

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY, 5 AUGUST 2021** commencing at **7.00pm**.

- 1. APOLOGIES AND LEAVE OF ABSENCE**

- 2. CONFIRMATION OF STATUS OF AGENDA**

- 3. DISCLOSURES OF INTEREST** 2

The Register of Interests for the Meremere Community Committee is attached for information purposes and for members to update any interests they may have.

- 4. CONFIRMATION OF MINUTES**

Meeting held on Thursday, 13 May 2021	5
Meeting held on Thursday, 24 June 2021	9

- 5. REPORTS**

5.1. Meremere Works & Issues Report – 5 August 2021	12
5.2. Discretionary Fund Report to 27 July 2021	14
5.3. Councillor’s Report	<i>Verbal</i>
5.4. Solid Waste Review	16
5.5. Year to Date Service Request Report	32

- 6. GENERAL BUSINESS**

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	27 July 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0303
Report Title	Register of Interests

1. EXECUTIVE SUMMARY

A copy of the Register of Interests is attached for the Committee's information. The register will be updated following receipt of information during the year.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

Register of Interests – Meremere Community Committee

Register of Elected Members Interests - Community Committees

Name	Community Committee	Financial Interests <i>Please refer to Statement Reference here.</i>		Non - Financial Interests								
		1 to 6	With the exception of	Companies		Employment	Other Organisations		Property	Gifts (received since 21 October 2019)	Payments for activities and services (since 21 October 2019)	Debts
				Director/Manager	Financial Interests		Trustee/Beneficiary	Governing Body				
Jim Katu	Meremere	No	N/A	N/A	N/A	N/A	N/A	N/A	1x Meremere (Owner)	N/A	N/A	N/A
James Harman	Meremere	No	N/A	N/A	N/A	N/A	N/A	• Meremere Development Committee incorporated (Chairman) Received community funding	x1 Meremere (Owner)	N/A	N/A	N/A
Melysa Tapiata	Meremere											
Lauren Horsfall	Meremere	No	N/A	N/A	N/A	N/A	N/A	• Meremere Community Development Committee (Find funding for events & programs run in Meremere) <i>Funding: Christmas events in past.</i>	x1 Meremere (Owner)	N/A	N/A	N/A
Cecilia Heta	Meremere	No	N/A	N/A	N/A	N/A	N/A	Meremere Hall Committee (member)	N/A	\$500 gift card each to Cecilia Heta, Trish van der Wende and Okeroa Rogers, all members of the MMCC Hall Committee, on behalf of MMCC, as resolved by email resolution (MMCC2002/04)	N/A	N/A
Ben Brown	Meremere	No	N/A	• Decal Ltd (Director)	N/A	N/A	N/A	• Meremere Development Committee (Secretary)	1x Meremere (Owner)	N/A		

YELLOW INDICATES THAT THE MEMBER DID NOT SUBMIT A COMPLETED FORM

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive or General Manager
Date	27 July 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
DWS Document Set #	GOV0510
Report Title	Confirmation of Minutes

I. EXECUTIVE SUMMARY

To confirm the minutes for the meeting of the Meremere Community Committee held on:

- a) Thursday, 13 May 2021, and
- b) Thursday, 24 June 2021.

2. RECOMMENDATION

THAT the minutes for the meeting of the Meremere Community Committee held on:

- a) **Thursday, 13 May 2021, and**
- b) **Thursday, 24 June 2021,**

be confirmed as a true and correct record.

3. ATTACHMENTS

MMCC Minutes:

- A Thursday, 13 May 2021
- B Thursday, 24 June 2021

MINUTES of a meeting for the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY, 13 MAY 2021** commencing at **7.13pm**.

Present:

Mr J Katu (Chairperson)(arrived at 7.23pm)
Mr J Harman (Deputy Chairperson)
Ms M Tapiata (Secretary)
Mrs C Heta
Mrs L Horsfall
Mr B Brown
Cr J Sedgwick

Attending:

Mr M Balloch (Building Quality Manager)
Mrs T Oakes (Animal Control)
Mr H Solomon (Ngati Naho)

Mr Harman opened and chaired the meeting until Mr Katu arrived.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Heta/Mrs Horsfall)

THAT the apologies from Okeroa Rodgers and Irene Mtakwa be received;

AND THAT an apology from Jim Katu for lateness be received.

CARRIED

MMCC2105/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Sedgwick/Mr Harman)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday, 1 April 2021 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

MMCC2105/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr Sedgwick/Mr Harman)

THAT the minutes of a meeting of Meremere Community Committee held on Thursday, 1 April 2021 be confirmed as a true and correct record of that meeting.

CARRIED**MMCC2105/03****REPORTS****Meremere Works & Issues Report – 13 May 2021**

Agenda Item 5.1

The following items were discussed:

- A meeting has been arranged for next Tuesday for the chairpersons of the Meremere Hall Committee, the Meremere Development Committee and the Meremere Community Council Committee as well as a few of the council staff to discuss the management and funding of the hall.
- Item 2 is completed and can be removed from report.
- The Island Block Road intersection is a long way from any changes as there is still some assessing that needs to be done and there is currently no funding allocated for this by NZTA.
- Item 4- Residents have rung about the cows and got a response that no one will come out on a public holiday. Tracey noted that there were 6 call outs in April and that animal control are limited in what they can enforce. Tracey advised that once animal control have been rung they have 1 hour to respond if they cant respond in time then the Police will be notified. She also asked that when people ring animal control to note down the name of the person you are speaking to so that if there are any issues then they can track it back to the person who you spoke to. Tracey let us know that there is a Desexing program for dogs that costs \$80. To qualify you need a community services card, or talk to an animal controller as it is up to their discretion to be apart of the program. Animal control are taking an educational approach to teaching owners to keep dogs contained and to please make contact with Animal control if you see a roaming dog. There are issues with the after hours service but Tracey will work on some professional development for them, she is disappointed that we are getting a bad response from the after hour call centre however they have low staff numbers. If the address of the dog is known then give the address when ringing animal control. When calling about the cows, the cows need to be contained on a property not owned by the cows owner in order for it to be impounded. Unfortunately there is no compensation for broken fences. Animal control can charge farmers for the call out if it becomes a repeated pattern.

