

Agenda for a meeting of the Infrastructure Committee to be held via Audio Visual Conference on **WEDNESDAY, 1 DECEMBER 2021** commencing at **9.30am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

- | | | |
|-----------|--|----|
| 1. | <u>APOLOGIES AND LEAVE OF ABSENCE</u> | |
| 2. | <u>CONFIRMATION OF STATUS OF AGENDA</u> | |
| 3. | <u>DISCLOSURES OF INTEREST</u> | |
| 4. | <u>CONFIRMATION OF MINUTES</u> | |
| | Meeting held on Tuesday, 19 October 2021 | 4 |
| 5. | <u>ACTIONS REGISTER</u> | 13 |
| 6. | <u>REPORTS</u> | |
| 6.1 | Open Spaces Maintenance Contractor Update | 15 |
| 6.2 | Presentation on Waikato District Alliance | 42 |
| 6.3 | Service Delivery Project Status Report – December 2021 | 53 |
| 6.4 | Lake Kainui Drainage Project 2021 | 69 |
| 7. | <u>EXCLUSION OF THE PUBLIC</u> | 75 |

GJ Ion
CHIEF EXECUTIVE

INFRASTRUCTURE COMMITTEE

Reports to:	The Council
Chairperson:	Cr Eugene Patterson
Deputy Chairperson:	Cr Carolyn Eyre
Membership:	The Mayor, all Councillors and Mr Brendon Green (Maangai Maaori)
Meeting frequency:	Six-weekly
Quorum:	Majority of the members (including vacancies)

Purpose

The Infrastructure Committee is responsible for:

1. Guiding sustainable, physical development and growth of the Council's infrastructure to meet current and future needs.
2. Governance of efficient, safe and sustainable roading and transport, and waste management that enables the District's economy and contributes to liveable, thriving and connected communities.
3. Governance of the District's parks, reserves and cemeteries.

In addition to the common delegations on page 10, the Infrastructure Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities for core infrastructure aligned to the District's development, and oversight of strategic projects associated with those activities.
2. To provide advice on the development and implementation of the 30 Year Infrastructure Plan.
3. To support and provide direction regarding Council's involvement in regional alliances, plans, initiatives and forums for regional infrastructure and shared services (for example, Regional Transport Committee).
4. To consider the impacts of the Council's network of infrastructure and assets on the environment.
5. To monitor and make decisions in relation to Council-owned community centres, facilities and halls.

The Committee is delegated the following powers to act:

- Approval of acquisition (including lease) of property, or disposal (including lease) of property owned by the Council, (where such acquisition or disposal falls within the Long Term Plan and exceeds the Chief Executive's delegation).
- Approval of road names in the Waikato District in accordance with Council policy.
- Approval of any proposal to stop any road.
- Hearing any written objections on a proposal to stop any road, and to recommend to Council its decision in relation to such objections.
- Approval of alterations and transfers within the provisional programme of capital works as prepared for the Long Term Plan and Annual Plan, subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.

3

- Approval of tender procedures adopted from time to time within the guidelines as set down by New Zealand Transport Agency for CPPs, or other authorities where funding or subsidies are subject to their approval.
- Approval of traffic regulatory measures defined as:
 - a. Compulsory Stop Signs
 - b. Give Way Signs
 - c. No Passing Areas
 - d. No Stopping/Parking Provisions
 - e. Speed Restrictions
 - f. Turning Bays
 - g. Weight Restrictions on Bridges (Posting of Bridges).
- For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
 - a. Agree leases, subleases and easements (in relation to land or buildings).
 - b. Approve amendments to management plans.
 - c. Adopt names.
 - d. Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession), provided that any decision that has a significant impact under the management plan is recommended to Council for approval.
 - e. Recommend to Council for approval anything that would change the ownership of such land.
- Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (1) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council (section 335(3) Local Government Act 1974). Should a decision be made to reject the objection and reaffirm the requirements in the notice, to authorise that an application be made to the District Court, (section 335(4) Local Government Act 1974) Act, for an order confirming the notice.
- Consider and approve subsidies for the installation of stock underpasses in extraordinary circumstances in accordance with Council policy and bylaws.

Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	17 November 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes for the Infrastructure Committee meeting held on Tuesday, 19 October 2021.

2. RECOMMENDATION

THAT the minutes for the meeting of the Infrastructure Committee held on Tuesday, 19 October 2021 be confirmed as a true and correct record.

3. ATTACHMENTS

INF Committee Minutes OPEN – Tuesday, 19 October 2021

Minutes for the meeting of the Infrastructure Committee of Waikato District Council held via Audio Visual Conference on **TUESDAY, 19 OCTOBER 2021** commencing at **9.30am**.

Present:

Cr EM Patterson (Chairperson)
Cr CA Eyre (Deputy Chairperson)
His Worship the Mayor, Mr AM Sanson
Cr AD Bech
Cr JM Gibb
Mr B Green (Maangai Maaori)
Cr SL Henderson [*from 9.34am*]
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr NMD Smith [*until 9.57am and from 10.24am*]
Cr LR Thomson
Cr CT Woolerton

Attending:

Mr G Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Mr R MacCulloch (General Manager Service Delivery)
Mr P McPherson (Community Projects Manager)
Ms M May (Community Connections Manager)
Ms J Bishop (Contracts and Partnering Manager)
Mr R Bayer (Roading Team Leader)
Mr C Bailey (Finance Manager)
Mr J Brown (Senior Communications Advisor)
Ms K Wellington (Project Management Office Manager)
Ms A Diaz (Chief Financial Officer)
Ms M Tarawhiti (Community Facilities Team Leader)
Mrs LM Wainwright (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Thomson/McInally)

THAT the Infrastructure Committee accepts the apologies:

- a) for non-attendance from Cr Church and Cr Sedgwick, and
- b) for early departure from Cr Smith and Mr Green (if required).

CARRIED

INF2110/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Gibb/Thomson)

THAT:

- a) the agenda for the meeting of the Infrastructure Committee held on Tuesday, 19 October 2021 be confirmed, and
- b) all reports be received.

CARRIED

INF2110/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

Cr Henderson entered the meeting at 9.34am following the above item.

CONFIRMATION OF MINUTES

Resolved: (Crs Bech/Eyre)

THAT the minutes for the meeting of the Infrastructure Committee held on Wednesday, 8 September 2021 be confirmed as a true and correct record.

CARRIED

INF2110/03

REPORTS

Service Delivery Project Status Report – September 2021

Agenda Item 5.1

The report was received [*INF2110/02 refers*] and taken as read. The following items were discussed:

- Carried forward projects e.g. dog pound at Tuakau would be reported on at the next Committee meeting.
- October 2021 balances would be less than forecast due to the pandemic.
- Delivery of CAPEX from Watercare and the impact of delays. Staff were working with Watercare on what work was proceeding. The Chief Executive would discuss this with the Waters Governance Board in November and report back to the Committee.
- Watercare contractors were working in Huntly during lockdown.

ACTION: The Chief Executive would follow up with Watercare as to why contractors were working during lockdown and report back to the next Committee meeting scheduled for Wednesday, 1 December 2021.

- There had been a change in Auckland water levels. Communications would need to be put out to our communities advising of these changes.
- Council was waiting on a multi-party funding agreement from NZTA on the Huntly section of SH1. Vesting and maintenance of the road could not take place until agreement had been reached. Futureproofing of the IB portion of the highway was of strategic importance.

ACTION: Cr Patterson would raise this with the Regional Transport Committee.

- Lake Road crossing – NZTA were responsible for the roads surrounding any on/off ramps until they intersect with local roads.

Erosion at Ngarunui Beach affecting Surf Life Saving Tower and Public Toilet
Agenda Item 5.2

The report was received [*INF2110/02 refers*] and taken as read. The following items were discussed:

- Timeline work for this project was underway. The pandemic was creating some issues with contractors.
- Relocation of the toilet block to Sunset Beach would maximise a return on the recent investment put into the adjacent Community Hub.

Resolved: (Crs Smith/Eyre)

THAT the Infrastructure Committee approves the:

- a) **use of the Disaster Relief Fund reserve fund (IPG-16030-E0-1491-0122) for the removal and transportation of the Raglan Surf Lifesaving Club (RSLSC) Tower and Public Toilet Complex from Ngarunui Beach, including reinstatement works (the estimated value for these works is \$60,000 excluding GST);**
- b) **proposed removal of the Public Toilet Building from Ngarunui Beach to Sunset Beach, Port Waikato, using the District Wide Toilets budget (ITO-10000-C0-0000-0000) for the re-siting works, which is estimated to be approximately \$40,000 excluding GST; and**
- c) **funds set aside in the District Wide Toilets budget (ITO-10000-C0-0000-0000) to construct a toilet at Sunset Beach, be reallocated to the development of a new toilet block at Ngarunui Beach, to replace the one being removed/relocated.**

CARRIED

INF2110/04

Cr Smith left the meeting at 9.57am following voting on the above resolution.

Extension to Contract 15/162 – Parks and Open Spaces Maintenance

Agenda Item 5.3

The report was received [*INF2110/02 refers*] and taken as read. The following items were discussed:

- Waikato Weed and Surveillance Control project – Council was interested in results from the trial of fulvic acid and glyphosate.

ACTION: Citycare to be invited to attend the next Committee meeting scheduled for Wednesday, 1 December 2021 to provide an overview on the trial.

- The Committee would like to get visibility on contracts awarded to Maori businesses.

ACTION: Staff to supply data on employment and partnerships with Maori business to the next Committee meeting scheduled for Wednesday, 1 December 2021.

- It was noted that Citycare had a healthy attitude towards health and safety matters.

Resolved: (Crs Thomson/Lynch)

THAT the Infrastructure Committee notes the Extension to Contract 15/162 – Parks and Open Spaces Maintenance.

CARRIED

INF2110/05

Whatawhata Rugby Club Building Demolition
Agenda Item 5.4

The report was received [INF2110/02 refers] and taken as read. The following items were discussed:

- The Whatawhata Rugby Club building had been damaged by fire and asbestos had been found in the material on site. The Whatawhata Rugby Club Committee was not in a financial position to demolish the building and was seeking financial support from Waikato District Council to clear the site for the health and safety of the community.
- There was no budget allocated to this project. Funding would be sourced from the General Accounting Reserve Fund (GARF).
- The current ground lease with the Whatawhata Rugby Club would be terminated and if a new club building was erected, a new lease would be entered into between Waikato District Council and the Whatawhata Rugby Club.

Resolved: (His Worship the Mayor/Cr McGuire)

THAT the Infrastructure Committee recommends that Waikato District Council:

- a) **approves the use of funds from the General Accounting Reserve Fund (account code 1-999-9320) to demolish the Whatawhata Rugby Club building up to the value of \$32,000.00 excluding GST, and**
- b) **terminates the current ground lease with the Whatawhata Rugby Club, and if a new club building is erected, a new lease be entered into between Waikato District Council and the Whatawhata Rugby Club.**

CARRIED

INF2110/06

Councillor Eyre voted against the resolution and requested her dissenting vote be recorded.

Cr Smith re-entered the meeting at 10.24am during discussion on the above item and was present when voting took place.

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Crs Woolerton/Thomson)**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item number PEX 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.

CARRIED**INF2110/07**

Resolutions INF2 I 10/08 to INF2 I 10/09 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 10.41am.

Minutes approved and confirmed this day of 2021.

EM Patterson
CHAIRPERSON

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	17 November 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Actions Register

1. EXECUTIVE SUMMARY

To update the Infrastructure Committee on actions arising from previous meetings.

2. RECOMMENDATION

THAT the Actions Register for November 2021 be noted.

3. ATTACHMENTS

Actions Register

Infrastructure Committee – Actions Register

Date	Action	Status
19/10/21	The Chief Executive would follow up with Watercare as to why contractors were working during lockdown and report back to the next Committee meeting scheduled for Wednesday, 1 December 2021	The concern was whether they were working (in previous lockdowns and because the company was predominantly based in Auckland, work has not advanced). I have since clarified they were. They are permitted to work at Level 3. The main question asked was what is the effect of the lockdowns on the delivery of capital works which is what I have asked Carole and Watercare to answer.
19/10/21	Regional Transport Committee – Multi-Party Funding Agreement with NZTA.	Cr Patterson has raised this with the chair of RTC and will have discussions on it at next meeting.
19/10/21	Waikato Weed and Surveillance Control project. Staff to invite Citycare to attend the next Committee meeting scheduled for Wednesday, 1 December to provide an overview on the trial.	Citycare will be in attendance at the December meeting to outline the project.
19/10/21	Staff to supply data on employment and partnerships with Maaori business to the next Committee meeting scheduled for Wednesday, 1 December 2021.	<p>The Procurement Manager working with Te Rui o Waikato (TROW) and Pou limited to identify opportunities.</p> <p>TROW is working with Asplundh on an apprenticeship programme for rangatahi. 2 for Waikato, 5 for Auckland.</p> <p>Pou Limited – We will be meeting the Matawhaanui board in the new year and will be asking Pou to submit a tender for the cleaning contract that is coming to market.</p>

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	15 November 2021
Prepared by	Megan May Community Connections Manager
Chief Executive Approved	Y
Reference #	INF2021
Report Title	Open Spaces Maintenance Contractor Update

I. EXECUTIVE SUMMARY

Citycare Ltd have provided Open Spaces Maintenance Services to Waikato District Council since August 2016. During this time, the relationship between principal and supplier has grown and the intent of the contract has been improved.

As requested at the Infrastructure Committee meeting on 19 October 2021, Citycare have been invited to present to Councillors to ensure that there is good visibility of both Citycare staff, but also the innovations and commitments to broader outcomes as agreed in the contract.

The following items will be discussed during the presentation.

- Citycare as a company
- What Citycare do in the Waikato-broader aspects of the contract
- Citycare is a Kiwi company supporting and upskilling locals, particularly “local people looking after local assets”
- Citycare supports local subcontractors providing them a variety of specialised works
- Innovation – chemical reduction on the environment, electrical mowers etc
- Community engagement

2. RECOMMENDATION

THAT the Open Spaces Maintenance Contractor presentation and update be noted.

3. ATTACHMENTS

Attachment I: Open Spaces Presentation by Citycare

Working together to
**enhance the wellbeing
of our communities**

Infrastructure Presentation

Citycare - Waikato

Citycare **Property** 

December 2021

Working together to
**enhance the wellbeing
of our communities**

About Citycare

Services we currently supply

Citycare Property 



18

Horticulture

- Shrub Garden Maintenance
- Annual Bedding Plants
- Ecological Sites
- Renewals
- Landscaping



"I was driving through Raglan last weekend and saw the roundabout in Raglan and it looked amazing with the yellow flowers". She tracked us down to say how good the roundabout looks now. Sally from Auckland



Sportsfield and Passive Turf

- Sports Turf
- Passive Turf
- Road Berms
- Sportsfield Renovations
- Line marking



“firstly, thank you to your chaps for the awesome line marking job at Willow Brook this winter. Definitely a load off our minds to see the lines all sparkly and bright each week”. Willow Brook Park, Te Kowhai (Te Kowhai School Football and Rugby).

Brent Cutler, Underwriter of QBE

Thank you to Gary, who has done a great job of our sevens field marking, much appreciated.

General Parks Maintenance

- Litter Collection
- Graffiti Removal
- Boat Ramp Cleaning
- Tracks and Trails Maintenance
- Playground Inspections
- Sexton Services



“Big ups to whoever got onto this so fast. Puriri beach ramp waterbalsting this morning to help prevent any more falls on the slippery concrete. Thanks for taking action so fast”

Lance King –Raglan, during the Lockdown 2021

“please thank the groundmen for prepping the plot, had to smile at the 'bed of hay 'in the bottom of the hole. Mum was a farmer for most of her life, right up until in her early 80s... a final resting place on a bed of hay was some what fitting ;) Many thanks to your team for helping get the paperwork sorted.”

Joy Campbell's family member. Linda

Liz would like to express how much of an amazing job Robert Osborne did to remove the graffiti at the end of Kanuka Road. She wanted to share how personable Rob was and he did a 100% fabulous job. Liz said “Rob did the best job ever! and said he was very personable and professional.”

Minor Capital Works

21

- Minor Capital Works self-delivery model is in place
- We utilise local subcontractors
- Provide Fulcrum reports for assets condition
 - Calibrating with Auckland MC team to provide expertise and train local staff.

