

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held via Audio Visual Conference on **MONDAY, 11 OCTOBER 2021** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

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GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	30 September 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0303
Report Title	Register of Interests

1. EXECUTIVE SUMMARY

A copy of the Register of Interests is attached for the Board's information. The register will be updated following receipt of information during the year.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

Register of Interests – Onewhero-Tuakau Community Board

Register of Elected Members Interests - Community Boards

		Financial Interests Please refer to Statement Reference here.		Non - Financial Interests								
Name	Community Board	1 to 6	With the exception of	Companies		Employment	Other Organisations		Property	Gifts (received since 21 October 2019)	Payments for activities and services (since 21 October 2019)	Debts
				Director/Manager	Financial Interests		Trustee/Beneficiary	Governing Body				
Shaun Jackson	Onewhero Tuakau	No	5 - Smart Environmental (Tuakau) Have an indirect interest as Council lease a building I manage which is owned by a family member	<ul style="list-style-type: none"> Lavalla Farm Ltd. (Farming Activity) Lavalla Functions Ltd. (Function & Event Centre) Jackson Group Developments Ltd. (Property Development) Jackson Property Group Holdings (Property Maintenance) 	N/A	Jackson Property Group Holdings Ltd. (Property Maintenance)	<ul style="list-style-type: none"> Tuakau Youth Sport Trust (Chairperson) 	<ul style="list-style-type: none"> Tuakau Combined Sports Society (Chairperson) (has applied for Lightbody Reserve funding for field lighting) 	5x Tuakau (Owner)	N/A	N/A	ANZ (Property Loan)
Caroline Conroy	Onewhero Tuakau	No	N/A	N/A	N/A	<ul style="list-style-type: none"> Counties Mankau DHB (Midwife) Midwifery Employee Representation & Advisory Service MERAS (Co-Leader of service that represents employed midwives) 	N/A	Glen Murray Community Equestrian Group- Riding Centre (Chair) Received funding from OTCB in 2017 for a defibrillaotr for the County Hall & Equestrian Grounds	2x Tuakau (Owner)	N/A	N/A	N/A
Jonathan Lovatt	Onewhero Tuakau	No	N/A	<ul style="list-style-type: none"> Supply Program Solutions Ltd. (Packaging Supplier) 	<ul style="list-style-type: none"> Powella Ltd. (Exporter) Lovatt Holdings Ltd. (Domestic Renovations) 	N/A	N/A	N/A	3x Onewhero (Owner)	N/A	N/A	N/A
Vernon Reeve	Onewhero Tuakau	Yes No. 1 No to No. 2-6	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> Reeve Family Trust (Trustee/Beneficiary) Tuakau Emergency Services Charitable Trust (Trustee) Vern & Vicky's Ski Trust (Trustee) 	<ul style="list-style-type: none"> Tuakau & Districts Development Assoc. (Member) 	1 x Tuakau (Trustee & Beneficiary)	N/A	N/A	N/A
Kandi Ngataki	Onewhero Tuakau	No	N/A	N/A	N/A	Te Kohanga Reo O Te Awomarahi (Kohanga Reo Education)	<ul style="list-style-type: none"> Tuakau Primary School (Chair) Huakina Development Trust (Chair) 	<ul style="list-style-type: none"> Tuakau Rugby League (Chair) 	N/A	N/A	N/A	N/A
Bronwyn Watson	Onewhero Tuakau	No	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> Tuakau Combined Sports Society Trust (Trustee) Franklin Integration Project (Trustee) 	<ul style="list-style-type: none"> Tuakau CSST Inc (Board Member) Tuakau Community Night Patrol (Chair until October 2020 AGM) 	N/A	N/A	N/A	N/A

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	30 September 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes for the meeting of the Onewhero-Tuakau Community Board held on Monday, 30 August 2021.

2. RECOMMENDATION

THAT the minutes for the meeting of the Onewhero-Tuakau Community Board held on Monday, 30 August 2021 be confirmed as a true and correct record.

3. ATTACHMENTS

OTCB Minutes – Monday, 30 August 2021

Minutes for the meeting of the Onewhero-Tuakau Community Board held via Audio Visual Conference on **MONDAY, 30 AUGUST 2021** commencing at **6.00pm**.

Present:

Ms C Conroy (Chairperson)
Cr CA Eyre
Cr SL Henderson
Mr JM Lovatt
Mr VL Reeve [*from 6.27pm*]
Mrs BI Watson

Attending:

Mr RA Bell (Tuakau Lions Club)

Mrs S O’Gorman (General Manager Customer Support)
Mrs G Kanawa (Democracy Team Leader)
Mrs L Wainwright (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Conroy/Mr Lovatt)

THAT the Onewhero-Tuakau Community Board accept the:

- a) apologies for non-attendance from Mr Jackson and Mrs Ngataki, and**
- b) apology from Mr Reeve for lateness.**

CARRIED

OTCB2108/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Conroy/Cr Eyre)

THAT:

- a) the agenda for the meeting of the Onewhero-Tuakau Community Board held on Monday, 30 August 2021 be confirmed and all items therein be considered in open meeting;
- b) all reports be received; and
- c) in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.3 [*Lions Club of Tuakau – Christmas Flag Decorations 2021*] being considered after agenda item 6.1.

CARRIED

OTCB2108/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Conroy/Cr Eyre)

THAT the minutes of the meeting for the Onewhero-Tuakau Community Board held on Monday, 19 July 2021 be confirmed as a true and correct record.

CARRIED

OTCB2108/03

PUBLIC FORUM

No members of the public were present.

REPORTS

NZ Police Update
Agenda Item 6.1

No members of the NZ Police were present.

Lions Club of Tuakau – Christmas Flag Decorations 2021

Agenda Item 6.3

The report was received [OTCB2108/02 refers]. Mr Bell advised the Board that:

- a) the shelf life of flags was two (2) to three (3) years, and
- b) the flags were raised in the Tuakau CBD two (2) weeks prior to the Christmas Parade being held and were removed within the first two (2) weeks in January.

The Board advised Mr Bell that they would consider the application at the end of the meeting and he would be advised of the funding outcome.

Discretionary Fund Report to 19 August 2021

Agenda Item 6.2

The report was received [OTCB2108/02 refers] and discussion was held on the following matters:

- a) the chairperson suggested making a commitment of funds to groups for annual events/projects. The Board would workshop this item.

ACTION: Staff to confirm whether funding can be predetermined without funding applications and report back to the Board's next meeting of Monday, 11 October 2021.

- b) flowers to commemorate the passing of Mr Bob MacLeod, Raglan Community Board member.

Resolved: (Ms Conroy/Mrs Watson)

THAT the Onewhero-Tuakau Community Board approves a commitment from their Discretionary Fund:

- a) for the amount of \$120.00 (including GST),
- b) towards the cost of flowers commemorating the passing of Mr Bob MacLeod, Raglan Community Board member.

CARRIED

OTCB2108/04

Mr Reeve entered the meeting at 6.27pm during discussion on the above item and was present when voting took place.

Tuakau Swimming Pool Entry Fee Reimbursement

Agenda Item 6.4

The report was received [OTCB2108/02 refers] and discussion was held on the following matters:

- the Board considered this project had been very successful for the community and would continue with the subsidy for the 2021/22 season.

ACTION: Staff would prepare a report on the subsidy for the 2021/22 Tuakau Swimming Pool season and report back to the Board's next meeting of Monday, 11 October 2021.

Resolved: (Ms Conroy/Mr Reeve)

THAT an invoice from Waikato District Council be raised on behalf of the Onewhero-Tuakau Community Board charging Belgravia the sum of \$3,222.00 (including GST) being the total receipted money for entry fees into the Tuakau Swimming Pool for the 2020/21 swimming season.

CARRIED

OTCB2108/05

Year to Date Service Request

Agenda Item 6.5

The report was received [OTCB2108/02 refers] and discussion was held on the following matters:

- Consent enquiries were down. Duty Planner, LIMs and PIMs had dropped but would continue online during lockdown.
- Planning consent applications remained high.

Projects-Issues-Activities and Actions August 2021

Agenda Item 6.6

The report was received [OTCB2108/02 refers] and discussion was held on the following matters:

Lighting at Port Waikato

- This item is parked until Monday, 11 October 2021.

Entrance Fees at the Tuakau Swimming Pool

- This was discussed under Item 6.4 [Tuakau Swimming Pool Entry Fee Reimbursement].

George St/Buckland Road corner

- This item is parked until Monday, 11 October 2021.

Speed Reduction Signs

- The opening hours for the Te Kohanga School light indication signage was incorrect.

ACTION: Staff to request Waikato District Alliance to change the Te Kohanga School light indication signage to be switched on at 8.00am and 2.15pm as per the school's request.

Speed Bend on Jellicoe Avenue, Tuakau – to be installed

- This item to be parked pending lodgement of a service request by Mr Reeve.

