, Tuakau</u> 8 St Stephens Avenue.	Sign posted part of car park only. Permitted camping hours between 6pm at night and 10am the next morning. Maximum stay of two nights	WDC_2016_20

Table B: Non self-contained vehicles may only freedom camp for a maximum of two nights in the areas that are specified in the table below:

Area Name / Description	Restriction	Map Reference No.
<u>Onewhero Domain</u> 14 Hall Road	Location is restricted to a designated area. The designated area cannot be used if it is required for events.	WDC_2016_21
<u>Te Kauwhata Domain</u> Mahi Road	Location is restricted to a designated area. The designated area cannot be used if it is required for events.	WDC_2016_22



Freedom Camping

Description:
Manu Bay Reserve

Map Reference:
Wdc_2016_01

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Tohora Close, Calvert Road, Whale Bay

Map Reference:
Wdc_2016_02

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Ngarunui Beach Reserve

Map Reference:
Wdc_2016_03

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Kopua Domain

Map Reference:
Wdc_2016_04

Legend

- Parcel
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- Prohibited



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Freedom Camping

Description:
Cliff Street, Puriri Street

Map Reference:
Wdc_2016_05

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Riria Kereopa Drive, Wainamu
Road

Map Reference:
Wdc_2016_06

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Wainui Road

Map Reference:
Wdc_2016_07

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Wainui Road

Map Reference:
Wdc_2016_07

Legend

- Parcel
- FreeCamp
- Prohibited

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Freedom Camping

Description:
Papanui Point Carpark

Map Reference:
Wdc_2016_08

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Swann Access Road, Ruapkue Beach

