

Agenda for a meeting of the Discretionary & Funding Committee to be held in the Council Chambers, 15 Galileo Street, Ngaruawahia on **THURSDAY, 30 JUNE 2022** commencing at **2.30pm.**

Information and recommendations are included in the reports to assist the Committee in the decision-making process and may not constitute Council's decision or policy until considered by the Committee.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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GJ Ion
CHIEF EXECUTIVE

TERMS OF REFERENCE AND DELEGATION

Reports to:	The Council
Chairperson:	Cr Shelley Lynch
Membership:	Deputy Chairperson: Cr Rob McGuire Cr Stephanie Henderson Cr Lisa Thomson Cr Chris Woolerton
Meeting frequency:	As required
Quorum:	A majority of members (including vacancies)

Purpose

1. To consider applications of funding for the Discretionary Grants Fund, and recommendations for funding applications for the Heritage Assistance Fund and Conservation Fund in accordance with Council policy and strategy.

Terms of Reference:

1. To determine funding applications for the Discretionary Grants Fund in accordance with the Discretionary Grants Policy and Guidelines, in a fair and just manner.
2. To determine recommendations for funding applications for the Heritage Assistance Fund and Conservation Fund in accordance with Council policy.
3. To monitor and review the work of the Creative Communities Scheme Assessment Committee on a regular basis.
4. To prioritise allocation of funding for community activities in accordance with Council policy and strategy.

The Committee is delegated the following powers to act:

- Approval of funding applications for the Events Fund and Rural Ward Fund within the funds allocated by the Council on an annual basis (other than those applications to be determined by the relevant community board or community committee).
- Approval of funding applications for any other community-based funding as delegated to the committee by the Council.

Explanatory Note

- The committee may make recommendations to the Council or any other Council committee in relation to decisions that fall outside its terms of reference or delegations.

To	Discretionary & Funding Committee
Report title	Confirmation of Minutes
Date:	16 June 2022
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Team Leader

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Discretionary & Funding Committee held on Thursday, 18 November 2021.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Discretionary & Funding Committee held on Thursday, 18 November 2021 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – D&F Minutes, Thursday, 18 November 2021

MINUTES for the meeting of the Discretionary & Funding Committee held via Audio Visual Conference on **THURSDAY, 18 NOVEMBER 2021** commencing at **9.31am.**

Present:

Cr SD Lynch (Chairperson)
His Worship the Mayor, Mr AM Sanson
Cr RC McGuire
Cr SL Henderson
Cr LR Thomson
Cr CT Woolerton

Attending:

Ms L Taylor (Te Kauwhata A&P Association)
Ms C van de Worp (Aka Aka School)
Ms S Lealand (Whatawhata School)
Mr A Thompson (Otaua School Reunion Committee)
Ms J Price (Otaua School Reunion Committee)
Ms D Brown (Te Akau Waingaro Community Complex)
Mr R Riddell (Hukanui Golf Club)
Mr B Waldron (Hukanui Golf Club)

Mr N Johnston (Funding and Partnership Manager)
Mrs L van den Bemd (Community Led Development Advisor)
Mr M Horsfield (Democracy Advisor)
Mrs LM Wainwright (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS**Resolved: (Crs Lynch/Thomson)****THAT:**

- a) the agenda for the meeting of the Discretionary & Funding Committee held on Thursday, 18 November 2021 be confirmed;
- b) all items be considered in open meeting;
- c) Item 6.4 – Pokeno Community Events Committee – Annual Christmas Parade, be withdrawn from the agenda; and
- d) all reports be received.

CARRIED**D&F2111/01****DISCLOSURES OF INTEREST**

Cr Henderson advised members of the Board that she would declare an interest in item 6.1 [Te Kauwhata A&P Association – Annual A&P Show] as she participates in events at the show.

CONFIRMATION OF MINUTES**Resolved: (Cr Thomson/His Worship the Mayor)****THAT the minutes for the meeting of the Discretionary & Funding Committee held on Thursday, 12 August 2021 be confirmed as a true and correct record.****CARRIED****D&F2111/02**

REPORTS

Summary of Movements in Discretionary Funds to 31 October 2021

Agenda Item 5.1

The report was received [D&F2111/01 refers] and discussion was held on the following matters:

- Orini Reserve Committee – Christmas in the Reserve 2021. This event had been cancelled and funds granted of \$5,000.00 had not been uplifted by the Orini Reserve Committee.
- Dynamo Cycling & Sports Club – 2021 Road Cycling Event. At its meeting held on Thursday, 12 August 2021, the club were allocated the sum of \$6,900 towards the cost of their 2021 Road Cycling Event in Ngaruawahia. Due to COVID, it was not determined whether this event had taken place.

ACTION: The Community Led Development Advisor to confirm if the Dynamo Cycling & Sports Club road cycling event had taken place.

APPLICATIONS FOR FUNDING – PRESENTATION BY APPLICANTS

Te Kauwhata A&P Association – Annual A&P Show

Agenda Item 6.1

Ms Leigh Taylor noted the following matters:

- The Association would not be using Dove Radios at the show. The funding application would be reduced by \$207.00.
- With the change to level 2, the event would be going ahead. The show was the only one in the middle of the northern region that had not been cancelled.
- Vaccine mandating rules would be followed at the show.

Aka Aka School – Replace broken pool pump and install automated dosing system
Agenda Item 6.2

Ms Christina van de Worp noted the following matters:

- The school's pump had stopped functioning at the end of the last swim season.
- Pool dosing needed to be carried out several times a day to meet NZ standards.
- Approximately 25 keys were available for community use of the pool.
- Swimming lessons were not held at the school pool.
- No money was available from the Education Board.

Whatawhata School – Basketball facility upgrade
Agenda Item 6.7

Ms Sarah Lealand noted the following matters:

- The basketball courts were well utilised.
- The courts were a great place for families to connect.
- The school intended to participate in the National Hoops in Schools Programme and to become the pilot school for the Waikato region.
- The funding team had been helpful with the application.

The meeting adjourned at 9.52am and resumed at 9.58am.

Otaua School Reunion Committee – Fire resistant safe for historical memorabilia
Agenda Item 6.3

Mr Alan Thompson and Ms Janice Price noted the following matters:

- As the committee had not been able to hold a school reunion due to COVID, they were planning to hold one in 2034 which would be a 130 year reunion.
- The minute books and photos were held by a member of the committee but it had been decided that these now need to be kept in a fire resistant safe at the community hall.

Pokeno Community Events Committee – Annual Christmas Parade
Agenda Item 6.4

This item was withdrawn from the agenda.

Te Akau Waingaro Community Complex – Upgrade retaining wall
Agenda Item 6.5

Ms Dianne Brown noted the following matters:

- The complex was approximately 42 years old and requires repairs and maintenance.
- The outside paving tiles were a health and safety issue.
- Council had carried out work on the retaining wall next to the carpark.
- The committee had spent \$16,000.00 painting woodwork and carrying out repairs to the cottage.
- Due to COVID, there had been no income over the last 18 months.
- Previous funding from Council had enabled the committee to secure a shed on the property.
- A new grounds person had been employed.
- The committee was the governing body of the complex and did not have sponsorship. All clubs that used the complex obtained sponsors and ran their own financial affairs.
- The committee thanked Ms Brown for all her work over the last 35 years.

Hukanui Golf Club – Installation of new well with submerged water pump and filtration system
Agenda Item 6.6

Mr Barry Waldron and Mr Richard Riddell noted the following matters:

- New quotations for the bore pump and water softener, along with an invoice for well drilling, had been received by the club. A copy of these had been placed with the official minutes on the Waikato District Council website.
- The club had not been successful in obtaining funding from WEL Energy.
- Town supply water did not go past the club's gate. The water supply ended at Woodlands Estate. The club had purchased four (4) water tanks and completed some work to upgrade the water system.
- The club had asked members for donations towards upgrading the system.
- The venue and bar facilities were hired out to community organisations to assist with funds for club projects.
- Footgolf had been introduced by the club in 2015 and was well patronised by families.

DELIBERATIONS BY THE COMMITTEE

Te Kauwhata A&P Association – Annual A&P Show
Agenda Item 6.1

Cr Henderson declared an interest in this item and took no part in discussion or voting on this matter.

The report was received [D&F2111/01 refers]. No discussion was held.

Aka Aka School – Replace broken pool pump and install automated dosing system
Agenda Item 6.2

The report was received [D&F2111/01 refers] and discussion was held on the following matters:

- The committee were happy to fund replacement of the pool pump but did not support funding the automated dosing system.

Otaua School Reunion Committee – Fire resistant safe for historical memorabilia
Agenda Item 6.3

The report was received [D&F2111/01 refers] and discussion was held on the following matters:

- The importance of safely storing historical memorabilia.

