

Agenda for a meeting of the Infrastructure Committee to be held Audio Visually on **TUESDAY, 19 OCTOBER 2021** commencing at **9.30am**.

*Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.*

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFIRMATION OF STATUS OF AGENDA**
3. **DISCLOSURES OF INTEREST**
4. **CONFIRMATION OF MINUTES**  
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5. **REPORTS**
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  - 5.2 Erosion at Ngarunui Beach affecting Surf Life Saving Tower and Public Toilets 27
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GJ Ion  
**CHIEF EXECUTIVE**

## INFRASTRUCTURE COMMITTEE

<b>Reports to:</b>	The Council
<b>Chairperson:</b>	Cr Eugene Patterson
<b>Deputy Chairperson:</b>	Cr Carolyn Eyre
<b>Membership:</b>	The Mayor, all Councillors and Mr Brendon Green (Maangai Maori )
<b>Meeting frequency:</b>	Six-weekly
<b>Quorum:</b>	Majority of the members (including vacancies)

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### **Purpose**

The Infrastructure Committee is responsible for:

1. Guiding sustainable, physical development and growth of the Council's infrastructure to meet current and future needs.
2. Governance of efficient, safe and sustainable roading and transport, and waste management that enables the District's economy and contributes to liveable, thriving and connected communities.
3. Governance of the District's parks, reserves and cemeteries.

***In addition to the common delegations on page 10, the Infrastructure Committee is delegated the following Terms of Reference and powers:***

### **Terms of Reference:**

1. To provide direction on strategic priorities for core infrastructure aligned to the District's development, and oversight of strategic projects associated with those activities.
2. To provide advice on the development and implementation of the 30 Year Infrastructure Plan.
3. To support and provide direction regarding Council's involvement in regional alliances, plans, initiatives and forums for regional infrastructure and shared services (for example, Regional Transport Committee).
4. To consider the impacts of the Council's network of infrastructure and assets on the environment.
5. To monitor and make decisions in relation to Council-owned community centres, facilities and halls.

### **The Committee is delegated the following powers to act:**

- Approval of acquisition (including lease) of property, or disposal (including lease) of property owned by the Council, (where such acquisition or disposal falls within the Long Term Plan and exceeds the Chief Executive's delegation).
- Approval of road names in the Waikato District in accordance with Council policy.
- Approval of any proposal to stop any road.

- Hearing any written objections on a proposal to stop any road, and to recommend to Council its decision in relation to such objections.
- Approval of alterations and transfers within the provisional programme of capital works as prepared for the Long Term Plan and Annual Plan, subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.

Approval of tender procedures adopted from time to time within the guidelines as set down by New Zealand Transport Agency for CPPs, or other authorities where funding or subsidies are subject to their approval.

- Approval of traffic regulatory measures defined as:
  - a. Compulsory Stop Signs
  - b. Give Way Signs
  - c. No Passing Areas
  - d. No Stopping/Parking Provisions
  - e. Speed Restrictions
  - f. Turning Bays
  - g. Weight Restrictions on Bridges (Posting of Bridges).
- For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
  - a. Agree leases, subleases and easements (in relation to land or buildings).
  - b. Approve amendments to management plans.
  - c. Adopt names.
  - d. Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession), provided that any decision that has a significant impact under the management plan is recommended to Council for approval.
  - e. Recommend to Council for approval anything that would change the ownership of such land.
- Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (1) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council (section 335(3) Local Government Act 1974). Should a decision be made to reject the objection and reaffirm the requirements in the notice, to authorise that an application be made to the District Court, (section 335(4) Local Government Act 1974) Act, for an order confirming the notice.
- Consider and approve subsidies for the installation of stock underpasses in extraordinary circumstances in accordance with Council policy and bylaws.

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### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	27 September 2021
<b>Prepared by</b>	Lynette Wainwright Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Confirmation of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes for the Infrastructure Committee meeting held on Wednesday, 8 September 2021.

### **2. RECOMMENDATION**

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**THAT the minutes for the meeting of the Infrastructure Committee held on Wednesday, 8 September 2021 be confirmed as a true and correct record.**

### **3. ATTACHMENTS**

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INF Committee Minutes OPEN – Wednesday, 8 September 2021

Minutes for the meeting of the Infrastructure Committee of Waikato District Council held via Audio Visual Conference on **WEDNESDAY, 8 SEPTEMBER 2021** commencing at **9.30am**.

**Present:**

Cr EM Patterson (Chairperson)  
Cr CA Eyre (Deputy Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr AD Bech  
Cr JA Church  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McNally  
Cr JD Sedgwick  
Cr NMD Smith  
Cr LR Thomson  
Cr CT Woolerton

**Attending:**

Mr M Cooper (Sport Waikato)  
Mr S Brodie (Sport Waikato)  
  
Mr T Whittaker (Chief Operating Officer)  
Mr R MacCulloch (General Manager Service Delivery)  
Mr P McPherson (Community Projects Manager)  
Ms M May (Community Connections Manager)  
Ms J Bishop (Contracts and Partnering Manager)  
Mr R Bayer (Roading Team Leader)  
Ms M Smart (Senior Property Officer)  
Ms C Maile (Property Officer)  
Mr M Horsfield (Democracy Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Smith/Sedgwick)**

**THAT the apology from Mr Brendan Green be received.**

**CARRIED**

**INF2109/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

Resolved: (Crs Thomson/Cr Church)

**THAT:**

- a) the agenda for a meeting of the Infrastructure Committee held on Wednesday, 8 September 2021 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded; and
- b) all reports be received.

**CARRIED**

INF2109/02

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

Resolved: (Crs Sedgwick/Lynch)

**THAT** the minutes for the meeting of the Infrastructure Committee held on Wednesday, 28 July 2021 be confirmed as a true and correct record.

**CARRIED**

INF2109/03

## **REPORTS**

### Sport Waikato Agenda Item 5.1

The report was received [INF2109/02 refers] and Mr Cooper from Sport Waikato noted the following items:

- An overview of how lockdown had impacted school sports and how matches can restart.
- The importance of recreational areas to open up again after lockdown such as the Hakarimata walkway.
- Sport Waikato had:
  - a) been working with Core Education to better understand Tikanga. Sport Waikato had a strong relationship with Tainui and Ngati Maniopoto and Sport Waikato was developing a regional strategy for Māori Sports,
  - b) been leading a health and education seminar with 140 school principals to discuss the health and education curriculum within schools. Work was underway to increase physical education within early childhood centres and education on better nutrition,
  - c) an active role in fundraising and distributed \$225,000 amongst sporting organisations within the Waikato District area,
  - d) worked with the Department of Internal Affairs for access to funding grants for sporting organisations,
  - e) used Active New Zealand data insight to boost district and regional data for age, gender and ethnicity. Sport Waikato would work closely with Council to update the districts recreation and play programme, and
  - f) been working with Council staff with the transition of sport seasons from winter to summer codes.
- Concern was raised on the regional co-ordinators who cover areas within Waikato District and the inequitable split of resources across the region. Sport Waikato advised that resources were appointed to areas of need. It was noted that Sport Waikato supports the northern area of the Waikato and understands where the boundary sits with the Counties Manukau area.

Service Delivery Project Status Report – September 2021

Agenda Item 5.2

The report was received [*INF2109/02 refers*] and the following items were discussed:

- Horsham Downs Intersection – The community had created a petition to address the safety concerns related to the new intersection. This petition had been received by the Chief Executive.

The NZTA plans for the roundabout would be three (3) times the cost of the T-intersection. The roundabout design went through a safety audit and was deemed safe for traffic volumes. The committee discussed the benefits of a long-term roundabout in comparison to a T-intersection. The land acquired for the intersection is future-proofed for a roundabout, but the intersection would be deemed safer vehicle volumes until 2040. The approximate cost of a roundabout would be an additional \$1.5-2M, which may need to be 100% funded by the council. Major disruption would occur if the project was altered to a roundabout.

Minutes of the Waikato Regional Transport Committee held on 2 August 2021

Agenda Item 5.3

The report was received [*INF2109/02 refers*] and the following items were discussed:

- Concerns raised that rural drivers were being targeted due to high accident rates. It was noted that rural incidents were often due to out of towners who do not know the roads.
- Questions raised relating to older drivers and licensing. The mandate does not lie with Waka Kotahi for the licensing for older drivers.
- Defensive driving and the barriers to licensing.



Norrie Avenue Walkway, Raglan – Electricity Easement in Gross  
Agenda Item 5.4

The report was received [INF2109/02 refers]. No discussion held was held.

**Resolved: (Crs Smith/Thomson)**

**THAT the Infrastructure Committee recommends to Council that:**

- a) when the route alignment, as shown on Attachment 2 of the staff report, had been defined by survey, an electricity easement in gross in favour of WEL Networks Limited be granted over the land within the Norrie Avenue walkway at Raglan, legally described as Part Lot 19 Section 10 Town of Raglan held in RT SA 17A/332;
- b) the applicants meet all costs incurred through the process; and
- c) the Chief Executive be delegated authority to execute all relevant documentation to give effect to this resolution.

**CARRIED**

**INF2109/04**

Te Kauwhata Wastewater Treatment Plant Electricity Easement in Gross  
Agenda Item 5.5

The report was received [INF2109/02 refers]. No discussion was held.

**Resolved: (His Worship the Mayor/Cr Sedgwick)**

**THAT the Infrastructure Committee recommends that:**

- a) Council approves a grant of electricity easement in gross, in favour of WEL Networks Limited,
- b) when the electricity easement in gross has been defined by survey, that it be registered against Record of Title SA 55D/100, being the record of title for the parcels of land legally described as part Lot 2 DPS 69450 and Section 96 Block XV Maramarua Survey District, and
- c) the Chief Executive be delegated authority to execute all relevant documentation to give effect to the resolution.

**CARRIED**

**INF2109/05**

Horsham Downs Hall Reserve – Right of Way Easement  
Agenda Item 5.6

The report was received [INF2109/02 refers] and the Senior Property Officer spoke on her report. The following items were discussed:

- Questions relating to the purchase of the property and the location of the entry to the carpark. Safety concerns were raised relating to the narrowness of the entry area for the large parking area especially outside a hall. It was noted that there would be a northern entry for the carpark.
- Question raised whether an easement could be made for the carpark or entry off a possible roundabout.

**Resolved: (Crs Woolerton/Gibb)**

**THAT the Infrastructure Committee recommends to Council that:**

- a) in lieu of compensation, that any agreement to easement, be made conditional upon the benefited land providing a reciprocal easement for shared public use of the carparking facilities on its landholdings;
- b) in accordance with s.48(3) Reserves Act 1977 confirms that public notification of the proposed right of way easement (when defined by survey) over the Horsham Downs Hall Reserve (being the parcel of land legally described as being part Allotment 479 Kirikiriroa Parish, no Record of Title) is required as the proposal is considered to be detrimental to the reserve or its users; and
- c) if the public notification process does not result in objection/s or submission/s, that it exercises its delegated authority under s.48 Reserves Act 1977 to complete a grant of right of way easement over parts of the land legally described as part Allotment 479 Kirikiriroa Parish;

**AND THAT the Village Church Trust:**

- i. is to meet all Council costs incurred in the process including the issue of title for part Allotment 479 Kirikiriroa Parish, and public notification and legalisation actions; and
- ii. is to be responsible for survey definition, preparing and obtaining all consents including s348 Local Government Act 1974 approval, and LINZ registration;

**AND FURTHER THAT the Chief Executive be delegated authority to execute all relevant documentation to give effect to the resolution.**

A division was called for, voting on which was as follows:

For	Against	Abstained
Cr Patterson		Cr McGuire
Cr Eyre		Cr Smith
His Worship the Mayor		
Cr Bech		
Cr Church		
Cr Gibb		
Cr Henderson		
Cr Lynch		
Cr McNally		
Cr Sedgwick		
Cr Thomson		
Cr Woolerton		

The motion was declared **CARRIED** by 12 votes for and 2 abstentions.

