

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **Monday, 14 February 2022** commencing at **9.30am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

1.	<u>APOLOGIES AND LEAVE OF ABSENCE</u>	
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GJ Ion
CHIEF EXECUTIVE

INFRASTRUCTURE COMMITTEE

Reports to:	The Council
Chairperson:	Cr Eugene Patterson
Deputy Chairperson:	Cr Carolyn Eyre
Membership:	The Mayor, all Councillors and Mr Brendon Green (Maangai Maori)
Meeting frequency:	Six-weekly
Quorum:	Majority of the members (including vacancies)

Purpose

The Infrastructure Committee is responsible for:

1. Guiding sustainable, physical development and growth of the Council's infrastructure to meet current and future needs.
2. Governance of efficient, safe and sustainable roading and transport, and waste management that enables the District's economy and contributes to liveable, thriving and connected communities.
3. Governance of the District's parks, reserves and cemeteries.

In addition to the common delegations on page 10, the Infrastructure Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities for core infrastructure aligned to the District's development, and oversight of strategic projects associated with those activities.
2. To provide advice on the development and implementation of the 30 Year Infrastructure Plan.
3. To support and provide direction regarding Council's involvement in regional alliances, plans, initiatives and forums for regional infrastructure and shared services (for example, Regional Transport Committee).
4. To consider the impacts of the Council's network of infrastructure and assets on the environment.
5. To monitor and make decisions in relation to Council-owned community centres, facilities and halls.

The Committee is delegated the following powers to act:

- Approval of acquisition (including lease) of property, or disposal (including lease) of property owned by the Council, (where such acquisition or disposal falls within the Long Term Plan and exceeds the Chief Executive's delegation).
- Approval of road names in the Waikato District in accordance with Council policy.
- Approval of any proposal to stop any road.

- Hearing any written objections on a proposal to stop any road, and to recommend to Council its decision in relation to such objections.
- Approval of alterations and transfers within the provisional programme of capital works as prepared for the Long Term Plan and Annual Plan, subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.

- Approval of tender procedures adopted from time to time within the guidelines as set down by New Zealand Transport Agency for CPPs, or other authorities where funding or subsidies are subject to their approval.
- Approval of traffic regulatory measures defined as:
 - a. Compulsory Stop Signs
 - b. Give Way Signs
 - c. No Passing Areas
 - d. No Stopping/Parking Provisions
 - e. Speed Restrictions
 - f. Turning Bays
 - g. Weight Restrictions on Bridges (Posting of Bridges).
- For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
 - a. Agree leases, subleases and easements (in relation to land or buildings).
 - b. Approve amendments to management plans.
 - c. Adopt names.
 - d. Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession), provided that any decision that has a significant impact under the management plan is recommended to Council for approval.
 - e. Recommend to Council for approval anything that would change the ownership of such land.
- Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (1) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council (section 335(3) Local Government Act 1974). Should a decision be made to reject the objection and reaffirm the requirements in the notice, to authorise that an application be made to the District Court, (section 335(4) Local Government Act 1974) Act, for an order confirming the notice.
- Consider and approve subsidies for the installation of stock underpasses in extraordinary circumstances in accordance with Council policy and bylaws

To	Infrastructure Committee
Report title	Confirmation of Minutes

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for the meeting of the Infrastructure (INF) Committee held on Wednesday, 1 December 2021.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for the meeting of the Infrastructure Committee held on Wednesday, 1 December 2021 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – INF Minutes – 1 December 2021

Date:	Monday, 14 February 2022
Report Author:	Matt Horsfield, Democracy Advisor
Authorised by:	Roger MacCulloch, General Manager Service Delivery

Minutes for the meeting of the Infrastructure Committee of Waikato District Council held via Audio Visual Conference on **WEDNESDAY, 1 DECEMBER 2021** commencing at **9.31am**.

Present:

Cr EM Patterson (Chairperson)
Cr CA Eyre (Deputy Chairperson)
His Worship the Mayor, Mr AM Sanson
Cr AD Bech
Cr JA Church
Cr JM Gibb
Mr B Green (Maangai Maaori)
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr NMD Smith
Cr CT Woolerton

Attending:

Mr G Andrews (Citycare)
Mr G Dela Rue (Waikato District Alliance)
Mr B Kelly (Waikato District Alliance)
Mr M Telfer (Operations Manager, Watercare)
Mr P Crabb (Project Manager, Watercare)
Mr R Pullar (Infrastructure Delivery Manager, Watercare)

Mr T Whittaker (Chief Operating Officer)
Mr R MacCulloch (General Manager Service Delivery)
Mr P McPherson (Community Projects Manager)
Ms M May (Community Connections Manager)
Ms J Bishop (Contracts and Partnering Manager)
Mr R Bayer (Roading Team Leader)
Mr P Ellis (Solid Waste Team Leader)
Ms C Nutt (Waters Contract Relationship Manager)
Mr A Averill (Strategic Property Manager)
Ms R Law (Reserves Planner)
Ms E Symes (Reserve Planner)
Mr K Martin (Waters Manager)
Ms K Wellington (Project Management Office Manager)
Ms A Diaz (Chief Financial Officer)
Mr V Ramduny (Strategic Projects Manager)
Mr J Hanright (Leasing Officer)

Attending (continued):

Mrs G Kanawa (Democracy Team Leader)
 Mr M Horsfield (Democracy Advisor)
 Mrs LM Wainwright (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Smith/Eyre)

THAT the Infrastructure Committee accepts the apologies from Cr Sedgwick and Cr Thomson for non-attendance.

CARRIED

INF21 | 12/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Gibb/Church)

THAT:

- a) the agenda for the meeting of the Infrastructure Committee held on Wednesday, 1 December 2021 be confirmed; and
- b) all reports be received.

CARRIED

INF21 | 12/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Eyre/McInally)

THAT the minutes for the meeting of the Infrastructure Committee held on Tuesday, 19 October 2021 be confirmed as a true and correct record.

CARRIED

INF21 | 12/03

ACTIONS REGISTER

All actions had been answered and would be removed from the schedule.

REPORTS

Open Spaces Maintenance Contractor Update

Agenda Item 6.1

The report was received [INF21/2/02 refers]. Mr Andrews spoke to the report and noted the following matters:

- He managed the Citycare parks team based in Ngaruawahia.
- The purpose of Citycare was to enhance the wellbeing of communities. Their values were “we discover, we deliver, we care”.
- Citycare had recently created:
 - a) Strategy 1: “We are a good kiwi company” which was 100% kiwi owned. This strategy covered “Honouring Te Tiriti, sustainability and the future and thriving local communities.” The company hired and supported local and contributed to communities through partnerships.
 - b) Strategy 2: People and their Safety are at the heart of everything we do”. This strategy covered “Our People, Our Customers and Our Communities”.
 - c) Strategy 3: “We are a World-Class Service Business”. This strategy covered “Customer focus, effective and efficient services and informed decision making”.
- Services delivered to the Waikato District were:
 - a) horticultural - shrub and garden maintenance, annual bedding plants, ecological sites, renewals and landscaping;
 - b) sportsfield and passive turf maintenance – this included sports turf, passive turf, road berms, sportsfield renovations and line marking on fields;
 - c) general parks maintenance - litter collection, graffiti removal, boat ramp cleaning, tracks and trails maintenance, playground inspections and sexton services;
 - d) minor capital works which would provide better value to the community. Local contractors were employed for specialised works. There was a large minor capital works team at Citycare, Auckland and this group was used to upskill the Waikato team;
 - e) operational improvements - Citycare continued to improve and upskill their teams to deliver a quality service. Quality audits had increased from 95% to 98%.

- f) environmental - Citycare were decreasing their carbon footprint by:
 - i. introducing electrical tools and hybrid vehicles into the fleet,
 - ii. reducing glyphosate use and replacing with friendlier alternatives, and
 - iii. changing fertilisers to a slow release product which would minimise leaching;
- g) KPI compliance - the team were consistently scoring a high KPI compliance, receiving positive feedback from stakeholders and proactively improving their services;
- h) now in Year 5 of their contract with Council and had:
 - i. increased local Maaori and Pasifika staff into the workforce,
 - ii. increased and supported women into leadership roles,
 - iii. upskilled staff through various programmes,
 - iv. introduced a living wage instead of a minimum wage. This would be completed within the next month with Citycare staff. Yearly meetings were held with staff ascertaining where they were sitting and where they wanted to go within the company. The feedback assisted in providing educational options for staff and to encourage them to stay employed with Citycare. Discussions would also be held with contractors, and
 - v. received a Highly Recommended in the NZ Diversity Awards 2021;
- i) customer satisfaction surveys which were completed on a monthly basis;
- j) community engagement - the team supported local community events and to date had provided 401 hours of community help to over 168 activities. These ranged from Horotiu Enviro School planting, Ngaruawahia Roller Door project, The Point murals, Little Libraries, ANZAC poppies and free burials for infant and still born children;
- k) health & safety was a big focus for the team. No major incidents had occurred; and
- l) innovative culture included:
 - i. plant, pest and weed reporting in conjunction with Waikato District Council and Waikato Regional Council,
 - ii. fulvic acid trials to reduce glyphosate. The trials were being conducted in the Waikato, Auckland, Tauranga and Christchurch areas,
 - iii. GetHomeSafe application. All staff had stand alone GPS devices,
 - iv. fulcrum asset condition reporting which was provided to Waikato District Council free of charge,
 - v. waste removal tracking, and
 - vi. nationwide innovations sharing information learned.

ACTION: Citycare would share results from the fulvic acid trials with elected members.

ACTION: Cr Eyre would provide bristleweed sites to Citycare so that trials could commence.

- Citycare staff travelling through the border received a weekly COVID test. This assisted with completing essential services in North Waikato.
- A Gateway programme had been set up in Tauranga which encouraged school leavers to trial working with Citycare.

Presentation on Waikato District Alliance

Agenda Item 6.2

The report was received [INF21/2/02 refers]. Mr Dela Rue and Mr Kelly spoke to the report and noted the following matters:

- A rollover review had been carried out. This review included governance, scope, structure, Council engagement, culture, processes, value for money and reporting. Following a restructure, a new customer front facing team had been established. A culture plan rollout would be completed.
- A yearly survey was held with internal and external staff. Positive results had been received from the last survey.
- The Monthly Report – Operations had been improved.
- A Roothing and Non Roothing Governance Board had been set up. Members were Gary Dela Rue, Ross Bayer, Luke McCarthy and Paul McPherson. A snapshot of the projects and any potential issues and resolutions were discussed. This gave a clear focus on where projects were at.
- The Performance Framework, which drives the Alliance, was reviewed with the Roothing Manager on a yearly basis.
- An interactive asset management plan had been developed and used by other Councils in New Zealand.
- A communications strategy would be developed advising road users what to expect in their areas.
- Levels of service would be defined and measured through the percentage of poor and very poor assets over the network.
- Downer had the first and only “all-women” stabilising team in New Zealand. This team had been employed from the local community and had come with no experience. A development plan had been set up for the team who were very efficient, motivated and competitive.

- The team was searching for a maintenance operations manager which was a key role within the business. Staff retention would be a key focus for the team over the next 12 months.
- The Alliance was working with Council to refine the CRM process.
- Footpaths – inspections had been carried out with the Road Safety Engineer and a footpaths programme would be set up. NZTA had made the decision not to fund footpath projects. A report would be presented to Council seeking ways to fund footpaths over the next three (3) years.
- Communication Strategy for Levels of Service. NZTA had changed their way of funding which meant that Council had been required to reset the levels of service. A report on this would be submitted to the Infrastructure Committee in the New Year.
- Communications from the Alliance were required on Tainui bridge.
- One of Council's significant forecasting assumptions in the Long Term Plan, was that works that could attract subsidy would not be undertaken without subsidy.

Service Delivery Project Status Report – December 2021
Agenda Item 6.3

The report was received [INF21/2/02 refers] and the following matters were noted:

- COVID-19, lockdowns and border issues were impacting service delivery. To the end of October, Council's spend on projects were \$1M behind what had been forecast. Movement had been made in November due to the levels of lockdown changing for the Waikato area.
- Mapping projects directly from CAMMS had advanced. The project managers that used CAMMS on a daily/weekly basis would update CAMMS and GIS software would update the information each night. No extra resources were required to keep the system updated.
- Shortages of materials were expected. There was an increase in material costs with the shortages. Items for specific projects were being identified and ordered early eg. lighting poles and fixtures.

ACTION: A report would be submitted to the Infrastructure Committee meeting on Monday, 14 February 2022 outlining projects which had been assessed and the impact of COVID on works and budgets.

- Contract work had not commenced on the Horsham Downs link road.
- Land purchased in Buckland Road, Tuakau would be developed in 2024.

Lake Kainui Drainage Project 2021

Agenda Item 6.4

The report was received [INF2112/02 refers] and the Reserves Planner spoke to her report. The following matters were noted:

- The Lake Kainui Drainage project would utilise some of the Long Term Plan budget to replace two (2) culverts with a flat level crossing. One (1) of the culverts was on private property. The purpose of the budget set aside was to safeguard reserve assets for year round recreational use. Service flooding had occurred from the surrounding land use and nature of the peat soils. The intention of the project was to remove any obstructions to the road culvert as the culvert sets the lake levels.
- The Lake Kainui Committee had raised the surface flooding issue with Council. A hydrologist had completed investigations on the flooding issue and had provided Council with recommendations to remedy the flooding. Key stakeholders included the Lake Kainui Committee, Fish & Game New Zealand and Waikato Regional Council.
- A portion of the Council budget would be used and Council would be seeking financial assistance from the landowner. It was noted that Lake Kainui was a peat lake and the surrounding land was sinking which resulted in flooding issues.
- Concern was raised on Council working on private land. Further investigations would be carried out on costings, contribution from landowners and Waikato Regional Council, and permitted activities under the drainage rules a report would be submitted to the Infrastructure Committee meeting scheduled for Monday, 14 February 2022.

Resolved: (Cr Smith/His Worship the Mayor)

THAT further discussions be held with stakeholders on the proposed cost distribution for the flooding at Lake Kainui and a report be presented to the Infrastructure Committee meeting scheduled for Monday, 14 February 2022.