Pokeno Community Events Committee – Annual Christmas Parade
Agenda Item 6.4

This item was withdrawn from the agenda.

Te Akau Waingaro Community Complex – Upgrade retaining wall
Agenda Item 5

The report was received [D&F2111/01 refers] and discussion was held on the following matters:

- The committee were happy to support the purchase of materials for the retaining wall but felt that working bees could be held to complete the project.

Hukanui Golf Club – Installation of new well with submerged water pump and filtration system
Agenda Item 6.6

The report was received [D&F2111/01 refers] and discussion was held on the following matters:

- Council would meet with the club to provide guidance on other sources of funding.

Whatawhata School – Basketball facility upgrade
Agenda Item 6.7

The report was received [D&F2111/01 refers]. No discussion was held.

DECISIONS OF THE COMMITTEE

Resolved: (Cr Thomson/His Worship the Mayor)

THAT the Discretionary & Funding Committee approves funding from their Discretionary Fund to Te Kauwhata A&P Association for the amount of \$5,618.93 (excluding GST) towards the cost of the Annual A&P Show.

CARRIED

D&F2111/03

Resolved: (His Worship the Mayor/Cr Woolerton)

THAT the Discretionary & Funding Committee approves funding from their Discretionary Fund to Aka Aka School for the amount of \$2,038.72 (plus GST, if any) towards the cost of replacing the broken pool pump.

CARRIED

D&F2111/04

Resolved: (Cr McGuire/His Worship the Mayor)

THAT the Discretionary & Funding Committee approves funding from their Discretionary Fund to Otatau School Reunion Committee for the amount of \$1,203.40 (excluding GST) towards the cost of a fire resistant safe for historical memorabilia.

CARRIED

D&F2111/05

Resolved: (His Worship the Mayor/Cr Woolerton)

THAT the Discretionary & Funding Committee approves funding from their Discretionary Fund to Te Akau Waingaro Community Complex for the amount of \$2,500.00 (plus GST, if any) towards the cost of upgrading the retaining wall.

CARRIED

D&F2111/06

Resolved: (Crs McGuire/Thomson)

THAT the Discretionary & Funding Committee approves funding from their Discretionary Fund to Hukanui Golf Club for the amount of \$2,000.00 (plus GST, if any) towards the cost of installing a new well with submerged water pump and filtration system.

CARRIED

D&F2111/07

Resolved: (Crs Lynch/Thomson)

THAT the Discretionary & Funding Committee approves funding from their Discretionary Fund to Whatawhata School for the amount of \$4,222.61 (plus GST, if any) towards the cost of upgrading the basketball facility.

CARRIED

D&F2111/08

There being no further business the meeting was declared closed at 10.44am.

Minutes approved and confirmed this day of 2022.

SD Lynch
CHAIRPERSON

Summary of Movements in Discretionary Funds
As of 31/05/2022

	Event Funding Code	Carry Forward 2020/21	Annual Plan Budget 2021/22	Plus Income / Grants 2021/22	Less Expenditure 2021/22	Net Funding Remaining 2021/22	Less Commitments 2021/22	Funding Remaining after Commitments
Huntly	GL 1.204.1704	43,919.00	24,026.00	-	9,596.67	58,348.33	33,465.49	24,882.84
Meremere	GL 1.209.1704	14,747.00	1,550.00	-	69.96	16,227.04	1,347.83	14,879.21
Ngaruawahia	GL 1.205.1704	80,535.00	20,999.00	-	9,162.00	92,372.00	91,701.51	670.49
Onewhero Tuakau	GL 1.215.1704	58,177.00	28,878.00	-	8,615.03	78,439.97	23,397.83	55,042.14
Raglan	GL 1.206.1704	8,720.00	14,271.00	-	7,593.42	15,397.58	4,100.00	11,297.58
Tamahere Community Committee	PR 2GD-25600-E-0-1700-0000	7,411.00	4,000.00	-	7,699.62	3,711.38	-	3,711.38
Taupiri	GL 1.208.1704	4,527.00	1,624.00	-	144.11	6,006.89	2,818.22	3,188.67
Te Kauwhata	GL 1.207.1704	32,652.00	4,198.00	-	6,238.19	30,611.81	26,727.75	3,884.06
Heritage Project Fund	PR 5CG5-7000-E0-1700-0000	149,981.00	40,000.00	-	6,500.00	183,481.00	4,999.00	178,482.00
Conservation Fund Grant	GL 1-525-1410	110,461.00	34,419.00	-	15,100.43	129,779.57	28,161.71	101,617.86
Heritage Assistance Fund	PR 5CG5-6000-E0-1700-0000	68,728.00	20,051.00	-	9,130.44	79,648.56	-	79,648.56
Events Management	PR 5CG-51000-E-0-1700-0000	41,153.00	38,286.00	-	17,311.93	62,127.07	32,344.63	29,782.44
Rural Ward	GL 1.202.1704	20,972.44	30,963.00	-	20,198.12	31,737.32	11,757.56	19,979.76
Mayoral Fund	GL 1-202-1705	3,779.00	8,000.00	-	5,010.00	6,769.00	-	6,769.00
Community Administration Funding	GL 1-210-1689	43,852.00	20,000.00	-	300.00	63,552.00	7,319.48	56,232.52
Totals		689,614.44	291,265.00	-	122,669.92	858,209.52	268,141.01	590,068.51

EVENTS MANAGEMENT FUND DISCRETIONARY FUND REPORT (July 2021 - June 2022)

As at Date: 08-Jun-2022

	PR	5CG51000
2021/2022 Annual Plan		38,286.00
Carry forward from 2020/2021		41,153.00
Total Funding		79,439.00
Income		
Total Income		-
Expenditure		
02-Sep-2021 Allocation of \$6,900.00 paid to Dynamo Cycling & Sports Club towards the cost of their 2021 Road Cycling Event in Ngaruawahia (<i>Under investigation, payments may need to be returned due to events not going ahead</i>)	D&F2108/03	6,900.00
18-Nov-2021 Payment to Te Kauwhata A&P Association for the amount of \$5,8618.93 towards Annual A&P Show	D&F2111/03	5,618.93
Less Reduced from decision not to use Dove Radios at the Annual A&P Show	D&F1811/01	(207.00)
20-May-2021 Payment of \$5000 to Pokeno Community Patrol to replace the patrol vehicle	D&F2105/04	5,000.00
Total Expenditure		17,311.93
Net Funding Remaining (Excluding commitments)		62,127.07
Commitments		
19-Nov-20 An amount of \$2562.23 is committed to Let's Get Together Huntly towards the cost of the Huntly 2021 Inaugural Classic Car Show	D&F2011/04	2,562.23
18-Mar-21 Allocation to Raglan Community Arts Council towards the cost of Raglan Arts Weekend	D&F2103/08	3,000.00
18-Mar-21 Allocation to Art in Nature Arboretum Trust towards the cost of Seeds of Renewal 30th Anniversary of Rehabilitation	D&F2103/07	6,000.00
18-Mar-21 Allocation to Raglan Returned Services Association Inc towards the cost of ANZAC day parade and Civil Ceremony Service	D&F2103/09	2,610.00
18-Mar-21 Allocation to Taupiri Community Board towards the cost of ANZAC day service	D&F2103/10	2,879.40
18-Mar-21 Allocation to Huntly Returned Services Association Inc towards cost of ANZAC day service (excluding wreaths)	D&F2103/11	2,610.00
18-Mar-21 Allocation to Te Kauwhata Community Events Inc towards cost of ANZAC day service	D&F2103/12	840.00
18-Mar-21 Allocation to Onewhero-Tuakau Community Board towards cost of ANZAC day service	D&F2103/13	3,800.00
Less Payment to B Watson 22/04/21 (OTCB)	D&F2103/13	(900.00)
18-Mar-21 Allocation to Ngaruawahia RSA and Memorial Club towards cost of ANZAC day service (excluding wreaths)	D&F2103/14	3,290.00
18-Mar-21 Allocation to Waikato District Council towards the cost of Ngaruawahia ANZAC day civic service	D&F2103/15	5,653.00
Total Commitments	(35,539.50)	32,344.63
Net Funding Remaining (Including commitments)		29,782.44

RURAL WARD DISCRETIONARY FUND 2021/22 (July 2021 - June 2022)**As at Date: 08-Jun-2022**

