

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held via Audio Visual Conference on Tuesday 1 February 2022 commencing at 6.00pm.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Monday, 22 November 2021 2

5. PUBLIC FORUM

6. REPORTS

- | | | |
|-----|---|---------------|
| 6.1 | Community Led Development Workplan Presentation | 15 |
| 6.2 | NZ Police Update | 22 |
| 6.3 | Works, Actions & Issues Report: Status of Items February 2022 | 23 |
| 6.4 | Discretionary Fund Report to 20 January 2022 | 31 |
| 6.5 | Second Quarter Service Request Report to 31 December 2021 | 33 |
| 6.6 | Waikato District Council Executive Update | <i>Verbal</i> |
| 6.7 | Chairperson's Report | <i>Verbal</i> |
| 6.8 | Councillors' Report | <i>Verbal</i> |
| 6.9 | Community Board Members' Report | <i>Verbal</i> |

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	26 January 2022
Prepared by	Grace Shaw Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes for the meeting of the Onewhero-Tuakau Community Board held on Monday, 22 November 2021.

2. RECOMMENDATION

THAT the minutes for the meeting of the Onewhero-Tuakau Community Board held on Monday, 22 November 2021 be confirmed as a true and correct record.

3. ATTACHMENTS

OTCB Minutes – Monday, 22 November 2021

Minutes for the meeting of the Onewhero-Tuakau Community Board held via Audio Visual Conference on **MONDAY, 22 NOVEMBER 2021** commencing at **6.00pm**.

Present:

Ms C Conroy (Chairperson)
Cr CA Eyre [until 6.30pm]
Cr SL Henderson [until 7.20pm]
Mr S Jackson
Mr JM Lovatt
Ms KAM Ngataki
Mr VL Reeve [from 6.15pm]
Mrs BI Watson

Attending:

Ms J Wild (Senior Advisor, Waka Kotahi)
Mr C Smith (Project Director, Waka Kotahi)
Mr A Mitchell (Project Manager, Fulton Hogan)
Ms J Scott (Communications & Stakeholder Manager, Fulton Hogan)
Mrs S O’Gorman (General Manager Customer Support)
Mr P Ellis (Solid Waste Team Leader)
Mrs J Dolan (Economic and Community Development Manager)
Mrs L van den Bemd (Community Led Development Advisor)
Mr J Marconi (Economic Development Advisor)
Mr M Horsfield (Democracy Advisor)
Mrs L Wainwright (Democracy Advisor)

Ms Ngataki opened the meeting with a karakia.

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Conroy/Mr Lovatt)

THAT:

- a) the agenda for the meeting of the Onewhero-Tuakau Community Board held on Monday, 22 November 2021 be confirmed;
- b) all items be considered in open meeting; and
- c) all reports be received.

CARRIED

OTCB2111/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Conroy/Mr Jackson)

THAT the minutes of the meeting for the Onewhero-Tuakau Community Board held on Tuesday, 11 October 2021 be confirmed as a true and correct record.

CARRIED

OTCB2111/02

REPORTS

SHI Papakura to Drury South Project Update
Agenda Item 5.1

The report was received [*OTCB2111/02 refers*] and discussion was held on the following matters:

- The SHI Papakura to Drury South project supports growth in South Auckland by improving access along and across the motorway, enhances connectivity and network resilience and improves travel choices and environmental outcomes. This project would be carried out in stages over the next five (5) years.
- Key features included improved highway access, safety resilience and increased capacity between Papakura and Drury.

- Stage IA covered 900m north of the Papakura interchange through to the BP motorway service centre with key features in the first stage of an additional lane and wider shoulders in each direction, replacement of the Park Estate Road overbridge, erection of noise walls, upgrading culvert services and treatment of stormwater.
- Piling works had been completed on Park Estate Road.
- Papakura to Drury Stage IBI – work was expected to commence in early 2022 on new bridges over the railway line and the main construction works at the Drury interchange was expected to commence in 2023.
- Resource consents for Stage IBI of the SHI Papakura to Drury project had been granted and Notices of Requirement were confirmed (both subject to conditions) on Friday, 12 November by an Expert Consenting Panel after applications were lodged under the COVID-19 Recovery (Fast-track Consenting) Act in late June. Once the 15-day appeal period had closed, Waka Kotahi would be able to commence early works.
- Early physical works on Stage IBI were expected to commence in early 2022, beginning initially with the construction of new raised bridges at the Drury interchange to enable electrification of the railway line between Papakura and Pukekohe. Construction of the main interchange was expected to commence in mid 2023.
- The consent also gave the green light to a new shared path for pedestrians and people on bikes. The shared path would be built alongside the northbound lane of SH1 between Papakura and Drury. This would extend the Southern Path between Takanini and Papakura, which opened in May this year, and would link with the next stage of the project (Stage IBI), when consented, and the rest of a city-wide network being developed.
- Waka Kotahi issued a media release on Monday, 15 November 2021 on improved transport choices in South Auckland - <https://nzta.govt.nz/media-releases/pump-up-your-tyres-and-top-up-your-at-hop-card-tick-of-approval-given-for-improved-transport-choices-in-south-auckland/>
- It was noted by the Board that the Bombay offramp was an issue with the backup of traffic during peak hours. Waka Kotahi were assessing interim safety improvements at this interchange.

Mr Reeve entered the meeting at 6.15pm during the SHI Papakura to Drury South Project Update presentation.

Cr Eyre left the meeting at 6.30pm during the SHI Papakura to Drury South Project Update presentation.

Discretionary Fund Report to 09 November 2021

Agenda Item 5.2

The report was received [OTCB2111/02 refers] and discussion was held on the following matters:

- The Economic and Community Development Manager introduced Mr Jason Marconi, Economic Development Advisor, who would be based in the Tuakau office.
- The funding review had taken place over the previous 18 months and had been approved by the Strategy & Finance Committee at its meeting held on Monday, 18 October 2021.
- The aim was to empower the Community Board to make their own funding decisions as they were close to their community and had a good view of what was required.
- The new process aimed to reduce administration costs and achieve maximum productivity with minimum waste of funds.
- The proposal would significantly increase the levels of funds available to the community.
- When assessing applications, the Board would need to balance risk and opportunity and ensure funds were being spent in the right places.
- Allocated discretionary funds must be spent on an annual basis and not carried over.
- Alignment to the Blueprint and Community Aspirations Programme was required.
- If community groups were applying for funds, the Board would need to decide whether the groups should be in attendance at meetings to present their applications and be available for any questions.

Resolved: (Mrs Watson/Ms Ngataki)

THAT Ms Conroy, Mr Lovatt and Mr Reeve, on behalf of the Onewhero-Tuakau Community Board, be the points of contact for Discretionary & Funding applications.

CARRIED

OTCB2111/03

ACTION: The following commitments to be confirmed:

06/03/20	Entrance fees at the Tuakau Swimming Pool for the remainder of the 2019/20 summer season.	OTCB2003/03	\$3,000.00	Has this been paid?
01/12/20	\$5,000.00 (excluding GST) committed to Belgravia Ltd or other nominated parties for additional enhancements to the Tuakau Swimming Pool.	OTCB2011/10	\$5,000.00	Has this been paid?
30/08/21	Flowers commemorating the passing of Mr Bob MacLeod, Raglan Community Board member (\$120.00 including GST).	OTCB2108/04	\$120.00	Address required for delivery of flowers.
11/10/21	\$1,293.73 (including GST) committed to Glen Murray Hall Association towards the cost of the 125 th Year Commemorative Tea Towels.	OTCB2110/05	\$1,124.98	Have the funds been uplifted?
11/10/21	\$980.00 (including GST) committed to the Port Waikato Residents and Ratepayers Association towards the cost of the Christmas Parade, Childrens' Beach Dig and Music in the Gardens Event.	OTCB2110/06	\$852.17	Have the funds been uplifted?