"I just want to say thanks for the work you and your guys carried out last week Parklets look great, and the guys made them very tidy for our opening so much appreciated .Please pass our thanks on to your team"

Dennis Amore



Working together to
**enhance the wellbeing
of our communities**

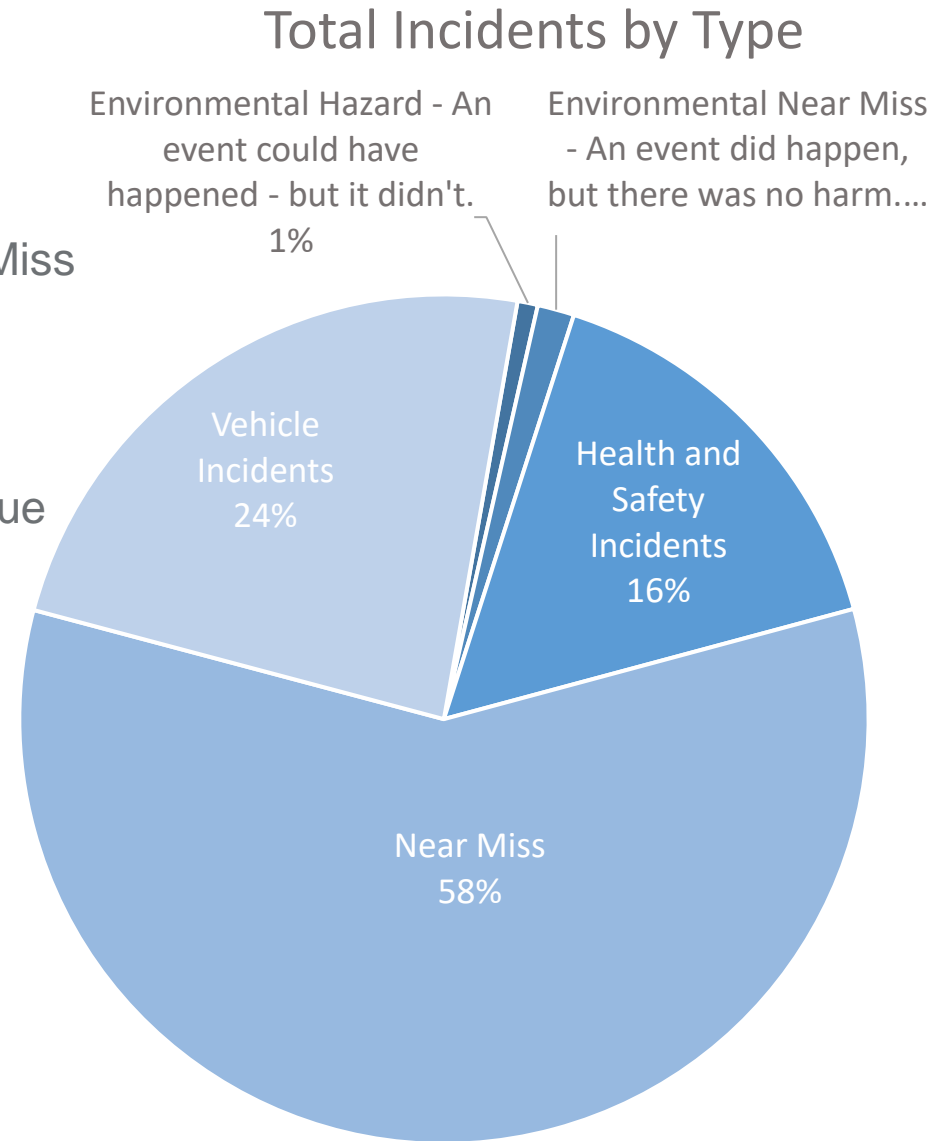
**Year 5 – It's in our
DNA**

Citycare Property 

December 2021

Health and Safety

- **Hazard and Near-Miss**
 - Total of 58% of incidents have been Near-Miss reports
- **Incidents include**
 - Slipping and falling from wet surfaces.
 - First aid injuries from punctures of hands due to wasps/plants
 - None were for serious harm
- **Vehicle Incidents**
 - Majority of vehicle incidents were for minor damage; 7 incidents involved a third party. None were for serious harm.
- **Environmental incident**
 - 5 Environmental Hazards Identified
 - 9 Near Miss Identified, where there was no harm



Health and Safety

- Vehicle incident trends
 - Generally slow speed and zero harm to staff
 - Incentivise behaviour with Eroads driving monitoring
 - Proactive vehicle and plants checks to ensure safety and reduce potential incidents
- H&S committee – proactive team, where field staff are encouraged to speak up, meetings conducted monthly.
- Training -Staff regularly attend Health and Safety courses to keep updated with industry compliance and “Best Practice”
- Focus for the Year
 - Increase Near Miss Reporting
 - Encourage vaccine uptake/rollout, COVID-19 preparedness
 - Mental Health Support

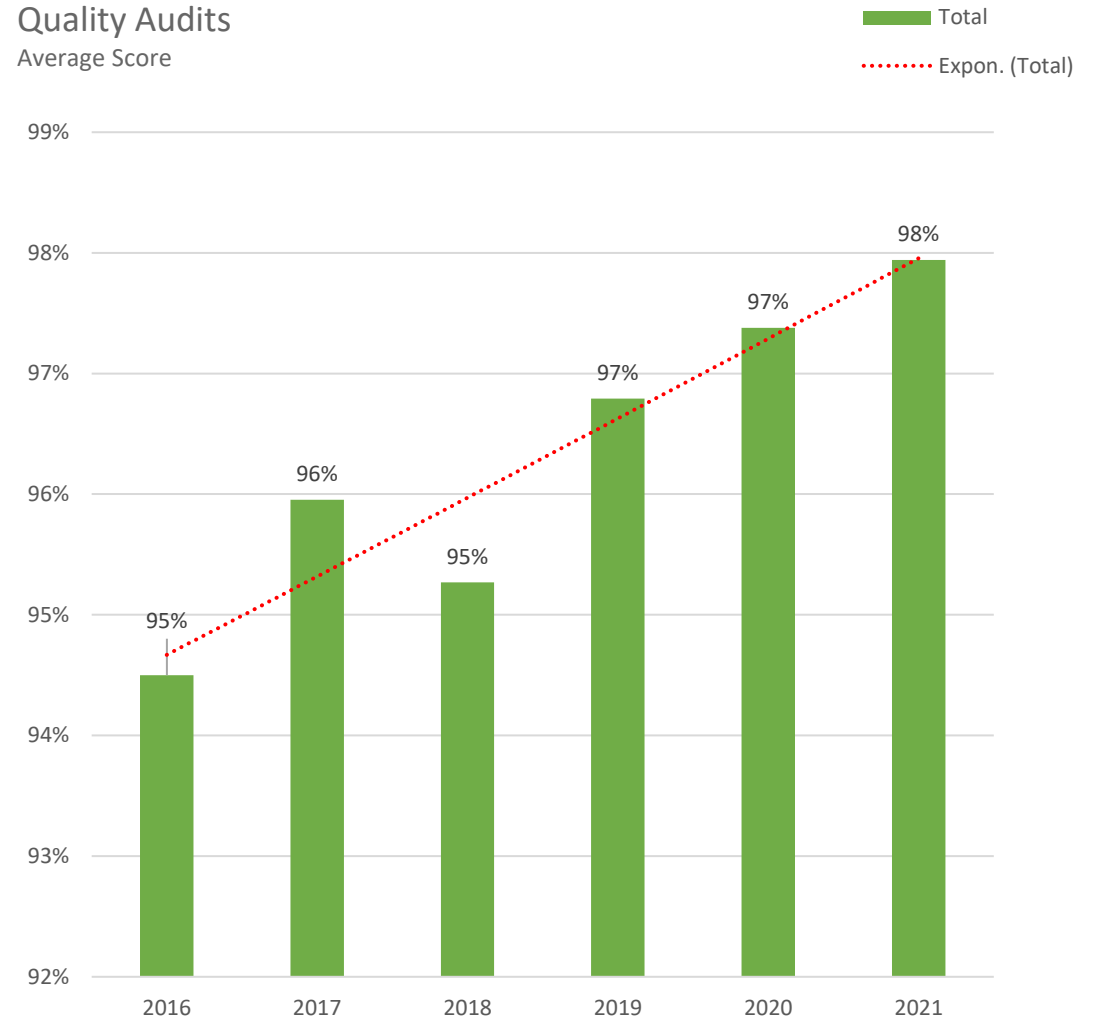
Health and Safety

- Video based competency training

The screenshot displays the Citycare Property Safetyhub website. At the top left is the Citycare Property logo. To the right is a search bar and a user profile section for John He, with an 'Inbox' icon and a 'Logout' button. Below this is a yellow navigation bar with a home icon, 'My Safetyhub', a location dropdown set to 'Australia', and the 'safetyhub' logo. The main content area is titled 'Select a Video Category' with a downward arrow. It features a grid of video thumbnails for various safety topics: 'view all', '5 minutes or less safety shorts', 'COVID-19 management', 'manual handling', 'fire awareness', 'safety basics', 'office safety', and 'first aid and welfare'.

We Deliver – Operational Improvements

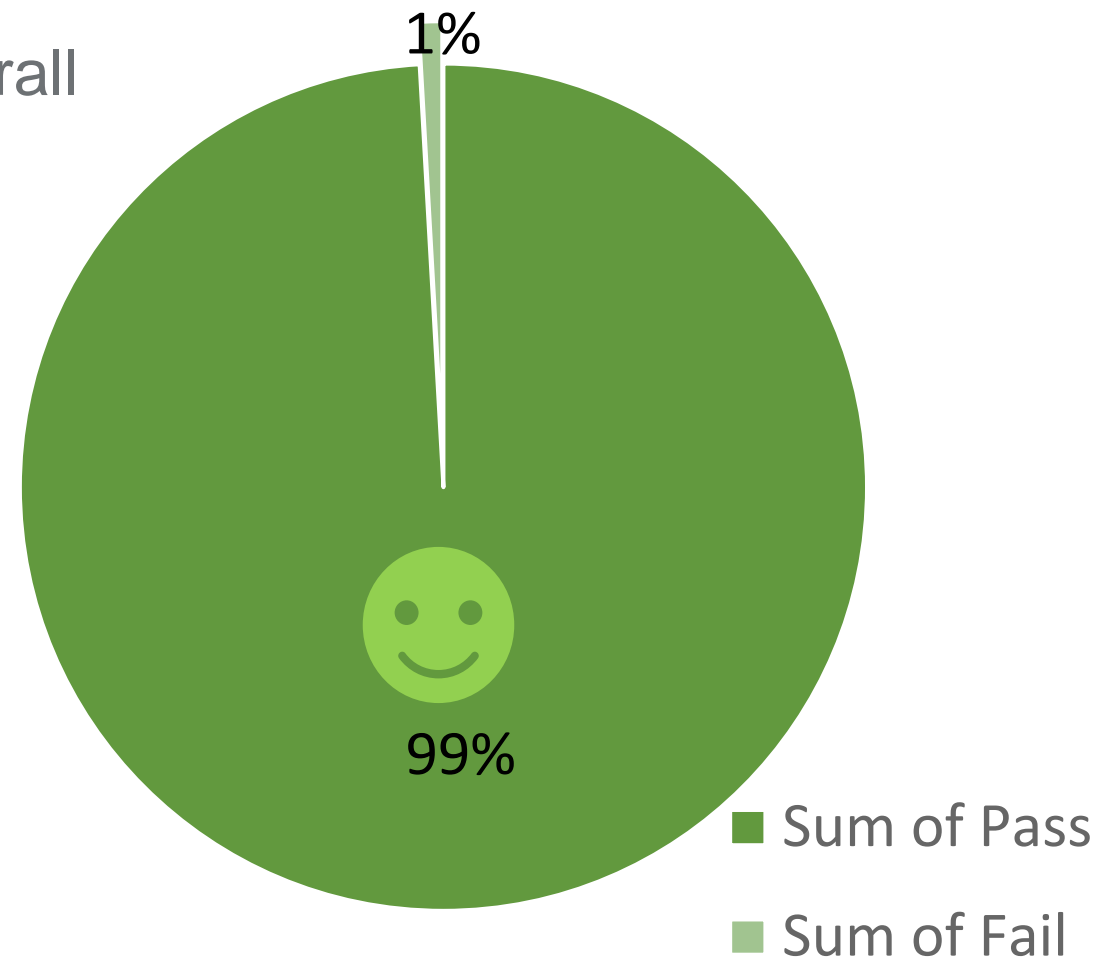
- We continue to improve and upskill the team to deliver a quality service.
- Uplift in target levels. Quality outcomes from 95% to 98%
- Responsive work better allocated to the best positioned and skilled person to carry out the work using GPS data.
- Maximising route optimisation using GPS tracking technology.
- Daily monitoring of equipment, assuring plant is at its optimum
- Invest in high end commercial equipment dedicated to the Waikato contract



We Deliver - KPI Compliance ²⁷

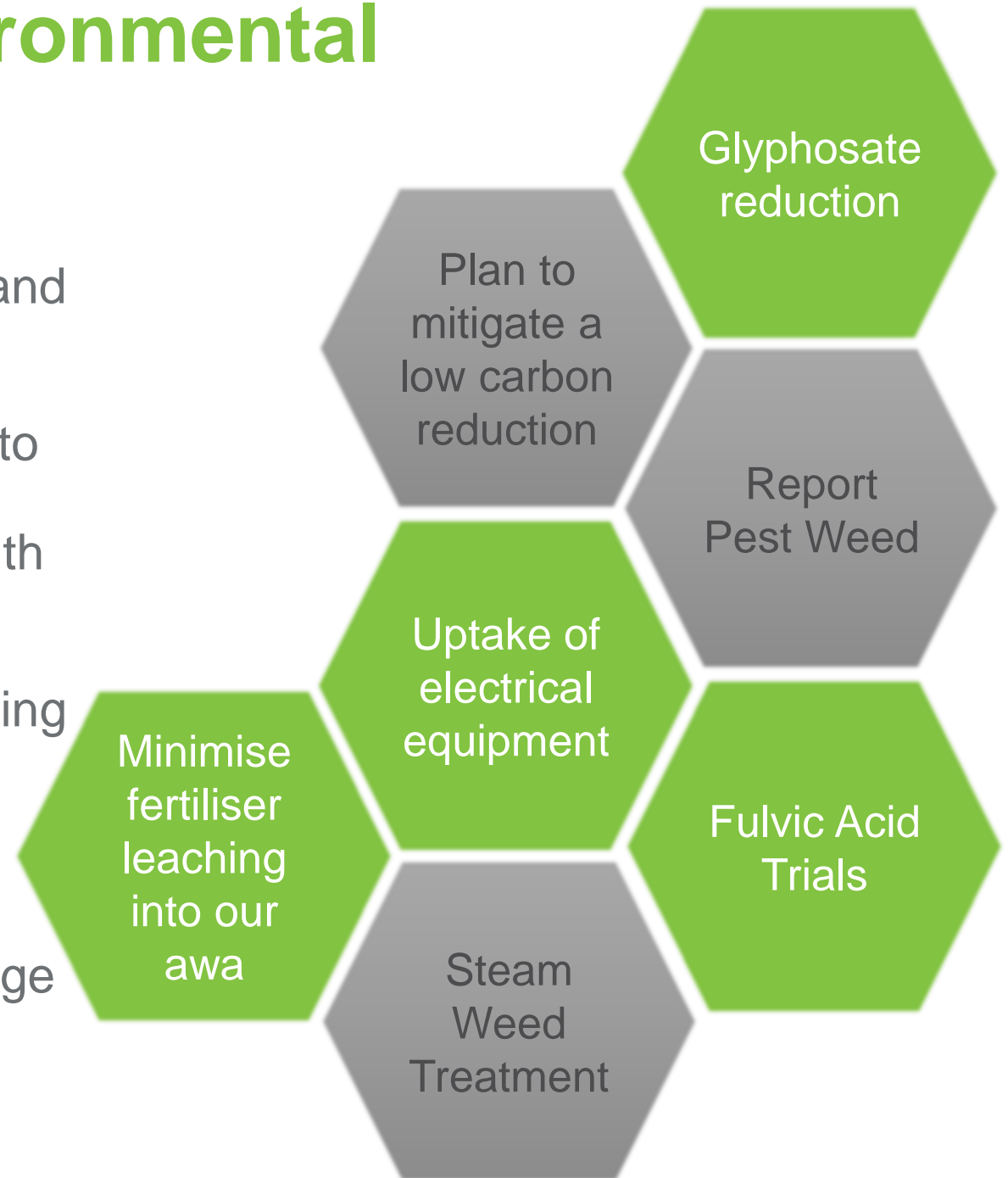
- Consistently scoring high overall KPI 100% compliance
 - No systemic failure
- Positive feedback from stakeholders
- Proactive improvements for services underperforming

KPI –Jobs Responded to on time



We Deliver – Environmental

- Environmental improvement continuation
 - Decreasing Carbon footprint and Agri-chemical consumption
 - Electrical equipment is used where practical, change over to hybrid and electrical vehicles.
 - Replacement of older plant with battery powered units
 - We trial different units throughout the country collecting data
 - Reduction on glyphosate use, replacing with friendlier alternatives
 - Minimise fertilise usage, change to slow release to minimise leaching



We Discover – Innovative Culture

- Plant pest weed reporting
- Fulvic Acid trials to reduce glyphosate
- GetHomeSafe application
- Fulcrum Asset condition reporting
- Waste removal tracking
- Nation wide innovations sharing information



We Care – Our People

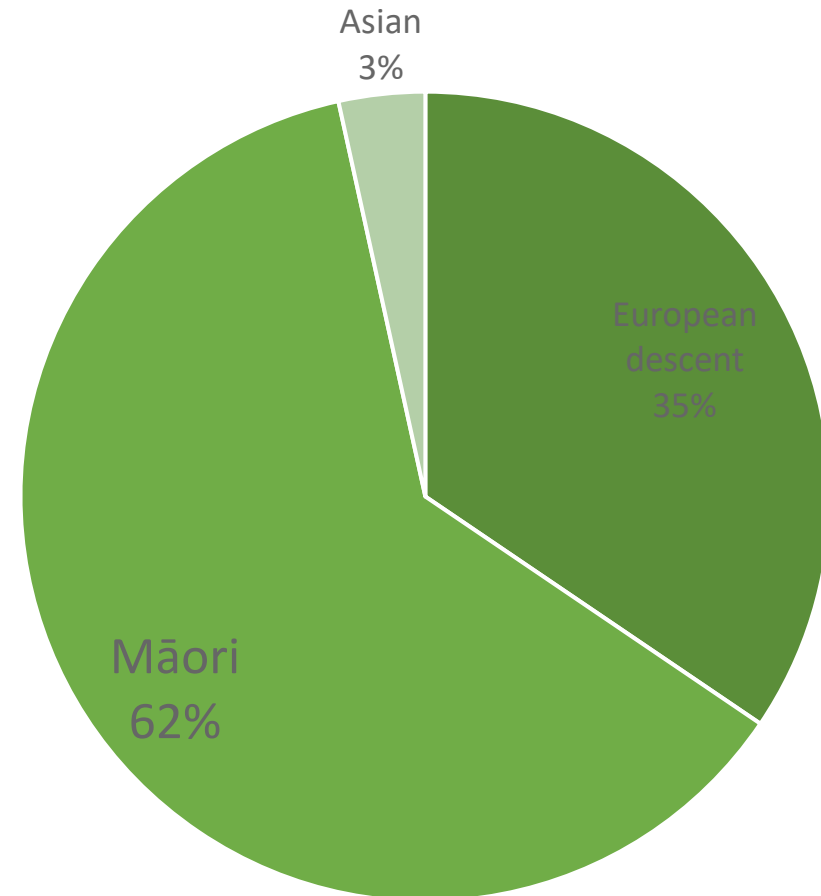
- Meaningful career progression and upskilling the local workforce.
 - Provide Horticulture L2-L4 and diploma qualifications
 - Provide advance drivers licenses
 - Provide General Compliance Qualifications
 - Traffic Management Qualifications
 - Advance qualifications in specific works
 - Field Leadership Programme
- Working towards a living wage



We Care – Our People

- Increase in local Maori and Pasifika staff employed
 - In general workforce
 - In leadership roles
 - Maori make up 62% of the Waikato workforce
- Continual increase of Women in Leadership Roles
- NZ Diversity Awards – Highly Recommended

Waikato Workforce Diversity





PLEASE JOIN US

Wānanga Wāhine

Career Pivots capitalise on your existing skills while diversifying your portfolio of skills. They expand your networks, open the door to opportunities and can be great for career progression ... Why then do we sometimes talk ourselves out of doing them?

Recently at Citycare Property we've been talking a lot about Career Pivots. Focus groups with our team found some wāhine faced fears, roadblocks and challenges with tackling a Career Pivot. We thought, why not get some inspiring leaders from within the industry to talk to us about their personal experience with Career Pivots and how they played a role in their career progression.

We got so excited about Sheridan Broadbent, Adrienne Miller and Jennifer Rolle agreeing to tell their stories, we wanted to extend an invitation to the wāhine of the wider full facilities wāhānau to have an opportunity to hear them too.

And that's the story of how the wāhine of Citycare Property kicked into action to host our inaugural Wānanga Wāhine for wāhine involved in the full facilities industry.

The wāhine of Citycare Property welcome wāhine from Auckland Council, Vanta, UMS, AIMS, and their subcontractors, to join us for a little kai and to hear the inspiring stories of our guest speakers, followed with a panel Q&A session. We think this kōrero is relevant no matter what your role is in the organisation and we've got aspiring leaders from right across the various roles in our business coming - we welcome you to extend the invite the same!

