

Agenda for a meeting of the Taupiri Community Board to be in the War Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 28 MARCH** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Monday, 14 February 2022

5. PUBLIC FORUM

6. REPORTS

6.1	Discretionary Fund Report to 16 March 2022	11
6.2	Taupiri Works and Issues Report March 2022	13
6.3	Chairperson's Report	<i>Verbal</i>
6.4	Councillors' Report	<i>Verbal</i>

7. PROJECTS

7.1	Parks & Reserves – Mr Van Dam/Ms Morley	<i>Verbal</i>
7.2	Community Planting and Maintenance – Ms Morley	<i>Verbal</i>
7.3	Taupiri School updates – Ms Ormsby – Cocup	<i>Verbal</i>
7.4	Taupiri Mountain (Maunga) – Ms Ormsby – Cocup/ Ms Morley/ Ms Henry	<i>Verbal</i>
7.5	Emergency Procedures – Civil Defence – Ms Morley	<i>Verbal</i>
7.6	Road Frontages/Gardens/Mowing – All members	<i>Verbal</i>

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|-----|--|---------------|
| 7.7 | Footpaths/Roads Signs/Lighting/Tunnels – All members | <i>Verbal</i> |
| 7.8 | Roads – Potholes/Intersections/Bridges– All members | <i>Verbal</i> |
| 7.9 | Halls – All members | <i>Verbal</i> |

GJ Ion
CHIEF EXECUTIVE

To | **Taupiri Community Board**
Report title | **Confirmation of Minutes**

1. Purpose of the report
Te Take moo te puurongo

To confirm the minutes for the meeting of the Taupiri Community Board held on Monday, 14 February 2022.

2. Staff recommendations
Tuutohu-aa-kaimahi

THAT the minutes for the meeting of the Taupiri Community Board held on Monday, 14 February 2022 be confirmed as a true and correct record.

3. Attachments
Ngaa taapirihanga

Attachment 1 – TCB Minutes, Monday, 14 February 2022.

Date:	28 March 2022
Report Author:	Grace Shaw
Authorised by:	Gaylene Kanawa Democracy Team Leader

MINUTES for a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 14 FEBRUARY 2022** commencing at **6.00pm**.

Present:

Mr R Van Dam (Deputy Chairperson)
Cr JM Gibb
Cr EM Patterson [arrived at 6.11pm]
Mr H Lovell
Ms J Morley
Miss S Ormsby-Cocup

Attending:

Ms L Van Den Bemd (Community Led Development Advisor)
Ms N Armstrong-Nield (Iwi and Community Development Advisor)
Mr M Horsfield (Democracy Advisor)
Ms G Shaw (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Ormsby-Cocup/Cr Gibb)

THAT the following apologies be received:

- a. from Ms Morley for non-attendance; and
- b. from Cr Patterson for lateness.

CARRIED

TCB2202/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Lovell/Cr Gibb)

THAT:

- a. the agenda for a meeting of the Taupiri Community Board held on Monday, 14 February 2022 be confirmed;
- b. all items therein be considered in open meeting; and
- c. all reports be received.

CARRIED

TCB2202/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Ormsby-Cocup & Cr Gibb)

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 6 December 2021 be confirmed as a true and correct record.

CARRIED

TCB2202/03

REPORTS**6.1 Community Led Development Programme**

Community Led Development Advisor, Mrs Lianne van den Bemd, presented a powerpoint presentation and the following matters were discussed:

- Role of the Community Led Development Team and its key work streams.
- 2022 Community Led Development Workshop schedule.
- Role of community boards and committees to assist with ongoing development in their communities.
- Examples of community groups who could potentially benefit from this programme.

Discretionary Fund Report to 02 February 2022 (TABLED)

Agenda Item 6.2

The report was received [TCB2202/02 refers] and the following discussion was held:

- AED defibrillator – the defibrillator was serviced on 2 December 2021. The payment will need to be paid with urgency and an invoice for the defibrillator has been forwarded to the finance team for payment.
- A request to make a donation (koha) to the local Marae (for hosting the previous trust meeting), is also with the finance team to action.

Taupiri Works and Issues Report

Agenda Item 6.3

The report was received [TCB2202/02 refers] and the following discussion was held:

- *Community Plan* – The project was ongoing and the Community Trust needs to be established before proceeding further with the Community Plan.
- *Wel Green Boxes/Chorus Building/Mural Painting* – A quote has been provided by the proposed painter/artist. To paint the large wall at the front of the building has been costed at \$2,550 (including GST). To paint the second wall is costed at \$1,560 (including GST). Some additional funding will be required.
- Chorus would like to see the finalised design and will donate the graffiti guard for the mural.
- The Board decided it would like to paint the front wall only and the community can paint the remaining walls if desired.
- The mural design will need to go through the marae for consultation and input.
- The Board agreed to commit to spending \$2,000 on the mural, pending \$1,500 from the Place Making budget as offered by Ms Van den Bemd.