**CARRIED**

**INF2109/06**

Proposed Easement Stormwater Discharge through Council Reserve to the Waikato River  
Agenda Item 5.7

The report was received [*INF2109/02 refers*] and the Senior Property Officer spoke on her report. The following items were discussed:

- Concern raised that the report should be delayed for a more thorough report, including other options available.
- Question raised whether this was the best outcome for the Council or for the developer.

**Resolved: (His worship the Mayor/Cr Thomson)**

**THAT Item 7.5 - Proposed Easement Stormwater Discharge through Council Reserve to the Waikato River lies on the table pending further information and would be considered at the Council meeting scheduled for Monday, 20 September 2021.**

**CARRIED**

**INF2109/07**

Proposed Stopping of Unformed Road – Mangatawhiri  
Agenda Item 5.8

The report was received [INF2109/02 refers] and the Property Officer spoke on her report. The following items were discussed:

- Question raised if the Walking Access Commission been informed of the proposal.

**Resolved: (Crs Sedgwick/Bech)**

**THAT the Infrastructure Committee recommends to Council:**

- a) that the black cross-hatched section of unformed legal road on the Aerial Diagram (included as Attachment I to the staff report) be:
  - i. declared surplus to Council's current and future roading requirements;
  - ii. legally stopped utilising the road stopping provisions within the Public Works Act 1981;
  - iii. when stopped, be transferred, at a price established by market valuation and to be within the Council Property Policy, for amalgamation with the adjacent title (Record of Title NA54C/436); and
  - iv. the Chief Executive be delegated authority to execute all relevant document to give effect to this resolution.

**CARRIED**

**INF2109/08**

**EXCLUSION OF THE PUBLIC**

Agenda Item 6

**Resolved: (Crs Woolerton/Thomson)****THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
<b>Item number PEX 1 Confirmation of Minutes</b>	<b>Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987</b>	<b>Section 48(1)(a)</b>
<b>Item number PEX 2.1 Te Whare Toi O Ngaruawahia - Twin Rivers Arts Centre Incorporated</b>		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item PEX 2.1 Te Whare Toi O Ngaruawahia - Twin Rivers Arts Centre Incorporated	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.

**CARRIED**

**INF2109/09**

*Resolutions INF2109/10 to INF2109/12 are contained in the public excluded section of these minutes.*

There being no further business the meeting was declared closed at 11:17am

Minutes approved and confirmed this                      day of                      2021.

EM Patterson  
**CHAIRPERSON**

## **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch General Manager Service Delivery
<b>Date</b>	11 October 2021
<b>Prepared by</b>	Paul McPherson Community Projects Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2021; # 3269423
<b>Report Title</b>	Service Delivery Project Status Report - October 2021

## **1. EXECUTIVE SUMMARY**

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Work on the Forward Works Programme is generally transitioning from the Planning to the Initiation phase with stakeholder engagement and preparation for procurement of physical works getting underway.

There are some construction delays caused by the Covid-19 pandemic locally with supply chain and manufacturing delays in Auckland with non-essential work stopping for much of the lockdown, and globally with manufacturing, supply chain and shipping delays being experienced world-wide.

Some emergency works projects may impact project schedules to a minor degree as resources are temporarily diverted to react.

However, the programme is moving forward with little overall delay, and long-delivery items are being identified early and either ordered, or the project schedules amended for efficient use of resources.

## **2. RECOMMENDATION**

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**THAT the Service Delivery Project Status Report - October 2021 be received.**

## **3. DISCUSSION**

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### **3.1 Capital Projects 2021/22 – 2023/24**

The Open Spaces, Facilities, and Events & Venues capital programme is complete and Budget Review Memos (BRM) have been processed so that each project has a unique charge code for ease of financial management and for clear capitalisation on completion of the project.

The Roding Team have been successful in attracting NZTA funding share in many categories, however there is considerable work still going on in the background re-negotiating the format of the programme with NZTA to optimise the Council share against the overall reduced NZTA funding approved.

### 3.2 2021/22 LTP Capital Expenditure Budgets

<b>Service Delivery</b>	<b>LTP Budget</b>
Roding	\$28,427,875
Community Connections	\$15,880,657
Solid Waste	\$ 2,400,000
	<b>\$46,708,532</b>
<b>Watercare</b>	
Wastewater	\$31,326,000
Water	\$ 8,082,872
Stormwater	\$ 2,533,691
	<b>\$41,942,563</b>
<b>Total Capex for 2021/22</b>	<b>\$88,651,095</b>

This report focuses on the Service Delivery Capital expenditure projects being the \$46,708,532 above, and the Work in Progress from the 2020/21 financial year of \$12,322,677.

### 3.3 Programme Delivery

The start to the years programme has been a mixed bag.

#### 3.3.1 Work In Progress

The Work in Progress projects are continuing, having completed their procurement phase in the previous financial year.

There are some construction-related delays caused by the Covid-19 pandemic from both local and global issues.

Locally, with the recent long-running lockdown in Auckland, New Zealand manufactured items such as playground equipment had stopped being manufactured, and delays from galvanisers being backed up, is causing a tail end of delay. Delivery chains within the country is also affecting manufacturing and product supply.

The existence of the Covid-19 Alert Level 3 boundary between the Auckland area, and Waikato has highlighted increased health and safety risks on our northern sites, as well as a high risk of additional costs due to delays bringing labour and materials across the border. The works on Munro Sports park Stage 2 schedule to commence in early October has been suspended for these reasons. The suspension will be reviewed once the boundary is removed, or the stated risks significantly reduce.

In addition, the scheduled commencement of the Elbow Boat Ramp upgrade in early October has now been delayed as Contractors staff would need to travel from both sides of the Covid boundary. This results in missing the construction window agreed to in consultation with the users and the local community. The work here is now tentatively scheduled for late January, outside of white baiting and duck shooting seasons, and as schools go back, being the next window of low ramp demand.



Globally, there are both manufacturing delays in the key industrial areas of the world with Covid related labour and input shortages, as well as the ongoing supply chain and shipping delays. The current power supply issues in China may have compounding effects into the coming months.

The multi-year Playground contract is running well, with works going on into the new financial year with no further procurement needed. The years programme has been approved and works are underway.

### 3.3.2 New LTP Projects

The current years LTP projects are coming through the project planning pipeline and many are already programmed for physical works under existing multi-year contracts. Those that will require procurement are working through the contract development in preparation for tendering.

With the recent and ongoing change to Alert Level 3 for most of the Waikato District, and now Waipa and beyond, progress is being affected somewhat with staff needing to review and manage existing physical works to cater for the new alert level. If this alert level remains sufficiently to keep schools closed for an extended period, internal staff resource availability may be adversely affected.

The coastal erosion issue at Raglans Ngarunui Beach will also impact the programme as key project management resources are diverted to manage the relocation and/or demolition of effected structures, although this is expected to be a short-term issue.

The Roothing programme still has some work going on to finalise the full programme, however those identified as confirmed are progressing through the project planning stages towards procurement for field testing, consultation, and detailed design.

The programme project planning work has generally gone well, with streamlined processes and increased support from within and outside WDC set up through last financial year paying dividends in time and quality.

## **3.2 Reporting**

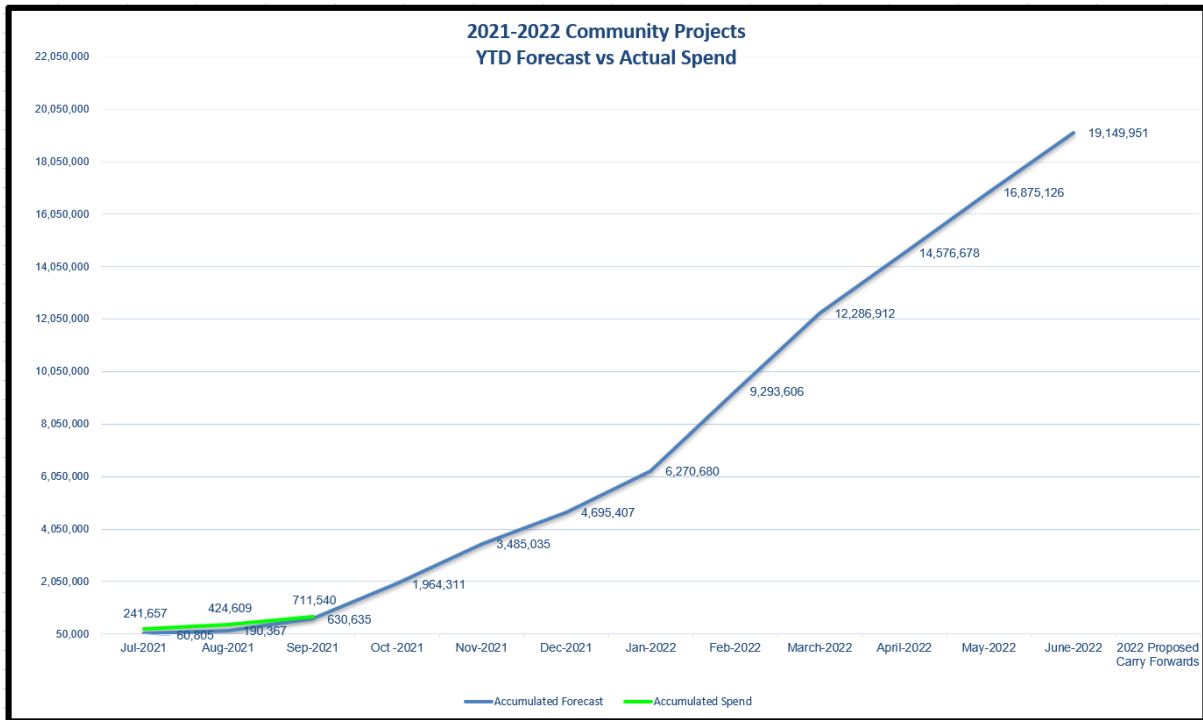
The 2020/21 capital works projects Work in Progress projects from last financial year and the new LTP projects are provided in two separate RAG (Red Amber Green) reports attached.

The financial project data held in a separate software system is now being able to be matched to the CAMMs system for project reporting. As the unique charging codes are populated in the individual CAMMs projects, the financial information will begin to be reported.

The Work in Progress projects are sorted by *Overall Status* category, with *Off Track* at the top, followed by *Monitor*, *On Hold*, then *On Track*. Projects previously of status *Deferred* have been removed and if still to go ahead will be part of the new LTP projects.

The new LPT projects are sorted similarly but first by LTP year, with most of the projects still on the CAMMs Proposal phase, several in *Initiate*, and a few in the *Plan & Design* phases. As the CAMMs programme is populated with information the RAG values will begin to be reported, as well as budget, spend to date, and percentage complete.

A Forecast vs Actual Spend Profile graph for all capital expenditure will be provided for the current year's projects in future, however currently the Forecast Spend data is not complete. The chart below only contains Community Connections projects. It is expected that a more complete Forecast vs Actual graph will be available for the next report with the Roothing and Solid Waste capital programme firming up.



*Chart excludes capital expenditure managed by Community Connections including Fleet Replacement, and minor works being carried out by our supply partners CityCare and Cushman Wakefield.*

Work is underway to develop the interactive map showing all capital works in the district, with Ward, Budget and construction timeframe information.

