

Agenda for a meeting of the Taupiri Community Board to be held in the War Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 5 DECEMBER 2022** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Inaugural meeting held on Thursday, 27 October 2022 3

5. PUBLIC FORUM

6. REPORTS

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| 6.1 | Discretionary Fund Report | 9 |
| 6.2 | Taupiri Works and Issues Report | 11 |
| 6.3 | Taupiri Community Charitable Trust Update | 16 |
| 6.4 | Confirmation of the 2023 Meeting Schedule | 18 |
| 6.5 | Update on Variation 3 to the Proposed Waikato District Plan | 20 |
| 6.6 | Waikato District Council Senior Leadership Update | <i>Verbal</i> |
| 6.7 | Chairperson's Report | <i>Verbal</i> |
| 6.8 | Community Board Members' Report | <i>Verbal</i> |
| 6.9 | Councillor's Report | <i>Verbal</i> |

7. PROJECTS

7.1	Parks & Reserves	<i>Verbal</i>
7.2	Community Planting and Maintenance	<i>Verbal</i>
7.3	Taupiri School updates	<i>Verbal</i>
7.4	Taupiri Mountain (Maunga)	<i>Verbal</i>
7.5	Emergency Procedures – Civil Defence	<i>Verbal</i>
7.6	Road Frontages/Gardens/Mowing	<i>Verbal</i>
7.7	Footpaths/Roads Signs/Lighting/Tunnels	<i>Verbal</i>
7.8	Roads – Potholes/Intersections/Bridges	<i>Verbal</i>
7.9	Halls	<i>Verbal</i>

GJ Ion
CHIEF EXECUTIVE

To	Taupiri Community Board
Report title	Confirmation of Minutes
Date:	5 December 2022
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for the joint inaugural meeting of the Taupiri and Ngaruawahia Community Boards held on Thursday, 27 October 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for the joint inaugural meeting of the Taupiri and Ngaruawahia Community Boards held on Thursday, 27 October 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – TCB & NCB Joint Inaugural Meeting Minutes, Thursday, 27 October 2022.

MINUTES for a meeting of the Joint Inaugural meeting of the Ngaruawahia Community Board and the Taupiri Community Board held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **THURSDAY, 27 OCTOBER 2022** commencing at **6.00pm**

Present:

Mr G Wiechern
Ms K Morgan
Mr J Ayers
Ms D Firth
Ms K Hooker
Ms V Rice
Cr TM Turner

Ms S O Cocup-Hughes
Ms D Lovell
Mr H Lovell
Ms J Morley
Cr JM Gibb

Attending:

Her Worship the Mayor, Mrs JA Church

Mr T Whittaker (Chief Operating Officer)
Mr K Abbot (Projects & Innovation Manager)
Mrs G Kanawa (Democracy Manager)
Ms L Van den Bemd (Community Led Development Advisor)
Ms E Saunders (Democracy Advisor)
Ms G Shaw (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Morgan/Cr Gibb)

THAT the apology from Cr Patterson for non-attendance be received.

CARRIED

NCB/TCB2210/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Rice/Ms Cocup-Hughes)

THAT the agenda for a joint Inaugural meeting of the Ngaruawahia Community Board and the Taupiri Community Board held on Thursday, 27 October 2022 be confirmed, and all items therein be considered in open meeting.

CARRIED

NCB/TCB2210/02

DISCLOSURES OF INTEREST

Ms Rice declared a financial interest regarding the Ngaruawahia Community House's Discretionary Fund application.

DECLARATION BY MEMBERS OF THE TAUPIRI COMMUNITY BOARD

Ms Sharnay Ormsby Cocup-Hughes, Ms Dorothy Lovell, Mr Howard Lovell, Ms Jo Morley, Cr Gibb and Cr Turner were sworn in as members of the Taupiri Community Board.

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON OF THE TAUPIRI COMMUNITY BOARD

The report was received [*NCB/TCB2210/02 refers*] and discussion was held.

Resolved: (Cr Gibb/Mr Lovell)

- a. **THAT** the Taupiri Community Board resolves to use System B for the election of Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002; and
- b. **THAT** Ms Jo Morley is appointed Chairperson of the Taupiri Community Board; and
- c. **THAT** Ms Sharnay Ormsby Cocup-Hughes is appointed Deputy Chairperson of the Taupiri Community Board.

CARRIED

NCB/TCB2210/03

Ms Morley and Ms Cocup-Hughes were both elected unopposed.

DECLARATION BY MEMBERS OF THE NGARUAWAHIA COMMUNITY BOARD

Mr Jack Ayers, Ms Dianne Firth, Ms Keryn Hooker, Ms Kiri Morgan, Ms Venessa Rice, Mr Greg Wiechern and Cr Tilly Turner were sworn in as members of the Ngaruawahia Community Board.

