

Agenda for an extraordinary meeting of the i-SITE Tender Review Subcommittee of the Waikato District Council to be held in the Boardroom – Te Piringa, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 10 MARCH 2020** commencing at **1.00pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFIRMATION OF STATUS OF AGENDA**
3. **DISCLOSURES OF INTEREST**
4. **CONFIRMATION OF MINUTES**
Meeting held on Wednesday 19 February 2020 2
5. **EXCLUSION OF THE PUBLIC** 6

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	i-SITE Tender Review Subcommittee
From	Gavin Ion Chief Executive
Date	3 March 2020
Prepared by	Grace Brady Democracy Support Contractor
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the i-SITE Tender Review Subcommittee held on Wednesday, 19 February 2020.

2. RECOMMENDATION

THAT the minutes of a meeting of the Policy & Regulatory Committee held on Wednesday, 19 February 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

i-SITE Tender Review Subcommittee Open Minutes– 19 February 2020

MINUTES for a meeting of the i-SITE Tender Review Subcommittee of the Waikato District Council held in the Mayor's Office, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 19 FEBRUARY 2020** commencing at **11.05am**.

Present:

His Worship the Mayor Mr AM Sanson (Chairperson)
Cr JM Gibb
Cr EM Patterson

Attending:

Raglan Community Board Members:

- Mrs G Parsons (Board Chairperson)
- Mr T Oosten
- Mr B MacLeod
- Mr D Amoore
- Mr C Rayner
- Cr L Thomson

Mrs J Dolan (Economic and Community Development Manager)
Ms T Tong (Executive Assistant – Mayor)
Mr B Stringer (Democracy Manager)
Ms G Brady (Democracy Support Consultant)

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Gibb/Cr Patterson)

THAT the agenda for a meeting of the i-SITE Tender Review Subcommittee held on Wednesday, 19 February 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 4 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT members of the Raglan Community Board present be given speaking rights for the duration of the meeting.

CARRIED

ITRS2002/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr Gibb/Cr Patterson)

THAT the minutes of a meeting of the i-SITE Tender Review Subcommittee held on **Wednesday, 18 December 2019** be confirmed as a true and correct record of that meeting.

CARRIED

ITRS2002/02

EXCLUSION OF THE PUBLIC

Agenda Item 4

Resolved: (His Worship the Mayor/Cr Gibb)

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable the i-SITE Tender Review Subcommittee to deliberate and make decisions on the following items of business:

Confirmation of Minutes – 18 December 2019

REPORTS

a. Raglan i-SITE Update

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:

**Section 7(2)(h)
Section 7(2)(i)**

Ground(s) under section 48(1) for the passing of this resolution is:

Section 48(1)(a)

Open Meeting

To	i-SITE Tender Review Subcommittee
From	Gavin Ion Chief Executive
Date	10 March 2020
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Exclusion of the Public

I. RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1 – Confirmation of Public Excluded Minutes (19 February 2020)	Good reason to withhold exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
2.1 Raglan i-Site Contract Update	Good reason to withhold exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
1 and 2.1	7(2)(h)	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
