

Agenda for a meeting of the Ngāruāwāhia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngāruawāhia on **TUESDAY, 26 JULY 2022** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

6. REPORTS

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GJ Ion
CHIEF EXECUTIVE

To	Ngaruawahia Community Board
Report title	Confirmation of Minutes
Date:	Tuesday, 26 July 2022
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Team Leader

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Ngaruawahia Community Board (NCB) held on Tuesday, 14 June 2022

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday, 14 June 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – NCB Minutes – 14 June 2022

MINUTES for a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 14 JUNE 2022** commencing at **6.00pm**

Present:

Mr G Wiechern (Chairperson)
Ms K Morgan
Mr J Ayers
Ms D Firth
Ms V Rice
Cr JM Gibb
Cr E Patterson

Attending:

Mr TG Whittaker (Chief Operating Officer)
Mrs GJ Kanawa (Democracy Team Leader)
Ms N Armstrong-Nield (Iwi & Community Partnerships Advisor)

3 Members of the public

Kim Wood, Citycare
Cr P Storey, Waikato Regional Council
Ms L Millward, Nga Whare Toi o Ngaruaawaahia

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Rice/Ms Firth)

THAT the apology from Rongo Kirkwood for non-attendance be accepted.

CARRIED

NCB2206/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Morgan/Cr Gibb)

THAT:

- a. the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday, 14 June 2022 be confirmed and all items therein be considered in open meeting; and
- b. all reports be received.

CARRIED

NCB2206/02

DISCLOSURES OF INTEREST

Ms Firth noted that as a stallholder for the Matariki Markets there was a conflict for the Discretionary Funding application on the agenda [*Item 6.1 – Discretionary Funding Application*].

CONFIRMATION OF MINUTES

Resolved: (Ms Morgan/Ms Firth)

THAT the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday, 3 May 2022 be confirmed as a true and correct record.

CARRIED

NCB2206/03

REPORTS

Public Forum
Agenda Item 5

The following items were discussed at the Public Forum:

Kim Wood - Citycare

Ms Wood was introducing herself to the Community Boards across the district as she had now moved to Citycare and wanted to grow the relationship with boards and the community with a view to developing community initiatives.

Members queried if the red silverbeet around town was edible – it was noted they were edible but not recommended due to the carbon monoxide soot on plants from traffic. Citycare were looking to see if they could be utilised by Hamilton Zoo as feed, Board Members raised Hope Rising Trust for their horses.

ACTION: Citycare to investigate whether the plants were suitable as feed for Hope Rising Trust, Hamilton Zoo or local pig farmers.

Members queried the standard for assessment of Netball courts at Taupiri – the surface is very slippery and games are starting to be played.

ACTION: Staff to ensure service request is submitted to have netball courts cleaned.

Concern was raised regarding Ngaruawahia footpaths, assessment required to ensure they are accessible.

ACTION: Staff to advise of latest assessment in regard to accessibility/condition of footpaths in Ngaruawahia.

Board queried the reserve classification of Te Mana o Te Rangi Reserve – it was noted that this was an internal conversation with staff to review classifications of reserves.

ACTION: Staff to advise of the possible reclassification for Te Mana o Te Rangi Reserve.

Ms Wood advised that they were interested in additional programmes in school, currently assisting Huntly College with planting projects that they design and Citycare assist with plantings.

ACTION: Ms Firth on Ngaruawahia High School Board and will raise with the Board and principal.

Ms Wood advised that they could not support community gardens with funding or material, however they would have time and knowledge that could be shared.

The Board requested Citycare touch base with Turangawaewae to assist with the beautification of the grounds and marae entrance as in August there would be an increase in visitors for the Koroneihana commemoration.

ACTION: Citycare to contact Turangawaewae as to whether they could assist with beautification of the marae entrance.

Councillor Pamela Storey – Waikato Regional Council

Councillor Storey provided an update on recent plans and policies for the Waikato Regional Council (WRC) recently:

- Endorsed draft Regional Coastal Plan which establishes rules around activities in the coastal areas. Currently under consultation with Iwi – would be notified around February 2023.
- Biosecurity Strategy sits alongside the Regional Pest Management Plan. WRC did not include Canadian Geese in recent review as they were required to provide five (5) years of strategy funding to enable them to put any initiatives into the plan – they currently do not have the funding available for this and have focussed on weeds that are already widespread with a negative impact on the environment.
- WRC taking wholistic approach to infrastructure strategy utilising leading edge framework, that enables challenging conversations with the community in regard to climate change. Affordability is a key issue for climate change remedies.
- Three Waters has a large impact on Regional Councils' – freshwater approach already in stream. Community workshops being held at present – next one is 21 June in Tuakau.

Discretionary Fund Report to 30 May 2022

Agenda Item 6.1

The report was received [NCB2206/02 refers] and the following discussion was held:

- Concern that the Hope Rising Farm Trust funds had been paid twice – however it was noted that one showed as a credit from the Te Mana o Te Rangi Reserve commitment as agreed by the Board.
- The Board were advised that the CCTV project deposit was scheduled for payment on Tuesday, 15 June and work was scheduled to start on 11 July. Still issues with finding a power source for the River Road camera – discussions being undertaken with WEL networks.
- Board queried the funding to come from Community Led Development team for the camera on Waingaro Road, near the bridge.

ACTION: CLD team to confirm commitment provided by them to the CCTV project and where these cameras would be located.

ACTION: CME team to arrange media release as this is a large amount of funding being led by the Community Board.

Laura Millward – Manager, Te Whare Toi o Ngaaruwaaahia

[Tabled Attachment 6.1.2 – updated application]

Ms Millward, Manager Te Whare Toi o Ngaaruwaaahia was in attendance to answer questions and tabled an updated application form (attached to these minutes). The following additional points were raised:

- Marketing and print for the exhibition was being funded via Matariki ki Waikato
- A number of events held over the week, with the market on the weekend.
- People would be able to create their own candles as a memorial for their loved ones, this was one of the activities that would increase whanau participation.
- There would be waiata sessions and the organisers would be working with Creative Waikato on the various sessions being held.
- The market day would have food stalls and entertainment, with a view to creating Matariki/locally influenced photoboard stops along the way to pull visitors into the space.
- The Board noted Ngaruawahia was known for their Matariki celebrations and were keen to continue supporting the events.

Resolved: (Cr Patterson/Ms Rice)

THAT the Ngaruawahia Community Board:

- a. approves an allocation from their Discretionary Fund to Te Whare Toi o Ngaaruawaahia;
- b. for the amount of \$3,130 (excl GST);
- c. towards the cost of the Matariki Festival.

CARRIED

NCB2206/04

Resolved: (Crs Patterson/Gibb)

THAT the Ngaruawahia Community Board confirm that the funding to Te Whare Toi o Ngaaruawaahia come from the forwarded commitment to Te Mana o Te Rangi Reserve.

CARRIED

NCB2206/05

Works, Actions & Issues Report: Status of Items June 2022
Agenda Item 6.2

The report was received [NCB2206/02 refers] and discussion was held.

- Perry Bridge Lighting - quote approved just awaiting contractor confirmation of original quote.
- Paterson Park – one court only running with one junior court, yet there used to be two sets of junior hoops/nets.

ACTION: Staff to investigate where second set of junior hoops/nets are and advise if they have been disposed of whether they would be replaced.

- Road name list – Cr Patterson and Chairperson met with the developer and agreed that for the Hakarimata Road development one road would be from the board list and the other from the developer. It was noted that LINZ required anything with 5 or more houses to have a road name.

ACTION: Cr Patterson to forward the emails regarding road naming to the Board.

- It was noted that Council could not control the number of legislative changes occurring but we could control relationships with developers to ensure sufficient green spaces are provided for our communities.
- Council have regular monthly meetings with developers where possible to ensure we develop efficiencies and work in the most appropriate way for our communities.

- It was noted that Ngaruawahia had become the preferred place for papakainga development.
- Regent Street – narrower footpath installed with redevelopment, it was noted that the Board should log a service request as these works are occurring or any issues they find in the community.
- Concern was raised with the state of both the footpath and road outside of Turangawaewae marae, particularly in light of the upcoming number of manuhiri that will attend the Koroneihana events in August. Cr Patterson had been advised that no works were programmed in this area.

ACTION: Staff to advise whether there was a budget to utilise considering the health and safety issues caused by the footpaths and roadway being in such poor condition.

- An update was provided on what was occurring with the demolition of the Waipa Tavern. Council had issued a notice to have remediation work completed within five (5) days and would undertake the necessary actions themselves and recoup from owners if not done. The intent was to secure the site and reopen the footpath to allow pedestrians safe access along a busy carriageway.

ACTION: Board requested a reduction in the speed limit in this area (to 30km/hr) to reduce the risk to pedestrians until the full footpath area could be reopened.

- Paterson Park - it was believed the next lot of lighting would be for the netball courts – Cr Patterson to confirm via email.
- Changing sheds at Paterson park – can we have a timing for this work?

ACTION: Board to be advised of timing for each of the projects in Paterson Park.

- Negotiation to be undertaken for Paterson Park changing sheds to be upgraded/replaced. Staff advised they would need to be in the LTP and reprioritised through the Blueprint process.

ACTION: Staff to advise of the Blueprint priorities and discuss with the Board and ascertain where the Paterson Park Changing Sheds were in the current LTP.

Resolved: (Ms Morgan/Cr Patterson)

That the Ngaruawahia Community Board requests the Paterson Park changing sheds be reprioritised for Blueprint funding.

CARRIED

NCB2206/06

Community Board Charter Report
Agenda Item 6.3

The report was received [NCB2206/02 refers] and discussion was held:

- Recommended the Community Board hold a workshop and advise Democracy Team what date this would be held so they could assist the Board in this process.
- It was noted that the Charter was currently based on legislative requirements and the Board may consider providing feedback on possible delegations, other than discretionary funding.

Resolved: (Mr Wiechern/Ms Rice)

THAT the Ngaruawahia Community Board provide staff with feedback on the current Community Board Charter by 30 August 2022, for review by the new Council in October 2022.

CARRIED

NCB2206/07

ACTION: Board to advise Democracy Team of date and venue for workshop to provide feedback on the Community Board Charter.

Chairperson's Report
Agenda Item 6.4

The Chair gave a verbal report and answered questions of the Board:

- Election – candidate information briefings have been scheduled for Pokeno, Hopuhopu, Tamahere and an online livestream event, Council would not be holding anymore that what was stated but did encourage the Board to hold meet the candidate evenings once nominations had closed.

ACTION: Communications Team to email candidate information briefing poster to boards to place on their Facebook pages.

- Chairperson drove around the Community Board area with Cr Patterson looking at catchpits that required maintenance and identifying other issues that would be logged as service requests.
- Met with Waikato District Alliance team regarding footpath issues and 10 year programme not working. Raised the issue of overgrowth from people's gardens/lawns etc. also.

Councillors’ Report

Agenda Item 6.5

Crs Gibb and Patterson provided a verbal overview on current Council issues:

- Thanked the Community Board members for undertaking daffodil planting in the rain.
- Reconnection week held for staff last week and Councillors were also happy to reconnect in person this month.
- Council has new waiata in line with ward review – both Councillors and Community Board would like to be sent words and tune.
- A number of policy renewals and submissions being undertaken at present.
- Conversations with developers and staff on building relationships.
- Regional Connections Committee – public transport working on negative emissions.
- Cemeteries bylaw workshop – updating policy and bylaw for consultation to communities.

Community Board Members’ Report

Agenda Item 6.6

Members provided a verbal report on the following issues:

- Ms Rice advised the Dingle Foundation had a new group of students to work with. Next workshop would be held on 5 July.
- Ms Morgan acknowledged service providers in the community as there was still a need for their support, along with volunteers assisting whanau following COVID.
- Mr Ayers noted the need for footpath and road repairs outside of Turangawaewae and enjoyed doing the work with schools and kindergartens in regard to Daffodil Day plantings.
- Ms Firth noted that the catchpits along River Road had large dips, since some roadworks had been carried out and would lodge a service request.

There being no further business the meeting was declared closed at 7.42pm.

Minutes approved and confirmed this day of 2022.

Mr G Wiechern
CHAIRPERSON

COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly Meremere Ngaruawahia
 Onewhero-Tuakau Raglan Taupiri
 Te Kauwhata

Section 1 – Your Details:

Name of your organisation and contact person

Te Whare Toi o Ngaaruawaahia – Laura Millward

What is your organisation's purpose/background (who are you? what do you do?)

We are the creative arts centre for Ngaruawahia, we have served our community for 20 years. Our vision is to strive for a culture of creativity for all. The centres purpose is to be the place and space for community development through creativity for Ngaaruawaahia and the surrounding districts. We are local people working together to strengthen the health and wellbeing of our people through the medium of culture and creativity. We do this by responding to our community's needs and aspirations with targeted creative arts programmes to enrich and support the holistic wellbeing of all and contribute to the mana of our people here in Ngaaruawaahia. We strive to enhance individual and whaanau welfare, sense of identity and confidence through an array of artistic experiences. We are shifting into a space where we will be developing more equitable creative programmes for our vulnerable communities, including but not limited to people who experience intellectual, or physical disability, neurological conditions, mental illness, age related vulnerability, cultural, social isolation, poverty and unemployment.

