

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **Thursday 3 February 2022** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Thursday, 9 December 2021

No minutes received

5. REPORTS

5.1	Community Led Development Workplan Presentation	3
5.2	Meremere Works & Issues Report	9
5.3	Discretionary Fund Report to 21 January 2022	10
5.4	Second Quarter Service Request Report	12
5.5	Councillor's Report	<i>Verbal</i>

6. GENERAL BUSINESS

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Meremere Community Board
From	Jason Marconi Economic Development Advisor
Date	26 January 2022
Reference #	GOV101
Report Title	Community Led Development Workplan Presentation

1. EXECUTIVE SUMMARY

Attached is the presentation for the Community Led Development Workplan.

2. RECOMMENDATION

THAT the Community Led Development Workplan Presentation be received.

3. ATTACHMENTS

Community Led Development Workplan Presentation.



COMMUNITY LED DEVELOPMENT

Communities working together to achieve their visions and aspirations

What is community led development?

- Community voice and views
- Empowering community members
- Community led initiatives guided by local leaders
- Key questions to be addressed- then framed by aspirational goals or vision

What does the community development team do?

“Empowering communities to lead their own development”

- Empower and support communities to lead their own projects
- Connect project groups or individuals to other organisations that can assist
- Broker community / council conversations
- Link communities with funders

Our principles

- Build on existing strengths and assets
- Bring people together to share local visions
- Empower diverse and collaborative local leadership
- Create pathways for easy planning



Key Work Streams

- Provide community workshops that enable train groups increasing their capacity and skills
- Provide upskilling for specific needs through mentoring, coaching and '1 on 1' sessions
- Create a database of key agencies and organisations and build relationships
- Create strong internal (Council) relationships to streamline how the organisation can support community led projects
- Ensure Economic Development and Community Led Development are synergised
- Help community groups navigate through council processes
- Continuously improve communication mechanisms between communities and council



2022...

Workshop program

- 12 workshops covering governance, planning and funding.
- 4 'drop in' sessions
- Follow up: CLD advisors to support groups following workshops

Blueprints and other community aspirations

- Confirm community aspirations align with blueprint aspirations
- Identify key community leaders and groups who can lead these aspiration projects
- Support activation of community led projects
- Connect agencies and organisations to relevant projects

HOW CAN COMMUNITY BOARDS & COMMITTEES HELP?

- Connect community groups with the CLD team
- Promote the workshop program
- Fund/match fund locally led projects
- Communicate with CLD team when new community aspirations are identified
- A shift from 'business as usual' dominated board meetings to a community development focus



To | **Meremere Community Board**
Report title | **Meremere Works & Issues Report**

1. Purpose of the report **Te Take moo te puurongo**

To update the Committee and provide information on works and issues raised at previous meetings.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Meremere Works & Issues Report be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Meeting details

Attachment 2 – Works and Issues Report

Date:	18 February 2022
Report Author:	Emma Kiddie – Team Administrator Customer Support
Authorised by:	Mervyn Balloch – Building Quality Manager

Works and Issues Report

	Issue	Area	Action
1.	No items to raise		

To	Meremere Community Committee
Report title	Discretionary Fund Report to 21 January 2022

1. Purpose of the report **Te Take moo te puurongo**

The purpose of this report is to update the Meremere Community Committee on the Discretionary fund spend to date, commitments and balance as at 21 January 2022

2. Staff recommendations **Tuutohu-aa-kaimahi**

That the Discretionary Fund Report to 21 January 2022 be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Discretionary Fund report to 21 January 2022

Date:	03 February 2022
Report Author:	Jen Schimanski
Authorised by:	Colin Bailey Finance Manager

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)

As at Date: 21-Jan-2022

	GL	1.209.1704
2021/22 Annual Plan (including Salaries)		1,550.00
Carry forward from 2020/21		14,747.00
Total Funding		16,297.00
Income		
Total Income		-
Expenditure		
17-Sep-21 Reimburse Mr James Harmen for the amount of \$69.96 including GST, for the purchase of two new 30 metre hoses and attachments from Mitre 10 MEGA Hamilton for the Committees water blaster. MMCC2009/04		69.96
Total Expenditure		69.96
Net Funding Remaining (Excluding commitments)		16,227.04
Commitments		
29-Oct-20 Meremere Community Committee commits the sum of \$1,500.00 (including GST) for the purchase of a laptop for the Committee. MMCC2010/06		1,304.35
24-Jun-21 Payment approved to Ms Lauren Horsfall for the amount of \$50 (excl GST) for the purchase of a baby gift for Melysa Tapiata. MMCC2106/04		43.48
Total Commitments		1,347.83
Net Funding Remaining (Including commitments)		14,879.21

To | **Meremere Community Committee**
Report title | **Second Quarter Service Request Report to December 31 2021**

1. Purpose of the report **Te Take moo te puurongo**

The purpose of this report is to update the Meremere Community Committee on the second quarter service request reporting for Meremere.

