

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **WEDNESDAY 27 JULY 2022** commencing at **1.30pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The Register of Interests for the Board is attached for information purposes and for members to update any interests they may have.

4. CONFIRMATION OF MINUTES

Meeting held on Wednesday 15 June 2022 3

5. PUBLIC FORUM

6. REPORTS

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GJ Ion
CHIEF EXECUTIVE

To	Raglan Community Board
Report title	Confirmation of Minutes
Date:	Tuesday, 19 July 2022
Report Author:	Gaylene Kanawa, Democracy Team Leader
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Raglan Community Board (RCB) held on Wednesday, 15 June 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 15 June 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – RCB Minutes – 15 June 2022

MINUTES for a meeting of the Raglan Community Board held in the Supper Room, Raglan Town Hall, 15 Bow Street, Raglan on **WEDNESDAY, 15 JUNE 2022** commencing at **1.30pm**.

Present:

Mrs G Parson (Chairperson)
Mr S Bains
Ms K Binnersley
Mr D Amoore
Mr C Rayner
Cr LR Thomson

Attending:

Cr A Murphy (NZ Police)
Mr T Johnson (Securenet)

Eight (8) members of the public

Ms A Diaz (Chief Financial Officer)
Mr G Bellamy (Senior Transportation Engineer)
Mr M Horsfield (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Thomson/Mr Amoore)

THAT the apology from Mr Oosten be accepted.

CARRIED

RCB2206/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Parson/Mr Rayner)

THAT:

- a. the agenda for a meeting of the Raglan Community Board held on Wednesday, 15 June 2022 be confirmed and all items therein be considered in open meeting; and**
- b. all reports be received.**

CARRIED

RCB2206/02

DISCLOSURES OF INTEREST

There were no disclosures of interests.

CONFIRMATION OF MINUTES

Resolved: (Ms Parson/Mr Amoore)

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 4 May 2022 be confirmed as a true and correct record.

CARRIED

RCB2206/03

PUBLIC FORUM

Mr Hirst – Traffic Congestion around Raglan Area School

Mr Hirst noted his concern about the traffic congestion at the lower end of Norrie Avenue around Raglan Area School during school pick up/drop off time. Mr Hirst was a bus driver and noted that people were consistently parking in the bus stop area. Parents needed to consider dropping their children off in other areas and not all at the same time. Mr Hirst had met with the school to discuss the issue but it had not been addressed.

The Board felt it was the school's responsibility for the traffic situation around the school and there was a need to educate the parents around their driving behaviour during these times. It was noted that the school's PTA was looking at the issue but it was unclear what actions were being undertaken. The Board recommended that Mr Hirst have a meeting with the school principal.

The Senior Transportation Engineer had discussed with the congestion issue with the school and noted it was a problem with most schools around the district.

Mr Mooar – Flooding on the Soccer Fields

The soccer fields were currently flooded due to the failure of one of the drainage pumps as a result of recent bad weather. The club needed a fast response from Council to resolve the issue so that teams could know whether they could play on the weekend and there was concern that no one was taking responsibility for the issue.

The contractor responsible for fixing the pump did not seem to be addressing the pump overflow/leak. The Board was unsure whether Council or the campground was responsible for the pump.

Mr Mooar asked whether there was an alternative way to report urgent issues to Council and it was noted that the first port of call was to submit a service request, followed by getting in contact with a Board member or the local Councillor.

Wallis street footpath

The footpath had uneven surfaces which was a trip hazard and needed to be addressed. It was recommended that people submit a service request to outline the locations of the hazards.

Ms Gilbert – Cross Street Overgrown Vegetation

There were no footpaths on either side of Cross street and grass had become overgrown onto the road. This was causing an issue for motorists at dawn and dusk to identify pedestrians who may be walking on the road and where to identify the curbs of the road.

ACTION: Senior Transportation Engineer to follow this up the issue.

Surf Safety Signage

The signs had been vandalised and needed replacing, however it remains unclear who was responsible for the funding for the replacement signs and their ongoing maintenance. The surfing community believed that funding and maintenance lay with Council, as it sits on Council property. The Board noted that they would raise this with Open Spaces Team Leader.

SPEAKER

Constable A Murphy and Mr T Johnson provided a verbal presentation regarding CCTV cameras in Raglan.

- 76% of crime in Raglan between 2018-2021 were thefts, predominantly from offenders outside of Raglan.
- CCTV in Raglan was not operational, and had not been for roughly twelve (12) months. Police were wanting to build a new wired CCTV network. Police may not be able to fund a comprehensive system but plans were to create a system that would include additional cameras over time. The system would also include ANPR number plate tracking cameras, which can identify vehicles of interest.
- A number plate tracking camera coming into Raglan would have been beneficial so Police can stop offenders before they arrive in Raglan, however this could only be achieved if people reported stolen cars promptly.
- At no cost to the Council, local businesses could attach a camera to their business that could be connected to the broader Police network.
- Police were working on seeking funding from Council, community groups and businesses for the project.
- Community cameras in other communities had solved serious crimes such as kidnapping and homicides.

- Question was raised whether the livefeeds could be accessed to the public? Possible but not recommended as they could be used inappropriately.
- What could the Board do to help? It was important that the community gets involved to develop a plan and understand the costs and funding avenues.
- What was the timeline for the rollout for the CCTV project? Unsure, but hopefully before summer.
- Is there any existing equipment that could be easily repaired? The Wharf Kitchen could be brought back online quickly, but it remains unclear the condition of the other cameras.
- Police planned to meet with the Raglan Business Chamber and local community groups once a quote had been received.

REPORTS

Discretionary Fund Report to 30 May 2022

Agenda Item 6.1

The report was received [*RCB2206/01 refers*] and the following discussion was held:

- Whaingaroa Environmental Centre would organise their refund to Council for the return of the unspent funds from the Maui Dolphin Week event.
- Payment for the Mental Health Toolkit funding application would be made to the printing company as payment could not be made to an individual.
- 2,200 booklets would be distributed to residents in Raglan and other areas. The booklet would also include contact details for local community groups that could assist people seeking help.

Resolved: (Ms Parson/Mr Bains)

THAT the Raglan Community Board approves payment from their Discretionary Fund:

- for the amount of \$2500 (including GST);**
- to Zoom Printing;**
- for the cost of 2200 booklets for the My Mental Health Toolkits funding application from Miss R Gibbs.**

CARRIED

RCB2206/03

Community Board Charter

Agenda Item 6.2

The report was received [*RCB2206/02 refers*] and the following discussion was held:

- It was noted that the charter currently contains the legislative requirements and the Board may wish to provide feedback on having some delegations.
- Staff recommended the Board hold a workshop to discuss further.

Raglan Works, Actions & Issues Report: Status of Items June 2022

Agenda Item 6.3

The report was received [*RCB2206/02 refers*] and the following discussion was held:

- Manu Bay Breakwater – The outcome of the expert assessment for the Manu Bay breakwater would be released on 14 October. This would be followed by a community workshop.
- Civil Defence and Raglan Community Response Plan – Work in progress. A draft document was being worked through.
- Wi Neera Walkway – Staff would contact the Board once a project manager had been appointed for the walkway project.

Raglan Community Quartely Update

- Wainui Road Footpath extension – Footpath would be lifted to road level to reduce the risk of flooding.
- Had there been any consideration for a dedicated bus stop on Whitley street? It was a good idea to help reduce congestion during the school run, as well as other traffic calming measures.
- Inter-Raglan Bus Service Trial – The report to approve the service would go to the Infrastructure Committee next week. If approved, Council would begin working with the community to plan the options and design of the bus service. The community needed to use the trial to ensure its long term viability. Council would be relying on existing contractors to avoid the tendering process which would delay the trial.
- State Highway Revocation – When would the new speed limit signage be put up? The signs would be installed after Council approval had been sought on 30 June.
- The Board would meet with the Senior Transportation Engineer to discuss the Orca Crossing, parking signs and the Inter-Raglan Bus Service trial.

- Government/Bayview Road Stop Signage – Public Places Bylaw would be reviewed and Council was looking at including a separate transport section. Council was looking to install advanced warning signs before the Bylaw review was undertaken.
- The Board was keen to include a policy within the Public Places Bylaw regarding e-Scooter use and hire.
- Parking Barriers outside Supervalve – There was confusion whether the land where the parking spaces were located was owned by Council or by Supervalve. The Board believed that it was important that parking barriers were placed there. The funding was not available on any work schedule.

ACTION: The Senior Transportation Engineer to come back to the Board regarding the ownership of the parking spaces.

- Cyclist safety on Wainui Road– Council did not have any studies for high demand cycle routes in Raglan. Council was working on a trails strategy for use by cyclists and other users, including access to Wainui Reserve. Other interventions such as road markings and signage could be helpful for cyclists on Wainui Road.

Raglan Naturally Report

Agenda Item 6.4

The report was received [*RCB2206/02 refers*] and the following discussion was held:

- Matariki celebrations will be held next week.

Chairperson's Report (TABLED ITEM 1)

Agenda Item 6.5

The report was received [*RCB2206/02 refers*] and the following discussion was held:

- The Chair and Mr Amoore would be meeting with the Open Spaces Team Leader.
- The Raglan Hall Committee Minutes had been tabled.

