

Agenda for a meeting of the Te Kauwhata Community Committee to held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 1 FEBRUARY 2022** commencing at **7.00pm.**

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON –  
TE KAUWHATA COMMUNITY COMMITTEE** 2
3. **CONFIRMATION OF STATUS OF AGENDA**
4. **DISCLOSURES OF INTEREST**
5. **CONFIRMATION OF MINUTES**  
Meeting held on Wednesday, 30 November 2022 4
6. **ACTIONS**
7. **REPORTS**
  - 7.1 Discretionary Fund Report 12
  - 7.2 Te Kauwhata Works and Issues Report 20
  - 7.3 Councillor’s Report *Verbal*
  - 7.4 Chairperson’s Report *Verbal*

GJ Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Appointment of Chairperson and Deputy Chairperson</b>
Date:	Monday, 23 January 2023
Report Author:	Rosa Leahy, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## 1. EXECUTIVE SUMMARY

### WHAKARAAPOTOTANGA MATUA

At the inaugural meeting the Community Committee is required to appoint a Chairperson and a Deputy Chairperson. Schedule 7 of the Local Government Act 2002 sets out the process for such appointments.

The Local Government Act 2002 requires that a Chairperson and Deputy Chairperson is appointed at the inaugural meeting following the local authority elections. The members need to decide on nominations for these positions. In the event there is more than one nomination then the Chief Executive, or his nominee, will conduct an election in accordance with the Local Government Act 2002.

All members of the Community Committee are eligible for election as Chairperson and Deputy Chairperson - it does not matter whether the person was elected or appointed by Council.

Members must decide on whom to elect to the two positions. This must be conducted by way of election and resolution of the Community Committee.

A contested election must be conducted in accordance with clause 25, Schedule 7 of the Local Government Act 2002.

There are two options specified in clause 25:

#### **System A**

The candidate will be elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting. This system has the following characteristics:

- a. there is a first round of voting for all candidates;
- b. if no candidate is successful in that round, there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- c. if no candidate is successful in the second round, there is a third, and if necessary subsequent rounds, of voting from which, each time, the candidate with the fewest votes in the previous round is excluded.

In any round of voting, if two or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

### **System B**

The candidate will be elected or appointed if he or she receives more votes than any other candidate. This system has the following characteristics:

- a. there is only one round of voting; and
- b. if two or more candidates tie for the most votes, the tie is resolved by lot.

System B is the recommended approach as it is simple and transparent.

## **2. STAFF RECOMMENDATIONS**

### **TUUTOHU-AA-KAIMAHI**

---

- a. **THAT the Te Kauwhata Community Committee resolves to use System B for the election of Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002;**
- b. **THAT ..... is appointed Chairperson of the Te Kauwhata Community Committee; and**
- c. **THAT ..... is appointed Deputy Chairperson of the Te Kauwhata Community Committee.**

## **3. ATTACHMENTS**

### **NGAA TAAPIRIHANGA**

---

There are no attachments for this report.

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Monday, 23 January 2023
Report Author:	Rosa Leahy, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

To confirm the minutes for the inaugural meeting for the 2022-25 triennium of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 30 November 2022.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

---

**THAT the minutes for the inaugural meeting for the 2022-25 triennium of the Te Kauwhata Community Committee held on Wednesday, 30 November 2022 be confirmed as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

---

Attachment 1 – TKCC Minutes – 30 November 2022

---

---

**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 30 NOVEMBER 2022** commencing at **7.00pm**.

**Present:**

Since this was the inaugural meeting for the new triennium, there was no Committee in place at the start of the meeting. Members of the public (including those who were keen to be nominated onto the new Committee) were seated at the back of the room. Council's Strategic Initiatives and Partnerships Manager, Vishal Ramduny, chaired the meeting until the election of the new committee.

**Attending:**

Vishal Ramduny (Waikato District Council)  
Sam Toka (Waikato District Council)  
Karlene Rhind (Waikato District Council)  
Tofeeq Ahmed (Kainga Ora Programme Manager – Placemaking)  
Jason Marconi (Waikato District Council)

**APOLOGIES**

**Resolved: (Mr Tim Hinton/Mr John Cunningham)**

**THAT an apology be received from Ms Toni Grace for non-attendance was received.**

**CARRIED**

**TKCC2211/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Cunningham/Mr Hinton)**

**THAT the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday, 30 November 2022 be confirmed and all items therein be considered in open meeting.**

**AND THAT all reports be received.**

**CARRIED**

**TKCC2211/02**

## **ELECTION OF COMMITTEE AND OFFICE HOLDERS**

- An election for the Te Kauwhata Community Committee for the 2022-2025 triennium was held.
- Considering that there were no further nominations, nominations were closed with the maximum of 12 members.
- Vishal Ramduny congratulated the new Committee members and asked them to step forward and take their seats at the table.
- Cr Marlene Raumati is Council's elected representative on the Committee with speaking rights.
- John Cunningham was elected interim chairperson. It was agreed that a permanent chairperson and deputy for the new triennium will be elected at the Committee meeting of 1 February 2023.