11/10/21	\$900.00 (including GST) committed to the Port Waikato Residents and Ratepayers Association towards the cost of the Port Report.	OTCB2110/07	\$782.61	Have the funds been uplifted?
----------	--	-------------	----------	-------------------------------

Resolved: (Ms Conroy/Mr Lovatt)

THAT the Onewhero-Tuakau Community Board approves:

- a) a donation from their Discretionary Fund for the amount of \$100.00 (excluding GST) commemorating the passing of Ms Hillary Barry;
- b) a commitment from their Discretionary Fund to Belgravia Leisure Ltd for the amount of 7,000.00 (excluding GST) to subsidise the pool entry at the Tuakau Centennial Swimming Pool for the 2021-22 season;
- c) a commitment from their Discretionary Fund for the amount of \$2,000.00 (including GST) towards the cost of Christmas events in Tuakau; and
- d) a commitment from their Discretionary Fund for the amount of \$3,000.00 (including GST) towards the cost of pool chemicals for the Onewhero, Naike, Pukekawa and Te Kohanga School pools.

CARRIED

OTCB2111/04

Cr Henderson left the meeting at 7.20pm during discussion on the above item and was not present when voting took place.

Projects/Ideas/Activities and Actions November 2021
Agenda Item 5.3

The report was received [OTCB2111/02 refers] and discussion was held on the following matters:

Register of Interests

ACTION: This item to remain on the schedule pending a response from the Audit & Risk Committee meeting scheduled for Thursday, 16 December 2021.

Port Waikato Refuse and Recycling Collection Day

The Solid Waste Team Leader noted the following matters:

- Waikato District Council had been approached by Smart Environmental to change the collection day for the Port Waikato area from Sunday to Monday. This was for health and safety reasons as their drivers were working long hours and getting fatigued and small incidents were occurring.
- This is an operational decision and did not require consultation with the community.
- A flyer would be delivered to residents informing them of the change to the collection day.

ACTION: This item to be closed and removed from the schedule.

Lighting at Port Waikato

ACTION: This item to remain on the schedule pending completion.

George Street/Buckland Road corner

ACTION: This item to remain on the schedule pending completion.

Speed Reduction Signs

ACTION: This item to be closed and removed from the schedule.

Speed Bend on Jellicoe Avenue, Tuakau – to be installed

ACTION: This item to remain on the schedule pending lodgement of a service request.

Tuakau Pool Upgrade Project

Due to COVID, opening dates and times had not been confirmed by Belgravia Leisure Ltd.

ACTION: Staff to confirm when the Community Board could engage with the Facilities Team on the pool upgrade. A meeting date would be confirmed with the Board.

Review of Community Board Charter

No change to this item.

Tuakau Youth Centre Building Project

A funding application for \$50k would be required to move this project forward.

ACTION: The Economic Development Advisor to contact the Board to assist with recommending a professional who could assist with completion of funding application forms.

Rubbish in the Tuakau CBD

Existing rubbish bins in Tuakau required refurbishment.

ACTION: Staff to contact the Community Connections team for an update on refurbishing the rubbish bins in the Tuakau area.

St Stephen's Road Carpark

ACTION: This item to remain on the schedule pending an update to the Board's meeting scheduled for Tuesday, 1 February 2022.

Speed on the Tuakau Bridge- Port Waikato Road

Koheroa School is not located on Tuakau Bridge-Port Waikato Road.

ACTION: Clarification is required on the name of the school as Koheroa School is not located on the Tuakau Bridge-Port Waikato Road.

Te Awamarahi Marae – no speed signage had been erected either side of the Marae.

ACTION: Staff to confirm when the signage would be erected.

West Street Carpark

Line marking in the carpark was required.

ACTION: Mr Jackson to email staff outlining what is required.

Buckland Road Development Park Concept Planning and Engagement

Concern was raised on traffic movements on Elizabeth Street during the new development.

ACTION: The Board to be given more context on the acquisition, development and Board involvement of the park. This update to be provided to the Board's meeting scheduled for Tuesday, 1 February 2022.

Harrisville Road Bridge Replacement – Design Phase

No verbal update was given at the meeting.

ACTION: This item to remain on the schedule pending an update to the Board's meeting scheduled for Tuesday, 1 February 2022.

Port Waikato Blueprint

ACTION: This item to remain on the schedule pending an update.

Dr John Lightbody Reserve Toilets

Water taps had been left on at the Dr John Lightbody Reserve toilets. Push taps were required to stop this happening in future.

ACTION: Staff to contact the Facilities team for an update on the replacement of the taps to push taps.

Tuakau Blueprint Review

No discussions were held on this item.

First Quarter Service Request Report

Agenda Item 5.4

The report was received [OTCB2111/02 refers] and discussion was held on the following matter:

- Teams would assess consistent trends of the Service Request reports to enable improvement plans to be developed.

Schedule of Meetings 2022

Agenda Item 5.5

The report was received [OTCB2111/02 refers]. No discussions were held.

Resolved: (Ms Ngataki/Ms Conroy)

THAT the Onewhero-Tuakau Community Board continues to hold its meetings in the Board Room, Tuakau Memorial Hall, George Street, Tuakau at 6.00pm on a six-weekly cycle in 2022, on the following dates:

- Tuesday, 1 February,
- Tuesday, 15 March,
- Tuesday, 26 April,
- Tuesday, 7 June,
- Tuesday, 19 July, and
- Tuesday, 30 August.

CARRIED

OTCB2111/05

Final Proposal for the Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2021-22 Season
Agenda Item 5.6

The report was received [OTCB2111/02 refers]. No discussions were held.

Resolved: (Mr Jackson/Mr Lovatt)

THAT the Onewhero-Tuakau Community Board authorises the General Manager Customer Support and the Chair of the Onewhero Tuakau Community Board to sign the attached agreement (as attached to the agenda report) with Belgravia Leisure NZ to subsidise the pool entry at the Tuakau Centennial Swimming Pool for the 2021-22 season.

CARRIED

OTCB2111/06

Waikato District Council Executive Update

Agenda Item 5.7

The General Manager Customer Support noted the following matters:

- Staff consultation on the Waikato District Council's staff vaccine policy had commenced. Consultation closed on Thursday, 2 December 2021.
- Interim COVID measures had been put in place at this time. Staff who were double vaccinated were allowed into the office.
- Building and resource consents were still very high and staff were fatigued.
- Public consultation on the Proposed 2021 Amendments to the Schedules of the Waikato District Council Speed Limits Bylaw 2011 would be undertaken between Wednesday, 1 December 2021 and Sunday, 23 January 2022.
- Public consultation on the Proposed Waikato District Council Dog Control Bylaw and Policy would be undertaken between Wednesday, 1 December 2021 and Sunday, 16 January 2022.
- Vaccination of Councillors and Community Board/Committee members were not presently being dealt with. Councillors could not access staff in the back of office unless they were double vaccinated.

Chairperson's Report

Agenda Item 5.8

The Chairperson noted the following matters:

- Zoom workshops with Council had worked well during lockdown.
- If the Board required COVID statistics within the Counties Manukau area, contact the Chairperson.
- Consultation on the Livestock Movement Bylaw would close on Monday, 29 November 2021.

Councillors' Reports

Agenda Item 5.9

No councillors were present for this item.

Community Board Members' Reports

Agenda Item 5.10

Board members noted the following matters:

- Christmas dinner at LaValla. Mr Jackson would get date options and confirm with the board.
- Would public toilets be erected at the Alexandra Redoubt Reserve?

ACTION: Staff to contact the Facilities team for an update on whether public toilets would be erected at Alexandra Redoubt.

- Request for sustainable green toilets.

ACTION: The Community Led Development Advisor to investigate funding for sustainable green toilets in Tuakau.

- Mr Reeve noted that he had investigated street lighting outages in Tuakau and had supplied the information to the Customer Support team who would follow up.

Ms Ngataki closed the meeting with a karakia.

There being no further business the meeting was declared closed at 8.51 pm.

Minutes approved and confirmed this day of 2022.

C Conroy
CHAIRPERSON

Open Meeting

To	Onewhero-Tuakau Community Board
From	Jason Marconi Economic Development Advisor
Date	26 January 2022
Reference #	GOV101
Report Title	Community Led Development Workplan Presentation

1. EXECUTIVE SUMMARY

Attached is the presentation for the Community Led Development Workplan.

2. RECOMMENDATION

THAT the Community Led Development Workplan Presentation be received.

3. ATTACHMENTS

Community Led Development Workplan Presentation.



COMMUNITY LED DEVELOPMENT

Communities working together to achieve their visions and aspirations

What is community led development?