Minutes of January 2022 Hall Committee meeting

Date: Monday 17th January 2022

Present: Steve, Patti, Amy, Tony, Xavier

Agenda

Item	Discussion	Decision	Action	Who
Tenant Lease agreements	The Hall committee does not have any formal lease agreements with its tenants. There is no rent increase process defined	1. Create lease agreements for all tenants	1. Ask WDC legal team for an example standard lease agreement.	1. Amy
COVID framework requirement for hall contractors.	The Raglan Hall is deemed a place of events/gatherings. Under the government COVID framework all workers must be vaccinated. https://www.business.govt.nz/covid-19/covid-19-protection-framework/events/	1. All contractors engaged by the hall committee must be vaccinated.	1. Ask WDC for a copy of their contractor COVID vaccination communication letter 2. Letter outlining this requirement to be sent to current cleaner.	1. Amy 2. Tony
No cleaner contract documentation	The Hall committee does not have any formal contract documentation with the cleaner.	1. Create a contract for the cleaner	1. Ask WDC for a copy of a cleaner contract.	1. Amy
COVID framework requirement for hall users.	The Raglan Hall is deemed a place of events/gatherings. Under the government COVID framework we have the ability to have Vaccinated and Non-Vaccinated renters but must still follow the traffic light settings. https://www.business.govt.nz/covid-19/covid-19-protection-framework/events/	1. All hall users must define the Vaccination requirement status of their event and how they will comply with the COVID framework, this must align to the current traffic light status in Raglan at the time of the rental.	1. Ensure rental documentation has ability to record renter's event vaccination requirement status and plan to comply with COVID framework.	1. Amy
Sanitising after rental	How to ensure that the hall is safe for renters	1. For all major events using multiple area's of the hall all renters will be charge \$100 for cleaners to sanitise the whole hall and all associated spaces. 2. For minor single room users they will be required to	1. Add \$100 sanitisation clean to all major multispace rentals. 2. Ensure sanitisation equipment and checklist signage is in all spaces to allow for users to sanitise the space.	1. Amy 2. Patti

		sanitise the area's they were in.		
COVID framework requirement for hall Tenants.	We need to understand how the tenants are planning to comply with the government COVID framework.	<ol style="list-style-type: none"> 1. The hall tenants can work under their own COVID framework policies. 2. The use of the toilets by tenants must align to the vaccination requirement of any hall renters at the time of use. 	1. Letter to tenants requesting copy of COVID policy for hall committee files.	1. Tony
Response to WEC letter	Referring to WEC letter dated 10 th January 2022.	<ol style="list-style-type: none"> 1. Item 1 will be clarified in new lease agreement to be drafted. 2. Item 2 COVID policy was not attached but will be formally request as per above. 3. Item 3 construction of a semi permanent wall. Approved but WEC is responsible for it's removal at the Hall Committee's request, it must meet building code requirements specifically earthquake risk and designed and installed by a licensed building practitioner, it must not impact the architectural or structural features of the hall. 	<ol style="list-style-type: none"> 1. Response back via letter indicating new lease agreements to come. 2. As per above a letter requesting COVID framework policy to be sent. 3. Letter of response to be sent. 	<ol style="list-style-type: none"> 1. Tony 2. Tony 3. Tony
Update bank account signatures.	Need to update the hall bank account signatures to reflect committee changes	1. Approved to update bank account access	1. Add Tony as new Hall Committee Chairperson and Amy as new Hall Committee treasurer while retaining Steve and Patti and remove Pablo	1. Steve

To	Raglan Community Board
Report title	Discretionary Fund Report to 30 June 2022
Date:	27 July 2022
Report Author:	J Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Raglan Community Board on the Discretionary fund spend to date, commitments and balance as at 30 June 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Raglan Community Board receives the Discretionary Funding report to 30 June 2022.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 30 June 2022

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)

As at Date: 30-Jun-2022

			1.206.1704
2021/22 Annual Plan			14,271.00
Carry forward from 2020/21			8,720.00
Total Funding			<u><u>22,991.00</u></u>
Income			
Total Income			<u><u>-</u></u>
Expenditure			
24-Apr-2021	Approval for payment to Margaret Boggiss for the amount of \$50 for a Wreath for ANZAC Day 2021	RCB2106/05	50.00
23-Aug-2021	Allocation of \$1000 to Raglan Community Arts Council towards the cost of the Raglan Arts Film Festival Awards RAFFA red carpet evening	RCB2108/04	1,000.00
27-Apr-2021	Allocation of \$1430 made to the Raglan and District Museum Society towards the cost of the Rangitahi Peninsular Historical Photo Exhibition.	RCB2108/05	1,430.00
15-Sep-2021	An amount of \$130.43 (incl GST) paid to the Whaingaroa Raglan Destination Management Organisation for the support of the establishment of the Destination Management Organisation.	RCB2109/04	113.42
25-Jan-2022	Payment of \$5,000.00 to Whaingaroa Environment Centre towards the cost of name of the Maui Dolphin Day project.	RCB2110/03	5,000.00
09-Feb-2022	Payment of \$3,000.00 (plus GST) to the Destination Management Organisation for the Raglan Growers Market	RCB2202/06	3,000.00
25-Apr-2022	Payment of \$50.00 to Margaret Boggiss for the cost of the Anzac Wreath	RCB2203/03	50.00
Total Expenditure			<u><u>10,643.42</u></u>
Net Funding Remaining (Before commitments)			<u><u>12,347.58</u></u>
Commitments			
09-Feb-2022	Commitment of \$1,000.00 toward Raglan Naturally to assist vulnerable people in the community Covid-19 reponse, subject to a funding application.	RCB2202/07	1,000.00
23-Mar-2022	Commitment of \$100 (incl. GST) towards the cost of installation of a wreath for ANZAC Day celebrations	RCB2203/03	100.00
	less payment of \$50.00 to M Boggiss 25/04/2022	RCB2203/03	(50.00)
15-Jun-2022	Commitment of \$2,500.00 (incl GST) to Zoom Printing toward the cost of 2200 booklets for the My Mental Health Tool kits funding application from R Gibbs	RCB2206/03	2,173.91
Total Commitments			<u><u>3,223.91</u></u>
Net Funding Remaining (Including commitments)			<u><u>9,123.67</u></u>

To	Raglan Community Board
Report title	Subdivision 0159/21, Precinct C in Rangitahi Peninsula, Raglan - Proposed Road Names
Date:	14 July 2022
Report Author:	Ross Bayer, Roding Team Leader
Authorised by:	Roger MacCulloch, General Manager, Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To seek approval from the Raglan Community Board on the Road Naming application for Subdivision 0159/21, in Rangitahi Peninsula, Raglan.

2. Executive summary

Whakaraapopotanga matua

This report requests that the Raglan Community Board approve the proposed road names prepared by the developer and supported by the Council Roding Team.

The names have been checked by staff against the Road Naming Policy.

This report recommends that the Raglan Community Board approve the proposed names for road naming purposes in Subdivision 0159/21, Precinct C in Rangitahi Peninsula, Raglan. Staff confirm that the recommendation complies with the Council's legal requirements and Road Naming Policy.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Raglan Community Board

a. approves the following proposed road names submitted by the developer for Subdivision 0159/21, Precinct C in Rangitahi Peninsula, Raglan:

	Road 2A	ROW 1 PVT	ROW 2 PVT
Option 1	Koohunga Street	Taeore Lane	Waipatukahu Lane

4. Background

Koorero whaimaarama

Subdivision 0159/21, Precinct C in the Rangitahi Peninsula, Raglan, comprises 59 single dwelling allotments, one comprehensive development lot and 2 farm balance lots.

Road names suitable for posting within the Raglan area have been prepared by the developer, Rangitahi Limited.

Staff have reviewed the proposed names and excluded any names where duplication, sound similarity or duplicated street type (eg street, road, avenue, boulevard, junction, crescent, etc) may cause any travel uncertainties in the Waikato District.

The recommended names have been checked against Google mapping and NZ Post. When potential names are selected from the list for allocation, a further check will be made for new duplications.

This report is submitted in accordance with section 1.2 of the Road Naming Policy as follows:

1.2 Request for Road Name not from the "Approved List" of Road Names

(a) Where an "Approved List" is not available or the subdivision developer wishes to choose their own road names, the developer shall make a request to Council's Roading Asset Team.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The table below provides a list of recommended historical, social, cultural and geographic themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and the exclusion of any suffix if applicable as per Road Naming Policy.

Name (in order of preference)	Reason	Location of duplicate or similar sounding name in adjoining councils	OFFICE USE ONLY	
			Classification Exclusion and notes	Approved or Declined
ROAD 2A				
Koohunga Street	Type of flax with strong muka.	None		Approved Roding
ROW 1 PVT				
Taeore Lane	Type of flax with strong muka.	None		Approved Roding
ROW 2 PVT				
Waipatukahu Lane	Nearby spring. Available road name from the Raglan pre-approved road name list. (first flour and flax mill 1874ish owned by Maori at Rangitahi leased out to Duncan and Mitchell)	None		Approved Roding

5.1 Financial considerations Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report. All costs for new road names are being met by developers.

5.2 Legal considerations Whaiwhakaaro-aa-ture

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.3 Strategy and policy considerations Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.4 Maaori and cultural considerations Whaiwhakaaro Maaori me oona tikanga

The Developer has consulted local Iwi regarding the road name application.

6. Significance and engagement assessment Aromatawai paahekoheko

6.1 Significance Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement Te Whakatuutakitaki

Raglan Community Board consultation around road naming has been undertaken in accordance with Council policy and standard operating procedures.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Internal
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps

Ahu whakamua

The approved report and associated road names will be presented to the subsequent Infrastructure Committee meeting.