Map Reference:
Wdc_2016_09

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Ruapuke Beach Road

Map Reference:
Wdc_2016_10

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Bridal Falls

Map Reference:
Wdc_2016_11

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Waikato Esplanade

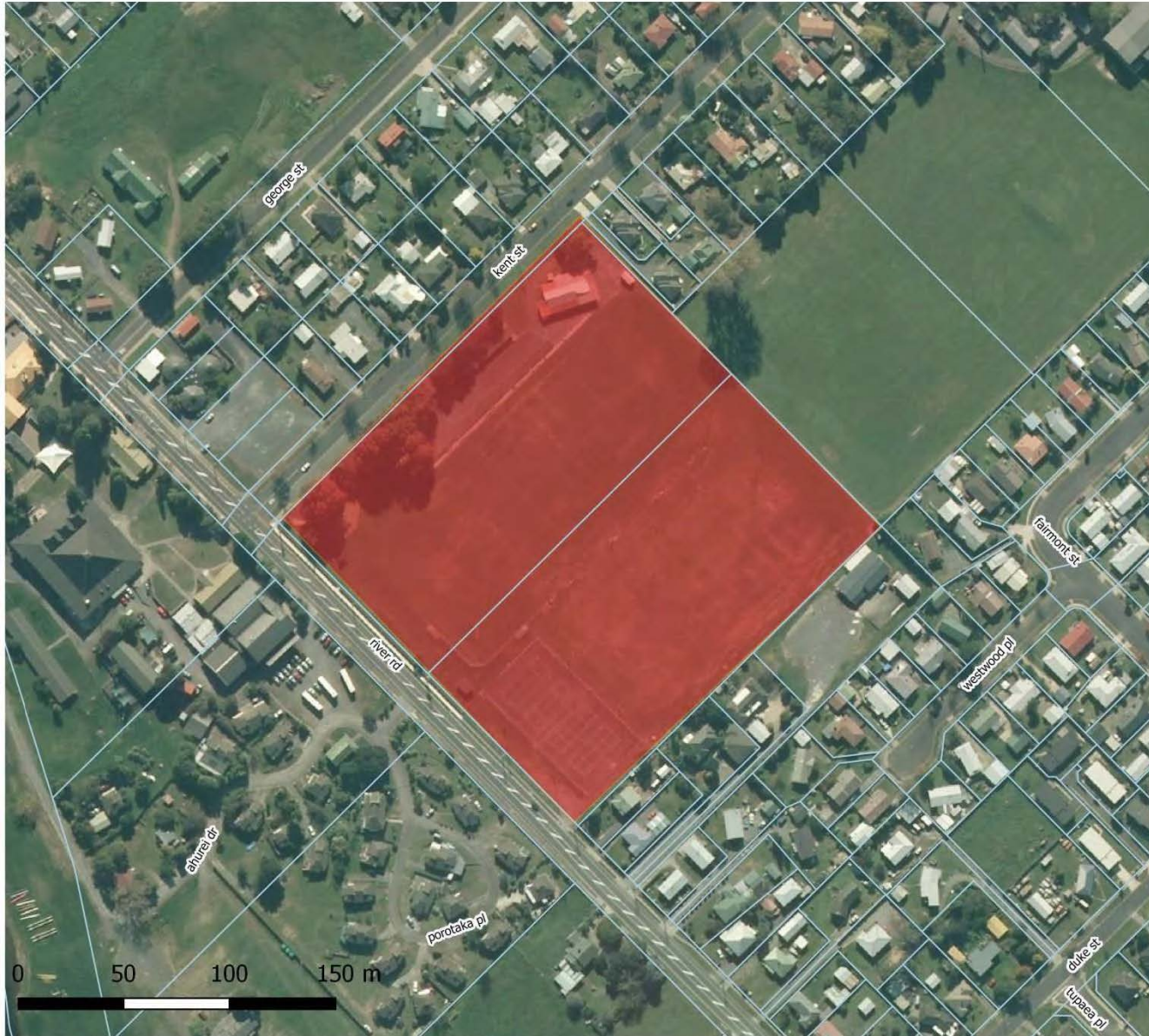
Map Reference:
Wdc_2016_12

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Patterson Park

Map Reference:
Wdc_2016_13

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Horotiu Bridge Carpark

Map Reference:
Wdc_2016_14

Legend

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- FreeCamp
- Prohibited

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Freedom Camping

Description:
Waingaro Road-Hakarimata
Track

Map Reference:
Wdc_2016_15

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Brownlee Avenue

Map Reference:
Wdc_2016_16

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Hopuhopu Reserve

Map Reference:
Wdc_2016_17

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Maraetai Bay Road

Map Reference:
Wdc_2016_18

Legend

- Parcel
- FreeCamp
- Prohibited

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Freedom Camping

Description:
Ngaruwahia The Point

Map Reference:
Wdc_2016_19

Legend

- Parcel
- FreeCamp
- Prohibited
- Restricted



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Freedom Camping

Description:
St Stephens Avenue- Tuakau

Map Reference:
Wdc_2016_20

Legend

- Parcel
- FreeCamp
- Restricted



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Freedom Camping

Description:
Onewhero Domain

Map Reference:
Wdc_2016_21

Legend

- Parcel
- FreeCamp
- Prohibited
- Non Self Contained

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Freedom Camping

Description:
Te Kauwhata Domain

Map Reference:
Wdc_2016_22

Legend

- Parcel
- FreeCamp
- Prohibited
- Non Self Contained

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Freedom Camping

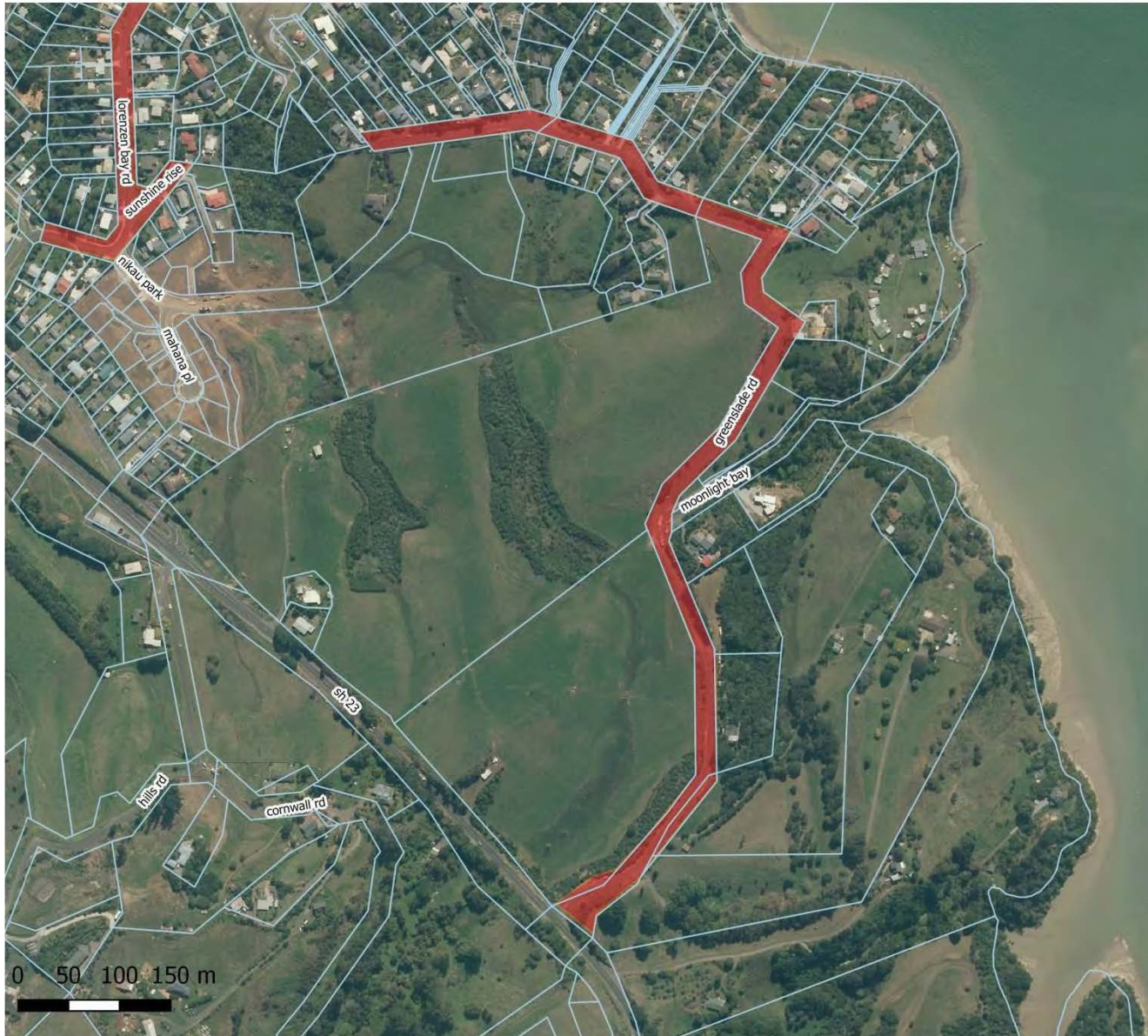
Description:
Sunset Beach, Port Waikato

Map Reference:
Wdc_2016_25

Legend

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Freedom Camping

Description:
Greenslade Road

Map Reference:
Wdc_2016_26

Legend

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Freedom Camping

Description:
Earles Place

Map Reference:
Wdc_2016_27

Legend

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Freedom Camping

Description:
Raglan Cbd

Map Reference:
Wdc_2016_ 28

Legend

- Parcel
- FreeCamp
- Prohibited

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Freedom Camping