- Community voice and views
- Empowering community members
- Community led initiatives guided by local leaders
- Key questions to be addressed- then framed by aspirational goals or vision

What does the community development team do?

“Empowering communities to lead their own development”

- Empower and support communities to lead their own projects
- Connect project groups or individuals to other organisations that can assist
- Broker community / council conversations
- Link communities with funders

Our principles

- Build on existing strengths and assets
- Bring people together to share local visions
- Empower diverse and collaborative local leadership
- Create pathways for easy planning



Key Work Streams

- Provide community workshops that enable train groups increasing their capacity and skills
- Provide upskilling for specific needs through mentoring, coaching and '1 on 1' sessions
- Create a database of key agencies and organisations and build relationships
- Create strong internal (Council) relationships to streamline how the organisation can support community led projects
- Ensure Economic Development and Community Led Development are synergised
- Help community groups navigate through council processes
- Continuously improve communication mechanisms between communities and council

2022...

Workshop program

- 12 workshops covering governance, planning and funding.
- 4 'drop in' sessions
- Follow up: CLD advisors to support groups following workshops

Blueprints and other community aspirations

- Confirm community aspirations align with blueprint aspirations
- Identify key community leaders and groups who can lead these aspiration projects
- Support activation of community led projects
- Connect agencies and organisations to relevant projects

HOW CAN COMMUNITY BOARDS & COMMITTEES HELP?

- Connect community groups with the CLD team
- Promote the workshop program
- Fund/match fund locally led projects
- Communicate with CLD team when new community aspirations are identified
- A shift from 'business as usual' dominated board meetings to a community development focus



To	Onewhero-Tuakau Community Board
Report title	NZ Police Update

1. Purpose of the report **Te Take moo te puurongo**

To update the Onewhero-Tuakau Community Board on police activity in the area.

2. Executive summary **Whakaraapopototanga matua**

A representative from the New Zealand Police will be in attendance at the Community Board meeting.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the verbal report from the NZ Police be received.

Date:	1 February 2022
Report Author:	Grace Shaw, Democracy Advisor
Authorised by:	Sue O’Gorman General Manager, Customer Support

To	Onewhero-Tuakau Community Board
Report title	Works, Actions & Issues Report: Status of Items February 2022

1. Purpose of the report **Te Take moo te puurongo**

The purpose of this report is to update the Onewhero-Tuakau Community Board on actions and issues arising from the previous meeting and works underway in February.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Onewhero-Tuakau Works, Actions & Issues Report: Status of Items for February 2022 be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – OTCB Projects-Issues-Activities and Actions January 2022

Date:	1 February 2022
Report Author:	Evonne Miller
Authorised by:	Sue O’Gorman, General Manager Customer Support

Onewhero-Tuakau Community Board Actions – January 2022


	Actions	To Action	Update/Response
	<p>Register of Interest Questions raised as to why the register of interest are included in Community Board agendas, and but not Council agendas.</p> <p>ACTION: 11/10/2021 – Staff to investigate whether the register of interest can be removed from future agendas or include the register annually.</p>	Democracy	This item was discussed at the Audit & Risk Committee meeting 16 December 2021, and the register of interest is no longer on agendas.
2.	<p>Lighting at Port Waikato</p> <ul style="list-style-type: none"> • Clarification was required as to whether the Board or Council would need to allocate funding for the quote received for the Port Waikato and Tuakau lighting reports. • Questions raised what actions would result with proceeding with the report. • The District Wide Lighting Review had been budgeted for in the Long-Term Plan. The Board expressed support for expediting the lighting reviews for Port Waikato and Tuakau. <p>ACTION: 22/11/2021 - This item to remain on the schedule pending completion.</p>	Service Delivery Roading/Ross Bayer	<p>January 2022: As per November comments this work has been commissioned and report will be available in February.</p> <p>November: This work has been commissioned and is now expected to be completed February 2021.</p> <p>October: The cost of reports for Port Waikato and Tuakau are \$4,000 and \$8,000 respectively.</p> <p>Staff require some guidance as to whether the Board wants this to proceed.</p>
3.	<p>George St/Buckland Road corner Council was still waiting for funding determinations from Waka Kotahi.</p> <p>ACTION: 22/11/2021 - This item to remain on the schedule pending completion.</p>	Service Delivery - Ross Bayer	<p>January 2022: This project is subject to funding and the available funds will be determined in February budget review meeting.</p> <p>November: Verbal update to be given at meeting.</p> <p>October:</p>

	Actions	To Action ²⁵	Update/Response
			No updates for the board at this time, funding has yet to be determined.
4.	<p>Speed Bend on Jellicoe Avenue, Tuakau, to be installed.</p> <p>ACTION: 22/11/2021 - This item to remain on the schedule pending lodgement of a service request.</p>	Vern Reeve Candi Ngataki	
5.	<p>Tuakau Pool Upgrade Project</p> <p>ACTION: 22/11/21 – Staff to confirm when the Community Board could engage with the Facilities Team on the pool upgrade. A meeting date would be confirmed with the Board.</p> <p>Due to COVID, opening dates and times had not been confirmed by Belgravia.</p>	Service Delivery Facilities	<p>January 2022: Staff to meet onsite with the Chair mid-February to discuss the Tuakau pool.</p> <p>November: Confirmation from Belgravia that the leak on the pool has now been fixed. Remediation work on specific areas that were identified and may have been contributing to water leaking from the pool have been completed. The two new sump grates are now installed and pool ready to be refilled and commissioned for new season ahead.</p>
6.	<p>Review of Community Board Charter</p> <p>ACTION: Parked pending Representation Review.</p>	Democracy	
7.	<p>Tuakau Youth Centre Building Project</p> <p>A funding application for \$50,000.00 would be required to move this project forward.</p> <p>ACTION: 22/11/2021 – The Economic Development Advisor to contact the Board to assist with recommending a professional who could assist with completion of funding application forms.</p>	Community Growth – Economic Development Advisor, Jason Marconi	<p>January 2022: Jason Marconi has contacted Bronwyn Watson of the OTCB board. She will get more details around the youth groups request for funding help and Jason hopes to meet with them in the next few weeks, if possible, to discuss in more detail.</p>
8.	<p>Rubbish in the Tuakau CBD</p> <p>Existing rubbish bins in Tuakau required refurbishment.</p> <p>ACTION: 22/11/2021 – Staff to contact the Community Connections team for an update on refurbishing the rubbish bins in the Tuakau area.</p>	Service Delivery	<p>January 2022: Cushman & Wakefield will be conducting a litter bin audit of the district, covering where the bins are situated; the contractors emptying them and a condition assessment of the bins to prioritise a programme for replacement.</p>

	Actions	To Action	Update/Response
9.	<p>St Stephens Road Car Park Staff to provide the Board with information on the St Stephens Ave carparking spaces.</p> <p>ACTION: 22/11/2021 - This item to remain on the schedule pending an update to the Board's meeting scheduled for Tuesday 1 February 2022.</p>	<p>Service Delivery Community - Niall McGrath</p>	<p>January 2022: Detailed design considerations are ongoing. Clarifying property access needed. Once the access requirements (if any) for the properties behind the carpark are confirmed, the design will be updated and provided to the OTCB for feedback. With the delays to design and construction due to the Covid lockdowns, the Community Projects team are reviewing the delivery planning to regain some lost time. A Tuakau Carpark Contract will go out to the market soon and its intended to include this site.</p> <p>November: No further update at this stage. More information will be available at the next OTCB meeting in the new year.</p>
10.	<p>Speed on Tuakau Bridge-Port Waikato Road Koheroa School is not located on Tuakau Bridge-Port Waikato Road.</p> <p>ACTION: 22/11/2021 – Clarification is required on the School as Koheroa School is not located on the Tuakau Bridge-Port Waikato Road.</p> <p>Te Awamarahi Marae – no speed signage has been erected on either side of the Marae.</p> <p>ACTION: 22/11/2021 – Staff to confirm when signage would be erected.</p>	<p>Service Delivery - Roding</p>	<p>January 2022 The correct school is Te Kohanga School. Awaiting the consultation phase of the speed bylaw to complete 23 January 2022 before making recommendations for permanent speed limit changes. Once consultation closes, staff will assess feedback and make recommendations for the hearing in February 2022.</p> <p>November: The speed limit on Port Waikato-Tuakau Bridge Road has been assessed, the only section that is proposed to be changed is the section near Koheroa School, which is proposed to have a “rural speed zone” – this will be a permanent 60km/h extending 200m either side of the existing school zone signs and the speed limit will be 40km/h past the school weekdays.</p>
11.	<p>West Street Carpark Line marking in the carpark was required.</p> <p>ACTION: 22/11/2021 – Mr Jackson to email staff outlining what was required.</p>	<p>Service Delivery/Shاون Jackson</p>	<p>January 2022: Mr. Jackson to give a verbal update at the meeting.</p> <p>November: The West Street carpark is recorded in our asset register as being in average condition. Because of this, it is not programmed for renewal in the next three years. Can the Community Board please expand on the issues they have listed and explain exactly what the issues are in relation to</p>