WHEN
30th August 2021, 1pm to 2.30pm

VENUE
Eat My Lunch, 5 Galatos Street, Auckland CBD

LUNCH PROVIDED
for every meal, a meal will also go to a kiwi kid in need

RSVP (including any dietary requirements)
Shelley Davis by 23rd August 2021
shelley.davis@citycare.co.nz | 027 705 7070

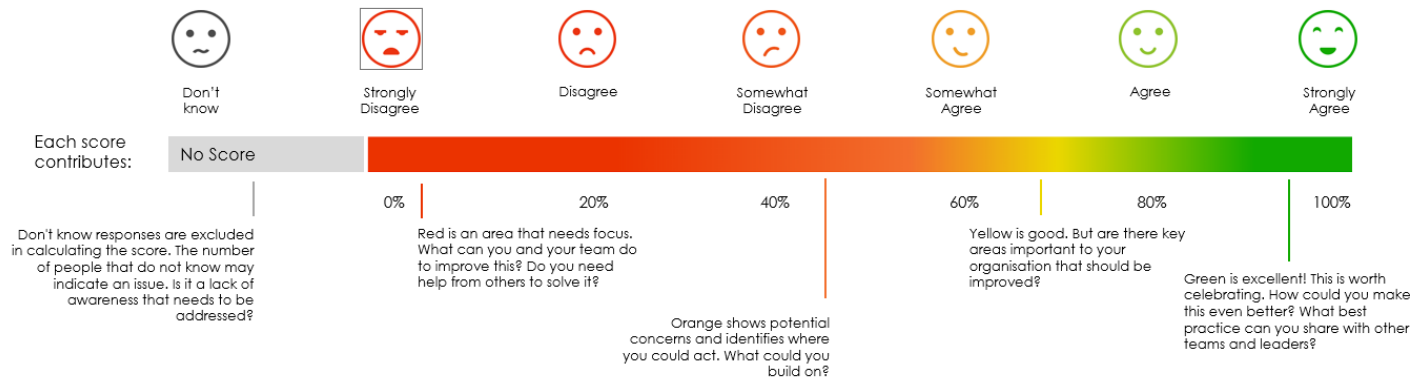
We Care – Our People

- Employee Feedback
- Diversity and Inclusion

People from all backgrounds and cultures feel included, welcomed and valued in this organisation

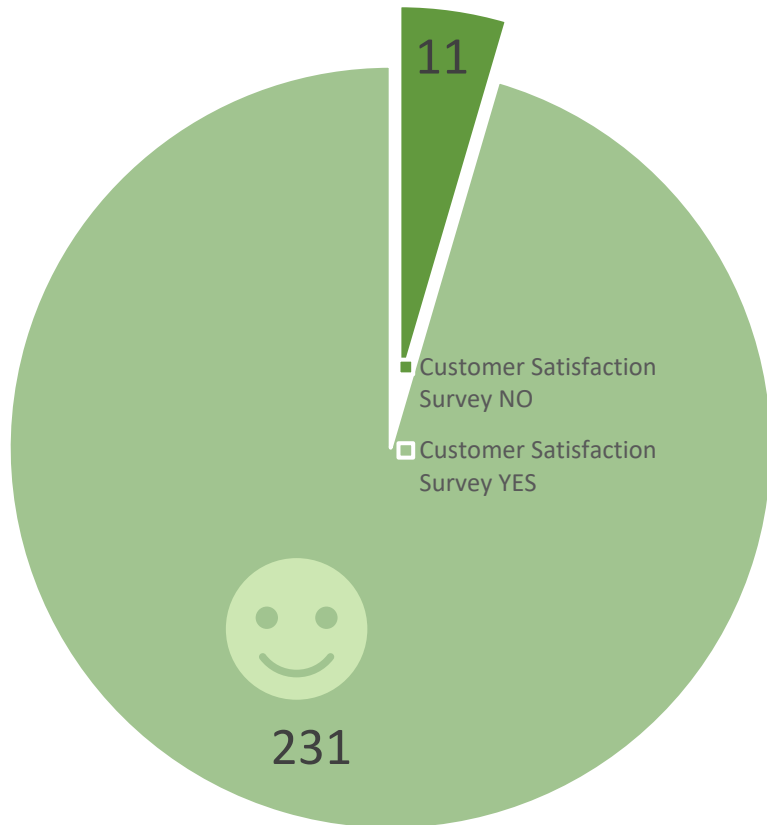


My personal values and cultural beliefs are respected in this organisation

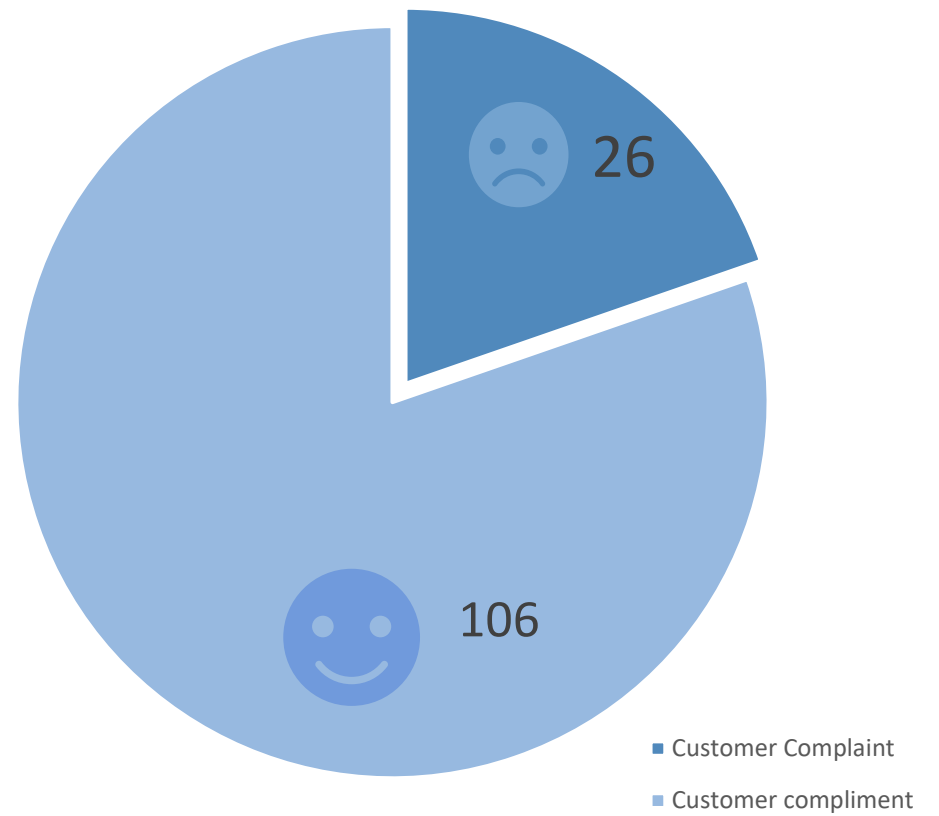


Customer Service

Customer Satisfaction Survey

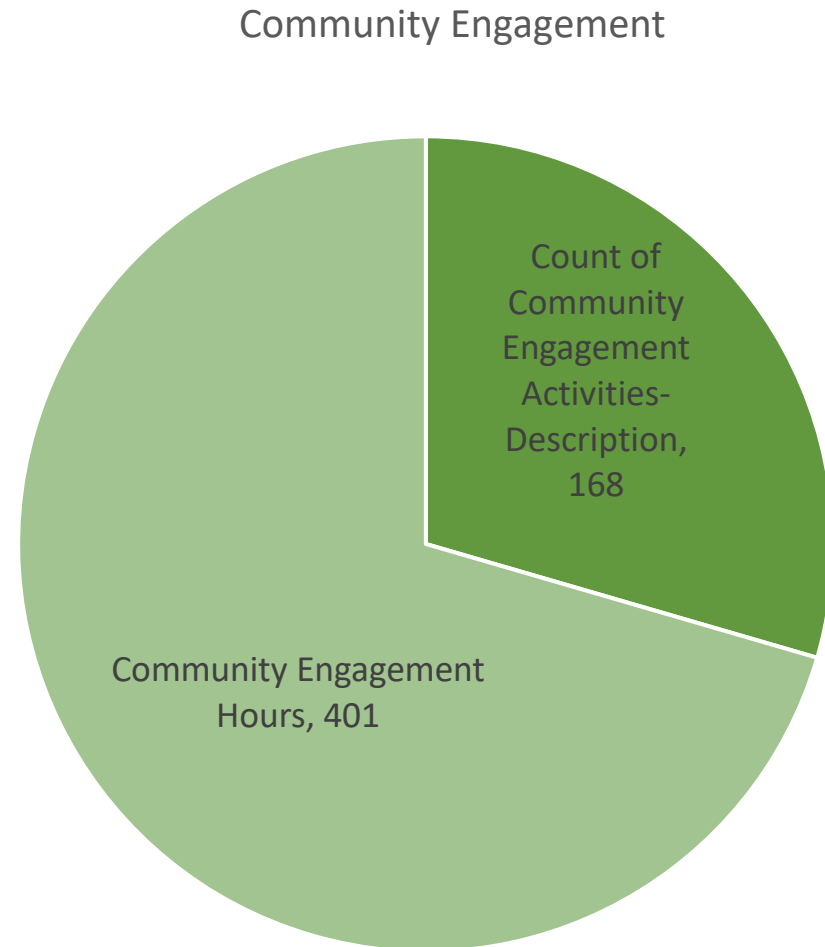


Compliments and Complaints



We Care – Community Engagement

- Community is at the heart of everything we do
 - Support Local Community Events
 - Support Local Community Organisations
 - Enviro School Support
 - Graffiti Removal and Mural protection
 - Free burials for Infant and Still born
- 401 hours of community help provided, to 168 activities.



We Care – Community

- Horotiu Enviro School Planting
- Ngaruawahia Roller Door Project
- Supporting Local Community Organisations
- The Point Murals
- Support Local Community Events
- Little Libraries
- ANZAC Poppies



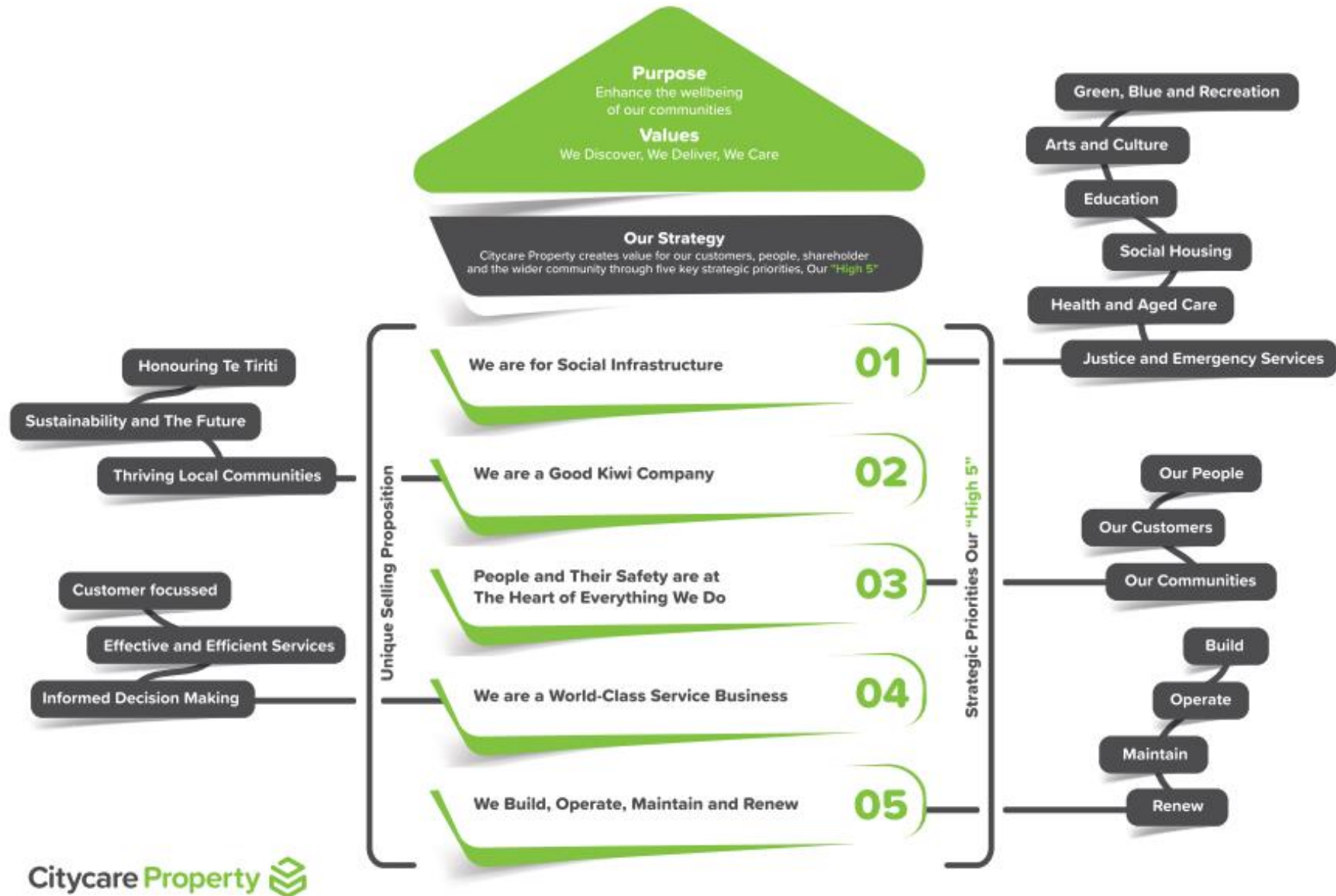
Working together to
**enhance the wellbeing
of our communities**

**What does the
future hold?**

Citycare Property 

December 2021

Towards 2030 Strategy



We are a Good kiwi Company

- Honouring Te Tiriti
 - We acknowledge the Treaty of Waitangi as the founding document for Aotearoa New Zealand
 - We will actively seek out opportunities to partner with Māori.
- Sustainability and the future
 - The overriding principle of the way we work is that we care for people, the environment and the world we pass on to future generations.
- Thriving Local Communities
 - We are proudly 100% kiwi owned
 - We hire and support local
 - We will contribute to thriving local communities through impactful partnerships

People and Their Safety are at The Heart of Everything We Do

- Our People
 - Our workforce represents Aotearoa, New Zealand at all levels of the organisation.
 - The safety and wellness of our people and those that work with us and round us comes first.
- Our Customers
 - We are a business that is reliable, dependable and loyal to our customers.
- Our Communities
 - The community user experience is our “Why”
 - The high levels of commitments from our people to the communities we work within is because they are local and they and their families, are members of those communities.

We are a World-Class Service Business

- Customer Focussed
 - Communities are at the centre of everything we do.
 - Local is our delivery model – local people, local businesses, local customers
- Effective & Efficient Services
 - We use the logistics science of planning and optimisation to deliver effective and efficient services
 - Nationwide Workforce Planning Workflow Process
 - Better scheduled and planned work
 - Better customer satisfaction
- Informed Decision Making
 - We extract knowledge and actionable insights from data to solve problems and challenges through informed decision making

Working together to
**enhance the wellbeing
of our communities**

Any Questions?

Citycare Property 

December 2021

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	1 December 2021
Prepared by	Gary Dela Rue Waikato District Alliance Manager
Chief Executive Approved	Y
Reference #	INF2021
Report Title	Presentation on Waikato District Alliance

I. EXECUTIVE SUMMARY

The Chief Executive's Business Plan includes the following measure which forms part of his Performance Agreement with Council.

5.3 Waikato District Alliance – Undertake an efficiency and quality review of the Alliance arrangement with recommendations for improvements by 31 December.

Councillors Patterson and Eyre were invited to the Waikato District Alliance Principal's Group meeting held on 22 October 2021 where the Waikato District Alliance Manager and Waikato District Council Roading Team Leader took them through the roll over process that was undertaken and performance framework that has been put in place to ensure the efficiency and effectiveness of the arrangement.

As a result of the presentation, the Chair and Deputy Chair of the Infrastructure Committee are satisfied that no further work is required to meet these performance measures and that adequate work has been done during the rollover to ensure appropriate outcomes are achieved.

The purpose of this report is to share the presentation with His Worship the Mayor and all Councillors so that everyone is aware of the performance framework that has been put in place to ensure efficient and quality performance is achieved.

2. RECOMMENDATION

THAT the Waikato District Alliance performance management framework be noted.

3. ATTACHMENTS

Attachment I: WDA Presentation



Presentation on the Waikato District Alliance

By Ross Bayer and Gary Dela Rue

Contents

- ▶ Rollover review
- ▶ Performance
- ▶ Levels of Service
- ▶ Success
- ▶ Focus Areas

Alliance Purpose & Strategy

**Delivering an outstanding outcome to
connect our communities**



Supporting **people** to
be their best, in a
safe environment

Showcasing our **performance**
by sharing information and
responding and learning from
feedback

Daring to be different and
collaborating with our alliance
partners to achieve best value
and excellent customer
experiences



Rollover Review

45

▶ General

- * Comprehensive
- * All aspects
- * Independent Consultants
- * Numerous workshops
- * Actions implemented

▶ Governance

- * PG Statement of Intent
- * Workshops
- * Alignment

▶ Scope

- * Background, Intent, Purpose
- * All activities reviewed
- * New Agreement

▶ Structure

- * New customer facing team
- * Revised position descriptions
- * Recruitment
- * Empowerment

▶ Council Engagement

- * Increased involvement
- * Greater transparency
- * One Team
- * Customer First

APPENDIX A -- Principals Group Statement of Intent ¶

In response to the contract rollover review undertaken, the Principal's Group (PG) of the Waikato District Alliance (Alliance) has committed to ensuring that a number of changes and initiatives are implemented for the next 5-year period of the contract, including via the Alliance Manager with support of the Alliance Leadership Team (ALT). What follows is a summary of those changes and initiatives. The PG also notes that: ¶

- a) → Elements of the review are still ongoing and so this is not a complete list; ¶
- b) → The detail of these changes and how they are being implemented will continue to be developed in the lead-up to the rollover point of 30 June 2020; and ¶
- c) → The implementation path for the changes includes: ¶
 - → variation to contract clauses (with re-execution by parties prior to 30 June 2020); and ¶
 - → Updating frameworks forming part of the contract architecture and operating procedures for the Alliance (for example; e.g. Quality Framework; Reporting framework etc). These will be endorsed by the PG in due course; and ¶
 - → Organisational structure changes at ALT level and sub-structure. ¶

Resetting the purpose and strategy of the Alliance for the next 5-year period. ¶

Rollover Review (cont) ⁴⁶

► Culture

- * Independent Consultants
- * Surveys
- * Workshops
- * New values
- * Culture Plan rollout

► Processes

- * Independent Consultant
- * Capital Works Delivery
- * Road Design Standards
- * Quality Management Plan
- * Communications Management Plan

► Value for Money

- * Independent Auditors
- * Review of all plant rates
- * Review of overheads
- * Benchmarking chip sealing, unsealed road maintenance, vegetation control
- * TCE review by Auditors
- * Extended list of tensioned items
- * Pain/Gain Reporting
- * Gainshare

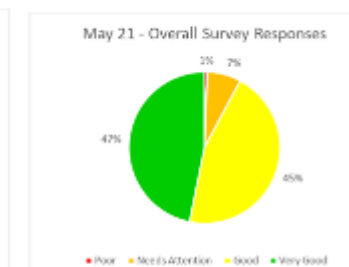
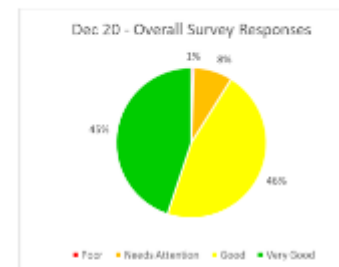
Waikato District Alliance Rollover Project						Updated 19 April by
Implementation Actions						Gantt Chart Start Date
						1-Jan-21
						Display Week: 1
TASK	ASSIGNED TO	PROGRESS	START	END		
Additional scope from back to back contracts	Jackie	40%	1-Jan	30-Mar	Ong com	
Negotiate scope changes for inclusion in contract	Jackie	0%	21-Dec	30-Jun	Pend	
Performance Reporting	PG	100%	12-Oct	1-Feb		
Proposed series of sessions to determine and confirm reporting needs - reporting subgroup	Anastasia	100%	12-Oct	1-Dec	Tem	
Implement Painshare:Gainshare Financial performance report	Gary	100%	11-Nov	1-Feb	Tem	
Implement Non-Financial Reporting - KPIs	Gary	100%	11-Nov	1-Feb	Tem	
Implement EFQM Performance Reporting - ALT Dashboard to PG	Gary	100%	11-Nov	1-Feb	Tem	
Alliance Operations	PG	70%	12-Oct	30-Jun		
Brownlee Depot Maintenance Plan	Gary/Megan	50%	12-Oct	??	Cush PPM resp with	

Waikato District Alliance

The Alliance Experience
Culture Plan 2021-2022



Survey Results Internal Engagement Survey



Overall responses Dec-20			
Poor	Needs Attention	Good	Very Good
5	74	409	397
		Favourable	91%
		Very good	45%

Overall responses May-21			
Poor	Needs Attention	Good	Very Good
5	59	370	382
		Favourable	92%
		Very good	47%

- WDA maintained a very high favourable response and increased this percentage slightly from December's baseline.
- Ten out of twelve questions received 90% or higher of respondents coming back favourably. The remaining two had 84% and 87% favourable responses respectively.
- The two questions that received below 90% were:
 - ❑ Safety - I believe the Alliance values Zero Harm (Walks the talk) – 87% and
 - ❑ Conflict- Conflict is dealt with in the right way and all opinions are taken into account – 84%

Rollover Review (cont)

Monthly Report - Operations - September 2021


Maintenance Update

Status
Stabilising began again in September targeting pre-reseal repair sites where pavement failures have appeared over winter. We also had to undertake repairs on a future rehab site on Safford Road to make the road safe after it had deformed significantly due to the weather conditions affecting the peat subgrade.