Councillor's Report
Agenda Item 5.2

Cr Sedgwick gave a verbal report on the following matters:

- There will be a review on solid waste - a hand out was given out. Central Government is saying no more rubbish to landfill so how do we encourage people to recycle? They are exploring ideas of how to encourage less rubbish.
- Lauren suggested rebates could be given for those who use reuseable nappies.
- The hearings for the Long Term Plan is next week and the week after.
- Cece asked who has the key to the orchard gate and who owns the orchard/garden? Jim said that this committee owns it.
- Melysa thanked Jan for the funding that she secured for the house numbers project, it was very successful and all the residents who participated thoroughly enjoyed it
- Melysa advised that the daffodils donated by council are due to be planted tomorrow and will be planted around the hall.
- CCTV cameras are waiting for funding to come through, Meremere is next on the waiting list, this is Police driven not council driven.

Mr Katu joined the meeting at 7.23pm during discussion on the above item.

Cr Sedgwick and Mr Balloch left the meeting at 8.09pm.

Discretionary Fund Report to 28 January 2021
Agenda Item 5.3

The following items were discussed:

- Melysa to follow up with Lynette about laptop purchase and reimbursement for James.

GENERAL BUSINESS

The following items were discussed:

- 80 percent of children are going out of the village to go to school which is a big concern. Jim to go talk to BOT chair to see how we can help the school.
- Library is doing good, the lego club has started and the kids really enjoy it.
- Food bank just got new stock come in, they also have implemented a new policy where there is one parcel per household per month, some people have been trying to take advantage of the food bank hence the new rules. The Maori wardens have been donating lots of fresh food.

MINUTES for a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY, 24 JUNE 2021** commencing at **7.00pm**.

Present:

Mr J Katu (Chairperson)
Mr J Harman (Deputy Chairperson)
Mrs C Heta
Mrs L Horsfall

Attending:

Mr M Balloch (Building Quality Manager)
Mr S Toka (Iwi and Community Partnerships Manager)
Mrs L Van den Bemd (Community Led Development Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Harman/Mrs Heta)

THAT the apologies from Cr Sedgwick, Ms Tapiata and Mr Brown be received.

CARRIED

MMCC2106/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Harman/Mrs Heta)

THAT the agenda for the meeting of the Meremere Community Committee held on Thursday, 24 June 2021 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

MMCC2106/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

No minutes were received.

REPORTS

Works & Issues Report – 24 June 2021

Agenda Item 5.1

The following items were discussed:

- Report sent to chairs of committees. Hall committee and the Community Led Development Advisor will attend the Meremere Community Development Committee meeting in July. \$3000 per annum to run hall from rates - this pays for the outgoings, council have been propping hall up by \$8500 a year totalling \$11500 this covers all maintenance issues. Development and Hall Committees will work together to fund the shortfall.

Councillor's Report

Agenda Item 5.2

No report was received as Cr Sedgwick was not present.

Discretionary Fund Report to 17 June 2021

Agenda Item 5.3

Resolved: (Mr Harman/Mrs Heta)

THAT the Meremere Community Committee approves payment from their Discretionary Fund:

- to Ms Lauren Horsfall;
- for the amount of \$50.00 (excluding GST)
- for the purchase of a baby gift for Melysa Tapiata.

CARRIED

MMCC2106/04

Open Meeting

To	Meremere Community Committee
From	Sue O’Gorman General Manager Customer Support
Prepared by	Mervyn Balloch Building Quality Manager
Date	August 2021
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Meremere Works & Issues Report – 5 August 2021

1. EXECUTIVE SUMMARY

To update the Committee and provide information on works and issues raised at previous meetings.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

Works and Issues Report

Works and Issues Report

No issues to report.

Open Meeting

To	Meremere Community Committee
From	Alison Diaz Chief Financial Officer
Date	27 July 2021
Prepared by	Julie Kelly Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0510
Report Title	Discretionary Fund Report to 27 July 2021

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 27 July 2021.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 27 July 2021

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)

As at Date: 27-Jul-2021

	GL	1.209.1704
2020/21 Annual Plan (including Salaries)		1,550.00
Carry forward from 2019/20		15,247.00
Total Funding		<u>16,797.00</u>
Income		
Total Income		<u>-</u>
Expenditure		
01-Sep-20 Payment to A Plus Security for CCTV maintenance at the Meremere Library MMCC2010/04		2,050.00
Total Expenditure		<u>2,050.00</u>
Net Funding Remaining (Excluding commitments)		<u>14,747.00</u>
Commitments		
17-Sep-20 Reimburse Mr James Harmen for the amount of \$69.96 including GST, for the purchase of two new 30 metre hoses and attachments from Mitre 10 MEGA Hamilton for the Committees water blaster. MMCC2009/04		69.96
29-Oct-20 Meremere Community Committee commits the sum of \$1,500.00 (including GST) for the purchase of a laptop for the Committee. MMCC2010/06		1,304.35
24-Jun-21 Payment approved to Ms Lauren Horsfall for the amount of \$50 (excl GST) for the purchase of a baby gift for Melysa Tapiata. MMCC2106/04		43.48
Total Commitments		<u>1,417.79</u>
Net Funding Remaining (Including commitments)		<u>13,329.21</u>

Open Meeting

To	Meremere Community Committee
From	Roger MacCulloch General Manager Service Delivery
Date	27 July 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	MMCC0510
Report Title	Solid Waste Review

1. EXECUTIVE SUMMARY

The Solid Waste Review presentation is attached for the Committee's information.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received.