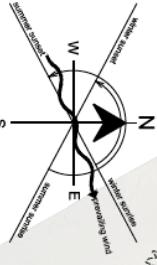
8. Attachments

Ngaa taapirihanga

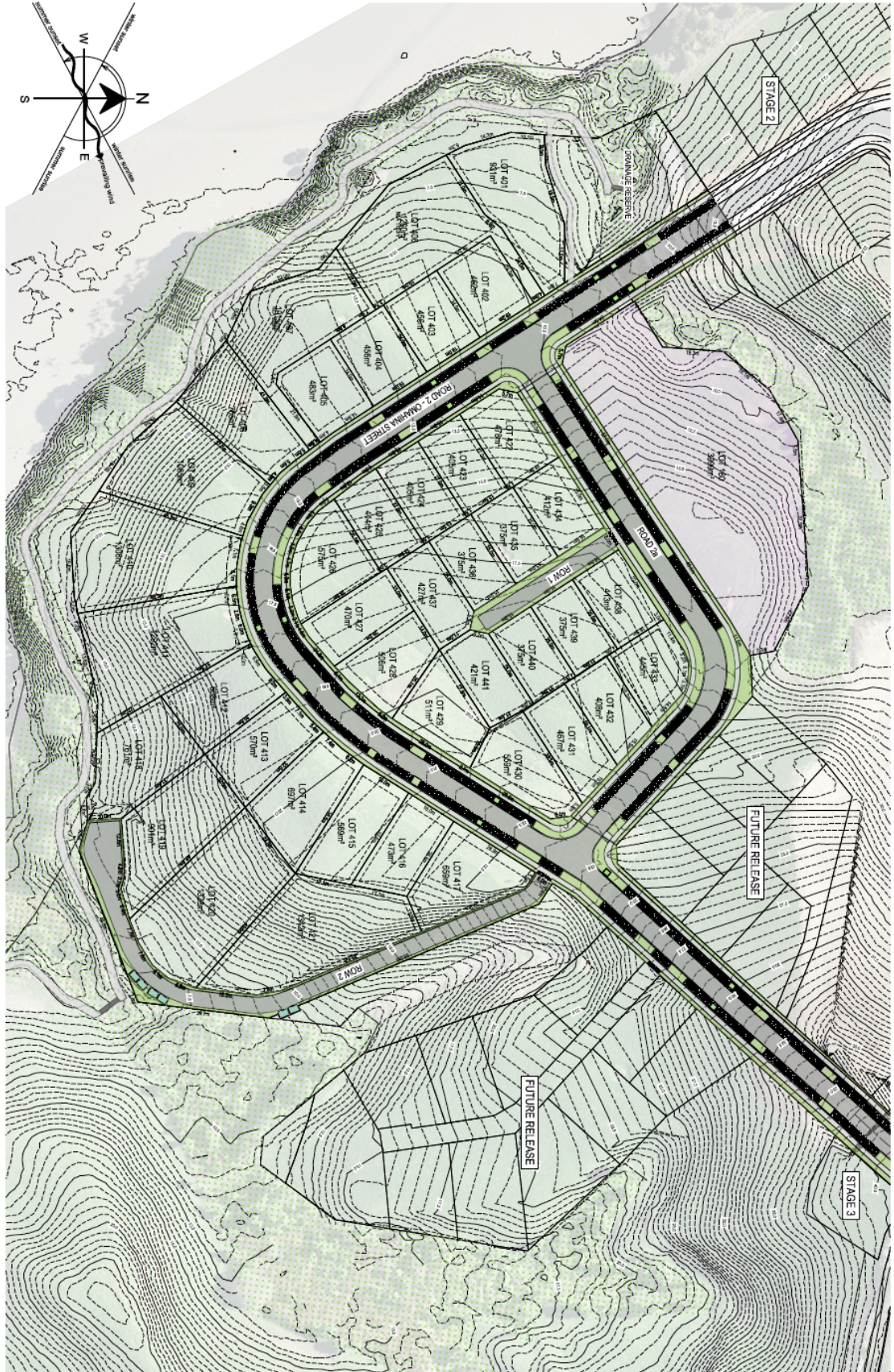
Attachment 1 – Development Road Map

Attachment 2 – Rangitahi - Proposed Road Names

Attachment 3 – 2017 Raglan Street Name List



The Sanctuary - Stage 4



NOTES:
 1. Contours of 0.5m intervals
 2. Levels shown are based on Mean Sea Level
 3. Levels shown are based on Mean Sea Level
 SCALE 1:1000

Rangitahi Precinct C plan

Rangitahi

The Rangitahi Peninsula Precinct C – Street Names 13/06/2022 – **DRAFT**

Using the Maori language as place-names keeps the language alive in our community and our country. By referencing the history of the land and using the Maori language we can tell stories and encourage people to engage with the Maori language and local history as one. Tainui Hapu have chosen these street names to connect our community with the land and sea.

The ‘Rangitahi’ bridge crosses the Omahina waterway where the connection to Oporu ends. Oporu represents another area of the harbour, so it makes sense for the Bridge road to be called Rangitahi / Rangitahi Road, referencing the land and starting this new journey onto the land.

Road 2 – ALLREADY NAMED - Continuing from STAGE 2 ‘Omahina Street’ Omahina is the name of the waterway and creek connecting with the inner harbor on the western side of the peninsula between the peninsula and the golf course. This Street name can continue through stage two and follow the waterway inland.

Road 2a - ‘Koohunga street’ – Type of flax with strong muka

Accessway 1 ROW PVT – Joal (lots 434 – 441) - ‘Taeore Lane’ – Type of flax with strong muka

Accessway 2 ROW PVT – Joal (lots 452 – 459) - ‘Waipatukahu Lane’ – Nearby spring

The preference is for the use of ‘Road’, ‘Street’ and ‘Lane’ or ‘Way’.

2017 Raglan Street Name List

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	Title exclusions because of duplicates
1	Raumatirua	Twice summer	None	None
2	Hoehoeata	Wetland	None	None
3	Omahina	Name of harbour channel off Opoturu	Waverley	None
4	Waipatukahu	1874 ish flour and flax mill owned by Maori at Rangitahi and leased to Duncan and Mitchell	None	None
5	Wetini Mahikai	Tainui chief and block owner	None	None
6	Patahi	Tupuna through which block was originally claimed	None	None
7	Koata	Tupuna of all hapu Te Kopua to coast	Roxborough	None
8	Punatoto	Ngati Hourua/Mahanga chief	None	None
9	Putoetoe	Original name of township	Rotorua	None
10	Pirihira	Woman of high rank who sold land around Whaingaroa belonging to Tainui and Hourua/Mahanga	None	None
11	Taikarekare	Rippling tides/ waters - name of Wallis' section on Cliff street	None	None

To	All Community Boards
Report title	Review of Elected Member Policies
Date:	18 July 2022
Report Author:	Gaylene Kanawa, Democracy Team Leader
Authorised by:	Tony Whittaker, Chief Operating Officer

1. Purpose of the report

Te Take moo te puurongo

To seek feedback from Community Boards on the Elected Member Policies that will be reviewed by the Policy & Regulatory Committee in September 2022.

2. Executive summary

Whakaraapopotanga matua

The following policies are due for review and will be forwarded to the Policy & Regulatory Committee for consideration on 1 August 2022. Council held a workshop on 18 July to provide feedback/direction on changes to the following policies:

1. Elected Members Reimbursement Policy (Attachment 1); and
2. Conference & Seminars Policy (Attachment 2).

The Elected Members Reimbursement Policy covers travel and reimbursement of costs in line with the Remuneration Authority Determinations. It is noted that Council may provide IT and Communication allowances for community board members but to date they have not done so. The increase in zoom meetings over COVID-19 lockdowns and traffic light systems has reduced again and will cease if the Epidemic Preparedness Notice expires in September as indicated by the Government.

Earlier this year Councillors considered the attendance to the LGNZ conference and a request from two community board members to also attend, the Conference & Seminars Policy is clear that the Mayor and Deputy Mayor would usually attend the conference and be delegates for the AGM. In addition to this the Mayor appoints two other Councillors to attend the conference as a training and networking opportunity.

Community board members can apply to attend the community board conference, for which the programme is more geared towards community boards. However, this has not been written into the policy previously and there should be more clarity for community board members on how the apply to attend these conferences and where the costs would come from.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Community Board provides feedback on the proposed policies for consideration by the Policy & Regulatory Committee in September 2022.

4. Next steps **Ahu whakamua**

The Policy & Regulatory will consider the feedback from Community Boards at its September 2022 meeting and determine whether any further changes based on that feedback will be made to the two policies.

5. Attachments **Ngaa taapirihanga**

Attachment 1 – Elected Members Reimbursement Policy
Attachment 2 –Conference & Seminars Policy

Reimbursements for Elected Members Policy

Policy Owner:	Team Leader - Democracy
Date approved:	XX
Next review date:	XX
Document number:	XX
Engagement required:	XX

1 Purpose

- 1.1 The purpose of this policy is to ensure reimbursements to elected members occurs in a fair and accountable manner.

2 Application

- 2.1 This policy applies to:
- all elected members of the Waikato District Council (Council); and
 - where specified in the Policy, members of the Community Boards.

3 Significance

- 3.1 This Policy is not considered significant in terms of the Significance and Engagement Policy.

4 Policy statements

Salaries

- 4.1 Salaries will be paid to elected members of Council in accordance with the remuneration pool and rules determined by the Remuneration Authority.
- 4.2 The remuneration pool determined by the Remuneration Authority will be split in accordance with a Council resolution.
- 4.3 Those Councillors sitting on statutory hearings (as defined by the Remuneration Authority) are to be paid the maximum allowable hourly rate but no additional rate is payable to the Chairperson.
- 4.4 The Council will not pay separate meeting allowances to elected members.

Vehicle Mileage Allowance

- 4.5 A vehicle mileage allowance for travel can be claimed by Councillors and Community Board members where:
- The Councillor or Community Board member is not otherwise provided with the use of a vehicle by Council.

- b. The travel is in a private vehicle on Council business and by the most direct route that is reasonable in the circumstances.
 - c. In the case of Community Boards, the mileage is only for Community Board meetings or where members have been invited to attend a Council meeting or workshop up to an annual limit of 3000km.
- 4.6 The payment will be at the rate prescribed by the Remuneration Authority or the Inland Revenue Department, whichever is lower.
- 4.7 The payment would only be made to Councillors in line with meetings as outlined below:
- a. Council meetings.
 - b. Council workshops.
 - c. Council committee meetings to which they have been appointed by resolution of Council.
 - d. Any committee meeting where that Committee resolved to give the elected member(s) voting and speaking rights.
 - e. Any committee that an elected member who is not an appointed member of that committee but needs to attend because of an issue that is specific to that elected member's ward is being discussed and where in the opinion of the Chair of the committee, the Councillor's attendance would add value to the item being discussed.
 - f. Outside committees or organisations that the elected member has been appointed to by resolution of Council.
 - g. Attendance at a conference or seminar or on Council business where the elected member(s) has been authorised to attend by resolution of Council.
 - h. Any meeting that an elected member is requested to attend by the Mayor or the Chief Executive such as roadside meetings or meetings with individual ratepayers.
 - i. Any inspection or visit that an elected member is required to undertake at the request of the Mayor or by resolution of committee. This clause is intended to cover inspections arising from emergency work or planned familiarisation trips in conjunction with Council projects.
- 4.8 Councillors or Community Board members must be in attendance at meetings for at least 60% of the time taken to conduct the business of the meeting to be eligible for the payment of vehicle mileage unless determined otherwise by the Mayor.
- 4.9 All claims for vehicle mileage on Council business be submitted in writing and signed by the claimant.
- 4.10 Any disputed claims for vehicle mileage shall be referred to the Mayor whose decision shall be final.

