

Agenda for a meeting of the Ngaruawahia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 15 JUNE 2021** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFIRMATION OF STATUS OF AGENDA**
3. **DISCLOSURES OF INTEREST** 2
The Register of Interests for the Board is attached for information purposes and for members to update any interests they may have.
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 Meeting held on Tuesday 4 May 2021
5. **PUBLIC FORUM**
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 - 6.5 Community Board Members' Report Verbal

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	31 May 2021
Prepared by	Matt Horsfield Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0303
Report Title	Register of Interests

1. EXECUTIVE SUMMARY

A copy of the Register of Interests is attached for the Board's information. The register will be updated following receipt of information during the year.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

Register of Interests – Ngaruawahia Community Board.

Register of Elected Members Interests

Name	Community Board	Financial Interests Please refer to Statement Reference here.		Non - Financial Interests								
		1 to 6	With the exception of	Companies		Employment	Other Organisations		Property	Gifts (received since 21 October 2019)	Payments for activities and services (since 21 October 2019)	Debts
				Director/Manager	Financial Interests		Trustee/Beneficiary	Governing Body				
Kiri-Kauhrangi Breeze Morgan	Ngaruawahia	No	N/A	N/A	N/A	N/A	• Ngaruawahia Tu Tangata Trust (Trustee)	Turangaeaewae Kohanga Reo (Co-Chair)	N/A	N/A	N/A	N/A
Greg Wiechern	Ngaruawahia	No	N/A	• Wiechern Properties Ltd (Rental Properties)	• Wiechern Properties Ltd (Rental Properties)	• Motorhome Solar Ltd (Electrical/Solar to Motorhomes)	N/A	N/A	N/A	N/A	N/A	N/A
Jack Ayers	Ngaruawahia	No	N/A	N/A	N/A	N/A	• Waipa School Board of Trustees (Board Member)	N/A	N/A	N/A	N/A	N/A
Rongo Kirkwood	Ngaruawahia	No	N/A	• Riverbed Motel (Accommodation)	• Riverbed Motel (Accommodation)	• Trust Waikato (Community Trust)	• Ngaruawahia High School Board of Trustee (Board Member)	N/A	N/A	N/A	N/A	N/A
Dianne Firth	Ngaruawahia	No	N/A	N/A	• Soalchery (Soap Making) • Shipits (Dress Making)	N/A	• Dianne Firth Family Trust (Trustee) • KH & CL Ulrich Trust (Beneficiary)	• Glen Massey School PTA (Treasurer)	1x Ngaruawahia (Beneficiary of Trust) 1x Hamilton (Beneficiary of Trust)	N/A	N/A	N/A
Venessa Rice	Ngaruawahia	No	N/A	N/A	N/A	• Ngaruawahia Community House (local community services and activities) • Ngaruawahia High School (Husband employed as groundsman)	N/A	Ngaruawahia Community Patrol	2x Ngaruawahia (Owner)	N/A	N/A	N/A

YELLOW INDICATES THAT THE ELECTED MEMBER DID NOT SUBMIT A COMPLETED FORM

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	31 May 2021
Prepared by	Matt Horsfield Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0508
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday 4 May 2021

2. RECOMMENDATION

THAT the minutes for a meeting of the Ngaruawahia Community Board held on Tuesday 4 May 2021 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

NCB Minutes - 4 May 2021

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 4 MAY 2021** commencing at **6.00pm**

Present:

Mr G Wiechern (Chairperson)
Ms K Morgan
Mr J Ayers
Ms D Firth
Ms R Kirkwood
Ms V Rice
Cr E Patterson

Attending:

Mr K Abbot (Projects & Innovation Manager)
Mrs G Kanawa (Democracy Team Leader)
Mr M Horsfield (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Morgan/Ms Rice)

THAT the apology from Cr Gibb be received.

CARRIED

NCB2105/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Wiechern/Ms Morgan)

THAT the agenda for the meeting of the Ngaruawahia Community Board held on Tuesday 4 May 2021 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the Board resolves that the following item(s) be added to the agenda as a matter of urgency as advised by the Chairperson:

- **Item 6.4 Solid Waste Presentation**

CARRIED

NCB2105/02

DISCLOSURES OF INTEREST

There were no disclosures of interest for items discussed at this meeting.