	Actions	To Action	Update/Response
			appearance, lighting and line marking. If the issues indicate the current asset condition is incorrect we will be able to add this carpark into the carpark renewals programme and provide them with a timeframe for when this work will be undertaken.
12.	<p>Buckland Road Development Park Concept Planning and Engagement Concern was raised on traffic movements on Elizabeth Street during the development.</p> <p>ACTION: 22/11/2021: The Board to be given more context on the acquisition, development and Board involvement of the park. This update to be provided to the Board's meeting scheduled for Tuesday 1 February 2022.</p>	Service Delivery Community Projects – Mark Janssen	<p>January 2022: The purchase of this piece of land was required to increase the provision of recreation space in Tuakau. This was supported at a political level from local councillors and the mayor. There is a staged approach to development which includes community consultation in regard to the design. This project is planned to start in March.</p> <p>November: An area of land has been acquired adjacent to the school on Buckland's Road in Tuakau. The intention is to develop this as a neighbourhood park with a playground, sports fields and associated park amenities. Funding is provided in Years 1, 2 and 3 for design and implementation.</p> <ul style="list-style-type: none"> • Year 1 - \$100,000 - Investigation, Scope, community engagement and concept design • Year 2 - \$395,580 - Basic form layout and earthworks • Year 3 - \$448,432 - Construction of playground and associated park amenities <p>Main Stakeholder</p> <ul style="list-style-type: none"> • Onewhero Tuakau Community Board <p>The project is planned to start in mid to late February. This is a tentative date due to Covid/AL3 and the effects it is having on our projects that are already up and running, this could be pushed out</p>
13.	<p>Harrisville Road Bridge Replacement – Design Phase Clarity required regarding which bridge on Harrisville Road was being identified in the planned works update.</p>	Service Delivery/Ross Bayer	<p>January 2022: The bridge is located in the Tuakau Urban area at the intersection of Harrisville Rd, George St, Ryders Rd, and Dominion Rd. The Roding Team are still in discussions with NZTA around confirming funding for the district bridging projects. In the</p>

	Actions	To Action ²⁸	Update/Response
	<p>ACTION: 22/11/2021 – This item to remain on the schedule pending an update to the Board’s meeting scheduled Tuesday 1 February 2022.</p> <p>11/10/21 – Service Delivery to confirm the location of the Harrisville Road Bridge. No verbal update given at meeting 22/11/2021.</p>		<p>meantime, the project team are making arrangements for survey, and for testing (drilling) for foundation design is being sought for a package of bridge and culvert designs in the district.</p> <p>November: No verbal update given at meeting 22/11/2021.</p> <p>October: The Harrisville bridge works will involve the removal of the existing road and footbridge, and construction of a replacement structure. Work will begin soon on developing the design/build requirements in conjunction with the community.</p>
14.	<p>Port Waikato Blueprint Due to lockdown, there would be delay with the process. Website states that the review would start in 2019. Further explanation was desired for the blueprint development timeline.</p> <p>ACTION: 22/11/2021 - This item to remain on the schedule pending an update.</p>	Community Growth Jim Ebenhoh	<p>January 2022: Waikato District Council released a questionnaire in November to help begin the process for the Port Waikato Local Area Blueprints. Port Waikato residents can participate in the questionnaire, and let us know what is important to them, and how we can address or facilitate those needs and aspirations. The questionnaire has been promoted on various platforms and can be completed online or in a hard copy. The questionnaire will close on Friday 28 January.</p> <p>November Waikato District Council have engaged Urbanismplus to collaborate on the development of the Port Waikato Local Area Blueprint. Due to the COVID-19 lockdown, Waikato District Council and Urbanismplus have been unable to engage with the Port Waikato community through a face-to-face workshop and therefore have been unable to initiate the project. Waikato District Council and Urbanismplus are investigating alternative engagement processes that will assist in the development of a comprehensive Local Area Blueprint for the community of Port Waikato. An updated timeline will be provided soon.</p>
15.	<p>Dr John Lightbody Reserve Toilets Water taps have been left on at the Dr John Lightbody Reserve toilets. Push taps were required to stop this happening in future.</p>	Service Delivery Facilities	<p>January 2022: Push taps have been installed.</p>

	Actions	To Action	Update/Response
	<p>ACTION: 22/11/2021 – Staff to contact the Facilities team for an update on the replacement of the taps to push taps.</p>		
16.	<p>Public Toilets at the Alexandra Redoubt Reserve</p> <p>ACTION: 22/11/2021 – Staff to contact the Facilities team for an update on whether public toilets would be erected at Alexandra Redoubt.</p>	Service Delivery Facilities	<p>January 2022: There is no plan at present. There are some big challenges due to this area being isolated from water supply and a fair distance from sewage lines.</p>
17	<p>Request for sustainable great toilets</p> <p>ACTION: 22/11/2021 – The Community Led Development Advisor to investigate funding for sustainable green toilets in Tuakau.</p>	Community Growth	<p>January 2022: Jason Marconi has contacted Bronwyn Watson of the OTCB board. They will have a discussion at the next community board meeting regarding the composting toilet.</p>

Planned Works for the Onewhero-Tuakau Community Board's area

Community Projects Team – Project Update

Dr Lightbody Reserve

Tuakau Skatepark

The construction contract has been awarded to Wrong Skate Ltd for \$470,031.94. Start date is being confirmed, expected to be late January.

Carpark

Carpark design is complete. A construction contract is now being developed to go out to the market bundled with other similar projects in the area.



Overview of proposed carpark layout.

Works also being programmed at Lightbody Reserve:

- Courts Resurfacing
- Tuakau Pool Changing Rooms and Pool Entrance Works.

St Stephens Carpark

Carpark design is continuing.

Tuakau Memorial Hall Flooring Recoating

Not yet started.

Buckland Rd Development Park - Concept Planning and Engagement.

Not yet started.

Harrisville Bridge

Funding discussions with NZTA ongoing. Pricing for survey, and for testing (drilling) for foundation design is being sought for a package of bridge and culvert designs in the district.

To	Onewhero-Tuakau Community Board
Report title	Discretionary Fund Report to 20 January 2022

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Onewhero-Tuakau Community Board on the Discretionary fund spend to date, commitments and balance as at 20 January 2022

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Discretionary Fund Report to 20 January 2022 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 20 January 2022

Date:	01 February 2022
Report Author:	Jen Schimanski
Authorised by:	Alison Diaz Chief Financial Officer

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)