Tuakau Pool Upgrade Project

- The cost of the leak repair had not been finalised.

ACTION: Staff to report to the Board's next meeting of Monday, 11 October 2021 on the cost of the leak repair at the Tuakau Swimming Pool.

Review of Community Board Charter

- This item to be parked pending finalisation of the Representation Review project.

Tuakau Youth Centre Building Project

ACTION: Names in the "To Action" column on the Projects-Issues-Activities and Actions report to be changed from Cr Henderson, Mr Reeve to Mr Jackson and Mrs Watson.

Rubbish in the Tuakau CBD

- This item to be parked pending lodgement of a service request by Mr Reeve.

St Stephens Ave Car Park

ACTION: This item to be parked.

Speed on Tuakau Bridge-Port Waikato Road

- The Board would identify where the speed issues were on rural roads and provide this information to the General Manager Customer Support for discussion with staff.

ACTION: Staff to provide historical counter data on HW22, Pukekawa, outside the Pukekawa School.

ACTION: Staff to report to the Board's next meeting of Monday, 11 October 2021 on the current programme used for vehicle speed counting in the district.

West Street Carpark

ACTION: Ms Conroy to contact Cr Henderson to clarify the issue with the West Street carpark.

Tuakau Skatepark

- It was noted the Mr Jackson and the General Manager Customer Support sat on the steering group for the Tuakau Skatepark.

Buckland Road Development Park Concept Planning and Engagement

ACTION: Staff to report to the Board's next meeting of Monday, 11 October 2021 on this project.

Harrisville Road Bridge Replacement – Design Phase

ACTION: Staff to report to the Board's next meeting of Monday, 11 October 2021 on whether the intention is to replace or upgrade the Harrisville Road bridge.

Tuakau Blueprint Review

Identity	Build a strong identity based on the river corridor and the unique qualities of the local area (refer to DWI.1 to 1.4). For Tuakau, highlight heritage and historic sites and consider Sir Edmund Hillary and the history of trade for passing waka.
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Communities	Support the local initiative to establish a community hub which may be partially privately funded.	Old Tuakau Borough Council depot house had been identified for the Tuakau Community Hub.
	Develop a sports and recreation facility, including consideration of incorporation of Council's pool facility.	This item was discussed under the Tuakau Pool Upgrade Project item.
	Support and enhance library services.	The Tuakau Library building upgrade had been completed and the number of new members had increased.
Infrastructure	Build public toilets.	This project had been completed.
	Prepare a strategy for the promotion of Tuakau for living and visiting.	Council is recruiting for a Development Officer for the Tuakau and Ngaruawahia offices. Once this position had been filled, the officer would attend the Board meeting. This item to be parked pending recruitment of the position.
Transport	Provide advocacy for the widening of existing and/or the construction of new road connections to SH1.	The Board has no control over this.
	Create a Park and Ride for public transport.	
	Support the community aspirations for an emergency services hub.	This matter would be covered when the Development Officer was recruited.
Growth	Consider areas for expansion, reconciling possible growth demand with high class soils and contours. Address the interface between residential and industrial land. Consider sports fields as a buffer (1).	New National Standards had been released on this matter.

Economy	Prepare a town centre strategy considering character, provision of green spaces, streetscape upgrades, mix of uses, anchors etc. (2).	This would not be considered for the next three (3) years.
	Ensure that the timing of job creation aligns with residential growth.	This matter would be covered when the Development Officer was recruited.
	Identify if, how much, and where possible additional employment land for office development is needed beyond the zoning in the Proposed District Plan.	This matter would be covered when the Development Officer was recruited.
	Identify if, how much, and where possible additional employment land for retail development is needed beyond the zoning in the Proposed District Plan.	It was noted that the retail area was bordered by the Tuakau Saleyards and residential housing which left little room for expansion.
	Consider employment uses south of the town centre along River Road.	
	Establish a Designers and Makers Cluster.	This matter would be covered when the Development Officer was recruited.
	Establish a Designer Food Cluster.	This matter would be covered when the Development Officer was recruited.
	Investigate opportunities for short-stay courses.	This matter would be covered when the Development Officer was recruited.
	Install lighting and CCTV for safety.	This project sits with the Tuakau Business Association. It was noted that the CCTV software was now out-of-date and not currently supported.

Port Waikato Blueprint

ACTION: Staff to report to the Board's next meeting of Monday, 11 October 2021 when this project would commence.

Waikato District Council Executive Update
Agenda Item 6.7

The report was received [*OTCB2108/02 refers*] and discussion was held on the following matters:

- the focus for Waikato District Council was how to operate under level 3 in the Waikato area. There were changes to the safety standards that would need to be considered. Safety briefings would be held with staff before they were allowed out in field.
- wastewater testing was not being carried out in Waikato. Testing at the Tuakau wastewater treatment plant would be carried out as this plant sits in the Auckland area.

Chairperson's Report
Agenda Item 6.8

The chairperson gave a verbal report on the following items:

- a submission on the representation review had been submitted on behalf of the Board.
- the Zone 2 Community Board meeting had been postponed due to lockdown and would be rescheduled for a later date.
- A workshop had been held at the Te Awamarahi Marae. Local iwi had appreciated the Board involving them in the workshop.
- An update for Community Board and Community Committee chairs would be held on Tuesday, 31 August 2021.

Councillor's Report
Agenda Item 6.9

Verbal reports were received on the following matters:

- confusion on where borders were between Auckland and Waikato and the location of checkpoints. If a person resided within the Level 4 boundary and a checkpoint was north of that boundary, people would be required to produce evidence of their residential address to pass these checkpoints. The Board would place this information on its facebook page.
- representation review hearings would be held via zoom. Submissions would be made via phone if internet connections were unstable.
- Port Waikato Resilience Group. The workshop had been postponed due to COVID and would be rescheduled.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Alison Diaz Chief Financial Officer
Date	4 October 2021
Prepared by	Julie Kelly Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Discretionary Fund Report to 22 September 2021

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 22 September 2021.

2. RECOMMENDATION

THAT the report from the **Chief Financial Officer** be received.

3. ATTACHMENTS

Discretionary Fund Report to 22 September 2021

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)

As at Date: 22-Sep-2021

			GL	1.215.1704
2021/22 Annual Plan				28,878.00
2020/21 Carry forward proposed				58,177.00
Total Funding				87,055.00
Income				
Total Income				
				-
Expenditure				
				<i>excl GST</i>
15-Apr-21	Belgravia Health and Leisure Group for entry fees to the Centennial Pools Tuakau for 2020/21 swimming season.	OTCB2102/03		6,630.44
Total Expenditure				
				6,630.44
Net Funding (Excluding commitments)				
				80,424.56
COMMITMENTS:				
				<i>excl GST</i>
04-Jun-19	Tuakau Youth Centre building project	OTCB1906/04		3,000.00
06-Mar-20	Entrance fees at the Tuakau Swimming Pool for the remainder of the 2019/20 summer season	OTCB2003/03		3,550.00
01-Dec-20	\$5000.00 (excl GST) committed to Belgravia Ltd or other nominated parties for additional enhancements to the Tuakau Swimming Pool	OTCB2011/10		5,000.00
30-Aug-21	Flowers commemorating the passing of Mr Bob MacLeod, Raglan Community Board member (\$120.00 incl GST)	OTCB2108/04		104.35
30-Aug-21	\$1,978.00 (incl GST) committed to the Lions Club of Tuakau towards the cost of Christmas Flag Decorations 2021	OTCB2108/06		1,720.00
30-Aug-21	Waikato District Council to raise an invoice on behalf of Onewhero-Tuakau Community Board to charge Belgravia the sum of \$3,222.00 (incl GST) being the total receipted money for entry fees into the Tuakau Swimming pool for the 2020/21 swimming season.	OTCB2108/05		(2,801.74)
Total Commitments				
				10,572.61
NET FUNDING REMAINING (Including commitments)				
				69,851.95

Open Meeting

To	Onewhero-Tuakau Community Board
From	Clive Morgan General Manager Community Growth
Date	28 September 2021
Prepared by	Lianne van den Bemd Community-Led Development Advisor
Chief Executive Approved	Y
Reference #	GOV0514 / 3260268
Report Title	Glen Murray Hall Association – 125 th Year Commemorative Tea-Towels

I. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding to the Onewhero-Tuakau Community Board from the Glen Murray Hall Association (Association) for their 125th Year Commemorative Tea-Towels.