Completed
Two graders have been working across the SW and East of the network throughout September undertaking light grading/grading as well as some spot metalling where required. We have prioritised sections of unsealed roads for re-sheeting in the coming months. No unsealed work was completed in the north of the network as it was still in level 4 lockdown.

Outlook
Two drainage crews have been working throughout September focussing on CRMs and re-seal sites.


Footpaths
Half of the footpath repair budget has been utilised fixing trip hazards and broken sections of footpath in Huntly and Te Kauhata. A large portion of the remaining



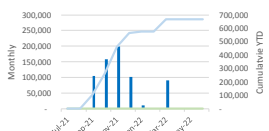
Training on new miller prior to lockdown

Maintenance Progress

	Units	Monthly quantity
Digouts	m2	52
High shoulder	lm	-
Grading	km	146
Stab repairs	m2	10,673
Vegetation trimming	km	176
Vegetation spraying	km	930
Metalling	t	615



Resurfacing



Top 3



Pokeno Rd
Works Progress: 30%
YTD Costs: 21%
Costs to complete

Orini Rd II
Works Progress: 10%
YTD Costs: 3%
Costs to complete

Bell Rd
Works Progress: 25%
YTD Costs: 24%
Costs to complete

Projects and Capital Works Update

Small Rehab programme - due to lack of budget.
Bell Rd - Earthworks almost complete. Pavement due to begin on 1/11/2021. Forecast completion date 22/11/2021.
Orini Rd II - Undercuts - subsoils - rebats - fencing complete. Pavement started 15/10/2021. Forecast completion date 5/11/2021.
Pokeno Rd - Stage 1 Stormwater complete this week. Stage 2 Ford ST-Pokeno Rd Kerb & channel, ducting, Streetlights, concrete footpath complete. Stage 2 forecast completion date 15/11/2021.
Resurfacing
Chipped surfacing - 21-22 Reseals underway. Good productivity. Currently 15,296m2/day-target 12,500m2/day
Asphalt-Small programme-First job will be in Pokeno late Oct.

Bell Rd Gabions & Pokeno Rd

Capital Progress To Date

	Testing	Design	Construct	Complete
Bell Rd	100%	100%	100%	100%
Onewhero-Tuakau Bridge Rd	100%	100%	100%	100%
Orini Rd II	100%	100%	100%	100%
Coalfields Rd	100%	100%	100%	100%
Pook Rd	100%	100%	100%	100%
Orini Rd III	100%	100%	100%	100%
Bankier Rd	100%	100%	100%	100%
Piako Rd	100%	100%	100%	100%
Tregoweth Lane	100%	100%	100%	100%
Pokeno Rd	100%	100%	100%	100%



- ▶ Reporting
 - * Workshops
 - * Revised Dashboard
 - * Roothing and Non Roothing Governance Boards
 - * PG Reporting revised

Performance

The Pain/Gain here is made up as follows

ENABLER/RESULTS	KPI DESCRIPTION	Overall weighting	Sep 21
Zero Harm <i>(Maintain a strong safety culture)</i>	Implement a No Blame Safety Culture	5%	5
	Implementation of Waikato Region's Safety Strategy		3
	Strengthen the Alliance Environmental reputation and compliance		1
Leadership <i>(Focused on All statements)</i>	Implementation and measurement of an Alliance Culture Development Plan	15%	1
	Visible communication and knowledge sharing and leadership engagement with Alliance team.		1
People <i>(Support and Retain WDC's critical capability and Network knowledge)</i>	Increased use of and results focussed development plans to support learning individual self-development	10%	1
	Demonstration of Alliance values, recognition and celebration of success		1
	Achieve a Healthy and Motivated Workforce		1
Strategy <i>(Demonstrate optimal value and sustainable investment. Create a safe and efficient roading network.)</i>	Asset management maturity as measured by the AMIP	5%	-
	Holistic Network approach -adding value through forward planning of coordinated works as measured by savings in re-establishment		4
	Implementation of Quality Management Plan		3
Partnerships and Resources <i>(Harness the value of strategic partnerships)</i>	Develop and implement a Communication and Stakeholder Plan to facilitate greater engagement and build relationships	10%	5
	Demonstrate the Value of Supply Partner Relationships		1
	Strengthen and Grow Supply Partner Relationships		1
Processes, Products and Services <i>(Deliver innovative and flexible transport services aligned to Council's vision of Liveable, Thriving & Connected communities)</i>	Demonstrate Value for Money	10%	1
	Develop a Centre of Excellence showcasing the Alliance		1
	Implement and Maintain Capital Works process.		3
Zero Harm results	WDA ZH Incidents occurring on the Network (excludes NIM)	5%	2
	Share Safety Focused Communication and Recognition including Supply Partners and WDC		-
	Develop and maintain safe driving behaviours		-
	Audits of External Contractors operating on the Network		-
	Record and analyse staff movement and departures from the Alliance		-
People Results	Engagement Survey	10%	2
	Identify key roles and Develop Succession Plans		1
	Customer experience requests relating to roads generates a positive response		3
Customer Results	The Total RAMM Default Seal Life.km constructed (length x RAMM Default Seal life of treatment-RAMM Seal life.km) per \$300k of surfacing (ac/chipseal/renewal budget)	10%	1
	Community Engagement		3
	The average quality of ride on a sealed local road network, measured by smooth travel exposure.		-
Society Result	The Total number of surfacing and pavement exceptions (rastra >150, MPD (a)<0.7(a)<0.5, Ruts >20, acrim <0.15) removed from network per \$300k of pavement/surfacing main/renewal budget	10%	1
	Programme Delivery - Monthly Planned Works based on Quarterly Programme (sealing, rehab, grading, stab		-
Key Business Results	Reworks as a result of workmanship	10%	-
	Finance - TCE Measure		1
	Total Score		1.3

Description	Status	Agreed rate FY21	Unit	Gain/(Pain)
Cement Stabilisation <120m2	Gain	\$ 26.50	m2	43,431.54
Cement Stabilisation >120m2	Gain	\$ 26.50	m2	120,797.67
Unsealed Roads - Light grading (Downer)	Gain	\$ 337.81	km	3,346.58
Unsealed Roads - Medium grading (Downer)	Pain	\$ 819.75	km	-47,375.79
Unsealed Roads - Heavy grading (Downer)	Gain	\$ 1,790.96	km	13,290.41
Unsealed Roads - Light grading (HEB)	Pain	\$ 434.22	km	-24,148.64
Unsealed Roads - Medium grading (HEB)	Pain	\$ 975.48	km	-4,861.30
Unsealed Roads - Heavy grading (HEB)	Gain	\$ 2,333.23	km	19,130.50
High shoulder removal	Pain	\$ 0.75	lm	-32,251.17
Roadside vegetation trimming - rural	Gain	\$ 90.61	km	37,204.72
Roadside vegetation spraying - rural	Pain	\$ 50.13	km	-20,068.08
Chipsealing - Rural	Gain	\$ 3.99	m2	40,564.52
Asphalt (by site below)	Gain	\$ 48.46	m2	76,373.15
Pavement Rehabilitation	Pain			-109,996.21
			Gain	115,437.91

- ▶ Workshops
- ▶ Performance Framework enhanced
- ▶ Tensioned items
- ▶ ALT Review
- ▶ PG Meetings

- ▶ Interactive AMP
- ▶ LOS Alignment and Budget
- ▶ Customer Expectations
- ▶ Communication Strategy

Transport Activity Management Plan 2021

Introduction Strategic Context Challenges Growth Current State Levels of Service Scenarios Programme Delivery Risk Financial Summary Improvement

Scenario One Two Three Four Five

One Network Framework

Local Streets	Rural Connectors	Unsealed Roads
Main Streets	Rural Roads	Urban Connectors

Welcome to our Scenarios page!

This page is where you can compare how investing in different levels of service will impact the state of our transport infrastructure, and the resultant risk levels.

Get started by **clicking on the different Scenario buttons** to show what happens to Cost, Service, and Risk for each of our Scenarios.


Try **clicking the One Network Framework category** buttons to see the impact on different types of our road network.

You will notice we landed on **Scenario Four**. This is our approved programme at time of publishing the Long Term Plan and with consideration of Waka Kotahi indicated subsidy. Our **preferred programme** for the transport activity was Scenario Two.

Take a look at the Programme tab which explains our preferred programme in more detail.


Unsealed Roads	C	Maintain current length of unsealed road network
Safe Travel	B	Meet the DIA Mandatory target of 1 DSI saved per year
Active Travel	B	An improvement in the proportion of active travel trips
Modal Shift	B	An improvement in passenger numbers to twice current level
HPMV Capacity	B	Enhanced connectivity for HPMV vehicles by increasing the bridge and road capacity
Connected Network	B	An improvement in network connectivity
Resilient Network	A	Lifeline routes and their catchment roads will remain open in a 1:100 year flood event

Scenario 4 - Rural Connectors



Risk

Strategic Risk Profile



Risk	Risk Title	Risk Score
R5	Changing land use or meeting District Plan changes is increasing traffic on our unsealed roads	9
R1	DSI numbers do not reduce	15
R7	Lack of understanding of asset condition leads to ineffective planning	6
R4	Road condition is a contributing factor to serious harm crashes	10
R6	Structure - Design Method, Un-uniform and inconsistent requiring individual responses	15
R2	Surface friction is not sufficient to eliminate the road surface as a cause of serious harm crashes	15
R3	Trip Hazards	12

Success!

- ▶ Asset Management National Recognition
- ▶ Stabilisation Centre of Excellence
- ▶ Succession Planning
 - 7 staff
 - 5 crew
 - Wahine Toa - first in NZ for Downer
- ▶ Delivery
 - * \$38M
 - * Horotiu/River Rd roundabout
 - * Huntly Rail Platform



Asset Management Team



Brett Kelly
Planning and Asset Manager



Colin Scott
Asset Engineer



Dave Taylor
Asset Information Manager



Jag Singh
Asset Information Technician

Focus Areas

- ▶ Recruitment for key roles
- ▶ Finalise budget categories/TCE
- ▶ Rollout the Culture Plan and values
- ▶ Communication strategy for LOS
- ▶ Unsealed road/vegetation control benchmarking
- ▶ Progress structural bridge repairs
- ▶ Refine CRM processes
- ▶ Commence corridor access role
- ▶ Prepare for Waka Kotahi Audit
- ▶ Deliver
 - * Pokeno upgrade
 - * Culvert replacements
 - * LCLR projects
 - * Non roading projects
 - * Rehabs





Questions?

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	22 November 2021
Prepared by	Paul McPherson Projects Manager
Chief Executive Approved	Y
Reference #	INF2021
Report Title	Service Delivery Project Status Report – December 2021

I. EXECUTIVE SUMMARY

The programme is now starting to see the effects of extended Covid-19 restrictions, and the Covid-19 hard and soft borders within the District, resulting in suspended works, consultation and engagement delays, and labour and materials supply issues.

The ongoing works from the previous financial year is generally progressing well, less affected by the Covid-19 restrictions as the consultation and procurement phases were completed earlier, and Contractors mostly able to work through the Alert Level 3 and 2 restriction periods.

The spend for October is short of that forecast, mainly due to the issues caused by Covid-19. The programme schedule and individual sites within the playground, reserve carparks, and walkways projects have been reviewed and reprioritised to try to progress overall works until the Covid border is lifted, and restrictions reduce to allow site visits and field testing on the remaining sites.

The Roding teams work with NZTA to finalise the Roding programme is ongoing.

2. RECOMMENDATION

THAT the Service Delivery Project Status Report – December 2021 be noted.

3. DISCUSSION

3.1 Capital Projects 2021/22 – 2023/24

The Open Spaces, Facilities, and Events & Venues capital programme is complete. The Roothing Team have work still going on in the background confirming the programme with NZTA.

3.2 2021/22 LTP Capital Expenditure Budgets

Service Delivery	LTP Budget
Roothing	\$28,427,875
Community Connections	\$15,880,657
Solid Waste	<u>\$ 2,400,000</u>
	\$46,708,532
Watercare	
Wastewater	\$31,326,000
Water	\$ 8,082,872
Stormwater	<u>\$ 2,533,691</u>
	\$41,942,563
Total Capex for 2021/22	\$88,651,095

This report focuses on the Service Delivery Capital expenditure projects being the \$46,708,532 above, and the Work in Progress from the 2020/21 financial year of \$12,322,677.

3.3 Programme Delivery

3.3.1 Covid Related Issues

The Covid-19 restrictions experienced this financial year have had a significant effect on the programme.

Border

There have been heightened Covid restrictions on areas of our District since 17 August when all of New Zealand went from Alert Level 1 to Alert Level 4 with the Delta outbreak. Although parts of the District returned to Alert Level 3, then 2 for a period before climbing back to 3, a border has been in place crossing the District separating the Auckland restriction zone from the Waikato zone.

This border has created many difficulties in delivering projects nearby, with restrictions and delays on people and materials crossing the border. It has also restricted access to the sites for investigation and design phases causing delays to the programme. Several of the reserves' carparks fall into this category, and the priority order of sites has been revisited to enable works to progress on those sites that are accessible to staff.

This border has impacted the Munro Sports Park Stage 2 Earthworks where the project was suspended prior to establishment, and if not able to get underway by early December will not have sufficient dry weather period to complete the programmed works this season. This may mean repackaging and unbundling the works to complete sufficient enabling works to allow a full season's work next year.

The border has also caused the Elbow Boat ramp works to be delayed to late January 2022.

Restrictions

The Covid-19 Alert Levels place restrictions on travel and physical interactions, limiting numbers at meetings, and generally forcing interactions on-line.

This has created many difficulties in the engagement and consultation work needed at the early phases of projects, as not all members of our communities have access or are able to use digital meeting technologies. Although other means have been utilised such as letter drops for smaller projects in localised areas such as neighbourhood playgrounds, the difficulties are causing significant delays in the programme.

Where practical staff have put projects on the back burner and brought forward other projects that can be advanced under the restrictions of the day. Although this allows progress it is often not in the most efficient order and is having limited benefits.

The restrictions affecting engagement and consultation have had a big effect on the walkway projects, and the information needed to develop the contract has not been able to be collected. This may have a portion of this year's walkway sites carry forward to next year.

The restrictions have also caused delays such as for the Raglan Wharf project, where a ban on the use of powered watercraft during Alert Level 3 meant the consultant could not carry out a hydrographical survey using their jet ski for the wharf works as programmed.

Shortages

There are many stories of shortages due to the Auckland lockdown closing factories and plants producing components for projects for the term of their Level 4 lockdown (17 August to 21 September).

Also causing shortages are the local and international supply chain delays with various causes. Lead times are now extending for components. Some sports lighting components have a 20-week lead in time for delivery.

And finally, the high demand to skilled labour has pushed out the availability of construction workers. This has led to the Tregoweth Lane Development being delayed, with the shed kitset available, however no builder available until the third quarter of 2022.

Another skills shortage example is the Sports Park Lighting, were the preferred Quantity Surveyor (QS) through the Contractor is unable to take on any new work until 2022, and an alternate QS is being sought.

Significantly, we are receiving information from suppliers of substantial price increases for a broad range of construction materials in December / January.

3.3.2 Work In Progress

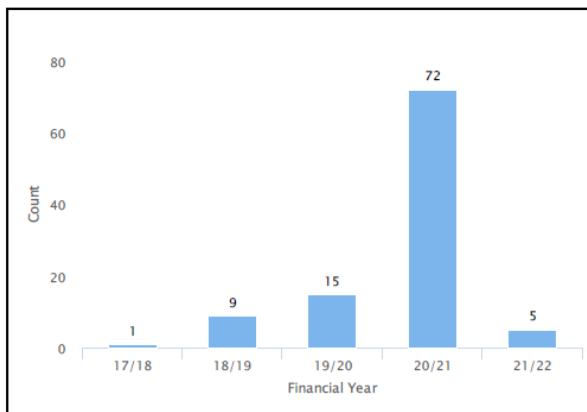
Many of the projects ongoing from last financial year are now completed including Tuakau Cemetery, Raglan Skatepark Path, Rangiriri Cemetery, Hakanoa Playground, Tamahere Fitness Trail, Carpark Renewals (Wiremu Tamihana - Tamahere, Green Cathedral – Huntly, Waipa Esplanade South – Ngaruawahia, Dog Exercise Park – Ngaruawahia, Matangi Recreational Reserve), Gilmour Road - Raglan (Roding).