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON OF THE NGARUAWAHIA COMMUNITY BOARD

The report was received [NCB/TCB2210/02 refers] and no discussion was held.

Resolved: (Ms Morgan/Mr Wiechern)

- a. **THAT the Ngaruawahia Community Board resolves to use System B for the election of Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002;**
- b. **THAT Ms Kiri Morgan is appointed Chairperson of the Ngaruawahia Community Board; and**
- c. **THAT Ms Dianne Firth. is appointed Deputy Chairperson of the Ngaruawahia Community Board.**

Vote numbers: Ms Morgan received four (4) votes in a show of hands, Mr Wiechern received three (3) votes.

CARRIED

NCB/TCB2210/04

Her Worship the Mayor congratulated the new Community Board Chairs, Deputy Chairs and members.

REPORTS

Explanation of Statutory matters affecting Elected Members
Agenda Item 9.1

The report was received [NCB/TCB2210/02 refers] and no discussion was held.

Resolved: (Ms Lovell/Ms Firth)

THAT the Ngaruawahia and Taupiri Community Boards acknowledge the legislation affecting elected members and note the requirement to advise the Democracy Manager of any interests or issues arising from the relevant legislation.

CARRIED

NCB/TCB2210/05

Council Meeting Schedule for the Taupiri Community Board – Balance 2022
Agenda Item 9.2

The report was received [NCB/TCB2210/02 refers] and no discussion was held.

Resolved: (Ms Morley/Mr Lovell)

THAT the Taupiri Community Board:

- a. confirms the next ordinary meeting for Monday, 5 December 2022 at 6.00pm; and**
- b. notes that a schedule of meetings for 2023 will be presented for approval at the meeting on Monday, 5 December 2022.**

CARRIED

NCB/TCB2210/06

Council Meeting Schedule for the Ngaruawahia Community Board – Balance 2022
Agenda Item 9.3

The report was received [NCB/TCB2210/02 refers] and no discussion was held.

Resolved: (Mr Wiechern/Mr Ayers)

THAT the Ngaruawahia Community Board:

- a. confirms the next ordinary meeting for Tuesday, 6 December 2022 at 6.00pm; and**
- b. notes that a schedule of meetings for 2023 will be presented for approval at the meeting on Tuesday, 6 December 2022.**

CARRIED

NCB/TCB2210/07

Discretionary Funding Guidelines for Community Boards

The report was received [NCB/TCB2210/02 refers] and the following discussion was held.

- The Community Led Development Advisor provided the Community Boards with an overview of the updated Discretionary Funding guidelines.
- Following questioning, it was confirmed the online Discretionary Funding application form was in the process of an update to ensure increased accessibility.

NCB Discretionary Fund Report to 18 November 2022

The report was received [NCB/TCB2210/02 refers] and the following discussion was held.

- The Ngaruawahia Community Board discussed an application from the Ngaruawahia Community House, requesting funding towards a performance called 'Shot Bro, Confessions of a Depressed Bullet' which intended to raise mental health awareness.

Resolved: (Ms Morgan/Cr Turner)

THAT the Ngaruawahia Community Board approves payment from their Discretionary Fund for the amount of \$2,482.06 (excluding GST) to the Ngaruawahia Community House towards the costs of the 'Shot Bro' performance in Ngaruawahia.

CARRIED

NCB/TCB2210/08

- The Board discussed payment towards a previous Belgravia Leisure commitment and payment of these costs were subsequently approved.
- The Board agreed to continue its support of Belgravia Leisure towards future projects it might apply for.

Resolved: (Mr Ayers/Mr Wiechern)

THAT the Ngaruawahia Community Board approves payment from their Discretionary Fund to Belgravia Leisure for the amount of \$2,549.50 (including GST) towards the cost of its local swimming programme for the 2021 – 2022 season.

CARRIED

NCB/TCB2210/09

There being no further business the meeting was declared closed at 7.01pm.

Minutes approved and confirmed this day of 2022.