Extract from email received prior to meeting agenda close:

*“With 2021 being the 125th year that Glen Murray was settled and unfortunately the second year of a global pandemic, marked by unpredictable lockdowns, we thought it more important than ever to have an item commemorating the 125yrs. At this stage it is very uncertain we will even be able to hold the event planned for Saturday 13 November 2021 and for many a lot of dates will now clash, being double if not triple booked. **Our core thinking was a commemorative item** (similar to the teaspoon idea) and if we are able to recover the cost even better, but it is not being advertised as a fundraiser. We are a very small district so I wouldn’t think we would be able to do much more than recover some of the cost with sale of a tea-towel, i.e. possible price point \$15-20 / tea towel costing us \$4.50 plus GST” (Extract from: Felicity Coker-Grey, email 29 September 2021 – Permission on file).*

2. RECOMMENDATION

THAT an allocation of \$..... is made to Glen Murray Hall Association (Association) for their 125th Year Commemorative Tea-Towels;

OR

THAT the request from the Glen Murray Hall Association (Association) for their 125th Year Commemorative Tea-Towels is declined / deferred until for the following reasons:

3. BACKGROUND

The Glen Murray Hall Association’s main role is to ensure their public buildings (The Hall, Church, Tennis Court and Association grounds) are maintained to a high standard and are serving the needs of Glen Murray’s residents and ratepayers.

Due to ever-changing COVID restrictions, the Association feels this project might be the only way the milestone can be commemorated, making it accessible to everyone. It will be made available to purchase online and at an event over summer (should it be possible to hold one, plus up to five more events are planned). It’ll give people the opportunity to invest in a historical item for which people could add to their collection or purchase as a gift.

Seven Glen Murray Association Members will be involved in the event, with potentially up to five more (subject to COVID conditions).

4. OPTIONS CONSIDERED

- 4.1 That the application is approved and an allocation of partial or full funding requested be made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$1,293.75. The Glen Murray Hall Association is seeking funding of \$1,293.73 toward the cost of their 125th Year Commemorative Tea-Towels.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Discretionary and Funding Committee is required in regard to this funding request.

8. ATTACHMENT

Glen Murray Hall Association - 125th Year Commemorative Tea-Towels

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor
Yes No
- Application form must be completed in full and emailed to Funding funding@waidc.govt.nz
- Please ensure you have read the **Guidelines** on [Waikato District Council Discretionary Grants Fund](#) prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form
Yes No
- All parts of the application need to be completed and all supporting information supplied.

PLEASE NOTE: Incomplete applications WILL NOT be considered and will be returned.

Contact email: (Correspondence will be emailed from funding@waidc.govt.nz)

Which of the 2 funds are you applying for: (please tick **one** appropriate box.)

1. Discretionary and Funding Committee

Project Fund (Rural Ward Areas)

Event Fund

OR

2. Community Board / Committee Discretionary Fund for local Town / Village, Projects / Events

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I – Your details

1. Name of your organisation and contact person

Glen Murray Hall Association - Flee Coker-Grey

2. What is your organisation's purpose/background (who are you? what do you do?)

The GM Hall assoc's main role is to ensure our public buildings (The Hall, Church, Tennis Court & assoc grounds), are maintained to a high standard and are serving the needs of GM residents/ratepayers.

3. Phone number/s

4. Email / Address

5. If you are a Registered Charity (we require your registration number & confirmation that your organization registration is current)

Section 2 – Your event / project

1. What is your event / project, including date and location? (please describe in full the project details)

We are seeking funds to order a run of printed teatowels commemorating 125yrs for Glen Murray. We will be using one of the heritage images & the items will be avail for purchase online & at event.

2. How many volunteers and who else is involved in the project?

7 x GM Hall assoc members
if an event is held + upto 5 more subject to covid restrictions

3. How will the wider community benefit from this event/project?

marks the 125 year Glen Murray celebration (given current covid climaterestricting events being held it might be the only way the event is commemorated. It is nice for people overseas or unable to reach GM that they have a commemorative item.

Are you GST registered? No Yes GST Number / / _ _ _ _

PLEASE NOTE: The following documentation MUST be supplied with your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes ([these must match the Funding Requirements in section 4.](#))

Section 3 – Funding requirements1. **NOTE: Please provide full details for the following:**

- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$ 1293.75	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
Total A	\$	\$

2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Commemorative Tea Towel includes 1 colour print	\$ 1293.75	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from <u>WDC</u> Total B	\$	\$

3. Has / will funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$	\$
b)	\$	\$
c)	\$	\$
d)	\$	\$
Total of other funds being sought Total C	\$	\$

4. Describe any donated material / resources provided for the event/project:

Section 4 – Community wellbeing and outcomes

1. Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social Economic Cultural Environmental

2. Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section).

Accessible Safe Sustainable Healthy Vibrant

Section 5 – Previous Funding Received from Waikato District Council

1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board / Committee	Type of Project / Event	Date received	Amount

2. Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above.

NOTE: This will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received.

Name: Flee Coker-Grey Date: 22/Sept/2021

I certify that the funding information provided in this application is correct.

Name: Jeremy Leigh Date: 22/Sept/2021

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature:  Date: 22 Sept 2021

**Incomplete applications will not be accepted and will be returned*

QUOTE

Glen Murray Hall Association

Date
21 Sep 2021

Expiry
16 Oct 2021

Quote Number
QU-01037

Reference
Tea Towels

GST Number
111-915-830

Graphics on Shirts Ltd
09 358 1249
PO Box 251 166
Pakuranga
Auckland 2010
NEW ZEALAND

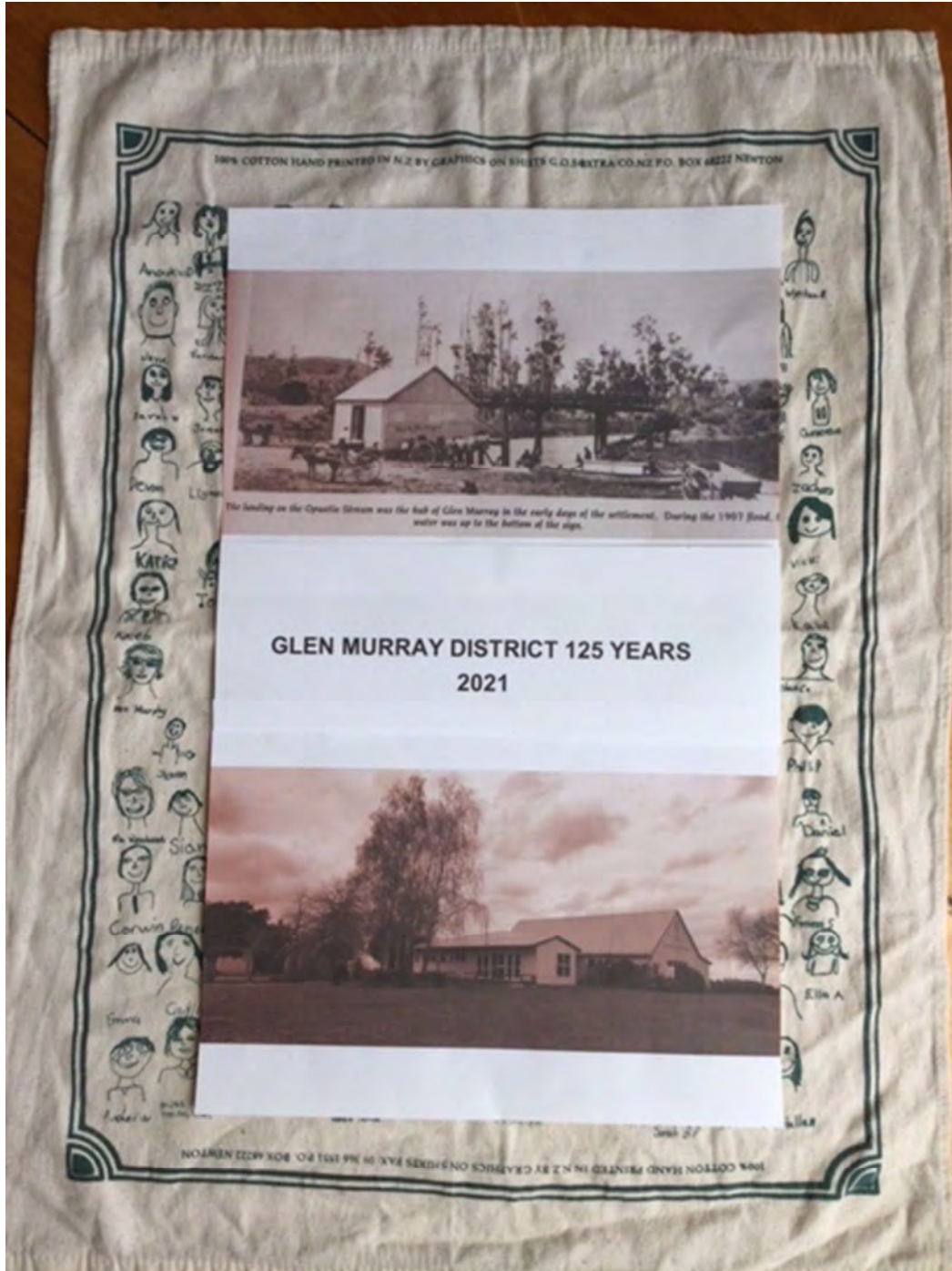
Description	Quantity	Unit Price	Amount NZD
Tea Towel includes a 1 Colour Print	250.00	4.50	1,125.00
		Subtotal	1,125.00
		TOTAL GST 15%	168.75
		TOTAL NZD	1,293.75

Terms

Freight is charged at cost plus GST

Mock-up of Tea-Towels and Brief History

Black and white image/s on natural cotton background – Final image/s yet to be finalised.



