

Minutes for the meeting of the Infrastructure Committee of Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 16 JUNE 2021** commencing at **9.30am**.

**Present:**

Cr EM Patterson (Chairperson)  
Cr CA Eyre (Deputy Chairperson)  
His Worship the Mayor, Mr AM Sanson *[until 9.47am]*  
Cr AD Bech  
Mr B Green (Maangai Maaori)  
Cr SL Henderson *[from 11.22am during the public excluded section of the meeting]*  
Cr RC McGuire  
Cr FM McNally  
Cr NMD Smith *[until 11.02am and from 11.21am]*  
Cr LR Thomson *[until 11.02am and from 11.21am and until 11.59am during the public excluded section of the meeting]*  
Cr CT Woolerton

**Attending:**

Mr G Ion (Chief Executive)  
Mr T Whittaker (Chief Operating Officer)  
Mr R MacCulloch (General Manager Service Delivery)  
Mr C Morgan (General Manager Community Growth)  
Mr P McPherson (Community Projects Manager)  
Ms M May (Community Connections Manager)  
Mr D MacDougall (Open Spaces Team Leader)  
Ms J Bishop (Contracts and Partnering Manager)  
Mr R Bayer (Roading Team Leader)  
Ms M Smart (Senior Property Officer)  
Mr J Crawshaw (Senior Reserves Planner)  
Mrs LM Wainwright (Committee Secretary)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Thomson/McNally)**

**THAT the apologies from Cr Church, Cr Gibb, Cr Lynch and Cr Sedgwick be received;**

**AND THAT an apology from His Worship the Mayor for early departure be received.**

**CARRIED**

**INF2106/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Thomson/McGuire)**

**THAT** the agenda for the meeting of the Infrastructure Committee held on Wednesday, 16 June 2021 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6, which shall be considered with the public excluded;

**AND THAT** all reports be received;

**AND FURTHER THAT** the Committee resolves that the following item be added to the agenda for consideration with item 5.1 [*Huntly Train Station Building*]:

- **Item No. 5.8 – Huntly Mining and Cultural Museum Society Incorporated (“the Museum Committee”) Business Plan.**

**CARRIED**

**INF2106/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Smith/Eyre)**

**THAT** the minutes of the meeting for the Infrastructure Committee held on Wednesday, 5 May 2021 be confirmed as a true and correct record.

**CARRIED**

**INF2106/03**

## **REPORTS**

### Huntly Train Station Building Agenda Item 5.1

The report was received [INF2106/02 refers]. Item 5.8 – Huntly Mining and Cultural Museum Society Incorporated (“the Museum Committee”) Business Plan was considered with this item. The Senior Property Officer took the report as read and the following matters were discussed:

- The future vision and support Council would have for museums in the Waikato district.
- Ownership of the Huntly Train Station building would be transferred to Waikato District Council.
- Funds had been set aside in Council’s Long Term Plan for ongoing maintenance of the property.
- The Huntly Facilities Fund would be reviewed in 12 months.

**Resolved: (His Worship the Mayor/Cr Smith)**

**THAT the Infrastructure Committee:**

**a) revokes resolution no. INF2105/09:**

***THAT the Infrastructure Committee recommends to Council that \$100,000 of tagged funds currently held in the Property Proceeds Reserve be released to the Huntly Train Station relocation and refurbishment project budget;***

***AND THAT the Chief Operating Officer be delegated authority to execute any relevant documentation to give effect to these resolutions.***

**b) recommends that Council revokes resolution no. WDC2105/06:**

***THAT the Waikato District Council:***

***i) approves the \$100,000 of tagged funds currently held in the Property Proceeds Reserve be released to the Huntly Train Station relocation and refurbishment project budget; and***

***ii) delegates authority to the Chief Operating Officer to execute any relevant documentation to give effect to these resolutions.***

- c) recommends to Council, that by documented agreement, Council accepts the transfer of ownership of the Huntly Train Station building for a nominal sum (being \$1, if demanded), and that ownership be conditional upon:
- i) the tagged funds of \$406,824.59 derived from the sale of Harlock Place be released from the Property Proceeds Reserve, and that those funds be utilised by Council towards the cost of relocation, structural strengthening and refurbishment of the building (for use as the main exhibit space for the Museum);
  - ii) the remaining funds of \$15,000 be released from the Property Proceeds Reserve, and that those funds be utilised by the Huntly Mining and Cultural Museum Society Incorporated for use at the Civic Centre;
  - iii) A commitment being made to assess the Huntly Facilities targeted rate to ensure that operating costs of the Huntly Train Station building are considered and funded appropriately;
  - iv) the Huntly Mining and Cultural Museum Society Incorporated is to be responsible for the Furniture and Equipment component (to be detailed in a Business Plan be put forward for Council consideration and approval at a later date);
  - v) Council to be responsible for the ongoing maintenance and cleaning of the public toilets. Any additional toilet facilities solely for use of the Museum will fall under the area of responsibility of the Huntly Mining and Cultural Museum Society Incorporated;
  - vi) Council (subject to Kiwirail approval) grant a concessional sublease of the Train Station Building to the Huntly Mining and Cultural Museum Society Incorporated, and that in accordance with the provisions of Council's current Community Leasing Policy the rental will be \$10 per week, and further that the lease is to provide that:
    - 1. the Huntly Mining and Cultural Museum Society Incorporated is to be responsible for outgoings (e.g power, cleaning, consumables, contents and public liability insurance solely in connection with their activities) plus furniture and equipment, and that Council will be responsible for building Insurance;
    - 2. Council, as the owner of the building, is to be responsible for the upkeep (including graffiti removal) and weathertightness of the building exterior;