CARRIED

INF2112/04

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Crs Woolerton/Bech)**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
PEX 1.1 Three Waters Capital Delivery Programme PEX 1.2 Huntly Land Acquisition PEX 1.3 Southern Districts Reserve Land	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
PEX 1.4 Huntly Resource and Recovery Centre Leasing Option		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
PEX 1.1 Three Waters Capital Delivery Programme	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
PEX 1.2 Huntly Land Acquisition	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
PEX 1.3 Southern Districts Reserve Land	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
PEX 1.4 Huntly Resource and Recovery Centre Leasing Option	7(2)(b)(i)	To protect information where the making available of the information would disclose a trade secret.
	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(h)	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.

AND THAT Mr Telfer, Mr Crabb and Mr Pullar from Watercare, be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the Three Waters Capital Delivery Programme. This knowledge, which will be of assistance in relation to the matter to be discussed.

CARRIED

INF2112/05

The meeting adjourned at 11.28am and resumed at 11.30am.

Resolutions INF2112/06 to INF2112/09 are contained in the public excluded section of these minutes.

Having concluded the public excluded meeting the following items were released into open meeting:

REPORTS (CONTINUED)

Southern Districts Reserve Land
PEX Agenda Item I.3

It was resolved [*Resolution No. INF2112/07*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

“Resolved: (*Crs McGuire/Church*)

THAT the Infrastructure Committee recommends to Council that:

- a) parts of Lot 1 DP 504889 be contemporaneously acquired to provide a site extension to the Matangi Recreation Reserve, and that the compensation be the use of Waikato District Plan Rule 25.73B;*
- b) should applications made under Waikato District Plan Rule 25.73B fail, the agreement be null and void;*
- c) the Chief Executive be delegated authority to execute all relevant documentation to give effect to these resolutions; and*
- d) the resolution be released into open meeting but the report remain confidential and unavailable to the public.”*

CARRIED”

To	Infrastructure Committee
Report title	Actions Register – February 2022

1. PURPOSE OF THE REPORT

TE TAKE MOO TE PUURONGO

The purpose of this report is to provide the Infrastructure Committee with an update on actions arising from the 1 December 2021 meeting.

2. STAFF RECOMMENDATIONS

TUUTOHU-AA-KAIMAHI

THAT the Actions Register – February 2022 be received.

3. ATTACHMENTS

NGAA TAAPIRIHANGA

Attachment 1 – Infrastructure Committee’s Action Register – February 2022

Date:	14 February 2022
Report Author:	Karen Bredesen, PA to the General Manager Service Delivery
Authorised by:	Roger MacCulloch, General Manager Service Delivery

Infrastructure Committee's Action Register – February 2022

Meeting Date	Item and Action	Person / Team Responsible	Status Update
1/12/2021	Citycare would share results from the fulvic acid trials with elected members.	Caleb Ahu	<p>Initial results have shown that a 30% reduction of glyphosate is possible when replacing with the same amount of Fulvic Acid</p> <p>Citycare are in the planning phase of now increasing this testing to 50%. Unconfirmed results have shown a 50% reduction has achieved desirable results. Citycare to conduct further tests over a full year to take into account seasonal variance.</p> <p>Unfortunately, the initial site Citycare started testing on in the Waikato did not work. Citycare will work with WDC to identify an alternative test site.</p> <p>As other Citycare teams around the country conduct research, results will be shared with WDC.</p>

Meeting Date	Item and Action	Person / Team Responsible	Status Update
1/12/2021	Cr Eyre would provide bristleweed sites to Citycare so that trials could commence.	Cr Eyre	Cr Eyre to advise Citycare of problematic areas (road reserve) prior to spring, when the bristle grass is more evident.
1/12/2021	A report would be submitted to the Infrastructure Committee meeting on Monday, 14 February 2022 outlining projects which had been assessed and the impact of COVID on works and budgets.	Paul M	A spreadsheet will be included in the Status Report – Service Delivery Capital Works Programme 2020/21 outlining projects that have been impacted by COVID.

To	Infrastructure Committee
Report title	Minutes of the Regional Transport Committee meeting of 1 November 2021

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is for the Infrastructure Committee to receive the minutes of the Regional Transport Committee (RTC) meeting held on 1 November 2021. These minutes are provided for information purposes.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes of the Regional Transport Committee meeting of 1 November 2021 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Minutes of the Regional Transport Committee held on 1 November 2021

Date:	14 February 2022
Report Author:	Vishal Ramduny – Strategic Projects Manager
Authorised by:	Clive Morgan – General Manager Community Growth

Waikato Regional Council
Regional Transport Committee
MINUTES

Date: Monday, 1 November, 2021, 9.30am

Location: Virtual meeting via Teams

Voting Members Present: Cr H Vercoe - Chair (Waikato Regional Council)
Cr A Strange - Deputy Chair (Waikato Regional Council)
Cr A O'Leary (Hamilton City Council)
Mayor A Tanner (Matamata-Piako District Council)
Cr R Dow (Ōtorohanga District Council)
Cr T Fox (Thames Coromandel District Council)
Cr E Patterson (Waikato District Council)
Cr G Webber (Waipā District Council)
Cr K Taylor (Taupō District Council)
Cr P Brodie (Waitomo District Council)
Cr P Buckthought (Alternate - Hauraki District Council)

Non-Voting Members Present: D Speirs (Waka Kotahi NZ Transport Agency)

Others Present: Cr R Rimmington (Waikato Regional Council)
Cr D Macpherson (Alternate - Hamilton City Council)
M Tamura - Director Regional Transport Connections
N King - Team Lead Transport Policy and Programmes
N Hawtin - Democracy Advisor – (Minutes)
D Doggart – Democracy Advisor – (Teams)

1. Apologies

There were no apologies.

2. Confirmation of Agenda

RTC21/38

Moved by: Cr H Vercoe

Seconded by: Cr G Webber

That the agenda as circulated, be confirmed as the business of the meeting.

carried

3. Disclosures of Interest

There were no disclosures of interest.

4. Confirmation of Minutes

RTC21/39

Moved by: Cr H Vercoe

Seconded by: Cr A Strange

That the minutes of the Regional Transport Committee held on 2 August 2021 be received and accepted as a true and accurate record.

carried

5. Waka Kotahi New Zealand Transport Agency

The report was presented by the representative of Waka Kotahi NZ Transport Agency (D Speirs). During questions and answers the following was noted.

- a. A member noted the continuing issues of speed around schools, the lack of appropriate signage, and the relevance of these matters to Waka Kotahi NZ Transport Agency. They also questioned what the current road toll was for the region.
- b. The representative of Waka Kotahi NZ Transport Agency noted they were unable to comment on the current road toll. COVID-19 had had a significant impact on the numbers. Statute in the process of enactment was focussed on lowering speed around schools to 40 kilometres per hour. Appropriate signage would follow.
- c. The representative of Waka Kotahi NZ Transport Agency noted that its advertising campaign would be broadly focused on behaviour change. Driver distraction caused by digital billboards was a growing issue given that most injuries or deaths occurred because of driver distraction and by those not wearing seatbelts or using cell phones.
- d. Members questioned the priority of bilingual signs over speed signs. The representative of Waka Kotahi NZ Transport Agency noted that sign changes would occur as replacement was necessary to minimize costs. The land transport fund was currently sufficient to deal with the pothole issues which were a priority under general maintenance.

RTC21/40**Moved by:** Cr A Strange**Seconded by:** Cr G Webber**Resolved (Section A under delegated authority)****That the report *Waka Kotahi New Zealand Transport Agency (Regional Transport Committee, 1 November 2021)* be received.**

carried

6. KiwiRail update

The report was taken as read. No questions were asked.

RTC21/41**Moved by:** Cr E Patterson**Seconded by:** Cr A O'Leary**Resolved (Section A under delegated authority):****That the report *KiwiRail update (Regional Transport Committee, 1 November 2021)* be received.**

carried

7. Regional Road Safety Update

The report was presented by the Team Lead Transport Policy and Programmes (N King). During questions and answers a member asked whether it was possible for population growth to be added as a factor when looking at road deaths in the region. Currently it was not clear whether the average number of deaths had risen alongside the increasing population.

RTC21/42**Moved by:** Cr A O'Leary**Seconded by:** Cr H Vercoe**Resolved (Section A under delegated authority)****That the report *Regional Road Safety Update (Regional Transport Committee, 1 November 2021)* be received.**

carried

8. Transport Projects and Planning Report

The report was presented by the Team Lead Transport Policy and Programmes (N King). During questions and answers the following was noted:

- a. Te Huia rail service are expected to resume once cross-border travel with Auckland is possible, subject to a seven-day lead time between the announcement and operation.
- b. It was intended that a letter be sent to Kiwi Rail requesting their attendance at Committee meetings.

RTC21/43**Moved by:** Cr A O'Leary**Seconded by:** Cr E Patterson**Resolved (Section A under delegated authority)****That the report *Transport Projects and Planning Report (Regional Transport Committee, 1 November 2021)* be received.****carried****9. Regional Land Transport Plan – Regional Transport Emissions response**

The report was presented by the Team Lead Transport Policy and Programmes (N King). During questions and answers the following was noted.

- a. There was a proposal to set up a Regional Transport Emissions Response Working Group. Some members questioned whether this is a priority given the number of issues requiring the Committee's involvement. However, the majority noted the need to manage and adhere to the 30% reduction of emissions targets established by the *Regional Land Transport Plan*.
- b. Staff noted that a working group was likely to meet every six weeks but could meet outside of that time frame if required.

RTC21/44**Moved by:** Cr A Strange**Seconded by:** Cr H Vercoe**Resolved (Section A under delegated authority):**

1. **That the report *Regional Land Transport Plan – Regional Transport Emissions response (Regional Transport Committee, 1 November 2021)* be received.**
2. **That the Regional Transport Committee endorse the establishment of a Regional Transport Emissions Response Working Group.**
3. **That the membership shall be Crs R Dow, G Webber, A O'Leary, A Strange and E Patterson.**

carried

Mayor A Tanner voted against

10. Public Transport Business Improvement Review

The report was presented by the Director Regional Transport Connections (M Tamura). During questions and answers the following was noted:

- a. Members asked about Waka Kotahi NZ Transport Agency's view of local government in the region having more control over which road issues were a priority and where to distribute funds. They also asked whether there would be a targeted rate or a general fund.
- b. Waka Kotahi NZ Transport Agency was comfortable with the approach taken along with seeking other funding channels. Staff noted that, if successful the approach would provide

a message to central government that delegation of control, and related funding allocation to local government was viable.

- c. Members noted that they were concerned that it wasn't apparent in the review how people would be encouraged or incentivised to use alternative transport rather than private cars.
- d. Staff discussed the need to make public transport attractive. Current plans were good and improving regional connections and building up essential services was vital. Funding complexity was a challenge. It was vital that local and central government investments were aligned. Changing how central government funds transport would require changes in legislation.
- e. A member noted that the district plans should help resolve issues involving developers. Each region was unique and should be treated as such.

RTC21/45

Moved by: Cr A Strange

Seconded by: Cr E Patterson

Resolved (Section A under delegated authority)

That the report *Public Transport Business Improvement Review (Regional Transport Committee, 1 November 2021)* be received.

carried

11. Regional Transport Issues Forum

The report was presented by the Director Regional Transport Connections (M Tamura). Staff thanked members for their continued advocacy for road safety and offered to deliver a presentation to their councils to provide an update, have an open discussion and to gather feedback.

RTC21/46

Moved by: Cr H Vercoe

Seconded by: Cr G Webber

Resolved (Section A under delegated authority):

- 1. That the Regional Transport Committee endorses the Waka Kotahi NZ Transport Agency preparing a speed management plan regarding the Waikato Expressway (specifically WEX110).**
- 2. That the report *Regional Transport Issues Forum (Regional Transport Committee, 1 November 2021)* be received.**

carried

11:38am - the meeting closed

To	Infrastructure Committee
Report title	Service Delivery Project Status Report – February 2022

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee of the Service Delivery Project Status Report – February 2022.

2. Executive summary

Whakaraapopotanga matua

Programme

The Service Delivery Group has an ambitious CAPEX work programme for 2021/22 worth \$146,654,482.

This is made up of \$28,725,334 in Community Connections, \$43,126,741 in Roothing, \$7,426,743 for Solid Waste, and \$72,268,740 in Waters. Given the impacts of Covid-19, supply chain issues, rising costs, and contractor shortages, we have only spent \$27,978,861 year to date, compared to the \$50,124,912 forecast. This report summarises the work completed, being progressed and put on hold, and clarifies what is being done to try and maximise delivery.

Covid-19

The Covid restrictions are now showing a clear impact on delivery.

The consultation phase of projects is heavily delayed as the normal forms of meeting and engaging are affected by lockdowns and restrictions. These difficulties are expected to continue with the Red Traffic Light restrictions now in place.

The construction phase is affected also, particularly when near the Covid border. The border has recently been lifted and affected works are now underway, except

for the Munro Earthworks contract, where the delay caused contractual issues which led to the contract being annulled. A new contract will be let to complete the works over the remainder of this and beginning of the next construction seasons.

Many projects are now being delayed due to the long lead times for items. Lighting for sports parks is particularly affected with current orders having a 26-week delivery estimate.

Forecast Carry Forwards

The Covid delays are increasing the value of the forecast Carry Forwards.

By the end of November 2021 two projects were identified as not being able to be completed in the current year due to project size. These were Ngaruawahia Office Building Cladding Work, and Ngaruawahia / Tuakau Dog Pound. These projects are expected to continue into the next financial year with a carry forwards value of \$4.7M.

Projects now identified to be delayed due to Covid related issues have added \$3.7M to give a total forecast carry forward value of \$8.4M.

These projects are the focus of current reviews to bring as much of this work back into the current year. This may be through leveraging our existing contracts, putting new

contracts out to the market, and re-scheduling projects that can be better advanced to be tackled earlier.

Moving Forward

The total SD spend for December is 44% short of forecast, however physical works are getting underway with the lifting of the Auckland boundary, and with the progression of contract awards.

The Traffic Light system is also expected to be more conducive to project delivery.

The impact of the Omicron variant feels imminent but hasn't yet affected the programme. A lot of effort is however being put into mitigating its effects with tight PPE standards, staff bubbles, and strict procedures to minimise transmission.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Service Delivery Project Status Report – February 2022 be received.

4. Discussion and analysis

Taataritanga me ngaa tohutohu

3.1 Capital Projects 2021/22 – 2023/24

The Open Spaces, Facilities, and Events & Venues capital programme is well underway, and the Roothing team continue to finalise around 20% of the programme due to NZTA imposed changes.