Kiri Morgan
CHAIRPERSON
NGARUAWAHIA COMMUNITY BOARD

To	Taupiri Community Board
Report title	Discretionary Fund Report to 23 November 2022
Date:	5 December 2022
Report Author:	Clyde Loader, Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Taupiri Community Board on the Discretionary fund spend to date, commitments and balance as at 23 November 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Taupiri Community Board:

- a. receives the Discretionary Fund Report to 23 November 2022; and**
- b. notes that the Chorus building mural has been completed and once an invoice is received will be paid on the following basis (refer resolution 2202/06 and meeting notes from the February 2022 meeting):**
 - i. the Taupiri Community Board allocated \$2,000 (incl GST) from their discretionary fund for the mural; and**
 - ii. the Community Led Development (CLEED) Advisor made a commitment of \$1,500 (incl GST from the (CLEED) Placemaking Fund.**

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 23 November 2022

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)
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As at Date: 23-Nov-2022

		GL	1.208.1704
2022/23 Annual Plan			1,624.00
Carry forward from 2021/22			6,007.00
Total Funding			<u><u>7,631.00</u></u>
Income			-
Total Income			<u><u>-</u></u>
Expenditure			
	Payment of \$136.85 (inc GST) to Heartsaver NZ Limited toward the cost of servicing the Taupiri Community AED defibrillator	TCB2209/04	119.00
07-Nov-22			
	Payment of \$2,000 (inc. GST) to the Taupiri Bowls Club towards upgrade work	TCB2209/03	2,000.00
15-Nov-22			
Total Expenditure			<u><u>2,119.00</u></u>
Net Funding Remaining (Excluding commitments)			<u><u>5,512.00</u></u>
Commitments		<i>Amount including GST</i>	<i>Amount excluding GST</i>
19-Oct-20	Allocated to Chair to purchase miscellaneous items	TCB1708/03	100.00
	Less: Expenses - Jo Morley		<u>(20.91)</u>
			79.09
26-Oct-21	Commitment to a payment to the Community Development Advisor from their Discretionary Fund in the amount of \$150 (including GST) for the reimbursement of a Koha for the workshop held at Taupiri Marae on August 16 2021.	TCB2110/03	130.43
14-Feb-22	Commitment to the Chorus building mural of \$2,000.00 (incl GST),	TCB2202/04	1,739.13
Total Commitments			<u><u>1,948.66</u></u>
Net Funding Remaining (Including commitments)			<u><u>3,563.34</u></u>

Open – Information only

To	Taupiri Community Board
Report title	Works and Issues Report – November 2022
Date:	5 December 2022
Report Author:	Jim Ebenhoh, Planning and Policy Manager
Authorised by:	Clive Morgan, General Manager Community Growth

1. Purpose of the report
Te Take moo te puurongo

To provide an update on issues arising from the previous meeting and works underway.

2. Staff recommendations
Tuutohu-aa-kaimahi

THAT the Works and Issues report – November 2022 be received.

3. Attachments
Ngaa taapirihanga

Attachment 1: Taupiri Community Board's Works and Issues Report – November 2022

Taupiri Community Board's Works and Issues Report – November 2022

	Issue and Action	Area	Status Update
1	<p>COMMUNITY PLAN (Community Plan booklet is an ongoing process)</p> <p>Draft booklet created.</p> <p>February Update The Community Trust needs to be established first before a booklet is published.</p>	Taupiri Community Board	Ongoing
2	<p>WEL GREEN BOXES / CHORUS BUILDING – MURAL PAINTING</p> <p>February Update The Board decided:</p> <ol style="list-style-type: none"> 1. It would like to paint the front wall only and the community can paint the remaining walls if desired. 2. To commit to spending \$2,000 on the mural, pending \$1,500 from the Place Making budget, as offered by Mrs van den Bemd. <p>Actions:</p> <ol style="list-style-type: none"> 1. Chorus would like to see the finalised design and will donate a graffiti guard for the mural. 2. The mural design will need to go through the marae for consultation and input. 	Taupiri Community Board	Ongoing

	Issue and Action	Area	Status Update
3	<p>PROPOSAL FOR WALKWAY AND CYCLE TRACK IN TAUPIRI</p> <p>Potential pathway on Mr Craig Graham and Mr Fraser Graham land for a Walkway and Cycle track.</p> <p>Updates:</p> <ol style="list-style-type: none"> 1. Community Trust needs to be established first. Trust is being worked through and update will be provided once this work has been done. 2. Craig and Fraser Graham still waiting to meet with NZTA representatives. <p>February Update Cr Patterson will contact NZTA for follow up.</p>	Cr Patterson	Ongoing
4	<p>EMERGENCY PROCEDURES</p> <p>The Chair, Ms Morley, Ms Ormsby-Cocup, Mr Lovell to work on the Emergency Procedures Plan.</p> <p>Action: 20 June 2022 Staff to follow up with the Taupiri Community Board regarding its Emergency Procedures.</p>	<p>TCB / The Chair, Ms Morley, Ms Ormsby-Cocup, Mr Lovell</p> <p>Kelly Newell, Resilience Manager</p>	<p>Ongoing</p> <p>August 2022: The Emergency Management Advisor is in contact with Jo Morley and progressing work on community resilience planning for Taupiri.</p>
5	<p>NEIGHBOURHOOD SUPPORT</p> <p>Updates:</p> <ol style="list-style-type: none"> 1. No funding requests had been received from Mr Smith. 	Lianne Van Den Bemd – Community Growth	<p>September 2022: A meeting has been held with Huntly Police regarding Safer Communities initiatives.</p>