Ms Kirkwood requested her Register of Interests details be updated to include the following non-financial interest.

- Member of Ngaruawahia High School Board of Trustees.

Ms Morgan requested her Register of Interests details be updated to include the following non-financial interests.

- Chair of Ngaruawahia Tu Tangata Trust
- Co-chair of Turangawaewae Kohanga Reo

ACTION: The Democracy Team to update the Register of Interest to include the changes noted by Ms Kirkwood and Ms Morgan.

CONFIRMATION OF MINUTES

Resolved: (Ms Morgan/Ms Kirkwood)

THAT the minutes for the meeting of the Ngaruawahia Community Board held on Tuesday, 23 March 2021 be confirmed as a true and correct record of that meeting.

CARRIED

NCB2105/03

REPORTS

Public Forum Agenda Item 5.1

The following items were discussed at the Public Forum

- The new Democracy Team Leader introduced herself to the Board and provided a overview of her role and responsibilities.

Discretionary Fund Report to 12 April 2021 Agenda Item 6.1

The report was received [*HCB2105/02 refers*] and discussion was held.

- 60 kilograms of daffodil bulbs have been bought for planting. Total cost was \$500.
- Board will post on the Ngaruawahia Community Facebook Notice Board to ask for volunteers for planting.
- Board will offer a portion of the bulbs to Horotiu School and possibly Bernard Fergusson School.

Resolved : (Cr Patterson/Ms Firth)

THAT the Ngaruawahia Community Board approves payment to Clandon Daffodils Ltd from their Discretionary Fund in the amount of \$500 (including GST) for the purchase of Daffodil Bulbs for Community Planting.

CARRIED

NCB2105/04

Ngaruawahia Works and Issues Report: Status of Items May 2021 Agenda Item 6.2

The report was received [*NCB2105/02 refers*] and discussion was held.

- Cenotaph – Vandalism was repaired and completed before ANZAC Day.
- School speed limits – Bernard Fergusson work has been completed and lower speed signage implemented. A report will be presented to the Policy and Regulatory Committee regarding the reduction of speed limits around all schools in the district to 40km/h on urban roads and 60km/h for schools located on open roads. Consultation and gazetting will follow thereafter subject to approval.
- Perry Bridge lighting – Replacement for off-grid power supply solution was still in progress.

Third Quarter Service Request Report

Agenda Item 6.3

The report was received [NCB2105/02 refers] and no discussion was held.

Solid Waste Presentation

Agenda Item 6.4

A visual presentation was tabled and Cr Patterson presented the following.

- New Zealand needs to reduce our solid waste outputs.
- Food and Construction waste were New Zealand's main waste problems.
- Education and changing mindsets were important for change to be achieved.
- A container deposit scheme would change the way people would recycle and incentivise recycling.
- Solid Waste Committee has broken down changes to solid waste refuse into a two phase process. First phase was about small aspects such as removing bottle lids when recycling. Second phase was understanding how you achieve solid waste refuse goals alongside improving innovation and legislative changes.
- Huntly Resource Recovery Centre – Work underway to undertake more recycling at the centre.
- Council has purchased land in Tuakau with the potential for a Resource Recovery Centre to be located there.
- More support was needed for low socio-economic communities on how to reduce the output of solid waste refuse if inorganic collections are discontinued.
- Inorganic collection – Communication was needed for the community to understand what can be collected and how much.

Chairperson's Report

Agenda Item 6.4

Mr Wiechern provided a verbal report and a tabled reporting regarding the NZ Community Board Conference.

- Conference was very productive with a full agenda.
- Information and material from the Conference can be found on the LGNZ website.

Councillors' Report

Agenda Item 6.5

A verbal report was provided and Cr Patterson answered questions from the Board.

