

Agenda for a meeting of the Huntly Community Board to be held via Audio Visual Conference on **TUESDAY, 14 DECEMBER 2021** commencing at **6.00pm**.

- | | | |
|-----------|---|---------------|
| 1. | <u>APOLOGIES AND LEAVE OF ABSENCE</u> | |
| 2. | <u>CONFIRMATION OF STATUS OF AGENDA</u> | |
| 3. | <u>DISCLOSURES OF INTEREST</u> | 2 |
| | <p>The Register of Interests for the Huntly Community Board is attached for information purposes and for members to update any interests they may have.</p> | |
| 4. | <u>CONFIRMATION OF MINUTES</u> | |
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GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	6 December 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0303
Report Title	Register of Interests

1. EXECUTIVE SUMMARY

A copy of the Register of Interests is attached for the Board's information. The register will be updated following receipt of information during the year.

2. RECOMMENDATION

THAT the Register of Interests report be noted.

3. ATTACHMENTS

Register of Interests – Huntly Community Board

Register of Elected Members Interests - Community Boards

		Financial Interests <i>Please refer to Statement Reference here.</i>		Non - Financial Interests								
Name	Community Board	1 to 6	With the exception of	Companies		Employment	Other Organisations		Property	Gifts (received since 21 October 2019)	Payments for activities and services (since 21 October 2019)	Debts
				Director/Manager	Financial Interests		Trustee/Beneficiary	Governing Body				
David Whyte	Huntly	No	N/A	•Whyte Professional Properties Ltd	• Zestos (Boutique citrus production, writing on environmental/tree issues, rental property management)	N/A	N/A	<ul style="list-style-type: none"> New Zealand Tree Crops Association (President moving to Past President in 2022) Waikato Tree Crops (Committee Member) 	2x Ohinewai (Owner) 2x Huntly (Owner) 2x Ngaruawahia (Owner)	N/A	N/A	<ul style="list-style-type: none"> Westpac (bank loan) -BNZ (bank loan)
Red Wootton	Huntly											
Rewi Cork	Huntly											
Greg McCutchan	Huntly	No	N/A	N/A	N/A	Declined to answer	N/A	N/A	Declined to answer	N/A	N/A	N/A
Kim Bredenbeck	Huntly	No		N/A	N/A	<ul style="list-style-type: none"> Waikato Enterprise Agency Trust Inc. (Education and Tourism services) 	• Friendship House Inc (Treasurer)	<ul style="list-style-type: none"> Huntly War Memorial Hall Committee (Secretary) (Currently negotiating funds to continue the refurbishment of the hall as outlined by Chairperson who is the project manager aligned to plan) Huntly Residency and Ratepayers Association (Secretary) Lets Get Together Huntly (Committee member - delivers Wearable Arts Competition every second year- will apply to the culture fund and community board for this event in July) 	1x Huntly (owner)	N/A	N/A	N/A
Eden Watawai	Huntly	No	N/A	N/A	N/A	<ul style="list-style-type: none"> Waikato District Council (Employee-Customer Service) 	N/A	<ul style="list-style-type: none"> Huntly RSA (Committee Member) Harty Sistaz Huntly Girls Youth Group (Co-Facilitator) <p>Anzac Day funding for Huntly RSA Access to Council resources as Huntly Youth Action Group Contributors (Harty Sistaz)</p>	1x Huntly (Tenant)	N/A	N/A	N/A

YELLOW INDICATES THAT THE ELECTED MEMBER DID NOT SUBMIT A COMPLETED FORM

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	6 December 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes for the Huntly Community Board meeting held on Tuesday, 2 November 2021.

2. RECOMMENDATION

THAT the minutes for the meeting of the Huntly Community Board held on Tuesday, 2 November 2021 be confirmed as a true and correct record.

3. ATTACHMENTS

HCB Minutes – Tuesday, 2 November 2021

MINUTES for the meeting of the Huntly Community Board held via Audio Visual Conference on **TUESDAY, 2 NOVEMBER 2021** commencing at **6.03pm**.

Present:

Mr D Whyte (Chairperson)
Cr S Lynch
Cr F McNally [until 6.46pm]
Mr GB McCutchan [from 6.07pm]
Ms E Wawatai
Mr LR Wootton

Attending:

Mrs V Jenkins (People & Capability Manager)
Mrs J Dolan (Economic and Development Manager)
Mrs L Van den Bemd (Community Led Development Advisor)
Mr S Toka (Iwi and Community Partnership Manager)
Mrs LM Wainwright (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Whyte/Ms Wawatai)

THAT the Huntly Community Board accepts the:

- a) apologies from Mr Cork and Ms Bredenbeck for non-attendance,
- b) apology from Cr McNally for early departure, and
- c) apology from Mr McCutchan for lateness.

CARRIED

HCB2111/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Whyte/Mr Wootton)

THAT:

- a) the agenda for a meeting of the Huntly Community Board on Tuesday, 2 November 2021 and all items therein be considered in open meeting;
- b) all reports be received; and
- c) Item No. 6.1 – NZ Police Update be withdrawn from the agenda.

CARRIED

HCB2111/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Whyte/Mr Wootton)

THAT the minutes for the meeting for the Huntly Community Board held on Tuesday, 21 September 2021 be confirmed as a true and correct record.

CARRIED

HCB2111/03

PUBLIC FORUM

Agenda Item 5

There were no members of the public present.

REPORTS

NZ Police Update

Agenda Item 6.1

This item was withdrawn from the agenda.

Discretionary Fund Report to 7 October 2021

Agenda Item 6.2

Tabled Item 6.2A: Discretionary Funding Guidelines

The report was received [*HCB2111/02 refers*] and discussion was held on the following matters:

- The funding review had taken place over the previous 18 months and had been approved by the Strategy & Finance Committee at its meeting held on Monday, 18 October 2021.
- The aim was to empower the Community Board to make their own funding decisions as they were close to their community and had a good view of what was required.
- The new process aimed to reduce administration costs and achieve maximum productivity with minimum waste of funds.
- The proposal would significantly increase the levels of funds available to the community.
- When assessing applications, the Board would need to balance risk and opportunity and ensure funds were being spent in the right places.
- Allocated discretionary funds must be spent on an annual basis and not carried over.
- Alignment to the Blueprint and Community Aspirations Programme was required.
- If community groups were applying for funds, they would need to present their applications to the Board and be available for any questions.