**Resolved: (Cr Marlene Raumati/Mr Vishal Ramduny (as interim chair)**

**THAT the Te Kauwhata Community Committee members are as follows:**

<b>NAME</b>	<b>NOMINATED BY</b>	<b>SECONDED BY</b>
Toni Grace	Tim Hinton	John Cunningham
Whitney Totorewa	Marlene Raumati	Calvin Tupuhi
Tim Hinton	Angela van de Munckhof	Marlene Raumati
Estelle (Kahui) Jonathan	Liz Tupuhi	Glen Tupuhi
Ian Wrigley	Jan Sedgwick	Marlene Raumati
John Cunningham	Angela van de Munckhof	Marlene Raumati
Jo Gurnell	Jan Sedgwick	Marlene Raumati
Liz Tupuhi	Tamati Wikaira	Tim Hinton
Angela van de Munckhof	Marlene Raumati	John Cunningham
Adele Theron	Tim Hinton	Angela van de Munckhof
Jeff Lyons	Marlene Raumati	Tim Hinton
Courtney Howells	Marlene Raumati	Tim Hinton

**CARRIED**

**TKCC2211/04**

## **PUBLIC FORUM**

There were no public forum matters other than the election of the new Committee.

## **DISCLOSURES OF INTEREST**

Mr Hinton advised members of the Committee that he would declare a financial conflict of interest in item 8.3 [*Works and Issues Report*]. All standard disclosures as per the Disclosure of Conflict Register stands. Vishal Ramduny advised that new committee members will be receiving a Disclosure of Interest form from Council's Democracy Services in due course.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr Tim Hinton/Mr Courtney Howells)**

**THAT the minutes of the meeting for the Te Kauwhata Community Committee, held on Wednesday 7 September 2022 be confirmed as a true and correct record.**

**CARRIED**

**TKCC2211/04**

## **ACTIONS**

The actions were as per the minutes of the meeting held on Wednesday 7 September 2022.

## **REPORTS**

### Lakeside Development Neighbourhood Playgrounds Design Project

#### Agenda Item 8.1

- Tofeeq Ahmed, Programme Manager – Placemaking for Kāinga Ora provided an update on community engagement

### Proposed Blunt Road Walkway

#### Agenda Item 8.2

An amendment to the recommendation was put forward put Tim Hinton.

**Resolved to move the amended motion: (Mr Jeff Lyons/Mr Ian Wrigley)**

**Resolved: (Mr John Cunningham/Mr Courtney Howells)**

**THAT the Te Kauwhata Community Committee:**

**a. Receives the report.**

**b. Agrees that alternative funding sources to complete the project be investigated by the Committee (acknowledging the additional costs related to the resource consent application process and the need for the engagement of relevant experts and for consultation with mana whenua)**

**OR**

**c. Agrees to reallocate committed funds from the Blunt Road walkway project to another project in Te Kauwhata.**

**d. THAT the Committee agrees to halt the extension of the Blunt Road walkway project adjacent to the Whangamarino Wetland and instead investigate (with the relevant Council staff) a project based on the completion of the Saleyard Road stopping at the Waikato District Council reserve section of the (former Blunt Rd)walkway; which would also include story board/s about the significant of the wetland from a mana whenua viewpoint, DOC , plantings, seating, and about the flora and fauna in the wetland.**

**CARRIED**

**TKCC2211/05**



Te Kauwhata Works & Issues Report  
 Agenda 8.3

Dog Exercise area

Tim Hinton advised that the rainy spring weather was making it difficult to complete the works but that he was aiming to have it done before Christmas 2022. Ian Wrigley and Jeff Lyons indicated that they would be available to help with this. Cr Raumati indicated that she has advised Ed McVicar (Council's Open Spaces Project Coordinator) regarding the equipment from the Village Green playground which was replaced.

Village Green Playground Upgrade

The upgrade has been completed and the playground was officially opened on 25 November 2022. Thanks was expressed to all those who were involved in this project from both the community and Council.

Te Kauwhata Domain Projects and Action Plan:

*Domain walkway and fitness trail* - Tim Hinton advised that he met with Ed Mc Vicar regarding the location of the walkway and the specifications and that it is now gone to pricing as part of Council's walkways contract.

*Community outdoor stage* - It was suggested that this project be discussed at the February 2023 Committee meeting.

*Cameras* - Cr Raumati indicated that this project will be rolled up into a wider district-wide camera roll out programme managed by Council.

