

Agenda for a meeting of the Tuakau Community Board to be held at the Main Hall, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY, 27 FEBRUARY 2023** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. DECLARATION BY NEWLY APPOINTED MEMBERS OF THE TUAKAU COMMUNITY BOARD

Each Board Member elected on 17 February 2023 will read and sign the declaration required under clause 14, Schedule 7 of the Local Government Act 2002.

2. APOLOGIES AND LEAVE OF ABSENCE

3. CONFIRMATION OF STATUS OF AGENDA

4. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

5. CONFIRMATION OF MINUTES

Inaugural meeting held on Monday, 14 November 2022 3

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7.7	Chairperson's Report	<i>Verbal</i>
7.8	Councillors' Report	<i>Verbal</i>
7.9	Community Board Members' Report	<i>Verbal</i>

GJ Ion
CHIEF EXECUTIVE

To	Tuakau Community Board
Report title	Confirmation of Minutes
Date:	27 February 2023
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for the joint inaugural meeting of the Tuakau and Rural-Port Waikato Community Boards held on Monday, 14 November 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for the joint inaugural meeting of the Tuakau and Rural-Port Waikato Community Boards held on Monday, 14 November 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – TUCB & RPWCB Joint Inaugural Meeting Minutes, Monday, 14 November 2022.

MINUTES for the Joint Inaugural meeting of the Tuakau Community Board and the Rural-Port Waikato Community Board held in the Tuakau Memorial Hall, George Street, Tuakau on **MONDAY, 14 NOVEMBER 2022** commencing at **6.00pm**.

Present:

Mr D Calder-Henderson
Cr P Matatahi-Poutapu
Cr V Reeve
Ms G Tema

Mr B Cameron
Ms F Coker-Grey (*arrived at 6.35pm*)
Ms R Costar
Cr C Eyre
Ms L Fry

Attending:

Her Worship the Mayor, Mrs JA Church
Cr K Ngataki

Mrs E Edgar (Executive Manager – Communications & Engagement)
Mrs S O’Gorman (General Manager Customer Support)
Ms K Rhind (Senior Community Engagement Advisor)
Ms G Shaw (Democracy Advisor)

DECLARATION BY MEMBERS OF THE TUAKAU COMMUNITY BOARD

Ms Grace Tema, Mr David Calder-Henderson, Cr Vern Reeve and Cr Paaniora Matatahi-Poutapu were sworn in as members of the Tuakau Community Board.

DECLARATION BY MEMBERS OF THE RURAL-PORT WAIKATO COMMUNITY BOARD

Mr Bruce Cameron, Ms Rosemarie Costar, Ms Leah Fry, Ms Felicity Coker-Grey, Cr Carolyn Eyre and Cr Paaniora Matatahi-Poutapu were sworn in as members of the Rural-Port Waikato Community Board.

APOLOGIES AND LEAVE OF ABSENCE**Resolved: (Cr Eyre/Ms Fry)****THAT** the apology from Ms Felicity Coker-Grey for lateness be received.**CARRIED****TUCB/RPWCB2211/01****CONFIRMATION OF STATUS OF AGENDA ITEMS****Resolved: (Ms Tema/Cr Reeve)****THAT:**

- a. the agenda for a joint Inaugural meeting of the Tuakau Community Board and the Rural-Port Waikato Community Board held on Monday, 14 November 2022 be confirmed, and all items therein be considered in open meeting; and
- b. all reports be received.

CARRIED**TUCB/RPWC2211/02****DISCLOSURES OF INTEREST**

Ms Fry declared that she was a member of the Port Waikato Residents and Ratepayers Association, therefore would abstain from voting on the Port Waikato Residents and Ratepayers Association Discretionary Fund application.

Ms Tema declared that she was a member of the Tuakau Youth Club, therefore would abstain from voting on the Tuakau Youth Centre's Discretionary Fund application.

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON OF THE TUAKAU COMMUNITY BOARD

The report was received [*TUCB/RPWCB2211/02 refers*] and no discussion was held.

Resolved: (Crs Reeve/Matatahi-Poutapu)**THAT** the Tuakau Community Board resolves to use **System B** for the election of Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002.**CARRIED****TUCB/RPWCB2211/03****Resolved: (Mr Henderson-Calder/Cr Matatahi-Poutapu)**

THAT Ms Grace Tema is appointed Chairperson of the Tuakau Community Board for a temporary period.

CARRIED

TUCB/RPWCB2211/04

Resolved: (Ms Tema/Cr Matatahi-Poutapu)

THAT Cr Reeve is appointed Deputy Chairperson of the Tuakau Community Board for a temporary period.

CARRIED

TUCB/RPWCB2211/05

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON OF THE RURAL-PORT WAIKATO COMMUNITY BOARD

The report was received [TUCB/RPWCB2211/02 refers] and no discussion was held.

Resolved: (Ms Costar/Mr Cameron)

THAT the Rural-Port Waikato Community Board resolves to use System B for the election of Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002.

CARRIED

TUCB/RPWCB2211/06

Resolved: (Ms Costar/Ms Fry)

THAT Mr Bruce Cameron is appointed Chairperson of the Rural-Port Waikato Community Board.

CARRIED

TUCB/RPWCB2211/07

Resolved: (Mr Cameron/Ms Costar)

THAT Ms Leah Fry is appointed Deputy Chairperson of the Rural-Port Waikato Community Board.

CARRIED

TUCB/RPWCB2211/08

Her Worship the Mayor congratulated the new Community Board Chairs, Deputy Chairs and members.

REPORTS

Explanation of Statutory matters affecting Elected Members Agenda Item 9.1

The report was received [TUCB/RPWB2211/02 refers] and no discussion was held.

Resolved: (Cr Reeve/Ms Costar)

THAT the Community Boards acknowledge the legislation affecting elected members and note the requirement to advise the Democracy Manager of any interests or issues arising from the relevant legislation.

CARRIED

TUCB/RPWCB2211/09

Council Meeting Schedule for the Tuakau Community Board – Balance 2022 Agenda Item 9.2

The report was received [TUCB/RPWCB2211/02 refers] and the following discussion was held:

- Tuesday 13th of December would not work for Councillor Reeve, the Board agreed to Monday the 12th of December instead.

Resolved: (Crs Reeve/Matatahi-Poutapu)

THAT the Tuakau Community Board:

- confirms the next ordinary meeting for Monday, 12th December 2022 at 6.00pm; and**
- notes that a schedule of meetings for 2023 will be presented for approval at the meeting on Monday, 12th December 2022.**

CARRIED

TUCB/RPWCB2211/10

Council Meeting Schedule for the Rural-Port Waikato Community Board – Balance 2022 Agenda Item 9.3

The report was received [TUCB/RPWCB2211/02 refers] and no discussion was held.

Resolved: (Ms Fry/Ms Costar)

THAT the Rural-Port Waikato Community Board:

- confirms the next ordinary meeting for Wednesday, 7th December 2022 at 6.00pm; and**

- b. notes that a schedule of meetings for 2023 will be presented for approval at the meeting on Wednesday, 7th December 2022.

CARRIED

TUCB/RPWCB2211/11

Discretionary Funding Guidelines for Community Boards
Agenda Item 9.4

The report was received [TUCB/RPWCB2211/02 refers] and the following discussion was held.

- Suggested this would also be a worthwhile document for Community Boards to send to their Hall Committees.

TUCB Discretionary Fund Report
Agenda Item 9.5

The report was received [TUCB/RPWCB2211/02 refers] and the following discussion was held.

- Streets are fully lined for the Tuakau Christmas Parade - approximately 1,000 people attend each year.

Resolved: (Crs Matatahi-Poutapu/Reeve)

THAT the Tuakau Community Board approves payment from their Discretionary Fund to the Tuakau Lions Club for the amount of \$2,300 (including GST) towards the cost of the 2022 Tuakau Christmas Parade.

CARRIED

TUCB/RPWCB2211/12

Resolved: (Cr Matatahi-Poutapu/Mr Calder-Henderson)

THAT the Tuakau Community Board approves payment from their Discretionary Fund to the Tuakau Youth Centre for the amount of \$841.17 (including GST) towards the cost of music instruments and tutoring.