3.2 2021/22 LTP Capital Expenditure Budgets

The total Service Delivery budget for 2021/22 as at end of December 2021 is as follows:	2022 Annual Plan	2022 Carry Forwards	2022 Budget Review	2022 Total Budget
Community Connections	15,880,657	12,322,677	522,000	28,725,334
Contracts & Partnering - Roothing	28,401,875	14,698,866	26,000	43,126,741
Contracts & Partnering - Solid Waste	2,400,000	35,667	98,000	2,533,667
Waters	46,280,111	25,810,293	178,336	72,268,740
Total Council Capital Budget	92,962,643	52,867,503	824,336	146,654,482

This report focuses on the Service Delivery Capital expenditure projects including Community Connections, Roothing, and Solid Waste with a budget of \$47,328,532, plus the Work in Progress from the 2020/21 financial year of \$27,057,210, a total of \$74,385,742.

Total spend year to date (YTD) is \$15,655,577 of a forecast \$22,523,829, a shortfall of 31%.

Waters capital works programme largely being managed by Watercare has a total budget of \$72,268,740. The Waters spend year to date is \$12,323,284 of a forecast \$27,601,083, a shortfall of 55%. A number of inflight projects are expected to accelerate in the coming months reducing the shortfall to 26% by 30 June. There are no shortfalls forecast for the \$4.5 million waters reform stimulus funded capital projects.

Further information and commentary on the waters capital programme is included in the monthly financial report to the Waters Governance Board.

3.3 Programme Delivery

3.3.1 Work in Progress

More projects ongoing from last financial year have been completed including Brownlee Avenue Depot roof replacements (five buildings), Annebrook Road Stage 2, Te Akau Community Centre Carpark, Kainui Tennis Club Carpark, Matangi Sports Club Entrance, Pokeno Tennis Club Carpark, Travers Rd Walkway (Te Kauwhata), and Whangarata Cemetery entrance.

Work sites now opening up or active include Elbow Boat Ramp, Skatepark – Tuakau, Pavilion – Tamahere, and Papahua Walkway Stage 2, Horsham Downs Link Road (Roothing).

Long lead items for Sports Park Lighting - Ngaruawahia and Huntly have been ordered but are still many months away with the international manufacturing and shipping issues.

The new WDC Standard Toilet design for a pre-manufactured and transportable toilet unit is complete and consultation with the communities is getting underway to select from cladding material and colour options. Sites to receive new toilets include Tamahere, Te Kowhai, and Pokeno. A manufacturing contract is being tendered in parallel with the consultation.

The Ngarunui Beach toilet block will be relocated to Port Waikato's Sunset Beach at the end of the summer, to avoid damage from beach erosion at Raglan.

Huntly Historic Railway Station Relocation planning is well advanced, with funding to be confirmed from NZTA before going out to tender for the principal contractor to oversee the relocation and building works.

The Community Centre, Mercer is still on hold awaiting progress with the NZ Fire Service for possible purchase of the surplus Mercer fire station property.

3.3.2 New LTP Projects

The Roothing team is still working to finalise around 20% of the capital spend due to NZTA imposed changes. The confirmation of funding will be finalised in February.

A significant proportion of the LTP projects have been finalised and the Community Projects team are focussing on delivery of these projects especially the Pokeno upgrades. The LTP program was set with most projects being designed in current year and delivered in last two years of the 3-year program. This means any delays in funding confirmation will have little effect on the delivery of the program. Pokeno main street will be delayed with physical works now started in 23/24 construction season.

The link road in Horotiu which is the final stage of the Northgate development is progressing though the design phase and construction is expected to start October 2023.

The developments in Old Taupiri Rd and Galbraith are moving ahead, and this means the new link road is also now planned for 23/24 construction season.

3.3.3 Waikato District Alliance – Gary Dela Rue

The WDC Alliance have completed rehabilitations at Bell Road and Orini Road which completes the rehabilitation programme allocated to the Alliance for the year, with the balance of budget allocated to completing Gilmour / Annebrook projects and the ongoing Pokeno Road Upgrade project which were commenced in, and carried over from, the 2020/21 year.

The two rehabilitation projects have been completed on time and to budget. The Pokeno project is progressing very well with completion due early March. This project is also tracking on or below budget.

Greenslade boardwalk and bridge was completed this month along with deck repairs to Tainui Bridge and a new handrail.

All pre-reseal repairs have been done on time for the annual reseal. The reseal programme is 90% complete.

General increases in maintenance costs is causing a negative deviation from the highly tensioned target rates. Factors adversely affecting the actual cost rates are additional resources needed to bring the network up to an acceptable level of service after the various COVID lockdowns, higher than usual material costs incurred for routine drainage and maintenance, and general inefficiencies due to ongoing COVID protocols.

Overall, the Pain/Gain position is breakeven due to good productivity on reseal work and the breakeven on rehabs. The red light Covid setting does however open the team up to ineffectiveness triggered by Covid compliance procedures and the start/stop/start on rehabs, pre-reseal repairs and sealing.

Projects and Capital works:

Bell Road: Completed

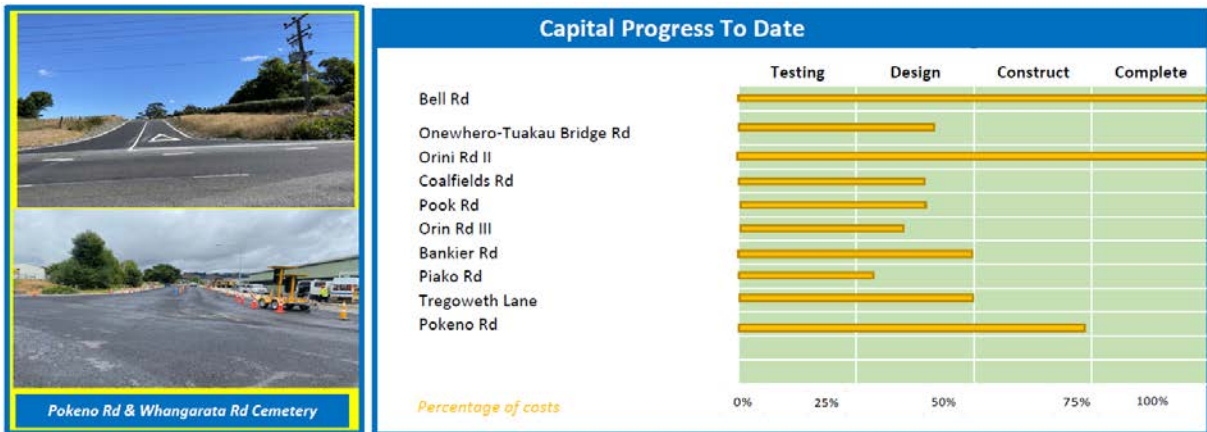
Orini Road II: Completed

Pokeno Rd: Last carriageway programmed to be sealed on Friday 28th Jan. This is a big milestone on the project as all the major work will then be completed and the impact on the road-users will be lessened considerably. Traffic Signals programmed for start of February. Asphalt for 14 February. Project completion date Friday 11 March.

Whangarata Cemetery: Entrance completed Friday 20/1/2022

Sunset Beach Carpark: Completed Thursday 16/12/2021

Market Street Depot: Operational as of Monday 10/12/2022



3.3.4 Covid-19 Related Issues

The Covid-19 global pandemic continues to impact the programme delivery schedule.

Border

The heightened Covid restrictions since 17 August with the Delta wave caused significant delays, in particular issues caused by the Waikato/Auckland Covid border.

The border has since been lifted, but too late for the Munro Sportspark Stage 2 Earthworks Contract. The earthworks period remaining before the closedown for winter (imposed by Regional consent rules) was insufficient to complete the works. The contract has since been wound up and a smaller contract is being written just for the works to complete the stream enlivening by the winter shutdown.

The remaining works, mainly importation of suitable fill to build up the northern part of the park, will now be completed next summer.

The lifting of the border has enabled works to get underway on other affected projects in the area, such as the Elbow boat ramp. A Karakia was held at the ramp in mid-January and work commenced immediately afterwards.

Restrictions

The Covid-19 Alert Levels placing restrictions on travel and physical interactions, limiting numbers at meetings, and generally forcing interactions on-line, were lifted for a short period. But the emergence of Omicron circulating in the community has now brought in the Red Traffic Light level, and we are updating our systems and processes to incorporate the changes in requirements and the management of risks.

The restrictions and difficulties are not as onerous as for the higher Alert Levels, however we are bracing for, and planning to mitigate affects where possible from the expected internal and external staffing shortages expected with the Omicron wave. This is expected to exacerbate current delays to manufacturing and shipping.

Shortages and Cost Increases

Pricing pressure is being experienced due to shortages in materials and services. The cost for the Whatawhata Community Centre to be constructed as assessed by the contractor, increased by approximately \$55,000 between September and December 2021, mostly from increased material rates from suppliers. Another increase in material pricing is expected in March, which may add a further 10% to materials.

3.3.5 Forecast Carry Forwards

Forecast carry forwards are currently values at \$8,367,719. Of this \$3,668,264 is related to Covid issues causing delays and is being reviewed to find alternative scheduling and delivery to reduce the carry forward volume.

The remaining carry forward value is generally due to the projects not being able to be completed in one year.

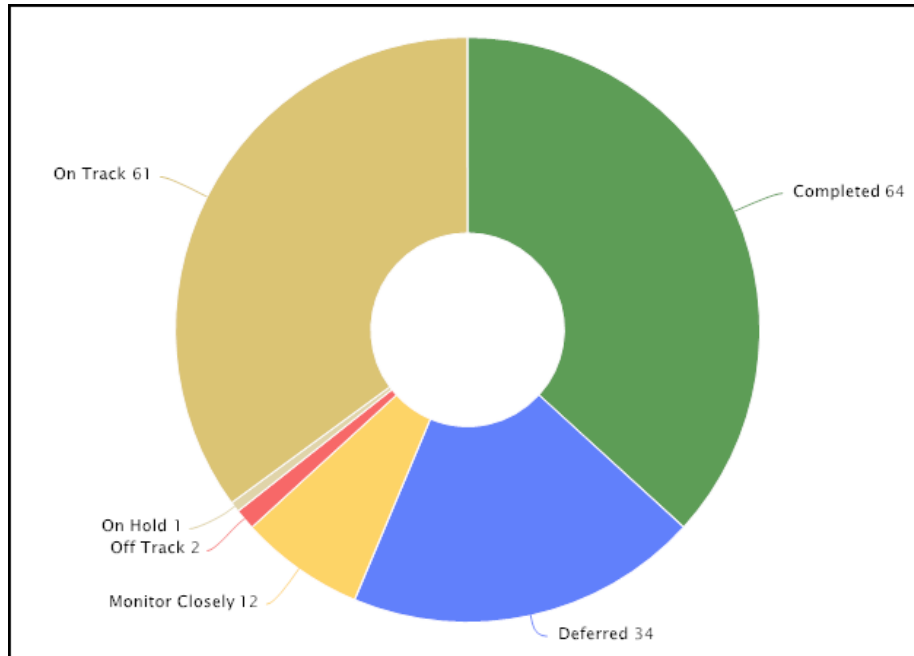
Projects affected directly by Covid issues are tabled below:

Project Affected directly by Covid	Projects total Budget	Covid related comment	Forecast Carry Forward
District Wide boat ramps	\$ 469,518	Elbow Boat Ramp construction start delayed some months due to proximity of Waikato / Auckland covid boundary. This restricted access for resources and materials which were coming from both sides of the border. Works are now underway.	\$ -
Whatawhata Community Centre	\$ 144,017	Covid's economic effects within the country/community is affecting the funding decisions of external funders such as Lotteries. This has extended the period sourcing funding, and had delayed construction. Increases in materials costs largely due to covid related shortages and shipping delays have added \$43,000 to the construction estimate since September 2021. New materials pricing is expected in March.	\$ -
Woodlands Lighting	\$ 80,000	The capacity of lighting design resources, as well as long lead times for lights and poles (up to 12 weeks) may delay this to next financial	\$ -
Ngaruawahia playgrounds	\$ 160,000	Due to Covid supply and manufacturing delays, the lead in time for the playground equipment is 6 months. Will be installed next	\$ 160,000
District Wide playgrounds	\$ -	Playgrounds are affected by difficulties in consulting with the communities during lockdowns, and periods when meetings are restricted in numbers and vaccine mandates. In some cases the Team has reverted to letterbox drops and mail outs. These methods reduce engagement, and extend the time needed to consult. The Team are looking to review the Stakeholders list for each playground location to confine consultation to community committees and boards, and any immediate stakeholders such as schools. Once the covid restrictions are lifted we will resume normal engagement.	\$ -
Te Kauwhata playgrounds	\$ -		\$ -
Te Kauwhata playgrounds	\$ 273,000		\$ 73,000
Meremere Playground	\$ 300,000		\$ -
Whatawhata Playground	\$ 250,000		\$ -
Port Waikato playgrounds	\$ 310,000		\$ 310,000
Te Kohanga playgrounds	\$ 200,000		\$ -
Tuakau playgrounds	\$ -		\$ -
Tuakau playgrounds	\$ -		\$ -
Tuakau playgrounds	\$ 100,680		\$ -
Ngaruawahia parks and	\$ 200,000		\$ -
Ngaruawahia parks and	\$ 200,000		\$ -
Te Kauwhata parks and	\$ 100,000		\$ -
Te Kauwhata parks and	\$ 40,000		\$ -
Te Kauwhata parks and	\$ 50,000		\$ -
Maramarua parks and reserves	\$ 50,000		\$ -
Meremere parks and reserves	\$ 100,000		\$ -
Otaua parks and reserves	\$ 50,000		\$ -
Pokeno parks and reserves	\$ 10,000		\$ -
Pokeno parks and reserves	\$ 150,000	\$ 145,000	
Port Waikato parks and	\$ 25,000	\$ 25,000	
Te Kohanga parks and reserves	\$ 75,000	\$ 75,000	
Te Kohanga parks and reserves	\$ 75,000	\$ 75,000	
Tuakau parks and reserves	\$ 100,000	\$ 100,000	
Munro Sports Park Stage 2	\$ 2,089,966	Due to issues with access and contractual and financial risk with moving materials across the border works were suspended before the contractor established. By the time the border lifted in December there was insufficient time to complete the works in the construction season. The contract has been terminated. a new contract to enliven the stream will be done this financial year. The remaining earthworks will be undertaken next financial year.	\$ 1,493,180
Raglan wharf	\$ 3,209,979	watercraft over the lockdown. Carry forward value \$1,582,386. due to project size and sequence, not Covid delay so not shown in carry forwards column.	\$ -
District Wide Sports Park Lighting	\$ 228,593	Expecting 20+ week lead in times for supply and delivery of lights and poles when ordered.	\$ -
Sportsfield Lights Ngaruawahia and Huntly	\$ 875,000	Design is near completion. Lead time for delivery of lights and poles is 26 weeks due to Covid related manufacture and shipping delays.	\$ -
Huntly Tennis Courts	\$ 290,000	This is linked to lighting supply and so will be constructed next financial year (20+ week lead in time for lighting).	\$ 290,000
Pokeno Tennis Courts	\$ 290,000	Will be constructed next financial year due to lead in times for	\$ 289,439
Tuakau Skatepark	\$ 325,320	Minor delays experienced with changing Covid restrictions requiring different measures for the site blessing to start construction.	\$ -
Lake Rotokauri Walkways	\$ 637,746	Consultation issues will delay works. Probably not start physical works until next financial year. Working on options to accelerate.	\$ 632,646
	\$ 11,458,819		\$ 3,668,264