Resolved: (Cr Lynch/Mr Wootton)

THAT Mr Whyte and Mr McCutchan, on behalf of the Huntly Community Board, be the points of contact for Discretionary & Funding applications.

CARRIED

HCB2111/04

Mr McCutchan entered the meeting at 6.07pm during discussions on the above item and was present when voting took place.

Tabled Item 6.2B: Promotional Signage for Huntly - Amended Invoice from Signprint

It was noted that due to a spelling error, corrections had been made to the promotional signs. These corrections had incurred a further charge of \$85.00 (including GST). The total cost for the signs, with the additional charge, was \$3,099.25 (including GST).

Resolved: (Ms Wawatai/Mr Whyte)

THAT the Huntly Community Board:

- a) **accepts the amended invoice from Signprint; and**
- b) **approves a further additional charge from their Discretionary Fund for the amount of \$85.00 (including GST) towards the cost of promotional signage from Huntly.**

CARRIED

HCB2111/05

Councillor McNally voted against the above resolution [*Resolution No. HCB2111/04*] and requested his dissenting vote be recorded.

Purchase of Christmas and ANZAC Day flags

Six (6) new Christmas flags would be purchased and erected in the Huntly Main Street over the Christmas period.

Resolved: (Cr Lynch/Mr Whyte)

THAT the Huntly Community Board:

- a) **approves a commitment from their Discretionary Fund;**
- b) **for the amount of \$1,410.59 (including GST), towards the cost of purchasing six (6) Christmas flags.**

CARRIED

HCB2111/06

Huntly Works & Issues Report: Status of Items November 2021

Agenda Item 6.3

The report was received [*HCB2111/02 refers*] and discussion was held on the following matters:

Promotional Signage for Huntly

ACTION: This item to be closed and removed from the schedule.

Fitness Trail in Tumate Mahuta Drive Park

Discussions had been held with the Open Spaces Project Co-ordinator. A park plan was required and the Co-ordinator had offered assistance with the design of the plan. It was noted that the Board had discretionary funds that could be used for the Fitness Trail project.

ACTION: The Chairperson would set up an audio visual workshop with the Board and the Open Spaces Project Co-ordinator to discuss the plan.

Cr McNally left the meet at 6.46pm following discussion on the Fitness Trail item.

Gleeson & Cox

ACTION: This item to be closed and removed from the schedule.

Street Lights Service Requests

Mr McCutchan had spoken with Kiwirail on the street light permit but no further information was available.

ACTION: This item to remain on the schedule.

Eastmine Road – Overhanging Trees

Rubbish on Eastmine Road had increased.

ACTION: Staff would follow up on the CRM and update the Board at its meeting scheduled for Tuesday, 14 December 2021. This item to remain on the schedule until it had been resolved.

Walkway Closure

ACTION: This item to remain on the schedule pending closure of the Semple Street walkway.

Closed Walkways in Huntly

ACTION: Staff would investigate the standard of workmanship carried out in removing the overgrown vegetation from the closed walkways and update the Board at its meeting scheduled for Tuesday, 14 December 2021.

Inground garden lights, Main Street, Huntly

This item has been parked.

ACTION: This item to remain on the schedule. The Chairperson to follow up on this item.

Year to Date Service Request Report – Animal Control

ACTION: This item to be closed and removed from the schedule.

Willow Lake – Stormwater Holding Pond

No update was available for the meeting.

ACTION: Following a meeting with Watercare, an update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 14 December 2021.

Huntly West Sports Complex – Graffiti

No update was available for the meeting.

ACTION: An update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 14 December 2021.

Hakarimata Road – Sign Required

ACTION: An update would be provided to the Board meeting scheduled for Tuesday, 14 December 2021.

Discretionary Fund Report to 07 September 2021 – Menz Shed Invoice

ACTION: This item to be closed and removed from the schedule.

Purchase of Christmas and ANZAC flags

ACTION: This item to be closed and removed from the schedule.

Representative for the North Waikato Care of the Aged Trust Board Inc.

ACTION: This item to be closed and removed from the schedule.

Street Gutter Cleaning in Huntly

It was noted that when street gutters had piles of litter in them, mechanical road sweepers could not clean them properly. The litter would need to be removed before the road sweeper was used.

ACTION: This item to remain on the schedule.

Graffiti Overpainting Colour Matching

Paint would be sourced and the Board would choose a date to get together to hold a painting bee to paint out graffiti.

ACTION: This item to remain on the schedule.

Pot Holes in Pedestrian Crossings

Pot holes are a health and safety issue and needed to be addressed as soon as possible.

ACTION: This item to remain on the schedule pending a risk assessment on the crossings and an update would be provided to the Board meeting scheduled for Tuesday, 14 December 2021.

SH1 Corridor in Huntly

ACTION: This item to remain on the schedule pending an update to the Board.

Note: Replacement of balustrades on the Huntly rail walking bridge would commence on Wednesday, 3 November 2021 and work would take approximately three (3) weeks to complete.

First Quarter Service Request report to 30 September 2021
Agenda Item 6.5

The report was received [HCB2111/02 refers] and no discussion was held.

Future Proof – 30 Year Growth Plan under the Spotlight
Agenda Item 6.5

The report was received [*HCB2111/02 refers*] and discussion was held on the following matters:

- Concern was raised that the Board had not placed any “wants” in the Future Proof document.
- Future proof supports intensification of housing in the Huntly area.
- What would be the relevance of Future Proof in the future?

ACTION: Cr Lynch to provide the Board with information from the “Future of Local Government” workshop held on Monday, 1 November 2021.

Schedule of Meetings 2022
Agenda Item 6.6

The report was received [*HCB2111/02 refers*]. No discussion was held.

Resolved: (Mr Whyte/Mr Wootton)

THAT the Huntly Community Board continues to hold its meetings at 6.00pm on a six-weekly cycle in 2022, on the following dates:

- | | |
|-------------------------|----------------------------|
| • Tuesday, 15 February | Riverside Room, |
| • Tuesday, 29 March | Huntly West Community Hub, |
| • Tuesday, 10 May | Riverside Room, |
| • Tuesday, 21 June | Huntly West Community Hub, |
| • Tuesday, 2 August | Riverside Room, and |
| • Tuesday, 13 September | Huntly West Community Hub. |

CARRIED

HCB2111/05

Chairperson’s Report May-June 2021
Agenda Item 6.7

The report was received [*HCB2111/02 refers*] and discussion was held on the following matters:

- Lake Hakanoa Domain Tennis Court renewal. It was noted that the courts were in poor condition. Gravel and silt were present on the courts which was a health and safety issue. No rubbish bins were available at the courts.