Communication Allowance

- 4.11 Council authorises the payment of a communication allowance where the equipment of service is privately owned or funded by Councillors to cover the cost of one or more of the following:

- a) Mobile telephone
 - b) Computer, tablet or ancillary equipment
 - c) Internet connection
- 4.12 The payment will be at the maximum level prescribed by the Remuneration Authority for that year with payment to be made on an instalment basis through each scheduled pay run. The sum of the instalments is not to exceed the maximum prescribed.
- 4.13 An allowance will not be paid where Council provides the equipment or service including but not limited to:
- a) A mobile telephone
 - b) A computer, tablet and ancillary equipment, or
 - c) An internet connection

Miscellaneous

- 4.14 The Mayor and Councillors may incur some incidental meal costs. These expenses are to be in line with expenditure limits specified in Council's policy on Conferences and Seminars – Attendance and Payment of Expenses (including Local Government New Zealand Conferences).
- 4.15 Any expenses other than travelling expenses will be approved by the Chief Executive with a copy of the receipt and evidence that it is a genuine out-of-pocket expense for the conducting of Council business.

Applications for reimbursement

- 4.16 All applications for reimbursements in line with this Policy will be signed off by the Council Support Team. Any exceptions to this policy will be referred to the Chief Executive for approval in consultation with the Mayor. Expense claims for the Mayor are to be signed off by the Chief Executive and Deputy Mayor.
- 4.17 The reimbursement of miscellaneous expenses must be approved by the Chief Executive.

5 Policy review

- 5.1 This policy shall be reviewed at three yearly intervals following local government elections or as otherwise required by the Chief Executive.



Conferences and Seminars Policy – Attendance and Payment of Expenses (including Local Government NZ Conferences)

Policy Owner:	Democracy Team Leader
Date approved:	XX
Next review date:	XX
Document number:	XX
Engagement required:	XX

Policy statements

In respect of the Annual Conference of Local Government New Zealand:

- i) Council be represented by His Worship the Mayor and other Councillors as appointed by Council;
- ii) the Chief Executive attends in support of the Council delegates;
- iii) the Council meets the cost of partners' attendance.

In respect of applications to attend conferences and seminars, other than the Annual Conference of Local Government New Zealand, each application be considered taking into account the following issues:

- i) the relevance of the content of the conference/seminar to the current issues before Council or the business of Council;
- ii) the cost of the conference/seminar and the value to the organisation
(Council confirmed its policy on attendance at seminars by resolution WDC99/62/1/4.)

Councillors attending conferences/seminars provide a written presentation to the appropriate Committee or to Council and that all conference/seminar material be made available in the Tom Parsonage Room for the information of other members.

The cost of Councillors attending conferences/seminars pursuant to a resolution of Council be met by the Council.

Partners attending conferences/seminars other than the Annual Conference of Local Government New Zealand attend such conferences/seminars at their own cost, apart from where there is a partners' programme provided, when the matter of meeting the cost of partners' attendance would be given consideration by Council.

Council will meet the cost of meals and drinks whilst on Council business up to a cost of \$65 per head, per meal. [Refer WDC1105/05/115, WDC1012/05/116]

This expenditure limit will be reviewed and updated on an annual basis. [Refer WDC0903/08/1111]
Accommodation will be arranged taking into consideration proximity to the venue, cost, health, security and safety issues.

Council will not reimburse expenditure from mini-bars.



In respect of Community Board training and networking opportunities the Council will support attendance at the annual Community Board Conference or Young Elected Members Hui on the following basis:

- i) the relevance of the content of the conference/seminar to the current issues before Community Boards or the business of Council;
- ii) the cost of the conference/seminar and the value to the organisation; and
- iii) the Community Board Member must provide a written report/presentation back to the Community Board, along with the conference materials.

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Note: See also Reimbursement of Mileage and Expenses – Elected Members. [Note: WDC0708/05/1/4 refers]

Policy review

This policy shall be reviewed at three yearly intervals or as otherwise required by the Chief Executive.

To	Raglan Community Board
Report title	Soundsplash Festival Update
Date:	27 July 2022
Report Author:	Samantha Baker, Community Venues and Events Team Leader
Authorised by:	Megan May, Deputy General Manager, Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To update the Raglan Community Board on the Soundsplash festival application.

2. Executive summary

Whakaraapopototanga matua

The Community Venues and event team have received an application for the return of Soundsplash to Raglan for their 2023 event. Soundsplash Music Festival is to be held at Wainui Reserve over a three day and two-night period starting 20/01/2023 until 22/01/2023. Due to the nature and size of the festival, the Community Venues and Events team – with support from Open Spaces and Reserve Planning, are implementing changes to the previous event approval process to ensure the long-term impact of large-scale commercial events on Wainui reserve is minimised.

The event application ensures operationally that consent requirements have been carried out and there are no outstanding issues that should prevent an event happening at that location safely. Consideration for both the event participants health and safety and impact to the reserve is applied to this approval process.

This report outlines in more detail the changes that are being implements for the 2023 event and future projects that will have an impact on Events in the Waikato District.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Raglan Community Board receives the report.

4. Discussion Matapaki

Fees and Charges

As per the Waikato District Council Fees and Charges 2021- 2024, all large-scale commercial events are now being charged \$1000 per day including set up and pack down. All fees are put back into the reserve for future developments in alignment with the Reserve Management Plan.

Bond Process

Council engaged external consultants to undertake an assessment of impact for large events on reserves. From this assessment, a new bond system for large scale events has been created. The new bond aims to ensure that likely damages are built into a unique bond cost for large commercial events. This ensures that those bonds are now fit for purpose for the nature of individual events. Pre and post inspection will take place to ensure that there is no direct cost to rate payers for repairs post festival.

Event application and Consent Application

Event applications and Consent applications work together – but are two separate processes. The Soundsplash event has a 10-year consent application to use the Wainui reserve and must still apply annually for event approval. The consent application ensures that events are compliant with the district plan rules and further to this, that satisfactory evidence has been provided to mitigate any impact to rules that they are not compliant with.

The event application grants landowner approval and must be applied for annually.

A valid consent is required for event applications to be processed and an annually approved event application is required for individual events to go ahead.

Use of the Airfield

The Raglan Aerodrome has also been applied for use during the event period. Council anticipates they will not be granting landowner approval for the 2023 event use. Council strongly advises the applicant to investigate alternative parking solutions. Effective traffic management is a condition to the Event approval. This is a work in progress and further updates can be provided at the next Raglan Community Committee.

Closure of the Reserve

Discussions regarding the reserve closure were tabled at the October Raglan Community Board meeting. Several concerns, including health and safety risks to potential swimmers was raised. Council Staff are also looking further into the potential safety risks to swimmers and will be looking to encourage this activity at alternative, safe locations during the event period. This is a work in progress and further updates can be provided at the next Raglan Community Committee.

Event Capacity Study

Council has engaged external consultants to conduct an event capacity study. The aim of the study is to assess the primary impact, positive and negative, of events on a venue (open spaces or building) and secondary impact on the surrounding community, public assets and Council provided services. This study will be utilised as a guiding document for the creation of the Waikato District Council Events Strategy and associated processes. The Events Strategy will be a publicly consulted document and will provide direction for community and commercial events within the Waikato District, hosted on public spaces. The capacity study is due for completion July 2022.

5. Attachments**Nгаа тааpиrиhаngа**

There are no attachments for this report.

To	Raglan Community Board
Report title	Works, Actions & Issues Report: Status of Items July 2022
Date:	18 July 2022
Report Author:	Karen Bredesen, PA to the General Manager Service Delivery
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report **Te Take moo te puurongo**

The purpose of this report is to update the Raglan Community Board on actions and issues arising from the previous meeting and works underway in July.

2. Staff recommendations **Tuutohu-aa-kaimahi**

That the Raglan Community Board Works, Actions & Issues Report: Status of Items for July 2022 be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Raglan Community Board Actions & Issues Register – July 2022

RAGLAN COMMUNITY BOARD WORKS, ACTIONS & ISSUES REGISTER:
STATUS OF ITEMS July 2022

ISSUE	Area	Action	Comments
Manu Bay Breakwater	Community Projects, Service Delivery	Actions recorded from December 2020 - May 2022 can be accessed in the June 2022 agenda.	JULY 2022: Manu Bay Breakwater is now included in the Community Projects Update at the end of this report.
Civil Defence and Raglan Community Response Plan	Civil Defence Emergency Management	<p>FEBRUARY 2021: Waikato District Council Civil Defence Emergency Management Coordinator requested to attend the Board's next meeting to discuss the Civil Defence and Raglan Community Response Plan.</p> <p>MARCH 2021: Mr Bains, Mr MacLeod and Cr Thomson to progress the update of the Raglan Civil Defence Plan and collaborate with the Community Resilience Coordinator to facilitate the first Civil Defence workshop on Wednesday 7th April at 1pm.</p> <p>MARCH 2021: Community Resilience Coordinator to provide a Civil Defence Plan update at the next Community Board meeting.</p>	<p>MARCH 2021: Council's Community Resilience Coordinator will be in attendance at the March Community Board meeting.</p> <p>MAY 2021: Council's Community Resilience Coordinator scheduled a meeting to work on Community Response Plan with Raglan Community Board reps on 7 April. Due to last minute commitments, the reps were unable to attend. To date, further attempts to reschedule have not been successful. The coordinator requests that RCB advise when they would like this work to take place and for reps to advise a date for meeting to progress plan review. Note: Council's Coordinator is unavailable 4 to 31 May, due to leave and prior commitments, so this work is unlikely to be completed before end of June.</p>

