



## **POKENO COMMUNITY COMMITTEE**

**Minutes** of the six-weekly Pokeno Community Committee meeting held by Zoom meeting on Monday 18 October 2021 commencing at 7.00pm.

Committee Members Present Ric Odom (Chair), Helen Clotworthy (Deputy Chair), Ginny Bullock (Secretary), Brenda Roberts, Allen Grainger, Doug Rowe

Guests in Attendance Mike Lyons (WDC) Matt Kofoed (Downer), Tony Whittaker (WDC), Nick Johnson (WDC), Clive Morgan (WDC)

Councillors in Attendance Cr Jacqui Church, Cr Stephanie Henderson

Apologies Kris Hines

### **WELCOME AND INTRODUCTIONS**

The Chair welcomed attendees.

### **APOLOGIES AND LEAVE OF ABSENCE**

Agenda Item 1

Moved by Ginny Bullock  
Seconded by Allen Grainger

The apologies were noted.

### **CARRIED**

### **CONFIRMATION OF STATUS OF AGENDA**

Agenda Item 2

Moved by Ric Odom  
Seconded by Doug Rowe

The agenda was confirmed.

### **CARRIED**

## **DISCLOSURES OF INTEREST**

Agenda Item 3

No disclosures of interest.

## **CONFIRMATION OF MINUTES**

Agenda Item 4

Moved by Helen Clotworthy

Seconded by Allen Grainger

THAT the minutes of a meeting of the Pokeno Community meeting held on 6 September 2021 via Zoom be confirmed as a true and correct record of that meeting subject to the editing of the following from:

“THAT Paragraph 3, Street Names, page 4:

- She (Cr Church) suggested QR Codes be posted to poles in Pokeno to give details of local history and historical people of interest.”

to read:

“THAT Helen Clotworthy suggested QR Codes be posted to poles in Pokeno to give details of local history and historical people of interest.”

## **CARRIED**

## **CORRESPONDENCE**

Agenda Item 5

### Inwards

Agenda Item 5.1

No inwards correspondence

### Outwards

Agenda Item 5.2

No outwards correspondence.

## **PUBLIC FORUM**

Agenda Item 6

### **Matt Kofoed**

Hitchen to Great South Road work is nearly finished. Footpaths, driveways and edging is completed and roadwork should be finished by end October subject to weather.

All permits are now in place and Helenslee / Hitchen Roads work, including lighting, footpaths and related items, would commence early next month and be completed by Christmas, weather permitting. This could lead to some delays for traffic movement at times. Traffic signal lights to be installed for safe crossing.

Chipseal will be installed initially, until all road work is completed when final surface will be installed. Level of road traffic noise for Pokeno / Ford Roads residents - this should not be too much and will be discussed at the 9.00am meetings. Brenda's request for narrower temporary footpaths is not possible.

Cr Church asked about rubbish bins on Pokeno Road and was advised that signs, bins and other items are yet to be finalised.

Cr Church advised Ford Road will be one way, with entry from Great South Road and exit into Pokeno Road. And, advised of temporary Works Depot (with a railway painting on the side of the building) to be installed in Market Street where future railway station is planned.

Helen Clotworthy had asked, at meetings over the last two years, about the timeline regarding two options for Great South Road. Nothing has really been done, where is this at, as it must be prepared with input from shopkeepers on Great South Road. COVID restrictions continue to disrupt progress. Specific maps to be advised to Pokeno Community Committee.

Holistic plan requested for whole of town centre, including Market Square, not received as yet.

Large potholes still a problem. Request Council erect a sign showing how/where new work is planned.

### **Tony Whittaker**

Council Facebook page to link to reports for ongoing projects in the town in the future. Frequently asked questions page is vital to inform residents. Once finalised, Council's website would link to Pokeno Community Committee's Facebook page.

Totara Park - Tony to check with Megan about barbeques that are still not connected. Park is without rubbish bins, playground equipment and other facilities. Improved lighting needs to be installed.

A lot of frustration was indicated by members of the Committee regarding the lack of movement on basketball half court, cycle track and installation of other facilities for older children/teenagers. Carving still not completed for the entrance, although carver is involved with a number of projects around the district and also for Waka Kotahi NZ Transport Agency.

Park has been vested in Council. Neighbourhood retail precinct envisaged for the future, so park needs to be completed in a timely manner.

### **Nick Johnston**

COVID restrictions continue to disrupt progress of Pokeno projects. Munro Sports Park has significant delays.

Adoption of Council approach to community funding. Intention of funds from Council as leverage to obtain outside funding for community projects.

District-wide funding is available to work with and is at the discretion of Pokeno Community Committee.

## **REPORTS**

Agenda Item 7

### Pokeno Works and Issues Report – October 2021

Agenda Item 7.1

### Pokeno Community Committee Schedule

Agenda Item 7.2

No update, but this will be an ongoing agenda item. Update on Trust application deferred until next meeting as COVID conditions continue to disrupt services.

Suggested that Annual General Meeting date be deferred until COVID Level 2, enabling time to publicise elections and hold a face-to-face meeting.

### Subcommittee reports

Agenda Item 7.3

No reports.

### Neighbouring Community Committees / Boards

Agenda Item 7.4

No reports.