		GL	
			1.202.1704
2021/22 Annual Plan			30,963.00
Carry forward from 2020/21			20,972.44
Total Funding			51,935.44
Income			
Total Income			-
Expenditure			
03-Nov-2021	Allocation of \$5000 to Te Akau Turf Club to upgrade unsafe clubhouse windows and joinery	D&F2105/03	5,000.00
04-Oct-2021	Payment to Maramarua Rugby Football Club Inc Society towards the cost of recarpeting the interior and repainting the clubroom exterior	D&F2103/05	3,233.39
24-Nov-2021	Payment to Te Akau Waingaro Coummity Complex for the amount of \$2,500.00 (plus GST) towards the cost of upgrading the retaining wall	D&F2111/06	2,500.00
07-Dec-2021	Payment to Hukanui Golf Club for the amount of \$2000.00 (plus GST) to install new well with submerged water pump and filtration system	D&F2111/07	2,000.00
07-Dec-2021	Payment to Otaua School Reunion Committee for Fire resistant Safe for historical Memorabilia	D&F2111/05	1,203.40
09-Dec-2021	Payment to Aka Aka School for the amount of \$2038.72 (plus GST if any) to replace broken pool pump	D&F2111/04	2,038.72
14-Dec-2021	Payment to Whatawhata School for the amount of \$4222.61 (plus GST) towards upgrading the basketball facility	D&F2111/08	4,222.61
Total Expenditure			20,198.12
Net Funding Remaining (Excluding commitments)			31,737.32
Commitments			
19-Nov-20	An amount of \$7187.00 is committed to the Pukemokemoke Bush Trust towards the cost of extending the existing car park boundary	D&F2011/06	7,187.00
18/03/2021	Allocation to Bush Tramway Club Inc towards the cost of replacing the smokebox in a 1903 Vintage Heisler Steam Locomotive	D&F2103/06	4,570.56
Total Commitments			11,757.56
Net Funding Remaining (Including commitments)			19,979.76

DISCRETIONARY & FUNDING COMMITTEE FUNDING APPLICATION FORM

Important notes for applicant:

- Application form must be completed in full and can be emailed to funding@waidc.govt.nz
- All parts of the application need to be completed and all supporting information supplied

Rural Ward

Section 1 – Your Details:

Name of your organisation and contact person

What is your organisation's purpose/background (who are you? what do you do?)

Phone number/s:

Email/address:

Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

How will the wider community benefit from this event/project?

Are you GST registered?

No Yes

GST Number

/ /

PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

Section 3 – Project/Event Costs & Details

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc. <p style="text-align: right;">Total A</p>	\$	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC <p style="text-align: right;">Total B</p>	\$	\$

Has / will funding been sought from other funders? Yes **No**

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from other funders <p style="text-align: right;">Total C</p>	\$	\$

Describe any donated material / resources provided for the event/project:

I certify that the funding information provided in this application is correct.

Name: _____

Date: _____

Position in Organisation: _____

Signature: Kasia Wakeling / Dorothy Wakeling

Date: _____

Experience the Sculpture Park

A handbook to help our guests to make the most of their visit





Experience the Sculpture Park

An explorers handbook, developed and designed by Sybille Schlumbom

Arts Educator The Sculpture Park @ Waitakaruru Arboretum

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History of the Arboretum and Sculpture Park

Waitakaruru Arboretum has been in the process of development since 1991; this is a rehabilitation of a disused quarry. This 17.5 ha (42 acre) hillside site provides panoramic vistas over the fertile Waikato valley.

The site contains intimate tree-enclosed spaces and interesting land forms including towering cliffs, rocks, a stream, many ponds, and small waterfalls. More than 20,000 trees and shrubs have been planted, representative of flora from many parts of the world.

The first sculpture park event held here was in November 2003 when 47 sculptures were displayed as part of the “Window on Waikato” fundraiser on behalf of Hospice Waikato.

The attractive outdoor setting, ease of vehicular access to place large sculptures, and security all proved to be assets not easily provided in other locations. The idea of providing a venue for sculpture grew out of that success.

The Sculpture Park & Arboretum has been open every day since November 2004, each year holding a full annual programme of exhibitions -- three new exhibitions annually. The exhibitions are situated along a two kilometre long trail which loops around the Park. Most visitors allow at least 1 ½ hours to explore it.

The quarry cliffs and pond area provide a visual and acoustic setting for musical performances. Over 9000 now visit the Park annually.

The Waikato Sculpture Trust was formed in May 2007. The sculpture exhibitions in the Park are organized by the Trust Board. For each exhibition an independent curator is employed. The Trust Board also employs a part-time arts administrator and part-time arts educator. The Trust Board is reliant on the commission from sales of sculpture to keep up its programme of exhibitions.

In 2011 the Park became a permanent carbonsink and qualified for carbon credits under New Zealand’s carbon trading scheme.

A tree guide to the arboretum is available to purchase.



Regular curated exhibitions

(See <http://www.sculpturepark.co.nz/arboretum/events> for details)

Exhibitions	Description	Events
June - November	Winter Collection	Main Trail of Sculpture Park
October - November	RE:FRACTION Outdoor Glass Sculpture exhibition	Rock Garden and Asian Section of Park
November - February	Summer Exhibition	Main Trail of Park
March - May	Autumn Exhibition	Main Trail of Park

The Trust encourages visitors to engage with its exhibitions and the park setting. The Park is a great place for visitors of all ages to enjoy the creativity of others and to foster creative thinking. The Trust's part-time arts educator generates ideas to help families and schools get more out of each visit. Tap into these resources to get more fun from your next visit to the Park- print off your activities before you arrive or borrow a version while here.

For each of these exhibitions, a small catalogue with a map is produced and is available as part of your entrance . It lists the sculptures with a numbering system and includes a statement from the curator. Visitors follow this guide as they walk around the Park.

For those who want a deeper understanding or to prepare for a school visit, the artists' statements describing the concept behind each of the sculptures or installations can be viewed in a book at the café area or emailed ahead upon request to arteducator@sculpturepark.co.nz .

The Trust publishes books of exhibitions when it can. These are a valuable resource for schools. These books can be purchased at any time. The current price is \$35.00 each. Copies of the book of the most recent exhibitions can still be purchased.



