

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY, 10 AUGUST 2021** commencing at **6.00pm**.

<b>1. <u>APOLOGIES AND LEAVE OF ABSENCE</u></b>	
<b>2. <u>CONFIRMATION OF STATUS OF AGENDA</u></b>	
<b>3. <u>DISCLOSURES OF INTEREST</u></b>	<b>2</b>
<p>The Register of Interests for the Huntly Community Board is attached for information purposes and for members to update any interests they may have.</p>	
<b>4. <u>CONFIRMATION OF MINUTES</u></b>	
Meeting held on Tuesday, 22 June 2021	4
<b>5. <u>PUBLIC FORUM</u></b>	
<b>6. <u>REPORTS</u></b>	
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6.7 Community Board Members' Reports	39

GJ Ion  
**CHIEF EXECUTIVE**

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	2 August 2021
<b>Prepared by</b>	Lynette Wainwright Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0303
<b>Report Title</b>	Register of Interests

**1. EXECUTIVE SUMMARY**

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A copy of the Register of Interests is attached for the Board's information. The register will be updated following receipt of information during the year.

**2. RECOMMENDATION**

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**THAT the report from the Chief Executive be received.**

**3. ATTACHMENTS**

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Register of Interests – Huntly Community Board

## Register of Elected Members Interests - Community Boards

		Financial Interests <a href="#">Please refer to Statement Reference here.</a>		Non - Financial Interests								
Name	Community Board	1 to 6	With the exception of	Companies		Employment	Other Organisations		Property	Gifts (received since 21 October 2019)	Payments for activities and services (since 21 October 2019)	Debts
				Director/Manager	Financial Interests		Trustee/Beneficiary	Governing Body				
David Whyte	Huntly	No	N/A	•Whyte Professional Properties Ltd	• Zestos (Boutique citrus production, writing on environmental/tree issues, rental property management)	N/A	N/A	<ul style="list-style-type: none"> <li>New Zealand Tree Crops Association (President moving to Past President in 2022)</li> <li>Waikato Tree Crops (Committee Member)</li> </ul>	2x Ohinewai (Owner) 2x Huntly (Owner) 2x Ngaruawahia (Owner)	N/A	N/A	<ul style="list-style-type: none"> <li>Westpac (bank loan)</li> <li>-BNZ (bank loan)</li> </ul>
Red Wootton	Huntly											
Rewi Cork	Huntly											
Greg McCutchan	Huntly	No	N/A	N/A	N/A	Declined to answer	N/A	N/A	Declined to answer	N/A	N/A	N/A
Kim Bredenbeck	Huntly	No		N/A	N/A	<ul style="list-style-type: none"> <li>Waikato Enterprise Agency Trust Inc. (Education and Tourism services)</li> </ul>	• Friendship House Inc (Treasurer)	<ul style="list-style-type: none"> <li>Huntly War Memorial Hall Committee (Secretary) (Currently negotiating funds to continue the refurbishment of the hall as outlined by Chairperson who is the project manager aligned to plan)</li> <li>Huntly Residency and Ratepayers Association (Secretary)</li> <li>Lets Get Together Huntly (Committee member - delivers Wearable Arts Competition every second year- will apply to the culture fund and community board for this event in July)</li> </ul>	1x Huntly (owner)	N/A	N/A	N/A
Eden Watawai	Huntly	No	N/A	N/A	N/A	<ul style="list-style-type: none"> <li>Waikato District Council (Employee-Customer Service)</li> </ul>	N/A	<ul style="list-style-type: none"> <li>Huntly RSA (Committee Member)</li> <li>Harty Sistaz Huntly Girls Youth Group (Co-Facilitator)</li> </ul> <p>Anzac Day funding for Huntly RSA Access to Council resources as Huntly Youth Action Group Contributors (Harty Sistaz)</p>	1x Huntly (Tenant)	N/A	N/A	N/A

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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	2 August 2021
<b>Prepared by</b>	Lynette Wainwright Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	Confirmation of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes for the Huntly Community Board meeting held on Tuesday, 22 June 2021.

### **2. RECOMMENDATION**

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**THAT the minutes for the meeting of the Huntly Community Board held on Tuesday, 22 June 2021 be confirmed as a true and correct record.**

### **3. ATTACHMENTS**

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HCB Minutes – Tuesday, 22 June 2021

**MINUTES** for the meeting of the Huntly Community Board held in the Huntly West Community Hub, Harris Street, Huntly on **TUESDAY, 22 JUNE 2021** commencing at **6.00pm**.

**Present:**

Mr D Whyte (Chairperson)  
Cr S Lynch  
Cr F McNally  
Ms K Bredenbeck  
Mr DRM Cork  
Mr GB McCutchan  
Ms E Wawatai

**Attending:**

Mr J Murtagh  
Ms E Rendall  
Mr L Loveridge  
Ms D Oosthuizen  
Mr G Andrews (Waikato Branch Manager, Citycare)

His Worship the Mayor Mr AM Sanson  
Mr P Ellis (Solid Waste Team Leader)  
Mrs V Jenkins (People & Capability Manager)  
Mrs G Kanawa (Democracy Team Leader)  
Mrs LM Wainwright (Democracy Officer)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Whyte/Mr McCutchan)**

**THAT an apology be received from Mr Wootton.**

**CARRIED**

**HCB2106/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Whyte/Mr Cork)**

**THAT** the agenda for the meeting of the Huntly Community Board held on Tuesday, 22 June 2021 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** the Board resolves that:

- a) item 6.1 – NZ Police Report be withdrawn from the agenda,
- b) item 6.6 - Representation Review Presentation be added to the agenda as a matter of urgency as advised by the Chief Executive, and
- c) in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.6 [*Representation Review Presentation*] being considered the first item and that other items be considered as appropriate during the course of the meeting.

**CARRIED**

**HCB2106/02**

## **DISCLOSURES OF INTEREST**

Ms Wawatai advised members of the Board that she would declare a financial conflict of interest in item 6.3 [*Discretionary Fund Report to 9 June 2021*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr Whyte/Ms Wawatai)**

**THAT** the minutes for the meeting of the Huntly Community Board held on Tuesday, 11 May 2021 be confirmed as a true and correct record.

**CARRIED**

**HCB2106/03**

## **PUBLIC FORUM**

### Agenda Item 5

Ms Wawatai welcomed members of the public to the Board meeting and advised the names of the finalists for the “Welcome to Huntly” signage competition.

His Worship the Mayor presented awards to the following:

- First place – Mr Jed Murtagh,
- First runner up – Ms Elle Rendall,
- Second runner up – Mr Liam Loveridge,
- Third runner up – Ms Dominique Oosthuizen, and
- Fourth runner up – Ms Evelyn Shead (not in attendance at the meeting).

## **REPORTS**

### NZ Police Update

#### Agenda Item 6.1

This item was withdrawn from the agenda.

### Representation Review

#### Agenda Item 6.8

The report was received [*HCB2106/02 refers*]. The Democracy Team Leader took the report as read and summarised the presentation. The following points were highlighted:

- Legislation dictates that a representation review must occur every six (6) years. This is to ensure we provide fair and effective representation for people and their communities, provide an effective voice, strengthen local democracy and help maintain confidence in local government.
- On Tuesday, 15 June 2021, a briefing was held with Community Board and Community Committee chairs.
- If Council did not produce a robust review, the Local Government Commission would override it. Wards with more than one (1) councillor was preferred which could not be achieved in all cases in Waikato District.
- Maaori representation elected to Council would be elected from the Maaori role. The number of voters on the Maaori role was 13.8%.
- There are currently ten (10) wards in the Waikato district area. The proposal will have seven (7) wards.