#### 4. ATTACHMENTS

- A - Capex Project Status Reports – Old Workflow - October 2021
- A - Capex Project Status Reports – New Workflow - October 2021

Category	Financial Year	Proj #	Project Name	Project Sponsor	Overall Status	Schedule	Scope / Quality	Budget	Resources	Risk	Issues	Engagement	Forecast Finish	% Compl	Approved Budget	Actual YTD	Comment
Core Services-BAU	20/21	PR-1558	WEX - NZTA vesting of old state highway to WDC - Rangiri, Huntly and SH1B	Jackie Bishop	Off Track	Red	Green	Amber	Green	Amber	Amber	Amber	20/09/2021	0%		\$0.00	
	18/19	PR-1283	Pokeno Urban Upgrades	Ross Bayer	Monitor	Amber	Green	Amber	Green	Green	Green	Green	05/02/2019	18%			* This project includes completion of the Hitchen Road intersection, Helenslee Road intersection and finishes just past the primary school. * Project has been split into two stages - enabling works and pavements, and is being done by the WDA as a variation. * Enabling works includes footpaths, drainage, kerb and channel, closing off Ford St, future proofing for traffic lights etc. These works are underway by the WDA and it is expected completion may go across the FY end. * Pavement works (incl rehab) will occur from Sept/October ie. FY21/22. The variation for this component is yet to be finalised with a final TCE pending from WDA but there is a risk it will exceed the available budget by circa \$500k. Budget is partially rehab and partially structure plan and is being reviewed for formal budget carryover.
	20/21	PR-1288	Gilmour Street, Raglan - Road Rehabilitation and Storm-water Upgrade	Jackie Bishop	Monitor	Green	Amber	Amber	Amber	Amber	Green	Green	13/09/2022	76%	\$366,000.00	\$331,627.01	After battling our way through a wet winter and dealing with the added complication of a Covid-19 lockdown, works are nearing completion. Construction of the road pavement and chip-seal surfacing has now been completed with remaining minor works within berm areas in progress. We are working with our contractor to resource this work as efficiently with minimal disruption to road users as possible.
Core Services-BAU	20/21	PR-1480	Horsham Downs Link Road	Jackie Bishop	Monitor	Amber	Green	Green	Green	Amber	Amber	Green	13/09/2022	58%	\$4,139,133.67	\$331,876.68	Construction is targeted to start in late October, pending Resource Consent. Pre-Construction Phase documentation is being gathered with the Contractor (Dempsey Wood), who has now been awarded the contract. The Project Team is currently awaiting Waikato Regional Council to grant the necessary Resource Consents, this has been delays with a number of requests for additional information - particularly around the stormwater discharge perimeters. The land purchase was settled on 4 October. Consultants to support successful delivery of the contract have been appointed - James Matenga (specist Project Manager), CMW Geoscience (Geotech and settlement monitoring), and Dave Proctor (Engineer to Contract). Design development continues to ensure services clashes are resolved.
Core Services-BAU	20/21	PR-1571	Low Cost/Low Risk projects WDC Managed	Jackie Bishop	Monitor	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$122,161.00	\$0.00	* At commencement of the year \$1.2m of LCLR was held back to enable market testing of some core roading BAU components. This was revised as part of mid year review and split. Other projects have utilised this funding (e.g. River Rd, Annebrook Rd \$600k) and final budget reviews have detrimed remaining budget available (circa \$200k) which Gareth is putting to the Alliance as a variation (additional footpath and road marking/signage works predominantly)
Core Services-BAU	21/22	PR-1662	Annebrook Road Extension and closure of SH1 access - Tamahere Structure Plan	Jackie Bishop	Monitor	Green	Amber	Amber	Amber	Amber	Green	Green	11/01/2022	82%			Great news Annebrook Road Reconfiguration [Stage 1] is now complete After battling our way through a wet winter and dealing with the added complication of a Covid-19 lockdown, I am pleased to advise that the new access road from Matangi Road is now open, and the closure of the existing SH1 access road to traffic has been carried out. There are still a few final tasks to be done later in the spring or summer when the weather is better these include reinstatement/top-soiling, fencing, lighting, etc.  Annebrook Road Reconfiguration [Stage 2] Contract 21/027 which see the permanent and physical severance of vehicle access from SH1 by constructing the cul-de-sac design with inclusions of pedestrian bridge upgrades, lighting, footpaths, etc, has been awarded to Base Civil. Base Civil will look to establish close to October 25th with the objective to complete all civil works prior to 30 November 2021.
Co-design and Delivery	17/18	PR-1236	CF2017 Whatawhata Community Facility	Megan May	Monitor	Amber	Amber	Amber	Green	Amber	Amber	Green	13/09/2022	30%	\$250,000.00	\$196,036.42	An application for project funding is currently with the DIA (Lotteries). An expected decision is to be announced in late November.
Core Services-BAU	20/21	PR-1594	Raglan Structure Plan - Oporoturu bay road	Roger MacCulloch	Monitor	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%			Awaiting vesting. Gareth has indicated this will occur prior to the end of the FY.
Core Services-BAU	20/21	PR-1600	Te Kauwhata Structure Plan	Roger MacCulloch	Monitor	Amber	Amber	Amber	Green	Amber	Amber	Green	20/09/2021	0%	\$0.00	\$340,637.97	
Core Services-BAU	20/21	PR-1601	Te Kauwhata Structure Plan - Scott road upgrade (HIF) Vested	Roger MacCulloch	Monitor	Amber	Amber	Green	Green	Green	Green	Green	30/06/2022	0%	\$1,239,581.00	\$0.00	Works associated with Lakeside development. Not clear if to be spent this year pending ongoing discussion with developer. Ross chasing confirmation. Linked to HIF. Has been put in year 1 of LTP as a contingency. Budget review memo required if reforecast
Core Services-BAU	20/21	PR-1603	Horotiu Structure RD2B construction cost	Roger MacCulloch	Monitor	Green	Green	Amber	Green	Amber	Amber	Green	30/06/2021	0%			Waiting on confirmation of completion date and costs from developers. Expected to be spent next year. Budget may not be sufficient.
Core Services-BAU	20/21	PR-1605	Horotiu Structure Plan - RD3 (stage a) construction cost	Roger MacCulloch	Monitor	Green	Amber	Amber	Green	Green	Amber	Green	29/01/2021	0%			Road is at the roundabout and links north parallel to railway. The final decision on construction on this road will depend on pump station design. Not expected to be spent this year.
Core Services-BAU	20/21	PR-1606	Horotiu Structure Plan - RD3 (stage b) construction cost	Roger MacCulloch	Monitor	Green	Green	Amber	Green	Amber	Amber	Green	30/06/2022	0%			The road is the link to Horotui Road which crosses private property. Discussions occurring with Northgate and new purchasers of private property re reconfiguration of road. Expecting to start design work in next FY and construction unlikely to before October 2023 season. WDC is responsible for circa 80% of costs under the DA for this and so will seek to de risk and deliver - requires variation to DA. Budget investigations also occurring which have identified budget is more circa \$2.5m. Some transition delay expected with Mark Davey exiting the organisation in early July also.
Core Services-BAU	20/21	PR-1614	Pokeno Structure Plan - Level crossing road	Roger MacCulloch	Monitor	Amber	Amber	Green	Green	Green	Green	Amber	20/09/2021	0%			This largely relates to cost of land. This is an LTP project planned for 2020/21 FY. Section of road currently owned by Hynds, currently in dispute. Unclear if spend will occur this year.
Co-design and Delivery	18/19	PR-1136	LTP2018 Mercer Community Facility	Megan May	On Track	Amber	Amber	Green	Green	Green	Green	Green	30/09/2022	15%	\$10,442.00	\$17,434.46	The purchase of the Mercer Fire Station from FENZ is being investigated by Strategic Property Team, particularly in what obligations (if any) transfer with the land and in respect of offer-back and Treaty matters. Once FENZ comes up with a draft agreement, funding options will be considered. Currently have a CFWD budget of \$89k from the proceeds of the old Mercer Hall.
	17/18	PR-1261	CF2017 Puni Walkways Fencing	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	04/03/2019	0%	\$0.00	\$3,201.50	
	19/20	PR-1511	Huntly Property Works	Anthony Averill	On Track	Green	Green	Green	Green	Green	Green	Green	16/03/2020	0%			05/02/2021 41-45 Williams Street - Go Bus (BDL) - WDC Property Team have arranged with BDL to view 9-13 Tregoweth Fri 12 Feb. 9-13 Tregoweth Lane - WDA Infrastructure Alliance (WDA IA) have completed a significant amount of the new BDL yard. Temporary measure will be put in place to allow allow the existing owner of 13 Tregoweth to clear a third of his yard allowing WEL Networks to relocate power poles. 101-105 Tregoweth Lane - WDA IA have taken a small cutting and will start creating a flat area for 13 Tregoweth to move to.
	19/20	PR-1438	Raglan Consenting Process	Roger MacCulloch	On Track	Green	Green	Amber	Green	Green	Green	Green	31/03/2020	27%			Lodging interim consent for 36 months. Options now progressed to short list. MCA process for selection of preferred option being undertaken in early August.
	17/18	PR-1514	Manu Bay Breakwater	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	17/09/2020	100%			Rock removal works completed in November 2020. An independent review report on the performance of the breakwater has been received, currently being reviewed by WDC. Final report reviews currently been undertaken, then the report will be circulated to the Manu Bay forum.
Core Services-BAU	20/21	PR-1591	River/horotiu bridge road intersection - construction	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	28/01/2021	0%	\$258,864.00	\$0.00	Completed and in close out phase. Enhanced FAR project. Separate budget review memo being drafted to formalise final funding buckets and to address mis-code of actuals. Was delivered by WDA as a variation.
	19/20	PR-1508	District Tree Maintenance Contract 2021	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	15/03/2021	0%			Final stages of preparing procurement documents. Hope to release to market mid March 2021.
	18/19	PR-1307	Watercare Transition	Gavin J. Ion	On Track	Green	Green	Green	Green	Green	Green	Green	04/06/2021	57%			Contract agreement has been reached, the Transition Period has commenced and Watercare are now delivering BAU. Stage 1 of the project is complete and the project is effectively in a holding pattern until the next stage commences. Appropriate resourcing will need to be allocated for future stages.
Co-design and Delivery	17/18	PR-1260	CF2017 Pokeno Sports ground Munro Block	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	28/06/2021	100%	\$0.00	\$1,028,099.94	Pokeno Sports Park Phase 1 Earthworks complete. All as-built, testing data sheets and final walkover complete, final signoff of Practical Completion Certificate approved. Planting completed in mid June. Capitalisation to be complete. Reporting for Phase 2 Earthworks is detailed under PR-1668.
Co-design and Delivery	20/21	PR-1588	Pokeno Structure Plan - Pokeno road	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	5%			Part of the Pokeno upgrade project going to Alliance as a variatoin