ACTION: This item to be placed on the Actions Register pending a risk assessment of the tennis courts. An update would be provided to the Board meeting scheduled for Tuesday, 14 December 2021

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	6 December 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	NZ Police Update

1. EXECUTIVE SUMMARY

To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

2. RECOMMENDATION

THAT the verbal report from the NZ Police be noted.

Open Meeting

To	Huntly Community Board
From	Alison Diaz Chief Financial Officer
Date	25 November 2021
Prepared by	Jen Schimanski Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Discretionary Fund Report to 25 November 2021

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 25 November 2021.

2. RECOMMENDATION

THAT the Discretionary Fund Report to 25 November 2021 be noted.

3. ATTACHMENTS

Discretionary Fund Report to 25 November 2021.

HUNTLY COMMUNITY BOARD DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)
As at Date: 25-Nov-2021

				GL 1.204.1704
2021/22 Annual Plan				24,026.00
Carry forward from 2020/21				43,919.00
	Total Funding			67,945.00
Income				
Total Income				
				-
Expenditure		Resolution No.		
2/08/2021	Reimbursement to Ms Eden Wawatai for the amount of \$253.80 (excl GST) for the cost of prezy cards for the runners up of the "Welcome to Huntly" sign competition.	HCB2106/04		
				253.80
30/08/2021	Funds committed to Mr Whyte for the amount of \$180.00 (incl GST) for the purchase of chemicals for cleaning in Main Street, Huntly	HCB2010/10		150.00
18/10/2021	Funds committed to Sign Print Huntly \$2,695.00 (plus GST) for the cost of promotional signage for Huntly.	HCB2111/05		2,695.00
Total Expenditure				3,098.80
Net Funding Remaining (Excluding commitments)				64,846.20
Commitments				
21/06/2016	Commitment for placemaking projects (HCB1606/03/1)	HCB1606/03/1	15,000.00	
18/02/2020	Funding to Justin Twomie Mahon, for Painting and Decorating, for the amount of \$1,000.00. Murals to address graffiti in the Huntly Main Street and Bridge Street shops.	HCB2002/07	1,000.00	
	<i>Less: Other Expenses</i>		<u>(2,874.61)</u>	13,125.39
21/02/2017	Huntly Christmas related activities - recurring	HCB1702/04		to be confirmed
21/05/2019	Revitalise 2 Huntly entrance sites	HCB1905/06		5,000.00
21/11/2021	Commitment of \$1410.59 (incl. GST) towards the cost of purchasing six (6) Christmas Flags	HCB2111/06		1,226.60
Total Commitments				19,351.99
Net Funding Remaining (Including commitments)				45,494.21

Note: All amounts reflected are excluding GST

Open Meeting

To	Huntly Community Board
From	Vanessa Jenkins People & Capability Manager
Date	14 December 2021
Prepared by	Karen Bredesen Personal Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505 / 3292652 / ECM: # 3306921
Report Title	Works & Issues Report: Status of Items December 2021

1. EXECUTIVE SUMMARY

The purpose of this report is to update the Huntly Community Board on issues arising from the previous meeting and works underway in Huntly.

2. RECOMMENDATION

THAT the Works & Issues Report: Status of Items December 2021 be noted.

3. ATTACHMENTS

- A Huntly Community Board Issues Register – December 2021
- B Map of gutter cleaning, Huntly
- C Waikato District Council Bylaws and Policies for Review

HUNTLY COMMUNITY BOARD ISSUES REGISTER – December 2021

Issue	Area	Action	Comments
Fitness Trail in Tumate Mahuta Drive Park	Community Board Chair	DECEMBER 2020: The Chairperson to meet with the Funding and Partnership Manager to discuss funding and report back to the next meeting.	<p>MARCH 2021: The Chair to discuss onsite. Mr Cork to complete plan.</p> <p>AUGUST 2021: This item to remain on the schedule. Mr Cork advised the Board that a basketball hoop and concrete pad would be a good addition to the park. Mr Wootton would provide a quote for the next meeting of the Board.</p> <p>SEPTEMBER 2021: The Chairperson would discuss with the Community Connections team where the trail is to be located and the next step in the process.</p> <p>NOVEMBER 2021: The Chairperson would set up an audio visual workshop with the Board and the Open Spaces Project Co-ordinator to discuss the plan.</p> <p>DECEMBER 2021: The Open Spaces Coordinator ran a workshop with the HCB on 23 November. The feedback from the HCB will be used to draft a concept plan for Tumate Mahuta Reserve. The Open Spaces Coordinator will engage with mana whenua for further feedback. The draft concept plan will be presented to the HCB and mana whenua representatives in February 2022 for further feedback.</p>
Street Lights Service Requests	Roading, Service Delivery	MARCH 2021: Letter tabled from Greg McCutchan – contactor has not responded.	MAY 2021: Staff met on site with Greg McCutchan on Friday, 23 April and discussed the street lights issue. A formal letter will be sent to Greg McCutchan re: official LGOIMA request.
		MAY 2021: Update please.	JUNE 2021: Waikato District Alliance engaged an independent contractor, Joe Coombes Electrical, to investigate the issues with the lights on Main Street Huntly. A contractor supply fault on the north-western side of the Main Street has been detected. Joe is working with WEL Networks, who are going to carry out an investigation by 11 June 2021. Staff have asked Joe to contact Greg McCutchan who has a lot of knowledge and experience in this field. Staff will provide a verbal update at the Community Board 22 June 2021 meeting if further information is received.
	Community Board		<p>AUGUST 2021: This item to remain on the schedule pending discussion with NZTA on street light outages.</p> <p>SEPTEMBER 2021: Street lights in the main street and the “Welcome” sign at the south end of Huntly had been repaired and were now functioning. Kiwirail/NZTA lighting still had not been repaired. The chairperson advised that he would contact the Waikato Times on this matter. This item to remain on the schedule pending discussion with Kiwirail/NZTA on street light outages.</p> <p>NOVEMBER 2021: This item to remain on the schedule.</p>