3. ATTACHMENTS

- Solid Waste Review Presentation

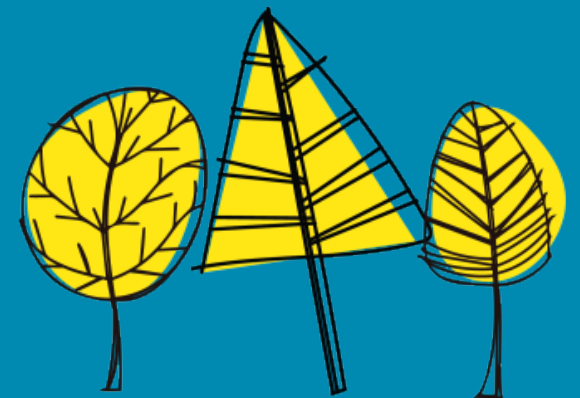
Solid Waste Review

What's it all about?

Chamber Chat April 2021

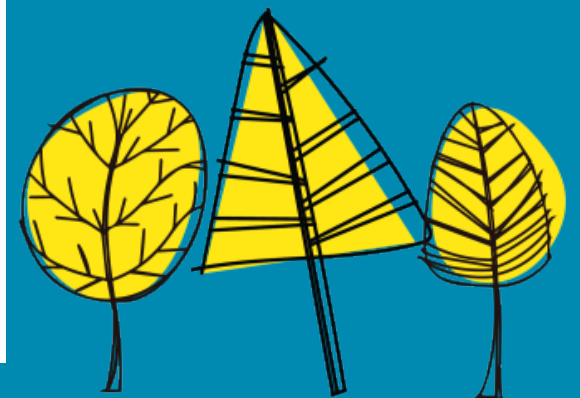
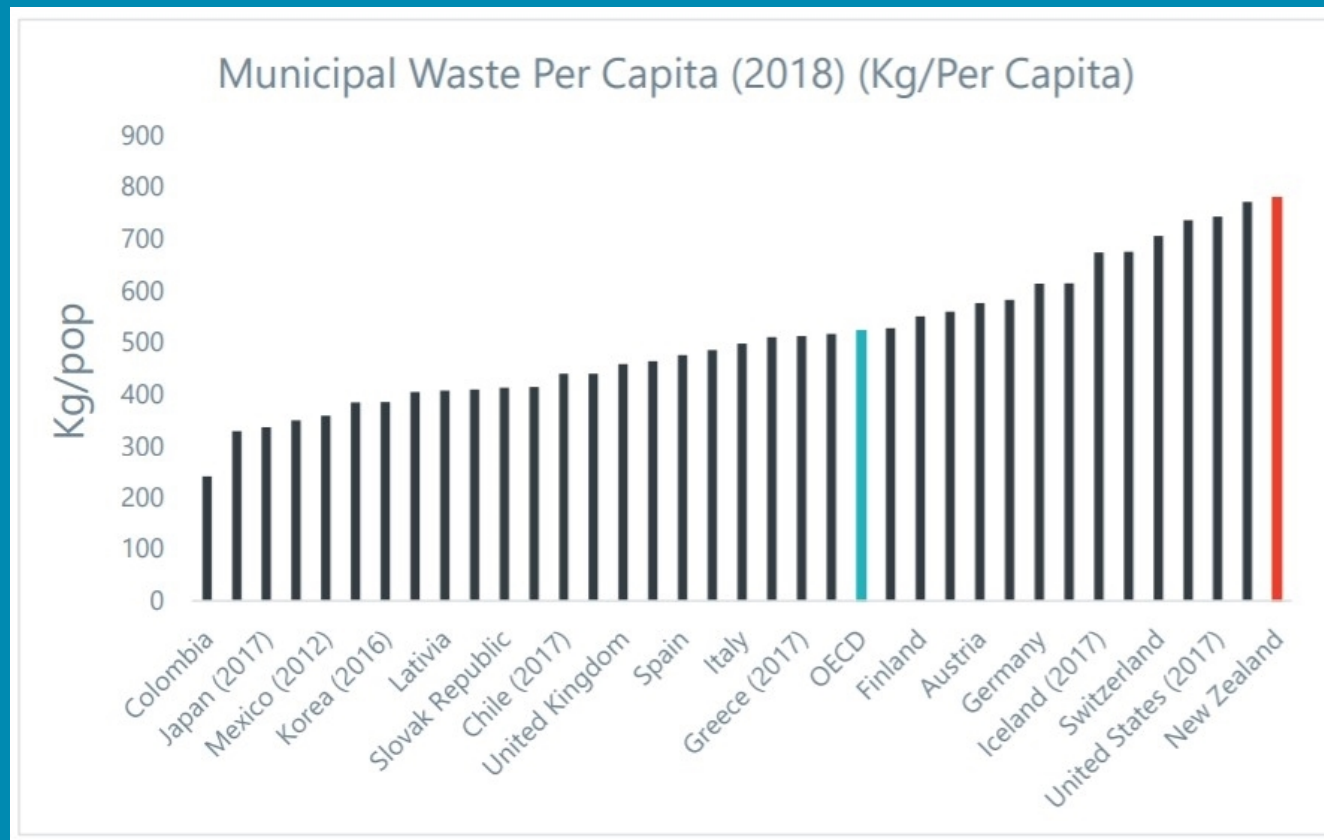
What is the Solid Waste Review?