2. Staff recommendations **Tuutohu-aa-kaimahi**

That the Second Quarter Service Request Report to December 31 2021 be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Second Quarter Service Request report

Date:	3 February 2022
Report Author:	Evonne Miller
Authorised by:	Sue O’Gorman General Manager Customer Support

Service Request Time Frames for MEREMERE Community Committee

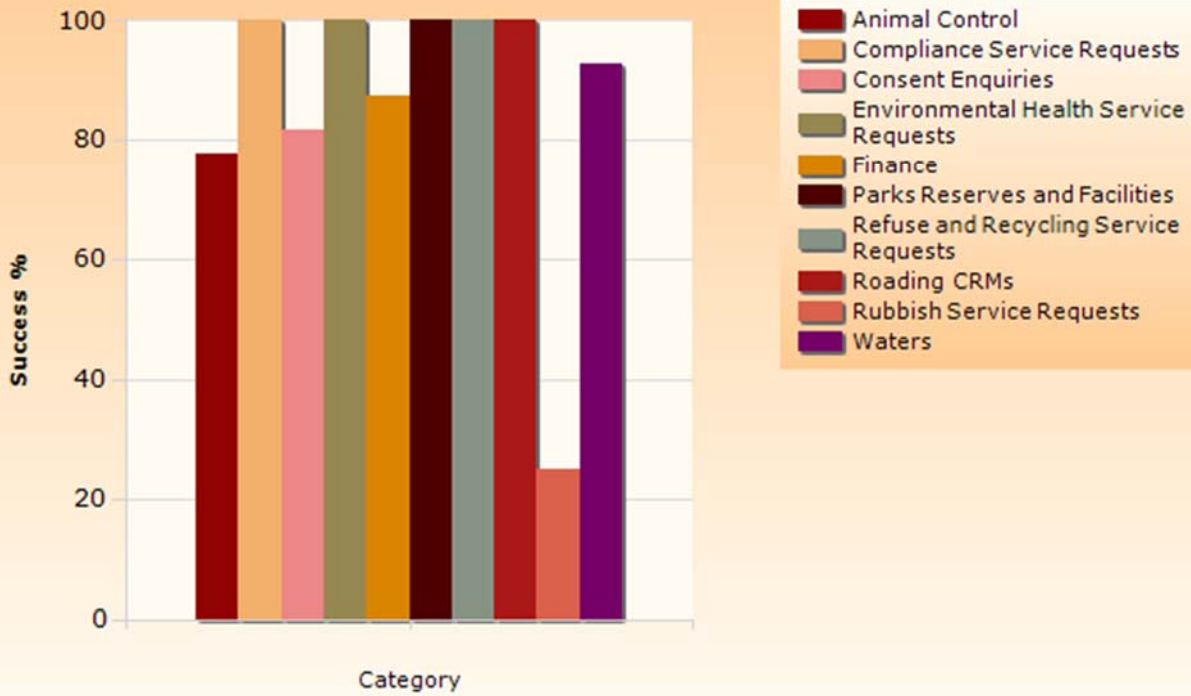


Date Range: 01/10/2021 to 31/12/2021

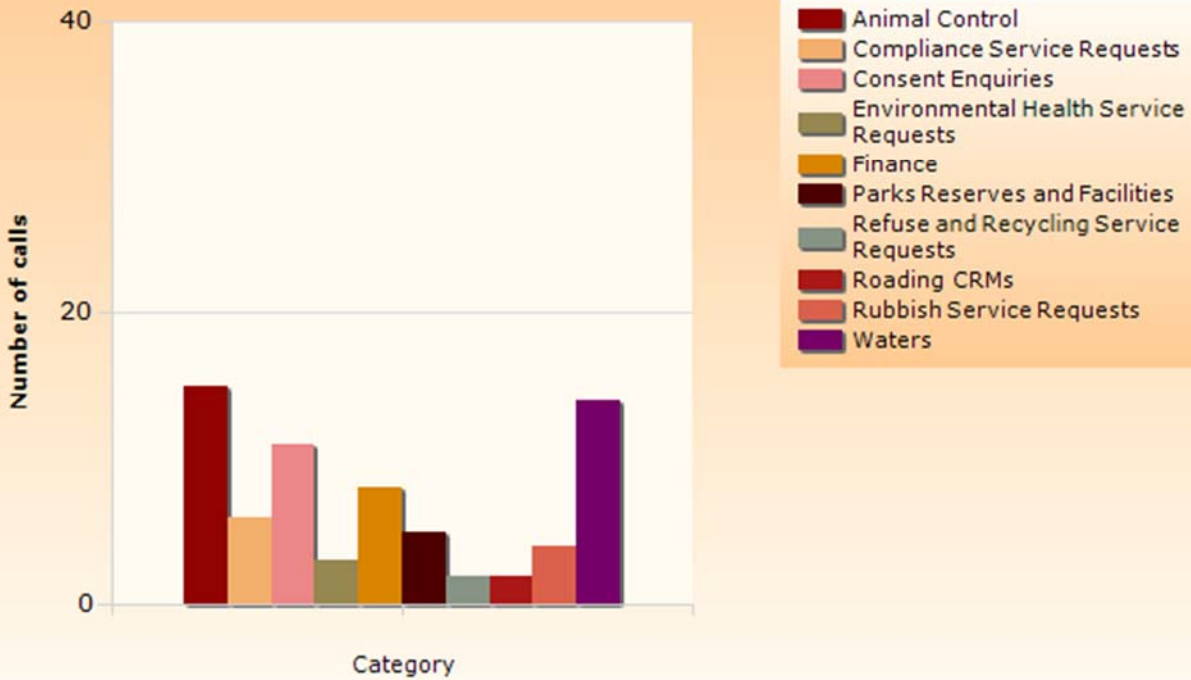
The success rate excludes Open Calls as outcome is not yet known.