Ongoing work still in progress include Elbow Boat Ramp, Horsham Downs Link Road (Roding), Annebrook Road (Roding) – stage 2, Skatepark – Tuakau, Pavilion – Tamahere, Carpark Renewals at Te Akau Community Centre and Pokeno Recreational Reserve, Sports Park Lighting - Ngaruawahia and Huntly, Toilets - Tamahere, Te Kowhai, Pokeno, & Port Waikato, Brownlee Ave Building Works, Huntly Historic Railway Station Relocation, Whatawhata Community Centre, Papahua Walkway – Stage 2.

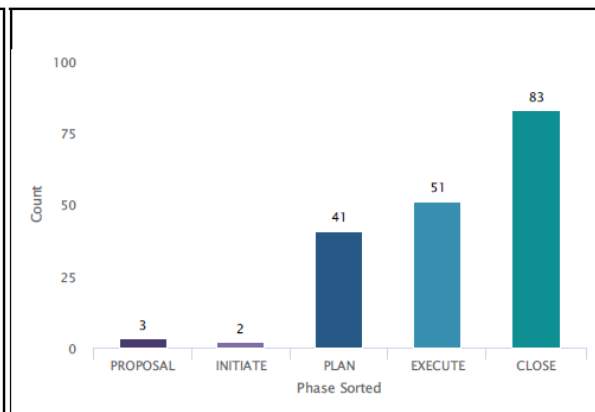
The Community Centre, Mercer is on hold awaiting results of discussions with the NZ Fire Service for possible purchase of the surplus Mercer fire station property.

Number of Projects	Number of Open Projects
180	102

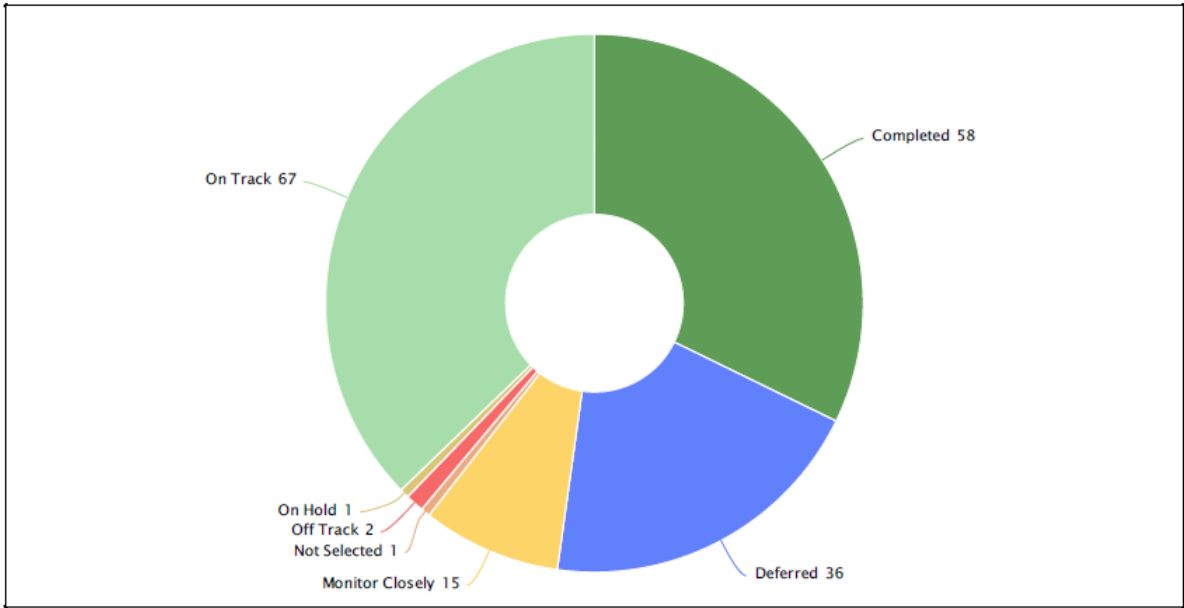
Project Pipeline - Open Projects



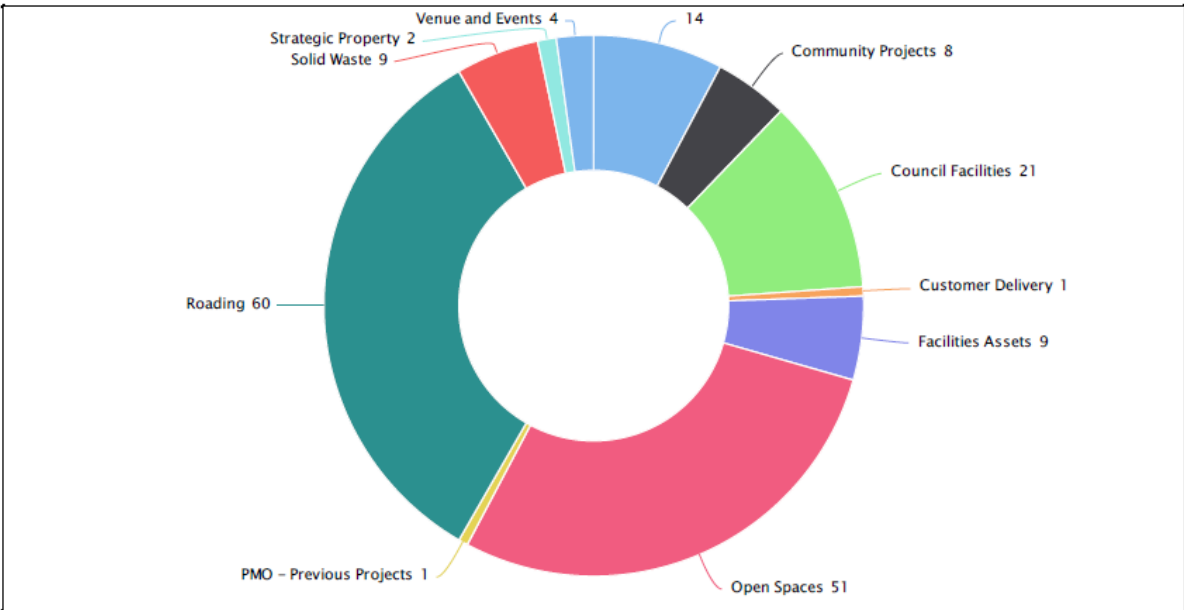
Project Phase



Project Status



Team



3.3.3 New LTP Projects

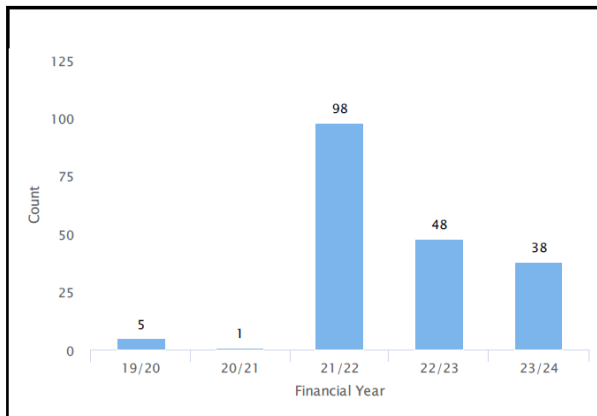
The Roding team is still working with NZTA to finalise the Roding programme.

The Playgrounds and Minor Civil Works contract is well underway with this year’s playground sites scheduled, and pricing being received from the Contractor. In addition, this contract will undertake the Cemeteries Upgrade works, providing efficiency in procurement.

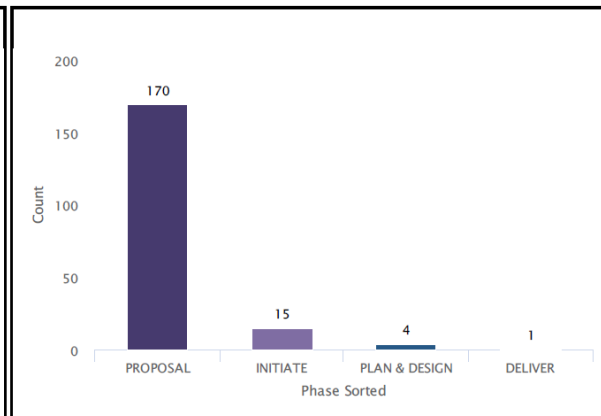
The Reserves Carparks projects are underway with Port Waikato Sunset Beach design complete and with the Waikato District Alliance for pricing, and assessments are complete for five other carpark sites following re-prioritisation to make allowances for the Covid-19 alert level borders. These five sites are in the design phase.

2021 LTP WDC SERVICE DELIVERY PROJECTS		Number of Projects	Number of Open Projects
Report Date:	15/11/2021	190	190

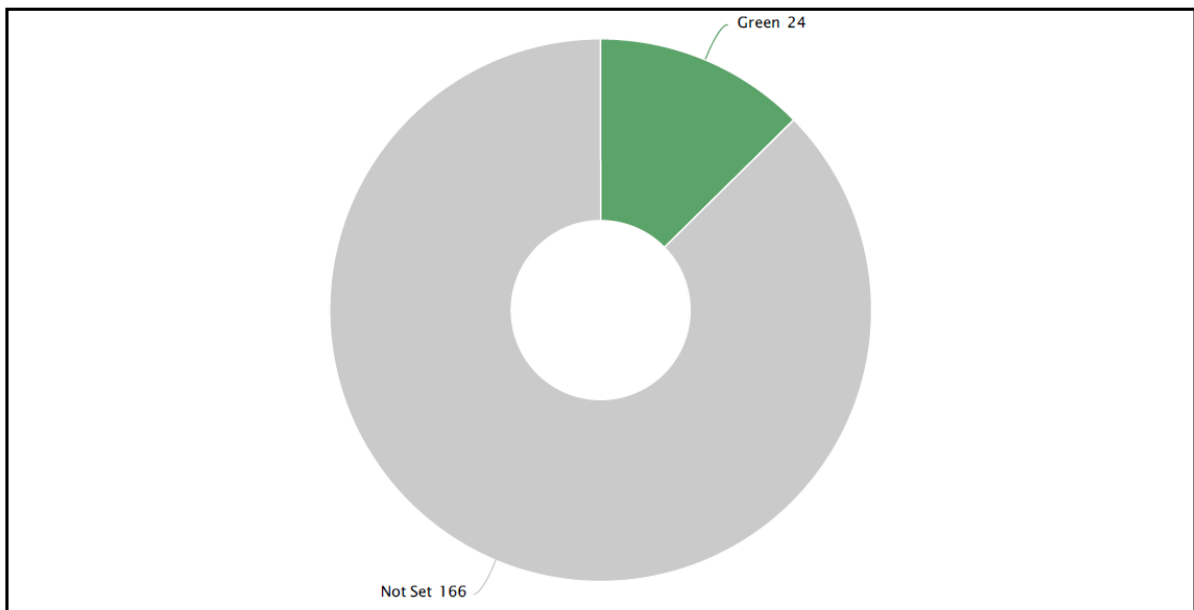
Project Pipeline - Open Projects



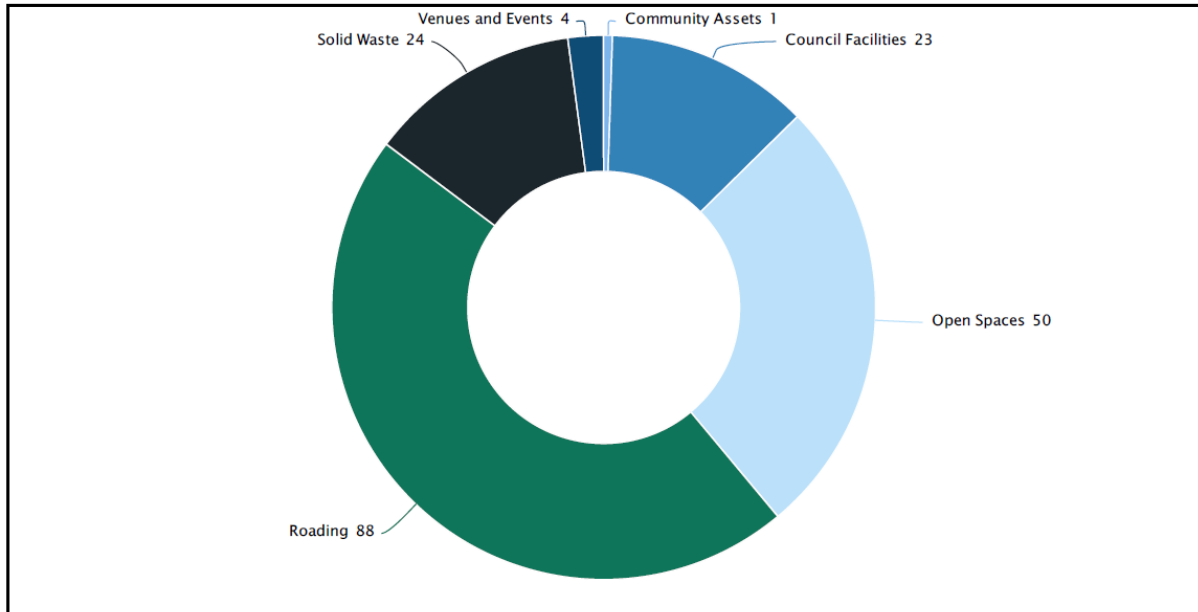
Project Phase



Project Status



Program



3.3.4 Emerging Issues

The Ngaruawahia Office Building Cladding works scope is being revisited following receipt of the building assessment report.

The Munro Sports Park Stage 2 Earthworks Contract is currently suspended due to issues associated with bringing people and materials through the Covid-19 hard border, as well as contractual delays. If the works cannot get underway by early December, there will be insufficient time within the summer construction season to complete the works.

3.3.5 Forecast Carry Forwards

The delays caused by the Covid-19 Alert Level restrictions is resulting in a review of the forecast spend profile for the year.

At this stage several projects are forecast to be carried forward at the end of this financial year, but unrelated to Covid-19 issues:

- Ngaruawahia Office Building Cladding Work
- Ngaruawahia / Tuakau Dog Pound

3.4 Reporting

3.4.1 RAG Reports

The 2020/21 capital works projects Work in Progress projects from last financial year and the new LTP projects are provided in two separate RAG (Red Amber Green) reports attached.

The Work in Progress projects are sorted by *Overall Status* category, with *Off Track* at the top, followed by *Monitor*, *On Hold*, then *On Track*. Projects previously of status *Deferred* have been removed and if still to go ahead will be part of the new LTP projects.

The new LTP projects are sorted similarly but first by LTP year, with most of the projects still on the CAMMs Proposal phase, several in *Initiate*, and a few in the *Plan & Design* phases. As the CAMMs programme is populated with information the RAG values will begin to be reported, as well as budget, spend to date, and percentage complete.

3.4.2 Spend Profile

A Forecast vs Actual Spend Profile graph for all capital expenditure will be provided for the current years projects in future, however currently the Forecast Spend data is not complete. The chart below only contains Community Connections projects. The complete Forecast vs Actual graph will be available when the Roding and Solid Waste capital programme is finalised.

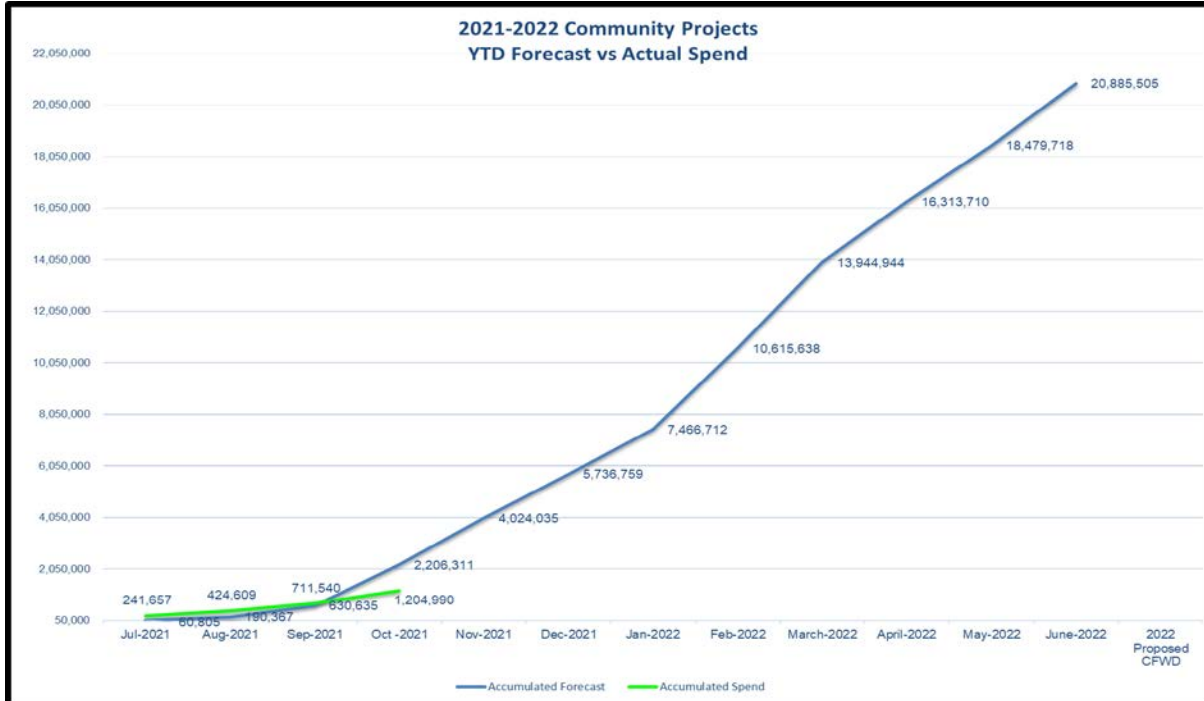


Chart excludes capital expenditure managed by Community Connections such as Fleet Replacement, and minor works being carried out by our supply partners CityCare and Cushman Wakefield.

Note that the forecast spend profile is currently being reviewed as a result of the delays caused by the Covid-19 issues. An interim forecast profile is included in the graph below, and differs from Octobers report.

3.4.3 Project Map

Work is underway on the mapping of projects, with the GIS team developing an interactive map, automatically populated from CAMMs.

This will be accessible initially in-house using Intramaps, showing capital works in the district searchable by RAG Status, Ward, Project Manager, and Budget. In the longer term a similar facility is expected to be accessible from the Council public website.