ISSUE	Area	Action	Comments
	Cr Thomson, Mrs Parson, Ms Binnersley	<p>FEBRUARY 2022: Cr Thomson, Mrs Parson, and Ms Binnersley to meet and develop plan for discussion with local emergency management providers.</p> <p>MAY 2022: Cr Thomson to provide an update.</p> <p>JULY 2022: Ongoing</p>	<p>SEPTEMBER 2021: Council's Emergency Management team are actively working with Cr. Thomson on progressing the Community Response Plan. A meeting is scheduled between the Emergency Management Team, Cr. Thomson, and the Community Board Chair to review progress and make further updates on 23 September (was scheduled for August, however, was postponed due to L4/3 COVID).</p> <p>OCTOBER 2021: Meeting held between Council's Emergency Management team, Community Board Chair and Cr Thomson. Agreement on approach currently being taken.</p> <p>Workshops to be held with emergency services to progress specific actions and scenarios. This work is likely to be delayed due to the recent COVID-19 restrictions in the Waikato, which will require the attention of the Community Board members and Council's Emergency Management Team. Anticipate that the plan could be ready to present to the Community Board in November/December.</p>

Notes:

- Manu Bay Breakwater – future updates will be included in the Community Projects updates at the end of the RCB Works & Issues report.
- Wi Neera Walkway has been moved to the Quarterly Roding/Footpaths report.

Community Projects Update (As at 12 July 2022)

Wi Neera Walkway

Design has been received from Tonkin & Taylor and provided to Community Connections Manager, Megan May, for review. Community Connections to produce scope for delivery by Community Projects Team.

Manu Bay Breakwater

Meeting of the Forum was held on Monday 30 May from 1–5pm facilitated by Tim Clarke of Collaborative Solutions.

The Forum agreed to separate the issues at the boat ramp into two streams, Ramp Maintenance and Breakwater Options.

For the Breakwater Options, Community Projects Project Manager, Trevor Ranga, has provided a scope to engage coastal engineering experts to provide peer reviewed options for Breakwater improvements. This is being reviewed by the Forum members to provide feedback by 31 July 2022.

Once there is consensus WDC will use the scope to engage the consultants.

Raglan Wharf Structural Repairs, Pontoons and Walkways.

The resource consent application for Raglan Wharf Improvement Works (LUC0007/23) has been submitted to WDC.

The tender *Contract 21/061: Raglan Wharf Improvements* has been awarded to HEB Construction for the negotiated sum of \$3,498,163 for the completion of works included in Separable Portion 1 (Under Wharf Structural Repairs) and Separable Portion 2 (Eastern Walkway, Gangway and Floating Pontoon) as tendered. Budgets also extend to cover some of the safety improvement works e.g. balustrade works that are included in Separable Portion 3.

However, there was a significant difference between the budget available and the tender price for the full scope of work which means all 3 portions cannot be completed at this time. A supplementary funding application was made to MBIE to cover the additional costs but was unsuccessful.

The SP3 Public Realm works unable to be funded include the Western Walkway, and Stepped Revetment. Funds will continue to be sought for this work, however these items will not be part of this contract.

To	Raglan Community Board
Report title	Fourth Quarter Service Request Report to June 30 2022
Date:	27 July 2022
Report Author:	Evonne Miller, PA Customer Support Group
Authorised by:	Sue O’Gorman, General Manager Customer Support

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Raglan Community Board on the Fourth Quarter Service Request reporting for the ward of Raglan.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Raglan Community Board receives the report.

3. Attachments

Ngaa taapirihanga

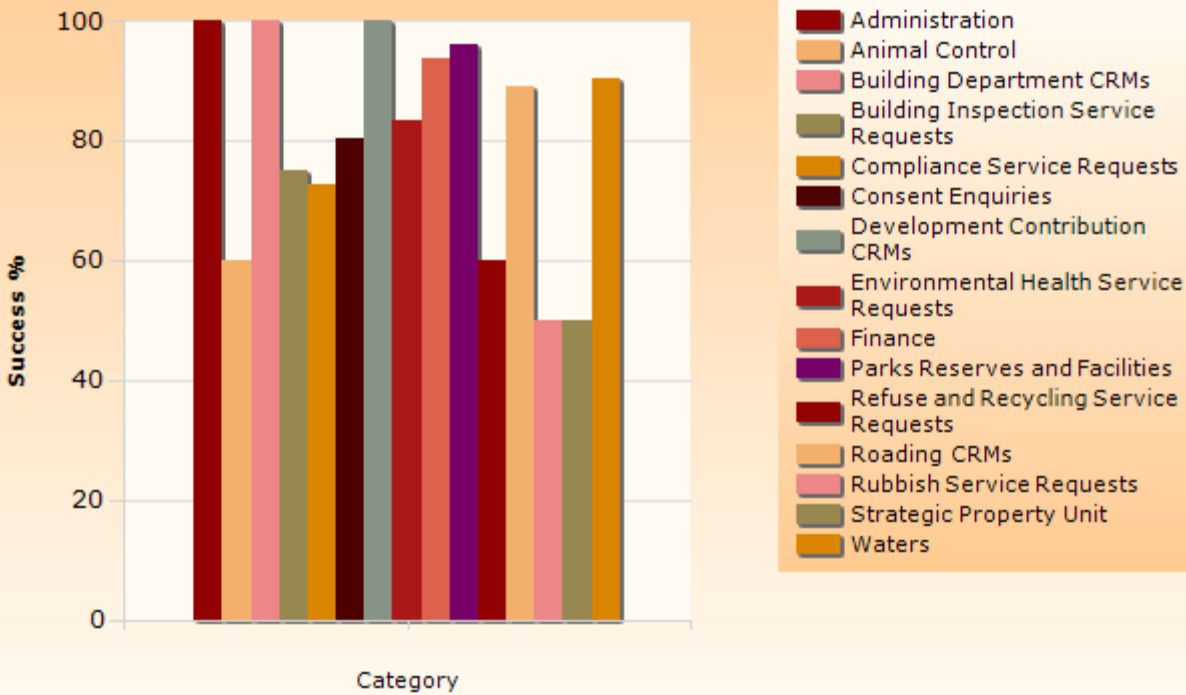
Attachment 1 – Fourth Quarter Service Request Report for Raglan Community Board

Date Range: 01/04/2022 to 30/06/2022

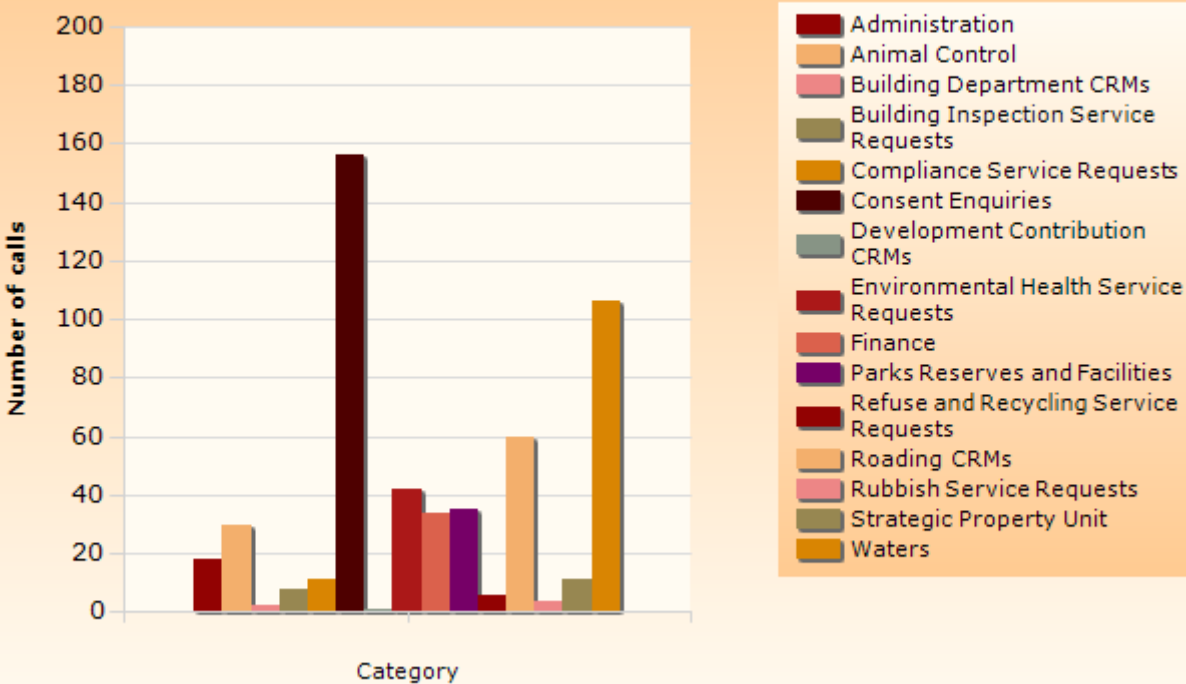
The success rate excludes Open Calls as outcome is not yet known.