*Domain community garden* - Tim Hinton acknowledged and thanked Jo Gurnell for helping with this project and Jason Marconi for accessing the funds. Committee members remarked that the garden was looking good. The Committee was asked for help with promoting the garden. It was noted however that the Rongoa garden was still to be established and that Tim Hinton, Jo Gurnell and Whitney Totorewa will work on this together.

**Resolved: (Mr John Cunningham/Mr Tim Hinton)**

**That the report from the Strategic Projects Manager be received.**

**CARRIED**

**TKCC2211/06**

### Discretionary Fund Report

It was resolved that considering the earlier resolution concerning the Blunt Road walkway project that all references to 'Blunt Road Walkway' should be changed to 'Saleyard Road walkway' in the Discretionary Fund report. Vishal Ramduny to communicate this change in name to Council's Finance team.

**Resolved: (Mr Ian Wrigley/Cr Marlene Raumati)**

**That the Te Kauwhata Community receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report (showing as a separate attachment).**

**CARRIED**

**TKCC2211/07**

### Te Kauwhata Community Committee Schedule of Meetings for 2023

The following schedule of meetings was agreed to by the Committee as per the report:

**Resolved: (Mr Ian Wrigley/Cr Raumati)**

**THAT the Te Kauwhata Community Committee approves the schedule of Committee meetings for 2023 as follows:**

- **Wednesday, 1 February,**
- **Wednesday, 1 March,**
- **Wednesday, 3 May,**
- **Wednesday, 7 June,**
- **Wednesday, 2 August,**
- **Wednesday, 6 September,**
- **Wednesday, 1 November, and**
- **Wednesday, 6 December.**

noting that each meeting will be scheduled to commence at 7.00pm.

**CARRIED**

**TKCC2211/08**

## Councillor's Report

### Agenda Item 8.6

Cr Marlene Raumati provided an update/reported on the following items:

- Government reforms currently in progress particularly local government reform and Resource Management Act reform (Natural and Built Environment Act, Spatial Planning Act and the Climate Adaptation Act).
- Council's committee structure for the new triennium
- That the Te Kauwhata Community Committee think about establishing a welfare sub-committee in the new year to ensure that the committee is adequately prepared to deal with emergencies.
- The Committee was also encouraged to provide feedback on the Freedom Camping Bylaw.

### Other Buisness

Mr Courtney Howell's raised a funding matter concerning Trail Ride Medics for Waerenga. The Committee indicated that this was outside its geographical jurisdiction. Vishal Ramduny suggested instead that this matter should be referred to Lianne van den Bemd from Council's Community-led Economic Development team for advice. Vishal was happy to do this on behalf of Mr Howell's.

There being no further business the meeting was declared closed at 9:10 pm

Minutes approved and confirmed this      day of February 2022.

J Cunningham

**INTERIM CHAIRPERSON**

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Discretionary Fund Report to 17 January 2023</b>
Date:	Wednesday, 1 February 2023
Report Author:	C Loader, Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 17 January 2023

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

---

**That the Te Kauwhata Community Committee:**

- a. receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report (showing as a separate attachment); and**
- b. considers the Discretionary Funding applications below and determine if they wish to fund, partially fund, or decline these applications:**
  - i. Te Kauwhata Community House; and**
  - ii. Waikare Golf Club.**

## **3. Attachments**

### **Ngaa taapirihanga**

---

Attachment 1 – Discretionary Fund report to 17 January 2023

Attachment 2 – North Waikato Development Fund report to 17 January 2023

Attachment 3 – Te Kauwhata Community House Application

Attachment 4 – Waikare Golf Club Application

---

<b>TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)</b>
--

As at Date: 17-Jan-2023
-------------------------

	<b>GL</b>	<b>1.207.1704</b>
<b>Commitments from Committee Meeting Minutes &amp; Other Information</b>		
2022/23 Annual Plan		4,198.00
Carry forward from 2021/22		30,612.00
<b>Total Funding</b>		<u><u>34,810.00</u></u>
<b>Income</b>		
<b>Total Income</b>		<u><u>-</u></u>
<b>Expenditure</b>		
<b>Total Expenditure</b>		<u><u>-</u></u>
<b>Net Funding Remaining (excluding commitments)</b>		<u><u>34,810.00</u></u>
<b>Commitments</b>		
13-Feb-19 Further development of playgrounds TKCC1902/04		5,000.00
04-Sep-19 Donation for playground equipment on the Village Green TKCC1909/04		3,727.75
05-Feb-20 Further development of playgrounds TKCC2002/04		3,000.00
05-Aug-20 Te Kauwhata Community Committee commit \$5000.00 towards security cameras in Te Kauwhata. TKCC2008/04		5,000.00
02-Dec-20 Commitment of \$10,000.00 be made to Blunt Road Walkway TKCC2012/03		10,000.00
<b>Total Commitments</b>		<u><u>26,727.75</u></u>
<b>Net Funding Remaining (Including commitments)</b>		<u><u>8,082.25</u></u>

**NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2022/23 (July 2022 - June 2023)**

Te Kauwhata Allocation

As at Date: 17-Jan-2023

		GL	I-999-8356
<b>Resolutions from TKCC Committee Meeting Minutes &amp; Other Information</b>			
<b>2022/23 Annual Plan</b>			
Carry forward from 2021/22			404,516.60
<b>Total Funding</b>			<b>404,516.60</b>
<b>Income</b>			
2022/23	Interest earned July - November 2022		6,711.93
<b>Total Income</b>			<b>6,711.93</b>
<b>Expenditure</b>			
<b>Total Expenditure</b>			-
<b>Net Funding Remaining (excluding commitments)</b>			<b>411,228.53</b>
<b>Commitments</b>			
<i>Date</i>	<i>Description</i>	<i>Resolution no</i>	<i>Amount</i>
	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the <b>Te Kauwhata Blunt Road Walkway</b> ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03	150,000.00
	Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding <b>Te Kauwhata Domain lighting project and footpaths within the Domain</b> .	TKCC2102/03	150,000.00
03-Nov-21	(Note: that the Committee subsequently (at one of the meetings) <b>adjusted</b> this commitment to <b>\$100,000</b> as part of a discussion the Works and Issues report).		(50,000.00)
10-Aug-22	Te Kauwhata Community Committee allocated from the North Waikato Development Fund, \$25,000.00, towards the completion of the cricket nets	TKCC2208/03	25,000.00
<b>Total Commitments</b>			<b>275,000.00</b>
<b>Net Funding Remaining (Including commitments)</b>			<b>136,228.53</b>

Select your area	Te Kauwhata
Name of your organisation and contact person	Te Te Kauwhata & Districts Information & Support Centre trading as Te Kauwhata Community House - Nicky Patterson, Manager
What is your organisation's purpose/background	The Community House was started in 1996. We have evolved over the years as community needs have changed. today, we have a thriving Community House providing multiple services including an extremely active arts space - Toi Ako. Our purpose is to identify the welfare needs in our community and respond with a quality service which provides support and builds resilience.
Phone number	07 8264303 or 0275198887
Email	<a href="mailto:tk.disc@xtra.co.nz">tk.disc@xtra.co.nz</a>
What is your event / project, including date and location?	We are holding a Children's Day event - Splash n Dash on March 5, 2023. This will be held at the Domain, mahi Road, Te Kauwhata. Splash n Dash is a free event for families/whaanau. Children's day has been an important event for the community. It provides free fun/play, creative opportunities and team sports. With no financial barriers to whaanau, all can attend. There will be water slides, foaming from Fire Brigade, inflatables, dunk tank, pre-school area, family games, creative space and a free sausage sizzle.
How will the wider community benefit from this event/project?	This is an opportunity for our community to come together with no financial barrier. We have a proven track record having held this event eight times in the past. Covid has meant that is hasn't been held in this form for the past two years. This event is free, fun and family orientated with attendees asked to bring a picnic, shade and swimwear.
Are you GST registered?	Yes (Do NOT include GST in your budget)
GST Number	065-845-008
What is the total cost of your project/event	\$6553.04ex
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	fundraising
Project Breakdown (itemised costs of funding being sought)	<a href="#">TKCC docs.pdf</a>
Has/will funding been sought from other funders?	Yes
If 'Yes', please list the funding organisation(s) and the amount of funding sought	attached
Describe any donated material / resources provided for the event/project	There are a number of stakeholders that donate their time freely. They include the Staff and Board of the Te Kauwhata Community House, Te Kauwhata Lions Club, the local Churches, St John Ambulance, Te Kauwhata Fire Brigade, the MC. This is equivalent to approx \$3784 of free labour. Traditionally, there had been donations of many items used on the day. This is hard to guess at until after the event.