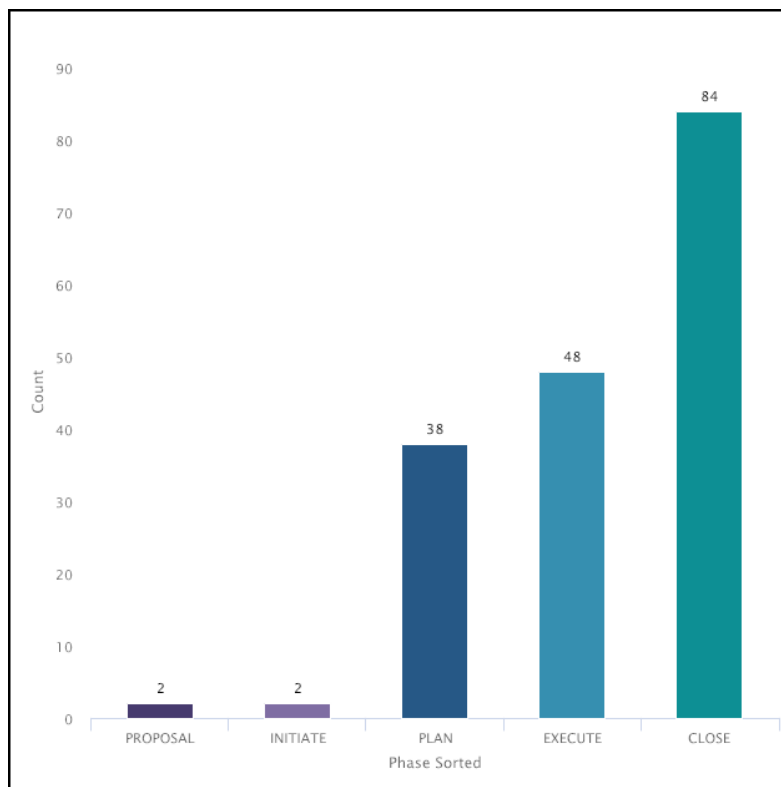
3.3.6 Dashboards

Work In Progress (carried forward from 2020/21)

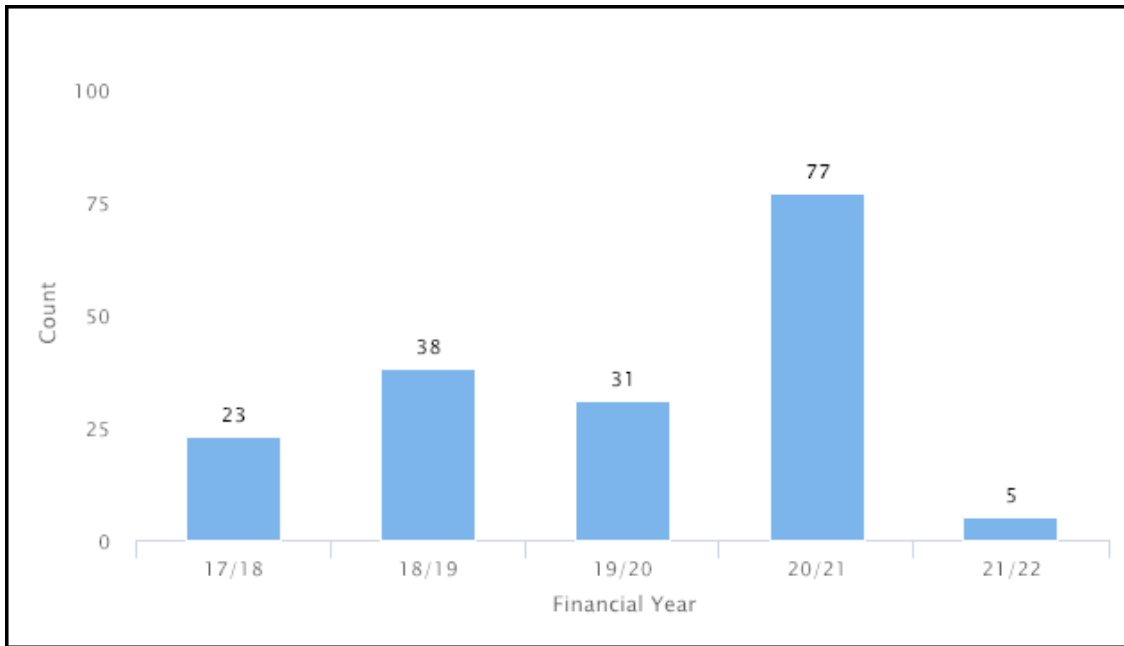
Number of Projects	Number of Open Projects
174	97



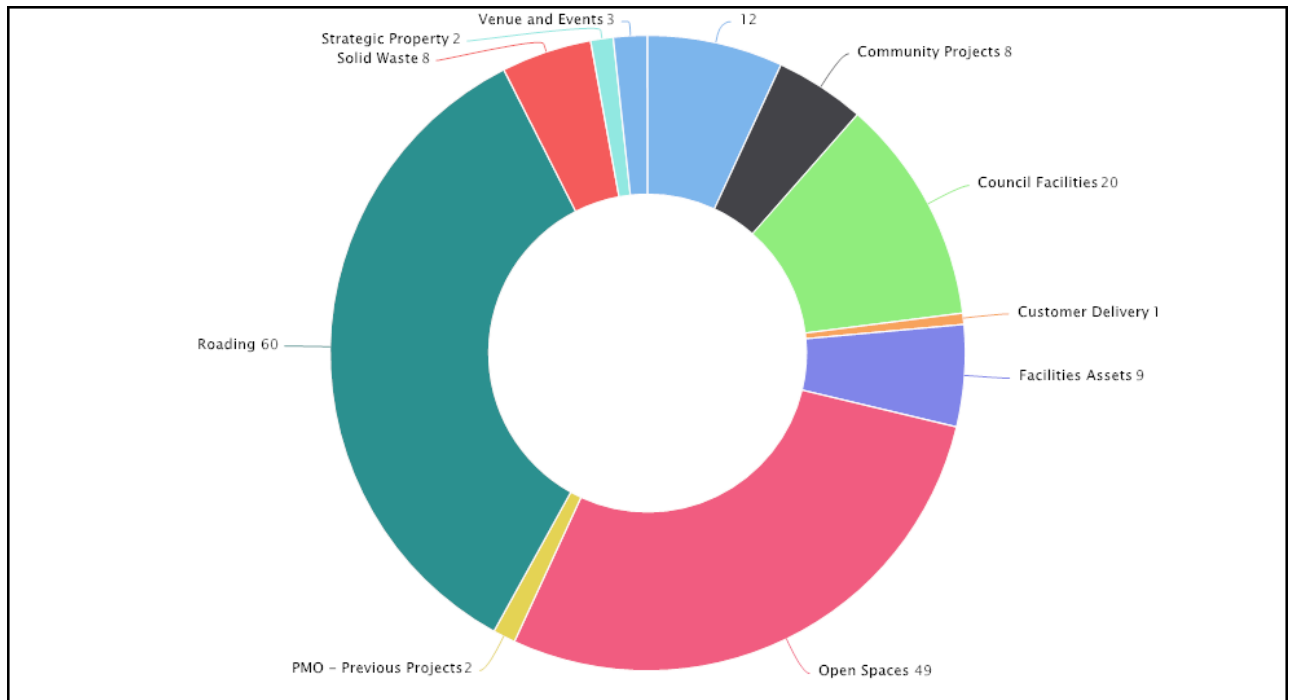
Project Status



Project Phase



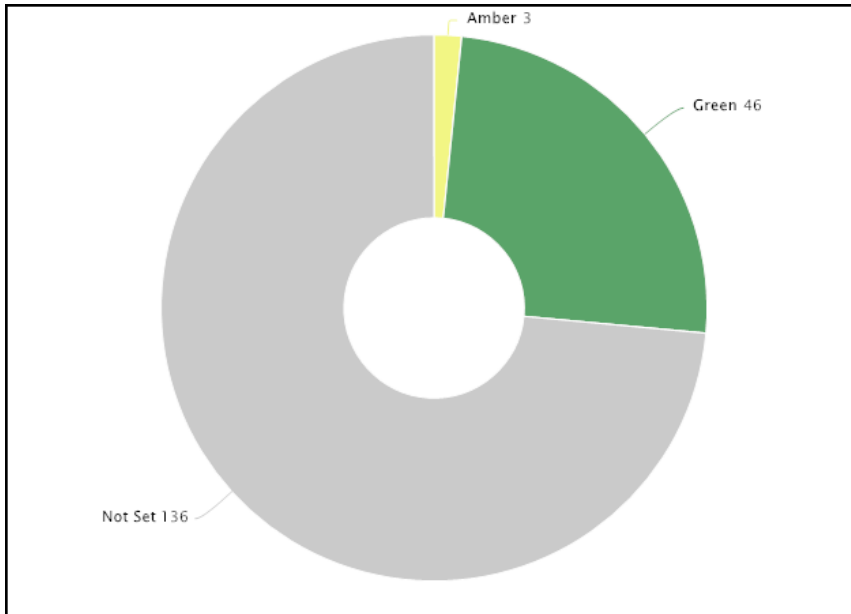
Project Pipeline - Open Projects



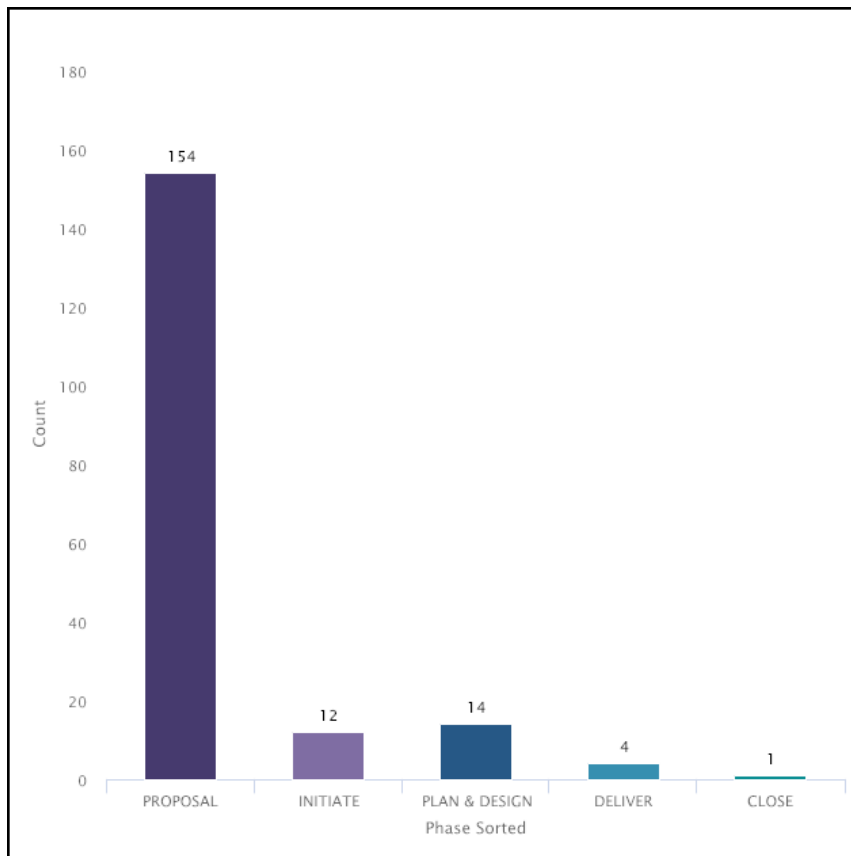
Programme

New LTP Projects (LTP 2021/22 to 2023/24)

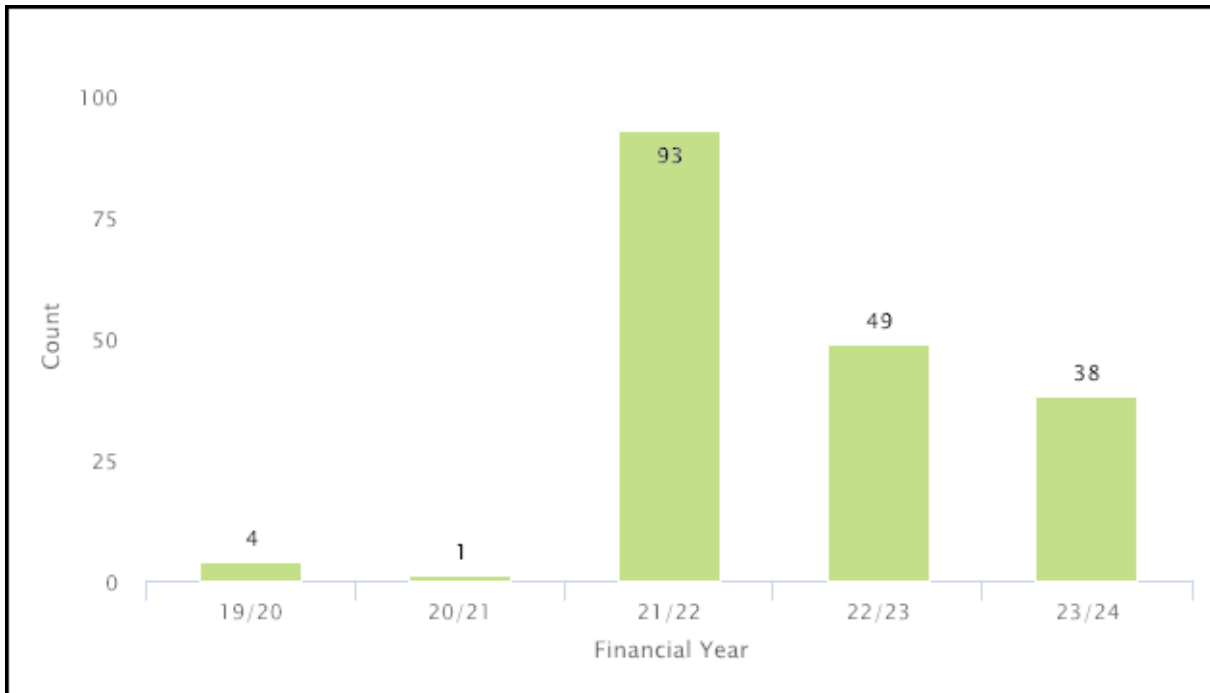
Number of Projects	Number of Open Projects
185	185