Phone number/s: 021996512 or 07 8247591

Email/address: manager@ngaart.org.nz

Section 2 – Your event / project

What is your event / project, including date and location? (Please describe in full the project details)

Matariki Festival from 17 June to 17 July 2022 We will deliver a series of creative events that are aligned to Matariki where our community can learn, experience and contribute to the understanding of the significance of this time of the year for health, wellbeing and culture. Matariki is our time for reflection, celebration and planning, this year it is our first public holiday that recognises Te-Ao-Māori, it is vital that we create our communities own Matariki series of events. We will start with a night of exhibition openings, bonfires, local music and telescopes to then 10 Matariki workshops over the month and our annual Matariki market on the 9th of July.

How will the wider community benefit from this event/project?

We will deliver a series of creative events that are aligned to Matariki where our community can learn, experience and contribute to the understanding of the significance of this time of the year for health, wellbeing and culture. Our series of events are being developed with a deep understanding of the current state of our community as a result of the multiple challenges and hardships that have been exasperated as a result of COVID19. As an organisation we have decided to put our energy and efforts into improving the lives of our people with culture and art. Culture and the arts create wellness in our day-to-day lives by helping us process our lives individually and allowing us to come together collectively. Art allows us to communicate from afar, generating positivity, appreciation and hope. Our community needs us to develop a purposeful programme for Matariki 2022.

Are you GST registered?

No Yes

12

GST Number 090768603

PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

Community Board/Committee Funding Application Form v1 20210901 – ECM CDR0504

Section 3 – Project/Event Costs & Details

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$	\$ 7630.00
Existing funds available for the project. Stall holder fees, exhibition sales, and fundraising raffle.		
Total A	\$	\$ 2500.00

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Volunteer expenses for entire festival –training (x2sessions), t-shirts and kai (20 volunteers)	\$	\$750.00
Koha to musicians – 4hours of performers	\$	\$1000.00
Porta loos for Matariki Markets 9 July	\$	\$430.00
Waste bins for event		\$250.00
Cost for signage boards to/from Durham Street Precinct and other locations in Ngaruawahia	\$	\$700.00
Total Funds being sought from WDC Total B	\$	\$ 3130.00

Has / will funding been sought from other funders? organisation(s) and the amount of funding sought

Yes No If 'Yes', please list the funding

Matariki ki Waikato	\$	\$2000.00
Total Funds being sought from other funders Total C	\$	\$ 2000.00

Describe any donated material / resources provided for the event/project:

We have our space at Herschel street to host most of the events. We are currently building our "Mahi Aroha" volunteer programme where we expect to have at least 20 volunteers over the festival. A big part of our event is creating a sense of place and linking our centre and Durham street, we are working on creating a walk from Durham street to our exhibition and markets.

I certify that the funding information provided in this application is correct.

Name: Laura Millward

Position in Organisation: Centre Manager



Signature:

Date: Tuesday 16 June 2022

Community Board/Committee Funding Application Form v1 20210901 – ECM CDR0504

To	Ngāruawāhia Community Board
Report title	Ngāruawāhia, Hopuhopu & Taupiri Structure Plan / Ngāruawāhia Town Centre Plan Update
Date:	26 July 2022
Report Author:	Fletcher Bell, Strategic Planner Elsa Snyders, Senior Strategic Planner
Authorised by:	Clive Morgan, General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

To inform the Ngāruawāhia Community Board of the Ngāruawāhia, Taupiri, & Hopuhopu Structure Plan review and the development of a Ngāruawāhia Town Centre Plan project and progress to date. This report will also highlight the proposed next steps (process) as part of early engagement.

2. Executive summary

Whakaraapopototanga matua

Waikato District Council has completed a gap analysis of the existing 2017 Structure Plan, which identifies where additional work is needed to better plan for and address the growth and development for these communities over the next 30 years.

Waikato District Council is going to engage with the communities over the coming months to hear what the communities see as the opportunities and issues facing the township/village and what could be done to address or action them as the township/village grows. To date Waikato District Council has engaged with a Marae representative from Taupiri and is expecting to meet with additional Marae representatives from Taupiri, Ngāruawāhia, & Hopuhopu before the end of July.

3. Staff recommendations Tuutohu-aa-kaimahi

That the Ngāruawāhia Community Board:

- a. receives the Ngāruawāhia, Taupiri, & Hopuhopu Structure Plan / Ngāruawāhia Town Centre Plan Update; and
- b. nominate one Community Board representative to sit on the project Reference Group; and
- c. considers how they can help play a role in advocating for public participation in upcoming engagements.

4. Background Koorero whaimaarama

Waikato District Council has completed a gap analysis of the existing 2017 Structure Plan and identified where additional work (updates of technical reports) needs to be done to provide a comprehensive Structure Plan that caters for the growth and development of these communities over the next 30 years. It has been identified that a Town Centre Plan will be informed by the Structure Plan to ensure consistency and a shared vision for the wider community is achieved, whilst drilling down to the detail needed to revitalise the town centre.

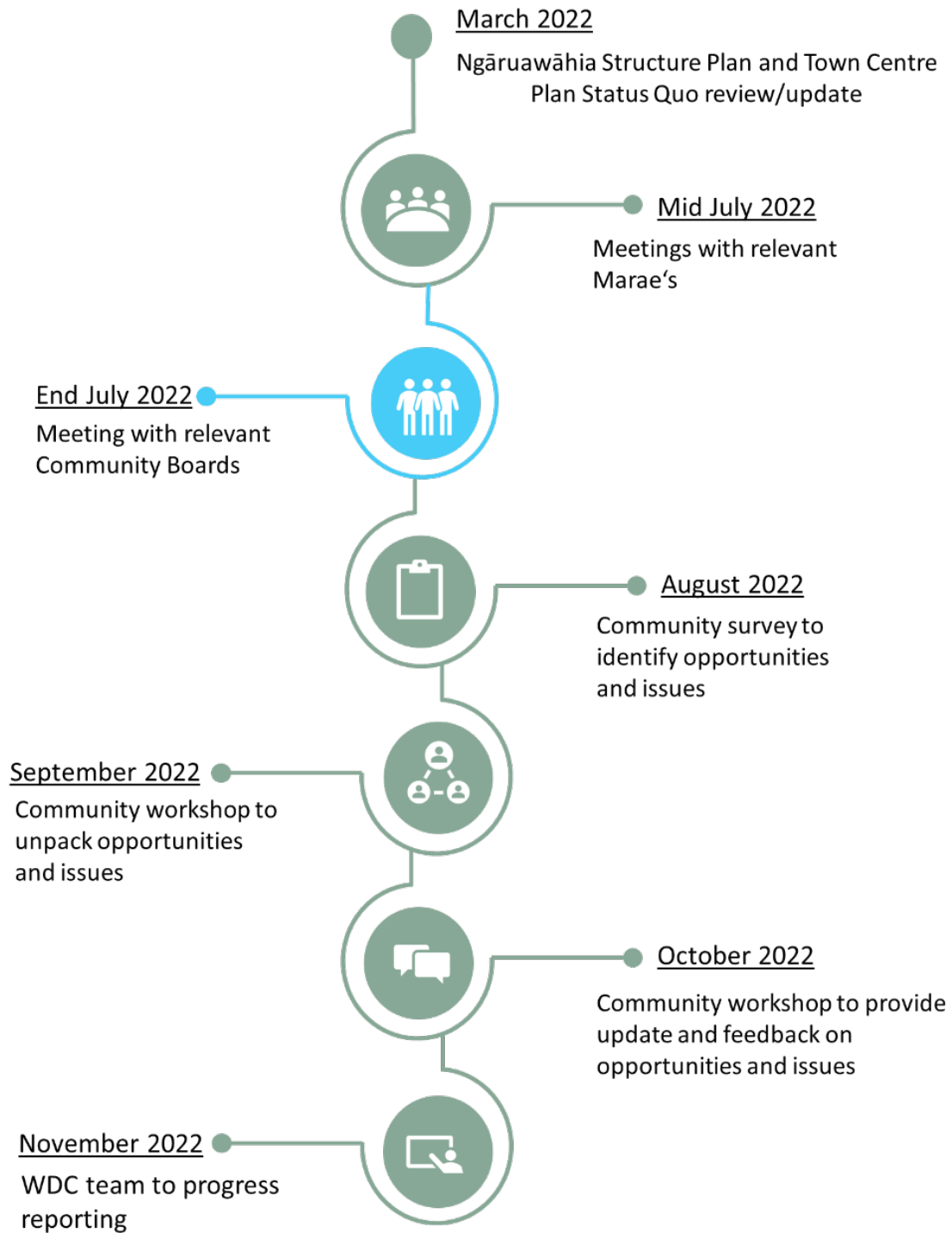
- February 2022 to June 2022: Gap analysis and commencement of background reports
- July 2022 to August 2022: Early consultation with Maraes and Community Boards

5. Next steps Ahu whakamua

During the coming months, the Waikato District Council Strategic Planning team will be engaging with the relevant Marae's and Community Boards. Part of this engagement will be the establishment of a Project Reference Group consisting of one representative from each of the following; Waikato Tainui, Waikato Tainui (Hopuhopu Development) Tūrangawaewae Marae, Taupiri Marae, Taupiri Community Board, Ngāruawāhia Community Board and both of the Local Ward Councillors. The reference group will be a sounding board for material prior to public engagements. The wider community consultation/engagement piece will consist of:

- an opportunities and issues community survey,
- followed up by an opportunities and issues community workshop,
- a community feedback session with options or actions to address opportunities and issues raised.

In parallel, the Structure Plan and Town Centre plan work will be progressed. An indicative timeline is outline in the diagram below.



6. Attachments Ngāa taapirihanga

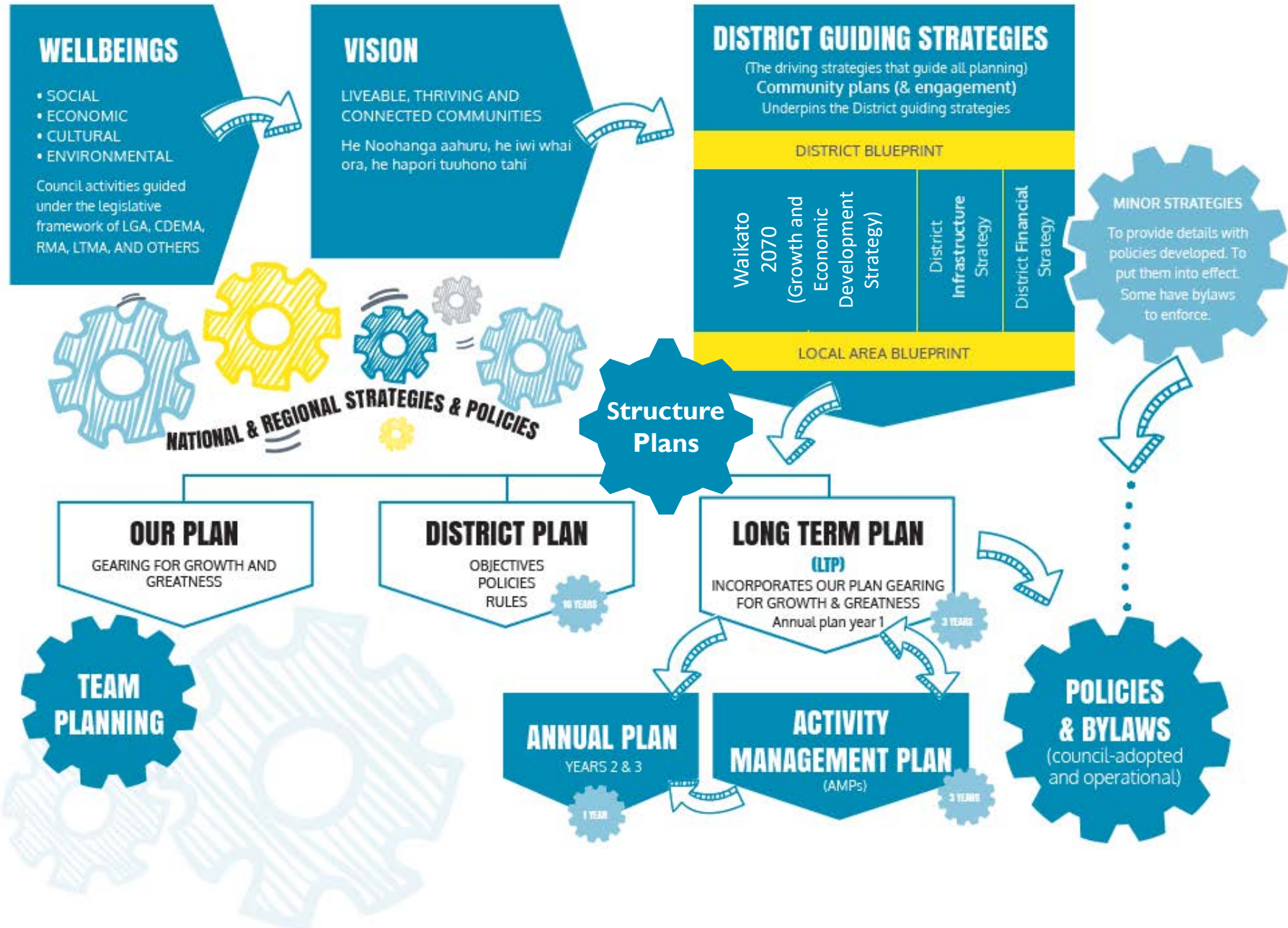
Attachment 1 – Ngāruawāhia, Hopuhopu and Taupiri Gap Analysis and Ngāruawāhia Town Centre Plan presentation from Council Workshop 31 May 2022.