- Long Term Plan hearings will be occurring in June.
- A lot of work being undertaken within the Roading and Solid Waste Steering Committees.
- Good discussion at the Turangawaewae Long Term Plan Consultation event.
- Te Huia – Patronage was averaging 50%, with an increase during the school holidays. Saturday services were particularly successful but were currently not regular services. Rail Governance Group was aware there are issues associated with transits at Papakura.

Community Board Members' Report

Agenda Item 6.6

Members provided a verbal report on the following issues:

Ms Rice – Ngaruawahia High School Dog Agility Park/Thai Food Truck

- Still waiting to meet with Mr Reeve from the Ngaruawahia High School regarding the dog agility park. The current location of Thai Food Truck on Great South Road opposite the Supervalu supermarket was causing traffic issues and was a safety issue.

ACTION: Staff to investigate issues regarding the location of the food truck and request they move to an alternative location.

Mr Ayres – Daffodil Planting/Ngaruawahia Library

- Daffodils will be planted at 11am on Thursday 13 May 2021 on Waipa Esplanade close to the playground with the help of local schools and members of the public. He noted his concern regarding the condition of the Ngaruawahia Library.

Ms Firth – Photo Panels

- Ms Firth visited BP regarding the photo panels. Panels were not located where it was believed. Ms Firth has written to BP requesting their location.

Open Meeting

To	Ngaruawahia Community Board
From	Alison Diaz Chief Financial Officer
Date	31 May 2021
Prepared by	Julie Kelly Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0508
Report Title	Discretionary Fund Report to 31 May 2021

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 31 May 2021.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 31 May 2021

NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)
As at Date: 31-May-2021

			GL 1.205.1704
2020/21 Annual Plan			20,999.00
Carry forward from 2019/20			63,721.00
Total Funding			<u><u>84,720.00</u></u>
Income			-
Total Income			<u>-</u>
Expenditure			
04-Dec-20	Payment to the Ngaruawahia Community House is approved for the amount of \$1000 (excluding GST) towards their Christmas Market Event 2020.	NCB2010/05	1,000.00
28-Apr-21	Ngaruawahia RSA Anzac Day Flag installation	NCB2103/4	2,750.00
Total Expenditure			<u><u>3,750.00</u></u>
Net Funding Remaining (Excluding commitments)			<u><u>80,970.00</u></u>
Commitments			
13-Nov-18	Te Mana o Te Rangi Reserve - includes \$500 commitment for an opening ceremony (NCB1906/04). 08/09/20 Commitment increased by \$20,000 (NCB2009/04)	NCB1811/04 NCB1906/04 NCB2009/04	40,000.00
04-Nov-19	Ngaruawahia Railway Bridge commitment: 50% subsidy of Ngaruawahia pool 18/19 (NCB1811/04) & 19/20. (NCB1911/09) <i>Less : Payments made to Belgravia Leisure for Pool Admissions (23/01/2020)</i> <i>Less : Payments made to Belgravia Leisure for Pool Admissions (28/02/2020)</i> <i>Less : Payments made to Belgravia Leisure for Pool Admissions (26/03/2020)</i>	NCB1811/04 NCB1911/09 NCB2006/04 NCB2002/01	10,000.00 (1,309.74) (903.97) <u>(334.78)</u> 7,451.51
01-Dec-20	Allocation of \$2,000 to the Ngaruawahia High School towards the costs relating to the Ngaruawahia Dog Agility Park project.	NCB2012/03	2,000.00
04-May-21	Payment to Clandon Daffodils Ltd of \$500 (incl GST) for the purchase of Daffodil bulbs for community planting.	NCB2105/04	434.78
Total Commitments			<u><u>49,886.29</u></u>
Net Funding Remaining (Including commitments)			<u><u>31,083.71</u></u>

Open Meeting

To	Ngaruawahia Community Board
From	Kurt Abbot Projects & Innovation Manager
Date	02 June 2021
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0508 / 3091995
Report Title	Ngaruawahia Works & Issues Report: Status of Items June 2021

1. EXECUTIVE SUMMARY

The purpose of this report is to update the Ngaruawahia Community Board on issues arising from the previous meeting and works underway in Ngaruawahia.