Issue	Area	Action	Comments
Eastmine Road – Overhanging Trees	Roading, Ross Bayer/WDA Pauline Giles	MAY 2021: Trees overhanging the road reserve require trimming. The Chairperson to submit a service request for the trimming of the trees.	<p>AUGUST 2021: A service request was submitted by the chairperson. This item to remain on the schedule until it has been resolved.</p> <p>SEPTEMBER 2021: Rubbish on Eastmine Road had been dumped from the railway line and continued to the refuse tip. Trees required trimming as they are encroaching onto the carriageway. This item to remain on the schedule until it has been resolved.</p> <p>NOVEMBER 2021: Staff would follow up on the CRM and update the Board at its meeting scheduled for Tuesday, 14 December 2021. This item to remain on the schedule until it had been resolved.</p> <p>DECEMBER 2021: WDA are currently in the process of developing a contract schedule and scope to go to the market for prices. East Mine Road is included in this programme.</p>
Walkway Closure	Community Board Chair	JUNE 2021: A service request to be submitted by the Chairperson to close the walkway from Semple Street to Webb Street Huntly due to undesirable behaviour and disruption to homeowners on either side of the walkway.	<p>AUGUST 2021: This item to remain on the schedule pending an update from the chairperson to the Board meeting scheduled for Tuesday, 21 September 2021.</p> <p>SEPTEMBER 2021: Semple Street walkway would be closed in due course. This item to remain on the schedule pending closure of the Semple Street walkway.</p> <p>NOVEMBER 2021: This item to remain on the schedule pending closure of the Semple Street walkway.</p>
Closed Walkways in Huntly	Community Board Chair	JUNE 2021: A service request to be submitted by the Chairperson to have overgrown vegetation removed from closed walkways in Huntly.	<p>AUGUST 2021: This item to remain on the schedule pending an update from the chairperson to the Board meeting scheduled for Tuesday, 21 September 2021.</p> <p>SEPTEMBER 2021: This item to remain on the schedule pending an update from the chairperson.</p> <p>NOVEMBER 2021: Staff would investigate the standard of workmanship carried out in removing the overgrown vegetation from the closed walkways and update the Board at its meeting scheduled for Tuesday, 14 December 2021.</p> <p>DECEMBER 2021: A formal legal process for the closure of walkway has begun. Staff seek feedback from HCB as to how the walkway could be managed in the meantime, as the formal legal process is often lengthy.</p> <p>There are two options:</p> <ol style="list-style-type: none"> 1. Fence the walkway, completely blocking access; or 2. Undertake a low cost placemaking project to prevent motorcycles from using the walkway. This would also prevent prams/strollers/wheelchairs from using the walkway. <p>HCB to advise staff of the preferred option.</p>

Issue	Area	Action	Comments
Inground garden lights, Main Street, Huntly	Community Board Chair		<p>JULY 2021: A suitable contract has been organised to work with WEL to quote the work.</p> <p>AUGUST 2021: This item to remain on the schedule.</p> <p>SEPTEMBER 2021: This item has been parked. This item to remain on the schedule.</p> <p>NOVEMBER 2021: This item to remain on the schedule. The Chairperson to follow up on this item.</p> <p>DECEMBER 2021: The repairs have been completed. The contractor was unable to check lights operating at night. Can the Board please advise if any of the lights are still not operational.</p>
Willow Lake – Stormwater Holding Pond	Community Board Chair	AUGUST 2021: This item to be added to the schedule. Following a meeting with Watercare, an update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 21 September 2021.	<p>SEPTEMBER 2021: Following a meeting with Watercare, an update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 2 November 2021.</p> <p>NOVEMBER 2021: Following a meeting with Watercare, an update would be provided by the Chairperson to the Board meeting scheduled for Tuesday, 14 December 2021.</p>
Huntly West Sports Complex – Graffiti	Community Board Chair	AUGUST 2021: This item to be added to the schedule. An update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 21 September 2021.	<p>SEPTEMBER 2021: This item to remain on the schedule. An update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 2 November 2021.</p> <p>NOVEMBER 2021: An update would be provided by the Chairperson to the Board meeting scheduled for Tuesday, 14 December 2021.</p>
Hakarimata Road – Sign Required	Community Board Chair	AUGUST 2021: The erection of a “No Engine Braking” sign to be added to the Works & Issues report.	<p>SEPTEMBER 2021: An update would be provided by staff to the Board meeting scheduled for Tuesday, 2 November 2021.</p> <p>NOVEMBER 2021: An update would be provided to the Board meeting scheduled for Tuesday, 14 December 2021.</p> <p>DECEMBER 2021: The Senior Transportation Engineer, Gareth Bellamy, has advised that this is already in the bylaw and we no longer erect these signs. Engine braking is prohibitive in any urban area with a speed <70km/h.</p>

Issue	Area	Action	Comments
Street Gutter Cleaning in Huntly	Roading, Service Delivery	<p>SEPTEMBER 2021: A report be presented to the Board meeting scheduled for Tuesday, 2 November 2021 on this matter covering the following points:</p> <p>a) map of the area contracted to be cleaned or description of the area(s),</p> <p>b) dates when Huntly gutters were last cleaned,</p> <p>c) scheduled date, COVID permitting, that the gutters would be cleaned, and</p> <p>d) how the cleaning of the gutters is inspected to make sure that all areas are cleaned and ensuring the quality of the cleaning is up to standard.</p>	<p>OCTOBER 2021: Please refer to the attached Works Schedule. All of Huntly urban kerb and channel as stored in the Road Asset Maintenance Management database.</p> <p>CBD litter collected and hand swept kerb and channel around bins daily. Mechanical sweep last completed July and August. Next scheduled for December.</p> <p>The Waikato District Alliance has a quality inspector who undertakes a random inspection each month, kerb and channel cleaning forms a part of this. Audits are carried out across the network for compliance with the Level of Service (LOS) standards and water channels are one of the audit areas. Because the audits are only on a 5% or 10% of the total work activities some gutters may not be inspected every month. We will ask the inspectors to review Huntly fortnightly.</p> <p>NOVEMBER 2021: This item to remain on the schedule.</p> <p>DECEMBER 2021: A mechanical sweep was last completed in July and August. Gutter cleaning is carried out every six months, the next is scheduled for December. Map attached to this report of all the kerb and channel programmed to be undertaken (shown by the blue lines).</p>