As at Date: 20-Jan-2022

			GL	1.215.1704
2021/22 Annual Plan				28,878.00
2020/21 Carry forward proposed				58,177.00
Total Funding				87,055.00
Income				
Total Income				-
Expenditure				
				<i>excl GST</i>
15-Apr-21	Belgravia Health and Leisure Group for entry fees to the Centennial Pools Tuakau for 2020/21 swimming season.	OTCB2102/03		6,630.44
30-Aug-21	\$1,978.00 (incl GST) committed to the Lions Club of Tuakau towards the cost of Christmas Flag Decorations 2021	OTCB2108/06		1,978.00
30-Aug-21	Waikato District Council to raise an invoice on behalf of Onewhero-Tuakau Community Board to charge Belgravia the sum of \$3,222.00 (incl GST) being the total received money for entry fees into the Tuakau Swimming pool for the 2020/21 swimming season.	OTCB2108/05		(2,801.74)
11-Oct-21	\$980.00 (incl GST) paid to the Port Waikato Residents and Ratepayers Association towards the cost of the Christmas Parade, Childrens' Beach Dig and Music in the Gardens Event.	OTCB2110/06		980.00
11-Oct-21	\$900.00 (incl GST) paid to the Port Waikato Residents and Ratepayers Association towards the cost of The Port Report.	OTCB2110/07		900.00
11-Oct-21	\$1,293.73 (incl GST) paid to the Glen Murray Hall Association towards the cost of the 125th Year Commemorative Tea Towels.	OTCB2110/05		1,293.73
Total Expenditure				8,980.43
Net Funding (Excluding commitments)				78,074.57
COMMITMENTS:				
				<i>excl GST</i>
04-Jun-19	Tuakau Youth Centre building project	OTCB1906/04		3,000.00
06-Mar-20	Entrance fees at the Tuakau Swimming Pool for the remainder of the 2019/20 summer season	OTCB2003/03		3,550.00
01-Dec-20	\$5000.00 (excl GST) committed to Belgravia Ltd or other nominated parties for additional enhancements to the Tuakau Swimming Pool	OTCB2011/10		5,000.00
30-Aug-21	Flowers commemorating the passing of Mr Bob MacLeod, Raglan Community Board member (\$120.00 incl GST)	OTCB2108/04		104.35
22-Nov-21	Commitment for a donation for the amount of \$100.00 (excluding GST) commemorating the passing of Ms Hillary Barry	OTCB2111/04		100.00
22-Nov-21	Commitment to Belgravia Leisure Ltd for the amount of \$7,000.00 (excluding GST) to subsidise the pool entry at the Tuakau Centennial Swimming Pool for the 2021-22 season	OTCB2111/04		7,000.00
22-Nov-21	Commitment for the amount of \$2,000.00 (including GST) towards the cost of Christmas events in Tuakau	OTCB2111/04		1,739.13
22-Nov-21	Commitment for the amount of \$3,000.00 (including GST) towards the cost of pool chemicals for the Onewhero, Naike, Pukekawa and Te Kohanga School pools.	OTCB2111/04		2,608.70
Total Commitments				23,102.17

To | **Onewhero-Tuakau Community Board**
Report title | **Second Quarter Service Request Report to December 31 2021**

1. Purpose of the report
Te Take moo te puurongo

The purpose of this report is to update the Onewhero-Tuakau Community Board on the second quarter service request reporting for the wards of Onewhero and Tuakau.

2. Staff recommendations
Tuutohu-aa-kaimahi

That the Second Quarter Service Request Report to December 31 2021 be received.

3. Attachments
Ngaa taapirihanga

Attachment 1 – Second Quarter Service Request report

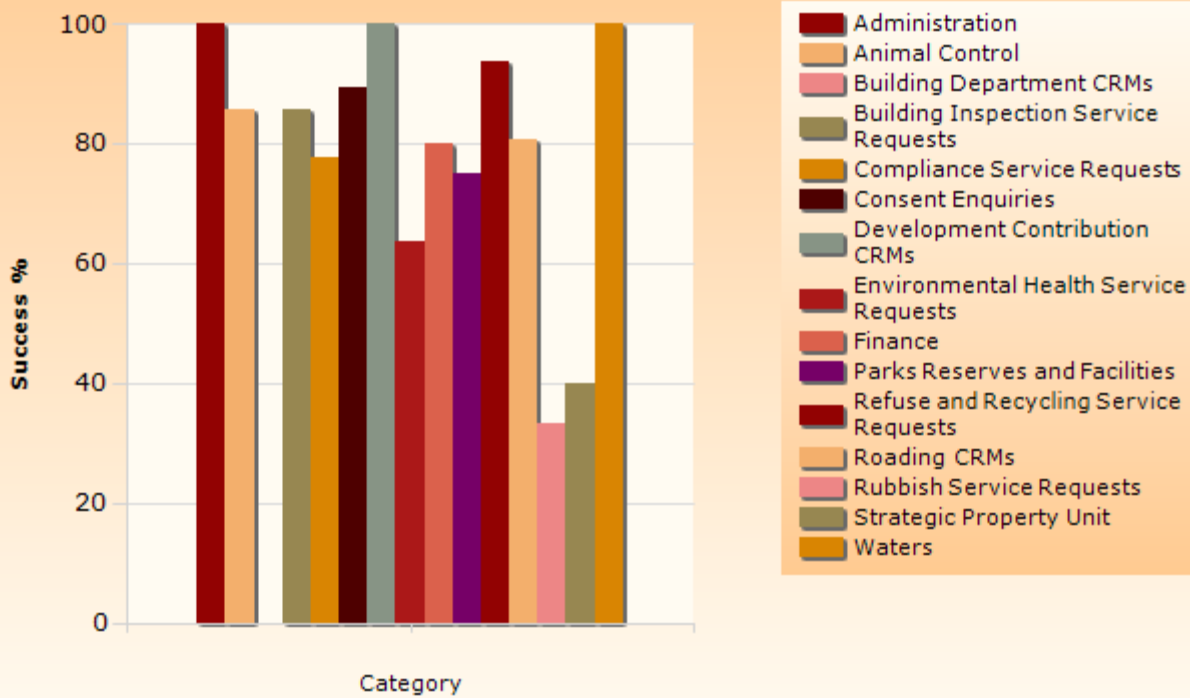
Date:	1 February 2022
Report Author:	Evonne Miller
Authorised by:	Sue O’Gorman General Manager Customer Support

Date Range: 01/10/2021 to 31/12/2021

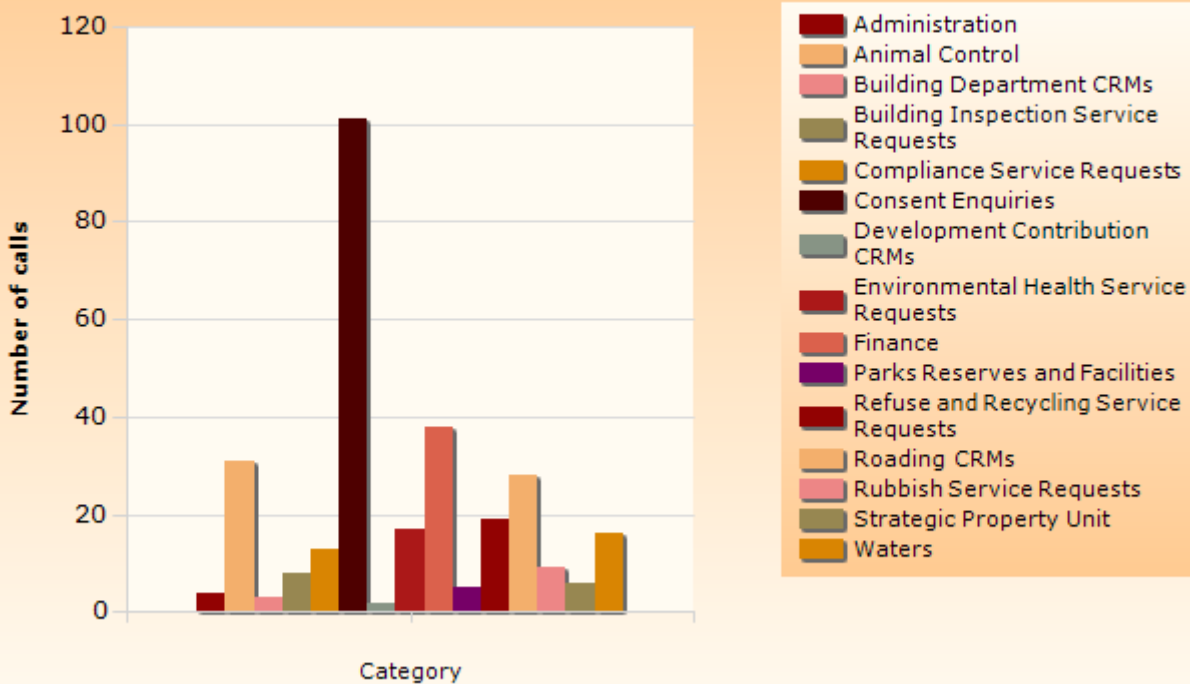
The success rate excludes Open Calls as outcome is not yet known.