2. RECOMMENDATION

THAT the report from the Projects & Innovation Manager be received.

3. ATTACHMENTS

- Ngaruawahia Community Board Issues Register – June 2021
- Ngaruawahia Works as at 02 June 2021

NGARUAWAHIA COMMUNITY BOARD ISSUES REGISTER – June 2021

Issue	Area	Action	Comments
Ngaruawahia Dog Agility Park Project	Operations Group / Service Delivery	<p>September 2018: The Community Board would like the old playground equipment to be repurposed for the Ngaruawahia Dog Run as dog agility equipment.</p> <p>There are plans to recycle what we can from the Ngaruawahia Playground and reuse some of it at the dog park on Ellery Street. There are some additional items that will need to be purchased to complete the project but this will be done in the near future.</p> <p>JULY 2020: Staff to continue to make efforts to contact the school and report back to the Board.</p>	<p>SEPTEMBER 2019: WDC staff are working with Ngaruawahia High School who have taken on the design, build and installation project of the dog agility equipment at Ngaruawahia Dog Park. This will earn them a large amount of their NCEA standards for this year. They will be engaging with the Community Board in the near future to progress this project.</p> <p>In addition to this, staff have been approached by the Ngaruawahia Christian Youth Camp regarding any remaining surplus equipment (old metal monkey bars etc) that are not able to be repurposed at the dog parks. Subject to Council resolution, it is planned that this equipment will be gifted to them in the near future rather than disposing of through scrap metal.</p> <p>FEBRUARY 2020: The Ngaruawahia High project is progressing well, but has been on hold due to the school holidays.</p> <p>The students have designed and mapped out their course and sought feedback from Council on any amendments needed prior to approval. This project should pick up momentum now that students have returned to school for Term 1.</p> <p>JUNE 2020: Our Project Development Team have provided feedback on the Ngaruawahia High design and requested more details.</p> <p>As Terms 1 and 2 were disrupted by COVID-19 restrictions, we have not yet received the details requested. We are re-engaging with Ngaruawahia High to support them to progress the project.</p> <p>JULY 2020: Staff have made a number of attempts to contact the Lead Teacher and School Office but have not had any response. Staff will visit the school at the beginning of Term 3 to enquire if the project is still part of the Schools plan for students to earn NCEA credits, or if the project is on hold.</p> <p>SEPTEMBER 2020: Staff will be in attendance at the September meeting to update the Board.</p> <p>OCTOBER 2020: The Ngaruawahia High School project lead teacher will be in attendance at the December Community Board meeting to update the Board.</p> <p>DECEMBER 2020: Ngaruawahia High School Lead Project teacher Adrian Reeves will be in attendance at the December Board meeting to discuss the project.</p>

Issue	Area	Action	Comments
	Cr Patterson	DECEMBER 2020: Staff to support with security fencing and signage/communication with the public while install happening.	JANUARY 2021: Meeting with staff, Cr Patterson and Ms Rice scheduled for 02 February.
	Cr Patterson	DECEMBER 2020: Cr Patterson to investigate if the other half of original park equipment is available for NHS use.	JANUARY 2021: Meeting with staff, Cr Patterson and Ms Rice scheduled for 02 February.
	Cr Patterson	DECEMBER 2020: The Health & Safety of volunteers are our responsibility. Could ask Citycare to help with erecting fences and providing an experienced person on site as part of their community support. Cr Patterson to discuss with Council staff.	JANUARY 2021: Meeting with staff, Cr Patterson and Ms Rice scheduled for 02 February. MARCH 2021: Cr Patterson and Ms Rice met with staff on 02 February. Will continue working with Ngaruawahia High School to support funding and general enquiries.
Speed Limits – Schools	Roading, Service Delivery	JULY 2020: Staff to check the accuracy of District Mapping, in particular Glen Massey School on Waingaro Road and follow up on 40km school limit signage in Ngaruawahia.	SEPTEMBER 2020: Permanent speed limit changes for all Waikato district schools are being considered to ensure consistency across the district. We are waiting on guidance from the Ministry of Transport before presenting a report to Council for resolution change to the bylaw (likely to be October). OCTOBER 2020: A paper is being prepared for the November Policy & Regulatory meeting for speed limit changes around all schools in the district. DECEMBER 2020: This report has been deferred until the New Year. Staff will provide a link to the report for the Board's information once it is presented to Policy & Regulatory. JANUARY 2021: The implementation of the district-wide speed bylaw will be presented to Council in May 2021. The speed zones outside of schools are changing across the entire district and this is one of many proposed changes which will be put before Council for their approval. JUNE 2021: This report is still to be presented to Council.