Issue	Area	Action	Comments
Graffiti Overpainting Colour Matching	Open Spaces, Service Delivery	<p>SEPTEMBER 2021: A report be presented to the Board meeting scheduled for Tuesday, 2 November 2021 on this matter covering the following points:</p> <p>a) does the contract for graffiti removal/overpainting stipulate that the colour of the overpaint should match as much as possible, and</p> <p>b) how is the graffiti removal inspected to make sure the contract is being followed.</p>	<p>OCTOBER 2021: Please refer to the attached Works Schedule.</p> <p><u>Open Spaces</u> Graffiti on public toilets is colour matched exactly. There is a specific colour palette that is used for public toilet facilities across the district. As much as possible (except for those with murals) the same goes for bus shelters. OCS is contracted to do this work.</p> <p>In parks, they have a limited range of generic neutral colours for painting graffiti on trees, concrete or non-generic assets. In parks, generally all assets will be of a specific limited colour range (i.e. Brunswick green) to enable colour matching.</p> <p>Often, graffiti is not painted over but removed with graffiti removal chemical products or water blasted from the surface. Or, on timber where feasible, the timber is sanded back to remove the graffiti.</p> <p>In parks, each job logged with the contractor (Citycare) into the software system requires a photo of the completed job for them to be able to close the job. Staff then follow up by checking the photos before closing it in Council's Property & Rating (P&R) customer service request system.</p> <p><u>Roading</u> Roading related graffiti removal is currently undertaken by the Waikato District Alliance cyclic team. There is no specific budget or contract specification for the removal of graffiti. The majority of graffiti WDA remove is on roads and footpaths, occasionally it is on bridges where they match colours as best they can.</p> <p>Graffiti on other Council owned buildings, such as the Library or aquatic centre, are either painted over (with a colour match) by Cushman and Wakefield, or Realclean remove it.</p> <p>NOVEMBER 2021: This item to remain on the schedule.</p>
Pot Holes in Pedestrian Crossings	Roading, Ross Bayer/WDA, Pauline Giles	<p>SEPTEMBER 2021: A report be presented to the Board meeting scheduled for Tuesday, 2 November 2021 on this matter covering the following points:</p> <p>a) what method has been determined as the best way to remove the bricks, and</p> <p>b) the approximate date of the scheduled work.</p>	<p>OCTOBER 2021: Waikato District Alliance do acknowledge that the pedestrian crossing pavers are slightly rutted.</p> <p>There is currently no specific funding for this work and other safety related pavement repair work takes priority over the funding. We are looking at options to fund this.</p> <p>The details of this work are not available but will be by November meeting.</p> <p>NOVEMBER 2021: This item to remain on the schedule pending a risk assessment on the crossings and an update would be provided to the Board meeting scheduled for Tuesday, 14 December 2021.</p> <p>DECEMBER 2021: WDA is currently pricing this work.</p>

Issue	Area	Action	Comments
SHI Corridor in Huntly	Roading, Service Delivery	<p>SEPTEMBER 2021: A report be presented to the Board meeting scheduled for Tuesday, 14 December 2021 on this matter covering the following points:</p> <p>a) list of works to be undertaken on the old SHI corridor in Huntly and the timing of these works. This list to include both remediation work eg. street repairs to get the streets back up to standard, and</p> <p>b) the revocation work where the corridor is being returned to local roads.</p>	<p>OCTOBER 2021: There is no change. The Forward Works Programme is still under development with NZTA and is not available yet for review. This may not be confirmed by the December meeting but an update can be provided.</p> <p>NOVEMBER 2021: This item to remain on the schedule pending an update to the Board.</p> <p>DECEMBER 2021: This whole process is being worked through with NZTA. We have nearly completed agreement of the pavement works to be done in the area which will be carried out February/March 2022. All of the other work is subject to a detailed agreement between NZTA and WDC.</p>
Future Proof – 30 Year Growth Plan under the Spotlight	Cr Lynch	NOVEMBER 2021: To provide the Board with information from the “Future of Local Government” workshop held on Monday, 1 November 2021.	
Lake Hakanoa Domain Tennis Court Renewal	Open Spaces, Service Delivery	NOVEMBER 2021: This item to be placed on the Actions Register pending a risk assessment of the tennis courts. An update would be provided to the Board meeting scheduled for Tuesday, 14 December 2021	DECEMBER 2021: The project is currently in the planning phase. The Project team aim to start communicating with the community in the New Year.
Tainui Bridge	Roading	Please provide a date when repairs will be completed.	DECEMBER 2021: The repairs to the bridge are proving much more extensive than originally estimated. A report has been received from Beca detailing an extra \$500,000 of additional repairs. The programme for this work is likely extend over the rest of the financial year.

HUNTLY WORKS – As at 26 November 2021Raahui Pookeka | Huntly Railway Station - Historic Station Building Relocation

Architect's designs are complete and the Team is ready to apply for the building consent.

The Quantity Surveyor has completed the cost estimates for the new foundation work (needing to cater for liquefaction – a lesson from the Christchurch earthquakes now embedded in building requirements), the physical relocation of the building (contract already awarded), services relocations and new service connections, rebuild of the exterior decking, new consent-compliant balustrades, and external lighting, internal wiring, and provisional sums for wall linings, painting, and general lighting (detailed internal lining and layout yet to be developed with the museum stakeholders).

The estimate has come back indicating a funding shortfall. Options for funding the shortfall are being worked through at the moment.

The tendering for a building firm for the decking and interior work will be carried out in parallel with the building consent application once funding is confirmed.