4. ATTACHMENTS

Attachment 1: Capex Project Status Reports – Old Workflow - November 2021

Attachment 2: Capex Project Status Reports – New Workflow - November 2021

Category	Financial Year	Proj #	Project Name	Project Sponsor	Overall Status	Schedule	Scope / Quality	Budget	Resources	Risk	Issues	Engagement	Forecast Finish	% Compl	Approved Budget	Actual YTD	Comment
Co-design and Delivery	20/21	PR-1640	Raglan playgrounds - Lorenzen Bay Raglan	Megan May	Off Track	Green	Green	Green	Green	Green	Green	Green	14/09/2026	0%	\$18,199.00	\$345.05	Close - This project is doubled up in CAMMS (Delete this Project) Actual project number is PR-21105
Core Services-BAU	20/21	PR-1558	WEX - NZTA vesting of old state highway to WDC - Rangiri, Huntly and SH1B	Jackie Bishop	Off Track	Red	Green	Amber	Green	Amber	Amber	Amber	20/09/2021	0%	\$23,999,478.00	\$0.00	
Co-design and Delivery	18/19	PR-1136	LTP2018 Mercer Community Facility	Megan May	On Hold	Amber	Amber	Green	Green	Green	Green	Green	30/09/2022	15%	\$10,442.00	\$17,434.46	The purchase of the Mercer Fire Station from FENZ is being investigated by Strategic Property Team, particularly in what obligations (if any) transfer with the land and in respect of offer-back and Treaty matters. Once FENZ comes up with a draft agreement, funding options will be considered. Currently have a CFWD budget of \$89k from the proceeds of the old Mercer Hall.
Core Services-BAU	20/21	PR-1660	Watercare Operational Transition Phase 2	Geoff King	Monitor	Amber	Amber	Amber	Amber	Amber	Amber	Amber	29/11/2021	86%			<p>31/10 Project near completion. Final steering group scheduled 02/11. A few open actions - all with delivery dates confirmed by end of November.</p> <p>30/09 Continued delays in getting the required information from WSL. Issues with asset reconciliations continue, including an error by WSL in running depreciation before all the assets had been loaded by WSL, and reconciled by WDC. Seems their ERP system provider Infor can not resolve. F&S API went live in early September and continues to meet expectations. Minor works outstanding on WSL side that should be delivered by mid-October. GIS going live at WDC early October. Lots of rework by WDC as WSL changed files.</p> <p>31/08 Delays in go-live requested by WSL and agreed at Steering. Moved from 01/07 to 13/08. Have missed the 13/08 on all work streams due to WSL delays. Assets in progress - queries with WSL so not yet signed off for physical assets. No date for valuation data yet from WSL. F&S went live 02/09. GIS scheduled for go-live 22/09. Still finding variances with API files from WSL.</p> <p>31/05 Some elevated risks being reported by WSL. WDC progressing to plan. Dependent on final decisions and signoff of data for GIS. Asset reconciliation process defined and approved by Steering Group. TechOne working on F&S API.</p>
Co-design and Delivery	17/18	PR-1236	CF2017 Whatawhata Community Facility	Megan May	Monitor	Amber	Amber	Amber	Green	Amber	Amber	Green	13/09/2022	45%	\$250,000.00	\$196,434.17	An application for project funding is currently with the DIA (Lotteries). An expected decision is to be announced in late November.
	18/19	PR-1283	Pokeno Urban Upgrades	Ross Bayer	Monitor	Amber	Green	Amber	Green	Green	Green	Green	05/02/2019	18%			<p>* This project includes completion of the Hitchen Road intersection, Helenslee Road intersection and finishes just past the primary school.</p> <p>* Project has been split into two stages - enabling works and pavements, and is being done by the WDA as a variation.</p> <p>* Enabling works includes footpaths, drainage, kerb and channel, closing off Ford St, future proofing for traffic lights etc. These works are underway by the WDA and it is expected completion may go across the FY end.</p> <p>* Pavement works (incl rehab) will occur from Sept/October ie. FY21/22. The variation for this component is yet to be finalised with a final TCE pending from WDA but there is a risk it will exceed the available budget by circa \$500k. Budget is partially rehab and partially structure plan and is being reviewed for formal budget carryover.</p>
	20/21	PR-1288	Gilmour Street, Raglan - Road Rehabilitation and Storm-water Upgrade	Jackie Bishop	Monitor	Green	Amber	Amber	Amber	Amber	Green	Green	13/09/2022	76%	\$366,000.00	\$331,627.01	After battling our way through a wet winter and dealing with the added complication of a Covid 19 lockdown, works are nearing completion. Construction of the road pavement and chip-seal surfacing has now been completed with remaining minor works within berm areas in progress. We are working with our contractor to resource this work as efficiently with minimal disruption to road users as possible.
Core Services-BAU	20/21	PR-1480	Horsham Downs Link Road	Jackie Bishop	Monitor	Amber	Green	Green	Green	Amber	Amber	Green	13/09/2022	58%	\$4,139,133.67	\$921,938.25	Construction is targeted to start in late October, pending Resource Consent. Pre-Construction Phase documentation is being gathered with the Contractor (Dempsey Wood), who has now been awarded the contract. The Project Team is currently awaiting Waikato Regional Council to grant the necessary Resource Consents, this has been delays with a number of requests for additional information - particularly around the stormwater discharge perimeters. The land purchase was settled on 4 October. Consultants to support successful delivery of the contract have been appointed - James Matenga (specist Project Manager), CMW Geoscience (Geotech and settlement monitoring), and Dave Proctor (Engineer to Contract). Design development continues to ensure services clashes are resolved.
Core Services-BAU	20/21	PR-1556	Solid Waste Contract Renegotiation	Ian Cathcart	Monitor	Green	Green	Green	Green	Green	Green	Green	13/09/2022	100%	\$31,212.00	\$0.00	
Core Services-BAU	20/21	PR-1571	Low Cost/Low Risk projects WDC Managed	Jackie Bishop	Monitor	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$122,161.00	\$0.00	* At commencement of the year \$1.2m of LCLR was held back to enable market testing of some core roading BAU components. This was revised as part of mid year review and split. Other projects have utilised this funding (e.g. River Rd, Annebrook Rd \$600k) and final budget reviews have detrmined remaining budget available (circa \$200k) which Gareth is putting to the Alliance as a variation (additional footpath and road marking/signage works predominantly)
Core Services-BAU	20/21	PR-1594	Raglan Structure Plan - Opoturu bay road	Roger MacCulloch	Monitor	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%			Awaiting vesting. Gareth has indicated this will occur prior to the end of the FY.
Core Services-BAU	20/21	PR-1600	Te Kauwhata Structure Plan	Roger MacCulloch	Monitor	Amber	Amber	Amber	Green	Amber	Amber	Green	20/09/2021	0%	\$0.00	\$340,637.97	
Core Services-BAU	20/21	PR-1601	Te Kauwhata Structure Plan - Scott road upgrade (HIF) Vested	Roger MacCulloch	Monitor	Amber	Amber	Green	Green	Green	Green	Green	30/06/2022	0%	\$1,239,581.00	\$0.00	Works associated with Lakeside development. Not clear if to be spent this year pending ongoing discussion with developer. Ross chasing confirmation. Linked to HIF. Has been put in year 1 of LTP as a contingency. Budget review memo required if reforecast
Core Services-BAU	20/21	PR-1603	Horotiu Structure RD2B construction cost	Roger MacCulloch	Monitor	Green	Green	Amber	Green	Amber	Amber	Green	30/06/2021	0%			Waiting on confirmation of completion date and costs from developers. Expected to be spent next year. Budget may not be sufficient.

Category	Financial Year	Proj #	Project Name	Project Sponsor	Overall Status	Schedule	Scope / Quality	Budget	Resources	Risk	Issues	Engagement	Forecast Finish	% Compl	Approved Budget	Actual YTD	Comment
Core Services-BAU	20/21	PR-1605	Horotiu Structure Plan - RD3 (stage a) construction cost	Roger MacCulloch	Monitor	Green	Amber	Amber	Green	Green	Amber	Green	29/01/2021	0%			Road is at the roundabout and links north parallel to railway. The final decision on construction on this road will depend on pump station design. Not expected to be spent this year.
Core Services-BAU	20/21	PR-1606	Horotiu Structure Plan - RD3 (stage b) construction cost	Roger MacCulloch	Monitor	Green	Green	Amber	Green	Amber	Amber	Green	30/06/2022	0%			The road is the link to Horotui Road which crosses private property. Discussions occurring with Northgate and new purchasers of private property re reconfiguration of road. Expecting to start design work in next FY and construction unlikely to before October 2023 season. WDC is responsible for circa 80% of costs under the DA for this and so will seek to de risk and deliver - requires variation to DA. Budget investigations also occurring which have identified budget is more circa \$2.5m. Some transition delay expected with Mark Davey exiting the organisation in early July also.
Core Services-BAU	20/21	PR-1614	Pokeno Structure Plan - Level crossing road	Roger MacCulloch	Monitor	Amber	Amber	Green	Green	Green	Green	Amber	20/09/2021	0%			This largely relates to cost of land. This is an LTP project planned for 2020/21 FY. Section of road currently owned by Hynds, currently in dispute. Unclear if spend will occur this year.
Core Services-BAU	21/22	PR-1662	Annebrook Road Extension and closure of SH1 access - Tamahere Structure Plan	Jackie Bishop	Monitor	Green	Amber	Amber	Amber	Amber	Green	Green	11/01/2022	82%			Great news Annebrook Road Reconfiguration [Stage 1] is now complete After battling our way through a wet winter and dealing with the added complication of a Covid 19 lockdown, I am pleased to advise that the new access road from Matangi Road is now open, and the closure of the existing SH1 access road to traffic has been carried out. There are still a few final tasks to be done later in the spring or summer when the weather is better these include reinstatement/top-soiling, fencing, lighting, etc. Annebrook Road Reconfiguration [Stage 2] Contract 21/027 which see the permanent and physical severance of vehicle access from SH1 by constructing the cul-de-sac design with inclusions of pedestrian bridge upgrades, lighting, footpaths, etc, has been awarded to Base Civil. Base Civil will look to establish close to October 25th with the objective to complete all civil works prior to 30 November 2021.
Core Services-BAU	21/22	PR-1686	Huntly Historic Rail Station – Building Relocation	Vishal Ramduny	On Track	Amber	Amber	Green	Green	Green	Green	Green	18/04/2022	55%	\$25,712.00	\$25,712.00	Design underway and progressing well, with Buildign Consent application hopefully lodged in October. Complex foundation design for liquefaction is adding time.
Council Led with Engagement	20/21	PR-1629	Tuakau Memorial Hall -Earthquake Strengthening	Megan May	On Track	Amber	Green	Green	Green	Green	Green	Green	01/11/2021	0%	\$8,692.00	\$8,691.60	
Council Led with Engagement	20/21	PR-1634	District Wide toilets - Te Kowhai	Megan May	On Track	Amber	Green	Green	Green	Green	Green	Green	01/04/2022	41%			Consultant engaged to provide site geotechnical testing, provide site plan and site specific foundation plan if required. Further delay to standard toilet design which this project is reliant on, independent consultant has been given the design for review and amendments as directed. Further consultation as to shelter structure locations for rain harvesting required.
Council Led with Engagement	20/21	PR-1673	District Wide toilets - Tamahere	Megan May	On Track	Amber	Green	Green	Green	Green	Green	Green	01/04/2022	48%	\$278,056.64	\$43,296.00	Consultant engaged to provide site geotechnical testing, provide site plan and site specific foundation plan if required. Further delay to standard toilet design which this project is reliant on, independent consultant has been given the design for review and amendments as directed. Roof pitch has been agreed with PCC and further consultation required on cladding type and color.
	19/20	PR-1438	Raglan Consenting Process	Roger MacCulloch	On Track	Green	Green	Amber	Green	Green	Green	Green	31/03/2020	27%			Lodging interim consent for 36 months. Options now progressed to short list. MCA process for selection of preferred option being undertaken in early August.
Council Led with Engagement	20/21	PR-1669	Sunset Beach Toilet - Port Waikato	Megan May	On Track	Green	Green	Green	Green	Amber	Green	Green	01/04/2022	42%	\$475,000.00	\$63,640.15	Consultant engaged to provide site geotechnical testing, provide site plan and site specific foundation plan if required. Further delay to standard toilet design which this project is reliant on, independent consultant has been given the design for review and amendments as directed. Further consultation as to shelter structure locations for rain harvesting required. Raglan main beach toilet may be relocated to this site.
Core Services-BAU	20/21	PR-1613	Horotiu Industrial Park Vested Assets (Northgate)	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Amber	20/09/2021	0%	\$489,000.00	\$0.00	
	17/18	PR-1261	CF2017 Puni Walkways Fencing	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	04/03/2019	0%	\$0.00	\$3,201.50	
	17/18	PR-1514	Manu Bay Breakwater	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	17/09/2020	100%			Rock removal works completed in November 2020. An independent review report on the performance of the breakwater has been received, currently being reviewed by WDC. Final report reviews currently been undertaken, then the report will be circulated to the Manu Bay forum.
Co-design and Delivery	17/18	PR-1260	CF2017 Pokeno Sports ground Munro Block	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	28/06/2021	100%	\$0.00	\$1,028,099.94	Pokeno Sports Park Phase 1 Earthworks complete. All as-built, testing data sheets and final walkover complete, final signoff of Practical Completion Certificate approved. Planting completed in mid June. Capitalisation to be complete. Reporting for Phase 2 Earthworks is detailed under PR-1668.
	18/19	PR-1119	LTP2018 Whangarata Cemetery	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	19/11/2021	94%	\$8,301.00	\$8,301.00	Most of the contracted works has been complete and contract has ended. A water main repair identified during works is being completed starting 11th October by specialist contractor. WDA to be engaged to complete the remaining 30m, of kerb, tie in Asphalt and complete final intersection line marking.
	18/19	PR-1307	Watercare Transition	Gavin J. Ion	On Track	Green	Green	Green	Green	Green	Green	Green	04/06/2021	57%			Contract agreement has been reached, the Transition Period has commenced and Watercare are now delivering BAU. Stage 1 of the project is complete and the project is effectively in a holding pattern until the next stage commences. Appropriate resourcing will need to be allocated for future stages.
	18/19	PR-1341	LTP2018 Landowner Obligations	Nicolas Wells	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	0%	\$0.00	\$0.00	
Core Services-BAU	18/19	PR-1131	LTP2018 Lake Puketirini ROW Access	Nicolas Wells	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2021	0%	\$0.00	\$0.00	
Core Services-BAU	18/19	PR-1652	Rangiriri Cemetery	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	31/12/2021	72%			12/11/2021 - Works complete, site opened after Karakia earlier in the week. Snag list to work through before close out.
Council Led with Engagement	18/19	PR-1107	LTP2018 Huntly Grandstand Roof Replacement	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	07/10/2021	100%			The project is now completed, Project documentation received and loaded into ECM. Under the capitalisation process. Awaiting final sign-off from sponsor and business owner.
	19/20	PR-1508	District Tree Maintenance Contract 2021	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	15/03/2021	0%			Final stages of preparing procurement documents. Hope to release to market mid March 2021.

Category	Financial Year	Proj #	Project Name	Project Sponsor	Overall Status	Schedule	Scope/ Quality	Budget	Resources	Risk	Issues	Engagement	Forecast Finish	% Compl	Approved Budget	Actual YTD	Comment
	19/20	PR-1511	Huntly Property Works	Nicolas Wells	On Track	Green	Green	Green	Green	Green	Green	Green	16/03/2020	0%			15/11/2021 Property Team exploring options around 9-13 and 101-107 and the possibly make ups at each site to get maximum value for Council.
Co-design and Delivery	19/20	PR-1358	LTP2019 District Wide Skateparks - Tuakau	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	29/04/2022	89%	\$358,050.00	\$41,018.39	Due to the contractor being in the northern boundary and Auckland being in lockdown it has taken us longer to get the contract signed by the contractor. Once the contract is signed the project team will notify the Community advising who the contractor is.
Co-design and Delivery	19/20	PR-1517	Tamahere Fitness Trail	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	14/09/2022	65%	\$255,681.13	\$250,843.18	The project team is currently working through minor remedial works with the contractor, these remedial works are weather dependent. Our aim is to have these complete by end of October. The fitness trail is open to the public, the remedial works do not affect the trail from being used.
Co-design and Delivery	19/20	PR-1632	Tamahere Multi Use Pavilion/Stage	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	77%	\$314,266.00	\$113,332.24	The tender evaluation team are working through the evaluation process and once the successful tenderer has been awarded the contract, the project team will communicate this with the Tamahere Community.
Core Services-BAU	19/20	PR-1484	Mangawara Stream Bridge	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2022	98%	\$0.00	\$273,986.19	
Core Services-BAU	19/20	PR-1485	Te Awa Cycleway - Hamilton to Cambridge section	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	0%	\$4,645,800.00	\$3,690,733.11	Road section is complete and gully section is tracking well. Gully works will continue into next FY. * MBIE funding of local share has been confirmed and invoicing to HCC has commenced with Instalment 1 \$466k and Instalment 2 in progress. * Road section is expected to be completed by year end, gully section will have some spend carryover due to late start - circa 40-50%. Year end spend expected to be circa \$3.2m * Contract sum has been increased to cover HCC bridge build.
Council Led with Engagement	19/20	PR-1316	Elbow Boat Ramp Upgrades	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	01/04/2022	84%	\$45,649.00	\$46,758.51	The Elbow boat ramp upgrades have been postponed until, after Christmas to reduce the following risks. Negative impacts from the whitebait community, short timeframe to have works completed before the Christmas break, and the ever-changing Covid guidelines. This delay will ensure the risks are reduced and manageable.
Council Led with Engagement	19/20	PR-1497	Woodlands Fence Upgrade	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	14/09/2022	0%	\$131,874.00	\$109,283.17	New fence has been installed and painted, New gates to be hung and the buildings tidied up.
	20/21	PR-1503	Perry Bridge - Power System Replacement	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	25/02/2022	57%	\$0.00	\$40,100.96	02/06/2021 Grid tied solution has been priced, cost benefit analysis requires off grid solution. Specialist company in Off Grid solutions has been recommended, expedited procurement process followed and this company is being engaged for a Design to replace near like for like
	20/21	PR-1654	District Wide Carpark Renewals	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	17/12/2021	90%			12/11/2021 CP1 - Ngaruawahia Dog Park - 95% Complete - Waiting on timber bollards which have been delayed due to supply issues CP2 - Waipa Esplanade - 95% Complete - Waiting on Waikato COVID19 boundaries to change to allow sealing crew to complete small seal patch CP3 - Te Akau Complex - 50% Complete - Retaining wall complete, construction of concrete path and first sweep of car park CP4 - Green Cathedral, Huntly - 95% Complete - One sign and painting speed humps left. CP5 - Pokeno Tennis Carpark - 50% Complete, COVID19 boundaries between Auckland and Waikato have meant this project is on hold. CP6 - Elbow Boatramp - Design - Design have been presented to Boat ramp stakeholders with no feedback (positive or otherwise), will progress to pricing stage CP7 - Hoods Landing - Inactive CP8 - Matangi Reserve -95% Complete - Waiting on timber bollards which have been delayed due to supply issues CP9 - Dromara Drive - 100% complete CP10 - Wiremu Tamihana Car Park - WiP CP11 - St Stephens Carpark - Design - Redesigning as toilet block is now in.
Co-design and Delivery	20/21	PR-1552	Raglan Wharf 2020	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	17/08/2022	0%	\$189,354.00	\$215,064.12	
Co-design and Delivery	20/21	PR-1585	Pokeno Structure Plan - Bunds	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$346,380.00	\$49,099.50	Works being done by developer with cost share input from WDC (circa \$100k). Yet to be invoiced by developer. May not be fully expended this year. Ross/Kevin Stokes to chase up with Dynes Fulton
Co-design and Delivery	20/21	PR-1586	Pokeno Structure Plan - Intersection upgrade helenslee/pokeno	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$21,973.00	\$0.00	
Co-design and Delivery	20/21	PR-1588	Pokeno Structure Plan - Pokeno road	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	5%			Part of the Pokeno upgrade project going to Alliance as a variatoin
Co-design and Delivery	20/21	PR-1616	Pokeno Structure Plan - Intersection upgrade munro/pokeno	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$155,188.00	\$0.00	
Core Services-BAU	20/21	PR-1562	Sealed Road Re-surfacing	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	10%			This is the annual resurfacing program managed by the WDA. Work is on plan
Core Services-BAU	20/21	PR-1563	Drainage Renewals	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	0%	\$2,746,768.00	-\$16,972.09	
Core Services-BAU	20/21	PR-1564	Pavement Rehabilitation WDA managed	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	15%	\$12,109,802.00	\$5,040,787.79	This is the annual pavement rehabilitation program managed by the WDA. Forward program determined by network need and agreed between WDC and WDA. Related project PR-1565. Tracking well
Core Services-BAU	20/21	PR-1565	Pavement Rehabilitation WDC Managed	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	2%	\$232,043.00	\$0.00	Completed. A budget review memo transferred remaining funds circa \$100k to other projects.
Core Services-BAU	20/21	PR-1566	Mercy Ferry Road Bridges	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	30/11/2022	10%	\$0.00	\$451,366.21	
Core Services-BAU	20/21	PR-1567	Bridge renewals	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	0%	\$2,170,320.00	\$1,402,990.85	
Core Services-BAU	20/21	PR-1568	Traffic services capital	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	20%	\$1,246,521.00	\$1,147,579.63	
Core Services-BAU	20/21	PR-1570	Low Cost/Low Risk projects WDA Managed	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$8,368,929.00	\$187,757.23	