- Feedback from the Board was required by Wednesday, 30 June 2021 on:
  - a) the number, name and boundaries of the Huntly Community Board,
  - b) the number of members for the Huntly Community Board,
  - c) any small blocks that should be included in the Community Board area, and
  - d) whether the Board wished to remain as it is now or move to a Tier 2 Community Committee.

When considering the Board boundary, the question of urban limits would need to be considered. Any suggested boundary changes would need to have the Huntly township as its community of interest. If boundaries were extended, consideration would need to be given as to whether communities would be happy with the current targeted rate of \$18.70 for the Huntly Community Board.

- Every change made to the review document, must be justified.
- The consultation review period would be open from Friday, 9 July to Friday, 20 August 2021.
- There are three (3) tiers of support as outlined in (attachment 2 to the staff report).
- Community committees are partially funded by Council. These committees are run by volunteers and were not remunerated. One (1) councillor is appointed to each of these committees as a non voting member.
- Subdivisions linking communities of interest was discussed. Example - Taupiri Community Board did not want to become a subdivision of Ngaruawahia but wished to maintain the status quo due to current growth in the area.
- The “Reshape Waikato Survey and Focus Group Data Analysis” would be beneficial in assisting the Board to prepare feedback on the review.
- If the Board had any questions, email [democracy@waidc.govt.nz](mailto:democracy@waidc.govt.nz). The questions would be forwarded to the correct officer for an answer.

The Huntly Community Board will hold a workshop to prepare feedback to the representation review on Friday, 25 June 2021 at 7.00pm at the Riverside Rooms.

**ACTION:** The chairperson to book the Riverside Rooms for a workshop to be held on Friday, 25 June at 7.00pm to consider the representation review.



Solid Waste Review Presentation  
Agenda Item 6.2

Tabled item: Aerial photo of the resource recovery site at Huntly.

The report was received [*HCB2106/02 refers*]. The Solid Waste Team Leader outlined the following matters:

- There were currently three (3) different waste contracts/contractors in the Waikato district and these would be re-aligned to just one (1).
- Consultation would occur asking all communities in the district “what kerbside services they would like to see”.
- The Huntly transfer station site was owned by Council and leased to Metrowaste.
- Metrowaste had purchased plant for recycling materials.
- Consultation would occur with community groups asking what they would like to see at the resource recovery centre.
- The site was contaminated with steel, concrete and small amounts of asbestos and heavy metals.

Discretionary Fund Report to 9 June 2021  
Agenda Item 6.3

Ms Wawatai declared a financial conflict of interest and did not vote on this item.

The report was received [*HCB2106/02 refers*] and discussion was held on the “Welcome to Huntly” sign competition.

**Resolved: (Mr Whyte/Mr McCutchan)**

**THAT the Huntly Community Board approves:**

**a) payment from their Discretionary Fund:**

- to Mr Jed Murtagh;
- for the amount of \$500.00 (excluding GST)
- for winning the “Welcome to Huntly” sign competition.

**b) reimbursement from their Discretionary Fund:**

- to Ms Eden Wawatai;
- for the amount of \$253.80 (excluding GST)
- for the cost of prezzy cards for the runners up of the “Welcome to Huntly” sign competition.

**CARRIED**

**HCB2106/04**

Works & Issues Report: Status of Items June 2021

## Agenda Item 6.4

The report was received [*HCB2106/02 refers*] and discussion was held on the following matters:

Promotional Signage for Huntly

- 300 votes had been received from the community.
- Signage to be located on Great South Road, Huntly – locations to be determined.

**Resolved: (Cr Lynch/Ms Wawatai)**

**THAT the Huntly Community Board confirms the decision made by the Huntly community on the “Welcome to Huntly” sign competition as follows:**

- **First place – Mr Jed Murtagh,**
- **First runner up – Ms Elle Rendall,**
- **Second runner up – Mr Liam Loveridge,**
- **Third runner up – Ms Dominique Oosthuizen, and**
- **Fourth runner up – Ms Evelyn Shead;**

**AND THAT the signs be erected on Great South Road, Huntly - one north facing and one south facing.**

**CARRIED****HCB2106/05**

**ACTION:** This item to remain on the schedule until the new signs had been erected.

Shop Verandas

**ACTION:** This item to be closed and removed from the schedule.

Fitness Trail in Tumate Mahuta Drive Park

**ACTION:** This item to remain on the schedule.

Footpaths in Huntly

**ACTION:** This item to be closed and removed from the schedule.

Gleeson & Cox

**ACTION:** This item to remain on the schedule pending an update from Waikato Regional Council on the Gleeson & Cox resource consent.

Street Lights Service Requests

**ACTION:** This item to remain on the schedule pending discussion with NZTA on street light outages.

Te Huia Official Launch Event

**ACTION:** This item to be closed and removed from the schedule.

Rugby Park Grandstand Murals

**ACTION:** This item to be closed and removed from the schedule.

Town Clock – incorrect time

**ACTION:** This item to be closed and removed from the schedule.

Davies Park

**ACTION:** This item to be closed and removed from the schedule.

Eastmine Road – Overhanging Trees

**ACTION:** This item to remain on the schedule. A service request to be submitted by the chairperson.

Cleaning of Huntly Main Street Pavers

**ACTION:** This item to remain on the schedule.

Walkway Closure

**ACTION:** This item to be added to the schedule. A service request to be submitted by the chairperson to close the walkway from Semple Street to Webb Street, Huntly due to undesirable behaviour and disruption to homeowners on either side of the walkway.

Closed Walkways in Huntly

**ACTION:** This item to added to the schedule. A service request to be submitted by the chairperson to have overgrown vegetation removed from closed walkways in Huntly.

Mr Gavin Andrews, Waikato Branch Manager for Citycare, addressed the Board and advised that Citycare were looking for projects in the Huntly area. The Board would identify projects and forward these to Citycare.

Chairperson's Report

## Agenda Item 6.5

The report was received [*HCB2106/02 refers*]. The Chairperson outlined the following matters:

- Thank you cards had been printed and were given to Board members for handing out to members of the community.
- Consent request from Huntly Community Board for improvements to the reserve wetland in the Tumate Mahuta Drive Reserve.

Councillor's Report

## Agenda Item 6.6

The report was received [*HCB2106/02 refers*] and discussion was held.

Cr McNally gave a verbal report on the following items:

- proposed boundary changes under the representation review, and
- meeting attendance to finalise the Long Term Plan.

Board Members' Reports

Agenda Item 6.7

No reports were received.

There being no further business the meeting was declared closed at 7.52pm.

Minutes approved and confirmed this                      day of                      2021.

D Whyte  
**CHAIRPERSON**

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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	2 August 2021
<b>Prepared by</b>	Lynette Wainwright Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505
<b>Report Title</b>	NZ Police Update

## **I. EXECUTIVE SUMMARY**

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To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

## **2. RECOMMENDATION**

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**THAT the verbal report from the NZ Police be received.**

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Alison Diaz Chief Financial Officer
<b>Date</b>	27 July 2021
<b>Prepared by</b>	Julie Kelly Support Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505
<b>Report Title</b>	Discretionary Fund Report to 27 July 2021

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 27 July 2021.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Financial Officer be received.