3. **Council (as lessee under the Kiwirail lease) is subject to a number of conditions imposed under the ground lease which will necessitate that the Huntly Mining and Cultural Museum Society Incorporated is required to confirm the nature of the activities that will occur on the land; and as there are additional requirements around signage this will need to be jointly agreed through the process;**
  4. **Council has an expectation that the Train Station building will be the main public exhibition space for the Huntly Mining and Cultural Museum Society Incorporated, and that the onsite presence will serve to act as a deterrent for antisocial or delinquent behaviours;**
- d) **receives the Huntly Mining and Cultural Museum Society Incorporated Business Plan; and**
  - e) **delegates authority to the Chief Executive to execute all documentation to give effect to these resolutions.**

**CARRIED**

**INF2106/04**

His Worship the Mayor left the meeting at 9.47am following the above item.

Service Delivery Project Status Report to the end of May 2021  
Agenda Item 5.2

The report was received [*INF2106/02 refers*]. The General Manager Service Delivery took the report as read and the following items were discussed:

- YTD actuals had increased but had not reached the target. The team were confident on meeting the forecast spend for June 2021.
- The proposed CAPEX 2021/22 figures in the report show what the teams would spend next year.
- There were significant projects to be delivered in the waters area.
- 2021/22 CAPEX projects included in the LTP had been well scoped and delivery requirements were clear. This had allowed business owners to develop detailed work briefs for the Community Projects Team who were responsible for the successful delivery of the entire CAPEX programme.

- Risks to the successful delivery of the programme revolved around:
  - a) COVID outbreaks,
  - b) supply chain issues,
  - c) availability of contractors and project managers,
  - d) increased developer led/vested assets,
  - e) resources required to support the Waikato Expressway revocation processes,
  - f) unanticipated infrastructure grants/funding, and
  - g) excessive community led developments which would require Council support.
- Waters projects had been scoped and were in Watercare’s hands. The Waters Governance Board were encouraging Watercare to commence capital works projects.
- If community halls wished to carry out structural work, there was budget for the assessment of asbestos. This would be conveyed to community hall groups.
- Future project deliveries - honest, transparent and early communication to our communities would be required on any undelivered projects.
- Audit NZ were concerned on the successful delivery of projects due to supply issues.

Minutes of the Waikato Regional Transport Committee held on 12 April 2021  
 Agenda Item 5.3

The report was received [INF2106/02 refers]. The report was taken as read and the following item was discussed:

- The minutes stated on page 51:

*“It was noted that a blanket speed reduction was being considered. Councils would need to apply to increase speeds on a specific road on a case-by-case basis. That would promote safety as the primary focus.”*

Waikato District Council would make a submission on the blanket speed reduction but felt that further consultation would be required.

**Resolved: (Crs Smith/McGuire)**

**THAT the Infrastructure Committee rejects Waka Kotahi’s proposed blanket speed limit changes across the Waikato district.**

**CARRIED**

**INF2106/05**

Contract No. 14/079 Arboriculture Services – Contract Term Extension and Contract Sum Increase

Agenda Item 5.4

The report was received [*INF2106/02 refers*]. The report was taken as read and the Open Spaces Team Leader noted the following matters:

- Continuation of the current service would be required until the new tree maintenance contract was completed.
- A procurement officer would commence work with Waikato District Council on Thursday, 8 July 2021.
- Long tailed bats were roosting in trees in Matangi and tree work could not be carried out until roosting had ceased.

**Resolved: (Crs McGuire/McInally)**

**THAT the Infrastructure Committee approves:**

- a) an increase to the contract term for Contract 14/079 Arboriculture Services being extended until the 31 August 2021; and**
- b) an increase to the contract sum of \$172,000 for Contract 14/079 Arboriculture Services.**

**CARRIED**

**INF2106/06**

Cr Woolerton voted against the above resolution.

Proposed Partial Stopping of Martin Lane, Horsham Downs  
Agenda Item 5.5

The report was received [INF2106/02 refers]. The Senior Property Officer took the report as read and the following matter was discussed:

- The stopping of the land would free up land for carparks for the church and community use.