2017 Ngāruawāhia & Surrounds Structure Plan Review Gap Analysis Strategic Planning

Fletcher Bell & Elsa Snyders

31/05/2022

STRATEGIC PLANNING FRAMEWORK



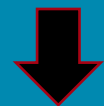
Gap Analysis of the 2017 Ngāruawāhia & Surrounds Structure Plan

- The existing structure plan document was completed in 2017 and accompanying technical inputs from as early as 2014.
- This is a review of the technical inputs/existing information to see if they're still fit for purpose; Market assessment, Transportation, Urban design, Archaeology, Heritage, Geotech, Ground contamination, 3 Waters, Landscapes, Open spaces, & Community facilities.
- The Gap analysis will help inform the new structure plan.
 - **Existing 2017 structure plan spatial area:** Ngāruawāhia, Taupiri, Hopuhopu, Horotiu, Glen Massey, & Te Kowhai.
 - **Proposed structure plan spatial area:** Ngāruawāhia, Taupiri, & Hopuhopu.
- Various technical updates will also inform components of the Ngāruawāhia Town Centre Plan (Transport, Urban design, Market, Open Spaces, & Community facilities).

Gap Analysis



New
Ngāruawāhia
Structure plan



Ngāruawāhia
Town Centre
Plan

New Statutory and non-statutory changes

Resource Management (Enabling Housing Supply and Other Matters) Amendment Act

- This bill is to rapidly accelerate the supply of housing through enablement of medium density in key urban areas.

Hamilton - Waikato Metropolitan Spatial Plan (HWMSP)

- Vision and framework for how Hamilton City and the neighboring communities within Waipā and Waikato districts will grow and develop over the next 100 + years.

National Policy Statement on Urban Development

- Removes restrictive barriers to development to allow growth in locations that have good access to existing services, public transport networks and infrastructure.

Waikato 2070

- A guiding document that informs how, where and when growth occurs in the district over the next 50-years

Future Proof Sub Regional Strategy Review

- 30-year growth management and implementation plan that provides a framework to manage growth in a collaborative way.

Key Changes within the townships - Population

Ngāruawāhia:

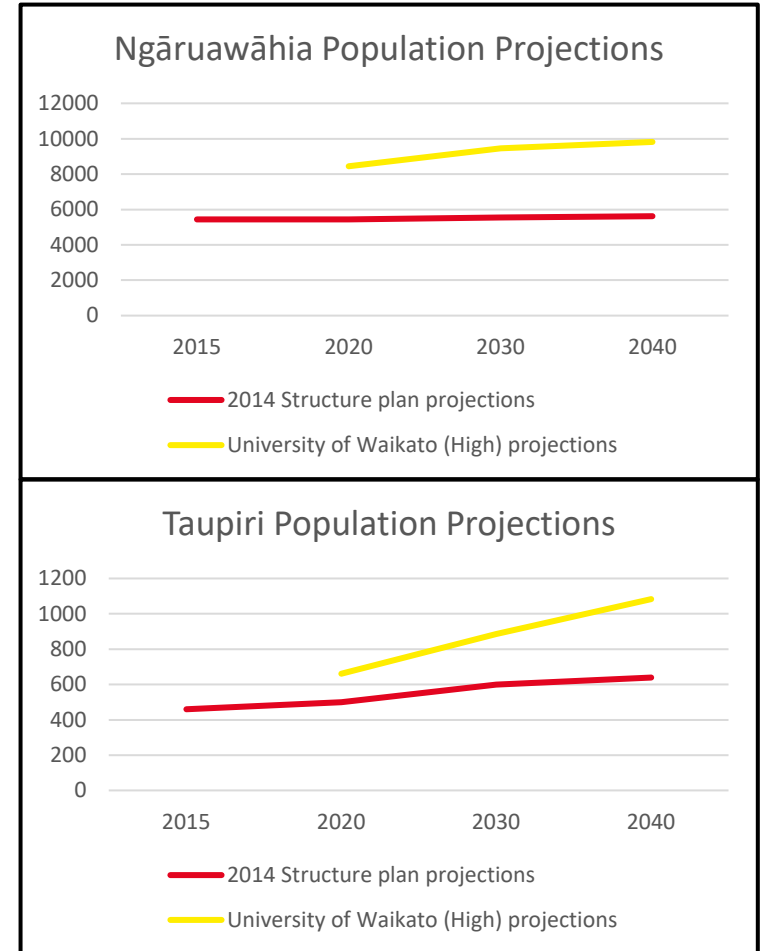
- Population originally predicted to grow to approximately 5600 by 2040.
- Population is currently 8760 and expected to grow to approximately 9800 by 2040 (UoW High projection).

Taupiri:

- Population originally predicted to grow to approximately 640 by 2040
- Population is currently 719 and expected to grow to approximately 1080 by 2040 (UoW High projection).

Hopuhopu:

- Approximately 135, expected to grow to 270 over the next 4-5 years.



Key Changes within the townships – Zoning & Growth cells (Waikato 2070)

Ngāruawāhia:

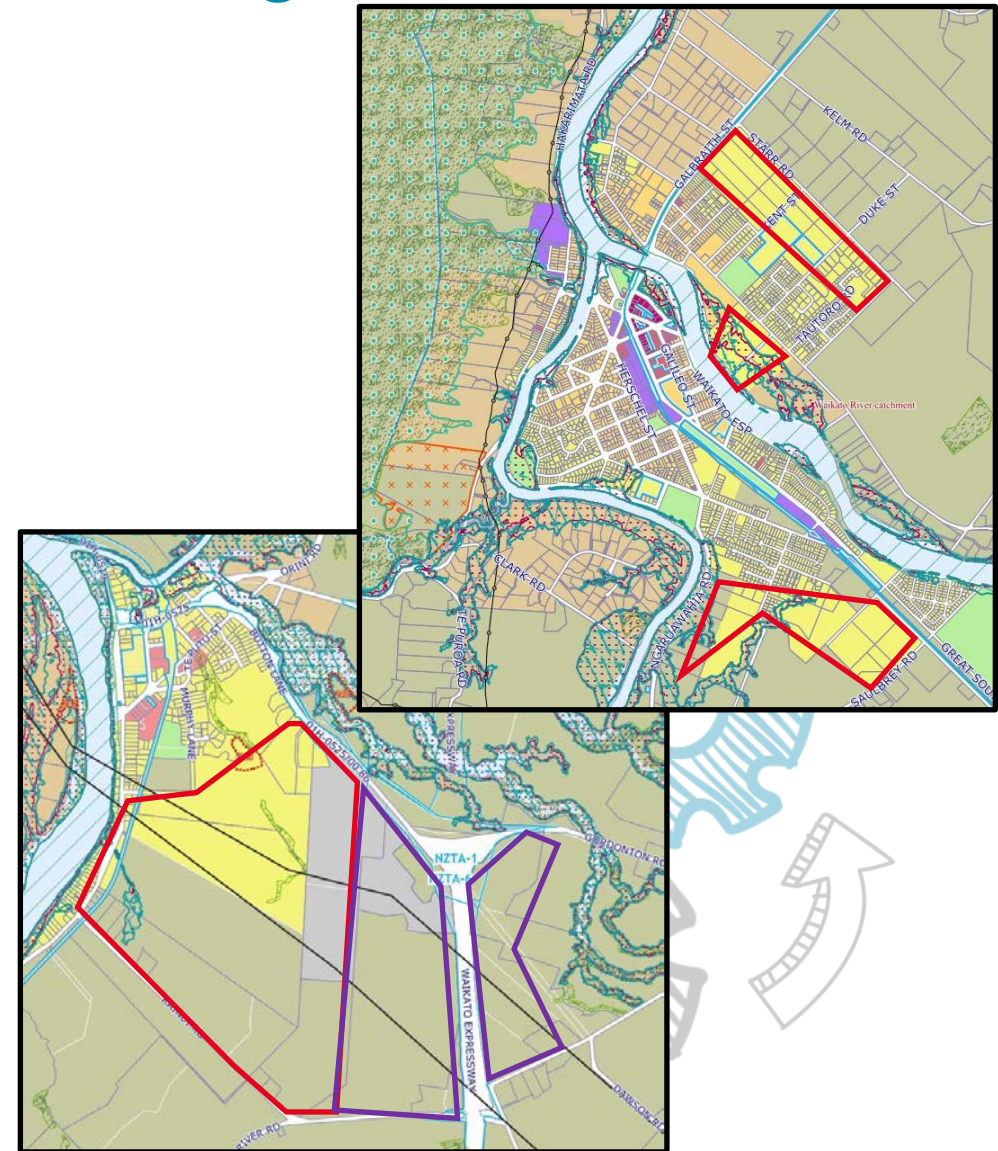
- New residential Growth cells (Greenfield) – North (to Starr Road), North East (River Road), & South (Saulbrey & Rangimarie Road).
 - All of these growth cells have been zoned (through the PDP) to match Waikato 2070.
- New medium density zoning in the town centre to enable re-development.

Taupiri:













- New residential growth cell (Greenfield) – South (to Kainui Road).
 - This growth cell has been partially zoned (through the PDP) to match Waikato 2070.
- New industrial growth cells (Greenfield) – South/ South east (Kainui and Kerie Road).
 - These growth cells have been identified as FUZ (through the PDP) to align Waikato 2070

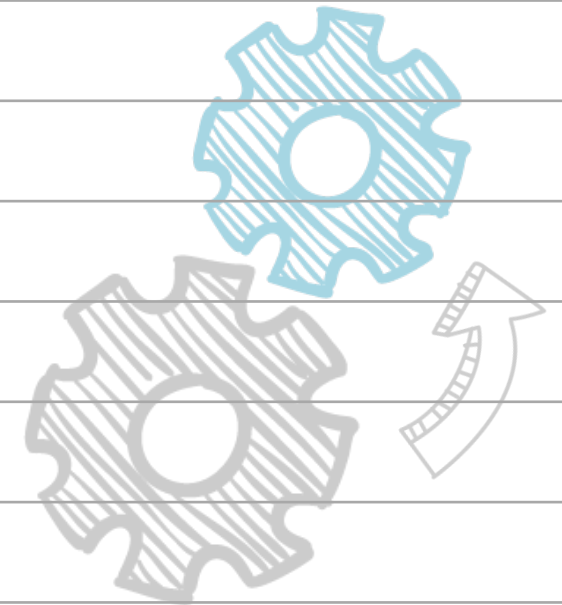
Hopuhopu:

- Zoned (Precinct) as per Waikato Tainui's submission, and will be developed over the next 5 years and is aligned with the growth cell.



Current technical documents – Fit for purpose Summary ²³

	Fit for Purpose	Addendum Update	Update	Notes
Landscapes & visual amenities				
Geotech				
Ground Contamination				
Heritage				
Archaeology				
Market assessment				
3 Waters				
Community facilities				
Parks & recreational opportunities				
Transportation Assessment				
Urban Design Assessment				



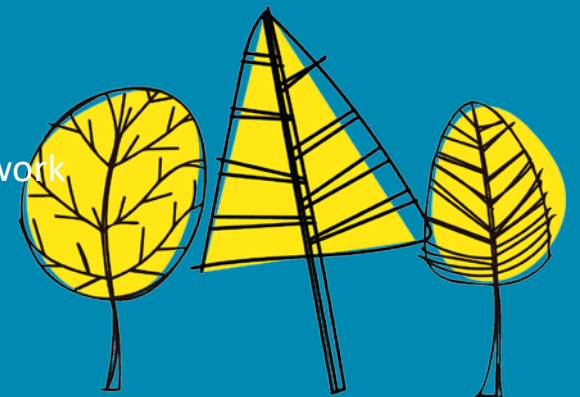
Current technical documents – Fit for purpose?

Transportation Assessment – Recommendation to update

- Traffic model and assessment of the road network projected to 2051
- Assessment of the existing road classifications to align with the Waka Kotahi One Network Framework.
- Assessment of intersections and any upgrade recommendations from an efficiency, safety, and pedestrian connectivity
- Given the likely growth of rail traffic, a safety and efficiency assessment is required and options to reduce the number of at-grade rail crossings, particularly in the Ngāruawāhia Township and Hopuhopu growth cell to be investigated
- Assess walking/cycling/micro-mobility connections and possible links between the various townships including expansion/link to the Te Awa cycle route

Urban Design Assessment - Recommendation to update

- Confirm identity and cultural significance of town with Iwi and Mana Whenua
- Align design outcomes with the transport assessment
- Review urban design guidelines and align with Waka Kotahi One Network Framework
 - Movement and connectivity,
 - Public open space and streetscape,
 - signage and wayfinding, etc.