Issue	Area	Action	Comments
Te Mana O Te Rangi Reserve Update	Open Spaces, Service Delivery	<p>SEPTEMBER 2020: Update requested by the Chair.</p> <p>OCTOBER 2020: Staff requested to attend the Board's workshop on 03 November to provide an update on Te Mana O Te Rangi Reserve.</p> <p>FEBRUARY 2021: Staff to meet with Mana Whenua groups and advise the Community Board of the unveiling arrangements.</p> <p>MARCH 2021: Chair to continue working to confirm a date for the unveiling.</p>	<p>OCTOBER 2020: Survey and drone photos are complete. We now need to stitch the aerals together and overlay on the survey before we are ready for another hui to discuss engaging the specialist from Waikato Regional Council. This should be completed in the next couple of weeks.</p> <p>DECEMBER 2020: A Waikato Regional Council advisor has been engaged to provide development guidelines.</p> <p>JANUARY 2021: Development guidelines have been provided by Waikato Regional Council. Ngaruawahia Community Board is now working with Waikato District Council and Ngati Tamainupo to hold an event for unveiling the reserves signage. The signage will be installed by WDC shortly before the event.</p> <p>MARCH 2021: Staff have had discussions with the Ngaruawahia Community Board; Turangawaewae Kaumatua; Turangawaewae Trust Board; and Tamainupo Representatives. A plan for the unveiling / blessing is still to be confirmed.</p>
Daffodil Volunteer Planting Day 2021	Community Board / Open Spaces, Service Delivery	<p>OCTOBER 2020: The Community Board would like to organise a daffodil volunteer planting day in 2021.</p> <p>FEBRUARY 2021: Mr Ayres will be the contact person to lead the volunteer day. Waikato District Council to assist the lead with completing Health & Safety Plan.</p>	<p>Staff would like to know if the Community Board is interested in organising a daffodil volunteer planting day for around April next year?</p> <p>The Community Board would need to commit approximately 2hours for 30 people (or break this down into a smaller group over a couple of days). Waikato District Council will supply 1500 bulbs if the community supplies the volunteers. 1500 daffodils is approximately 60m2.</p> <p>Open Spaces will confirm locations closer to the time, but it would likely be Waipa or Waikato Esplanade. If the Community Board is keen, Council will also get the approval of iwi and mana whenua.</p> <p>DECEMBER 2020: Staff are still to contact iwi and mana whenua.</p> <p>JANUARY 2021: Ngaruawahia Community Board to provide a contact person to lead the volunteer day. WDC to assist the lead with completing health and safety plan.</p> <p>MARCH 2021: Staff will be contacting Mr Ayres to discuss drafting a JSA (Job Safety Analysis).</p> <p>APRIL 2021: The JSA is complete. Daffodils will be delivered to the different groups across the district once they have been received, this should be in the next few weeks. Mr Ayres to confirm date of planting day.</p> <p><i>(Update as at 06 April)</i></p>

Issue	Area	Action	Comments
Thai Food Truck	Monitoring, Customer Support	MAY 2021: Staff to investigate issues regarding the location of the food truck and request they move to an alternative location.	<p>JUNE 2021: Council Monitoring staff have approached the food truck and although compliant from a parking and trading in public places perspective discussed traffic safety concerns as a result of the food truck location.</p> <p>The food truck has since moved to a new location.</p> <p>Council are keeping an eye on the new location as it seems to now be spot for car boot sales (plants being the most recent).</p> <p>No further complaints have been received since the food truck moved but our Compliance Officer is aware and regularly passes the new location.</p>

NGARUAWAHIA WORKS – 02 June 2021

Community Projects Update

Perry Bridge Lighting – Power System Replacement

Engaging specialist in off-grid solutions to replace a near like-for-like solution for power supply and lights.

