

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held Via Audio Visual Conference on **MONDAY, 22 NOVEMBER 2021** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

- 1. APOLOGIES AND LEAVE OF ABSENCE**
- 2. CONFIRMATION OF STATUS OF AGENDA**
Representatives from NZTA will be in attendance from 6.00pm to discuss item 5.1.
- 3. DISCLOSURES OF INTEREST** 2

 The Register of Interests for the Onewhero-Tuakau Community Board is attached for information purposes and for members to update any interests they may have.
- 4. CONFIRMATION OF MINUTES** 4
 Meeting held on Tuesday, 11 October 2021
- 5. REPORTS**
 - 5.1 SHI Papakura to Drury South Project Update 19
 - 5.2 Discretionary Fund Report to 09 November 2021 34
 - 5.3 Projects/Ideas/Activities and Actions November 2021 38
 - 5.4 First Quarter Service Request Report 49
 - 5.5 Schedule of Meetings 2022 59
 - 5.6 Final Proposal for the Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2021-22 Season 64
 - 5.7 Waikato District Council Executive Update Verbal
 - 5.8 Chairperson's Report Verbal
 - 5.9 Councillors' Report Verbal
 - 5.10 Community Board Members' Report Verbal

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	11 November 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0303
Report Title	Register of Interests

1. EXECUTIVE SUMMARY

A copy of the Register of Interests is attached for the Board's information. The register will be updated following receipt of information during the year.

2. RECOMMENDATION

THAT the Register of Interests be noted.

3. ATTACHMENTS

Register of Interests – Onewhero-Tuakau Community Board

Register of Elected Members Interests - Community Boards

		Financial Interests <i>Please refer to Statement Reference here.</i>		Non - Financial Interests								
Name	Community Board	1 to 6	With the exception of	Companies		Employment	Other Organisations		Property	Gifts (received since 21 October 2019)	Payments for activities and services (since 21 October 2019)	Debts
				Director/Manager	Financial Interests		Trustee/Beneficiary	Governing Body				
Shaun Jackson	Onewhero Tuakau	No	5 - Smart Environmental (Tuakau) Have an indirect interest as Council lease a building I manage which is owned by a family member	<ul style="list-style-type: none"> Lavalla Farm Ltd. (Farming Activity) Lavalla Functions Ltd. (Function & Event Centre) Jackson Group Developments Ltd. (Property Development) Jackson Property Group Holdings (Property Maintenance) 	N/A	Jackson Property Group Holdings Ltd. (Property Maintenance)	<ul style="list-style-type: none"> Tuakau Youth Sport Trust (Chairperson) 	<ul style="list-style-type: none"> Tuakau Combined Sports Society (Chairperson) (has applied for Lightbody Reserve funding for field lighting) 	5x Tuakau (Owner)	N/A	N/A	ANZ (Property Loan)
Caroline Conroy	Onewhero Tuakau	No	N/A	N/A	N/A	<ul style="list-style-type: none"> Counties Mankau DHB (Midwife) Midwifery Employee Representation & Advisory Service MERAS (Co-Leader of service that represents employed midwives) 	N/A	<ul style="list-style-type: none"> Glen Murray Community Equestrian Group- Riding Centre (Chair) Received funding from OTCB in 2017 for a defibrillaotr for the County Hall & Equestrian Grounds 	2x Tuakau (Owner)	N/A	N/A	N/A
Jonathan Lovatt	Onewhero Tuakau	No	N/A	<ul style="list-style-type: none"> Supply Program Solutions Ltd. (Packaging Supplier) 	<ul style="list-style-type: none"> Powella Ltd. (Exporter) Lovatt Holdings Ltd. (Domestic Renovations) 	N/A	N/A	N/A	3x Onewhero (Owner)	N/A	N/A	N/A
Vernon Reeve	Onewhero Tuakau	Yes No. 1 No to No. 2-6	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> Reeve Family Trust (Trustee/Beneficiary) Tuakau Emergency Services Charitable Trust (Trustee) Vern & Vicky's Ski Trust (Trustee) 	<ul style="list-style-type: none"> Tuakau & Districts Development Assoc. (Member) 	1 x Tuakau (Trustee & Beneficiary)	N/A	N/A	N/A
Kandi Ngataki	Onewhero Tuakau	No	N/A	N/A	N/A	Te Kohanga Reo O Te Awomarahi (Kohanga Reo Education)	<ul style="list-style-type: none"> Tuakau Primary School (Chair) Huakina Development Trust (Chair) 	<ul style="list-style-type: none"> Tuakau Rugby League (Chair) 	N/A	N/A	N/A	N/A
Bronwyn Watson	Onewhero Tuakau	No	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> Tuakau Combined Sports Society Trust (Trustee) Franklin Integration Project (Trustee) 	<ul style="list-style-type: none"> Tuakau CSST Inc (Board Member) Tuakau Community Night Patrol (Chair until October 2020 AGM) 	N/A	N/A	N/A	N/A

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	11 November 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes for the meeting of the Onewhero-Tuakau Community Board held on Tuesday, 11 October 2021.

2. RECOMMENDATION

THAT the minutes for the meeting of the Onewhero-Tuakau Community Board held on Tuesday, 11 October 2021 be confirmed as a true and correct record.

3. ATTACHMENTS

OTCB Minutes – Tuesday, 11 October 2021

Minutes for the meeting of the Onewhero-Tuakau Community Board held via Audio Visual Conference on **MONDAY, 11 OCTOBER 2021** commencing at **6.05pm**.

Present:

Ms C Conroy (Chairperson)
Cr CA Eyre
Cr SL Henderson
Mr S Jackson
Ms K Ngataki
Mr VL Reeve
Mrs BI Watson

Attending:

Mr R Davis (Port Waikato Residents and Ratepayers Association)
Ms J Walters (Port Waikato Residents and Ratepayers Association)
Ms F Coker-Grey (Glen Murray Hall Association)

Mrs S O’Gorman (General Manager Customer Support)
Mr M Horsfield (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Conroy/Mr Jackson)

THAT the Onewhero-Tuakau Community Board accept the:

- a) apology for non-attendance from Mr Lovatt.

CARRIED

OTCB2110/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Conroy/Mrs Watson)

THAT:

- a) the agenda for the meeting of the Onewhero-Tuakau Community Board held on Monday, 11 October 2021 be confirmed and all items therein be considered in open meeting; and
- b) all reports be received.

CARRIED

OTCB2110/02

DISCLOSURES OF INTEREST

Ms Conroy advised members of the Committee that she would declare a non-financial conflict of interest in item 6.2 [*Glen Murray Hall Association – 125th Year Commemorative Tea Towels*].

Questions raised as to why the register of interest are included in Community Board agendas, and but not Council agendas.

ACTION: The Democracy Team to investigate whether the register of interest can be removed from future agendas or include the register annually.

CONFIRMATION OF MINUTES

Resolved: (Mrs Watson/Ms Conroy)

THAT the minutes for the meeting of the Onewhero-Tuakau Community Board held on Monday, 30 August 2021 be confirmed as a true and correct record.

CARRIED

OTCB2110/03

PUBLIC FORUM

No members of the public were present.

REPORTS

Discretionary Fund Report to 22 September 2021
Agenda Item 6.1

The report was received [*OTCB2110/02 refers*] and no discussion was held.

Glen Murray Hall Association – 125th Year Commemorative Tea Towels
Agenda Item 6.2

Ms Conroy noted an interest and did not take part in the discussion or voting.

The report was received [OTCB21/10/02 refers]. Ms Coker-Grey advised the Board that:

- This would be the prime method to commemorate the halls anniversary, as it was likely no commemorative events would happen due to lockdown.
- The tea towels would have an image of the hall and of the Glen Murray Landing.
- The tea towels would be available for purchase for approximately \$12-\$15 each.
- The hall was regularly used prior to lockdown.
- They were aiming to produce 250 tea towels.

The Board advised Ms Coker-Grey that they would consider the application at the end of the meeting, and she would be advised on the funding outcome.

Port Waikato Residents and Ratepayers Association – Christmas Parade, Childrens' Beach Dig and Music in the Gardens Event
Agenda Item 6.3

The report was received [OTCB21/10/02 refers]. Ms Walter advised the Board that:

- There was uncertainty whether the parade would be held with the current lockdown restrictions.

The Board advised Ms Walter that they would consider the application at the end of the meeting, and she would be advised on the funding outcome.

Port Waikato Residents and Ratepayers Association – The Port Report
Agenda Item 6.4

The report was received [OTCB21/10/02 refers]. Ms Walter advised the Board that:

- The report would be circulated via print and email, including to the Onewhero-Tuakau Community Board and local Councillors.
- The report was informative and provided local updates regarding events and initiatives.
- The report would be produced by local contributors.

The Board advised Ms Walter that they would consider the application at the end of the meeting, and she would be advised on the funding outcome.

Projects-Issues-Activities and Actions October 2021

Agenda Item 6.5

The report was received [OTCB2110/02 refers] and discussion was held on the following matters:

Funding

- The Board would further discuss and identify who are the regular discretionary fund applicants and compile a list. The list would be tabled at the next meeting.

ACTION: Ms Conroy would email board members for suggested applicants to include in the list.

- Future ANZAC Day applications would now come out of a new Council fund.

Lighting at Port Waikato

- Clarification was required as to whether the Board or Council would need to allocate funding for the quote received for the Port Waikato and Tuakau lighting reports.
- Questions raised what actions would result with proceeding with the report.
- The District Wide Lighting Review had been budgeted for in the Long-Term Plan. The Board expressed support for expediting the lighting reviews for Port Waikato and Tuakau.

ACTION: General Manager Customer Support to provide confirmation to the board whether the lighting report for Tuakau and Port Waikato would be paid by the Board or Council.

ACTION: Staff to provide an update for how the District Wide Lighting Review was progressing.

George St/Buckland Road corner

- Council was still waiting for funding determinations from Waka Kotahi

Speed Reduction Signs

- Te Kohanga School signs had been changed but the timings are incorrect due to daylight savings.

ACTION: General Manager Customer Support to contact the roading team and request that the sign be updated to comply with daylight savings time.

ACTION: Item to be removed from the register after the Te Kohanga School sign has been updated for daylight savings.

Speed Bend on Jellicoe Avenue, Tuakau – to be installed

- Mr Reeve had discussed with residents what was needed to be included in a service request. Mr Reeve noted a desire to meet with a roading representative from the Council. A letter from Amberley Park village would be included in the service request. Ms Ngataki would work with Mr Reeve on this project.

Tuakau Pool Upgrade Project

- Board was uncertain whether the pool has been fixed or not. Questions raised where the funding for the leak would come from, and what funds had been carried forward from last year for further works.
- There was a desire to fix the leak during the level 3 lockdown as the pool was not being used.

ACTION: General Manager Customer Support to request a timeline from the Facilities Team Leader for works on the Tuakau Pool and confirmation whether the leak had been fixed.

Review of Community Board Charter

- This item to be parked pending finalisation of the Representation Review project.

Tuakau Youth Centre Building Project

- Funding was needed to move forward with the project.
- Mr Reeve noted that there were local philanthropists who would love to have the opportunity to be involved in a local project.
- The Youth Centre was currently using the emergency services building and it is not clear whether they would continue operating there.

Rubbish in the Tuakau CBD

- Additional rubbish bins for the CBD had been requested. A formal response from the request was required. Correspondence from Council noted that funding was not available.
- A separate service request would be submitted for additional bins in Port Waikato.

ACTION: Mr Reeve would submit a detailed service request, including photos of full bins to the Council.

St Stephens Ave Car Park

- An update will be provided at the next meeting.