CARRIED

TUCB/RPWCB2211/13

Resolved: (Cr Matatahi-Poutapu/Ms Tema)

THAT the Tuakau Community Board, in principle, approves a commitment to Belgravia towards covering the costs of a swimming pool subsidy scheme for the amount of approximately \$7,600.

CARRIED

TUCB/RPWCB2211/14

RPWCB Discretionary Fund Report
Agenda Item 9.6

The report was received [TUCB/RPWCB2211/02 refers] and the following discussion was held:

- The Board discussed a funding application and approved payment from its Discretionary Fund to the Port Waikato Residents and Ratepayers Association.

Resolved: (Ms Costar/Cr Eyre)

THAT the Rural-Port Waikato Community Board approves payment from their Discretionary Fund to the Port Waikato Residents and Ratepayers Association for the amount of \$2,125 (including GST) towards the cost of its local publication, 'The Port Report'.

CARRIED

TUCB/RPWCB2211/15

There being no further business the meeting was declared closed at 7:16pm.

Minutes approved and confirmed this day of 2022.

Bruce Cameron
CHAIRPERSON
Rural-Port Waikato Community Board

To
Report title

Tuakau Community Board
Works, Actions & Issues Report:
Status of Items February 2023

Date:

27 February 2023

Report Author:

Karen Bredesen, EA to the General Manager Service Delivery

Authorised by:

Emma Edgar, Executive Manager, Communications & Engagement

1. Purpose of the report
Te Take moo te puurongo

The purpose of this report is to update the Tuakau Community Board on actions and issues arising from the previous meeting and works underway in December/January.

2. Staff recommendations
Tuutohu-aa-kaimahi

THAT the Tuakau Works, Actions & Issues Report: Status of Items for February 2023 be received.

3. Attachments
Ngaa taapirihanga

- Attachment 1 – Tuakau Projects-Issues-Activities and Actions December/January 2023 (within report)
- Attachment 2 – Rubbish Bin Condition Report

Tuakau Community Board Actions – February 2023

	Actions	To Action	Update/Response
1.	<p>George St/Buckland Road corner Council was still waiting for funding determinations from Waka Kotahi.</p> <p>ACTION: This item to remain on the schedule, pending updates on funding determination from Waka Kotahi.</p>	<p>Service Delivery - Ross Bayer</p> <p>Service Delivery, Attinder Singh</p>	<p>No update.</p> <p>August 2022 – Staff are looking at options for funding this project.</p> <p>February 2023: There is no funding available in this LTP, it may be added to the next LTP if considered a priority.</p>
2.	<p>Speed Bend on Jellicoe Avenue, Tuakau, to be installed.</p> <p>No service request has been lodged yet. Mr Reeve was waiting on further information from a nearby residential facility before lodging a service request.</p> <p>ACTION: This item to remain on the schedule, pending lodgement of service request.</p> <p>ACTION: 19 July 2022 Mr Reeve will submit request once in receipt of addition information.</p>	<p>OTCB – Mr Reeve</p>	<p>August 2022: No update, awaiting service request.</p> <p>February 2023: Ongoing, awaiting update from the Board.</p>
3.	<p>Tuakau Youth Centre Building Project</p> <p>The Community-Led Development Advisor had been in contact with the Tuakau Youth Group since the previous OTCB meeting. Mr Reeve had been in contact with the local Police who were</p>	<p>Community Growth – Economic Development Advisor, Jason Marconi</p>	<p>July 2022: Awaiting on a date when the Open Spaces Team will start engagement with Tuakau for the redevelopment of the courts in front of the Youth Centre as this could have an influence on how to proceed.</p>

	Actions	12 To Action	Update/Response
	<p>also working with the Tuakau Youth Group on this project.</p> <p>ACTION: This item to remain on the schedule.</p>		<p>August 2022: CLD advisor has met with the Open Spaces team.</p> <p>Outlined 3 possible ideas for the Youth group facility (these were previously discussed with the Youth group):</p> <ol style="list-style-type: none"> 1. Extend/ enclose front veranda of existing building- short term solution which would not allow for projected growth of group. 2. Build or relocate a larger building on the current site – Youth group’s preferred option but very expensive. 3. Create an all-weather court with roof in front of the existing Youth group building (similar to Pukekohe netball centre?) This would benefit the Youth group and offer opportunities to the wider community. Also an expensive option. <p>The Open Spaces team are investigating if option 3 is feasible to future proof during court refurbishment.</p> <p>Both options 2 and 3 would require significant external funding and could be a barrier with the current Tuakau Youth Group Committee’s capacity.</p> <p>CLD advisor is currently investigating options to increase this capacity.</p>

	Actions	To Action	Update/Response
			February 2023: CLD team and DIA are meeting with the Youth Group January 2023 to discuss future funding opportunities.
6.	<p>Rubbish in the Tuakau CBD Existing rubbish bins in Tuakau required refurbishment.</p> <p>ACTION: This item to remain on the schedule.</p>	<p>Service Delivery, Jackie Bishop</p> <p>Ian Cathcart</p>	<p>July 2022: No further updates until August 2022 – awaiting results of audit which is expected to take place in June 2022.</p> <p>August 2022: No update.</p> <p>February 2023: The audit is now complete, report is attached <u>for information</u>.</p> <p>There is currently no funding for the replacement of bins, however if funds become available category 3 and 4 bins will be considered for replacement.</p> <p>Bin replacement/refurbishment will be added as a project to the next LTP.</p>
8.	<p>Upgrade to the Tuakau Domain Toilets</p>	<p>Service Delivery, Megan May</p>	<p>No further updates until September 2022 – awaiting new financial year for consideration.</p> <p>June 2022 - The original request was for consideration for a toilet at Alexander Redoubt. The discussions around that were with Jason Marconi. This has now been replaced with a</p>

	Actions	14 To Action	Update/Response
	<p>ACTION: 19 July 2022 No further updates until September 2022 – awaiting new financial year for consideration.</p>		<p>request to upgrade the Tuakau Domain Toilets which can service Alexander Redoubt. This will now be with, the Community Connections/Service Delivery team. However, the Toilet strategy will be reviewed and included in the Facilities Strategy but at this stage, we are anticipating completing these upgrades in the next financial year.</p> <p>August 2022: No update until September 2022.</p> <p>February 2023: There is an issue with water supply. Historically there was a water tank that was removed. There is an old septic system installed but the condition is unknown. To get the toilets up and running would require a check of the septic system and possible replacement. We would need to install a water tank in order to provide water to the toilets.</p> <p>These toilets have been identified as a priority and were added to the current project scope for further investigation. The investigation would also include a possible new build and an option of the existing structure being converted into changing rooms.</p>

Community Projects Team – Project Update (As at 23 January 2023)

Buckland Road Park

A site meeting was held with the main contractor HEB on Monday 19th December 2022.

Early in the New Year the Project team expect to receive pricing and schedule of Stage 1 works with the contractor, then provide a presentation to the Tuakau Community Board and carry out community consultation to finalise the design and scope of works.

Tuakau Aquatic Centre – Building Entrance Upgrade

Work is ongoing on the design for the building entrance. This will be coordinated with the Lightbody Reserve carpark upgrade works by Waikato District Alliance going on adjacent to the Aquatic Centre.

Carparks

Lightbody Reserve Carpark – Outside the Aquatic Centre

Works commenced on site prior to Christmas with initial water supply service relocations undertaken. Drainage works will be commencing shortly, followed by the earthworks for construction of the carparks and associated features.



View of the carpark construction looking northeast

St Stephen's Carpark

Discussion with the community and adjacent landowners is yet to be undertaken.

West Street Carpark

Discussion with the community and adjacent landowners is yet to be undertaken.

***Rubbish Bin Condition report
Tuakau***

Date: 4 January 2023

Prepared for:
Waikato District Council

By Richard Wakelin
Service Manager
Cushman & Wakefield
Hamilton

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1.0 Introduction

This condition report provides the condition of buildings Please complete a return walk from railway end of Tuakua main street (Harrisville Road junction of Ryders Road through to Elizabeth Street junction with George) up to Lightbody reserve - including the Lightbody Reserve.

Definitions

The following defines the condition comments of the elements surveyed:

Term	Definition
1	Brand New
2	Near New Minor Deteriation
3	Ok Condition Some Signs of Deteriation
4	Needs Repair has Defects
5	Needs Replacement Beyond Repair.