Resolved: (Ms Ormsby-Cocup /Mr Lovell)

THAT the Taupiri Community Board approves an allocation from their Discretionary Fund:

- **for the amount of \$2,000 (incl GST);**
- **towards the cost of the Chorus building mural.**

CARRIED

TCB2202/04

- *Proposal for Walkway and Cycle Track in Taupiri* – The project was ongoing. Cr Patterson will contact NZTA for follow up.

- *Community Planting and Maintenance* – At the previous Taupiri Community Board Meeting, Ms Morley raised concerns that locally planted daffodils weren't flowering as expected. The community has expressed ongoing concern that the daffodils were being cut down before they could bloom.
- There is also local concern that fruit trees within Taupiri were being stripped, possibly by local shop-owners for onward sale (as reported by some locals). People have been seen carrying bags and/or boxes of fruit taken from local trees.
- People are also reportedly entering private property to access trees. For example, one resident reportedly had a plum tree stripped (discovered upon return from a weekend away). Other residents reported their gate/s had been opened and trees had been stripped of fruit.
- The Board discussed ideas to address the issue, including alerting the Police, encouraging residents to individually report incidents to the Police (to build a profile of the activity and increase Police awareness around the scope of the issue), to take photos/encourage others to take photos of the offending.
- Ms Lovell suggested that the matter needs to be raised with the Community Constable, who can liaise with Community Patrol to take appropriate action.
- Mr Lovell also reported that a parked bus on Murphy Lane is being used as a dwelling to live/sleep. Ms Lovell will log a job to have this investigated.

ACTION: Ms Lovell to raise these matters with the Taupiri Community Constable.

Te Putu Street Rail Bridge Painting/Wooden Railings - The project was ongoing and there were no further updates.

Taupiri School/Community Garden Improvements and Picnic Tables - The project was ongoing and there was nothing to report until the school's first meeting on 21 February 2022, which will be attended by Ms Ormsby-Cocup.

ACTION: Ms Ormsby-Cocup to attend the Taupiri School meeting on 21 February 2022 and report back to the Board at its next meeting.

Neighbourhood Support – Mrs Van dem Bemd reported that the Counties Manukau Neighbourhood Support branch will lead a 'Safer Communities' project directed at community boards and community committees. These meetings will take place via Zoom in March 2022. Two national groups in that space will also be invited to provide feedback.

Addresses of new developments of Google Maps – Can be removed from the Works and Issues Report.

ACTION: Addresses of new developments of Google Maps section of the Works and Issues Report to be removed.

Taraheke Drive Stormwater Drain Cover – No timeline has been confirmed for the removal of these covers.

Parks and Reserves – There were no updates to the report.

Second Quarter Service Request Report to 31 December 2021
Agenda Item 6.4

The report was received [*TCB2202/02 refers*] and the following matters were discussed:

- Ms Lovell noted the high numbers of Animal Control issues that have been raised with the Council during this period.
- The high volume of Environmental-related queries were related to shop inspections by Council Health Inspectors, pest control and noise complaints.
- It was noted that the high volume of Waters issues pertained to the recent high temperatures in the region, which was affecting the ability of treatment plants to rapidly treat large quantities of water.

Chairperson's Report
Agenda Item 6.5

The Chair gave a verbal report and answered questions from the Board. The following matters were discussed:

- Ms Lovell indicated that there needed to be clear road markings when drivers exit the Expressway towards Huntly.
- Often drivers will take the wrong turn, which has resulted in multiple near misses on Onslow Avenue and Te Putu Street.
- A Give Way sign has been removed at 49 Te Putu Street and needs to be reinstalled. Ms Lovell will log a job around this.
- Ms Lovell has asked that the speed limit on Olds Road be investigated.

ACTION: Ms Lovell to log a job regarding the recently removed Give Way sign at 49 Te Putu Street.

Councillors' ReportAgenda Item 6.6

Crs Gibb and Patterson gave the following verbal overview on current Council issues:

Cr Gibb noted that it had been a busy start to the year, with Speed Limit Bylaw Hearings and Dog Control Bylaw hearings scheduled throughout February and March. She noted these were issues that many people felt passionately about.