- We're looking at how we can manage solid waste better in our district
- Not just talking about kerbside collection of rubbish and recycling here:
 - There's industrial waste, agricultural waste, construction waste
 - There's solid waste infrastructure
 - There's solid waste data management
 - There's solid waste regulation
 - And there's raising awareness about solid waste in our community



Why are we doing it?

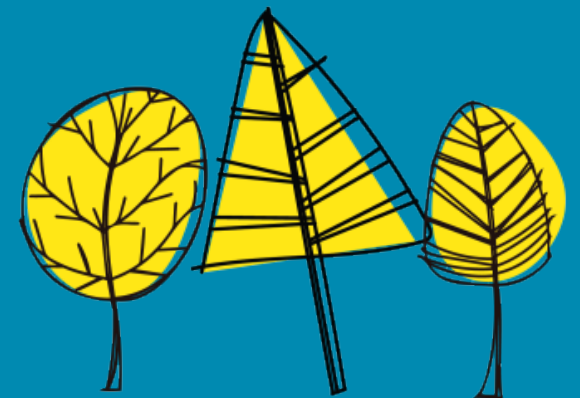
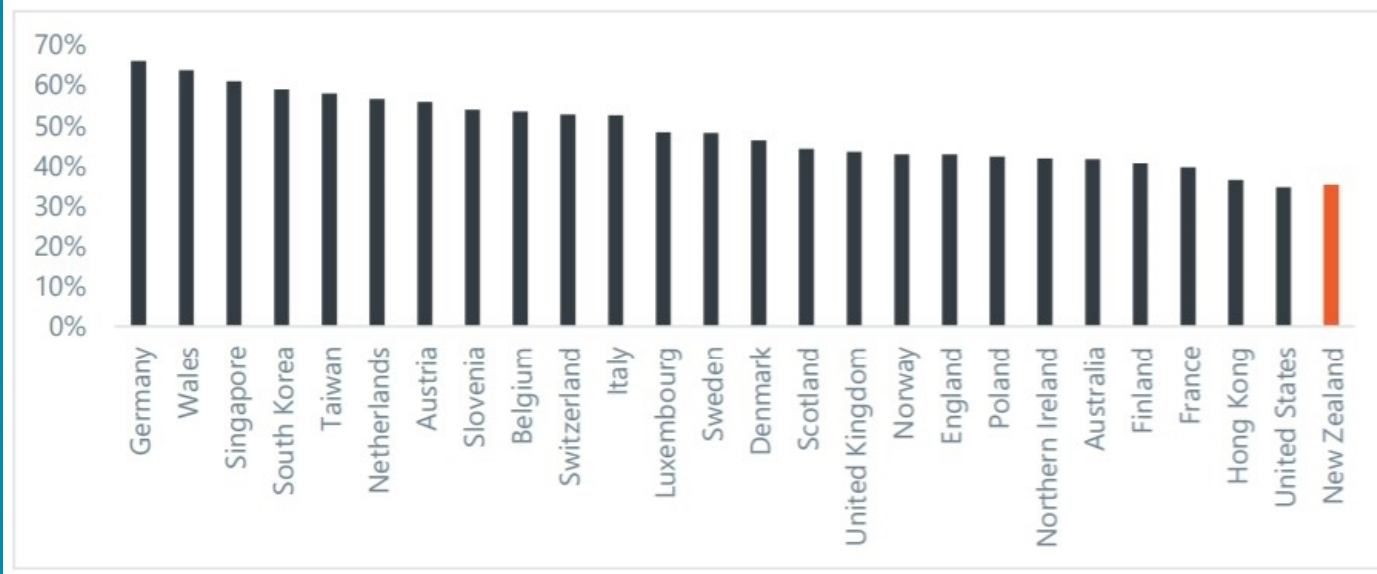
➤ New Zealand is pretty rubbish when it comes to.....rubbish!



Why are we doing it?

- And here in New Zealand, we're not very good at diverting waste from landfill either....

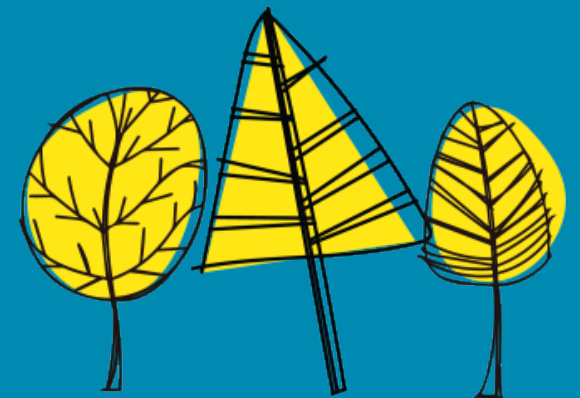
Figure 5: Total recovery rate by country¹¹⁰



Why are we doing it?

- As our Council's values make it clear, we are here to serve and we're here to do it right.
- To provide the best service to our residents and ratepayers we possibly can
- While looking after the environment in the best way that we can....

- ...and education plays a key part of that



Why are we doing it?

- Container deposit scheme
- Product stewardship scheme
- National standardization of how kerbside rubbish and recycling is picked up
- Government has signed up to the Basel Convention, which basically makes it harder to export plastic waste
- Climate change action. Reducing waste emissions is an important part of the achieving the aims of the Government's Zero Carbon Act.



How are we doing it?

- The Solid Waste Review is a complex process, so we've split it into two phases.
- Phase 1 is a refresh of our contracts with our service providers: Xtreme Zero Waste, MetroWaste and Smart Environmental.
- Thanks to the hard work of Jackie and Jo in the Contracts and Partnering Team, this is pretty much complete.