Category	Financial Year	Proj #	Project Name	Project Sponsor	Overall Status	Schedule	Scope / Quality	Budget	Resources	Risk	Issues	Engagement	Forecast Finish	% Compl	Approved Budget	Actual YTD	Comment
Core Services-BAU	20/21	PR-1572	Travers Road Shared Path (Minor Improvements)	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	12/09/2022	96%	\$584,633.60	\$538,665.23	Has gone to WDA as a variation for works in sections between Moorfield Rd and Wayside Rd. Construction is underway and WDA propose to have these works completed, up to the value of works budgeted, by 30 June 2021.The WDA team are getting stuck in onsite, building a 40m long retaining wall and the first half (bottom layer) is in. Previous Stage was PR-1262 (CF2017 Te Kauwhata Walkways (Stage 1 Travers Rd)) of Travers Rd Path was completed by WDA. This project is the Residual Budget following Stage 1 and the Community Projects staff will; progress by further revising the design, negotiate revised scope with WDA, and supervise the construction of the Path along Travers Rd, between Moorfield Rd and Wayside Rd. Scope and cost still moving so amber.
Core Services-BAU	20/21	PR-1573	Emergency works - future events WDC Managed	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	12/07/2022	0%	\$453,187.00	\$0.00	
Core Services-BAU	20/21	PR-1574	Emergency works - future events WDA Managed	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$0.00	\$0.00	Completed by WDA as carryover from previous year. Minor budget underspend to be applied to other works towards end financial year for other slip works.
Core Services-BAU	20/21	PR-1575	Planning for Whangarata/Pokeno/Buckland	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$156,673.00	\$0.00	This was intended to be only partial spend this year with balance pushed to next year for works. Planning investigations for solution expected to kick off in next month or two.
Core Services-BAU	20/21	PR-1578	Minor maintenance upgrade works	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$61,330.00	\$21,731.33	Budget allocation for design and works required to address any ad hoc legal issues arising during the year. Allocation reassessed each year as part of carry forwards.
Core Services-BAU	20/21	PR-1580	New Footpaths	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	3%	\$1,463,728.00	-\$94,470.60	
Core Services-BAU	20/21	PR-1581	Bus Shelters	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2023	5%	\$148,174.00	\$85,812.73	Installation of new bus shelters across the district. Works undertaken by WDA. Tracking well.
Core Services-BAU	20/21	PR-1583	Pokeno structure plan Hitchen road 2 (upgrade)	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$464,049.00	\$463,487.83	
Core Services-BAU	20/21	PR-1591	River/horotiu bridge road intersection - construction	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	28/01/2021	0%	\$258,864.00	\$0.00	Completed and in close out phase. Enhanced FAR project. Separate budget review memo being drafted to formalise final funding buckets and to address mis-code of actuals. Was delivered by WDA as a variation.
Core Services-BAU	20/21	PR-1593	River/horotiu bridge road intersection - pre-implementation	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$100,000.00	\$87,031.25	
Core Services-BAU	20/21	PR-1595	Raglan Structure Plan - Raglan bridge and causeway	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%			
Core Services-BAU	20/21	PR-1607	Horotiu Structure Plan - RD3 (stage a) land purchase	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			Related to RD3 (stage a) construction under PR-1605. Unclear if going to be invoiced this year by developer.
Core Services-BAU	20/21	PR-1609	Horotiu Structure Plan - RD1C - land purchase	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	10/08/2021	0%	\$90,000.00	\$0.00	
Core Services-BAU	20/21	PR-1610	Horotiu Structure Plan - RD2A (stage a) construction cost	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%			
Core Services-BAU	20/21	PR-1611	Horotiu Structure Plan - RD2A (stage a) land purchase	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$210,000.00	\$0.00	
Core Services-BAU	20/21	PR-1612	Horotiu Structure Plan - RD2B residual land purchase	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$230,000.00	\$0.00	
Core Services-BAU	20/21	PR-1630	Renewal of parks and reserves carparks, park furniture and walkways	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			Total renewal budget is made up of numerous projects - carpark renewals, general park renewals, furniture replacements etc. Carpark renewals are managed by Projects team, Park renewals being delivered by a number of suppliers including citycare and other suppliers. \$200k of quotes received for work and has been awarded. On track to complete prior to end of financial year
Core Services-BAU	20/21	PR-1631	District Wide sports grounds -Court renewals	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$446,967.00	\$23,854.32	Sports Courts renewals - districtwide. Consultant engaged who is doing an assessment of sites, prioritising and will complete procurement and project management. Contract to be awarded prior to end of financial year
Core Services-BAU	20/21	PR-1635	Renewal of parks and reserves carparks, park furniture and walkways - Ngaruawahia	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			\$279,687.00 allocated to projects and awarded to contractors. Discussions with NCB underway to determine any additional works required.
Core Services-BAU	20/21	PR-1643	Ohinewai parks and reserves - Rivercare partnership project	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$0.00	\$60,000.00	This is a staged project and match funding will be provided to Rivercare to assist with work once completed. Consultation on project was completed through the Natural Reserves Management Plan engagement/submission process. Since then, further engagement has occurred with the Ohinewai Hall Committee and a site visit has been completed to discuss the overall plans for the site with community members. \$60,000 of a total \$100,000 has been granted.
Council Led with Engagement	20/21	PR-1557	Pokeno Tennis Refurbishment 20/020	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			External consultant engage to progress project management of this work.
Council Led with Engagement	20/21	PR-1622	Tuakau Structure Plan - E1 Collector	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	-\$1,939,200.00	\$0.00	Related to above PR-1575. Some discussion as to whether this is the right solution for the area given development pattern occurring. Would be planning costs only this year (circa \$100k), not build. Balance is in next year for physical works.
Council Led with Engagement	20/21	PR-1628	Tuakau aquatic centre	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	10/08/2022	0%	\$200,000.00	\$15,510.00	
Not Applicable	20/21	PR-1663	Sportsfield Lighting - Paterson Park & Huntly Rugby	Jennifer Foss	On Track	Green	Green	Green	Green	Green	Green	Green	29/04/2022	53%			12/11/2021 First external Quantity Surveyor is unable to take on anymore work until 2022 due to current workload, exploring alternate QS to review pricing
	21/22	PR-1666	Papahua Walkway - Stage 1	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	33%	\$405,313.74	\$324,215.06	09/08/2021 Project Complete, minor snag items to be completed in Papahua Stage 2

Category	Financial Year	Proj #	Project Name	Project Sponsor	Overall Status	Schedule	Scope / Quality	Budget	Resources	Risk	Issues	Engagement	Forecast Finish	% Compl	Approved Budget	Actual YTD	Comment
Core Services-BAU	21/22	PR-1661	Tregoweth Lane, Huntly - Realignment, Rehabilitation and Widening	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	21/02/2022	78%			<p>The project has seen challenges in the sequencing of works, with staging of utilities renewals initially during unfavorable months followed with roading construction tasks to take advantage of more favorable weather conditions from Oct/Nov onwards.</p> <p>Stage 1 Utility and service renewals - Allen's United Drainage and Earthworks have completed the three waters renewals package [water, waste and storm] for Tregoweth Lane, Huntly. - WEL Networks have completed power pole relocation for HV overhead lines and undergrounding of LV lines. - Chorus Subcontractor has relocated the low hanging telecommunication cables to an underground duct.</p> <p>Stage 2 - Road rehabilitation, realignment and widening - Roading physical works are on hold until such time entranceway items can be determined. Works will be scheduled following confirmation of these minor items. Contract suspended prior to establishment due to COVID levels and border restrictions. Project to recommence once restrictions have eased.</p>
Council Led with Engagement	21/22	PR-1668	Pokeno Sports Park: Phase 2 Earthworks	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	81%	\$131,828.00	\$132,257.61	
	20/21	PR-1509	Rotokauri Area Speed Amendments 2020	Gareth Bellamy									10/03/2020	0%			

Financial Year	Project Code	Project Name	Project Sponsor	Project Progress	Current Phase	Overall Status	Schedule	Scope & Quality	Budget	Resources	Risk	Issues	Engagement	Budget YTD	Actual YTD	Forecast Finish	%Compl	Overall Status Comment
21/22	PR-21111	Huntly Resource Recovery Centre	Jackie Bishop	In Progress	PLAN & DESIGN	Amber	Amber	Green	Amber	Green	Green			\$1,500,000.00	\$40,511.18	24/12/2022	42%	The Huntly building project has been temporarily been put on hold pending investigation and decision on leasing options to be presented to the IF committee on 1 Dec.
19/20	PR-21335	Te Kauwhata Playground	Megan May	In Progress	INITIATE	Green	Monitor		No target set							29/04/2022	18%	The project is currently in the planning phase.
21/22	PR-21116	Council Facilities / Aquatic Centres / Huntly / Boiler replacement	Megan May	Not Started	PROPOSAL	Green		Green	No target set	Amber	Green	Green	Green			31/08/2024	0%	Project yet to be scoped
21/22	PR-21192	Council Facilities / Wharf / Raglan	Megan May	Not Started	PROPOSAL	Green		Green	No target set	Green	Green	Amber	Green			30/06/2021	0%	Detailed Design and Site Investigation Underway
19/20	PR-21360	2019 Solid Waste Service Review and implementation	Jackie Bishop	In Progress	INITIATE	Green	On Track	Green	No target set	Green	Green	Green	Green			16/06/2025	43%	Nov19: Team is focused at preparing for the Council Workshop on 25Nov. Oct19: Engaged consultants Morrison Low. They produced a draft Options Analysis and Investment Logic ILM. Draft Communications Plan ready. 01/11 Status report from WSL showing all on track still.
21/22	PR-21349	SCADA Server End-of-Life Remediation & Relocation	Geoff King	In Progress	PLAN & DESIGN	Green	On Track	Green	No target set	Green	Green	Green	Green			12/09/2022	43%	07/10 Being reviewed fortnightly at steering level. WSL providing status report and updated Gantt. 07/10/2021 Site meeting between Community Projects and Community Projects 17/09/2021. Work will look to be bundled with other works taking place at the Aquatic Centre. During site visit the retaining wall on the boundary had collapsed, the budget for this project will likely be utilised on this urgent works
20/21	PR-21182	Council Facilities / Aquatic centres / Ngaruawahia / New entrance	Megan May	Not Started	PROPOSAL	Green		Green	No target set	Green	Green	Green	Green			30/06/2021	0%	12/11/2021 WDC proposed solution is to remove two bridges and replace with culverts between the lake and road. Community Connections waiting on external feedback to this idea
21/22	PR-21162	Open Spaces / Lake Kainui / Drainage management	Megan May	Not Started	PROPOSAL	Green		Green	No target set	Green	Green	Green	Green			28/06/2021	0%	15/11/2021 Delays in design due to COVID19 boundaries, both Auckland and Waikato and the boundary splitting the Waikato in two. Scopes completed for the first 5 carparks which will be given to WDA once complete.
21/22	PR-21172	Open Spaces / Sport and Recreation / District Wide Carpark Improvements	Megan May	Not Started	PROPOSAL	Green		Green	No target set	Green	Green	Green	Green			28/06/2021	0%	12/11/2021 Te Kauwhata Domain has progressed their funding applications with some assistance from WDC Partnership and Funding. Have quotes and are looking to progress to physical works. Teams meeting on 16/11
21/22	PR-21173	Open Spaces / Sports and Recreation / District Wide Training Lights	Megan May	Not Started	PROPOSAL	Green		Green	No target set	Green	Green	Green	Green			28/06/2021	0%	
19/20	PR-21337	Maraetai Playground	Megan May	In Progress	INITIATE	Green	On Track		No target set							20/05/2022	23%	The project is currently in the planning phase.
21/22	PR-21148	Open Spaces / Sports Court / Brownlie Crescent Reserve	Megan May	In Progress	DELIVER	Green	On Track		No target set							01/12/2021	99%	The new half basketball court is complete and open to the public. The project team is currently waiting for as-builds from the contractor.
21/22	PR-21165	Open Spaces / Neighbourhood Park / Kowhai Downs - H&S Improvements	Megan May	In Progress	INITIATE	Green	On Track		No target set							31/03/2022	39%	The project is currently in the planning phase.
21/22	PR-21166	Open Spaces / Playgrounds / Centennial Park Tuakau	Megan May	In Progress	INITIATE	Green	On Track		No target set							29/01/2022	59%	Works onsite has started, construction fencing around the worksite has been erected and the playground equipment and materials are on hand ready for installation.
21/22	PR-21319	Open Spaces / Skate Parks / Meremere Skatepark and Playground Replacement	Megan May	In Progress	INITIATE	Green	On Track		No target set							18/03/2022	25%	The Playground concept designs are complete and engagement with the community committee is currently underway. Our aim over the next month is to engage with the Meremere community and schools.
21/22	PR-21327	Open Spaces / Playgrounds / Te Kohanga Playground	Megan May	In Progress	INITIATE	Green	On Track		No target set							09/04/2022	29%	The project is currently in the planning phase.
21/22	PR-21331	Open Spaces / Sports and Recreation / Pokeno Tennis court/Pokeno deck	Megan May	In Progress	INITIATE	Green	On Track		No target set							26/03/2022	14%	The project is currently in the planning phase.
21/22	PR-21332	Open Spaces / Sports and Recreation / Huntly Tennis courts	Megan May	In Progress	INITIATE	Green	On Track		No target set							02/07/2022	17%	The project is currently in the planning phase.
21/22	PR-21333	Open Spaces / Sports and Recreation / Kainui Tennis courts	Megan May	In Progress	INITIATE	Green	On Track		No target set							22/01/2022	25%	The Project is currently in planning phase.
19/20	PR-1386	2019 Solid Waste Service Review and implementation	Jackie Bishop	In Progress	PROPOSAL		On Track		No target set							16/06/2025	43%	Nov19: Team is focused at preparing for the Council Workshop on 25Nov. Oct19: Engaged consultants Morrison Low. They produced a draft Options Analysis and Investment Logic ILM. Draft Communications Plan ready.
21/22	PR-21178	Open Spaces / Walkway / Raglan Walkways Renewal	Megan May	In Progress	INITIATE		On Track		No target set							04/03/2022	38%	Contractor has been appointed to undertake a feasibility study on Wi Neera walkway. This will provide us with a current condition assessment and a health and safety assessment. A report will be provided to the team once the feasibility study is complete.
21/22	PR-21103	Huntly transfer station Hard Stand of unpaved areas	Jackie Bishop	Not Started	PROPOSAL				On Track					\$250,000.00	\$0.00	31/08/2022	0%	
21/22	PR-21109	District Wide Transfer Stations Capital Work 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$100,000.00	\$0.00	30/08/2024	0%	
21/22	PR-21110	Raglan transfer station Hard Stand of unpaved areas	Jackie Bishop	Not Started	PROPOSAL				On Track					\$250,000.00	\$0.00	31/08/2023	0%	
21/22	PR-21112	North Waikato Resource Recovery Centre - Site Investigations	Jackie Bishop	Not Started	PROPOSAL				On Track					\$195,000.00	\$0.00	30/08/2024	0%	
21/22	PR-21207	Lake road safety network improvements	Jackie Bishop	Not Started	PROPOSAL				On Track					\$3,300,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21208	Periodic remetalting 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$1,050,000.00	\$243,816.91	16/11/2022	0%	
21/22	PR-21209	Thin asphalt surfacing 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$320,000.00	\$23,268.02	16/11/2022	0%	
21/22	PR-21210	Chip sealing 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$5,069,850.00	\$1,327,316.92	16/11/2022	0%	
21/22	PR-21211	Drainage renewals district wide 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$1,202,500.00	\$274,299.06	16/11/2022	0%	
21/22	PR-21212	Area wide pavement rehabilitation 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$4,176,000.00	\$3,140,548.35	16/11/2022	0%	
21/22	PR-21213	Bridge renewals 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$1,001,992.00	\$162,210.11	16/11/2022	0%	
21/22	PR-21214	Traffic services capital 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$540,000.00	\$160,269.32	16/11/2022	0%	
21/22	PR-21215	Harrisville Road Bridge Replacement	Jackie Bishop	Not Started	PROPOSAL				On Track					\$1,272,000.00	\$2,930.00	16/11/2022	0%	
21/22	PR-21216	Tainui bridge road minor improvements	Jackie Bishop	Not Started	PROPOSAL				On Track					\$100,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21217	District wide footpath cycleway improvement programme 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$500,000.00	\$266,594.63	16/11/2022	0%	
21/22	PR-21218	Emergency works - future events 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$800,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21219	District wide contribution to developments for new roads 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$2,000,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21221	Gordonton road improvements	Jackie Bishop	Not Started	PROPOSAL				On Track					\$4,250,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21222	Huia road resilience improvements	Jackie Bishop	Not Started	PROPOSAL				On Track					\$500,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21223	Munro road resilience improvements	Jackie Bishop	Not Started	PROPOSAL				On Track					\$500,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21224	Minor maintenance upgrade works 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$20,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21225	Bus shelters 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$50,000.00	\$0.00	16/11/2022	0%	

