

**MINUTES** for the meeting of the Raglan Community Board held via Audio Visual Conference on **WEDNESDAY, 8 DECEMBER 2021** commencing at **1.32pm**.

**Present:**

Mrs G Parson (Chairperson)  
Mr S Bains  
Mr D Amoore  
Mr T Oosten  
Mr C Rayner  
Cr LR Thomson

**Attending:**

Ms J Danson (Member of the public)  
Ms Monika \* (Member of the public)  
Ms Selena \* (Member of the public)

Mr R MacCulloch (General Manager Service Delivery)  
Ms A Diaz (Chief Financial Officer)  
Mr C Ahu (Open Spaces Team Leader)  
Mr R Ashley (Community Assets Manager)  
Mr J Brown (Senior Communications & Engagement Advisor)  
Mrs G Kanawa (Democracy Team Leader)  
Mr M Horsfield (Democracy Advisor)  
Mrs L Wainwright (Democracy Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Parson/Cr Thomson)**

**THAT:**

- a) the agenda for the meeting of the Raglan Community Board held on Wednesday, 8 December 2021 be confirmed;
- b) all items be considered in open meeting; and
- c) all reports be received.

**CARRIED**

**RCB2112/**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mrs Parson/Mr Rayner)**

**THAT the minutes of the meeting of the Raglan Community Board held on Wednesday, 27 October 2021 be confirmed as a true and correct record.**

**CARRIED**

**RCB2112/**

## **PUBLIC FORUM**

Agenda Item 5

The following matters were noted:

- Ms Danson asked what Waikato District Council's position was on vaccine passes for entering public facilities in Raglan. It was noted that Council would be meeting on Monday, 13 December 2021 and this was one of the items on the agenda.
- Ms Monika \* asked what channel the community could use to put forward their opinion on vaccine passes to enter Council's public facilities. She was advised that the community could contact Cr Thomson who would take their feedback to the Council meeting on Monday, 13 December 2021.
- Ms Selena \* wished to know what was happening with Raglan Airfield. The airfield provided her with easy access to walk her dog and did not feel that the airfield should be used anymore for pilots to profit at such a low cost as it took away from what the public could be using it for.

- There had been a post from Ngati Mahanga placed on the Raglan Noticeboard and the Community Board page containing maps and information on the aerodrome grounds.
- In the case of any accidents in Raglan, was the airfield used for emergency services? It was noted that the airfield had been in the past and if an emergency occurred, the Westpac Rescue helicopter would land as close as possible to any incident to enable easy transition from ambulance to helicopter.
- There was a safety conflict on the airfield as the helipad was located within the flight path of planes landing on the airfield.

## **REPORTS**

### Discretionary Fund Report to 19 November 2021

#### Agenda Item 6.1

The report was received [*RCB2112/02 refers*] and discussion was held on the following matters:

- A new Discretionary & Funding process had been implemented. The aim was to empower the Community Board to make their own funding decisions as they were close to their community and had a good view of what was required. Funding application forms would be placed on the Waikato District Council and Raglan Community Board websites.
- NZ Police, Council staff, Ambulance Services, Xtreme Zero Waste and Surf Lifesaving had held a meeting where a new “Welcome to Raglan” sign was discussed. Xtreme Zero Waste had committed to donating \$2,000.00 towards the sign.

### Raglan Works, Actions & Issues Report: Status of Items December 2021

#### Agenda Item 6.2

The report was received [*RCB2112/02 refers*] and discussion was held on the following matters:

#### Manu Bay Breakwater

Mr Clark, Collaborative Solutions, intended to hold a meeting in February 2022 to have further discussions on the breakwater project. Concern was raised that another summer had arrived and the boat ramp issues had not been progressed. Scoping of the project had not changed and there was a need to focus on the issues of water surging onto the ramp, overtopping and whether the ramp got capped. This item to remain on the schedule pending an update from the project team on the scope and timing of the project.

#### Inter-Raglan Bus Service

No discussion was held. This item to remain on the schedule.

### Civil Defence and Raglan Community Response Plan

No discussion was held. This item to remain on the schedule.

### Camera Licensing Trust

No discussion was held. This item to remain on the schedule.