**Resolved: (Crs Woolerton/Bech)**

**THAT the Infrastructure Committee recommends to Council that:**

- a. the section of Martin Lane at Horsham Downs as shown on the diagram included at Attachment I of the staff report (on page 65 of the agenda) be declared surplus to Council roading requirements and that when it has defined by survey that it be legally stopped in accordance with the provisions of the Public Works Act 1981;**
- b. the section of land resulting from the road stopping action be transferred for amalgamation with the land currently held in RT 773527;**
- c. the Chief Executive be delegated authority to execute all documentation to give effect to this resolution.**

**CARRIED**

**INF2106/07**

Proposed Road Names supplied by the New Zealand Transport Agency for the Hamilton Expressway Project in Tamahere and surrounding area in the Waikato District  
Agenda Item 5.6

The report was received [INF2106/02 refers]. The Roding Team Leader took the report as read and the following matters were discussed:

- NZTA had supplied the road names to Waikato District Council for consideration.
- The Tamahere Community Committee had been asked for feedback on the names supplied but other communities affected by the road name options had not.
- Concern was raised on the NZTA road naming process as it was not NZTA's responsibility to name Waikato district roads.

**ACTION:** Staff to assess and put in place a better internal road naming process including how road naming was handled with NZTA.



**Resolved: (Crs McGuire/McInally)**

**THAT** in accordance with the Road Naming Policy, the Infrastructure Committee approve the following road names:

- **Taha Lane (for the Greenhill Road stub),**
- **Ryburn Road (for new road and part of realigned Ryburn Road),**
- **Warrender Lane (for part of Ryburn Road - existing eastern side of expressway),**
- **Poto Lane (for part of old realignment of Ruakura Road – existing eastern side of expressway),**
- **Hopkins Road (for part of old Ruakura Road – existing eastern side of expressway), and**
- **Alfred Main Drive (for part of east west link over expressway)**

**CARRIED**

**INF2106/08**

Cr Smith and Cr Thomson left the meeting at 11.02am following discussion and voting on the above item.

Re-allocation of Cemetery Budget  
Agenda Item 5.7

The report was received [*INF2106/02 refers*] and no discussion was held.

**Resolved: (Crs Eyre/Henderson)**

**THAT** the Infrastructure Committee approves the reallocation of \$43,182.66 from budget ICM-10020-C0-0000-0119 (Ngaruawahia Cemetery) to budget ICM-10054-C0-0000-0121 (Rangiriri Cemetery).

**CARRIED**

**INF2106/09**

The meeting adjourned at 11.03am and resumed at 11.21am.

Cr Smith and Cr Thomson re-entered the meeting at 11.21am.

## **EXCLUSION OF THE PUBLIC**

Agenda Item 6

**Resolved: (Crs Thomson/McGuire)**

**THAT the public be excluded from the following parts of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item number PEX 1 Confirmation of Minutes  Item number PEX 2.1 Reserve Land Requirement  Item number PEX 2.2 SHI Single Stage Business Case – Options Assessment for Telephone Road and Tauwhare Road before amendments	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<p>Item number PEX 2.3 New Deed of Lease - Xtreme Zero Waste Limited - Raglan Resource Recovery Centre</p> <p>Item number PEX 2.4 New Deed of Lease – Metropolitan Waste (Waikato) Limited – Huntly and Te Kauwhata transfer station sites</p>		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX 2.1 Reserve Land Requirement	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
	7(2)(b)(i)	To protect information where the making available of the information would disclose a trade secret.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

**CARRIED**

**INF2106/10**

*Resolutions INF2106/11 to INF2106/16 are contained in the public excluded section of these minutes.*

Having concluded the public excluded meeting the following items were released into open meeting:

SHIB Single Stage Business Case – Options Assessment for Telephone Road and Tauwhare Road

PEX Agenda Item 2.2

It was resolved [*Resolution No. INF2106/13*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

*‘Resolved: (Crs McGuire/Henderson)*

*THAT the Infrastructure Committee supports:*

- a) the speed management option for Tauwhare Road,*
- b) the speed management option for Telephone Road,*
- c) community consultation on the possible closure of Telephone Road at the level rail crossing be deferred until six (6) months after the opening of the Hamilton Section of the Waikato Expressway, and*
- d) continued consultation with Waka Kotahi on the Telephone Road intersection;*

*AND THAT the resolution be released into open meeting but the report remain confidential and unavailable to the public.*

*CARRIED*

New Deed of Lease – Xtreme Zero Waste Limited – Raglan Resource Recovery Centre

PEX Agenda Item 2.3

It was resolved [*Resolution No. INF2106/14*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

*‘Resolved: (Crs Smith/Woolerton)*

*THAT this item be deferred to the Waikato District Council meeting scheduled for Monday, 28 June 2021;*

*AND THAT the resolution be released into open meeting, but the report remain confidential and unavailable to the public.*

*CARRIED*

