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**MINUTES** of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 29 MARCH 2021** commencing at **6.00pm.**

**Present:**

Mr R Van Dam (Deputy Chairperson)  
Cr JM Gibb  
Mr H Lovell  
Mrs S Ormsby-Cocup  
Ms J Henry

**Attending:**

Ms L Van Den Bemd (Community Development Advisor)  
Ms N Armstrong (Iwi Representative)  
Mr M Horsfield (Democracy Advisor)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr Gibb/Ms Ormsby-Cocup)**

**THAT** apologies be received from, Ms Lovell, Ms Morley & Cr Patterson.

**CARRIED**

**TCB2103/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Ormsby-Cocup/Mr Lovell)**

**THAT** the agenda for a meeting of the Taupiri Community Board held on 29 March 2021 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**CARRIED**

**TCB2103/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Cr Gibb/Mr Lovell)**

**THAT the minutes of a meeting of the Taupiri Community Board held on Monday, 15 February 2021 be confirmed as a true and correct record of that meeting.**

## **CARRIED**

**TCB2103/03**

## **PUBLIC FORUM**

Agenda Item 5.1

There were no members of the public in attendance.

## **REPORTS**

Discretionary Fund Report to 12 March 2021

Agenda Item 6.1

The report was received [*TCB2103/02 refers*] and discussion was held.

- Ms Ormsby-Cocup confirmed that she was attending the New Zealand Community Boards' Conference in April 2021, which had been previously agreed to be funded from the Board's discretionary fund

Taupiri Works and Issues Report

Agenda Item 6.2

The report was received [*TCB2103/02 refers*] and discussion was held.

- **Community Plan**
  - The Community Plan Booklet was progressing. Accuracy of the draft booklet was being checked by the Taupiri Marae representatives.
  - Once the feedback is received the Community booklet needs to be updated, including additional statistics and blue print work and then collated.
  - A workshop for the Community Plan was held on 22 February.

**ACTION:** Cr Gibb will collate the additional information and send the updated draft booklet to board members.

- **Taupiri School Updates**

- Zoom hui held with Ms Botma, Ms Lovell and Ms van den Bemd. Taupiri School will have input on the mural theme.

Key themes from Taupiri School will be related back to the artist (Ms Botma). A set quote for murals will then be provided.

- Murals will be graffiti guarded by Citycare.

**ACTION:** Pedestrian Crossing issue within Taupiri School updates to be separated and made into its own issue item within the Works and Issues Report.

**ACTION:** Senior Transportation Engineer to update the board on the progress of the Taupiri School traffic calming safety area.

- **Gordonton Bridge Footpath**

**ACTION:** Community Development Advisor will enquire when the work will begin relating to the removal of moss and other detritus on the Gordonton Bridge footpath as well as the remediation of the trip hazard on the western side of the southern footpath.

- **Hall Committee**

- Cr Patterson and the Community Development Advisor have met with the hall committee.
- Hall Committee provided feedback to Cr Patterson and Community Development Advisor which has been provided to staff. Information from Council regarding the halls will be shared with the Hall Committee before being publically circulated by the Council.
- Key Management. Solution needed for key availability.
- Cleaning processes and administration work was discussed.

**ACTION:** Community Development Advisor to find out when the Taupiri Hall Committee Annual General Meeting will occur.

- **Maaori Cultural Centre in Taupiri**

- Cr Gibb and Mr Lovell met with the Marae Committee regarding the Maaori Cultural Centre.
- Discussion held regarding keeping Community Board work separate from Marae Hopuhopu projects.
- Marae will keep Community Board updated regarding their work.

- **Daffodil bulb volunteer planting day**

- Volunteer sheet will be available for Taupiri Daffodil bulb planting day.
- Ms Lovell has compiled a list of daffodil planting locations.