1.1. Reporting Conditions

- This report is based on a visual inspection

1.2. Excluded Areas

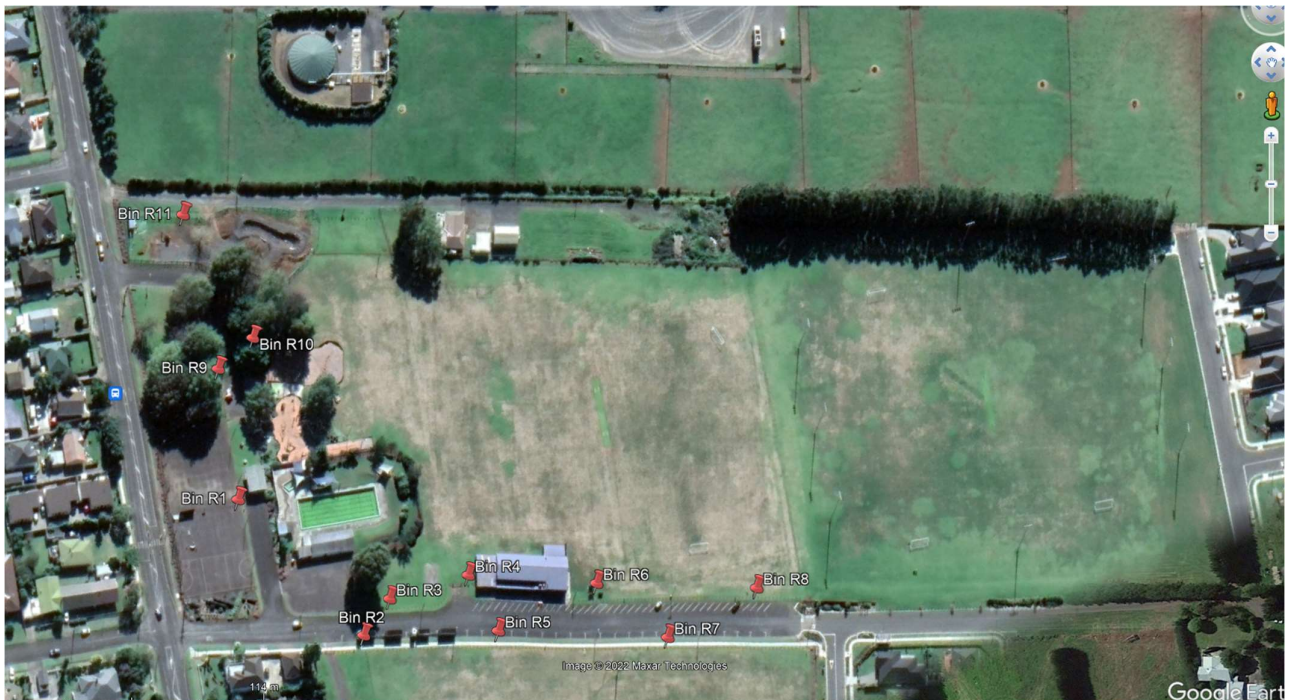
All areas were accessed as part of the inspection

2.0 Audit Map and numbering









Tuakau Town Centre Bin Location



Tuakau Lightbody Reserve Bin Location











3.0 Condition Breakdown by Rubbish Bin

Bin Number	Rating	Picture 1	Picture 2	GP Location and Comments
T1	3			37.25744° S, 174.94711° E
T2	4			37.25762° S, 174.94696° E Lock broken
T3	4			37.25786° S, 174.94681° E Lock missing
T4	4			37.25827° S, 174.94668° E Broken missing

<p>T5</p> <p>4</p>			<p>37.25853° S, 174.94662° E</p> <p>Rusty, poor paint</p>
<p>T6</p> <p>4</p>			<p>37.25953° S, 174.94609° E</p> <p>No Lid</p>
<p>T7</p> <p>2</p>			<p>37.26038° S, 174.94571° E</p>
<p>T8</p> <p>4</p>			<p>37.26000° S, 174.94603° E</p> <p>No lid</p>

<p>T9</p>	<p>4</p>			<p>37.25922° S, 174.94632° E</p> <p>Lid will not close</p>
<p>T10</p>	<p>4</p>			<p>37.25839° S, 174.94664° E</p> <p>Lid lock broken</p>
<p>T11</p>	<p>4</p>			<p>Li</p> <p>Lid will not lock/ close Bin surrounds dented</p>

R1	3			37.26322° S, 174.94505° E
R2	3			37.26343° S, 174.94519° E Moss build up, needs clean and paint
R3	3			37.26377° S, 174.94531° E Needs clean, moss build up
R4	4			37.26397° S, 174.94483° E Missing piece of timber

R5	3			<p>37.26456° S, 174.94617° E</p> <p>Graffiti Needs clean and paint</p>
R6	4			<p>37.26504° S, 174.94629° E</p> <p>Missing timber slat Needs clean and paint</p>
R7	3			<p>37.26451° S, 174.94648° E</p> <p>Needs clean and paint</p>
R8	4			<p>37.26535° S, 174.94607° E</p> <p>Needs clean and paint Rust holes/spots on lid</p>

R9	4			<p>37.26274° S, 174.94527° E</p> <p>Timber starting to rot, Clean and paint</p>
R10	4			<p>37.26270° S, 174.94549° E</p> <p>Lid has surface rust Missing timber slat Clean and paint</p>
R11	4			<p>37.26215° S, 174.94548° E</p> <p>Missing 2 x timber slats 2 x slats not fixed at top Clean and paint</p>

To	Tuakau Community Board
Report title	Community Board Executive Committee Representative Vote
Date:	27 February 2023
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to inform the Community Board on the Community Board Executive Committee and vote on a representative.

2. Executive summary

Whakaraapopototanga matua

The Community Boards Executive Committee (CBEC) represents all community boards in New Zealand. CBEC is an advisory committee to Local Government New Zealand's (LGNZ) National Council. CBEC has one member from each of LGNZ's six geographical zones.

Elections for CBEC representatives are held after the local government elections each triennium. Each Community Board has one vote for their zone representative. Zone 2 has four candidates for the Board to choose from, the candidate profiles are in the voting paper (Attachment 1).

LGNZ has advised that a vote on the Community Board's preferred candidate should take place at the first meeting in the 2023, as voting forms need to be returned by 1 March 2023.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Tuakau Community Board agrees to vote as the Zone 2 Representative for the Community Board Executive Council.

4. Attachments

Ngaa taapirihanga

Attachment 1 – CBEC Zone 2 Voting Papers



CBEC ZONE 2 REPRESENTATIVE VOTING FORM

Use this form to vote for your zone's Community Board Executive Council representative.

- // Each community board fills in one voting form.
- // You can vote for one candidate.
- // Vote by ticking the box next to their name below.
- // The Returning Office is LGNZ's Chief Executive or nominee.
- // Please returning your voting form to nominations@lgnz.co.nz by 1 March 2023

[PLEASE SELECT ONE]



Phill Thomass //
Rotorua Lakes
Community Board



Carolyn Hamill //
Whakatane-Ohope
Community Board



Allan Sole //
Waihi Beach
Community Board



**James Percy
Goldsmith //**
Murupara
Community Board

[THIS VOTE IS CAST BY:]

YOUR NAME HERE:

YOUR SIGNATURE HERE:

ON BEHALF OF THIS COMMUNITY BOARD:



CBEC CANDIDATE BIOS – ZONE 2

James Percy Goldsmith

This is to confirm the interest of Murupara Community Board Member James Percy GOLDSMITH nomination to the COMMUNITY BOARDS EXECUTIVE COMMITTEE (CBEC), as you certainly must be aware of the challenges faced by the predominantly tangata whenua communities of Murupara and yet, once again into the flow of challenge we venture and IT IS, with certainty I can explicitly state that the interests of the diverse communities, properties and nature of The Gateway (te waharoa) to Te Urewera and The Whirinaki in origin known as te whaiti nui a toi kairakau, and as a descendant of the rich tapestry of whakapapa that is Tuhoe and others stretching as far back in time as to have named all the territories of papatuanuku and Aotearoa and all the obligations of care inherent in the STATE to the 1840 Treaty of Waitangi and the whanau, haapu and tangata tiriti public membership and as anyone can plainly see (as provided by this photo of the proud achievements of my mokopuna playing here for the ALL BLACKS 2nd FIFTEEN) I have a vested interest in any Executive Committees advising NZLG and,

