
MINUTES for the meeting of the Huntly Community Board held via Audio Visual Conference on **TUESDAY, 2 NOVEMBER 2021** commencing at **6.03pm**.

Present:

Mr D Whyte (Chairperson)
Cr S Lynch
Cr F McNally [until 6.46pm]
Mr GB McCutchan [from 6.07pm]
Ms E Wawatai
Mr LR Wootton

Attending:

Mrs V Jenkins (People & Capability Manager)
Mrs J Dolan (Economic and Development Manager)
Mrs L Van den Bemd (Community Led Development Advisor)
Mr S Toka (Iwi and Community Partnership Manager)
Mrs LM Wainwright (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Whyte/Ms Wawatai)

THAT the Huntly Community Board accepts the:

- a) apologies from Mr Cork and Ms Bredenbeck for non-attendance,
- b) apology from Cr McNally for early departure, and
- c) apology from Mr McCutchan for lateness.

CARRIED

HCB2111/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Whyte/Mr Wootton)

THAT the Huntly Community Board:

- a) confirms the agenda for a meeting of the Huntly Community Board on Tuesday, 2 November 2021 and all items therein be considered in open meeting;
- b) all reports be received; and
- c) Item No. 6.1 – NZ Police Update be withdrawn from the agenda.

CARRIED

HCB2111/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Whyte/Mr Wootton)

THAT the minutes of the meeting for the Huntly Community Board held on Tuesday, 21 September 2021 be confirmed as a true and correct record.

CARRIED

HCB2111/03

PUBLIC FORUM

Agenda Item 5

There were no members of the public present.

REPORTS

NZ Police Update

Agenda Item 6.1

This item was withdrawn from the agenda.

Discretionary Fund Report to 7 October 2021

Agenda Item 6.2

Tabled Item 6.2A: Discretionary Funding Guidelines

The report was received [*HCB2111/02 refers*] and discussion was held on the following matters:

- The funding review had taken place over the previous 18 months and had been approved by the Strategy & Finance Committee at its meeting held on Monday, 18 October 2021.
- The aim was to empower the Community Board to make their own funding decisions as they were close to their community and had a good view of what was required.
- The new process aimed to reduce administration costs and achieve maximum productivity with minimum waste of funds.
- The proposal would significantly increase the levels of funds available to the community.
- When assessing applications, the Board would need to balance risk and opportunity and ensure funds were being spent in the right places.
- Allocated discretionary funds must be spent on an annual basis and not carried over.
- Alignment to the Blueprint and Community Aspirations Programme was required.
- If community groups were applying for funds, they would need to present their applications to the Board and be available for any questions.

Resolved: (Cr Lynch/Mr Wootton)

THAT Mr Whyte and Mr McCutchan, on behalf of the Huntly Community Board, be the points of contact for Discretionary & Funding applications.

CARRIED

HCB2111/04

Mr McCutchan entered the meeting at 6.07pm during discussions on the above item and was present when voting took place.

Tabled Item 6.2B: Promotional Signage for Huntly - Amended Invoice from Signprint

It was noted that due to a spelling error, corrections had been made to the promotional signs. These corrections had incurred a further charge of \$85.00 (including GST). The total cost for the signs, with the additional charge, was \$3,099.25 (including GST).

Resolved: (Ms Wawatai/Mr Whyte)

THAT the Huntly Community Board:

- a) **accepts the amended invoice from Signprint; and**
- b) **approves a further additional charge from their Discretionary Fund for the amount of \$85.00 (including GST) towards the cost of promotional signage from Huntly.**

CARRIED

HCB2111/05

Councillor McNally voted against the above resolution [*Resolution No. HCB2111/04*] and requested his dissenting vote be recorded.

Purchase of Christmas and ANZAC Day flags

Six (6) new Christmas flags would be purchased and erected in the Huntly Main Street over the Christmas period.

Resolved: (Cr Lynch/Mr Whyte)

THAT the Huntly Community Board:

- a) **approves a commitment from their Discretionary Fund;**
- b) **for the amount of \$1,410.59 (including GST), towards the cost of purchasing six (6) Christmas flags.**

CARRIED

HCB2111/06

Huntly Works & Issues Report: Status of Items November 2021

Agenda Item 6.3

The report was received [*HCB2111/02 refers*] and discussion was held on the following matters:

Promotional Signage for Huntly

ACTION: This item to be closed and removed from the schedule.

Fitness Trail in Tumate Mahuta Drive Park

Discussions had been held with the Open Spaces Project Co-ordinator. A park plan was required and the Co-ordinator had offered assistance with the design of the plan. It was noted that the Board had discretionary funds that could be used for the Fitness Trail project.

ACTION: The Chairperson would set up an audio visual workshop with the Board and the Open Spaces Project Co-ordinator to discuss the plan.

Cr McNally left the meet at 6.46pm following discussion on the Fitness Trail item.

Gleeson & Cox

ACTION: This item to be closed and removed from the schedule.

Street Lights Service Requests

Mr McCutchan had spoken with Kiwirail on the street light permit but no further information was available.

ACTION: This item to remain on the schedule.

Eastmine Road – Overhanging Trees

Rubbish on Eastmine Road had increased.