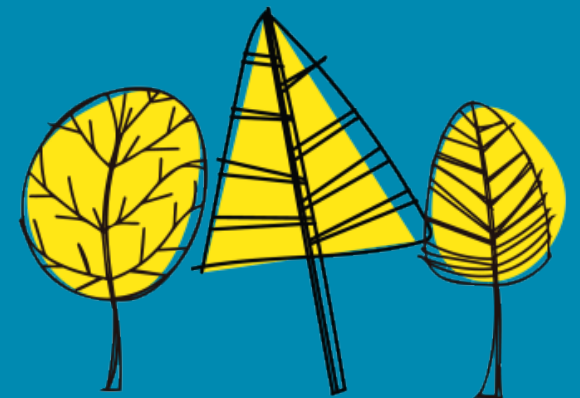
How are we doing it? – Phase 1

- Extensive contract renegotiations since the end of last year with all our contractors.
- Contracts have been refreshed with increased emphasis on
 - health and safety;
 - standard of service;
 - better data coming back from our contractors and
 - increase monitoring/measurement of their performance.

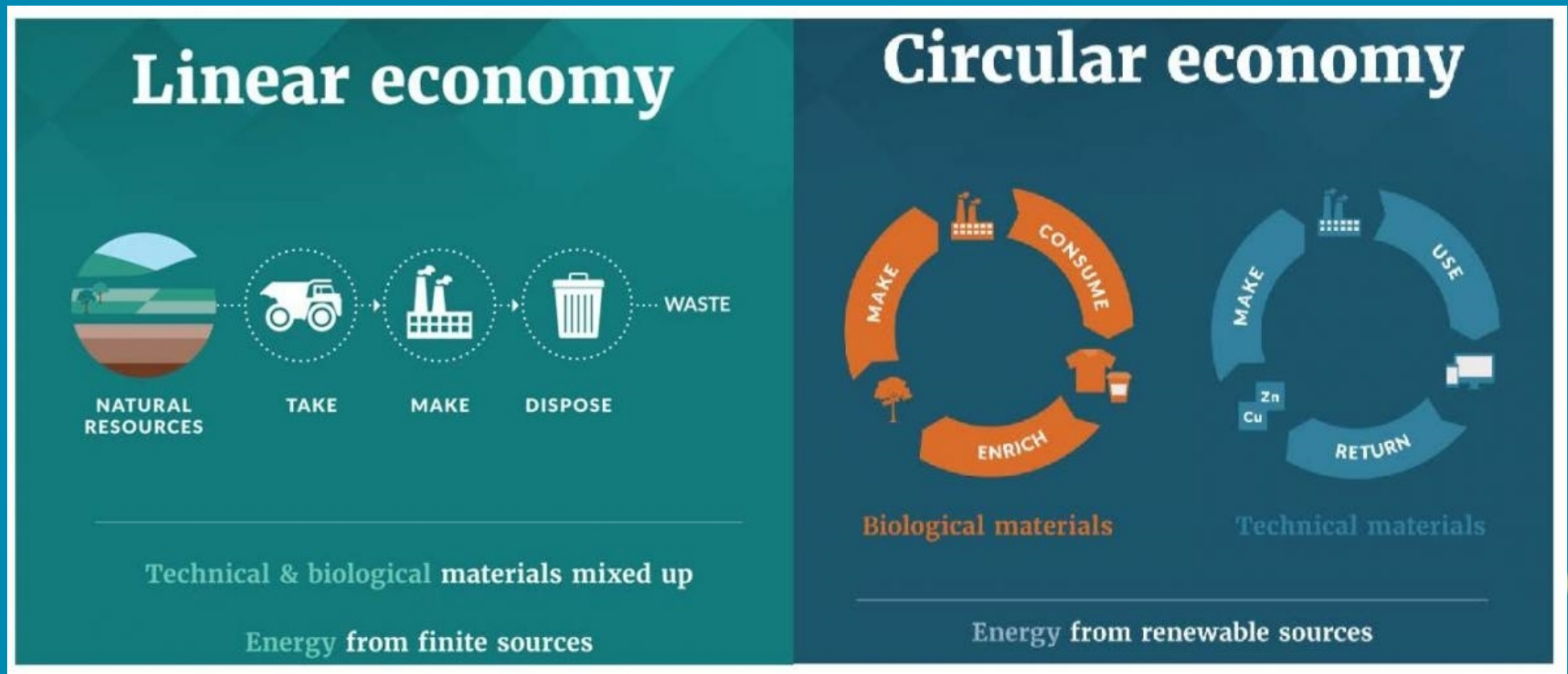


How are we doing it? – Phase 2

- The aspirational goal for this phase is to reach the **“Ultimate Service State”** for our community.
- There are a number of activities happening now and may planned for the next few years.
- Setting a vision for circular economy



Linear vs Circular economy



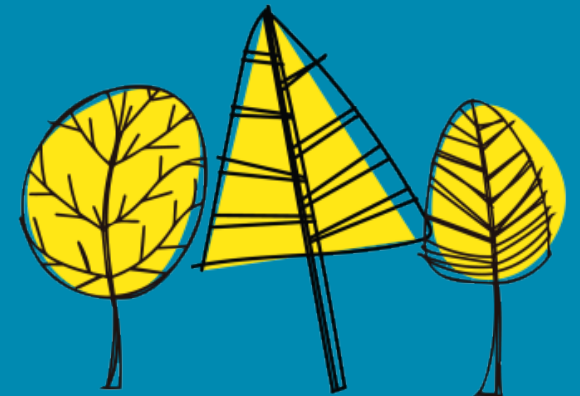
How are we doing it? – Phase 2

Infrastructure:

- developing the transfer station in Huntly into a resource recovery centre
- Land in the Tuakau area with a view of creating a resource recovery centre in the north of our district

Regulation:

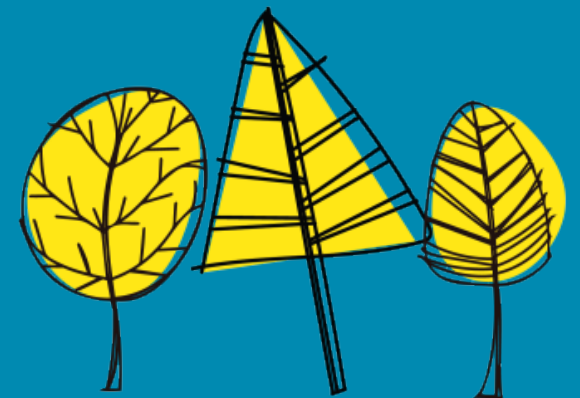
- Solid Waste Bylaw



How are we doing it? – Phase 2

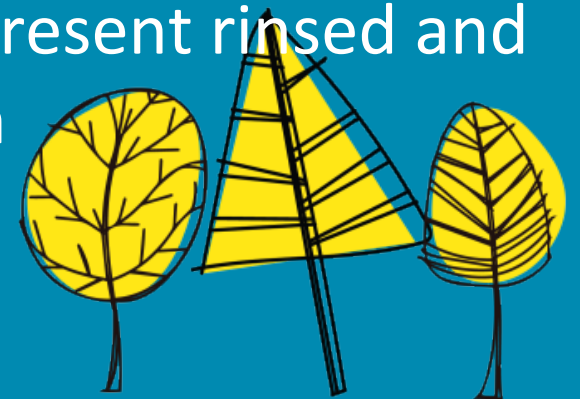
Kerbside collection: Rubbish and recycling

- Our renegotiated contracts run for five years so the same service will be running for a while.
- But it will be reviewed at some stage
- How it looks will be shaped on government initiatives previously mentioned.



How are we doing it – Phase 2

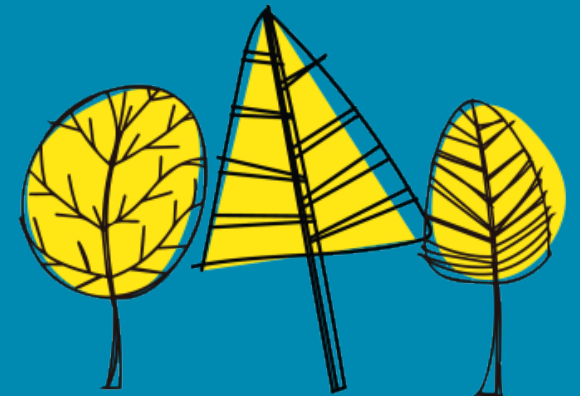
- **Community engagement and education:**
- This will be ramped up over the next few years
- The more the community understands how the waste sector works and the extent of the problems of the recycling industry the better they will understand the service being offered.
- For example – understanding the need to present rinsed and separate recycling to the kerb for collection is key for compliance.



How are we doing it?– Phase 2

Other activities planned include:

- Exploring partnerships with community groups and business to create circular economies within the waste sector.
- Working with other agencies e.g. Ag-recovery to provide disposal options for farm chemicals/silage wrap etc.
- Working with neighbouring Councils to rationalize services and infrastructure



To finish off... aligning vision with best practice



Open Meeting

To	Meremere Community Committee
From	Tony Whittaker Chief Operating Officer
Date	12 July 2021
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0510
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Committee on the Year to Date Service Request Report to 30 June 2021.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

