

Agenda for a meeting of the Taupiri Community Board to be in the War Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 12 SEPTEMBER 2022** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Monday, 1 August 2022

3

5. PUBLIC FORUM

6. REPORTS

6.1 Discretionary Fund Report 10

6.2 Taupiri Works and Issues Report 12

6.3 Chairperson's Report *Verbal*

6.4 Councillors' Report *Verbal*

7. PROJECTS

7.1 Parks & Reserves – Mr Van Dam/Ms Morley *Verbal*

7.2 Community Planting and Maintenance – Ms Morley *Verbal*

7.3 Taupiri School updates – Ms Ormsby-Cocup *Verbal*

7.4 Taupiri Mountain (Maunga) – Ms Ormsby – Cocup/ Ms Morley/ Ms Henry *Verbal*

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| 7.5 | Emergency Procedures – Civil Defence – Ms Morley | <i>Verbal</i> |
| 7.6 | Road Frontages/Gardens/Mowing – All members | <i>Verbal</i> |
| 7.7 | Footpaths/Roads Signs/Lighting/Tunnels – All members | <i>Verbal</i> |
| 7.8 | Roads – Potholes/Intersections/Bridges– All members | <i>Verbal</i> |
| 7.9 | Halls – All members | <i>Verbal</i> |

GJ Ion
CHIEF EXECUTIVE

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| To | Taupiri Community Board |
| Report title | Confirmation of Minutes |
| Date: | 12 September 2022 |
| Report Author: | Grace Shaw, Democracy Advisor |
| Authorised by: | Gaylene Kanawa, Manager |

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Taupiri Community Board held on Monday, 1 August 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 1 August 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – TCB Minutes, Monday, 1 August 2022.

MINUTES for a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 1 AUGUST 2022** commencing at **6.00pm**.

Present:

Ms D Lovell (Chairperson)
 Mr R Van Dam (Deputy Chairperson)
 Ms J Morley
 Cr J Gibb
 Cr EM Patterson
 Mr H Lovell
 Ms J Henry

Attending:

Ms G Shaw (Democracy Advisor)
 Ms L van den Bemd (Community-Led Development Advisor)
 Ms D Tracey (Strategic Planning Team Leader)
 Ms E Snyders (Senior Strategic Planner)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Gibb/Ms Morley)

THAT the apology from Ms Ormsby-Cocup for non-attendance be received.

CARRIED

TCB2208/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Gibb/Ms Morley)

THAT::

- a. the agenda for the meeting of the Taupiri Community Board held on **Monday, 1 August 2022** be confirmed, with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

TCB2208/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Lovell/Mr Van Dam)

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 20 June 2022 be confirmed as a true and correct record.

CARRIED

TCB2208/03

REPORTS

Update on Variation 3 to the Proposed Waikato District Plan
Agenda Item 6.1

The report was received [TCB2208/02 refers] and the following discussion was held:

- The Strategic Planning Team Leader provided an update on the work being undertaken to change the district plan to allow intensive housing.
- Changes to the RMA mean that Council was required to make changes to the district plan – the proposal was that these changes only apply to residential zones in Huntly, Ngāruawāhia, Pōkeno and Tuakau. Council referred to these changes as ‘Enabling Housing Supply Variation 3’.
- Council was still in the process of working on the policy options and approach.
- Variation 3 would be notified to the public by 20 August 2022 and residents were encouraged to have their say. People would have the opportunity to make submissions, and additional information regarding submissions and the submissions and hearing process would be available when the public are notified.
- The draft Variation 3 would apply to the residential zones in Huntly, Ngāruawāhia, Pōkeno and Tuakau; and also proposed that the Medium Density Residential Zone be amended to add most of the government's density standards, without modification.
- It also proposed that some areas currently zoned General Residential Zone be rezoned as Medium Density Residential Zone and that the new controlled activity rules in the RMA be added to the subdivision chapter.
- The Board queried the implications these changes would have on infrastructure. Staff confirmed there was a requirement that developments would need to be able to connect with water and wastewater supply.
- Staff encouraged the Board to consider making a submission.