Speed on Tuakau Bridge-Port Waikato Road

- The link in the report includes additional data, but does not include the cost of having a traffic counter. The counter does not record vehicle speeds.
- The Board would liaise with the Police on where the traffic counters would be placed.
- Additional traffic counters would require an additional charge.
- The Speed Bylaw Review includes safety and traffic data.
- Tuakau Bridge-Port Waikato Road had already been through a bylaw review, but feedback was for the road to remain at the current speed.

ACTION: General Manager Customer Support to check whether Tuakau Bridge – Port Waikato Road would be included in the next Speed Bylaw Review

- The issue may be revisited through the bylaw review as there had been recent accidents.
- Concerns noted regarding driver behaviour and non-compliance with the speed limit, and Police may need to intervene regarding driver behaviour.

ACTION: Ms Ngataki will liaise with Police regarding the speed issue on Tuakau Bridge – Port Waikato Road and traffic counters.

- Issue noted regarding a slip on Klondyke Road.

ACTION: Mr Jackson to submit a service request regarding a slip on Klondyke Rd.

West Street Carpark

- Issues relates to the appearance, lighting and markings of the carpark.

ACTION: General Manager Customer Support to check when there will be a schedule for remedial works on carparks.

Buckland Road Development Park Concept Planning and Engagement

- Questions raised regarding the background of the development and whether the park would be developed in synergy with other local reserves.

ACTION: A report to be provided at the next meeting regarding the background of the park development.

Harrisville Road Bridge Replacement – Design Phase

- Clarity required regarding which bridge on Harrisville Road was being identified in the planned works update.

ACTION: General Manager Customer Support to confirm the location of the Harrisville Road Bridge.

Tuakau Blueprint Review

- Two new development officer roles had been advertised and interviews had taken place. The new employees had not started yet. One role was Community Development Officer and the other was as an Economic Development Officer. Both roles drive the development of local projects, whether it was community led project, or new economic opportunities.

Identity	Build a strong identity based on the river corridor and the unique qualities of the local area (refer to DWI.1 to I.4). For Tuakau, highlight heritage and historic sites and consider Sir Edmund Hillary and the history of trade for passing waka.	
Communities	Support the local initiative to establish a community hub which may be partially privately funded.	Old Tuakau Borough Council depot house had been identified for the Tuakau Community Hub.
	Develop a sports and recreation facility, including consideration of incorporation of Council's pool facility.	This item was discussed under the Tuakau Pool Upgrade Project item.

	Support and enhance library services.	The Tuakau Library building upgrade had been completed and the number of new members had increased.
Infrastructure	Build public toilets.	This project had been completed.
	Prepare a strategy for the promotion of Tuakau for living and visiting.	Council is recruiting for a Development Officer for the Tuakau and Ngaruawahia offices. Once this position had been filled, the officer would attend the Board meeting. This item to be parked pending recruitment of the position.
Transport	Provide advocacy for the widening of existing and/or the construction of new road connections to SH1.	The Board has no control over this.
	Create a Park and Ride for public transport.	
	Support the community aspirations for an emergency services hub.	This matter would be covered when the Development Officer was recruited.
Growth	Consider areas for expansion, reconciling possible growth demand with high class soils and contours. Address the interface between residential and industrial land. Consider sports fields as a buffer (1).	New National Standards had been released on this matter.

Economy

Prepare a town centre strategy considering character, provision of green spaces, streetscape upgrades, mix of uses, anchors etc. (2). This would not be considered for the next three (3) years.

Ensure that the timing of job creation aligns with residential growth. This matter would be covered when the Development Officer was recruited.

Identify if, how much, and where possible additional employment land for office development is needed beyond the zoning in the Proposed District Plan. This matter would be covered when the Development Officer was recruited.

Identify if, how much, and where possible additional employment land for retail development is needed beyond the zoning in the Proposed District Plan. It was noted that the retail area was bordered by the Tuakau Saleyards and residential housing which left little room for expansion.

Consider employment uses south of the town centre along River Road.

Establish a Designers and Makers Cluster. This matter would be covered when the Development Officer was recruited.

Establish a Designer Food Cluster. This matter would be covered when the Development Officer was recruited.

Investigate opportunities for short-stay courses. This matter would be covered when the Development Officer was recruited.

Install lighting and CCTV for safety. This project sits with the Tuakau Business Association. It was noted that the CCTV software was now out-of-date and not currently supported.

Port Waikato Blueprint

- Due to lockdown, there would be delay with the process.
- Website states that the review would start in 2019. Further explanation was desired for the blueprint development timeline.

ACTION: Staff to provide a timeline for the Port Waikato blueprint development.

- Port Waikato was not identified in the first phase, but now there was commitment to proceed with a blueprint once the lockdown subsides.
- Work was underway to fulfil community aspirations, without blueprint development.
- Community consultation was important during Summer, where bach owners and holiday makers would be present.

ACTION: Cr Eyre to liaise with the Port Waikato Community for effective ways for community engagement with the Blueprint.

Proposal for the Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2021-22 Season
Agenda Item 6.6

The report was received [OTCB2110/02 refers] and discussion was held on the following matters:

- The budgeted revenue forecast for the 2021-22 season was unavailable from Belgravia, but was not expected to be much different than the previous year.
- Questions raised regarding when the pools would open in relation to the alert level restrictions.

ACTION: General Manager Service Delivery to check whether the Tuakau pool would open for Alert Level 2.

Resolved: (Ms Ngataki/Mrs Watson)

THAT:

- a) the Onewhero-Tuakau Community Board supports Option I,
- b) Shaun Jackson contact Belgravia Leisure NZ to confirm their forecasted revenue from the Tuakau Centennial Swimming Pool for the 2021/2022 season and to seek their agreement to support the preferred subsidy option, and
- c) a report be prepared for the Board's scheduled meeting of Monday, 22 November 2021 confirming the agreement between the Board and Belgravia Leisure NZ for the 2021/2022 swimming pool season.

CARRIED

OTCB2110/04

Waikato District Council Executive Update
Agenda Item 6.7

The report was received [OTCB2110/02 refers] and discussion was held on the following matters:

- The service request upgrade project would begin soon. Feedback had been collated to focus on what the issues are with the system. A survey would be sent out to all Community Board chairs for feedback.
- A report will be provided to all Community Boards regarding the schedules for Bylaws and Policies.

Chairperson's Report
Agenda Item 6.8

The chairperson gave a verbal report on the following items:

- Attended the Waste Minimisation Bylaw Workshop. The draft Bylaw has yet to be completed and there would be another workshop in the future.
- Attended two meetings with Council regarding COVID updates.
- Noted the importance to get people vaccinated in the Community.

Councillor's Report

Agenda Item 6.9

Verbal reports were received on the following matters:

- Cr Eyre – Three Waters - feedback regarding three waters reform had been provided to the Government, and information and feedback was available on the Council's website.

Representation Review – The final proposal had significant changes to the communities of Onewhero, Te Kohanga and Pukekawa. This was due to the contiguity issues with the northern wards. The appeal period was currently open for review.

Stock Movement Bylaw – Still open for consultation with the community. The proposed bylaw landed in a good place for what Federated Farmers and Council wanted.

Port Waikato Resilience Plan – Good work had been underway, with concerns for high tides and weather exasperating existing erosion. Recent tides and weather was not as bad as had been anticipated. More signage was required to warn people to keep off the dunes.

Community Board Members' Reports

Agenda Item 6.10

Verbal reports were received on the following items:

- Mr Reeve – Upgrade for the CCTV equipment in Tuakau had been very successful and was now operational. A media item had been produced regarding how Tuakau businesses were dealing with COVID. There was a desire to circulate the item on national television and showcase the town.
- Mr Jackson and Ms Watson – Thanks expressed to Ms Ngataki for her efforts with COVID testing and vaccinations.
- Ms Ngataki – The Maori strategy for the Community Board would be presented at the next meeting. Acknowledged the passing of Miki Te Kiwa Graham. Questions raised regarding vaccinations being mandatory for Council workers. General Manager Customer Service noted that no decision had been made regarding this, and research was being carried out by Council's legal department regarding options.

ACTION: Ms Ngataki to circulate the Maori Strategy to the Board for review before the next meeting and the finalised strategy be sent to Democracy for inclusion in the next board agenda.

REPORTS (continued)**Glen Murray Hall Association – 125th Year Commemorative Tea Towels**
Agenda Item 6.2

The following matters were discussed.

- The Board requested clarification regarding grants for fundraising items as it was concerned about providing funding for fundraising efforts.

ACTION: Funding Team to provide clarification regarding the criteria for discretionary fund applicants being used for fundraising efforts.

Resolved: (Cr Eyre/Mr Jackson)

THAT the Onewhero-Tuakau Community Board approves the allocation from their Discretionary Fund:

- a) to the Glen Murray Hall Association,
- b) for the amount of \$1,293.73 (including GST),
- c) towards the cost of 125th Year Commemorative Tea Towels.

CARRIED

OTCB2110/05

Port Waikato Residents and Ratepayers Association – Christmas Parade, Childrens' Beach Dig and Music in the Gardens Event
Agenda Item 6.3

Resolved: (Ms Conroy/Mr Jackson)

THAT the Onewhero-Tuakau Community Board approves the allocation from their Discretionary Fund:

- a) to the Port Waikato Residents and Ratepayers Association,
- b) for the amount of \$980.00 (including GST),
- c) towards the cost of the Christmas Parade, Childrens' Beach Dig and Music in the Gardens Event.

CARRIED

OTCB2110/06

Port Waikato Residents and Ratepayers Association – The Port Report
Agenda Item 6.4

Resolved: (Cr Eyre/Mr Reeve)

THAT the Onewhero-Tuakau Community Board approves the allocation from their Discretionary Fund:

- d) to the Port Waikato Residents and Ratepayers Association,**
- e) for the amount of \$900.00 (including GST),**
- f) towards the cost of The Port Report.**

CARRIED

OTCB2110/07

There being no further business the meeting was declared closed at 8:05PM

Minutes approved and confirmed this day of 2021.

C Conroy
CHAIRPERSON

Unconfirmed

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	10 November 2021
Prepared by	Jenni Wild Senior Advisor, Communication and Engagement Waka Kotahi NZTA
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	SHI Papakura to Drury South Project Update

1. EXECUTIVE SUMMARY

Jenni Wild, NZTA, and representatives from the project contractor, Fulton Hogan, will be in attendance to update the Board on the SHI Papakura to Drury South project.