IT IS, with certainty I can represent standing within the many duties attached to my kaumatua roles across all the organs and instruments of STATE of which I gladly demonstrate within this nomination and, it certainly was with great pleasure that I had received the call to accompany Her Majesty's Representative THE GOVERNOR GENERAL Dame Alcyon Cynthia Kiro [GNZM QSO DStJ](#) and Prince Harry Duke of Sussex on to tama-te-kapua as a part of my role with the NEW ZEALAND POLICE and, IT IS, with certainty that I confirm my interest in this Appointment as a Representative in Standing of the current roles I fill that are the considered the Duties of State as this Testament will reflect and, it is with great pleasure that I welcome the PRIME MINISTER Jacinda Ardern back to Murupara, a community in which Her Parents and the PRIME MINISTER once resided and nga whaikorero o taonga tuku iho

THE Role of Kaumatua

THE ROLE;

“a guiding breathe to keep open the path to communities”

IT IS, with certainty that I can confirm my suitability in standing as a nominee to the COMMUNITY BOARDS EXECUTIVE COMMITTEE (CBEC) with many years of experience



Carolyn Hamill

Kia ora tatou. Ko Carolyn Hamill toku ingoa. I have lived in the beautiful Eastern Bay of Plenty for 12 years, and with my husband thoroughly enjoy raising our three school-aged children in Whakatane.

I have served on the Whakatane-Ohope Community Board for two terms, and have started on my third term, currently the chairperson. I also work part-time as a small animal veterinarian. I understand the importance of vibrant communities to families and whanau and am in a season of life where I'm passionate about localism, building strong communities and bringing good leadership to local decisions.

I would bring to the role of Community Board Executive Committee a fresh perspective, enthusiasm, great communication skills and teamwork. I would like to see greater communication and cohesion between Community Boards around the region, and would also like to see younger voices contributing at a higher governance level to ensure future-focussed decisions are made. I would work hard in this space to make sure Community Boards are informed, and that feedback from Community Boards is listened to and shared with LGNZ. I want to see local democracy and local decisions being championed in communities around our region.

Conferences provide a great opportunity to network and build relationships with other Community Board members and I found the NZ Community Boards Conference in New Plymouth in 2019 both inspiring and hugely encouraging. The upcoming NZ Community Boards Conference is proposed to be held in Whakatane, and I am in a good position to contribute towards building this as a successful and meaningful event.

Thanks for your support. Nga mihi nui.

Allan Sole

I have put myself forward for this position to offer my experience to the group after having been on the executive back in the term 2016/19.

My commitment to local people making local decisions and that Community Boards are a very good form of local democracy for good outcomes in our communities.

I spent two terms as chair of the Waihi Beach Community Board and am now a member as one of two councillors appointed to the board.

My experience outside of local government is very much to do with communities and I have served as a member and chaired a number of organisations at local, district and national level.



In the past I did deal with issues from Community Board members in our zone and had good contact with other members outside of the zone.

The future of Community Boards like all parts of local government is under review via those who have a representation review and of course the Local government review that is underway.

I offer to be available, open minded and a strong in my support of the ideas of our Community Board members and believe I can present these ideas to the highest level of government and community.

Those that know me know I have a strong voice and am able to use it well when needed.

I would undertake to make a report to you on our activities at CBEC and be sure you are as up to date with any issue we may have.

Another job for the CBEC team, is to bring together the CBEC conference. This is a huge job and requires commitment to see that all runs to plan as members travel from all over the country to attend, listen, learn and network.

I ask for your vote.

Phill Thomass

I have just been elected for my 3rd term as Chair of the Rotorua Lakes Community Board.

I am passionate about Community Boards and their role in Local Government, and everything we can achieve. We have a wide range of Boards in Zone Two, working in many different environments and in different relationships with our Councils. We can bring a high level of understanding and knowledge of, and advocacy for, our communities to a supportive Council. However we are often under-resourced as Board Members, whether in terms of engaging with our communities or sometimes with our Councils.

With Zone Two covering a large area it has been difficult to meet and support each other, but I think with the Executive Committee's help and by using skills learnt in the last few years we can build a better model to deliver training and support to Board members. As your representative I would be looking to establishing both informal and more formal support groups, where members can discuss their issues in a supportive environment, as well as creating opportunities for Boards to tell each other about how they interact and work with their communities and councils, sharing successes they have had that others might be able to translate into projects in their own areas.

I'd like to also see a section at Zone Two meetings where Boards can report back, as well as their own break-out sessions, with Councils being encouraged to bring Board members to Zone Two hui.

With big changes coming to Local Government it is important that we have a strong voice supporting Community Boards.

I have always put a lot of energy into my role as Chair of my Board, and would bring that same high level of energy, enthusiasm and commitment to being your Zone Two representative.

To	Tuakau Community Board
Report title	Discretionary Fund Report to 24 January 2023
Date:	27 February 2023
Report Author:	Clyde Loader, Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Tuakau Community Board on the Discretionary Fund spend to date, commitments and balance as at 24 January 2023. It should be noted that the previous report presented on 6th September 2022 showed an incorrect 2022/2023 Annual Plan figure of \$14,809, which is now corrected to \$15,437.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Discretionary Fund Report to 24 January 2023 be received.

Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 24 January 2023

TUAKAU (URBAN) COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)

As at Date: 24-Jan-2023

		GL	1.215.1704
2022/23 Annual Plan 2022/23			15,437.00
2021/22 Carry forward			41,651.90
Total Funding			57,088.90
Income			
Total Income			
			-
Expenditure			
			<i>excl GST</i>
05-Nov-22	Payment to Belgravia Leisure Ltd for the amount of \$6,334.78 (excluding GST) to subsidise the pool entry at the Tuakau Centennial Swimming Pool for the 2021-22 season	OTCB2111/04	6,334.78
14-Nov-22	Payment to the Tuakau Lions Club for the amount of \$2,300 (including GST) towards the cost of the 2022 Tuakau Christmas Parade	TUCB/PRWCB2211/08	2,300.00
24-Nov-22	Payment to the Tuakau Youth Centre for the amount of \$841.17 (including GST) towards the cost of music instruments and tutoring	TUCB/PRWCB2211/09	731.45
Total Expenditure			9,366.23
Net Funding (Excluding commitments)			
			47,722.67
COMMITMENTS:			
			<i>excl GST</i>
04-Jun-19	Tuakau Youth Centre building project	OTCB1906/04	3,000.00
06-Mar-20	Entrance fees at the Tuakau Swimming Pool for the remainder of the 2019/20 summer season	OTCB2003/03	3,550.00
01-Dec-20	\$5,000.00 (excl GST) committed to Belgravia Ltd or other nominated parties for additional enhancements to the Tuakau Swimming Pool	OTCB2011/10	5,000.00
22-Nov-21	Commitment for a donation for the amount of \$100.00 (excluding GST) commemorating the passing of Ms Hillary Barry to Breast Cancer Foundation by Mr Reeve online	OTCB2111/04	100.00
22-Nov-21	Commitment to Belgravia Leisure Ltd for the amount of \$7,000.00 (excluding GST) to subsidise the pool entry at the Tuakau Centennial Swimming Pool for the 2021-22 season <i>Less payment made 5 November 2022 inv 3072-3036</i>	OTCB2111/04	7,000.00 <u>(6,334.78)</u>
22-Nov-21	Commitment for the amount of \$2,000.00 (including GST) towards the cost of Christmas events in Tuakau	OTCB2111/04	1,739.13
04-Mar-22	Commitment from Onewhero-Tuakau Community Board Discretionary Fund for the amount of \$400 towards ANZAC Day catering/food	OTCB2203/04	400.00
14-Nov-22	Commitment to Belgravia for the amount of approximately \$7,600.00 (excluding GST) towards covering the costs of a swimming pool subsidy scheme	TUCB/PRWCB2211/10	7,600.00
Total Commitments			22,054.35
Net Funding Remaining (Including commitments)			
			25,668.32

To	Tuakau Community Board
Report title	Proposal for the Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2022-23 Season
Date:	27 February 2023
Author/Authoriser	Sue O’Gorman, General Manager Customer Support

1. Purpose of the report

Te Take moo te puurongo

To formally inform the Tuakau Community Board (TUCB) of the background on the extent to which the previous Onewhero Tuakau Community Board (OTCB) subsidised pool entry fees at the Tuakau Centennial Swimming Pool (the pool).

