

MINUTES for a meeting of the Waters Governance Board Meeting of the Waikato District Council held via audio-visual conference on **TUESDAY, 10 AUGUST 2021** commencing at **10.00am**.

Present:

Mr D Wright *via Audio Visual*
Mr G Dibley
Mr GJ Ion (Chief Executive, Waikato District Council)

Attending:

Ms C Nutt (Waters Contract Relationship Manager)
Mr M Horsfield (Democracy Advisor)

Ms M Telfer (Watercare)
Mr R Kumar (Watercare)
Mr P Crabb (Watercare)
Mr R Pullar (Watercare)

APPOINTMENT OF CHAIRPERSON FOR THIS MEETING

Resolved: (Mr Ion/Mr Dibley)

THAT the Waters Governance Board appoints Mr Wright as Acting Chairperson for this meeting.

CARRIED

WGB2108/01

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Ion/Mr Wright)

THAT an apology be received from Ms Schaafhausen.

THAT an apology for lateness be received from Mr Dibley

CARRIED

WGB2108/02

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Wright/Mr Ion)

THAT the agenda for a meeting of the Waters Governance Board Meeting held on Tuesday, 10 August 2021 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded.

CARRIED

WGB2108/03

DISCLOSURES OF INTEREST

There were no disclosure of interest.

Mr Wright requested his Register of Interests details be updated to add the following non-financial interest.

- Interim Chief Executive Officer – Central Economic Development Agency.

Mr Wright requested the following details be deleted from the Register of Interests.

- Chief Executive – Red Meat Profit Partnership
- Member – Audit & Risk Committee, Internet New Zealand Incorporated.

CONFIRMATION OF MINUTES

Resolved: (Mr Wright/Mr Ion)

THAT the minutes of a meeting of the Waters Governance Board Meeting held on Tuesday, 29 August 2021 be confirmed as a true and correct record of that meeting.

CARRIED

WGB2108/04

REPORTS

Actions Register Agenda Item 5

The report was taken as read and the following matters were noted:

- Discussion was held regarding the proposed Te Kauwhata water take consents strategy and engagement with the Te Kauwhata Water Association, and whether the best long-term solution was to invest through the Te Kauwhata Water Association or Waikato District Council and Watercare invest in their own assets.

ACTION: Staff to report back to the Board's meeting being held on Tuesday, 21 September 2021, with further detail and background regarding the reasonings for the preferred option of further capital investment through the Te Kauwhata Water Association for Te Kauwhata water assets.

- Council and Watercare had met their KPI's for water loss results. Watercare has met their KPI's through drone leak detection surveillance and water meter reading. Increasing the frequency of meter reading comes with a cost but it increases detection of water loss. Discussion was held regarding the likely costs for increased meter readings and drone leak detection.

ACTION: Staff to report back to the board regarding the costs of increasing the frequency of metered water billing that in turn may reduce water leak write offs

- Draft letter to the Local Government Minister to be circulated to the board before being sent to the Minister.

Resolved: (Mr Ion/Mr Wright)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2108/05

Approval for the Appointment of a Water Reform Project Manager Agenda Item 6.1

The Water Contract Relationship Manager noted the following matters:

- Discussion was held regarding the funding solutions for the appointment of a Water Reform Project Manager. It was likely that funding would come from the Government support package for three waters reform.
- The position will likely be an external appointment.
- The board noted their wish to understand the scope of the position.

Resolved: (Mr Wright/Mr Ion)

THAT the report from the Special Infrastructure Project Manager be received;

AND THAT subject to Council agreeing to proceed with the water reform process, approval be given to appoint a Project Manager for water reform.

CARRIED

WGB2108/06

Three Waters Governance Report for July 2021

Agenda Item 6.2

Mr Telfer noted the following matters:

- The Board had discussed the failure of the UV system at the Meremere Wastewater Treatment Plant, and the plants future replacement.
- Discussion held regarding the incident relating to misuse of the fork hoist at the Huntly Water Treatment Plant. An investigation had been held and Worksafe had visited the site and approved the investigation undertaken by Watercare.
- Te Kauwhata MABR trial has now begun after shipping delays.
- Discussion held as to why the Council and Watercare have different dry weather sewage overflow KPI's.
- Confirmation had been received from Wai Comply that the Huntly Water Treatment Plant was compliant during the filtration replacement error, and the plant would be recorded as compliant for 2021.

Resolved: (Mr Wright/Mr Ion)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2108/07

2020/21 Waters Long Term Plan Performance Target Results and Service Summary
 Agenda Item 6.3

Mr Wright noted the following matters:

- Mr Wright read out notes provided by Ms Schaafhausen, who was not in attendance that the report should include mana whenua in the Service Summary

Resolved: (Mr Ion/Mr Dibley)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2108/08

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Mr Wright/Mr Ion)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 2.1 Actions	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 3.1 Business Case – Te Kauwhata Water Supply Reservoir & Reticulation Upgrades		
Item 3.2 Business Case – Whangamarino Water		

Treatment Plant and Supply Pump Upgrades		
Item 3.3 Business Need – Network Renewals Programme 2021-2021		
Item 3.4 Proposal to vary agreement due to the Three Waters Reform		
Item 3.5 Water Financial Results for 202		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
PEX Item 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Item 2 Actions		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Item 3.1 Business Case – Te Kauwhata Water Supply Reservoir & Reticulation Upgrades	7(2)(b)	Protect Information where the making available of the information: (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is subject of the information; or
	7(2)(i)	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or
	7(2)(j)	Prevent the disclosure or use of official for improper gain or improper advantage.
PEX Item 3.2 Business Case – Whangamarino Water Treatment Plant and Supply Pumps Upgrades	7 (2) (b)	Protect Information where the making available of the information: (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is just if the information or
	7 (2) (i)	Enable any local authority holding the information to carry on, without prejudice or disadvantage,

		negotiations (including commercial and industrial negotiations) or
	7 (2) (j)	Prevent the disclosure or use of official information for improper gain or improper advantage.
PEX Item 3.3		Protect information where the making available of the information:
Business Need- Network Renewals Programme 2021- 24	7 (2) (b)	(ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject or who is the subject of the information or
	7 (2) (i)	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) or
		Prevent the disclosure or use of official information for improper gain or improper advantage.
	7 (2) (j)	
PEX Item 3.4		Protect Information where the making available of the information:
Proposal to vary Agreement due to the Three Waters Reform	7 (2) (b)	(ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; or
	7 (2) (j)	Prevent the disclosure or use of official information for improper gain or improper advantage.
PEX Item 3.5		Protect Information where the making available of the information:
Waters Financial Results for 2020/21	7 (2) (b)	(ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; or
	7 (2) (j)	Prevent the disclosure or use of official information for improper gain or improper advantage.

AND THAT Mr Telfer, Mr Kumar, Mr Pullar and Mr Crabb be permitted to remain at this meeting, after the public has been excluded, because of her knowledge of Watercare. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of Watercare's role and responsibility for those matters.

CARRIED

WGB2108/09

Having resumed open meeting and there being no further business the meeting was declared closed at 12:13PM.

Minutes approved and confirmed this day of 2021.

David Wright
ACTING CHAIRPERSON