1/20/2022 11:51:43 AM

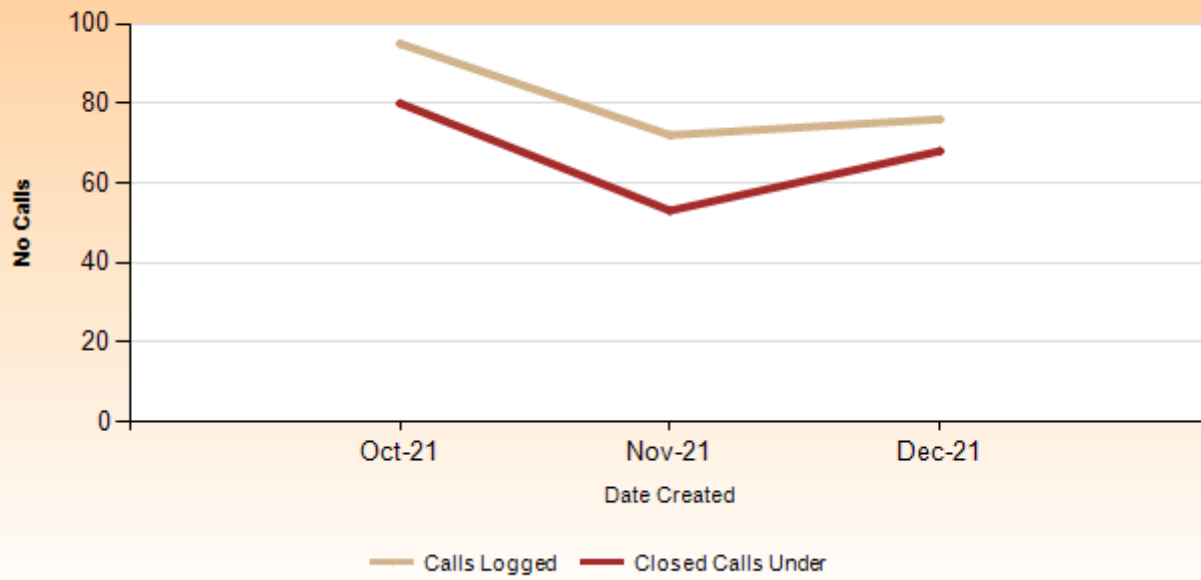
Call Completion % Success by Type



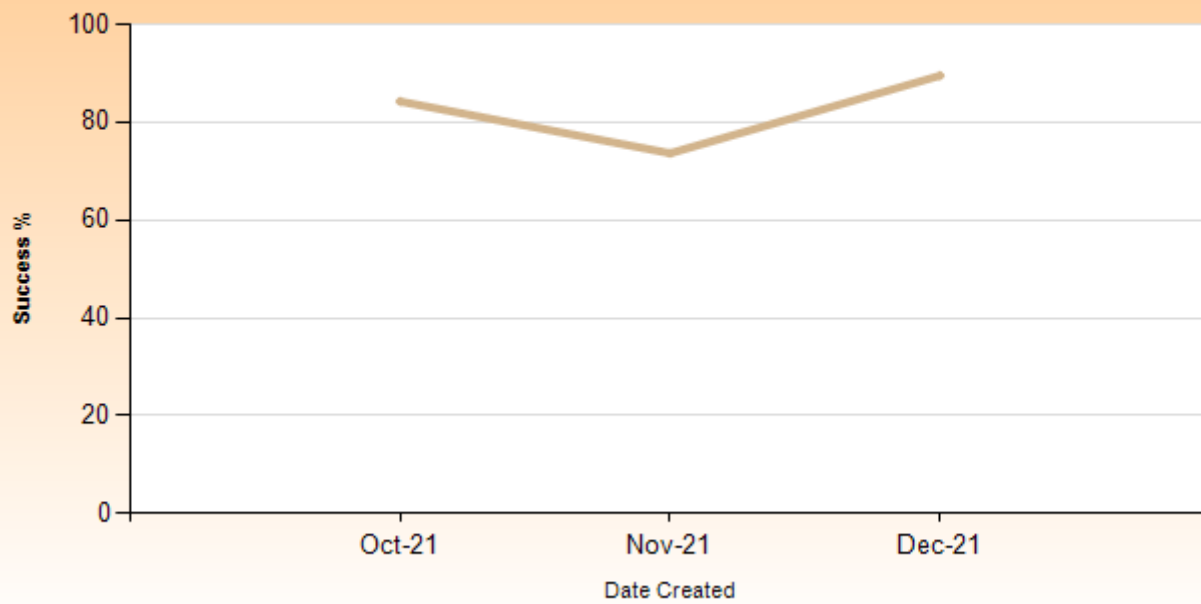
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	4				4	100.00%
	Pro rated rates for the period xx to xx	4				4	100.00%
Animal Control							
	Summary	31		3	4	24	85.71%
	Animal Charges	3			1	2	66.67%
	Dog / Cat Trap Required	1		1			0.00%
	Dog Property Visit	3		1		2	100.00%
	Dog Straying - Current	9				9	100.00%
	Dog Straying - Historic	3			1	2	66.67%
	Dog Welfare - Not immediate threat to life	1				1	100.00%
	Dog/Animal Missing	2				2	100.00%
	Dogs Aggression - Current	1			1		0.00%
	Dogs Barking Nuisance	3		1		2	100.00%
	Livestock Trespassing - Current	3			1	2	66.67%
	Livestock Trespassing - Historic	2				2	100.00%
Building Department CRMs							
	Summary	3		1	2		0.00%
	PEO General Enquiry	3		1	2		0.00%
Building Inspection Service Requests							
	Summary	8	1		1	6	85.71%
	Building Inspection Service Requests	8	1		1	6	85.71%
Compliance Service Requests							
	Summary	13	4		2	7	77.78%
	Compliance - Environmental Spill	1			1		0.00%
	Compliance - Unauthorised Activity	11	4			7	100.00%
	Freedom Camping incidents/complaints/queries	1			1		0.00%
Consent Enquiries							
	Summary	101	1	25	8	67	89.33%
	Planning Process	2		1		1	100.00%
	Property Information Request	24		1	1	22	95.65%
	Rural Rapid Number	3	1	1		1	100.00%

	assignment & purchase of plates	37					
	Zoning and District Plan Enquiries	72		22	7	43	86.00%
Development Contribution CRMs							
	Summary	2				2	100.00%
	Development Contribution Enquiries	2				2	100.00%
Environmental Health Service Requests							
	Summary	17	3	3	4	7	63.64%
	Environmental Health Complaint	7		2	4	1	20.00%
	Noise Complaint - Environmental Health	1		1			0.00%
	Noise complaints straight to contractor	9	3			6	100.00%
Finance							
	Summary	38		3	7	28	80.00%
	Credit Control Query	21			6	15	71.43%
	Rates query	17		3	1	13	92.86%
Parks Reserves and Facilities							
	Summary	5		1	1	3	75.00%
	Parks & Reserves - Beach Issues	1				1	100.00%
	Parks & Reserves - Park Furniture	1			1		0.00%
	Parks & Reserves - Reserve Issues	3		1		2	100.00%
Refuse and Recycling Service Requests							
	Summary	19	2	1	1	15	93.75%
	New collections	1				1	100.00%
	Recycling Not Collected	7	1		1	5	83.33%
	Refuse - Non-Collection	5				5	100.00%
	Refuse & Recycling Contractor Complaints	2				2	100.00%
	Refuse & Recycling Enquiries	4	1	1		2	100.00%
Roading CRMs							
	Summary	28		2	5	21	80.77%
	New Vehicle Entrance Request	2				2	100.00%
	Road Culvert Maintenance	4			1	3	75.00%
	Roading Work Assessment Required - OnSite 5WD	11		1	3	7	70.00%
	Routine Roding Work Direct to Contractor 5WD Comp	1				1	100.00%
	Street Light Maintenance	2				2	100.00%
	Urgent Roding Work 4Hr Response	5				5	100.00%
	Vegetation Maintenance	3		1	1	1	50.00%