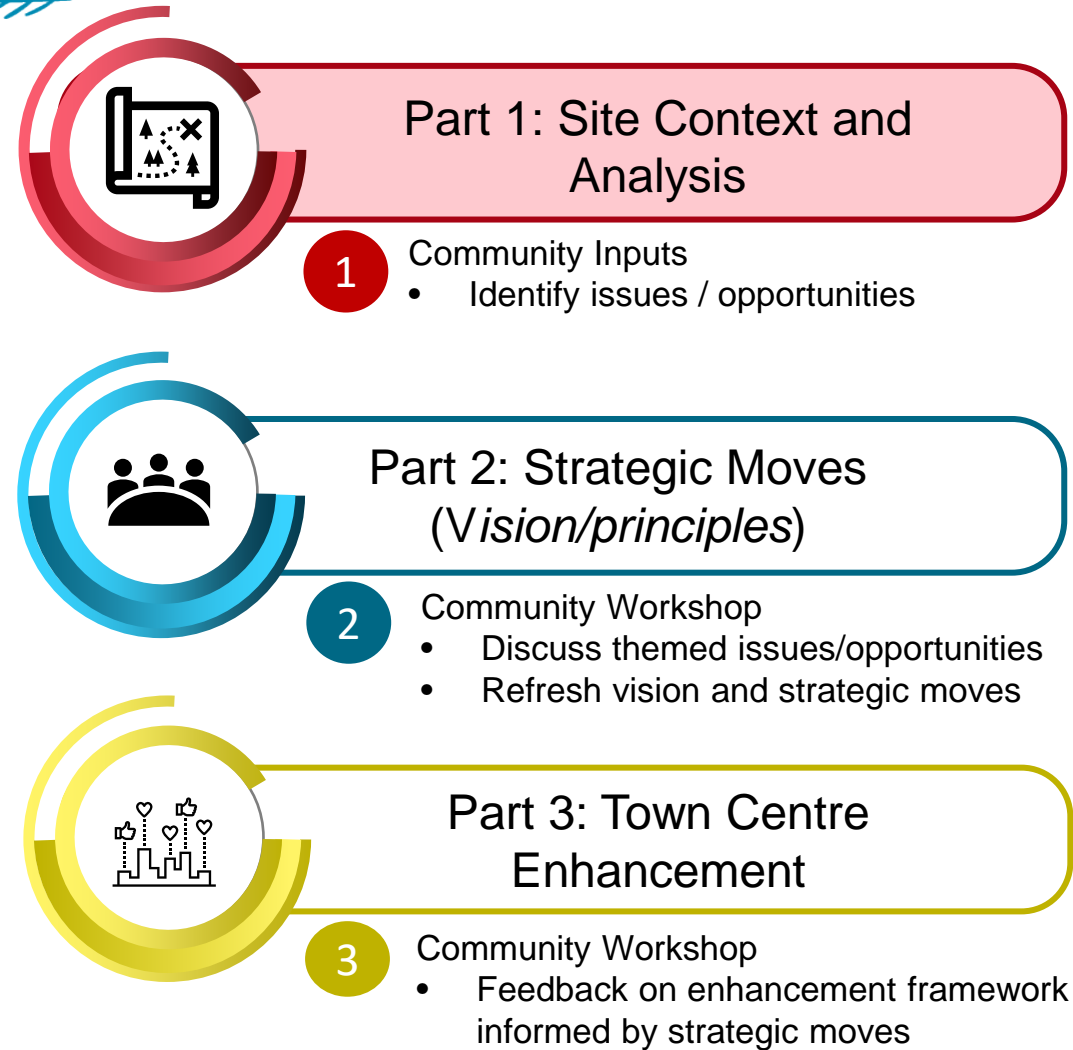


Ngāruawāhia Town Centre Plan

2022/2023



Ngāruawāhia Town Centre Plan



Source: Whangarei District Council



Part 1: Site Context and Analysis

Ngāruawāhia Structure Plan

- Transport Assessment
- Urban Design Framework
- Market Assessment



Regional Context

- Waikato 2070 and PDP
- Future Proof (Metro Spatial Plan and H2A Corridor Plan, 2021)
- Hamilton-Waikato Metropolitan Transport PBC, 2022

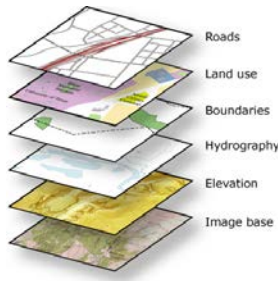


Ngāruawāhia Township

- Local Area Blueprints Initiatives
- Structure Plan 2014 and supporting technical papers (to be updated)
- Population Growth (UoW – higher projections)



Ngāruawāhia Town Centre (*Urban environment and Community*)



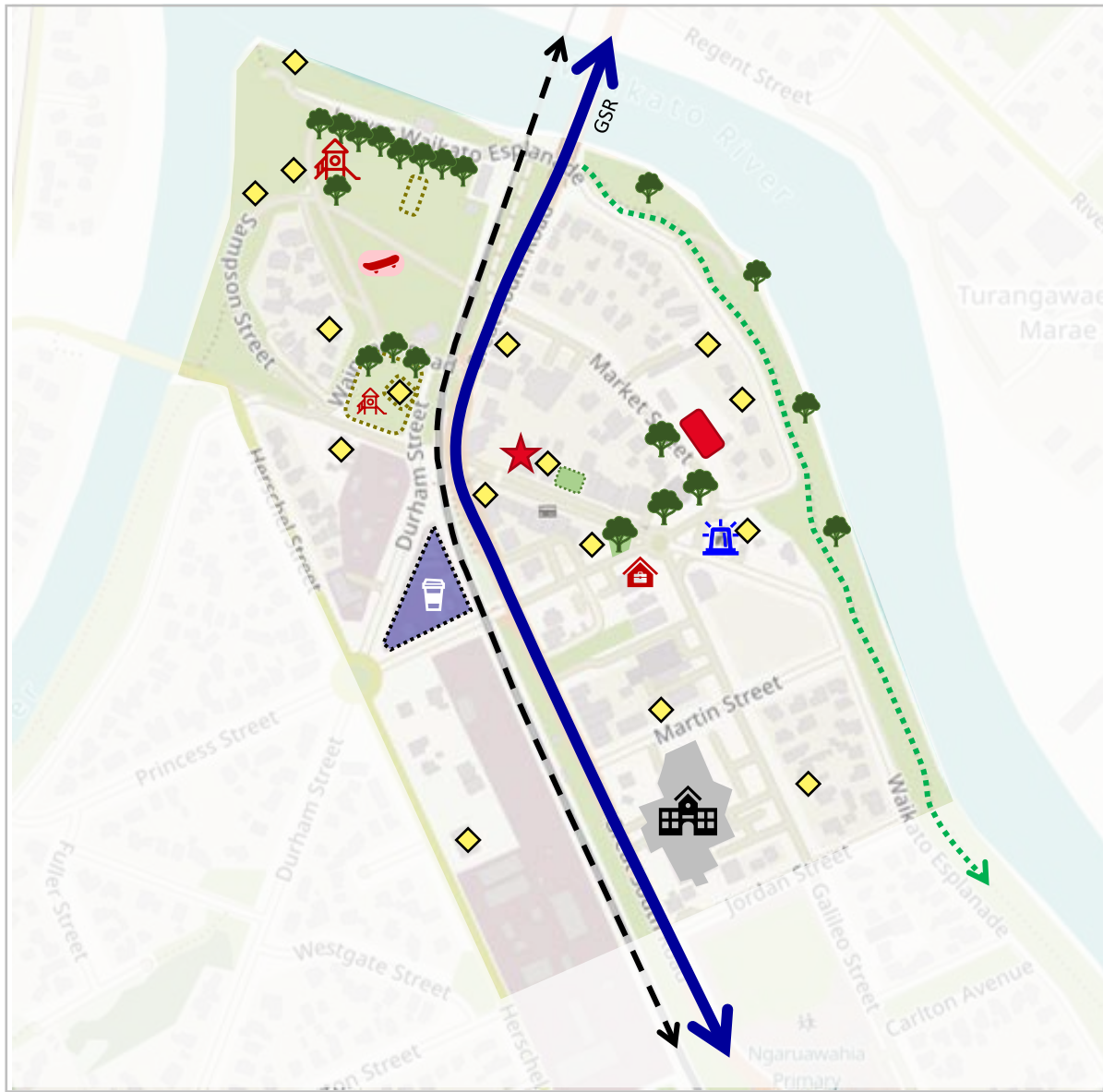
- Spatial Structure (roads, rail, river, etc.)
- Accessibility / Connectivity (road, PT, Micro-mobility, etc.)
- Land use / Zoning (PDP)
- Community facilities / Heritage Items / Sites of Significance
- Open space and river network
- Etc...

Hold point



Community Inputs

- Identify issues / opportunities



Legend

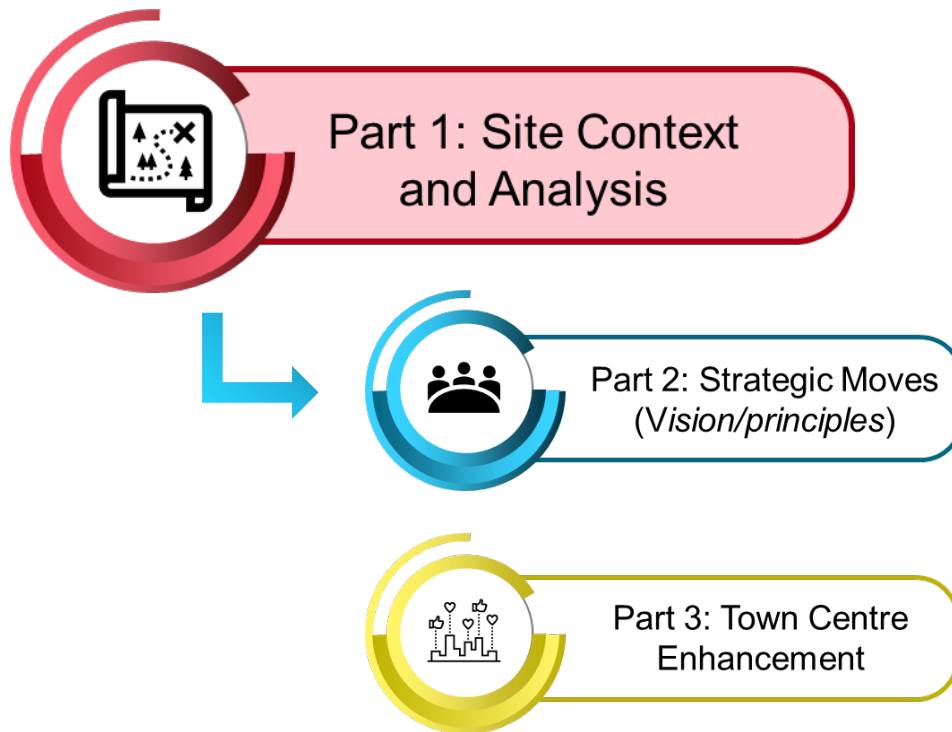
- Playgrounds and Skate Park
- Library
- Swimming Pool
- Work and Income - Ministry of Social Development
- Police Station
- Notable Trees
- Historic Heritage Item
- Sites and areas of significance to Māori
- WDC Office
- Durham St Precinct
- North Island Main Trunk railway line
- Great South Road
- Te Awa River Ride