Not for the tea-towel, however below please find a brief history of Glen Murray.

Settlers first arrived in Glen Murray in 1889. The earliest diaries of William Murray, which started in 1901 make references to riding a horse to collect the mail or driving a two horse team wagon for supplies from the Glen Murray Landing. Everything that the Glen Murray residents required came up the Opuatia Stream and was unloaded into the store shed. Barges also transported fencing wire, fertilizer and bulk goods, taking wool to mercer on return trips. It was the community hub, people swapped stories, news, farm prices & had their horses shod there. The current Glen Murray Hall was built in 1951-52.

Dates, images and information are factual taken from the book "Glen Murray Incredible Pioneers" by Ernie Alexander.



CERTIFICATE OF INCORPORATION

GLEN MURRAY COMMUNITY ASSOCIATION INCORPORATED
1016511

This is to certify that GLEN MURRAY COMMUNITY ASSOCIATION INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 17th day of February 2000.

Ministry of **Economic
Development**
Manatū Ōhanga

Companies Office

Neville Harris

Registrar of Incorporated Societies
 23rd day of July 2012



For further details visit www.societies.govt.nz

Certificate printed 23 Jul 2012 16:42:55 NZT

Director: **Thecla Johnstone**
Director: **Micaela Thomson**

Glen Murray Community Association Incorporated

Financial Reports

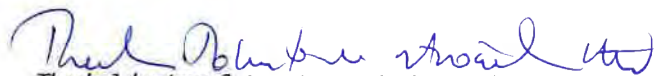
For the Year Ended 30th June 2020

Contents	Page
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Statement of Receipts and Payments	2
Schedule of Fixed Assets and Depreciation	4
Notes to the Accounts	5

We have compiled the Statement of Receipts and Payments of GLEN MURRAY COMMUNITY ASSOCIATION INCORPORATED for the year ended 30 June 2020.

A compilation is limited primarily to the collection, classification and summarisation of financial information supplied by GLEN MURRAY COMMUNITY ASSOCIATION INCORPORATED and does not involve the verification of that information. We have not performed an audit or review on the financial statements and therefore neither we nor any of our employees accept any responsibility for the accuracy of the material from which the financial statements have been prepared.

Further, the statements have been prepared at the request of and for the purpose of GLEN MURRAY COMMUNITY ASSOCIATION INCORPORATED and neither we nor any of our employees accept any responsibility on any ground whatsoever, including liability in negligence, to any other person.



Thecla Johnstone & Associates Ltd Chartered Accountants Pukekohe 5th October 2020

Glen Murray Community Association Incorporated

Directory

As at 30th June 2020

Tax Status	Incorporated Society
Company Number	HN1016511
Accountants	Thecla Johnstone & Associates Ltd PO Box 786, Pukekohe email: thecla@theclajCA.co.nz
Bankers	BNZ

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements, and the accompanying Statement of Disclaimer.

Glen Murray Community Association Incorporated

Statement of Receipts & Payments

For the Year ended 30th June 2020

	2020	2019
	\$	\$
Cash on Hand - Opening Balance		
BNZ - Cheque Account	13,370	39,455
Cash on Hand	150	-
BNZ - Term Deposit 05	-	11,912
BNZ - Term Deposit 06	-	17,276
Creditors/UPC - Opening Balance	-	(325)
Debtors - Opening Balance	-	100
	13,520	68,418
 RECEIPTS		
WDC Hall Levy	4,699	5,449
Rental	350	1,800
Interest Received	14	975
Events	27,461	12,181
Donations/Grants	4,800	2,500
Glen Murray Equestrian Club Loan - Principal Payments	1,000	-
Total Income	38,324	22,906
 Subtotal	51,844	91,324
 EXPENDITURE		
Accountancy Fees	288	288
Building Inspection & WOF Expenses	433	523
Cleaning	255	300
Event Expenses	12,098	9,706
Insurance	1,604	1,570
Lawns	-	645
Light Power & Heating	890	948
Repairs & Maintenance - Hall	760	3,651
Repairs & Maintenance - Tennis Court	1,265	1,219
Repairs & Maintenance - Cemetery	9,016	-
Subscriptions	207	207
WDC Loan Principal Payments	-	5,000
 New Improvements (Capital)		
Building Upgrades	-	34,637
Purchases - Equipment	-	19,109
Total Expenses	26,816	77,803
 Balance at 30th June 2020	\$25,028	\$13,521

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements, and the accompanying Statement of Disclaimer.

Glen Murray Community Association Incorporated
Statement of Receipts & Payments
For the Year ended 30th June 2020

	2020	2019
	\$	\$
REPRESENTED BY:		
BNZ - Cheque Account	25,028	13,370
Cash on Hand	-	150
Creditors/UPC - Closing Balance	-	0
	<u>\$25,028</u>	<u>\$13,521</u>

Signed on behalf of Glen Murray Community Association Incorporated:

_____ Date:

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements, and the accompanying Statement of Disclaimer.

Glen Murray Community Association Incorporated

Depreciation Schedule

For the Year ended 30th June 2020

Asset	Cost Price	Book Value 01/07/2019	Additions Disposals	Gain/Loss on Disposal	Capital Profit	--- Depreciation --- Mth Rate	\$	Accum Deprec 30/06/2020	Book Value 30/06/2020
Buildings & Improvements									
Paving (2004)	6,000					12 0.0% DV	0	6,000	0
Deck Seat & Tables	2,146					12 0.0% DV	0	2,146	0
Church Relocation	8,537					12 0.0% DV	0	8,537	0
Wheelchair Access	1,612	1,612				12 0.0% DV	0	0	1,612
Hall Extension - 2008	1,744	1,744				12 0.0% DV	0	0	1,744
Hall Upgrade - 2009	140,036	140,036				12 0.0% DV	0	0	140,036
Hall Upgrade - 2010	4,629	4,629				12 0.0% DV	0	0	4,629
Hall Upgrade - 2011	14,595	14,595				12 0.0% DV	0	0	14,595
Hall Upgrade - 2012	3,070	3,070				12 0.0% DV	0	0	3,070
Sports Pavilion	2,200	2,200				12 0.0% DV	0	0	2,200
Tennis Clubhouse	901	901				12 0.0% DV	0	0	901
Deck - Tennis Pavilion	3,186	3,186				12 0.0% DV	0	0	3,186
Tennis Pavillion	1,344	1,344				12 0.0% DV	0	0	1,344
Mains Upgrade - Tennis Court	10,514	10,514				12 0.0% DV	0	0	10,514
Lights Tennis Courts & Club Room	2,157	2,157				12 0.0% DV	0	0	2,157
Kitchen Upgrade	32,479	32,479				12 0.0% DV	0	0	32,479
Total Buildings	235,150	218,467						16,683	218,467
Plant & Equipment									
Cupboards	850					12 0.0% DV	0	850	0
Table Tennis Sets x2	864	864				12 0.0% DV	0	0	864
Tennis Court Nets	666					12 0.0% DV	0	666	0
Sound System	9,332	9,332				12 0.0% DV	0	0	9,332
Projector Screen	1,350	1,350				12 0.0% DV	0	0	1,350
BBQ	554	554				12 0.0% DV	0	0	554
Projector	1,645	1,645				12 0.0% DV	0	0	1,645
Printer	635	635				12 0.0% DV	0	0	635
Whiteboard	368	368				12 0.0% DV	0	0	368
Urns x 2	280	280				12 0.0% DV	0	0	280
Epson Projector - EB-935W	1,421	1,421				12 0.0% DV	0	0	1,421
Fridge - Kitchen	949	949				12 0.0% DV	0	0	949
Photos	2,875	2,875				12 0.0% DV	0	0	2,875
Kitchen Equipment	16,234	16,234				12 0.0% DV	0	0	16,234
Total Plant & Equipment	38,023	36,507						1,516	36,507
Total Fixed Assets	273,173	254,974						18,199	254,974

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements, and the accompanying Statement of Disclaimer.