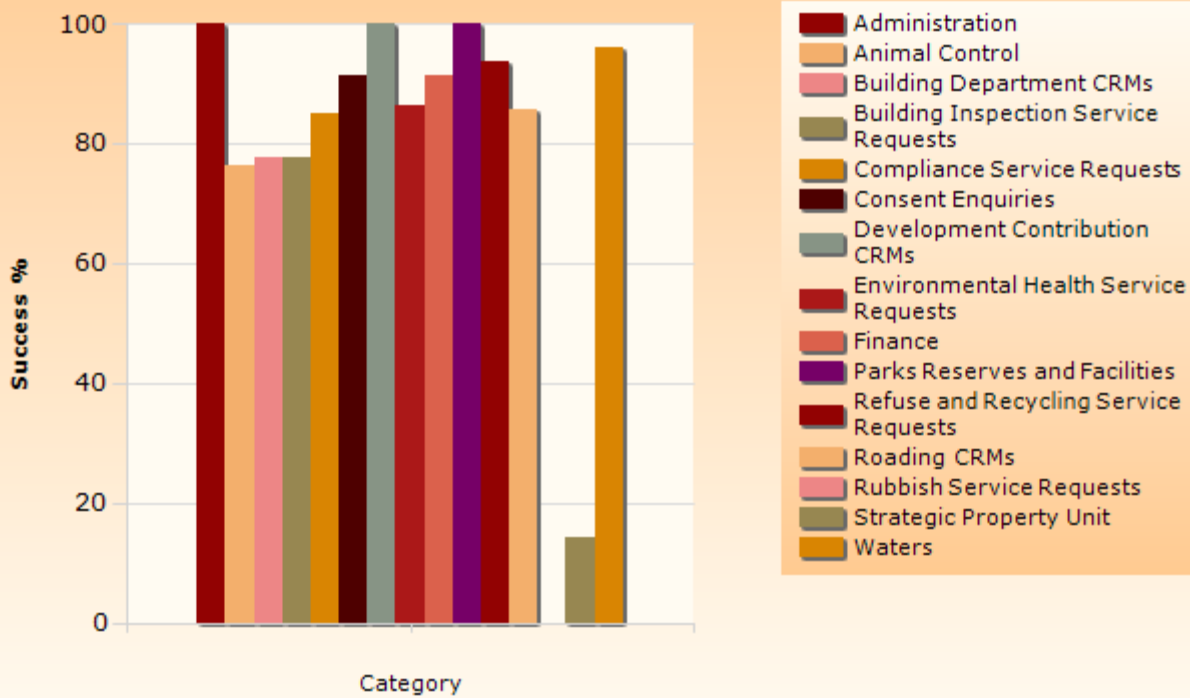
Rubbish Service Requests		38					
	Summary	9	3		4	2	33.33%
	Abandoned Vehicle	2			2		0.00%
	Illegal Rubbish Dumping	7	3		2	2	50.00%
Strategic Property Unit							
	Summary	6	1		3	2	40.00%
	Council owned land CRMs	2			2		0.00%
	Paper Roads Enquiries CRM	4	1		1	2	66.67%
Waters							
	Summary	16	1	2		13	100.00%
	3 Waters Enquiry	3		1		2	100.00%
	Drinking Water Final Meter Read	2				2	100.00%
	Drinking Water minor leak	2				2	100.00%
	Drinking Water quality	6				6	100.00%
	No Drinking Water	1	1				0.00%
	Stormwater Open Drains	2		1		1	100.00%
Total		300	16	41	42	201	82.72%

Date Range: 01/10/2021 to 31/12/2021

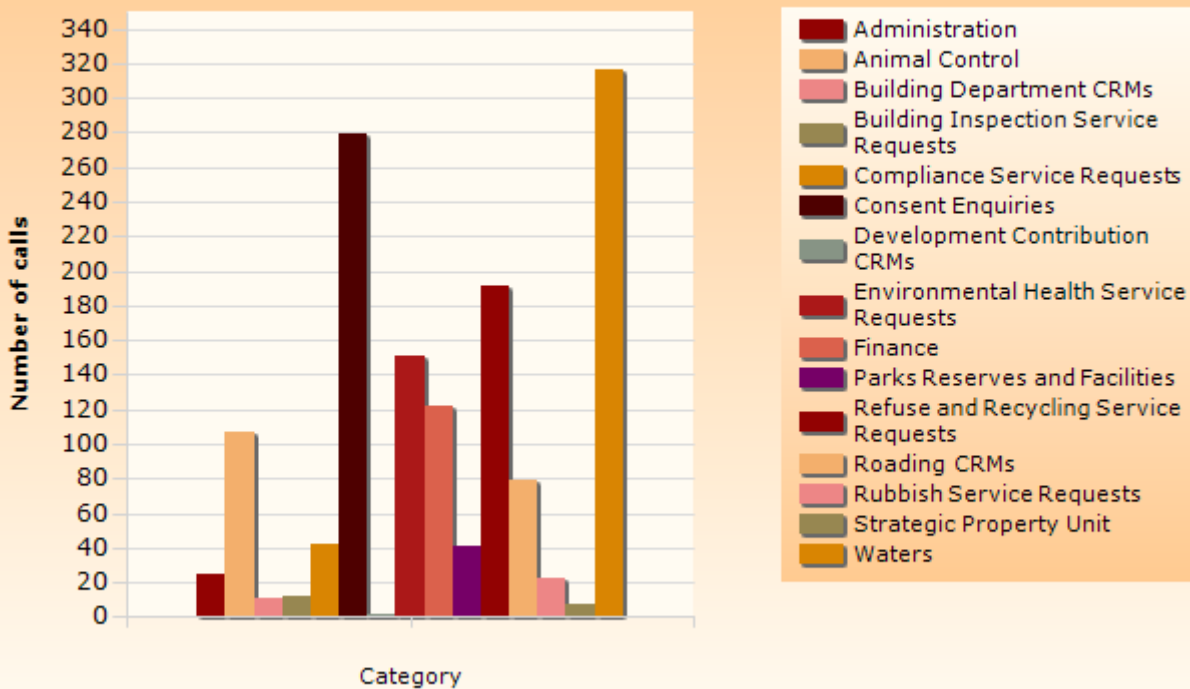
The success rate excludes Open Calls as outcome is not yet known.

