

Minutes for a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 9 JUNE 2021** commencing at **9.30am**.

**Present:**

Cr JD Sedgwick (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr AD Bech [*from 9.31 am*]  
Cr JA Church  
Cr C Eyre  
Cr JM Gibb  
Cr SL Henderson [*from 9.45am during the public excluded section of the meeting*]  
Cr RC McGuire  
Cr FM McInally  
Ms M Moana-Tuwhangai  
Cr EM Patterson  
Cr NMD Smith  
Cr LR Thomson  
Cr CT Woolerton

**Attending:**

Mr GJ Ion (Chief Executive)  
Ms S O’Gorman (General Manager Customer Support)  
Mr R MacCulloch (General Manager Service Delivery)  
Mr S Bourke (Community Safety Manager)  
Mr J Ebenhoh (Planning & Policy Manager)  
Ms J Bell-Wymer (Corporate Planner)  
Ms C Nutt (Waters Contract Relationship Manager)  
Mr K Sevaratnam (Waters Contract Engineer)  
Ms Z Al-Khaleefa (Three Waters Contract Engineer)  
Mrs LM Wainwright (Committee Secretary)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Thomson/McInally)**

**THAT the apology from Cr Lynch be received;**

**AND THAT the apology from Cr Henderson for lateness be received.**

**CARRIED**

**P&R2106/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Gibb/Church)**

**THAT** the agenda for the meeting of the Policy & Regulatory Committee held on Tuesday, 9 June 2021 be confirmed and all items therein be considered in open meeting with the exception of this items detailed at agenda item 7, which shall be considered with the public excluded;

**AND THAT** all reports be received;

**AND FURTHER THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.5 [*Chief Executive's Business Plan*] and item 7 [*Exclusion of the Public – confidential section of the meeting*] being considered the first item and that other items be considered as appropriate during the course of the meeting.

**CARRIED**

**P&R2106/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

Cr Bech entered the meeting at 9.31am during this item.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Thomson/Patterson)**

**THAT** the minutes for the meeting of the Policy & Regulatory Committee held on Wednesday, 28 April 2021 be confirmed as a true and correct record.

**CARRIED**

**P&R2106/03**

## **ACTIONS REGISTER – JUNE 2021**

Agenda Item 5

The report was received [*P&R2106/02 refers*].

*Procurement Policy*

**ACTION:** This action to be closed.

*Chief Executive's Business Plan*

**ACTION:** This action to be closed.

## **REPORTS**

### Chief Executive's Business Plan Agenda Item 6.5

The report was received [*P&R2106/02 refers*] and taken as read. The following points were raised:

- Capital works to the end of May 2021 totalled \$51.6M.
- A zero harm training course covering situational awareness and tactical communication would be held for elected members and staff. The course would provide skills to keep people safe when out in the field. The cost would be \$395/person.

## **EXCLUSION OF THE PUBLIC**

### Agenda Item 7

**Resolved: (Crs Patterson/Woolerton)**

**THAT the public be excluded from the following parts of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item number 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item number 2 Actions Report		
Item number 3 Intern for the Waters Governance Board		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item 2 Actions Report		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item 2.1 Intern for the Waters Governance Board	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.

**CARRIED**

**P&R2106/04**

**REPORTS (CONTINUED)**

Update on the Policy and Bylaw Review Programme – June 2021  
Agenda Item 6.1

The report was received [P&R2106/02 refers] and the following points were raised:

- A Dog Control Policy Review workshop for elected members would be held on Wednesday, 21 July 2021 at 1.00pm. The purpose of the workshop was to provide feedback on the proposed Dog Control Policy and to inform and update members on strategic and significant information.
- Status of the Livestock Movement Bylaw.

**ACTION:** This Livestock Movement Bylaw currently sits with the legal team. Staff to advise the committee on the status of this bylaw.

- Rating for Rural Community Centre areas. Rural halls were able to review their targeted rate at any time. Hall committees need to be made aware of the process.
- Concerns were raised on the impact of out-of-date policies.

- Subject matter experts would work with the corporate planning team when policies came up for review.
- A position for a Policy Advisor had been advertised. This position would be for a fixed term of two (2) years and would assist with the backlog of out-of-date policies.

Supporting Sustainable Freedom Camping in Aotearoa, New Zealand – Submission to the Ministry of Business, Innovation and Employment  
Agenda Item 6.2

The report was received [P&R2106/02 refers]. The Community Safety Manager summarised the submission and the following points were raised:

- The Submission Forum had approved the submission to MBIE.
- A broader review of legislation would be undertaken in the near future.
- Waikato District Council's freedom camping bylaw was due for review in October 2021 and would cover camping outside of a vehicle.
- Maangai Maaori requested input into the freedom camping bylaw process.

**Resolved: (Crs Bech/Eyre)**

**THAT the Policy and Regulatory Committee notes that the approved submission on Supporting Sustainable Freedom Camping in Aotearoa New Zealand (as set out in pages 63 to 161 of the agenda) was lodged with the Ministry of Business Innovation and Employment on 14 May 2021.**

**CARRIED**

**P&R2106/05**

Consultation Approval for the Waikato District Council Water Supply Bylaw  
Agenda Item 6.3

The report was received [P&R2106/02 refers]. The report was taken as read and the Corporate Planner, supported by the Waters Contract Relationship Manager, Waters Contract Engineer and the Three Waters Contract Engineer, raised the following points:

- The report was seeking approval for consultation of the Water Supply Bylaw.
- Installation of meters - Council pays for replacement meters and new meters are paid for by developers/owners.
- Legal advice confirmed that keeping the Water Supply Bylaw and Stormwater Water Bylaw as separate documents was appropriate.

- Availability charge for water that passed a property but was not connected was not in the bylaw document but in the funding impact statement.

**Resolved: (Crs Smith/Bech)**

**THAT as required under s 83 of the Local Government Act 2002, the Policy & Regulatory Committee recommends that Waikato District Council:**

- a. adopts the Statement of Proposal; and**
- b. approves the commencement of public consultation on the proposed Waikato District Council Water Supply Bylaw 2021 and the Proposed Water Leak Remission Policy to be undertaken between 16 June 2020 and 16 July 2021; and**
- c. confirms that submissions on the Bylaw and the Policy be considered, and if requested by submitters, be heard by the Policy & Regulatory Committee at a hearing to be held in August 2021; and**
- d. notes that the Bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990 and that it is satisfied that the Bylaw can be justified as a reasonable limitation on people's rights and freedoms.**

**CARRIED**

**P&R2106/06**

Approval for Consultation: Proposed Waikato District Council Stormwater Bylaw 2021  
Agenda Item 6.4

The report was received [*P&R2106/02 refers*]. The report was taken as read and the Corporate Planner, supported by the Waters Contract Relationship Manager, Waters Contract Engineer and the Three Waters Contract Engineer, raised the following points:

- Language in the Stormwater Bylaw would need to be clear as landowners were confused between drainage and stormwater.
- Question as to whether this was the right time for this bylaw as the water authority would be responsible for the process.

**ACTION:** Staff to advise the committee on the timing of the bylaw and who was responsible.

- Watercare's engineer had input into this process.