Glen Murray Community Association Incorporated

Notes to the Financial Statements

For the Year ended 30th June 2020

1. STATEMENT OF ACCOUNTING POLICIES

The Statement of Receipts and Payments presented here are for Glen Murray Community Association Incorporated, an incorporated society under the Incorporated Societies Act 1908 formed to manage the Glen Murray Hall for the Waikato District Council and operating under the Waikato District Council Rural Hall Policy.

This statement is prepared on a cash basis.

The Terms of Reference for Management of this community hall are currently under review by the Waikato District Council.

(a) Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

(b) Goods & Services Tax

These financial statements have been prepared inclusive of GST as Glen Murray Community Association Incorporated is not registered for GST.

2. RELATED PARTIES

There were no related party transactions during the year under review.

3. AUDIT

These financial statements have not been audited.

4. DONATIONS & GRANTS

During the period Glen Murray Community Association Incorporated has received the following donations:

A total of \$4,800 was received from community members towards the cemetery project.

During the period Glen Murray Community Association Incorporated has made no donations

During the period Glen Murray Community Association Incorporated has received no grants.

5. LOANS

Glen Murray Community Association Incorporated received a Loan of \$7,000 from the Glen Murray Fundraising Account in June 2009. This loan is interest free, and was repayable on 1 July 2020. It is expected that the repayment date for this loan will be extended to 1 July 2025.

In 2008 Glen Murray Community Association Incorporated made an interest free loan of \$5,000 to the Glen Murray Equestrian Centre on the understanding that if the club dissolved then the loan would be paid back. \$1,000 has been paid back in the current financial year.

At at 30 June 2020 the loan balance is \$4,000.

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements, and the accompanying Statement of Disclaimer.

Glen Murray Community Association Incorporated

Notes to the Financial Statements

For the Year ended 30th June 2020

6. ACCRUALS

Glen Murray Community Association Incorporated has the following accruals at 30 June 2020:

INCOME

Nil

EXPENSES

Accounting Fee \$250

Power \$48

7. FIXED ASSETS

Glen Murray Community Association Incorporated purchased no assets during the year.

The Insurance is paid via a deduction from the Waikato District Council Hall Levy.

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements, and the accompanying Statement of Disclaimer.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Clive Morgan General Manager Community Growth
Date	28 September 2021
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference	GOV0514 / 3260269
Report Title	Port Waikato Resident and Ratepayers Association - Christmas Parade, Children's Beach Dig and Music in the Gardens events

1. EXECUTIVE SUMMARY

Port Waikato Resident and Ratepayers Association is seeking a grant for \$980.00 towards the costs of their Christmas Parade, Children's Beach Dig and Music in the Gardens events.

Criteria for Grants: re Applications under \$1000.00 will only need to provide a cover letter describing the event/project and relevant quotes.

2. RECOMMENDATION

THAT an allocation of \$980.00 is made to the Port Waikato Resident and Ratepayers Association towards the cost of their Christmas Parade, Children's Beach Dig and Music in the Gardens events;

OR

THAT an allocation of \$980.00 is made to the Port Waikato Resident and Ratepayers Association towards the cost of their Christmas Parade, Children's Beach Dig and Music in the Gardens events are declined / deferred until for the following reasons:

3. POLICY

The request for funding meets the criteria set in the Discretionary Grants Policy, where for applications under \$1,000.00, applicants only need to provide a cover letter describing the event/project and relevant quotes.

4. ATTACHMENT

Port Waikato Resident and Ratepayers Association - Christmas Parade, Children's Beach Dig and Music in the Gardens events



09 September 2021

The Port Waikato Resident and Ratepayers Association
15 Centreway Road
Port Waikato

To The Onewhero- Tuakau Community Board

The Port Waikato Resident and Ratepayers Association would like to apply for discretionary funding to help with the costs of three Port Waikato Community activities.

1. Port Waikato Christmas Parade – 11 December 2021
Our Christmas Parade is usually a very much looked forward to event by our community each year – celebrating Christmas and the upcoming Summer holidays. We welcome all types of entries – animals – old people – young people – local clubs – and business. We give prizes for best float, best push-bike, best animal – and anyone else who entered if we can.
We put on a sausage sizzle and bottles of water for the kids.
480.00

2. Childrens Beach Dig – 27 December 2021
This Activity is held on the sand dunes out from Maraetai Bay, Port Waikato – for children 12 years and under. The kids look forward to it and so do the parents -

Spot prizes and Lolly Scramble 100.00

3. Music in the Gardens – date to be confirmed
We hold this event in the Cobourne Reserve Garden which local volunteers and the WDC maintain.
One of our community members who plays in a local band organises both local and out of town musicians to attend this event which we hold from 3-6pm.
We give petrol vouchers to the musicians who have to travel to Port Waikato.

Petrol Vouchers 400.00

Summary of Costs:

Port Waikato Christmas Parade	480.00
Childrens Beach Dig	100.00
Music in the Gardens	400.00
Total Funding Request	980.00

The Port Waikato Resident and Ratepayers Association is a not for profit organisation
An Incorporated Society – Certificate attached – and is not GST Registered.

Please also find attached a copy of our draft financial statements – 31 May 2021 –

Thank you for your consideration re funding for these activities.

Jane Walter

Treasurer

Cell Ph [REDACTED]



CERTIFICATE OF INCORPORATION

**GLEN MURRAY COMMUNITY ASSOCIATION INCORPORATED
1016511**

This is to certify that GLEN MURRAY COMMUNITY ASSOCIATION INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 17th day of February 2000.

Ministry of Economic
Development
Manatū Ōhanga

Companies Office

Registrar of Incorporated Societies
23rd day of July 2012



For further details visit www.societies.govt.nz

Certificate printed 23 Jul 2012 16:42:55 NZT

**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2021

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**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED****DIRECTORY**

Legal Entity	Incorporated Society
Society Number	2542477
Incorporation Date	26 November 2010
Registered Address	2 Centreway Road Port Waikato
Address for Service	2 Centreway Road Port Waikato
Executive	
Chair	Leah Fry
Secretary	Jo Webster
Treasurer	Jane Walter
Bankers	ASB Bank PUKEKOHE
Accountants	David Hurlle HB Accounting Services

**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED
BALANCE SHEET
AS AT 31 MAY 2021**

	\$	\$
<u>Current Assets</u>		
2,145 ASB Bank Ltd. - 00 Account		15,448
2,745 ASB Bank Ltd. - 50 Account		7,747
5,170 Bonus Bonds		-
803 Sundry Debtors		<u>780</u>
<u>10,863</u>		<u>23,975</u>
<u>\$10,863</u> Total Assets		<u>\$23,975</u>
Less Liabilities		
<u>Current Liabilities</u>		
- Give A Little - Erosion	138	
<u>123</u> Sundry Creditors	<u>378</u>	
<u>123</u> Total Liabilities		<u>516</u>
<u>10,740</u> NETT ASSETS		<u>23,459</u>

Represented By:

<u>Accumulated Funds</u>		
22,162 Opening Balance		10,740
<u>(11,422)</u> Excess of Income Over Expenditure		<u>12,719</u>
<u>\$10,740</u> Closing Balance		<u>\$23,459</u>

The above information has been Reviewed and must be read subject to the Review Report.

**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED**

Notes to the Financial Statements
For The Year Ended 31 May 2021

Statement of Accounting Policies

The Port Waikato Residents and Ratepayers Association Incorporated is a not for profit group operating at Port Waikato to produce a local quarterly newspaper, and to engage with the Waikato District Council on behalf of the Residents and Ratepayers. The Association also organises several community activities throughout the year.

General Accounting Policies:

Unless otherwise stated these financial statements have been prepared on a historical cost, going concern and accrual accounting basis.

Differential Reporting

The PWRARA INC is a qualifying entity for differential reporting. The entity is neither large nor publicly accountable and as such has taken advantage of all differential reporting exemptions.

Particular Accounting Policies:

The following accounting policies which materially affect the results were used in the preparation of these statements. These accounting policies have been consistently applied.

- (1) Goods and Services Tax - These accounts are GST inclusive, the Association is not GST registered.
- (2) Changes in Accounting Policies - there have been no changes in Accounting Policies.

**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED
REVIEW REPORT
FOR THE YEAR ENDED 31 MAY 2021**

To the readers of the Financial Reports for the PWRARA INC, I have reviewed the Financial Reports for the year ended 31ST May 2021. It is my responsibility as Reviewer to express an opinion on the Financial Reports as presented by the Administrator, and report my opinion to you.

I have conducted my Review in accordance with generally accepted Review Standards within New Zealand. With the exception that my work was limited (as explained below), I have obtained all the information necessary in order to provide me with sufficient evidence to give reasonable assurance that the Financial Reports are free from material misstatement, whether by fraud or error.

In forming my opinion I also evaluated the overall adequacy of the presentation of the information in the Financial Reports.

Other than in my capacity as Reviewer I am a rate payer at Port Waikato and a keen reader of the Port Report.