Financial Year	Project Code	Project Name	Project Sponsor	Project Progress	Current Phase	Overall Status	Schedule	Scope & Quality	Budget	Resources	Risk	Issues	Engagement	Budget YTD	Actual YTD	Forecast Finish	%Compl	Overall Status Comment
21/22	PR-21226	Hitchen road bridge	Jackie Bishop	Not Started	PROPOSAL				On Track					\$30,913.00	\$0.00	16/11/2022	0%	
21/22	PR-21227	Helenslee road Pokeno structure plan	Jackie Bishop	Not Started	PROPOSAL				On Track					\$57,647.00	\$30,956.00	16/11/2022	0%	
21/22	PR-21228	Great south road Pokeno structure plan	Jackie Bishop	Not Started	PROPOSAL				On Track					\$30,985.00	\$0.00	16/11/2022	0%	
21/22	PR-21229	Munro road Pokeno structure plan	Jackie Bishop	Not Started	PROPOSAL				On Track					\$144,010.00	\$0.00	16/11/2022	0%	
21/22	PR-21230	Pokeno road Pokeno structure plan	Jackie Bishop	Not Started	PROPOSAL				On Track					\$611,978.00	\$2,810.00	16/11/2022	0%	
21/22	PR-21295	Raglan refuse and recycling capital renewals 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$15,000.00	\$0.00	30/08/2024	0%	
21/22	PR-21296	Raglan refuse and recycling capital upgrades 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$15,000.00	\$0.00	30/08/2024	0%	
21/22	PR-21297	North Waikato Resource Recovery Centre - Concept Planning and Resource Consents	Jackie Bishop	Not Started	PROPOSAL				On Track					\$175,000.00	\$43,505.66	30/08/2024	0%	
21/22	PR-21298	District Wide closed landfill renewals 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$20,000.00	\$0.00	30/08/2024	0%	
21/22	PR-21104	Open Spaces / Playgrounds / Ruawaro Tennis Club	Megan May	Not Started	PROPOSAL				No target set							31/08/2024	0%	
21/22	PR-21105	Open Spaces / Neighbourhood Park / Greenslade Road Improvements	Megan May	Not Started	PROPOSAL				No target set							31/08/2024	0%	
21/22	PR-21106	Open Spaces / Neighbourhood Parks / Buckland Road Development, Tuakau	Megan May	Not Started	PROPOSAL				No target set							31/08/2024	0%	
21/22	PR-21113	Open Spaces / Destination Park / The Point, Ngaruawahia	Megan May	Not Started	PROPOSAL				No target set							31/08/2024	0%	
21/22	PR-21115	Open Spaces / Walkway / Te Otamanui Community Project Contribution	Megan May	Not Started	PROPOSAL				No target set							31/08/2024	0%	
21/22	PR-21119	Council Facilities / Campground / Hakanoa / Refurbishment	Megan May	Not Started	PROPOSAL				No target set							31/08/2023	0%	
21/22	PR-21120	Council Facilities / Campground / Hakanoa / Automatic gate	Megan May	Not Started	PROPOSAL				No target set							31/08/2023	0%	
21/22	PR-21121	Council Facilities / Residential Housing / 327B Whangarata Road / Roofing	Megan May	Not Started	PROPOSAL				No target set							31/08/2023	0%	
21/22	PR-21149	Open Spaces / Historic Reserve / Pukeiahua Signage and Carvings	Megan May	Not Started	PROPOSAL				No target set							18/06/2021	0%	
21/22	PR-21163	Open Spaces / Neighbourhood Parks / District Wide Minor Improvement	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21164	Open Spaces / Pokeno DFH / Neighbourhood Parks / NBH-3	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21167	Open Spaces / Playgrounds / District Wide Neighbourhood Playground Replacements	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21168	Open Spaces / Playgrounds / District Wide Destination Playground Replacements	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21169	Open Spaces / Capital Renewals Programme / District Wide Renewals	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21170	Open Spaces / Pokeno DFH / Other Parks / 'OR & Miscellaneous' item codes - Activity 0000, Asset class 5156	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21171	Open Spaces / Sports and Recreation / Minor Improvement	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21174	Open Spaces / Sports and Recreation / Munroe Sports Park	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21175	Council Facilities / Taupiri Netball Pavilion / Renewals	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21176	Open Spaces / Walkway / Buckland Road Walkway	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21177	Open Spaces / Walkway / Rotokauri walkway	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	The project is currently in the planning phase.
21/22	PR-21179	Open Spaces / Pokeno DFH / Reserve Paths / RP - 8	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21180	Open Spaces / Walkway / Pokeno Walkways	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21181	Council Facilities / Aquatic centres / Ngaruawahia Pools / Stormwater	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21183	Council Facilities / Aquatic centres / Ngaruawahia / Refurbishment	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21184	Council Facilities / Public Toilets / Pokeno Toilet Replacement	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21185	Venues and Events / Woodlands / Lighting Security improvements	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21186	Council Facilities / Offices / Ngaruawahia / Office Refurbishment	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21187	Council Facilities / Dog Pound / Tuakau / New Build	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21188	Council Facilities / Property General / District wide / CCTV	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21190	Council Facilities / Housing for the Elderly / Huntly / Roofing	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21191	Venues and Events / Campground / Hakanoa Campground Improvements	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21193	Council Facilities / Wharf / Raglan / Parking machines	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21194	Council Facilities / Fleet management / Fleet replacement / New vehicles & Sold vehicles	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21195	Council Facilities / Hall / Ngaruawahia / Seismic Strengthening	Megan May	Not Started	INITIATE				No target set							02/06/2022	0%	
21/22	PR-21196	Council Facilities / Hall / Tuakau Memorial Hall / Flooring	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	This project will be deferred until the Seismic strengthening works are completed to avoid reworks.
21/22	PR-21220	Safety improvements associated with rehabs 2022	Jackie Bishop	Not Started	PROPOSAL				No target set							16/11/2022	0%	
21/22	PR-21313	Events Strategy 2021	Megan May	Not Started	PROPOSAL				No target set							18/08/2021	0%	
21/22	PR-21317	Open Spaces / Sport Parks / Huntly West Court Renewals	Megan May	Not Started	PROPOSAL				No target set							20/08/2021	0%	
21/22	PR-21322	Open Spaces / Sports and Recreation / Opuatia Court Renewal	Megan May	Not Started	PROPOSAL				No target set							20/08/2021	0%	
21/22	PR-21323	Open Spaces / Sports and Recreation / Pokeno Tennis Club Deck	Megan May	Not Started	PROPOSAL				No target set							20/08/2021	0%	
21/22	PR-21324	Open Spaces / Sports and Recreation / Pukekawa Tennis Court Renewal	Megan May	Not Started	PROPOSAL				No target set							20/08/2021	0%	
21/22	PR-21326	Open Spaces / Sports and Recreation / Te Kauwhata Domain Field Side Seating	Megan May	Not Started	PROPOSAL				No target set							25/08/2021	0%	
21/22	PR-21346	Open Spaces / Walkway / Blunt Rd Te Kauwhata walkway	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	The project is currently in the planning phase.
21/22	PR-21355	Council Facilities / Aquatic Centre / Huntly / Changing Room Refurbishment	Megan May	Not Started	PROPOSAL				No target set							07/10/2021	0%	
21/22	PR-21356	Council Facilities / Aquatic Centre / Tuakau / Changing Room Refurbishment	Megan May	Not Started	PROPOSAL				No target set							07/10/2021	0%	
21/22	PR-21361	Open Spaces / Playgrounds / Ruawaro Tennis Club	Megan May	Not Started	INITIATE				No target set							04/11/2021	0%	
21/22	PR-21362	Open Spaces / Minor Capital Renewals 21-22	Megan May	Not Started	PROPOSAL				No target set							11/11/2021	0%	
22/23	PR-21118	Council Offices / Ngaruawahia / Exterior Cladding	Megan May	Not Started	PLAN & DESIGN	Green	Off Track	Green	No target set	Green	Green	Green	Green			28/02/2024	0%	The exterior office cladding has been confirmed by two building surveyors as defective due to 3 main factors-incorrect installation and design of the existing weathertightness system along with minimum maintenance over the years. Chow hill Architectures `have provided concept designs and options to bring the building weathertightness envelope in line with new building standards. Planning the next steps with key stakeholders.
22/23	PR-21304	North Waikato Resource Recovery Centre - Enabling works	Jackie Bishop	Not Started	PROPOSAL				On Track					\$175,000.00	\$43,505.66	30/08/2024	0%	
22/23	PR-21107	Open Spaces / Neighbourhood Park / Hukanui	Megan May	Not Started	PROPOSAL				No target set							31/08/2023	0%	
22/23	PR-21231	Total station survey equipment 2023	Jackie Bishop	Not Started	PROPOSAL				No target set							16/11/2022	0%	

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	16 November 2021
Prepared by	Rebecca Law Senior Reserves Planner
Chief Executive Approved	Y
Reference #	INF2021
Report Title	Lake Kainui Drainage Project 2021

I. EXECUTIVE SUMMARY

Lake Kainui is a Waikato District Council (WDC) managed Natural reserve, popular for boating water sports, duck hunting and model plane flying. The riparian margin of the lake has a maintained track, well used by walkers, runners and allows for dogs on-leash exercising and horse riding.

Due to the surrounding soil composition (peat) and land use (agricultural) the catchment is experiencing peat shrinkage. The lowering ground levels, and climatic changes, has increased periods of flood inundation of the lake margin (reserve) and neighbouring private property.

The flooding inundation frequency and increased duration of surface water drainage from the surrounding land has been noted and frequently discussed at the Lake Kainui Committee meetings. A Te Miro Water Hydrological Study report was commissioned by WDC in 2021, which looked at the lake, the catchment and drainage; and made recommendations in line with the desire to try to reduce incidence of flooding but retain lake levels to the minimum set by the Regional Plan.

The Lake Kainui Committee support the removal of two sets of culverts and replacement of two bridge structures to allow for the lake outlet to flow unobstructed to the road culvert. One culvert asset is located within the reserve, the other located on private property (Figure 1).

In the current LTP, \$210,000 has been allocated to addressing drainage and flooding issues at Lake Kainui reserve, Horsham Downs.

2. RECOMMENDATION

THAT the Infrastructure Committee recommends to Council that Waikato District Council funds of up to \$210,000.00 from budget line ILA10024-C0-1499-0222 be used for the Lake Kainui Drainage project with a portion of these funds being available for the removal and replacement of private assets.

3. BACKGROUND

There is a narrow margin of reserve around the lake and a large catchment of mainly farmland that drains into Lake Kainui, Horsham Downs. Nutrient levels are consistently high and the water quality is poor, with Waikato Regional Council (WRC) water testing in summer showing frequent high levels of cyanobacteria and E. coli, which result in health warnings to stay out of the lake being issued by the District Health Board.

Due to the land management practices on private land around the lake and further afield, peat shrinkage has resulted in land shrinking lower into the ground water/ lake water level. Lowering ground levels increases flood inundation occurrences, creating more areas of low-lying land that are more suited to growing wetland vegetation than grass. Climatic changes are also increasing incidences of heavy rainfall over short periods, adding to the flooding and drainage issues. On occasion public paths are flooded and neighbouring landowners complain of water not draining away fast enough (Figure 2). Over the past decade, these issues have been discussed at length by the Lake Kainui Committee, staff and other agencies.

A Te Miro Water Hydrological Study report was commissioned by WDC in 2021, which looked at the lake, the catchment and drainage; and made recommendations in line with the desire to try to reduce incidence of flooding but retain lake levels to the minimum set by the Regional Plan.

A minimum lake Kainui water level of RL (reduced level) 24.81m MD (Moturiki Datum) is set in the Regional Plan. The lake has only one outlet point, draining through two culverts before the road culvert (Figure 1). The invert level of the road culvert was measured at RL24.79, confirming this culvert invert level controls the lake level.

The Te Miro Water Hydrological Study report was circulated amongst staff, local councillors, Waikato Regional Council and members of the Lake Kainui Committee. Following a series of discussions, it was agreed that the first best action to take was to remove all the culverts between the lake and the road culvert to ensure unobstructed flow of the outlet to the road culvert.

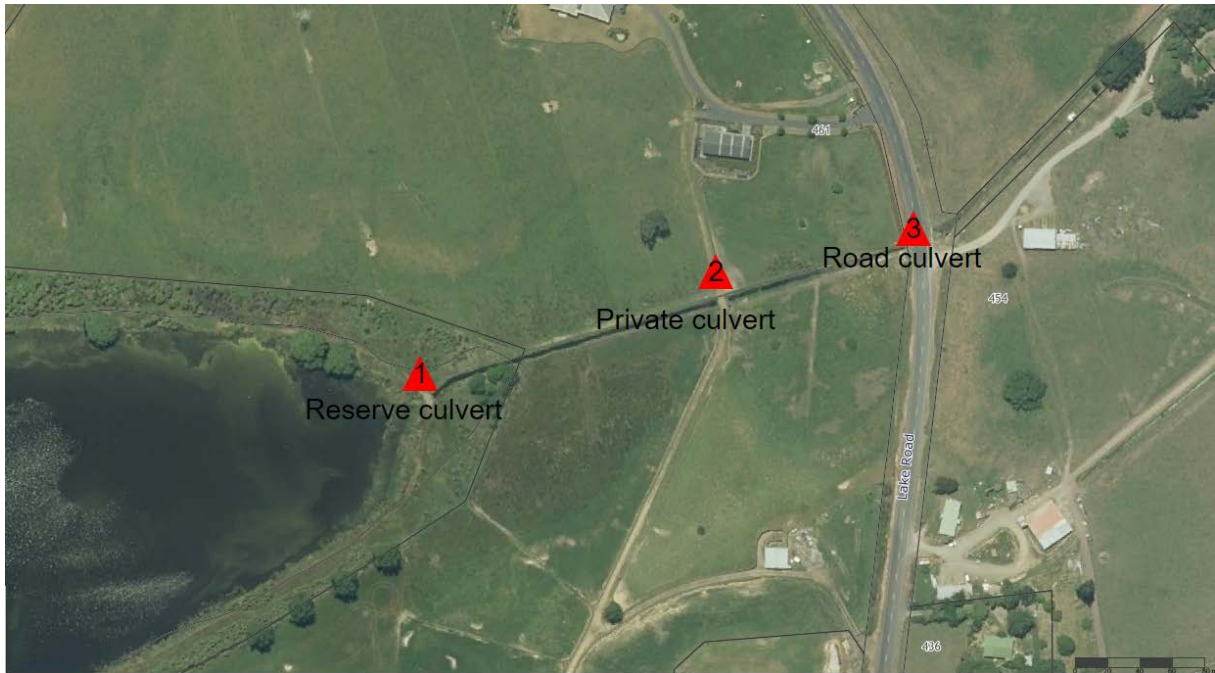


Figure 1: Lake Kainui outlet and labelled culverts



Figure 2: Most recent photos of surface flooding around Lake Kainui margin and path obstruction (Sept 2021).

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The intention of the LTP (Long Term Plan) Budget ILA10024-C0-1499-0222 of \$210,000 value, is to address the flooding inundation issues surrounding Lake Kainui. All solutions considered are to ensure the protection of assets, recreational and natural values of the reserve. By meeting this consideration, it is envisaged there will be mutual benefit to the neighbouring agricultural land also experiencing flooding inundation by reducing risk of culverts slowing drainage out of the outlet drain.

The preferred recommendation from the Hydrological Study report, agreed by the Lake Kainui Committee, is to remove the culverts between the lake outlet and the road culvert. As this drain runs across reserve land and private land, there are two sets of culverts and two crossings that will need to be removed and new crossing installed.

The private landowner has indicated he is happy for council to undertake the works.

This report is to seek council permission to use WDC funds for the works, if required, which will include the installation of assets on private land for private use. Staff feel that in this particular instance, as the intended outcome of better and faster drainage will benefit both the public and the private landowners. It is of overall benefit to the community and the public asset, so it may be acceptable to use WDC money for private assets.

If the recommendation is supported, Staff will then progress project planning and design works for the culvert removal and replacement of drain crossings.

4.2 OPTIONS

The following options were presented in the Te Miro Water Hydrological Study. All options have been presented to the Lake Kainui Committee by staff and further technical support provided by Waikato Regional Council and Fish & Game regarding the implementation of options. Option 1 was supported by all key stakeholders.

Option 1: To undertake the removal of the two set of culverts in the Lake Kainui outlet drain between the lake and the road and replacement of two drain crossings, one public and one private, as supported by key stakeholders.

This is the recommended option.

Further reasoning and justification of this option provided throughout this report.

Option 2: Do nothing.

The risks and impacts to public assets and recreational value of the reserve will be impacted.

4.3 FINANCIAL

The financial implications of the project are currently unknown. Further project scoping and costs will be investigated once the outcome of the options query is provided by Council. It has been indicated that the current allocated budget should be sufficient to implement this proposal and staff will also ask if the private landowner and/or WRC are willing to provide financial support.

There is also a financial risk through increase operational costs and maintenance of the reserve due to the impact of surface inundation. This risk and impact have been identified but not yet quantified.

4.4 LEGAL

If the project can proceed, the Legal team will be involved in establishing a landowner agreement to establish:

- Access on private land to complete the works. The landowner has been consulted with and is in support of this project
- Reinstatement of the drain crossing
- Liability and ongoing maintenance of the private assets lie solely with the landowner post-project completion

4.5 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Recommended decision aligns with the [Lake Kainui Recreation and Esplanade Reserves Management Plan](#).

4.6 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The flooding inundation issue and options has been widely discussed with the Lake Kainui committee, Waikato Regional Council, Fish and Game, Local Councillors and Staff. The Lake Kainui Committee is comprised of all the key stakeholder mentioned, and further includes both neighbours to the lake and local residence who have cared for and maintained the Lake for many years.

The option proposed was supported by all Lake Kainui committee members, with no objections noted.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	This project has involved the Lake Kainui Committee where issues and solutions have been discussed in a collaborative manner. The project will provide further opportunity to involve members in the project.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		√	Internal
		√	Community Boards/Community Committees - Lake Kainui Committee
			Waikato-Tainui/Local iwi
		√	Households / neighbouring properties

5. CONCLUSION

This report is to seek council permission to use WDC funds for works on private and public sections of the Kainui outlet drain. Staff feel that in this particular instance, as the intended outcome of better and faster drainage will benefit both the public and the private landowners, it is of overall benefit to the community and the public asset.

Staff will be discussing the project, financial support and responsibilities with the private landowner and the WRC to determine the best way forward.

The proposed solution is well supported by key stakeholders, is achievable within the allocated budget and addresses issue with a long-term solution.

6. ATTACHMENTS

Nil

Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	23 November 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Exclusion of the Public

I. RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
PEX 1.1 Three Waters Capital Delivery Programme	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
PEX 1.2 Huntly Land Acquisition		
PEX 1.3 Southern Districts Reserve Land		

PEX 1.4 Huntly Resource and Recovery Centre Leasing Option		
---	--	--

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
PEX 1.1 Three Waters Capital Delivery Programme	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
PEX 1.2 Huntly Land Acquisition	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.

PEX 1.3 Southern Districts Reserve Land	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
PEX 1.4 Huntly Resource and Recovery Centre Leasing Option	7(2)(b)(i)	To protect information where the making available of the information would disclose a trade secret.
	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(h)	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.

AND THAT Mr Telfer from Watercare, be permitted to remain at this meeting, after the public has been excluded, because of his knowledge of the Three Waters Capital Delivery Programme. This knowledge, which will be of assistance in relation to the matter to be discussed.