Health and safety

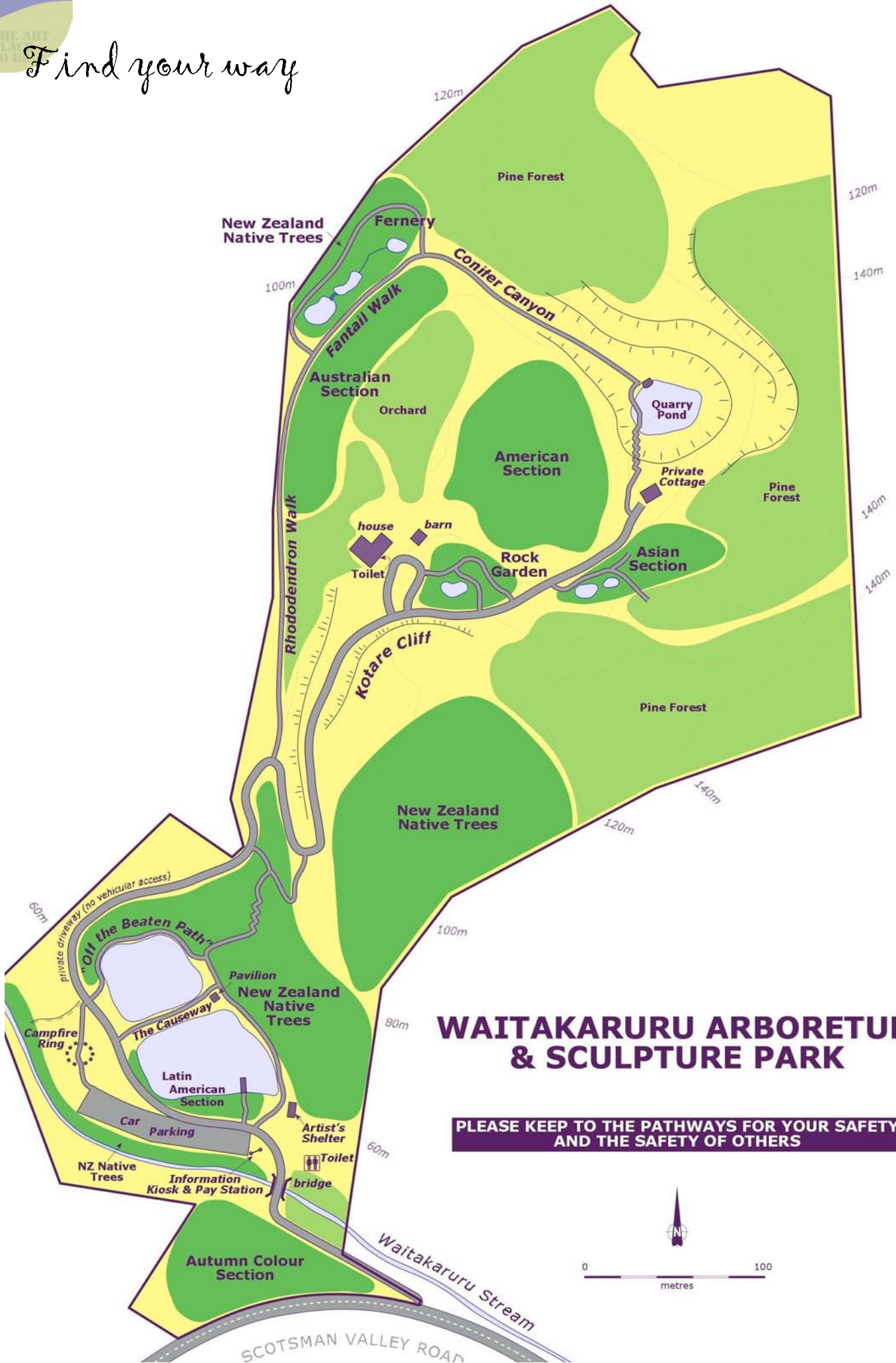
Policies for group or school visits

- Year 1-4: 1 support person for up to 4 students (the ponds and streams that are part of the landscape require a high ratio for younger students)
- Year 5-8: 1 support person for up to 6 students
- When visiting the glass exhibition not more than two groups (12 students + support persons at a time) in the exhibition area (the rock garden)
- Children should be supervised at all times. The fire ring area is a play area but please supervise the children , there is a stream nearby
- Make an appointment for the time of your arrival, someone will meet you and give you a general introduction to the Park (info@sculpturepark.co.nz)
- Please encourage a “naked lunch policy” (no plastic wrappers and pre-packed snacks)-, as we don’t provide rubbish bins and ask visitors to take from the Park what they bring to the Park
- Please read the general health and safety requirements below

Known Hazards; General for all visitors	Rules/actions/procedures
Due to the cliffs, ponds, streams, and uneven ground found throughout the park.	All visitors are not to leave the roads, paths and designated congregational areas at any time. All children must be supervised at all times by parents/ caregivers.
Due to the potential danger of dogs for visitors & wildlife and the bait stations located throughout the property.	All dogs must be kept inside their owner’s vehicle, preferably in the shade of the trees alongside the drive beyond the bridge. Dogs maybe exercised in the autumn colour section provided they are kept on a lead
Due to the risk of fire.	A no smoking rule applies to the entire property at all times.
Due to occasional vehicle traffic	The Park is predominantly a pedestrian area. However, the car park is well-used and occasionally the driveways are accessed by vehicles. Visitors should be alert to potential traffic.

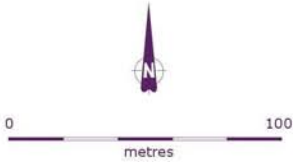
Please note: There is always a staff member or volunteer on site. Please let that person know if there is any health and safety issue. For example, if someone is injured, if a branch has fallen over a path recently or a swarm of bees is hanging on a tree. The Park has a first aid kit which is accessible to the person on duty.

Find your way



WAITAKARURU ARBORETUM & SCULPTURE PARK

PLEASE KEEP TO THE PATHWAYS FOR YOUR SAFETY AND THE SAFETY OF OTHERS



Methods of sculpture making: Environmental Sculpture

What is it?

This art form encompasses landart, earthart, and sustainable art. They all have in common the use of natural materials that have a low impact on the environment. They are often created for a specific site. To work on an environmental art piece you might include assembling, weaving, re-arranging, growing, trimming or imprinting objects in the environment you choose. Use natural materials as you find them: such as sand, leaves, rocks, twigs, mud, snow, smoke, grass, or ice.

Methods of working are also important. As an example, Andy Goldsworthy doesn't take any tools when he goes out to create his artwork. For joining leaves, for example, he uses twigs and thorns. He photographs his work before it falls apart or melts back into the environment.

It is important to respect both the setting and the natural materials used in the sculpture. While using or borrowing the natural materials needed to create a sculpture, you do no harm to the environment and you allow for the sculpture to disintegrate or for natural processes such as tides and wind to return the environment to its natural state.

But environmental art can also address ecological issues by pointing out abuse of our environment- like "7000 oaks" by Joseph Beuys.

Examples in the Park

Examples of semi-permanent environmental sculpture can be found in the Park. These include *Aspiring* and *Hawk eye* by Ian Boyle .



For most exhibitions, artists come up with innovative projects in this genre. Some of these will only last the duration of a few months

In E:SCAPE 2011 Lee Harrop's work *Critical Turbidity* was made of "liquid" grass seed sprayed on a cliff face in the shape of Australia.



Numinous reticulation by Charlotte Parallel did address our short-term thinking when it comes to the disposal of rubbish.



But for all of us,
environmental art can be a low impact art form
with easily accessible resources.
Have a look at an example made by our artist Finlay.



More resources on environmental art

A number of well-known artists undertake environmental art work as part of their practice. You might find reference to their websites useful.

www.goldsworthy.cc.gla.ac.uk

<http://www.andrewrogers.org/>

<http://www.fmmagazine.com.au/features/how-art-is-changing-green-building/>

Different aspects in Environmental Art:

http://en.wikipedia.org/wiki/Environmental_art

7000 Oaks:(http://en.wikipedia.org/wiki/7000_Oaks)

Methods of sculpture making: Assembled/ constructed Sculpture

What is it?

A constructed sculpture can be made from different materials and found or created parts. Artists sometimes mix materials. Especially when working with found materials, the aim is to create an art work that gives the used objects a new identity. It is not always easy to join different materials permanently, as they might for example require different sorts of glue.



Examples in the Park

Warren Viscoe's *Feral Overcoat* (on loan from James Wallace Trust Collection) is constructed from wood, partially carved.

Our *Artist's Shelter* was designed by James Pickernell and Matthew ter Borg and built by Lindsey Walker. It is constructed from metal and wood.



For E:SCAPE 2011 Stuart Bridson constructed the *Earth sculpture kit number 5* from found and partially altered materials



My own “Artists in Residence”, Finlay and Leander, did construct sculptures from wooden blocks, connected with wooden dowels.



Leander painted his Taniwha sculpture in bright colours



More resources on constructed sculpture

On Don Driver, a New Zealand artist that works with assemblage:

<http://www.art-newzealand.com/Issues11to20/driver.htm>

Joseph Cornell, a surreal American artist: http://edu.warhol.org/app_cornell.html

Methods of sculpture making: Carved Sculpture

What is it?

A technique where material is removed to reveal a form. Depending on the material, which can be wood, stone, hardened plaster of paris, leather hard clay, bone or ivory, the artist will use different tools for the carving process. These can range from a fine chisel to a chainsaw.

Examples in the Park

Mutsumi Matsuaoka's *Arc of light* is carved from marble, the same material that many artists used in the Renaissance in Italy (look at Michelangelo's work).



Will Whitmore carved his work *Patterns of light* in hinuera stone. Hinuera is sourced from New Zealand.



More resources on carved sculpture

Michelangelo's pieta, carved in marble [http://en.wikipedia.org/wiki/Piet%C3%A0_\(Michelangelo\)](http://en.wikipedia.org/wiki/Piet%C3%A0_(Michelangelo))

Works and information on Isamu Noguchi http://en.wikipedia.org/wiki/Isamu_Noguchi and Constantin Brancusi <http://www.brancusi.com/index.html>



Methods of sculpture making: Cast Sculpture

What is it?

Casting means making a work of art by pouring a molten material (like metal, glass, plaster of paris, wax or any material that changes state when heated) into a hollow form (mould), where it hardens. After the hardening process this mould is removed and the artwork can be finished by polishing or maybe painting it.

If a flexible form (for example from rubber) has been used, this form can make a number of copies.

Metal sculptures are often created using the “lost wax” method (see detailed and well illustrated description at wikipedia, link below)

Another “lost form” casting method is sand casting- you can even try that on the beach:

- make a little dent in wet sand (or fill some sand in an ice cream container and use a spray bottle to dampen it)
- press a small object, maybe a shell, into the sand
- carefully remove the object
- fill the mould you just created with plaster of paris
- let harden and remove

Examples in the Park



Lucy Bucknall's *Afternoon tea*, part of the Sculpture in the Park 2010 exhibition, is made of bronze.



So is the fantail bench seat by Chris Moore, a commissioned work that is permanently in the Park.

More resources on cast sculpture

Please have a look at this detailed description of lost wax casting

http://en.wikipedia.org/wiki/Lost-wax_casting

<http://www.lucy-bucknall.co.nz/sculptures.html>

This video of the National Sculpture Society explains wonderful how casting from a lost wax form is done:

Methods of sculpture making: Modelled Sculpture

What is it?