1/24/2022 3:19:14 PM

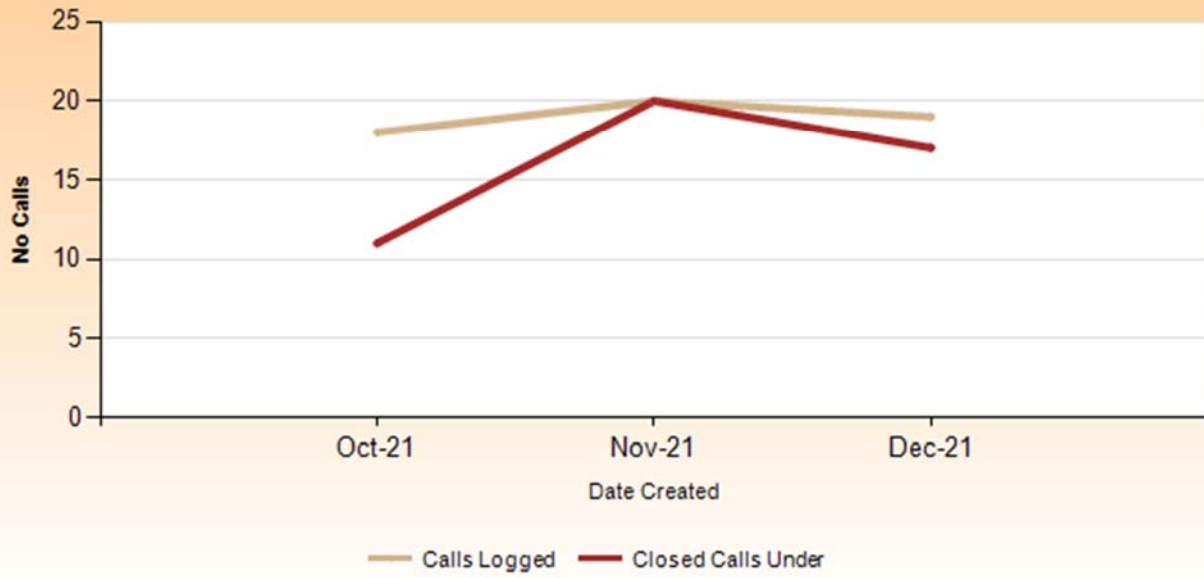
Call Completion % Success by Type



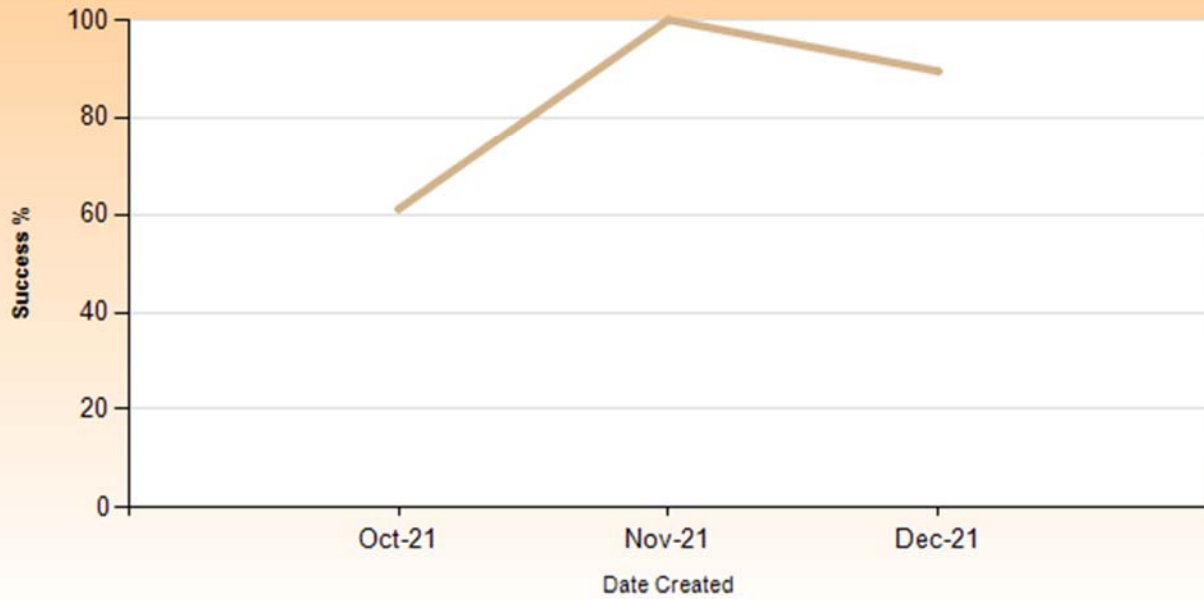
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Animal Control							
	Summary	15	1	5	2	7	77.78%
	Animal Charges	1			1		0.00%
	Dog Straying - Current	1			1		0.00%
	Dog Straying - Historic	3				3	100.00%
	Dog Surrender	2				2	100.00%
	Dog/Animal Missing	1		1			0.00%
	Dogs Aggression - Current	1	1				0.00%
	Dogs Barking Nuisance	6		4		2	100.00%
Compliance Service Requests							
	Summary	6	3	2		1	100.00%
	Compliance - Unauthorised Activity	5	2	2		1	100.00%
	Illegal parking	1	1				0.00%
Consent Enquiries							
	Summary	11			2	9	81.82%
	Property Information Request	2			1	1	50.00%
	Zoning and District Plan Enquiries	9			1	8	88.89%
Environmental Health Service Requests							
	Summary	3	1			2	100.00%
	Noise complaints straight to contractor	3	1			2	100.00%
Finance							
	Summary	8			1	7	87.50%
	Credit Control Query	8			1	7	87.50%
Parks Reserves and Facilities							
	Summary	5		1		4	100.00%
	Parks & Reserves - Buildings	1				1	100.00%
	Parks & Reserves - Reserve Issues	4		1		3	100.00%
Refuse and Recycling Service Requests							
	Summary	2				2	100.00%
	Refuse - Non-Collection	2				2	100.00%
Roading CRMs							
	Summary	2				2	100.00%
	New Vehicle Entrance Request	2				2	100.00%

Rubbish Service Requests		16					
	Summary	4			3	1	25.00%
	Abandoned Vehicle	3			3		0.00%
	Illegal Rubbish Dumping	1				1	100.00%
Waters							
	Summary	14			1	13	92.86%
	Drinking Water Final Meter Read	6				6	100.00%
	Drinking Water Major Leak	1				1	100.00%
	Drinking Water minor leak	3				3	100.00%
	Fix Water Toby	2				2	100.00%
	Wastewater Odour	1			1		0.00%
	Wastewater Overflow or Blocked Pipe	1				1	100.00%
Total		70	5	8	9	48	84.21%