This report also seeks retrospective formal approval from the TUCB to subsidise pool entry on the basis outlined in the attached agreement with Belgravia Leisure NZ (Belgravia).

Agreement in principle was given at the Joint Inaugural meeting of the Tuakau Community Board and the Rural-Port Waikato Community Board held on 14th November 2022.

“THAT the Tuakau Community Board, in principle, approves a commitment to Belgravia towards covering the costs of a swimming pool subsidy scheme for the amount of approximately \$7,600.”

2. Executive summary

Whakaraapopototanga matua

In the previous three seasons (2019/20; 2020/21; and 2021/22) the OTCB subsidised pool entry, and there was a significant enough uptake from the community and increase in patronage to show that the funding was worthwhile.

The agreement in principle from the meeting on 14 November 2022 was for the same arrangements to be made with Belgravia as for the 2021/22 season with a maximum cost to the TUCB of \$7,600.

This is an estimate of the revenue that Belgravia would receive for the season. The Board will be charged this amount and then revenue generated from a \$1 entry fee for all patrons would be credited to the TUCB to offset this cost.

An agreement has been made with Belgravia on this basis and a copy of the agreement is attached. The agreement also allows for a reduction in the amount the TUCB pays if the pool is unable to open for any reason.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Tuakau Community Board:

- a. retrospectively approves subsidised pool entry at the Tuakau Centennial Swimming Pool up to a maximum of \$7,600 for the 2022/23 season.**
- b. retrospectively approves the agreement between the Tuakau Community Board and Belgravia Health and Leisure Group PTY Ltd trading as Franklin Pool and Leisure (the agreement)**
- c. retrospectively approves a fee of \$1 per patron for entrance to the Tuakau Centennial Swimming Pool. This fee will be charged by the operators of the pool Belgravia Leisure NZ and returned to the Tuakau Community Board as outlined in the agreement.**

4. Background Koorero whaimaarama

New Zealand leisure management specialists, Belgravia Leisure NZ, are appointed by the Waikato District Council to operate its aquatic facilities including the Tuakau pool.

For the last three swimming seasons (2019/20, 2020/21; and 2021/22) the Onewhero Tuakau Community Board has subsidised the entry fees at the pool with increased patronage resulting. The asset was previously underutilised by the community, and this was an opportunity for the Community Board to look at ways to make use of and encourage use of the asset and provide opportunities for those who were previously struggling to afford their families using the pool on a regular basis.

Prior to subsidy (early December 2019) there were approximately 10 – 20 children per week using the facility and this increased to approximately 700 by the end of January – there was also a marked increase in adults and spectators. The use was not as high for the \$1 subsidy, but still a marked increase on numbers prior to any subsidy.

5. Discussion and analysis Taataritanga me ngaa tohutohu

In the 2019/20 season a full subsidy was put in place to be funded by the Board, this came at a total cost of \$6,958.

In the 2020/21 season it was agreed that the Board would ask the community to pay a \$1 entry fee to reduce the cost of subsidy. The nett cost to the Board for this season was \$4,403.

In the 2021/22 season it was agreed that the Board would again ask the community to pay a \$1 entry fee to reduce the cost of subsidy. The net cost to the Board for this season was approximately \$4,241.

5.1 Options

Ngaa koowhiringa

As this report is for a retrospective approval, there are no options being presented. It should be noted that options were verbally discussed at the meeting in November - no subsidy, partial subsidy of \$1.00 as per previous years and full subsidy.

5.2 Financial considerations

Whaiwhakaaro puutea

The TUCB has discretionary funding available to support the cost of the pool subsidy. The maximum cost to the Board will be \$7,600. All funds up to \$7,600 collected from the \$1 door entry for the pool will be returned to the TUCB funds and credits will be given for those days that the pool is unavailable to the community.

6. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Community Board's Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Not applicable
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Not applicable

The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
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The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed
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7. Attachments

Ngaa taapirihanga

Attachment 1 – Proposed Agreement for a pool subsidy with Belgravia

MEMORANDUM

To	Belgravia Health & Leisure Group Pty Ltd trading as Franklin Pool and Leisure
From	Tuakau Community Board – Waikato District Council
Subject	Agreement Between Franklin Pool and Leisure and Tuakau Community Board for Subsidised Pool Entry to the Centennial Pools Tuakau for the 2022 - 2023 Season
File	
Date	22 November 2022

All dollar (\$) values stated in this agreement are inclusive of GST.

It is agreed that the Tuakau Community Board (the Board) will pay to Belgravia Health and Leisure Group (Belgravia) the total sum of \$7,625. This amount is to cover entry fees to the Centennial Pools Tuakau (the Pools) as projected by Belgravia for the 2022/23 swimming season. It should be noted that this amount is less than the full revenue budgeted by Belgravia. There will be no additional charges made to the Board.

1. The \$7,625 will be invoiced at the end of the season in March 2023 (including GST).
2. A daily rate reduction will be made for any days that the pool is unavailable to the public. The rate of \$67 per day will be credited against the total of \$7,625. This amount was based on the season commencing on 3 December 2022 and finishing on 26 March 2023 (114 days).
3. Belgravia will charge \$1.00 per person/per day for entry to the Pools. All money received by Belgravia for this entry fee will be returned to the Board up to the value of \$7,625. The next \$1,000 will be retained by Belgravia and thereafter all money received above \$8,625 will be split 50/50 between Belgravia and the Board.
4. Belgravia will provide evidence of all receipts for entry into the pool facilities. This evidence will be attached to the invoice and all amounts received up to \$7,625 will be shown as a credit against the instalment in the invoice. 50% of any amounts received above \$8,625 will be credited against the invoice.

Signed: Dated:
Grace Tema-Liapanek, Chairman, Tuakau Community Board

Signed: Dated:
Sue O’Gorman, General Manager Customer Support, Waikato District Council

Signed: Dated:
Belgravia Health and Leisure

To	Tuakau Community Board
Report title	Proposed Road Names for Subdivision 0111/21 and Subdivision 0155/22 at 164 Bollard Road, Tuakau
Date:	27 February 2023
Report Author:	Ellen Wilson, Contracts & Compliance Coordinator
Authorised by:	Roger MacCulloch, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To seek approval from the Tuakau Community Board on the Proposed Road Name for Subdivision 0111/21 and Subdivision 0155/22 at 164 Bollard Road, Tuakau.

2. Executive summary

Whakaraapopotanga matua

This report requests that the Tuakau Community Board approve the attached proposed road name for this subdivision at 164 Bollard Road, Tuakau. The developer would prefer to utilise a name which is not on the pre-approved list (Allie). The other alternative names (Raupo and Linder) are from the approved list but are not preferred.

The names have been checked by Council staff against the Road Naming Policy.

Staff have contacted the local hapu Ngati Tamaoho and delayed the report from going to the December Council meeting so the hapu could provide feedback. The hapu's December board meeting didn't go ahead, and they then re-circulated the request for feedback the week of 16 January 2023. When followed up in January the hapu said they would like to propose alternative names; however, with multiple follow ups since, to date they have not provided any alternative names.

This application for road names has been with Council 6 months and is now holding up the development from being able to issue titles without a road name. The weighting in the Road Naming Policy (attached) lists the importance of Historical Road names and Culturally significant Road names both of equal importance at a level 3.

The Tuakau Community Board meetings were unable to be held in December 2022 and delayed in February 2023 as the Board did not make a quorum. Therefore, staff are requesting the Tuakau Community Board approve this Road Naming application to stop any further delays and allow it to be presented to the Infrastructure Committee for approval on 1 March.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Tuakau Community Board recommends that the Infrastructure Committee approves the following proposed road name submitted by the developer for SUB 0021/22 and SUB 0155/22, 164 Bollard Road, Tuakau:

- **Option 1: Road 1 (Lot 101) – Allie Drive**

4. Background

Koorero whaimaarama

SUB 0021/22 and SUB 0155/22 are residential developments on, more or less, 69630m² at 164 Bollard Road, Tuakau. The development is consented to create 13 new lots situated on the western side of Bollard Road approximately 1.5km south of Tuakau township.