A modelled sculpture is build up out of soft material like clay, plaster or paper machè , shaped by using hands or tools. This technique can easily used at home or at school, you can even use play dough to make a non-permanent sculpture. Depending on the size of the work artists might work in separate pieces and assemble the art work after it has hardened.

Examples in the Park

Jan White's *Head and Shoulders*, which you will find in the Rock Garden, is a beautiful example for a modelled sculpture from terracotta.



Idea for a visit to the Park

Bring along a sheet of aluminium foil, select a sculpture and copy it by molding the aluminium into shape.

More resources on modelled sculpture

One big scale work in clay that you probably heard of is the terracotta warrior army of Qin Shi Huang (http://en.wikipedia.org/wiki/Terracotta_Army).

A modern artist that modelled sculptures was Niki de St Phalle.

She started working in paper machè over an "armature"(a support for modelled sculpture, often made from wire) and later, as her work got bigger, in Polyester.

Please have a look at

<http://queencalifia.org/garden.html#> ,

<http://www.oneroom.org/sculptors/desaintphalle.html>

to admire her work.

Methods of sculpture making: Glass Sculpture

What is it?

Glass can be worked into sculptures in a variety of ways. It can occur naturally when rock high in silicate is heated to a high temperature. This way obsidian (or volcanic glass) is formed, it can be found in New Zealand. The glass that we use for windows, bottles, glasses and artwork is produced from silicon dioxide (sand), sodium carbonate (soda) and calcium carbonate (limestone)

The most common methods to turn glass into a piece of art are:

Fusing: The heating of glass pieces in a kiln to a specified temperature to enable their surfaces to bond to each other. Temperatures range from 710 - 800°C

Glass blowing: The gathering of molten glass on the end of a blow pipe which is then formed, inflated and manipulated into desired forms. Temperatures range from 1000°C - 1150°C

Lost wax casting: A technique adapted from bronze casting where the object to be made from glass is first formed in wax. This wax is encased in a plaster mix and steamed out leaving a void. Chunks of glass are placed into this void and then fired in a kiln in which the chunks of glass melt. Temperatures range from 780°C - 880°C

Slumping: A kiln process that usually involves flat glass being subjected to heat in a kiln. As the glass heats up gravity changes its shape. Temperatures range from 620°C - 720°C

Cold working: The glass is worked in its cold state with the aid of abrasives such as silicon carbide and diamond. It may be carved using diamond blades mounted on angle grinders. The surface needs to be refined until a polish is achieved. This may take many months of intensive labour.

Pâté de verre: Fusing small pieces of glass inside a mould

Examples in the Park

Look out for our exhibition RE:FRACTION , October to November in the Rock Garden area.

More resources on glass sculpture

Have a look at the tutorials of the Corning Museum of Glass

<http://www.youtube.com/user/corningmuseumofglass>

You will find an amazing overview on New Zealand glass artists on this website

http://www.nzsag.co.nz/Artists_A-Z.html

And please look at the amazing glass art of Tom Moore

http://basement.craftaustralia.org.au/forum/2006/bio/Tom_Moore.php

Activities to do in the Park

These activities give you the opportunity to interact with the art and the Park. This interaction provides for understanding and engagement with the artwork.

Projects like the interactive blackboards do not only encourage questioning and exploring the meaning of the artwork; they also provide a tool to do so.



Oscar and Henri making use of the blackboard

Activities to do in the Park: The interactive blackboards

When exploring the park, you might not only marvel about the sculpture- their material, the technique that was used, the meaning, the message, and the position-but also about the name.

How would you name it?

Being an explorer of the Sculpture Park, discovering art in unexpected places- how could you name your discoveries?

What does it remind you of?

Who would you dedicate it to?

Observe! Be Bold! Rename!

Throughout the park you will find poles with “interactive blackboards”.

Make use of them!

Contemplate on the artwork and make your suggestion on how you would name it.



Read how other visitors experienced the work.

Activities to do in the Park: Scavenger colour hunt to make a colour wheel (an activity that needs a digital camera)

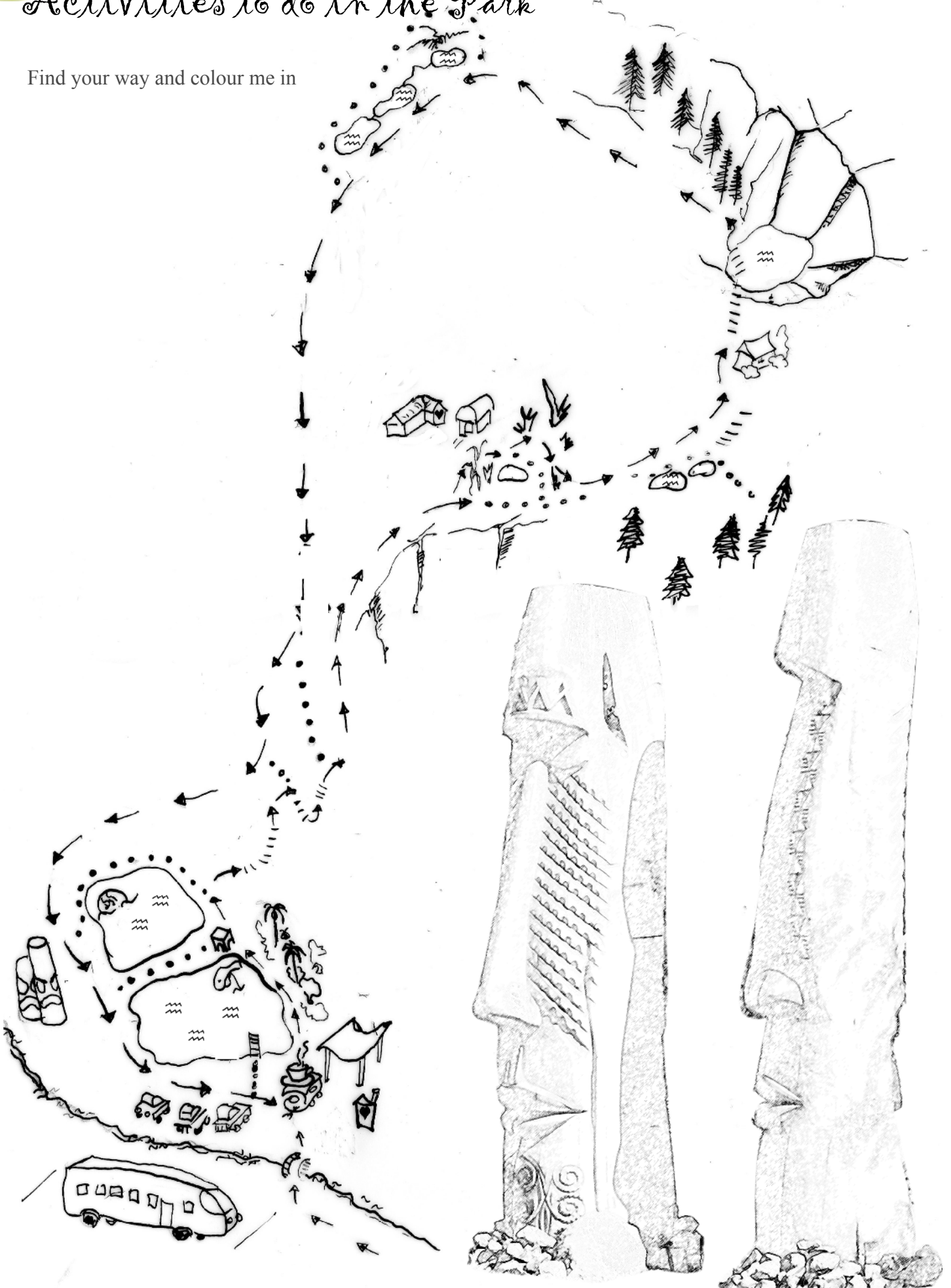
Go on a photo colour hunt and make your own colour wheel

- Look around for similar colours as shown in the colour wheel.
- Leaves, flowers, sky- take a photo of whatever takes your fancy.
- If you like, make two colour wheels with natural and man-made materials.
- To keep track, print out this page and tick of the colours you already found



Activities to do in the Park

Find your way and colour me in



Activities to do in the Park: Nature scavenger hunt

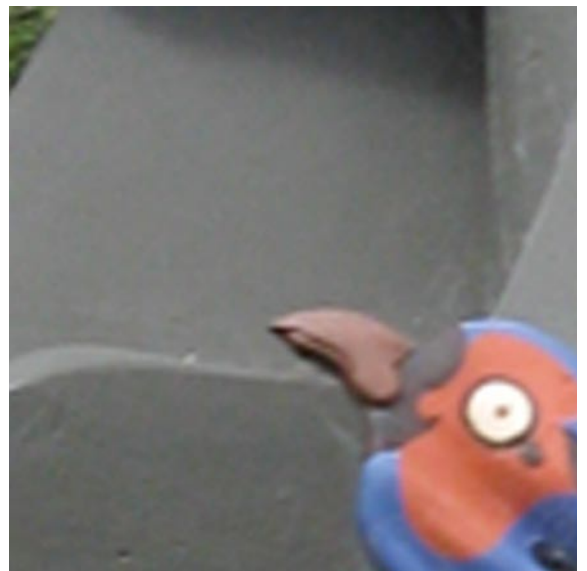
Go out and collect:

- 5 different shaped leaves
- leaves in 5 different colours
- 5 leaves from different trees in similar shapes.