Description:
Raglan Wharf

Map Reference:
Wdc_2016_29

Legend

- Parcel
- FreeCamp
- Prohibited



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Freedom Camping

Description:
Lorensen Bay Road, Sunshine Rise

Map Reference:
Wdc_2016_30

Legend

- Parcel
- FreeCamp
- Prohibited



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To	Taupiri Community Board
Report title	Councillors' Report
Date:	15 May 2023
Report Author:	Cr Janet Gibb and Cr Tilly Turner

1. Purpose of the report

Te Take moo te puurongo

To provide an update to the Taupiri Community Board on work undertaken and items for discussion by Cr Janet Gibb and Cr Tilly Turner.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Taupiri Community Board receives the Councillors' Report.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Councillors Report, Cr Janet Gibb

Attachment 2 – Councillors Report, Cr Tilly Turner

Taupiri Community Board Councillors' Report May / June 2023 – Cr Gibb

Calendar attended and planned for Cr Gibb and Cr Turner (who also has a separate report):

3 April: Taupiri Community Board meeting

4 April: Community Outcomes Workshop 2

5 April: Sustainability & Wellbeing Committee; Council meeting Adoption of Draft Annual Plan / Targeted Rates

6 April: Chatter article; WRAL (Waikato Regional Airport) Half Yearly Shareholder Update meeting **(Janet)**

11 April: Public Places and Traffic Bylaw hearing

11 April: Te Kowhai Community Group meeting (Janet)

12 April: Infrastructure Committee; Elected Member briefing re WDC and Waikato Tainui JMA; Public Places and Traffic Bylaw deliberations

13 April: Strategic Priorities Setting Workshop; Taupiri Community Board Workshop

14 April: WDC and Waikato Tainui JMA Forum; Civil Defence workshop

17 April: General Policies Reserve Management Plan hearing

17 April: Te Kowhai Hall committee **(Janet)**

18 April: Chief Executive KPIs meeting with CE **(Janet)**

18 April: Taiao (Nature) Strategy hearing and deliberations

19 April: Tuakau site development concept plan and feasibility study; Taupiri Community Board workshop

20 April: Chatter article; Te Kowhai News article **(Janet)**

21 April: Chair Menacing Dog Classification hearing; Chair Disqualification Objection Hearing

22-23 April: Write up hearing decisions

24 April: Council Meeting; KPMG Review of Strategic Risks and Risk Appetite workshop

25 April: ANZAC Day service and march Ngaruawahia. Lay wreath for TCB

26 April: ELT / Elected members ROAR Coaching team building; Attend tangi with council members at Turangawaewae for Pokaia Nepia