QUALIFIED OPINION

I was able to get all the information that a Reviewer usually requires, with the following (usual) exceptions - As with any entity of this type, that has material amounts of cash, I was unable to obtain sufficient evidence to substantiate that amounts reported as

Port Report Sales, Subscriptions and Donations are correct.

In my professional opinion, except for adjustments that might be found necessary had I been able to obtain sufficient evidence concerning Cash Deposits, the Financial Reports fairly reflect the results of Operations and Cash Flows for the year ended 31 May 2021, and of the Financial Position as at 31May 2021.

MANAGEMENT REPORT

FOR THE YEAR ENDED 31 MAY 2021

After reviewing the Books and Records of THE PORT WAIKATO RESIDENTS AND RATEPAYERS ASSOCIATION INCORPORATED for the year ended 31 May 2021, I have noted the following.

The books and records continue to be well maintained, the meetings regular and well minuted. Clearly there is a dedicated group of people involved.

The Association performs extremely well in this area.

Recommendations

Keep up the good work, maintain your systems.

IN SUMMARY

A very well organised and run Association doing great things for the Community.

David Hurle
Mangatangi
6th August 2021

**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MAY 2021**

2020

INCOME	\$	\$
61 Donations		50
2 Interest Received		2
10,300 NZ Breast Cancer		25,010
456 Port Report		-
- NZ Prostrate Cancer		3,096
<u>1,160</u> Subscriptions		<u>1,560</u>
11,979 TOTAL INCOME		29,718
Less EXPENDITURE		
387 Administration	44	
100 Bank Fees	-	
- Banner	150	
22,838 Donations	13,205	
- Fake Cameras	105	
- Funding - WDC 2019	285	
(375) Insurances	269	
- Port Report	2,507	
219 Printing Postage and Stationery	140	
<u>232</u> Special Activities	<u>294</u>	
<u>23,401</u> TOTAL EXPENSES		<u>16,999</u>
<u>(11,422)</u> NETT INCOME		<u>12,719</u>

The above information has been Reviewed and must be read subject to the Review Report.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Clive Morgan General Manager Community Growth
Date	28 September 2021
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference	GOV0514 / 3260267
Report Title	Port Waikato Resident and Ratepayers Association – The Port Report

1. EXECUTIVE SUMMARY

Port Waikato Resident and Ratepayers Association is seeking a grant for \$900.00 towards the costs of The Port Report.

Criteria for Grants: re Applications under \$1000.00 will only need to provide a cover letter describing the event/project and relevant quotes.

2. RECOMMENDATION

THAT an allocation of \$900.00 is made to the Port Waikato Resident and Ratepayers Association towards the cost of The Port Report;

OR

THAT an allocation of \$900.00 is made to the Port Waikato Resident and Ratepayers Association towards The Port Report are declined / deferred until for the following reasons:

3. POLICY

The request for funding meets the criteria set in the Discretionary Grants Policy, where for applications under \$1,000.00, applicants only need to provide a cover letter describing the event/project and relevant quotes.

4. ATTACHMENT

Port Waikato Resident and Ratepayers Association – The Port Report



01 September 2021

The Port Waikato Resident and Ratepayers Association
15 Centreway Road
Port Waikato 2695

To The Onewhero- Tuakau Community Board

The Port Waikato Resident and Ratepayers Association would like to apply for discretionary funding to help with the costs of producing 'The Port Report'

The Port Report is produced on a monthly basis – articles and content provided by local residents . It provides an avenue for advertising both local events and for local suppliers, services and community groups.

We also print regular submissions from the WDC, NZ Police – Tuakau, Port Waikato Fire Brigade, Sunset Beach Lifeguard Service, Civil Defence, Adult Literacy, Te Kohanga Primary School, Whare Oranga, Port Waikato Fishing Club and Erosion updates.

The Port Report is distributed to all paid up members of the Residents and Ratepayers Association – by either email , post – or hand delivered .

It is also emailed to Alan Sanson - Mayor, Carolyn Eyre, Jacqui Church, (WDC Councillors) The Onewhero-Tuakau Community Board, Community Waikato and the NZ Police – Tuakau.

We wish to apply for 900.00 – which is 50% of our production costs.

The Port Waikato Resident and Ratepayers Association is a not for profit organisation
An Incorporated Society –and is not GST Registered.

Thank you for your consideration re funding for these activities.

Jane Walter
Treasurer
Cell Ph [REDACTED]



CERTIFICATE OF INCORPORATION

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1016511**

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Neville Harris

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**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2021

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**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED
BALANCE SHEET
AS AT 31 MAY 2021**

	\$	\$
<u>Current Assets</u>		
2,145 ASB Bank Ltd. - 00 Account		15,448
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~~52~~
**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED**

Notes to the Financial Statements
For The Year Ended 31 May 2021

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**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED
REVIEW REPORT
FOR THE YEAR ENDED 31 MAY 2021**

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I was able to get all the information that a Reviewer usually requires, with the following (usual) exceptions - As with any entity of this type, that has material amounts of cash, I was unable to obtain sufficient evidence to substantiate that amounts reported as

Port Report Sales, Subscriptions and Donations are correct.

In my professional opinion, except for adjustments that might be found necessary had I been able to obtain sufficient evidence concerning Cash Deposits, the Financial Reports fairly reflect the results of Operations and Cash Flows for the year ended 31 May 2021, and of the Financial Position as at 31May 2021.

MANAGEMENT REPORT

FOR THE YEAR ENDED 31 MAY 2021

After reviewing the Books and Records of THE PORT WAIKATO RESIDENTS AND RATEPAYERS ASSOCIATION INCORPORATED for the year ended 31 May 2021, I have noted the following.

The books and records continue to be well maintained, the meetings regular and well minuted. Clearly there is a dedicated group of people involved.

The Association performs extremely well in this area.

Recommendations

Keep up the good work, maintain your systems.

IN SUMMARY

A very well organised and run Association doing great things for the Community.

David Hurlle
Mangatangi
6th August 2021

**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MAY 2021**

2020		\$	\$
	INCOME		
61	Donations		50
2	Interest Received		2
10,300	NZ Breast Cancer		25,010
456	Port Report		-
-	NZ Prostrate Cancer		3,096
<u>1,160</u>	Subscriptions		<u>1,560</u>
11,979	TOTAL INCOME		29,718
	Less EXPENDITURE		
387	Administration	44	
100	Bank Fees	-	
-	Banner	150	
22,838	Donations	13,205	
-	Fake Cameras	105	
-	Funding - WDC 2019	285	
(375)	Insurances	269	
-	Port Report	2,507	
219	Printing Postage and Stationery	140	
<u>232</u>	Special Activities	<u>294</u>	
<u>23,401</u>	TOTAL EXPENSES		<u>16,999</u>
<u>(11,422)</u>	NETT INCOME		<u>12,719</u>

The above information has been Reviewed and must be read subject to the Review Report.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	29 September 2021
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Projects-Issues-Activities and Actions October 2021

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received.

3. ATTACHMENTS

- A Onewhero-Tuakau Community Board Projects-Issues-Activities and Actions October 2021
- B Tuakau Blueprint Projects

Onewhero-Tuakau Community Board Actions – October 2021

	Actions	To Action	Update/Response
	<p>Funding</p> <p>ACTION: 30/8/21 – Staff to confirm whether funding can be predetermined without funding applications and report back to the Boards next meeting on Monday 11 October.</p>	<p>Community Growth Lianne Van Den Bemd</p>	<p>Yes, the Board can do this. They will still need to pass a recommendation that includes what groups they are wishing to support. Huntly Community Board has been doing this for several years.</p>
1.	<p>Lighting at Port Waikato</p> <p>ACTION: 19/7/21 - This action to be parked pending a report to the Board's meeting scheduled for Monday, 11 October 2021.</p>	<p>Service Delivery Ross Bayer</p>	<p>The cost of reports for Port Waikato and Tuakau are \$4,000 and \$8,000 respectively.</p> <p>Staff require some guidance as to whether the Board wants this to proceed.</p>
2.	<p>Entrance fees at the Tuakau Swimming Pool</p> <p>ACTION: 30/8/2021 - Staff would prepare a report on the subsidy for the 2021/22 Tuakau Swimming Pool and report back to the Board's next meeting of Monday 11 October 2021.</p>	<p>Sue O</p>	<p>August: The Belgravia invoice has been approved for payment.</p> <p>Usage report from Belgravia received. An invoice has been raised (21/9/21) to Belgravia to refund the entrance fees for 2020/2021 back to the Community Board.</p>
3.	<p>George St/Buckland Road corner</p> <p>ACTION: 19/7/21 – This item to remain on the schedule. Staff to update the Board's meeting scheduled for Monday, 11 October 2021.</p>	<p>Service Delivery Gareth B</p>	<p>No updates for the board at this time, funding has yet to be determined.</p>
4.	<p>Speed Reduction Signs</p> <p>ACTION: 30/08/2021 – Staff to request Waikato District Alliance to change the Te Kohanga School light indication signage to be switched on at 8:00am and 2:15pm as per the school's request.</p>	<p>Service Delivery/Gareth/Alliance</p>	<p>This is complete.</p>
5.	<p>Speed Bend on Jellicoe Avenue, Tuakau, to be installed.</p>	<p>Vern Reeve</p>	<p>No service request assigned to me at time of report</p>