Project Status

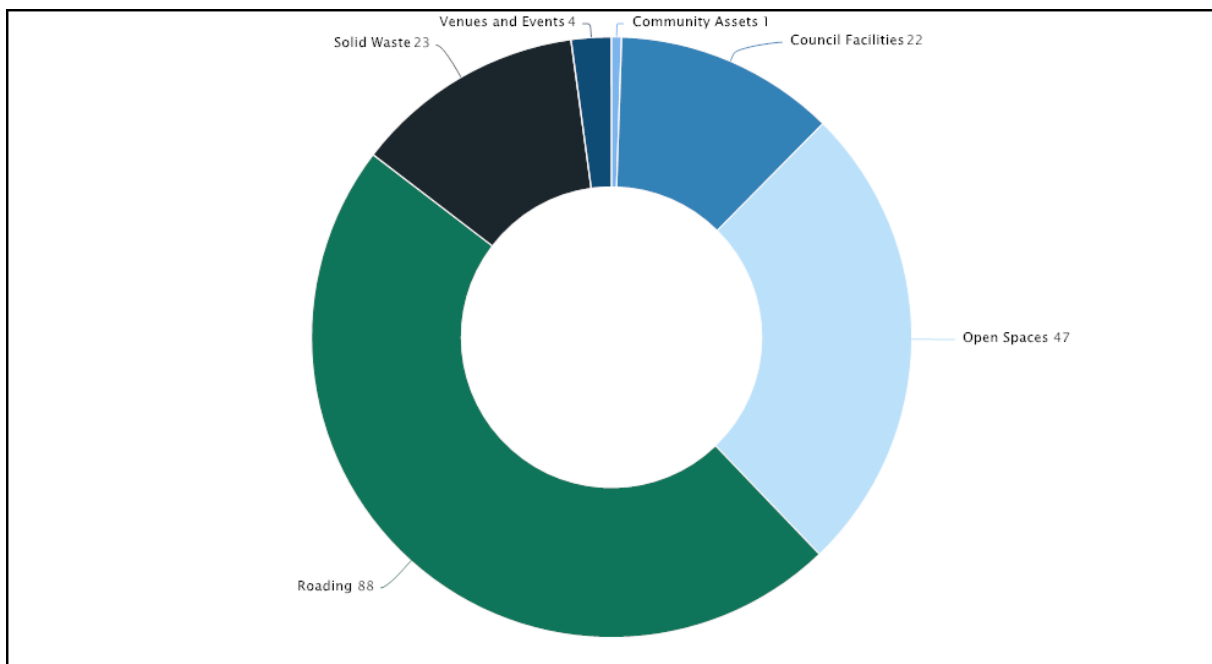


Project Phase



Project Pipeline – Open Projects

(note that the 5 projects shown in 19/20 and 20/21 are carry forward projects linked to the new LTP list in error and will be corrected).



Programme

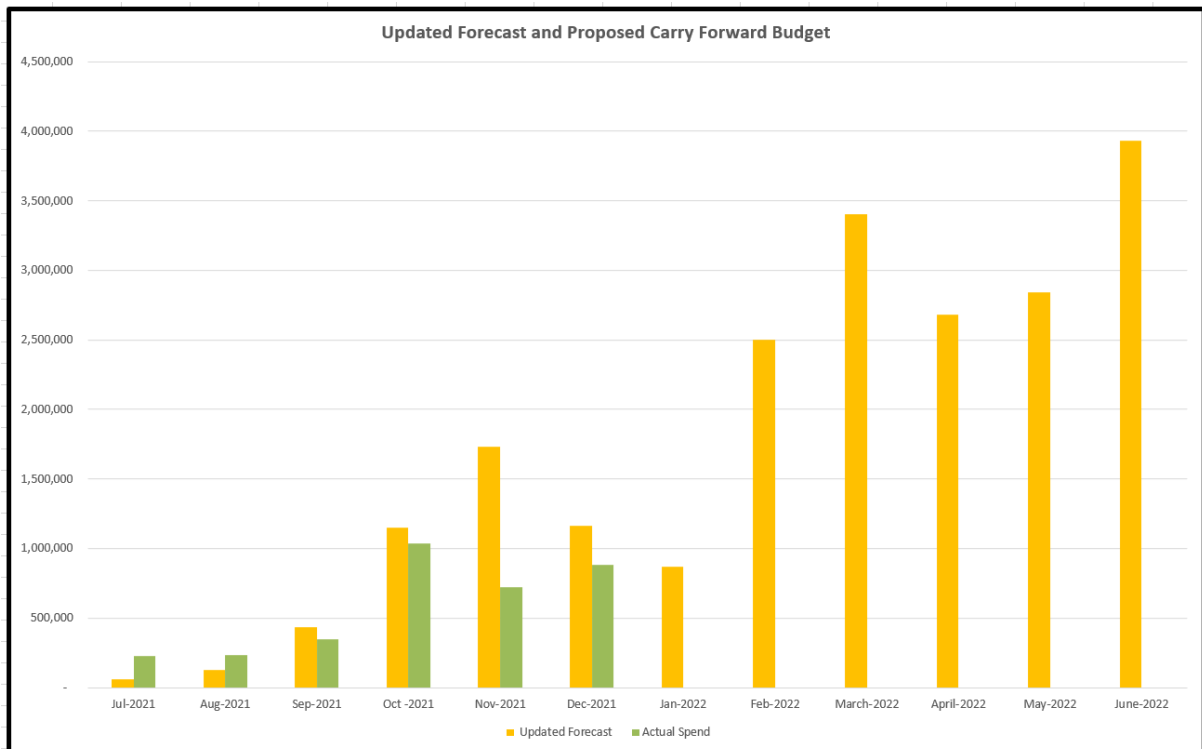
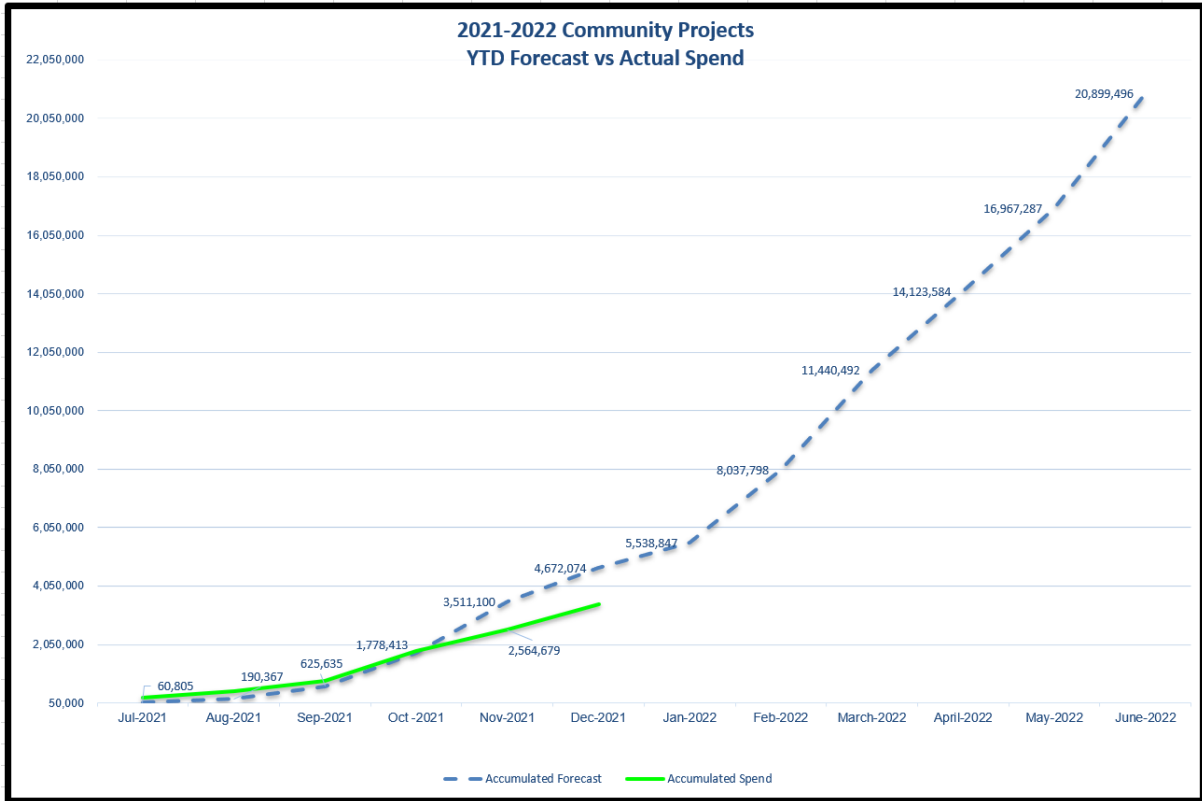
3.4 Reporting

3.4.1 RAG Reports

The 2020/21 capital works projects Work in Progress projects from last financial year and the new LTP projects are provided in two separate RAG (Red Amber Green) reports attached.

3.4.2 Spend Profile

The chart below only contains Community Connections projects as the post NZTA Roding project list had not been confirmed in sufficient time to include a forecast spend profile. Roding projects will be included in the next Infrastructure Committee report.



Charts exclude capital expenditure managed by Community Connections such as Fleet Replacement, and minor works being carried out by our supply partners CityCare and Cushman Wakefield.

With the high value of forecast delivery monthly for the second half of the year, and the ongoing issues around Covid, the level of confidence of achieving these numbers should be tempered.

However, all efforts are being made to maximise delivery in response to the project delivery shortfalls to date.

3.4.3 Project Map

Work continues on the mapping of projects, with the GIS team having developed an interactive map, automatically populated from CAMMs. The geographical information will need to be input into CAMMs by the project managers, and the mapping system reviewed. This will take place over the next 2 months.

This will be initially in-house using Intramaps, showing capital works in the district searchable by RAG Status, Ward, Project Manager, and Budget and will be accessible to Councillors and staff. Once feedback has been reviewed and any necessary improvements made, it is expected to be made accessible from the Council public website.

5. Attachments

Ngaa taapirihanga

Attachment 1: Capex Project Status Reports – New Workflow – February 2022

Attachment 2: Capex Project Status Reports – Old Workflow – February 2022

Date:	Monday, 14 February 2022
Report Author:	Paul McPherson
Authorised by:	Roger MacCulloch General Manager Service Delivery

To	Infrastructure Committee
Report title	Proposed Road Stopping Irish Road, Mangatawhiri

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee of an application received requesting Council to stop a portion of unformed legal road.

AND

To seek approval for Infrastructure Committee to make the necessary recommendation to Council.

2. Executive summary

Whakaraapopototanga matua

The property at 219 State Highway 2, Mangatawhiri is bisected by an unformed legal road that is adjacent to Irish Road.

This portion of unformed road has historically been fenced into, and utilised as part of the adjacent property, and has not otherwise been in public use.

The adjoining owner has requested that this portion of unformed road be legally stopped and transferred for amalgamation with the adjacent landholdings.

This report makes a number of recommendations, which if approved, will enable the unformed road to be stopped utilising the Public Works Act 1981 road stopping provisions and the stopped road to be transferred (at a price established by market valuation and to be within the Council Property Policy) for amalgamation with the adjacent landholdings, currently held in Record of Title NA35D/873. The road stopping will assist the applicant with the future operations and development of their land.

The road stopping provisions within the Public Works Act 1981 do not require a road stopping action to be publicly notified, therefore public engagement has not taken place.

3. Staff recommendations Tuutohu-aa-kaimahi

That the Infrastructure Committee recommends to the Council that:

- a. the portion of unformed Irish Road, Mangatawhiri, as shown marked Section A on SO51992 - Plan of Road to be Stopped attached to the staff report be declared surplus to Council roading requirements, and be legally stopped in accordance with the Public Works Act 1981;**
- b. the section of land resulting from the road stopping action be transferred, at a price established by market valuation and to be within the Council Property Policy, for amalgamation with Allotment 11-14 Settlement of Pokeno (RT NA35D/873);**
- c. the proceeds of sale be credited to the Property Proceeds Reserve; AND**
- d. the Chief Executive be delegated authority to execute all relevant documentation to give effect to this resolution.**

4. Background Koorero whaimaarama

The Council has been asked by an adjacent landowner for the portion of unformed legal road that runs into their property to be stopped and sold to them. The portion of unformed road to be stopped is shown on the attached aerial plan, Attachment 1. The Survey plan of the Road to be stopped is shown as Attachment 2.

The applicant is the owner of the property situated at 219 State Highway 2 Mangatawhiri, being the parcels on both sides of the unformed legal road.

The parcels of land that form this adjacent property are held in the same ownership and legally described as Allotment 11-14 Settlement of Pokeno held in Record of Title NA35D/873 (Attachment 3) which is comprised of 16.1874 hectares more or less and Lot 1 Deposited Plan 78984 held in Record of Title NA34D/1218 (Attachment 4) which is comprised of 8981 square metres more or less.

This property is bi-sected by an unformed legal road. The portion of unformed road that is proposed to be stopped, has been fenced into, and utilised as part of the adjacent property. This unformed road has not otherwise been in public use; does not provide sole legal road frontage or physical access to any other property; it does not form part of the Council maintained roading network.

The section of unformed road that is proposed to be stopped does not connect to another road as the adjoining parcel of land that was previously an extension of this unformed road was stopped in 1992. This adjoining parcel has an alternative legal road frontage to Irish Road.

The Roding Team Leader has confirmed that this portion of unformed road is surplus to Council's current and future roading requirements.

There are no public utilities or services located within the portion of road that is proposed to be stopped.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

Social

The portion of unformed legal road that is proposed to be stopped, does not currently provide any social benefits to the community. It is not used by the public and does not link to any other road.