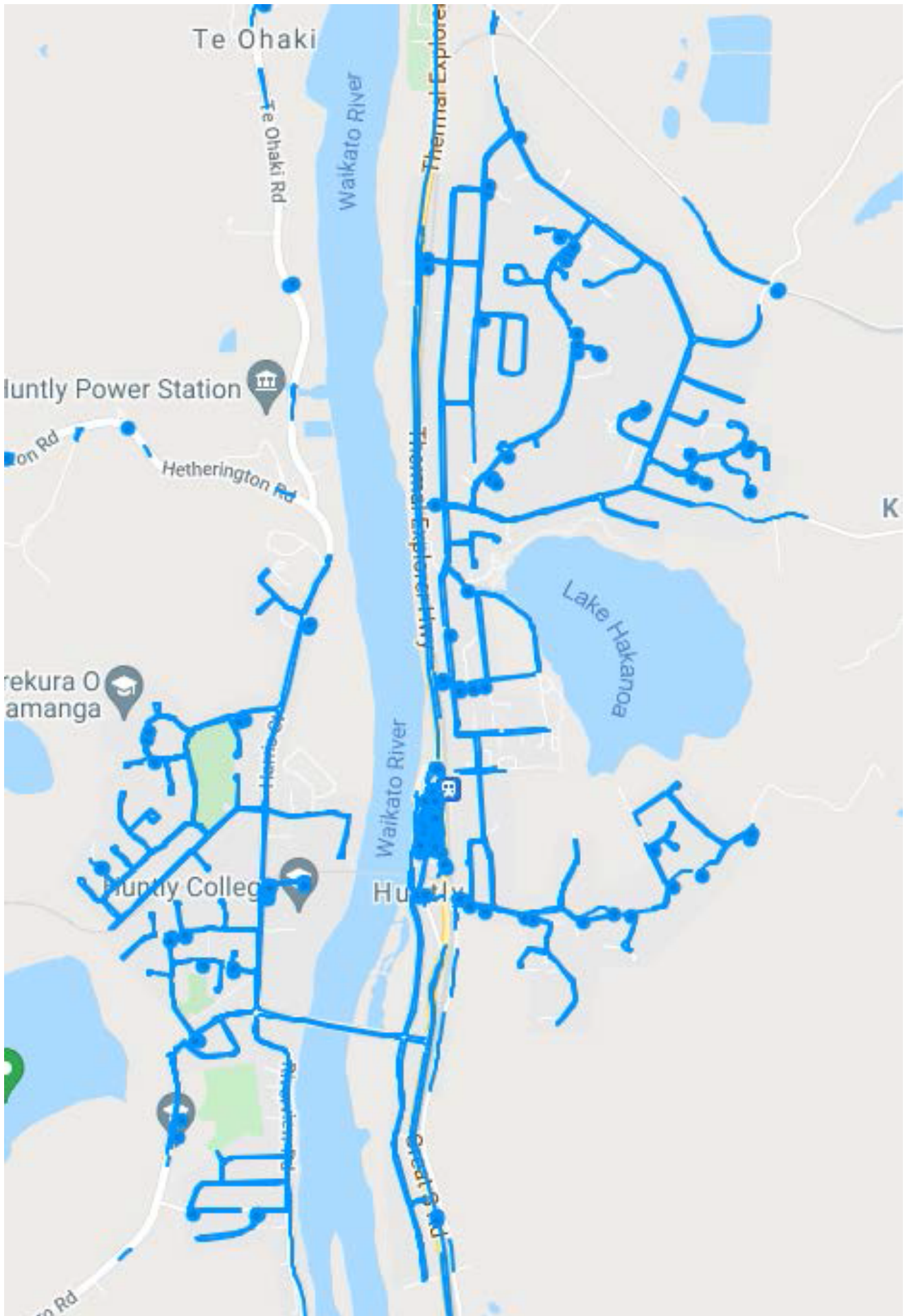
The ongoing Covid-19 Delta Variant outbreak is expected to continue to delay the works for some time.

Other projects scheduled for this financial year:

- Hakanoa Campground Improvements
- Huntly Tennis Courts Renewal
- Tumate Mahuta Carpark Renewal
- Boatie Reserve Carpark Renewal

25 Gutter Cleaning in Huntly

All of the kerb and channel is on the programme shown by blue lines.



Waikato District Council Bylaws and Policies for Review

Policy Name	Description	Consultation Dates	Links
Dog Control Bylaw and Policy	These documents set out how we manage dogs in the district. A number of changes are suggested, including where dogs are allowed, and limiting the number of dogs kept in rural areas to two, with some exemptions. New dog exercise areas are put forward in Tuakau and Tamahere, and seven current dog exercise areas are proposed to be removed.	Wednesday, 1 December 2021 to Sunday, 16 January 2022	<p>For all proposed changes, please visit shape.waikatodistrict.govt.nz or any Council office or library, if open under COVID-19 Level Restrictions.</p> <p>Feedback can be given via:</p> <p>Online: shape.waikatodistrict.govt.nz</p> <p>Email: consult@waidc.govt.nz</p> <p>Post Waikato District Council, Private Bag 544, Ngaruawahia 3742 – Attn: Corporate Planner</p> <p>Drop-off Any Waikato District Council office or library</p>

<p>Easter Trading Policy</p>	<p>Council's current policy allows shops to trade on Easter Sunday if they wish to. Without this policy, shops in the Waikato District would not be allowed to open unless they fit the criteria in the Shop Trading Hours Act 1990. We are proposing to continue to permit trading on Easter Sunday from 2022.</p>	<p>Wednesday, 1 December to Sunday, 16 January 2022</p>	<p>For all proposed changes, please visit shape.waikatodistrict.govt.nz or any Council office or library, if open under COVID-19 Level Restrictions.</p> <p>Feedback can be given via:</p> <p>Online: shape.waikatodistrict.govt.nz</p> <p>Email: consult@waidc.govt.nz</p> <p>Post Waikato District Council, Private Bag 544, Ngaruawahia 3742 – Attn: Corporate Planner</p> <p>Drop-off Any Waikato District Council office or library</p>
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Speed Limits Bylaw Schedule	Our communities have requested changes for safer speeds in and around residential areas, near schools, town centres and places where people work. We're proposing to change the speeds on over 300 roads in the Waikato District, with the focus areas being schools, residential zones and town centres.	Wednesday, 1 December 2021 to Sunday, 23 January 2022	<p>For all proposed changes, please visit shape.waikatodistrict.govt.nz or any Council office or library, if open under COVID-19 Level Restrictions.</p> <p>Feedback can be given via:</p> <p>Online: shape.waikatodistrict.govt.nz/speed2021</p> <p>Email: consult@waidc.govt.nz</p> <p>Post Waikato District Council, Private Bag 544, Ngaruawahia 3742 – Attn: Corporate Planner</p> <p>Drop-off Any Waikato District Council office or library</p>
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Waikato District Council Bylaws and Policies Closed

Policy Name	Description	Closing Date	Number of submissions received
Livestock Movement Bylaw 2022	<p>The proposed Bylaw sets out rules to move livestock safely on roads. It also identifies where livestock movement is allowed, prohibited or requires a Council permit, based on the safety profile of the road.</p> <p>It sets out Council's livestock movement or crossing permit requirements, and notes how costs will be shared for stock underpasses.</p>	Monday, 29 November 2021	12

Open Meeting

To	Huntly Community Board
From	David Whyte Chairperson
Date	6 December 2021
DWS Document Set #	GOV0505
Report Title	Chairperson's Report

I. SUMMARY

The Chairperson's report is attached for the Board's information.