Cr Gibb also spoke to the requirement of vaccine passes and masking for all who wish to enter Council facilities. She noted that libraries can do a click-and-collect service for those who don't have passes.

PROJECTSParks & ReservesAgenda Item 7.1

No discussion was held.

Taupiri School UpdatesAgenda Item 7.2

Nothing to report. Update next meeting.

Taupiri Mountain (Maunga)Agenda Item 7.3

No discussion was held.

Emergency Procedures – Civil DefenceAgenda Item 7.4

No discussion was held.

Road Frontages/Gardens/MowingAgenda Item 7.5

No discussion was held.

Footpaths/Road signs/Lighting/TunnelsAgenda Item 7.6

No discussion was held.

Roads – Pot holes/Intersections/BridgesAgenda Item 7.7

No discussion was held.

Halls

Agenda Item 7.6

- Decided that vaccine mandates would not be required for those who hire the local public hall/s. This would be difficult to monitor. Whoever hires the hall will be required to sign an agreement, but the Board does not have the capacity to police/monitor enforcement of vaccine passes.

There being no further business the meeting was declared closed at 7.10pm.

Minutes approved and confirmed this day of 2022.

D Lovell
CHAIRPERSON

To	Taupiri Community Board
Report title	Discretionary Fund Report to 16 March 2022

1. Purpose of the report **Te Take moo te puurongo**

The purpose of this report is to update the Taupiri Community Board on the Discretionary fund spend to date, commitments and balance as at 16 March 2022

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Discretionary Fund Report to 16 March 2022 be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Discretionary Fund report to 16 March 2022

Date:	28 March 2022
Report Author:	Jen Schimanski
Authorised by:	Alison Diaz Chief Financial Officer

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)
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As at Date: 16-Mar-2022

	GL	1.208.1704		
2021/22 Annual Plan			1,624.00	
Carry forward from 2020/21			4,527.00	
Total Funding			6,151.00	
Income			-	
Total Income			-	
Expenditure				
21-Dec-21 Payment to Heartsaver NZ Ltd for the amount of \$154.22 (including GST) being the cost of servicing the Taupiri Community AED defibrillator.	TCB2112/04			134.11
Total Expenditure				134.11
Net Funding Remaining (Excluding commitments)				6,016.89
Commitments		<i>Amount including GST</i>	<i>Amount excluding GST</i>	
19-Oct-20 Allocated to Chair to purchase miscellaneous items Less: Expenses - Jo Morley	TCB1708/03		100.00 (20.91)	
			79.09	79.09
26-Oct-21 Commitment to a payment to the Community Development Advisor from their Discretionary Fund in the amount of \$150 (including GST) for the reimbursement of a Koha for the workshop held at Taupiri Marae on August 16 2021.	TCB2110/03			130.43
14-Feb-22 Commitment to the Chorus building mural of \$2,000.00 (incl GST)	TCB2202/04			1,739.13
Total Commitments				1,948.66
Net Funding Remaining (Including commitments)				4,068.23

Open – Information only

To | **Taupiri Community Board**
Report title | **Works and Issues Report – March 2022**

1. Purpose of the report
Te Take moo te puurongo

To provide an update on issues arising from the previous meeting and works underway.

2. Staff recommendations
Tuutohu-aa-kaimahi

THAT the Works and Issues Report – March 2022 be received.

3. Attachments
Ngaa taapirihanga

1. Taupiri Community Board's Works and Issues Report – March 2022

Date:	28 March 2022
Report Author:	Lianne van den Bemd Community Development Advisor
Authorised by:	Clive Morgan General Manager Community Growth

Taupiri Community Board's Works and Issues Report – March 2022

	Issue and Action	Area	Status Update
1	<p>COMMUNITY PLAN (Community Plan booklet is an ongoing process)</p> <p>Draft booklet created.</p> <p>February Update The Community Trust needs to be established first before a booklet is published.</p>	Taupiri Community Board	Ongoing
2	<p>WEL GREEN BOXES / CHORUS BUILDING – MURAL PAINTING</p> <p>February Update The Board decided:</p> <ol style="list-style-type: none"> 1. It would like to paint the front wall only and the community can paint the remaining walls if desired. 2. To commit to spending \$2,000 on the mural, pending \$1,500 from the Place Making budget, as offered by Mrs van den Bemd. <p>Actions:</p> <ol style="list-style-type: none"> 1. Chorus would like to see the finalised design and will donate a graffiti guard for the mural. 2. The mural design will need to go through the marae for consultation and input. 	Taupiri Community Board	Ongoing

