

---

Minutes for a meeting of the Strategy & Finance Committee of the Waikato District Council held via Audio Visual Conference on **MONDAY, 18 OCTOBER 2021** commencing at **9:30am**

**Present:**

Cr JM Gibb (Chairperson)  
Cr AD Bech  
Cr JA Church  
Cr CA Eyre  
Cr SL Henderson  
Cr SD Lynch  
Cr FM McNally  
Cr RC McGuire  
Ms M Moana-Tuwhangai  
Cr EM Patterson  
Cr NMD Smith  
Cr LR Thomson  
Cr CT Woolerton

**Attending:**

Mr G Ion (Chief Executive)  
Ms A Diaz (Chief Financial Officer)  
Mr R MacCulloch (General Manager Service Delivery)  
Mrs S O’Gorman (General Manager Customer Support)  
Mr C Bailey (Finance Manager)  
Mr J Ebenhoh (Planning & Policy Manager)  
Ms S Bourke (Community Safety Manager)  
Ms J Dolan (Economic & Community Development Manager)  
Mr N Johnson (Funding & Partnership Manager)  
Mr B Cathro (Customer Delivery Manager)  
Mr S Toka (Iwi and Community Partnerships Manager)  
Ms M Russo (Corporate Planning Team Leader)  
Ms G Kanawa (Democracy Team Leader)  
Mr M Horsfield (Democracy Advisor)

## **APOLOGIES AND LEAVE OF ABSENCE**

Resolved: (Crs Thomson/Eyre)

**THAT** the Strategy & Finance Committee accepts the apologies for non-attendance from His Worship the Mayor and Cr Sedgwick.

**CARRIED**

**S&F2110/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

Resolved: (Crs Thomson/Patterson)

**THAT:**

- a) the agenda for a meeting of the Strategy & Finance Committee held on Monday, 18 October 2021 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 and 6.5 which shall be considered with the public excluded;
- b) all reports be received;
- c) in accordance with Standing Order 9.4 the order of business be changed with agenda item 7 Exclusion of the Public being considered the first item and that other items be considered as appropriate during the course of the meeting; and
- d) in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.4 [*Transfer of funds received from Hakarimata Restoration Trust to Waikato Environmental Protection Charitable Trust*] being considered after agenda item 4.

**CARRIED**

**S&F2110/02**

## **DISCLOSURES OF INTEREST**

Cr Church noted that she had an interest in the Wellbeing Trust, which is referenced in Item 6.1 [*Presentation of the Annual Report and Summary 2020/21*].

## **CONFIRMATION OF MINUTES**

Resolved: (Crs Bech/Woolerton)

**THAT** the minutes for the meeting of the Strategy & Finance Committee held on Monday, 6 September 2021 be confirmed as a true and correct record.

**CARRIED**

**S&F2110/03**

## **REPORTS**

### Action Register – October 2021

#### Agenda Item 5

The report was received [*S&F21 10/02 refers*] and the following discussion was held:

- Treasury Risk Management – Workshop would be held today, Monday 18 October 2021.
- LED Lights – All street lighting in the district had been installed with LED lighting but had not been installed in decorative lights. There was no Waka Kotahi subsidy available for decorative lighting, and no funding allocated in the Long-Term Plan.

Questions raised whether the savings for the running costs for LED lighting could be reinvested Council's other lighting assets.

**ACTION:** Net costs for LED lighting to be provided to the next Strategy & Finance meeting scheduled for Monday, 29 November 2021.

**ACTION:** Staff to look at the district wide lighting strategy moving forward to assess areas without lighting coverage and to retrofit decorative lighting, and how it can be funded.

### Presentation of the Annual Report and Summary 2020/21

#### Agenda Item 6.1

The report was received [*S&F21 10/02 refers*] and the following discussion was held:

- Of the non-financial performance measures, 55 were achieved, five (5) measures were within 5% of their target and 19 measures did not meet their target.
- Copies of the report would be available in the Council offices, libraries and electronically online.
- Performance measures were agreed during the Long Term Plan process. The performance measures had changed with the adoption of the 2021-2031 Long Term Plan. The next annual report would include the new performance measures.
- There were mandatory measures for roading and Three Waters. Other measures were only included to enhance community understanding of the performance for key Council targets.

**Resolved: (Crs Bech/Church)**

**THAT Waikato District Council adopts the audited Annual Report and Summary 2020/21 as attached to the staff report.**

**CARRIED**

**S&F2110/04**

Local Government Funding Agency Annual Report 2021  
Agenda Item 6.2

The report was received [*S&F2110/02 refers*] and no discussion was held.