Town Centre Plan Next Steps

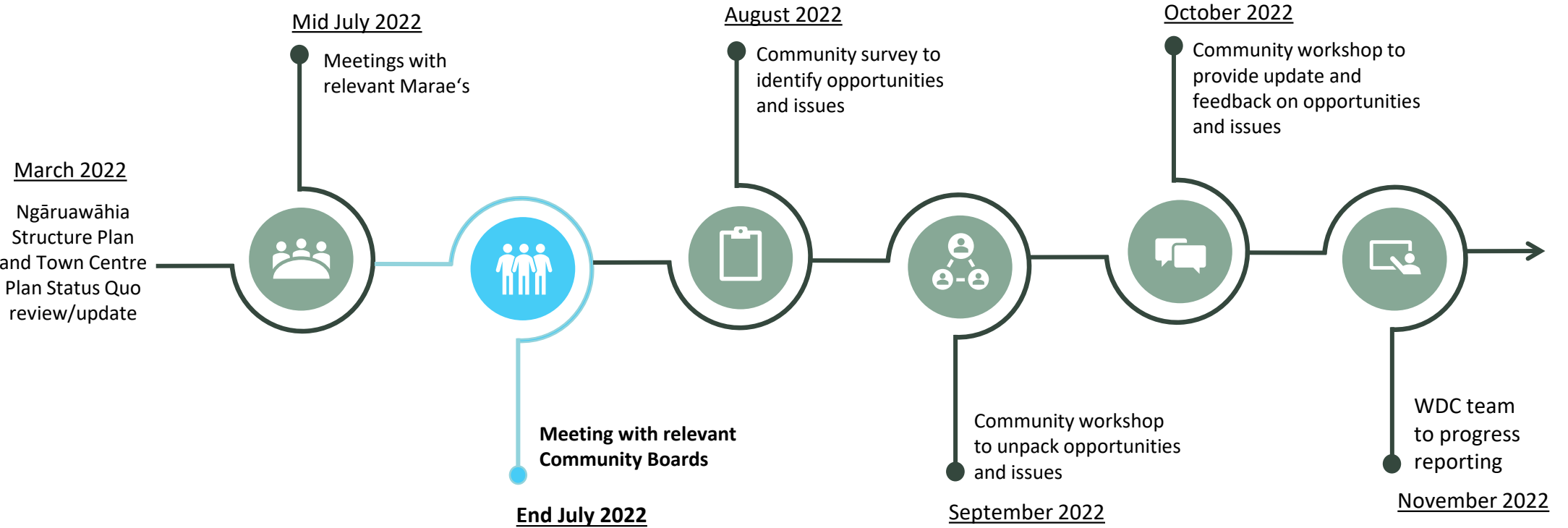
★ Ngāruawāhia Structure Plan Review and Update

- Transport Assessment
- Urban Design Framework
- Economic Market Assessment



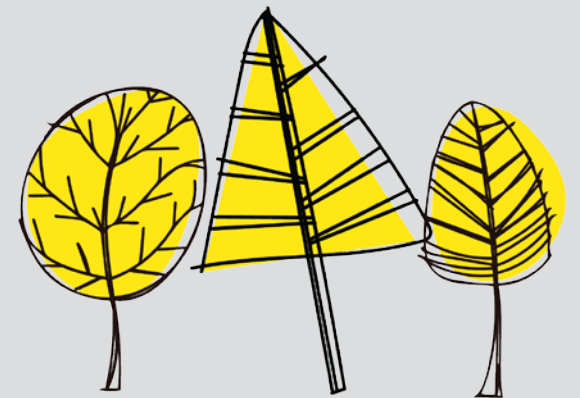
Community Connection

- 1 Community Inputs
- Identify issues / opportunities



Thank you

Questions



To	All Community Boards
Report title	Review of Elected Member Policies
Date:	18 July 2022
Report Author:	Gaylene Kanawa, Democracy Team Leader
Authorised by:	Tony Whittaker, Chief Operating Officer

1. Purpose of the report

Te Take moo te puurongo

To seek feedback from Community Boards on the Elected Member Policies that will be reviewed by the Policy & Regulatory Committee in September 2022.

2. Executive summary

Whakaraapopotanga matua

The following policies are due for review and will be forwarded to the Policy & Regulatory Committee for consideration on 1 August 2022. Council held a workshop on 18 July to provide feedback/direction on changes to the following policies:

1. Elected Members Reimbursement Policy (Attachment 1); and
2. Conference & Seminars Policy (Attachment 2).

The Elected Members Reimbursement Policy covers travel and reimbursement of costs in line with the Remuneration Authority Determinations. It is noted that Council may provide IT and Communication allowances for community board members but to date they have not done so. The increase in zoom meetings over COVID-19 lockdowns and traffic light systems has reduced again and will cease if the Epidemic Preparedness Notice expires in September as indicated by the Government.

Earlier this year Councillors considered the attendance to the LGNZ conference and a request from two community board members to also attend, the Conference & Seminars Policy is clear that the Mayor and Deputy Mayor would usually attend the conference and be delegates for the AGM. In addition to this the Mayor appoints two other Councillors to attend the conference as a training and networking opportunity.

Community board members can apply to attend the community board conference, for which the programme is more geared towards community boards. However, this has not been written into the policy previously and there should be more clarity for community board members on how the apply to attend these conferences and where the costs would come from.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Community Board provides feedback on the proposed policies for consideration by the Policy & Regulatory Committee in September 2022.

4. Next steps **Ahu whakamua**

The Policy & Regulatory will consider the feedback from Community Boards at its September 2022 meeting and determine whether any further changes based on that feedback will be made to the two policies.

5. Attachments **Ngaa taapirihanga**

Attachment 1 – Elected Members Reimbursement Policy
Attachment 2 –Conference & Seminars Policy

Reimbursements for Elected Members Policy

Policy Owner:	Team Leader - Democracy
Date approved:	XX
Next review date:	XX
Document number:	XX
Engagement required:	XX

1 Purpose

- 1.1 The purpose of this policy is to ensure reimbursements to elected members occurs in a fair and accountable manner.

2 Application

- 2.1 This policy applies to:
- all elected members of the Waikato District Council (Council); and
 - where specified in the Policy, members of the Community Boards.

3 Significance

- 3.1 This Policy is not considered significant in terms of the Significance and Engagement Policy.

4 Policy statements

Salaries

- 4.1 Salaries will be paid to elected members of Council in accordance with the remuneration pool and rules determined by the Remuneration Authority.
- 4.2 The remuneration pool determined by the Remuneration Authority will be split in accordance with a Council resolution.
- 4.3 Those Councillors sitting on statutory hearings (as defined by the Remuneration Authority) are to be paid the maximum allowable hourly rate but no additional rate is payable to the Chairperson.
- 4.4 The Council will not pay separate meeting allowances to elected members.

Vehicle Mileage Allowance

- 4.5 A vehicle mileage allowance for travel can be claimed by Councillors and Community Board members where:
- The Councillor or Community Board member is not otherwise provided with the use of a vehicle by Council.

- b. The travel is in a private vehicle on Council business and by the most direct route that is reasonable in the circumstances.
 - c. In the case of Community Boards, the mileage is only for Community Board meetings or where members have been invited to attend a Council meeting or workshop up to an annual limit of 3000km.
- 4.6 The payment will be at the rate prescribed by the Remuneration Authority or the Inland Revenue Department, whichever is lower.
- 4.7 The payment would only be made to Councillors in line with meetings as outlined below:
- a. Council meetings.
 - b. Council workshops.
 - c. Council committee meetings to which they have been appointed by resolution of Council.
 - d. Any committee meeting where that Committee resolved to give the elected member(s) voting and speaking rights.
 - e. Any committee that an elected member who is not an appointed member of that committee but needs to attend because of an issue that is specific to that elected member's ward is being discussed and where in the opinion of the Chair of the committee, the Councillor's attendance would add value to the item being discussed.
 - f. Outside committees or organisations that the elected member has been appointed to by resolution of Council.
 - g. Attendance at a conference or seminar or on Council business where the elected member(s) has been authorised to attend by resolution of Council.
 - h. Any meeting that an elected member is requested to attend by the Mayor or the Chief Executive such as roadside meetings or meetings with individual ratepayers.
 - i. Any inspection or visit that an elected member is required to undertake at the request of the Mayor or by resolution of committee. This clause is intended to cover inspections arising from emergency work or planned familiarisation trips in conjunction with Council projects.
- 4.8 Councillors or Community Board members must be in attendance at meetings for at least 60% of the time taken to conduct the business of the meeting to be eligible for the payment of vehicle mileage unless determined otherwise by the Mayor.
- 4.9 All claims for vehicle mileage on Council business be submitted in writing and signed by the claimant.
- 4.10 Any disputed claims for vehicle mileage shall be referred to the Mayor whose decision shall be final.

Communication Allowance

- 4.11 Council authorises the payment of a communication allowance where the equipment of service is privately owned or funded by Councillors to cover the cost of one or more of the following:

- a) Mobile telephone
 - b) Computer, tablet or ancillary equipment
 - c) Internet connection
- 4.12 The payment will be at the maximum level prescribed by the Remuneration Authority for that year with payment to be made on an instalment basis through each scheduled pay run. The sum of the instalments is not to exceed the maximum prescribed.
- 4.13 An allowance will not be paid where Council provides the equipment or service including but not limited to:
- a) A mobile telephone
 - b) A computer, tablet and ancillary equipment, or
 - c) An internet connection

Miscellaneous

- 4.14 The Mayor and Councillors may incur some incidental meal costs. These expenses are to be in line with expenditure limits specified in Council's policy on Conferences and Seminars – Attendance and Payment of Expenses (including Local Government New Zealand Conferences).
- 4.15 Any expenses other than travelling expenses will be approved by the Chief Executive with a copy of the receipt and evidence that it is a genuine out-of-pocket expense for the conducting of Council business.

Applications for reimbursement

- 4.16 All applications for reimbursements in line with this Policy will be signed off by the Council Support Team. Any exceptions to this policy will be referred to the Chief Executive for approval in consultation with the Mayor. Expense claims for the Mayor are to be signed off by the Chief Executive and Deputy Mayor.
- 4.17 The reimbursement of miscellaneous expenses must be approved by the Chief Executive.

5 Policy review

- 5.1 This policy shall be reviewed at three yearly intervals following local government elections or as otherwise required by the Chief Executive.



Conferences and Seminars Policy – Attendance and Payment of Expenses (including Local Government NZ Conferences)

Policy Owner:	Democracy Team Leader
Date approved:	XX
Next review date:	XX
Document number:	XX
Engagement required:	XX

Policy statements

In respect of the Annual Conference of Local Government New Zealand:

- i) Council be represented by His Worship the Mayor and other Councillors as appointed by Council;
- ii) the Chief Executive attends in support of the Council delegates;
- iii) the Council meets the cost of partners' attendance.

In respect of applications to attend conferences and seminars, other than the Annual Conference of Local Government New Zealand, each application be considered taking into account the following issues:

- i) the relevance of the content of the conference/seminar to the current issues before Council or the business of Council;
- ii) the cost of the conference/seminar and the value to the organisation
(Council confirmed its policy on attendance at seminars by resolution WDC99/62/1/4.)

Councillors attending conferences/seminars provide a written presentation to the appropriate Committee or to Council and that all conference/seminar material be made available in the Tom Parsonage Room for the information of other members.

The cost of Councillors attending conferences/seminars pursuant to a resolution of Council be met by the Council.

Partners attending conferences/seminars other than the Annual Conference of Local Government New Zealand attend such conferences/seminars at their own cost, apart from where there is a partners' programme provided, when the matter of meeting the cost of partners' attendance would be given consideration by Council.

Council will meet the cost of meals and drinks whilst on Council business up to a cost of \$65 per head, per meal. [Refer WDC1105/05/115, WDC1012/05/116]

This expenditure limit will be reviewed and updated on an annual basis. [Refer WDC0903/08/1111]
Accommodation will be arranged taking into consideration proximity to the venue, cost, health, security and safety issues.

Council will not reimburse expenditure from mini-bars.



In respect of Community Board training and networking opportunities the Council will support attendance at the annual Community Board Conference or Young Elected Members Hui on the following basis:

- i) the relevance of the content of the conference/seminar to the current issues before Community Boards or the business of Council;
- ii) the cost of the conference/seminar and the value to the organisation; and
- iii) the Community Board Member must provide a written report/presentation back to the Community Board, along with the conference materials.

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Note: See also Reimbursement of Mileage and Expenses – Elected Members. [Note: WDC0708/05/1/4 refers]

Policy review

This policy shall be reviewed at three yearly intervals or as otherwise required by the Chief Executive.

To	Ngaruawahia Community Board
Report title	Subdivision 0159/20, 61 Old Taupiri Road, Ngaruawahia - Proposed Road Name List
Date:	26 July 2022
Report Author:	Ross Bayer, Roding Team Leader
Authorised by:	Roger MacCulloch, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To seek approval from the Ngaruawahia Community Board on the Road Naming application for Subdivision 0159/20, 61 Old Taupiri Road, Ngaruawahia.

2. Executive summary

Whakaraapopototanga matua

This report requests that the Ngaruawahia Community Board approve the attached proposed road name list prepared by the developer and supported by Council Roding Team.

The list has been checked by staff against the Road Naming Policy.

This report recommends that the Ngaruawahia Community Board approve the attached list of names for road naming purposes in the Old Taupiri Road subdivision in Ngaruawahia. Staff confirm that the recommendation complies with the Council's legal requirements and Road Naming Policy.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Ngaruawahia Community Board approves the following proposed road names submitted by the developer for Subdivision 0159/20, 61 Old Taupiri Road, Ngaruawahia:

	Road 1	Road 2	Road 3
Option 1	Rivers Edge Place/Close	Purei Place	Houpara Place
Option 2	Riviera Close	Wiwi Place	Pate Place

4. Background

Koorero whaimaarama

SUB 0159/20 is a residential development on, more or less, two and a half acres at 61 Old Taupiri Road, Ngaruawahia. The development is consented to create 26 new lots situated on the western side of Old Taupiri Road adjacent to the Waikato River.

The Developer has proposed a total of six options for the three roads to be named that are suitable for posting in the Ngaruawahia area. Two of the options are the developer's choice and four are from the existing Ngaruawahia pre-approved road name list.