2. RECOMMENDATION

THAT the Chairperson's report be noted.

Chair Report November 2021 By David Whyte

Apps for reporting jobs

Have been using Snap Send Solve app extensively for reporting jobs to council. It is way easier than any other ways of reporting. As it is real simple, fast and can be done on the fly. Jobs can be reported to WDC as well as other organisations but not NZTA or Kiwirail (although I suspect I could add if I knew how)

There is another app called Antenno which is the other most used app in NZ. I have not trailed this, but folks are welcome to give it a go.

A challenge with both is that sometimes the location is logged incorrectly. So checking one has the correct location is important, as I have found out

Raised with kiwirail

- Tagging under overbridge – apparently someone was sent to inspect, but haven't heard back as to who / when it is going to be done.
- Tagging on bill boards – had in depth discussion about exactly what billboards. As might be kiwirail, or could be bill board company. Have not heard back on decision.
- Open / broken electrical box with live wires. Not seen any action.

Tagging related

As much as there has been a massive increase in tagging over the recent months. I did note many of the tags I have cleaned have dated 2019 so I suspect many tags are older than we think. And things have slowly crept up since the anti-tag guy retired, and with the explosion of tagging, it has become real obvious. Also all but one area that I have painted out, the tagging has not (yet) reappeared. So removal does result in long term tag free areas.

Raised at least 38 jobs (most with multiple jobs / clusters of jobs in an area) with WDC. Must compliment Terry from DirectioNZ for proving great service, prompt, often calling back, does a thorough job cleaning addition tags that were not raised but right there, fantastic that WDC has such a conscientious contractor.

Raised with Catholic diocese the tagging on the concrete block wall and also with Z concrete block wall. Suggesting that a mural or art would be an ideal solution and that HCB would sort out the anti tagging coating that protects them. Interestingly a few days later the excellent art appeared on the Catholic – Car wash concrete block wall.

Connected with Lally about tagging on his Lodge real estate sign

Contacted WRC about tagging on boat info at old SH1 boat ramp. Noticed it has been well cleaned in a timely manner.

Painted out tags – dozens doing it when I have time. My aim is to have Huntly an attractive place so it attracts investors to provide employment and improve housing stock. Thus hope that the main roads / thoroughfares can be kept clean and tag free. If a place feels nasty, then folks are less likely to invest and if they do can be predatory in nature.

Currently and old SH1 clear (except for 2 railway patches), and most of main street now clear. Once Red has paint out day for service areas facing bypass should have mainstreet clear. Now working

down Tumate mahuta drive. Attempted to paint out Engineering firm with similar orange. Need to chat to owners to see what they want done.

Started with standard four colors in the kit. White, grey, green and brown. This has worked across most tagged sites. The black supplied by Keith Mahon for free has been really useful and definitely will add black into the standard kit. Also another handy addition has been a pole and tape for attaching to the rollers, so that up high tags can be easily reached from the ground.

Some of the tagging in main street, was on colourful paint. Orange takeout, deep blue laundromat and red sushi. Carefully removed a sample color with a razor blade and took into get a color paint match using a computer color matcher. However the recommendation was to use a brighter brand of paint, so visual color match was done with color cards. Test pots were purchased for each color, and once painted on, was great match and visually one can't tell. In the future will use this to match colors to other difficult spots. I did order way to many test pots, since I'm not great at estimating paint use, but have found the orange works well on Waste Management orange bins. Also mixed this orange with a lighter yellowish color to get an on match for the Engineering fence.

Have also found that the yellow I purchased years ago from the dump shop in Hamilton (a great place to get cheap paint for tagging removal) that I have never used, is a very close match to the Cafe and Bar at the south end, thus using this for tagging on that fence. So again looks good instead of being a mishmash of tagging removal blocks.

I do attempt to ask permission if the lack of color match will be noticeable. Have always got it.

Have had offers for help from various members of the public. Will call on these for paint out day. Attempted to get one volunteer paint.

Also used paint remover for tagging on roller doors that have not been painted, although this is not many. Used wire brush wheel on an electric drill to remove tagging from plywood in garden place edge. Also used glass paint scraper to remove tagging on windows. Many of the South end of town shops had window tagging.

Working with Community Policing team on having taggers remove tagging instead of going through standard court system which doesn't result in healthy outcomes. This is for youth offenders where they can be given another route to redemption since the court system doesn't have great outcomes in terms of long term behaviour change. Currently there is the community gardens involved, which works for some offenders. However makes sense that taggers should spend the time and effort to remove tags. *If HCB members know of any other folk who could partner with the police to give practical service to younger offenders that would be great.*

Working on getting Islamic centre painted on bridge street (funded from arts grant earlier in year)

Raised this following complaint, I don't think I have heard anything back. Since raising have noticed other areas which have not been painted out with a color match. These are poo pump station with grey over green in hodge-podge, also the Rayer Rd rail over bridge is multi color tagging patches.

Hi team

Please raise this as a complaint to the relevant processes. Thanks David

Lack of color matching of tagging removal.

Apparently the painting over of the tagging should be done with a reasonable color match, especially if it is a common color. However this is not being done in the mainstreet of Huntly. Examples attached:

1) - This is the back of the civic centre. The photo shows 4 or 5 colors. One of these is the original paint building colors. The other colors have been added as tagging has been removed, with the white color being added very recently.

There has been no consistency of color. I can understand maybe if the civic centre is an obscure color that can't be exactly color matched. But every time a new tag is removed a significantly different color is used. This is completely unacceptable, and the same color should be used every time, so it doesn't end up looking just as bad as the tagging itself.

2) - This is under the kiwirail overbridge. Shows that the council art which is black colored, has been painted as the same color as the concrete. Thus destroying the art. It isn't hard to have a black on access, and to come back after the paint has dried (less than 1/2 hour typically) since painting the tag through the art is going to get paint on the art. And repaint the art a black color.

This also shows the multi color approach to tagging removal. In this case it is clear what the background color is, and the two poor color matches used to remove tagging.

3) - This was a tag that had been poorly painted out before, but given it was a dark tag, painted over by dark materials, so wasn't that obvious. Kudos for the team for noticing this (has been there for years, so someone was paying attention so credit to them) but management hadn't made a black available. Since that would be the logical color to use on a black concrete surface. So now we have a nice place for further tagging to occur, and an ugly color match.

4) - Spot how many colors are used here. Again the kiwirail underbridge. I think it is 4 colors have been used as overpaint. There is absolutely no consistency.