### Councillor's Report

Agenda Item 7.5

## **Cr Church**

Lack of street lighting for residents of Munro Road by Helenslee Road was raised again. To be raised with Counties Energy.

Overall analysis is poor and developer needs to fix Harriet Johnson Drive, again no rubbish bins in playground.

Pokeno toilet block replacement - Number of pans is planned around the number of flushes. Number is significantly lower than usual due to visitors being impacted by COVID travel restrictions.

Representation review has been undertaken by Council. Any input to proposal and map should be made to Council by 5.00pm 3 November 2021.

Advised popup vaccination bus on 20 October 2021 was at Pokeno Market.

Resolutions - Suggested resolutions should be made for separate items, that is: Blueprints for Pokeno (such as Munro Park Skatepark), library, sports park, which are already allocated under the Long Term Plan or anything which the Committee determines needs a resolution.

Wording should read as follows:

Committee RESOLVED that...

Moved:

Seconded:

AGREED

## **OTHER BUSINESS**

Agenda Item 7.6

### **Market Square**

Helen Clotworthy asked Tony Whittaker why vehicles are allowed to park on the 'grass' area under the trees by the Cenotaph, stating this is a place of particular significance to the community and the level of destruction is extreme. Wants the illegally installed truckload of gravel removed and grass reinstalled, then wooden bollards installed with a gate to enable grass mowing to stop ongoing damage from vehicles.

Helen asked that this be looked at with urgency as she was advised by Parks leader Kim Wood that it would not be inspected (COVID conditions continue to disrupt services) until later as it needs to be personally inspected. Frustration was expressed by Committee members regarding this as Helen has sent at least 12 photographs of the damage to Kim which should be more than sufficient for Council to act. Kim advised committee members not to take matters into their own hands to fix the problem. Request for Tony to investigate with urgency.

Discussion on why second bottle store permitted in Pokeno and in particular, within metres of sacred place (Cenotaph) and that although 13 car parks were permitted it seems that fewer have been installed. Committee request Council look into this.

Ric Odom asked what input Pokeno Community Committee has in approving new developments, consents and related items, as it appears that these are done without any local knowledge.

Clive Morgan advised that this is under Resource Management Act (RMA) framework - a review is underway, due in January. It is envisaged that the RMA will be split into strategic aspects.

### **Road Name Recognition**

Request has been received from Council to name a new road in Pokeno sub-division, for the late Chris Gatehouse, in recognition of the great service he provided to the Pokeno community during his tenure at Council.

Proposed: Ric Odom

Seconded: Doug Rowe

## **CARRIED**

### **Kowhai Downs**

Allen Grainger thanked Tony Whittaker for receiving his queries regarding questions of work and divestment in Kowhai Downs

Tony had questioned others in WDC office and provided some answers, as best as possible in current working arrangements.

Tony concluded that WDC staff would come to Pokeno when COVID level allows and visit Kowhai Downs, as well as meeting on site for further discussion.

### **Speed restrictions**

No further information on speed restrictions. Cr Church advised this is an area-wide investigation and could take some time for results.

### **Street Names**

Brenda Roberts said a great deal of work was done regarding street names for historical and community reasons. No feedback has been received regarding why they were denied. Committee members felt that Pokeno names should be relevant to Pokeno and not influenced/denied by whether similar names appear 100kms away.

Pokeno Community Committee requests a copy of the process and again asks for reasons why names are denied and who makes the decision.

### **Whangarata**

Tony Whittaker advised potential for community use until cemetery is in use for burials in four years. Megan May to come up with plan for leashed dog walkers, general activities and other suggestions - Request to be advised of suggestions at next meeting.

### **Communications - Website**

This is a work in progress. Helen is in contact with the web designer. Funding is allocated towards setting this up.

## **ACTION POINTS FOR NOVEMBER MEETING**

### **Agenda Item 8**

- Tony Whittaker to respond to the following items:
  - Totara Park – To check with Megan May, as barbeques still not connected and park still does not have rubbish bins or playground equipment.
  - Market Square – Urgent investigation request, as to why vehicles are allowed to park on the ‘grass’ area under the trees by the Cenotaph, stating this is a place of particular significance to the community and the level of destruction is extreme. Wants the illegally installed truckload of gravel removed and grass reinstalled, then wooden bollards installed with a gate to enable grass mowing to stop ongoing damage from vehicles.
  - Kowhai Downs – Tony to follow up on issues regarding storm water, drainage and other related matters.

- Megan May to come up with plan for leashed dog walkers, general activities and other suggestions - Request to be advised of suggestions at next meeting.
- Request for Council to:
  - Raise with Counties Energy, the issue of lack of street lighting for residents of Munro Road by Helenslee Road.
  - Provide copy of the process to show reasons why names are denied and who makes the decision.
  - Look into why second bottle store permitted in Pokeno and in particular, within metres of sacred place (Cenotaph) and that although 13 car parks were permitted it seems that fewer have been installed.

Chair Ric Odom thanked everyone for their attendance and contribution.

There being no further business the meeting was closed at 9.15pm.

### **NEXT MEETING**

The next meeting of the Pokeno Community Committee is Monday 29 November 2021 either by Zoom or if COVID level permits at 7.00pm at the Pokeno Community Hall.