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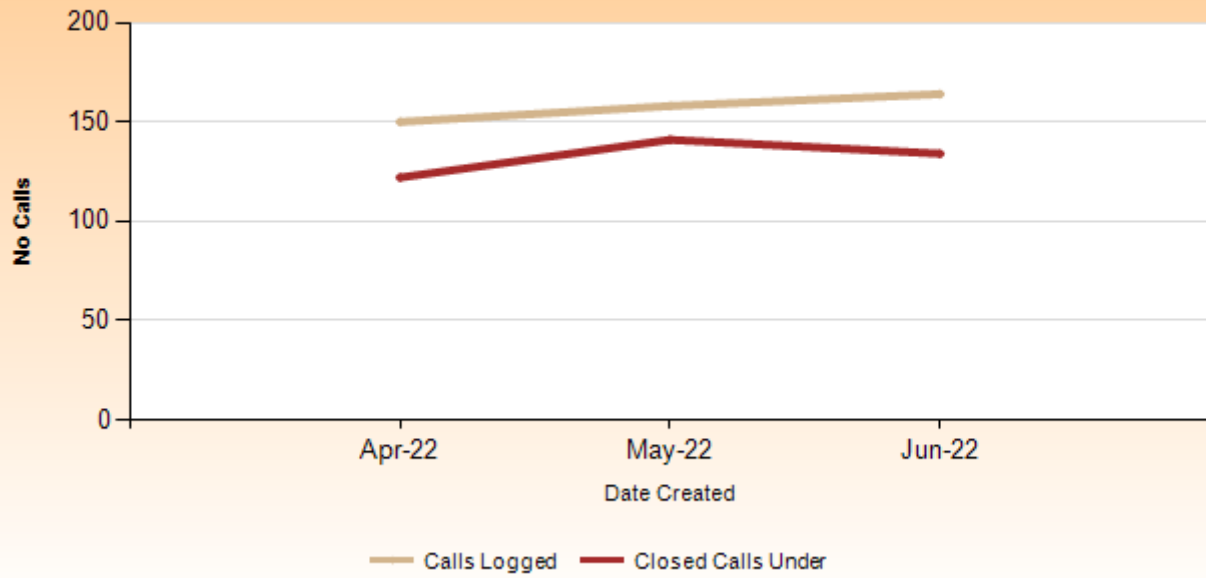
Call Completion % Success by Type



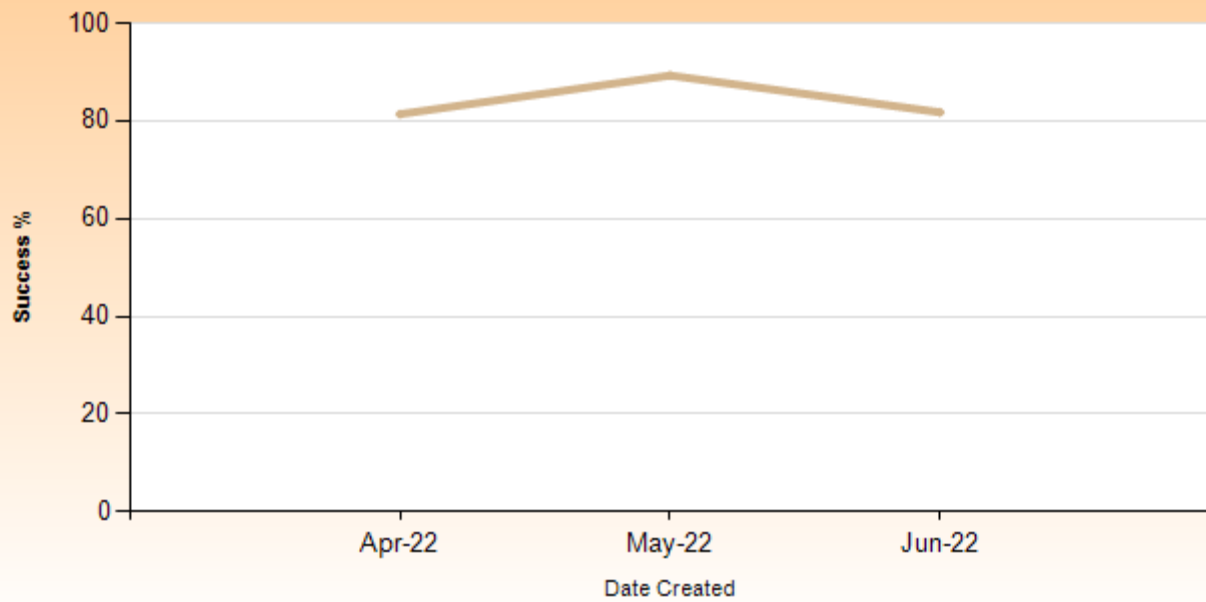
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	18	2			16	100.00%
	Pro rated rates for the period xx to xx	18	2			16	100.00%
Animal Control							
	Summary	30	5	5	8	12	60.00%
	Animal Charges	4				4	100.00%
	Dog Property Visit	6	4		1	1	50.00%
	Dog Straying - Current	6			4	2	33.33%
	Dog Straying - Historic	2				2	100.00%
	Dog Surrender	1				1	100.00%
	Dog Welfare - Not immediate threat to life	1				1	100.00%
	Dog/Animal Missing	4		4			0.00%
	Dogs Aggression - Current	3	1		2		0.00%
	Dogs Barking Nuisance	2		1		1	100.00%
	Livestock Trespassing - Current	1			1		0.00%
Building Department CRMs							
	Summary	2				2	100.00%
	PRO General Enquiry	2				2	100.00%
Building Inspection Service Requests							
	Summary	8			2	6	75.00%
	Building Inspection Service Requests	8			2	6	75.00%
Compliance Service Requests							
	Summary	11			3	8	72.73%
	Compliance - Animal Bylaw	1			1		0.00%
	Compliance - Unauthorised Activity	7				7	100.00%
	Illegal parking	3			2	1	33.33%
Consent Enquiries							
	Summary	156		12	28	116	80.56%
	Planning Process	1				1	100.00%
	Property Information Request	59		10	20	29	59.18%
	Rural Rapid Number assignment & purchase of plates	1				1	100.00%
	Zoning and District Plan Enquiries	95		2	8	85	91.40%

Development Contribution CRMs							
	Summary	1				1	100.00%
	Development Contribution Enquiries	1				1	100.00%
Environmental Health Service Requests							
	Summary	42			7	35	83.33%
	Environmental Health Complaint	8			7	1	12.50%
	Noise Complaint - Environmental Health	2				2	100.00%
	Noise complaints straight to contractor	32				32	100.00%
Finance							
	Summary	34		2	2	30	93.75%
	Credit Control Query	22		2	1	19	95.00%
	Rates query	12			1	11	91.67%
Parks Reserves and Facilities							
	Summary	35	1	8	1	25	96.15%
	Parks & Reserves - Aerodrome Issues	2	1			1	100.00%
	Parks & Reserves - Buildings	10		1		9	100.00%
	Parks & Reserves - Graffiti	1				1	100.00%
	Parks & Reserves - Raglan Wharf Issues	2		1		1	100.00%
	Parks & Reserves - Reserve Issues	19		6		13	100.00%
	Parks & Reserves - Urgent Public Toilet Issues	1			1		0.00%
Refuse and Recycling Service Requests							
	Summary	6	1		2	3	60.00%
	New collections	4			1	3	75.00%
	Refuse - Non-Collection	1	1				0.00%
	Refuse & Recycling Enquiries	1			1		0.00%
Roading CRMs							
	Summary	60		4	6	50	89.29%
	Boundary fences on roads - permanent & temporary	1				1	100.00%
	New Vehicle Entrance Request	13		1		12	100.00%
	Road Culvert Maintenance	6		1		5	100.00%
	Road Marking Sign & Barrier Maint Marker Posts	2				2	100.00%
	Road Safety Issue Enquiries	3				3	100.00%
	Roading Work Assessment Required - OnSite 5WD	18		2	3	13	81.25%
	Routine Roding Work Direct to Contractor 5WD Comp	4				4	100.00%
	Street Light Maintenance	4			1	3	75.00%

	Urgent Rooding Work 4Hr Response	6			1	5	83.33%
	Vegetation Maintenance	3			1	2	66.67%
Rubbish Service Requests							
	Summary	4			2	2	50.00%
	Abandoned Vehicle	2			2		0.00%
	Illegal Rubbish Dumping	2				2	100.00%
Strategic Property Unit							
	Summary	11	1		5	5	50.00%
	Council owned land CRMs	5	1		4		0.00%
	Lease and Licence Enquiry (Existing Lease/Licence)	4			1	3	75.00%
	Paper Roads Enquiries CRM	2				2	100.00%
Waters							
	Summary	106	2	9	9	86	90.53%
	3 Waters Enquiry	3				3	100.00%
	3 Waters Safety Complaint - Non Urgent	1				1	100.00%
	Drinking water billing	5				5	100.00%
	Drinking Water Final Meter Read	36		8		28	100.00%
	Drinking Water Major Leak	3				3	100.00%
	Drinking Water minor leak	32	1		6	25	80.65%
	Fix Water Toby	17	1		1	15	93.75%
	No Drinking Water	3				3	100.00%
	Stormwater Open Drains	1				1	100.00%
	Stormwater Property Flooding	2		1		1	100.00%
	Wastewater Odour	1			1		0.00%
	Wastewater Overflow or Blocked Pipe	2			1	1	50.00%
Total		524	12	40	75	397	84.11%

To	Raglan Community Board
Report title	Chairperson’s Report
Date:	Monday, 18 July 2022
Report Author:	Gabrielle Parson, Raglan Community Board Chairperson

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the Raglan Community Board Chairperson’s activities in June 2022.

2. Executive summary

Whakaraapopototanga matua

Over the last few weeks I have been working on:

- Met with WDC staff about the pedestrian crossing between Orca and the jetty reserve. Plans will be drawn up and brought back to the Board/community for consideration.
- Met with WDC staff about the local Raglan bus service. Community Board will support local consultation and work with WDC and Waikato Regional Council staff to frame up the service.
- Working with WDC staff and local residents to organise a community planting day for the Greenslade to Lorenzen footpath.
- Attended Rick Thorpe’s Farewell Dinner and celebration of his 22 years of commitment to Xtreme Zero Waste.
- Set date for RCB to attend the Poihakena Marae Committee meeting on 7th August.
- Supported the Board to submit to the early engagement of the Local Alcohol Policy.
- Working with WDC Community-Led Development team and Raglan Naturally

Coastal Reserves Oversight

- Events calendar attached.
 - Dennis and I met with Caleb Ahu, Open Spaces Team Leader to discuss our roles and the organising of our first annual reserves stakeholder meeting. This is planned for September and we will be in touch shortly with the community.
-

A few things to update and highlight to the Board and community:

Local Government Elections

Visit the [Waikato District Council's page here](#) to find out about the upcoming elections, how you can get involved, stand for the Community Board etc.