**3. ATTACHMENTS**

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Discretionary Fund Report to 27 July 2021

**HUNTLY COMMUNITY BOARD DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)**
**As at Date: 27-Jul-2021**

			<b>GL 1.204.1704</b>
<b>2020/21 Annual Plan</b>			24,026.00
<b>Carry forward from 2019/20</b>			41,384.00
<b>Total Funding</b>			<b>65,410.00</b>
<b>Income</b>			
<b>Total Income</b>			
-			
<b>Expenditure</b>			
		<b>Resolution No.</b>	
16/07/2020	Waikato District Alliance (Downer) C14/314 for Huntly Community CCTV variation	HCB1908/06	3,475.93
30/09/2020	Waikato District Alliance (Downer) C14/314 for Huntly Community CCTV variation	HCB1908/06	2,984.67
30/10/2020	Waikato District Alliance (Downer) C 14/314 PP 64 Work to 30/10/20	HCB1908/06	2,700.01
10/11/2020	Friendship House - Christmas on Main 2020	HCB2010/04	5,000.00
10/11/2020	Friendship House - Community Dinner Project 2020	HCB2010/03	5,000.00
8/12/2020	Huntly Volunteer - Donation - Secret Garden Project	HCB1909/04	250.00
	HCB approves reimbursement to Ms Wawatai for \$100 for a koha at the tangi of Mr Bob		
28/04/2021	Tukiri.	HCB2102/04	100.00
	Payment of \$4956.36 to Lets Get Together Huntly towards the cost of the Huntly		
9/06/2021	Wearable Arts Show July 2021	HCB2005/03	4,956.36
	Payment to Jed Murtagh \$500 (excl GST) for winning the "Welcome to Huntly" sign		
22/06/2021	competition.	HCB2106/04	500.00
<b>Total Expenditure</b>			<b>24,966.97</b>
<b>Net Funding Remaining (Excluding commitments)</b>			<b>40,443.03</b>
<b>Commitments</b>			
21/06/2016	Commitment for placemaking projects (HCB1606/03/1)		15,000.00
17/09/2019	Huntly Menz Shed - towards the Secret Garden Project	HCB1909/04	250.00
18/02/2020	Funding to Justin Twomie Mahon, for Painting and Decorating, for the amount of \$1,000.00.	HCB2002/07	1,000.00
	Murals to address graffiti in the Huntly Main Street and Bridge Street shops.		
	<i>Less: Other Expenses</i>		<u>(2,874.61)</u>
			13,375.39
20/08/2019	Allocation of \$10,000 is made to Waikato District Crime Prevention Technology Trust towards the cost of their Huntly CCTV Project	HCB1908/06	10,000.00
	<i>Less spent to date</i>		<u>(9,160.61)</u>
			839.39
21/02/2017	Huntly Christmas related activities - recurring	HCB1702/04	to be confirmed
21/05/2019	Revitalise 2 Huntly entrance sites	HCB1905/06	5,000.00
27/10/2020	Funds committed to Mr Whyte for the amount of \$180.00 (incl GST) for the purchase of chemicals for cleaning in Main Street, Huntly	HCB2010/10	156.52
22/06/2021	Reimbursement to Ms Eden Wawatai for the amount of \$253.80 (excl GST) for the cost of prezy cards for the runners up of the "Welcome to Huntly" sign competition.	HCB2106/04	253.80
<b>Total Commitments</b>			<b>19,625.10</b>
<b>Net Funding Remaining (Including commitments)</b>			<b>20,817.93</b>
<i>Note: All amounts reflected are excluding GST</i>			



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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	12 July 2021
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505
<b>Report Title</b>	Year to Date Service Request Report

**1. EXECUTIVE SUMMARY**

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To update the Board on the Year to Date Service Request Report to 30 June 2021.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received.

**3. ATTACHMENTS**

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Year to Date Service Request Report for Huntly Community Board

# Service Request Time Frames By Ward for <sup>18</sup>

HUNTLY

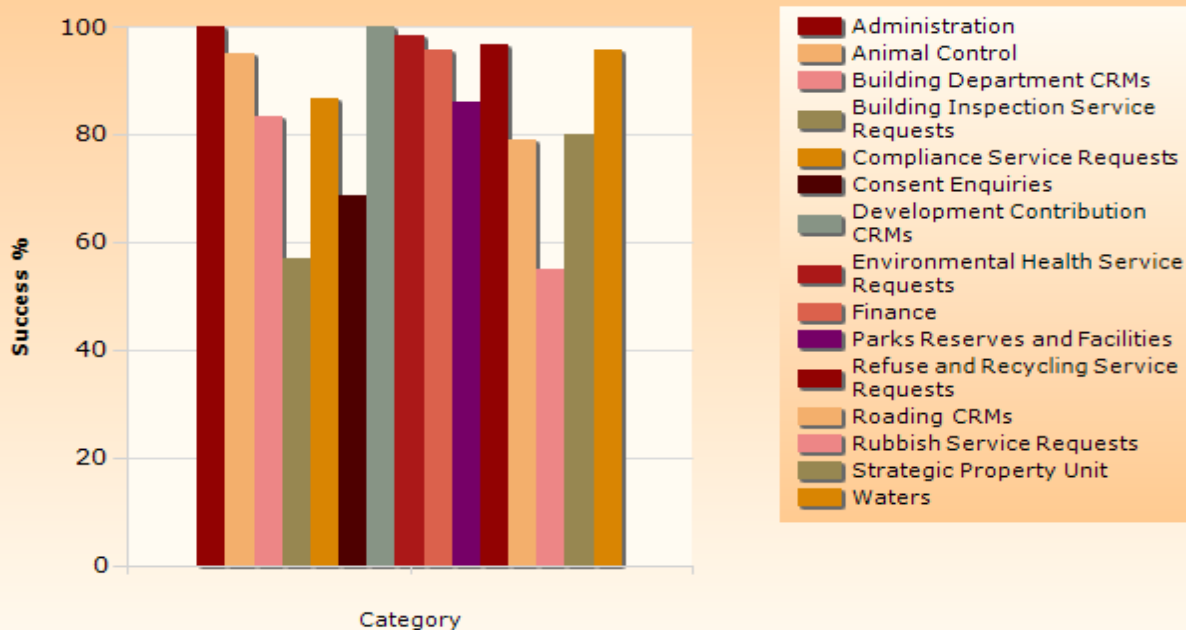


Date Range: 01/04/2021 to 30/06/2021

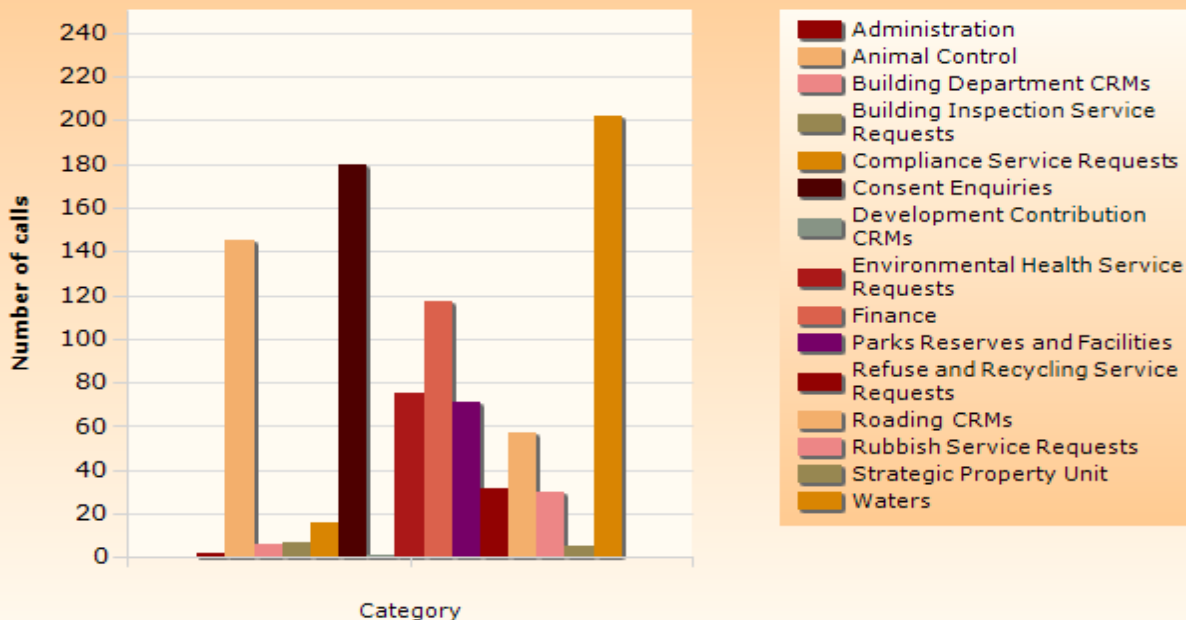
The success rate excludes Open Calls as outcome is not yet known.