Economic

The sale of the paper road to the adjoining owner will enable the better utilisation of the adjoining land as it would no longer be bisected by an unformed legal road.

Environmental

The stopping of this unformed legal road is not expected to have any physical change to the immediate environment as the land is currently used as farm land and will continue to be used for that purpose.

Culture

The portion of road to be stopped currently provides no cultural benefits.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee and Council to consider. This assessment reflects the level of significance (see paragraph 6.1). The options are set out below:

Option 1: Council approve the recommendations of this report

The recommendations of this report, if approved, will assist the applicant owner with the better utilisation of its land, and will allow the road stopping to be completed utilising the road stopping provisions within the Public Works Act 1981.

While there are costs to Council throughout the road stopping process, all Councils costs are recovered and paid by the applicant. Furthermore, the applicant is required to pay for the section of land resulting from the road stopping action, at a price established by market valuation.

Option 1 is the recommended option.

Option 2: Council can decline the recommendations of this report.

The road will remain as unformed legal road there is no need or intention to form it for the foreseeable future as alternative legal and physical access is provided to the adjoining land. No costs involved for Council or the applicant (except any costs the applicant may have already incurred by engaging other services).

Option 2 is not the recommended option.

Option 1 is the recommended option.

5.2 Financial considerations

Whaiwhakaaro puutea

The costs are recovered from the Applicant as part of the road stopping process.

The Applicant, as the adjacent owner, has agreed to pay for the parcel of land that results from the road stopping action, and meet all associated costs including survey, valuation and legalisation fees.

The proceeds from the sale of the land are proposed to be held in the Property Proceeds Reserve to be applied to future land purchases.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Council must follow the correct legal framework to process a road stopping application. Applications are considered under either the Public Works Act 1981, or under the Local Government Act 1974.

Section 116 of the Public Works Act 1981 enables roads to be stopped where adequate road access to land adjoining the road is provided or the owners of the land adjoining provide written consent to the stopping

In this proposal the adjoining parcel has an alternate legal road frontage to Irish Road and is in the same ownership as parcels fronting both Irish Road and State Highway 2. The physical access to the adjoining properties remains unaffected.

AND

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions and the road is proposed do be stopped in a manner consistent with the Decision Making Framework for Unformed Legal Roads and the Strategic Land Acquisition and Disposal Policy.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

As there is no perceived impact on Maaori, no consultation with hapū or iwi has been completed in relation to the proposed road stopping.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks Tuuraru

The Overall Risk Profile is **Low** as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment Aromatawai paahekoheko

6.1 Significance Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

The Significance and Engagement Policy provides at Schedule 1, a list of Waikato District Council's assets, which further identifies the roading network to be a strategic asset.

The Policy requires Council to consider the degree of importance and determine the appropriate level of engagement, as assessed by the local authority of the issue, proposal, decision, or matter, in terms of the likely impact on and consequence for: -

- a) The District or region;
- b) Any persons who are likely to be particularly affected by, or interested in, the issue, proposal, decision or matter;
- c) The capacity of the local authority to perform its role, and the financial and other costs of doing so.

The portion of unformed road does not form part of a series of linked roads.

The parties to the agreement are the only persons affected by the proposed road stopping.

6.2 Engagement

Te Whakatuutakitaki

Engagement with Walking Access Commission is underway however final comments were not available at the time the report was written. The portion of road to be stopped does not link to any other road, waterway or site of significance.

Highest level of engagement	Inform ✓	Consult <input type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<i>Liaise with Walking Access Commission to obtain their view as to whether they are in support of the proposed road stopping.</i>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	✓	<input type="checkbox"/>	Internal (Roding)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	✓	<input type="checkbox"/>	Other – Walking Access Commission

7. Next steps

Ahu whakamua

Report to be submitted to the next Council meeting for approval.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Committee's Terms of Reference and Delegations. Recommendation to Council required

Refer to the [Governance Structure](#)

The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (*Section 5.1*). Confirmed

Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (*Section 6.1*). Low

The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (*Section 6.2*). Confirmed

The report considers impact on Maaori (*Section 5.5*) Not applicable

The report and recommendations are consistent with Council's plans and policies (*Section 5.4*). Confirmed

The report and recommendations comply with Council's legal duties and responsibilities (*Section 5.3*). Confirmed

9. Attachments Ngaa taapirihanga

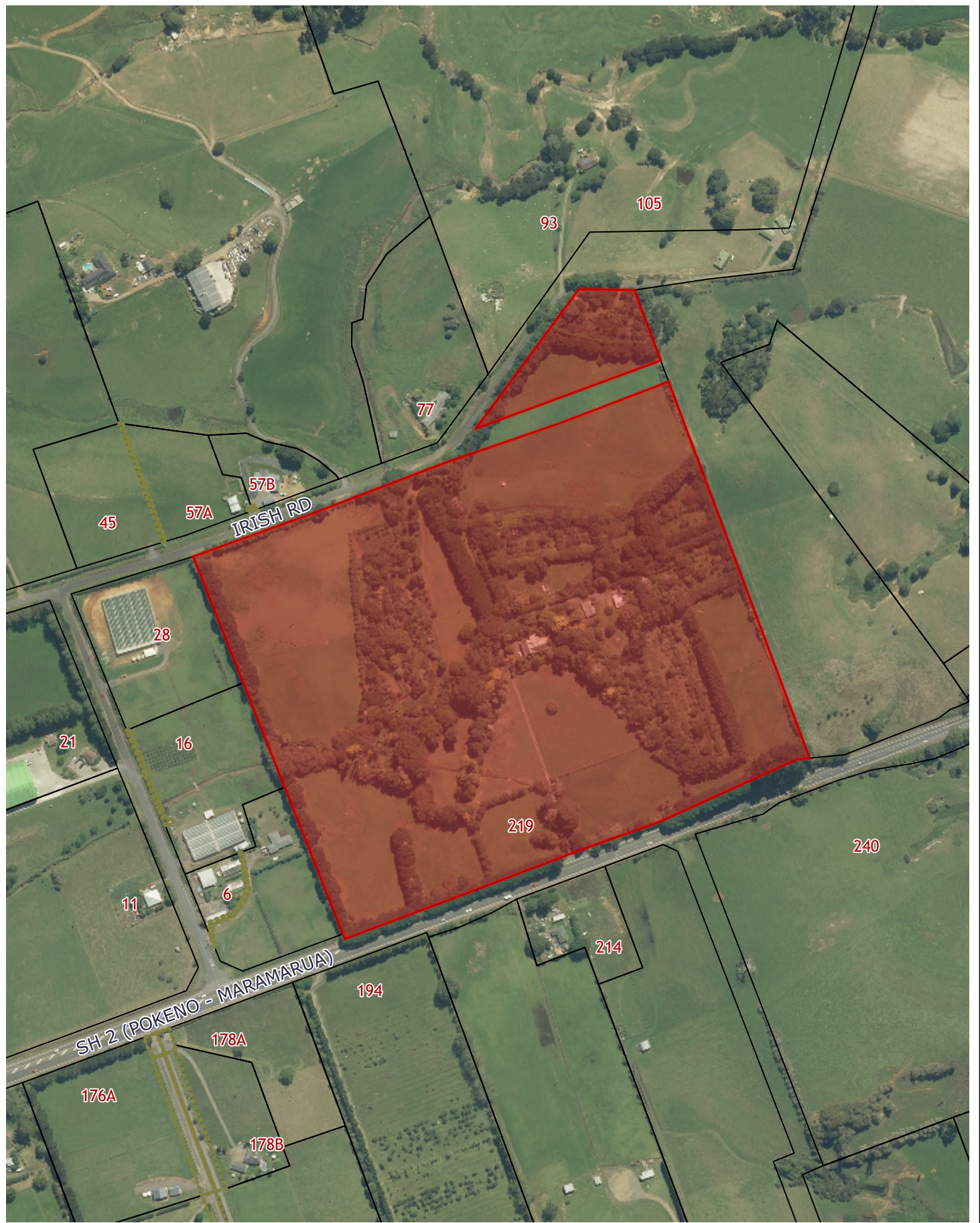
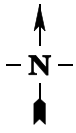
Attachment 1 – Aerial Diagram

Attachment 2 – SO51992 - Plan of Road to be Stopped

Attachment 3 - Record of Title NA35D/873 (Adjoining Land)

Attachment 4 – Record of Title NA34D/1218 (Adjoining Land)

Date:	14 February 2022
Report Author:	Celeste Maile, Property Officer
Authorised by:	Roger MacCulloch, General Manager Service Delivery



ALLOT 12
SBRN SEC 1
PARISH OF MAUNGATAWHIRI
RT NA 34D/1218
HEARTLAND FARM FAMILY TRUST LTD
M A MacDONALD
D W PHILLIPS

PT ALLOT 13
SBRN SEC 1
PARISH OF MAUNGATAWHIRI
RT NA 34D/1218
HEARTLAND FARM FAMILY TRUST LTD
M A MacDONALD
D W PHILLIPS

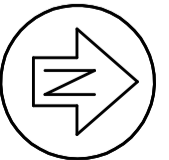
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SBRN SEC 1
PARISH OF MAUNGATAWHIRI
RT NA 34D/1218
HEARTLAND FARM FAMILY TRUST LTD
M A MacDONALD
D W PHILLIPS

PT ALLOT 15
SBRN SEC 1
PARISH OF MAUNGATAWHIRI
RT NA 87A/298
H J GRAHAM

DP 78984
RT NA 34D/1218
HEARTLAND FARM FAMILY TRUST LTD
M A MacDONALD
D W PHILLIPS

ALLOT 145
SBRN SEC 1
PARISH OF MAUNGATAWHIRI
RT NA 28/176
H J GRAHAM

SEC 1
SO 64991
RT NA 91D/33
H J GRAHAM



IRISH ROAD
LEGAL ROAD - SEALED & IN USE

215°24'30"
36.66

248°42'00"
175.51

3840 m²

248°42'00"
206.26

338°23'50"
20.12

ROAD TO BE STOPPED		
SHOWN	ADJOINING	AREA
(A)	LOT 1 DP 78984 PT ALLOT 13 SBRN. SEC. 1 PARISH OF MAUNGATAWHIRI PT ALLOT 14 SBRN. SEC 1. PARISH OF MAUNGATAWHIRI	3840 m ²

NOTES:
1. AREAS AND DIMENSIONS SHOWN ARE SUBJECT TO FINAL SURVEY.

PLAN TITLE		JOB		SHEET	
PROPOSED ROAD TO BE STOPPED SO 51992 HEARTLAND FARMS - IRISH ROAD, MAUNGATAWHIRI		4730		02	
PLAN TITLE		ALTERNATION		DATE	
PROPOSED ROAD TO BE STOPPED SO 51992 HEARTLAND FARMS - IRISH ROAD, MAUNGATAWHIRI		CAD RNW		09 DEC 2021	
		ORIGINAL SCALE AT A3		ISSUE 2	
		1:750			

Tel: (07)827-4945
www.nicklince.com
info@nicklince.co.nz

6 Wilson Street
P.O. Box 734
Cambridge 3450



**RECORD OF TITLE
UNDER LAND TRANSFER ACT 2017
FREEHOLD
Limited as to Parcels
Search Copy**




 R. W. Muir
 Registrar-General
 of Land

Identifier **NA35D/873**
Land Registration District **North Auckland**
Date Issued 20 September 1976

Part-Cancelled

Prior References

NA577/21

Estate	Fee Simple
Area	16.1874 hectares more or less
Legal Description	Allotment 11-14 Settlement of Pokeno

Registered Owners

David William Phillips, Marcus Arthur Macdonald and Heartland Farm Family Trust Limited

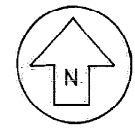
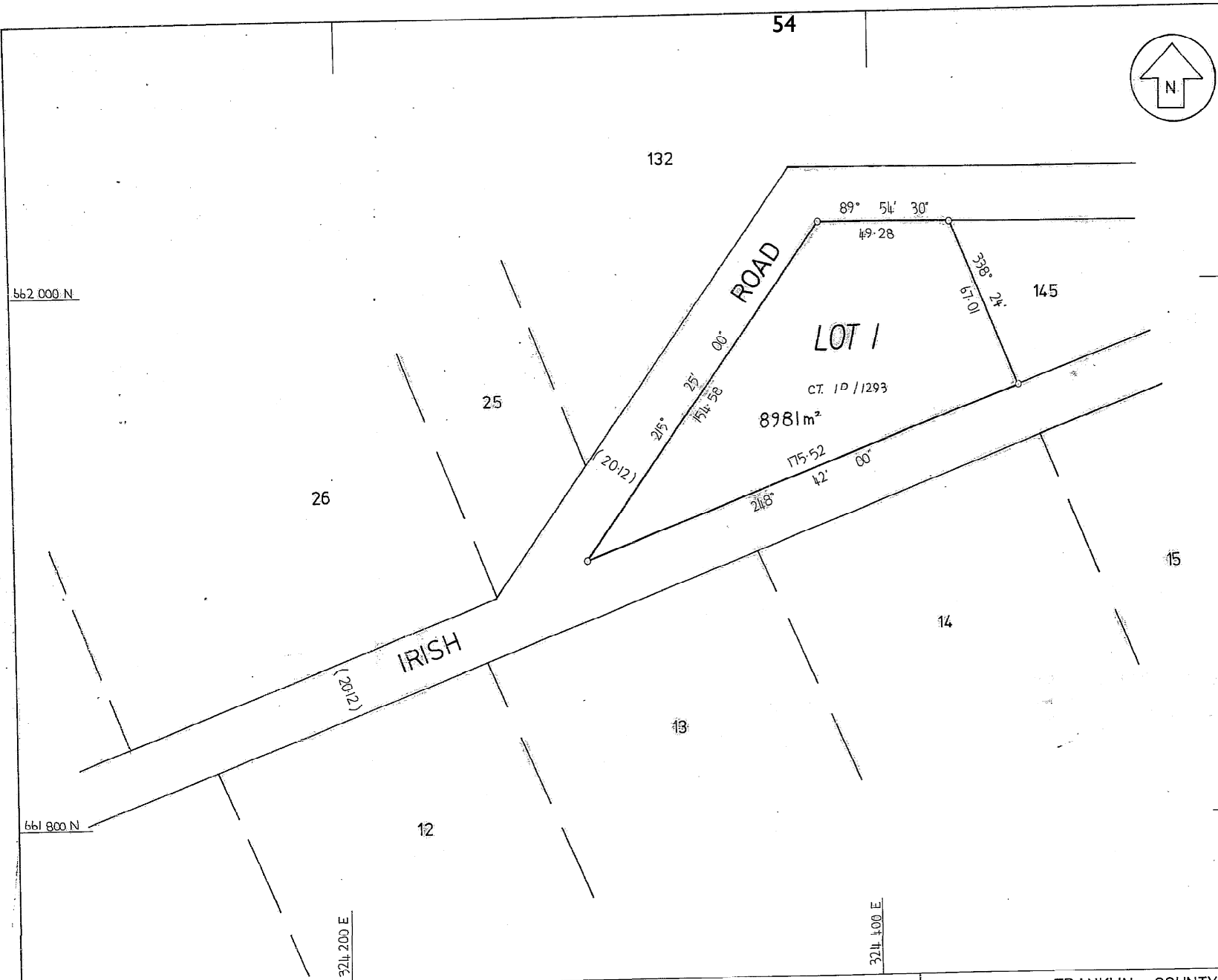
Interests