2. RECOMMENDATION

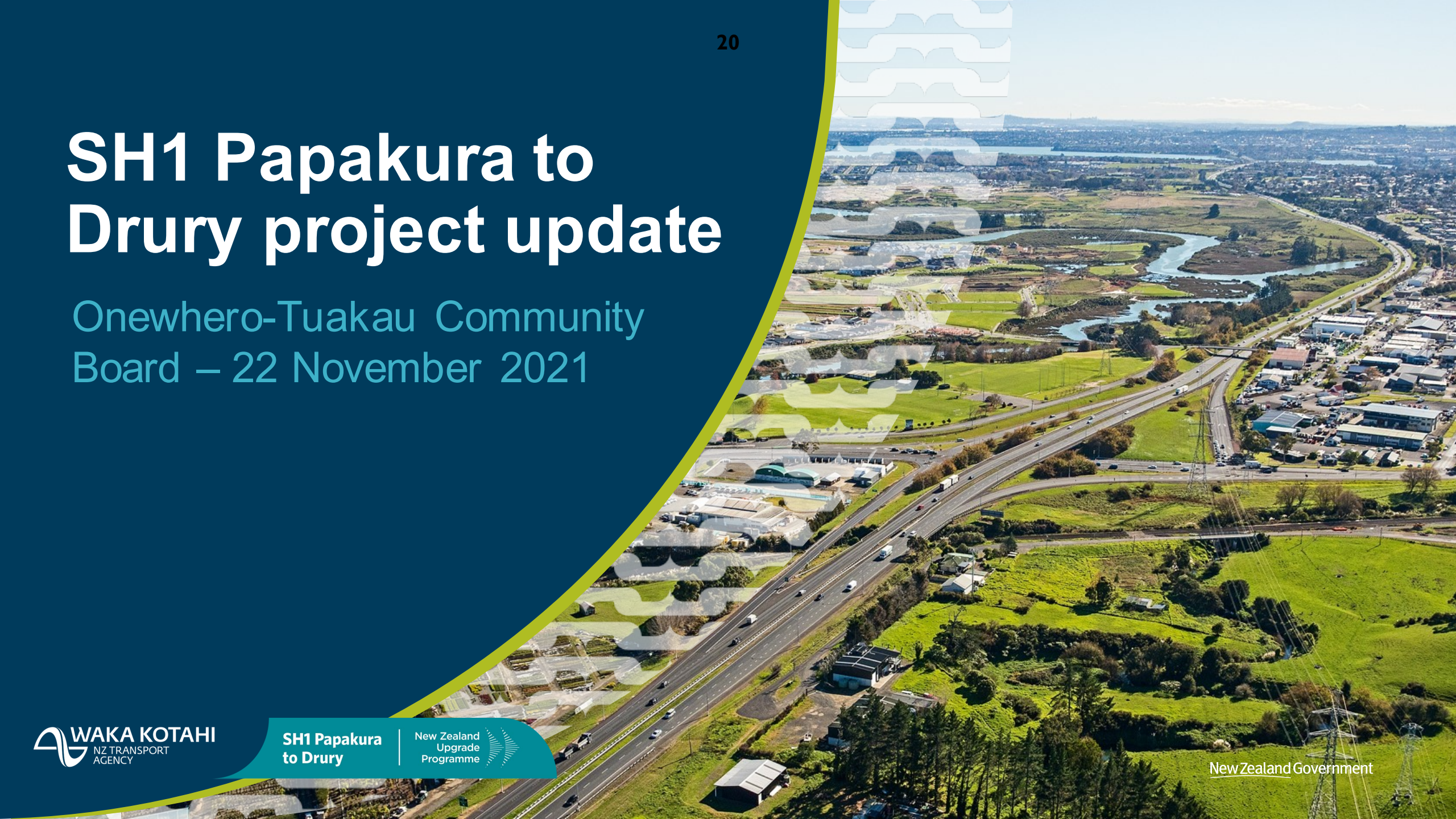
THAT the update on the **SHI Papakura to Drury South Project** be noted.

3. ATTACHMENTS

Presentation – SHI Papakura to Drury Project Update

SH1 Papakura to Drury project update

Onewhero-Tuakau Community Board – 22 November 2021



SH1 Papakura to Drury

Project overview

- A \$655 million project being delivered as part of the NZ Upgrade Programme.
- Supports growth in South Auckland by:
 - improving access along and across the motorway
 - enhancing local connectivity and network resilience
 - improving travel choices and environmental outcomes.
- Being consented and constructed in stages over the next five years.



Key features and benefits

Improved highway access, safety, resilience and capacity between Papakura and Drury with:

- An additional lane in each direction
- Wide motorway shoulders to enable future bus services
- A 4km shared walking and cycling path [extending the 4.5km Southern Path] that connects into local networks
- Improved access across SH1, including replacement of Park Estate and Bremner Road over-bridges
- Papakura interchange improvements, including a new southbound on-ramp
- Drury interchange upgrade, enabling rail electrification to Pukekohe and future-proofing for additional rail lines. Includes improvements on Great South Road
- Improved safety barriers, lighting and signage
- New noise walls, urban design and landscaping
- 100% stormwater treatment of all new and existing surfaces.

Project stages – Papakura to Bombay



Stage 1A overview

Stage 1A extent from 900m north of Papakura Interchange down to the BP motorway service centre.

Key features of this first stage include:

- an additional lane and wide shoulders in each direction
- replacement of the Park Estate Road overbridge
- new noise walls - at Jack Farrell Park (Papakura) and on the southbound side from Papakura Interchange to Park Estate Road
- upgrading services, notably three large culverts
- treatment of all stormwater.



Stage 1A – Construction progress

Park Estate Bridge

- The replacement of the bridge drives the Critical Path for Stage 1A; currently sitting at ~30% complete
- Recent major milestone = ten 50+T 30+m beams were lifted into place, forming the deck of southern side of the bridge
- Piling works completed on Park Estate Road
- Western approach retaining wall on schedule.



Stage 1A - Construction progress

Motorway widening and noise walls

- Central median stripped and subgrade laid, installing subgrade drainage then build pavement
- Noise Wall 2 (Beach Rd to Park Estate Rd), well into piling – target completion Feb 2022
- Noise Wall 1 (Jack Farrell Park) site establishment commenced
- Building new lane inside barriers on eastern side of southbound lanes commenced
- 30 underground service crossings completed across southbound lanes
- Vegetation removal and haul road construction progressing on northbound side of motorway.



Stage 1A – coming up*

**timeframes subject to change*

- Demolish existing Park Estate bridge and commence building northern side, Feb / March 2022
- Phase 2 (of 4), switch southbound vehicles into two lanes currently being built in centre median, June 2022
- Commence building new Papakura Interchange southbound on-ramp (approach from western side of Beach Road following Phase 2 switch)
- Regular night works requiring closure of one side of the motorway to continue through to completion.



Current and upcoming traffic phasing



PHASE 1 commenced in April 2021 and is in progress.



PHASE 2 is scheduled to commence in mid-2022 (subject to COVID-19 restrictions).

Papakura to Drury - Stage 1B1

Consenting update

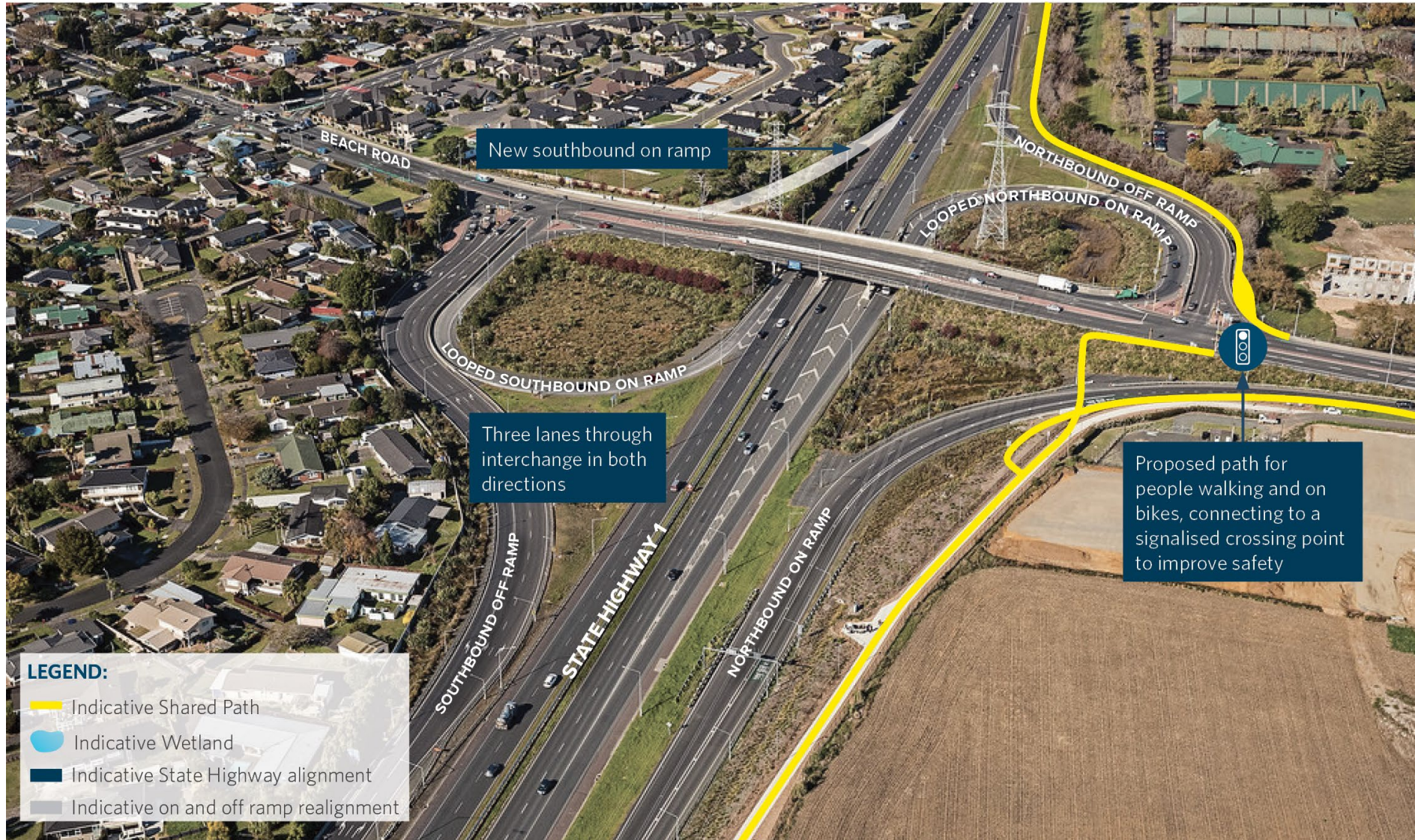
- Notice of requirement and consent applications lodged with the Environmental Protection Authority (EPA) under the COVID-19 Recovery (Fast-track Consenting) Act 2020 in late June.
- Applications being assessed by EPA expert panel, with a decision expected by mid-November.
- Early works expected to start in early 2022 on new bridges over railway line at Drury
- Main construction works at Drury interchange expected to begin in 2023.



Drury Interchange improvements (view looking south)



Papakura Interchange improvements (view looking south)



Stage 1B2

Progress update

- Separated out for consenting purposes due to identified site of cultural significance
- Working closely with mana whenua to minimise impact on site
- Design work progressing
- Consent lodgement expected in late 2022

Stages 2 & 3 [to Bombay] verbal update.





Questions?

Open Meeting

To	Onewhero-Tuakau Community Board
From	Alison Diaz Chief Financial Officer
Date	09 November 2021
Prepared by	Julie Kelly Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Discretionary Fund Report to 09 November 2021

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 09 November 2021.

2. RECOMMENDATION

THAT the Discretionary Fund Report to 09 November 2021, be noted;

AND THAT _____ and _____, on behalf of the Onewhero-Tuakau Community Board, be the points of contact for Discretionary & Funding applications.