Staff have reviewed the list and excluded any names where duplication, sound similarity or duplicated street type (e.g. street, road, avenue, boulevard, junction, crescent, etc) may cause any travel uncertainties in the Waikato District.

The recommended list has been checked against Google mapping and NZ Post. When potential names are selected from the list for allocation, a further check will be made for new duplications.

This report is submitted in accordance with section 1.2 of the Road Naming Policy as follows:

1.2 Request for Road Name not from the "Approved List" of Road Names

(a) Where an "Approved List" is not available or the subdivision developer wishes to choose their own road names, the developer shall make a request to Council's Roading Asset Team.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The table below provides a list of recommended historical, social, cultural and geographic themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and the exclusion of any suffix if applicable as per Road Naming Policy.

Name (in order of preference)	Reason	Location of duplicate or similar sounding name in adjoining councils	OFFICE USE ONLY	
			Classification Exclusion and notes	Approved or Declined
ROAD 1				
Rivers Edge Place/Close	The development is adjacent to the Waikato River. Boasting a direct view to the river.	None.	Approved Rooding	Approved Rooding
Riviera Close	The development is adjacent to the Waikato River. Boasting a direct view to the river.	1. Riviera Drive, Auckland 2. Riviera Place, Auckland	Drive Place	Approved Rooding
ROAD 2				
Purei Place	Available road name from Ngaruawahia pre-approved road name list.			Approved Rooding
Wiwi Place	Available road name from Ngaruawahia pre-approved road name list.			Approved Rooding
ROAD 3				
Houpara Place	Available road name from Ngaruawahia pre-approved road name list.	1. Houpara Street, Auckland		Approved Rooding
Pate Place	Available road name from Ngaruawahia pre-approved road name list.	1. Pate Crescent, Auckland		Approved Rooding

5.1 Financial considerations **Whaiwhakaaro puutea**

There are no material financial considerations associated with the recommendations of this report. All costs for new road names are being met by developers.

5.2 Legal considerations **Whaiwhakaaro-aa-ture**

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.3 Strategy and policy considerations **Whaiwhakaaro whakamaaherehere kaupapa here**

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.4 Maaori and cultural considerations **Whaiwhakaaro Maaori me oona tikanga**

Local Iwi have been included in the correspondence advising of the road name application.

6. Significance and engagement assessment **Aromatawai paahekoheko**

6.1 Significance **Te Hiranga**

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

Ngaruawahia Community Board consultation around private road naming has been undertaken in accordance with Council policy and standard operating procedures.

Highest level of engagement	Inform <input type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Internal
<input type="checkbox"/>	✓	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	✓	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps

Ahu whakamua

The approved report and associated road name list will be presented to the subsequent Infrastructure Committee meeting.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Ngaruawahia Community Boards Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Development Road Map

Attachment 2 – Ngaruawahia pre-approved road name list

Amalgamation Conditions:
 Pursuant to Sec. 220 (1)(b)(iv) of the Resource Management Act 1991, that Lot 100 hereon (legal access) be held as to 8 undivided one-eighth shares by the owners of Lots 6 to 12 & Lot 26 hereon as tenants in common in the said shares and that individual Records of Title be issued in accordance therewith.
 Pursuant to Sec. 220 (1)(b)(iv) of the Resource Management Act 1991, that Lot 101 hereon (legal access) be held as to 4 undivided one-fourth shares by the owners of Lots 21 to Lot 24 hereon as tenants in common in the said shares and that individual Records of Title be issued in accordance therewith.
 Pursuant to Sec. 220 (1)(b)(iv) of the Resource Management Act 1991, that Lot 102 hereon (legal access) be held as to 8 undivided one-eighth shares by the owners of Lots 13 to Lot 20 hereon as tenants in common in the said shares and that individual Records of Title be issued in accordance therewith.
 Lot 201 (Shared Outdoor Space) to be held as to 26 undivided one-twenty sixth share by the owners of Lots 1 to 26 as tenants in common in the said shares and that individual Records of Title be issued in accordance therewith.

Applicant: The Newell Road Partnership
Comprised In: RT: SA7C/345
Local Authority: Waikato District Council
Total Area: 1.1837ha

PROPOSED EASEMENTS	SHOWN	BURDENED LAND	BENEFITED LAND
Right of Way, Right to Convey Gas, Water, Electricity and Telecommunications and to Drain Water and Sewage.	(A)	Lot 100 hereon	Lots 6 - 12 & 26 hereon
	(B)	Lot 101 hereon	Lots 21 - 24 hereon
	(C)	Lot 102 hereon	Lots 13 - 20 hereon
Party Wall	(D)	Lot 17 hereon	Lot 18 hereon
	(E)	Lot 18 hereon	Lot 17 hereon
	(F)	Lot 19 hereon	Lot 20 hereon
	(G)	Lot 20 hereon	Lot 19 hereon
	(H)	Lot 21 hereon	Lot 22 hereon
	(I)	Lot 22 hereon	Lot 21 hereon
	(J)	Lot 23 hereon	Lot 22 hereon
	(K)	Lot 23 hereon	Lot 24 hereon
	(L)	Lot 24 hereon	Lot 23 hereon
	(M)	Lot 24 hereon	Lot 23 hereon

PROPOSED EASEMENTS IN FAVOR OF	SHOWN	BURDENED LAND	IN FAVOR OF
Services - Water Supply, Wastewater & Stormwater	(A)	Lot 100 hereon	Waikato District Council
Walkway	(N)	Lot 201 hereon	Lot 201 hereon

Key:
 200m² Building Platform, 12m (min) Dimension
 Setback Lines
 Footpath
 Borrow Pit

Notes:
 1. Changes may occur to the layout of the proposal shown as a result of the Resource Consent Conditions.
 2. Areas and dimensions on this plan may be subject to change following field survey.
 3. The copyright and intellectual property rights for the information shown on this plan remain the property of CKL Surveys Ltd.
 4. This plan has been prepared only for the purpose of illustrating an application for resource consent. It should not be used for any other purpose.

Scale: 1:500
Date: 23.4.2020
Drawn: ES
Checked: LS
Job No: B19226
Dwg No: 150
Rev: 17

CONCEPT

Checked:
Date:
Issue Description:

Prepared for
 The Newell Road Partnership

PROPOSED SUBDIVISION OF
 Allot 93 SBRS OF Newcastle North
 (61 Old Taupiri Road, Ngaruawahia)

Part Allot 93 SBRS OF Newcastle North

Head Office:
 Auckland Office
 25 Broadway, Newmarket
 P. 09 534 7029
Hamilton Office:
 A. 58 Church Road, Hamilton
 P. 07 859 9971
 A. 103 Market Street, Te Awamutu
 P. 07 871 6144

CKL
 Planning | Surveying | Engineering | Environmental

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45

OLD TAUPIRI ROAD

PAPER ROAD FORMED 6M WIDE

Lot 1 474m²
 Lot 2 463m²
 Lot 3 469m²
 Lot 4 463m²
 Lot 5 411m²
 Lot 6 411m²
 Lot 7 411m²
 Lot 8 373m²
 Lot 9 416m²
 Lot 10 369m²
 Lot 11 369m²
 Lot 12 369m²
 Lot 13 369m²
 Lot 14 369m²
 Lot 15 369m²
 Lot 16 347m²
 Lot 17 217m²
 Lot 18 222m²
 Lot 19 222m²
 Lot 20 221m²
 Lot 21 185m²
 Lot 22 156m²
 Lot 23 156m²
 Lot 24 185m²
 Lot 25 346m²
 Lot 26 381m²
 Lot 100 545m²
 Lot 101 295m²
 Lot 202 257m²
 Lot 201 820m²

2017 Ngaruawahia Street Name list

ID	Name	Reason	Location of duplicate or similar sounding name in NZ	√ if include in draft approved list	Classification exclusions and notes
<u>Noteworthy Persons</u>					
1	Morse	Morse family are long-time Ngaruawahia residents. Allan Morse was a Waikato DC Councillor for many years.	Napier, Christchurch	√	Seek Allan's permission.
2	Haggie	The Haggie whanau are long-time Ngaruawahia residents associated with the establishment of Turangawaewae Marae. The Haggie whanau were and still are active in town sports, especially rowing and rugby league.	Fielding	√	Turangawaewae Marae asks that permission is sought from whanau.
3	Tahapeehi	The Tahapeehi whanau are long time residents of Ngaruawahia, still resident today and associated with the establishment of Turangawaewae Marae. This whanau were and still are very active in sports in the town, especially Rugby league.	None	√	Turangawaewae Marae asks that permission is sought from whanau.
4	McBurney	Famous sporting family of Ngaruawahia , particularly rowing and horse racing	Auckland	√	Exclude title "place". Obtain family agreement.
5	Katipa	The Katipa whanau are long time residents of Ngaruawahia, still resident today and associated with the establishment of Turangawaewae Marae.	None	√	Turangawaewae Marae asks that permission is sought from whanau.
6	Muru	The Muru whanau are long time residents of Ngaruawahia, still resident today and associated with the establishment of Turangawaewae Marae. Members of this whanau were and still are active sportspeople, with Hurinui and Hekewaru Muru being selected for NZ honours in Rugby League.	None	√	Turangawaewae Marae asks that permission is sought from whanau.

2017 Ngaruawahia Street Name list

7	Mokena	The Mokena (Morgan) whanau are long time residents of Ngaruawahia, still resident today and associated with the establishment of Turangawaewae Marae.	Levin	√	Turangawaewae Marae asks that permission is sought from whanau.
8	Huirama	Acknowledgement of the ancestor Te Huirama and intended for streets within the new development area adjacent to Puke-i-ahua.	None	√	
9	Gordon Harrop	Long time Councillor and Ngaruawahia Rotarian.	None	√	
<u>Astrological Themed Names</u>					
10	Tautoro	The Constellations	Northland	√	Exclude title "road".
11	Mahutonga	The Southern Cross	None	√	
12	Te Kokata	Hyades: the nearest open cluster to the Solar System In Greek mythology, the Hyades were the five daughters of Atlas and half-sisters to the Pleiades . After the death of their brother, Hyas, the weeping sisters were transformed into a cluster of stars that was afterwards associated with rain.	None	√	
13	Rehua	The star Sirius. Because he lives in the highest of the skies, Rehua is untouched by death, and has power to cure blindness, revive the dead, and heal any disease (Orbell 1998:119-120). He is a son of Rangi and Papa , and the father of Kaitangata , as well as the ancestor of Māui (Tregear 1891:381).	Auckland – Place Christchurch - Lane	√	Exclude Title "Place".

2017 Ngaruawahia Street Name list

14	Whiro	Mercury			Not sure
15	Rangawhenua	Jupiter			Not sure
<u>Ngaruawahia Native Plants</u>					
16	Akakura	Common name - Red Rata. Grows locally. Metrosideros fulgens.	None	√	
17	Akapuka	Common name – Puka. Grows locally. Griselinia lucida.	None	√	
18	Akeake	Grows locally. Dodonea viscosa.	Crescent – Northland Grove - Wellington	√	Exclude Crescent and Grove titles
19	Hangehange	Grows locally. Geniostema ligustrifolium.	None	√	
20	Houpara	Common name - Five Finger. Grows locally.	Auckland - Street	√	Exclude title "Street"
21	Kahakaha	Common name - Tank Lilly. Grows locally. Astelia hastata.	None	√	
22	Kaikomako	Common name – Kaikomako. Grows locally.	Christchurch – Place Waikanae - Road	√	Exclude titles "Place and Road".