	Issue and Action	Area	Status Update
	<p>February Update</p> <p>Counties Manukau Neighbourhood Support branch will lead a 'Safer Communities' project directed at community boards and community committees. These meetings taking place via Zoom in March. Two national groups in that space also invited for feedback.</p> <p>Council has requested that a meeting be set for late February early March. Wayne Paxton, Communities Sergeant South, Tamaki Makaurau ki te Tonga and Council's Community Led Development team are organising this on behalf of the relevant Boards and Committees.</p>		<p>Huntly Police have advised that they are keen to support and will attend an organised workshop with the relevant Boards after the 2022 elections.</p> <p>Lianne van den Bemd will update the Board at its September meeting.</p> <p>November 2022: Lianne van den Bemd will follow up and email the Board once a response is received.</p>
6	<p>Picnic Tables</p> <p>Community-Led Development Team to follow up with CityCare regarding the provision of six tables for the Taupiri Community Board.</p>	<p>Lianne Van Den Bemd, Community-Led Development Advisor</p> <p>Steph Loughnan</p>	<p>August 2022: Kim Wood from Citycare has confirmed Taupiri will get six recycled picnic tables for community use. Dorothy will be the contact for the delivery of these.</p> <p>September 2022: Citycare advised that picnic tables will be installed in Taupiri in October.</p> <p>November 2022: Citycare will install the picnic tables early in the New Year.</p>

	Issue and Action	Area	Status Update
7	<p><u>Ngaruawahia, Hopuhopu & Taupiri Structure Plan / Ngaruawahia Town Centre Plan Update</u></p> <p>The Strategic Planning Team Leader would contact Dorothy Lovell with further information regarding her role as Taupiri representative for the Town Centre Plan Update's Reference Group.</p>	<p>Donna Tracey, Strategic Planning Team Leader</p>	<p>Fletcher Bell (Strategic Planner) has been in touch with Dorothy Lovell to let her know that a terms of reference is being drafted and that an invite for the initial meeting will be sent out shortly where a discussion will take place on what being part of the reference group will mean.</p>

To	Taupiri Community Board
Report title	Taupiri Community Charitable Trust Update
Date:	5 December 2022
Report Author:	Cr Janet Gibb and Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to provide the Board with an update on the Taupiri Community Charitable Trust and to seek the Board's approval to appoint a Taupiri Community Board member to the Taupiri Charitable Trust's Governance Board as a Trustee.

2. Executive summary

Whakaraapopototanga matua

The Taupiri Community Charitable Trust has been established to support the Taupiri community and provide a broad range of support mechanisms to enable community members to identify and achieve their aspirations.

The Trust deed was signed and became effective on 22 May 2022.

The purpose of the Trust will be charitable and specifically seeks to:

1. Act as a vehicle for the voice of the Taupiri residents in identifying their aspirations and how to achieve them; explore how to resource any agreed projects within the Taupiri Community through partnerships with funders and non-funders.
 2. Establish, maintain and operate the trust to identify, plan and manage agreed community projects or undertake other such activities as the Trust shall deem desirable, for the benefit of the community and the public in general.
 3. Provide a mechanism to enhance opportunities to work towards achieving agreed aspirations for the community and the public in general with the aim to promote good amenities, strengthen health, wellness, and values of the Taupiri Community.
 4. Consult with the community and provide the opportunity for their feedback and involvement.
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5. Do all such things as are incidental or conducive to the attainment and furtherance of the above objects and any other charitable purposes under New Zealand law, which the Trust deems desirable.

The Trust's Governance Board will comprise of no less than four (4) Trustees and no more than eight (8) Trustees.

The following persons shall be appointed as the founding Trustees. Every such appointment, replacement or revocation of appointment shall be in writing.

- An appointed trustee from the Taupiri Community Board or Waikato District Council, appointed for a three-year term or on conclusion of term of council, whichever comes first; an appointed trustee from the Taupiri Marae; and up to six (6) other trustees appointed by the Independent Appointments Panel, taking into account a variety of skills and experience and a strong connection to the Taupiri community.