ACTION: Staff would follow up on the CRM and update the Board at its meeting scheduled for Tuesday, 14 December 2021. This item to remain on the schedule until it had been resolved.

Walkway Closure

ACTION: This item to remain on the schedule pending closure of the Semple Street walkway.

Closed Walkways in Huntly

ACTION: Staff would investigate the standard of workmanship carried out in removing the overgrown vegetation from the closed walkways and update the Board at its meeting scheduled for Tuesday, 14 December 2021.

Inground garden lights, Main Street, Huntly

This item has been parked.

ACTION: This item to remain on the schedule. The Chairperson to follow up on this item.

Year to Date Service Request Report – Animal Control

ACTION: This item to be closed and removed from the schedule.

Willow Lake – Stormwater Holding Pond

No update was available for the meeting.

ACTION: Following a meeting with Watercare, an update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 14 December 2021.

Huntly West Sports Complex – Graffiti

No update was available for the meeting.

ACTION: An update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 14 December 2021.

Hakarimata Road – Sign Required

ACTION: An update would be provided to the Board meeting scheduled for Tuesday, 14 December 2021.

Discretionary Fund Report to 07 September 2021 – Menz Shed Invoice

ACTION: This item to be closed and removed from the schedule.

Purchase of Christmas and ANZAC flags

ACTION: This item to be closed and removed from the schedule.

Representative for the North Waikato Care of the Aged Trust Board Inc.

ACTION: This item to be closed and removed from the schedule.

Street Gutter Cleaning in Huntly

It was noted that when street gutters had piles of litter in them, mechanical road sweepers could not clean them properly. The litter would need to be removed before the road sweeper was used.

ACTION: This item to remain on the schedule.

Graffiti Overpainting Colour Matching

Paint would be sourced and the Board would choose a date to get together to hold a painting bee to paint out graffiti.

ACTION: This item to remain on the schedule.

Pot Holes in Pedestrian Crossings

Pot holes are a health and safety issue and needed to be addressed as soon as possible.

ACTION: This item to remain on the schedule pending a risk assessment on the crossings and an update would be provided to the Board meeting scheduled for Tuesday, 14 December 2021.

SH1 Corridor in Huntly

ACTION: This item to remain on the schedule pending an update to the Board.

Note: Replacement of balustrades on the Huntly rail walking bridge would commence on Wednesday, 3 November 2021 and work would take approximately three (3) weeks to complete.

First Quarter Service Request report to 30 September 2021 Agenda Item 6.5

The report was received [*HCB2111/02 refers*] and no discussion was held.

Future Proof – 30 Year Growth Plan under the Spotlight
Agenda Item 6.5

The report was received [*HCB2111/02 refers*] and discussion was held on the following matters:

- Concern was raised that the Board had not placed any “wants” in the Future Proof document.
- Future proof supports intensification of housing in the Huntly area.
- What would be the relevance of Future Proof in the future?

ACTION: Cr Lynch to provide the Board with information from the “Future of Local Government” workshop held on Monday, 1 November 2021.

Schedule of Meetings 2022
Agenda Item 6.6

The report was received [*HCB2111/02 refers*]. No discussion was held.

Resolved: (Mr Whyte/Mr Wootton)

THAT the Huntly Community Board continues to hold its meetings at 6.00pm on a six-weekly cycle in 2022, on the following dates:

- **Tuesday, 15 February** **Riverside Room,**
- **Tuesday, 29 March** **Huntly West Community Hub,**
- **Tuesday, 10 May** **Riverside Room,**
- **Tuesday, 21 June** **Huntly West Community Hub,**
- **Tuesday, 2 August** **Riverside Room, and**
- **Tuesday, 13 September** **Huntly West Community Hub.**

CARRIED

HCB2111/05

Chairperson’s Report May-June 2021
Agenda Item 6.7

The report was received [*HCB2111/02 refers*] and discussion was held on the following matters:

- Lake Hakanoa Domain Tennis Court renewal. It was noted that the courts were in poor condition. Gravel and silt were present on the courts which was a health and safety issue. No rubbish bins were available at the courts.

ACTION: This item to be placed on the Actions Register pending a risk assessment of the tennis courts. An update would be provided to the Board meeting scheduled for Tuesday, 14 December 2021

- The basketball hoop backboard was loose. A suggestion was for the community to place artwork on the backboards.
- Watercare had upgraded watermains and pipes on Harris and Hakanoa streets.

Councillor's Reports Agenda Item 6.7

Verbal reports were received on the following matters:

- Council provided feedback on the Three Waters Reform. The reform would now be legislated.
- Workshops attended on the Local Government review.
- Council meetings were continuing via audio visual conference.
- Citycare were doing a good job around Lake Puketirini and at the cemetery.

Community Board Members' Reports Agenda Item 6.8

Discussions were received on the following matters:

- Recycling plant beside Lake Hakanoa was being used as a storage facility for overflow recycling.
- The recycling facility was not wanted by the residents.
- Once lockdown had stopped, the recycling would be removed from the plant.

The Iwi and Community Partnership Manager closed the meeting with a karakia.

There being no further business the meeting was declared closed at 7.35pm.

Minutes approved and confirmed this day of 2021.

D Whyte
CHAIRPERSON