While a pre-approved list of names exists for the Tuakau Community Board (attached), the developer is permitted to go outside of this list and propose different names. This is contemplated in the Road Naming Policy under section 1.2 as follows:

1.2 Request for Road Name not from the “Approved List” of Road Names

(a) Where an “Approved List” is not available or the subdivision developer wishes to choose their own road names, the developer shall make a request to Council’s Roading Asset Team.

Staff have reviewed the name and considered it does not duplicate, sound too similar, or is a duplicated street type (e.g. street, road, avenue, boulevard, junction, crescent, etc) which may otherwise cause travel uncertainties in the Waikato District. The names have been checked against Google mapping and NZ Post.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The current Tuakau Community Board approved road name list (attachment 1) provides a list of recommended historical, social, cultural and geographic themed names, background to the name choice, an indication of any potential duplication or sound similarity issues. The developer’s application letter (attachment 2) includes their Option 1 name request and reasoning. There are no exclusions of any suffix applicable to these name options as per the Road Naming Policy.

Council staff have been in contact with Ngati Tamaoho who are the local hapu in this area via phone and email initially on 5 December 2022. They did not have a board meeting in December and re-circulated the email request for feedback by the week of 16 January 2023. The representative said they received initial feedback that they would like to propose alternative Māori names. Staff have been in contact with the hapu multiple times since December and have still not received any alternative name options.

Staff have also emailed Waikato Tainui in relation to this proposed road name who have only raised a concern about the general pre-approved Road naming lists. Their feedback said "Within cultural protocol, the naming of spaces is created specific to the space, place and historical background. Having a pool of names insinuates that names can be 'picked from a hat,' without any grounding to the unique historical narrative or whenua specific to each space and place". There was no feedback specifically in relation to the Developers preferred name 'Allie Drive' which is not from a pre-approved road name list.

The hapu feedback suggested they would like to provide alternative names but 3 months later after many follow up emails and discussions they have yet to provide any options. Staff have decided it prudent to get the approval for these road names as the development is now currently on hold as they cannot issue titles without road names. Therefore, staff are requesting the Tuakau Community Board approve this Road Naming Application to go to the 1 March Infrastructure Committee meeting for their approval.

In the Road Naming Policy section 3.3 'Weighting Categories and Description' the weighting for History (The family name of the former owner of a farm or property...may be used if a historical context is established) and Cultural significance to Māori (the category includes the name of a Māori heritage precinct, site or track or traditional appropriate name for the area) are both 3 – meaning they have the same importance according to the Policy.

This highlights an area of potential uncertainty which will be considered as part of the Road Naming Policy review.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Community Board to consider:

- 1) Option 1 – approve the requested road name.
- 2) Option 2 – require the developer to use names only from the approved list

Staff recommend option 1, approving the road name application as the ability to use alternative names is contemplated by the policy.

5.2 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report. All costs for new road names are being met by developers.

5.3 Legal considerations **Whaiwhakaaro-aa-ture**

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.4 Strategy and policy considerations **Whaiwhakaaro whakamaaherehere kaupapa here**

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations **Whaiwhakaaro Maaori me oona tikanga**

Waikato-Tainui were contacted in November 2022 and Ngati Tamaoho have been contacted on 5 December 2022 by the developer advising of the road name application and to date have provided feedback they wish to recommend alternative names, but no alternative names have been provided prior to this Infrastructure report.

5.6 Climate response and resilience considerations **Whaiwhakaaro-aa-taiao**

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks **Tuuraru**

The decisions and matters of this report are assessed as of low risk, in accordance with the Council's Risk assessment and risk appetite.

6. Significance and engagement assessment **Aromatawai paahekoheko**

6.1 Significance **Te Hiranga**

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement Te Whakatuutakitaki

Highest level of engagement	Inform <input type="checkbox"/>	Consult ✓	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Internal
<input type="checkbox"/>	✓	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	✓	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapu (Ngati Tamaoho)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps Ahu whakamua

The approved report and associated road name list will be presented to the 1 March Infrastructure meeting.

If the preferred name is approved, the Developer will utilise this. If not, an alternative option will be used.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Tuakau-Pokeno General Community Board's Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Tuakau Community Board pre-approved road name list

Attachment 2 – Developers application letter (Road map on page 2)

To	Tuakau Community Board
Report title	Proposed Road Names for Subdivision 0111/21 and Subdivision 0155/22 at 164 Bollard Road, Tuakau
Date:	27 February 2023
Report Author:	Ellen Wilson, Contracts & Compliance Coordinator
Authorised by:	Roger MacCulloch, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To seek approval from the Tuakau Community Board on the Proposed Road Name for Subdivision 0111/21 and Subdivision 0155/22 at 164 Bollard Road, Tuakau.

2. Executive summary

Whakaraapopotanga matua

This report requests that the Tuakau Community Board approve the attached proposed road name for this subdivision at 164 Bollard Road, Tuakau. The developer would prefer to utilise a name which is not on the pre-approved list (Allie). The other alternative names (Raupo and Linder) are from the approved list but are not preferred.

The names have been checked by Council staff against the Road Naming Policy.

Staff have contacted the local hapu Ngati Tamaoho and delayed the report from going to the December Council meeting so the hapu could provide feedback. The hapu's December board meeting didn't go ahead, and they then re-circulated the request for feedback the week of 16 January 2023. When followed up in January the hapu said they would like to propose alternative names; however, with multiple follow ups since, to date they have not provided any alternative names.

This application for road names has been with Council 6 months and is now holding up the development from being able to issue titles without a road name. The weighting in the Road Naming Policy (attached) lists the importance of Historical Road names and Culturally significant Road names both of equal importance at a level 3.

The Tuakau Community Board meetings were unable to be held in December 2022 and delayed in February 2023 as the Board did not make a quorum. Therefore, staff are requesting the Tuakau Community Board approve this Road Naming application to stop any further delays and allow it to be presented to the Infrastructure Committee for approval on 1 March.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Tuakau Community Board recommends that Infrastructure Committee approves the following proposed road name submitted by the developer for SUB 0021/22 and SUB 0155/22, 164 Bollard Road, Tuakau:

- **Option 1: Road 1 (Lot 101) –Allie Drive**

4. Background

Koorero whaimaarama

SUB 0021/22 and SUB 0155/22 are residential developments on, more or less, 69630m² at 164 Bollard Road, Tuakau. The development is consented to create 13 new lots situated on the western side of Bollard Road approximately 1.5km south of Tuakau township.

While a pre-approved list of names exists for the Tuakau Community Board (attached), the developer is permitted to go outside of this list and propose different names. This is contemplated in the Road Naming Policy under section 1.2 as follows:

1.2 Request for Road Name not from the “Approved List” of Road Names

(a) Where an “Approved List” is not available or the subdivision developer wishes to choose their own road names, the developer shall make a request to Council’s Roading Asset Team.

Staff have reviewed the name and considered it does not duplicate, sound too similar, or is a duplicated street type (e.g. street, road, avenue, boulevard, junction, crescent, etc) which may otherwise cause travel uncertainties in the Waikato District. The names have been checked against Google mapping and NZ Post.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The current Tuakau Community Board approved road name list (attachment 1) provides a list of recommended historical, social, cultural and geographic themed names, background to the name choice, an indication of any potential duplication or sound similarity issues. The developer’s application letter (attachment 2) includes their Option 1 name request and reasoning. There are no exclusions of any suffix applicable to these name options as per the Road Naming Policy.

Council staff have been in contact with Ngati Tamaoho who are the local hapu in this area via phone and email initially on 5 December 2022. They did not have a board meeting in December and re-circulated the email request for feedback by the week of 16 January 2023. The representative said they received initial feedback that they would like to propose alternative Māori names. Staff have been in contact with the hapu multiple times since December and have still not received any alternative name options.