Category	Financial Year	Proj #	Project Name	Project Sponsor	Overall Status	Schedule	Scope / Quality	Budget	Resources	Risk	Issues	Engagement	Forecast Finish	% Compl	Approved Budget	Actual YTD	Comment
Core Services-BAU	20/21	PR-1562	Sealed Road Re-surfacing	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	10%			This is the annual resurfacing program managed by the WDA. Work is on plan
Core Services-BAU	20/21	PR-1574	Emergency works - future events WDA Managed	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$0.00	\$0.00	Completed by WDA as carryover from previous year. Minor budget underspend to be applied to other works towards end financial year for other slip works.
Core Services-BAU	20/21	PR-1575	Planning for Whangarata/Pokeno/Buckland	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$156,673.00	\$0.00	This was intended to be only partial spend this year with balance pushed to next year for works. Planning investigations for solution expected to kick off in next month or two.
Core Services-BAU	20/21	PR-1630	Renewal of parks and reserves carparks, park furniture and walkways	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			Total renewal budget is made up of numerous projects - carpark renewals, general park renewals, furniture replacements etc. Carpark renewals are managed by Projects team, Park renewals being delivered by a number of suppliers including citycare and other suppliers. \$200k of quotes received for work and has been awarded. On track to complete prior to end of financial year
Core Services-BAU	20/21	PR-1631	District Wide sports grounds -Court renewals	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$446,967.00	\$23,854.32	Sports Courts renewals - districtwide. Consultant engaged who is doing an assessment of sites, prioritising and will complete procurement and project management. Contract to be awarded prior to end of financial year
Core Services-BAU	20/21	PR-1635	Renewal of parks and reserves carparks, park furniture and walkways - Ngaruawahia	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			\$279,687.00 allocated to projects and awarded to contractors. Discussions with NCB underway to determine any additional works required.
Core Services-BAU	20/21	PR-1643	Ohinewai parks and reserves - Rivercare partnership project	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$0.00	\$60,000.00	This is a staged project and match funding will be provided to Rivercare to assist with work once completed. Consultation on project was completed through the Natural Reserves Management Plan engagement/submission process. Since then, further engagement has occurred with the Ohinewai Hall Committee and a site visit has been completed to discuss the overall plans for the site with community members. \$60,000 of a total \$100,000 has been granted.
Council Led with Engagement	20/21	PR-1557	Pokeno Tennis Refurbishment 20/020	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			External consultant engage to progress project management of this work.
Core Services-BAU	20/21	PR-1565	Pavement Rehabilitation WDC Managed	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	2%	\$232,043.00	\$0.00	Completed. A budget review memo transferred remaining funds circa \$100k to other projects.
Core Services-BAU	20/21	PR-1597	Replacement litter bins	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$15,667.00	\$0.00	Replacement of old/damaged public litter bins as budget allows. Prioritised list at Raglan. Will be spent this year. 2020/21 budget - \$15,667
Core Services-BAU	20/21	PR-1607	Horotiu Structure Plan - RD3 (stage a) land purchase	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			Related to RD3 (stage a) construction under PR-1605. Unclear if going to be invoiced this year by developer.
Core Services-BAU	20/21	PR-1623	DW transfer stations capital work - Facility Renewals	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$52,224.00	\$13,922.19	Budget allocation is for renewal/replacement of transfer station assets as needed. Has included shop roof replacement and driveway repairs at Raglan. Pending projects - insulation in shop roof at Raglan. Asset register audit done as part of contract rollover which has highlighted potential need for other expenditure going forward. Being worked through by team. 2020/21 budget - \$52,224
Core Services-BAU	20/21	PR-1596	DW closed landfill renewals	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	10/08/2021	11%	\$94,000.00	\$49,919.67	
Core Services-BAU	20/21	PR-1609	Horotiu Structure Plan - RD1C - land purchase	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	10/08/2021	0%	\$90,000.00	\$0.00	
Core Services-BAU	18/19	PR-1131	LTP2018 Lake Puketirini ROW Access	Anthony Averill	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2021	0%	\$0.00	\$0.00	
Co-design and Delivery	20/21	PR-1586	Pokeno Structure Plan - Intersection upgrade helenslee/pokeno	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$21,973.00	\$0.00	
Co-design and Delivery	20/21	PR-1616	Pokeno Structure Plan - Intersection upgrade munro/pokeno	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$155,188.00	\$0.00	
Core Services-BAU	20/21	PR-1570	Low Cost/Low Risk projects WDA Managed	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$8,368,929.00	\$187,757.23	
Core Services-BAU	20/21	PR-1593	River/horotiu bridge road intersection - pre-implementation	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$100,000.00	\$87,031.25	
Council Led with Engagement	20/21	PR-1622	Tuakau Structure Plan - E1 Collector	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	-\$1,939,200.00	\$0.00	Related to above PR-1575. Some discussion as to whether this is the right solution for the area given development pattern occurring. Would be planning costs only this year (circa \$100k), not build. Balance is in next year for physical works.
Co-design and Delivery	20/21	PR-1585	Pokeno Structure Plan - Bunds	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$346,380.00	\$49,099.50	Works being done by developer with cost share input from WDC (circa \$100k). Yet to be invoiced by developer. May not be fully expended this year. Ross/Kevin Stokes to chase up with Dynes Fulton
Core Services-BAU	20/21	PR-1578	Minor maintenance upgrade works	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$61,330.00	\$21,731.33	Budget allocation for design and works required to address any ad hoc legal issues arising during the year. Allocation reassessed each year as part of carry forwards.
Core Services-BAU	20/21	PR-1583	Pokeno structure plan Hitchen road 2 (upgrade)	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$464,049.00	\$463,487.83	
Core Services-BAU	20/21	PR-1595	Raglan Structure Plan - Raglan bridge and causeway	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%			
Core Services-BAU	20/21	PR-1610	Horotiu Structure Plan - RD2A (stage a) construction cost	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%			
Core Services-BAU	20/21	PR-1611	Horotiu Structure Plan - RD2A (stage a) land purchase	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$210,000.00	\$0.00	
Core Services-BAU	20/21	PR-1612	Horotiu Structure Plan - RD2B residual land purchase	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2021	0%	\$230,000.00	\$0.00	
Core Services-BAU	20/21	PR-1613	Horotiu Industrial Park Vested Assets (Northgate)	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Amber	20/09/2021	0%	\$489,000.00	\$0.00	
Council Led with Engagement	18/19	PR-1107	LTP2018 Huntly Grandstand Roof Replacement	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	07/10/2021	98%			The project is now completed, Project documentation received and loaded into ECM. Under the capitalisation process. Awaiting final sign-off from sponsor and business owner.
Core Services-BAU	18/19	PR-1652	Rangiriri Cemetery	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	29/10/2021	84%			HEB construction went back onsite when we went back into Level 2 and they have made some good progress. The pavement is under construction. The top soil and associated earth works are completed and the grass seed and hay mulch has been completed. HEB Construction are working with WDA to schedule the sealing works.
Council Led with Engagement	20/21	PR-1629	Tuakau Memorial Hall -Earthquake Strengthening	Megan May	On Track	Amber	Green	Green	Green	Green	Green	Green	01/11/2021	0%	\$8,692.00	\$8,691.60	
	18/19	PR-1119	LTP2018 Whangarata Cemetery	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	19/11/2021	94%	\$8,301.00	\$8,301.00	Most of the contracted works has been complete and contract has ended. A water main repair identified during works is being completed starting 11th October by specialist contractor. WDA to be engaged to complete the remaining 30m, of kerb, tie in Asphalt and complete final intersection line marking.
	20/21	PR-1654	District Wide Carpark Renewals	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	26/11/2021	90%			06/10/2021 CP1 - Ngaruawahia Dog Park - 0% Complete, will begin within a fortnight CP2 - Waipa Esplanade - 95% Complete, snag items and general tidy up CP3 - Te Akau Complex - 0% Complete, starting 6/10/2021 CP4 - Green Cathedral, Huntly - 95% Complete, snag items and general tidy up CP5 - Pokeno Tennis Carpark - 50% Complete, Currently crews cannot cross COVID19 border to complete work CP6 - Elbow Boatramp - Design - Designs to be presented to Boat ramp stakeholders CP7 - Hoods Landing - Inactive CP8 - Matangi Reserve - 95% Complete, line marking then final inspection CP9 - Dromara Drive - 100% complete CP10 - Wiremu Tamihana Car Park - WiP CP11 - St Stephens Carpark - Design - Redesigning as toilet block is now in.

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Core Services-BAU	21/22	PR-1661	Tregoweth Lane, Huntly - Realignment, Rehabilitation and Widening	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	21/02/2022	78%			The project has seen challenges in the sequencing of works, with staging of utilities renewals initially during unfavorable months followed with roading construction tasks to take advantage of more favorable weather conditions from Oct/Nov onwards.  Stage 1 Utility and service renewals - Allen's United Drainage and Earthworks have completed the three waters renewals package (water, waste and storm) for Tregoweth Lane, Huntly. - WEL Networks have completed power pole relocation for HV overhead lines and undergrounding of LV lines. - Chorus Subcontractor has relocated the low hanging telecommunication cables to an underground duct.  Stage 2 - Road rehabilitation, realignment and widening - Roading physical works are on hold until such time entranceway items can be determined. Works will be scheduled following confirmation of these minor items.
	20/21	PR-1503	Perry Bridge - Power System Replacement	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	25/02/2022	57%	\$0.00	\$73,365.96	02/06/2021 Grid tied solution has been priced, cost benefit analysis requires off grid solution. Specialist company in Off Grid solutions has been recommended, expedited procurement process followed and this company is being engaged for a Design to replace near like for like
Council Led with Engagement	19/20	PR-1316	Elbow Boat Ramp Upgrades	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	01/04/2022	84%	\$45,649.00	\$45,648.51	The Elbow boat ramp upgrades have been postponed until, after Christmas to reduce the following risks. Negative impacts from the whitebait community, short timeframe to have works completed before the Christmas break, and the ever-changing Covid guidelines. This delay will ensure the risks are reduced and manageable.
Council Led with Engagement	20/21	PR-1634	District Wide toilets - Te Kowhai	Megan May	On Track	Amber	Green	Green	Green	Green	Green	Green	01/04/2022	41%			Consultant engaged to provide site geotechnical testing, provide site plan and site specific foundation plan if required. Further delay to standard toilet design which this project is reliant on, independent consultant has been given the design for review and amendments as directed. Further consultation as to shelter structure locations for rain harvesting required.
Council Led with Engagement	20/21	PR-1669	Sunset Beach Toilet - Port Waikato	Megan May	On Track	Green	Green	Green	Green	Amber	Green	Green	01/04/2022	42%	\$475,000.00	\$47,215.75	Consultant engaged to provide site geotechnical testing, provide site plan and site specific foundation plan if required. Further delay to standard toilet design which this project is reliant on, independent consultant has been given the design for review and amendments as directed. Further consultation as to shelter structure locations for rain harvesting required. Raglan main beach toilet may be relocated to this site.
Council Led with Engagement	20/21	PR-1673	District Wide toilets - Tamahere	Megan May	On Track	Amber	Green	Green	Green	Green	Green	Green	01/04/2022	48%	\$278,056.64	\$31,200.00	Consultant engaged to provide site geotechnical testing, provide site plan and site specific foundation plan if required. Further delay to standard toilet design which this project is reliant on, independent consultant has been given the design for review and amendments as directed. Roof pitch has been agreed with PCC and further consultation required on cladding type and color.
Core Services-BAU	21/22	PR-1686	Huntly Historic Rail Station – Building Relocation	Vishal Ramduny	On Track	Amber	Amber	Green	Green	Green	Green	Green	18/04/2022	55%	\$25,712.00	\$25,712.00	Design underway and progressing well, with Buildign Consent application hopefully lodged in October. Complex foundation design for liquefaction is adding time.
Not Applicable	20/21	PR-1663	Sportsfield Lighting - Paterson Park & Huntly Rugby	Jennifer Foss	On Track	Green	Green	Green	Green	Green	Green	Green	29/04/2022	53%			07/10/2021 Pricing back from Contractor, exploring peer review before seeking internal approvals.
Co-design and Delivery	19/20	PR-1358	LTP2019 District Wide Skateparks - Tuakau	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	29/04/2022	89%	\$358,050.00	\$36,108.00	The tender has closed and we are now in contract negotiations with the preferred supplier. Communications will be sent out to the Community once the contractor has been appointed. Due to Covid and Tuakau being in level 3 lockdown, there maybe delays in works starting.
Core Services-BAU	20/21	PR-1573	Emergency works - future events WDC Managed	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	12/07/2022	0%	\$453,187.00	\$0.00	
Core Services-BAU	20/21	PR-1598	DW transfer stations capital work	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	02/08/2022	0%	\$44,000.00	\$38,340.47	Capex works for transfer stations. This year it will include upgrade of Te Uku Recycling drop-off; and balance is allocated to Huntly site upgrade. 2020/21 budget - \$62,288.
Council Led with Engagement	20/21	PR-1628	Tuakau aquatic centre	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	10/08/2022	0%	\$200,000.00	\$15,510.00	
Co-design and Delivery	20/21	PR-1552	Raglan Wharf 2020	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	17/08/2022	0%	\$189,354.00	\$190,613.85	
Core Services-BAU	20/21	PR-1572	Travers Road Shared Path (Minor Improvements)	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	12/09/2022	96%	\$584,633.60	\$565,391.42	Has gone to WDA as a variation for works in sections between Moorfield Rd and Wayside Rd. Construction is underway and WDA propose to have these works completed, up to the value of works budgeted, by 30 June 2021.The WDA team are getting stuck in onsite, building a 40m long retaining wall and the first half (bottom layer) is in.  Previous Stage was PR-1262 (CF2017 Te Kauhata Walkways (Stage 1 Travers Rd)) of Travers Rd Path was completed by WDA. This project is the Residual Budget following Stage 1 and the Community Projects staff will; progress by further revising the design, negotiate revised scope with WDA, and supervise the construction of the Path along Travers Rd, between Moorfield Rd and Wayside Rd. Scope and cost still moving so amber.
Core Services-BAU	19/20	PR-1485	Te Awa Cycleway - Hamilton to Cambridge section	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	0%	\$4,645,800.00	\$3,000,508.85	Road section is complete and gully section is tracking well. Gully works will continue into next FY. * MBIE funding of local share has been confirmed and invoicing to HCC has commenced with Instalment 1 \$466k and Instalment 2 in progress. * Road section is expected to be completed by year end, gully section will have some spend carryover due to late start - circa 40-50%. Year end spend expected to be circa \$3.2m * Contract sum has been increased to cover HCC bridge build.
Core Services-BAU	20/21	PR-1563	Drainage Renewals	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	0%	\$2,746,768.00	-\$16,972.09	
Core Services-BAU	20/21	PR-1564	Pavement Rehabilitation WDA managed	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	15%	\$12,109,802.00	\$5,040,787.79	This is the annual pavement rehabilitation program managed by the WDA. Forward program determined by network need and agreed between WDC and WDA. Related project PR-1565. Tracking well
Core Services-BAU	20/21	PR-1567	Bridge renewals	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	0%	\$2,170,320.00	\$1,402,990.85	
Core Services-BAU	20/21	PR-1568	Traffic services capital	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	20%	\$1,246,521.00	\$1,147,579.63	
	21/22	PR-1666	Papahua Walkway - Stage 1	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	33%	\$405,313.74	\$256,766.58	09/08/2021 Project Complete, minor snag items to be completed in Papahua Stage 2
Co-design and Delivery	19/20	PR-1632	Tamahere Multi Use Pavilion/Stage	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	77%	\$314,266.00	\$89,378.94	The tender has closed and we have received 3 tenders. The tender evaluation team are working through the evaluation process and once, the successful tenderer has been awarded the contract, the project team will communicate this with the Tamahere Community.
Council Led with Engagement	21/22	PR-1668	Pokeno Sports Park: Phase 2 Earthworks	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	81%	\$131,828.00	\$132,257.61	Contract suspended prior to establishment due to COVID levels and border restrictions. Project to recommence once restrictions have eased.
	18/19	PR-1341	LTP2018 Landowner Obligations	Anthony Averill	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	0%	\$0.00	\$0.00	
Core Services-BAU	20/21	PR-1580	New Footpaths	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	3%	\$1,463,728.00	-\$94,470.60	
Co-design and Delivery	19/20	PR-1517	Tamahere Fitness Trail	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	14/09/2022	65%	\$255,681.13	\$247,070.18	The project team is currently working through minor remedial works with the contractor, these remedial works are weather dependent. Our aim is to have these complete by end of October. The fitness trail is open to the public, the remedial works do not affect the trail from being used.
Council Led with Engagement	19/20	PR-1497	Woodlands Fence Upgrade	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	14/09/2022	0%	\$131,874.00	\$52,430.73	New fence has been installed and painted, New gates to be hung and the buildings tidied up.
Core Services-BAU	19/20	PR-1484	Mangawara Stream Bridge	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2022	98%	\$0.00	\$273,986.19	
Core Services-BAU	20/21	PR-1566	Mercy Ferry Road Bridges	Roger MacCulloch	On Track	Green	Green	Green	Green	Green	Green	Green	30/11/2022	10%	\$0.00	\$451,366.21	
Core Services-BAU	20/21	PR-1581	Bus Shelters	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2023	5%	\$148,174.00	\$85,003.31	Installation of new bus shelters across the district. Works undertaken by WDA. Tracking well.