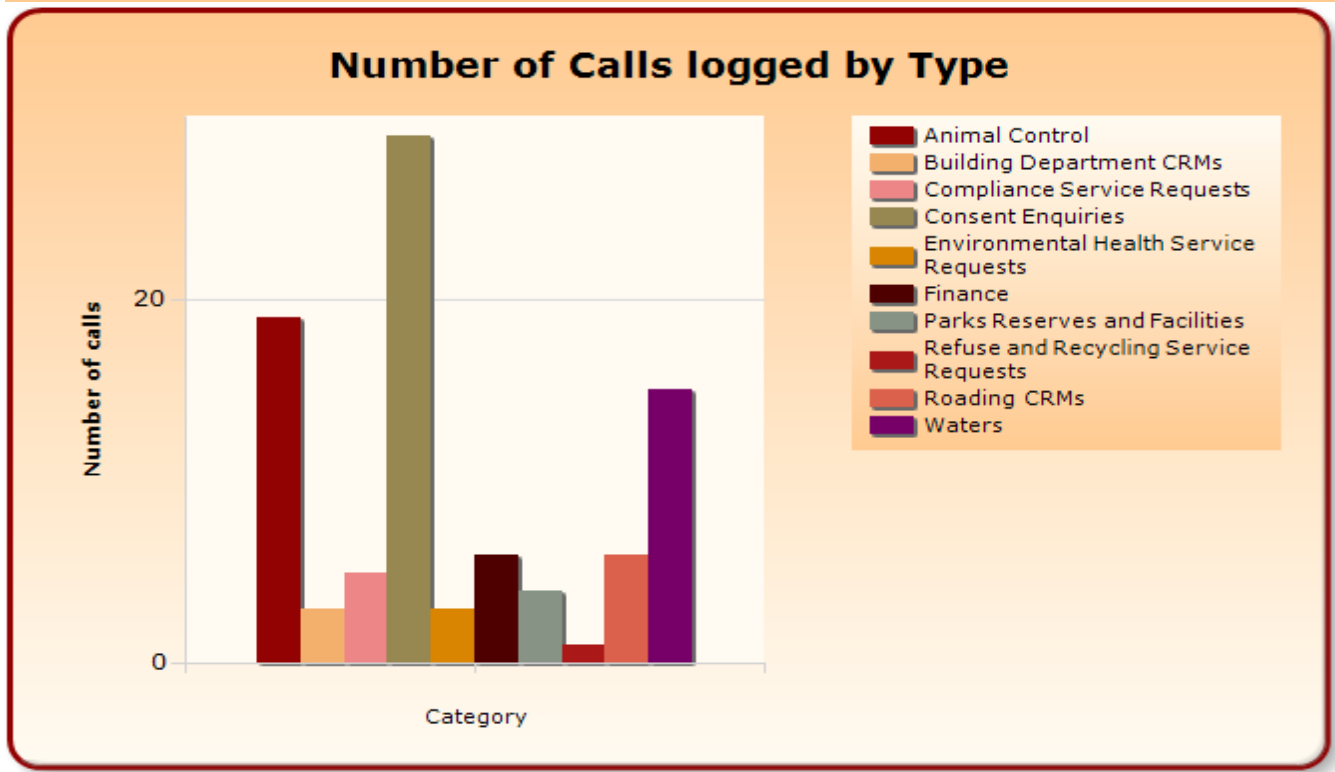
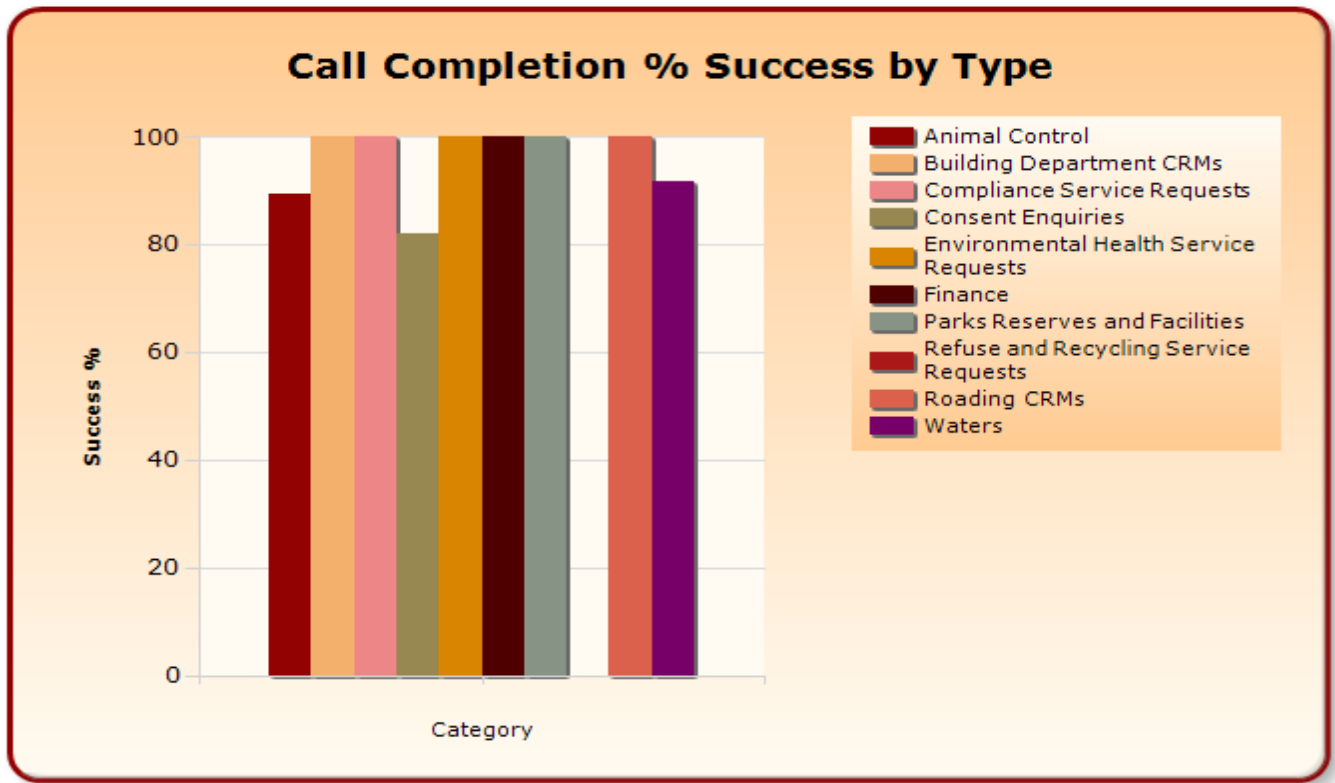
3. ATTACHMENTS