2017 Ngaruawahia Street Name list

23	Katote	Common Name - tree fern. Grows locally.	Close – South Auckland	√	Exclude title “Close”.
24	Kiokio	Common name - Ground fern. Grows locally.	Auckland – Street; Maketu - Place	√	Exclude title “Street”
25	Kohia	Common name - NZ passionflower. Grows locally.	Central Auckland - Terrace	√	Exclude title “Terrace”.
26	Kotukutuku	Common name - Tree fuchsia. Grows locally.	Huntermville	√	
27	Manamana	Common name - Hen and chicken fern. Grows locally.	None	√	
28	Panakenake	Common Name – Pratia. Grows locally. Lobelia angulata.		√	
29	Parataniwha	Common name – NZ begonia. Grows locally.		√	
30	Pate	Common name – Seven finger. Grows locally. Also known as Patete by Tainui.		√	
31	Pohuehue	Common name – Large leaved muehlenbeckia. Grows locally.		√	
32	Puawhananga	Common name – White clematis. Grows locally.		√	

2017 Ngaruawahia Street Name list

33	Purei	More common name – Pukio. Grows locally.		√	
34	Turutu	Common name – NZ blueberry. Grows locally.		√	
35	Wheki	Common name – Rough tree fern. Grows locally.		√	
36	Wiwi	Knobby club rush. Grows locally.		√	

To	Ngaruawahia Community Board
Report title	Discretionary Fund Report to 30 June 2022
Date:	26 July 2022
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Ngaruawahia Community Board on the Discretionary fund spend to date, commitments and balance as at 30 June 2022

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Discretionary Fund Report to 30 June 2022 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 30 June 2022

NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)
As at Date: 30-Jun-2022

				GL 1.205.1704
2021/22 Annual Plan				20,999.00
Carry forward from 2020/21				80,535.00
Total Funding				101,534.00
Income				-
Total Income				-
Expenditure				
05-Nov-21	Payment of \$1,500 (incl GST) to the Ngaruawahia Senior Citizens and Friendship Club towards the cost of the Vintage Railway and Nikau Caves tour. (Not GST registered)	NCB2109/04		1,500.00
22-Nov-21	Payment of \$2,000 to the Graeme Dingle Foundation Waikato - Ngaruawahia High School Career Navigator Students towards the cost to create unique local welcome signs.	NCB2110/03		2,000.00
16-Mar-22	Commitment of \$2,912 to the Ngaruawahia Community House toward the End of Summer Market 2022	NCB2111/04		2,912.00
01-Apr-22	Payment of \$2,750.00 to Ngaruawahia RSA for the Hanging and Removal of ANZAC Flags	NCB2202/03		2,750.00
Total Expenditure				9,162.00
Net Funding Remaining (Excluding commitments)				92,372.00
Commitments				
13-Nov-18	Te Mana o Te Rangi Reserve - includes \$500 commitment for an opening ceremony (NCB1906/04). 08/09/20 Commitment increased by \$20,000 (NCB2009/04)	NCB1811/04 NCB1906/04 NCB2009/04	40,000.00	
22-Mar-22	Less Payment \$2,750.00 (excl GST) towards the installaiton of ANZAC Street Flags from Te Mana o Te Rangi Reserve	NCB2202/03	(2,750.00)	
03-May-22	Less Commitment of \$2,750 (incl. GST) towards the cost of building improvement for Hope Rising Farm Trust transfer from the Te Mana O Te Rangi Reserve Commitment	NCB2205/04	(2,391.30)	
14-Jun-22	Less Commitment of \$3130 (excl. GST) to Te Whare Toi O Ngaaruawaahia towards the cost of the Matariki Festival transfer from the Te Mana O Te Rangi Reserve Commitment	NCB2206/05	(3,130.00)	31,728.70
04-Nov-19	Ngaruawahia Railway Bridge commitment: 50% subsidy of Ngaruawahia pool 18/19 (NCB1811/04) & 19/20. (NCB1911/09) & 21/22 (NCB2111/05)	NCB1811/04 NCB1911/09 NCB2111/05	10,000.00	
	Less : Payments made to Belgravia Leisure for Pool Admissions (23/01/2020)		(1,309.74)	
	Less : Payments made to Belgravia Leisure for Pool Admissions (28/02/2020)	NCB2006/04	(903.97)	
	Less : Payments made to Belgravia Leisure for Pool Admissions (26/03/2020)	NCB2002/01	(334.78)	7,451.51
01-Dec-20	Allocation of \$2,000 to the Ngaruawahia High School towards the costs relating to the Ngaruawahia Dog Agility Park project. Funds from the discretionary fund will be utilised for the installation of equipment at the Dog Agility Park.	NCB2012/03		2,000.00
15-Jun-21	Commitment of \$25,000 allocated to an ongoing Security Project in Ngaruawahia	NCB2106/04		25,000.00
22-Feb-22	Commitment to Camera Licensing Trust of \$20,000 (excl GST) towards the cost of Security Camera Project in Ngaruawahia	NCB2202/05		20,000.00
03-May-22	Commitment of \$2,750 (incl. GST) towards the cost of building improvement for Hope Rising Farm Trust transfer from the Te Mana O Te Rangi Reserve Commitment	NCB2205/04		2,391.30
14-Jun-22	Commitment of \$3130 (excl. GST) to Te Whare Toi O Ngaaruawaahia towards the cost of the Matariki Festival transfer from the Te Mana O Te Rangi Reserve Commitment	NCB2206/04		3,130.00
Total Commitments				91,701.51
Net Funding Remaining (Including commitments)				670.49

To	Ngaruawahia Community Board
Report title	Works, Actions & Issues Report: Status of Items July 2022
Date:	26 July 2022
Report Author:	Karen Bredesen, PA to the General Manager Service Delivery
Authorised by:	Kurt Abbott, Projects & Innovation Manager

1. Purpose of the report

Te Take moo te puurongo

To update the Ngaruawahia Community Board on actions and issues arising from the previous meeting and works underway in June.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Ngaruawahia Community Board Works, Actions & Issues Report: Status of Items for July 2022 be received.


3. Attachments

Ngaa taapirihanga

Attachment 1 – Ngaruawahia Community Board Works, Actions & Issues Register – July 2022

NGARUAWAHIA COMMUNITY BOARD WORKS, ACTIONS & ISSUES REGISTER:

Status of Items July 2022

Issue	Area	Action	Comments
Perry Bridge Lighting	Projects – Paul McPherson	Staff to look into methods to minimise the risk of the Perry Bridge lighting being stolen again.	Perry Bridge Lighting is now included in the Community Projects Update at the end of this report.
Paterson Park Netball Courts	Open Spaces/Steph	ACTION: 14 June 2022 There was previously 2 sets of junior goals – now appears to be only one. Want to know where the other set is.	<p>JULY 2022: An inspection carried out on 20 June 2022, showed 2 sets of goals (2 courts – each with 2 junior and 2 big goals)</p> 

Issue	Area	Action	Comments				
Road Name List	Ross Bayer, Roothing	<p>MARCH 2022: The Board to discuss with the report writer feedback for the road names that could incorporate the Board's preapproved road names list.</p> <p>ACTION: 3 May 2022 What is the status of the road naming list for the development at 536 Hakarimata Road and when it would be considered by the Infrastructure Committee?</p> <p>Staff to update the Board regarding the status of the road naming list for the development at 536 Hakarimata Road.</p>	<p>APRIL 2022: The recommendation of the Board has been forwarded to the Developer.</p> <p>There needs to be an option for the Developer to retain some rights in regard to the naming of streets. This issue will need to be resolved by the Infrastructure Committee.</p> <p>JUNE 2022: Cr Patterson is in discussion with the developer.</p> <p>JULY 2022: <u>Complete</u></p> <p>It was resolved at the 30 June 2022 Council meeting:</p> <p><u>Subdivision 0098/21 at 536 Hakarimata Road, Ngaruawahia</u></p> <p>That the Waikato District Council approves the following road names as submitted by the developer for Subdivision 0098/21, 536 Hakarimata Road, Ngaruawahia, and negotiated on behalf of the Ngaruawahia Community Board by Councillor Patterson, in accordance with the Road Naming Policy:</p> <table border="1" data-bbox="1249 981 2038 1034"> <thead> <tr> <th data-bbox="1249 981 1641 1007">Road 1</th> <th data-bbox="1641 981 2038 1007">Road 2</th> </tr> </thead> <tbody> <tr> <td data-bbox="1249 1007 1641 1034">Kaikomako Drive or Street</td> <td data-bbox="1641 1007 2038 1034">River Gardens Lane</td> </tr> </tbody> </table> <p>CARRIED WDC2206/11</p>	Road 1	Road 2	Kaikomako Drive or Street	River Gardens Lane
Road 1	Road 2						
Kaikomako Drive or Street	River Gardens Lane						
Damaged Footpaths – River Road	Roothing, WDA, Darren Bourne	<p>Staff to investigate the damaged footpaths along River Road alongside the roadworks.</p> <p>ACTION: 14 June 2022 Footpath outside Turangawaewae – really want this upgraded.</p>	<p>JUNE 2022: This will be reviewed when the repairs to the surfacing are carried out in June.</p> <p>JULY 2022: The WDA Area Inspector will carry out a detailed review of footpath condition outside Turangawaewae Marae.</p>				

Issue	Area	Action	Comments
Paterson Park Changing Rooms	Mel Tarawhiti	NCB Board have advised there was a reno of the changing rooms in the LTP many years ago which has disappeared. Keen to understand when the opportunity for a Blueprint review will come up such that this can be added.	<p>JULY 2022: Staff have identified the need to refurbish both the changing rooms and toilets at Paterson Park.</p> <p>Work is being undertaken for project scoping and budget allocation, and staff hope to complete these two upgrades within the next 24 months.</p>

NGARUAWAHIA WORKS (As at 12 July 2022)

Perry Bridge Lighting – Power System Replacement

The preferred supplier recommended by WEL is no longer able to complete these works. Alternative suppliers are being investigated.

Ngaruawahia Office Reclad (Typical leaky building defects).

Preliminary design QS estimates have been received as per the Chow Hill Architects design and reports. Office Reclad Interim Report is being reviewed.

Waikato District Offices
Weathertightness Remediation
Project Interim Report



Ngaruawahia Hall

Seismic strengthening assessment report has been completed and only minor strengthening works are needed. Flooring and refurbishments can now be planned.

A list of works has been compiled from the initial flooring works proposed and includes flooring recoating, toilet and kitchen accessibility upgrades, lighting, heating, and ramp access improvements.

WDC have procured a designer to draught workshop drawings for the required works for specifying and scheduling. These have been received and are under review for scope confirmation.

Sportsfield Lighting – Paterson Park

The procurement process is being revised to two stages being design of the lighting (complete) and ordering of the long-lead items (lights, cabling etc). Installation is proposed as a separate procurement, with a contract going to the market over the coming months.

Staff continue to work through internal approvals to this end.

Ngaruawahia Aquatic Centre

Work is ongoing to develop the schedule of work to go to the contractors (HEB) for pricing.

To	Ngaruawahia Community Board
Report title	Fourth Quarter Service Request Report to June 30 2022
Date:	26 July 2022
Report Author:	Evonne Miller, PA to the General Manager Customer Support
Authorised by:	Sue O’Gorman, General Manager Customer Support

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Ngaruawahia Community Board on the fourth quarter service request reporting for the ward of Ngaruawahia.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Fourth Quarter Service Request Report to June 30 2022 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Fourth Quarter Service Request report