7/12/2021 11:22:50 PM

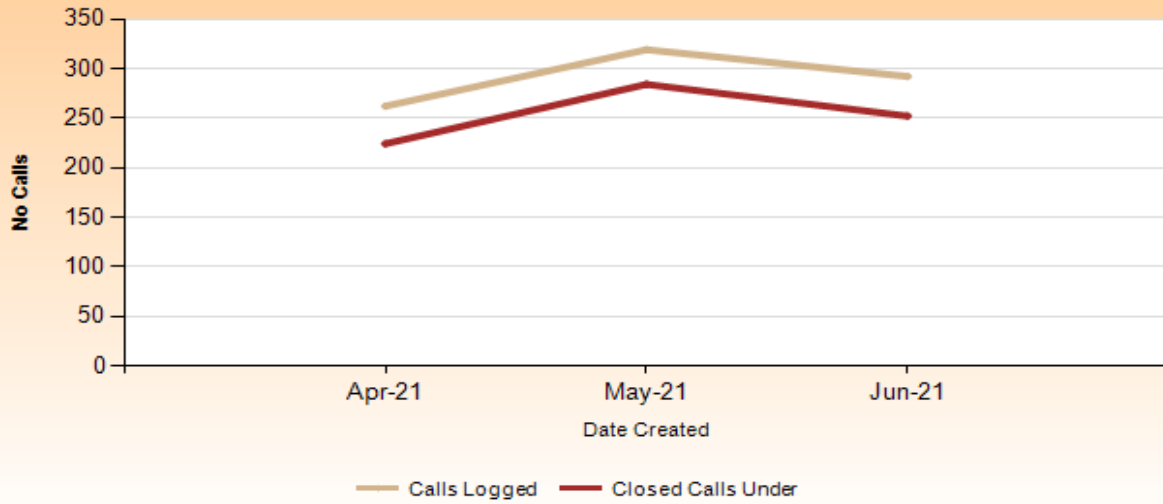
## Call Completion % Success by Type



## Number of Calls logged by Type



### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month



Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open		Closed		Success Rate
			Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
<b>Administration</b>							
<b>Summary</b>		2				2	100.00%
Pro rated rates for the period xx to xx		2				2	100.00%
<b>Animal Control</b>							
<b>Summary</b>		145	14	7	6	118	95.16%
Animal Charges		22				22	100.00%
Dog Property Visit		8	3		1	4	80.00%
Dog Straying - Current		42	6		3	33	91.67%
Dog Straying - Historic		9	1	1		7	100.00%
Dog Surrender		3				3	100.00%
Dog Welfare - Immediate threat to life		1				1	100.00%
Dog Welfare - Not immediate threat to life		4	1			3	100.00%
Dog/Animal Missing		9		3	1	5	83.33%
Dogs Aggression - Current		14	2		1	11	91.67%
Dogs Aggression - Historic		9	1	2		6	100.00%
Dogs Barking Nuisance		19		1		18	100.00%
Livestock Trespassing - Current		5				5	100.00%
<b>Building Department CRMs</b>							
<b>Summary</b>		6			1	5	83.33%
Building near any Pipe/Infrastructure may req CCTV		1				1	100.00%
PEO General Enquiry		5			1	4	80.00%
<b>Building Inspection Service Requests</b>							
<b>Summary</b>		7			3	4	57.14%
Building Inspection Service Requests		7			3	4	57.14%
<b>Compliance Service Requests</b>							
<b>Summary</b>		16		1	2	13	86.67%
Compliance - Animal Bylaw		2			1	1	50.00%
Compliance - Unauthorised Activity		8				8	100.00%
Compliance - Urban Fire Hazard (Dry conds only)		2		1	1		0.00%
Freedom Camping incidents/complaints/queries		1				1	100.00%
Illegal parking		2				2	100.00%
Non-animal bylaws		1				1	100.00%
<b>Consent Enquiries</b>							
<b>Summary</b>		180		4	55	121	68.75%
Planning Process		5			1	4	80.00%
Property Information Request		69		2	1	66	98.51%
Zoning and District Plan Enquiries		106		2	53	51	49.04%
<b>Development Contribution CRMs</b>							
<b>Summary</b>		1				1	100.00%
Development Contribution Enquiries		1				1	100.00%

<b>Environmental Health Service Requests</b>	<b>Summary</b>	<b>75</b>	<b>2</b>		<b>1</b>	<b>72</b>	<b>98.63%</b>	
	Environmental Health Complaint	6				6	100.00%	
	Noise Complaint - Environmental Health	4			1	3	75.00%	
	Noise complaints straight to contractor	65	2			63	100.00%	
<b>Finance</b>	<b>Summary</b>	<b>117</b>	<b>2</b>		<b>5</b>	<b>110</b>	<b>95.65%</b>	
	Credit Control Query	78	2		1	75	98.68%	
	Rates query	39			4	35	89.74%	
<b>Parks Reserves and Facilities</b>	<b>Summary</b>	<b>71</b>		<b>6</b>	<b>9</b>	<b>56</b>	<b>86.15%</b>	
	Parks & Reserves - Buildings	33		1	5	27	84.38%	
	Parks & Reserves - Graffiti	4			3	1	25.00%	
	Parks & Reserves - Non-urgent Public Toilet Issues	1				1	100.00%	
	Parks & Reserves - Park Furniture	1				1	100.00%	
	Parks & Reserves - Reserve Issues	29		5		24	100.00%	
	Parks & Reserves - Urgent Public Toilet Issues	2			1	1	50.00%	
	Parks & Reserves-Council owned buildings on reserv	1				1	100.00%	
	<b>Refuse and Recycling Service Requests</b>	<b>Summary</b>	<b>32</b>	<b>2</b>		<b>1</b>	<b>29</b>	<b>96.67%</b>
Inorganic Non-Collection		6				6	100.00%	
New collections		2	1		1		0.00%	
Refuse - Non-Collection		13				13	100.00%	
Refuse & Recycling Contractor Complaints		1				1	100.00%	
Refuse & Recycling Enquiries		3	1			2	100.00%	
Rubbish bag sticker/tag orders - internal use only		7				7	100.00%	
<b>Roading CRMs</b>	<b>Summary</b>	<b>57</b>	<b>2</b>	<b>17</b>	<b>8</b>	<b>30</b>	<b>78.95%</b>	
	Emergency Events - 1 Hr Response	2				2	100.00%	
	Footpath Maintenance - Non_Urgent	3			2	1	33.33%	
	New Vehicle Entrance Request	1		1			0.00%	
	Passenger Transport (incl Bus Shelters)	3		2		1	100.00%	
	Request 4 new street light path sign etc	2		1		1	100.00%	
	Road Culvert Maintenance	7		2	2	3	60.00%	
	Road Safety Issue Enquiries	2			1	1	50.00%	
	Roading Work Assessment Required - OnSite 5WD	14		9	1	4	80.00%	
	Routine Roding Work Direct to Contractor 5WD Comp	6	2			4	100.00%	
	Street Light Maintenance	6		2		4	100.00%	
	Urgent Roding Work 4Hr Response	7				7	100.00%	
	Vegetation Maintenance	4			2	2	50.00%	
	<b>Rubbish Service Requests</b>	<b>Summary</b>	<b>30</b>		<b>1</b>	<b>13</b>	<b>16</b>	<b>55.17%</b>
		Abandoned Vehicle	8		1	4	3	42.86%
Illegal Rubbish Dumping		21			9	12	57.14%	
Inorganic Non-Collection		1				1	100.00%	