	Issue and Action	Area	Status Update
3	<p>PROPOSAL FOR WALKWAY AND CYCLE TRACK IN TAUPIRI</p> <p>Potential pathway on Mr Craig Graham and Mr Fraser Graham land for a Walkway and Cycle track.</p> <p>Updates:</p> <ol style="list-style-type: none"> 1. Community Trust needs to be established first. Trust is being worked through and update will be provided once this work has been done. 2. Craig and Fraser Graham still waiting to meet with NZTA representatives. <p>February Update Cr Patterson will contact NZTA for follow up.</p>	Cr Patterson	Ongoing, verbal update.
4	<p>COMMUNITY PLANTING AND MAINTENANCE</p> <p>Fruit trees being stripped of fruit and people are also entering private property.</p> <p>Actions: Ms Lovell to:</p> <ol style="list-style-type: none"> 1. Raise fruit tree matters with the Taupiri Community Constable. 2. Log a job with Council to have the parked bus in Murphy Lane being used as a dwelling to live/sleep investigated. 	Ms Morley	Verbal update.

	Issue and Action	Area	Status Update
5	<p>TE PUTU STREET RAIL BRIDGE PAINTING/WOODEN RAILINGS</p> <p>Updates since April</p> <ol style="list-style-type: none"> 1. There is no scheduled maintenance programme for the Te Putu Street Rail Bridge. 2. A site inspection carried out by Council staff on 28 April 2021 identified several railings that need to be replaced, however it is in good structural condition. 3. It was noted that the railings could be water blasted and painted to be more cosmetic pleasing. There is no budget in this financial year to carry out these works, however Waikato District Alliance (WDA) will undertake some works to clean the ramp railings within the next month. 4. Additional repairs are required on underside of rail bridge, but this will require engagement of sub-contractor and rail permits which will take some time to plan. Planning will not begin until after June due to existing workload. <p>December Update from Service Delivery</p> <ol style="list-style-type: none"> 1. The scheduled maintenance work will be combined with other repair work to be undertaken on the bridge piers that also requires KiwiRail permit and rail protection officer. 2. A permit has not been received yet. The work will not likely occur until March 2022. 3. WDA – June: Cleaning completed, remainder sprayed with wet and forget including the Murphy Roadside. WDA will see how this looks over the next 3 months. 	Cr Patterson / Service Delivery	<p>Update from Service Delivery</p> <p>Unfortunately, the bridge won't be happening this financial year, as other higher priority bridge maintenance has been identified that will consume all of the budget. It will be in the programme for the next financial year.</p>

	Issue and Action	Area	Status Update
	<p>February Update from Cr Patterson WDA still waiting for permit from KiwiRail (since June) before any works can be undertaken over any railways – process is slow.</p>		
6	<p>TAUPIRI SCHOOL – COMMUNITY GARDEN IMPROVEMENTS AND PICNIC TABLES</p> <p>Updates</p> <ol style="list-style-type: none"> 1. Ms Morley to investigate whether private businesses can contribute to reducing the costs of the project. 2. Bunnings still happy to donate materials such as pavers and timber for the project. However, nothing can occur during Level 3 COVID restrictions. 3. Spring Hill prison not taking on any further work. 4. Construction of picnic table/s - Menzshed in Huntly going back to work in orange level. Taupiri School had written to Menzshed with the aim of beginning work at the beginning of Term 1, 2022. <p>February Update Ms Ormsby-Cocup to attend Taupiri School meeting 21 February and report back to Board at next meeting.</p>	<p>Taupiri Community Board / Ms Ormsby- Cocup / Ms Morley</p>	<p>Verbal update.</p>

	Issue and Action	Area	Status Update
7	<p>NEIGHBOURHOOD SUPPORT</p> <p>Updates: 1. No funding requests had been received from Mr Smith.</p> <p>February Update Counties Manukau Neighbourhood Support branch will lead a 'Safer Communities' project directed at community boards and community committees. These meetings taking place via Zoom in March. Two national groups in that space also invited for feedback.</p> <p>Council has requested that a meeting be set for late February early March. Wayne Paxton, Communities Sergeant South, Tamaki Makaurau ki te Tonga and Council's Community Led Development team are organising this on behalf of the relevant Boards and Committees.</p>	Lianne Van Den Bemd – Community Growth	Ongoing, until we hear from Wayne Paxton, Communities Sergeant South Manukau Police.
8	<p>PARKS & RESERVES</p> <p>No daffodils have bloomed this year.</p> <p>Action: October Ms. Morley to ask the Open Spaces Project Coordinator as to why the daffodils have not bloomed.</p> <p>February Update No update.</p>	Ms Morley	Verbal update.