Maps are now available which outline the new Community Board Area.

- [Raglan Community Board Map](#)
- [Whaingaroa General Ward](#) (renamed from Raglan Ward) map.

Maaori Wards. 2022 is the first year that Waikato District Council have introduced Maaori Wards. Find out more about this change and what it means [via this link](#).

You can get a general outline on page 53 of the **Candidate Information Handbook** [here](#).

Please feel free to contact myself or a member of the Community Board to find out more about this role.

Raglan Ward Map



Submission to the Local Alcohol Policy – Early Engagement

Thank you to Chris for his work to support this submission.

Our submission here:

Local Alcohol Policy, Early Engagement 30/6/22

As part of the early engagement for the review of the Local Alcohol Policy Raglan Community Board would like the opportunity to discuss and review the 1am closing time for entertainment venues in Raglan, namely, clubs, bars & events using special licenses.

The Board has not come to a unanimous agreement on the detail of this issue, or whether in fact the closing time should change, but we are in agreement that it should be considered as part of this LAP review process. We have outlined below some of the reasons why we are asking the LAP review to consider changing the 1am closing time for licenced venues in Raglan.

It has been brought to some board members' attention that the 1am closing time has a number of negative effects and does not reflect Raglan's unique position in the Waikato as a world-renowned tourist destination. Post Covid the night-time economy has been struggling to get back on its feet and the restrictive opening hours provide a very limited window to operate. The majority of people will go out to watch a band or dance to a DJ after dinner and as times have changed so evening mealtimes have become later, typically finishing dinner around 9pm and heading out for entertainment after 10pm. From looking at the entry data for our local venue The Yot Club it's clear that the vast majority of people enter the venue after 10pm. This leaves a very short window of 3 hours to operate, which in turn affects the calibre of artist that venue operators & promoters can afford to book and has led some promoters to skip Raglan from their touring schedule.

Other negative effects of the 1am closing time that impact the wider community, is the effective dumping out on to the streets of a venue full of people, amped up not ready to stop partying, this has led to the creation of an 'after party' culture where groups of people go back to someone's house in a suburban area, away from the controlled environment of the venue. The 1am closing time also creates an increased risk of confrontations between groups of people, when the whole venue is emptied out onto the street enmasse at 1am. There is plenty of evidence that later closing times for controlled liquor licenced venues allows people to depart from the venue across varying times, reducing confrontations, and allowing security staff to manage any issues that may occur in a more controlled manner.

Raglan has a long and beautiful history with music of all genres, we would like this upcoming review of the Local Alcohol Policy to consider the unique nature of Raglan and importance of the entertainment industry to the local economy.

Regional Council Freshwater Policy Review –

You can visit their page and [submit feedback online here](#) until the end of July.

From the Regional Council:

Have your say on fresh water | Kōrero mai

We want your input to help identify and understand the issues, values and aspirations you have for fresh water in the Waikato. The feedback you share will help to inform changes to the RPS and the development of a new regional plan. These revisions will likely affect how activities are carried out in the region, so please take a moment to have your say in our online feedback form below.

We're also keen to understand what you value about the waterways in your area by using our interactive map. We want to know where you would like to see these values preserved and what ideas you may have for addressing the challenges facing rivers, lakes, streams and other freshwater bodies in your area.

Your feedback will help us find the best way forward for freshwater and ensure our waterways can be enjoyed for generations to come.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the report from the Chairperson for June 2022 be received.

4. Attachments **Ngaa taapirihanga**

Attachment 1 – Events calendar for June 2022

Current Approved Events

Area	Club / Organisation / Group	Event	Where	Notes	Set up Date	Event Start Date	Event End Date	Pack Down Date	Time	Number Of Participants
South	Surfing New Zealand Inc	Surf Competition	Manu Bay		21 July 2022	22 July 2022	24 July 2022	24 July 2022	0800-1700	70 participants, 150 spectators
South	Raglan Area School Surf Academy	Surf Competition	Manu Bay		16 August 2022	17 August 2022	17 August 2022	17 August 2022	0700 - 1700	120 participants 25 spectators
South	Raglan Point Board Riders Club Inc.	Surf Contest	Manu Bay		1 October 2022	1 October 2022	1 October 2022	1 October 2022	0730-1800	50 participants, 50 spectators
South	Trish Armstrong	Wedding	Te Kopua Beach		14 October 2022	14 October 2022	14 October 2022	14 October 2022	1500-1730	40
South	Olly Lowery Wedding	Wedding	Wainui Reserve		15 October 2022	15 October 2022	15 October 2022	15 October 2022	1200-1830	120
South	Raglan Point Board Riders Club Inc.	Surf Contest	Manu Bay		5 November 2022	5 November 2022	5 November 2022	5 November 2022	0730-1800	50 participants, 50 spectators
South	Kylie Campbell	Wedding	Wainui Reserve		24 February 2023	24 February 2023	24 February 2023	24 February 2023	1600-1800	30
South	Marli De Jager	Wedding	Ngarunui Beach		25 February 2023	25 February 2023	25 February 2023	25 February 2023	17.30-1900	40
South	Hart + MacDiarmid	Wedding	Wainui Reserve		4 March 2023	4 March 2023	4 March 2023	4 March 2023	1300-1600	100
South	Freya & Henry Wedding Ceremony	Wedding Ceremony	Bush Park - Wainui		4 March 2023	4 March 2023	4 March 2023	4 March 2023	1100 - 1600	50 - 60
South	Australasian Police and Emergency Services Games	Surfing	Manu Bay		6 March 2023	6 March 2023	9 March 2023	9 March 2023	0700 - 1700	100 Participants 100 Spectators
South	Coreen Taane & James Vavia Wedding	Wedding	Wainui Reserve		17 March 2023	17 March 2023	17 March 2023	17 March 2023	1100-1700	120
South	Karyn Flaherty	wedding ceremony	Whale Bay	H&S	14 April 2023	14 April 2023	14 April 2023	14 April 2023	1300-1600	100

Tentative Events

Area	Club / Organisation / Group	Event	Where	Notes	Set up Date	Event Start Date	Event End Date	Pack Down Date	Time	Number of Participants
South	Raglan Surf Company	Community Day	Manu Bay	more H&S	3 December 2022	3 December 2022	3 December 2022	3 December 2022	0800-1700	250
South	Zu Entertainment Ltd.	Soundsplash	Wainui Reserve		7 January 2023	20 January 2023	22 January 2023	25 January 2023		350 Staff 10.000 spectators
South	Zu Entertainment Ltd.	Soundsplash	Raglan Airfield		18 January 2023	19 January 2023	22 January 2023	23 January 2023	0900 - 1800	50 staff
South	Jade Penn	Wedding	Whale Bay	new date tbc					0800-1700	120
South	Waikato Tainui	Waikato Tainui Games - Surfing Competition	Manu Bay	more H&S, new date tbc					0600-2000	100 participants, 300 spectators
South	Waikato Sport Fishing Club	Fishing Tournament	Manu Bay	H&S	16 March 2022	16 March 2022	18 March 2022	18 March 2022	0700-1700	100

To	Raglan Community Board
Report title	Councillor’s Report
Date:	27 July 2022
Report Author:	Lisa Thomson, Raglan Ward Councillor

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the Raglan Ward Councillor’s activities.

2. Executive summary

Whakaraapopototanga matua

Council Meetings:

Council

Sub-Committee Meetings:

Policy and Regulatory

Strategy and Finance

Infrastructure

Discretionary and Funding

Other committees/roles

Raglan Holiday Park Papahua governance board

Workshops/other:

Better Off Funding Projects

Cancer Society

Strategic land use planning

Solid Waste Steering Committee

Conservation Strategy Steering Committee

Local Government New Zealand Conference

Community:

Raglan Radio - regular interview with Craig

Destination Management Organisation meeting

Matariki Celebrations

Taurikura - Oomaeroa

Conservation Strategy steering committee 51
I-Hub volunteering
Community Connector
Raglan Health Forum
Matariki Celebration
Whaingaroa Wharf Projects

More information can be found here: <https://shape.waikatodistrict.govt.nz/>

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Councillor's Report be received.

4. Attachments **Ngaa taapirihanga**

There are no attachments.

To	Raglan Community Board
Report title	Board Members' Reports
Date:	Wednesday, 20 July 2022
Report Author:	Raglan Community Board Members'

1. Purpose of the report

Te Take moo te puurongo

To provide Board Member updates on activities in July 2022.

2. Executive summary

Whakaraapopotanga matua

Report from Dennis Amoores:

Wharf Project

The tenders for the project have been received and WDC project team have identified HEB as the preferred supplier and are finalizing contract documents.

The PCG has been advised of final scope and this has been reduced due to increase in costs and additional costs associate with the existing wharf remedial works.

Resource consent application have been submitted to WRC ad WDC for portion 1 & 2. The consent application for portion 3 will be submitted in August.

Portion 3 will become a shovel ready project as soon as more funding becomes available.

The program is to start structural works in July followed by the eastern walkway, safety railing and pontoon once resource consents are awarded.

The project team have had discussion on the impact on the project with key residents and business owners in the area.

Whaingaroa Harbour study

Draft report has been sent to stakeholders and is in public domain for further feedback and comment.

3. Staff recommendations
Tuutohu-aa-kaimahi

THAT the Board Members' reports for July 2022 be received.

4. Attachments
Ngaa taapirihanga

Attachment 1 – Whaingaroa Wharf Projects Update

Attachment 2 – Raglan Wharf Projects PCG Presentation July 2022

Whāingaroa Wharf Projects

Kia ora

We are pleased to let you know construction on two of the three projects to transform the Raglan Wharf will be underway from August 2022.

Firstly, we'll be carrying out the maintenance repairs on the underside of the wharf followed by the construction of the new pontoon, eastern walkway, kayak ramp and balustrade.