<b>Strategic Property Unit</b>							
	<b>Summary</b>	<b>5</b>			<b>1</b>	<b>4</b>	<b>80.00%</b>
	Council owned land CRMs	4			1	3	75.00%
	Paper Roads Enquiries CRM	1				1	100.00%
<b>Waters</b>							
	<b>Summary</b>	<b>202</b>	<b>5</b>	<b>10</b>	<b>8</b>	<b>179</b>	<b>95.72%</b>
	3 Waters Enquiry	18			2	16	88.89%
	Drinking water billing	9				9	100.00%
	Drinking Water Final Meter Read	78		9		69	100.00%
	Drinking Water Major Leak	12	3		1	8	88.89%
	Drinking Water minor leak	26			2	24	92.31%
	Drinking Water quality	20		1		19	100.00%
	Drinking Water Quantity/Pressure	3				3	100.00%
	Fix Water Toby	4			1	3	75.00%
	New Drinking Storm Waste water connections	2				2	100.00%
	No Drinking Water	3				3	100.00%
	Stormwater Property Flooding	1				1	100.00%
	Wastewater Odour	6				6	100.00%
	Wastewater Overflow or Blocked Pipe	8	2		1	5	83.33%
	Wastewater Pump Alarm	10			1	9	90.00%
	Waters - Drinking water new connection request	2				2	100.00%
	<b>Total</b>		<b>946</b>	<b>27</b>	<b>46</b>	<b>113</b>	<b>760</b>

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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Vanessa Jenkins People & Capability Manager
<b>Date</b>	29 July 2021
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505 / 3209790
<b>Report Title</b>	Works & Issues Report: Status of Items July 2021

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is to update the Huntly Community Board on issues arising from the previous meeting and works underway in Huntly.

## **2. RECOMMENDATION**

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**THAT the report from the People & Capability Manager be received.**

## **3. ATTACHMENTS**

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- Huntly Community Board Issues Register – July 2021
- Huntly Works as at 29 July 2021

## HUNTLY COMMUNITY BOARD ISSUES REGISTER – July 2021

Issue	Area	Action	Comments
Promotional Signage for Huntly	Communications, Engagement & Marketing / Community Board	DECEMBER 2019: Concept to be presented to the February 2020 meeting for approval. FEBRUARY 2020: Ms Bredenbeck to prepare proposal for March meeting.	FEBRUARY 2020: Staff would like to work with the Board on their concept, and discuss ideas of how to engage the community in the look and feel of signage. Communications Advisor to contact Kim Bredenbeck to discuss before bringing to the whole Board for support. MAY 2021: Competition voting closed, Sunday, 30 May 2021.
Fitness Trail in Tumate Mahuta Drive Park	Community Board Chair	DECEMBER 2020: The Chairperson to meet with the Funding and Partnership Manager to discuss funding and report back to the next meeting.	MARCH 2021: The Chair to discuss onsite. Mr Cork to complete plan.
Gleeson Cox	Community Safety, Customer Support	FEBRUARY 2021: Concerns re: operations on site e.g. coal stockpiling. MARCH 2021: Members of the Community Board to form a group and meet with the Regulatory manager to discuss the Gleeson & Cox site. MAY 2021: The Chairperson to write a letter to the Hon. David Parker, Minister for the Environment re: monitoring of the Gleeson & Cox consent conditions.	MARCH 2021: The stockpiling issue was investigated and the consent holder was made aware that the activity was non-compliant. The stockpile was removed shortly thereafter. Further enforcement action is being considered. MAY 2021: Council's Regulatory Manager and General Manager Customer Support are scheduled to meet with the Community Board Chair on 11 May.
Street Lights Service Requests	Roading, Service Delivery	MARCH 2021: Letter tabled from Greg McCutchan – contactor has not responded. MAY 2021: Update please.	MAY 2021: Staff met on site with Greg McCutchan on Friday, 23 April and discussed the street lights issue. A formal letter will be sent to Greg McCutchan re: official LGOIMA request. JUNE 2021: Waikato District Alliance engaged an independent contractor, Joe Coombes Electrical, to investigate the issues with the lights on Main Street Huntly. A contractor supply fault on the north-western side of the Main Street has been detected. Joe is working with WEL Networks, who are going to carry out an investigation by 11 June 2021. Staff have asked Joe to contact Greg McCutchan who has a lot of knowledge and experience in this field. Staff will provide a verbal update at the Community Board 22 June 2021 meeting if further information is received.
Eastmine Road – Overhanging Trees	Community Board Chair	MAY 2021: Trees overhanging the road reserve require trimming. The Chairperson to submit a service request for the trimming of the trees.	



Issue	Area	Action	Comments
Cleaning of Huntly Main Street pavers	Community Board Chair	MAY 2021: The Chairperson to meet with the Roading Engineer and contractor.	
Walkway Closure	Community Board Chair	JUNE 2021: A service request to be submitted by the Chairperson to close the walkway from Semple Street to Webb Street Huntly due to undesirable behaviour and disruption to homeowners on either side of the walkway.	
Closed Walkways in Huntly	Community Board Chair	JUNE 2021: A service request to be submitted by the Chairperson to have overgrown vegetation removed from closed walkways in Huntly.	
Inground garden lights, Main Street, Huntly	Community Board Chair		JULY 2021: A suitable contract has been organised to work with WEL to quote the work.

## HUNTLY WORKS – As at 29 July 2021

### Community Projects Update

#### Huntly Grandstand Roof Replacement

All works are complete.



*Huntly Grandstand Roof completed*

#### Raahui Pookeka | Huntly Railway Station - Historic Station Building Relocation

The project is moving along with the relocation contract being awarded to RHL House Movers.

The KiwiRail Lease / Sub-Lease documentation (revisions) works continue, and the building ownership transfer has been completed, and insurance arranged.

In the design work, preliminary approvals and feedback with Peddlethorp Architects and Babbage Structural / Civil engineers is complete so they can then start detailed designs, and initiate fitout design works engagement with key stakeholders.



*Artists impression*

Adjacent works are also underway at the rail platform started Friday 23 July. These involve cultural entranceway (Tomokanga) foundation works.

Looking forward, we will be completing detailed design, then carrying out consenting, then KiwiRail signoff of drawings. We also need to advance work on the procurement for the Building Services Contract, and the KiwiRail Lease / Sub-Lease documentation execution.

The relocation of the building is currently scheduled for October.



*Artists impression*



*Artists impression*

Hakanoa Playground

All works are complete, and the playground is open to the public.