Needless to say HCB is not happy about the situation and hope that management at both WDC, the direct contractor, and the contracting company that actually does the work have a stern talking to and up the game so that the worker on the ground is provided with the materials they need to do a decent job.

Sincerely

David





East Mine Road. Given we are out of lockdown and events now happening, thought should do a drive through and clean up were possible, so raised / did following:

- Tagging WDC 2x
- Rubbish pick up WDC 3x
- Painted out tagging 4x
- Pothole WDC 1x
- Cleared both sides of the road Gt South Rd to Ralph Road (three rubbish sacks, lots of wood, cars parts etc).
- Missing signs 1x (Thanks to contractor DirectionNZ who checked other signs, one which was also missing)
- Raised awareness of 30 000+ visitors using this road while in season over facebook
- Overgrown weeds along side of Mc Vie (gorse, pampus and privet). Got call back from spraying contractor and explained due to being unable to work over lock down they are running ~6 weeks behind on requests. So this will be sprayed in New Year.

Some wins:

Great to see the mud puddle on Bridge street concreted – and without names written in the drying cement. This was likely once a garden, but has always been mud and trip hazard / ankle breaker for as long as I can remember. Been working on this for 18 months. Pleased that the slow progress, which should have been much faster, has resulted in changes so hopefully less wait next time.



Also pleased to see the new railing that has gone up along the rail-walk bridge. This looks really good and again something that has been in the works for quite some time. This being started by a member of the public having enough of the crappy dangerous dilapidated hand rail / fence. So made enough noise, to all the right places (council, news outlets, as well as facebook) which resulted in a series of events which culminated in this end result.

Also noticed that WDC had replaced the water drinking fountain in garden place. Great to see this proactive maintenance occurring.

Also very impressed by what was likely the cyclic crew in cleaning tagging from the brick Huntly sign / column at the north end of town. There was a tag on the plinth and not just the tag was removed, but the whole side of the plinth was cleaned. Thus keeping the sign looking good. If just the tagging was removed, then it would have been real obvious as one section would be clean and lichen free and thus looking cheap / strange / ugly. So really pleased that the work order which was just the tag, resulted in a high quality job and folks clearing thinking about the best way to do a high quality job.

Also a win on the garden next to countdown / Catholic church / Huntly Honda. Great to see this tied up.

Covid

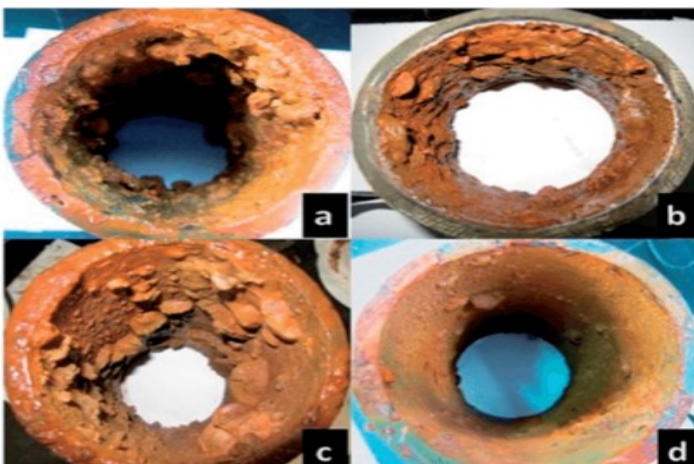
As we all know covid is in the community and by the time of the board meeting we are likely to be the top in Waikato for number of active cases.

- Daily updates. Where possible been giving an update on facebook (post 1pm) from the email the CEO of WDC sends out to elected members and chairs. This has been well appreciated by members of the public as the general media isn't focused on Huntly / doesn't always give an update.
- Continued to promote vaccination and data driven decisions.
- Encouraged folks to wear masks by explaining the science behind the – that they are there to stop the water droplets which have the virus in them. And to wear them properly and not get angry when asked to put one on
- Attended zoom meeting with many support agencies and front line workers regarding what we can do to help. The reality is self isolation is difficult when cupboards are not full of food, where family are transient or move about etc. It was clear from the meeting that Huntly / Raahui Pookeka is not being well looked after by the authorities and self resilience is going to be important.
- Worked with Rawhiti Lodge as a support person. They are in lockdown and likely to be for some time. The clients of the lodge need significant support at the best of times. They powers that be didn't (don't?) understand the challenges. Would like to thank CEO of WDC for applying pressure to the powers that be.

Was also asked by the managers to facilitate the closure of Burke Place so that they can park campervans with folk self isolating in them in the cul-de-sac. Was *very impressed by WDC response* to request to close the end of Burke Place so that self isolation in camper vans can occur. The speed of the response, coupled with clear communication and being kept in the loop actually surprised me, and was a great relief. Was very clear that in emergency situations the council has got things sorted are is very responsive. A big win

Also personally supplied some things that the lodge required / had slipped through the cracks. This was gratefully appreciated by the lodge team.

Other



Continuing to raise awareness of scale and the source of the brown water Picture lifted from the internet, not my own, but used to illustrate the problem on facebook.

Future proof submission completed

Raised inverse pothole on old SH1 by lights. No progress in the weeks since brought to attention.

Given pictures attached to service requests don't often make their way to the contractor, confirmed with WDC that in future this will occur.

Contacted Latitude homes Waikato to ask that the verge on the old SH be mown. Positive response and see it has been cut. Hopefully will be kept mown till the home(s) are built.

Chased the 'pottery shed' for Friendship House.

Bikes have started up in earnest for the summer season / good weather. Will be raising with police, and noticed they are not wearing head coverings / face coverings. Thus cameras on Harris street should be helpful (until they learn to avoid the area) for ID'ing.

Tumate Mahuta Dr reserve

Attended zoom planning workshop

Emailed Menzshed about reusing playground gear for dog parks. Have yet to hear back

Working on consent to clean drain / ponds in Tumate Mahuta Dr

Propose spending \$20k of HCB funds on BBQ for the Tumate Mahuta Dr reserve. An electric BBQ costs \$20k, and WDC does not have this in any budget for next 3 years. Huntly is the only town not to have a BBQ. This reserve is an ideal place to put the first BBQ as it isn't on one side or the other, and is protected by CCTV cameras. In the next LTP work at putting BBQ at Hakanoa and Puketirini which are the other two locations that would benefit from these BBQ's. s