Budget		<u>GST Incl</u>
	Inflatables	\$4950
	Countdown/New World	\$1566
	Games & prizes	\$500
	Fire Foam	\$120
	Polythene	\$200
	Misc costs	\$200
	Total	\$7536

Inflatables Booked	Event Fun
	- Climbing Tower
	- Dunk Tank
	- Tiger Castle
	- Ultimate Obstacle Course
	- Generator x3
	- 2 x supervisors

#### Breakdown of funding sought from TKCC

Games and prizes	\$434.78ex
Fire foam	\$104.00ex
Misc costs polythene etc	\$347.82ex
	Total sought \$886.60

#### Funders sought

Te Kauwhata Water Association	\$1500
Te Kauwhata Lions	\$1000
Tindall Rural Fund – confirmed	\$500
Te Korowai Whetu	\$2500
DV Bryant	\$1000 - declined

Corporate sponsorship for balance  
Bake sale if necessary

Bank account







# QUOTE

Te Kauwhata Community Health  
1 Wairenga Road  
Te Kauwhata

**Date**  
11 Nov 2022

Event Fun Unlimited  
0274 383 687

**Expiry**  
25 Nov 2022

**Quote Number**  
QU-0269

**Reference**  
Children's Day Community  
Event

Item	Description	Quantity	Unit Price	Amount NZD
Climbing Tower	Climbing Tower With operator	1.00	1,400.00	1,400.00
Tiger	Tiger Combo Castle excl Operator	1.00	350.00	350.00
Ultimate	Ultimate Obstacle Course With Operator.	1.00	1,800.00	1,800.00
Dunk Tank	Dunk Tank Without an Operator	1.00	550.00	550.00
Generator	Generator incl Fuel	3.00	250.00	750.00
	Note: will reimburse x1 generator if functions safely without x3			
	Delivery	1.00	100.00	100.00
	Date: 5th march 2023 Time: 10am start to 2pm finish Delivery address: The Domain, mahi Road Te Kauwhata Best mobile contact: 0275466204			
			Subtotal	4,950.00
			<b>TOTAL NZD</b>	<b>4,950.00</b>

## Terms

Thanks very much for your business,  
We Appreciate it!!

Select your area	Te Kauwhata
Name of your organisation and contact person	Waikare Golf Club Inc. Noeleen Darby Board Member
What is your organisation's purpose/background	Waikare Golf Club Inc is situated in the village of Te Kauwhata. Golf is a game enjoyed by people of ages from 7 years to many members still enjoying the relaxation, exercise, companionship and the challenge of playing 18 holes of golf.
Phone number	0272358207
Email	<a href="mailto:tomslane@xtra.co.nz">tomslane@xtra.co.nz</a>
What is your event / project, including date and location?	Our Electrician has advised the club that the current wiring in the clubhouse needs replacing urgently. While this job is being completed the Board has decided to install an audio system. This will greatly improve the load speaker system when the clubhouse is full of people and running tournaments.
How will the wider community benefit from this event/project?	The Clubhouse will be a safe place to be relaxing in.
Are you GST registered?	Yes (Do NOT include GST in your budget)
GST Number	10991994
What is the total cost of your project/event	\$21497.00
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.	\$5985.00
Project Breakdown (itemised costs of funding being sought)	<a href="#">Waikare Golf Grants Clubhouse Wiring.doc</a>
Has/will funding been sought from other funders?	Yes
If 'Yes', please list the funding organisation(s) and the amount of funding sought	WEL ENergy Trust applied for \$10.000 Received \$5000 Pub Charity Applied for \$5000. Application Refused The Trust Community Funding \$8000. Waiting
Describe any donated material / resources provided for the event/project	Raffles, Cake Stalls food donated. Plant Stall Plants donated. Scramble on Vets days.

Waikare Golf Club is situated in the township of Te Kauwhata. Golf is a game played in the outdoors by all ages and any gender of people. The current membership is 220 which includes superannuates, working class people and Junior Members. During this last year 1400 rounds of golf were played on the course  
Being adjacent to the Te Kauwhata College often the sports  
Period is learning to play golf. We regularly have Grandparents playing with and enjoying teaching their Grandchildren to play golf.

The Club is need of funds to finance the rewiring of the Clubhouse. The Clubhouse Was built in 1968 and since then has had maintenance electrical work as required. Unfortunately when having our latest repairs done, we were told the wiring is almost at a dangerous level. And the rewiring of the clubhouse is at an urgent level.

We plan to complete this work as soon as we have sufficient funds to cover the costs.

As there is no Public Hall in Te Kauwhata our Clubhouse is used for weddings, funerals, public meetings, End of year College functions and St John Ambulance training have use of the Clubhouse free of charge.

The Clubhouse has a defibulater in case of an emergency heart problem available to everyone in the Community. The Civil Defence also has access to our Clubhouse if needed in an emergency

Independent of the attached project we have raised funds to pay for the supply and installation of an audio system. Funds for this have been raised by raffles, cake stalls, Plant stalls, raffles, quiz nights, and mid winter dinner. The cost for this is \$5985.00. The audio system will be installed at the same time as the rewiring.

Noeleen Darby  
Waikare Golf Club Board Member

## Open Meeting

---

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Te Kauwhata Works and Issues Report</b>
Date:	Wednesday, 1 February 2023
Report author:	Vishal Ramduny, Strategic Projects Manager
Authorised by:	Vishal Ramduny, Strategic Projects Manager

### 1. Purpose of the report Te Take moo te puurongo

---

The purpose of this report is to update the Committee on works and issues arising from the previous meeting.