*Nearing completion*



*Opening day*

Projects for delivery in 2021-22 in the project planning phase:

- Brownlie Crescent Reserve Sports Court – basketball Halfcourt Upgrade
- Huntly Aquatic Centre – Boiler and Changing rooms works
- Huntly Transfer Station and Recycling Centre
- Huntly State Highway Revocation Projects

### Open Meeting

<b>To</b>	Huntly Community Board
<b>From</b>	David Whyte Chairperson
<b>Date</b>	2 August 2021
<b>DWS Document Set #</b>	GOV0505
<b>Report Title</b>	Chairperson's Report July 2021

## I. SUMMARY

- Met with kiwirail manager of vegetation. This is a newly created role, and she is working hard to get on top of things, since up till recently there was no one overseeing the vegetation. Also there are ~4000km of track to look after. So not a simple role. The good news is that the South end vegetation / dead trees should be dealt with before the end of the year. Also the meeting went very well, and have a good relationship for future issues. Also mentioned the pampas at north end opposite the old fruit shop.
- Green Cathedral entrance repair is going really well. The team at WDC have been great at keeping me informed of happenings, and when visited the site was stoked to see a great job was underway, with stormwater systems in place with well thought through design. So not just a repair of the surface, but addressing the issues behind why it eroded. The sealing and finishing of job will be done soon
- Inspection of cleaning main street. Met with two alliance members and walked the main street. The staff had been noticed by myself and members of the public while they were doing the cleaning. This is the first time this has occurred, and I believe this shows they were taking the time to do a good job. This showed through in the results, with the cobbles looking the best they have in years. Also no lines were noticeable where the edges of the machine had cleaned, but the main part had not. So this was fantastic to see. So overall very pleased with the job. There were a few patches missed, so these should have been done, and we talked about trip hazards, missing bricks and other details as well.
- Attended the excellent wearable arts event. This was a brilliant event and very proud of the team that puts this on, as well as the high standards from the creators. Should be noted for the record that my tickets (two) were complimentary from the organizers.
- Facebook things. Have kept an active presence on facebook, reminding folk about logging jobs relating to blocked stormwater grates, stray dogs and the like. Given updates on the development of day care at south end of main street, and various things at play about the town. Also finding folks are connecting via facebook private message (PM) which is great to have locals asking questions and advice.
- Was honoured to be invited by Taitimu Maipi to the meeting at Waahi Whanau at the Rotorwaro campus where Gleeson and Cox were once again meeting with local iwi to discuss the clean / managed fill site. Observed the CEO of G & C in action, and upon reflection unimpressed about his driving attitude.

- Attached is the feedback submitted on the representation review put together after workshop held to discuss the proposal / answer questions from last meeting.
- Attended Genesis Energy meeting with community stakeholders. Very positive to see Genesis take an interest in the community and undertakes programs like Girls in Hi-Vis and that they are focusing more on locals when it comes to internships, apprentices etc.
- Raised jobs about: shutting off Webb-Stemple walkway, long term solution to weeds in already shut off walkways, signage renewal, and lastly having a gravel 'footpath' for the residents of Te Ohaki even though this is technically outside our area. The locals have got verbal commitments from local business to do the mahi to create the walkway, so require a place to put it.
- Things that I am hoping will occur soon: Replacement of pedestrian walkway rail, mulch on main street gardens so keep an eye out for these. The replacement of the pedestrian walkway fence and rail, will no doubt take some time due to the complexity of the work.
- Presented to the new employee induction training about community boards and their role in the council

## **2. RECOMMENDATION**

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**THAT the report from the Chairperson be received.**

## **3. ATTACHMENTS**

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- A Feedback on Representation Review
- B Letter to The Honourable Nanaia Mahuta, Minister for Local Government

Huntly Community Board  
Feedback on questions around representation review,  
and funding review.

**What is our community of interest?**

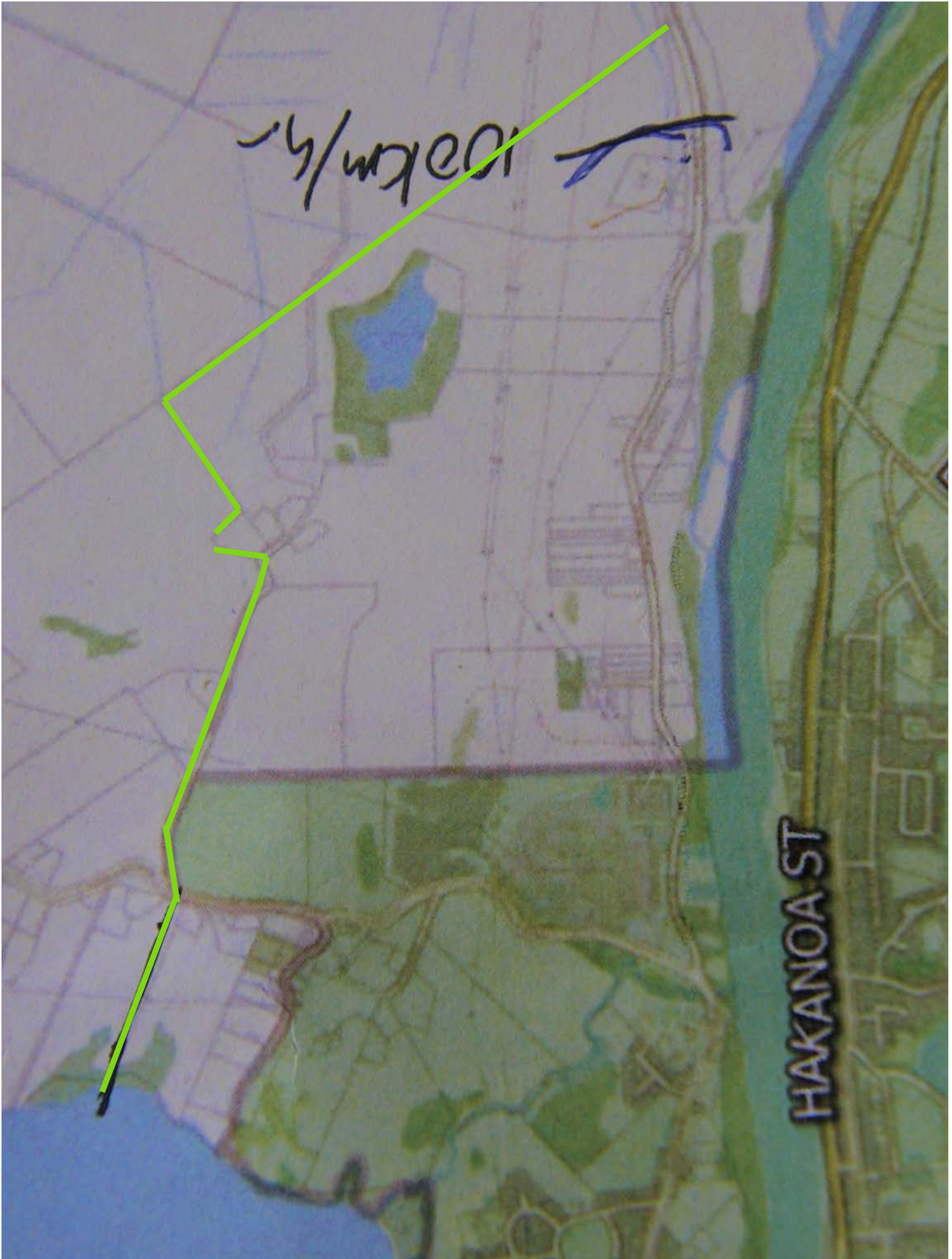
Our community of interest is Huntly urban, and associated 'lifestyle blocks'. The boards do need tweaking, and this is based upon residents just outside the current boundary being upset they could not nominate folk for HCB nor vote on them.