**ACTION:** Open Spaces & Contract Officer to review the proposed locations for daffodil planting and include the Corner of Greenlane Rd and Te Putu Street

- **Proposal for Walkway and Cycle Track in Taupiri**

- Proposal stage names have been drafted by the steering group.
- Community Development Advisor will contact Community Waikato to set a date for a workshop to help facilitate the process to establish a charitable trust.
- More work on the organisational structure will be needed before going to community consultation. The trust should wide reaching.
- Story boards – Taupiri Marae wants QR codes on the story boards to further tell the history of the area. Story boards to be in Te Reo and English.
- Establishing a charitable trust would allow financial contribution.
- A workshop will be held with Community Waikato at the Taupiri Marae.

**ACTION:** Community Development Advisor to find a suitable date on behalf of the Community Board for the workshop with Community Waikato and Taupiri Marae.

### Chairperson's Report Agenda Item 6.3

The Chair was absent from the meeting and did not provide a report.

## Councillors' Report

### Agenda Item 6.4

Cr Gibb gave a verbal overview on current Council issues.

- Animal Bylaws deliberation occurring on Tuesday 30<sup>th</sup> March 2021.
- LTP Consultation Document – Document will be confirmed at the Council Meeting on Tuesday 6<sup>th</sup> April. Preferences for submissions to be placed online. Drop in sessions will be in the community across the district. Two drop in sessions will be held in Ngaruawahia. Key decisions will include rates increases.

## **PROJECTS**

### Parks & Reserves

#### Agenda Item 7.1

Mr Van Dam/Ms Morley gave a verbal update and answered questions from the Board.

- It was noted by the Board that the parks and reserves were currently in good condition.

### Taupiri School Updates

#### Agenda Item 7.2

Ms Ormsby-Cocup gave a verbal update and answered questions from the Board.

- Pedestrian crossing installation. This matter was discussed earlier in the meeting (reference Agenda Item 6.2)
- School working on community gardens. Gardens have recently been vandalised.

### Taupiri Mountain (Maunga)

#### Agenda Item 7.3

Ms Ormsby-Cocup/Ms Henry gave a verbal update and answered questions from the Board.

- Need to discuss with Taupiri Marae Urupa Committee regarding proposed walkway and its proximity to the urupa. Walkway needs to be added as a separate section of the proposed Taupiri walkway.
- Kauri Trees – Need to investigate if Kauri trees are present and the effects of Kauri dieback.

## Emergency Procedures – Civil Defence

### Agenda Item 7.4

No discussion was held.

## Road Frontages/Gardens/Mowing

### Agenda Item 7.5

No discussion was held.

## Footpaths/Road signs/Lighting/Tunnels

### Agenda Item 7.6

Members gave a verbal update and answered questions from the Board.

- Te Putu Street Rail Bridge requires painting.

**ACTION:** Staff to check the scheduled maintenance programme for the Te Putu Street Rail Bridge.

- Graffiti on the tunnels. This has been removed by Council.

## Roads – Pot holes/Intersections/Bridges

### Agenda Item 7.7

Members gave a verbal update and answered questions from the Board.

- Concern was raised regarding the new seal on Great South Road outside the Taupiri Cemetery as a ridge now exists between the newly sealed road and road shoulder, which is disconcerting when turning off into the cemetery.
- Staff advised that Waikato District Council has an expectation/standard regarding the condition of the road before revocation. However the road remains the responsibility of NZTA.

**ACTION:** Staff to examine the sealing surface ridge issue with NZTA and request remediation of the issue.

- Taupiri Pa site lay by - Trucks using the carpark as a rest area. Issues occurring with litter and stock truck trailer parking.

**ACTION:** Staff to investigate trucks using Taupiri Pa site carpark as a rest area. Council to work with NZTA regarding this issue.

- Road signage at the Taupiri Service Centre. Exiting vehicles going to Taupiri when intending to take the Auckland bound onramp exit. Safety issue as vehicles are performing u-turns.

**ACTION:** Staff to investigate signage issues at the Taupiri Service Centre.

Halls

Agenda Item 7.8

Members gave a verbal update and answered questions from the Board.

- This matter was discussed earlier in the meeting (reference Agenda Item 6.2)

There being no further business the meeting was declared closed at 7:10pm.

Minutes approved and confirmed this                      day of                      2021.

D Lovell  
**CHAIRPERSON**