Activities to do in the Park: Art scaveng hunt

Look at these details closely and find the sculptures they belong to on your walk through the Park

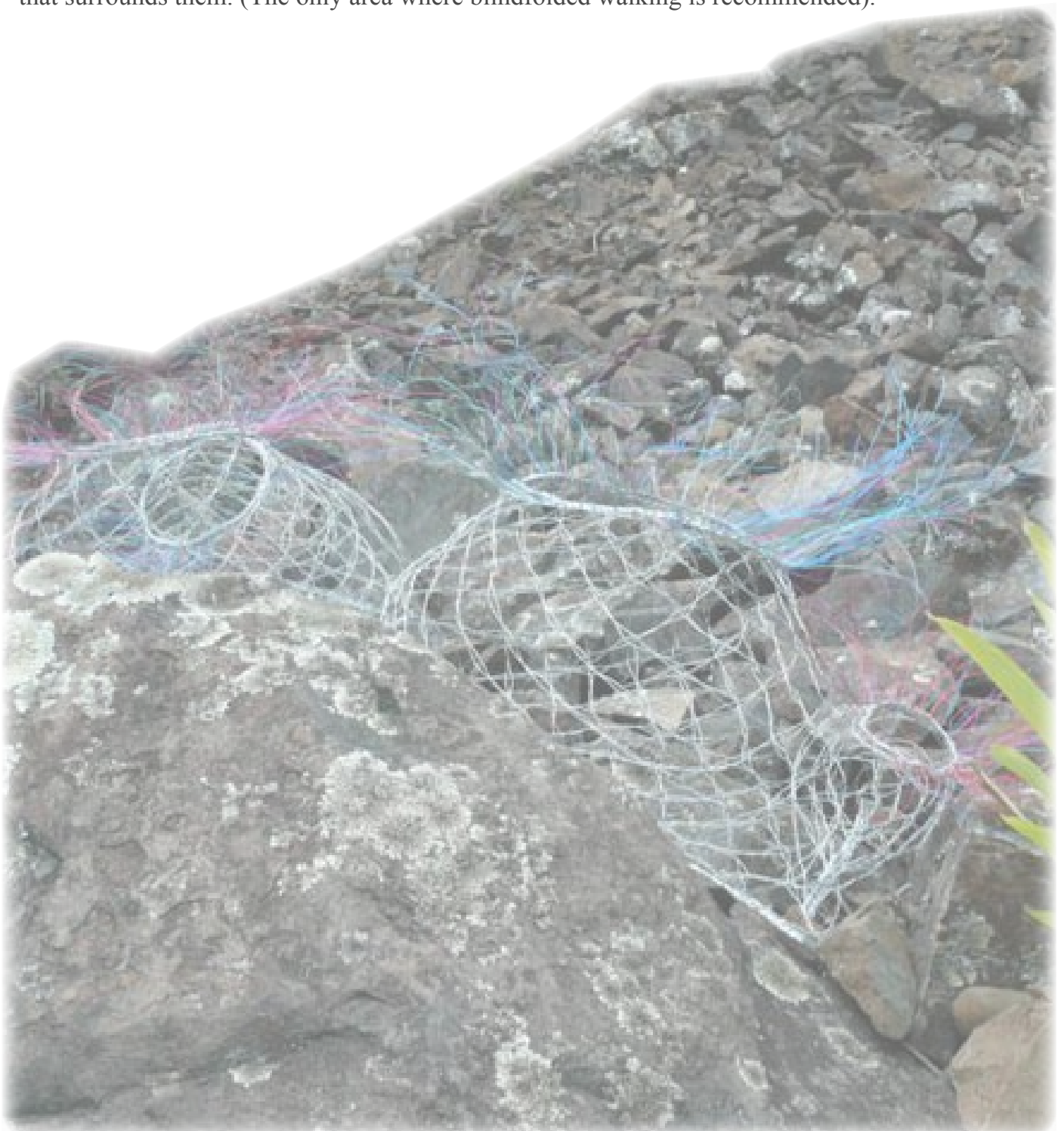


Activities to do in the Park: Blindfolded explorations of sound

The quarry pond is full of sounds. If you sit blindfolded on the ground/ bench for a few minutes, you will be amazed what you can hear.

Describe the sounds and try to find out what makes them. Please stay seated while you do so; remember there is water around.

A matter of trust: in the conifer canyon you can lead a blindfolded friend through the sound that surrounds them. (The only area where blindfolded walking is recommended).



Activities to do in the Park: Descriptive words

Please feel free to cut out and eventually laminate these descriptive word-cards as a tool to encourage your children describe how they feel about a piece of art.

hard	soft
polished	fluffy
gritty	warm
cold	smooth
coarse	metallic
spiky	sharp
glassy	fine
matte	funny
sad	round
square	solid
streamlined	swollen

frail	active
passive	affectionate
confused	happy
busy	gloomy
clever	exciting
mean	friendly
mysterious	angry

Can you think of your own words to describe what you see?



Dear visitors

We hope you enjoyed your visit to the Park.

We have a range of tutorials and curriculum based programmes; please request the complete list from the arts educator:

artseducator@sculpturepark.co.nz

Tutorials

- Tutorial on ice sculpture I (ice casting and fusing/ ice cubes)
- Tutorial on ice sculpture II (ice casting and fusing/ make an ice lei to adorn trees)
- Tutorial on ice sculpture III (“carved” ice with water)
- Tutorial on ice sculpture IV (pâté de verre)

Curriculum based programmes:

- Exploring the environment of the world - How much do you know about the environment in different countries? (Suggested curriculum levels: 1,2 and3)
- Exploring carved Sculpture - How can you make a piece of art just by taking material away? (Suggested curriculum levels: 2-3)
- Exploring Sculptures of the World - Look at the difference and similarities in art around the world (Suggested curriculum levels: 2-3)

If you have requests,or feedback (or are interested in the opportunity to become a voluntary docent for our exhibitions) please contact us:

info@sculpturepark.co.nz

or

artseducator@sculpturepark.co.nz

On weekends we often have volunteer guides who can provide you with more information.



Projected income

The Trust has several options. It could provide facilitated session more often than the basic request. On that basis we have outlined two options below.

1. Projected income for 10 days of facilitated “creative zone play” during school holidays:

Ticket price	How many learners	total	Total per
\$10 per person per 2h session	6-8 max per session	\$60-80 (if we run more than one session a day that number could double)	\$600-800 if we have 1-2 bookings in each day

2. Projected income for 60 days of facilitated “creative zone play” during remaining school year holidays:

Ticket price	How many learners	total	Total per 60 days
\$10 per person per 2h session	6-8 max per session	\$60-80 (if we run more than one session a day that number could double)	\$3600-4800 if we have 1-2 bookings in each day

CREATIVE ZONE ENHANCEMENT: full programme project costs

Item	Cost (without GST)	Contributor/producer	Explanation
Branded billboard	600	Vivid Images	To produce a board for interactive learning materials
Rebranded handouts-design and print	1200	Zoom Printing	Redesign and print
Flyers	500	Zoom Printing	Marketing
Coloured stools (x6)	330	Market Place	To make it more fun for children
T-shirts for volunteers	300	Hamilton Print	Branding/marketing
¹ 10 days Art Facilitator on some school holidays and weekends	1400 (6 hrs per day@\$25/h)	Yet to find one	To facilitate activities and to engage visitors/learners
7 days full time of updating resources	1500 (8hrs per day@\$25/h)	Yet to find one	To update both online and hard copies of resources available
Volunteers	0 (50 hours)	Volunteers registered with the trust	To help with running of the project
TOTAL (1) including only 10 days Art Facilitator	\$5830		

¹ This quote is based on the minimum required; ideally, we would like to employ an Art Facilitator full time during school holidays which is about 60 days (for the rest of this school year) which equals to 8hrs at the rate of \$25 which comes to \$200; \$200 x 60 comes to **\$12.000**

CREATIVE ZONE ENHANCEMENT: full programme project costs

Total (2) including full time Art Facilitator for 60 days of remaining school holidays	\$16430		
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Additional information about the CREATIVE ZONE ENHANCEMENT

1. what it is we want to do and achieve with the project and who will benefit



The pictures above capture perfectly what it is we want to achieve with the project long term. These children from our local schools are making seed bombs of native seeds from the park.

