

**MINUTES** of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 3 MARCH 2021** commencing at **7.00pm**.

**Present:**

Ms T Grace (Chairperson)  
Cr JD Sedgwick  
Ms J Allport (Secretary)  
Mr J Cunningham  
Ms A Van de Munckhof  
Mr T Hinton (arrived late)  
Mr C Howells  
Mr B Weaver

**Attending:**

Ms T Corneal (Remax Real Estate and Lakeside Lions)  
Mr K Dawson  
Mr & Mrs M Wilson  
  
Mr V Ramduny (Strategic Projects Manager)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Cunningham/Cr Sedgwick)**

**THAT** the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 3 March 2021** be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED**

**TKCC2103/01**

**DISCLOSURES OF INTEREST**

Mr Hinton advised members of the Board that he would declare a financial conflict of interest in item 6.1 [*Discretionary Funding Report to 22 February 2021*].

The Committee was reminded to return their Declaration of Review Forms to Council

### **CONFIRMATION OF MINUTES**

**Resolved: (Mr Weaver/Mr Cunningham)**

**THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 3 February 2021 be confirmed as a true and correct record.**

**CARRIED**

**TKCC2103/02**

### **ACTIONS ARISING FROM THE PREVIOUS MEETING**

Dog Exercise Area: Cr Sedgwick had spoken to the Community Connections Manager who would organise for signage to be erected to remind dog owners to pick up their dog's messes.

Te Kauwhata Community Garden: Contact had been made with the garden person and it would appear unlikely that the person has the capacity to continue the garden's development.

Parking in No Parking zones: Cr Sedgwick was advised that WDC currently did not have the resources to provide a parking warden for Te Kauwhata. Further that local construction of the new supermarket had added to the confusion of where people can and cannot park. Mr Ramduny made a commitment to speak to WDC's roading team to establish if anything further can be done.

Committee-owned noticeboard maintenance: The Chair advised that she had been unable to further this action to date.

### **PUBLIC FORUM**

*Lakeside Ladies Lions / Te Kauwhata Remax Real Estate – Bench Seats, Travers Road Loop Walkway*

Ms Corneal addressed the Board on the following matters:

- Lakeside Ladies Lions and Te Kauwhata Remax Real Estate wish to fund the construction and installation of two bench seats on the Travers Road loop walkway.
- Two sites were identified for the proposed location of the benches. They were the corner of Travers Road and Moorfield Road; and the corner of Wayside Road and Main Road.
- Ms Corneal enquired what the process was to initiate the build and installation of bench seats.
- Cr Sedgwick advised a corridor access request from Waikato District Council was required to check that the locations were suitable. Design of the benches would need to reflect Waikato District Council design to ensure consistency and meet health and safety requirements.

## **REPORTS**

### Te Kauwhata Works & Issues Report: January 2021 Agenda Item 6.1

The report was received [TKCC2103/02 refers] and discussion was held.

- Item 1: Dog Exercise Area: Mr Hinton advised that the rugby club would install the equipment.
- Item 2: Blunt Road Walkway: Cr Sedgwick and the Strategic Projects Manager had a discussion with the Chief Financial Officer who has approved the use of the funding from North Waikato Development Fund as long as council processes were adhered to. Council will be invoiced directly. The money would be used as seed funding to apply for other funding via funding grant applications. The same principles would apply to the funding from North Waikato Development Fund as described in Item 4 of the Works & Issues Report.
- Item 3: Travers Road walkway loop: Residual funds were carried forward.
- Item 4: Te Kauwhata Domain Plan and Lighting Plan  
The committee requested that this item be referred to in future as the 'Domain Plan' as the Lighting Plan is a component of the larger Domain Plan.
- Item 5: Installation of the Freedom Camping Sign  
Mr Hinton advised the installation of the sign was pending, awaiting notification from the local rugby club for a time when this will occur. Mr Hinton also advised, that this also applied to the installation of the park bench and also the rugby club would be appreciative of a donation.
- Item 6: Te Kauwhata Street Shrub Garden Renewal  
Cr Sedgwick advised the village green chain bollards are to be removed and powder coated. Also that cuttings were being taken from the historic roses at the garden which would be grown and planted after the new fence on the railway boundary is erected.
- Item 7: Innovating Streets Project  
Mr Cunningham advised that all data had been analysed from the public meeting and Survey Monkey responses and had been provided to Boffa Miskell. Boffa Miskell would provide an offer of service by the end of the week and provide different types of drawings and three sketches. The successful design would need to be signed off by Waikato District Council roading department. The options would be shared with individuals who expressed an interest and would be available via social media. Mr Cunningham noted that there would be weekly meetings to ensure progress. Four contracting firms had expressed an interest in tendering for the works.
- Item 8: Rangiriri Cemetery  
No discussion was held.

### Discretionary Fund Report to 22 February 2021

#### Agenda Item 6.2

The report was received [TKCC2103/02 refers] and discussion was held.

The Meredith Connell invoice had been reissued. The invoice had been sent to the Democracy Advisor and the Chair.

Cr Sedgwick asked if there was still \$5,000 available for security cameras.

### Councillor’s Report

#### Agenda Item 6.3

Cr Sedgwick gave a verbal report and answered questions of the Committee.

### Chairperson’s Report

#### Agenda Item 6.4

The chair gave a verbal report and answered questions of the committee.

Prior to closing the meeting, the Chair asked if there were any further submissions from those attending.

Mr Wilson advised that he wished to speak. He said he was disturbed at the number of people sleeping in cars at the Domain freedom camping area. He and his wife had used this facility whilst building their house. Mr Wilson advised that there is no water supply fitting suitable for filling up motor homes. The one currently has a push button tap which isn’t appropriate to refill motor homes. Reasons were given by members of the committee as to why this type of fitting was installed.

There being no further business the meeting was declared closed at 7.55 pm.

Minutes approved and confirmed this                      day of                      2021.

T Grace  
**CHAIRPERSON**