### 2. Staff recommendations Tuutohu-aa-kaimahi

---

**THAT the Te Kauwhata Works and Issues Report be received.**

### 3. Attachments Ngaa taapirihanga

---

Attachment 1 – Works and Issues Report – December 2022/January 2023

---

21  
**TE KAUWHATA COMMUNITY COMMITTEE**  
**WORKS & ISSUES REPORT**  
**FOR MEETING OF 1 FEBRUARY 2022**

	<b>Works/Initiative</b>	<b>Council Actionee</b>	<b>Timeline and progression of works and issues</b>	<b>Status update</b>
<b>1.</b>	Dog exercise area - Benches - Dog agility equipment	Megan May	<p><b>Meeting of 3 August 2022</b></p> <p>Tim advised that he has been in touch with both the Te Kauwhata College and the Lions Club. The community garden is completed. The Lions Club and Menshed are working together to install some of the old equipment from the Te Kauwhata Playground in the dog park. Installation is expected to happen in October/November 20232022.</p> <p><b>Meeting of 7 September 2022</b></p> <p>Tim Hinton advised that the installation works is expected to be completed by November 2022.</p> <p><b>Meeting of 30 December 2022</b></p> <p>Tim Hinton advised that the rainy spring weather was making it difficult to complete the works but that he was aiming to have it done before Christmas 2022. Ian Wrigley and Jeff Lyons indicated that they would be available to help with this. Cr Raumati indicated that she has advised Ed McVicar (Council's Open Spaces Project Coordinator) regarding the equipment from the Village Green playground which was replaced.</p>	<p><b>Meeting of 1 February 2023</b></p> <p>Tim Hinton to provide a verbal update.</p>

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
2.	<p>Te Kauwhata walkway at the end of Blunt Road and adjacent to the Whangamarino Wetlands <i>(to be renamed Walkway extending from Saleyard Road to Waikato District Council Reserve section of the former Blunt Road walkway)</i></p> <p>(Note: \$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee).</p>	Paul McPherson	<p><b>Meeting of 30 December 2022</b></p> <p>A staff report was presented to the Committee highlighting the additional costs related to the resource consent application process and further engagement of relevant experts to support a consent application for the construction of a walkway/boardwalk at the end of Blunt Road. It was reported that this will result in a funding shortfall. It was also noted that assessments of the open drain and the potential for a retrospective resource consent application will also impact the existing budget.</p> <p>The Committee subsequently resolved to halt the extension of the Blunt Road walkway project adjacent to the Whangamarino Wetland and instead investigate (with the relevant Council staff) a project based on the completion of the Saleyard Road walkway stopping at the Waikato District Council reserve section of the (former Blunt Rd) walkway; which would also include story board/s about the significant of the wetland from a mana whenua viewpoint, DOC , plantings, seating, and about the flora and fauna in the wetland.</p> <p>It was further agreed that a sub-committee made up of the following members of the Committee will work with Council staff on this project based on the existing budget:</p> <p>Cr Marlene Raumati Estelle Jonathan John Cunningham Tim Hinton Whitney Totorewa</p>	<p><b>Meeting of 1 February 2023</b></p> <p>Ed Mc Vicar, Council's Open Spaces Project Coordinator, will be the lead staff member for this work.</p>

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
3.	Village Green Playground	Corey Cullen and Mark Jansen	<p><b>Meeting of 1 June 2022</b></p> <p>Detailed design of the playground has been completed and is currently sitting with HEB Construction for pricing.</p> <p><b>Meeting of 3 August 2022</b></p> <ul style="list-style-type: none"> <li>• HEB Construction have supplied pricing back.</li> <li>• NTC has been issued to HEB Construction for Playground equipment so they can place order with Suppliers.</li> <li>• Plan/scope has been provided to HEB for the carpark works and price has been supplied.</li> <li>• Next Segment of Works Planned: Working through the pricing schedule with HEB.</li> </ul> <p><b>Meeting of 7 September 2022</b></p> <p>The Community Projects Team have met with HEB Construction to discuss pricing and future works. HEB Construction to review all pricing.</p>	<p><b>Meeting of 1 February 2023</b></p> <p>Waikato District Council, Iwi and the Community came together on Friday 25th November to celebrate the opening of the playground. The project is complete.</p>

## 4. Te Kauwhata Domain Projects and Action Plan

---

### Background

TKCC resolved in 2021 that \$100K the North Waikato Development Fund be used as seed funding to seek further investment for the purposes of upgrading the domain, and in particular the walkway/fitness trail.