1/20/2022 11:40:46 AM

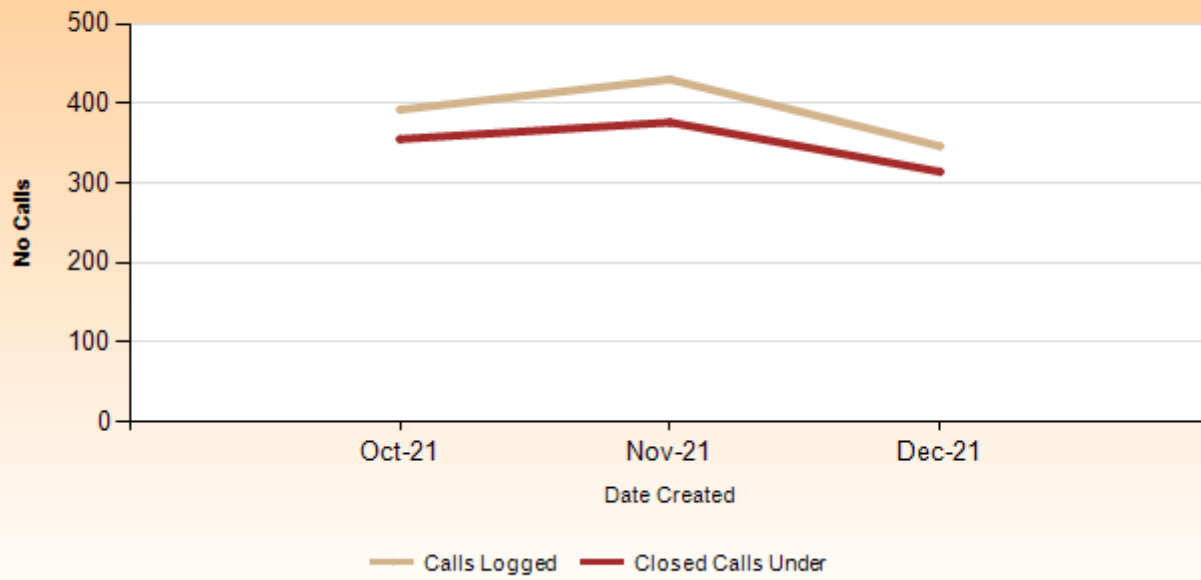
Call Completion % Success by Type



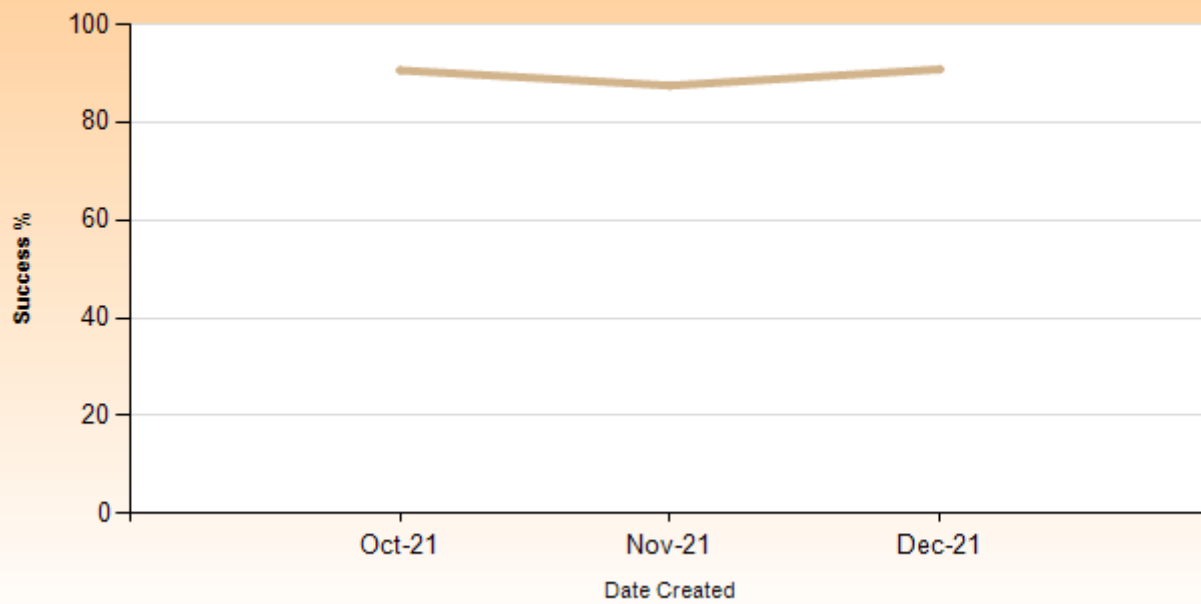
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	25				25	100.00%
	Pro rated rates for the period xx to xx	25				25	100.00%
Animal Control							
	Summary	107	1	8	23	75	76.53%
	Animal Charges	7			4	3	42.86%
	Dog / Cat Trap Required	2		1		1	100.00%
	Dog Property Visit	6			5	1	16.67%
	Dog Straying - Current	26			8	18	69.23%
	Dog Straying - Historic	12	1			11	100.00%
	Dog Surrender	2				2	100.00%
	Dog/Animal Missing	9		5		4	100.00%
	Dogs Aggression - Current	8			4	4	50.00%
	Dogs Aggression - Historic	7				7	100.00%
	Dogs Barking Nuisance	20		2		18	100.00%
	Livestock Trespassing - Current	4			2	2	50.00%
	Livestock Trespassing - Historic	4				4	100.00%
Building Department CRMs							
	Summary	11		2	2	7	77.78%
	Building near any Pipe/Infrastructure may req CCTV	1				1	100.00%
	PEO General Enquiry	10		2	2	6	75.00%
Building Inspection Service Requests							
	Summary	12		3	2	7	77.78%
	Building Inspection Service Requests	12		3	2	7	77.78%
Compliance Service Requests							
	Summary	42	11	11	3	17	85.00%
	Compliance - Animal Bylaw	6	1	3	1	1	50.00%
	Compliance - Unauthorised Activity	32	9	8		15	100.00%
	Illegal parking	3			2	1	33.33%
	Non-animal bylaws	1	1				0.00%
Consent Enquiries							
	Summary	279	1	44	20	214	91.45%
	Planning Process	3		2		1	100.00%

	Property Information Request	72 ⁴²		4	3	65	95.59%
	Rural Rapid Number assignment & purchase of plates	5	1		2	2	50.00%
	Zoning and District Plan Enquiries	199		38	15	146	90.68%
Development Contribution CRMs							
	Summary	1				1	100.00%
	Development Contribution Enquiries	1				1	100.00%
Environmental Health Service Requests							
	Summary	151	53	2	13	83	86.46%
	Environmental Health Complaint	13	2	1	10		0.00%
	Noise Complaint - Environmental Health	7		1		6	100.00%
	Noise complaints straight to contractor	131	51		3	77	96.25%
Finance							
	Summary	122		5	10	107	91.45%
	Credit Control Query	85		3	7	75	91.46%
	Rates query	37		2	3	32	91.43%
Parks Reserves and Facilities							
	Summary	41	1	8		32	100.00%
	Parks & Reserves - Buildings	7				7	100.00%
	Parks & Reserves - Graffiti	4		3		1	100.00%
	Parks & Reserves - Non-urgent Public Toilet Issues	1				1	100.00%
	Parks & Reserves - Reserve Issues	27		5		22	100.00%
	Parks & Reserves - Urgent Public Toilet Issues	2	1			1	100.00%
Refuse and Recycling Service Requests							
	Summary	191	4	14	11	162	93.64%
	New collections	20	2		2	16	88.89%
	Recycling Not Collected	24		4		20	100.00%
	Refuse - Non-Collection	76	2	7	4	63	94.03%
	Refuse & Recycling Contractor Complaints	5				5	100.00%
	Refuse & Recycling Enquiries	19		1	4	14	77.78%
	Rubbish bag sticker/tag orders - internal use only	3			1	2	66.67%
	Tuakau Wheelie Bins	44		2		42	100.00%
Roading CRMs							
	Summary	79		30	7	42	85.71%
	Footpath Maintenance - Non_Urgent	2				2	100.00%

	New Vehicle Entrance Request	34 ⁴³		23		11	100.00%
	Request 4 new street light path sign etc	1		1			0.00%
	Road Culvert Maintenance	7		1	1	5	83.33%
	Road Marking Sign & Barrier Maint Marker Posts	1				1	100.00%
	Road Safety Issue Enquiries	1				1	100.00%
	Roading Work Assessment Required - OnSite 5WD	20		4	3	13	81.25%
	Routine Roading Work Direct to Contractor 5WD Comp	6				6	100.00%
	Street Light Maintenance	4		1	3		0.00%
	Urgent Roading Work 4Hr Response	3				3	100.00%
Rubbish Service Requests							
	Summary	23	7	1	15		0.00%
	Abandoned Vehicle	3			3		0.00%
	Illegal Rubbish Dumping	20	7	1	12		0.00%
Strategic Property Unit							
	Summary	8	1		6	1	14.29%
	Council owned land CRMs	2			2		0.00%
	Paper Roads Enquiries CRM	5	1		4		0.00%
	Pensioner Housing Issue Request	1				1	100.00%
Waters							
	Summary	316	5	28	11	272	96.11%
	3 Waters Enquiry	42		1		41	100.00%
	3 Waters Safety Complaint - Urgent	4				4	100.00%
	Drinking water billing	13				13	100.00%
	Drinking Water Final Meter Read	119		23	1	95	98.96%
	Drinking Water Major Leak	17			1	16	94.12%
	Drinking Water minor leak	34	2		2	30	93.75%
	Drinking Water quality	3				3	100.00%
	Drinking Water Quantity/Pressure	4				4	100.00%
	Fix Water Toby	22		1		21	100.00%
	No Drinking Water	11	2	1		8	100.00%
	Stormwater Blocked pipe	4		1		3	100.00%
	Stormwater Open Drains	2				2	100.00%
	Stormwater Property Flooding	1				1	100.00%
	Wastewater Odour	1				1	100.00%
	Wastewater Overflow or Blocked Pipe	11	1		4	6	60.00%
	Wastewater Pump Alarm	22		1	3	18	85.71%
	Waters - Drinking water new	4				4	100.00%

	connection request	44					
	Waters - Waste water new connection request	2				2	100.00%
Total		1408	84	156	123	1045	89.47%