We would love to see more children, more schools and families from Waikato to come and join us in activities designed to educate and engage people of all ages about their environment.

You ask why? It is because the time to act, to learn about the environment and its needs is now. As Greta Thunberg once said, 'I don't want you to be helpful, I want you to panic'. We all, by now, heard the word 'global warming'. How can we educate our children about the environment now so that they can have the understanding and the tools needed to act on their future? What is a better way to learn about nature and environment if not in the natural environment? Our park is a perfect place for that.

With over 108 schools in just Hamilton (we are approximately 20 min drive from central Hamilton) which educate 50,000 K-12 students there is a huge scope for collaboration. We have collaborated with our most local schools (Tauwhare, Kiwitahi , Ngati haua) in the past where students came to the park for active learning, using natural materials.

We want to offer the best possible resource and experiences for our tamariki and their whanau. For that to happen we need to update our existing learning resources (I have attached those with the application) and ensure that they suit primary school curricula.

The woman in the left-hand corner (of the first picture above) is Sue. She is in her 70ties, and she volunteered last year to make seed bombs with the children who came to our event. Sue is one of our dedicated volunteers, but she can only spare couple of hours a month. We would love to be able

to hire a dedicated person who can spend their time interacting with the children and their families, prepare the resources and inspire people to become more curious and involved with nature.

Due to the stress of the current learning environments of the past two years with the pandemic, there is a definite need for safe, green learning spaces. The activities of the Creative Play Zone will help with both mental and physical well being of young people. The format will be diverse and address the needs of different learning and age groups.



Vivid Images Ltd
 PO Box 5490
 Frankton
 Hamilton, 3242
 Ph: (07) 8461950
 FAX: (07) 8461951
 Email: info@vivid.co.nz
 Web: http://www.vivid.co.nz

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Estimate #: 45585

Created Date:	25/03/2022 11:22:00AM	Prepared For:	Cash
Salesperson:	House Account	Contact:	.
Email:		Phone:	N/A
Phone:	N/A	Email:	info@vivid.co.nz
Entered by:	Vikki Doherty	Address:	

Description: Waitakaruru Arboretum - Creative Play Area

		Quantity	Unit Price	Subtotal
1	Product: Wide Format Prints	1	\$612.12	\$612.12
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		Quantity	Unit Price	Subtotal
2	Product: Wide Format Prints	1	\$374.18	\$374.18
	Description: Printed High Performance Vinyl - Laminated and Mounted to ACM			
	<ul style="list-style-type: none"> • 1- 2000 mm (W) x 1000 mm (H) Single Sided Printed On High Performance Calendared Vinyl - Easy Apply • Mounted on: ACM - 4mm White • Laminated with 5yr Gloss Calendared Laminate on face 			

Subtotal: \$986.30
Taxes: \$147.95
Total: \$1,134.25

Payment Terms: Balance due upon receipt of invoice.
 Direct Credit Payment - ANZ- 01-0370-0021810-00
 Please note: All payments by American Express will incur a 3% surcharge.

Client Reply Request

Estimate Accepted "As Is". Please proceed with Order. Other: _____

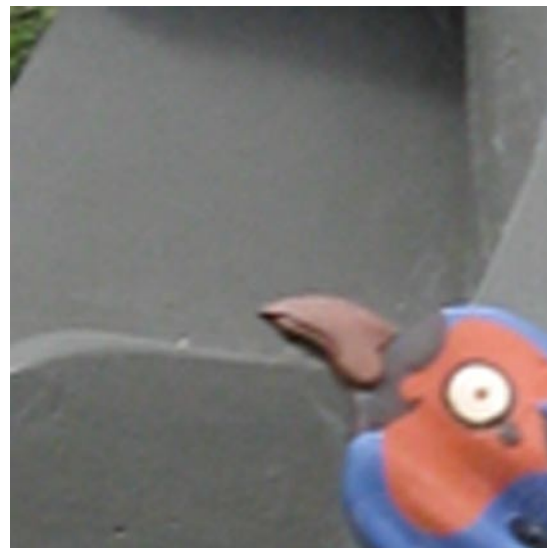
Changes required, please contact me. SIGN: _____ Date: / /



Activities to do in the Park: Art detail hunt



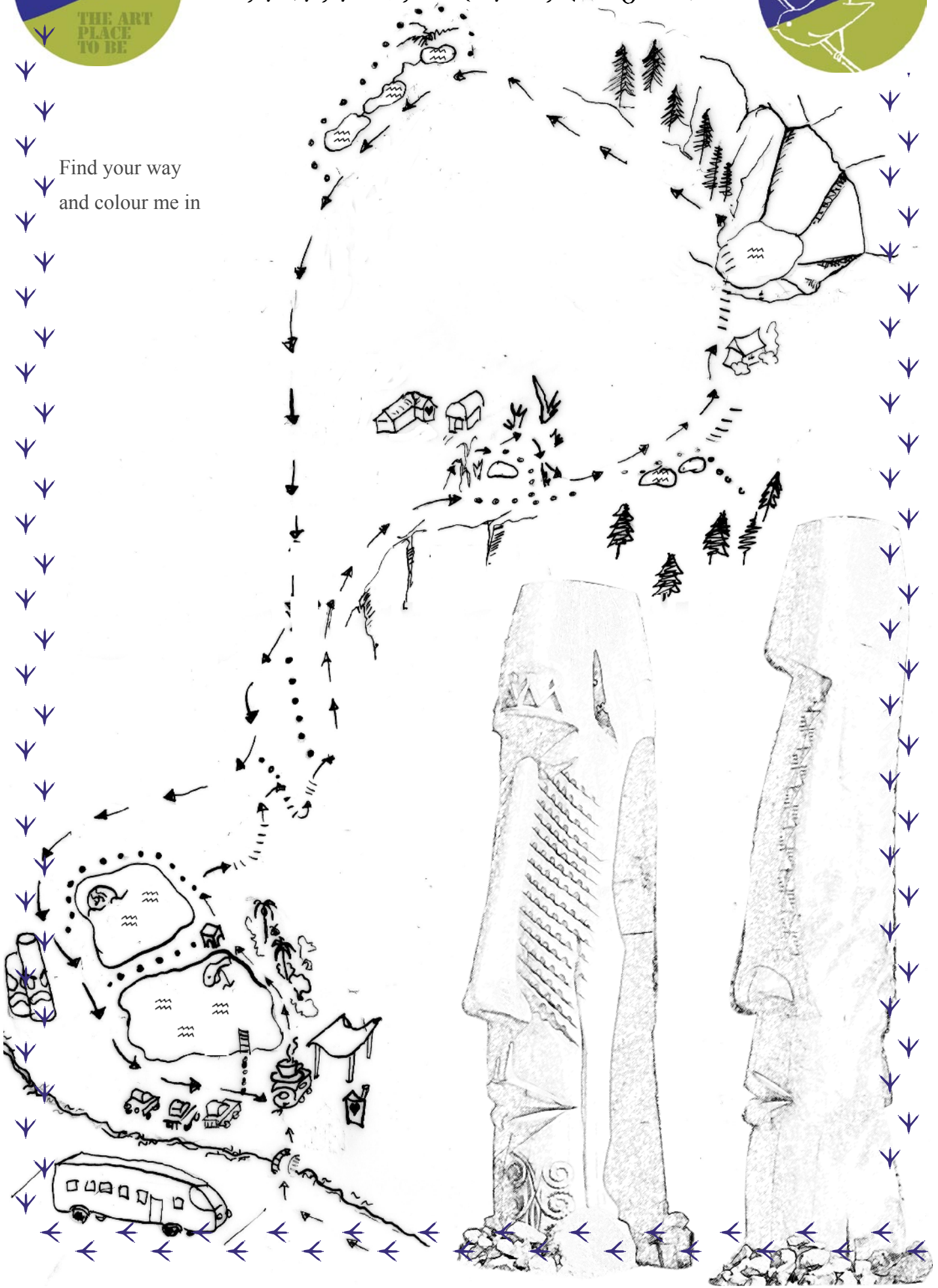
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Activities to do in the Park:

Find your way
and colour me in





*Activities to do in the Park:
Scavenger colour hunt
to make a colour wheel
(an activity that needs a digital camera)*

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Activities to do in the Park:
Descriptive words



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matte	funny
sad	round



Activities to do in the Park:
Descriptive words



frail	active
passive	affectionate
confused	happy
busy	gloomy
clever	exciting
mean	friendly
mysterious	angry

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Activities to do in the Park: Blindfolded explorations of sound



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Contemplate on the artwork and make your suggestion on how you would name it.