- There is \$62,000 allocated in year 2 of Council's Long-Term Plan (2021-2031) for improvements in the Domain, and \$216,112 for the Domain walkway.
- Council will be renewing the Village Green Playground with some minor upgrades.
- Kim Wood (Council's former Open Spaces Project Co-ordinator) convened workshops with both the Te Kauwhata Domain Committee and the Te Kauwhata Community Committee in late 2021 to co-design the Domain Concept Plan.
- A Domain Projects and Action List was developed in April 2022.
- The project is now in planning phase.

***Note: At a Community Committee walkabout of the Domain on 21 December 2022, it was agreed that engagement with the Nga Muka Development Trust on the plan needs to occur. To this end, Tim Hinton will be scheduling a hui for the end of January 2023.***

---



<p><b>4.1. Te Kauwhata Domain walkway and fitness trail</b></p> <p><u>Notes</u></p> <ul style="list-style-type: none"> <li>▪ \$100,000 allocated by TKCC.</li> <li>▪ Costing of the concrete path has commenced together with identification of fitness equipment.</li> <li>▪ \$216,000 allocated from WDC in the LTP available towards this project.</li> <li>▪ May require a modest funding top up from the Blueprint allocation since the qualifications of seed funding have been well met.</li> <li>▪ Note: the stretch between the top of Mahi path and across the 'daffodil' bank will be not concreted but become a mown path.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Tim Hinton and John Cunningham (for TKCC)</li> <li>▪ Ed McVicar (for WDC)</li> </ul>	<p><b>1 June 2022</b></p> <p>Walkway and fitness trail will be 450 metres at 2 metres wide. Cr. Sedgwick suggested given that the cost is far less than anticipated, the funding that had been set aside could be used for the likes of fitness equipment. Some seed funding could be set aside for the substantial part of the walkway. It was noted that the funding needs to be spent, or at least allocated, prior to 30 June 2023.</p> <p><i><b>Action 1:</b> Cr.Sedgwick to find out if there is a 'use by' date for any of the funds. There are \$62,000 set aside for improvements at the Domain.</i></p> <p><i><b>Action 2:</b> The track needs to be agreed by the Domain Committee and TKCC. (Pending).</i></p> <p><b>3 August 2022</b></p> <p>It was corrected that the length of the walkway and trail will be 450 metres and not 45 meters. Cost estimate for 400m is \$106k, based on \$132/m. Cr. Sedgwick indicated that the \$62,000 set aside for improvements to the Domain can be rolled over if unspent.</p> <p>The following actions were identified:</p> <ul style="list-style-type: none"> <li>▪ <i>Mr Hinton and Mr Cunningham to assess the walkway loop location.</i></li> <li>▪ <i>Mr Hinton to then send a map to Ed McVicar (copied to Megan May) showing the precise location of the walkway.</i></li> <li>▪ <i>Cr. Sedgwick to meet with Ed McVicar to finalise the location of the walkway.</i></li> </ul>	<p><b>Meeting of 1 February 2023</b></p> <p>A multi-year (2+2years) Walkways Contract is being developed and will be going out to the market over the coming months. The walkway projects will include Te Kauwhata Domain Walkway, Rotokauri Walkway and Wi Neera Walkway (Raglan) among others.</p>
---	---	--	--

		<p><b>7 September 2022</b></p> <ul style="list-style-type: none"><li>▪ Ed McVicar (Council's Open Spaces Project Coordinator) confirmed that \$62,000 is available this financial year for the project.</li><li>▪ \$216,000 is budgeted for 2023/2024 in Council's Long Term Plan.</li><li>▪ The Te Kauwhata Community Committee has allocated \$100,000 from the North Waikato Development Fund.</li><li>▪ Detailed design underway for the entire section.</li><li>▪</li></ul> <p><b>Meeting of 30 November 2022</b></p> <p>The route has been confirmed. A full walkover with Tim Hinton has been done. Planned surfacing and scope completed and will become part of the walkways contract.</p>	
--	--	---	--