As per the governance board composition, one member from the Taupiri Community Board is to be appointed each triennium. The current appointee is Mr Rudy van Dam, who is no longer on the TCB. Therefore, a new appointee is required from this board.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT Ms Dorothy Lovell be appointed to the Taupiri Community Charitable Trust's Governance Board as a Trustee for the triennium 2022-2025.

4. Attachments **Ngaa taapirihanga**

Nil

To	Taupiri Community Board
Report title	Schedule of Meetings - 2023
Date:	5 December 2022
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to seek the Board's approval of a proposed schedule of Board meetings for 2023.

2. Executive summary

Whakaraapopotanga matua

The Taupiri Community Board have agreed to meet on a six-weekly cycle for the duration of the 2023 year to align with the schedule of meetings for Council and Council Committee meetings.

This meeting cycle will enable staff to have sufficient time between meetings to address actions and fully report back to the next Board meeting.

Following confirmation of availability of Board members in 2023 it is proposed to meet from 6.00pm on the following dates:

- Monday, 20 February,
 - Monday, 3 April
 - Monday, 15 May
 - Monday, 26 June
 - Monday, 7 August
 - Monday, 18 September
 - Monday, 30 October, and
 - Monday, 11 December.
-

The board may wish to meet between each board meeting with a workshop to discuss its work programme and connect with its community.

If approved, staff will arrange for meeting invitations to be circulated to Board members and other stakeholders.

3. Staff recommendations

Tuutohu-aa-kaimahi

- a. **THAT the Taupiri Community Board approves the schedule of Board meetings for 2023 as follows:**
- **Monday, 20 February,**
 - **Monday, 3 April**
 - **Monday, 15 May**
 - **Monday, 26 June**
 - **Monday, 7 August**
 - **Monday, 18 September**
 - **Monday, 30 October, and**
 - **Monday, 11 December.**
- b. **THAT the Taupiri Community Board notes that each meeting will be scheduled to commence at 6.00pm in the Taupiri War Memorial Hall, Greenlane Road, Taupiri.**

4. Attachments

Ngaa taapirihanga

Nil

To	Taupiri Community Board
Report title	Update on Variation 3 to the Proposed Waikato District Plan
Date:	5 December 2022
Report Author:	Fiona Hill, Principal Policy Planner
Authorised by:	Keri Davis-Miller, Resource Management Policy Team Leader

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Taupiri Community Board on Variation 3 (Enabling Housing Supply) to the Proposed Waikato District Plan (Variation).

2. Executive summary

Whakaraapopototanga matua

On 19 September 2022, Council notified Variation 3 (Enabling Housing Supply) to the Proposed Waikato District Plan (Variation). The Variation seeks to implement the mandatory requirements for Council to incorporate the Medium Density Residential Standards (MDRS) of the Resource Management Act 1991 (RMA) within Huntly, Ngaaruawaahia, Pookeno and Tuakau. The submissions period to the variation closed on 28 October and a total of 117 submissions (including three late and six incomplete submissions) were received.

Council is collaborating with Hamilton City and Waipa District Councils to hold a joint hearing in February 2023. This hearing will be limited to the strategic aspects of the Variation and will not address the submissions or the Variation itself.

At a date to be confirmed but likely to be in or around May/June 2023, substantive hearings will be held in order for an independent hearings panel to make decisions on Variation 3. Each council will have separate substantive hearings.

2.1 Current stage

Council is currently reviewing and summarising the submissions. The key issues identified which have been raised by submitters include:

- Potential adverse impacts on the character and the residential amenity of townships in Waikato;
- Whether there is sufficient infrastructure capacity to accommodate the residential growth that would be enabled by Variation 3;
- Adverse traffic impacts;
- Whether the MDRS must be applied more widely within the townships to accord with the requirements of the RMA; and
- Whether the qualifying matters included within Variation 3 are appropriate (including suggestions for new qualifying matters and the removal of others).

In addition to reviewing and summarising the submissions, Council, along with Hamilton City and Waipa District Councils, is identifying common themes and issues for the purpose of drafting a joint key issues report which will be presented at the strategic hearing in February 2023.

2.2 Next stage

The next stages of the Variation 3 process include:

- Notification of the summary of submissions on 5 December 2022 and the opportunity for submitters to provide further submissions. Further submissions enable people to lodge submissions in support or opposition to the submissions that have already been lodged. There will be a public notice in local papers informing people of the availability of the summary of submissions. A letter will also be sent to people who lodged submissions. The Council will also send a press release to local papers.
- Preparation and filing of evidence and reports for the strategic hearing in February 2023.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Update on Variation 3 to the Proposed Waikato District Plan Report be received.

4. Attachments Ngaa taapirihanga

There are no attachments to this report.