Read how other visitors experienced the work.



Activities to do in the Park: Nature scavenger hunt



Go out and collect:


- 5 different shaped leaves
- leaves in 5 different colours
- 5 leaves from different trees in similar shapes.







SEED BOMBS

1. Take a scoop of clay - shape a ^{little} bowl 
 2. Take pinch each of 3 types of seed.
 3. Combine with spoonful of compost and shape into ball
 4. Place ball on eggtrays to dry out
- * You will be able to take back to school.

DISCRETIONARY & FUNDING COMMITTEE FUNDING APPLICATION FORM

Important notes for applicant:

- Application form must be completed in full and can be emailed to funding@waidc.govt.nz
- All parts of the application need to be completed and all supporting information supplied

Rural Ward



Section 1 – Your Details:

Name of your organisation and contact person

Whatawhata Community committee, Glenn McLennan - chair

What is your organisation's purpose/background (who are you? what do you do?)

we are a committee set up to ensure community issues are brought to relevant authorities along with being a registered charity for the purpose of raising money for community projects

Phone number/s:

021637507

Email/address:

glenn.mclennan@effem.com

Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

Fit out of OUR PLACE - the Whatawhata Community facility. The Whatawhata Community Facility Fit-out Project is focused on the internal fit out and led by our Community Association, rather than the Council who is leading on the construction and will complete the building with all plumbing/wastewater infrastructure in place. More information on the decision to have two phases can be found in the cover letter. The building is due to be constructed by mid-October, however we hope to fit out the Kitchen and Servery in August so that it is ready to be used by the community upon opening. It is this Kitchen and Servery aspect of the fit out that we are requesting support for from the Rural Ward Discretionary Fund.

How will the wider community benefit from this event/project?

Whatawhata is a community of roughly 3000 people that are currently not served with a community space - the school and other local groups often have to utilise halls out of the area. Our community is already very divided with 2 highways running through it cutting off parts of the community from each other and we feel having a functional and purpose-built space to call our own will go a long way in helping us to reconnect and build resilience as a community. This project will mean there is a neutral meeting point for any manner of events, activities and an outreach space for council and other regulatory authorities (Govt institutions, DJB etc) to meet with community members. Having the necessary features for a working kitchen for tea, coffee, and food will allow us to maximise the potential uses for the space and provide the maximum benefit for the community. Beyond this application this phase also includes other internal items but a functioning servery is a priority as it is necessary to enable the full functionality of the facility, especially for community centred events such as birthdays, funerals, tangi, dances, workshops, local government consultation events and so on.

Are you GST registered?

No Yes

GST Number

/ /

PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

Please complete all of the following sections kitchen fit out - OURPLACE	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$ 23430.72	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc. Total A	4011.53 in kind discount from envisage \$ 18817.46	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
fridge/dishwasher/microwave	\$ 2397.60	\$
stove/ rangehood	\$ 1074	\$
	\$	\$
kitchen cabinetry fitted	\$ 12365.86	\$
tables x 20	\$ 2980	\$
	\$	\$
Total Funds being sought from WDC Total B	\$ 18817.46	\$

Has / will funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from other funders Total C	\$	\$

Describe any donated material / resources provided for the event/project:

The kitchen supplier has discounted the cabinetry by \$4011.53 for the community project. The Whatawhata Community Association is made up of volunteers and we have donated our time throughout this project to provide feedback and oversight and continue to volunteer our time to seek quotes, and in kind support to complete the internal aspects and plan to apply to some small funders (such as Harcourts Foundation) to help cover those costs. For other internal items we will continue to seek in-kind discounts and donations but for the servery only this is what has been donated.

I certify that the funding information provided in this application is correct.

Name: Glenn McLennan

Date: 7/6/22

Position in Organisation: chairperson

7/6/22

Signature: Glenn McLennan
Date: 2022.06.07 11:20:48 +12'00'
Digitally signed by Glenn McLennan

Date: _____

Re: Whatawhata Community Hub Letter of Application

Whatawhata Community Hub The Whatawhata Community Association (formerly the Whatawhata Residents and Ratepayers Association) have been partnering with Waikato District Council to build the community hub. The new facility will be a modest and simple multi-purpose building, and will provide space for a wide range of activities and users. The hub will be a thriving centre for local residents and it will have a high-performing governance board in place that is representative of the wider Whatawhata community (the Whatawhata Community Association is supporting the build and fit out but the facility will ultimately be governed by an independent hall committee). Waikato District Council is delivering the project for the Whatawhata community, with continued input and oversight throughout from representatives of our Association on the project partnership steering group.

The facility will feature a 179m hall, toilet facilities, a small servery and storage room. Based on other comparable facilities in the region, it is expected that the facility will be used by approximately 18 groups, for up to 30 hours per week on average. It is expected that there will be approximately 775 monthly users (9,300 users per year).

The project's core objective is to enable community connectedness and resilience. Whatawhata has a population of approximately 3300 (2018 Census) that is not currently served with a shared community space. Nearby facilities were investigated beforehand in an independent feasibility study and were not deemed to be suitable for the community's needs. As part of the feasibility work, many community groups indicated their needs for a multi-purpose community space. Our local Rugby Club will be in need of a space too, since their clubrooms burnt down last year. This project is also listed as the top priority in our local Whatawhata Community Blueprint, commissioned by the Council.

After the COVID-19 Pandemic hit in early 2020, our project was not spared from the fallout. The pandemic impacted the global supply chain for materials, increasing inflation, and overall driving costs of construction projects up nationally. Our project has experienced significant cost increases every quarter since, while the value of external funding secured for the build did not increase.

We have worked hard with the Council to ensure we sought cost savings and solutions to enable us to begin and complete construction this year, including additional funding applications to larger funds, and seeking in-kind material support. Part of what was decided, to help achieve our goals, was a phased approach where the Council project team will deliver a completed building, ready for most bookings, while we, the Community Association, will work to ensure the internal items needed for full functionality (i.e tables, chairs, appliances, internal joinery, heat pumps etc) are present. As such we are fundraising for this and seeking in-kind support to ensure that the facility will be completely fit-for-purpose and ready for all types of bookings upon opening which is estimated to be mid-october this year.

As well as community events identified in the feasibility study such Whatawhata Primary School, Whatawhata playgroup, Whatawhata Tennis Club, Whatawhata Netball, Maori Women's Institute, marae groups, public health nurses, and local civil defence and emergency management, private functions are also likely users of the facility. These private types of functions are critical for ongoing financial sustainability. Likely private functions include funerals, tangihanga and wakes, birthdays and family gatherings, engagement parties and much more.

This is why it is essential for us to ensure we have the necessary in-house assets to enable these sorts of events - the table and chairs, heaters, cups and cutlery, Zipp, the kitchen appliances and joinery and so on. While hirees can bring these in/hire many of these externally, it's an extra cost that will make the space more financially inaccessible to those who need it the most and we wish to ensure the new facility is as accessible as possible. A kitchen without appliances or joinery cannot be remedied with simple external hire, however. This is why this is a priority for us.

While we plan to approach some other small local funders for help with other items, we are asking that the Discretionary & Funding Committee please consider our application for funding toward the Kitchen fit out. We take our responsibility for this phase seriously, and are acutely aware that a targeted rate will not come into effect for at least another year. We have been working hard as a community for over a decade now to have this facility come to fruition and fulfil its potential. A contribution towards Kitchen costs will help us achieve this.

Thank you for your consideration - please do not hesitate to contact me if you have further questions about the project.

Regards,
Glenn McLennan
Chairperson - Whatawhata Community Association
Glenn.McLennan@effem.com



Envisage Kitchens
 18f Perclo Place
 Saint Andrews
 Hamilton, 3200
 tim@enk.co.nz
 0274244467

Whatawhata Community Hub
 Whatawhata, 3285

Site Address
 Whatawhata, 3285

Job Number: #1363
 GST Number: 126458576
 Quote Date: 31st May 2022
 Valid Until: 30th Jun 2022

Quote

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We have provided you with our best value price based on the information we have, we are always open to a conversation on our quoted amount, please call or email the office if you have any queries about this price.

Name	Quantity	Price	Total
kitchen			
Kitchen with 20mm primestone top on severy and stainless top on sink section	1.00	\$14,764.45	\$14,764.45
			\$14,764.45

Subtotal	\$14,764.45
Discount Amount	-\$4,011.53
Discounted Subtotal	\$10,752.92
GST Amount	\$1,612.94
Total	\$12,365.86

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Grace Shaw

From: McLennan, Glenn <Glenn.McLennan@effem.com>
Sent: Tuesday, 7 June 2022 11:24 am
To: McLennan, Glenn
Subject: Pricing for our place

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