### Raglan Aerodrome Safety Improvements

It was noted that there were members of the community who were concerned about the construction of a fence on the airfield.

Council had considered the Board's resolution (RCB2110/04) on the aerodrome. His Worship the Mayor and councillors had met with the chairperson of the board where the resolution was discussed. Councillors had confirmed with staff that the recommendations from the Mike Haines report would be implemented.

A LGOIMA request had been received from Raglan 23 requesting the amount of revenue received from the airfield. Fees of just under \$6,000.00 had been paid by pilots for the 2020/21 financial year. This year the amount received was under \$500.00. There was a large shortfall between operational costs and revenue that was being received and there was no intention to increase the landing fees at this time. Once the fencing was completed, a breakdown on the fencing costs would be provided to the Board. Council was working with Mike Haines and an Aviation Draughtsman on the fence design which was in keeping with CAA legislation. The plans would be submitted to CAA for signing off.

Landing fees could be reviewed in an Annual Plan year. Fees and charges were set for a three (3) year period. Fees for the current financial year were \$12, the second year fee would be \$14 and the third year fee would be \$16. The fee for a regular use group was \$650 (approximately). If fees were not paid, there was an additional \$23.00 penalty.

**ACTION:** Project and ongoing operational costs for the airfield would be supplied to the Board to assist with feedback on the next fees and charges process.

Operations at the aerodrome had been suspended until Monday, 20 December 2021 to enable the fencing works to be completed.

Signage would be erected at each end of the airfield runway.

Extensions to the carpark at Papahua could be completed before Christmas.

### Manu Bay Planting

No discussion was held. This item to remain on the schedule.

### Soundsplash

No discussion was held. This item to remain on the schedule.

### Papahua Stage 2 Path

The tap for washing down boats needed to be relocated back to where it originally was.

A request had been received for a water tap to be placed on a bollard beside the urupa. This would enable kayakers and waka ama groups to access water.

### Walkway from Norfolk Pines to the Coastguard Building

No discussion was held. This item to remain on the schedule.

### Gilmour Street Urban Upgrade

No discussion was held. This item to remain on the schedule.

### Boatramp and Soccer Fields

Historically, marking of the boatramp parking and soccer fields had been carried out by the Fishing Club but the last three (3) years had been completed Raglan Lawns. The markings needed to be done again. It was important to mark the soccer fields as it stopped confusion by the public on where to park.

Locking of the gate to the soccer field area. It was suggested that Mr Shane Gold from the Fishing Club hold a key to enable the gates to be opened at 6.00am to enable fishing boats to park.

### Quarterly Update

Government/Bayview Road – change Giveaway signs to Stop signs. This was a health and safety issue and required immediate action.

**ACTION:** Staff would investigate the change in signage and report back to the Board.

The Board requested attendance by the Road Safety Engineer, or appropriate staff, when the quarterly update was on the Board's agenda.

The consultation process on the Speed Limits Bylaw had opened and would close on Sunday, 23 January 2022.

Schedule of Meetings

Agenda Item 6.3

The report was received [RCB2112/02 refers]. No discussion was held.

**Resolved: (Mrs Parson/Cr Thomson)**

**THAT the Raglan Community Board continues to hold its meetings at 1.30pm on a six-weekly cycle in 2022, on the following dates:**

- **Wednesday, 9 February**
- **Wednesday, 23 March,**
- **Wednesday, 4 May,**
- **Wednesday, 15 June,**
- **Wednesday, 27 July, and**
- **Wednesday, 7 September.**

**CARRIED**

**RCB2112/**

Chairperson's Report

Agenda Item 6.4

The report was received [RCB2112/02 refers] and discussion was held on the following matters:

- The chairperson thanked board members for their work through the year.
- A reminder that the last day of voting for the bi-election was Thursday, 9 December 2021. The new member would be sworn in at the Board's February meeting.
- A reminder on the closing date for the bi-election had been placed on Council's facebook page today. A preliminary result should be available the night of Thursday, 9 December 2021.

Councillor's Report

Agenda Item 6.5

The report was received [RCB2112/02 refers] and no discussion was held.