B651843.1 Gazette Notice (N.Z. Gazette 5.3.1987 No. page 1027) acquiring (842 m²) for a limited access road which has become road, limited access road and State Highway, and which pursuant to Section 11(1A) of the National Roads Act 1953 shall form part of State Highway No. 2 and vesting the same in the crown - 10.4.1987 at 1.37 pm

8488691.1 Mortgage to Violet Georgina Thompson - 10.5.2010 at 3:07 pm

11849970.4 Mortgage to ASB Bank Limited - 5.10.2020 at 2:14 pm

11849970.5 Mortgage Priority Instrument making Mortgage 11849970.4 first priority and Mortgage 8488691.1 second priority - 5.10.2020 at 2:14 pm



Approvals: ROADS SHOWN ARE LEGAL

APPROVED:

[Signature]
APPLICANT

New C.T. allocated
Lot 1 C.T. 34.0/1218

Total Area 8981 m²

Comprised in C.T. 10/1293 AEL

I, CHARLES WARREN GARLICK of PAPAOKURA
Registered Surveyor and holder of an annual practising certificate
hereby certify that this plan has been made from surveys executed
by me or under my direction; that both plan and survey are correct
and have been made in accordance with the regulations under the
Surveyors Act 1966
Dated at PAPAOKURA this 23rd day
of DECEMBER 1975. Signature *[Signature]*

Field Book p. *[blank]* Traverse Book p. *[blank]*

Reference Plans *[blank]*

Examined B. GIBBONS. Correct *[Signature]*

Approved as to Survey *[Signature]*

6, 5, 70 Assistant Chief Surveyor

Deposited this 26th day of May 1976

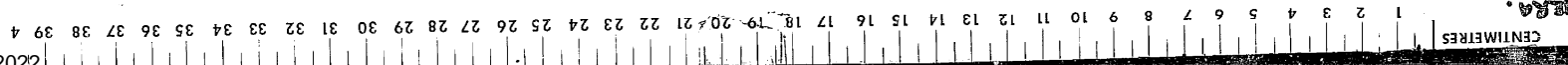
[Signature]
District Land Registrar
Scale 1:1000 Date DEC. 1975.
DP78984

LAND DISTRICT NORTH AUCKLAND
SURVEY BLK. & DIST. XIII OPAHEKE
NZMS SHEET NO. *[blank]*

PLAN OF LOT 1 BEING ALLOT 143,
SUBURBAN SECTION 1.
PARISH OF MANGATAWHIRI.

LOCAL AUTHORITY FRANKLIN COUNTY
Surveyed by FRASER THOMAS GUNMAN SHAW AND PARTNERS
Scale 1:1000 Date DEC. 1975.

W.S. 2005 Survey-General, Department of Lands and Survey Wellington



To	Infrastructure Committee
Report title	Road Names for Booker Estate Subdivision 0147/21 at 39 Elizabeth Street, Tuakau

1. Purpose of the report

Te Take moo te puurongo

To seek approval of the Road Naming application for Booker Estate at 39 Elizabeth St, Tuakau submitted by GDP Developments Ltd.

2. Executive summary

Whakaraapopototanga matua

This report requests that the Infrastructure Committee approve the following road names submitted by the Developer (GDP Developments Ltd – Attachment 1) in accordance with the Road Naming Policy:

- Booker Drive
- Hoete Way, and
- Pipi Crescent

The road names above are current names on the existing Onewhero-Tuakau Community Board approved road names list (Attachment 2).

The road names above have been checked for duplication in Google and Intramaps mapping and the Waikato District Council RAMM list.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Infrastructure Committee approves the following road names submitted by the Developer (GDP Developments Ltd – Attachment 1) in accordance with the Road Naming Policy:

- **Booker Drive**
 - **Hoete Way, and**
 - **Pipi Crescent**
-

4. Attachments

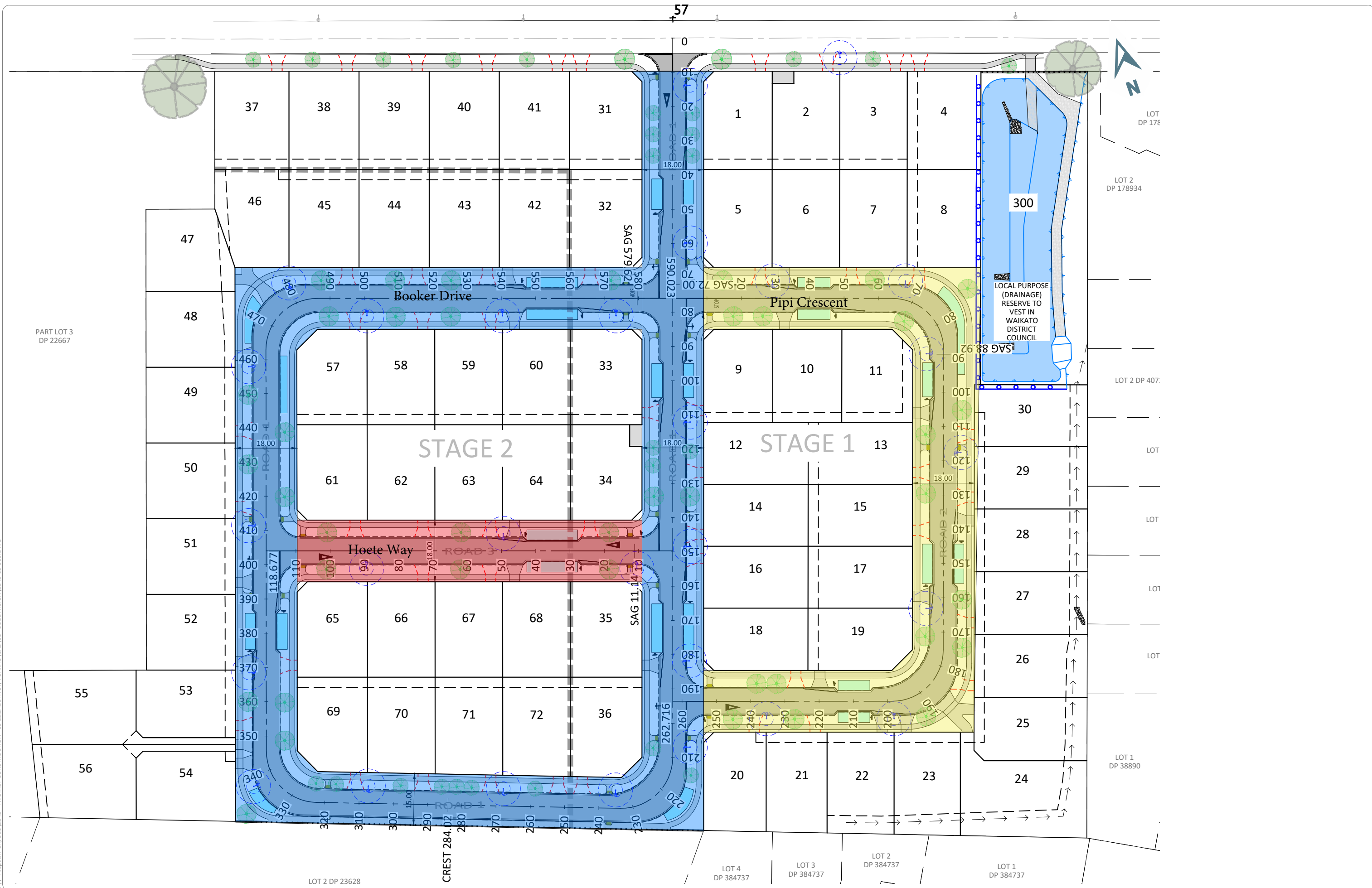
Nгаа тааpиpиhаngа

Attachment 1 – Subdivision Road Name Plan

Attachment 2 – Tuakau CB Road Names List

Date:	14 February 2022
Report Author:	Hamish Cairns Acting Roothing Corridor Engineer
Authorised by:	Roger MacCulloch General Manager Service Delivery

Printed by: MATT@10.11.21 // Filepath: S:\JOBS\2241 - TWOMEY CONSTRUCTION - 39 ELIZABETH ST, TUAKAU\CAD\03 - SUBDIVISION\2241-03-300.DWG



CIVILPLAN
CONSULTANTS

Level 9, Laidlaw House, 20 Amersham Way, Manukau, Auckland. Phone: 09 222 2445

PROJECT TITLE:

GDP DEVELOPMENTS
39 ELIZABETH STREET
TUAKAU - SUBDIVISION

SCALE: (A1/A3) 1:500 / 1:1000
SCALE BAR 0 10 20 30 40 50m
1:1000@A3

Revised Tuakau Community Board Road Names List 6 May 2019

Names from the WWI Tuakau Honours Board (Tuakau War Memorial Hall):

Bergrie	Burns	Cook	Dorricott	Feather
Grant	Hamilton	Linder	List	Lyle-Young
McGahan	McNeil	Percy (Used)	Prescott	Vicars

Maori Peoples Name from Tuakau:

Abraham	Cooper	Hira (Used)	Hoete	Kukutal
Rapana				

Local Names:

Aarts	Bhana	Booker	Daya
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Trees:

Ngaio	Raupō
-------	-------

Food:

Kōmata	Kānga	īnanga	Pāua	Pipi
--------	-------	--------	------	------

To	Infrastructure Committee
Report title	Proposed Easement on Utility Reserve - Earles Place, Raglan

1. Purpose of the report Te Take moo te puurongo

To inform the Infrastructure Committee of an application received for stormwater discharge systems (level spreaders) to be constructed on a Council owned Local Purpose Reserve (Utility) in Raglan.

AND to seek approval for an Easement Agreement to be entered into to protect the stormwater infrastructure proposed to be constructed on the Council owned Local Purpose Reserve (Utility).

AND

To seek approval for the Infrastructure Committee to make the necessary recommendation to Council to notify the proposed granting of the easement.

2. Executive summary Whakaraapopototanga matua

Waikato District Council ("Council") has received a request for permission to install stormwater discharge systems on the Local Purpose Reserve (Utility) situated at Earles Place, Raglan.

The Level Spreader is a measure that reduces the erosive energy of concentrated flows (of stormwater) by distributing runoff as sheet flow to stabilised vegetative surfaces.

This report contains recommendations, which if approved, would enable public notification of an intention to grant an easement and if no objections or submissions were received then an easement agreement would be entered into, which would provide legal protection for the private assets on Council owned land.

Engagement has occurred internally with Legal, Reserves Planner Team Leader, Strategic Property Manager, Land Development Engineer and Senior Planner.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Infrastructure Committee recommends to Council:

- a. That in accordance with s.48(3) Reserves Act 1977 that public notification of the proposed drainage easement in gross (when defined by survey) over the Local Purpose Reserve (Utility) being Lot 17 DPS 11336 held in RT 174539 is required as the proposal is considered to be detrimental to the reserve or its users; **AND**
- b. if the public notification process does not result in objection/s or submission/s, that Council exercises its delegated authority under s.48 Reserves Act 1977 to complete a grant of drainage easement in gross of parcel of land being Lot 17 DPS 11336 held in RT 174539.
- c. THAT the applicants being the owners of 5 and 7 Earles Place Raglan,
 - i. are to note that any approval as to the easement cannot be used to bind any Agency or any Council (in its regulatory capacity) to consent; **AND**
 - ii. are to meet all Council costs incurred through the process of public notification and legalisation; **AND**
- d. THAT the Chief Executive be delegated authority to execute all relevant documentation to give effect to the resolution.

4. Background Koorero whaimaarama

The Council owned land situated at Earles Place is legally described as Lot 17 Deposited Plan South Auckland 11336 held in Record of Title 174539 which comprises 3010 square metres more or less. This parcel of land is a Local Purpose Reserve (Utility) and is subject to the Reserves Act 1977.

5 Earles Place, Raglan and 7 Earles Place, Raglan are currently held in the same ownership. A Land Use Consent application (LUC0202/22) for the proposal to construct new retaining walls to replace the existing failing walls was received by Council and accepted for processing in October 2021. The processing Planner requested further information in relation to the Land Use Consent application - specifically, confirmation regarding acceptance of stormwater discharge systems proposed within the Council Reserve.

Due to the clay soils on the site, soakage is not considered viable for future stormwater management. Attenuation and controlled release will therefore be required. Currently the site is relatively steeply sloping with clay soils, as such much of the stormwater including overflows from nominal soakholes will be overland flow through the bush.

Level spreaders in the Council owned reserve is considered the most suitable solution for the site due to the sloping topography and can be constructed with minimal disturbance. As per the Level Spreader located as shown in Attachment 4 and designed as per the geotechnical engineer's sketch in Attachment 5 there will be a PVC pipe (UV grade) supported on small timber stakes so the pipe is 100 – 200mm above the ground. Holes are spaced closely along the pipe so that discharge is even and leaf litter / mulch is maintained below the pipe to prevent discharge directly to soil and disperse flows. Given the length of the pipe and with the use of attenuation tanks prior to discharge, the water will effectively dribble out.

The stormwater runoff will come from the two future dwellings to be constructed at 5-7 Earles Place. Currently the dwelling/s run-off into the reserve as there is no specified onsite treatment.

Overland flow paths across the site sheet flow north and northwest from the south/southeast side of the property. The applicants Planner and Geotechnical Engineer have identified level spreaders as the best option due to no public reticulation being available at this location. It may be possible to pump the water to the kerb and channel however this option is not preferred by the applicant.