Staff have also emailed Waikato Tainui in relation to this proposed road name who have only raised a concern about the general pre-approved Road naming lists. Their feedback said "Within cultural protocol, the naming of spaces is created specific to the space, place and historical background. Having a pool of names insinuates that names can be 'picked from a hat,' without any grounding to the unique historical narrative or whenua specific to each space and place". There was no feedback specifically in relation to the Developers preferred name 'Allie Drive' which is not from a pre-approved road name list.

The hapu feedback suggested they would like to provide alternative names but 3 months later after many follow up emails and discussions they have yet to provide any options. Staff have decided it prudent to get the approval for these road names as the development is now currently on hold as they cannot issue titles without road names. Therefore, staff are requesting the Tuakau Community Board approve this Road Naming Application to go to the 1 March Infrastructure Committee meeting for their approval.

In the Road Naming Policy section 3.3 'Weighting Categories and Description' the weighting for History (The family name of the former owner of a farm or property...may be used if a historical context is established) and Cultural significance to Māori (the category includes the name of a Māori heritage precinct, site or track or traditional appropriate name for the area) are both 3 – meaning they have the same importance according to the Policy.

This highlights an area of potential uncertainty which will be considered as part of the Road Naming Policy review.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Community Board to consider:

- 1) Option 1 – approve the requested road name.
- 2) Option 2 – require the developer to use names only from the approved list

Staff recommend option 1, approving the road name application as the ability to use alternative names is contemplated by the policy.

5.2 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report. All costs for new road names are being met by developers.

5.3 Legal considerations **Whaiwhakaaro-aa-ture**

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.4 Strategy and policy considerations **Whaiwhakaaro whakamaaherehere kaupapa here**

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations **Whaiwhakaaro Maaori me oona tikanga**

Waikato-Tainui were contacted in November 2022 and Ngati Tamaoho have been contacted on 5 December 2022 by the developer advising of the road name application and to date have provided feedback they wish to recommend alternative names, but no alternative names have been provided prior to this Infrastructure report.

5.6 Climate response and resilience considerations **Whaiwhakaaro-aa-taiao**

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks **Tuuraru**

The decisions and matters of this report are assessed as of low risk, in accordance with the Council's Risk assessment and risk appetite.

6. Significance and engagement assessment **Aromatawai paahekoheko**

6.1 Significance **Te Hiranga**

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement Te Whakatuutakitaki

Highest level of engagement	Inform <input type="checkbox"/>	Consult ✓	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Internal
<input type="checkbox"/>	✓	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	✓	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapu (Ngati Tamaoho)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps Ahu whakamua

The approved report and associated road name list will be presented to the 1 March Infrastructure meeting.

If the preferred name is approved, the Developer will utilise this. If not, an alternative option will be used.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Tuakau-Pokeno General Community Board's Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Tuakau Community Board pre-approved road name list

Attachment 2 – Developers application letter (Road map on page 2)

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Classification exclusions and notes
<i>Names form the WWI Tuakau Honours Board (Tuakau War Memorial Hall):</i>				
	Bergrie		Nil	Nil
	Dorricott		Nil	Nil
	Feather		Nil	Nil
	Hamilton		Hamilton Road, Cambridge	Nil
	Linder		Nil	Nil
	Lyle-Young		nil	Nil
	McGahan		Nil	Nil
	McNeil		Nil	Nil
	Prescott		Prescott Place, Hillcrest, Hamilton	Nil
	Vicars		Nil	Nil
<i>Maori Peoples Name from Tuakau:</i>				
	Abraham		Abraham Place, Saint Johns, Auckland	Nil
	Cooper		Cooper street, Pukekohe, Auckland 9.7km away Cooper Crescent, Cambridge	Cooper Street – excluded and the whole name may not meet LINZ standards as it's less than 25km away.
	Kukutai		Kukutai Lane, Papakura, Auckland	Nil
<i>Local Names:</i>				
	Aarts		Aarts Avenue, Manurewa, Auckland	Nil
	Bhana		Nil	Nil

Trees

	Ngaio		Ngaio Street, Orakei, Auckland Ngaio Avenue, Mangere Bridge, Auckland Ngaio Place, Pukete, Hamilton Ngaio Crescent, Cambridge Ngaio Street, Matamata	Nil
	Raupo		Raupo Place, Rototuna North, Hamilton Raupo Place, Matamata	Nil

Food

	Kōmata		Komata Crescent, Papamoa Beach	Nil
	Kānga		Kanga Lane, Manurewa, Auckland	Nil
	īnanga		Inanga Lane, Omaha, Matakana	Nil
	Pāua		Paua Place, Mount Roskill, Auckland Paua Road, Te Kao Paua Cove, Papamoa Paua Lane, Omaha, Matakana	Nil

19 September 2022

Waikato District Council
Private Bag 544
NGARUAWAHIA 3742



The Surveying Company LTD
17 Hall Street
PO Box 466 Pukekohe 2340
Phone 09 238 9991
email: info@subdivision.co.nz
web: www.subdivision.co.nz

Attention: Subdivision Team

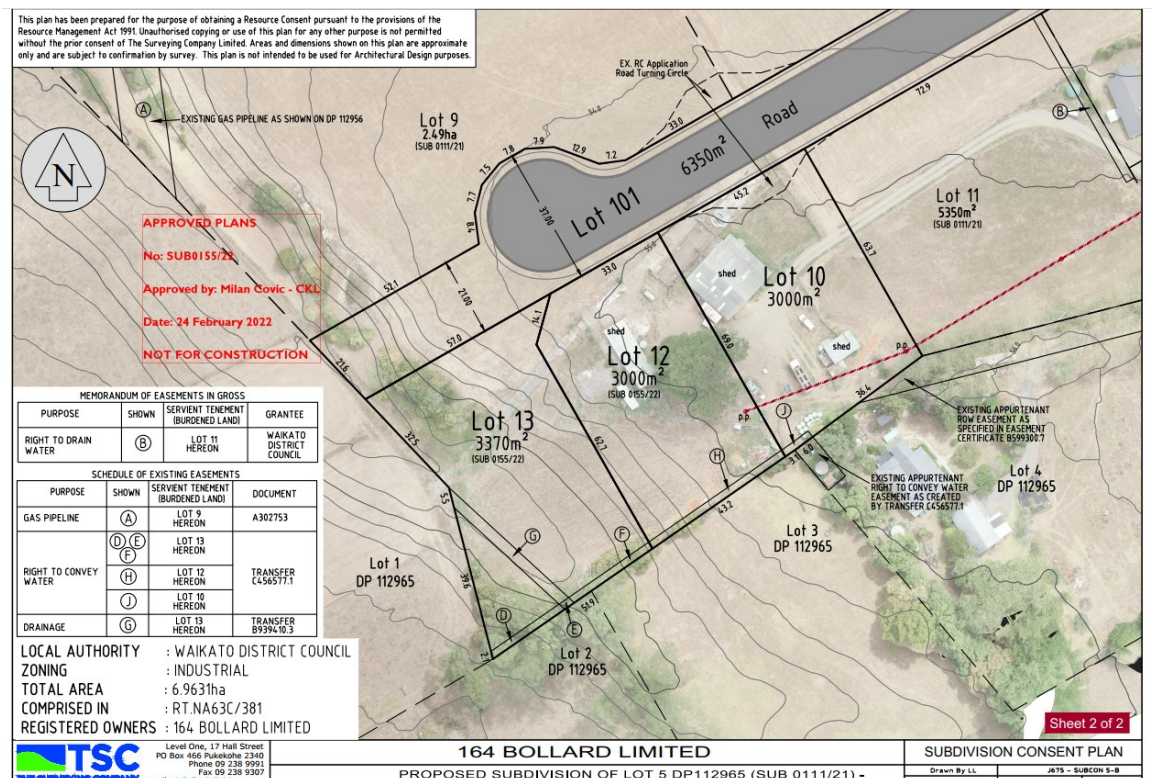
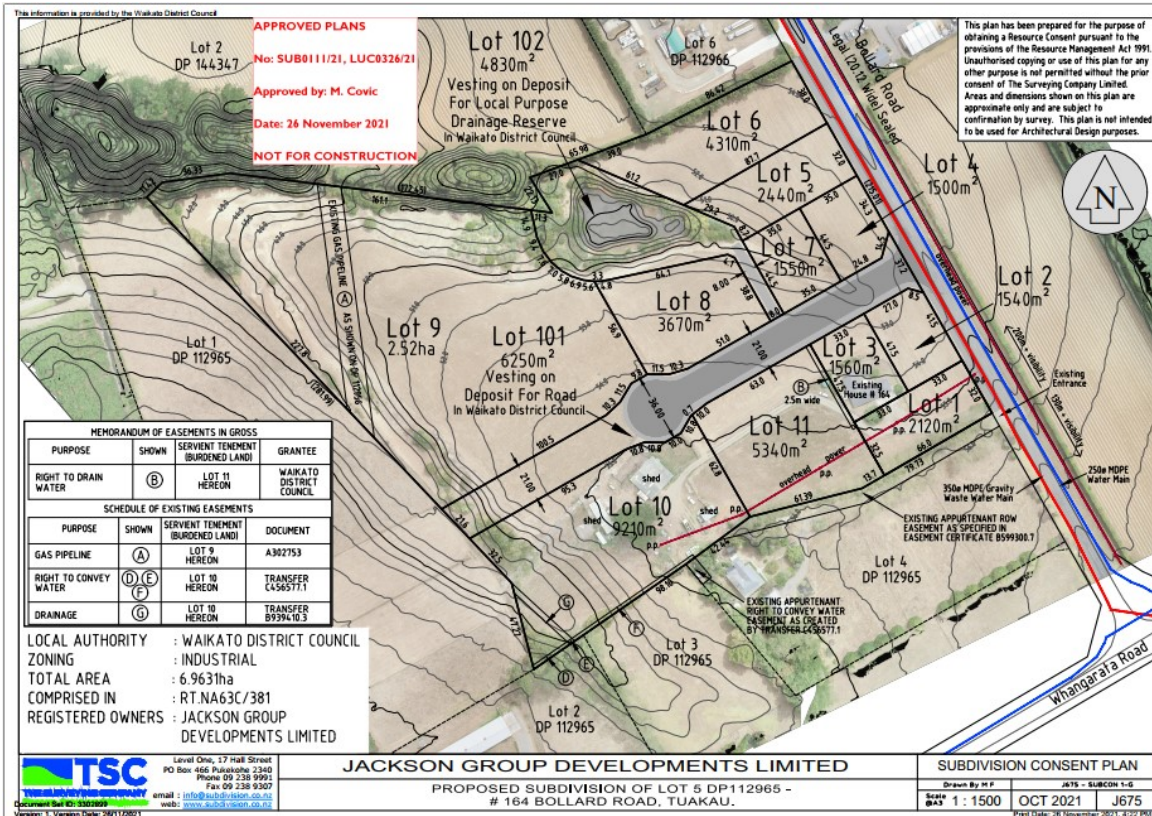
SUB0111/21 & SUB0155/22 – APPLICATION FOR ROAD NAMING 164 BOLLARD ROAD, TUAKAU