Category	Financial Year	Proj #	Project Name	Project Sponsor	Overall Status	Schedule	Scope / Quality	Budget	Resources	Risk	Issues	Engagement	Forecast Finish	% Compl	Approved Budget	Actual YTD	Comment
	19/20	PR-1386	2019 Solid Waste Service Review and implementation	Ian Cathcart	On Track	Green	Green	Green	Green	Green	Green	Green	16/06/2025	43%			Nov19: Team is focused at preparing for the Council Workshop on 25Nov. Oct19: Engaged consultants Morrison Low. They produced a draft Options Analysis and Investment Logic ILM. Draft Communications Plan ready. Phase 1 (Contract Refresh) completed. Phase 2 work Plan developed. Council Workshop 20th Sep 2021. Project Manager to be appointed.

## Council Infrastructure Project Report - LTP21+

Financial Year	Project Code	Project Name	Project Sponsor	Project Progress	Current Phase	Overall Status	Schedule	Scope & Quality	Budget	Resources	Risk	Issues	Engagement	Budget YTD	Actual YTD	Forecast Finish	% Compl	Overall Status Comment
21/22	PR-21111	Huntly Resource Recovery Centre	Jackie Bishop	In Progress	PLAN & DESIGN	Off Track	On Track	Green	Off Track	Green	Green			\$1,500,000.00	\$3,000.00	24/12/2022	59%	Initial investigation and assessment into the constructability of a new Resource Recover Centre facility at the Huntly Metro-waste site (93 McVie Rd, Huntly) has been progressed significantly with the project forecasting a total cost well in excess of the available funding. Conceptual and technical designs have been progress in relation to a new facility where we would progress with the McVie Road site, however as mentioned above the total cost projected have accumulated to a value >\$3M which currently is not viable with the available \$1.5M budget.
21/22	PR-21349	SCADA Server End-of-Life Remediation & Relocation	Geoff King	In Progress	PLAN & DESIGN	Green	On Track	Green	Green	Green	Green	Green	Green			27/07/2022	46%	As the project critical path requires the existing contracts, the new RRC and plastics sorting plant being operational by June 2022, an alternative option has been explored with a building lease to house the large pre-purchased sorting plant and enable safe truck movement through this potential site. The lease option would allow this time frame to be met and also allow Council some time to consider the longer term viability of the site at 93 McVie Road given the 5 year contract timeframe, at which time the districts sold waste services will be re-tendered.
21/22	PR-21148	Open Spaces / Sports Court / Brownlie Crescent Reserve	Megan May	In Progress	PLAN & DESIGN		On Track									01/12/2021	43%	Being reviewed fortnightly at steering level. WSL providing status report and updated Gantt.
21/22	PR-21319	Open Spaces / Skate Parks / Meremere Skatepark and Playground Replacement	Megan May	In Progress	INITIATE		On Track									18/03/2022	10%	
21/22	PR-21337	Maraetai Playground	Megan May	In Progress	INITIATE		On Track									18/02/2022	14%	
21/22	PR-21335	Te Kauwhata Playground	Megan May	In Progress	INITIATE											11/03/2022	3%	
21/22	PR-21165	Open Spaces / Neighbourhood Park / Kowhai Downs - H&S Improvements	Megan May	Not Started	INITIATE											28/06/2021	0%	
21/22	PR-21166	Open Spaces / Playgrounds / Centennial Park Tuakau	Megan May	In Progress	INITIATE											29/01/2022	6%	
21/22	PR-21178	Open Spaces / Walkway / Raglan Walkways Renewal	Megan May	Not Started	INITIATE											30/06/2021	0%	
21/22	PR-21327	Open Spaces / Playgrounds / Te Kohanga Playground	Megan May	Not Started	INITIATE											25/08/2021	0%	
21/22	PR-21329	Open Spaces / Sports and Recreation / Dr John Lightbody Court Renewal	Megan May	Not Started	INITIATE											06/09/2021	0%	
21/22	PR-21331	Open Spaces / Sports and Recreation / Pokeno Tennis court/Pokeno deck	Megan May	Not Started	INITIATE											20/08/2021	0%	
21/22	PR-21332	Open Spaces / Sports and Recreation / Huntly Tennis courts	Megan May	Not Started	INITIATE											20/08/2021	0%	
21/22	PR-21333	Open Spaces / Sports and Recreation / Kainui Tennis courts	Megan May	Not Started	INITIATE											20/08/2021	0%	
21/22	PR-21182	Council Facilities / Aquatic centres / Ngaruawahia / New entrance	Megan May	Not Started	PROPOSAL	Green		Green		Green	Green	Green	Green			30/06/2021	0%	07/10/2021 Site meeting between Community Projects and Community Projects 17/09/2021. Work will look to be bundled with other works taking place at the Aquatic Centre. During site visit the retaining wall on the boundary had collapsed, the budget for this project will likely be utilised on this urgent works
21/22	PR-21104	Open Spaces / Lake Kainui / Reserve Improvements	Megan May	Not Started	PROPOSAL											31/08/2024	0%	Provision for leachate pump replacement as required.
21/22	PR-21105	Open Spaces / Neighbourhood Park / Greenslade Road Improvements	Megan May	Not Started	PROPOSAL											31/08/2024	0%	
21/22	PR-21106	Open Spaces / Neighbourhood Parks / Buckland Road Development, Tuakau	Megan May	Not Started	PROPOSAL											31/08/2024	0%	
21/22	PR-21113	Open Spaces / Destination Park / The Point, Ngaruawahia	Megan May	Not Started	PROPOSAL											31/08/2024	0%	
21/22	PR-21115	Open Spaces / Walkway / Te Otamanui Community Project Contribution	Megan May	Not Started	PROPOSAL											31/08/2024	0%	
21/22	PR-21116	Council Facilities / Aquatic Centres / Huntly / Boiler replacement	Megan May	Not Started	PROPOSAL	Green		Green		Amber	Green	Green	Green			31/08/2024	0%	Project yet to be scoped
21/22	PR-21297	North Waikato Resource Recovery Centre - Concept Planning and Resource Consents	Jackie Bishop	Not Started	PROPOSAL									\$175,000.00	\$21,837.87	30/08/2024	0%	On hold pending decision on alternative location or lease option
21/22	PR-21112	North Waikato Resource Recovery Centre - Site Investigations	Jackie Bishop	Not Started	PROPOSAL									\$150,000.00	\$0.00	30/08/2024	0%	Contaminated site report and geotech scheduled, held up by Covid lockdown in Auckland region
21/22	PR-21109	District Wide Transfer Stations Capital Work 2022	Jackie Bishop	Not Started	PROPOSAL									\$100,000.00	\$0.00	30/08/2024	0%	Provision for asset renewals
21/22	PR-21298	District Wide closed landfill renewals 2022	Jackie Bishop	Not Started	PROPOSAL									\$20,000.00	\$0.00	30/08/2024	0%	Provision for leachate pump replacement as required.
21/22	PR-21295	Raglan refuse and recycling capital renewals 2022	Jackie Bishop	Not Started	PROPOSAL									\$15,000.00	\$0.00	30/08/2024	0%	
21/22	PR-21296	Raglan refuse and recycling capital upgrades 2022	Jackie Bishop	Not Started	PROPOSAL									\$15,000.00	\$0.00	30/08/2024	0%	
21/22	PR-21110	Raglan transfer station Hard Stand of unpaved areas	Jackie Bishop	Not Started	PROPOSAL									\$250,000.00	\$0.00	31/08/2023	0%	Waiting on completion of new recycling sorting building.
21/22	PR-21119	Council Facilities / Campground / Hakanoa / Refurbishment	Megan May	Not Started	PROPOSAL											31/08/2023	0%	
21/22	PR-21120	Council Facilities / Campground / Hakanoa / Automatic gate	Megan May	Not Started	PROPOSAL											31/08/2023	0%	
21/22	PR-21121	Council Facilities / Residential Housing / 327B Whangarata Road / Roofing	Megan May	Not Started	PROPOSAL											31/08/2023	0%	
21/22	PR-21210	Chip sealing 2022	Jackie Bishop	Not Started	PROPOSAL									\$5,069,850.00	\$199,133.36	16/11/2022	0%	
21/22	PR-21221	Gordonton road improvements	Jackie Bishop	Not Started	PROPOSAL									\$4,250,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21212	Area wide pavement rehabilitation 2022	Jackie Bishop	Not Started	PROPOSAL									\$4,176,000.00	\$1,043,576.68	16/11/2022	0%	
21/22	PR-21207	Lake road safety network improvements	Jackie Bishop	Not Started	PROPOSAL									\$3,300,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21219	District wide contribution to developments for new roads 2022	Jackie Bishop	Not Started	PROPOSAL									\$2,000,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21215	Harrisville Road Bridge Replacement	Jackie Bishop	Not Started	PROPOSAL									\$1,272,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21211	Drainage renewals district wide 2022	Jackie Bishop	Not Started	PROPOSAL									\$1,202,500.00	\$117,679.98	16/11/2022	0%	
21/22	PR-21208	Periodic remetalling 2022	Jackie Bishop	Not Started	PROPOSAL									\$1,050,000.00	\$120,127.69	16/11/2022	0%	
21/22	PR-21213	Bridge renewals 2022	Jackie Bishop	Not Started	PROPOSAL									\$1,001,992.00	\$51,134.42	16/11/2022	0%	
21/22	PR-21218	Emergency works - future events 2022	Jackie Bishop	Not Started	PROPOSAL									\$800,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21230	Pokeno road Pokeno structure plan	Jackie Bishop	Not Started	PROPOSAL									\$611,978.00	\$0.00	16/11/2022	0%	
21/22	PR-21214	Traffic services capital 2022	Jackie Bishop	Not Started	PROPOSAL									\$540,000.00	\$52,971.62	16/11/2022	0%	
21/22	PR-21217	District wide footpath cycleway improvement programme 2022	Jackie Bishop	Not Started	PROPOSAL									\$500,000.00	\$151,101.66	16/11/2022	0%	
21/22	PR-21222	Huia road resilience improvements	Jackie Bishop	Not Started	PROPOSAL									\$500,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21223	Munro road resilience improvements	Jackie Bishop	Not Started	PROPOSAL									\$500,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21209	Thin asphalt surfacing 2022	Jackie Bishop	Not Started	PROPOSAL									\$320,000.00	\$12,842.64	16/11/2022	0%	