Ngāruawāhia, Hopuhopu & Taupiri Structure Plan / Ngāruawāhia Town Centre Plan Update
Agenda Item 6.2

The report was received [TCB2208/02 refers] and the following discussion was held:

- The purpose of the presentation was to inform the Taupiri Community Board of the Ngāruawāhia, Taupiri, & Hopuhopu Structure Plan review and the development of a Ngāruawāhia Town Centre Plan project and progress to date.
- Waikato District Council had completed a gap analysis of the existing 2017 Structure Plan, which identified where additional work was needed to better plan for and address the growth and development of these communities over the next 30 years.
- Council was going to engage with the communities over the coming months to hear what the communities see as the opportunities and issues facing the township/village and what could be done to address or action them as the township/village grows. To date Waikato District Council had engaged with a Marae representative from Taupiri and is expecting to meet with additional Marae representatives from Taupiri, Ngāruawāhia, and Hopuhopu before the end of July.
- The Board raised issue of safety and pedestrian connectivity, as there was no pedestrian option for getting to the Taupiri Cemetery. They also queried how the township could be connected to the service centre as well – e.g. a walkway/cycleway connection.
- The Board nominated the Chair (Dorothy Lovell) as its local representative for the Town Centre Plan Update's Reference Group. The Strategic Planning Team Leader would contact the Chair with further information.

ACTION: The Strategic Planning Team Leader would contact Dorothy Lovell with further information regarding her role as Taupiri representative for the Town Centre Plan Update's Reference Group.

Resolved: (Cr Gibb/Cr Patterson)

THAT Ms Dorothy Lovell be appointed the Taupiri Community Board's representative for the Town Centre Plan Update's Reference Group.

CARRIED

TCB2208/04

Review of Elected Member Policies

Agenda Item 6.3

The report was received [TCB2208/02 refers] and the following discussion was held:

- The Chair provided feedback to Council on this matter.

Discretionary Fund Report to 30 June 2022

Agenda Item 6.4

The report was received [TCB2208/02 refers] and the following discussion was held:

- It was confirmed that the 'Commitments' is a fund within the Discretionary Fund that is tagged for a particular commitment.

6.4A – Update from the Community-Led Development Advisor

- A person is living out of their car in Taupiri. Joint efforts to help relocate this person by Council, the Police and City Care had been unsuccessful to date.
- This person's health was in poor condition. Police and Council needed to work together to get medical assistance for this person.
- The Community-Led Development Advisor would work with Police to establish a process moving forward.

Works and Issues Report – August 2022

Agenda Item 6.5

- *Community Plan* – this project was ongoing.
- *Wel Green Boxes/Chorus Building/Mural Painting* – the Board has received visuals for the mural artwork. The Chair requested that more people be included in the design – e.g., both Maaori and Pakeha school children to symbolise the town's unity. The designer was working on an updated draft.
- *Proposal for Walkway and Cycle Track in Taupiri* – Cr Patterson would work through this once the Trust was established.
- *Community Planting and Maintenance* – Ms Morley still needed to plant four plum trees.

ACTION: Staff to remove the following item from the Works & Issues report: "Ms Lovell to raise fruit tree matters with the Taupiri Community Constable".

- *Emergency Procedures* – there were no updates to this item.
- *Neighbourhood Support* – the Community-Led Development Advisor would meet with the Police in August. It was noted Taupiri is growing and required reassessment – e.g., CCTV cameras.
- *Picnic Tables* – the Chair approached EduCare, who were happy to be take one of the tables. City Care was involved.
- *Liquor Ban Signs* – the Board requested that staff approach and work with the Community Board regarding liquor ban signs.

ACTION: Staff to contact Mr Rudy Van Dam (Deputy Chairperson) to work together around the liquor ban signs in Taupiri.

- *Central Garden* – most of the silverbeet that had been planted had disappeared.

Fourth Quarter Service Request Report to 30 June 2022

Agenda Item 6.6

The report was received [TCB2208/02 refers] and the following discussion was held:

- The Board noted there were fewer service requests overall than in the previous quarter.