Civic Financial Services Limited Half Yearly Accounts  
Agenda Item 6.3

The report was received [*S&F2110/02 refers*] and no discussion was held.

Discretionary Funding Review  
Agenda Item 6.4

The report was received [*S&F2110/02 refers*] and the following discussion was held:

- Funding Review Steering Group had worked with staff to find a more equitable discretionary funding process.
- The new process aims to reduce administration costs.
- Council had obligations for conservation and there was concern regarding how funding would be allocated for conservation. Council would continue working with communities through the blueprint and community aspirations budget for conservation projects. Further work would be undertaken to bring in more funds for broader conservation efforts.
- Concern noted that the rural ward fund may be used improperly as the criteria was broad. Staff noted that had not occurred before and every application was assessed on a case-by-case basis.
- Criteria for tier 2 and 3 Community Committees should be identified and included for equitable funding. The criteria had not been finalised and was progressing. For the remainder of the current 2021-22 financial year, Community Committees could draw from the existing Community Committee fund. Concern noted for disparities with inequitable funding between Community Committees.
- Having fair and equitable principles were key drivers for the review, and the current system had a number of funds that were not fully utilised.

- Pokeno Community Committee had \$5000 earmarked for a community website but the funds have not been accessed yet.

**ACTION:** Funding Review Steering Group to review any business case that is to be presented to Council for the allocation of \$5000 for the development of a community website from the Pokeno Community Committee.

- The proposed recommendation would significantly increase the levels of funds available to the community. The recommendation was focused on the general and targeted rate funding for the discretionary fund and less so on the administration costs for Community Committees.

**Resolved: (Crs Bech/Smith)**

**THAT the Strategy & Finance Committee confirms that:**

- a) the community board targeted-rate discretionary funding, community committee general-rate discretionary funding, and Rural Ward general-rate discretionary funding continue in its current state for 2021/22;
- b) the Mayoral Fund be increased to \$15,000 per annum;
- c) an ANZAC Day budget be established, with \$25,000 per annum from the overall discretionary funding budget to support ANZAC Day commemorations;
- d) no new funding be allocated to the Event Fund;
- e) no new funding be allocated to the Heritage Project Fund, the Heritage Assistance Fund, and the Conservation Fund, with the current carry-forward total being distributed as sinking-lid funds;
- f) multi-year funding grants to museums continue in 2021/22, with a review of multi-year funding grants to be completed by 31 March 2022;
- g) the balance of all remaining discretionary funding be realigned to the Community Aspirations and Blueprints budget,
- h) the amended Discretionary Funding Guidelines be adopted, and
- i) that tier 2 and 3 community committees have an equitable funding pool for administration purposes.

**CARRIED**

**S&F2110/05**

Transfer of funds received from Hakarimata Restoration Trust to Waikato Environmental Protection Charitable Trust

Agenda Item 6.5

The report was received [S&F2110/02 refers] and the following discussion was held:

- The transfer had been through the Ngaruawahia Community Board and the board was supportive of the proposal.

**Resolved: (Crs Patterson/Gibb)**

**THAT the Strategy & Finance Committee recommends to Council that the \$18,000.00 held by Council on trust from the Hakarimata Restoration Trust be transferred to the Waikato Environmental Protection Charitable Trust.**

**CARRIED**

**S&F2110/06**

**EXCLUSION OF THE PUBLIC**

Agenda Item 7

The report was received [S&F2110/02 refers] and no discussion was held.

**Resolved: (Crs Church/Lynch)**

**THAT the public be excluded from the following parts of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item number 1 – Confirmation of Public Excluded Minutes	Good reason to withhold exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

Item 3.1 Board Appointments – Waikato Regional Airport Limited (WRAL)	Good reason to withhold exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 3.2 2004-2021- Uncollected overdue library fees - write-off	Good reason to withhold exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 3.3 Mana Whenua Forums	Good reason to withhold exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item 3.1 Board Appointments – Waikato Regional Airport Limited (WRAL)	7 (2) (a)	Protect the privacy of natural persons, including that of deceased natural persons.
Item 3.2 2004- 2021- Uncollected overdue library fees - write-off	7 (2) (g)	Maintain legal professional privilege.
Item 3.3 Mana Whenua Forums	7 (2) (b)	Protect information where the making available of the information:
	7 (2) (b) (i)	Would disclose a trade secret, or;
	7 (2) (b) (ii)	