3. ATTACHMENTS

- A Discretionary Fund Report to 09 November 2021
- B Discretionary Funding Guidelines

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)

As at Date: 09-Nov-2021

			GL	1.215.1704
2021/22 Annual Plan				28,878.00
2020/21 Carry forward proposed				58,177.00
Total Funding				87,055.00
Income				
Total Income				-
Expenditure				
				<i>excl GST</i>
15-Apr-21	Belgravia Health and Leisure Group for entry fees to the Centennial Pools Tuakau for 2020/21 swimming season.	OTCB2102/03		6,630.44
30-Aug-21	\$1,978.00 (incl GST) committed to the Lions Club of Tuakau towards the cost of Christmas Flag Decorations 2021	OTCB2108/06		1,978.00
Total Expenditure				8,608.44
Net Funding (Excluding commitments)				78,446.56
COMMITMENTS:				
				<i>excl GST</i>
04-Jun-19	Tuakau Youth Centre building project	OTCB1906/04		3,000.00
06-Mar-20	Entrance fees at the Tuakau Swimming Pool for the remainder of the 2019/20 summer season	OTCB2003/03		3,550.00
01-Dec-20	\$5000.00 (excl GST) committed to Belgravia Ltd or other nominated parties for additional enhancements to the Tuakau Swimming Pool	OTCB2011/10		5,000.00
30-Aug-21	Flowers commemorating the passing of Mr Bob MacLeod, Raglan Community Board member (\$120.00 incl GST)	OTCB2108/04		104.35
30-Aug-21	Waikato District Council to raise an invoice on behalf of Onewhero-Tuakau Community Board to charge Belgravia the sum of \$3,222.00 (incl GST) being the total receipted money for entry fees into the Tuakau Swimming pool for the 2020/21 swimming season.	OTCB2108/05		(2,801.74)
11-Oct-21	\$1,293.73 (incl GST) committed to the Glen Murray Hall Association towards the cost of the 125th Year Commemorative Tea Towels.	OTCB2110/05		1,124.98
11-Oct-21	\$980.00 (incl GST) committed to the Port Waikato Residents and Ratepayers Association towards the cost of the Christmas Parade, Childrens' Beach Dig and Music in the Gardens Event.	OTCB2110/06		852.17
11-Oct-21	\$900.00 (incl GST) committed to the Port Waikato Residents and Ratepayers Association towards the cost of The Port Report.	OTCB2110/07		782.61
Total Commitments				11,612.37
NET FUNDING REMAINING (Including commitments)				66,834.19

DISCRETIONARY FUNDING GUIDELINES

How to make a funding application

Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards, community boards and the Te Kauwhata and Meremere Community Committees areas.

Funding Mechanisms

1. Waikato District Council Community Boards / Community Committees
2. Waikato District Council Discretionary and Funding Committee

Who can apply?

Any community group, non-commercial group or voluntary organisation can apply for a grant. Specific criteria for each fund are as follows:

1. Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees
 Community boards and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.
2. Waikato District Council Discretionary & Funding Committee
 The Discretionary & Funding Committee allocates grants from the Rural Ward Fund. Rural grants are available for events and projects in rural areas and areas that are not served by Community Boards or the Te Kauwhata and Meremere Community Committees. Applicants must outline how their event or project will contribute to the community Rural area and wider community. The Discretionary & Funding Committee has responsibility for determining grant applications in the Rural area.

3. Criteria for grants

Applications are required to meet the following criteria:

- a) Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
- b) Applications will need to be made to the relevant community board or committee, or to Council's Discretionary & Funding Committee.

- c) Applications for Christmas parade/events will need to be made to the relevant community board or community committee.
- d) Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
- e) Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
- f) Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained.
- g) Capital expenditure items may be considered for grant applications.
- h) Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
- i) Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community.
- j) Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
- k) Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
- l) Applications from commercial entities will not be considered.
- m) All applications will need to provide the relevant template describing the event/project, budget and relevant quotes.
- n) The project or event must take place in the Waikato District Council area of jurisdiction.
- o) Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.

Eligibility Criteria

Applications are required to meet the following criteria:

- a) Applicants must be either a community groups, non-commercial groups and voluntary organisations
- b) Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
- c) Applicants may be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application.

Funding Rounds

Applications to be presented to the boards/committee's chair or funding representative two weeks prior to the next scheduled meeting.

Applications for Waikato District Council funds close on the First Friday of February, April, July, and October.

Presenting your application

Applicants are advised in writing by the community board/committee of the outcome of the funding.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	10 November 2021
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Projects-Issues-Activities and Actions November 2021

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report, **Projects-Issues-Activities and Actions November 2021**, be received.

3. ATTACHMENTS

- A Onewhero-Tuakau Community Board Projects-Issues-Activities and Actions November 2021
- B Tuakau Blueprint Projects

Onewhero-Tuakau Community Board Actions – November 2021

	Actions	To Action	Update/Response
	<p>Register of Interest Questions raised as to why the register of interest are included in Community Board agendas, and but not Council agendas.</p> <p>ACTION: 11/10/2021 – Staff to investigate whether the register of interest can be removed from future agendas or include the register annually.</p>	Democracy	This item will be discussed at the Audit & Risk Committee meeting scheduled for Thursday, 16 December 2021.
1.	<p>Port Waikato refuse and recycling collection day</p> <p>The refuse and recycling contractor in the northern area of the district (Smart Environmental) has requested that Council consider moving the collection day at Port Waikato from Sunday to Monday.</p> <p>This is an operational decision with no change in level of service.</p> <p>The reason for this is primarily to ensure compliance with the transport rules around driver hours and to avoid driver fatigue and double shifting.</p> <p>Under the Health and Safety at Work Act, Council has an obligation to ensure that its contractors are working safely. Fatigue is a well-recognised hazard in the transport industry.</p> <p>Currently drivers are required to work six days a week and around public holidays it is sometimes necessary to bring in extra cover for weekends when the trucks are working both Saturday and Sunday. The same contractor services the monthly Glen Murray recycling collection which means in those weeks they are working all seven days.</p> <p>Under land Transport regulations, drivers are required to have a 48-hour break after working 6 days. This presents operational issues for our contractor.</p>	OTCB Community Board	<p>November Please provide feedback for the Solid Waste team leader.</p>

	Actions	To Action	Update/Response
	<p>Monday is a light collection day and moving the collection day from Sunday to Monday avoids driver fatigue and double shifting.</p> <p>A Monday collection may suit those householders who are only in residence on weekends.</p>		
2.	<p>Lighting at Port Waikato</p> <ul style="list-style-type: none"> Clarification was required as to whether the Board or Council would need to allocate funding for the quote received for the Port Waikato and Tuakau lighting reports. Questions raised what actions would result with proceeding with the report. The District Wide Lighting Review had been budgeted for in the Long-Term Plan. The Board expressed support for expediting the lighting reviews for Port Waikato and Tuakau. <p>ACTION: 11/10/21 – Service Delivery to provide confirmation to the board whether the light report for Tuakau and Port Waikato would be paid by the Board or Council. Staff to provide an update for how the District Wide Lighting Review was progressing</p>	Service Delivery Roading/Ross Bayer	<p>November: This work has been commissioned and is now expected to be completed February 2021.</p> <p>October: The cost of reports for Port Waikato and Tuakau are \$4,000 and \$8,000 respectively.</p> <p>Staff require some guidance as to whether the Board wants this to proceed.</p>
3.	<p>George St/Buckland Road corner Council was still waiting for funding determinations from Waka Kotahi.</p> <p>ACTION: This item to remain on the schedule.</p>	Service Delivery - Ross Bayer	<p>November: Verbal update to be given at meeting.</p> <p>October: No updates for the board at this time, funding has yet to be determined.</p>
4.	<p>Speed Reduction Signs Te Kohanga School signs had been changed but the timings are incorrect due to daylight savings.</p>	Service Delivery Roading – Gareth Bellamy	<p>November: The signs automatically adjust for daylight savings sometime in September.</p>

	Actions	41 To Action	Update/Response
	<p>ACTION: 11/10/21 – General Manager Customer Support to contact the roading team and request that the sign be updated to comply.</p> <p>Item to be removed from the register after the Te Kohanga School sign has been updated for daylight saving.</p>		
5.	<p>Speed Bend on Jellicoe Avenue, Tuakau, to be installed.</p> <p>ACTION: Parked pending lodgement of a service request by Mr Reeve.</p>	Vern Reeve Candi Ngataki	
6.	<p>Tuakau Pool Upgrade Project</p> <p>Board was uncertain whether the pool has been fixed or not. Questions raised where the funding for the leak would come from, and what funds had been carried forward from last year for further works.</p> <p>There was a desire to fix the leak during the level 3 lockdown as the pool was not being used.</p> <p>ACTION: Request a timeline from Facilities Team Leader for works on the Tuakau Pool (this is the budgeted entranceway etc. we were waiting to see what the leak fix would cost?) and confirmation whether the leak had been fixed.</p>	Service Delivery Facilities	<p>November:</p> <p>Confirmation from Belgravia that the leak on the pool has now been fixed.</p> <p>Remediation work on specific areas that were identified and may have been contributing to water leaking from the pool have been completed. The two new sump grates are now installed and pool ready to be refilled and commissioned for new season ahead.</p> <p>October:</p> <p>Depending on the aspects of the project, different levels of input from the community are required. For example, investigation and repair of the leak is an operational issue that does not rely on community feedback. If carry forward budgets are improved and we undertake an entranceway upgrade, engagement with the Community Board will occur to ensure that the changes are fit for purpose and meet the needs of the community.</p>
7.	<p>Review of Community Board Charter</p> <p>ACTION: Parked pending Representation Review.</p>	Democracy	

8.	<p>Tuakau Youth Centre Building Project</p> <p>An application for funding would be completed for this project.</p> <p>ACTION: 8/6/21 - This action to remain on the schedule. Funding was being sourced for this project.</p>	Shaun Jackson, Bronwyn Watson	
9.	<p>Rubbish in the Tuakau CBD</p> <p>Additional rubbish bins for the CBD had been requested. A formal response from the request was required. Correspondence from Council noted that funding was not available.</p> <p>A separate service request would be submitted for additional bins in Port Waikato.</p> <p>ACTION: 11/10/21 – Mr Reeve would submit a detailed service request, including photos of full bins to the Council. Cr Eyre to submit service request for Port Waikato.</p>	Vern Reeve	
10.	<p>St Stephens Road Car Park</p> <p>Staff to provide the Board with information on the St Stephens Ave carparking spaces.</p> <p>ACTION: 11/10/21 – an update to be provided at the next meeting.</p>	Service Delivery Community - Niall McGrath	<p>November:</p> <p>No further update at this stage. More information will be available at the next OTCB meeting in the new year.</p>

11.	<p>Speed on Tuakau Bridge-Port Waikato Road</p> <p>The link in the report includes additional data but does not include the cost of having a traffic counter. The counter does not record vehicle speeds.</p> <p>The Board would liaise with the Police on where the traffic counters would be placed.</p> <p>Additional traffic counters would require an additional charge.</p> <p>The Speed Bylaw Review includes safety and traffic data.</p> <p>Tuakau Bridge-Port Waikato Road had already been through a bylaw review, but feedback was for the road to remain at the current speed.</p> <p>ACTION: 11/10/21 – Is the Tuakau Bridge-Port Waikato Road in the next Speed Bylaw Review, if not when will be the next opportunity for the limit to be reviewed.</p> <p>The issue may be revisited through the bylaw review as there had been recent accidents.</p> <p>Concerns noted regarding driver behaviour and non-compliance with the speed limit, and Police may need to intervene regarding driver behaviour.</p> <p>ACTION: 11/10/21 – Ms Ngataki will liaise with Police regarding the speed issue on Tuakau Bridge-Port Waikato Road and traffic counters.</p> <p>Issue noted regarding a slip on Klondyke Road.</p> <p>ACTION: 11/10/2021 - Mr Jackson to submit a service request regarding a slip on Klondyke Rd.</p>	<p>Service Delivery - Roading</p> <p>Candi Ngataki</p> <p>Shaun Jackson</p>	<p>November:</p> <p>The speed limit on Port Waikato-Tuakau Bridge Road has been assessed, the only section that is proposed to be changed is the section near Koheroa School, which is proposed to have a “rural speed zone” – this will be a permanent 60km/h extending 200m either side of the existing school zone signs and the speed limit will be 40km/h past the school weekdays.</p> <p>October:</p> <p>Count data is on the councils website https://www.waikatodistrict.govt.nz/services-facilities/roads-travel-and-parking/roads-and-transport/our-road-strategy-and-partners/traffic-counts</p> <p>This has been previously provided.</p> <p>Traffic data is collected through our RATA agreement. If additional data is required, it can be requisitioned at cost of \$1200/site for 7-day data</p>
-----	---	---	---