	Actions	To Action	Update/Response
	ACTION: 30/08/2021 –Parked pending lodgement of a service request by Mr Reeve.		
6.	<p>Tuakau Pool Upgrade Project The cost of the leak repair has not been finalised.</p> <p>ACTION: 30/08/2021 - Staff to report to the Board's next meeting of Monday 11 October 2021 on the cost of the leak repair at the Tuakau Swimming Pool.</p> <p>ACTION: 19/7/21 - Staff to seek clarification from the General Manager Service Delivery and the Community Connections Manager on input from the Board.</p>	Service Delivery/Grant	Depending on the aspects of the project, different levels of input from the community are required. For example, investigation and repair of the leak is an operational issue that does not rely on community feedback. If carry forward budgets are improved and we undertake an entranceway upgrade, engagement with the Community Board will occur to ensure that the changes are fit for purpose and meet the needs of the community.
7.	<p>Review of Community Board Charter</p> <p>ACTION: Parked pending Representation Review.</p>	Democracy	
8.	<p>Tuakau Youth Centre Building Project</p> <p>An application for funding would be completed for this project.</p> <p>ACTION: 8/6/21 - This action to remain on the schedule. Funding was being sourced for this project.</p>	Shaun Jackson, Bronwyn Watson	
9.	<p>Rubbish in the Tuakau CBD</p> <p>ACTION: 30/08/21 – Parked pending lodgement of a service request by Mr. Reeve.</p>	Vern Reeve	
10.	<p>St Stephens Road Car Park</p> <p>Staff to provide the Board with information on the St Stephens Ave carparking spaces.</p> <p>ACTION: 19/7/21 – Parked.</p>	Community Connections/Megan May	

	Actions	To Action	Update/Response
11.	<p>Speed on Tuakau Bridge-Port Waikato Road The board would identify where the speed issues were on rural roads and provide this information to the General Manager Customer Support for discussion with staff.</p> <p>ACTION: 30/08/21 – Staff to provide historical counter data on HW22 Pukekawa outside Pukekawa School</p> <p>ACTION: 30/08/21 – Staff to report to the Board’s next meeting of Monday 11 October 2021 on the current programme used for vehicle speed counting in the district.</p>	Service Delivery - Roading Gareth B	<p>Count data is on the councils website https://www.waikatodistrict.govt.nz/services-facilities/roads-travel-and-parking/roads-and-transport/our-road-strategy-and-partners/traffic-counts This has been previously provided.</p> <p>Traffic data is collected through our RATA agreement. If additional data is required, it can be requisitioned at cost of \$1200/site for 7 day data</p>
12.	<p>West Street Carpark</p> <p>ACTION: 30/08/21 – Ms Conroy to contact Cr Henderson to clarify the issue with the West Street carpark.</p>	Caroline Conroy, Cr Henderson	
13.	<p>Buckland Road Development Park Concept Planning and Engagement</p> <p>ACTION: 30/08/21 – Staff to report to the Board’s next meeting of Monday 11 October on this project.</p>	Service Delivery – Community Projects/Paul M	The concept planning is planned to start mid-February 2022, with engagement and development of a concept design.
14.	<p>Harrisville Road Bridge Replacement – Design Phase</p> <p>ACTION: 30/08/21 - Staff to report to the Board’s next meeting of Monday 11 October on whether the intention is to replace or upgrade the Harrisville Road bridge.</p>	Service Delivery – Community Projects	The Harrisville bridge works will involve the removal of the existing road and footbridge, and construction of a replacement structure. Work will begin soon on developing the design/build requirements in conjunction with the community.
15.	<p>Tuakau Blueprint Review</p> <p>Staff to provide the Board with the tracking process for the Tuakau blueprint projects.</p> <p>ACTION 19/7/21 – This item to remain on the schedule.</p>	Community Growth	<p>Please see the attached document, Tuakau Blueprint Projects.</p> <p>Please update things that you know are out of date and send the revised version to Jim Ebenhoh, jim.ebenhoh@waidc.govt.nz so he can update the master blueprints.</p>

	Actions	To Action	Update/Response
16.	<p>Port Waikato Blueprint</p> <p>ACTION: - 30/08/2021 – Staff to report to the Board’s next meeting on Monday 11 October 2021 when this project would commence.</p>	<p>Community Growth Jim Ebenhoh</p>	<p>We have received a proposal from the previous Blueprint consultant which we are discussing. We expect to be able to start this process on October or November, COVID-permitting, and have a Port Waikato Local Area Blueprint in place by the end of the financial year.</p>

Planned Works for the Onewhero-Tuakau Community Board's area

Community Projects Team – Project Update

Tuakau Skatepark

The tender was advertised on GETS and closed on Friday 16 August. The tender evaluation is complete and the evaluation report has submitted for approval to award.

Whangarata Cemetery

The contracted work excludes a small section at the intersection of Whangarata Road and McCready Road to allow for the repair of the damaged watermain.

Dr Lightbody Reserve Carpark

Following the development of a layout for three carparks at the Dr John Lightbody Reserve, the design is currently being progressed through 3D design.

St Stephens Carpark.

A design for consultation was completed and consulted on prior to the construction of the toilet block at the carpark. The design is being revised and any minor changes made to accommodate the slightly reduced area. Once the design has been reviewed and any other options identified and costed, this will be provided to the community Board for review prior to any final design and construction.

Harrisville Bridge

The Harrisville bridge works will involve the removal of the existing road and footbridge, and construction of a replacement structure. Work will begin soon on developing the design/build requirements in conjunction with the community.

Other works being programmed for this financial year:

- Tuakau Memorial Hall Flooring Recoating.
- Buckland Rd Development Park - Concept Planning and Engagement.
- Lightbody Reserve Courts Resurfacing.
- Tuakau Pool Changing Rooms and Pool Entrance Works.

Theme	Action	Final Ranking Sept 2020	Delivery Organisation (select one)	LTP Status April 2021	Notes April 2021	Notes August 2021 OTCB meeting 30/08/21
Identity	Build a strong identity based on the river corridor, and the unique qualities of the local area (refer to DW1.1 to 1.4). For Tuakau, highlight heritage and historic sites, and consider Sir Edmund Hillary and the history of trade for passing waka.	Districtwide: Identity	Council plus others	Not Council-led		
Communities	Support the local initiative to establish a community hub, which may be partially privately funded.	Top 1=	Council plus others	Y - LTP capex	LTP has funding for renewal of Tuakau community centre	Old Tuakau Borough Council depot house had been identified for the Tuakau Hub
	Develop a sports and recreation facility, including consideration of incorporation of the Council's pool facility.	Top 1=	Council plus others	Y - LTP capex	LTP has funding for renewal of Tuakau aquatic centre	Refer to Tuakau Pool Upgrade Project
	Support and enhance library services	Top 3	Council plus others	Complete		The Tuakau Library building upgrade has been completed and the number of new members increased
Infrastructure	Build public toilets.	Top 2	Council-led	Complete	St Stephens Ave toilet complete	This project has been completed
	Prepare a strategy for the promotion of Tuakau for living and visiting.	Very High 3	Council plus others	Complete, Underway or Ongoing		Council is recruiting for a Development Officer for the Tuakau and Ngaruawahia offices. Once this position had been filled the officer would attend the Board meeting.
Transport	Provide advocacy for the widening of existing, and / or the construction of new, road connections to SH1.	Very high 1	Council plus others	Complete, Underway or Ongoing	Advocacy with NZTA underway; no specific funding in LTP	OTCB has no control over this.
	Create a Park and Ride for public transport.	Very high 2	Council plus others	Complete, Underway or Ongoing	No capex funding in LTP but consideration will be given as part of Stage 2 of Hamilton to Auckland passenger rail project.	
	Support the community aspirations for an emergency services hub.	High	Council plus others	Not Council-led		This matter would be covered when the Development Officer was recruited