*South West boarder.* This needs to be pushed south to include those in the 70kn/hr zone that are in effect residential, and have a council gutter, and would like a council footpath. Also pushing the boundary west to include those on upland road with lifestyle blocks

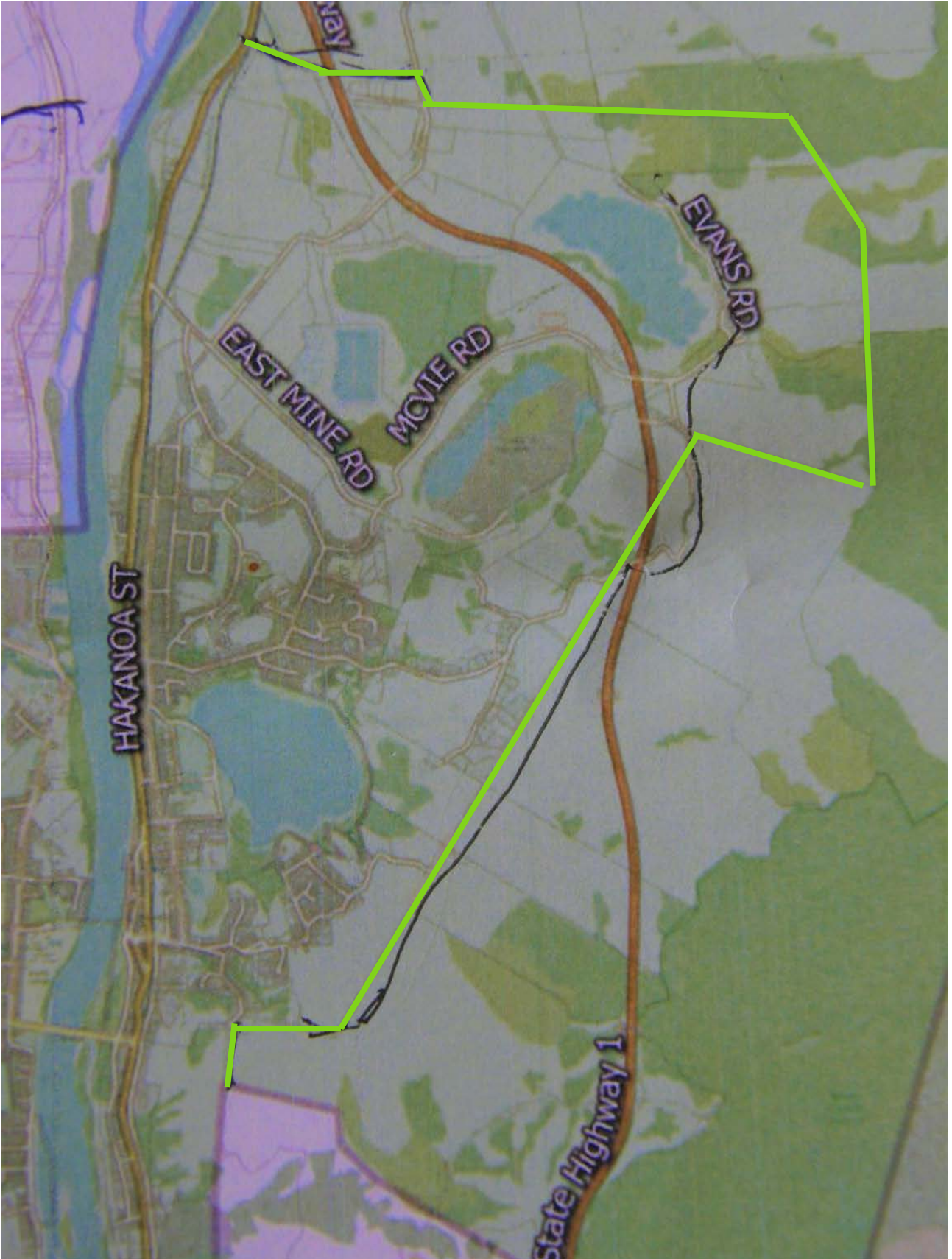




*North West.* One side of Berrymans Access Road is already included, thus now including the homes on the other side, and aligning with Okowhao Rd. The Marae's and associated homes of Te Ohaki Road, where it is 80 km/hr and residents want at least a pathway / walkway so whanau can be safe, should be included.



*East side.* The boundary currently includes farmland and areas that wouldn't be considered part of Huntly urban or lifestyle blocks. Thus pulling the boundary and aligning more appropriately, using the paper road as boundary in the south east. We believe that it is important to make sure Kimihia lake is included as this is part of the identity of the town. At the North using Fisher road and what was Fisher road, including the homes on these roads.



We have not pushed the boundary up into the development at Ohinewai. This is because as it stands there is no housing at this development as of 2021. In six years time, there could be significant development that indicates that possibly the Ohinewai area may want to be part of the HCB boundary. However we are also aware that some long standing residents in the Ohinewai see Ohinewai as quite separate to Huntly and thus care and consultation would be extremely wise before moving the boundary North to Ohinewai.

**Name:** Should reflect the wonderful history of this area, and as such should *Raahui Pookeka / Huntly Community Board*. The double vowel is the way Tainui would like Maaori words spelt (ie no macrons and double vowels instead).

**Number of board members:** To remain at 6 plus two councillors.

**Board / Committee.** *HCB would choose to remain as a community board.* This is because:

- One of the strong themes from the community engagement at the representation review was that community boards should be throughout the district. Thus to go from a board to a committee would be to go against the community engagement from the review.
- Changing local political landscape. There are large changes underfoot. These changes may result in community boards being more utilised or the role becoming more important. Thus it would be unwise to shift to a community committee at this stage, without knowing what changes are going to occur. The decision from board to committee would be far easier to do, than to reverse the decision and go from committee to board.
- There are other reasons as well. For instance the Huntly community would think this is 'once again council downgrading Huntly',

Looking at the cost benefit of staying a board, we would comment the following:

- Some of the cost allocated to board, would be the same between a committee and a board. For example charging out the time of staff to attend to present information. This would be the same for either. Also it is community liaison, which we are sure is part of many councillor employee job descriptions.
- We could reduce cost by changing who attends as part of the council 'staff rep'. Currently we have Vanessa who no doubt is an excellent personal manager. The HCB main focus is basic / core services and getting these up to scratch. Thus there is a miss-match between the needs of the board and Vanessa's skill set. So an employee who has a lower charge out rate, that was more practical / service request focused would add value to the board, and reduce the costing.
- Adding value to council. Instead of looking at the boards as being a cost centre to reduce, how about re-framing them as groups that could add tremendous value to the council. For example:
  - Quality control and inspection. The HCB has put significant effort into inspecting street lights, and in ground lights, and raising them to be fixed, and following through to make sure this is at least scheduled in, if not actually done. Another example is working to make sure council gardens are actually on the contractors list for things to look after. Inspecting garden work, inspecting cleaning of pavers and making sure all the pavers are done, and done to a high standard. If all these roles were charged to the council at contractor rates, this would be a really high bill.
  - Contract feedback. Because we are at the front line, talking to those doing the job, we are able to find out where the gaps are in the contracts. For example the gardening contract does not have mulch maintenance in the contract. Hence many Huntly gardens look crappy. This type of information is invaluable to the council, and should be highly valued.
  - Saving on independent consulting fees. For example currently there is a customer experience review. The folks who are doing this review seem very wise, knowledgeable

and we are sure the report will be good reading. However we doubt that there will be information in this report that is a surprise to the community boards. Thus the community boards could save the council money by providing feedback on relevant topics.