Chairperson's Report

Agenda Item 6.7

The Chair provided a verbal report and answered questions from the Board. The following matters were discussed:

- Daffodil planting went well. Ms Morley provided the Chair with 2,000 bulbs which were planted around various parts of Taupiri. Bulbs were up and looking good. Thanked Kim Wood for supplying the bulbs and Ms Morley for organising and distributing the bulbs.

Councillors' Reports

Agenda Item 6.8

- Cr Gibb reported that she had been to Horotiu School for Matariki and the opening of their new BMX track. It was a good opportunity to see what other communities were doing.
- Both Councillors attended the Hamilton Expressway opening in July. Had also met with the Associate Minister of Local Government to discuss various issues.

PROJECTS

Parks & Reserves

Agenda Item 7.1

- No new updates.

Taupiri School Updates

Agenda Item 7.2

- No discussion was held.

Taupiri Mountain (Maunga)

Agenda Item 7.3

- No discussion was held.

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| To | Taupiri Community Board |
| Report title | Discretionary Fund Report to 24 August 2022 |
| Date: | 12 September 2022 |
| Report Author: | Jen Schimanski, Support Accountant |
| Authorised by: | Alison Diaz, Chief Financial Officer |

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Taupiri Community Board on the Discretionary fund spend to date, commitments and balance as at 24 August 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Taupiri Community Board:

- a. receives the Discretionary Fund Report to 24 August 2022; and**
- b. notes the commitment to the payment of Chorus Building of \$1,500 from the Community-Led Development placemaking budget TCB2206/02.**

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 24 August 2022

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| TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023) |
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|-------------------------|
| As at Date: 24-Aug-2022 |
|-------------------------|

| | GL | 1.208.1704 | | |
|---|------------|---------------------------------|---------------------------------|------------------------|
| 2022/23 Annual Plan | | | 1,088.00 | |
| Carry forward from 2021/22 | | | 6,006.89 | |
| Total Funding | | | <u><u>7,094.89</u></u> | |
| Income | | | | |
| | | | - | |
| Total Income | | | <u><u>-</u></u> | |
| Expenditure | | | | |
| | | | - | |
| Total Expenditure | | | <u><u>-</u></u> | |
| Net Funding Remaining (Excluding commitments) | | | <u><u>7,094.89</u></u> | |
| Commitments | | <i>Amount including GST</i> | <i>Amount excluding GST</i> | |
| 19-Oct-20 Allocated to Chair to purchase miscellaneous items | TCB1708/03 | | 100.00 | |
| Less: Expenses - Jo Morley | | | <u>(20.91)</u> | |
| | | | 79.09 | 79.09 |
| 26-Oct-21 Commitment to a payment to the Community Development Advisor from their Discretionary Fund in the amount of \$150 (including GST) for the reimbursement of a Koha for the workshop held at Taupiri Marae on August 16 2021. | TCB2110/03 | | | 130.43 |
| 14-Feb-22 Commitment to the Chorus building mural of \$2,000.00 (incl GST), | TCB2202/04 | | | 1,739.13 |
| Total Commitments | | | | <u><u>1,948.66</u></u> |
| Net Funding Remaining (Including commitments) | | | | <u><u>5,146.23</u></u> |

Open – Information only

| | |
|---------------------|--|
| To | Taupiri Community Board |
| Report title | Works and Issues Report – September 2022 |
| Date: | 12 September 2022 |
| Report Author: | Lianne van den Bemd, Community Development Advisor |
| Authorised by: | Clive Morgan, General Manager Community Growth |

1. Purpose of the report
Te Take moo te puurongo

To provide an update on issues arising from the previous meeting and works underway.

2. Staff recommendations
Tuutohu-aa-kaimahi

THAT the Works and Issues report – September 2022 be received.