1. APPLICATION DETAILS

Applicant:	164 Bollard Limited
Property Address:	164 Bollard Road, Tuakau
Legal Description:	Lot 5 DP 112965
Proposal:	Provide road name within the subdivision of land to create 13 industrial lots at 164 Bollard Road, Tuakau associated access and new road.

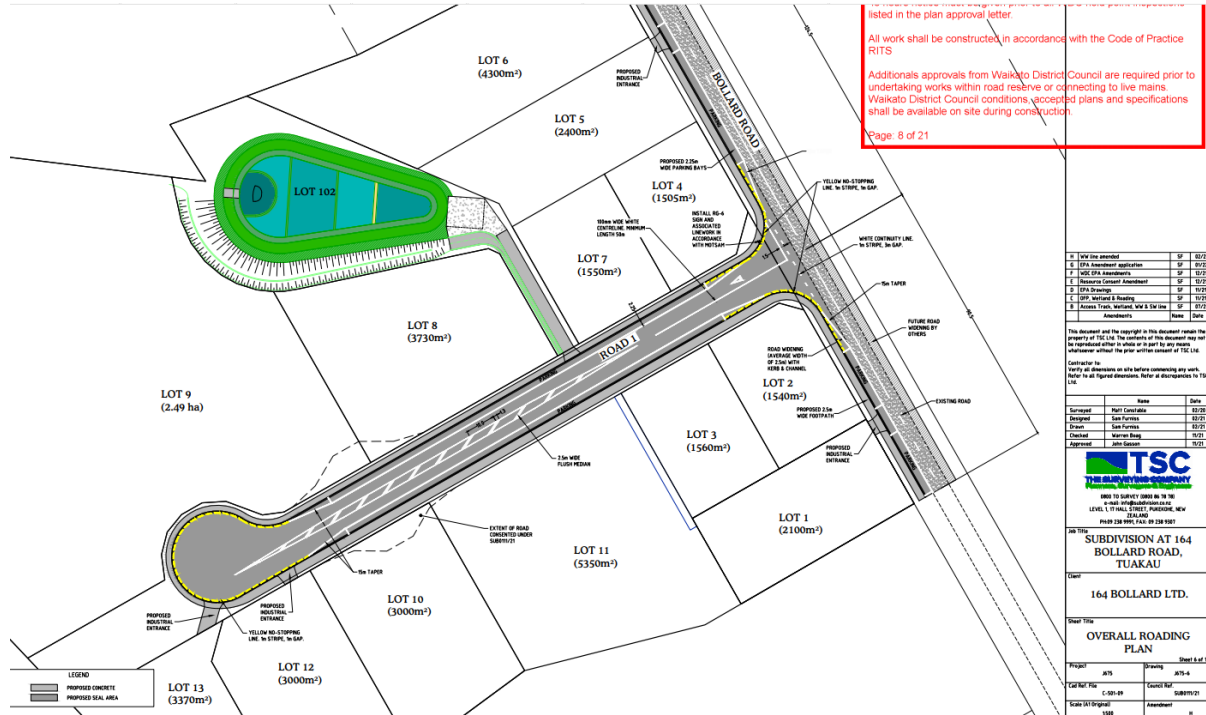
164 Bollard Limited (the applicant) owns a 6.963ha property (the site) located on the western side of Bollard Road, Tuakau, approx. 1.5km south of Tuakau township. The site is zoned Industrial under the Operative Waikato District Plan and Proposed Waikato District Plan- Decisions Version Plan.

On 26th November 2022 and on the 24th February 2022 Waikato District Council issued subdivision consents (SUB0111/21) and (Lot 10 - SUB0155/22) to undertake a 13-lot subdivision consent. The site will be accessed from Bollard Road via the new road (Lot 101 / Road 1) currently under construction. The new road will have a legal width of 21m, with a sealed 3.5m width plus 2.25m parking each side. The road is being formed up to a turning point (see SUB0155/22), however may be extended through in the future identified in the Tuakau Structure Plan (Map 54.11.2).



2. REQUEST FOR ROAD NAME APPROVAL

Land Information New Zealand (LINZ) requires that proposed new public roads are to be named. The new road to be named is identified as Road 1 below.



The applicant provides the following names for the road, two selected from the Tuakau Community Board Road Names List, in order of their preference:

1. **Allie Drive** (first preference) – a significant family name sought by the applicant. We believe there are no ‘Allie’ road names in close proximity to our site.
2. **Raupo Drive** – ‘Raupo’ means a New Zealand bulrush plant. Raupo (*Typha orientalis*) grow along the margins of rivers, wetlands and shallow waterways. There will be the wetland reserve within the site providing Raupo the opportunity to grow.
3. **Linder Drive** – ‘Linder’ Charles Linder was a war veteran and the son of Mr and Mrs George Alfred Linder of Tuakau. Charles Linder served as a Lance Corporal NZ Rifle Brigade, 3rd Battalion in WW1. Charles Linder is named on the Tuakau Roll of Honour.

3. CONCLUSION

There are no other roads named ‘Allie’ which we can find in the Franklin or wider Waikato region and we consider the applicants’ preferred name ‘Allie Drive’ is considered for approval by the Local Board at their next meeting. Alternatively request the Local Board to please consider ‘Raupo Drive’ or ‘Linder Drive’.

Yours sincerely
TSC Limited