12.	<p>West Street Carpark Issues relates to the appearance, lighting, and markings of the carpark.</p> <p>ACTION: 11/10/21 When will there be a schedule for remedial works on carparks?</p>	Service Delivery	<p>November: The west street carpark is recorded in our asset register as being in average condition. Because of this, it is not programmed for renewal in the next three years. Can the Community Board please expand on the issues they have listed and explain exactly what the issues are in relation to appearance, lighting and line marking. If the issues indicate the current asset condition is incorrect we will be able to add this carpark into the carpark renewals programme and provide them with a timeframe for when this work will be undertaken.</p>
13.	<p>Buckland Road Development Park Concept Planning and Engagement</p> <p>Questions raised regarding the background of the development and whether the park would be developed in synergy with other local reserves.</p> <p>ACTION: 11/10/21 - A report to be provided at the next meeting regarding the background of the park development.</p>	Service Delivery Community Projects – Mark Janssen	<p>November: An area of land has been acquired adjacent to the school on Buckland's Road in Tuakau. The intention is to develop this as a neighbourhood park with a playground, sports fields and associated park amenities. Funding is provided in Years 1, 2 and 3 for design and implementation.</p> <ul style="list-style-type: none"> • Year 1 - \$100,000 - Investigation, Scope, community engagement and concept design • Year 2 - \$395,580 - Basic form layout and earthworks • Year 3 - \$448,432 - Construction of playground and associated park amenities <p>Main Stakeholder</p> <ul style="list-style-type: none"> • Onewhero Tuakau Community Board <p>The project is planned to start in mid to late February. This is a tentative date due to Covid/AL3 and the effects it is having on our projects that are already up and running, this could be pushed out</p>

14.	<p>Harrisville Road Bridge Replacement – Design Phase Clarity required regarding which bridge on Harrisville Road was being identified in the planned works update.</p> <p>ACTION: 11/10/21 – Service Delivery to confirm the location of the Harrisville Road Bridge.</p>	Service Delivery/Ross Bayer	<p>November: Verbal update to be given at meeting.</p> <p>October: The Harrisville bridge works will involve the removal of the existing road and footbridge, and construction of a replacement structure. Work will begin soon on developing the design/build requirements in conjunction with the community.</p>
15.	<p>Port Waikato Blueprint Due to lockdown, there would be delay with the process.</p> <p>Website states that the review would start in 2019. Further explanation was desired for the blueprint development timeline.</p> <p>ACTION: 11/10/21 - Staff to provide a timeline for the Port Waikato blueprint development.</p> <p>Port Waikato was not identified in the first phase, but now there was commitment to proceed with a blueprint once the lockdown subsides.</p> <p>Work was underway to fulfil community aspirations, without blueprint development.</p> <p>Community consultation was important during Summer, where bach owners and holiday makers would be present.</p> <p>ACTION: 11/10/21 – Cr Eyre to Liaise with the Port Waikato Community for effective ways for community engagement with the Blueprint.</p>	Community Growth Jim Ebenhoh Cr Eyre	<p>November Waikato District Council have engaged Urbanismplus to collaborate on the development of the Port Waikato Local Area Blueprint. Due to the COVID-19 lockdown, Waikato District Council and Urbanismplus have been unable to engage with the Port Waikato community through a face-to-face workshop and therefore have been unable to initiate the project. Waikato District Council and Urbanismplus are investigating alternative engagement processes that will assist in the development of a comprehensive Local Area Blueprint for the community of Port Waikato. An updated timeline will be provided soon.</p>

Planned Works for the Onewhero-Tuakau Community Board's area

Community Projects Team – Project Update

Tuakau Skatepark

Awaiting confirmation of approval to award following tender evaluations.

Whangarata Cemetery

Repair of the damaged watermain to be completed prior to final works at the intersection. Discussions are ongoing with COUNITEC Power regarding costs from the damage due to their subcontractor.

Dr Lightbody Reserve Carpark

Carpark design continuing.

St Stephens Carpark

Carpark design continuing.

Harrisville Bridge

Pricing is being requested from service providers for survey, and for testing (drilling) for foundation design to supplement the geotech testing information from the recent watermain project. For efficiency, the geotech investigation works and the surveying will be bundled with other bridge and culvert works planned for the Tuakau and Pokeno area in the next few years.

Other works programmed for this financial year:

- Tuakau Memorial Hall Flooring Recoating.
- Buckland Rd Development Park - Concept Planning and Engagement.
- Lightbody Reserve Courts Resurfacing.
- Tuakau Pool Changing Rooms and Pool Entrance Works.

Theme	Action	Final Ranking Sept 2020	Delivery Organisation (select one)	LTP Status April 2021	Notes April 2021	Notes August 2021 OTCB meeting 30/08/21
Identity	Build a strong identity based on the river corridor, and the unique qualities of the local area (refer to DW1.1 to 1.4). For Tuakau, highlight heritage and historic sites, and consider Sir Edmund Hillary and the history of trade for passing waka.	Districtwide: Identity	Council plus others	Not Council-led		
Communities	Support the local initiative to establish a community hub, which may be partially privately funded.	Top 1=	Council plus others	Y - LTP capex	LTP has funding for renewal of Tuakau community centre	Old Tuakau Borough Council depot house had been identified for the Tuakau Hub
	Develop a sports and recreation facility, including consideration of incorporation of the Council's pool facility.	Top 1=	Council plus others	Y - LTP capex	LTP has funding for renewal of Tuakau aquatic centre	Refer to Tuakau Pool Upgrade Project
	Support and enhance library services	Top 3	Council plus others	Complete		The Tuakau Library building upgrade has been completed and the number of new members increased
Infrastructure	Build public toilets.	Top 2	Council-led	Complete	St Stephens Ave toilet complete	This project has been completed
	Prepare a strategy for the promotion of Tuakau for living and visiting.	Very High 3	Council plus others	Complete, Underway or Ongoing		Council is recruiting for a Development Officer for the Tuakau and Ngaruawahia offices. Once this position had been filled the officer would attend the Board meeting.
Transport	Provide advocacy for the widening of existing, and / or the construction of new, road connections to SH1.	Very high 1	Council plus others	Complete, Underway or Ongoing	Advocacy with NZTA underway; no specific funding in LTP	OTCB has no control over this.
	Create a Park and Ride for public transport.	Very high 2	Council plus others	Complete, Underway or Ongoing	No capex funding in LTP but consideration will be given as part of Stage 2 of Hamilton to Auckland passenger rail project.	
	Support the community aspirations for an emergency services hub.	High	Council plus others	Not Council-led		This matter would be covered when the Development Officer was recruited

		48				
Growth	Consider areas for expansion, reconciling possible growth demand with high class soils and contours.	Districtwide: Identity	Council plus others	Complete, Underway or Ongoing	New National Standards had been released on this matter.	
Theme	Action	Final Ranking Sept 2020	Delivery Organisation (select one)	LTP Status April 2021	Notes April 2021	
	Address the interface between residential and industrial land. Consider sports fields as a buffer (1).	High	Council-led	Complete, Underway or Ongoing		
Economy	Prepare a town centre strategy considering character, provision of green spaces, streetscape upgrades, mix of uses, anchors etc. (2).	High 2	Council-led	Y - LTP opex	Can be done within next 10 years after work on Ngaruawahia, Huntly, Pokeno	This would ne be considered for the next three (3) years.
	Ensure that the timing of job creation aligns with residential growth.	High	Council plus others	Not Council-led		This matter would be covered when the Development Officer was recruited
	Identify if, how much, and where, possible additional employment land for office development is needed beyond the zoning in the Proposed District Plan.	High	Council-led	Complete, Underway or Ongoing		This matter would be covered when the Development Officer was recruited
	Identify if, how much, and where, possible additional employment land for retail development is needed beyond the zoning in the Proposed District Plan.	High	Council-led	Complete, Underway or Ongoing		It was noted that the retail area was bordered by the saleyards and residential housing which left little room for expansion.
	Consider employment uses south of town centre along River Road (see strategic diagram) (3).	Medium	Council-led			
	Establish a Designers and Makers Cluster.	Medium	Council plus others	Not Council-led		This matter would be covered when the Development Officer was recruited
	Establish a Designer Food Cluster.	Medium	Council plus others	Not Council-led		This matter would be covered when the Development Officer was recruited
	Investigate opportunities for short-stay courses.	Medium	Council plus others	Not Council-led		This matter would be covered when the Development Officer was recruited
	Install lighting and CCTV for safety.	Low	Council plus others	Complete, Underway or Ongoing		This project sits with the Tuakau Business Association. The CCTV software is now out-of-date and not currently supported.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	29 October 2021
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	First Quarter Service Request report

1. EXECUTIVE SUMMARY

To update the Board on the First Quarter Service Request report to 30 September 2021.

2. RECOMMENDATION

THAT the First Quarter Service Request Report be received.