3. Attachments
Ngaa taapirihanga

Attachment 1: Taupiri Community Board's Works and Issues Report – September 2022

Taupiri Community Board's Works and Issues Report – September 2022

| | Issue and Action | Area | Status Update |
|---|--|-------------------------------|----------------------|
| 1 | <p>COMMUNITY PLAN (Community Plan booklet is an ongoing process)</p> <p>Draft booklet created.</p> <p>February Update The Community Trust needs to be established first before a booklet is published.</p> | Taupiri Community Board | Ongoing |
| 2 | <p>WEL GREEN BOXES / CHORUS BUILDING – MURAL PAINTING</p> <p>February Update The Board decided:</p> <ol style="list-style-type: none"> 1. It would like to paint the front wall only and the community can paint the remaining walls if desired. 2. To commit to spending \$2,000 on the mural, pending \$1,500 from the Place Making budget, as offered by Mrs van den Bemd. <p>Actions:</p> <ol style="list-style-type: none"> 1. Chorus would like to see the finalised design and will donate a graffiti guard for the mural. 2. The mural design will need to go through the marae for consultation and input. | Taupiri Community Board | Ongoing |

| | Issue and Action | Area | Status Update |
|---|--|---|---|
| 3 | <p>PROPOSAL FOR WALKWAY AND CYCLE TRACK IN TAUPIRI</p> <p>Potential pathway on Mr Craig Graham and Mr Fraser Graham land for a Walkway and Cycle track.</p> <p>Updates:</p> <ol style="list-style-type: none"> 1. Community Trust needs to be established first. Trust is being worked through and update will be provided once this work has been done. 2. Craig and Fraser Graham still waiting to meet with NZTA representatives. <p>February Update Cr Patterson will contact NZTA for follow up.</p> | Cr Patterson | Ongoing |
| 4 | <p>EMERGENCY PROCEDURES</p> <p>The Chair, Ms Morley, Ms Ormsby-Cocup, Mr Lovell to work on the Emergency Procedures Plan.</p> <p>Action: 20 June 2022 Staff to follow up with the Taupiri Community Board regarding its Emergency Procedures.</p> | <p>TCB / The Chair, Ms Morley, Ms Ormsby-Cocup, Mr Lovell</p> <p>Kelly Newell, Resilience Manager</p> | <p>Ongoing</p> <p>August 2022: The Emergency Management Advisor is in contact with Jo Morley and progressing work on community resilience planning for Taupiri.</p> |

| | Issue and Action | Area | Status Update |
|---|---|--|--|
| 5 | <p>NEIGHBOURHOOD SUPPORT</p> <p>Updates: 1. No funding requests had been received from Mr Smith.</p> <p>February Update Counties Manukau Neighbourhood Support branch will lead a 'Safer Communities' project directed at community boards and community committees. These meetings taking place via Zoom in March. Two national groups in that space also invited for feedback.</p> <p>Council has requested that a meeting be set for late February early March. Wayne Paxton, Communities Sergeant South, Tamaki Makaurau ki te Tonga and Council's Community Led Development team are organising this on behalf of the relevant Boards and Committees.</p> | Lianne Van Den Bemd – Community Growth | <p>September 2022: A meeting has been held with Huntly Police regarding Safer Communities initiatives.</p> <p>Huntly Police have advised that they are keen to support and will attend an organised workshop with the relevant Boards after the 2022 elections.</p> <p>Lianne van den Bemd will update the Board at its September meeting.</p> |
| 6 | <p>Picnic Tables Community-Led Development Team to follow up with CityCare regarding the provision of six tables for the Taupiri Community Board.</p> | Lianne Van Den Bemd, Community-Led Development Advisor | <p>August 2022: Kim Wood from Citycare has confirmed Taupiri will get six recycled picnic tables for community use. Dorothy will be the contact for the delivery of these.</p> <p>September 2022: Citycare advised that picnic tables will be installed in Taupiri in October.</p> |

| | Issue and Action | Area | Status Update |
|---|--|---|---|
| 7 | <p><u>Ngaruawahia, Hopuhopu & Taupiri Structure Plan / Ngaruawahia Town Centre Plan Update</u></p> <p>The Strategic Planning Team Leader would contact Dorothy Lovell with further information regarding her role as Taupiri representative for the Town Centre Plan Update's Reference Group.</p> | <p>Donna Tracey, Strategic Planning Team Leader</p> | <p>Fletcher Bell (Strategic Planner) has been in touch with Dorothy Lovell to let her know that a terms of reference is being drafted and that an invite for the initial meeting will be sent out shortly where a discussion will take place on what being part of the reference group will mean.</p> |