Financial Year	Project Code	Project Name	Project Sponsor	Project Progress	Current Phase	Overall Status	Schedule	Scope & Quality	Budget	Resources	Risk	Issues	Engagement	Budget YTD	Actual YTD	Forecast Finish	%Compl	Overall Status Comment
21/22	PR-21229	Munro road Pokeno structure plan	Jackie Bishop	Not Started	PROPOSAL									\$144,010.00	\$0.00	16/11/2022	0%	
21/22	PR-21216	Tainui bridge road minor improvements	Jackie Bishop	Not Started	PROPOSAL									\$100,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21227	Helenslee road Pokeno structure plan	Jackie Bishop	Not Started	PROPOSAL									\$57,647.00	\$20,000.00	16/11/2022	0%	
21/22	PR-21225	Bus shelters 2022	Jackie Bishop	Not Started	PROPOSAL									\$50,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21228	Great south road Pokeno structure plan	Jackie Bishop	Not Started	PROPOSAL									\$30,985.00	\$0.00	16/11/2022	0%	
21/22	PR-21226	Hitchen road bridge	Jackie Bishop	Not Started	PROPOSAL									\$30,913.00	\$0.00	16/11/2022	0%	
21/22	PR-21224	Minor maintenance upgrade works 2022	Jackie Bishop	Not Started	PROPOSAL									\$20,000.00	\$0.00	16/11/2022	0%	
21/22	PR-21220	Safety improvements associated with rehabs 2022	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
21/22	PR-21103	Huntly transfer station Hard Stand of unpaved areas	Jackie Bishop	Not Started	PROPOSAL									\$250,000.00	\$0.00	31/08/2022	0%	Timing depends on outcome of sorting line decision.
21/22	PR-21355	Council Facilities / Aquatic Centre / Huntly / Changing Room Refurbishment	Megan May	Not Started	PROPOSAL											07/10/2021	0%	
21/22	PR-21356	Council Facilities / Aquatic Centre / Tuakau / Changing Room Refurbishment	Megan May	Not Started	PROPOSAL											07/10/2021	0%	
21/22	PR-21326	Open Spaces / Sports and Recreation / Te Kauwhata Domain Field Side Seating	Megan May	Not Started	PROPOSAL											25/08/2021	0%	
21/22	PR-21317	Open Spaces / Sport Parks / Huntly West Court Renewals	Megan May	Not Started	PROPOSAL											20/08/2021	0%	
21/22	PR-21322	Open Spaces / Sports and Recreation / Opuatia Court Renewal	Megan May	Not Started	PROPOSAL											20/08/2021	0%	
21/22	PR-21323	Open Spaces / Sports and Recreation / Pokeno Tennis Club Deck	Megan May	Not Started	PROPOSAL											20/08/2021	0%	
21/22	PR-21324	Open Spaces / Sports and Recreation / Pukekawa Tennis Court Renewal	Megan May	Not Started	PROPOSAL											20/08/2021	0%	
21/22	PR-21177	Open Spaces / Walkway / Rotokauri walkway	Megan May	Not Started	PROPOSAL											30/06/2021	0%	The project is currently in the planning phase.
21/22	PR-21179	Open Spaces / Pokeno DFH / Reserve Paths / RP - 8	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21180	Open Spaces / Walkway / Pokeno Walkways	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21181	Council Facilities / Aquatic centres / Ngaruawahia Pools / Stormwater	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21183	Council Facilities / Aquatic centres / Ngaruawahia / Refurbishment	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21184	Council Facilities / Public Toilets / Pokeno Toilet Replacement	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21185	Venues and Events / Woodlands / Lighting Security improvements	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21186	Council Facilities / Offices / Ngaruawahia / Office Refurbishment	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21187	Council Facilities / Dog Pound / Tuakau / New Build	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21188	Council Facilities / Property General / District wide / CCTV	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21190	Council Facilities / Housing for the Elderly / Huntly / Roofing	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21191	Venues and Events / Campground / Hakanoa Campground Improvements	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21192	Council Facilities / Wharf / Raglan	Megan May	Not Started	PROPOSAL	Green		Green		Green	Green	Amber	Green			30/06/2021	0%	Detailed Design and Site Investigation Underway
21/22	PR-21193	Council Facilities / Wharf / Raglan / Parking machines	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21194	Council Facilities / Fleet management / Fleet replacement / New vehicles & Sold vehicles	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21195	Council Facilities / Hall / Ngaruawahia / Seismic Strengthening	Megan May	Not Started	PROPOSAL											30/06/2021	0%	
21/22	PR-21196	Council Facilities / Hall / Tuakau Memorial Hall / Flooring	Megan May	Not Started	PROPOSAL											30/06/2021	0%	This project will be deferred until the Seismic strengthening works are completed to avoid reworks.
21/22	PR-21346	Open Spaces / Walkway / Blunt Rd Te Kauwhata walkway	Megan May	Not Started	PROPOSAL											30/06/2021	0%	The project is currently in the planning phase.
21/22	PR-21162	Open Spaces / Lake Kainui / Drainage management	Megan May	Not Started	PROPOSAL	Green		Green		Green	Green	Green	Green			28/06/2021	0%	07/10/2021 Community Connections are meeting with external stakeholders on 12/10. This will likely lead to deliverables for the project
21/22	PR-21163	Open Spaces / Neighbourhood Parks / District Wide Minor Improvement	Megan May	Not Started	PROPOSAL											28/06/2021	0%	
21/22	PR-21164	Open Spaces / Pokeno DFH / Neighbourhood Parks / NBH-3	Megan May	Not Started	PROPOSAL											28/06/2021	0%	
21/22	PR-21167	Open Spaces / Playgrounds / District Wide Neighbourhood Playground Replacements	Megan May	Not Started	PROPOSAL											28/06/2021	0%	
21/22	PR-21168	Open Spaces / Playgrounds / District Wide Destination Playground Replacements	Megan May	Not Started	PROPOSAL											28/06/2021	0%	
21/22	PR-21169	Open Spaces / Capital Renewals Programme / District Wide Renewals	Megan May	Not Started	PROPOSAL											28/06/2021	0%	
21/22	PR-21170	Open Spaces / Pokeno DFH / Other Parks / 'OR & Miscellaneous' item codes - Activity 0000, Asset class 5156	Megan May	Not Started	PROPOSAL											28/06/2021	0%	
21/22	PR-21171	Open Spaces / Sports and Recreation / Minor Improvement	Megan May	Not Started	PROPOSAL											28/06/2021	0%	
21/22	PR-21172	Open Spaces / Sport and Recreation / District Wide Carpark Improvements	Megan May	Not Started	PROPOSAL	Green		Green		Green	Green	Green	Green			28/06/2021	0%	07/10/2021 57 Carparks that make up this project have been grouped into 7 packages based on scope, and location. 3 or 4 quick wins are being put together by the WDC Design Team to get WDA going.
21/22	PR-21173	Open Spaces / Sports and Recreation / District Wide Training Lights	Megan May	Not Started	PROPOSAL	Green		Green		Green	Green	Green	Green			28/06/2021	0%	07/10/2021 Internal meetings held between Community Projects, Community Connections and Partnerships and Funding to bring everyone up to speed. Some of the FY21/22 money will go towards PR1663 to bridge the gap between budget and cost. Balance to be rationalised between a number of communities.
21/22	PR-21174	Open Spaces / Sports and Recreation / Munroe Sports Park	Megan May	Not Started	PROPOSAL											28/06/2021	0%	
21/22	PR-21175	Council Facilities / Taupiri Netball Pavilion / Renewals	Megan May	Not Started	PROPOSAL											28/06/2021	0%	
21/22	PR-21176	Open Spaces / Walkway / Buckland Road Walkway	Megan May	Not Started	PROPOSAL											28/06/2021	0%	
21/22	PR-21149	Open Spaces / Historic Reserve / Pukeiahua Signage and Carvings	Megan May	Not Started	PROPOSAL											18/06/2021	0%	



Financial Year	Project Code	Project Name	Project Sponsor	Project Progress	Current Phase	Overall Status	Schedule	Scope & Quality	Budget	Resources	Risk	Issues	Engagement	Budget YTD	Actual YTD	Forecast Finish	%Compl	Overall Status Comment
22/23	PR-21304	North Waikato Resource Recovery Centre - Enabling works	Jackie Bishop	Not Started	PROPOSAL									\$175,000.00	\$21,837.87	30/08/2024	0%	Dependent on decision for sorting building
22/23	PR-21299	Raglan refuse and recycling capital renewals 2023	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	Provision for asset renewals as required
22/23	PR-21300	Raglan refuse and recycling capital upgrades 2023	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	Provision for asset renewals as required
22/23	PR-21301	District Wide transfer stations capital work 2023	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	
22/23	PR-21302	Huntly resource recovery centre upgrade - Post Construction	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	Dependent on decision for sorting building
22/23	PR-21303	North Waikato Resource Recovery Centre - Construction	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	Dependent on decision for sorting building
22/23	PR-21305	District Wide closed landfill renewals 2023	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	Provision for leachate pump replacement as required.
22/23	PR-21107	Open Spaces / Neighbourhood Park / Hukanui	Megan May	Not Started	PROPOSAL											31/08/2023	0%	
22/23	PR-21231	Total station survey equipment 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21232	Piako road safety network improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21233	Harrisville road safety network improvements 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21234	Periodic retaxing 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21235	Thin asphalt surfacing 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21236	Chip sealing 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21237	Drainage renewals district wide 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21238	Area wide pavement rehabilitation 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21239	Te Akau road 4313 bridge	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21240	River road Onewhero bridge	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21241	Bridge renewals 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21242	Traffic services capital 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21243	Fullerton road bridge	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21244	Buckland road bridge	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21245	Gordonton road minor improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21246	Helenslee road minor improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21247	Mangatangi road minor improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21248	Pokeno road minor improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21249	Great south road, Pokeno minor improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21250	River road minor improvements 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21251	District wide footpath cycleway improvement programme 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21252	Emergency works - future events 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21253	District wide contribution to developments for new roads 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21254	Saulbrey road roundabout 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21255	Safety improvements associated with rehabs 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21256	Highway 22 resilience improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21257	Pokeno road resilience improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21258	Ford street resilience improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21259	Minor maintenance upgrade works 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21260	Bus shelters 2023	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21261	Close ford/great south road intersection + cul-de-sac	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21262	Razorback off ramp intersection upgrade	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21263	Helenslee/Pokeno signals	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21264	Dean road/great south road intersection upgrade	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
22/23	PR-21328	Open Spaces / Reserves / Tumate Mahuta Swale Renewal and Drainage Improvements	Megan May	Not Started	PROPOSAL											25/08/2021	0%	
22/23	PR-21318	Open Spaces / Reserves / Matangi Recreation Reserve Multi-use/Netball Courts	Megan May	Not Started	PROPOSAL											20/08/2021	0%	
22/23	PR-21321	Open Spaces / Sports and Recreation / Onewhero Domain Court Renewal	Megan May	Not Started	PROPOSAL											20/08/2021	0%	
23/24	PR-21306	Raglan refuse and recycling capital renewals 2024	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	Provision for asset renewals as required
23/24	PR-21307	Raglan refuse and recycling capital upgrades 2024	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	Provision for asset renewals as required
23/24	PR-21308	District Wide transfer stations capital work 2024	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	Provision for asset renewals as required
23/24	PR-21309	Huntly resource recovery centre upgrade 2024	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	Dependent on sorting building decision
23/24	PR-21310	North Waikato Resource Recovery Centre - Post Construction works	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	
23/24	PR-21311	District Wide closed landfill renewals 2024	Jackie Bishop	Not Started	PROPOSAL											30/08/2024	0%	Provision for leachate pump replacement as required.
23/24	PR-21265	River road safety network improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21266	Rotowaro road safety network improvements 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21267	Mill road safety network improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21268	Pokeno road safety network improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21269	Bankier road safety network improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21270	Harrisville road safety network improvements 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21271	Periodic retaxing 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21272	Thin asphalt surfacing 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21273	Chip sealing 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21274	Drainage renewals district wide 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21275	Area wide pavement rehabilitation 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21276	Bridge renewals 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21277	Traffic services capital 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21278	Whitikahu road bridge	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21279	Tahuna road minor improvements 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21280	Whitikahu road minor improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21281	Washer road minor improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21282	Hakarimata road minor improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21283	Waingaro road minor improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21284	Bow street minor improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21285	Mangatawhiri road minor improvements	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21286	Tu Akau bridge Port Waikato road widening and edge lines	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	