3. ATTACHMENTS

First Quarter Service Request report for Onewhero-Tuakau Community Board

Service Request Time Frames By Ward for ⁵⁰

ONEWHEREO

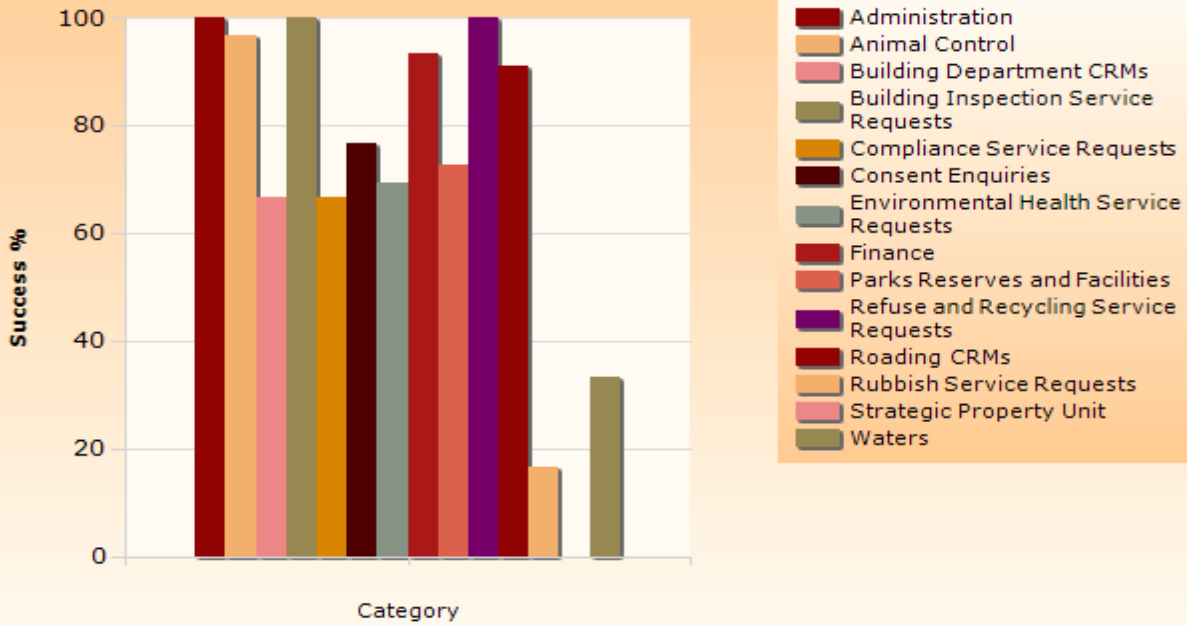


Date Range: 01/07/2021 to 30/09/2021

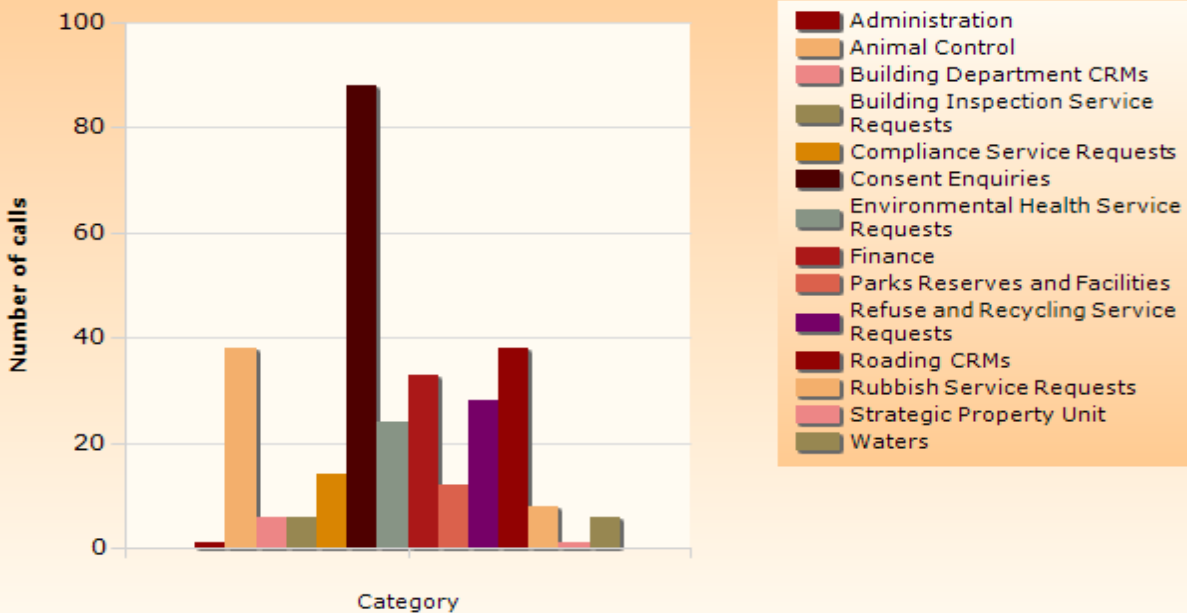
The success rate excludes Open Calls as outcome is not yet known.

10/29/2021 4:43:53 PM

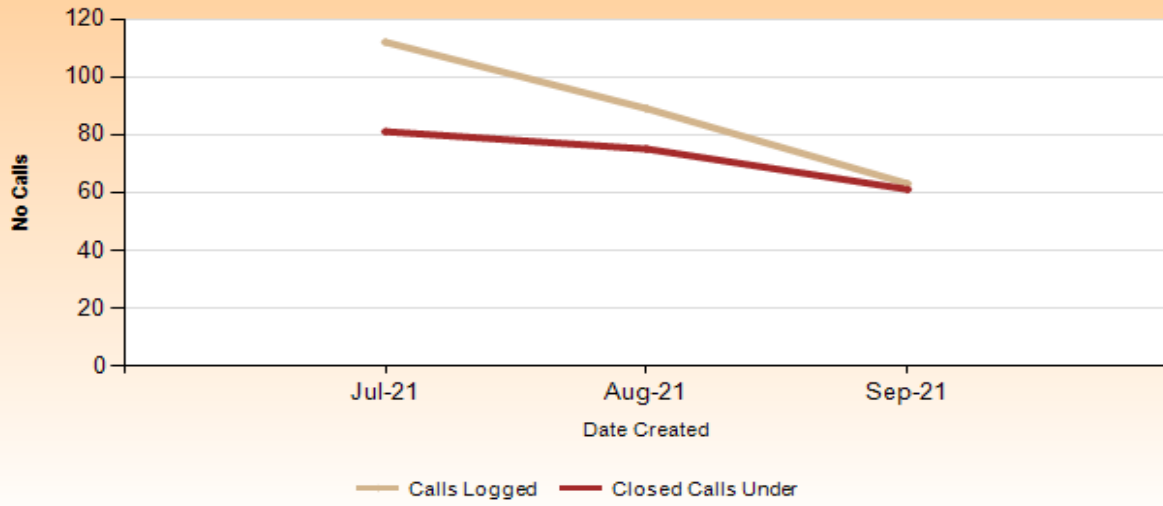
Call Completion % Success by Type



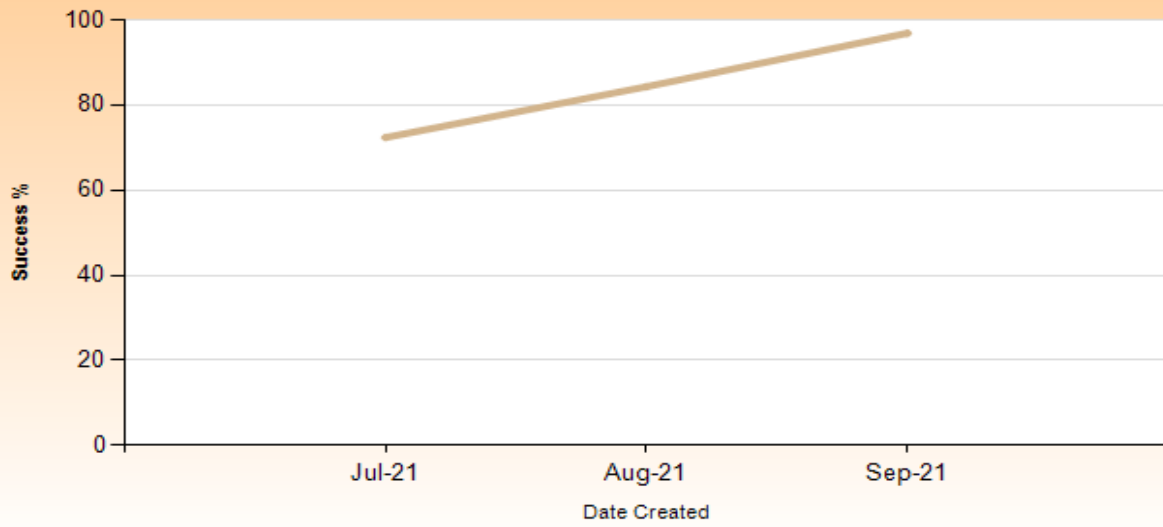
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	1				1	100.00%
	Pro rated rates for the period xx to xx	1				1	100.00%
Animal Control							
	Summary	38	1	4	1	32	96.97%
	Animal Charges	4				4	100.00%
	Dog / Cat Trap Required	1		1			0.00%
	Dog Property Visit	3			1	2	66.67%
	Dog Straying - Current	3				3	100.00%
	Dog Straying - Historic	1	1				0.00%
	Dog Surrender	2				2	100.00%
	Dog/Animal Missing	5		1		4	100.00%
	Dogs Aggression - Current	3				3	100.00%
	Dogs Aggression - Historic	1				1	100.00%
	Dogs Barking Nuisance	8		2		6	100.00%
	Livestock Trespassing - Current	4				4	100.00%
	Livestock Trespassing - Historic	3				3	100.00%
Building Department CRMs							
	Summary	6			2	4	66.67%
	PEO General Enquiry	6			2	4	66.67%
Building Inspection Service Requests							
	Summary	6	1	1		4	100.00%
	Building Inspection Service Requests	6	1	1		4	100.00%
Compliance Service Requests							
	Summary	14	5	3	2	4	66.67%
	Compliance - Environmental Spill	1		1			0.00%
	Compliance - Unauthorised Activity	12	5	1	2	4	66.67%
	Freedom Camping incidents/complaints/queries	1		1			0.00%
Consent Enquiries							
	Summary	88	1	5	19	63	76.83%
	Planning Process	5			3	2	40.00%
	Property Information Request	16		1		15	100.00%
	Rural Rapid Number assignment & purchase of plates	4	1	1	1	1	50.00%
	Zoning and District Plan Enquiries	63		3	15	45	75.00%
Environmental Health Service Requests							
	Summary	24		1	7	16	69.57%
	Environmental Health Complaint	4		1	2	1	33.33%
	Noise Complaint - Environmental Health	2				2	100.00%
	Noise complaints straight to contractor	18			5	13	72.22%
Finance							
	Summary	33		3	2	28	93.33%
	Credit Control Query	15		2	1	12	92.31%
	Rates query	18		1	1	16	94.12%

Parks Reserves and Facilities	Summary	12		1	3	8	72.73%	
	Parks & Reserves - Buildings	1			1		0.00%	
	Parks & Reserves - Reserve Issues	9		1	1	7	87.50%	
	Parks & Reserves-Council owned buildings on reserv	2			1	1	50.00%	
Refuse and Recycling Service Requests	Summary	28	1	3		24	100.00%	
	Inorganic Non-Collection	1				1	100.00%	
	New collections	1		1			0.00%	
	Recycling Not Collected	11		1		10	100.00%	
	Refuse - Non-Collection	8		1		7	100.00%	
	Refuse & Recycling Contractor Complaints	2				2	100.00%	
	Refuse & Recycling Enquiries	5	1			4	100.00%	
Roading CRMs	Summary	38	1	3	3	31	91.18%	
	Boundary fences on roads - permanent & temporary	1				1	100.00%	
	Emergency Events - 1 Hr Response	4				4	100.00%	
	New Vehicle Entrance Request	2				2	100.00%	
	Road Culvert Maintenance	6			1	5	83.33%	
	Road Safety Issue Enquiries	2				2	100.00%	
	Roading Work Assessment Required - OnSite 5WD	12	1	2	1	8	88.89%	
	Routine Roding Work Direct to Contractor 5WD Comp	3				3	100.00%	
	Street Light Maintenance	2		1	1		0.00%	
	Urgent Roding Work 4Hr Response	6				6	100.00%	
	Rubbish Service Requests	Summary	8	2		5	1	16.67%
		Abandoned Vehicle	2			2		0.00%
Illegal Rubbish Dumping		6	2		3	1	25.00%	
Strategic Property Unit	Summary	1			1		0.00%	
	Council owned land CRMs	1			1		0.00%	
Waters	Summary	6		3	2	1	33.33%	
	3 Waters Enquiry	3		2		1	100.00%	
	Drinking Water Final Meter Read	1		1			0.00%	
	Drinking Water Major Leak	1			1		0.00%	
	No Drinking Water	1			1		0.00%	
Total		303	12	27	47	217	82.20%	