Year to Date Service Request Report for Meremere Community Committee

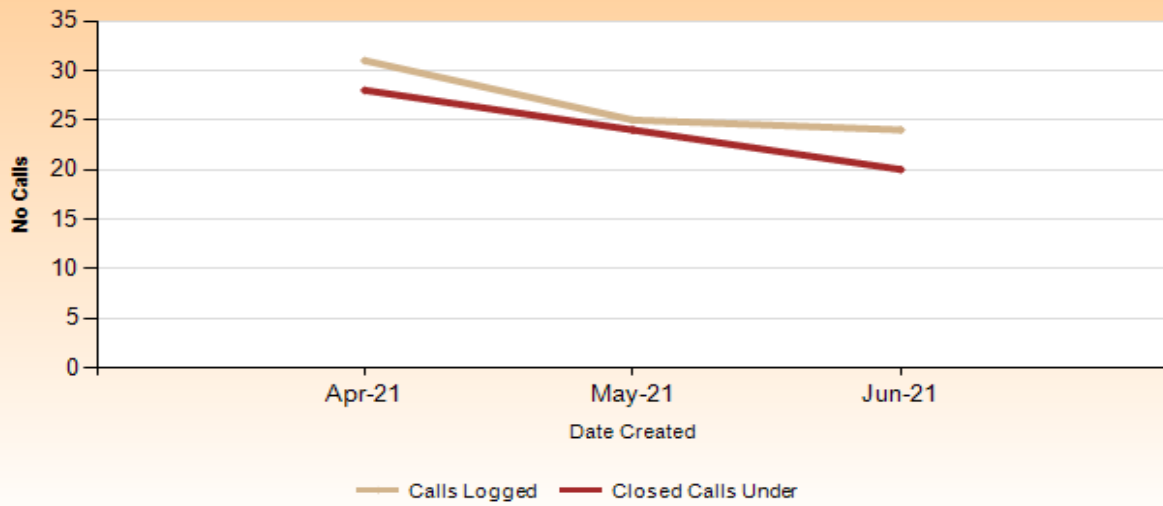
Date Range: 01/04/2021 to 30/06/2021

The success rate excludes Open Calls as outcome is not yet known.

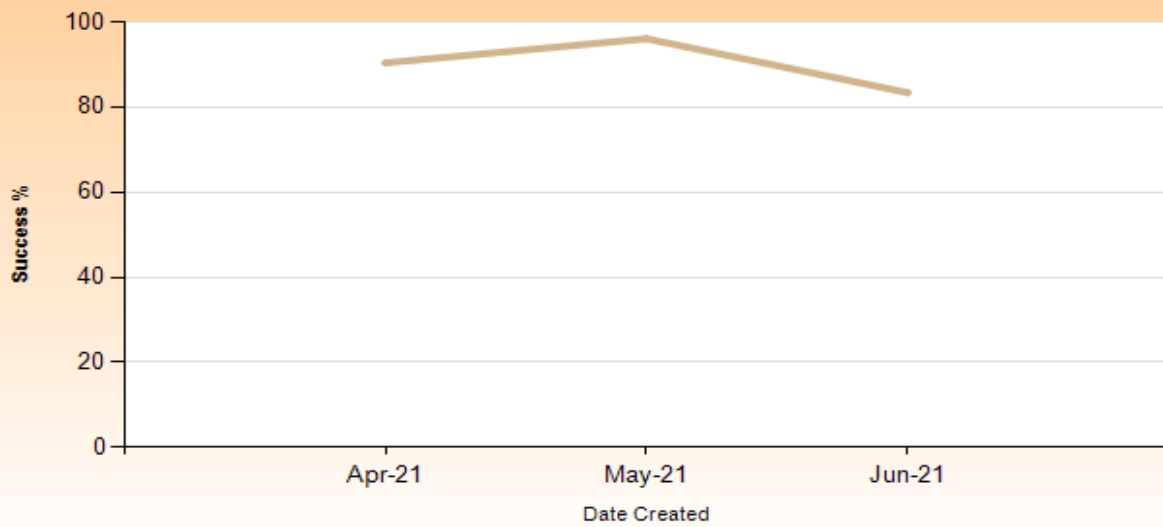
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Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open and may have been logged at any time.	Number of Calls	Open		Closed		Success Rate
			Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
Animal Control							
	Summary	19			2	17	89.47%
	Animal Charges	4				4	100.00%
	Dog Property Visit	2			1	1	50.00%
	Dog Straying - Current	5			1	4	80.00%
	Dog/Animal Missing	1				1	100.00%
	Dogs Aggression - Historic	1				1	100.00%
	Dogs Barking Nuisance	2				2	100.00%
	Livestock Trespassing - Current	4				4	100.00%
Building Department CRMs							
	Summary	3				3	100.00%
	PEO General Enquiry	3				3	100.00%
Compliance Service Requests							
	Summary	5	2	1		2	100.00%
	Compliance - Unauthorised Activity	4	2	1		1	100.00%
	Illegal parking	1				1	100.00%
Consent Enquiries							
	Summary	29		1	5	23	82.14%
	Planning Process	1				1	100.00%
	Property Information Request	10				10	100.00%
	Zoning and District Plan Enquiries	18		1	5	12	70.59%
Environmental Health Service Requests							
	Summary	3				3	100.00%
	Noise complaints straight to contractor	3				3	100.00%
Finance							
	Summary	6				6	100.00%
	Credit Control Query	4				4	100.00%
	Rates query	2				2	100.00%
Parks Reserves and Facilities							
	Summary	4				4	100.00%
	Parks & Reserves - Buildings	3				3	100.00%
	Parks & Reserves - Reserve Issues	1				1	100.00%
Refuse and Recycling Service Requests							
	Summary	1	1				0.00%
	Refuse & Recycling Enquiries	1	1				0.00%
Roading CRMs							
	Summary	6	1	2		3	100.00%
	Emergency Events - 1 Hr Response	1				1	100.00%
	New Vehicle Entrance Request	1				1	100.00%
	Request 4 new street light path sign etc	1		1			0.00%
	Road Culvert Maintenance	1		1			0.00%
	Urgent - Footpath Maintenance	1				1	100.00%
	Urgent Rooding Work 4Hr Response	1	1				0.00%

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Waters							
Summary	15		3	1	11	91.67%	
3 Waters Enquiry	2				2	100.00%	
Drinking Water Final Meter Read	7		3		4	100.00%	
Drinking Water minor leak	4			1	3	75.00%	
Fix Water Toby	1				1	100.00%	
Waters - Storm water new connection request	1				1	100.00%	
Total	91	4	7	8	72	90.00%	