Financial Year	Project Code	Project Name	Project Sponsor	Project Progress	Current Phase	Overall Status	Schedule	Scope & Quality	Budget	Resources	Risk	Issues	Engagement	Budget YTD	Actual YTD	Forecast Finish	%Compl	Overall Status Comment
23/24	PR-21287	Buckland road minor improvements 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21288	District wide footpath cycleway improvement programme 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21289	Emergency works - future events 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21290	District wide contribution to developments for new roads 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21291	Safety improvements associated with rehabs 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21292	Huntly rail amenities stage1B	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21293	Minor maintenance upgrade works 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21294	Bus shelters 2024	Jackie Bishop	Not Started	PROPOSAL											16/11/2022	0%	
23/24	PR-21325	Open Spaces / Sports and Recreation / Te Akau Steps, Courtside Seating and Fencing	Megan May	Not Started	PROPOSAL												0%	
23/24	PR-21320	Open Spaces / Sports and Recreation / Ohinewai Court Renewal	Megan May	Not Started	PROPOSAL												0%	

### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch General Manager Service Delivery
<b>Date</b>	19 October 2021
<b>Prepared by</b>	Reuben Rink Project Delivery Team Leader
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2021; ECM # 3269392
<b>Report Title</b>	Erosion at Ngarunui Beach affecting Surf Life Saving Tower and Public Toilet

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is to update the Infrastructure Committee on erosion at Ngarunui Beach which is affecting the Public Toilet, and the implementation of coastal retreat in this situation.

The works involved include:

- Demolition and removal of the Raglan Surf Lifesaving Club (RSLSC) Tower (the top part of the tower relocated and gifted to Pohikena Marae, and the concrete base demolished). These works are now complete.
- Relocation of the Toilets from Ngarunui Beach to Sunset Beach, Port Waikato.
- Provision of smaller, temporary relocatable toilets on Ngarunui Beach for use this summer to be the future replacement of these toilets.

## **2. RECOMMENDATION**

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**THAT Waikato District Council approve the use of the Disaster Relief Fund reserve fund (IPG-16030-E0-1491-0122) for the removal and transportation of the Raglan Surf Lifesaving Club (RSLSC) Tower and Public Toilet Complex from Ngarunui Beach, including reinstatement works. The estimated value for these works is \$60,000 excluding GST.**

**AND THAT Waikato District Council approve the proposed removal of the Public Toilet Building from Ngarunui Beach to Sunset Beach, Port Waikato, using the District Wide Toilets budget (ITO-10000-C0-0000-0000) for the re-siting works, which is estimated to be approximately \$40,000 excluding GST;**

**AND THAT** The funds set aside in the District Wide Toilets budget (ITO-10000-C0-0000-0000) to construct a toilet at Sunset Beach, be reallocated to the development of a new toilet block at Ngarunui Beach, to replace the one being removed / relocated.

### **3. BACKGROUND**

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The Coastal Marine Area of the West Coast is a dynamic environment where sand erosion and deposition occurs cyclically over many years. This year erosion at Ngarunui Beach has been more pronounced than usual and has eroded the foundations of the Raglan Surf Lifesaving Club (RSLSC) Tower.

This led to the removal of the surf tower in late September and the need to remove the public toilet, which is planned to occur in October / November. These works are being undertaken by Jack Thorburn Builders Ltd who has been engaged under direct appointment for emergency works.

Once the toilet block has been removed from the site, it can either be stored until it can be re-installed in future or moved to a new location for immediate use. Staff have considered these options and believe that the storage of the toilet block for an unknown period of time may result in its deterioration from lack of use and maintenance and may put the structure at risk of damage from vandalism.

Consequently the relocation of the toilets to a new site for immediate use is preferred and will maximise return on the recent investment put into the facility. It is also noted that the toilet block has a beach theme, including outside showers and surfboard rack, which is consistent with that required at Sunset Beach.

As the toilets were co-funded by the Tourism Infrastructure Fund (TIF), staff are liaising with the Ministry of Business, Innovation and Employment (MBIE). Any variation on the original TIF agreement would need to be conditional on a new toilet block being re-established at Ngarunui Beach in the future. The reallocation of funding for the Sunset Beach toilet block to a new facility at Ngarunui Beach would allow this condition to be met, and an upgraded toilet block at Sunset Beach is also complementary to the recent investment from MBIE in the adjacent Sunset Beach Community Hub.

### **4. CONSIDERATION**

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#### **4.1 FINANCIAL**

There is sufficient moneys within the Disaster Relief Fund (IPG-16030-E0-1491-0122) to cover the proposed removal and relocation of buildings from the Ngarunui Beach.

The District Wide Toilets budget (ITO-10000-C0-0000-0000) will be utilised for the construction cost to re-site the Ngarunui Beach Toilets at Sunset Beach, Port Waikato, once transported to the site. Remaining funds that would otherwise have been used to construct a new toilet at Sunset Beach, will be set aside for when new toilets can be constructed at Ngarunui Beach.

#### **4.2 LEGAL**

There are no legal implications of this request.

### 4.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The New Zealand Coastal Policy Statement (NZCPS) encourages locating infrastructure outside of coastal hazard areas, managed retreat, and natural defences as alternatives for hard protection structures.

In 2015 Council adopted a Toilet Strategy. The proposed work programme aligns with the current toilet strategy, which details all toilet renewal work (replacement) and new toilet builds (new toilets) in the work programme and indicates their order of priority.

### 4.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

<b>Highest levels of engagement</b>	<b>Inform</b> <input type="checkbox"/>	<b>Consult</b> <input checked="" type="checkbox"/>	<b>Involve</b> <input type="checkbox"/>	<b>Collaborate</b> <input type="checkbox"/>	<b>Empower</b> <input type="checkbox"/>
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State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
		✓	Community Boards/Community Committees
		✓	Waikato-Tainui/Local iwi
		✓	Raglan Surf Lifesaving Club Committee
		✓	Economic Development Advisory Group (EDAG).
	✓		MBIE – Tourism Infrastructure Funds given for Ngarunui Beach Toilet construction in 2018

## 5. CONCLUSION

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Due to enhanced coastal erosion at Ngarunui Beach over the past few months, emergency works have been undertaken to remove the surf tower and are still required to remove the public toilet block. This report recommends the use of the Disaster Relief Fund reserve to cover the costs of removing the Raglan Surf Lifesaving Club (RSLSC) Tower from the beach, and the removal and relocation of the Public Toilet building from Ngarunui Beach to Sunset Beach. It is also recommended that the costs associated with re-siting the toilets at Sunset Beach be funded from the District Wide Toilets budget, along with the costs of establishing a new toilet block at Ngarunui Beach.

## 6. ATTACHMENTS

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N/A

## **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch General Manager Service Delivery
<b>Date</b>	6 October 2021
<b>Prepared by</b>	Megan May Community Connections Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2021; ECM # 3267489
<b>Report Title</b>	Extension to Contract 15/162 – Parks and Open Spaces Maintenance

### **I. EXECUTIVE SUMMARY**

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Contract 15/162 reflects the partnership between Waikato District Council (WDC) and Citycare Limited to provide Parks and Open Spaces Maintenance. This contract commenced on 1 August 2016, has an initial expiry date of 31 July 2021, and is subject to yearly rights of extension, from the second year, with a maximum contract term of ten years to 31 July 2026.

The purpose of this report is to advise Council of the intention to formalise the extension of this contract for previous years as well as the most recent contract year, which has not yet been documented.

### **2. RECOMMENDATION**

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**THAT the Extension to Contract 15/162 – Parks and Open Spaces Maintenance report be noted.**

### **3. BACKGROUND**

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The contract between WDC and Citycare requires, that from the anniversary of the second year of the contract term, with the annual review on overall contract engagement and performance, that consideration be given to the option to extend the contract for a further year, to a maximum of 10 years.

In the third year of the term concerns were raised with Citycare in regards to their performance. They responded to this well with changes in personnel who were about to implement changes and since then we have noted a steady increase in their overall performance.

It is proposed that Citycare staff will be invited to speak to Councillors on their work and performance under this contract but to provide a level of comfort regarding the extension of the contract in the interim the following information from the 2019/2020 year may assist.

### **KPI Overview**

#### Innovation

Citycare are encouraged to record innovative ideas that staff may have. These are currently reported in the close of month reports and are discussed in monthly meetings. Some innovations that have recently been introduced include:

- Waikato Weed and Surveillance control project, which is a collaboration with Citycare, WDC and WRC. This project incentivises the reporting of targeted weed species throughout the district to help reduce the number of species.
- Citycare gained the technology to carry out fulcrum reporting which assists in condition assessments for WDC walkway and trail assets. This is assisting in the planning of capital and renewal work.
- A grass growth monitoring programme was started to assist in growth and planning predictions. A similar programme has been beneficial in the Tauranga area.
- A Fulvic Acid and Glyphosate trial has been carried out to understand the efficacy of different concentrations of both chemicals throughout the district. This is to help reduce the glyphosate requirements while still maintaining the same results.
- The Outfront mower blades were upgraded to a more advance design, creating a better cut and grass clipping spread. The blades also have better longevity. These combined improvements help a reduction in costs to be passed along to WDC.
- Mower Units were installed with EROAD to assist in better visibility of productivity and location of workers, assisting in Lone worker management.

#### Quality

WDC staff audit Citycare monthly on a series of quality-based parameters. The audits are frequency based and assess scheduled works signed off as complete in the previous three days. WDC aims to audit a minimum of 8 times per month. Work is selected on random and within the year, a range of scheduled activities are targeted. A member of the Citycare management team is present for these audits and where the audit is on subcontractor work, a member of the subcontractor management team is invited to be present for the audits.

The Citycare KPI is to achieve a monthly average above the 90% pass rate.

The KPI was not met during December of 2019 which had a monthly percentage of 88%. Every other month, except for March, April, and May 2020, the 90% threshold was met. 72 quality audits were completed throughout the district in the 2019/2020 financial year. The quantity of audits was 25% lower than a standard year due to the Covid-19 pandemic. Audits were not carried out during Alert Level 4 and recommenced after a period agreed upon with Citycare to allow time to reinstate assets to previous condition. Of the 72 audits, 85% of these passed and 15% failed. 90% of the audit must be achieved for a pass to be awarded.

December 2019 quality audits highlighted some key areas for Citycare subcontractor management.