Service Request Time Frames By Ward for ⁵⁴

TUAKAU

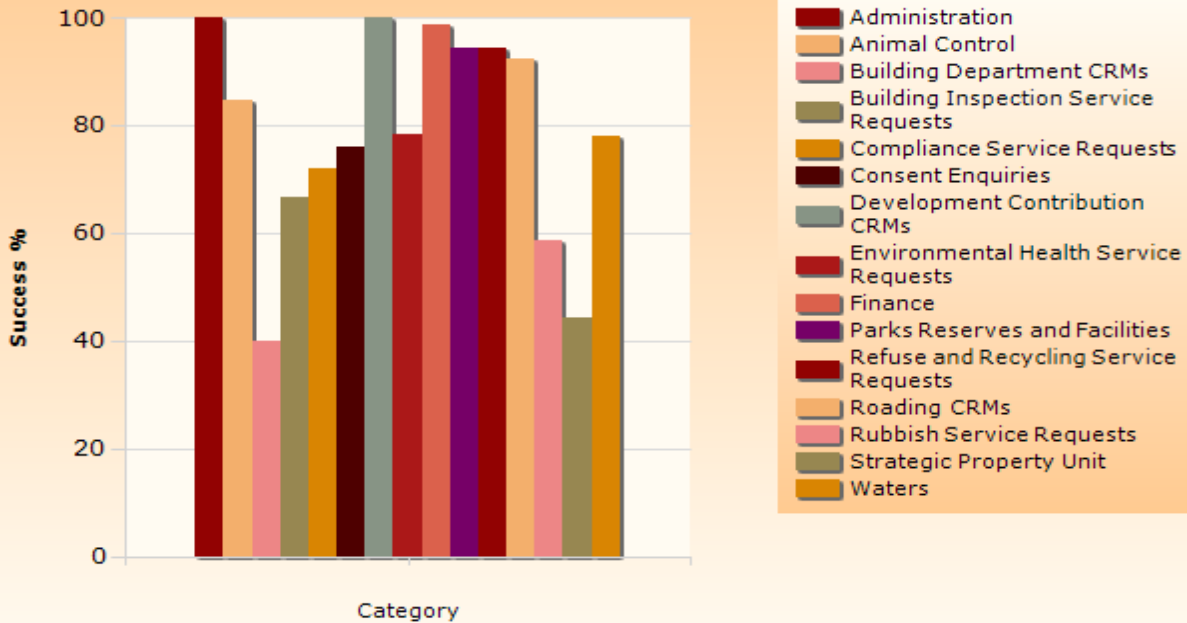


Date Range: 01/07/2021 to 30/09/2021

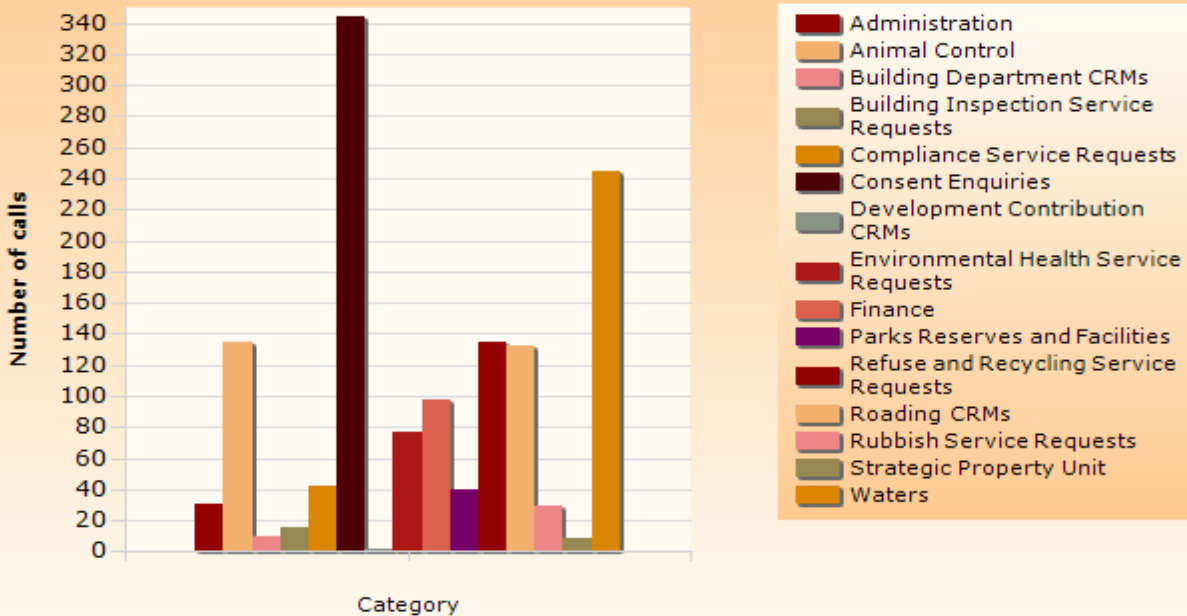
The success rate excludes Open Calls as outcome is not yet known.

10/29/2021 4:45:17 PM

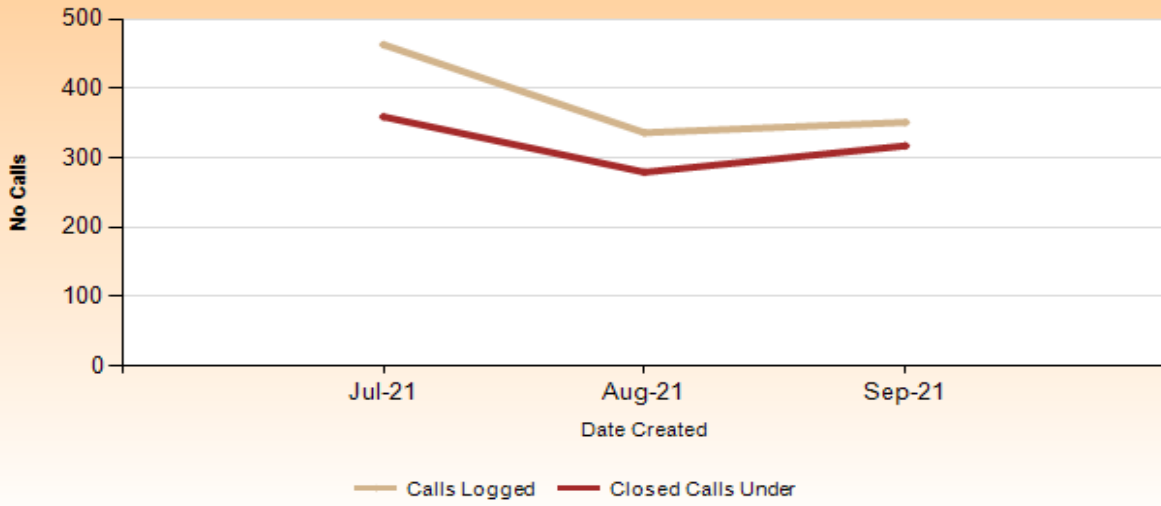
Call Completion % Success by Type



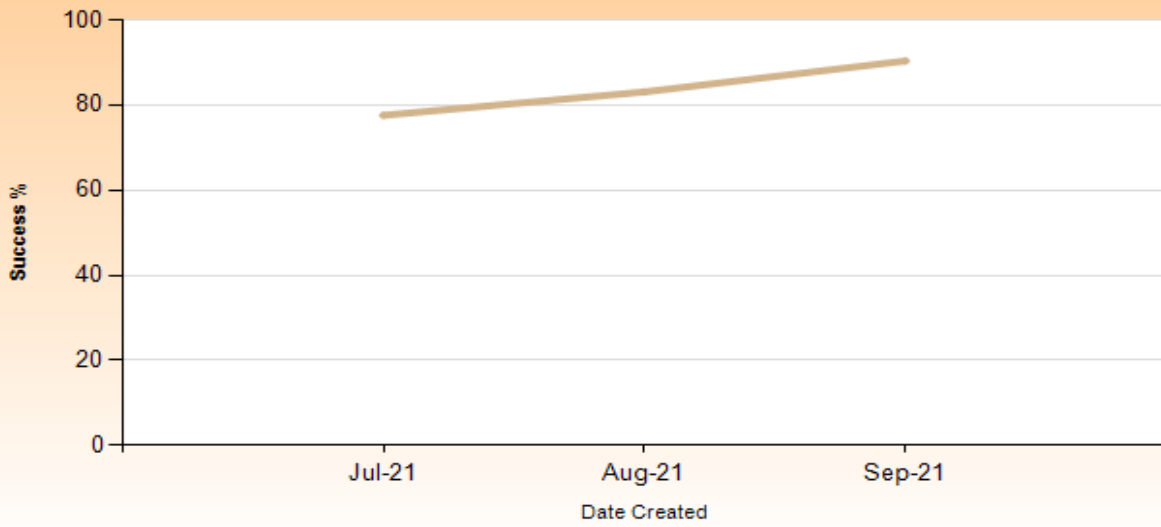
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



		Open			Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open		Closed		Success Rate
			Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
Administration							
	Summary	30				30	100.00%
	Pro rated rates for the period xx to xx	30				30	100.00%
Animal Control							
	Summary	135	7	9	18	101	84.87%
	Animal Charges	13			2	11	84.62%
	Dog / Cat Trap Required	3		2		1	100.00%
	Dog Property Visit	14	1	1	3	9	75.00%
	Dog Straying - Current	42	3		5	34	87.18%
	Dog Straying - Historic	9			2	7	77.78%
	Dog Surrender	2			2		0.00%
	Dog Welfare - Immediate threat to life	1			1		0.00%
	Dog Welfare - Not immediate threat to life	4			1	3	75.00%
	Dog/Animal Missing	6		4		2	100.00%
	Dogs Aggression - Current	8	2		1	5	83.33%
	Dogs Aggression - Historic	9	1	1		7	100.00%
	Dogs Barking Nuisance	11		1		10	100.00%
	Livestock Trespassing - Current	13			1	12	92.31%
Building Department CRMs							
	Summary	10			6	4	40.00%
	PEO General Enquiry	10			6	4	40.00%
Building Inspection Service Requests							
	Summary	16	3	1	4	8	66.67%
	Building Inspection Service Requests	16	3	1	4	8	66.67%
Compliance Service Requests							
	Summary	42	15	9	5	13	72.22%
	Compliance - Animal Bylaw	11	1	5	3	2	40.00%
	Compliance - Unauthorised Activity	29	13	4	1	11	91.67%
	Illegal parking	1			1		0.00%
	Non-animal bylaws	1	1				0.00%
Consent Enquiries							
	Summary	344		24	76	244	76.25%
	Planning Process	15			5	10	66.67%
	Property Information Request	98		4	2	92	97.87%
	Rural Rapid Number assignment & purchase of plates	8		1	1	6	85.71%
	Zoning and District Plan Enquiries	223		19	68	136	66.67%
Development Contribution CRMs							
	Summary	2				2	100.00%
	Development Contribution Enquiries	2				2	100.00%

Environmental Health Service Requests	Summary	77	4	3	15	55	78.57%	
	Environmental Health Complaint	9	2	1	6		0.00%	
	Noise Complaint - Environmental Health	3		2		1	100.00%	
	Noise complaints straight to contractor	65	2		9	54	85.71%	
Finance	Summary	98		5	1	92	98.92%	
	Credit Control Query	51		5	1	45	97.83%	
	Rates query	47				47	100.00%	
Parks Reserves and Facilities	Summary	40		3	2	35	94.59%	
	Parks & Reserves - Buildings	8				8	100.00%	
	Parks & Reserves - Park Furniture	2			1	1	50.00%	
	Parks & Reserves - Reserve Issues	23		3		20	100.00%	
	Parks & Reserves - Urgent Public Toilet Issues	4			1	3	75.00%	
	Parks & Reserves-Council owned buildings on reserv	3				3	100.00%	
	Refuse and Recycling Service Requests	Summary	135	8	18	6	103	94.50%
Inorganic Non-Collection		1				1	100.00%	
New collections		10	2	5		3	100.00%	
Recycling Not Collected		21	1			20	100.00%	
Refuse - Non-Collection		53	1	4	3	45	93.75%	
Refuse & Recycling Contractor Complaints		6			1	5	83.33%	
Refuse & Recycling Enquiries		15	3	3		9	100.00%	
Rubbish bag sticker/tag orders - internal use only		4	1		2	1	33.33%	
Tuakau Wheelie Bins		25		6		19	100.00%	
Roading CRMs	Summary	132	2	13	9	108	92.31%	
	Emergency Events - 1 Hr Response	8	1			7	100.00%	
	Footpath Maintenance - Non_Urgent	2				2	100.00%	
	New Vehicle Entrance Request	47		5		42	100.00%	
	Request 4 new street light path sign etc	3		2		1	100.00%	
	Road Culvert Maintenance	13		1	1	11	91.67%	
	Road Marking Sign & Barrier Maint Marker Posts	3			1	2	66.67%	
	Road Safety Issue Enquiries	4				4	100.00%	
	Roading Work Assessment Required - OnSite 5WD	19		4	4	11	73.33%	
	Routine Roding Work Direct to Contractor 5WD Comp	14	1	1		12	100.00%	
	Street Light Maintenance	4			2	2	50.00%	
	Urgent Roding Work 4Hr Response	14				14	100.00%	
	Vegetation Maintenance	1			1		0.00%	
	Rubbish Service Requests	Summary	29	10	2	7	10	58.82%
		Abandoned Vehicle	2			2		0.00%
Illegal Rubbish Dumping		25	10	2	3	10	76.92%	
Inorganic Non-Collection		2			2		0.00%	