28 April to 1 May: BPW NZ (Business and Professional Women NZ) conference in Kaitaia (Janet)

- 2 May: Mayoral Relief Fund applications panel; Long Term Plan workshop Growth Projections
- 3 May: Chatter article **(Janet)**
- 4 May to 19 May: Annual Leave **(Janet)**
- 22 May: Public Excluded workshop Speed Management Plan, Process and Requirements
- 23 May: Annual Plan Hearing and Deliberations
- 24 May: Infrastructure committee & deliberations
- 26 May: Unveiling of Kingii Tuheitia and King Charles portraits in Chambers
- 29 May: Policy and Regulatory; Public Excluded workshop Mercer and precinct
- 30 May: Extraordinary Council meeting Long Term Plan; Workshop Adaptive Management
- 31 May: Chairing Effective meetings training
- 1 June: Mayor Jacqui and Marion Read – LGNZ advisor libraries;
- 1 June: Chatter article **(Janet)**
- 7 June: Council meeting; Freedom Camping Bylaw workshop
- 12 June: Development Agreements Committee
- 13 June: Financial and Funding Policies Workshop
- 19 June: Audit & Risk Committee; A&R Risk / Zero Harm site visit
- 20 June: Performance and Strategy Committee
- 21 June to 1 July: Annual Leave **(Janet)**

Cr Turner**Council Meetings:**

5/04/23	Adoption of Draft Annual Plan / Targeted Rates
24/04/23	Council Meeting

Sub-Committee Meetings:

27/03/23	Performance & Strategy
5/04/23	Sustainability & Wellbeing
11/04/23	Public Places & Traffic Bylaw Hearings
12/04/23	Infrastructure
12/04/23	Public Places Deliberations
14/04/23	Waikato District Council & Waikato Tainui JMA
14/04/23	Creative Communities Scheme
17/04/23	General Policies Reserve Management Plan Hearing
18/04/23	Taiao Strategy Hearing & Deliberations
1/05/23	Trade Waste & Wastewater Bylaw Deliberations
1/05/23	Cemeteries Bylaw Hearing
8/05/23	Performance & Strategy

Other committees/roles

22/03/23	Raglan Community Board
24/03/23	Hamilton City Council / Waikato District Council Governance
24/03/23	Open Waikato
28/03/23	Mana Whenua Forum & Iwi Contact List
28/03/23	Ngaruawahia Community Board
29-30-31/03/23	National Maori Housing Conference
3/04/23	Te Nehenehenui JMA Working Group – Zoom
3/04/23	Taupiri Community Board
4/04/23	Follow-up Kings Photo's
4/04/23	Supporting Iwi & Partnership Functions while recruiting
12/04/23	Whatawhata Community Association
13/04/23	Taupiri Community Board Civil Defence Workshop
19/04/23	Taupiri Community Board Civil Defence Workshop
28/04/23	Raglan Water Treatment Plant Site Visit
3/05/23	Raglan Community Board
8/05/23	Te Ao Maori Climate Response & Resilience
9/05/23	Ngaruawahia Community Board
10/05/23	Whatawhata Community Association

Workshops/other:

27/03/23	Annual Plan / Targeted Rates
28/03/23	Strategic Property Acquisition – Zoom
4/04/23	Community Outcomes Workshop 2
12/04/23	Council Photo's
13/04/23	Strategic Priority Setting
19/04/23	Tuakau Site Development Concept Plan & Feasibility Study
24/04/23	Review of Strategic Risk & Risk Appetite
26/04/23	ELT / Elected Roar Coaching Session
2/05/23	LTP Growth Projections

Community:

1/04/23	Poukai Whareroa Marae Tauranga
2/04/23	Waikato Regional Maori Womens Welfare League – Tauranga
5/04/23	Marae Executive Workshop @ TWOW
10/04/23	Poukai Papaorotu Marae Whatawhata
16/04/23	Poukai Nga Taie Rua Marae Tuakau
20/04/23	Ngati Maniapoto Marae Pact Trust – Energy Sovereignty
23/04/23	Taupiri Marae Komiti – Mana Whenua Forum Introduction
28/04/23	Poihakena Marae Papakainga 4 Homes Blessing
4/05/23	Waikato Tainui hui with Maori Ward Councillors
5/05/23	Radio Interview Aaron Moar Raglan Progress in Council