Growth	Consider areas for expansion, reconciling possible growth demand with high class soils and contours.	Districtwide: Identity	Council plus others	Complete, Underway or Ongoing		New National Standards had been released on this matter.
Theme	Action	Final Ranking Sept 2020	Delivery Organisation (select one)	LTP Status April 2021	Notes April 2021	
	Address the interface between residential and industrial land. Consider sports fields as a buffer (1).	High	Council-led	Complete, Underway or Ongoing		
Economy	Prepare a town centre strategy considering character, provision of green spaces, streetscape upgrades, mix of uses, anchors etc. (2).	High 2	Council-led	Y - LTP opex	Can be done within next 10 years after work on Ngaruawahia, Huntly, Pokeno	This would ne be considered for the next three (3) years.
	Ensure that the timing of job creation aligns with residential growth.	High	Council plus others	Not Council-led		This matter would be covered when the Development Officer was recruited
	Identify if, how much, and where, possible additional employment land for office development is needed beyond the zoning in the Proposed District Plan.	High	Council-led	Complete, Underway or Ongoing		This matter would be covered when the Development Officer was recruited
	Identify if, how much, and where, possible additional employment land for retail development is needed beyond the zoning in the Proposed District Plan.	High	Council-led	Complete, Underway or Ongoing		It was noted that the retail area was bordered by the saleyards and residential housing which left little room for expansion.
	Consider employment uses south of town centre along River Road (see strategic diagram) (3).	Medium	Council-led			
	Establish a Designers and Makers Cluster.	Medium	Council plus others	Not Council-led		This matter would be covered when the Development Officer was recruited
	Establish a Designer Food Cluster.	Medium	Council plus others	Not Council-led		This matter would be covered when the Development Officer was recruited
	Investigate opportunities for short-stay courses.	Medium	Council plus others	Not Council-led		This matter would be covered when the Development Officer was recruited
	Install lighting and CCTV for safety.	Low	Council plus others	Complete, Underway or Ongoing		This project sits with the Tuakau Business Association. The CCTV software is now out-of-date and not currently supported.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	1 October 2021
Prepared by	Sue O’Gorman General Manager Customer support
Chief Executive Approved	Y
Reference #	Valuation No. 03920/324.00 & Property ID 304711
Report Title	Proposal for the Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2021-22 Season

I. EXECUTIVE SUMMARY

The purpose of this report is to provide information to the Onewhero-Tuakau Community Board (the Board) to enable a decision to be made on the extent to which the Board wishes to subsidise pool entry fees at the Tuakau Centennial Swimming Pool (the pool) for the 2021/22 season.

In the previous two seasons (2019/20 and 2020/21) the Board has subsidised pool entry and there was a significant enough uptake from the community and increase in patronage to show that the funding was worthwhile.

At the time of writing this report the 2021/2022 forecast revenue figures for the pool, from Belgravia, have not been sourced. An agreement will also need to be negotiated with Belgravia once the Board has indicated how they wish to proceed.

The Board needs to decide which funding mechanism they wish to apply for the coming season – three options are presented in this paper for discussion. It should be noted that the costs are estimated based on the 2020/21 season figures and these will need to be updated once revenue figures for 2021/2022 are obtained from Belgravia Leisure NZ (Belgravia). Once the exact figures are calculated a final recommendation will be presented to the Board.

Option 1 – Partial subsidy – patron pay \$1 entry fee

Option 2 – Full subsidy

Option 3 – No subsidy fees remain as per the Fees and Charges Schedule 2021-2023

No option has been recommended at this stage but the expectation is that one will be agreed to at the meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received;

AND THAT the **Onewhero-Tuakau Community Board**:

- a) supports **Option X – xxxx**,
- b) member **xxx** contact **Belgravia Leisure NZ** to confirm their forecasted revenue from the **Tuakau Centennial Swimming Pool** for the **2021/2022** season and to seek their agreement to support the preferred subsidy option, and
- c) that a report be prepared for the **Board’s** scheduled meeting of **Monday, 22 November 2021** confirming the agreement for the **2021/2022** pool season.

3. BACKGROUND AND DISCUSSION

New Zealand leisure management specialists, **Belgravia Leisure NZ**, are appointed by the **Waikato District Council** to operate its aquatic facilities including the **Tuakau pool**.

The 2019/2020 Season

The Board was concerned that there was a significant underutilisation of the community asset – the **Centennial Swimming Pool Tuakau**. They were looking at ways to make use of and encourage use of the asset.

In **December 2019** they agreed to allocate funding to subsidise **50%** of the entry fees to the pool (they had used the **Ngaruawahia Community Board** as a guide). This was put in place from the **24 December 2019**. They agreed to an amount of **\$2,500** which was based on estimates of previous use of the pool.

In **January 2020** the Board considered a proposal to provide free entry to the **Tuakau pool** for the rest of the **2019/2020** season. They wanted to see if they could increase patronage and to encourage local children to use the safe environment of the pool to swim in rather than local rivers and waterfalls.

Over the season the use increased significantly with the community making use of the facility, particularly in the early evenings or after school. It became a place for the community to gather and socialise and for the children to play together. The outcome the Board was looking for was achieved.

The estimates were based on attendance prior to subsidy – for children this was approximately **10 – 20** per week (not including lane hire). In the week ending **29th December** there were **33** adults and **61** children and, in the week, ending **26th January 2020** there were over **230** adults and over **700** children. Spectator numbers also increased.

The Board then needed to reassess the funding as the original \$2,500 was not enough to cover the entry fees for the whole season. The Board agreed to continue with the funding and Belgravia agreed to cap any additional funding at \$3,550, which was significantly less than the total cost of entry fees.

The total cost to the Board for the 2019/2020 season was \$6,958 which included GST of \$908

The 2020/2021 Season

A report was presented to the Board in November 2021 offering options for entry fees to the pool in the 2020/21 season. It was resolved that a total of \$8,625 (including GST) would be paid to Belgravia to cover their forecasted income for the season. It was also resolved that a \$1 entry fee per person/per day would be charged, and that all money received by Belgravia from the entry fee (up to \$8,625) would be returned to the Board

An agreement was reached with Belgravia that the total amount to be charged was \$7,625 (incl. GST).

The subsidy proved to be a great success. Feedback received was overwhelmingly positive. The \$1 fee was not only reported to be a great price, but people were also grateful that it was subsidised and that their rates are being used for this. There were a lot of new users who had not been to the facility before and some that only became aware of it through the general chatter on social media.

The income from total patronage for the 2020/2021 season equated to \$3,222 (incl. GST) which, offset against the \$7,625 resulted in the Board funding a total of \$4,403. Details of the patronage are in Table 1 below.

Table 1: Annual Visitor Report December 2020 – March 2021 - Belgravia Leisure NZ

Name of Pool		2020-2021	
Public Season	Tuakau Pools (5 th December 2020- 28 th March 2021)		
Opening Hours	Mon-Fri	10.00am-6.00pm	
	Sat-Sun	10.00am-6.00pm	
	Public Holidays	10.00am-6.00pm	
Visitor Numbers			
Child entry	624		
Under 5s	49	Public Swimmers* (Adult)	
Age 5-15	574	Club/Groups	
Adult entry	318	Events	
Senior entry	8	Other school swimmers	923
Spectators	72		
TOTAL	949	TOTAL	923
Admission Fees			
Adults	\$1.00	Children 5-15	\$1.00
Under 5 - Free			
Total Income at \$1.00 entry: \$1,872			
Total income from facility bookings: \$1,350			
Full income for season to be returned to the Board: \$3,222			

School Full Facility Bookings	Booking 1	Booking 2	Booking 3	Total
TE KURA KAUPAPA MAORI O TE PUAHA O WAIKATO	\$108	\$324	\$270	\$702
Bombay School	\$324			\$324
Tuakau College	\$324			\$324
			Total	\$1,350

4. OPTIONS AND ANALYSIS

The data from the previous two seasons shows that there is much improved patronage of the pool with the subsidy from the Board. In the 2019/2020 season this came at a cost of \$6,958 (incl. GST) and in the 2020/2021 season a cost of \$4,403 (incl. GST).

The following options for the Board to consider are based on the forecasted revenue for Belgravia for last season. Before a final decision can be made updated figures from Belgravia will be required as will a discussion with Belgravia as to what they will support this upcoming season. This information will be sought before, and confirmed at, the November 2021 Board meeting.

Option 1: Continue with the \$1 entry fee with similar arrangements to last season. If the patronage can be increased the cost to the Board would decrease.

(Based on last year's cost estimates and patronage figures this option would cost approximately \$4,500).

Option 2: Full subsidy. This would require a negotiation with Belgravia but would be based on covering the forecast revenue and potentially covering increased operational costs should the patronage increase substantially. (Based on last year's forecast revenue this would cost the Board in the order of \$8,600).

Option 3: No subsidy. There would be no cost to the Board and the patrons would pay the fees and charges determined by Belgravia as advertised on the Council website.

5. CONCLUSION

Subsidy has been successful in the past two seasons in attracting greater patronage to the pool. Greater use of the facility by the community means the asset is better utilised, and opportunities are created for greater connection within the community, recreation and keeping children safe. The Board needs to decide what is a fair and equitable approach to subsidy should they wish to continue with a subsidy option.