<p><b>4.2. Community outdoor stage</b></p> <p><u>Notes:</u></p> <ul style="list-style-type: none"> <li>▪ Location to be determined in conjunction with WDC.</li> <li>▪ Cost estimates needed before applications for external funding can be made</li> <li>▪ Seeking WDC Blueprint seed funding of \$20K as part of external funding applications.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Toni Grace (for TKCC)</li> <li>▪ Jason Marconi (for WDC)</li> </ul>	<p><b>1 June 2022</b></p> <p>Outdoor Stage: Lauren Hughes from the Community House was contacted but advised that she was not at a stage where she had anything to report and requested a meeting with Toni and/or Jeanie. A design however this cannot be finalised until such time as the location of the stage is confirmed. This project is to be put on hold for three months until such time Lauren can progress this project.</p> <p>Seed funding for stage deferred. Lianne suggested that WEL Energy Trust may be amenable to quick response funding.</p> <p><b>30 November 2023</b></p> <p>It was suggested that this project be discussed at the February 2023 Committee meeting.</p>	<p><b>Meeting of 1 February 2023</b></p> <p>This project will be discussed at this meeting.</p>
<p><b>4.3. Cameras</b></p> <p><u>Notes:</u></p> <ul style="list-style-type: none"> <li>▪ The Rugby Club is happy to host cameras covering the car park, the freedom camping area, scout den and ultimately, the destination playground.</li> <li>▪ Estimated costs \$12,000 linking to the police system.</li> <li>▪ Funding available from the TKCC Discretionary Fund for \$10K.</li> </ul>	<ul style="list-style-type: none"> <li>▪ TBC (for TKCC)</li> <li>▪ Mario Vodanovich (for community)</li> </ul>	<p>Mario Vodanovich to obtain quotes from Cornerstone and liaise with Jason Marconi (WDC).</p> <p><b>30 November 2022</b></p> <p>Cr Raumati reported that this project will be rolled up into a wider district-wide camera roll out programme managed by Council.</p>	<p><b>Meeting of 1 February 2023</b></p> <p>Decision required if this project still needs to be part of the Domain Plan.</p>

<p><b>4.4. Domain community garden project</b></p> <p><u>Notes:</u></p> <ul style="list-style-type: none"> <li>▪ Community House to lead the community garden project</li> </ul>	<ul style="list-style-type: none"> <li>▪ Tim Hinton (for TKCC)</li> <li>▪ Jo Gurnell (from Community House)</li> </ul>	<p><b>May 2022</b></p> <ul style="list-style-type: none"> <li>▪ Identify sites in Fruit Forest along with WDC</li> <li>▪ Determine what can be build and where</li> <li>▪ Arrange building (Menshed/Lions/community)</li> <li>▪ WDC Community Connections team to provide more fruit trees and bulbs during planting time for the Domain.</li> </ul> <p><b>1 June 2022</b></p> <p>Tim Hinton met Jo in relation to what council rules are. Tim has met with the Lions Club who will be coming back to him in relation to the materials required to build six raised garden beds. He also advised that the community garden has also got support from Yates for seedlings and Carters are going to provide the topsoil and potting mix for planting. Huntly has 3,000 spare spring bulbs that will be planted around the Domian before the end of June. There are also some more fruit trees coming also which may be planted in the location of the new walkway into the Domain from Mahi Road.</p> <p><b>Action1:</b> <i>Mr Hinton is to get quotes for raised garden beds (\$3,000 towards this project has been seed funded through Council's Placemaking budget).</i></p> <p><b>Action 2:</b> <i>The Community Committee will need to liaise with Jason from the Community Development Team for the payment transfer when the project is ready to start.</i></p>	<p><b>Meeting of 1 February 2023</b></p> <p>Whitney Totorewa/Jo Gurnell/Tim Hinton to provide a verbal update on plans for the Rongoa garden.</p>
--	--	--	---

		<p><b>3 August 2022</b></p> <p>Mr Hinton reported that the garden beds have been laid by the Lions Club and that \$3000 from Council's Placemaking Budget can be used for the irrigation. A Maaori herbal garden is being planned.</p> <p><i>Action: Letters of thanks from TKCC to be written to TK Lions (installation), Barakats (donation of materials), Prashant Patel (donation of materials).</i></p> <p><b>7 September 2022</b></p> <ul style="list-style-type: none"> <li>▪ Tim Hinton advised that the sign has been installed and that the irrigation gardens will be installed by the end of September.</li> <li>▪ \$4500.00 was granted from the placemaking project.</li> <li>▪ Tim to send Jason Marconi the invoice for the works.</li> </ul> <p><b>30 November 2022</b></p> <p>Tim Hinton acknowledged and thanked Jo Gurnell for helping with this project and Jason Marconi for accessing the funds. Committee members remarked that the garden was looking good. The Committee was asked for help with promoting the garden. It was noted however that the Rongoa garden was still to be established and that Tim Hinton, Jo Gurnell and Whitney Totorewa will work on this together.</p>	
--	--	---	--

<b>Completed Domain projects</b>	
<b>Project</b>	<b>Date completed</b>
Te Kauwhata Domain cricket club nets	November 2022

---

**Community Projects Update** (As at 16 January 2023)Te Kauwhata Domain Walkway and Fitness Trail

GDC Consultants are currently undertaking the site assessment and design portions for the Te Kauwhata Domain Walkway. It is not clear at this stage whether a resource consent will be needed. This will determine the projects delivery timeframes.

---