- Savings on direct costs. For example the council has decided to be more strategic in footpath delivery. Thus it requires a list of all the unfinished / missing bits of footpath. This information has been documented by HCB. Thus saving WDC from going out and doing this work themselves. It also requires strategic information about footpaths for plans going forward, again supplied by HCB resulting in a savings.
- Being a vehicle for community engagement. We note that often community engagement by the council doesn't get much of a response. However when the board engages the community often we get a very positive response. Hence using the board to get folks out to engage with the council would definitely add value. Eg for the representation review we could have got more folks to attend the meetings.

We believe that the community would support a targeted rate for the board. The cost of remuneration is approximately \$3.5 per year per rateable property. So is trivial. Discretionary funding for local projects would be supported, based upon the assumption that the community supports the project!

Given that the cost of staff attending meetings is allocated to the meeting. Community committees are also going to be a significant cost for the community. Thus we find it interesting that these communities don't have a targeted rate for this cost centre.

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An additional comment should be flagged. It is well known that lower socio-economic communities have lower voter participation. And that younger folk have are less likely to be enrolled. And that low socio-economic areas have higher youth numbers. Thus overall the Huntly township will have higher number of folk living in the community than the electoral role would indicate. Also Huntly has a mobile population / a level of transience of folks coming in and out of the community. Thus the population of Huntly will be higher than that of the electoral role. So in terms of error, Huntly should be biased towards having a lower number of voters than the mean number per ward.

The Honourable Nanaia Mahuta  
 Minister for Local Government  
 New Zealand Parliament  
 Wellington

29<sup>th</sup> July 2021

David Whyte  
 Chair Huntly Community Board  
 38 Ohinewai North Rd  
 RD 1 Huntly 3771



Hon Nanaia

Thank you for representing the Waikato attitude and spirit in New Zealand parliament. Your election, and promotion to important offices is an important milestone for folks in Huntly demonstrating what whanau are possible of.

As you are likely aware Huntly has two quarries, one being on the West side of the Waikato awa on Riverview Road. This quarry is now owned by Gleeson and Cox who has submitted applications to have a clean fill and managed fill operation on site. The community board has been very concerned about behaviours at Gleeson and Cox. They have shown seeming disregard for doing the right thing and instead focus on doing the profitable thing. As we have focused upon their behaviour more issues have come to light.

This has lead us down the path of finding out what local councils can do, how consents and their monitoring operate. Which has let to the issues discussed below, which we want to bring to your attention as minister of local government.

The problem is that although the local council (Waikato District Council) has consents for business operation, the council has no teeth in which to properly inspect or enforce the consent conditions. We don't blame council for this situation. This is because:

- They are funded by rate payers. Thus this limits their staffing levels. Hence there is significant time pressures on the inspectors to move through the inspections at a rapid rate. So a thorough inspection on-site is not possible, since just getting through and visiting all consent holders (doing the basics) is a challenge.
- Prosecutions are very hard, expensive and not able to recover costs. The standard for taking a prosecution to court is very high, therefore it requires large expenditure to get to this level, and a very clear well documented case of consent violation. And the expenses required to go to court, even assuming a successful prosecution are very high. And they will not be covered by any fines given out. Therefore the whole system is tipped towards not prosecuting. Hence there is no real stick to use to motivate compliance.

Thus we have the bizarre situation where the council who is supposed to protect the ratepayers, would have to charge the ratepayers to enforce the consents which are supposed to protect the public. And the odds are getting prosecuted or fines are incredible low.

A similar situation does occur with our regional council, Waikato Regional Council. However they do take companies to court and have a team dedicated to evidence collecting, and legal case development. However this again is a long, arduous and expensive process, thus only the most grievous cases end up going to court.

This has played out in full glory at the nearby clean fill and managed fill site of Puke Coal which the recent fire is just the latest in the debarkle that local residents has had to endure. And clearly shows that the current system is broken.

Therefore as Minster for Local Government, we would request you figure out a way that local councils can enforce consents in a reasonable manner, time-frame and without having the costs rest with the residents and ratepayers, the very people the consents are supposed to protect.

We are most open to meeting with you to discuss this further, if you would find this helpful.

Sincerely

David Whyte  
Chair Huntly Community Board  
davidwhyte.5th@gmail.com  
027 558 4448

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### Open Meeting

<b>To</b>	Huntly Community Board
<b>From</b>	Greg McCutchan Community Board Member
<b>Date</b>	2 August 2021
<b>DWS Document Set #</b>	GOV0505
<b>Report Title</b>	Street Lighting

## I. SUMMARY

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Since November last year I have been trying to get some street lights that are owned and maintained by NZTA repaired. They were an electrical hazard but in January the string of about 20 lights were disconnected until repairs could be actioned.

Copy of complained:

This has made the bypass around Huntly Main Street a very dark place at night, with 1m high concrete barriers on both sides and a 70kph zone, this makes it quite a hazardous section of road with no lighting.

I have been in regular contact with Fulton Hogan who are your contractors dealing with this, but after 7 months of nothing happening and now been told this could be another 8-10 weeks away, this is not good enough.

I made a OIA request with Laura Rodriguez Garcia, Network Manager West Waikato, Transport Services | Maintenance and Operations [Laura.RodriguezGarcia@nzta.govt.nz](mailto:Laura.RodriguezGarcia@nzta.govt.nz). To date there has not been a reply to the OIA (you are required to acknowledge the request with 5 days and provide a response within 20 working days).

**Consider this a formal complaint.**

**Parties complained about:** Laura Rodrigues Garcia - Failure to respond to an OIA request.

Fulton Hogan - Failure to fix street lighting in a timely manner, creating undue danger to road users with insufficient street lighting. 7 months to fix a couple of street lights is not acceptable by any standard.

## 2. RECOMMENDATION

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**THAT the report from Mr McCutchan be received.**

**3. ATTACHMENTS**

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A Letter from Waka Kotahi



50 Victoria Street  
Private Bag 6995  
Wellington 6141  
New Zealand  
T 64 4 894 5400  
F 64 4 894 6100  
[www.nzta.govt.nz](http://www.nzta.govt.nz)

22 July 2021

Greg McCutchan  
Huntly Community Board Member  
[greg@mccutchan.co.nz](mailto:greg@mccutchan.co.nz)

Ref. NZT-6369

Dear Greg

Thank you for your e-mail of 3 July 2021 regarding lighting issue on the State Highway 1 (SH1) in Huntly. Your complaint has been referred to me for response as the matter you raise falls within my responsibilities as National Manager Maintenance and Operations.

Upon receiving your correspondence, I have asked our Waikato/Bay of Plenty Regional Manager, Rob Campbell, to ensure the matter is resolved in a timely manner and ensure that a similar issue does not reoccur. Rob has talked to Fulton Hogan and there has been problems getting the necessary approvals from KiwiRail to undertake the repair work on their land. The first approvals application was made with KiwiRail in December 2020. I understand this was not conveyed to you during your regular contact with Fulton Hogan, which I accept was not helpful.

Rob Campbell is talking to both Fulton Hogan and KiwiRail to reach a suitable resolution to enable repair of the lights as soon as practicable.

I appreciate the time and effort you have put into resolving this matter and agree that the process to date has not been satisfactory. I have asked that you be kept informed of progress. In the meantime, if you have any further questions or wish to discuss this matter further, you are welcome to contact Rob Campbell directly, by email to [rob.campbell@nzta.govt.nz](mailto:rob.campbell@nzta.govt.nz).

Yours sincerely



**Neil Walker**  
National Manager Maintenance and Operations