Service Request Time Frames By Ward for

NGA

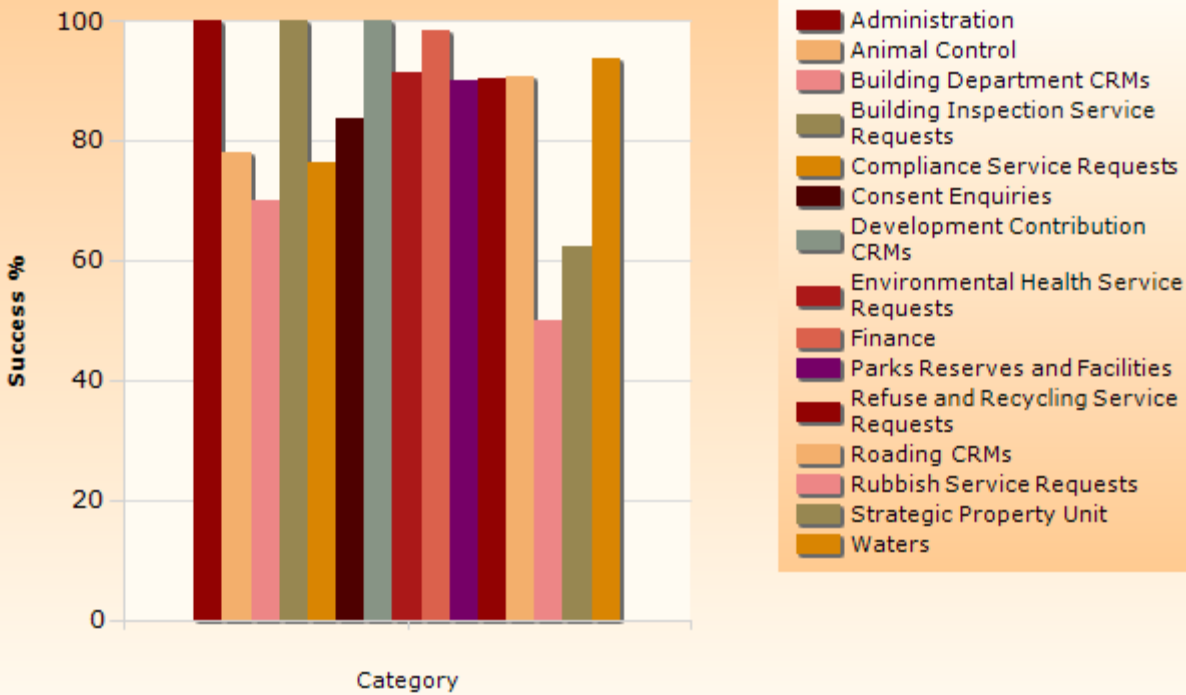


Date Range: 01/04/2022 to 30/06/2022

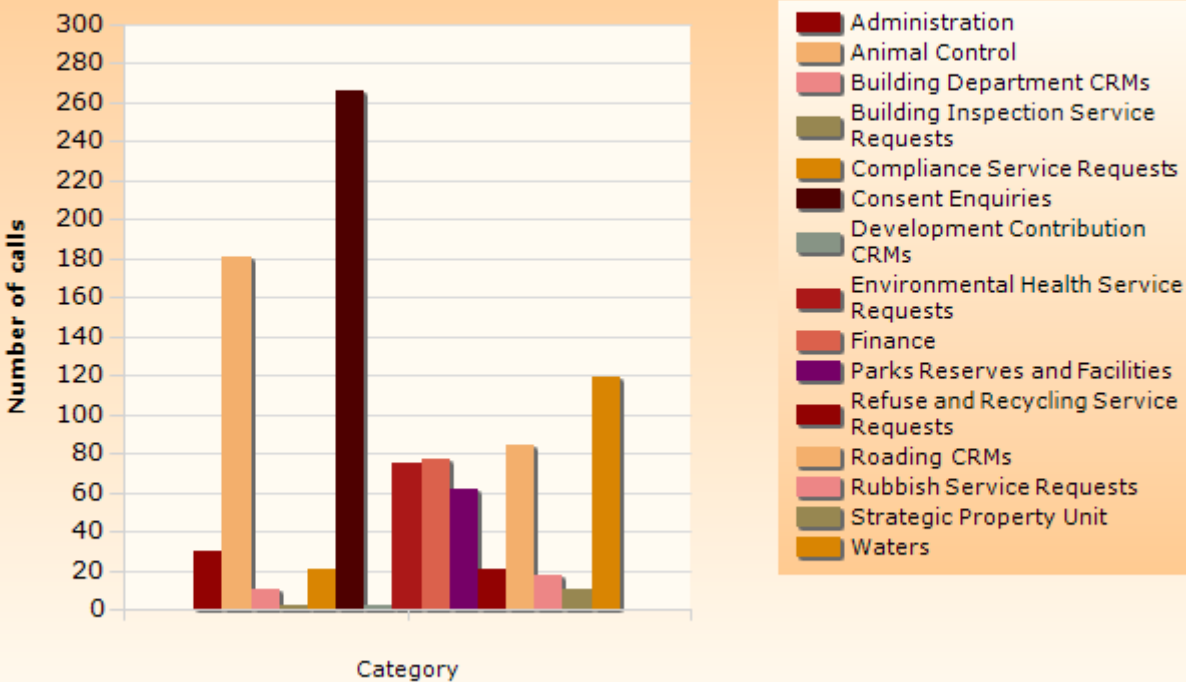
The success rate excludes Open Calls as outcome is not yet known.

7/7/2022 10:37:00 AM

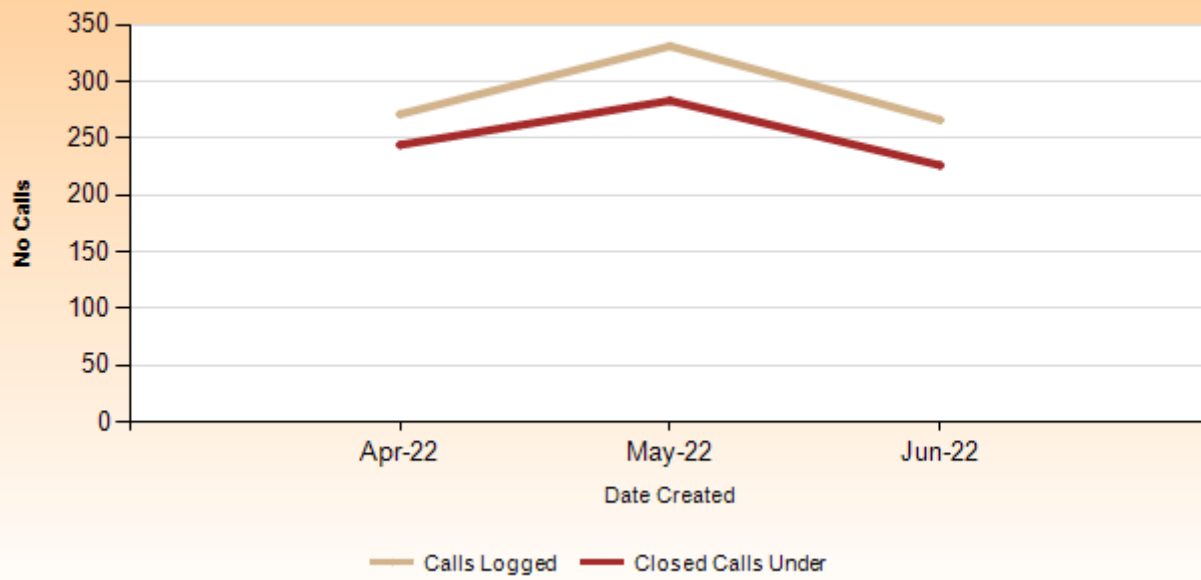
Call Completion % Success by Type



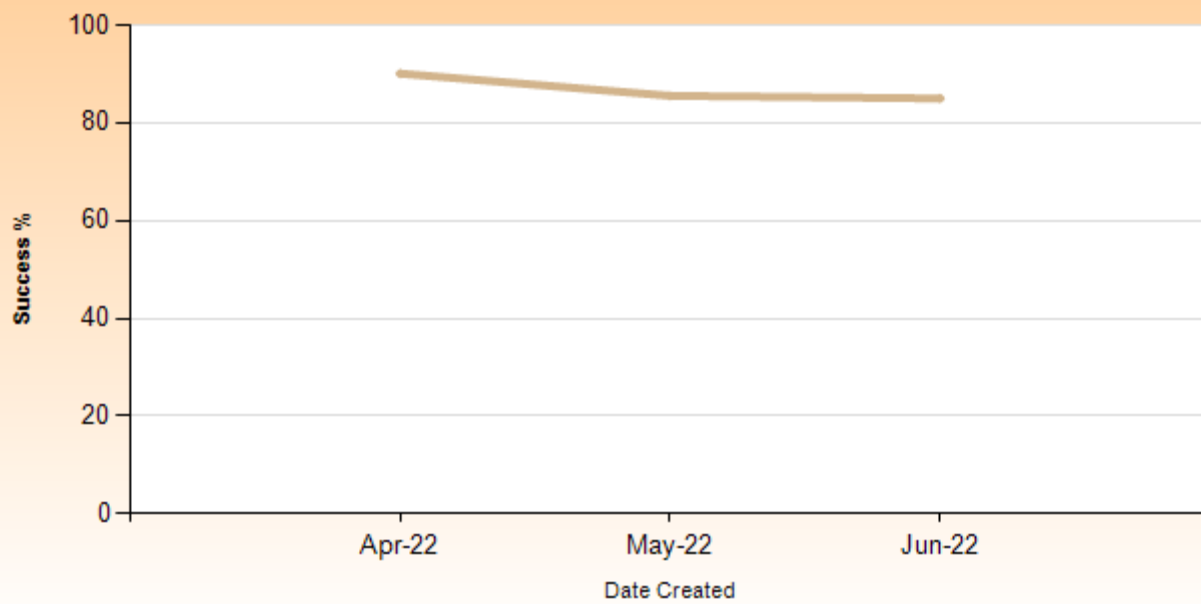
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	30	1			29	100.00%
	Pro rated rates for the period xx to xx	30	1			29	100.00%
Animal Control							
	Summary	181	14	34	29	104	78.20%
	Animal Charges	25				25	100.00%
	Dog / Cat Trap Required	3	1			2	100.00%
	Dog Control Assist Police	1				1	100.00%
	Dog Property Visit	7	2	1	2	2	50.00%
	Dog Straying - Current	32	3		10	19	65.52%
	Dog Straying - Historic	5		1	1	3	75.00%
	Dog Surrender	8				8	100.00%
	Dog Welfare - Immediate threat to life	1			1		0.00%
	Dog Welfare - Not immediate threat to life	6	1		1	4	80.00%
	Dog/Animal Missing	26		23	1	2	66.67%
	Dogs Aggression - Current	12	2		7	3	30.00%
	Dogs Aggression - Historic	7	4		1	2	66.67%
	Dogs Barking Nuisance	35		9		26	100.00%
	Livestock Trespassing - Current	11	1		5	5	50.00%
	Livestock Trespassing - Historic	2				2	100.00%
Building Department CRMs							
	Summary	11	1		3	7	70.00%
	Building near any Pipe/Infrastructure may req CCTV	1				1	100.00%
	PRO General Enquiry	10	1		3	6	66.67%
Building Inspection Service Requests							
	Summary	2				2	100.00%
	Building Inspection Service Requests	2				2	100.00%
Compliance Service Requests							
	Summary	21	3	1	4	13	76.47%
	Compliance - Unauthorised Activity	13	2	1		10	100.00%
	Freedom Camping incidents/complaints/queries	1				1	100.00%

	Illegal parking	7	1		4	2	33.33%
Consent Enquiries							
	Summary	266	1	17	40	208	83.87%
	Planning Process	12		1	2	9	81.82%
	Property Information Request	86		5	15	66	81.48%
	Rural Rapid Number assignment & purchase of plates	7	1	2	2	2	50.00%
	Zoning and District Plan Enquiries	161		9	21	131	86.18%
Development Contribution CRMs							
	Summary	2	1			1	100.00%
	Development Contribution Enquiries	2	1			1	100.00%
Environmental Health Service Requests							
	Summary	75	1	3	6	65	91.55%
	Environmental Health Complaint	9	1	2	5	1	16.67%
	Noise Complaint - Environmental Health	2		1		1	100.00%
	Noise complaints straight to contractor	64			1	63	98.44%
Finance							
	Summary	77		3	1	73	98.65%
	Credit Control Query	48		3		45	100.00%
	Rates query	29			1	28	96.55%
Parks Reserves and Facilities							
	Summary	62	2	9	5	46	90.20%
	Parks & Reserves - Buildings	29	1	3	2	23	92.00%
	Parks & Reserves - Graffiti	1			1		0.00%
	Parks & Reserves - Lake Access	1				1	100.00%
	Parks & Reserves - Non-urgent Public Toilet Issues	3		2		1	100.00%
	Parks & Reserves - Park Furniture	1			1		0.00%
	Parks & Reserves - Reserve Issues	24		4		20	100.00%
	Parks & Reserves - Urgent Public Toilet Issues	2			1	1	50.00%
	Parks & Reserves-Council owned buildings on reserv	1	1				0.00%
Refuse and Recycling Service Requests							
	Summary	21			2	19	90.48%
	New collections	2			1	1	50.00%
	Recycling Not Collected	5				5	100.00%
	Refuse - Non-Collection	5			1	4	80.00%
Refuse & Recycling Enquiries	3				3	100.00%	

	Rubbish bag sticker/tag orders - internal use only	6				6	100.00%
Roading CRMs							
	Summary	84		8	7	69	90.79%
	Bridge Maintenance Non-Urgent	1				1	100.00%
	Emergency Events - 1 Hr Response	2				2	100.00%
	Footpath Maintenance - Non_Urgent	10		1	1	8	88.89%
	New Vehicle Entrance Request	16		3		13	100.00%
	Passenger Transport (incl Bus Shelters)	1		1			0.00%
	Request 4 new street light path sign etc	2		1		1	100.00%
	Road Culvert Maintenance	7				7	100.00%
	Road Marking Sign & Barrier Maint Marker Posts	3				3	100.00%
	Road Safety Issue Enquiries	3				3	100.00%
	Roading Work Assessment Required - OnSite 5WD	19		2	3	14	82.35%
	Routine Roding Work Direct to Contractor 5WD Comp	2				2	100.00%
	Street Light Maintenance	7			2	5	71.43%
	Urgent - Footpath Maintenance	1			1		0.00%
	Urgent Roding Work 4Hr Response	5				5	100.00%
	Vegetation Maintenance	5				5	100.00%
Rubbish Service Requests							
	Summary	18	1	1	8	8	50.00%
	Abandoned Vehicle	4			4		0.00%
	Illegal Rubbish Dumping	14	1	1	4	8	66.67%
Strategic Property Unit							
	Summary	11	2	1	3	5	62.50%
	Council owned land CRMs	3			1	2	66.67%
	Lease and Licence Enquiry (Existing Lease/Licence)	1				1	100.00%
	New Lease/Licence Enquiry	2				2	100.00%
	Paper Roads Enquiries CRM	4	2	1	1		0.00%
	Pensioner Housing Issue Request	1			1		0.00%
Waters							
	Summary	119		8	7	104	93.69%
	3 Waters Enquiry	5			1	4	80.00%
	3 Waters Safety Complaint - Non Urgent	1				1	100.00%
	3 Waters Safety Complaint - Urgent	1				1	100.00%
	Drinking water billing	6				6	100.00%

Drinking Water Final Meter Read	49		6		43	100.00%
Drinking Water Major Leak	3			1	2	66.67%
Drinking Water minor leak	14				14	100.00%
Drinking Water Quantity/Pressure	7				7	100.00%
Fix Water Toby	12			2	10	83.33%
No Drinking Water	3				3	100.00%
Stormwater Open Drains	2				2	100.00%
Stormwater Property Flooding	1				1	100.00%
Wastewater Odour	6		1	2	3	60.00%
Wastewater Overflow or Blocked Pipe	5			1	4	80.00%
Wastewater Pump Alarm	1				1	100.00%
Waters - Drinking water new connection request	3		1		2	100.00%
Total	980	27	85	115	753	86.75%