The nature of the bush in this location means that the structure/s will not be visible unless you are in very close proximity to them, and the reserve is not currently accessed by the public at this location. However the structure will be permanently situated above ground and is considered to have a detrimental effect on the reserve, hence public notification as required under section 48 Reserves Act 1977, of the granting of any easement is recommended.

5. Discussion and analysis Taataritanga me ngaa tohutohu

Social

The Local Purpose Reserve (Utility) where the proposed level spreaders are proposed to be located, does not currently provide any social benefits. It is not used by the public.

Economic

The construction of the level spreaders on the Local Purpose Reserve (Utility) will enable the adjoining owner to proceed with the replacement of the failing retaining walls and improve future stormwater management.

Environmental

With respect to drainage, due to the clay soils on the site, soakage is not considered viable for future stormwater management. Level spreaders in the Council owned reserve is considered the most suitable solution for the site due to the sloping topography and can be constructed with minimal disturbance.

Culture

The Local Purpose Reserve (Utility) currently provides no cultural benefits.

5.1 Options Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and relevant factors considered in completing the options assessment. The options are set out below.

Option 1: As the delegated authority, Council may grant an easement over any part of a reserve for drainage of any other land not forming part of the reserve or for any other purpose connected with any such land, provided it follows the process in the Reserves Act 1977.

An easement provides legal protection to the supporting infrastructure and would enable the owners of 5 & 7 Earles Place, Raglan to proceed with the installation of the replacement retaining walls and the stormwater discharge systems (level spreaders).

Prior to approving the granting on an easement, public notification is required where the easement is likely to materially alter or permanently damage the reserve. Staff believe the proposed structure will materially alter the reserve and recommend public notification at the applicants cost, before confirming the granting of the proposed easement.

Option 2: Council can decline to exercise its delegated authority to grant an easement over part of the reserve for drainage.

Should the recommendations of this report not be approved, the applicants will be required to implement other options in relation to the stormwater discharge systems (level spreaders).

Staff recommend Option 1.

5.2 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report. All costs are being met by the applicant's being the owners of the properties situated at 5 & 7 Earles Place, Raglan.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

The reserve is subject to the provisions of the Reserves Act 1977. The Act provides Council (acting as the Minister of Conservation delegate) the power to grant rights of way and other easements. The Act requires Council to consider whether the proposed easement will materially alter or permanently damage the Reserve and also whether the rights of the public may be permanently affected.

If the proposed easement is considered detrimental to the Reserve, or to its users, then the Act requires public notification calling for objections and submissions on the proposal.

It is considered that while the reserve is a Local purpose (utility) reserve, the construction of the proposed level spreaders above ground will be detrimental to the reserve.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

No direct engagement with hapuu or iwi has occurred as there are no perceived impacts on Maaori associated to the granting of an easement on part of this utility reserve (for drainage purposes).

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks

Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance Te Hiranga

The decisions and matters of this report are assessed as low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement Te Whakatuutakitaki

Internal engagement with other key stakeholders within Council (Legal, Reserves Planner Team Leader, Strategic Property Manager, Land Development Engineer and Senior Planner) has already been undertaken.

As the rights of the public in respect of the reserve are not likely to be permanently affected by the establishment and lawful exercise of easement, public notification is not applicable in this instance.

No further engagement will be undertaken.

Highest level of engagement	Inform <input type="checkbox"/>	Consult <input checked="" type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<i>It is proposed that the intention to grant an easement for drainage purposes be notified as required by the Reserves Act 1977.</i>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Public Notification

7. Next steps Ahu whakamua

Report to be submitted to the next Council meeting for approval.

Should the recommendations be approved by Council, the following steps will require action in order to conclude the matter:

- a. Public Notification of the Intention to Grant an easement.
- b. If Objections or submissions received, then a further report will be provided to consider any issues raised. If approved, then the following will occur;
 - i. Survey Council reserve
 - ii. Prepare & execute Easement Agreement
 - iii. Register Easement against Title of Council reserve
 - iv. Construct level spreaders on Council reserve
 - v. Inspect Council reserve

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

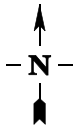
As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Infrastructure Committee's Terms of Reference and Delegations.	Recommendation to Council required
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Not applicable
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

- Attachment 1 – Aerial Diagram – Earles Place, Raglan
- Attachment 2 – Title Information 174539
- Attachment 3 – Title Diagram 174539
- Attachment 4 – Indicative Plan
- Attachment 5 – Level Spreader Sketch

Date:	14 February 2022
Report Author:	Celeste Maile, Property Officer
Authorised by:	Roger MacCulloch, General Manager Service Delivery





**RECORD OF TITLE
UNDER LAND TRANSFER ACT 2017
FREEHOLD
Search Copy**




 R. W. Muir
 Registrar-General
 of Land

Identifier **174539**
Land Registration District **South Auckland**
Date Issued 14 September 2004

Prior References

SA7A/1389

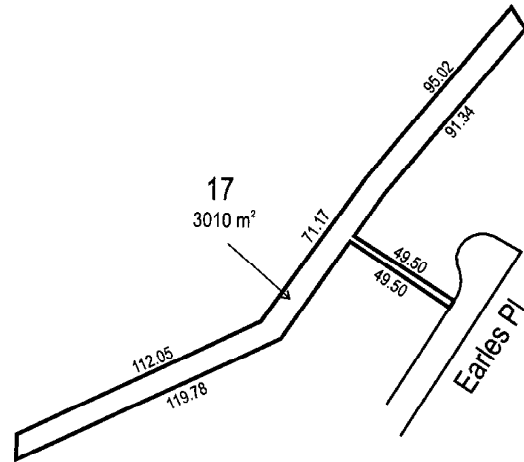
Estate	Fee Simple
Area	3010 square metres more or less
Legal Description	Lot 17 Deposited Plan South Auckland 11336
Purpose	Local Purpose (Utility) Reserve

Registered Owners

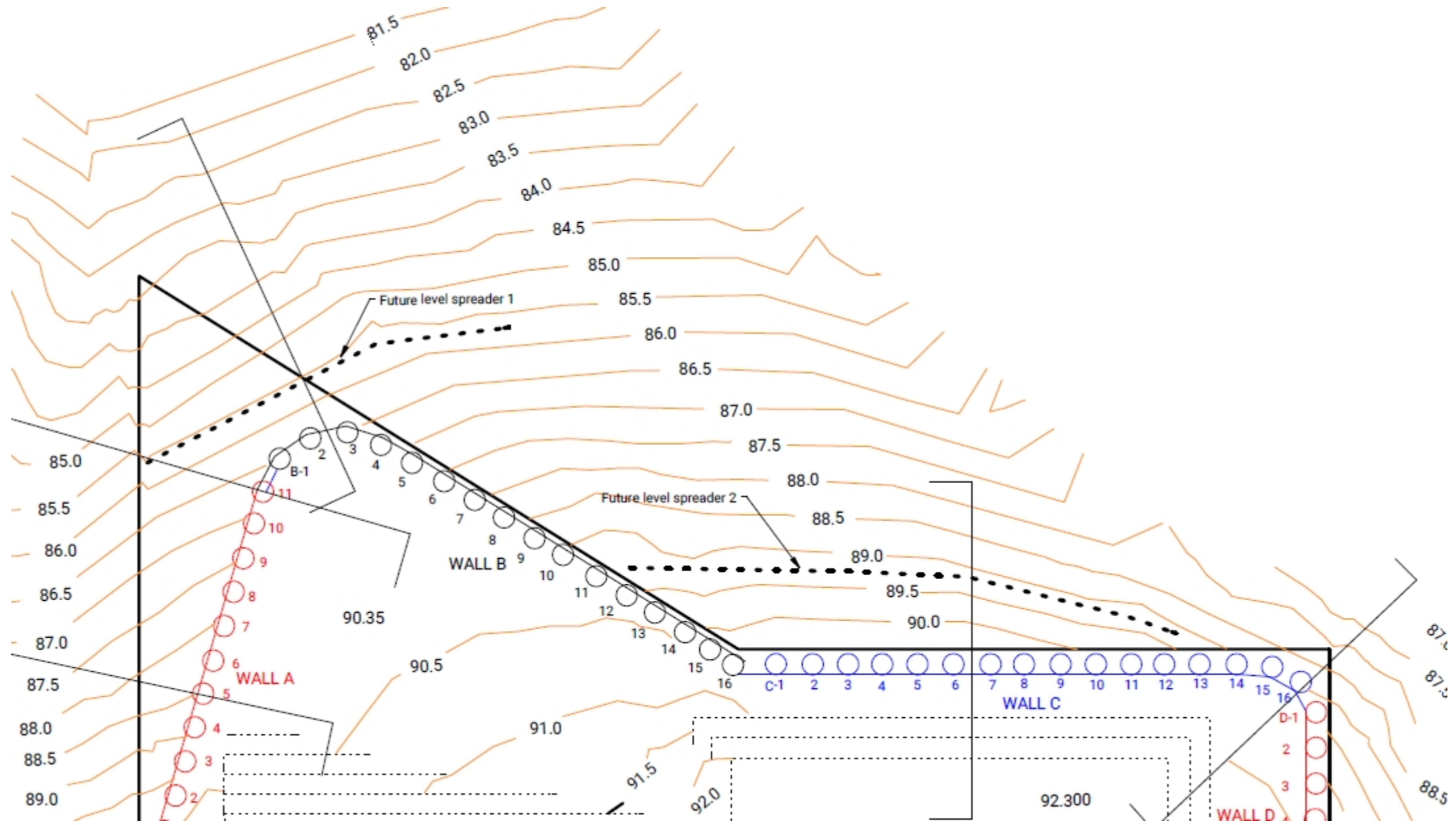
Waikato District Council

Interests

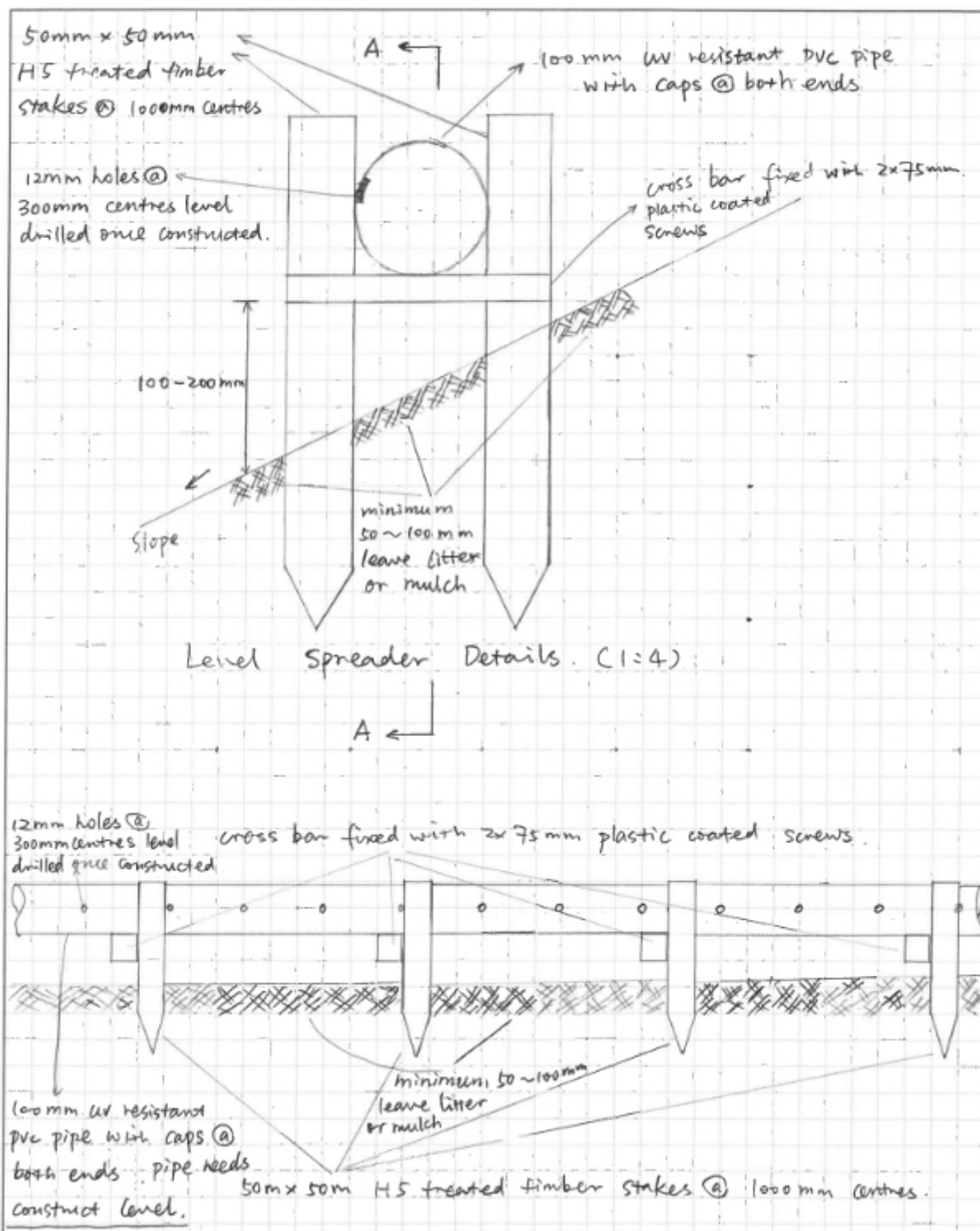
Subject to the Reserves and Domains Act 1953



5



Project Name: Earles Place, Raglan
 Project No: 20-1596 Date: 11/01/2022
 By: J.H Page No: 1



To | **Infrastructure Committee**
Report title | **Exclusion of the Public**

1. Staff recommendations
Tuutohu-aa-kaimahi

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<p>Item number PEX 1 Confirmation of Minutes</p> <p>PEX 2.1</p> <p>WDA Variation for Huntly Renewals Programme 2021/22</p>	<p>Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987</p>	<p>Section 48(1)(a)</p>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item PEX 2.1 WDA Variation for Huntly Renewals Programme 2021/22	7(2)(c)(i)	To protect information that is subject to an obligation of confidence and to ensure the information avenue remains open, when it is in the public interest for it to do so.
	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage
	7(2)(j)	To prevent use of the information for improper gain or advantage

2. Attachments Ngaa taapirihanga

There are no attachments for this report.

Date:	14 February 2022
Report Author:	Matt Horsfield, Democracy Advisor
Authorised by:	Gavin Ion Chief Executive