As a result of these audit scores, Citycare placed a focus on the management of subcontractors through early 2020. This has resulted an improvement in performance which has been recognised by WDC staff.

## Safety/Zero Harm

Zero Harm audits are carried out monthly on Citycare staff by WDC. The audits are observational, and staff are not aware that they will be audited until a WDC officer arrives on site. WDC aims to audit at least four times a month with half being carried out by each of the Open Spaces Officers. Staff audited are selected at random using GPS data provided through Citycare's systems from their EROAD units. Zero Harm audits were not carried out during the Covid-19 Pandemic Alert levels 2, 3, and 4.

Three audits during the year did not achieve 100%, but all had a score above 90%. Two of the three audits had minor issues pertaining to sun related PPE. The third audit had a major issue with the operator not having their Growsafe certification with them.

The current audit template is currently under review to move towards being a combination of observational assessment and conversational assessment to better target and record employee risk and hazard knowledge. It will aim to better reflect where an issue is a critical non-conformance. The audit template will also move to reflect the updated Health and Safety plan that was recently approved by WDC Zero Harm Team and ensure Citycare staff are adhering to the approved plan.

As mentioned earlier in the report, Citycare implemented EROAD on their Mower units to assist in lone worker safety. They have also begun adding "Geofences" to their maps when staff were feeling unsafe or threatened in certain geographical areas. These areas were identified in their monthly Health and Safety meetings. Where "Geofences" exist their staff will carry out jobs in teams. The "GetHomeSafe" app was introduced to assist in lone worker management and assisted in their Covid-19 response plan.

Citycare staff record near misses, health and safety incidents, environmental incidents, and vehicle incidents through their company portal which allows necessary details to be captured. Zero notifiable injuries or incidents occurred between 1 August 2019 and 31 July 2020. There were 24 health and safety related incidents throughout the year. Of these, three injuries required first aid. The majority of health and safety incidents reported related to body stress and repetitive tasks. 27 vehicle incidents were reported throughout the year with no third parties involved. Two environmental incidents were reported, both were minor spills relating to equipment failures. Citycare staff reported 20 near misses throughout the year with four reported as hazards.

## Community Engagement

Ongoing projects include:

- Maintaining the RSA Gardens
- Installed the little Libraries that were a partnership between Department of Corrections Springhill Prison and WDC throughout the district
- Assisted on planting a memorial garden in Ngaruawahia
- Anti Graffiti protective layer added to the mural at the Point
- Horotiu Enviro School Planting – annual event which Citycare support
- Installation of Poppies throughout the district on ANZAC day



## Financial

The Open Spaces Maintenance Contract is broken into two types of claims, Scheduled and Routine work and Unscheduled or Reactive Work. Scheduled works are by nature required to be undertaken frequently or repetitively. Scheduled works include maintenance items such as mowing, gardening, spraying, litter and rubbish clearance. Scheduled works typically account for approximately 75% of the annual contract cost.

Unscheduled items are often works that are inconsistent and cannot be planned or predicted with great accuracy. Some unscheduled items can be considered reactive maintenance, where the cost to maintain on a frequency basis would incur a large cost. Unscheduled works includes items like burials, graffiti removal, vandalism repairs or general repairs and maintenance. Unscheduled cost can vary year on year and are difficult to predict, however, over the past several years it works out to be approximately 15% of the annual cost

## Staff

In September 2019 Citycare moved their teams from being North/South based teams into trade-based team groups. The change looked to improve service delivery and streamline work streams. They also hired a new crew leader who is a level 4 qualified Horticulturist. Two changes occurred in the administration team during the year and a new team leader (Horticultural) began in February 2020.

Citycare achieved their KPI surrounding staff training and recognition every month throughout the year. The staff training plan and recognition breakdowns are provided to WDC in the monthly reports and meetings. Training and branch meetings were put on hold during the Covid-19 pandemic to help reduce the risk involved to the staff but were restarted as soon possible after the alert levels were reduced.

The current team is made up of 28 members spread across the district. Nine staff members live outside of the district, two live in Auckland around the boundary areas of the two councils and seven live in Hamilton. The other 28 are distributed across the district and work primarily in the areas where they are based. Citycare have three subcontractors across the district whose staff live in the areas where they operate from.

### *Distribution of Staff throughout the district*

<b>Area</b>	<b>Number</b>
Newcastle Ward	1
Auckland (South)	2
Ngaruawahia Ward	4
Awaroa ki Tuakau Ward	5
Hamilton	7
Huntly Ward	9
<b>Total</b>	<b>28</b>

## Other Items

March 2020 saw the Covid-19 Alert Level framework introduced by the government with a move to the Alert Level 2 in the middle of the month and a move to level 4 by the end of the month. The short timeframe between the introduction of the government framework and the implementation of the levels saw a quick turnaround time on development of response plans and decisions around how to continue business during these times.

Citycare responded quickly and were able to provide their “Essential maintenance Level 4 plan” in place prior to the Level four lockdown beginning. They also provided a very detailed Level 3 mobilisation plan which was used to bring the district-wide assets back into specifications. During the Alert Levels Citycare demonstrated their ability to work within the government guidelines while still delivered the services they outlined within their response plans. They ensured that all staff who were in the high risk of infection groups were not permitted to work and within Level 3 maintained “work bubbles” within small teams. Meetings were held remotely using digital devices and where not possible physical distancing was upheld. Staff were provided with an additional PPE to be worn along with their standard PPE. They were issued with surgical gloves, hand sanitizer, antiviral surface wipes, viral face masks and staff sharing vehicles and sextons were provided a full face protector. Within alert Level 3 any maintenance carried out within high foot traffic areas teams were provided with barrier creating objects (cones and barrier arms) to help maintain physical distancing from the team members and the public.

During Alert Level 4, normal maintenance rounds were halted and only work that posed a Health and Safety risk to members of the public were carried out. The main two teams working were ensuring that the playgrounds remained safe and that all litter bins/illegal dumping that could pose issues were removed. They also had staff on standby to ensure walkways and trees were safe should there have been any extreme weather events. Citycare also ensured they had enough trained staff to carry out any potential increases in Sexton duties. During this time there were enough qualified staff members to have five teams, made up of one qualified person and one assistant (as is standard practice), on standby during this time. They also arranged for extra excavators to be on standby should they have been required. Citycare suggested ensuring that certain areas of mowing were continued to ensure emergency services had access to areas. Under this suggestion the Raglan Airfield was maintained to ensure landing was possible if necessary.

Outside of Citycare’s “Essential maintenance Level 4 plan”, WDC requested the assistance of closing all boat ramps and playgrounds across the district.

During Level 3, operations were recommenced under the government rules. As outlined in their Level Three Mobilisation plan best practice methodology was followed for mowing to ensure the health of the turf was maintained. It took 4-5 weeks to bring the turf back into the contract specifications. Horticultural assets and walkways were brought back into specification within 4-6 weeks due to the quantities of assets.

WDC staff were happy with Citycare’s response during the initial Covid-19 lockdown especially in the speed to assist in closing of boat ramps and playgrounds. Since the initial lockdown, parts of our District have been subject of additional lockdowns and Citycare have continued to impress staff with their ability to respond to each situation, adapt to the requirements from both central government and WDC and have continued to provide a high level of service.

#### **4. DISCUSSION**

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Contract 15/162 includes an initial five-year period from 1 August 2016 to 31 July 2021 with rights of extensions of one-year periods for a further five years. This results in a maximum contract term of ten years with an expiry of 31 July 2026.

Under the contract, these additional year extensions should be awarded at the completion of years two, three, four, five and six. Although conversations and meetings have occurred between WDC and Citycare at the competition of each year, the contract extension periods have not been formally awarded. Citycare have recently requested formal notification which will provide them the certainty and comfort they need to reinvest in plant, resources and equipment to continue operating in our district.

Staff have proposed to award years six( 2022), seven (2023), eight (2024) and nine (2025) with the contract now due to expire on 31 July 2025. Subject to the performance of Citycare, the additional year may be granted but will be reviewed at the competition of year six (31 July 2022). If awarded, this will extend the expiry date to 31 July 2026.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

The Approved Contract Sum for contract 15/162 is \$59,300,000.00. As of 31 August 2021, the spend to date was \$26,657,374.87

There is adequate budget to support the continuation of this contract.

### **5.2 LEGAL**

The proposal to extend the contract for years six, seven, eight and nine have been reviewed by the legal team and documentation has been provided to support this.

### **5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

The ongoing maintenance of parks and open spaces through this contract supports the objectives of the Long Term Plan and multiple Strategies.

## **6. CONCLUSION**

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Waikato District Council staff have formed a strong partnership with Citycare and the Open Spaces Maintenance Contract is performing well. The objectives of this contract are being met and the obligations to the wider community, broader outcomes and innovation are now evident. The proposal to extend this contract will enable Citycare to reinvest in equipment which will support the continuation of this service.

## **7. ATTACHMENTS**

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Nil.

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Roger MacCulloch General Manager Service Delivery
<b>Date</b>	30 September 2021
<b>Prepared by</b>	Mel Tarawhiti Community Facilities Team Leader
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2021; ECM # 3263215
<b>Report Title</b>	Whatawhata Rugby Club Building Demolition

## **I. EXECUTIVE SUMMARY**

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The Whatawhata Rugby Club building has been damaged by fire and asbestos has been found in the material on site. The Whatawhata Rugby Club Committee is not in a financial position to demolish the building and is seeking financial support from Waikato District Council to clear the site for the health and safety of the community.

The purpose of this report is to seek financial support from Waikato District Council to pay for the demolition of the Whatawhata Rugby Club building.

## **2. RECOMMENDATION**

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**THAT Waikato District Council approve the cost to demolish the Whatawhata Rugby Club building up to the value of \$42,000 excluding of GST.**

## **3. BACKGROUND**

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The Whatawhata Rugby Club (WRC) building burned down caused by fire on Tuesday 21 September, 2021. The land is owned by Waikato District Council (WDC) and the building owned by the WRC. WRC has had a long standing lease agreement with WDC dating back to 1982.

During a post inspection of the premises asbestos was identified as being present. WDC engaged contractors to cordon the parameters around the structure, cleared away all particles in and around the park and sprayed asbestos with fibrelok to prevent the asbestos becoming airborne.

The WRC Committee initiated a meeting with WDC to discuss the current state which took place on 30 September 2021. The WRC advised that due to financial restraints they were not able to maintain insurance and the building was not currently insured. WRC discussed options with WDC about the demolition of the building and were transparent about not being in any financial position to pay.

It is estimated the demolition of the building including the removal of three shipping containers would be up to \$42,000. This is based on a WDC project completed in September 2020 where two 120sqm houses were demolished.

## **4. OPTIONS**

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### **4.1 OPTIONS**

**Option 1: Approve Waikato District Council to pay for demolition of the Whatawhata Rugby Club.**

This would protect a Council and community owned asset and remove any health and safety risk to the public.

**Option 2: Do not approve Waikato District Council to pay for demolition of the Whatawhata Rugby Club.**

This would pose a community health and safety risk to the public by leaving a contaminated council and community asset in its current state.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

Costs are operational and can't therefore be funded by replacement funds or loan.

There is no budget currently allocated to this project. Funding could be sourced from the General Accounting Reserve Fund (GARF), LTP contingency or by removal of an LTP project which will provide funding for this project. Alternatively, the project could be funded from the Councillors minor improvement budget.

### **5.2 LEGAL**

There are no legal implications of this request.

### **5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

N/A

## 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform <input type="checkbox"/>	Consult <input checked="" type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Type here if applicable				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
		✓	Other Please Specify – Whatawhata Rugby Club Committee

## 6. CONCLUSION

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WDC to pay for the demolition of the WRC building, transport three shipping containers offsite and removal of asbestos. By providing express permission to do so, the park can be preserved and re-opened for use by the wider community with no health and safety risks.

## 7. ATTACHMENTS

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N/A

### Open Meeting

<b>To</b>	Infrastructure Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	13 October 2021
<b>Prepared by</b>	Matt Horsfield Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	Exclusion of the Public

## I. RECOMMENDATION

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item number PEX 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX I Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.