This report will let you know what to expect while work is underway, outline how we'll be letting the community know about these works and the timeframe for the Whāingaroa wharf walkways project. Also included is an update on the Whāingaroa Harbour Strategy.

Whāingaroa wharf walkways project

Due to a significant increase in construction costs since the start of Covid-19, we have had to stagger construction of the three wharf projects.

This means we currently do not have funding available to start on the western walkway, which includes tidal stairs, seating areas and other improvements to the look and feel of the wharf.

We have applied for consent for this project which means, when funding does become available, we'll be able to get started straight away on the western walkway.

We'll apply for funding in the next Long Term Plan and will be looking for other funding opportunities from the Government.

What to expect during construction

From mid-August, we'll be carrying out essential maintenance work which will help to future proof the wharf.

Then, if all goes to plan, from September we'll start work on the new pontoon, walkway and kayak ramp at the eastern side of the wharf.

We expect the maintenance work to take around three months to complete and the construction of the pontoon, walkway, ramp and balustrade a further four months to complete, finishing in April-May 2023.

This includes a two week break over the Christmas and New Year period which means there will be no construction taking place during this time.

The maintenance work includes repairing some areas of concrete and steel that have worn away over time on the underside of the wharf. It will be carried out in stages starting at the dolphin pier side of the wharf.

Safety is important to us, and to keep our contractors and visitors to the wharf safe during construction there will be times when parts of the wharf will be closed.

There will also be a lot of noise produced by these works. This will be limited between the hours of 8am-5pm on weekdays.

We are working closely with businesses at the wharf and with residents living nearby to manage any disruption during the project.

To construct the pontoon and eastern walkway, we'll start by building up the existing sea wall with rocks and then laying asphalt and concrete for the walkway and kayak ramp.

We'll also use a deep-sea ocean drill to put three piles in place which will hold the new pontoon.

We're still in the process of applying for consent to construct the pontoon but, if it is approved in the coming months, we expect to have the walkway, kayak ramp and piles complete before Christmas.

The pontoon itself will be built off-site and then brought to the site by truck and lifted by crane into position early in the new year.

The boat ramp will ***open at all times*** throughout construction.

Finally, early next year we will also be constructing a balustrade around parts of the wharf. This will be carried out in stages starting at the western side of the wharf.

Letting the community know

In the coming weeks, we'll be sharing information with our mana whenua partners, stakeholders and the community via email, e-newsletter, a media release and our social media channels.

We'd like to ask for your help sharing this information and would be grateful if you could share any of our social media posts on your own pages.

If you have any questions or concerns, please email communications@waidc.govt.nz. We will continue to keep you updated as we progress with these projects.

Whāingaroa Harbour Strategy

We are currently seeking feedback from the wider community on the draft Whāingaroa Harbour Strategy. You can view the draft strategy at <https://www.waikatodistrict.govt.nz/Whaingaroa-Harbour-Strategy>.

Consultation closes at **5pm on August 3 2022**. Following this, we'll review any feedback we receive, as well as the very useful feedback we have already received from our mana whenua partners and key stakeholders, before finalising the document.

Ngā Mihi

Megan May
Community Connections Manager
Waikato District Council



WHĀINGAROA WHARF PROJECTS



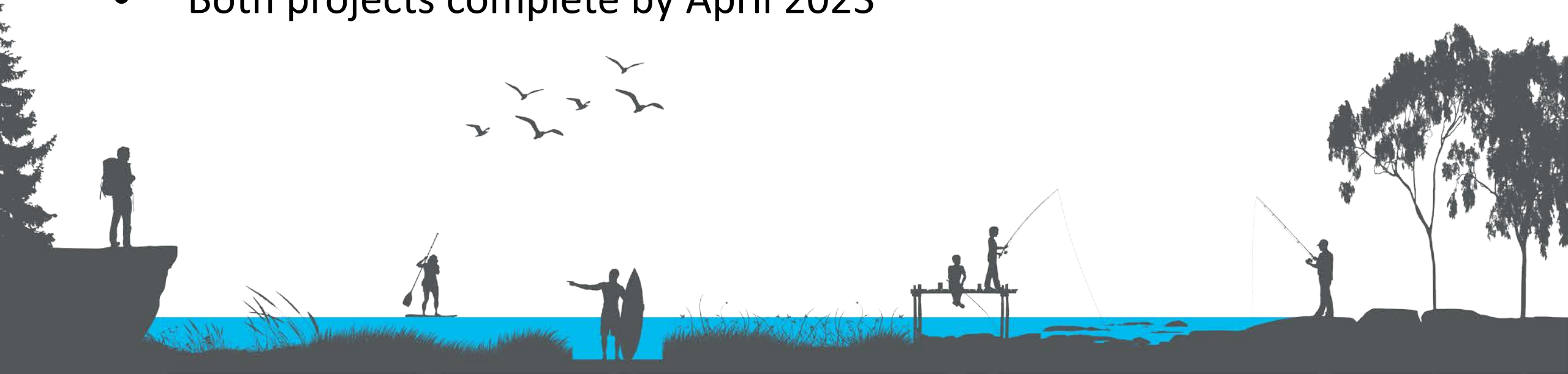
Construction starting soon!

We are pleased to let you know, we'll be getting spades into the ground and construction underway from mid-August starting with maintenance repairs to the wharf.



Project timeline

- Maintenance work from 15 August 2022 (3 months to complete)
- Construction of the new pontoon, eastern walkway and kayak ramp from September (a further six months to complete)
- Both projects complete by April 2023



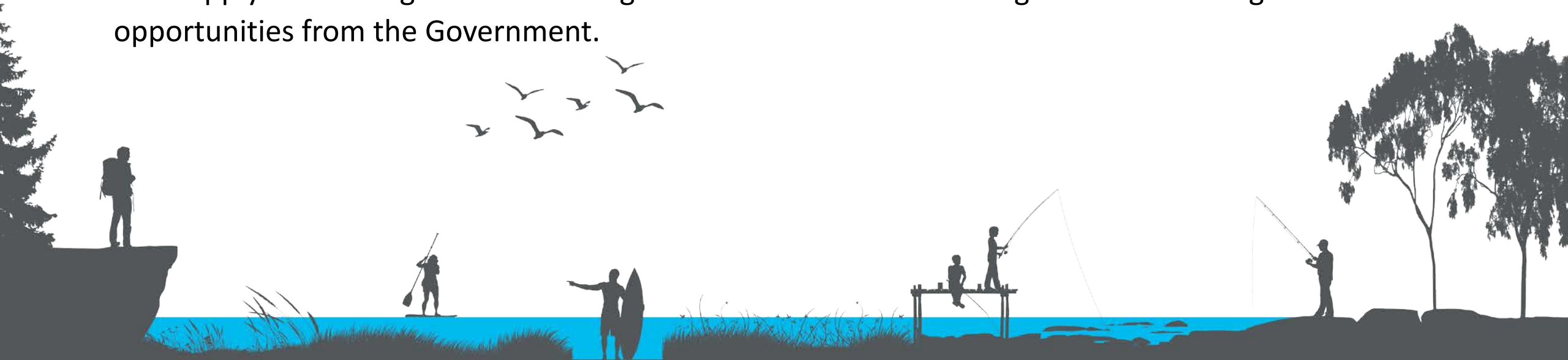
Whāingaroa wharf walkways project

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We'll apply for funding in the next Long Term Plan and will be looking for other funding opportunities from the Government.



Maintenance work

- The maintenance work includes repairing areas of concrete and steel that have worn away over time on the underside of the wharf.
- This will be carried out in stages starting at the dolphin side of the wharf.



Pontoon, eastern walkway and kayak ramp

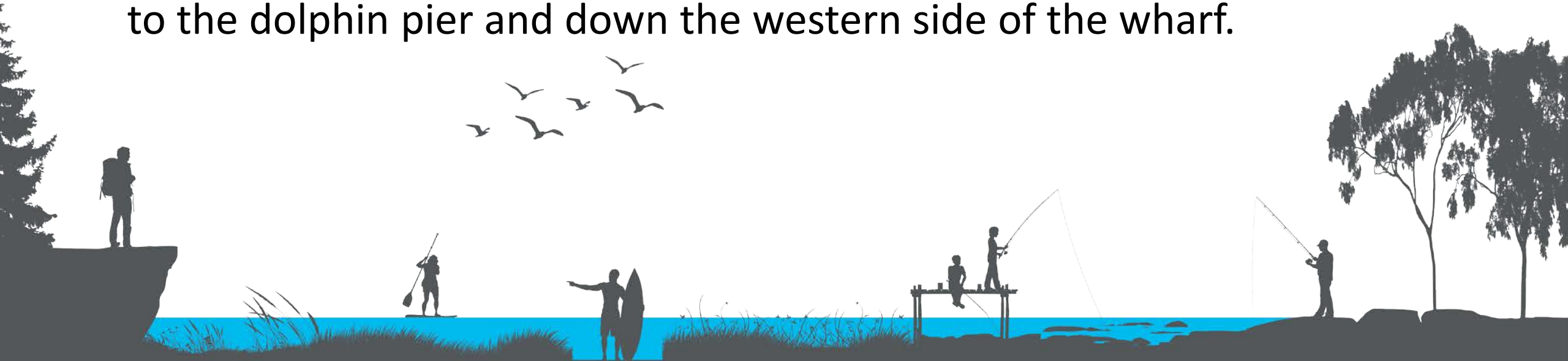
- Construction will involve building up the existing sea wall with rocks, laying the concrete for the new walkway and kayak ramp and installing three piles into the water.
- The pontoon will be built off-site and then brought to the site by truck and lifted by crane into position early in the new year.
- The boat ramp will remain open at all times throughout construction.





Balustrade

- Finally, early next year, we'll also be constructing a balustrade around parts of the wharf.
- The balustrade will stretch from the boat ramp at the eastern side of the wharf to the front of the fish and chip shop and then resume near to the dolphin pier and down the western side of the wharf.



Next steps

In the coming weeks, we'll be letting our mana whenua partners, stakeholders and the community know what to expect while work is underway.

We'll also be working closely with affected businesses and near by residents throughout the project period.