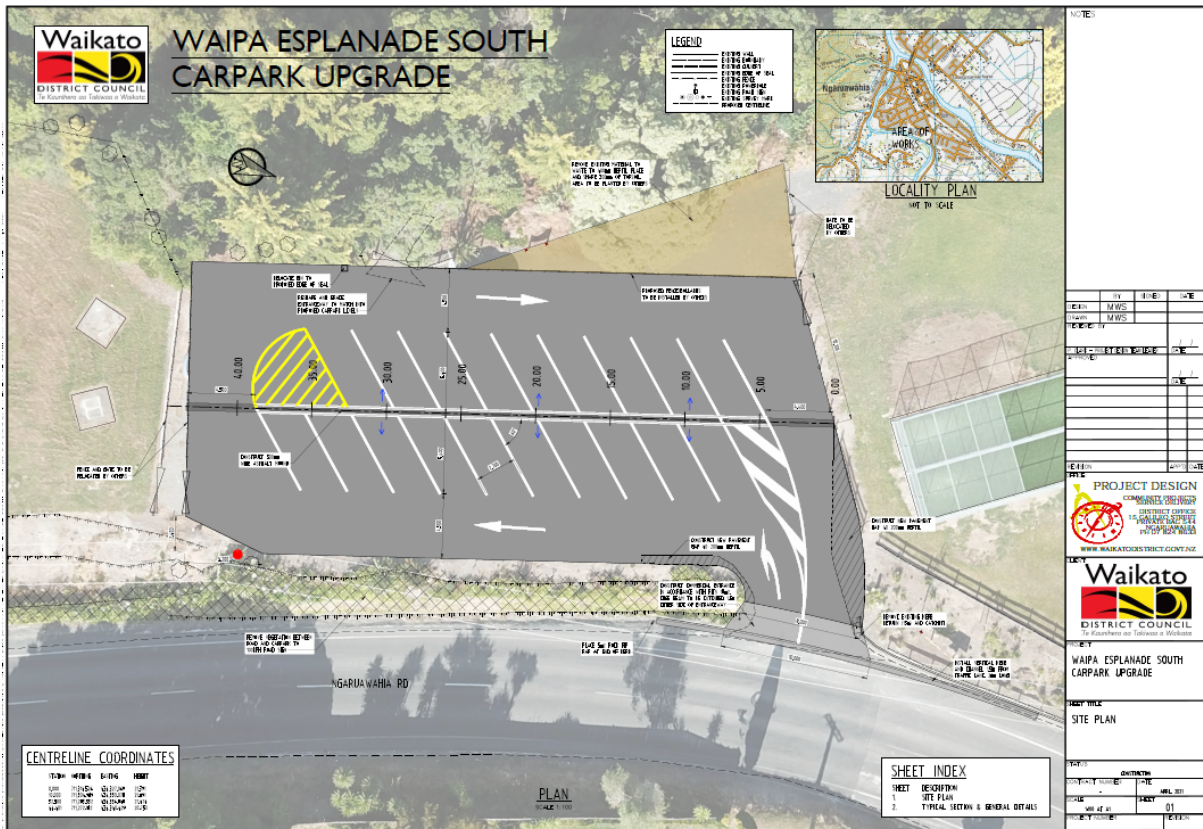
Sportsfield Lighting – Paterson Park

Awaiting final pricing and scope (what materials can be re-used for efficiency) from Elektron. The lead in time for some parts is 16-20 weeks and prices are fluctuating. Intention is to order the required parts as soon as scope is confirmed.

Reserve Carparks

Waipa Esplanade

Work is underway. The entranceway has been formed. The carpark component gets underway week of 7 June.



Waipa Esplanade Carpark.

Dog Park

Preparing temporary traffic plan for approval – some complexity with the adjacent railway line.



Ngaruawahia Dog Park Carpark.