58

Strategic Property Unit							
Summary	9			5	4	44.44%	
Council owned land CRMs	3			2	1	33.33%	
New Lease/Licence Enquiry	1				1	100.00%	
Paper Roads Enquiries CRM	3			3		0.00%	
Pensioner Housing Issue Request	2				2	100.00%	
Waters							
Summary	245		58	41	146	78.07%	
3 Waters Enquiry	48		35	3	10	76.92%	
3 Waters Safety Complaint - Non Urgent	1				1	100.00%	
3 Waters Safety Complaint - Urgent	1			1		0.00%	
Drinking water billing	1				1	100.00%	
Drinking Water Final Meter Read	113		21	14	78	84.78%	
Drinking Water Major Leak	5				5	100.00%	
Drinking Water minor leak	19		1	4	14	77.78%	
Drinking Water quality	8			1	7	87.50%	
Drinking Water Quantity/Pressure	2			1	1	50.00%	
Fix Water Toby	6				6	100.00%	
No Drinking Water	2				2	100.00%	
Stormwater Blocked pipe	1				1	100.00%	
Stormwater Open Drains	1				1	100.00%	
Stormwater Property Flooding	4				4	100.00%	
Stormwater Property Flooding Urgent	2			1	1	50.00%	
Wastewater Odour	2				2	100.00%	
Wastewater Overflow or Blocked Pipe	5			1	4	80.00%	
Wastewater Pump Alarm	7		1	3	3	50.00%	
Waters - Drinking water new connection request	3				3	100.00%	
Waters Pump Station jobs - only for internal use	14			12	2	14.29%	
Total	1344	49	145	195	955	83.04%	

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	20 October 2021
Prepared by	Lynette Wainwright Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Schedule of Meetings 2022

I. EXECUTIVE SUMMARY

The purpose of this report is to seek the Board's approval to the proposed schedule of Board meetings for 2022.

The Onewhero-Tuakau Community Board, at its inaugural meeting in November 2019, agreed to meet on a six-weekly meeting cycle for the duration of the 2019-2022 triennium, to align with the schedule of meetings for Council and Council Committee meetings. This meeting cycle has enabled staff to have sufficient time between meetings to address actions and fully report back to the next Board meeting, which leads to better decision-making by the Board and better outcomes for the community.

Attached to this report is the proposed schedule of meetings for 2022, which is based on the 2021 meeting cycle. The Board may wish to meet between each board meeting with a workshop to discuss its work programme and connect with its community.

2. RECOMMENDATION

THAT the Onewhero-Tuakau Community Board continues to hold its meetings at 6.00pm on a six-weekly cycle in 2022, on the following dates:

- **Tuesday, 1 February,**
- **Tuesday, 15 March,**
- **Tuesday, 26 April,**
- **Tuesday, 7 June,**
- **Tuesday, 19 July,**
- **Tuesday, 30 August.**

3. ATTACHMENTS

Proposed 2022 Calendar for Onewhero-Tuakau Community Board

2022 New Zealand Weekly Calendar.

Courtesy of [WinCalendar](#)

This Excel Calendar is designed for easy use as a planner.

WinCalendar	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Dec 2021	27	28	29	30	31 New Year's Eve	1 New Year's Day	2 Public Holiday
Jan 2022	3 Week No 1	4	5	6	7	8	9
	10 Week No 2	11	12	13	14	15	16
	17 Week No 3	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31 Auckland Anniversary Day	1 OTCB	2	3	4	5	6 Waitangi Day
Feb 2022	7 Week No 6 Waitangi Monday	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21 Week No 8	22	23	24	25	26	27
	28 Week No 9	1 Mardi Gras	2	3	4	5	6
Mar 2022	7 Week No 10	8	9	10	11	12	13
	14 Taranaki Anniversary	15 OTCB	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31	1	2	3 Daylight Savings Ends
Apr 2022	4 Week No 14	5	6	7	8	9	10
	11 Week No 15	12	13	14	15 Good Friday	16 Easter Saturday	17
	18 Easter Monday	19 Southland Anniversary	20	21	22	23	24
	25 ANZAC Day	26 OTCB	27	28	29	30	1

WinCalendar	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
May 2022	2 Week No 18	3	4	5	6	7	8 Mother's Day
	9 Week No 19	10	11	12	13	14	15
	16 Week No 20	17	18	19	20	21	22
	23 Week No 21	24	25	26	27	28	29
	30 Week No 22	31	1	2	3	4	5
Jun 2022	6 Queen's Birthday / Whit Monday (Pentecost Monday)	7 OTCB	8	9	10	11	12
	13 Week No 24	14	15	16	17	18	19
	20 Week No 25	21	22	23	24	25	26
	27 Week No 26	28	29	30	1	2	3
Jul 2022	4 Week No 27	5	6	7	8	9	10
	11 Week No 28	12	13	14	15	16	17
	18 Week No 29	19 OTCB	20	21	22	23	24
	25 Week No 30	26	27	28	29	30	31
Aug 2022	1 Week No 31	2	3	4	5	6	7
	8 Week No 32	9	10	11	12	13	14
	15 Week No 33	16	17	18	19	20	21
	22 Week No 34	23	24	25	26	27	28
	29 Week No 35	30 OTCB	31	1	2	3	4 Father's Day
Sep 2022	5 Week No 36	6	7	8	9	10	11
	12 Week No 37	13	14	15	16	17	18
	19 Week No 38	20	21 Int'l. Day of Peace	22	23	24	25 Daylight Savings Starts
	26 Dominion Day / South Canterbury Anniversary	27	28	29	30	1	2

WinCalendar	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Next Triennium Oct 2022	3 Week No 40	4	5	6	7	8	9
	10 Week No 41	11	12	13	14	15	16
	17 Week No 42	18	19	20	21 Hawke's Bay Anniversary	22	23
	24 Labour Day / United Nations Day	25	26	27	28	29	30
	31 Council	1	2	3	4	5	6
Nov 2022	7 Week No 45 TCC	8	9	10	11 Canterbury Anniversary	12	13
	14 Week No 46	15	16	17	18	19	20
	21 Week No 47	22	23	24	25	26	27
	28	29	30	1	2	3	4
Dec 2022	5 Week No 49	6	7	8	9	10	11
	12 Week No 50	13	14	15	16	17	18
	19 Week No 51	20	21	22	23	24 Christmas Eve	25 Christmas
	26 Boxing Day	27	28	29	30	31 New Year's Eve	1 New Year's Day

[More 2022 Calendar Layouts...](#)
[Excel Format](#) [Word Format](#) [Holiday Calendar](#)

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	15 November 2021
Prepared by	Sue O’Gorman General Manager Customer support
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Final Proposal for the Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2021-22 Season

I. EXECUTIVE SUMMARY

At the meeting of the Onewhero-Tuakau Community Board (the Board) held on Monday, 11 October 2021 it was agreed by the Board that the option of a partial subsidy of approximately \$1 entry be presented to Belgravia Leisure NZ (Belgravia) by Deputy Chair Shaun Jackson with a view to seeking their agreement to support the preferred subsidy option (Resolution OTCB2110/04).

Belgravia have agreed to accept the same conditions as last year which was the Board funding \$7,625 estimated revenue for the season. An entry fee of \$1 will be charged with up to \$7,625, of this being returned to the Board via a credit in each invoice period. The next \$1,000 will be retained by Belgravia and thereafter all money receipted above \$8,625 will be split 50/50 between Belgravia and the Board.

An additional clause has been agreed which will be a daily rate reduction (off the \$7,625) for any lockdown period when the pool is unavailable. The season runs from Saturday, 4 December 2021 through to Sunday, 27 March 2022 which equates to 112 days. This would make the daily rate \$68.

The proposed agreement is attached and approval is sought for the General Manager Customer Support and the Chair of the Board, Caroline Conroy to sign this agreement and to forward to Belgravia for signature.

2. RECOMMENDATION

THAT the report, **Final Proposal for the Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2021-22 Season**, be received;

AND THAT the **Onewhero-Tuakau Community Board** authorises the **General Manager Customer Support** and the **Chair of the Onewhero Tuakau Community Board** to sign the attached agreement (as attached to the report) with **Belgravia Leisure NZ** to subsidise the pool entry at the **Tuakau Centennial Swimming Pool** for the **2021-22 season**.

3. BACKGROUND AND DISCUSSION

The background and discussion were clearly outlined in the report from the General Manager Customer Support presented to the Board on Monday, 11 October 2021 (item 6.6 on the agenda).

4. OPTIONS AND ANALYSIS

The options and analysis were clearly outlined in the report from the General Manager Customer Support presented to the Board on Monday, 11 October 2021 (item 6.6 on the agenda).

5. CONCLUSION

Subsidy has been successful in the past two seasons in attracting greater patronage to the pool. The Board has agreed to continue subsidising pool entry for the 2021/22 season and an agreement has been reached with Belgravia to make this happen. The written agreement is part of this report.

6. ATTACHMENTS

Agreement between Onewhero Tuakau Community Board and Belgravia Leisure NZ for pool entry fees for the 2021/22 season.

MEMORANDUM

To	Belgravia Health & Leisure Group Pty Ltd trading as Franklin Pool and Leisure
From	Onewhero Tuakau Community Board – Waikato District Council
Subject	Agreement Between Franklin Pool and Leisure and Onewhero Tuakau Community Board for Free Pool Entry to the Centennial Pools Tuakau for the 2021 - 2022 Season
File	
Date	15 November 2021

All dollar (\$) values stated in this agreement are inclusive of GST.

It is agreed that the Onewhero Tuakau Community Board (the Board) will pay to Belgravia Health and Leisure Group (Belgravia) the total sum of \$7,625. This amount is to cover entry fees to the Centennial Pools Tuakau (the Pools) budgeted by Belgravia for the 2021/22 swimming season. It should be noted that this amount is less than the full revenue budgeted by Belgravia. There will be no additional charges made to the Board.

1. The \$7,625 will be invoiced over three instalments (including GST) – 20th December 2021 (\$2,542), 30th January 2022 (\$2,542) and then a final invoice at the end of the season in March 2022 (\$2,541).
2. A daily rate reduction will be made for any days that the pool for any lockdown period when the pool is unavailable. The rate of \$68 per day will be credited against the appropriate invoice. This is based on the season commencing on 4 December 2021 and finishing on 27 March 2022 (112 days).
3. Belgravia will charge \$1.00 per person/per day for entry to the Pools. All money received by Belgravia for this entry fee will be returned to the Board up to \$7,625. The next \$1,000 will be retained by Belgravia and thereafter all money received above \$8,625 will be split 50/50 between Belgravia and the Board.
4. Belgravia will provide evidence of all receipts for entry into the pool facilities. This evidence will be attached to the invoices and all amounts received up to \$7,625 will be shown as a credit against the instalment in the invoice. 50% of any amounts received above \$8,625 will be credited against the instalment in the invoice.

Signed: Dated:
 Caroline Conroy, Chairman, Onewhero Tuakau Community Board

Signed: Dated:
 Sue O’Gorman, General Manager Customer Support, Waikato District Council

Signed: Dated:
 Franklin Pool and Leisure